



Mayor: Rowan Caseley
Chief Administrator Officer: Geoff Baker
Deputy Administrator: Wendy MacKinnon
Incorporated 1914

JOB POSTING

Part Time/Casual Police Constable
Police Department

The Town of Kensington invites applications for a Police Constable.

POSITION SUMMARY

This is a confidential, entry level position having responsibility for operational, administrative and technical police work. The protection of persons and property in the Town of Kensington through the delivery of professional police services is a primary responsibility.

POSITION QUALIFICATIONS

- Administer and enforce applicable Federal and Provincial statutes relating to the protection of the town and people within the town.
- Administer and enforce Town By-Laws falling under the jurisdiction of the Town of Kensington.
- Engage in the prevention, detection and investigation of crime, movement of traffic and apprehension of violators.
- Maintain police equipment and when required, supervise the use of equipment and supplies.
- Liaise, as required, with agencies involved in the Criminal Justice system.
- Maintain required records and files.
- Provide counsel, advice and assistance to groups and individuals as may from time to time be required in the performance of policing functions and community policing responsibilities.
- Perform such other duties and responsibilities as may from time to time lawfully be assigned by the Town through the Police Chief and in their absence, through the Corporal and/or Chief Administrative Officer.

ESSENTIAL JOBS FUNCTION

- Successful completion of a recognized Police Training Course (APA or equivalent)
- Must meet Section 8 of the PEI Police Act
- Ability to effectively deal with the general public in a tactful and professional manner.
- Ability to get along well with others.
- Ability to take direction.
- Ability to communicate effectively.
- Ability to work under extreme pressure.
- Displayed ability in the operation of computers and other office related equipment.
- Knowledge of Federal, Provincial and Municipal Statutes.
- Typing speed of 30 WPM
- Must have or be willing to be trained in the use of PROS, CPIC or similar type systems.

HOURS OF WORK

The Part Time/Casual Police Constable position will work 8 hour shifts within a 24-hour period any day of the week or flex hours. Overtime hours may be required.



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SALARY

The rates quoted are in accordance with a Collective Bargaining Agreement between the Town of Kensington and CUPE Local 4893. (0 – 1 Year – \$20.53/hour, 1+ years 23.74/hour).

Please submit a detailed resume to the following address:

Town of Kensington
Attn: Chief Lewis Sutherland
55 Victoria Street East
P.O. Box 418
Kensington, PE
COB 1M0

or by email at: policechief@kensington.ca
Visit www.kensington.ca for further information.

We thank all applicants for their interest; however only those selected for an interview will be contacted.