



Acting Mayor: Jeff Spencer  
Acting Chief Administrator Officer: Wes Sheridan  
*Incorporated 1914*

### **JOB POSTING**

Public Works Assistant (Part-Time)  
Public Works Department

The Town of Kensington invites applications for a Public Works Assistant.

#### **POSITION SUMMARY:**

The Public Works Assistant position is generally responsible for the facilitation and delivery of public works, and other related services to the residents and business owners of the Town of Kensington. The position performs a wide variety of duties related to the maintenance of all town owned properties and facilities in accordance with all environmental and federal/provincial/municipal regulations and requirements.

#### **POSITION QUALIFICATIONS:**

- Ability to deal effectively with the general public in a tactful and professional manner.
- Successful completion of Grade 12 or equivalent.
- A working knowledge of basic machinery operation
- Experience in the plumbing field or in water and sewer utilities would be an asset.
- Must hold a valid Prince Edward Island driver's license.
- Flexibility in hours of work.
- An energetic team player with a positive attitude.

#### **HOURS OF WORK**

Permanent part-time, normally between 8:00 am to 5:00 pm Monday to Friday, but we can be flexible in our needs. Daily hours may fluctuate due to operational requirements (Primarily during winter season).

#### **SALARY**

The rates quoted are in accordance with a Collective Bargaining Agreement between the Town of Kensington and CUPE Local 4893. (0 – 1 Year – \$21.65/hour, 1+ years \$23.18/hour)

Please submit a detailed resume to the following address, **on or before 3:00 PM, March 21st, 2025:**

Town of Kensington  
55 Victoria Street East  
P.O. Box 418  
Kensington, PE  
COB 1M0

or by email at: amorrell@kensington.ca

*We thank all applicants for their interest; however only those selected for an interview will be contacted.*