

Town of Kensington
Minutes of Regular Council Meeting
Monday, February 11, 2013
7:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp Police Chief, Lewis Sutherland

Regrets: Councillor Gallant

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor Mill to approve the tentative agenda for the February 11, 2013 regular meeting of Town Council. Unanimously carried.*

3. Approval of Minutes of Previous Meeting

3.1 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the minutes for the January 14, 2013 regular Council Meeting. Unanimously carried.*

4. Business Arising from Minutes

4.1 Minutes from January 14, 2013 Regular Council Meeting

4.1.1 Thank you letters for Elizabeth Hunter and the volunteers who helped with the outdoor rink will be sent out shortly.

5. Committee Reports

5.1 Police Report

5.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to adopt the January 2013 Police Chief Report as prepared by Police Chief Sutherland. Unanimously carried.*

5.1.2 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to*

adopt the January 2013 Police Committee Report as prepared by Councillor MacLean. Unanimously carried.

5.1.3 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to rescind motion 5.1.6 “Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to purchase a surveillance camera for the Industrial Park to be cost shared with Kensington Agricultural Services Ltd. Unanimously carried.” From the January 14, 2013 Regular Council Meeting. Unanimously carried.*

5.1.4 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to direct staff to initiate discussions with industrial park businesses to determine if there is interest in a network of surveillance cameras in the Industrial Park. Unanimously carried.*

5.2 Property Committee Report

5.2.1 *Nil.*

5.3 Parks and Recreation

5.3.1 Councillor Mill reported on the 45th Annual Kensington/Bedford Hockey Exchange. The 2013 Exchange was a resounding success with some of the highest attendance in the history of the event. Unanimously carried.

5.3.2 The Kensington Winter Carnival will be held from February 12 – 17, 2013.

5.3.3 *Moved by Councillor Mill, seconded by Deputy Mayor Caseley to approve the Parks and Recreation report for the month of January 2013. Unanimously carried.*

5.4 Public Works Report

5.4.1 *Moved by Councillor Spencer, seconded by Councillor Gallant to adopt the January 2013 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

5.4.2 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to send a letter to Aliant requesting that they transfer all equipment from old electrical polls to the newly installed polls to facilitate their removal. Unanimously carried.*

5.4.3 Council discussed potential options for snow removal contracts for 2013-2014 winter season.

5.5 Fire Report

- 5.5.1** *Moved by Councillor Mann, seconded by Councillor Mill to adopt the January 2013 Fire Report as presented by Councillor Mann. Unanimously carried.*

5.6 Finance and Administration Report

- 5.6.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of January 2013, as presented by Deputy Mayor Caseley. Unanimously carried.*
- 5.6.2** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to direct CAO; Mr. Baker to take all steps necessary to settle the outstanding issues with Fun Times Early Childhood Learning Center and if satisfactory terms cannot be reached he be empowered to proceed with giving them notice to vacate. Unanimously carried.*
- 5.6.3** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to direct Mr. Baker to prepare a Request for Decision and a recommendation for modifying the regular meeting day of Council. Unanimously carried.*
- 5.6.4** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$112,780.25 for the month of January 2013. Unanimously carried.*
- 5.6.5** *Moved by Deputy Mayor Caseley, seconded by Councillor Mann to approve the January 2013 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*
- 5.6.6** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the 2013 Budget Report as presented by Deputy Mayor Caseley. Unanimously carried.*
- 5.6.7** *Moved by Deputy Mayor Caseley, seconded by Councillor Mann to approve the Town of Kensington 2013 Budget Estimates with revenues of \$2,104,798 and expenses of \$2,104,798. Unanimously carried.*
- 5.6.8** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the 2013 municipal tax rate for the Town of Kensington of \$0.55 / \$100 of assessment for Non-Commercial properties and \$1.30/ \$100 of assessment for Commercial properties. Unanimously carried.*

5.7 Community Gardens Complex Committee

- 5.7.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Community Gardens Complex Committee report for*

January 2013 as presented by Deputy Mayor Caseley. Unanimously carried.

5.8 Kensington 2014 Celebrations Committee

5.8.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the Kensington 2014 Celebrations Committee report for the month of January 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.8.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Mann that the Town of Kensington send a letter to the Federation of Prince Edward Island Municipalities requesting the Federation come to Kensington for their Annual General Meeting in April 2014. Unanimously carried.*

5.9 Mayor's Report

5.9.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to approve the Mayor's report for the month of January 2013. Unanimously carried.*

6. Town of Kensington Official Plan

6.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer*

WHEREAS Section 15.1 of the Planning Act requires that the municipal official plan and implementing bylaw be reviewed every five years;

AND WHEREAS Council has determined that a major review was required to meet the requirements of Section 15.1 of the Planning Act and EC 640/97 – Planning Act Minimum Requirements for Municipal Official Plans;

AND WHEREAS Council has complied with Section 19.1 and 19.3 of EC 640/97 – Planning Act Minimum Requirements for Municipal Official Plans which requires full public participation in the case of a major review;

AND WHEREAS Council has considered the following general criteria,

- *Conformity with applicable legislation;*
- *Facilitation of orderly growth, preservation, sustainability and economic development;*
- *Development of a socially and culturally health community;*
- *Additional water and sewer and other infrastructure Plans;*
- *Changes in technical content;*

AND WHEREAS Council has identified major amendments to the Official Plan;

AND WHEREAS Section 20.1 of EC 640/97 – Planning Act Minimum Requirements for Municipal Official Plans states that major amendments will be treated as new official plans;

BE IT RESOLVED that the Town of Kensington Official Plan be hereby adopted as revised.

Unanimously carried.

7. Town of Kensington Zoning and Subdivision Control (Development) Bylaw

7.1 Moved by Councillor Spencer, seconded by Councillor MacLean

WHEREAS Section 16 of the Planning Act allows municipalities to adopt bylaws to implement their official plan;

AND WHEREAS Council has complied with the process established in section 18 of the Planning Act and with EC 640/97 – Planning Act Minimum Requirements for Municipal Official Plans;

BE IT RESOLVED that that the Zoning and Subdivision Control (Development) Bylaw be hereby read a first time.

Unanimously carried.

7.2 Moved by Councillor Mann, seconded by Councillor Mill

WHEREAS Section 16 of the Planning Act allows municipalities to adopt bylaws to implement their official plan;

AND WHEREAS Council has complied with the process established in Section 18 of the Planning Act and with EC 640/97 – Planning Act Minimum Requirements for Municipal Official Plans;

AND WHEREAS the Zoning and Subdivision Control (Development) Bylaw was read a first time at this Council meeting;

BE IT RESOLVED that the Zoning and Subdivision Control (Development) Bylaw, be hereby approved.

Unanimously carried.

8. Correspondence

8.1 KISH Newsletter

8.2 A Thank you card from the family of the late Ellsworth Mann.

- 8.3** A letter from Janet Cotton, past President of the Rural PEI Beautification Society requesting the Town's continued financial support for 2013.

Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve a \$250.00 donation to the Rural PEI Beautification Society. Unanimously carried.

- 8.4** A thank you letter from the Kensington Lions Club for the Town's contribution for the Christmas Hamper Program and Christmas Tree of Hope.

- 8.5** A letter from the QEH Foundation regarding the upcoming telethon on May 25-26, 2013.

9. Adjournment

Moved by Councillor MacLean seconded by Councillor Spencer to adjourn the meeting at 8:45 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor