

Tentative Agenda for Regular Meeting of Town Council

Monday, April 12, 2021 @ 7:00 PM

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Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

Town of Kensington Regular Meeting of Town Council April 12, 2021 – 7:00 PM

1. Call to Order

- 2. Adoption of Agenda (Additions/Deletions)
- **3.** Declaration of Conflict of Interest
- 4. Delegations, Special Speakers and Public Input

5. Adoption of Previous Meeting Minutes

- 5.1 March 8, 2021 Regular Meeting
- 5.2 March 22, 2021 Special Meeting
- 5.3 March 8, 2021 Water and Pollution Control Corporation

6. Business Arising from Minutes

- 6.1 March 8, 2021 Regular Meeting
- 6.2 March 22, 2021 Public Meeting
- 6.3 March 8, 2021 Water and Pollution Control Corporation

7. Reports

- 7.1 Chief Administrative Officer Report
- 7.2 Fire Department Statistical Report
- 7.3 Police Department Statistical Report
- 7.4 Development Permit Summary Report
- 7.5 Bills List Town

- 7.6 Summary Income Statement
- 7.7 Credit Union Centre Report
- 7.8 Mayor's Report
- 7.9 Federation of Prince Edward Island Municipalities Report Councillor Mann
- 7.10 Heart of PEI Initiative Report Deputy Mayor Pickering
- 7.11 Kensington and Area Chamber of Commerce Report Councillor Gallant
- 7.12 PEI 55 Plus Games Councillor Gallant

8. New Business

- 8.1 <u>Request for Decisions</u>
- 8.1.1 RFD2021-15 Development Control Bylaw Amendment PID No 915322 -Second Reading Formal Adoption & Official Plan Amendment
- 8.1.2 RFD2021-16 Development Permit Application Fun Times Early Years Centre – 28 Garden Drive
- 8.1.3 RFD2021-17 Subdivision of Lands Lands of St. Mary's Holy Family Roman Catholic Parish Inc
- 8.1.4 RFD2021-18 Post Traumatic Growth Association Sponsorship
- 8.1.5 RFD2021-19 ICIP Broadway Street Water and Sewer Extension
- 8.1.6 RFD2021-20 Commercial Street Sidewalk Removal
- 8.2 Other Matters
- 9. Correspondence
- **10.** Committee of the Whole (In-Camera) *Nil*
- 11. Adjournment

Town of Kensington Minutes of Regular Council Meeting Monday, February 8, 2021 7:00 PM

Council Members Present:	Mayor Rowan Caseley; Deputy Mayor Pickering Councillors: Toombs, Spencer, Gallant and Mann
Staff Members Present:	Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Police Chief, Lewis Sutherland
Visitors:	Jason Simmonds – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the March meeting of Kensington Town Council.

2. Approval of Tentative Agenda

2.1 Moved by Councillor Toombs, seconded by Councillor Spencer to approve the tentative agenda for the March 8, 2021 regular meeting of Town Council with the addition of item 8.2.5 Kent Railyard Fence Replacement. Unanimously carried.

3. Declaration of Conflict of Interest

3.1 Councillor Spencer declared a conflict for item 8.2.5 Kent Railyard Fence Replacement

4. Delegations / Presentations

4.1 Mayor Caseley read Premier Dennis King press release on International Women's Day

5. Approval of Minutes of Previous Meeting

- 5.1 Moved by Councillor Spencer, seconded by Councillor Gallant to approve the minutes from the February 8, 2021 regular meeting of Town Council. Unanimously carried.
- 5.2 Moved by Councillor Toombs, seconded by Councillor Gallant to approve the minutes from the February 11, 2021 public meeting of Town Council. Unanimously carried.

6. Business Arising from Minutes

6.1 February 8, 2021 Regular Meeting

6.1.1 Councillor Spencer inquired on the status of the PEI 55 Plus Games for 2021. Councillor Gallant responded that he had conveyed a message to the board of the PEI 55 Plus Games that the town is still interested in hosting the games in 2022.

6.1.2 The Emergency One Fire Rescue Vehicle has been sold to Upsala Fire Department in the amount of \$20,000.

6.2 February 8, 2021 Public Meeting

6.2.1 *Nil.*

7. Reports

- 7.1 Chief Administrative Officer Report
 - 7.1.1 Moved by Councillor Toombs, seconded by Councillor Spencer to adopt the March 2021 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.
- 7.2 Fire Department Statistical Report
 - 7.2.1 Moved by Councillor Gallant, seconded by Councillor Spencer to approve the January 2021 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.

7.3 Police Department Statistical Report

7.3.1 Moved by Councillor Toombs, seconded by Councillor Spencer to approve the January 2021 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.

7.4 Development Permit Summary Report

- 7.4.1 Moved by Councillor Gallant, seconded by Councillor Spencer to approve the March 2021 Development Permit Summary Report. Unanimously carried.
- 7.5 Bills List
 - 7.5.1 Moved by Councillor Mann, seconded by Councillor Toombs to approve the January 2021 Bills in the amount of \$279,607.63. Unanimously carried.
- 7.6 Summary Income Statement
 - 7.6.1 Moved by Deputy Mayor Pickering, seconded by Councillor Mann to approve the Summary Income Statement for the month of January 2021. Unanimously carried.
- 7.7 Credit Union Centre Report
 - 7.7.1 Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Credit Union Centre report for the month of January 2021. Unanimously carried.

7.8 Mayor's Report

7.8.1 Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Mayors report for the month of March 2021 as presented by Mayor Caseley. Unanimously carried.

7.9 Federation of PEI Municipalities (FPEIM) Report

- **7.9.1** Councillor Mann reported that there have not been any FPEIM meetings in the last month.
- **7.9.2** FPEIM has offered all PEI municipalities the opportunity to participate in their Education and Training Project for CAO's at no cost to the municipality.

7.10 Heart of the Island Initiative Report

7.10.1 Deputy Mayor Pickering reported that the Heart of the Island Initiatives for 2021 are going well. The Art Mural is scheduled to be installed at the Gazebo at the end of April. Council discussed options of where to place the large fiddle and musical note structures.

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 Councillor Gallant did not have a report for the month of February as he has not attended a meeting to date.

7.12 PEI 55 Plus Games

7.12.1 Councillor Gallant communicated to the PEI 55 Plus Games that we are interested in hosting the games in 2022 and we are waiting for their response.

8. New Business

8.1 2021-2022 Town of Kensington Draft Financial Plan

8.1.1 The 2021-2022 Town of Kensington Draft Financial Plan was reviewed, and the 2021-2022 Budget report was read by Mayor Caseley.

8.2 **Request for Decisions**

8.2.1 Town of Kensington Water and Sewer Utility Bylaw – Second Reading & Formal Adoption

8.2.1.1 <u>Resolution 3</u>

Moved by Councillor Mann, seconded by Councillor Gallant

WHEREAS Subsection 180(b) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., provides that a Council may pass a bylaw and provide services for municipal utilities, public utilities, facilities, works and improvements on private and public land;

AND WHEREAS Subsection 183(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., provides that where a Council provides a public utility pursuant to subsection 180(b), the Council shall establish its public utility as a department of the municipality or a controlled corporation and specify the functions of the public utility;

AND WHEREAS the Council for the Town of Kensington desires to operate the public utility as a department of the municipality, in accordance with all applicable legislation, regulations, directives and special contracts;

AND WHEREAS the Town of Kensington Water and Sewer Utility Bylaw (Bylaw #2021-01) was read and approved a first time at a duly held meeting of Town Council on February 8, 2021;

AND WHEREAS an amendment to Section 3.2 of the Bylaw was made following first reading and approval;

AND WHEREAS such amendment to Section 3.2 of the Bylaw was read aloud at this meeting;

BE IT RESOLVED THAT the Town of Kensington Water and Sewer Utility Bylaw (Bylaw #2021-01) be hereby read a second time.

Unanimously carried.

8.2.1.2 <u>Resolution 4</u>

Moved by Councillor Mann, seconded by Deputy Mayor Pickering

WHEREAS Subsection 180(b) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., provides that a Council may pass a bylaw and provide services for municipal utilities, public utilities, facilities, works and improvements on private and public land;

AND WHEREAS Subsection 183(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., provides that where a Council provides a public utility pursuant to subsection 180(b), the Council shall establish its public utility as a department of the municipality or a controlled corporation and specify the functions of the public utility;

AND WHEREAS the Council for the Town of Kensington desires to operate the public utility as a department of the municipality, in accordance with all applicable legislation, regulations, directives and special contracts; AND WHEREAS the Town of Kensington Water and Sewer Utility Bylaw (Bylaw #2021-01) was read and approved a first time at a duly held meeting of Town Council on February 8, 2021;

AND WHEREAS an amendment to Section 3.2 of the Bylaw was made following first reading and approval;

AND WHEREAS such amendment to Section 3.2 of the Bylaw was read aloud at this meeting;

AND WHEREAS the Town of Kensington Water and Sewer Utility Bylaw (Bylaw #2021-01) was read a second time at this meeting;

BE IT RESOLVED THAT the Town of Kensington Water and Sewer Utility Bylaw (Bylaw #2021-01) be hereby approved.

Unanimously carried.

8.2.1.3 <u>Resolution 5</u>

Moved by Councillor Mann, seconded by Deputy Mayor Pickering

WHEREAS Subsection 180(b) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., provides that a Council may pass a bylaw and provide services for municipal utilities, public utilities, facilities, works and improvements on private and public land;

AND WHEREAS Subsection 183(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., provides that where a Council provides a public utility pursuant to subsection 180(b), the Council shall establish its public utility as a department of the municipality or a controlled corporation and specify the functions of the public utility;

AND WHEREAS the Council for the Town of Kensington desires to operate the public utility as a department of the municipality, in accordance with all applicable legislation, regulations, directives and special contracts;

AND WHEREAS the Town of Kensington Water and Sewer Utility Bylaw (Bylaw #2021-01) was read and approved a first time at a duly held meeting of Town Council on February 8, 2021;

AND WHEREAS an amendment to Section 3.2 of the Bylaw was made following first reading and approval;

AND WHEREAS such amendment to Section 3.2 of the Bylaw was read aloud at this meeting;

AND WHEREAS the Town of Kensington Water and Sewer Utility Bylaw (Bylaw #2021-01) was read and approved a second time at this meeting; BE IT RESOLVED THAT the Town of Kensington Water and Sewer Utility Bylaw (Bylaw #2021-01) be hereby formally adopted.

Unanimously carried.

8.2.2 Appointment of Municipal Electoral Officer and Deputy Electoral Officer and Setting By-Election Date

Moved by Deputy Mayor Pickering, seconded by Councillor Gallant

WHEREAS a current vacancy on the Kensington Town Council triggers a requirement, under the Municipal Government Act, for a Municipal By-Election;

AND WHEREAS Town Council are required under the Municipal Government Act to appoint a Municipal Electoral Officer and a Deputy Municipal Electoral Officer;

AND WHEREAS Town Council are required under the Municipal Government Act, to set a date for the By-Election;

BE IT RESOLVED THAT Kensington Town Council appoint Geoff Baker, Chief Administrative Officer, as the Municipal Electoral Officer for the 2021 Municipal By-Election;

BE IT FURTHER RESOLVED THAT Kensington Town Council appoint Wendy MacKinnon, Deputy Administrator, as the Deputy Municipal Electoral Officer for the 2021 Municipal By-Election:

BE IT FURTHER RESOLVED THAT Kensington Town Council set the by-election date for May 3, 2021 between the hours of 9:00 AM and 7:00 PM, with an advanced poll date of April 24, 2021 between the hours of 9:00 AM and 3:00 PM.

Unanimously carried.

8.2.3 Proposed Development Control Bylaw Amendment (PID No. 915322) – First Reading

8.2.3.1 <u>Variance</u>

Moved by Deputy Mayor Pickering, seconded by Councillor Toombs

WHEREAS an application has been received from the owner of Lot #8 (PID 915322) in the Lions Subdivision for a variance on the Northwest and Southeast side yard requirements for the property;

AND WHEREAS the owner of the property is intent on constructing a semi-detached unit on the property;

AND WHEREAS the variances have been reviewed against the Development Control Bylaw and the Official Plan and are deemed to be desirable and appropriate and generally keeping to the spirit and intent of the Bylaw;

AND WHEREAS neighbouring property owners have been consulted through a public meeting process and no concerns were noted;

BE IT RESOLVED THAT Town Council approve a variance application from Ryan Simmonds, being the owner of Lot #8 in the Lions Subdivision, to reduce the side yard requirement on the Northwest side yard from 10 feet to 8 feet and to reduce the side yard requirement from 10 feet to 7 feet on the Southeast side of the lot.

Unanimously carried.

First Reading of Development Control Bylaw Amendment

8.2.3.2 <u>Resolution 1</u>

Moved by Deputy Mayor Pickering, seconded by Councillor Toombs

WHEREAS a request has been received from Ryan Simmonds, owner of PID No 915322, to amend the Town of Kensington Development Control Bylaw to re-zone the property from Single Residential (R1) to Low Density Residential (R2);

AND WHEREAS a public meeting was held on February 11, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

BE IT RESOLVED THAT Kensington Town Council give first reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 915322 from Single Residential (R1) to Low Density Residential (R2).

Unanimously carried.

8.2.3.3 <u>Resolution 2</u>

Moved by Deputy Mayor Pickering, seconded by Councillor Gallant

WHEREAS a request has been received from Ryan Simmonds, owner of PID No 915322, to amend the Town of Kensington Development Control Bylaw to re-zone the property from Single Residential (R1) to Low Density Residential (R2); AND WHEREAS a public meeting was held on February 11, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read a first time at this meeting;

BE IT RESOLVED THAT Kensington Town Council approve first reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 915322 from Single Residential (R1) to Low Density Residential (R2).

Unanimously carried.

8.2.4 Development Permit Application – 39 Woodleigh Drive

Moved by Councillor Spencer, seconded by Councillor Toombs

WHEREAS an application has been made for the development of a single unit residential home on a property located at 39 Woodleigh Drive (PID No. 79087);

AND WHEREAS the property is undersized and would be classified as an Existing Non-Conforming Lot under the Town's Development Control Bylaw;

AND WHEREAS Section 4.8(1)(c) provides Town Council with authorization to waive rear yard, front yard or side yard setback requirements to an extent that is reasonable and feasible and does not compromise safety, convenience or the aesthetic character of a neighbourhood;

BE IT RESOLVED THAT Town Council waive the side yard and front yard set back requirements for a property located at 39 Woodleigh Drive (PID No 79087) to the following extent: the side yard requirement on the west side of the property from 10 feet to 7 feet, and the front yard requirement from 15 feet to 10 feet;

BE IT FURTHER RESOLVED THAT Town Council approve a development permit application for Steve Lund, owner of a property located at 39 Woodleigh Drive (PID No. 79087), to construct a single unit residential dwelling.

Unanimously carried.

8.2.5 Railyards Fence Replacement

Moved by Councillor Toombs, seconded by Deputy Mayor Pickering

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to proceed with the removal and replacement of approximately 350 feet of fencing between the Railyards and Kent Building Supplies on a 50/50 cost sharing basis between the Town of Kensington and Kent Building Supplies;

BE IT FURTHER RESOLVED THAT that the Town of Kensington's financial contribution to the Railyards Fence Replacement Project is \$11,360.00 plus HST based on material costs of \$14,800.00 plus HST and a labour cost of \$7,920.00 plus HST.

Unanimously carried.

Councillor Spencer returned to the Council Chamber at 8:11 pm.

8.3 Other Matters

- **8.2.1** Mayor Caseley stated that one year ago on March 11, 2020 the Covid-19 pandemic was declared in Canada and with the impact this pandemic has had on the world, we should be thankful to live in Kensington, PEI.
- **8.2.2** It has been brought to Councillor Gallant attention that the Canadian Cycling Magazine featured the "Cabot Loop", a 62 km route through the north shore of PEI and Kensington then ending back at Cabot Park. This is great advertising for the Town of Kensington in a national magazine.

9. Correspondence

9.1 A letter from PEI Crime Stoppers requesting financial support - 2021.

Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to approve a donation of \$350.00 to PEI Crime Stoppers for 2021.

Unanimously carried.

Jason Simmonds and Wendy MacKinnon excused themselves from the Council Chamber at 8:20 pm.

10. In-Camera

- 10.1 Moved by Councillor Toombs, seconded by Councillor Spencer to enter into an incamera session pertaining to One item of a human resources nature as per Section 119(1)(d) of the Municipal Government Act. at 8:12 PM.
- **10.2** Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to come out of an in-camera session at 9:13 PM.

11. Exempt Staff Policy

11.1 Moved by Councillor Gallant, Seconded by Councillor Spencer

BE IT RESOLVED THAT Kensington Town Council approve the Non-Union – Permanent Employee Handbook Policy as presented.

12. Adjournment

Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to adjourn the meeting at 8:27 PM. Unanimously carried.

Geoff Baker, CAO Rowan Caseley, Mayor

Town of Kensington Minutes of Special Council Meeting Monday, March 22, 2021 6:00 PM

Council Members Present:	Mayor Rowan Caseley; Deputy Mayor Pickering Councillors: Mann, Toombs, Spencer.
Staff Members Present:	Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley
Regrets:	Councillor Gallant
Visitors:	Jason Simmonds – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:00 PM and welcomed Council members, visitors, and staff.

2. Adoption of Agenda

2.1 Moved by Councillor Toombs, seconded by Councillor Spencer to approve the tentative agenda for the March 22, 2021 special meeting of Town Council. Unanimously carried.

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. New Business

- 4.1 2021/22 Town of Kensington Financial Plan
 - 4.1.1 Moved by Councillor Spencer, seconded by Councillor Toombs

WHEREAS Section 150(1) of the Municipal Government Act, R.S.P.E.I. 1988, Cap. M-12.1. requires a council to, on or before March 31 in each year, to adopt by resolution a financial plan for the upcoming fiscal year;

BE IT RESOLVED that Town Council approve the Town of Kensington 2021/22 Financial Plan with operational revenue estimates projected at \$3,021,342 and operational expenditure estimates projected at \$2,995,468.

BE IT FURTHER RESOLVED that Town Council approve the 2021/22 Capital Expenditure Plan and the 2021 – 2026, 5 Year Capital Expenditure Plan, as presented.

Unanimously carried.

4.2 2021/22 Property Tax Rates

4.1.2 Moved by Deputy Mayor Pickering, seconded by Councillor Spencer

WHEREAS Section 160(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. and Section 5.2 of the Town of Kensington's Tax Rate Groups Bylaw requires the town to establish tax rates by resolution;

BE IT RESOLVED THAT the 2021/22 municipal property tax rates for the Town of Kensington of \$0.55/\$100 of assessment for Non-Commercial properties and \$1.30/\$100 of assessment for Commercial properties be hereby adopted and approved.

Unanimously carried.

4.3 Operating Lines of Credit – General and Water and Sewer Utility

4.3.1 Moved by Councillor Mann, seconded by Councillor Toombs

WHEREAS Section 166(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money on a short-term basis for the purpose of financing operating expenditures;

AND WHEREAS Town Council currently carries short-term borrowing in the amount of \$150,000 for the General Account and \$75,000 for the Water and Sewer Utility Account;

AND WHEREAS no change is being proposed in the amounts to be borrowed for the 2021/22 fiscal year;

AND WHEREAS the amounts to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED THAT Kensington Town Council approve an operating line of credit of \$150,000.00 from Scotiabank for the Town's General Account with the Chief Administrative Officer, or his designate, and the Mayor, or his designate, being authorized as legal signing officers, under the following terms:

i. An interest rate of Prime, less 0.25% per annum with interest payable monthly; and

ii. Advances repayable on demand;

BE IT FURTHER RESOLVED THAT Kensington Town Council approve an operating line of credit of \$75,000.00 from Scotiabank for the Water and Sewer Utility Account with the Chief Administrative Officer, or his designate, and the Mayor, or his designate, being authorized as legal signing officers, under the following terms:

i. An interest rate of Prime, less 0.25% per annum with interest payable monthly; and

ii. Advances repayable on demand;

Unanimously carried.

5. Adjournment

Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 6:07 PM. Unanimously carried.

Geoff Baker, Chief Administrative Officer Rowan Caseley, Mayor

Town of Kensington Minutes of Water and Pollution Control Corporation Meeting Monday, March 8, 2021 9:14 PM

Board of Directors:	Chair: Rowan Caseley; Directors – Pickering, Spencer, Toombs, Gallant, and Mann
Staff Members Present:	Chief Administrative Officer, Geoff Baker

1. Calling of Meeting to Order

- **1.1** Chair Rowan Caseley called the meeting to order at 8:27 PM and welcomed Directors and staff.
- 2. Approval of Tentative Agenda
 - 2.1 Moved by Director Toombs, seconded by Director Pickering to approve the tentative agenda for the March 8, 2021 regular meeting of the Water and Pollution Control Corporation. Motion carried.
- **3.** Approval of Minutes
 - **3.1** Moved by Director Spencer, seconded by Director Toombs to approve the minutes from the regular meeting held on February 8, 2021. Motion carried.

4. Business Arising from the Minutes

- **4.1** February 8, 2021 *Nil*.
- 5. Approval of Accounts
 - 5.1 Moved by Director Mann, seconded by Director Toombs to approve the payment of expenditures for the month of January 2021 in the amount of \$7,736.45. Unanimously carried.
 - 5.2 Moved by Director Pickering, seconded by Director Spencer to approve the Summary Income Statement for the month of January 2021. Unanimously carried.
- 6. Other Matters
 - **6.1** *Nil*.

7. Adjournment

7.1 Moved by Director Pickering, seconded by Director Toombs to adjourn the meeting of the Water & Sewer Pollution Control Corporation at 8:29 PM. Unanimously carried.

Geoff Baker, CAO

Rowan Caseley, Chair

		n of Kensington nmittee of Council - March 2021
Item #	Project/Task	Status
		Beginning March 13, 2021 until mid-April, Prince Edward Island is under 'Post Circuit Breaker Measures'. Staff continue to implement the
1	COVID-19 Pandemic	COVID-19 operational plans at all town facilities, contact tracing, etc. All facilities are open to the public on a limited basis. The Credit Union Centre continues to host some ice events under necessary guidelines (cohorts, etc.). Currently, we are permitted to host four cohorts at the Credit Union Centre; 100 in the stands, 50 on the ice and 50 in the dressing rooms. The Kensington Wild Finals are slated to end on March 30th, a mardi gras tournament will be held on March 28th and 29th, and the ADL Ice Show will be held on April 3rd. Following this, staff will begin the process of removing the ice surface.
2	Outdoor Furniture Construction	Direction was provided to staff at the regular February meeting of Town Council to discuss the construction of outdoor furnishings (covered picnic tables) with the KISH Industrial Arts teacher. No action has been take on this to date however I will reach out following the return from March break.
3	Official Plan and Zoning Bylaw 5 Year Review	NO UPDATE Following completion of the Town's current annexation application process, work on the Development Bylaw and Official Plan can proceed. We are informed by Municipal Affairs staff that it will be another couple of weeks before we hear any news on our application.
4	Asset Management	All asset management files have been received. I am trying to set up a meeting with the consultant to ensure a proper interpretation of the asset class forecasts and next steps in the development of the asset management plan.
5	Investing in Canada Infrastructure Program (ICIP) - Lagoon Upgrades	The project has reached substantial completion. The contractor will be required to come back to site in the spring to perform final reinstatement of the site and some other minor works. The Town continues to retain the Guaranteed Maintenance Holdback until December 18, 2021, once all remaining deficiencies are rectified.
6	2019-2024 Gas Tax Capital Investment Plan	It was originally intended that the re-profiling would be presented to Committee of Council during their January regular meeting however I am still trying to assemble the project methodologies and cost estimates. WSP has been contracted to complete project scopes and cost estimates. Information will be brought forward for Town Council's consideration once it is complete. It is hoped that we will be in a position to move forward with the reprofiling in April 2021.
7		The old rescue vehicle was sold to the Upsala Fire Department in
7	Fire Department Rescue Vehicle	Northern Ontario, at the asking price of \$20,000.
8	Wastewater Treatment Plant Blowers	Funds have been included in the 2021/22 Capital Budget to replace the existing sensors associated with the Blower #1 Variable Frequency Drive (VFD) as well as for the installation of a second VFD on Blower #2. It is proposed that Gas Tax be used to complete the project. Another re-profiling of the Town's Capital Investment Plan is required of which this project will form a part. WSP are currently working on a project proposal, including cost estimates, to enable the completion of the re-profiling.
9	Water and Wastewater Bylaw	The Water and Sewer Utility Bylaw was read a second time and formally adopted at the March regular meeting of Town Council. This now brings the water and sewer utility under the Town operations as department; essentially dissolving the former Water and Pollution Control Corporation. The Bylaw is currently being prepared for submittal to the Provincial Municipal Affairs Department.
9 10	Kensington Area Soccer Club - Clubhouse	NO UPDATE Work continues on the soccer clubhouse. The ROW agreement for the water and sewer connections is still being worked on with the Province of PEI.
		A copy of the IRAC recommendation report has been provided to Town Councillors. We are aware that the report has been provided to the Minister of Communities. We are informed by Municipal Affairs staff that it will be another couple of weeks before we hear any news on our
11	Municipal Restructuring	application.

Item #	Project/Task	Status
12	Police Study/Service Model Review	Staff continue to work towards the development of an implementation plan emanating from the Review. It is anticipated that the Plan will be completed and presented in May of 2021. Specific recommendations from the review have been implemented by staff.
13	Lion's Drive Re-Zoning Application and Variance	A public meeting was held on February 11, 2021 to hear residents concerns/support for the re-zoning application. The Bylaw amendment was given first reading at the regular March meeting of Town Council. Staff will bring the amendment forward for second reading and formal adoption at the regular April meeting. The required amendment to the Official Plan will be brought forward concurrently. The variance request was approved at the March regular meeting of Town Council.
15	Request - Ryan Simmonds	
14	Investing in Canada Infrastructure Program (ICIP) - Wellfield Upgrades	The chlorine pumps and analyzer have been properly calibrated. The new SCADA has been commissioned and programmed to provide the necessary controls. The back-up generators have been installed and commissioned at the controls building and wells. It is expected that we will receive substantial completion notification shortly.
		NO UPDATE Commercial Construction have removed the top soil from the grassed area behind the freight shed. A tenant has expressed some resistance to relocating their garbage receptacle. More information will be brought before Town Council for discussion as the situation progresses. One waste container, which was initially moved to the area, has since been moved back to a parking space for the winter months. The owner has committed to moving the container back to the cleared area in
15 16	Railyards Garbage Receptacle Area Town of Kensington Harassment Policy	the Spring. NO UPDATE Staff have begun a review of the Town's Harassment
10		Policy with the intent to amend it to include non-employees (volunteers, temporary employees, contractors working on behalf of the Town, etc.)
17	Crime Stoppers Donation	The \$250.00 dollar donation to Crime Stoppers has been made as directed by Town Council.
18	Railyards Fence Replacement	Approval has been given by Town Council to proceed with the project as soon as possible in 2021 at the increased price provided to us by KENT Building Supplies.
19	Utility Trailer - Broadway Street North	NO UPDATE The utility transport container was supposed to have been removed by October 24, 2020. The property owner requested a further extension to the end of December 2020 which was granted. It is noted that the container is still present on the property. The matter has been referred back to the Police Department for follow up action. A letter will be drafted to the property owners providing a finite timeline for its removal prior to formal action being taken. The letter has not been provided to the property owner at this point in time. The letter will be provided by March 26, 2021.
20	Active Transportation Fund	NO UPDATE An application has been submitted to the Active Transportation Fund as directed by Town Council. No response has been received to date.
21	Town Council By-Election	The By-Election date has been set for May 3, 2021. The advance poll will be held on April 24th from 9:00 am to 3:00 PM. Nominations will open on April 7, 2021 and close on April 16, 2021. I have been appointed as the Municipal Electoral Officer and Deputy Administrator, Wendy MacKinnon has been appointed as the Deputy Electoral Officer.
22	Transportation Issues	Mayor Caseley and I met with representatives from the Department of Transportation in regard to various transportation issues throughout the Town; Commercial Street/Broadway Street North Intersection, Barrett Street Sidewalk, Broadway Street North drainage issues and Confederation Trail Crossings.
23	Commercial Street/Broadway Street Intersection	The Town recently purchased a convex mirror as a potential solution to provide additional site distance for motorists and pedestrians egressing from Commercial St on to Broadway St N. In a meeting with Department of Transportation engineers we were requested not to install the mirror until such time as the department has an opportunity to review the parking layout in the area as well as to have a transportation consultant review the effectiveness of the mirror.

Item #	Project/Task	Status
24	Confederation Trail Road Crossings	The Province has committed to providing lighted (flashing beacon) pedestrian crossing signs at two Confederation Trail road crossings within the Town. They will be installed in the May 2021 timeframe. The beacon signs will be installed at the Victoria Street East road crossing and the Broadway Street North crossing. Additional signage may be installed in the future at other crossings in the Town.
25	Barrett Street Sidewalk	The Province has committed to designing a storm sewer system along Barrett Street to facilitate the installation of a sidewalk by the Town. It is anticipated that this project will be able to proceed in the summer of 2021.
26	Annexation of PID No. 76174 (Frosty Treat)	The application to annex this property inside the Town has been made. We have been requested to hold the application for a period of time until the Town's larger annexation application is considered by the Province of PEI.

Kensington Fire Department

Occurrence Report 2021

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder		3											3	20.00%
Motor Vehicle Accident	4												4	26.67%
Emergency Response - Fuel Spill, etc													0	0.00%
Fire Related														
Smoke Investigation													0	0%
Outside Fire - Brush, Grass, Utility Pole, etc.													0	0%
Structure Fire - House, Building, Vehicle, etc.	3	1											4	27%
Alarms	2	2											4	27%
Total Fire Related	5	3	0	0	0	0	0	0	0	0	0	0	8	
Total Incidents	9	6	0	0	0	0	0	0	0	0	0	0	15	
Mutual Aid Call Out													0	0%
Total Incidents (Inclduding Mutual Aid Provided by KFD)	9	6	0	0	0	0	0	0	0	0	0	0	15	100%
Mutual Aid Call in														
Firefighter Attendance	15												15	15.00
Regular Monthly Training - No. of Firefighters	19												19	19
Training School/Association Meeting/Department Meeting														
Call Area		•	-	•							•			<u></u>
Kensington	3	1											4	26.67%
Malpeque CIC	1												1	6.67%
Zone's 1 to 5	4	5											9	60.00%
Other	1												1	6.67%

FEBRUARY 2021

The Kensington Fire Department responded to 6 calls during the month of February and the average attendance for the fire calls was 14. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Feb. 2	мус	Rte. 1 N.Bedeque	17	3
			17	
Feb. 2	Commercial Fire Alarm	Kensington	12	1
Feb. 9	MVC – single vehicle	Margate	15	3
Feb. 10	Residential Fire Alarm	Margate	10	1
Feb. 24	Fire at Cavendish Farms	New Annan	17	3
Feb. 26	MVC - multiple vehicles	Blue Shank Rd.	13	2

February 1 - Members of the fire department met with the chief and safety officer of the Wellington Fire Department to get some feedback on how they handled the recent evacuation of Les Chez Nous Nursing Home.

February 6 - Members of the New Glasgow Fire Department attended our hall to view our new rescue unit as they are in the process of ordering one.

February 20 - A couple of our firefighters attended at the New London Fire Hall and formed an honor guard for Peter Elsinga, a member of the New London Fire Department.

February 23 - Training was held with 16 members present; we went over procedures concerning the new air bags.

Rodney Hickey Chief

Police Department Occurrence Report Sur	nmary 2021													
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act	1													1 0.90%
Abandon Vehicle		1												1 0.90%
Abduction														0 0.00%
Alarms	3	1												4 3.60%
Animal Calls														0 0.00%
Arson														0 0.00%
Assault PO														0 0.00%
Assault with Weapon														0 0.00%
Assaults (Level 1)		2												2 1.80%
Assistance Calls		2												2 1.80%
Bank Runs	2	2												4 3.60%
Breach of Peace	1													1 0.90%
Breach of Recognizance														0 0.00%
Break and Enter (business)														0 0.00%
Break and Enter (other)														0 0.00%
Break and Enter (residence)														0 0.00%
Carry concealed weapon														0 0.00%
Child Pornography		1												1 0.90%
Child Welfare														0 0.00%
Coroner's Act														0 0.00%
Crime Prevention														0 0.00%
Criminal Harassment														0 0.00%
Dangerous Driving														0 0.00%
Disturbing the Peace	2													2 1.80%
Dog Act	1													1 0.90%
Driving while disqualified		2												2 1.80%
Drug Charges														0 0.00%
Excise Act														0 0.00%
Fail to Comply Probation														0 0.00%
Fail to comply undertaking		1												1 0.90%
Fail to remain at scene of accident		2												2 1.80%
Family Relations Act	1	1												2 1.80%
Fingerprints taken														0 0.00%

Police Department Occurrence Report Sum	nmary 2021													
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Fire Prevention Act	1	1							_		_		2	
Firearm Act									_		_		(
Forcible confinement													(010070
Fraud	2	1											3	
Funeral Escorts	1	2											3	
Harrassing Communication													(
Impaired Driver	1	1												
Information Files	1													0.90%
Injury Accidents													(0.00%
Liquor Offences	1												-	0.90%
Litter Act													(0.00%
Lost and Found	2													1.80%
Luring Minors													(0.00%
Mental Health Act	2												2	1.80%
Mischief		2											2	1.80%
Motor Vehicle Accidents	2												2	1.80%
Motor Vehicle Act	4	5											9	8.11%
Municipal Bylaws	2	1												3 2.70%
Off Road Vehicle Act		3												3 2.70%
Other Criminal Code													(0.00%
Person Reported Missing													(0.00%
Possession of restricted weapon													(0.00%
Property Check													(0.00%
Resist Arrest													(0.00%
Roadside Suspensions													(0.00%
Robbery													(0.00%
Sexual Assaults / Interference													(0.00%
STEP (Integrated Traffic Enforcement)		1												0.90%
Sudden Death													(0.00%
Suspicious Persons / Vehicle				1				1					(0.00%
Theft Of Motor Vehicle		1		1										
Theft Over \$5000				1									(
Theft Under \$5000	3	1		1								1	4	3.60%

Police Department Occurrence Report Sun	nmary 2021													
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Trespass Act	1												1	0.90%
Trespass at Night													0	0.00%
Uttering Threats													0	0.00%
Wellbeing Check	2	1											3	2.70%
SOTS Issued	17	23											40	36%
Total Incidents	53	<mark>58</mark>											111	100%
HTA Warnings	12	3											15	
Fine Revenue	\$2,712.50	<mark>\$3,207.00</mark>											5,919.50	
Foot Patrols in hours	2	2											4	
Community policing school	6	4												
	0.402	0.000						1			1		17.000	
Record Checks A (BC)	9,403	8,280											17,683	
Record Checks C (KPS)	6	4											10	
KPS assisting other agencies		1											1	
Other agencies assisting KPS		2											2	

Police Report January 2021

There are 1 alarm call to report for this month.

Feb 17 @ 0800hrs – Kensington COOP, member attended.

Assistance to other agencies

Feb 17 – Assist RCMP – impaired driver Feb 27 – Assist BC RCMP – take a statement

Assistance calls on report

Senior blocked in by snow RCMP BC assistance (non PROS)

Year To Date Approved Development Permits Summary Report 2021

Development Permit Category	January	February	March	April	Мау	June	July	August	September	October	November	December	Total
Addition Residential additions/alterations			1										1
New Residential Accessory Structure	2												2
New Single Family Dwelling	1	1	2	1									5
Total:	1	1	2	1									8

Total Estimated Construction Value
\$77,000.00
\$57,800.00
\$1,290,000.00
\$1,424,800.00

DEVELOPMENT PERMITS REPORT

For the period March 09, 2021 to April 09, 2021

Permit			Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated	Estimated Finish
lumber			Property Address				Type of Construction		Start	
esidenti	al additions	alteration	S		•	•		•		
06.01	00/00/0004	806323	Greg Nancarrow - 18 Sunset Cres.				Residential additions/alterations	\$77,000.00	08/01/2021	11/30/2021
06-21	03/30/2021	000323	18 Sunset Cres		Approved	Addition	Description: Construct a 16'x20' addition to house. The addition will replace the existing			
							deck. Replacement of the wooden walkway with concrete.			
							Sub	Total: \$77 000 00		
ingle Fo		~					Sub	Total: \$77,000.00		
ingle Fa	mily Dwellin	g					Sub	Total: \$77,000.00		
	-		Tyler Doucette / Warrens Carpentry - 7 Lions Drive		Approved	New	Single Family Dwelling	\$400,000.00	07/01/2021	12/31/2021
ingle Fa	mily Dwellin 03/11/2021	849794	Tyler Doucette / Warrens Carpentry - 7 Lions Drive 6 Lions Drive		Approved	New		\$400,000.00		12/31/2021
05-21	03/11/2021	849794					Single Family Dwelling	\$400,000.00		12/31/2021
	-	849794	6 Lions Drive		Approved Approved	New New	Single Family Dwelling Description: Construct new single r	\$400,000.00 esidential home \$200,000.00	07/01/2021	
05-21	03/11/2021	849794 79087	6 Lions Drive Stephen Lund - 3000 Kerrytown Road Clinton PE				Single Family DwellingDescription:Construct new single rSingle Family Dwelling	\$400,000.00 esidential home \$200,000.00	07/01/2021	

Sub Total: \$730,000.00

Total: \$807,000.00

Town of Kensingto	Mailing Address: 55 Victoria Street E PO Box 418 Kensington, PE com Tel: 902-836-3781 Fax: 902-836-3741 Email: townmanager@town Website: www.kensington.c	PEI Plan , Permit F	reived: March 10 21 proved: March 11 21 ning: March 11/21 ee: \$ 200,00 [2] Paid n Clal Report N	arch 11/21	~		
1. Property Info	ormation						
Project Address:	LIONS DRIVE	Property Tax Numb	er (PID): <u>849794</u>				
		Cur		-			
Are there any existing struc	ctures on the property?:)	No 🗆 Yes, please describe	2:				
Land Purchased from	MAURICE CLARK		dPENDIN : 2021	-			
Location of Develo		Property Siz					
□ South □ West	Property		sq. ft. <u>19,86</u> 0				
2. Contact Infor	mation						
Name:	JEFF ADAMS	Address:					
APPLICANT Phone: _			SUMMERSIDE, PE	-			
Email:-		_ Postal Code:	C1N 4J8	-			
Same as Above: □ Name:	YLER & SARA DOUCE	TTE Address:	KENGINGTON DE				
OWNER Phone:			KENSINGTON, PE	-			
Email: .		_ Postal Code:	COB 1M0	-			
Name:	JEFF ADAMS	. Address:		-			
ARCHITECT Phone: OR ENGINEER	0cm		SUMMERSIDE, PE	-			
Email: _		Postal Code:	C1N 4J8	_			
3. Infrastructur	re Components						
Water Supply 🎽	Municipal Drivate	Sewage System 🔀	Iunicipal 🗆 Private				
		ortation and Infrastructure Renew	al) 🔀 Attached				
4. Development Description							
New Building	Renovate Existing	lition Demolition Otl	ner	_			
Single Family (R1)	Commercial (C1)	Depublic Serv./Institution (P	PSI) Other	-			
□ Semi-Detached (R2) □ Multi-Unit Res. (R3)	□ Industrial (M1) □ Mini Home (RM1)	Accessory Building Decks/Fence/Pools		-			
Type of Foundation							
🔀 Poured Concrete	🔀 Vinyl Siding	🔀 Asphalt	🗆 Brick	1			
Slab	 Wood Shingles Steel 	□ Steel □ Other	Prefab Other				
D Other	□ Other		1947 - C C C C C C C C	J			
Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)]			
2	4	2.5	Width 42' Length 65'				

Detailed Project Description: NEW CONSTRUCTION OF A SINGLE FAMILY HOME

Estimated Value of Construction (not including land cost): _____\$400,000.00

Projected Start Date: MARCH 15 - 2021 Projected Date of Completion: DECEMBER - 2021 JULY - 2021

Please provide a diagram of proposed construction:

a) Draw boundaries of your lot.

- c) Indicate the distance between buildings.
- e) Indicate distance to property lines.

b) Show existing and proposed buildings.d) Show location of driveway.

SEE ATTACHED

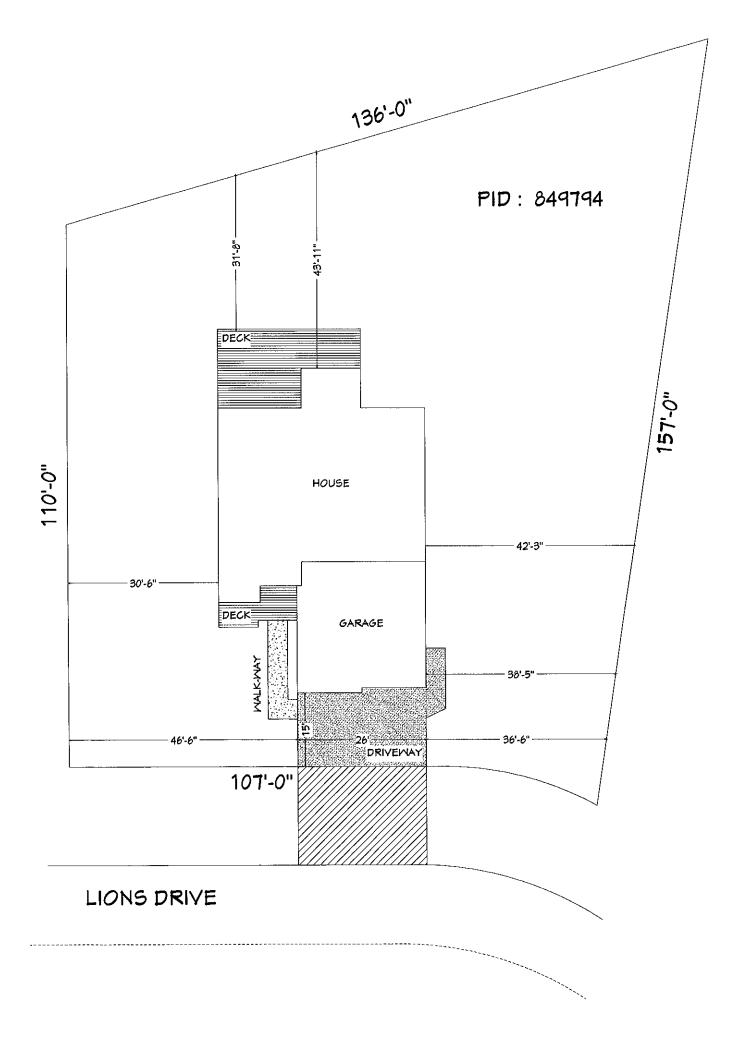
I DO SOLEMNLY DECLARE & CERTIFY:

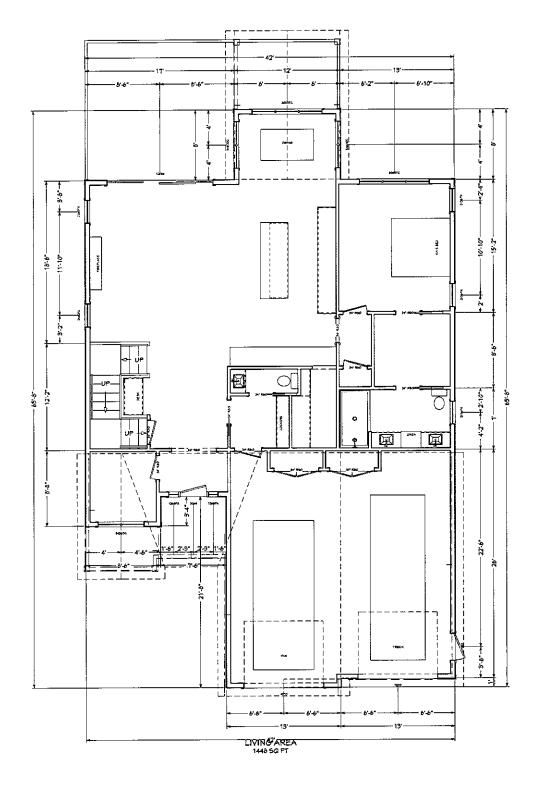
S

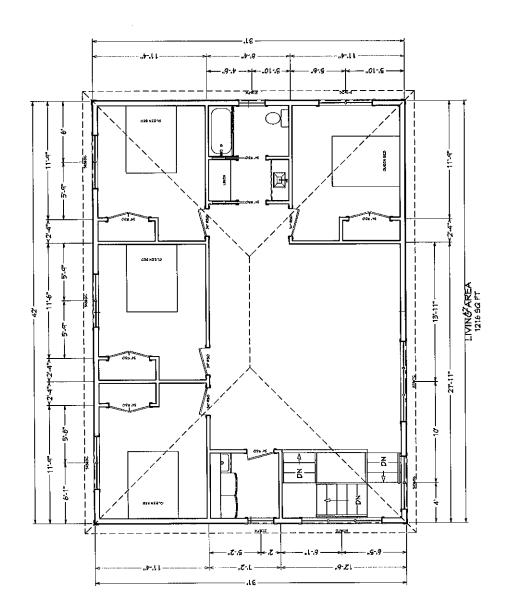
- 1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
- 2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
- 3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
- 4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
- 5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
- That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
- I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington
 pertaining to the construction/and use of the development applied for herein.
- I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

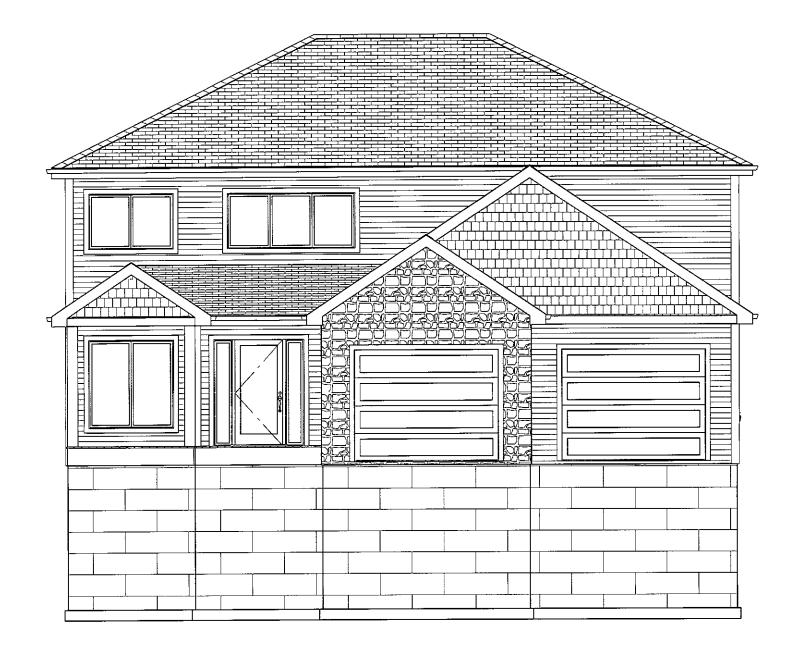
Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

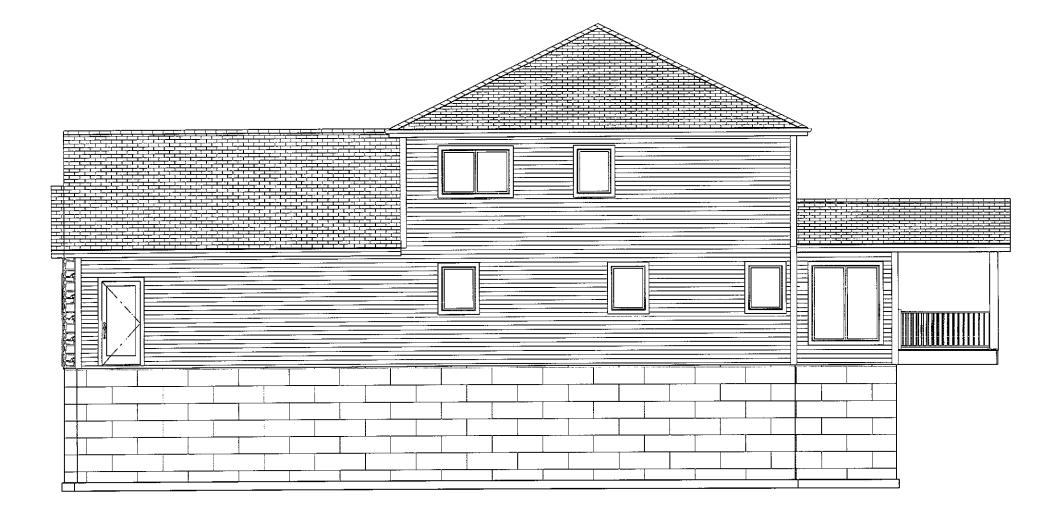
ignature of Applicant	Date:	FEB 25 - 2021















WARREN'S CARPENTRY INC. 850 READ DR. SUMMERSIDE, PE C1N 4J8 Tel: (902) 436-2236 Fax: (902) 724-2322 BMO BANK OF MONTREAL 455 GRANVILLE ST. SUMMERSIDE, P.E.L. C1N 4P7

V

Twenty-five and 00/100

PAY

1011

Minister of Finance PEI TO THE PO Box 880 ORDER Charlottetown PE C1A 7M2 OF

nen men en e	•
Prince Edward Island CANADA Transportation, Infrastructure and Energy	+_+
Date: March & 2621	
Received from <u>Bell Plachast Algors</u> the sum of <u>25</u>	
in consideration of an entranceway to be constructed to serve Property Number	•
Loss from Road in the community of Kers a	
in accordance with the Roads Act, RSPEI 1988.	
Authorized by Jac Burge	-
ash □ Cheque No. <u>3961</u> Contact Person_ <u>1cff_/tdaes</u> P	ו
White - Applicant Yellow - TIE Pink - TIE	

						Fa	r Office Use Only
	SIV/	Mailing Addr 55 Victoria St PO Box 418			Pe	rmit #:	06-21
Town		Kensington, F COB_1M0	PE		D	ate Receive	d: March 29/2
10Wh C	Tel: 902-836-3781			D	ate Annrov	March 29/2	
Ken	SINGU		kensington.ca			EI Planning	ed: March 30/.
	0	Website: www	w.kensington.ca				
					Pe	ermit Fee: S	200.00 Pai
	I	DEVELOP	MENT	PER	MIT APP	LICAT	ION
1.	Property Infor	mation					
				10			ID): <u>80632</u>
ot No.:	Sub	division Name				_ Current	Zoning: <u>121</u>
	existing struct and TWO S	ures on the pro HEDS	perty?: 🗆	No I	Yes, please d	escribe:	
and Purcha	sed from				Year Pu	rchased 20	014
Loc	ation of Develo	pment			Prop	erty Size	
□ North			Road Fron	•			
		1	Property L	eptn _		Area sq.	lt
	Contact Inform	mation					
<u></u>						40.01	
	Name: Gree	Nancarrow			Addr	ess: 18 SL	JNSET CRESCENT
PPLICANT	Phone:				\$		
	Email:				Postal Co	ode: COB	1M0
ame as Abo					Addre	ss:	
OWNER		Ce	n.				
OWNER		00					
1. S. 1964	Email:				_ Postal C	ode:	
	Name: U/K	at this time			Addr	ess:	
ONTRACTOR, RCHITECT	Phone:	Ce	ell:		_		
R ENGINEER	Email:				Postal C	ode:	
			An Internet				
3.	Infrastructure	Components					
Wat	ter Supply 🛔 🗎	Municipal DP	rivate	S	ewage Syster	n 🛢 Muni	cipal 🗆 Private
Ent	rance Way Pe	ermit (Departmer	nt of Transpo	ortation a	nd Infrastructure	e Renewal)	□ Attached
4.	Development	Description					
🗆 New	Building 🛚 R	enovate Existing	Addi	tion	Demolition	□ Other .	
Single F	amily (R1)	Commercia	I (C1)	D Publi	: Serv./Institu	tion (PSI)	🗆 Other
D Semi-De	etached (R2)	🗆 Industrial (N	A 1) (sory Building		1
D Multi-U	nit Res. (R3)	🗆 Mini Home	(RM1) t	Deck:	s/Fence/Pools		
	Foundation	External W			Roof Mater		Chimney
The same a control control of the same	d Concrete	Vinyl Sid			Asphalt Steel		 Brick Prefab
□ Slab □ Pier		□ Wood Sh □ Steel	ingles		Other		□ Other
□ Other		□ Other		1			

8

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
1			Width <u>16</u> Length <u>20</u>

Detailed Project Description: 16 x 20 addition to existing house on east side . Where deck is now ,

Kemore wooden sidewalk and replace with concrete

Estimated Value of Construction (not including land cost): \$77,000

Projected Start Date: U/K Late Summer 2021 Projected Date of Completion: 8 weeks from start(approx)

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- c) Indicate the distance between buildings.
- e) Indicate distance to property lines.

b) Show existing and proposed buildings.d) Show location of driveway.



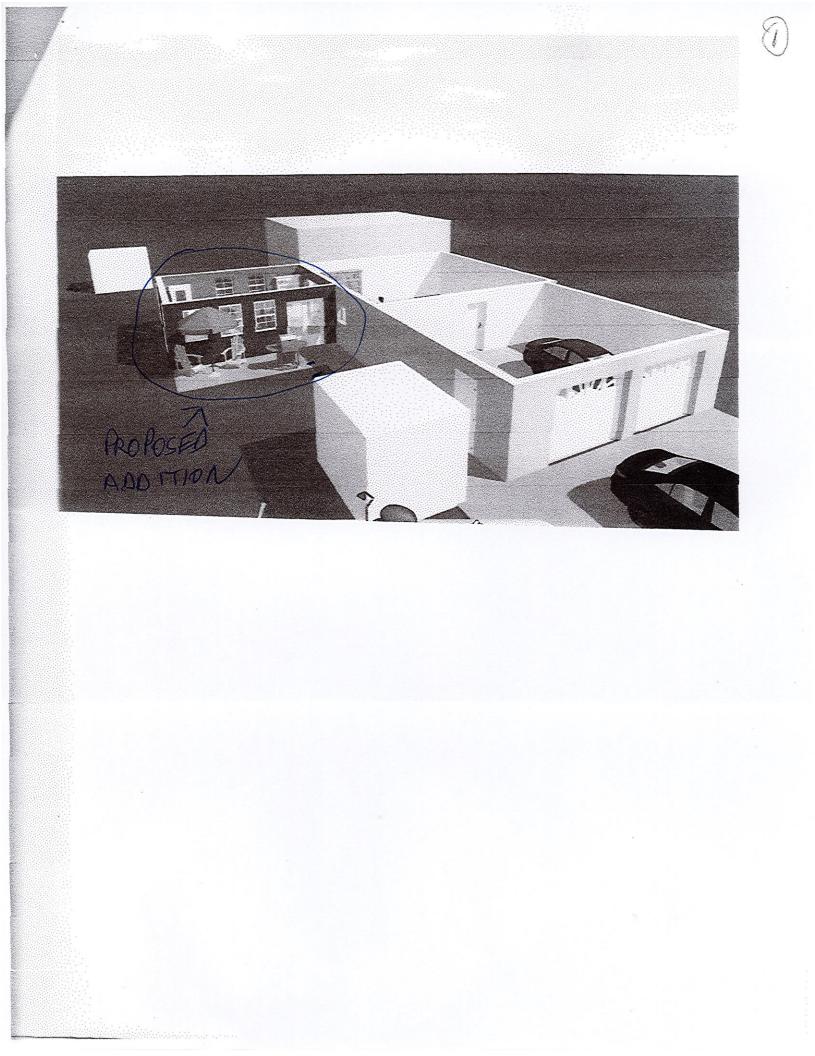
I DO SOLEMNLY DECLARE & CERTIFY:

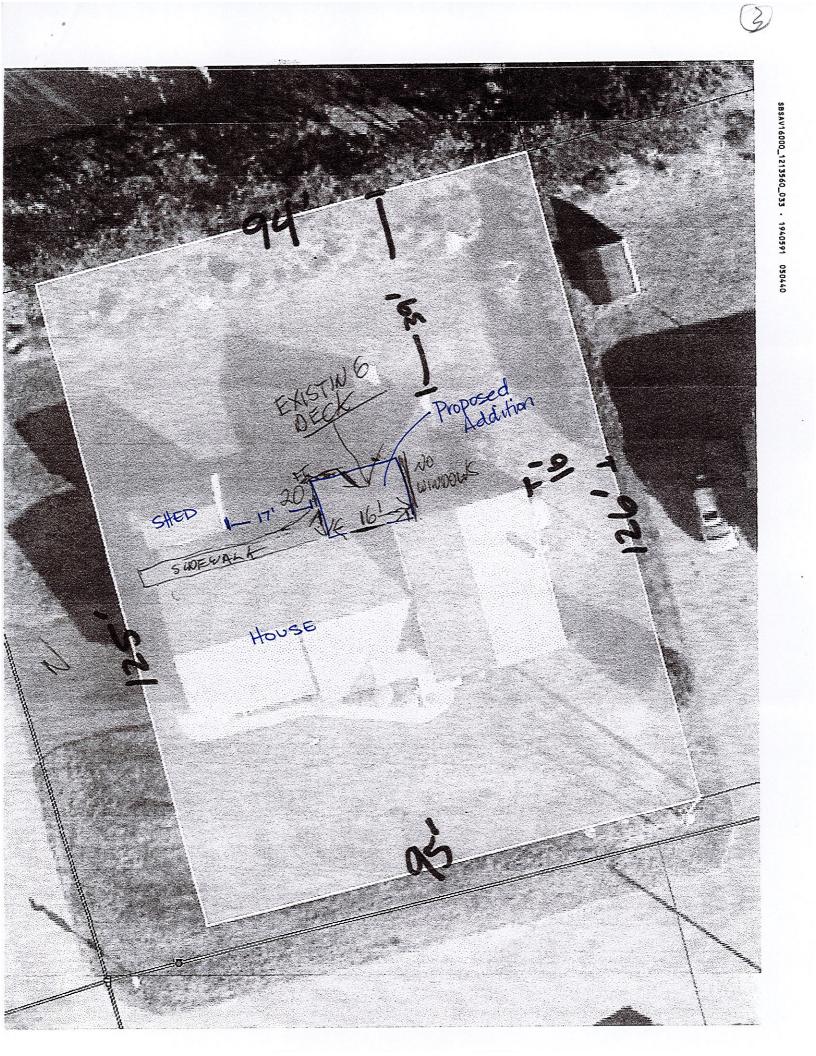
- 1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
- 2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
- 3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
- 4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
- 5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
- 6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
- 7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
- 8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date: March 19 2021







Mailing Address: 55 Victoria Street E PO Box 418 Kensington, PE COB 1MO

Tel: 902-836-3781 Fax: 902-836-3741 Email: <u>townmanager@townofkensington.com</u> Website: <u>www.kensington.ca</u>

For	Office Use Only
Permit #:	07-21
Date Received	March 31/21
Date Approve	
PEI Planning:	and the second
Permit Fee: \$	200,00 V Paid

DEVELOPMENT PERMIT APPLICATION

1.	Property I	nformation				
roject Addr	_{ess:} 39 W	oodleigh Drive)	Property Ta	x Number (PID): 79087
		Subdivision Name				
		ructures on the pro				
and Purcha	sed from <u>E</u>	Betty Pound /	Jamie Pour	d Year P	urchased 2020	0
Loca	ation of Dev				perty Size	
■ North	□ East Nor ■ West Woo	thwest side of odleigh Drive	Road Frontag Property Dept		Acreage <u>0.1</u> Area sq. ft. <u></u>	
2.	Contact In	formation				
3	Name: S	tephen Lund		Ado	dress:	-
	Phone:				Code: C0B1N	10
	Email:			Postal C		
me as Abov				Add	ress:	
OWNER	Phone:	Ce	ell:	8		
	Email:	6		Postal C	Code:	
	Name: S	tephen Lund		Add	dress:	
NTRACTOR, CHITECT	Phone:					-
ENGINEER	Email: .		a of contracts	Postal G	Code: COB1N	10
3.	Infrastruct	ture Components				
Ent	rance Way	■ Municipal □ P y Permit (Departme ent Description		create the event	re Renewal) □	al 🗆 Private Attached
📕 New 🗄	Building	□ Renovate Existing	g 🗆 Addition	Demolition	□ Other	t zhroga zenanalmoo Shaha
	amily (R1)			blic Serv./Instit		Other
	etached (R2	/		ccessory Buildin ccks/Fence/Pool		
- Multi-Ui	nit Res. (R.	3) 🗆 Mini Home	$(\mathbf{R}\mathbf{W}\mathbf{I}) \mid \Box \mathbf{D}\mathbf{O}$	ecks/Fence/Pool	<u>s</u>	
	oundation	External V		Roof Mate	the second s	Chimney
	Concrete	Vinyl Sic		■ Asphalt□ Steel		Brick Prefab
□ Slab □ Pier		□ Wood Sh □ Steel	inigies	□ Steel □ Other		Other
\Box Other	en l'estratifique	□ Other	nen szereszteret az		nden be PEI Pla	a beine as in contra
Number	• of Stories	Number of B	edrooms N	umber of Bathr	ooms G	round Floor (ft)
	2	3	101	1.5	Width	20 Length 28

Detailed Project Description: Build of a new house. Detailed plans are attached.

Estimated Value of Construction (not inclu	ding land cost): <u>\$200,000.00</u>
Projected Start Date: May 2021	Projected Date of Completion: Nov 2021

a) Draw boundaries of your lot.

- c) Indicate the distance between buildings.
- e) Indicate distance to property lines.

b) Show existing and proposed buildings.

d) Show location of driveway.

See attached

1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.		

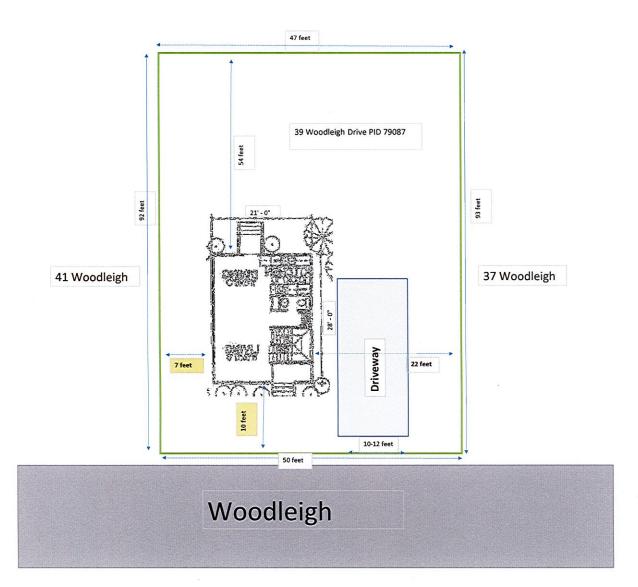
I DO SOLEMNLY DECLARE & CERTIFY:

- 1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
- 2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
- 3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
- 4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
- 5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
- 6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
- 7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
- 8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

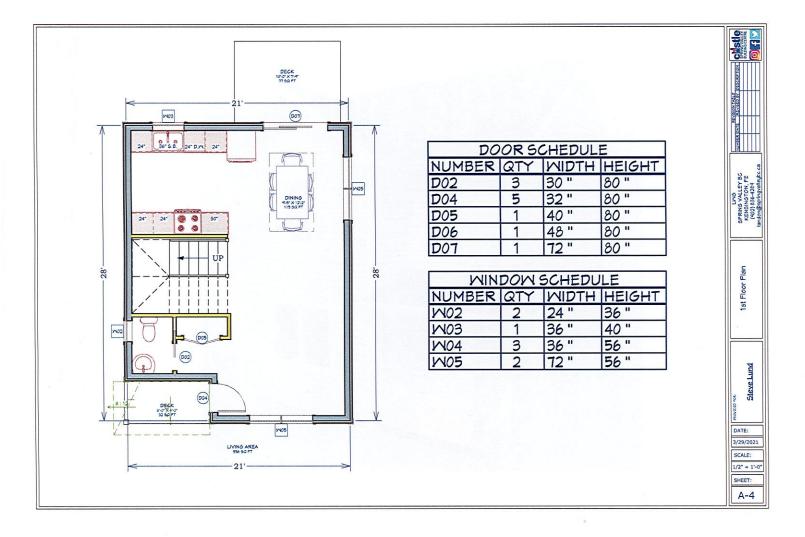
Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

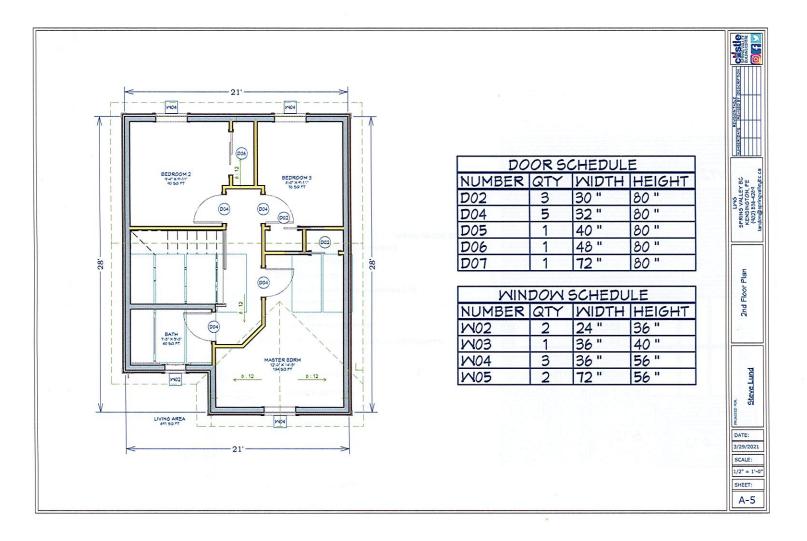
Signature of Applicant

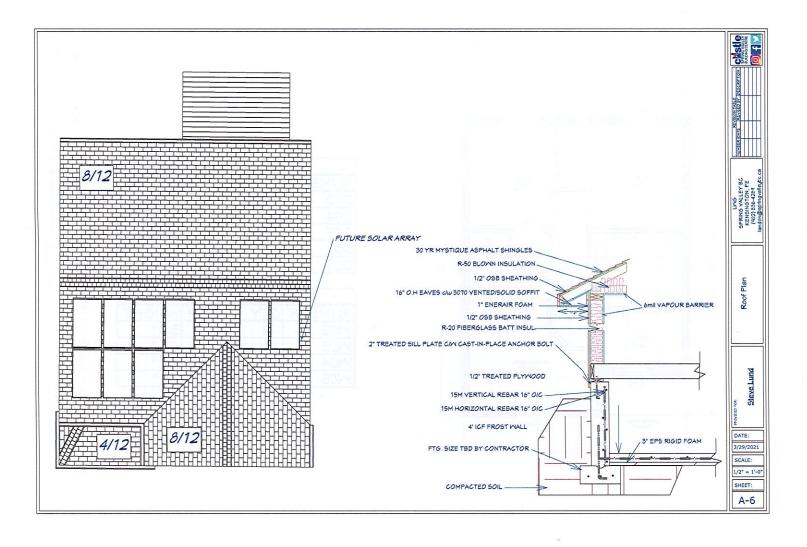
Date: March 2nd 2021

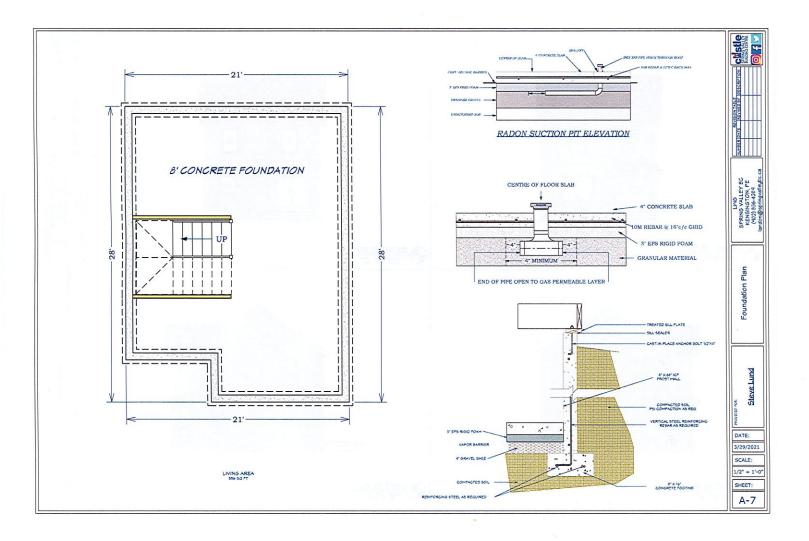














		Mailing Address:		For	Office Use Only	
		55 Victoria Street E PO Box 418		Permit #:	08-21	
Town	of 7	Kensington, PE COB 1MO		Date Received: April 7 21 Date Approved: 10x1 0/21		
Kon	cinato	Tel: 902-836-3781 Fax: 902-836-3741				
Ilen	ungu	Email: <u>townmanager@townofkensington.com</u> Website: <u>www.kensington.ca</u>		PEI Planning:	HPIII 1/21	
				Permit Fee: \$	100 00 M Paid	
				1 01 1110 1 000 \$	200.00 🗹 Paid	
	Г	EVEL ODMENT	DEDMIT A		ON	
	L	DEVELOPMENT		FFLICATI	ION	
1.	Property Infor	mation				
and the second	12		D		790/2 000	
	ess: Enp	division Name			$\mathbf{D}: \frac{79862-000}{81}$	
Lot No.:					Loning:	
Are there any		ures on the property?: \Box ' $\propto 28.5^{l}$		se describe:		
-	11.5	x 20.3 _	ka	acired.	see att	
Land Purcha	sed from Gra	int Mann	Year	· Purchased	2021	
	ation of Develop		P	roperty Size		
🗆 North	🗆 East		age 1201	Acreage		
□ South	□ West	Property De	epth	Area sq. ft	·	
	i di second					
2.	Contact Inform	nation				
	Name: Cat	hina + Donniel	Nog-ford A	ddress:		
APPLICANT	Phone:	Cell		Ken	sington PS	
			Docto	l Code: CC	BIMD	
-	Email:		OSLA			
Same as Abo			Δ	dress.		
				uiess		
OWNER	Phone:	Cell:				
	Email:		Posta	1 Code:		
	Name:		A	ddress:		
CONTRACTOR, ARCHITECT		Cell:				
OR ENGINEER		0.011		1 Code:	016 1001010102 010	
		a second the second of the second			needers ann stiller alles i	
3.	Infrastructure	Components				
Wa	ter Supply	Iunicipal □ Private	Sewage Sys	tem Munici	ipal 🗆 Private	
Je End	wan as Way Day		tation and Infractory	turo Ponowal)	- Attached	
Georgia Partesto	at visition of stability in	r mit (Department of Transpor	vitismosia monte en	o of spectastiond	A A A A A A A A A A A A A A A A A A A	
4.	Development D	Description		en destador acor	and the state of the state of the	
New	Building □ Re	novate Existing 🛛 Additi	on 🗆 Demolitio	n 🗆 Other 🔔		
Single F	family (R1)	□ Commercial (C1) □	Public Serv./Ins	titution (PSI)	□ Other	
🗆 Semi-De	etached (R2)		Accessory Build	×		
🗆 Multi-U	nit Res. (R3)	□ Mini Home (RM1) □	Decks/Fence/Pc	ols		
	Foundation	External Wall Finish		iterial		
	l Concrete	Vinyl Siding		the second se	Brick Prefab	
□ Slab	Post	□ Wood Shingles □ Steel	□ Steel □ Other		Other	
□ Other		□ Other	L 20	needs IST set to	Sim burds to stronger	

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
1	2		Width <u>24</u> Length <u>32</u>

icated B (nnn O **Detailed Project Description:** Estimated Value of Construction (not including land cost): <u>\$130,000.00</u> 2021 Projected Date of Completion: JUNE 10 nau 2 Projected Start Date: _ Please provide a diagram of proposed construction: b) Show existing and proposed buildings. a) Draw boundaries of your lot. d) Show location of driveway. c) Indicate the distance between buildings. e) Indicate distance to property lines. see attached.

I DO SOLEMNLY DECLARE & CERTIFY:

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Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Date: April 7,2021

Signature of App



Town of Kensington Bills List February 2021

A1 - Vacuums	393610 TOWN HALL JANITOR SUPPLIES	\$310.59
Happy Hookin Towing and Recovery	2079 POL	\$115.00
ADL Foods	2445497	\$216.23
ADL Foods	2446755	\$657.47
Aliant	8179401	\$138.46
Andrew Griffin	FEB 2, 21 MILEAGE	\$39.48
Andrew Griffin	FEB 2021 RRSP	\$587.32
Bell Mobility	2-397088	\$201.25
Bev Semple	FEB 2021 CROSSWALK	\$40.00
Brenda MacIsaac	FEB 2021 RRSP	\$304.52
Combat Computer Inc	71696 APR - JUNE BACKUPS	\$465.58
Combat Computer Inc	72891 COPIES	\$35.51
Combat Computer Inc	72893 COPIES	\$67.69
Combat Computer Inc	72647 POL SERVICE CAMERAS	\$86.25
Commercial Construction	PW FEB 2021	\$327.75
Commercial Construction	FRONT ST FEB 2021	\$4,663.25
Commercial Construction	TOWN HALL FEB 2021	\$1,328.25
Commercial Construction	FIRE HALL FEB 2021	\$1,132.75
Commercial Construction	CUC FEB 2021	\$1,259.25
Canadian Union of Public Employees	FEB 2021 UNION DUES	\$582.45
Dakota VanColen	FEB 5, 21 MILEAGE	\$56.40
Dakota VanColen	FEB 4, 21 EXPENSE	\$47.28
Doug Killam	FEB11, 2021 BOOTS	\$200.00
Dunk River Industries	14282 FIRE TRUCK R&M	\$1,398.46
Eastlink	14796156	\$110.34
Eastlink	14970251	\$813.45
Eastlink	14970764	\$97.69
Eastlink	15050958	\$145.94
Eastlink	14971014	\$23.00
Eastlink	15108032	\$110.34
Elizabeth Hubley	FEB 2021 RENT	\$805.00
FCM	26535-L2B9Y5 ANNUAL DUES	\$608.66

Frontline Outfitters	51435 POLICE UNIFORM	\$292.64
GBS Technologies	500818 POLICE CELL PHONE & CASE	\$262.15
Geoff Baker	FEB 2021 MILEAGE	\$302.21
Irving Oil	118462	\$392.69
Irving Oil	736051	\$545.41
Irving Oil	939707	\$178.91
Irving Oil	223942	\$214.16
Irving Oil	131044	\$319.61
Irving Oil	344539	\$253.97
Irving Oil	843249	\$767.06
Irving Oil	932842	\$472.47
Irving Oil	882303	\$252.64
Irving Oil	118787	\$134.27
Irving Oil	823530	\$533.09
Irving Oil	483256	\$285.33
Irving Oil	523469	\$427.47
Irving Oil	516378	\$224.82
Irving Oil	852036	\$199.78
Irving Oil	550201	\$622.91
Irving Oil	33801029	\$579.45
Irving Oil	33822058	\$194.18
Irving Oil	33828827	\$74.92
Irving Oil	33835751	\$190.32
Island First Aid Service	SI-13374	\$46.00
Island Petroleum	9616	\$322.60
Island Petroleum	9615	\$341.01
Island Petroleum	205221999618	\$414.20
Island Petroleum	205221999619	\$277.19
Island Petroleum	205221999617	\$107.66
Island Petroleum	9620	\$159.56
Jack Spencer	FEB 2021 CROSSWALK	\$40.00
Jamie Perry	FEB 2021 CROSSWALK	\$180.00
Kensington Agricultural Services	61274	\$30.61
Kensington Agricultural Services	60848	\$22.16

Kensington Agricultural Services	60997	\$24.06
Kensington Country Store	2810127290	\$8.61
Kensington Skating Club	FEB 2021 DONATION	\$500.00
Kent Building Supplies	1338987	\$37.50
Kent Building Supplies	1338916	\$49.54
Kent Building Supplies	1340739	\$12.28
Kent Building Supplies	1339562	\$27.61
K'Town Auto Parts	34915/5	\$35.08
Landon Yuill	LANDONEXP 19FEB21	\$13.16
Lewis Sutherland	JAN 2021 MILEAGE	\$157.45
Lewis Sutherland	FEB 2021 RRSP	\$655.52
Lewis Sutherland	FEB 2021 MILEAGE	\$147.58
Lori Allen	FITPLEX REFUND	\$67.00
MacInnis Express (1983) Ltd	214845	\$216.78
Maritime Electric	TRAIN STN FEB 21	\$1,013.70
Maritime Electric	PW SHOP FEB 2021	\$188.07
Maritime Electric	CUC BALLFIELD FEB 21	\$28.26
Maritime Electric	CUC RINK FEB 2021	\$10,013.98
Maritime Electric	CUC SIGN FEB 2021	\$96.90
Maritime Electric	SENIOR CNT FEB 2021	\$266.62
Maritime Electric	TOWN HALL FEB 2021	\$1,576.93
Maritime Electric	LIBRARY FEB 2021	\$228.08
Maritime Electric	ART CO-OP FEB 2021	\$276.30
Maritime Electric	EVK POOL FEB 2021	\$65.32
Maritime Electric	FIRE HALL FEB 26, 21	\$419.28
Maritime Electric	CAR CHARGER FEB 2021	\$43.00
Maritime Electric	SPEED RADAR FEB 21	\$108.27
Malpeque Bay Credit Union	FEB 2021 RRSP	\$1,248.70
Medacom Atlantic Inc	12394	\$251.16
Minister of Finance	323504 TOWN HALL BOILER INSPECTION	\$224.25
Minister of Finance	323441 SALT	\$684.39
Minister of Finance	322814 POL IDENT CARDS	\$23.00
MJS Marketing & Promotions	2719012	\$500.25
MJS Marketing & Promotions	2719019	\$51.75

MJS Marketing & Promotions	2721013	\$51.75
Nicholson Group Inc	1280 FIRE INSURANCE	\$1,315.00
Orkin Canada	C-2442458	\$44.28
Orkin Canada	C-2442395	\$28.75
Orkin Canada	C-2442400	\$96.03
PEI Firefighters Association	3876 FIRE TRAINING	\$2,246.25
Princess Auto	1317911 PW	\$74.20
Robert Wood	JAN 2021 MILEAGE	\$159.40
Mikes Independent	IND 20210219	\$3.99
Mikes Independent	014421	\$34.14
Scotia Securities	FEB 2021 RRSP	\$436.98
Scotiabank Visa	FEB 2021 KIDS HELP PHONE	\$50.00
Scotiabank Visa	PINK MASKS FEB 3, 21	\$300.00
Scotiabank Visa	GRAINGER MIRROR FEB	\$635.64
Scotiabank Visa	POLICE CPR TRAINING (2)	\$77.18
Scotiabank Visa	ZOOM FEB 21	\$23.00
Sherry's Heating Service	2832 FIRE HALL REPAIR FURNACE	\$555.25
Sherry's Heating Service	2833 TOWN HALL REPAIR FURNACE	\$535.90
Spence Communications and Custom Lighting	1969 FIRE PAGER BATTERIES	\$275.95
Spence Communications and Custom Lighting	2025 FIRE PAGER BATTERIES & MIC CLIPS	\$442.69
Spring Valley Building Centre Ltd	221096	\$8.04
Spring Valley Building Centre Ltd	221244	\$72.11
Spring Valley Building Centre Ltd	221419	\$75.14
Spring Valley Building Centre Ltd	K21364	\$72.11
Spring Valley Building Centre Ltd	221093	\$72.11
Staples	550550-7174	\$445.03
Staples	5505507171	\$206.98
Stratton Mugford	FITPLEX REFUND	\$325.00
Suncor Energy Products Partnership	FEB 2021	\$616.05
Telus	FEB 2021	\$1,028.58
Vail's Fabric Services Ltd	369543	\$215.46
Vistaprint	9419242633 SNOW HILL	\$64.23
Visual Printing	1069 BILLING PAPER/ENVELOPES	\$1,526.34
Water & Pollution Control Corporation	FEB 2021	\$825.57

Workers Compensation Board of PEI	FEB 28, 2021	\$7,943.59
Wet n' Wild Car Wash	FEB21	\$100.00
Yellow Pages Group	1683894	\$17.83
Subtotal		\$66,897.99
Payroll		\$94,751.49
Capital		
Code 4 Fire & Rescue Inc	206923 FIRE VETTER SET	\$9,044.75
WSP Canada Inc	0985482 ICIP LAGOON	\$103.50
WSP Canada Inc	0985488 ICIP WELLFIELD	\$51.75
WSP Canada Inc	0985409 BUSINESS PARK	\$7,962.31
Subtotal Capital		\$17,162.31
Total Bills		\$178,811.79

Water and Pollution Control Corporation Bills List February 2021

Atlantic Purification Systems Ltd	215985 LAGOON UV LIGHTS	\$3,264.69
Campbell's Concrete Ltd	265165 WATER METERS	\$230.70
Capital "T" Electric	832 WELL#4 SERVICE CALL	\$115.00
Kensington Country Store	2810127924 WAT CHLORINE	\$227.49
Kensington Septic Service	SI-4634 25 BROADWAY	\$172.50
Maritime Electric	PUMP CNT BLDG FEB 21	\$267.25
Maritime Electric	PUMP WEST #1 FEB 21	\$580.36
Maritime Electric	PUMP EAST #2 FEB 21	\$260.51
Maritime Electric	WATER TOWER FEB 21	\$147.65
Maritime Electric	SEWER TREAT FEB 21	\$3,005.55
Maritime Electric	WELL #3 FEB 2021	\$694.06
Maritime Electric	SEWER PUMP FEB 2021	\$144.69
Maritime Electric	LIFT STATION FEB 21	\$266.19
Minister of Finance	210201045 WAT ANALYSIS	\$587.65
Moase Plumbing & Heating	32647 WAT METER INSTALL 23,25,27 BROOKINS	\$370.11
PowerGrid Partners Ltd	2021-0009 WIND TURBINE SERVICE	\$8,608.92
Total W&S Bills	-	\$18,943.32

TOWN OF KENSINGTON

Income Statement Comparison of Actual to Budget for February 2021

-		Current Month			Year to Date			
GENERAL REVENUE	A		M					
	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$157,121.53	\$89,462.00	\$67,659.53	\$1,234,485.55	\$1,029,310.00	\$205,175.55	\$1,118,772.00	110%
Police Service	\$3,437.80	\$3,000.00	\$437.80	\$50,864.67	\$39,700.00	\$11,164.67	\$42,700.00	119%
Town Hall Rent	\$8,217.88	\$7,750.00	\$467.88	\$92,146.50	\$88,350.00	\$3,796.50	\$96,100.00	96%
Recreation	\$0.00	\$0.00	\$0.00	\$6,660.00	\$4,500.00	\$2,160.00	\$4,500.00	148%
Sales of Service	\$23,543.40	\$37,000.00	-\$13,456.60	\$239,568.42	\$419,200.00	-\$179,631.58	\$457,200.00	52%
Subtotal Revenue	\$192,320.61	\$137,212.00	\$55,108.61	\$1,623,725.14	\$1,581,060.00	\$42,665.14	\$1,719,272.00	94%
GENERAL EXPENSES								
Town Hall	\$12,890.74	\$12,610.00	\$280.74	\$143,546.71	\$146,250.00	-\$2,703.29	\$158,660.00	90%
General Town	\$27,623.88	\$42,114.00	-\$14,490.12	\$456,684.86	\$508,453.00	-\$51,768.14	\$544,852.00	84%
Police Department	\$45,274.00	\$40,881.00	\$4,393.00	\$493,114.58	\$486,590.00	\$6,524.58	\$539,259.00	91%
Public Works	\$12,245.07	\$11,160.00	\$1,085.07	\$141,577.38	\$140,564.00	\$1,013.38	\$152,275.00	93%
Train Station	\$2,542.17	\$3,145.00	-\$602.83	\$36,223.07	\$36,400.00	-\$176.93	\$39,560.00	92%
Recreation & Park	\$902.91	\$1,045.00	-\$142.09	\$47,855.50	\$67,740.00	-\$19,884.50	\$74,785.00	64%
Sales of Service	\$7,500.21	\$11,855.00	-\$4,354.79	\$85,840.35	\$143,610.00	-\$57,769.65	\$156,740.00	55%
Business Park	\$3,525.85	\$4,418.00	-\$892.15	\$40,337.11	\$48,598.00	-\$8,260.89	\$53,016.00	76%
Subtotal Expenses	\$112,504.83	\$127,228.00	-\$14,723.17	\$1,445,179.56	\$1,578,205.00	-\$133,025.44	\$1,719,147.00	81%
Net Income (Deficit)	\$79,815.78	\$9,984.00	\$69,831.78	\$178,545.58	\$2,855.00	\$175,690.58		
			Credit	Union Centre				
Credit Union Centre Revenue	\$27,363.84	\$32,700.00	-\$5,336.16	\$274,654.25	\$335,000.00	-\$60,345.75	\$386,200.00	71%
Credit Union Centre Expenses	\$32,359.16	\$40,728.00	-\$8,368.84	\$322,711.87	\$348,053.00	-\$25,341.13	\$382,796.00	84%
Net Income (Deficit)	-\$4,995.32	-\$8,028.00	\$3,032.68	-\$48,057.62	-\$13,053.00	-\$35,004.62		
			Fire	Department				
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$259,627.00	\$259,127.00	\$500.00	\$282,684.00	92%
Fire Department Expenses	\$25,428.75	\$23,915.00	\$1,513.75	\$294,823.85	\$260,615.00	\$34,208.85	\$282,680.00	104%
Net Income (Deficit)	-\$1,871.75	-\$358.00	-\$1,513.75	-\$35,196.85	-\$1,488.00	-\$33,708.85		
Consolidated Net Income (Deficit)	\$72,948.71	\$1,598.00	\$71,350.71	\$95,291.11	-\$11,686.00	\$106,977.11		
							\$3,533.00	
			Water and Pollut	ion Control Corporation				
Water & Sewer Revenue	\$54,317.21	\$52,862.00	\$1,455.21	\$570,031.43	\$569,197.00	\$834.43	\$622,059.00	92%
Water & Sewer Expenses	\$65,735.76	\$56,455.00	\$9,280.76	\$664,148.37	\$631,705.00	\$32,443.37	\$688,160.00	97%
Water & Sewer Net Income (Deficit)	-\$11,418.55	-\$3,593.00	-\$7,825.55	-\$94,116.94	-\$62,508.00	-\$31,608.94		
							-\$66,101.00	

TOWN OF KENSINGTON – MEMORANDUM

TO:	MAYOR AND TOWN COUNCIL, CAO
FROM:	ROBERT WOOD, CUC MANAGER
SUBJECT:	FEBRUARY 2021 CREDIT UNION CENTRE REPORT
DATE:	MARCH 2, 2021
ATTACHMENT:	STATISTICAL REPORT

February 2021

Fitplex

Hours of operation are 5:00 am - 9:00 pm daily.

COVID-19 restrictions closed the Fitplex facility on Feb 28, 2021 for approximately five days at the end of February. Staff took that opportunity to clean and sanitize the entire facility.

Arena

Covid-19 restrictions cancelled the ADL Ice Show on February 27th. The circuit breaker restrictions closed the arena on February 28th for approximately five days.

There were two storm days in February.

The Newcomer skate was hosted on February 14th and a large turnout of over 20 newcomers.

The Vipers played five home games and the Wild re-started games and played two and had the third game scheduled for February 27th which ended up being cancelled due to COVID concerns.

Sledding hill has been busy with use and a second hill was started by the ballfields. Its great to see youth and adults from the community getting out to use it.

Kensington Cash

Feb 4	204.00
Feb 11	206.00
Feb 18	202.00
Feb 25	208.00

<u>Total 820.00</u>

Ball Fields

Nothing to report.

Senior Center

Sewing Classes are held on Tuesdays, Wednesdays, and Saturdays

Meetings of the seniors group have started in smaller groups.

Central Community PEI Navigator

Minutes to be forwarded.

Upcoming Events

Kensington Area Figure Skating Club wrap up ice show is scheduled to be held at some point throughout March.

Town of Kensington Credit Union Centre Monthly Statistical Data

2021

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex			•			•				•		•	
Total Members	235	240											475
Attendance	1465	1447											2912
Day Passes Sold	15	10											25
Memberships Sold	40	42											82
Monthly Payment Memberships	58	56											114
Arena	•											•	
Hours Rented	182	145											327
Preschool (Free)	4	4											8
Adult Skate	4	4											8
Donated Ice Time	0	1											1
Total Hours Rented	190	154											344
Storm Days (no rentals)	0	3											3

2020

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex		-	•	• -	•			*			*	•	-
Total Members	270	265	245	245	245	200	204	200	215	220	225	220	2754
Attendance	1490	1550	700	0	0	872	866	836	934	953	973	731	9905
Day Passes Sold	28	22	10	0	0	6	10	12	20	21	18	12	159
Memberships Sold	42	33	12	0	0	32	36	30	35	35	40	25	320
Monthly Payment Memberships	54	52	51	0	0	40	37	38	40	48	52	52	464
Arena													
Hours Rented	158	169	62	0	0	0	0	0	47	150	166	99	851
Preschool (Free)	3	4	2	0	0	0	0	0	0	0	4	3	16
Adult Skate	3	4	2	0	0	0	0	0	0	0	4	3	16
Donated Ice Time	0	10	0	0	0	0	0	0	0	0	0	0	10
Total Hours Rented	164	187	68	0	0	0	0	0	47	150	174	106	896
Storm Days (no rentals)	4	2	0	0	0	0	0	0	0	0	0	11	17



Mayor's Report to Town Council April 12, 2021

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

Department of Transportation – Mr. Baker and I met with representatives of the Provincial Department of Transportation to follow up on outstanding issues.

Convex Mirror - We were advised not to install the convex mirror at this time. The Department of Transportation will do a review of the intersection around Commercial Street and Broadway Street and make some recommendations to address the safety issue. Removal of some parking spaces may be recommended.

Pedestrian Crosswalks Lights – The Department of Transportation committed to install crosswalk lights for the Confederation Trail on Victoria Street East and Broadway Street North. These will need to be removed during the winter period when the Snowmobile Association have the rights to the Confederations Trail. Sight lines for these pedestrian lights will also be evaluated and some parking spaces may need to be removed or relocated.

Barrett Street Storm Water Management – We discussed our plan to install a sidewalk along Barrett Street this year and the need for a storm water management system as part of that project. The Storm Water management portion is a Department of Transportation responsibility. Additionally, we discussed the very poor condition of Barrett Street and the necessity to rebuild or upgrade the roadway. They agreed to look at the requirements and work with the Town to get this project done.

Drainage Issue on Broadway Street North and Maple Drive (Route 20)– This issue was discussed again with them and they will investigate to see if something can be done to alleviate the issue and reduce the amount of ponding on the roadway.

Business Park Turning Lanes – Since the business park is planned for construction this year the need for turning lanes in 2021 is not urgent. This project will be reviewed for the 2022 construction year.



Kensington Restructuring Application – We are pleased to have the decision made on the restructuring application submitted by the Town of Kensington in January 2020. While our proposal was not accepted as presented, we respect the fact the Government of Prince Edward Island evaluated our proposal and the recommendation of IRAC and gave approval for the restructuring of the town boundaries effective May 1, 2021. This is important to ensure the sustainability of the Town, help us to grow efficiently, orderly and enable the town to plan land use and infrastructure investment over the long term. We will be moving forward with the final development of the business park and issuing tenders with the plan to award tenders early in May. A letter of welcome along with other important information will be sent to the new residents prior to May 1, 2021.

KISH Visit – I was invited to visit the KISH School and meet with Principal Mulligan and Vice Principal Moore. I was informed they have had a significant number of transfers in from other provinces this school year, which is quite unusual but does help increase the school numbers. Both Principal Mulligan and Vice Principal Moore had good reports on the commitment and value of the Kensington Police Services. We are thankful to have the police service readily available if the need arises at the school.

Kensington Medical Centre – Mr. Baker, Mrs. MacKinnon and I met with Stephane Labrosse with Health PEI to review the operation of the Kensington Medical Centre. Discussion dealt with a few operational concerns or issues, opportunity for growth of the Kensington Medical Centre, reviewed procedures and service delivery and the willingness of the Town of Kensington to support the growth of the Kensington Medical Centre. Health PEI is working towards transitioning the Medical Centre to a Medical Clinic with the potential to provide improved and increased services to the Kensington service area. As a Medical Clinic more services would be available to patients and more equipment would be provided to meet patient needs. We welcome all discussions in this direction as Kensington is positioned to grow over the next several years. Therefore, increased and improved medical services to this area are greatly appreciated. We look forward to future proposals from Health PEI and the possible addition of more examination rooms.

Vimy Ridge Day – On Friday April 9, 2021, I joined with some members of the Kensington Legion Branch No. 9 to lay a memorial wreath in memory of those who gave their lives at Vimy Ridge. Many lives were lost at the battle on Vimy Ridge and we remember the bravery and courage of those who fought. Many Canadians lost their lives there.

Gazebo Seating – In my February Mayor's report, I proposed the Town of Kensington consider the construction of seating units in several areas around town, and more specifically around the Train Station Gazebo. At that time, Town Council supported the proposal and requested further information such as approximately cost and delivery time. Deputy Mayor Pickering and I have been in touch with Jamie Ramsay, Industrial Arts teacher at KISH who are looking for projects now to teach the students in Industrial Art. Mr. Ramsay has committed to being able to construct two units prior to the end of May. The units would be 4' X 8' at an approximately cost of \$900 each. The funds for this will come from our park improvement funds. We are hoping to be able to hold "Summer Music Nights in Kensington" this year at the gazebo and these units will be very convenient for those nights. Additionally, the units can be used for anyone using the Confederation Trail or consuming food in the area. I envision these two units being placed in front of the freight shed facing the gazebo. Since they would only be 4' deep, I believe they would be okay to remain there during the winter months and would not hinder the snow groomer used by the Snowmobile Association. The following picture (taken of a Summerside unit) is a sample of what the unit will look like. I would request approval from Council to move forward with purchasing at least two units.





Rowan Caseley Mayor – Town of Kensington

Town of Kensington - Request for Decision

Date: April 8, 2021	Request for Decision No: 2021-15
	(Office Use Only)
Topic: Proposed Development Control Bylaw A	Amendment (PID No. 915322) – Second Reading,

Formal Adoption and Official Plan General Land Use Map Amendment

Proposal Summary/Background:

A request has been received from Ryan Simmonds, the owner of a property along Lions Drive (Lot 8 – PID 915322), to re-zone his property from its current Single Residential (R1) designation to Low Density Residential (R2).

Re-Zoning the subject property requires an amendment to the Town's Development Control Bylaw as well as to the general land use map that is part of the Town's Official Plan.

Town Councillors initially considered the amendment at their regular December meeting held on December 14, 2020, where direction was provided to staff to proceed with a public meeting to solicit feedback on the proposed amendment from the public. The public meeting was held on Thursday, February 11, 2021 with one resident in attendance. The resident expressed a singular concern that rezoning the property to a higher density use may reduce neighbouring single-unit (R1) property values. Given the property's current proximity to other high-density property uses along Barrett Street and Lions Drive, it is staff's opinion that re-zoning the property would have virtually no impact on neighbouring property values.

The following information is being circulated with this Request for Decision:

- 1. Mr. Simmonds original request.
- 2. DV8 initial report
- 3. Mapping information (including a proposed site plan)
- 4. Public Meeting minutes

The Bylaw amendment was given first reading and approval at the March 8, 2021 regular meeting of Town Council. It is recommended that Town Council give second reading, approval, and formal adoption to the Bylaw amendment as proposed.

Benefits:

• N/A

Disadvantages:

• N/A

Discussion/Comments:

Staff have reviewed the relevant information and the DV8 Consulting report on the proposed Bylaw amendment. Staff are recommending that Town Council proceed with amending the Development Control Bylaw and the General Land Use Map that is part of the Official Plan to formally re-zone the property from Single Unit Residential (R1) to Low Density Residential (R2) to facilitate the future construction of a semi-detached unit on the property.

Options:

- 1. Proceed with the Bylaw and Official Plan amendment, as proposed.
- 2. Not proceed with the Bylaw and Official Plan amendment.
- **3.** Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:	Source of Funding:
N/A	N/A
Recommendation.	·

Recommendation:

It is recommended that Town Council consider and adopt the following resolutions:

Second Reading

Resolution 3

WHEREAS a request has been received from Ryan Simmonds, owner of PID No 915322, to amend the Town of Kensington Development Control Bylaw to re-zone the property from Single Residential (R1) to Low Density Residential (R2); AND WHEREAS a public meeting was held on February 11, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a duly held meeting of Town Council on March 8, 2021;

BE IT RESOLVED THAT Kensington Town Council give second reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 915322 from Single Residential (R1) to Low Density Residential (R2).

Resolution 4

WHEREAS a request has been received from Ryan Simmonds, owner of PID No 915322, to amend the Town of Kensington Development Control Bylaw to re-zone the property from Single Residential (R1) to Low Density Residential (R2);

AND WHEREAS a public meeting was held on February 11, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a duly held meeting of Town Council on March 8, 2021;

AND WHEREAS the Bylaw amendment was read a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council approve second reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 915322 from Single Residential (R1) to Low Density Residential (R2).

Resolution 5

WHEREAS a request has been received from Ryan Simmonds, owner of PID No 915322, to amend the Town of Kensington Development Control Bylaw to re-zone the property from Single Residential (R1) to Low Density Residential (R2);

AND WHEREAS a public meeting was held on February 11, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a duly held meeting of Town Council on March 8, 2021;

AND WHEREAS the Bylaw amendment was read and approved a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council formally adopt an amendment to the Zoning and Subdivision Control Bylaw to re-zone PID No. 915322 from Single Residential (R1) to Low Density Residential (R2).

Resolution 6

General Land Use Map (Official Plan) Amendment Approval Resolution

WHEREAS a request has been received from Ryan Simmonds, owner of PID No 915322, to amend the General Land Use Map that is a part of the Town's Official Plan to change the land use designation of the property from Single Residential (R1) to Low Density Residential (R2);

AND WHEREAS a public meeting was held on February 11, 2021, in accordance with the PEI Planning Act;

AND WHEREAS town staff have evaluated the proposed amendment, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Official Plan General Land Use Map amendment; BE IT RESOLVED THAT an amendment to the General Land Use Map, that is part of the Town's Official Plan, to change the land use designation applied to PID No. 915322 from Single Unit Residential (R1) to Low Density Residential (R2) be hereby approved.

townmanager@townofkensington.com

From:	Ryan <ryansimmonds390@hotmail.com></ryansimmonds390@hotmail.com>
Sent:	November 16, 2020 1:12 PM
То:	townmanager@townofkensington.com
Subject:	Rezoning Lions Drive Lot

Good afternoon Geoff,

I was speaking with Kim this morning and wanted to send you an email to put a request forward to council in regards to rezoning Lot#8 which i own at the end of Lions Drive. It is currently an R1 and I would like to have it rezoned to an R2. Please let me know if you require any additional information. Thanks in advance

Ryan



November 29, 2020

Town of Kensington PO Box 418 Kensington, PE COB 1M0 Phone: (902) 836-3781 Fax: (902) 836-3741 Email: townmanager@kensington.com

Re: Rezoning application for PID 915322 (Lot 8 – Lion's Drive)

Dear Mr. Baker,

I have reviewed the Town of Kensington's *Official Plan* and *Zoning and Subdivision Control* (*Development*) *By-law* with respect to the request to rezone PID 915322, located on Lion's Drive (Lot 8). The property is currently zoned R1 Single Residential Zone, and the applicant is requesting a change to R2 Low Density Residential Zone in order to develop a duplex and/or semi-detached on the property. As per Section 19 of the *By-law*, an application to rezone a property shall be deemed to be an application to amend the *By-law* and no amendment shall be made contrary to the policies in the *Official Plan*. The subject property is identified as R1 Single Residential on the *Future Land Use Map*, and as such the application to amend the *By-law* also requires an amendment to the *Official Plan*.

Lion's Drive is a mixed density residential street, with most of the properties zoned R1 and developed as single detached dwellings and the first four (4) properties on the street being R2 and developed as semidetached dwellings. Barrett Street which abuts the end of Lion's Drive is also a mixed density residential street, with R2 on the north side (rear yards abutting properties on Lion's Drive) and a mix of R2 and R3 on the south side of the street.

The goals of the *Official Plan* state that the Town will "foster the creation and maintenance of safe, efficient, stable and visually appealing residential neighbourhoods"; "provide a range [in] residential zoning to support housing opportunities to meet various socio-economic and physical needs"; and "foster efficiency of services through compact urban form."

Although a review of the Town's housing stock and the market demands for single detached dwellings vs multiple unit dwellings is still ongoing as part of the Official Plan review, one can easily observe the development trends within the Town. In contrast to other towns in PEI which contain undeveloped land that is predominantly R1 or Agricultural zone with limited other residential options, Kensington has benefited by supporting development of a variety of housing types. This has allowed development to steadily continue as market-demand for 2-unit and multi-unit dwellings has increased over the past number of years and which may be contributing to the Town's population increase since the last census where other Towns and Rural Municipalities have seen a decrease in recent years.

With regards to whether this particular lot is suited for the development of a duplex, the lot area is approximately 778 sq m and the lot frontage is approximately 35 m, both of which exceed the minimum requirements of the R2 zone for the development of a duplex or semi-detached. The property further benefits from additional green space on the north side, as there is a right-of-way to the property in the rear between this lot and the adjacent property.



As the proposed rezoning is supported by the Official Plan goals and meets the necessary lot size requirements for a 2-unit dwelling on a R2 lot, it is recommended that the application proceed to a public meeting to consider rezoning the property to R2 – Low Density Residential. Furthermore, it would be in the applicant's best interest to request that a site plan of the proposed duplex/semi-detached be prepared prior to the public meeting, should anyone have specific questions about whether the development will be able to meet the minimum setbacks and lot coverage requirements of the zone. This would also ensure that no variances will be required/requested as a result of the proposed development.

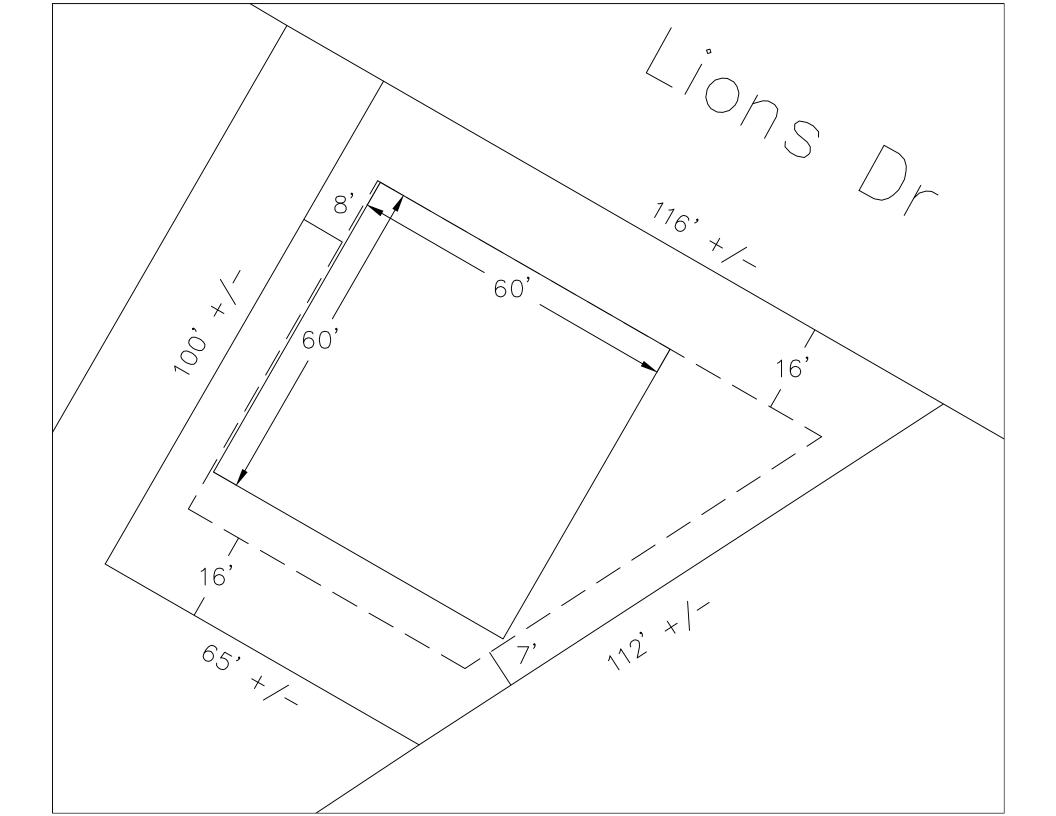
As always, please feel free to contact me with any further questions.

Best regards,

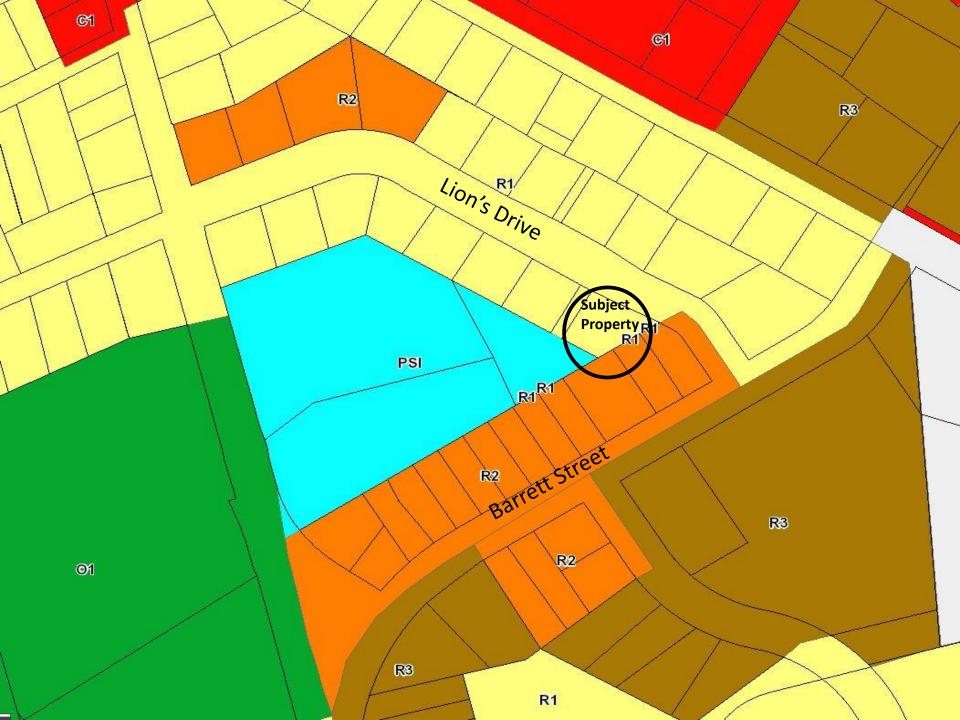
SARD

Hope Parnham, CSLA MCIP

Dv8 Consulting Charlottetown PE E. HPARNHAM@OUTLOOK.COM T. 902-393-1815







Town of Kensington Minutes of Public Meeting Thursday, February 11, 2020 6:00 PM

Presiding:	Mayor Rowan Caseley
Council Members Present:	Deputy Mayor Pickering; Councillors: Spencer, Gallant, Toombs, Mann
Staff Members Present:	Town Manager/Administrator, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley
Visitors:	Ryan Simmonds James Harper

Mayor Caseley called the meeting to order at 6:00 PM and explained the purpose of the meeting.

PURPOSE:

The purpose of the meeting is to allow residents and other interested persons an opportunity to make representation concerning the following amendment to the Town of Kensington's Official Plan and Zoning and Subdivision Control (Development) Bylaw and the applicants request for a variance as follows:

- To re-zone PID No. 915322 (Lot 8 Lions Drive) from Single Residential (R1) to Low Density Residential (R2) for the purpose of constructing a semi-detached (duplex) residential dwelling.
- To amend the Official Plan General Land Use Map in order to accommodate the above zoning designation.
- A 2' variance on the NW side yard and a 3' variance on the SE side yard in order to accommodate the development request of the applicant.

Mayor Caseley outlined the Bylaw amendment process for the meeting attendees:

The proposed Bylaw amendment was initially considered by Town Council at their regular December meeting, held on December 14, 2020 where staff presented a report (Request for Decision) recommending that Town Council allow the proposed amendment to proceed to a public meeting. The recommendation was made based on a review of the application by DV8 Consulting, the Town's Planning Consultant. Town Council subsequently authorized staff to move the proposed amendment forward to a public meeting to solicit comments/feedback from the community. A notification ad was placed in the Guardian newspaper on January 30, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw. In addition to providing notice of this meeting, the ad also provided an opportunity for residents to submit written submissions to Town Council regarding their support or opposition for the application. While no written submissions were received, two Lion's Drive Property Owners did contact the Town office to express concern around the potential extension of Lion's Drive through to Barrett Street. The residents were informed that there is currently no consideration being given to removing the dead-end at the end of Lion's Drive. The residents expressed no concern around the Bylaw/Official Plan amendment or variance request.

The ad also required anyone wishing to attend this meeting to register beforehand. Two impacted property owners registered: Wayne Clark and James Harper.

Following this public meeting, staff will complete a report for Town Council prior to their formal consideration of the amendment which is planned for March 8, 2021.

Mayor Caseley opened the floor for comments from the applicant, Ryan Simmonds.

<u>Mr. Simmonds</u> shared with Town Council his wish to re-zone the property for the construction of a residential duplex, as there are currently no R2 lots available for purchase within the Town.

<u>Mr. Baker</u> noted that staff did speak with Mr. Wayne Clark to clarify information on the proposed variance.

Mayor Caseley announced a ten-minute recess to allow time for James Harper to arrive.

<u>Mr. Harper</u> arrived at the meeting at 6:15 pm. Mayor Caseley re-read the purpose of the meeting and opened the floor for comment.

<u>Mr. Harper</u> addressed concern that the re-zoning of the lot could negatively impact the property values of surrounding R1 properties.

<u>Mr. Baker</u> provided information regarding the existing duplex units on Lions Drive and the surrounding area.

<u>Mr. Simmonds</u> added that he intends to live in one half of the duplex and rent the second side to a long-term tenant.

<u>Mr. Baker</u> noted that a previous impact review regarding the decrease in property values in mixed use subdivisions did not result in a decrease of property value.

<u>Mr. Harper</u> was pleased to hear that Mr. Simmonds plans to live in one of the units and it eases his concerns regarding pride of ownership.

Moved by Councillor Spencer, seconded by Deputy Mayor Pickering that there being no further questions or comments on the proposed Development Control Bylaw amendment the meeting

adjourned at 6:25 PM.

Geoff Baker, Chief Administrative Officer

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Rowan Caseley, Mayor

Town of Kensington - Request for Decision

Date: April 8, 2021	Request for Decision No: 2021-16
	(Office Use Only)

Topic: Development Permit Application – Fun Times Early Years Centre – 28 Garden Drive

Proposal Summary/Background:

A development permit application from Shelly Moase, owner for the Fun Times Early Years Centre (PID No. 902494 - 28 Garden Drive) to facilitate the installation of a 16 ft x 75 ft commercial modular unit designed for use as a childcare centre.

The application was considered by Councillors at their regular Committee of Council meeting held on March 22, 2021 where a recommendation was put forward to Town Council for approval.

Benefits:

• N/A

Disadvantages:

• N/A

Discussion/Comments:

The development permit application was reviewed against the Town's Development Control Bylaw and Official Plan and is found to be in general compliance therewith. The applicant will be required to secure a building permit from the Province of PEI once a development permit is approved by the Town.

The property is currently zoned PSI – Public Service and Institutional and commercial childcare centres are a permitted use in the zone. An extension or intensification of this use, and the addition of another main building on the lot, are permitted developments for this property subject to the development regulations of Section 16 in the Bylaw.

The Official Plan supports the development through it's objective to "actively support and strengthen existing local businesses" and Policy PI-2 which states that Council "shall support efforts to locate

additional institutional facilities in the Town and to expand current facilities.

Options:

- 1. Approve the development permit application, as proposed.
- 2. Not approve the development permit application.
- 3. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:	Source of Funding:
N/A	N/A
Recommendation:	

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Kensington Town Council approve a development permit application for Fun Times Early Years Centre for the installation of a 16ft x 75ft commercial modular unit designed for use as a child care centre, subject to full compliance with the Town's Development Control Bylaw and all other applicable municipal, provincial and federal legislation and regulations.

ALW /	Mailing Address: 55 Victoria Street E	B	For Office Use Only]
	PO Box 418 Kensington, PE	Permit #:		
Town of	COB 1M0	Date Rec		-
Kensinaton	Tel: 902-836-3781 Fax: 902-836-3741 Email: <u>CAO@kensington.ca</u>	Date App		
-	Website: www.kensington.ca	PEI Plan	ning:	
		Permit F	ee: \$ 🗌 Paid	
DEV	ELOPMENT PEI	DMIT APPI IC	ATION	
1. Property Informatio				
Project Address: <u>28 Gar</u> Lot No.: Subdivisi	on Name	Property Tax Numbe	er (PID): <u>902.444</u> rent Zoning: <u>Commerc</u>	ial
Are there any existing structures of	on the property?: 🗆 No	✓Yes, please describe	:	
3,700 sq ft building a A garage for storage Land Purchased from Town	<u>perating a Chik</u> e, freezer etc an	d a fenced in	for 50 children o back storage building	ind 20 statt.
Location of Development	t Road Frontage	Property Siz	age	
□ South □ West			sq. ft. 1017 59, ft.	
2. Contact Information	n			
Name: Shalla	v Moase	Address:		
	Cell:			
APPLICANT Phone:				
Email: nuntime	s.moase@gmail.co	Postal Code:	COB IMO	
Same as Above: 📂				
OWNER Phone:				
Email:		Postal Code:		
Name: Kenov	Moase, /Barry	Toombs Address:		
CONTRACTOR, ARCHITECT Phone:				
OR ENGINEER Name Jamie		Postal Code:		
Eman. John				
3. Infrastructure Com	ponents			
Water Supply Munic	ipal 🗆 Private	Sewage System 🖌 🕅	Iunicipal 🗆 Private	
Entrance Way Permit	(Department of Transportation	and Infrastructure Renew	al) 🗆 Attached	
4. Development Descr	puon		C	11.:4
□ New Building □ Renova			er <u>Commercial</u> Modular	Unit
		lic Serv./Institution (P	SI) 🗆 Other	
		essory Building		
□ Multi-Init Reg (RA) □ □ M	× 71			
		Roof Material	Chimney	
Type of Foundation H	External Wall Finish	Asnhalt	Brick	
Type of FoundationIDPoured ConcreteI	Vinyl SidingWood Shingles	Asphalt Steel	 Brick Prefab 	
Type of Foundation I □ Poured Concrete I □ Slab □ □ Pier □	Vinyl SidingImage: Constraint of the second sec			
Type of Foundation H □ Poured Concrete IF □ Slab IF □ Pier IF	Vinyl SidingWood Shingles	Steel	🗆 Prefab	
Type of Foundation I □ Poured Concrete IV □ Slab □ □ Pier □ IV Other NONE □	Vinyl Siding Image: Constraint of the sector of the sect	Steel	🗆 Prefab	

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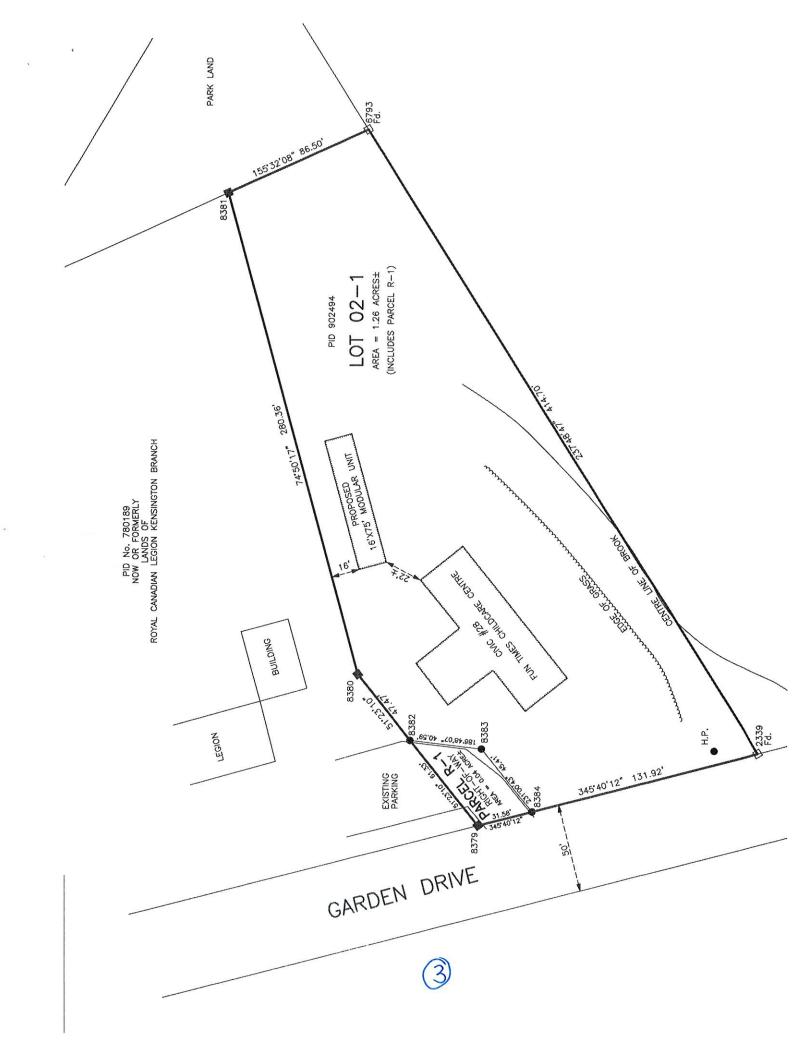
imated Value of Construction (not including land cost): <u>\$200,000.</u> ojected Start Date: <u>Spring</u> 2021 Projected Date of Completion: <u>June 30, 20</u>				
 ase provide a diagram of propose a) Draw boundaries of your lot. c) Indicate the distance between e) Indicate distance to property l 	buildings.		isting and proposed cation of driveway.	

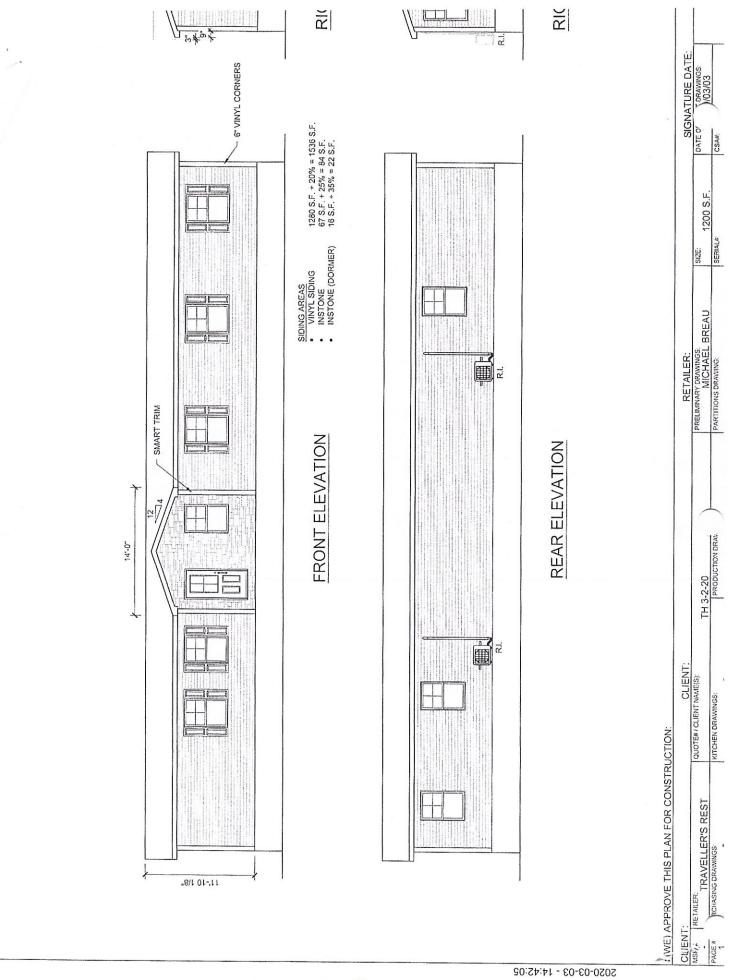
I DO SOLEMNLY DECLARE & CERTIFY:

- 1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
- 2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
- 3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
- 4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
- 5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
- 6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
- I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington
 pertaining to the construction/and use of the development applied for herein.
- 8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

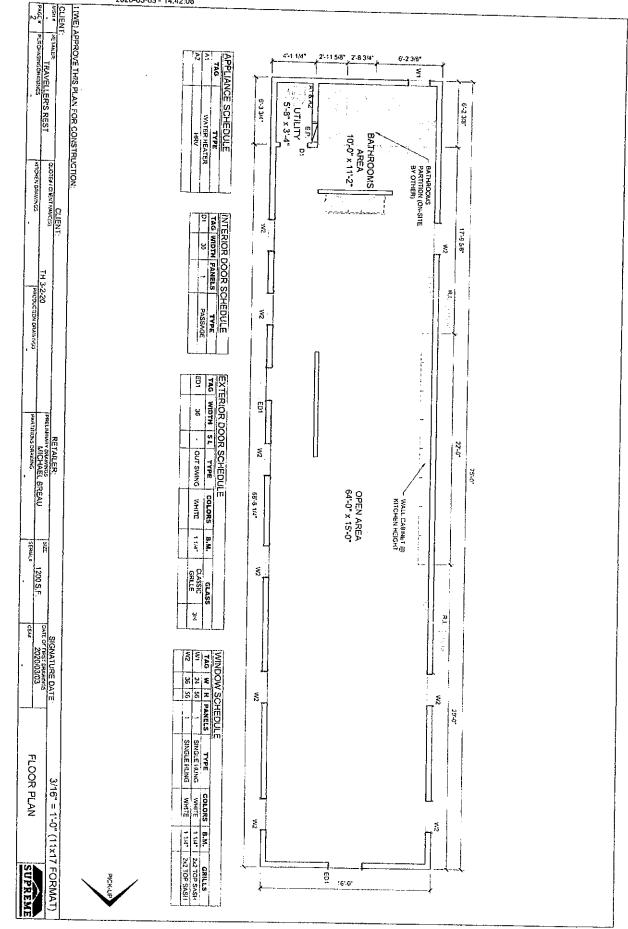
Signature of Applicant	\sim	Date: March 17, 2021
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Fun Times (4)



Fun Times 5

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2020-03-03 - 14:42:08

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Town of Kensington - Request for Decision

Date: April 9, 2021	Request for Decision No: 2021-17
	(Office Use Only)
Topic: Subdivision of Lands of St. Mary's Holy	Family Roman Catholic Parish Inc.
Proposal Summary/Background:	
The attached subdivision plan # 21036-S01 date	ed March 2, 2021, drawn by Locus Survey's Ltd. was
	n Catholic Parish Inc., owner of property located at 67
	ng with a request to subdivide the property into two
separate parcels such that the Church facility and t	
	no ransh homey roshe on separate parcens.
Attached to this memo are the proposed plan of su	bdivision and the current property configuration.
Benefits:	
• N/A	
Disadvantages:	
• N/A	
Discussion/Comments:	
The current zoning (land use) of the property is a	as follows:
PID NO. 78014 – PSI – Public Service and Insti	tutional
The newly created Lot 21-1 (Survey Plan No. 21	1036-S01) will retain the current zoning designation of
PSI following the subdivision of the lands.	
Lot subdivisions and consolidations are dealt	with under section 20 of the Town's Development

Control Bylaw. While section 20 deals primarily with larger scale subdivisions, i.e. multi-lot

development, section 20.9 allows Council to approve applications for single lot subdivisions, partial lots and lot consolidations at its discretion, having regard for only those provisions of the Bylaw which it deems applicable to each individual application, provided the application conforms with all other sections of the Bylaw.

Staff have reviewed the preliminary subdivision plan and find it in general compliance with the Development Control Bylaw.

Options:

- 1. Approve the subdivision plan as proposed.
- 2. Not approve the subdivision plan.
- 3. Refer the matter back to staff for further deliberation.

Costs/Required Resources:	Source of Funding:
N/A	N/A

Recommendation:

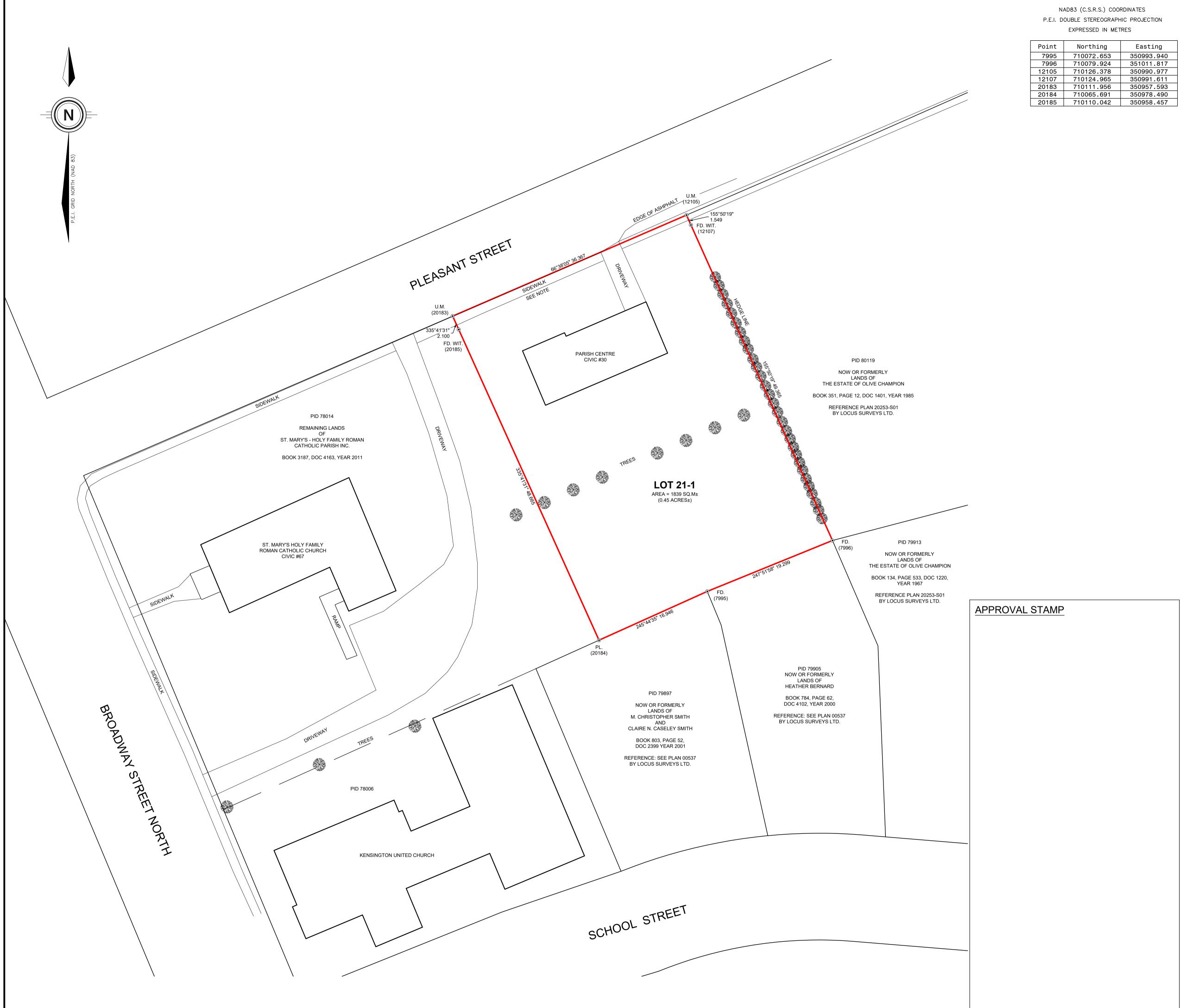
It is recommended that Town Council consider and adopt the following resolution:

WHEREAS a subdivision plan (Plan #21036-S01) and a request has been received from the St. Mary's Holy Family Roman Catholic Parish Inc., owner of a property located at 30 Pleasant Street (PID 778014) for Town Council's consideration of subdividing the lot into two separate parcels;

AND WHEREAS the proposed subdivision plan has been reviewed against the Town's Development Control Bylaw and is found to be in general compliance therewith;

BE IT RESOLVED THAT approval be granted to subdivide PID No 78014 into two separate parcels, being PID No 78014 (originating parcel) and Lot 21-1, as per Survey Plan No. 21036-S01, dated March 2, 2021, drawn by Locus Surveys Ltd.



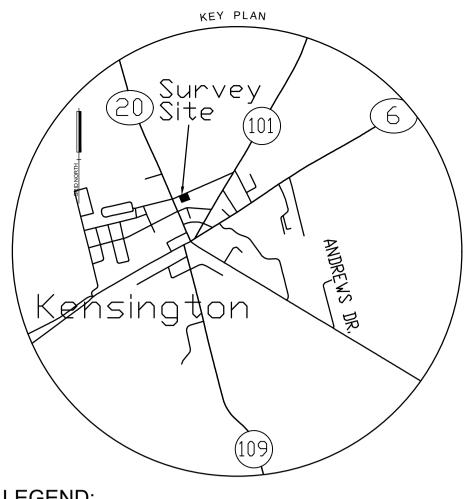


NAD83 (C.S.R.S.) COORDINATES P.E.I. DOUBLE STEREOGRAPHIC PROJECTION

EXPRESSED IN METRES

1	MŁ	IRES

g	Easting
53	350993.940
24	351011.817
78	350990.977
65	350991.611
56	350957.593
91	350978.490
42	350958,457



LEGEND:

• PL.	PLACED SURVEY MARKER
FD.	FOUND SURVEY MARKER
PL.	PLACED
FD.	FOUND
P.I.D. NO.	PROPERTY IDENTIFICATION NUMBER
SQ.M.	SQUARE METRES
U.M.	UNMONUMENTED POINT
WIT.	WITNESS MARKER

NOTES:

FIELD SURVEYS WERE CARRIED OUT BETWEEN FEBRUARY 17, 2021 AND XXXXXXX 2021.

THIS PLAN IS METRIC AND ALL DISTANCES ARE IN METRES UNLESS OTHERWISE SPECIFIED.

DIRECTIONS ARE AZIMUTHS REFERENCED TO GRID NORTH.

COORDINATES SHOWN HEREON ARE DERIVED FROM OBSERVATIONS TO LOCAL PEI CONTROL MONUMENT 5802. PLANE COORDINATES PUBLISHED THEREON ARE REALIZED FROM A DOUBLE STEREOGRAPHIC PROJECTION REFERENCED TO A CANADIAN SPATIAL REFERENCE SYSTEM, NAD83 (CSRS).

THE DESIGNATOR, LOT 21-1, ORIGINATES WITH THIS PLAN.

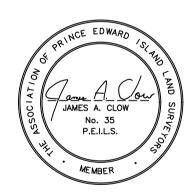
FINAL APPROVAL IS REQUESTED FOR LOT 21-1.

THE TOWN'S SIDEWALK IS ENCROACHING ONTO LANDS OF ST.MARY'S -HOLY FAMILY ROMAN CATHOLIC PARISH INC., POSSIBLY AN AGREEMENT GIVING THE TOWN PERMISSION EXISTS.

SURVEYOR'S CERTIFICATE

I, JAMES A. CLOW, PRINCE EDWARD ISLAND LAND SURVEYOR, HEREBY CERTIFY THAT THIS SURVEY WAS EXECUTED UNDER MY DIRECTION AND SUPERVISION AND THAT THIS PLAN IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY. DATED THIS 2ND DAY OF MARCH, 2021

JAMES A. CLOW, P.E.I.L.S.







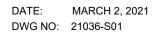
16 PARK ROAD P.O. BOX 35 KENSINGTON, P.E.I. COB 1M0



Plan of Survey Showing LOT 21-1, being a Subdivision of Lands of ST. MARY'S - HOLY FAMILY ROMAN CATHOLIC PARISH INC.

PID 78014 TOWN OF KENSINGTON LOT/TOWNSHIP 19 COUNTY OF PRINCE PROVINCE OF PRINCE EDWARD ISLAND

SCALE: 1:250 (metric)



Town of Kensington - Request for Decision

Date: April 9, 2021	Request for Decision No: 2021-18	
	(Office Use Only)	

Topic: Sponsorship - Post Traumatic Growth Association

Proposal Summary/Background:

A request was received from the Post Traumatic Growth Association (PTGA) requesting Town Council's consideration of supporting their annual golf tournament through a financial sponsorship. The sponsorship was considered by Town Council at the March Committee of Council meeting where a recommendation was made to sponsor the golf tournament in the amount of \$150.00.

The PTGA is a non-profit organization initially set up to provide peer support for veterans in the Province, however they have recently expanded their services to offer peer support, activities and education to veterans, fire fighters, paramedics, RCMP, and other frontline workers and their spouses.

All proceeds raised through this golf tournament will be used to assist in funding peer support groups, activities, and emergency funds for local veterans and first responders.

Benefits:

• Will provide support a local non-profit association in the delivery of vital services to veterans and first responders such as police and fire personnel.

Disadvantages:

• N/A

Discussion/Comments:

It was recommended by Committee of Council that a sponsorship of \$150.00 be made to the Post Traumatic Growth Association.

Options:

- 1. Approve the sponsorship, as proposed.
- 2. Not approve the sponsorship.
- 3. Refer the matter back to staff for further deliberation.

Costs/Required Resources:	Source of Funding:
\$150.00	General Government – Donations and Grants
Recommendation:	

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Town Council authorize staff to make a donation to the Post Traumatic Growth Association in the amount of \$150.00.

GLASGOW HILLS

SUPPORTING OUR HOME TOWN HEROES

ALL MONEY RAISED GOES WILL HELP FUND PEER SUPPORT GROUPS AND ACTIVITIES FOR OUR HOMETOWN HEROS AND THERE FAMILIES

DRIVING FOR CHANGE CHARITY GOLF TOURNAMENT 2021



FOUR PERSON SCRAMBLE JUNE 12TH 2021 TEE TIMES START AT 0830 CALL US FOR MORE INFO

> 1 902 314 9572 VISIT US AT : WWW.PTGA.CA

> > AUSERNAME 00 O AUSERNAME 00 AUSERNAME 0

DRIVING FOR CHANGE

Driving For Change is charity golf tournament organised by the PTGA and hosted by Glasgow Hills Golf Resort. All proceeds raised by this tournament will assist in funding peer support groups, activities and emergency funds for our local veterans and first responders.

SERVING THOSE WHO SERVED US

These brave men and women were there in our times of crisis or need but often have no where to turn when they require help. It is the Ptga's goal to ensure help is available to all of our heros and thier families.

REGISTRATION

Team / Company / Sponsor Name ____

E-Mail _

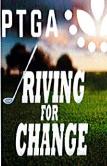
Address_____

City _____

Phone_

PLEASE SELECT FROM CATEGORIES BELOW AND COMPLETE YOUR CONTACT INFO.

- □ TEAM REGISTRATION \$500.00 + TX
- □ INDIVIDUAL REGISTRATION \$125.00 + TX
- □ HOLE SPONSORSHIP \$1000.00 TX INC





March 11, 2021

From: Rebecca Murphy

Veteran Service Coordinator | PTGA | 293 Allen Street | Charlottetown | PEI | C1A 2W1

Dear Town of Kensington,

I am writing you to inform you of our nonprofit organization and a purposed sponsorship. Post-Traumatic Growth Association an organization that was initially set up for peer support for veterans in our community and province. We have recently, expanded our services to offer peer support, activities and education to veterans, fire fighters, paramedics, RCMP, other frontline workers and their spouses.

We are conducting a major funding raising event on June 12, 2021 at Glasgow Hills Golf Resort. Our goal for this event is to give awareness of our offerings on PEI and raise additional funds to be able to expand our services to those in need. The money that we will raise at this event will allow us to continue to offer Peer Support meetings, activities for our members and their families for the betterment of their mental health and relationships.

We would like to offer you the opportunity to work with our organization in any way that your company sees fit, options of the 3-tier sponsorship are attached for your review. Some of the exposure that you will receive because of your sponsorship can be found on our website, social media profiles, signage at the event, CBC news coverage, CBC Compass booked for May 4th, local paper exposure and local radio.

We feel our hometown heroes have been undervalued and there is a lack of support. With your help, we will be able to support the personal growth of these heroes in our community and their families.

Sincerely Rebecca Mi Veteran Service Coordin



T | 902-314-9572 F | 902-894-1756 W | ptga.ca E | rebecca.murphy@ptga.ca A | 293 Allen Street, Suite#102 • Charlottetown • PE C1A 2W1



GLASGOW HILLS

Driving for Change – Glasgow Hills Golf June 12, 2021

Bronze: Supporting Local First Responder & Veteran - \$150 Limited to 60 Spots

Name in Program as a sponsor that has covered cost for a local veteran or First responder to attend event. If you have someone that has a relationship with your company they can play, or we can choose someone to take the space. A photo will be taken with a rep from your business and participant for social media outlets.

Silver -\$500.00 Limited to 4 Companies Logo and name listed as Silver sponsor in program. Company name As Supporter at Entrance to Course Thank you on website (our website being modified as we speak) and Facebook.

Gold -\$1000.00 Limited to 17 Companies 4 Passes for Golf, 4 Golf Shirts for Event Logo, company name and contact information on Tee Sign at a designated hole. Logo, Company name and contact information listed as gold sponsor in program. Thank you on Website, Facebook and With Media at Event.

Hole in One - Limited to 1 Company To be negotiated with interested company.

Give Away Items

We would love to give away a prize to everyone that has supported by attending the event. If you would like to give an item or gift card for a prize, we would also appreciate your support.

Food and Beverage Sponsor To be Negotiated with interested company

PLEASE PROVIDE your Company Logo PNG format for marketing materials: rebecca.murphy@ptga.ca





Driving for Change Registration form:

Business Name:

Members of your Team for Gold Sponsorship & Please indicate if any of your team members are a Veteran or First Responder:

Name & T-shirt Size:

 1.______

 2.______

 3.______

 4.______

One week prior to event you will receive your shirts, programs, and ticket for event.

Please Email this information to rebecca.murphy@ptga.ca

Town of Kensington - Request for Decision

Date: April 9, 2021	Request for Decision No: 2021-19	
	(Office Use Only)	

Topic: Investing In Canada Infrastructure Fund – Broadway Street South Watermain Extension

Proposal Summary/Background:

The Province's Infrastructure Secretariat (IS) will be holding an application intake for the Investing in Canada Infrastructure Program (ICIP) until 4:00 PM April 30, 2021, for projects that will begin in 2022 or 2023 construction seasons.

As the Province strives towards the development of a more sustainable future to align with PEI's Path Towards Net Zero (2040) efforts, the Province will be placing a higher priority on applications for projects that help us achieve net zero GHG emissions. This criteria supports the Province's vision of becoming Canada's first net zero province.

Applicants can apply for the following ICIP funding streams during this intake:

- Green
 - Climate Change Mitigation (CCM)
 - Adaptation, Resilience and Disaster Mitigation (ARDM)
 - Environmental Quality (EQ)
- Community, Culture and Recreation (CCR)

As Councillors may recall, an application was submitted to the ICIP in 2019 to fund the Broadway Street South Water Main Extension project (Barrett Street to Gerald McCarville Drive). That application was subsequently turned down for funding in light of two additional applications submitted by the Town which were approved for funding.

In light of the recent approval of the Town's annexation application, and the identified need to make provision for water and sewer services to newly annexed areas it is recommended that the Town expand the scope of the original project to include a sewer service extension and to extend the project extent to the southern boundary of the Castle Building Supplies lot. This would result in an extension of the water services of approximately 900 metres and a sewer main extension of approximately 500

metres.

The total estimated cost to complete the required work, including engineering and contingency funds, is approximately \$1,250,000 shared between the Provincial Government, Federal Government and Town as follows:

Government of Canada (40%)\$500,000Province of PEI - (33.3%)\$416,625Town of Kensington - (26.67%)\$333,375

As indicated previously, the application would be made with a 2022 project start date (Town Council's approved 2021/22 Capital Budget has the project starting in 2021). An aerial photograph showing the approximate project extent is attached to this Request for Decision.

Benefits:

• Will extend central water and sewer services into an area which does not currently have access to such services.

Disadvantages:

• N/A

Discussion/Comments:

It was recommended by the CAO that Town Council authorize staff to proceed with submitting an application to the Investing in Canada Infrastructure Fund to fund the Broadway Street South Water and Sewer Service Extensions project.

Options:

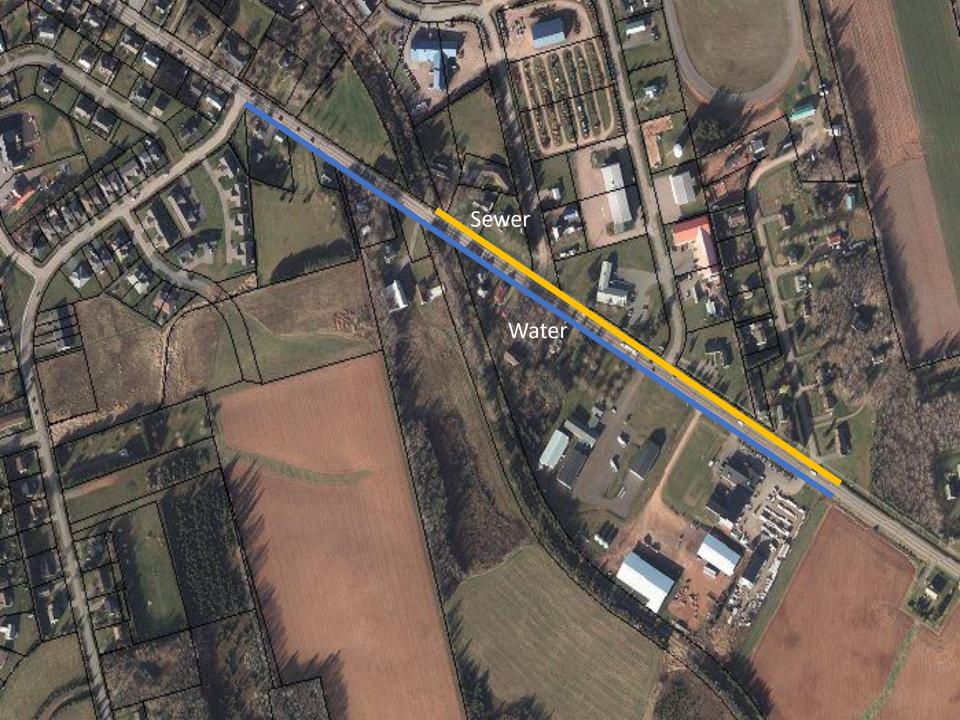
- 1. Authorize staff to submit the funding application, as proposed.
- 2. Not authorize staff to submit the application.
- 3. Refer the matter back to staff for further deliberation.

Costs/Required Resources:	Source of Funding:
Estimated at \$333,375	Long Term Borrowing
Recommendation:	

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT the Town of Kensington submit an application to the Investing in Canada Infrastructure Program – Environmental Quality: Green Stream to fund a portion of the cost of the Town of Kensington Broadway Street South Water and Sewer Main Extension Project and that such project be designated as Priority 1.

The Council understands that all future operational costs associated with and resulting from the project will be the responsibility of the Town of Kensington.



1.0 Introduction

This guide provides an overview of the information required for submission of projects under the Investing in Canada Infrastructure Program and represents the information required for a typical project application. Additional information may be requested as needed.

A complete project submission includes the following:

- A completed Project Application including overall project priority ranking
- KML file with project location details (see Annex A)
- Signed attestation by Ultimate Recipient
- A completed Environmental and Aboriginal Consultation Information questionnaire*
- Climate Lens assessment(s), qualified assessor, if applicable
- Not-for-profit
 - A bank note confirming the Ultimate Recipient Contribution is available
 - %HST Rebate confirmation document is provided
 - Proof of non-profit status document provided (PEI Business/Corporate Registry Form)

The project application contains 10 sections:

- 1. Project Tombstone Information
- 2. Project Finances
- 3. Project implementation Details
- 4. Outcomes, Indicators and Targets
- 5. Climate Lens
- 6. Community Employment Benefits requirements
- 7. Other Documents Required
- 8. Attestation
- 9. Appendix A
- 10. Appendix B

* Note that capital costs, including site preparation or construction, will not be reimbursed until the Province has confirmed that both Federal and Provincial Environmental Assessment requirements and Aboriginal Consultation obligations have been met to the extent possible at the time a claim is processed.

2.0 Project Eligibility

2.1 Outcomes

Under the Investing in Canada Infrastructure Program (ICIP), the way that project eligibility is determined has changed. In the past, eligibility was based exclusively on asset type. With ICIP, project eligibility is now assessed using an outcomes-based approach. In order to be considered for funding, a project must align with at least one immediate outcome within the investment stream identified directly below. The project must also meet all applicable program requirements as outlined in these guidelines and within the application.

Funding Stream	
	Immediate Outcome
Green Infrastructure -	Increased capacity to treat and/or manage wastewater and
Environmental Quality	stormwater
	Increased access to potable water
	Increased capacity to reduce and/or remediate soil and/or air
	pollutants
2.2 ELIGIBLE RECIPIENTS	
	is established by or under provincial statute or by regulation, or is
	<i>v</i> incial or municipal government; or
	ship with a municipality, a public or not-for-profit institution that
delivers post-secondary	courses or programs; or
iii. A private sector body, in	cluding for-profit organizations and not-for-profit organizations.
In the case of for-profit o	organizations, they will need to work in partnership with one or more
of the entities referred a	
, .	genous Ultimate Recipients:
	hin the meaning of Section 2 of the Indian Act;
	it or Métis government or authority established pursuant to a
	greement or a comprehensive land claim agreement between Her
• •	n in Right of Canada and an Indigenous people of Canada, that has
	ven effect and declared valid by federal legislation;
	it or Métis government that is established by or under legislation
	r provincial that incorporates a governance structure; and
	rganization whose mandate is to improve Indigenous outcomes, in
partnership with c	one or more of the Indigenous entities referred directly above.
2.3 PROGRAM ELIGIBILITY	
	Jltimate Recipient must demonstrate that they meet all the following:
i. The project will support ir	nfrastructure, defined as tangible capital assets in Prince Edward Island
i. The project will support ir primarily for public use and/or	nfrastructure, defined as tangible capital assets in Prince Edward Island benefit;
i. The project will support ir primarily for public use and/or ii. They will be able to opera	nfrastructure, defined as tangible capital assets in Prince Edward Island benefit; ate and maintain the resulting infrastructure over the long term;
 i. The project will support in primarily for public use and/or ii. They will be able to opera iii. They meet the project el 	nfrastructure, defined as tangible capital assets in Prince Edward Island benefit; ate and maintain the resulting infrastructure over the long term; igibility requirements outlined in Schedule A;
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 i. The project will support in primarily for public use and/or ii. They will be able to opera iii. They meet the project el iv. The funding will be used enhancement of infrastructure v. The application and supp 	nfrastructure, defined as tangible capital assets in Prince Edward Island benefit; ate and maintain the resulting infrastructure over the long term; igibility requirements outlined in Schedule A; for the acquisition, construction, renewal, rehabilitation or material e, excluding normal maintenance or operation; porting documents are comprehensive, credible, and feasible; and
 i. The project will support in primarily for public use and/or ii. They will be able to opera iii. They meet the project el iv. The funding will be used enhancement of infrastructure v. The application and supp 	nfrastructure, defined as tangible capital assets in Prince Edward Island benefit; ate and maintain the resulting infrastructure over the long term; igibility requirements outlined in Schedule A; for the acquisition, construction, renewal, rehabilitation or material e, excluding normal maintenance or operation; porting documents are comprehensive, credible, and feasible; and
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 i. The project will support in primarily for public use and/or ii. They will be able to opera iii. They meet the project el iv. The funding will be used enhancement of infrastructure v. The application and supp 	nfrastructure, defined as tangible capital assets in Prince Edward Island benefit; ate and maintain the resulting infrastructure over the long term; igibility requirements outlined in Schedule A; for the acquisition, construction, renewal, rehabilitation or material e, excluding normal maintenance or operation; porting documents are comprehensive, credible, and feasible; and

2.4 PROGRAM REQUIREMENTS

Program requirements are as follows:

- i. Must comply with environmental assessment, Aboriginal consultation, as well as communication requirements; and
- ii. Must meet the following horizontal requirements:
- a. Climate Lens Assessments- for projects whose total eligible cost exceeds \$10M; and
- b. Community Employment Benefits Report- for projects whose total eligible cost exceeds \$25 M. It is not an eligibility criteria for funding approval of the project.

2.5 INELIGIBLE PROJECTS

Not Applicable.

2.6 PROJECT FINANCIALS

2.6.1 Contribution Amounts

Ultimate Recipient Category	Federal Contribution	Provincial	Ultimate Recipient
		Contribution	Contribution
For Profit	25%	TBD	TBD
Provincial	50%	N/A	50%
Municipal	40%	33.33%	26.67%
Not-For-Profit	40%	33.33%	26.67%
Indigenous Peoples	75%	TBD	TBD

2.6.2 Stacking Rules

The maximum project funding from all federal sources is not permitted to exceed the percentages shown in column above labeled "Federal Contribution"

2.6.3 Priority Ranking

In cases where more than one application is being submitted, the entire group of all applications regardless of funding stream must be ranked starting with 1 for the highest priority project. This will be used to help determine which projects will be funded first. Failure to do so will result in the Infrastructure Secretariat placing a priority number based on the date and time of review of application.

2.6.4 Other Requirements

- All expenditures must be claimed in the fiscal year in which the expense was incurred. This is due to auditing requirements under GAAP. Costs claimed for the incorrect fiscal year will not be an eligible cos
- the portion of the HST not reimbursed by the other Federal Government programs is an eligible cost.
- the Ultimate Recipient is responsible for any cost over-runs that exceed the total project amount approved.

2.6.5 Estimates and Timelines

Ultimate Recipients are encouraged to provide accurate estimates and timelines for the proposed project. Ultimate Recipients should use their previous knowledge of the approval process to ensure accurate estimates and timelines are provided.

2.6.6 Tendering

The Ultimate Recipient must follow the procurement requirements outlined in the Atlantic Procurement Agreement (APA), Canadian Free Trade Agreement (CFTA)) and Canada-European Union Comprehensive Economic and Trade Agreement (CETA). It is the responsibility of the Ultimate Recipient to become familiar with and to follow these agreements. Failure to do so may result in otherwise eligible costs being declared ineligible.

In order to assist you the departments of Economic Growth, Tourism & Culture and Finance -Procurement Services prepared a documents Summary of Procurement Obligation – PEI Municipalities that can provided guidance on tendering. This document can be found at Appendix "C". It also can provide guidance to other ultimate recipients as well.

2.6.7 Insurance

The Province's Office of Risk Management has strict insurance requirements for projects funded or administered by the Province. All Ultimate Recipients must ensure that the **"Government of Prince Edward Island"** is added to all insurance policies as an **"Additional Insured"**. <u>This not only applies to the Ultimate Recipient's policies, but also applies to all contractors working on the project.</u> It is advised that this <u>insurance requirement become part of the tender documents</u> for any project. No claims will be reimbursed until the proper insurance documentation is received by the Infrastructure Secretariat staff.

2.6.8 Eligible and Ineligible Costs

a) Eligible project costs include the following:

- All costs considered by the Province to be direct and necessary for the successful implementation of an eligible project which may include capital costs, design and planning, and costs related to meeting specific program requirements, including completing climate lens assessments and creating community employment benefit plans but excludes those explicitly identified in Section B) (Ineligible Project Expenditures);
- ii. Costs will only be eligible if incurred after the Ultimate Recipient receives written project approval, except for costs associated with completing climate lens assessments which are eligible before project approval, but can only be paid if and when final project approval is granted in writing;
- iii. The incremental costs of employees of an Ultimate Recipient may be included as Eligible Expenditures for Projects under the following conditions:
 - a. The Ultimate Recipient is able to demonstrate that it is not economically feasible to tender a Contract; or
 - b. The arrangement receives written approval from INFC in advance.
- iv. Costs will only be eligible as of the Project approval date, except for costs associated with completing a climate lens assessment, which are eligible before Project approval, but will only be paid if and when written Project approved is granted.
- b) Ineligible project costs include the following:
- i. Costs incurred before project approval, except for expenditures associated with completing climate lens assessments;
- ii. Costs incurred for cancelled projects;
- iii. Costs of relocating entire communities;
- iv. Land acquisition;
- Leasing land, buildings and other facilities; leasing equipment other than equipment directly related to the construction of the project; real estate fees and related costs;
- vi. Any overhead costs, including salaries and other employment benefits of any employees of the Ultimate Recipient, any direct or indirect operating or administrative costs of Ultimate Recipients, and more specifically any costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by the Ultimate Recipient's staff;
- vii. Financing charges, legal fees, and loan interest payments, including those related to easements (e.g. surveys);

2.6.8 Eligible and Ineligible Costs Continued

viii. Any goods and services costs which are received through donations or in kind;

- ix. Provincial sales tax, goods and services tax, or harmonized sales tax for which the Ultimate Recipient is eligible for a rebate, and any other costs eligible for rebates;
- x. Costs associated with operating expenses and regularly scheduled maintenance work;
- xi. Cost related to furnishing and non-fixed assets which are not essential for the operation of the asset/project; and
- xii. All capital costs, including site preparation and construction costs, until Canada and the Province has confirmed that environmental assessment and consultation obligations have been met to the extent possible.

2.7 ADDITIONAL REQUIREMENTS

- The Province reserves the right to cancel or withdraw a project if substantial project construction has not been undertaken on or before the 1st year anniversary of the written provincial approval date to proceed.
- Provide written confirmation indicating what HST reimbursement rate your organization is eligible to receive from the Federal Government (not required for provincial or municipal ultimate recipients).
- The Province reserves the right to request additional information for review and approval purposes.

3.0 Information Required for Project Submission

3.1 Project Tombstone Information

PROJECT TITLE - A concise but meaningful description of the asset and the work to be completed. For example: *Upgrade the main water line to the Waste Water facility* would be an acceptable title while Pipe at Plant 5 is not.

ULTIMATE RECIPIENT PRIORITY RANKING - Prioritize project using 1, 2, 3... with 1 representing the highest priority for the Ultimate Recipient of all projects being submitted regardless of funding stream

PROJECT DESCRIPTION - A brief but meaningful description of the main objectives of the project, the scope of the project (all major quantifiable components), and the approximate output(s) that the project will generate (eg. Water treatment plant, or 15km of new light rail). The description must clearly identify how the project will meet relevant immediate outcomes (as per Table 1). This should be in plain language and suitable for public communications purposes.

The language used in the project description should be outlined as follows: *"The Project consists of....the scope of the work involves....the aim of the project is to....."*

Quantitative information regarding the project (eg. Number of assets, Square footage, etc.) will be collected as part of the performance measurements information.

PROJECT CHARACTERISTICS - Answer yes or no to the questions and provide details where required.

ULTIMATE RECIPIENT NAME - The Province, municipality, regional government, Indigenous recipient or other eligible entity that will receive funds to deliver the project.

LOCATION - Indicate the province and the municipality where the project will take place.

Provide a KML file with the project location(s). This is not a picture or PDF map of the project location, but a digital spatial representation of the project location produced by a geographic information system. See Annex A for guidance on creating a KML file using the Aboriginal & Treaty Rights Information System website or Google Earth. Please include a Parcel Identifier (PID) number in this section as well.

3.2 Project Finances

Complete the financial tables.

Total Project Costs: Sum of eligible and ineligible costs from all sources.

Total Eligible Costs: Sum of all eligible costs associated with the project as per the IBA.

Program Contribution: Amount of funding sought from INFC for the project.

Provincial or Territorial Contribution: Amount of funding contributed by the Province.

Ultimate Recipient Contribution: Amount of funding contributed by the Ultimate Recipient.

Other Contribution: Amount of funding sought from any other sources of funding (such as municipal share when not Ultimate Recipient, donations, other federal funding). Clearly identify the name of the entity that will provide each source of funding.

The total of all funding sources must add up to the total project costs (and not only eligible costs). Note that program cost sharing and federal stacking limits must be respected.

The fiscal year breakdown represents the portion of the contribution that will be claimed to INFC for reimbursement for each relevant fiscal year. The fiscal year begins April 1 and ends March 31 of the following year.

Non-For-Profit applicants must provide the Infrastructure Secretariat with a HST form confirming the %HST they receive as a rebate.

3.3 Project Implementation Details

NATURE OF THE PROJECT - Indicate the % of each: New, Rehabilitation, Expansion, Other (provide explanation).

ASSET OWNERSHIP AND OPERATION - Indicate if the Ultimate Recipient will own and operate the asset. If not, provide additional information regarding asset ownership and operation. Include the name and type of entity and a brief description of the arrangement. Please provide documentation to support this arrangement (e.g. long term lease agreement)

PROJECT SCHEDULE - Provide details about the project schedule.

- Forecasted Construction Start Date: date on which construction is expected to begin (shovels in the ground)
- **Forecasted Construction End Date:** date of substantial completion (the stage at which the Project can be used for the purpose for which it was intended)

Note: Dates should take into consideration length of time it takes to receive approval and how much design work has been done completed to make the start dates as realistic as possible. It will take INFC at least 4 to 6 weeks to review once the Province has completed its review.

PROCUREMENT - Indicate if sole source procurement will be used, including relocation of utilities. If YES, for each sole source contract include the following information, if known: estimated amount of the sole source contract, who will be conducting the work, the nature of the work, and explain why sole source contracting will be used. Note that projects that require sole source contracts may need a Treasury Board submission for project approval.

3.4 Outcomes, Indicators, and Targets

IMMEDIATE OUTCOMES - Select the immediate outcomes(s) that apply to the project

INDICATORS - Provide expected results for all indicators that are relevant to the project. See further details and definitions in Annex B.

3.5 Climate Lens

The Climate Lens consists of two potential assessments for projects being brought forward for funding: a greenhouse gas (GHG) mitigation assessment and a climate change resilience assessment. Complete the appropriate assessments following Infrastructure Canada's Climate Lens guidance documents. Summary information is required as part of the project application, and the complete assessment must also be included with your application.

CLIMATE LENS ASSESSMENT THRESHOLDS BY FUNDING STREAM FOR ICIP

Funding Stream	GHG Mitigation Assessment	Climate Change Resilience Assessment		
Environmental Quality sub-	If Total Eligible Costs are \$10M or	If Total Eligible Costs are \$10M or		
stream of Green Infrastructure	Greater**	Greater		

**Please note, because the Climate Lens Assessment is only triggered by cost in this stream, the applicant may defer getting the Assessment done until the application is approved. Upon approval, the applicant will have 8 weeks to present a completed and signed GHG Mitigation assessment and Climate Change Resilience Assessment from a qualified assessor.

3.6 Community Employment Benefits Reporting

Reporting on community employment benefits is a requirement for all projects over the \$25M threshold, although, if an Ultimate Recipient chooses not to report on community employment benefits, they can request to opt out by providing a rationale, that will be reported publicly if accepted.

3.7 Other Documents Required

The following documents must be submitted for the application to be considered complete:

- 1. A KML electronic file must be submitted separately with the application to cpei-infrastructure@gov.pe.ca
- 2. A completed Environmental and Aboriginal Consultation questionnaire must be submitted electronically to cpei-infrastructure@gov.pe.ca in addition to a printed copy that is to be attached to this application
- 3. A signed paper copy of the application. If an electronic application (including an electronic signature) is submitted to cpei-infrastructure@gov.pe.ca by the deadline the required paper copy can be submitted at a later date
- 4. Not-for-profit applicants a %HST rebate confirmation form, a bank note confirming their required contribution, and a proof of non-profit status form is also required.
- 5. Net Zero Component Form filled out.
- 6. Project Cost Estimate Worksheet Filled out.

3.8 Attestation

Attestation by the Ultimate Recipient. Note that the Ultimate Recipient must have the authority and be in a position to attest that:

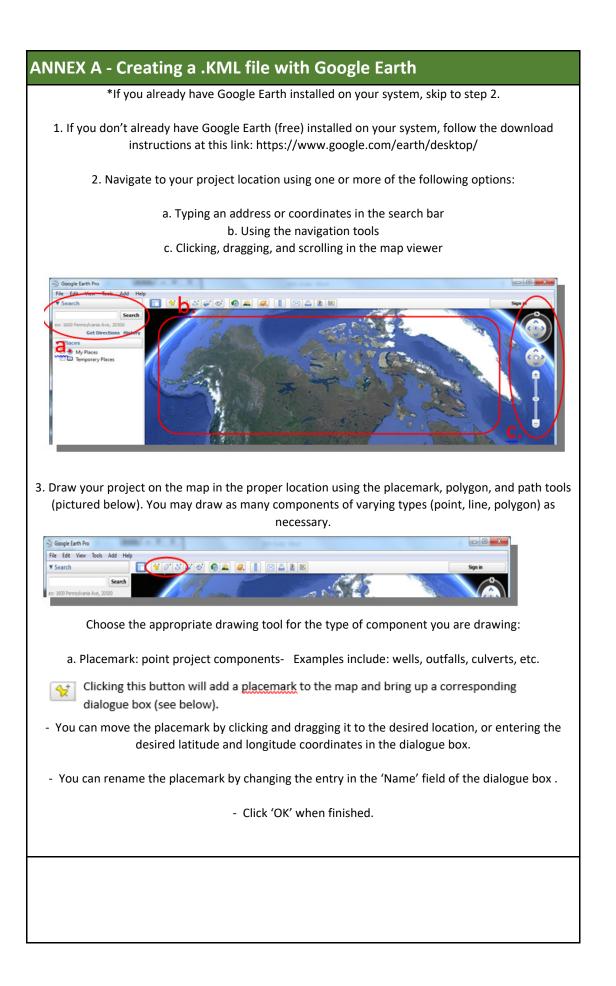
- Project information is complete and accurate
- The project will be governed under ICIP funding agreement terms and conditions

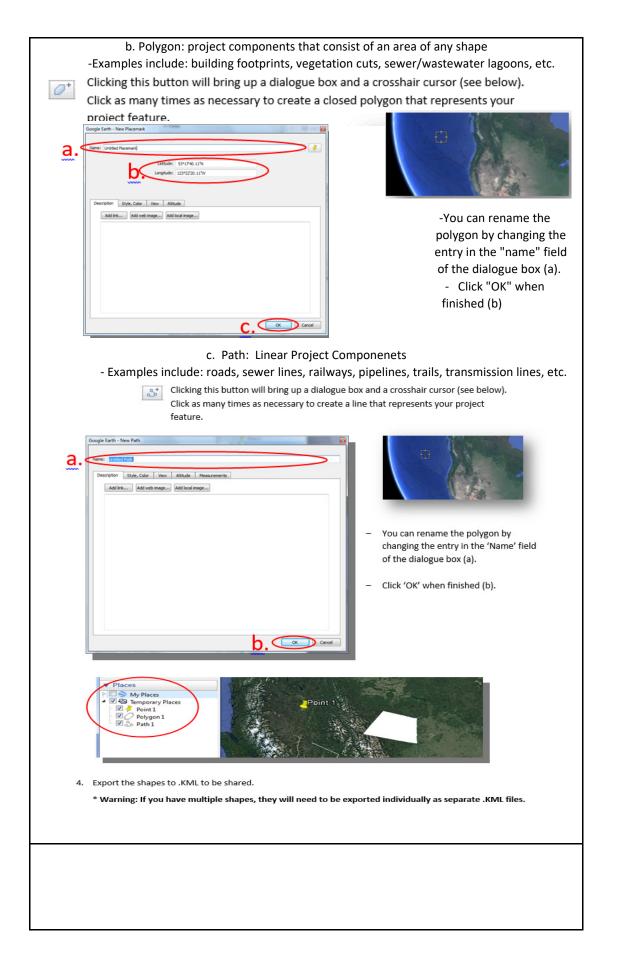
3.9 Appendix A - Net Zero Component

As the Province strives towards the development of a more sustainable future to align with PEI's Path Towards Net Zero (2040) plan, please explain how this project will help achieve this goal by reducing GHG emissions.

3.10 Appendix B - Project Cost Worksheet

Project cost is one of the most important elements to this application. The project cost worksheet shows a more detailed cost breakdown for the project that is seeking funding support.





a	Right click on the component in the 'Places' sidebar and click 'Save Place As'
	Change the file type from .KMZ to .KML using the 'Save as type:' drop down menu.
	S Google Earth Pro
	File Edit View Tools Add Help V Search
	Search ex. MrC
	Get Directions History
	Point Add
	Cut Copy
	Delete
	Rename Save to My Places
	Save Place As.
	Email. Directions from here
	Directions to here Snapshet View
	Show Viewshed
	Properties
	Documents
	↓ Music ■ Pictures
	Videos · · · · · · · · · · · · · · · · · · ·
	File name: Point 1
	Save as type: Kml (*.kml)
	Kmz (*.kmz) Kml (*.kml)
	Hide Folders Save Cancer
с.	Choose the location where you would like to save the file in the file browser. You will need to locate
	it later on to send it to PEI Infrastructure Secretariat.
	Save Click 'Save' when you are finished. You are now ready to upload or
	email the file to PEI Infrastructure Secretariat.
REPEAT S	TEP 4 FOR AS MANY PROJECT COMPONENTS AS YOU HAVE CREATED IF YOU HAVE >1

ANNEX B - Performance Measurement Guide

1.0 Introduction

This Performance Measurement Strategy (PM Strategy) captures the Program results which are expected to be achieved. Results have been articulated across the funding stream and along the immediate, intermediate and long-term time horizons. Underlying each results statement is a series of data points which will allow for reporting progress against results.

2.0 Achievement of Results

A logic model has been developed to capture the expected results which the Program will achieve in the immediate, intermediate and long-terms. Immediate results are defined as those which can be achieved at project conclusion or within a short time of project conclusion. These results are the practical and tangible changes to infrastructure happening in communities on an ongoing basis over the lifecycle of the program.

Progress toward intermediate results will be measured over a three to five year cycle. Intermediate results are typically characterized as shifts in the use of infrastructure and changes in the behaviours and attitudes of Canadians. They are directly influenced by collective achievements at the immediate level. For example, immediate results within the Public Transit funding stream speak to increases to the capacity, quality, safety and accessibility of public transit. Collective achievement of these immediate, project-specific results will contribute to increased usage of public transit over time – a result that is expected at the intermediate level. Over the long term, the cumulative impact of immediate and intermediate results will contribute to improved urban mobility in Canadian cities.

3.0 Data Collection

The Ultimate Recipient is required to submit project-specific data to support evidence of progress toward immediate results. Data will be collected as part of each individual project submission in keeping with the immediate outcome(s) to which each project aligns. Data collected at project submission will be characterized as contributing to expected results and will be reported as work in progress. If there is no material change to the scope of the project between its approval and conclusion, no additional data collection activities will be required. At project conclusion, the Ultimate Recipient will be asked to confirm that the expected results are in fact achieved (or will be achieved over the short term). If at any point there is a change to the scope of the project which may impact the achievement of expected results, the Ultimate Recipient will be required to review and update the data as appropriate.

In addition to the requirement to provide data to track progress toward immediate results, individual projects will be required to submit additional data in the following circumstances:

1. The Climate Lens will require project proponents to undertake assessment of greenhouse gas (GHG) emissions and/or resilience to the impacts of climate change. Projects whose total costs exceed a \$10M value threshold, will a be required to complete GHG and/or resilience assessments.

2. The Community Employment Benefits (CEB) initiative requires project proponents to track and report on the number of hours worked by a target population and/or enterprise.

	an \$25M will require the Ultimate Recipient to report on CEB. At			
	re asked to identify which of the following will be targeted:			
immigrants; and small-sized, med	women; persons with disabilities; veterans; youth; recent			
Investment Stream: Gree				
Sub- Stream Environment				
Immediate Outcomes	Indicators			
IM10 - Increased Capacity to treat and manage wasstewater and stormwater	Number/length and type of wastewater and stormwater assets receiving investment • Wastewater - Treatment plants - Lagoon systems - Wastewater pump stations - Wastewater lift stations - Wastewater storage tanks - Linear wastewater assets • Stormwater - Drainage pump stations - Management facilities – ponds and water wetlands - Management facilities – all other permitted end-of-pipe facilities - Linear stormwater assets Physical condition of wastewater/stormwater assets receiving			
	 investment (before investment and at project conclusion) Very Poor, Poor, Fair, Good, or Very Good Number of wastewater systems achieving compliance with federal effluent regulations that meet the <i>Wastewater Systems Effluent Regulations</i> or provincial regulations Volume of materials diverted, measured in liters (before investment and at project conclusion) Capacity to dispose of material, measured in liters (before 			
	investment and at project conclusion) Solid waste diversion Projects must result in a measurable increase in the quantity of material diverted from disposal as measured against a baseline using the <i>Generally Accepted</i> <i>Principles for Calculating Municipal Solid Waste System Flow</i>			
IM11 - Increased access to potable water	Number/length and type of drinking water assets receiving investment: - Water treatment facilities - Reservoir - Pump stations - Local water pipes - Transmission pipes Drinking water quality following completion of a drinking water project must meet or exceed provincial standards			
	 Physical condition of potable water assets receiving investment (before investment and at project conclusion) Very Poor, Poor, Fair, Good, or Very Good 			

IN11 Increased access to	Will any of the long term drinking water adviceries he received as a
IM11 - Increased access to potable water (cont'd)	Will any of the long-term drinking water advisories be resolved as a result of this project?
	Volume of materials diverted, measured in tonnes (before
	investment and at project conclusion)
	Capacity to dispose of materials, measured in tonnes (before
	investment and at project conclusion)
	The geographic footprint of lands which have been remediated
IM12 - Increased capacity to	(provided by GPS file, .kml format)
reduce or remediate soil and air	- Is the site ready for intended use at project conclusion
pollutants	
	(Yes/No)
	Projects that reduce or remediate soil pollutants must be
	undertaken on properties that are contaminated, as confirmed by a
	Phase II Environmental Site Assessment
IM13 - Improved capacity and/or quality of pathways and/or active transportation infrastructure	Length of assets receiving investment (in km) - Park trails and multi-use paths - Bike and pedestrian lanes on existing or new roads or highways - Sidewalks - Footpath and foot bridges - Active transportation support facility (e.g. bike parking/storage) - Street and park furntiure (e.g. benches, shade areas, planters) - Other active transportation infrastructure Physical condition of asset(s) receiving investment (before investment and at project conclusion) - Very Poor, Poor, Fair, Good or Very Good

DEFINITIONS: Physical Condition: is measured on a 5 point scale, as defined below. • Very poor: The asset is unfit for sustained service. Near or beyond expected service life, widespread signs of advanced deterioration, some assets may be unusable. **Poor**: Increasing potential of affecting service. The asset is approaching end of service life; condition below standard and a large portion of system exhibits significant deterioration. Fair: The asset requires attention. The assets show signs of deterioration and some elements exhibit deficiencies. Good: The asset is adequate. Acceptable, generally within mid stage of expected service life. Very good: Asset is fit for the future. Well maintained, good condition, new or recently rehabilitated. Potable water assets include the following: Local water pipes include all connecting pipes, of diameter less than 416mm, between pump stations, re-chlorination facilities and storage facilities if these are located within the distrbution system. **Pump stations** include pump station within the non-linear potable water system owned by your organization as well as pump stations leased by your organization through a capital lease agreement. Reservoir: A pond, lake, or basin (natural or artificial) that stores, regulates, or controls water. Include the number of reservoirs and water towers within the distribution, transmission, or integrated system owned by your organization or leased by your organization through a capital lease agreement. **Transmission pipes** include all connecting pipes, off a diammeter greater than or equal to 416mm, between pump sations, re-chlorination facilities and storage facilities when locateed between the source and the treatment plant or between the treatment plant and the distribution system. Stormwater assets include the following: Linear stormwater assets include culverts less than 3 meters in diameter, open ditches, stormwater pipes (diameter: < 450 mm), stormwater pipes (diameter: ≥ 450 mm to < 1,500 mm), and stormwater pipes (diameter: ≥ 1,500 mm) owned by your organization or leased by your organization through a capital lease agreement. Stormwater drainage pump stations include storm water drainage pump stations that are connected to drainage swales, ditches and storm sewers. Exclude combined pump stations which convey combined sewage/storm water to wastewater treatment plants. Storm water management facilities - All other Permitted End-of-Pipe Facilities includes engineered end-of-pipe facilities that have received a permit or approval to operate and which are not storm water ponds or wetlands (e.g. oil-grit separators, etc.). Storm water management facilities - Storm water management ponds and Storm water wetlands: includes engineered end-of-pipe facilities that have received a permit or approval to operate and which may provide peak flow control, runoff quality control, runoff control for downstream erosion, runoff volume control, etc. includes dry ponds, wet ponds, and Storm water wetlands etc.

ANNEX C - Summary of Procurement Obligations - PEI Municipalities

Key Agreements

Atlantic Procurement Agreement (APA): Applies to all Atlantic provinces. Originally created in 1989.Latest amendments came into effect July 2008.

Canadian Free Trade Agreement (CFTA): Applies to all provinces, territories and the federal government. Came into effect July 1, 2017

Canada-European Union Comprehensive Economic and Trade Agreement (CETA): Applies to all Canadian provinces, territories, the federal government, plus the 28 countries constituting the European Union. Came into effect September 21, 2017.

Key Principles

- Open, transparent and non-discrimination access to procurement opportunities.
- Equal treatment of suppliers: Goods and services suppliers from outside the municipality are to be treated no less favourable than suppliers residing in the municipality.
- Procurements cannot be subject to economic offset/local content requirements.

<u>Scope</u>

• Municipal government and municipal organizations are covered by these agreements.

Coverage (CDN\$)

- Municipal tenders for goods and services are subject to these agreements if they match or exceed the below thresholds.
- CFTA and CETA thresholds are subject to annual inflation adjustments. The numbers below are current 2019 thresholds.
- A procurement cannot be divided into separate procurements or be subject to particular valuation method for estimating the procurement's value in order to exclude it from application of the trade agreements.

	ΑΡΑ	CFTA	CETA
Goods	\$25,000	\$101,100	\$365,700
Services	\$50,000	\$101,100	\$365,700
Construction	\$100,000	\$252,700	\$9,100,000

Procurement Exceptions

 Legal services; financial services; health and social services; financial assistance in the form of grants and loans (CETA/CFTA).

- The acquisition or rental of land, existing buildings, or other immovable property (CETA/CFTA).
- Public employment contracts (CETA/CFTA).
- Local food (under CFTA).
- Goods/services/construction procurements for representational or promotional purposes (CETA/CFTA)
- Regional economic development (CETA/CFTA): PEI municipalities can derogate from the agreement if it is to support small firms or employment opportunities in a 'non-urban area'.

However, this is limited to procurements not exceeding \$1 million (if the procurement is greater than \$1M, up to \$1M of the overall procurement may be excluded).

- Federal government funded procurements are not eligible for this exception.

Notices

- Tender notices for each covered procurement are to be posted online on a designated tendering website. Example: https://www.princeedwardisland.ca/en/tenders.

- Notices can be published in paper but only if widely circulated and readily accessible to the public.

- The Government of Canada is working towards implementing an online, single point of access tendering website for both CFTA and CETA. Due in 2022-23.

Content of Notices/Tender Documentation.

- The name and address of the procuring entity and contact information.
- A description of the procurement, the cost and terms of payment (if any).
- The time frame delivery for goods/services or the duration of the contract.
- The address and the final date for the submission of tenders.
- The procurement method that will be used and whether it will involve negotiation or electronic auction.
- All evaluation criteria unless price is the sole criterion.
- A list and brief description of any conditions for participation of suppliers (e.g. specific certifications).
- Summary notice: published at same time as notice of intended procurement contains final date for submission of tenders, the subject matter of the procurement, and address for requesting procurement documents.
- Technical specifications are to be written in terms of performance/functional requirements.

Contract Award Criteria

- Contract to be awarded on the basis of the most advantageous tender or, if price is the sole criterion, the lowest price.
- Municipalities are required to inform all participating suppliers of the contract award decisions and, at the request of a supplier, in writing.
- Unsuccessful suppliers can request an explanation for the reasons why they did not receive the contract award.

Conditions for Participation

- Municipalities cannot require prior experience in the community or in the province to be a condition of the procurement.
- Municipalities cannot limit supplier participation to only those companies that have previously been awarded one or more contracts by the municipality.

Contact

Kal Whitnell,

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Jeffrey Collins

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Lori Richard, Acting Manager, Procurement Services, Department of Finance: 902-368-4041 or larichard@gov.pe.ca

Prince Edward Sland
CANADA

Environmental Quality Funding Application Investing in Canada Infrastructure Plan (ICIP)

Legal Name of Ultimate Recipient Applying for Funding

Street Address/PO Box

Telephone Primary Contact Name/Title	Primary Contact I	Email
Primary Contact Name/Title	Secondary Conta	
Primary Contact Name/Title	Secondary Contac	
		ct Name/Title
1. Project Tombstone Information		
Project Title (Short but descriptive title)	UR Overall Project Priority Ranking (1 highgest)	UR Stream Project Priority Ranking (if > 1 project in stream

Project Characteristics					
1a) Has the Project been submitte funding programs other than this	-	YES 🗌 NC			
	please list the funding programs,	amount of funds applie	ed for under each and		
if it has been approved; if not app	proved provide expected approval	date:			
Program Name	Program Funding Amount	Approved (Yes/No) - If Yes, Supporting Documentation	If "No", expected approval date		
1 -					
2 -					
3 -					
4 -					
5 -					
6 -					
1c) Is the asset available for publi	c use?	YES 🗌 NO			
standard, code, or by-laws in the juri	1d) If you answered "yes" to 1c), will the highest published accessibility standard, code, or by-laws in the jurisdiction be met or exceeded? If so, describe below how it will meet this standard.				
1e) The Project is community-orie and open for use to the public?	ented, non-commercial in nature,	YES 🗌 NO			
1f) The Project will benefit indige reserve?	nous communities not living on a	YES 🗌 NC			
1g) If Yes to 1f), indicate the % co that will benefit Indigenous popu					
1h) The Project is for semi-profes teams?	-	YES 🗌 NC			
1i) Does the project include dedicate provincial or municipal services; for-p of assembly for religious purposes; h facilities? If yes, please describe belo for and the % area of that space (e.g	yes 🗆 no				
1) Does this project benefit Indigenous peoples by advancing the Truth and Reconciliation Commission's Calls to Action? If					
"Yes" please indicate <u>BY NUMBER</u> which action			Yes 🗌 No 🗌		

Project Location - Please Provide a PID number and Civic Address for the Project

Parcel Identifier (PID) Number	
Civic Address	

2. Project Finances

Please Check **ONE** of the five(5) Ultimate Recipient Categories for which you are applying

СНЕСК	UR CATEGORY	Federal Contribution	Provincial Contribution	UR Contribution	
	For Profit 25%		TBD	TBD	
	Provincial/Crown	50%	N/A	50%	
	Municipal	40%	33.33%	26.67%	
	Not-For-Profit*		33.33%	26.67%	
	Indigenous Peoples*	75%	TBD	TBD	

**Please provide a copy of a letter of support or a bank statement confirming that you, the UR, have or are able to obtain your % Contribution for the Project.

For Profit recipient must show they are working collarboatively with on of the other entities ot be considered eligible for funding. If the For Profit UR category is checked off above, please indicate which of the other entities listed above you will be working in collaboration with and describe how this collaboration will be conducted.

Sources of Funds	(\$) Amount Confirmed
Total Project Costs (including HST)	
Total Eligible Costs	
Federal Program Contribution	
Provincial Program Contribution	
Ultimate Recipient Contribution	
% HST rebated from Federal Government (Not-For-Profit please provide tax form confirming this rebate)	

Sources of Funds				(\$) Amount Confirmed					
% Other Fe	ederal Reba	tes availabl	e on this pr	oject					
Other Con	Other Contribution (One row for each source)								
Other Con	tribution (O	ne row for	each source	2)					
	Breakdowr			ed/Prov Fun	ids you plan	to expend	in each FY.		
Can NOT exceed 100% (April 1 - March 31) F/Y % Fed/Prov Fed/Prov Amount				F/Y	% Fed/Prov	E	ed/Prov Amou	unt	
2021-22	/0100/1100	\$		-	2026-27	70100/1100	\$	-	
2022-23		\$		-	2027-28		\$		-
2022-23		\$		-	2027 20		. ∀		
2023-24		\$		-					
2025-26		\$		_					
		. ·		-					
3. Pro	ject Im	plemer	ntation	Details	3				
Nature of	the Project	(indicate %	for each rel	levant type)					
New %			Rehabilitat	tion %			Expansion	%	
Other % (P	Provide		Explanatio	n:					
Explanatio	n								
Asset Ow	nership								
Does the L	JR own the	land where	the constru	uction will	YES 🗌		NO		
take place	?	lease select	arrangeme	ent and					
provide do	cumentatio	n outlining	this arrang	ement	Long Term	Lease			
with the o	wner (e.g. lo	ong term le	ase agreem	ent).	Rental Agre	eement			
				Other					
Will the LI	R own and c	norato tho	newly acqu	uired					
	r the first 5	-			YES 🗆		NO	-	
asset(s) 10		years: It i		Delow.			NO		
Percentage	e of Design (Complete							
Not									
Started		1-25%		26-50%		51-75%		76-100%	
	tes (Month,	DD. YYYY)			1				
			eering Com	pletion					
Actual or Projected Design/Engineering Completion Date									
	Tender or Request for Quotation Date								
Forecasted	Forecasted Construction Start Date								
Forecasted Construction End Date									

Illtimate Perinient F	xperience - What experienc	a door the LIP have in	building this type of Inf	fractructura?
Oltimate Recipient Ex	kperience - what experienc	e does the OK have in	building this type of ini	rastructure?
Sole Source Procuren	nent			
	urement be used for this pr	roject? (If yes, comple	te the remainder of	
this section, if "no" p		oject. (il yes, comple		Yes 🗌 No 🗌
-	the Sole Sourced Contract	(\$\$)		
		(++)		
Name of the Sole Sou	arce Contractor			
Describe the nature of	of the work below:			
Explain below why so	ole source procurement is b	eing used:		
1 Outcomo	Indicators and	Targata		
4. Outcomes	s, Indicators and	largets		
Project Outcome				
Increased	capacity to treat and/or ma	anage wastwater and s	storm water.	
Indicators			-	
			Physical Condition	Physical Condition
			Before Investment	After Investment
			(Very Poor, Poor,	(Verry Poor, Poor,
			Fair, Good or	Fair, Good, or
		Quantity/Length	Very Good)	Very Good
Wastewater Assets	Lagoon systems			
	Linear Wastewater (m)			
	Wastewater treatment			
Indicate quantity	plants			
or length as	Wastewater pump			
appropriate	stations			

	Wastewater lift		Ι	
	stations			
	Wastewater storage tanks			
	Other type of			
	wastewater assets			
	Describe Other type:			
	Describe Other type.			
Stormwater Assets			Physical Condition	Physical Condition
Indicate quantity or		Quantity/Length	Before Investment (Very Poor, Poor, Fair, Good or	After Investment (Very Poor, Poor, Fair, Good, or
length as appropriate			Very Good)	Very Good
	Drainage pump			
	stations			
	Management facilities - ponds and			
	wetlands			
	Management			
	facilities: all other			
	permitted end-of-			
	pipe facilities Linear stormwater			
	assets (m) Other type of			
	stormwater assets			
	Describe Other type:			
Wastewater or storm	water infrastructure		Before Investment	After Investment
	iverted from disposal (i	n cubic metres per	before investment	Alter investment
day)		n cubic metres per		
	n cubic metres per day)			
	reasie metres per auy			
Wastewater regulatio	n compliance			
	in wastewater effluent	that meets the Waster	Water Systems Effluent	
Regulations		that meets the waste	water Systems Emacht	Yes 🗌 No 🗌
	in achieving cimpliance	for a wastewater syst	em listed in thee	
federal Transitional Au				Yes 🗌 No 🗀
	me of the system as per	the federal Transition	al Authorizations	
	ine of the system as per			
	k rating of the system a	s per the federal Trans	iitional Authorizations	High Medium
registry				

Project Ou	Project Outcome					
		access to potable water				
Indicators	S	ī —				
		Will any long-term drinki	Yes 🗌 No 🗌			
Drinking water				_		
	sories	If 'Yes' specify the location (site and municiaplity of the water advisory(ies)				
Туре о	of Assets			Physical Condition	Physical Condition	
				Before Investment	After Investment	
			Quantity/Length	(Very Poor, Poor,	(Very Poor, Poor,	
Indicate d	quantity or			Fair, Good or	Fair, Good, or	
	appropriate			Very Good)	Very Good	
, and generated		Water treatment		,,		
		facilities				
		Reservoirs				
		Pump stations				
		Transmission pipes				
		Local water pipes (m)				
		Other type of potable				
		water assets				
		Describe Other type:				
Project Ou	itcome	1				
Increased capacity to reduce and/or remediate soild and/or air pollutants						
Indicators	S					
		A Phase II Environmenta	Site Assessment has c	onfirmed that the site		
is conta		is contaminated			Yes 🔄 No 🗔	
Lands	under	Will the site be ready for				
reme	diation	,	Yes 🗌 No 🗋			
		Surface area of lands und				
Valuma of	matarials d	iverted from dispessed (for	colid wasta managama	ant infractructura)		
		iverted from disposal (for			1	
		diverted before investmer				
	Principles for Calculating Municipal Solid Waste System Flow (tonnes/year) Volume of materisals diverted after investment, as measured using the Generally Accepted					
		ng Municipal Solid Waste	•	/ear)		
		solide waste management	i mirastructure)	Before Investment	After Investment	
	o dispose of	וומנכוומוג				
Specify the	unit used f	or this indicator			<u> </u>	
Specify the unit used for this indicator Total tonnage			Tonnes per year			

Type of Assets Indicate quantity or ength as appropriate		Quantity/Length	Physical Condition Before Investment (Very Poor, Poor, Fair, Good or Very Good)	Physical Condition After Investment (Very Poor, Poor, Fair, Good, or Very Good
	Park trails and multi-use paths (km)			
	Bike and pedestrian lanes on existing or new roads or highways (km)			
	Sidewalks (km) Footpath or foot bridges (km) Active transportation			
	support facility Street and park furniture			
	Other type			
	Describe Other type:			
Further Outcome De For each of the outcor outcome(s).	etails Required nes that have been selecte	d, explain specifically h	now this project will me	et or achieve the

5. Climate Lens (see guidelines for note on Climate Lens Assessments)								
The following section is or	nly applical	ble to CC	R projects t	that are \$10) Million (N	/I) or greater	•	
a) Have you included a GHG Mitigation Assessment with your project application?				n your	YES 🗌	N	0	
b) Have you included a Climate Resilience Assessment with your project application?					YES 🗌	N	0	
Complete the remainde	<mark>r of this s</mark> e	ection if	you answ	ered yes to	o question	is 5a and 5b	above, of	therwise,
skip to section 6								
Expected lifespan of the as	set - if the	project i	nvolves mu	ltiple assets	s please ind	licate the		
total lifespan for all assets	assessed u	nder the	climate ler	IS				
Indicate the Year in which	the Lifespa	in of the	asset begin	S				
GHG Mitigation Assessn	nent (to b	e compl	eted only	if you ansv	vered yes	to 5a)		
2030 GHG Results				Lifetime G	HG Results			
Baseline scenario emissions cumulative to 2030			t	Baseline So lifetime	enario emi	issions,		t
Estimated Project Emissions,				Estimated	proiect em	issions.		
cumulative to 2030			t	lifetime		,		t
Net Emissions			t	Net Emissi	ons			t
								-
Climate Resilience Asses	ssment (to	o be con	npleted on	ly if you a	nswered y	es to 5b)		
Have risks associated with	l climate ch	nange an	d extreme	weather				
events in the design, locat	ion and pla	anned o	peration of	the project				
been considered? Note: 7	These risks	could be	rapid (e.g.	a heavy				
rainfall) or gradual (sea-level rise) and present or anticipated YES NO								
threats associated with clin				ntation to				
indicate how this potential	risk will be	e manage	ed.					
Which specific measures v	vere integr	ated int	o the projec	t to reduce	climate ch	ange risks?	Select all t	hat apply.
			Design			Planned Op		
What hazards associated v	with climat	e change	_	me weathe	r events, w	· ·		av impact
the project's integrity and		-						
Storm surges					Increased f	requency of fr	eeze-thaw c	ycles
Higher tides					Increased rainfall			
Sea level rise	_				increased	overland flo	oding	
Coastal Erosion	ı				Increased	snow loads		
Salt water intru	usion				Increased	wind speeds	/tornadoes	5
Heat waves or		effect			Hurricane	s		
Permafrost deg	gradation				Hail			
Drought					Windstorn	ns		
Wildland fires					Ice storms			
Other (Specify)	Other (Specify):				Other (Spe	ecify):		

Describe	below key measures or features of the project	that incor	porate climate change	considerations.	
l					
	d return on investment (Loss avoided in relation				
Did you d	consider any other co-benefits as part of your so	olution? S			
	GHG Mitigation		Stronger Economy Less waste		
	Health and wellbeing Healthy ecosystems		Other (Specify):		
	apply a particular methodology as part of your		Other (Specify).		
-	hange risk assessment? If so, what was it?				
What sou	urces of information where consulted? (Select a	all that ap	ply)		
	1. Climate Projections		4. Engagement with	stakeholders	
			00		
	2. Experts				
			5. Other (Specify):		
	3. Research/Publications		6. Other (Specify):		
	5. Research/Fublications		o. Other (specify).		
	sed with the Infrastructure Secretariat prior to b he Infrastructure Secretariat for further directio	-	pleted). If "Yes",		
				□ N/A	
f no, pro	ovide rationale for not including community emp	oloyment	benefits as part of the	project	
	ç , .	-	•	-	
7. Ot					
	her Documentation Required	to Co	omplete this Ap	oplication	
pplicatio	her Documentation Required e is being submitted separately with this application (if n will be considered incomplete		Yes D No	Difference of the second secon	
	e is being submitted separately with this application (if				
A Comple	e is being submitted separately with this application (if n will be considered incomplete		Yes No		
A Comple Question	e is being submitted separately with this application (if n will be considered incomplete eted Environmental and Aboriginal Consultation				

Confirm that the relevant attestation(s) by a qualified assessor or validator pertaining to Climate Lens requirement identified in section 5 are attached Not-For-Profit and Indigenous Applicants - A bank note confirming Not-For-Profit - Section Section Section 2000 - N/A	
section 5 are attached Yes No N/A Not-For-Profit and Indigenous Applicants - A bank note confirming the UR Contribution is secure/available Yes No N/A Not-For-Profit - Proof of Non-Profit Status document provided - PEI Business/Corporate Registry Form Yes No N/A Not-For-Profit - % HST rebate confirmation document is attached Yes No N/A I am submitting an electronic (pdf) application in addition to a signed paper copy of this application (if not, the application is incomplete) Yes No N/A **If an electronic application is submitted by the deadline the required paper copy can be submitted after the submission deadline. Yes No Appendix A Net Zero Component completed. Yes No 8. Attestation by Applicant or Ultimate Recipient I . . . I,	
Not-For-Profit and Indigenous Applicants - A bank note confirming the UR Contribution is secure/available Yes No N/A Not-For-Profit - Proof of Non-Profit Status document provided - PEI Business/Corporate Registry Form Yes No N/A Not-For-Profit - % HST rebate confirmation document is attached Yes No N/A I am submitting an electronic (pdf) application in addition to a signed paper copy of this application (if not, the application is incomplete) Yes No N/A **If an electronic application is submitted by the deadline the required paper copy can be submitted after the submission deadline. Yes No Appendix A Net Zero Component completed. Yes No Appendix B Estimated Cost Worksheet completed. Yes No I,	
the UR Contribution is secure/available Yes No N/A Not-For-Profit - Proof of Non-Profit Status document provided - PEI Yes No N/A Business/Corporate Registry Form Yes No N/A Not-For-Profit - % HST rebate confirmation document is attached Yes No N/A I am submitting an electronic (pdf) application in addition to a signed paper copy of this application (if not, the application is incomplete) Yes No N/A **If an electronic application is submitted by the deadline the required paper copy can be submitted after the submission deadline. Yes No Appendix A Net Zero Component completed. Yes No 8. Attestation by Applicant or Ultimate Recipient I,,, attest that: (name) (title) 1. The information provided in this project is complete and accurate 2. The project will be governed by the terms and conditions of a Funding Agreement Dated, this day of, 20	
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 The project will be governed by the terms and conditions of a Funding Agreement Dated, this day of, 20 	
Signature	
Signature	
Signature	

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Appendix A - Net Zero Component

As the Province strives towards the development of a more sustainable future to align with PEI's Path Towards Net Zero (2040) plan, please explain below how this project will help achieve this goal by reducing GHG emissions. 1500 Characeter Limit.

Character Counter

0

Appendix B - Project Cost W	orksheet	
ICIP Funding Stream:	Environmental Quality	
Name of Organization (Proponent)		
Project Title:		
Cost Estimates Developed By:		
Date of Cost Estimates (DD-MM-YYYY):		
Cost Estimates Class (A,B,C,D):		
	ESTIMATED ELIGIBLE COSTS	
	Description	Estimated Cost
Project Planning		
Examples: costs associated with		
environmental assessment,		
aboriginal consultation, climate		
lens assessments		
	Planning:	\$-
Design/Engineering		•
Provide descriptions		
	Design/Engineering:	\$-
Construction/Materials		+
Items should reflect the major		
components in your project, add		
lines as necessary		
	Construction/Materials:	\$-
Other Eligible Costs		
Example: eligible communications		
costs, project signage		
	Other Eligible Costs:	\$-
Contingency		
Provide descriptions		
Provide descriptions		
	Contingency:	
	ESTIMATED TOTAL PROJECT COSTS:	\$ -
	ESTIMATED INELIGIBLE COSTS	
	Description	Estimated Cost
Land Acquisition Cost		
Leasing Land, Building and Other F	acilities	
Financing Charges		
Legal Fees		
In-Kind Contribution		
Tax Rebate		
Other (Please describe)		•
	TOTAL ESTIMATED INELIGIBLE COSTS*:	\$ -
	TOTAL ELIGIBLE COST	s -
Datailad Draigat Cost Estimates		Ψ -
Detailed Project Cost Estimates (

Town of Kensington - Request for Decision

Date: April 9, 2021	Request for Decision No: 2021-20
	(Office Use Only)

Topic: Commercial Street Sidewalk Removal – 55 Broadway Street

Proposal Summary/Background:

The owners of a building located at 55 Broadway Street North approached the Town over the winter months about snow clearing from a portion of sidewalk along commercial street adjacent to their building. The section of sidewalk is approximately 3 feet in width and cannot be cleaned with any current town snow clearing equipment. The property owners have received several complaints from patrons on the state of the sidewalk and have been questioned on who's liability it would be if someone were to be injured as a result.

Staff are proposing that this section of sidewalk (approx. 70 feet) be removed in its entirety and replaced with an 8-inch wide curb. It is further recommended that the first parking stall (closest to Broadway Street) adjacent to 55 Broadway Street be removed and hatched to prevent vehicles from parking there.

An aerial photograph showing the sidewalk section and the parking stall to be removed is being circulated with this Request for Decision.

Benefits:

- Will allow for a minor widening of the street width in this area which is of significant safety concern.
- Will allow additional turning radius for larger vehicles, i.e. transport trucks.
- Will negate the requirement for cleaning this section of sidewalk.

Disadvantages:

• N/A

Discussion/Comments:

It is recommended by the CAO that Town Council authorize staff to proceed with the removal of approximately 70 feet of sidewalk along a property located at 55 Broadway Street North and to replace it with an 8-inch wide curb, and to remove one parking stall as indicated on the attached photograph.

The work would generally include the removal of the existing sidewalk, supply of a gravel base, installation of an 8-inch curb (approximately 10-inch depth) and asphalt reinstatement.

Options:

- 1. Authorize staff to proceed with the work, as presented.
- 2. Not authorize staff to proceed with the work.
- **3.** Refer the matter back to staff for further deliberation.

Costs/Required Resources:	Source of Funding:
Estimated at \$9,000.	2021/22 Capital Fund
Recommendation:	

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with the removal of approximately 70 feet of sidewalk adjacent to 55 Broadway Street North and to replace with an 8-inch curb;

BE IT FURTHER RESOLVED THAT Town Council authorize the CAO to remove one parking stall along Commercial Street, adjacent to 55 Broadway Street North.





Canadian Radio-television and Telecommunications Commission Conseil de la radiodiffusion et des télécommunications canadiennes

Ottawa, Canada K1A 0N2

Ottawa, 24 March 2021

BY EMAIL: mayor@townofkensington.com

Mayor Rowan Caseley Mayor of the town of Kensington Kensington, Prince Edward Island

Re: Broadcasting Notice of Consultation CRTC 2019-379 – Submission filed by Mayor Caseley

Mayor Caseley,

This is in response to your letter sent to the Commission dated 3 December 2020 regarding the Canadian Broadcasting Corporation/Société Radio-Canada (CBC/SRC) licence renewal process announced in Broadcasting Notice of Consultation CRTC 2019-379 (the Notice), in which you request that your submission **regarding the CBC's local programming and temporary suspension of local** news be added to the record of the CBC/SRC licence renewal proceeding.

As it was filed late in the proceeding, the Commission was not able to immediately rule on your procedural request; however, it and your concerns were taken under advisement. The Commission now provides its determination on your request to add comments to the **proceeding's** record.

Commission's analysis and decision

On 25 November 2019, the Commission launched its process relating to the renewal of CBC/SRC's licences and set a date of 13 February 2020 for the submission of interventions related to the matters raised in the Notice. On 28 January 2020, the Commission extended the date for the filing of interventions to 20 February 2020 (NOC 2019-379 and 2019-379-1).

After the close of record, the CBC announced on 18 March 2020 that it would temporarily cease airing local TV newscasts across the country as a result of a staffing shortage, with employees sick and isolating or working from home as a result of the COVID-19 pandemic. The Commission notes that these measures were in effect for a period of one week as the local newscasts have been reinstated since the end of March.

As the temporary suspension occurred after the intervention period, the Commission recognizes that you could not have submitted your concerns during the initial consultation phase. However, the Commission notes that you submitted your request nine months after the temporary suspension, without explanation of the delay. As noted in other similar requests submitted late in the process which were previously denied, the Commission believes accepting your request would call into question the fairness of the process.

Therefore, the Commission is not convinced that it should deviate from the procedure established for this proceeding and will not consider your comments as a part of this process nor add your letter to the record of the present proceeding.

However, please note that the CBC/SRC was questioned at the oral hearing with respect to its conditions of licence, including its decision to suspend local news programming during the pandemic. Its responses are being assessed in the context of the ongoing licence renewal proceeding. Further, other intervenors have **raised the issue of CBC's local news** programming obligations during the initial intervention phase as well as the oral phase of the hearing and were also able to provide written comments on any issues raised as a part of the final submission phase.

Sincerely,

Doucet, Claude 2021.03.24 15: 24:38 -04'00'

Claude Doucet Secretary General



Mayor: Rowan Caseley Chief Administrator Officer: Geoff Baker Deputy Administrator: Wendy MacKinnon Incorporated 1914

December 3, 2020

Attention: Mr. Claude Doucet, Secretary General

Canadian Radio-Television and Telecommunications Commission Les Terrasses de la Chaudière, Central Building 1 Promenade du Portage Gatineau, QC J8X 4B1

Re: Public consultation process for the broadcasting licence renewal of the Canadian Broadcasting Corporation (CBC).

Dear Mr. Doucet:

The following letter is written on behalf of the Council of the Town of Kensington, Prince Edward Island in regards to an upcoming Canadian Radio-Television and Telecommunications Commission (CRTC) hearing for the renewal of the CBC's broadcast licence (Reference Number 2019-379).

We were extremely disappointed with the decision of the CBC to suspend their *Compass* local TV news program in March of 2020; at the start of the COVID-19 pandemic. We understand that under the CBC's current broadcast licence issued by the CRTC, they are required to, at minimum, consult with the public in such decisions. It is further understood that there was no recognition or penalty by the CRTC for the violation of CBC's licence agreement.

As a community with a large senior demographic, and as a Province with intermittent internet connectivity (at best), we depend greatly on our local news programming to provide important information to citizens. In the current pandemic situation, it is vital that our residents are able to maintain access to local information; what actions are being taken by our local public health authorities? Are things around us getting better or worse? Can we meet with loved ones? While we appreciate the complexity of the CBC managing their way through the pandemic situation, it seems quite nonsensical to us that they removed vital, local information from the very people who financially support their operations through the provision of federal tax dollars.

We request that the CBC provide a commitment, as a condition of any future licence approval, that they will not arbitrarily remove local news programming from Prince Edward Island, and that they be required to continue delivering "at least 7 hours of local programming per week.

We are submitting the above comments to be included in the official record of the above referenced hearing (2019-379). We did not provide these comments during the normal public consultation period as the cancellation of local Prince Edward Island news programming did not occur until after the formal period had expired.

We thank the CRTC for extending the comment submission period and for allowing us the opportunity to provide comment on this very important issue.

If you have any questions or would like to discuss this matter further please do not hesitate to contact me by telephone at (902) 836-3781 or by email at <u>mayor@townofkensington.com</u>.

Best Regards,

Mayor Rowan Caseley Town of Kensington

C.c. The Honourable Percy E. Downe, Senator, Charlottetown, Prince Edward Island The Honourable Dennis King, Premier, Prince Edward Island The Honourable Wayne Easter, Member of Parliament for Malpeque, Prince Edward Island Kensington Town Council

FPEIM Annual Meeting - April 26

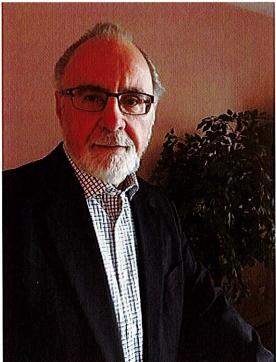
The 2021 FPEIM Annual Meeting will be held virtually via Zoom on Monday, April 26, 2021 from 9:30 am to 2:30 pm.

- Registration fee for FPEIM member delegate \$60 + HST
- Registration fee for non-member delegates \$90 + HST.

Please register <u>here</u> by 12:00 pm on Friday, April 23. The link to join the meeting will be emailed soon after you register. An invoice for the registration fee will be sent to your municipality.

The tentative agenda is available on the website.

FPEIM is pleased to announce that our keynote speaker will be George Cuff. George Cuff has a Canada-wide reputation amongst municipalities, crown agencies and other public sector bodies as an advisor, consultant and author on the art and principles of governance and the elements of effective organizations. He served four terms as Mayor of Spruce Grove, Alberta having been first elected in 1977. In addition to having chaired numerous boards and committees, George is also a Past President of the Alberta Urban Municipalities Association (1982-83) and the Federation of Canadian Municipalities (1988-89).



Here is a review from a recent client - First let me tell you what a delight it was to meet

you and to attend my first George Cuff session. I truly love your style and approach to this topic and value your years of experience, your wisdom and your assertive approach to key issues. Community Futures Meridian could not have been more pleased with the session, only that there wasn't more time with you.