



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, April 11, 2022 @ 7:00 PM

55 Victoria Street

Kensington, PEI

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
Monday, April 11, 2022 – 7:00 PM**

- 1. Call to Order/Land Acknowledgement**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers, and Public Input**
 - 4.1 Jamie Thomas, Director of Culture and Tourism for the Lennox Island First Nation will provide a presentation to Town Council. Ms. Thomas has over 22 years' experience working with First Nations Communities.
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 March 14, 2022 Regular Meeting
 - 5.2 March 28, 2022 special Meeting
- 6. Business Arising from Minutes**
 - 6.1 March 14, 2022 Regular Meeting
 - 6.2 March 28, 2022 Special Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Statistical Report
 - 7.3 Police Department Statistical Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List – Town
 - 7.6 Bills List Water and Sewer Utility

- 7.7 Summary Income Statement
- 7.8 Credit Union Centre Report
- 7.9 Mayor's Report
- 7.10 Federation of Prince Edward Island Municipalities Report – Councillor Mann
- 7.11 Heart of PEI Initiative Report – Deputy Mayor Pickering
- 7.12 Kensington and Area Chamber of Commerce Report – Councillor MacRae
- 7.13 PEI 55 Plus Games – Councillor Gallant

8. New Business

8.1 **Request for Decisions**

- 8.1.1 RFD2022-15 - Development Permit Application - 28 Pleasant Street
- 8.1.2 RFD2022-16 - Town of Kensington Procurement Policy - Amended
- 8.1.3 RFD2022-17 - Appointment of Development Officers

8.2 **Other Matters**

9. Correspondence

10. Committee of the Whole (In-Camera)

11. Adjournment

**Town of Kensington
Minutes of Regular Council Meeting
Monday, March 14, 2022
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering
Councillors: Toombs, Gallant, MacRae and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Municipal Clerk,
Kim Caseley; Police Chief, Lewie Sutherland; Deputy Police
Chief, Landon Yuill

Regrets: Councillor Spencer

Visitors: Kyle Reid – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the March meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation. Mayor Caseley welcomed and introduced Deputy Police Chief Landon Yuill.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the tentative agenda for the March 2022 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Deputy Mayor Pickering declared a conflict of interest with an item of correspondence from the Heart of PEI group.

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor MacRae, seconded by Councillor Toombs to approve the minutes from the February 14, 2022, regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 February 14, 2022 Regular Meeting

6.1.1 *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor MacRae, seconded by Deputy Mayor Pickering to adopt the February 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the January 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Gallant, seconded by Councillor MacRae to approve the January 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Nil.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the January 2022 Bills in the amount of \$202,618.18. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Councillor MacRae to approve the January 2022 Capital Expenditures in the amount of \$258,505.70. Unanimously carried.*

7.5.3 *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the January 2022 Water & Sewer Utility Bills in the amount of \$9,128.00. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to approve the Summary Income Statement for the month of January 2022. Unanimously carried.*

7.7 Credit Union Centre Report

- 7.7.1** *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the Credit Union Centre report for the month of January 2022. Unanimously carried.*

7.8 Mayor's Report

- 7.8.1** *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the Mayor's report for the month of March 2022 as presented by Mayor Caseley. Unanimously carried.*

- 7.8.2** Mayor Caseley requested that Town Council consider a financial donation to the Canadian Red Cross in support of Ukraine, in addition to the proposed resolution of support as recommended by Committee of Council.

Moved by Councillor Toombs, seconded by Deputy Mayor Pickering that Town Council approve a \$2,000.00 financial donation to the Canadian Red Cross in aid of the Ukraine Humanitarian Crisis Appeal Fund.

Unanimously carried.

7.9 Federation of PEI Municipalities (FPEIM) Report

- 7.9.1** FPEIM will review and adopt their 2022/23 budget at their March 17 meeting.
- 7.9.2** FPEIM will host its AGM on April 25, 2022.

7.10 Heart of PEI Initiative Report

- 7.10.1** Preparation for year-end is in process. Heart of PEI received a 1-month extension to April 30, 2022.
- 7.10.2** Heart of PEI held an ATV stakeholder's session in March that was well attended and provided great feedback on the potential of ATV trails as a tourist attraction.
- 7.10.3** They hope to have provisions to have their new website translated into French in their next phase.
- 7.10.4** The storyboard/art installation project is proposed to be completed by the end of their fiscal year.

7.11 Kensington Area Chamber of Commerce (KACC) Report

- 7.11.1** KACC meeting will be held next week.

7.12 PEI 55 Plus Games

- 7.12.1** Councillor Gallant reported that a volunteer meeting will be held in the coming weeks. Town Council provided their continued support for hosting the event in September 2022. Councillor Gallant noted that volunteer numbers appear to be lower than expected and encouraged any interested volunteers to contact him if interested in helping out or participating.

8. New Business

8.1 Request for Decisions

8.1.1 Crime Stoppers Donation

- 8.1.1.1** *Moved by Councillor Gallant, seconded by Deputy Mayor Pickering*

BE IT RESOLVED THAT Town Council approve a donation to PEI Crime Stoppers in the amount of \$300.00.

Unanimously carried.

8.1.2 Rescission of Mandatory Vaccination Policy (Policy #02-103-21)

- 8.1.2.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

BE IT RESOLVED THAT Kensington Town Council rescind the Town of Kensington Mandatory Vaccination Policy (Policy #02-103-21) effective immediately.

Unanimously carried.

8.1.3 Surplus 1997 Freightliner – Vehicle Tender

- 8.1.3.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs*

BE IT RESOLVED THAT Town Council authorize the CAO to dispose of the surplus 1997 Freightliner Water Tanker Vehicle to ‘Holland Transport’ as per their tender dated February 15, 2022, in the amount of \$19,972.00 + HST. Town Council understands that the surplus 1997 Freightliner will not be disposed of until the new tanker truck is commissioned.

Unanimously carried.

8.1.4 2022/23 Town of Kensington Property Taxation Rates

- 8.1.4** *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs*

WHEREAS Section 160(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. and Section 5.2 of the Town of Kensington's Tax Rate Groups Bylaw requires the town to establish tax rates by resolution;

BE IT RESOLVED THAT the 2022/23 municipal property tax rates for the Town of Kensington of \$0.55/\$100 of assessment for Non-Commercial properties and \$1.30/\$100 of assessment for Commercial properties be hereby adopted and approved.

Unanimously carried.

8.1.5 2022/23 Town of Kensington and Water and Sewer Utility Operating Lines of Credit

8.1.5 Moved by Councillor Mann, seconded by Councillor Gallant

WHEREAS Section 166(1) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money on a short-term basis for the purpose of financing operating expenditures;

AND WHEREAS Section 5.1 of the Town's Borrowing Bylaw (Bylaw # 2018 - 02) authorizes a Town Council, pursuant to subsection 166(1) of the Act, to borrow money for the purpose of financing operating expenditures.

AND WHEREAS Town Council currently carries short-term borrowing in the amount of \$150,000 for the General Account and \$75,000 for the Water and Sewer Utility Account;

AND WHEREAS no change is being proposed in the amounts to be borrowed for the 2022/23 fiscal year;

AND WHEREAS the amounts to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED THAT Kensington Town Council approve an operating line of credit of \$150,000.00 from Scotiabank for the Town's General Account with the Chief Administrative Officer, or his designate, and the Mayor, or his designate, being authorized as legal signing officers, under the following terms:

- i. An interest rate of Prime, less 0.5% per annum with interest payable monthly; and*
- ii. Advances repayable on demand;*

BE IT FURTHER RESOLVED THAT Kensington Town Council approve an operating line of credit of \$75,000.00 from Scotiabank for the Water and Sewer Utility Account with the Chief Administrative Officer, or his designate, and the Mayor, or his designate, being authorized as legal signing officers, under the following terms:

- i. An interest rate of Prime, less 0.5% per annum with interest payable monthly; and***
- ii. Advances repayable on demand;***

Unanimously carried.

8.1.6 Bill C-229 – Banning Symbols of Hate

8.1.6.1 Moved by Deputy Mayor Pickering, seconded by Councillor Toombs

BE IT RESOLVED THAT Kensington Town Council endorse Member of Parliament Peter Julian's, Private Member's Bill C-229 – Banning Symbols of Hate Act.

Unanimously carried.

8.2 Police Vehicle Replacement Options Review

8.2.1 Police Vehicle Replacement - 2022

Moved by Councillor Toombs, seconded by Councillor MacRae

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with bidding on a 2020 Ford Explorer Police Cruiser through D. Alex MacDonald of Summerside to a maximum bid amount of \$60,000 plus HST;

BE IT FURTHER RESOLVED THAT Town Council authorize the CAO to proceed with the purchase of a new 2022 Ford Explorer Police Cruiser through D. Alex MacDonald of Summerside at a cost of \$68,000 plus HST, subject to being unable to secure the used 2020 Ford Explorer Police Cruiser through the auction;

BE IT FURTHER RESOLVED THAT Town Council authorize the CAO to proceed with the purchase and installation of police equipment for the 2020 or 2022 Ford Explorer Police Cruiser at an estimated cost of \$10,065 plus HST.

Unanimously carried.

Chief Sutherland and Deputy Chief Yuill excused themselves from the Council Chamber at 7:38 pm.

8.3 2022/23 DRAFT Financial Plan (Budget) Review

- 8.3.1** Mayor Caseley reviewed the 2022/23 Draft Financial Plan with Town Council. It is intended that the draft budget will be presented during a special meeting of Town Council, proposed to be held on March 28, 2022, prior to the March regular meeting of Committee of Council.

8.4 Consideration of Resolution in Support of Ukraine

8.4.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

WHEREAS the Federation of Russia has illegally and unwarrantedly invaded the Country of Ukraine;

AND WHEREAS our support, thoughts and prayers go out to the sovereign country of Ukraine and those Town of Kensington families and friends of Ukraine descent;

AND WHEREAS the Town of Kensington are in full support of the strictest sanctions possible on Russia and Belarus by the Government of Canada;

AND WHEREAS the Kensington Town Council fully supports the Federal Government on any supplies/aid that will assist President Zelenskyy and the people of Ukraine;

BE IT RESOLVED that the Town of Kensington stands firmly with the Country of Ukraine and strongly condemns President Putin's reckless actions and urges for a peaceful resolution as soon as possible.

Unanimously carried.

8.5 Other Matters

8.5.1 *Nil.*

9. Correspondence

- 9.1** A Thank You card from the family of the late Muriel Bryanton.

- 9.2** A letter from the Kensington Skating Club requesting a financial donation and advertisement for their 2022 Ice Show program.

Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to approve a 1/2 page advertisement and \$500.00 financial donation to the Kensington Skating Club Ice Show. Unanimously carried.

- 9.3** A letter from Jessica Corbett with Central Region Sport and Recreation Council requesting financial support to aid in the employment of a full-time summer student.

Moved by Deputy Mayor Pickering, seconded by Councillor MacRae to approve a \$2,000.00 financial donation to the Central Region Sport and Recreation Council in support of hiring a full-time summer student. Unanimously carried.

Deputy Mayor Pickering declared a conflict and excused herself from the Council Chamber at 7:57 pm

- 9.4** A letter from the Heart of PEI with information on their upcoming art installation project and a request for a financial contribution.

Deputy Mayor Pickering returned to the Council Chamber at 8:05 pm to clarify a question regarding the timeline and excused herself again at 8:07 pm.

Moved by Councillor Gallant, seconded by Councillor Toombs to approve a donation to the Heart of PEI in support of the art installation storyboard project in the amount of \$3,000.00. Unanimously carried.

Deputy Mayor Pickering returned to the Council Chamber at 8:13 pm

Kyle Reid excused himself from the Council Chamber at 8:14 pm.

10. In-Camera (Closed session)

10.1 Committee of the Whole (In-Camera) – One item under Section 119(b) of the Municipal Government Act, PEI

10.1.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to enter into an In-Camera session at 8:14 pm. Unanimously carried.*

10.1.2 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to come out of an In-Camera session at 8:20 pm. Unanimously carried.*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor MacRae to adjourn the meeting at 8:21 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor

**Town of Kensington
Minutes of Special Council Meeting
Monday, March 28, 2022
6:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering
Councillors: Mann, MacRae, Toombs, and Spencer

Staff Members Present: Chief Administrative Officer, Geoff Baker;
Deputy Administrator, Wendy MacKinnon; Municipal
Clerk, Kim Caseley

Regrets: Councillor Gallant

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 6:00 PM and welcomed Council members and staff to the March 28 special meeting of Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Adoption of Agenda

2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to approve the tentative agenda for the March 28, 2022, special meeting of Town Council with an amendment to the order of agenda items. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. New Business

4.1 2022 Proposed Loan Consolidation

4.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer*

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for capital purposes;

AND WHEREAS Town Council intends to consolidate Credit Number 7, Credit Number 8, and Credit Number 9 into a single loan;

AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED THAT Town Council approve the consolidation of the following Scotiabank Town of Kensington loans at a negotiated interest rate, with an amortization period of 10 years; current loans identified as follows:

<u>Credit #</u>	<u>Loan Name</u>	<u>Outstanding Balance (Feb 2022)</u>
7	Miscellaneous Capital	\$512,657
8	Rescue Fire Truck	\$227,513
9	Miscellaneous Capital	\$127,920

Unanimously carried.

4.2 2020 Ford Police Interceptor – Borrowing Resolution

4.2.1 Moved by Councillor Mann, seconded by Councillor Toombs

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;

AND WHEREAS Town Council has purchased a 2020 Ford Police Interceptor at a price of \$58,500;

AND WHEREAS Town Council intends to install emergency equipment and decaling on the 2020 Ford Police Interceptor at an estimated price of \$13,500;

AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED that the Town of Kensington be empowered to borrow \$72,000 from the Scotiabank, under the following terms:

- i repayable in full by Town Council over an amortization of 5 years.***
- ii at a negotiated interest rate, with interest payable monthly.***
- iii advances repayable on demand.***

Unanimously carried.

4.3 2022-23 Town of Kensington Financial Plan

4.3.1 Moved by Councillor Toombs, seconded by Councillor MacRae

WHEREAS Section 150(1) of the Municipal Government Act, R.S.P.E.I. 1988, Cap. M-12.1. requires a council to, on or before March 31 in each year, to adopt by resolution a financial plan for the upcoming fiscal year;

BE IT RESOLVED that Town Council approve the Town of Kensington 2022/23 Financial Plan with operational revenue estimates projected at \$3,647,618 and operational expenditure estimates projected at \$3,627,943.

BE IT FURTHER RESOLVED that Town Council approve the 2022/23 Capital Expenditure Plan and the 2022 – 2027, 5 Year Capital Expenditure Plan, as presented.

Unanimously carried.

5. Adjournment

Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to adjourn the meeting at 6:09 PM. Unanimously carried.

Geoff Baker,
Chief Administrative Officer

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report - March 2022		
Item #	Project/Task	Status
1	Xplornet Internet Antenna	NO UPDATE We have been informed that the antenna installation will begin in the Spring of 2022. There have been delays in securing required materials due to the COVID pandemic and, more recently, the Truckers Convoy which shut down some border crossings.
2	Official Plan and Zoning Bylaw 5 Year Review	With the relaxation of some COVID-19 restrictions and the public meeting requirements around this project, it is hoped that the project can be re-commenced shortly. We have discussed the project requirements with the consultant and hope to get the project schedule finalized over the next two weeks.
3	Asset Management	NO UPDATE All asset management files have been received. I am trying to set up a meeting with the consultant to ensure a proper interpretation of the asset class forecasts and next steps in the development of the asset management plan.
4	Business Park Lot Sales	To date, we have completed the sale of one Business Park lot (21-6) and a portion of another (Lot 21-26). Staff are currently working on providing information to developers who have recently expressed interest in developing lots within the park.
5	Wastewater Treatment Plant Mechanical Upgrades	The tender for the project was awarded to Hansen Electric, as approved by Town Council. The Lagoon roof and eavestrough replacement project was awarded to Tyler Caseley, of Clyde River. The SCADA panel should be completed and tested by April 1. The HMI hasn't arrived for the pump station control panel. It is expected to arrive on March 28. The PLC and HMI for the blower control panel have arrived, along with the new DO sensor and transmitter. The blower VFDs have not arrived and are expected the 2nd week in April. Tentative date for the onsite upgrade is the week of April 18th.
6	Anti-Racism, Inclusion and Diversity Strategy	Staff recently completed a six-week professional development opportunity on Inclusion and Diversity in the workplace. We continue to research potential policy and strategy development for the town.
7	Police Study/Service Model Review	NO UPDATE Other project work and requirements have consumed the greater majority of my time in recent months. I have begun working on the implementation plan for Town Council's consideration, however at this point I have not found an opportunity to complete it. I will continue to dedicate time and resources to this project as other priority items are completed.
8	Active Transportation Fund	The Victoria Street East portion of the project was awarded to Curran and Briggs. This work will proceed in the spring of 2022. The remaining portions of the project (Broadway Street South and Barrett Street) are planned to proceed in 2022 following the installation of the Broadway Street South Water and Sewer Extension project and the Province's Barrett Street Storm Sewer Installation project. Engineering contracts have been secured to complete the required design work, etc. A meeting was held on March 3rd with the Department of Transportation. The Barrett Street portion of the project has been tendered and awarded. While a firm schedule has not been provided at this point in time, we are hopeful that this portion of the project will begin as early as possible in the Spring.
9	Town Hall Chair Lift	NO UPDATE A request was received from one of the tenants on the lower floor of the Town Hall requesting the Town's consideration of installing a chair lift at the Town Hall, to facilitate easier access for those with mobility issues. While no commitment was provided, staff have begun to research potential solutions, pricing, funding eligibility, etc. Thus far, I have met with the Provincial Elevator Inspector, the Provincial Fire Marshal's Office and a contractor. I expect to receive a contractor quote shortly for the installation of a lift appropriate for the Town Hall. I have also reached out to a structural engineer to discuss how a lift can be installed at the Town Hall.
10	Commercial Street/Broadway Street Intersection	A meeting was held with the Department of Transportation on March 3rd. They continue to investigate potential solutions around this intersection.
11	Confederation Trail Road Crossings	We are informed by the Department of Transportation that the requested Confederation Trail crossings will be installed in June, 2022 and may not be located at the exact points where the trail crosses the road. Users will however be directed to the crosswalk locations at the trail termination points. The Broadway Street North crossing may result in the removal of a parking space, which may have a positive impact on the Commercial Street/Broadway Street intersection safety issues. The Province committed to installing the lighted beacons as requested. The Province also agreed to the installation of lighted beacons at the school crosswalk which is also scheduled to be installed in June, 2022.
12	Kensington Business Park	No civil work has been completed on this project since December 2021. Maritime Electric has ran 3-phase power down Road C and the lift station can now be serviced. Electrical work is nearly completed on the Lift Station. The mechanical portion of the Lift station remains to be completed (wet-well piping, pump installation, etc.) A walkthrough was performed of the site on March 22 and all environmental controls are holding up well and there does not appear to have been any damage from the first winter. AJL plans to be on site to complete the project as soon as the site conditions improve.
13	Invest in Canada Infrastructure Fund - Broadway Street South Water and Sewer Main Extension Project	Funding approval has been received and the engineering contracts have been secured. Some survey information has been received from Locus Surveys. WSP has begun pulling together existing infrastructure information for the design drawings. As soon as all survey information is received from Locus, WSP will be able to further the progress on the design phase of this project.
14	Collective Bargaining Agreement Negotiations	The final agreement has been ratified by Town Council and Local 4893. A final draft of the new agreement has been received and reviewed and all appears to be in order. We hope to sign the new agreement the week of March 28th.
15	Relocation of Town of Kensington Signs and Speed Radar signs	This will be completed in the Spring of 2022, to allow the signage to be placed to reflect the Town's boundary restructuring.
16	Rural Growth Initiative Funding Application, ACOA Funding Application for CUC and EVK projects	Funding agreements have been received and signed.
17	Letter to MP Julian regarding Bill C-229	The letter will be drafted and sent on March 28, 2022.
18	Electric Vehicle (EV) Chargers	NO UPDATE Staff continue to seek out appropriate funding sources to allow this project to proceed in 2022. The NRCAN Funding is expected to open for application in the month of March. We have also received information on a potential funding opportunity through the Province of PEI which we continue to investigate.
19	Fire Department Tanker Truck	The contract for the provision of the Tanker Truck was awarded to Hélie Fire Trucks in December, 2021. There have been some delays in getting the required components for the truck, however the truck should be delivered within the next two weeks.
20	QUAD Trax ATV Club	I met with representatives from the QUAD Trax ATV Club on Tuesday, March 22, along with representatives from the Central Coastal Tourism Partnership and the Kensington Area Chamber of Commerce. The ATV Club are seeking ways to provide access to Kensington's core area. Further information will be provided as discussions progress.

Item #	Project/Task	Status
21	Website	NO UPDATE Staff have begun the process of drafting a Request for Proposals for the creation of a new website. It is hoped that the RFP will be issued throughout the first quarter of 2022.
22	Dog Bylaw	NO UPDATE Staff continue to work on a new "Animal Control Bylaw" for the Town to replace the current "Dog Bylaw".
23	Flag Repair and Replacement	NO UPDATE Staff have started to research and put together pricing on repairing and replacing flag poles in the town, as was indicated in Mayor Caseley's January report.
24	Fire Department Tanker Truck	The old tanker truck was disposed of by Town Council at their March meeting. We are waiting on the new tanker truck to arrive prior to physically disposing of the truck.
25	Letter to Prime Minister and MP re: Support for Ukraine	The letter will be drafted and sent on March 28, 2022.

Kensington Fire Department Occurrence Report 2022

[illegible]

FEBRUARY 2022

The Kensington Fire Department responded to **7** calls during the month of January and the average attendance for the fire calls was **11**. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Feb. 2 12:58 pm	MFR	Margate	9	2
Feb. 6 10:50am	MVC	Blue Shank Rd.	15	3
Feb. 8 18:28 pm	Commercial fire alarm	Kensington	10	1
Feb. 15 14:46 pm	Residential fire alarm (no key holder)	Rte 20 Kensington	10	1
Feb. 17 08:42 am	Utility fire (trees)	Lower Freetown	10	1
Feb. 18 - 01:46 am	Residential fire alarm (no key holder; road not plowed; firemen walked in waist-deep snow for 1/2 mile to reach the summer residence)	Darnley	11	1
Feb. 18 - 19:41pm	MFR	Barbara Weit Rd.	11	1 (stand down enroute)

February 1 - Association meeting with 21 present.

February 15 - Training held with 19 present.

Rodney Hickey
Chief

[illegible]

[illegible]

Police Department Occurrence Report Summary 2022														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Trespass Act													0	0.00%
Trespass at Night													0	0.00%
Uttering Threats													0	0.00%
Wellbeing Check	3												3	2.42%
SOTS Issued	19	18											37	30%
Total Incidents	70	54											124	100%
HTA Warnings		4											4	
Fine Revenue	\$3,520.50	\$3,220.00											6,740.50	
Foot Patrols in hours	2	4											6	
Community policing school		8												
Record Checks A (BC)	11,564	9,221											20,785	
Record Checks C (KPS)	3	4											7	
KPS assisting other agencies	2	1											3	
Other agencies assisting KPS													0	

Police Report February 2022

There were 3 alarm calls to report for this month.

Feb 1 @ 1601hrs- H&S Auto, member attended

Feb 14 @ 2302hrs – Credit Union, member attended

Feb 15 @ 0149hrs – Kensington Ag, member attended

The assistance calls for this month consist of:

1 assisting EMS

1 Health COVID related

Feb 7 Assist RCMP with MHA person

Year To Date Approved Development Permits Summary Report
2022

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
New Residential Accessory Structure				1										1	
Renovation Residential additions/alterations				2										2	
Total:				2										3	

Total Estimated Construction Value
\$9,000.00
\$145,000.00
\$154,000.00

DEVELOPMENT PERMITS REPORT

For the period March 14, 2022 to April 06, 2022

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							

Residential Accessory Structure

03-22	04/05/2022	797415	Doug & Judy Johnson - [REDACTED]	[REDACTED]	Approved	New	Residential Accessory Structure	\$9,000.00	05/15/2022	06/15/2022
			2 Sunset Cres.				Description: Construct new 12'x16' shed			

Sub Total: \$9,000.00

Residential additions/alterations

02-22	04/05/2022	651885	Peter Woon - [REDACTED]	[REDACTED]	Approved	Renovation	Residential additions/alterations	\$50,000.00	04/11/2022	11/01/2022
			38A Woodleigh Drive				Description: Remove several windows and replace remaining windows and doors. Construct new covered front porch.			

04-22	04/06/2022	79202	Greg Bradley - [REDACTED]	[REDACTED]	Approved	Renovation	Residential additions/alterations	\$95,000.00	04/06/2022	09/30/2022
			26 Woodleigh Drive				Description: Renovate and refurbish existing house.			

Sub Total: \$145,000.00

Total: \$154,000.00



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only

Permit #:

Date Received: March 30/22

Date Approved:

PEI Planning:

Permit Fee: \$ 100.00 ☒ Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 38A WOODLEIGH DRIVE. Property Tax Number (PID): 651885
Lot No.: _____ Subdivision Name: _____ Current Zoning: R1
Are there any existing structures on the property?: ☐ No ☐ Yes, please describe: _____

Land Purchased from: _____ Year Purchased: 2018

Location of Development	Property Size
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____ Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____ Area sq. ft. _____

2. Contact Information

APPLICANT Name: MR. PETER WOON Address: _____
Phone: _____ Cell: _____ KENSINGTON.
Email: _____ Postal Code: C0B 1M0

Same as Above: ☐
OWNER Name: MRS. LINDA WOON Address: _____
Phone: _____ KENSINGTON
Email: _____ Postal Code: C0B 1M0

CONTRACTOR, ARCHITECT OR ENGINEER Name: Building Blocs. Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☒ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input checked="" type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>2</u>	<u>3</u>	<u>2 1/2</u>	Width _____ Length _____

Detailed Project Description: Remove Several Windows, replace remaining Windows. Construct New porch (open) Remove dormer. Replace Front door.

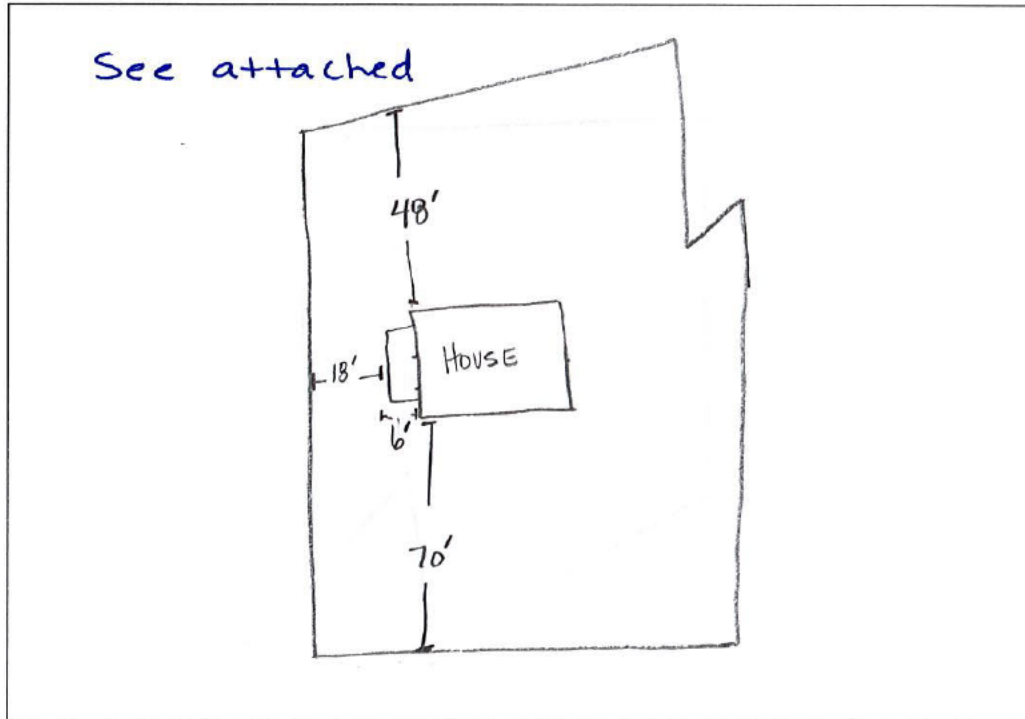
Estimated Value of Construction (not including land cost): \$50,000

Projected Start Date: April 2022 Projected Date of Completion: October 2022

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- c) Indicate the distance between buildings.
- e) Indicate distance to property lines.

- b) Show existing and proposed buildings.
- d) Show location of driveway.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date:

March 29/22

Before.

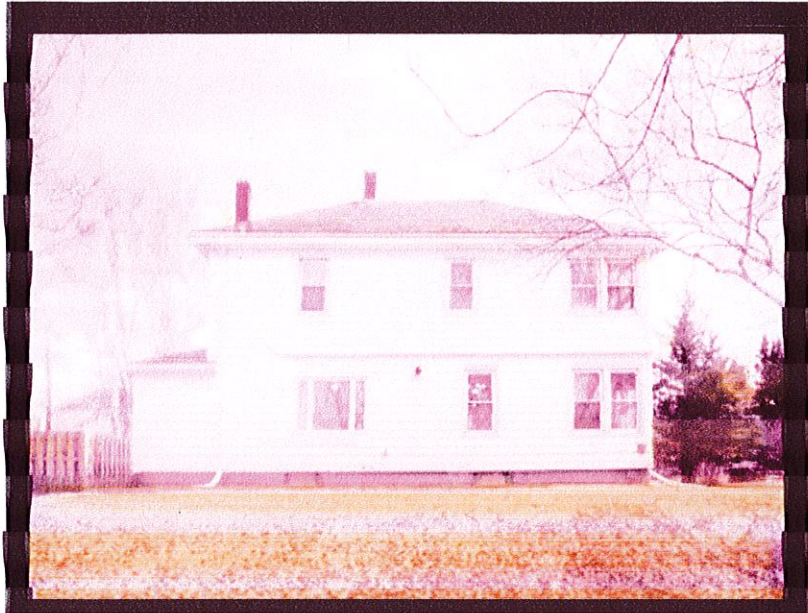


Rear view



front view

Before .



Side view 1



Side view 2

After



REAR



FRONT

Doorway Removed

Windows Removed

New Porch

Windows Removed

New door

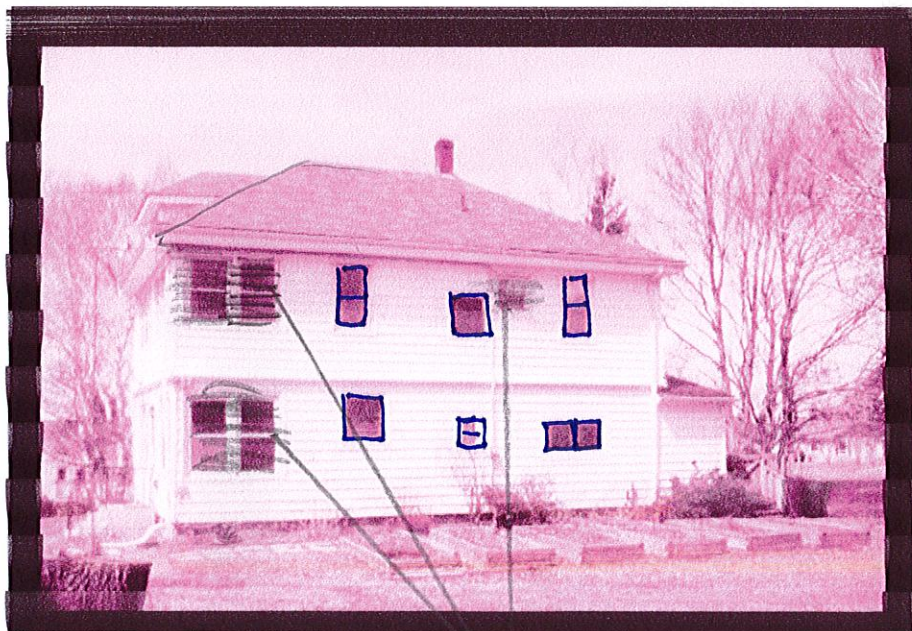
After



Side View 1

Windows
Removed

Windows
made Sudher. 36x62



Side view 2

Windows
Removed.



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	03-22
Date Received:	March 31/22
Date Approved:	April 5/22
PEI Planning:	
Permit Fee: \$	100.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 2 Sunset Cres Property Tax Number (PID): 797415
Lot No.: _____ Subdivision Name Maclean Subdivision Current Zoning: residential

Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:

Single^{Story} family house with attached garage

Land Purchased from Andrew MacLean Year Purchased 1992

Location of Development	Property Size	
<input checked="" type="checkbox"/> North <input type="checkbox"/> East	Road Frontage <u>100'</u>	Acreage <u>0.286</u>
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth <u>240'</u>	Area sq. ft. <u>24,000</u>

2. Contact Information

APPLICANT Name: Douglas & Judy Johnson Address: [Redacted]
Phone: [Redacted] Kensington, PE
Email: [Redacted] Postal Code: C0B 1M0

Same as Above: ☒

OWNER Name: _____ Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Reno King Address: [Redacted]
Phone: [Redacted] Cell: _____
Email: _____ Postal Code: [Redacted]

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>—</u>	<u>—</u>	Width <u>12'</u> Length <u>16'</u>

Detailed Project Description:

Garden shed 12' x 16' - 2 windows,
main door, steel roof, vinyl siding.

Estimated Value of Construction (not including land cost):

\$8-9,000

Projected Start Date:

May 15/22

Projected Date of Completion:

June 15/22

Please provide a diagram of proposed construction:

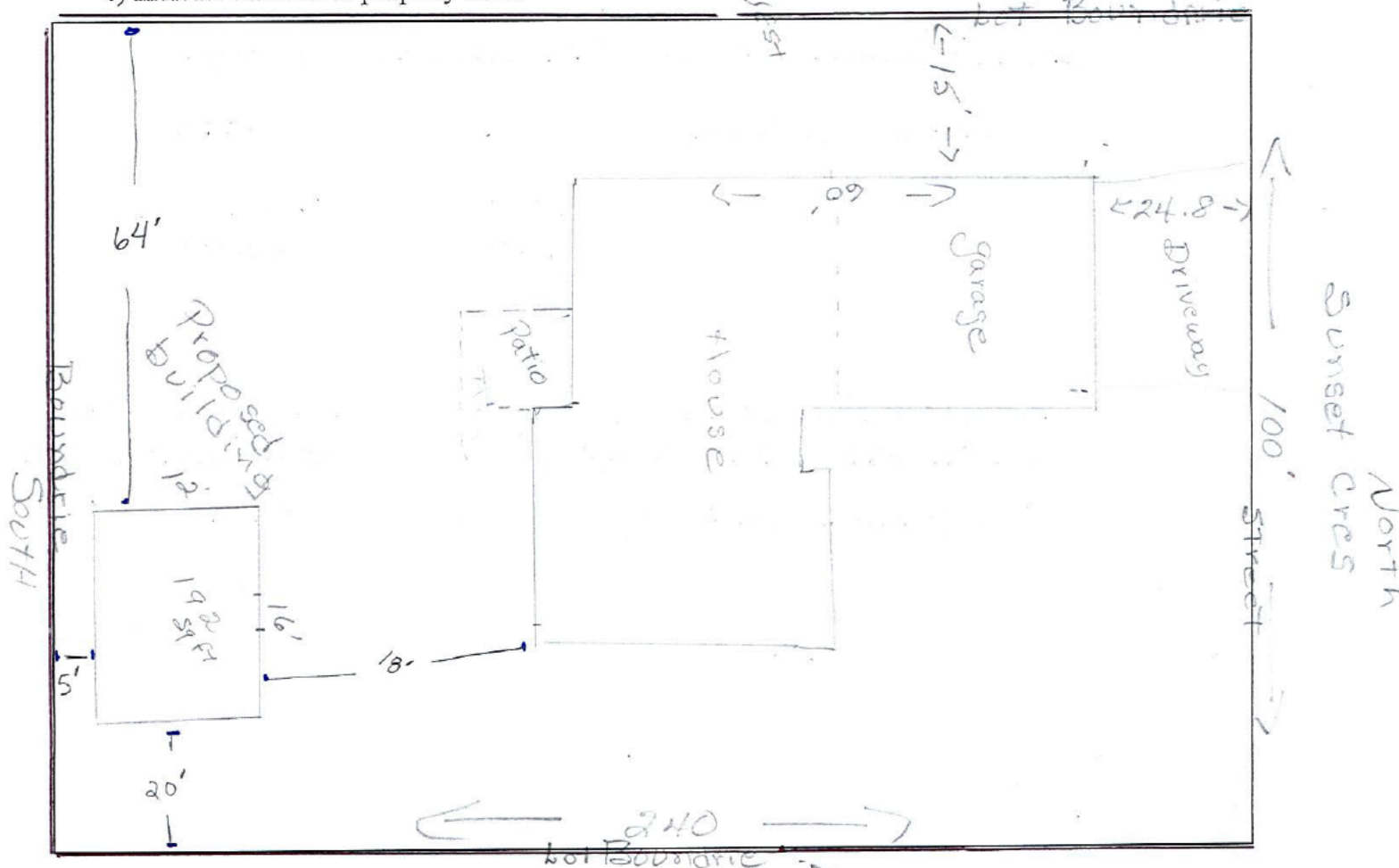
a) Draw boundaries of your lot.

c) Indicate the distance between buildings.

e) Indicate distance to property lines.

b) Show existing and proposed buildings.

d) Show location of driveway.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations, minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date:

March 30/22



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	04-22
Date Received:	April 6/22
Date Approved:	April 6/22
PEI Planning:	
Permit Fee: \$	100.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 26 Woodleigh Drive Property Tax Number (PID): 79202-000
Lot No.: 26 Subdivision Name: Kensington Pe. Current Zoning: Residential
Are there any existing structures on the property? ☐ No ☒ Yes, please describe: SFD + Shed

Executors - Barbara Heffell, Steven Heffell

Land Purchased from Estate of Harry Heffell Year Purchased 2021

Location of Development		Property Size	
<input type="checkbox"/> North	<input type="checkbox"/> East	Road Frontage	Acreage
<input type="checkbox"/> South	<input type="checkbox"/> West	Property Depth	Area sq. ft.
<u>N/A</u>		<u>83'</u>	<u>.4</u>
		<u>374'</u>	<u>25,900 Sq. Ft.</u>

2. Contact Information

APPLICANT Name: Greg Bradley Address: [Redacted]
Phone: [Redacted] Cell: [Redacted]
Email: [Redacted] Postal Code: [Redacted]

Same as Above: ☐
Name: [Redacted] Address: [Redacted]
OWNER Phone: [Redacted] Cell: [Redacted]
Email: [Redacted] Postal Code: [Redacted]

CONTRACTOR, ARCHITECT OR ENGINEER Name: Same as above Address: [Redacted]
Phone: [Redacted] Cell: [Redacted]
Email: [Redacted] Postal Code: [Redacted]

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☒ Renovate Existing ☐ Addition ☐ Demolition ☐ Other

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1 1/2</u>	<u>3</u>	<u>1 1/2</u>	Width <u>24'8"</u> Length <u>34'10"</u>

Detailed Project Description: Renovate/Refurbish existing home

Estimated Value of Construction (not including land cost):

\$95,000.00

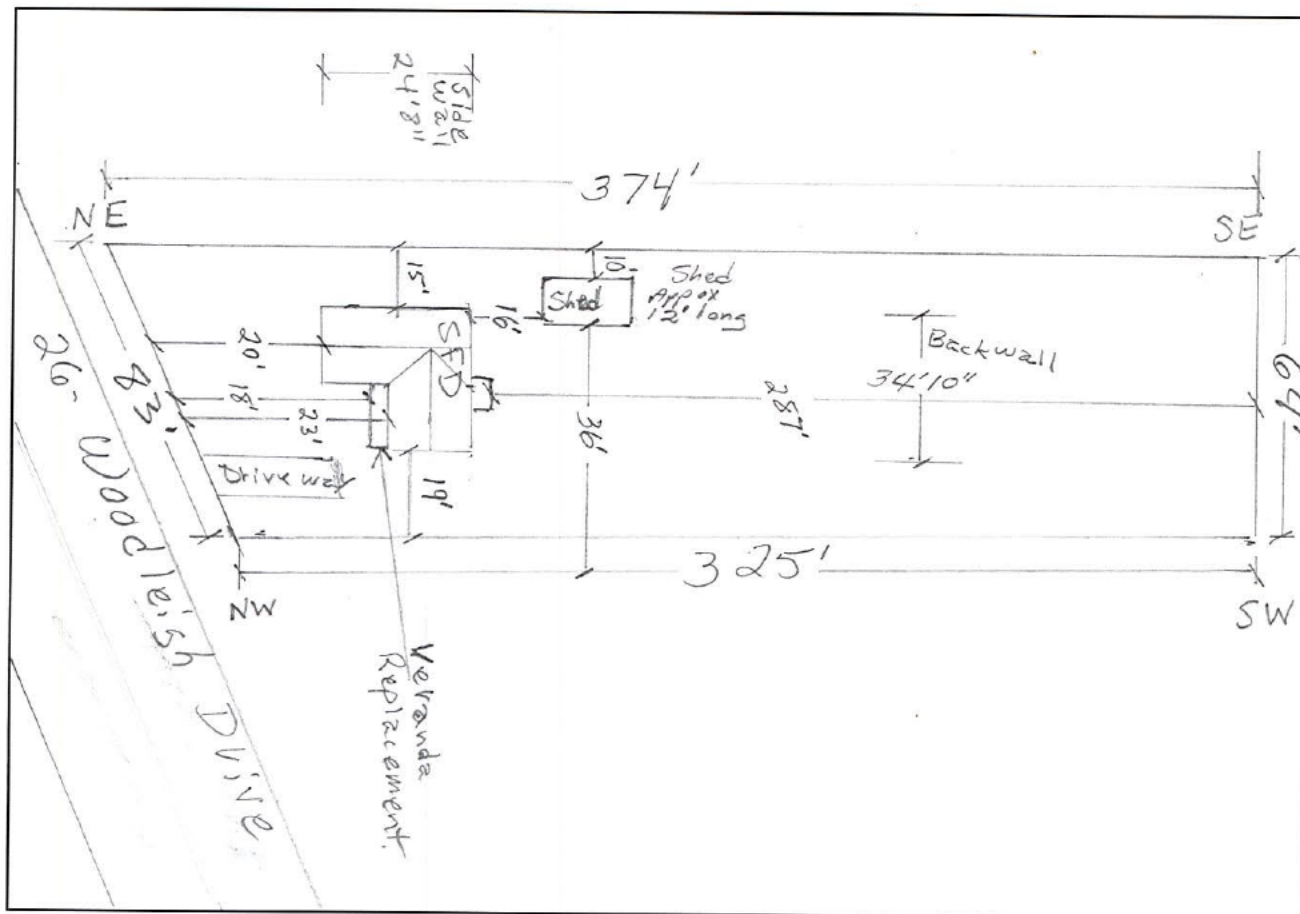
Projected Start Date: 15 issued

Projected Date of Completion:

Sept. 2022
Pending supply of
building supplies

Please provide a diagram of proposed construction:

- Draw boundaries of your lot.
- Show existing and proposed buildings.
- Indicate the distance between buildings.
- Show location of driveway.
- Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

- That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
- That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
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- I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
- Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
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Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date: Mar. 24, 2022

Town of Kensington Bills List February 2022

4Imprint	COOLER BAGS	\$2,597.62
Adam MacDonald	POLICE - VEHICLE GAS	\$64.31
Amalgamated Dairies Limited	4922049014	\$71.40
ADL Foods	2479788P	\$530.10
ADL Foods	2480246P	\$529.33
Aliant	INV8887560	\$299.02
Aliant	INV8889283	\$30.48
Andrew Griffin	FEB 2022 RRSP	\$584.08
Ashley Christie	DOG TAG REFUND	\$8.00
Bell Mobility	2-403522	\$201.25
Black & McDonald Limited	ICE PLANT COMPRESSOR REPAIR	\$2,235.67
Brenda MacIsaac	FEB 2022 RRSP	\$304.52
Building Blocs Home Improvements	850851 WASHROOM RENOVATIONS	\$15,334.56
CIBC Securities Inc	FEB 2022 RRSP	\$395.28
Claire Caseley- Smith	DOG TAG REFUND	\$8.00
Combat Computer Inc	BACKUPS	\$465.58
Combat Computer Inc	COPIES	\$118.61
Combat Computer Inc	SERVICE CALL - SCANS TO EMAIL	\$82.80
Combat Computer Inc	CUC KEY FOBS	\$575.00
Combat Computer Inc	POLICE 365 EMAIL	\$131.45
Combat Computer Inc	WIFI MODEM OUTAGE	\$86.25
Combat Computer Inc	POLICE CAMERA OUTAGE	\$587.65
Combat Computer Inc	SERVICE KIM'S COMPUTER	\$187.44
Commercial Construction	FEB SNOW REMOVAL	\$15,079.36
Controls & Equipment	PHYSIO HEAT PUMP SERVICE	\$179.98
Controls & Equipment	PHYSIO HEAT PUMP ERROR CODE	\$359.95
CPKN Network Inc	DYLAN ELLSWORTH CPIC COURSE	\$57.50
Credit Union Financial Management	FEB 2022 RRSP	\$859.08
Canadian Union of Public Employees	FEB 2022 UNION DUES	\$610.50
D.W Mechanical	03 TRACKLESS	\$80.50
D.W Mechanical	97 TRACKLESS	\$201.25
Eastlink	17805190	\$114.94

Eastlink	17887348	\$23.00
Eastlink	17887102	\$109.19
Eastlink	17925612	\$157.44
Eastlink	FEB 2022	\$830.19
Eastlink	17938145	\$114.95
Frito Lay Canada	43542389	\$192.95
Geoff Baker	FEB 2022 MILEAGE	\$300.33
Greg Noncorron	DOG TAG REFUND	\$8.00
Heather Grady	DOG TAG REFUND	\$8.00
Heidi Mountain	DOG TAG REFUND	\$8.00
Irving Oil	204394	\$504.74
Irving Oil	641917	\$506.32
Irving Oil	364113	\$768.04
Irving Oil	545110	\$899.31
Irving Oil	780227	\$494.07
Irving Oil	149793	\$769.56
Irving Oil	150914	\$660.08
Irving Oil	233468	\$270.00
Irving Oil	239447	\$141.74
Irving Oil	547441	\$270.23
Irving Oil	625714	\$739.84
Irving Oil	34360509	\$2,208.41
Irving Oil	943339	\$746.45
Irving Oil	255731	\$587.95
Irving Oil	324113	\$402.22
Irving Oil	34366478	\$223.56
Irving Oil	524130	\$349.21
Irving Oil	524576	\$531.67
Irving Oil	645429	\$682.61
Irving Oil	627030	\$365.96
Island Petroleum	00205221999664	\$675.47
Island Petroleum	00205221999665	\$716.81
Island Petroleum	00205221999666	\$445.36
Island Petroleum	00205221999667	\$168.93

Island Petroleum	00205221999668	\$89.15
Island Petroleum	00205221999669	\$394.47
Island Petroleum	00205221999670	\$460.85
Island Petroleum	00205221999671	\$543.77
Island Petroleum	00205221999672	\$317.04
Island Petroleum	00205221999673	\$636.00
Jonah MacDougall	POL - EQUIPMENT	\$9.88
Judy Cole	DOG TAG REFUND	\$8.00
Kensington Agricultural Services	TRACKLESS PUMP	\$182.83
Kensington Agricultural Services	97 TRACKLESS CORE	\$14.66
Kensington Metal Products Inc.	CUC SWITCH BOX	\$84.47
Kent Building Supplies	TRACKLESS HOOD HINGE	\$27.47
Kent Building Supplies	TRAIN STATION SUMP PUMP	\$201.24
Kent Building Supplies	BOARDWALK SALT	\$80.27
K'Town Auto Parts	44269/5	\$105.24
K'Town Auto Parts	44390/5	\$63.25
K'Town Auto Parts	44406/5	\$137.99
K'Town Auto Parts	44450/5	\$23.00
K'Town Auto Parts	44696/5	\$23.60
Landon Yuill	FEB 2022 RRSP	\$270.00
Landon Yuill	POL - UNIFORM	\$63.08
Langille Sharpening Service Inc	ZAMBONI BLADE	\$230.00
Lewis Sutherland	JANUARY EXPENSES	\$87.42
Lewis Sutherland	FEB 2022 RRSP	\$668.60
MacInnis Express (1983) Ltd	ZAMBONI BLADE DELIVERY	\$116.38
Maritime Electric	PW FEB 2022	\$482.66
Maritime Electric	CANTEEN FEB 2022	\$28.26
Maritime Electric	RINK FEB 2022	\$8,208.64
Maritime Electric	RINK SIGN FEB 2022	\$85.32
Maritime Electric	SENIOR CENTER FEB 22	\$345.78
Maritime Electric	TOWN HALL FEB 2022	\$1,407.08
Maritime Electric	LIBRARY FEB 2022	\$404.74
Maritime Electric	TRAIN STATION FEB 22	\$1,207.32
Maritime Electric	FREIGHT SHED FEB 22	\$293.78

Maritime Electric	EVK POOL FEB 2022	\$64.06
Maritime Electric	FIRE HALL FEB 2022	\$474.87
Maritime Electric	CAR CHARGER FEB 22	\$91.43
Maritime Electric	STREET LIGHTS FEB 22	\$2,838.23
Maritime Electric	SPEED RADAR FEB 22	\$108.27
Maritime Electric	POLICE CAMERA FEB 22	\$13.42
Mary Macdonald	DOG TAG REFUND	\$8.00
Mary's Bake Shoppe	COUNCIL VALENTINE TREATS	\$18.85
Malpeque Bay Credit Union	FEB 2022 RRSP	\$1,660.80
Medacom Atlantic Inc	INV013313	\$261.63
Melinda Piche	DOG TAG REFUND	\$24.00
Minister of Finance	BULK SALT	\$922.81
Moase Plumbing & Heating	FIRE HALL HEATING	\$899.67
Orkin Canada	C-3192043	\$48.30
Pitney Bowes	LEASE CHARGES	\$194.55
Princess Auto	FIRE EQUIPMENT	\$133.35
Robert Wood	EXPENSE CLAIM	\$103.40
Rodney Hickey	STAPLES FEB 9, 2022	\$121.90
Rogers Plumbing & Heating	TRAIN STN INSTALL SUMP PUMP	\$89.30
Rowan Caseley	JANUARY EXPENSE	\$14.10
Rowan Caseley	FEBRUARY EXPENSE	\$28.20
Mikes Independent	SHOP WATER	\$11.80
Scotia Securities	FEB 2022 RRSP	\$938.14
Scotiabank Visa	PINK SHIRT DAY	\$342.70
Scotiabank Visa	CUC FOOD SAFETY COURSE	\$24.98
Scotiabank Visa	KIDS HELP PHONE FEB	\$50.00
Scotiabank Visa	ZOOM FEB 2022	\$23.00
Scotiabank Visa	TOWN HALL LIGHT BULBS	\$158.70
Sherry's Heating Service	HEAT SERVICE CALL SENIORS CENTER	\$232.30
Sherry's Heating Service	PW FURNACE FAN MOTOR	\$471.50
SHINY PAINT ART CO	TOWN HALL WINDOW PAINTING	\$517.50
Sommers Generator System	MURRAY CHRISTIAN CENTRE ANNUAL SERVICE	\$1,577.40
Spring Valley Building Centre Ltd	228959	\$43.64
Spring Valley Building Centre Ltd	229025	\$43.64

Spring Valley Building Centre Ltd	229126	\$43.64
Spring Valley Building Centre Ltd	958870	\$163.27
Spring Valley Building Centre Ltd	229220	\$87.29
Spring Valley Building Centre Ltd	229317	\$43.64
Standard Auto Glass	TRACKLESS WINDOW INSTALL	\$127.94
Standard Auto Glass	PW SEAT COVERS TRUCK	\$345.00
Standard Auto Glass	TRACKLESS WINDOW INSTALL	\$74.75
Summerside Chrysler Dodge (1984) Ltd	POL INTERIOR CAR CLEAN	\$172.44
Suncor Energy Products Partnership	POLICE FUEL	\$1,020.49
Superior Sanitation	0000013989	\$715.74
Superior Sanitation	0000771999	\$184.00
Superior Sanitation	0000771998	\$80.50
Superior Sanitation	0000772000	\$230.00
Superior Sanitation	0000772001	\$207.00
T & K Fire Safety Equipment Ltd	CUC FIRE SERVICE	\$65.44
T & K Fire Safety Equipment Ltd	CUC FIRE SERVICE	\$169.72
Telus	FEB 2022	\$1,138.45
Town of Kensington	WATER & SEWER JAN 2022	\$803.19
Walter Clark	DOG TAG REFUND	\$8.00
Workers Compensation Board of PEI	FEB 2022	\$7,093.61
Yellow Pages Group	INV02569877	\$19.28
Yellow Pages Group	INV02593856	\$30.77
Subtotal		<u>\$101,532.89</u>
Payroll		\$101,091.40
AJL General Contractors Ltd	KBP-CLAIM#6	\$340,740.89
Controls & Equipment	65293 PHYSIO HEAT PUMP	\$6,426.20
Island Hot Tubs & Pools	8909 EVK POOL DEPOSIT	\$24,844.12
Sansom Equipment Ltd	CHLORINE PUMP	\$3,420.11
WSP Canada Inc	1086755 BUSINESS PARK	\$1,566.28
WSP Canada Inc	1084009 WELLFIELD	\$1,244.88
WSP Canada Inc	1084004 LAGOON	\$181.13
Subtotal Capital		<u>\$378,423.61</u>
Total Bills		<u>\$581,047.90</u>

Water and Sewer Utility Bills List February 2022

Aliant	INV8888985	\$190.16
Aliant	INV8859519	\$138.46
Kensington Country Store	CHLORINE	\$392.89
Kensington Septic Service	5339 LAGOON PUMPING	\$1,840.00
Maritime Electric	WELL 3 FEB 2022	\$719.12
Maritime Electric	SEWAGE TREATMENT	\$3,072.15
Maritime Electric	LIFT STATION FEB 22	\$414.85
Maritime Electric	SEWAGE PUMP FEB 22	\$146.81
Maritime Electric	SEWER TREAT FEB 22	\$3,058.84
Maritime Electric	WATER TOWER FEB 22	\$164.28
Maritime Electric	PUMP BUILDING FEB 22	\$317.51
Maritime Electric	PUMP CNT BLDG FEB 22	\$317.57
Maritime Electric	PUMP WEST FEB 22	\$706.70
Maritime Electric	PUMP EAST FEB 22	\$249.77
Minister of Finance	WATER ANALYSIS	\$368.00
PowerGrid Partners Ltd	2022 ANNUAL SERVICE CONTRACT	\$8,617.03
Total W&S Bills		\$20,714.14

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: ROBERT WOOD, CUC MANAGER

DATE: FEBRUARY 2022

SUBJECT: FEBRUARY 2022 - CREDIT UNION CENTRE REPORT

ATTACHMENT: STATISTICAL REPORT

FEBRUARY 2022

Fitplex

- Hours of operation are 5:00 am – 10:00 pm daily.
- Staffed Hours are Monday to Friday 4:00 pm - 8:00 pm.
- No day passes allowed at this time, members only.
- CPHO removed the vax pass requirements for the gym.

Arena

- CPHO Removed the vax pass requirements on February 28, 2022.
- ADL Ice show was held on February 26, 2022.
- Kensington Vipers (1 game in February) and Kensington Wild (0 games in February) teams and leagues have been hit hard by COVID and had the majority of their games cancelled this month.
- The outdoor arenas had a little over three weeks of use; however, due to weather temperatures and heavy snowfall all the ice has melted.
- The snow sledding hill is still available for people to use.
- Arena will be staying open until April 24, 2022. Figure Skating plan on using it until April 8th, Minor Hockey April 21st, Kensington Wild end of March and Vipers playoffs in April.

Kensington Cash Draw

• February 3	184.00
• February	190.00
• February 17	188.00
• February 24	182.00
Total	744.00

Ball Fields

- Nothing to Report

Senior Center

- Nothing to Report

.

Central Community PEI Navigator

Attached

Upcoming Events

- March U 9 Girls Jamboree
- Wild Playoffs in March
- April 15-19 Hockey Provincials
- April 22-24 Mardi Gras Rec Tournament

Town of Kensington

Credit Union Centre Monthly Statistical Data

2022

[illegible]

2021

[illegible]



Mayor's Report to Town Council

April 11, 2022

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents, and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer, and CBC on the Friday afternoon prior to the meetings.

Creative Crafters Ribbon Cutting – We have a new craft market in town located at 61 Broadway Street North. It was my pleasure to be invited to cut the ribbon for their Grand Opening on April 1, 2022. This Craft Co-op is made up of 15 crafts people who come together to display and sell their products. The crafts people come from several areas of the province and they provide a wide range of crafts. It is great to see another artisan location in Kensington where crafters can join together to sell their products and display their talents.

Vimy Ridge Day – On Saturday April 9, 2022 I will be attending the memorial service being held at the cenotaph located in front of Town Hall. The Kensington Legion Branch No. 9 will be conducting a memorial service, the flags are at half-mast for the weekend and wreaths will be laid to remember those who sacrificed themselves for our freedom. Please join us for this memorial service if you can.



Earth Day April 22, 2022 – The Town of Kensington has joined the “Municipalities Mobilizing Campaign for Earth Day 2022”. The Town of Kensington is working together with the Kensington and Area Chamber of Commerce, Central PEI Community Navigators and the Kensington Heritage Library to educate and bring awareness to this important initiative. Watch for more information to come forward as we near Earth Day which is April 22. Remember that protecting mother earth is not a one-day event. There are things we can all do every day to reduce waste, reduce our carbon footprint and do our part to improve our environment. Some initiatives that are currently being planned are a walking event on April 21 with a tentative time of 6:00pm (rain date of April 23 at 10:00am), where the focus will be on education and awareness. The committee has reached out to QEES and they are becoming involved with a coloring contest that is aimed to educate. A social media communication campaign will form part of the initiatives to encourage environmental awareness activities. Thank you to all those on the committee (Kim Caseley, Julie Corbett, Shelley Tamtom, Rodney MacArthur) who are working together for the good of our environment.

Town Clean Up day – Every year we coordinate our cleanup day in the Town of Kensington with the PEIWI Annual Road Clean Up day. This year the PEIWI Road Clean Up is scheduled for Saturday, May 14, 2022. I recommend we schedule the Town of Kensington cleanup day for Saturday May 14 starting at 9:00 am. We encourage all residents to take part by cleaning up around their property and welcome any volunteers who can join us at Town Hall where we will coordinate the cleanup around municipal properties and public areas.

Year of the Garden 2022 – This year 2022, is the “Centennial Year of Canada’s Horticultural Sector”. As such we have been asked to proclaim the year as “Year of the Garden”. Further, the date of June 18, 2022 is to be recognized as Garden Day. A copy of the proclamation has been attached to this report. We have started promoting this through our social media and encourage everyone to do a little extra this year around their property, whether it be adding a vegetable or flower garden, putting more effort into your current garden or in my case not letting the weeds get ahead of me.

Rowan Caseley, Mayor
Town of Kensington



YEAR OF THE GARDEN PROCLAMATION

WHEREAS Communities in Bloom and “Fleurons du Québec” in collaboration with the Canadian Garden Council, invite all municipalities to celebrate the *Year of the Garden 2022*;

WHEREAS the *Year of the Garden 2022* celebrates the Centennial of Canada’s horticulture sector;

WHEREAS gardens and gardening contribute to the quality of life of our municipality, our climate action goals and create safe and healthy places where people can come together in the spirit of inclusivity and reconciliation;

WHEREAS the *Year of the Garden 2022* will highlight and celebrate the important contribution of gardeners, our local gardening organizations, horticultural professionals, and local horticultural businesses which contribute to garden culture and experience of our municipality;

WHEREAS gardens and gardening have helped us face the challenges of the COVID Pandemic;

NOW THEREFORE BE IT RESOLVED

THAT *THE TOWN OF KENSINGTON HEREBY PROCLAIMS 2022* as the *Year of the Garden* in celebration of the contribution of gardens and gardening to the development of our country, our municipality and the lives of our citizens in terms of health, quality of life, and environmental challenges; and

THAT the Saturday before Father’s Day, National Garden Day, *June 18, 2022*, be recognized as Garden Day in the Town of Kensington as a legacy of Canada’s *Year of the Garden 2022*; and

THAT *THE TOWN OF KENSINGTON* is committed to be a *Garden Friendly Town* supporting the development of its garden culture and is proud to support:

1. Kensington Community Vegetable and Flower Garden, and
2. PEI Rural Beautification Society.

Dated at Kensington Town Hall, this 4th day of April 2022.



Rowan Caseley, Mayor
Town of Kensington



Town of Kensington - Request for Decision

Date: March 24, 2022	Request for Decision No: 2022-15 (Office Use Only)
Topic: Development Permit Application – 28 Pleasant Street	
Proposal Summary/Background: A development permit application has been received from Sheldon Stewart and Mike James owners of a property located at 28 Pleasant Street (Lot 21-3 / PID No. 80119), for the construction of a 12-unit row style residential building. The permit application has been reviewed by Town staff and is recommended for approval.	
Benefits: <ul style="list-style-type: none">• Supports residential development within the Town.	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: The development permit application was reviewed against the Town’s Development Control Bylaw and Official Plan and is found to be in general compliance therewith. The applicant will be required to secure a building permit from the Province of PEI once a development permit is approved by the Town. The property is currently zoned R3 – Multi-Unit Residential Zone where Multi-Unit Dwellings up to 12 units is a permissible use. The Official Plan highlights the Town’s intent to support the residential marketplace for more innovative, energy-efficient, and diverse housing types. The development is further supported by the Official Plan objectives to actively promote the Town as a residential location and encourage residential development standards which stress energy efficiency and land use compatibility. The Strategic Plan supports economically viable residential development and growth including	

promotion of the town as attractive to families.

Options:

1. Approve the development permit application, as proposed.
2. Not approve the development permit application.
3. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Kensington Town Council approve a development permit application for Sheldon Stewart and Mike James for the construction of a 12-unit row style multi-unit dwelling at 28 Pleasant Street (PID 80119), subject to full compliance with the Town's Development Control Bylaw and all other applicable municipal, provincial, and federal legislation and regulations.



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only

Permit #:

Date Received:

Date Approved:

PEI Planning:

Permit Fee: \$

☐ Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: Lot 21-3 Pleasant St Property Tax Number (PID): 80119
Lot No.: 21-3 Subdivision Name NA Current Zoning: R3
Are there any existing structures on the property?: ☒ No ☐ Yes, please describe:

Land Purchased from Estate of Olive Champ Year Purchased 2022

Location of Development		Property Size	
<input type="checkbox"/> North	<input type="checkbox"/> East	Road Frontage <u>165</u>	Acreage <u>.74</u>
<input checked="" type="checkbox"/> South	<input type="checkbox"/> West	Property Depth <u>165+</u>	Area sq. ft. <u>32,154</u>

2. Contact Information

APPLICANT Name: Sheldon Stewart / Mike James Address: PO Box 700
Phone: _____ Cell: 439-5046 Kensington PE
Email: sheldonstewart64@hotmail.com Postal Code: C0B 1M0

Same as Above: ☒
Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Belleve Construction Address: 34 Murphy St
Phone: _____ Cell: 432-4463 S'side PE
Email: donniebelleve@gmail.com Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private

Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☒ Attached

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input checked="" type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input checked="" type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		<u>None</u>

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>20</u>	<u>12</u>	Width <u>30</u> Length <u>130+</u>

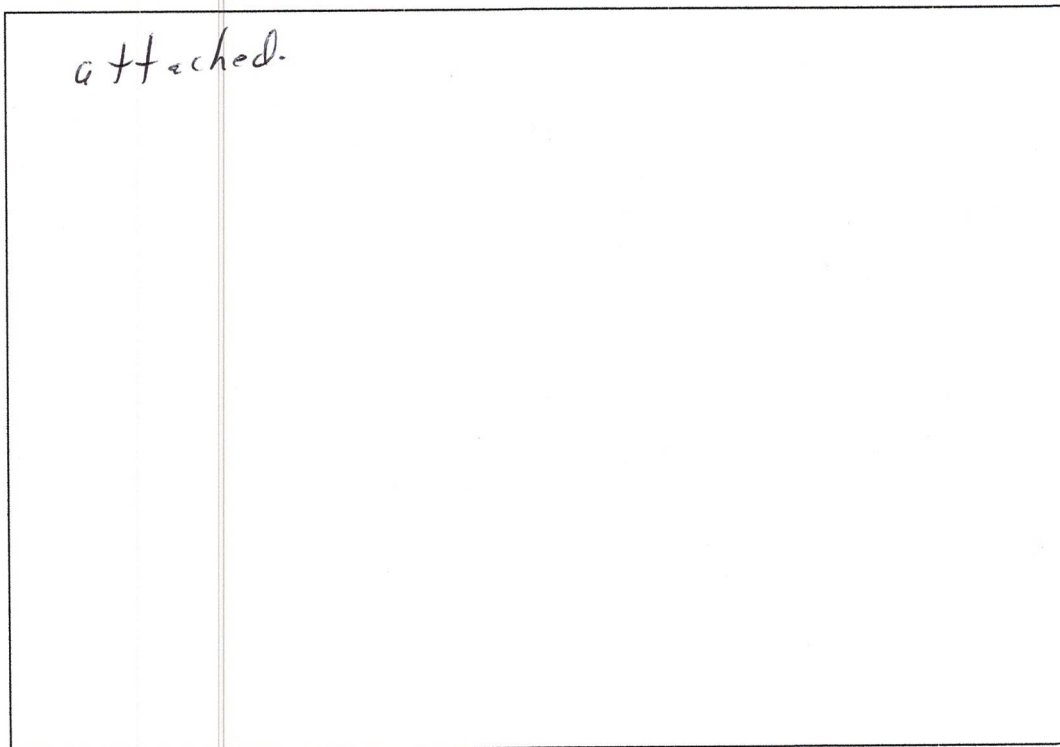
Detailed Project Description: Construction of a 12 unit 1
Storey apartment building.

Estimated Value of Construction (not including land cost): \$1236600

Projected Start Date: May 23/22 Projected Date of Completion: Oct 31/22

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date:

March 11/22



REVISION TABLE		NUMBER	DATE	REVISED BY	DESCRIPTION

LNG
SPRING VALLEY BC
KENSINGTON, PE
(902) 836-4289
london@springvalleybc.ca

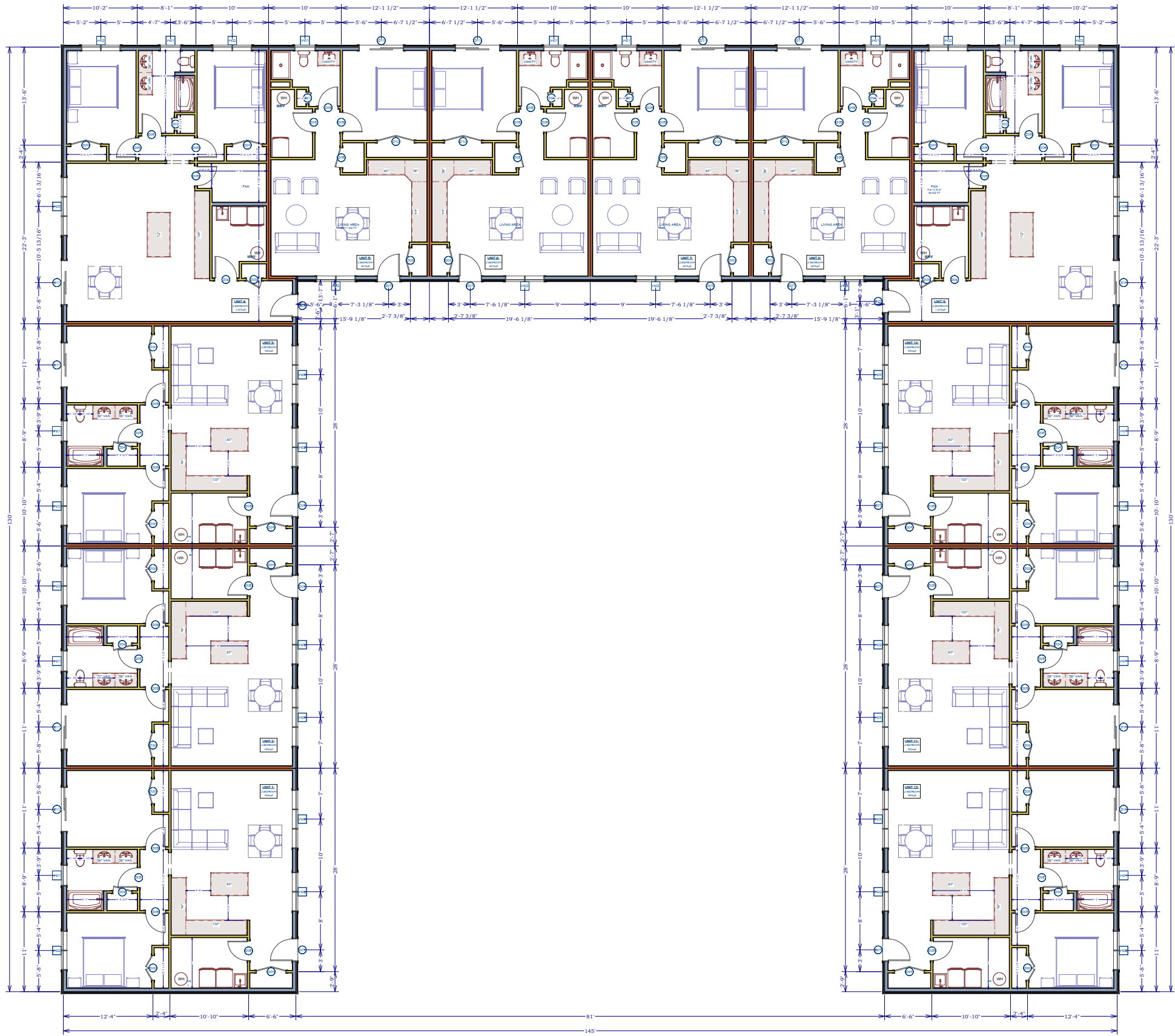
Overview


PROVIDED FOR:
30 Pleasant Street
12 Units

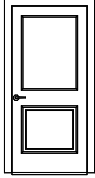
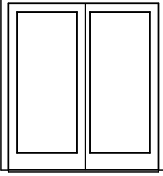
DATE:
25-Mar-2022

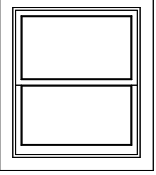
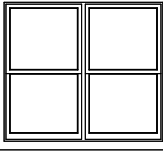
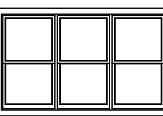
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AS NOTED

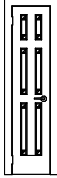
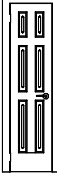







SHEET:
A-3



 **MAIN FLOOR PLAN**
1/8" = 1'-0"

EXT. DOOR SCHEDULE				
3D EXTERIOR ELEVATION	NUMBER	QTY	WIDTH	HEIGHT
	D01	12	36"	80"
	D11	12	72"	80"

WINDOW SCHEDULE				
3D EXTERIOR ELEVATION	NUMBER	QTY	WIDTH	HEIGHT
	W01	12	34"	40"
	W02	20	64"	56"
	W03	8	46"	56"

INT. DOOR SCHEDULE				
3D EXTERIOR ELEVATION	NUMBER	QTY	WIDTH	HEIGHT
	D01	4	16"	80"
	D02	2	20"	80"
	D03	2	24"	80"
	D04	6	30"	80"
	D05	48	32"	80"
	D06	2	36"	80"
	D08	16	40"	80"
	D09	10	48"	80"
	D10	4	60"	80"

REVISION TABLE	
NUMBER	DESCRIPTION

LWG
SPRING VALLEY BC
KENSINGTON, PE
(902) 836-4284
london@springvalleybc.ca

Main Floor Plan

PROVIDED FOR:
30 Pleasant Street
12 Units

DATE:

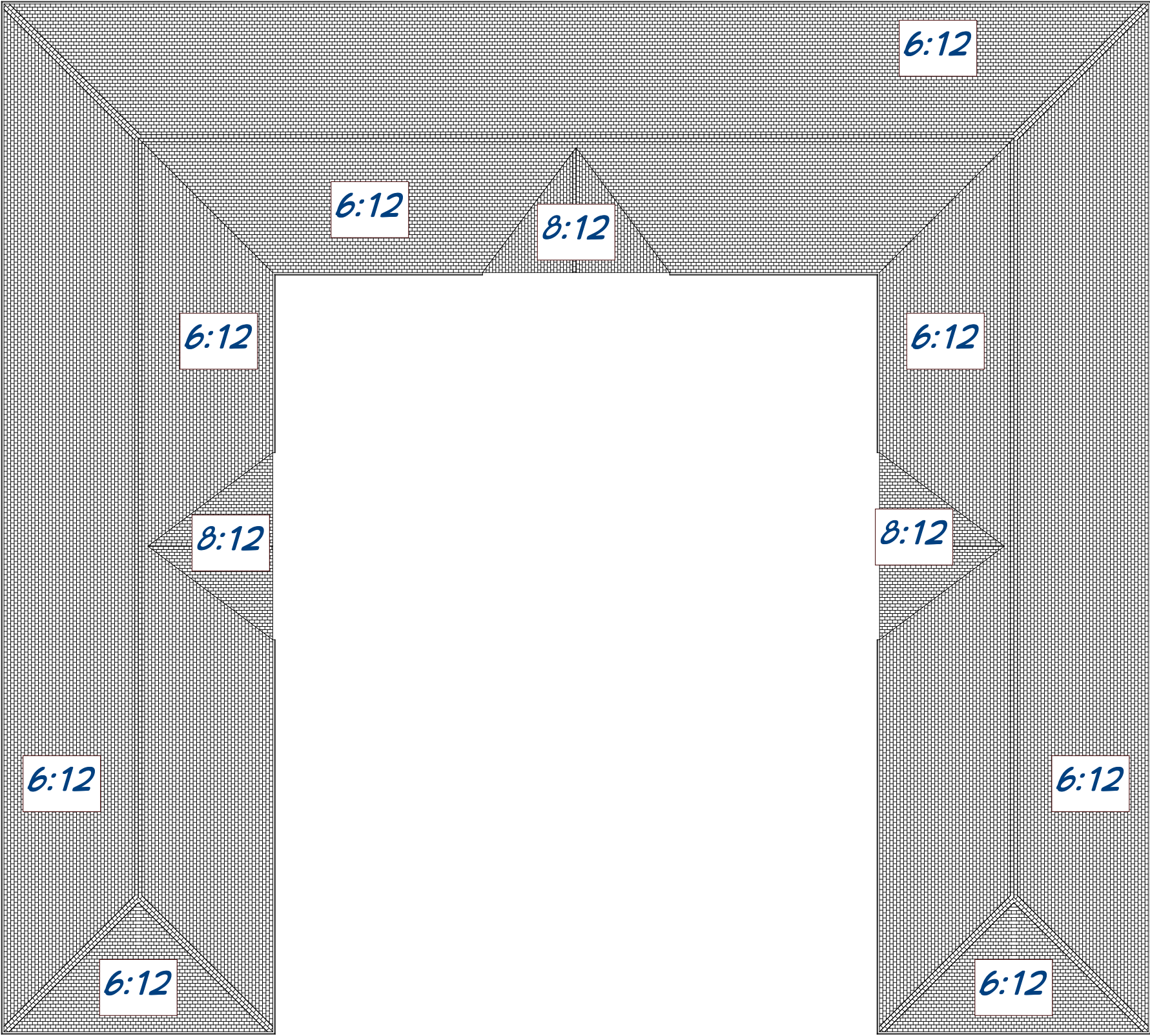
25-Mar-2022


SCALE:

AS NOTED

SHEET:

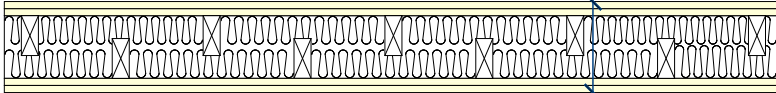
A-4



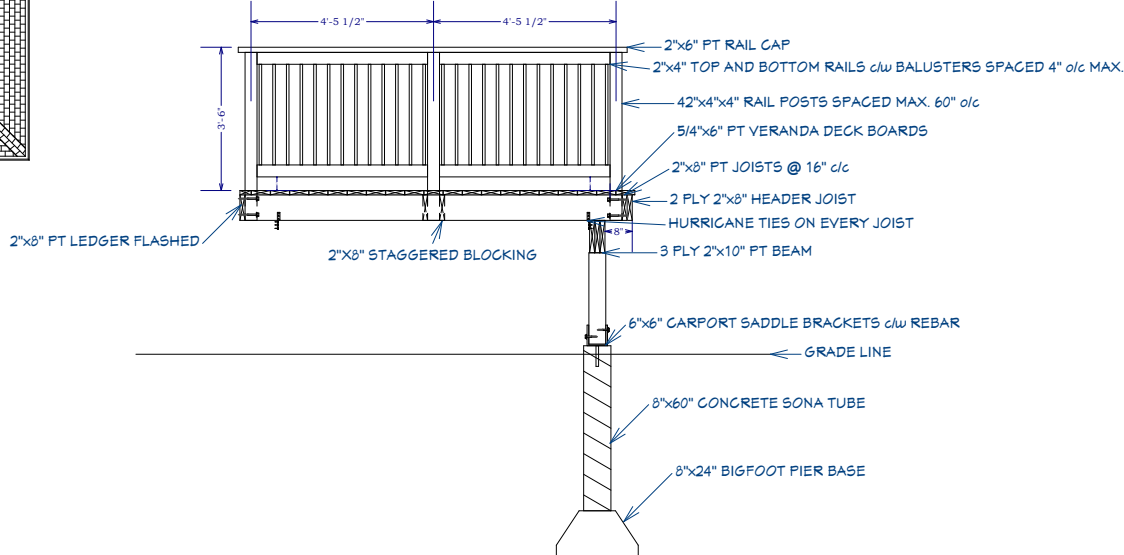
 **ROOF PLAN**
1/8" = 1'-0"

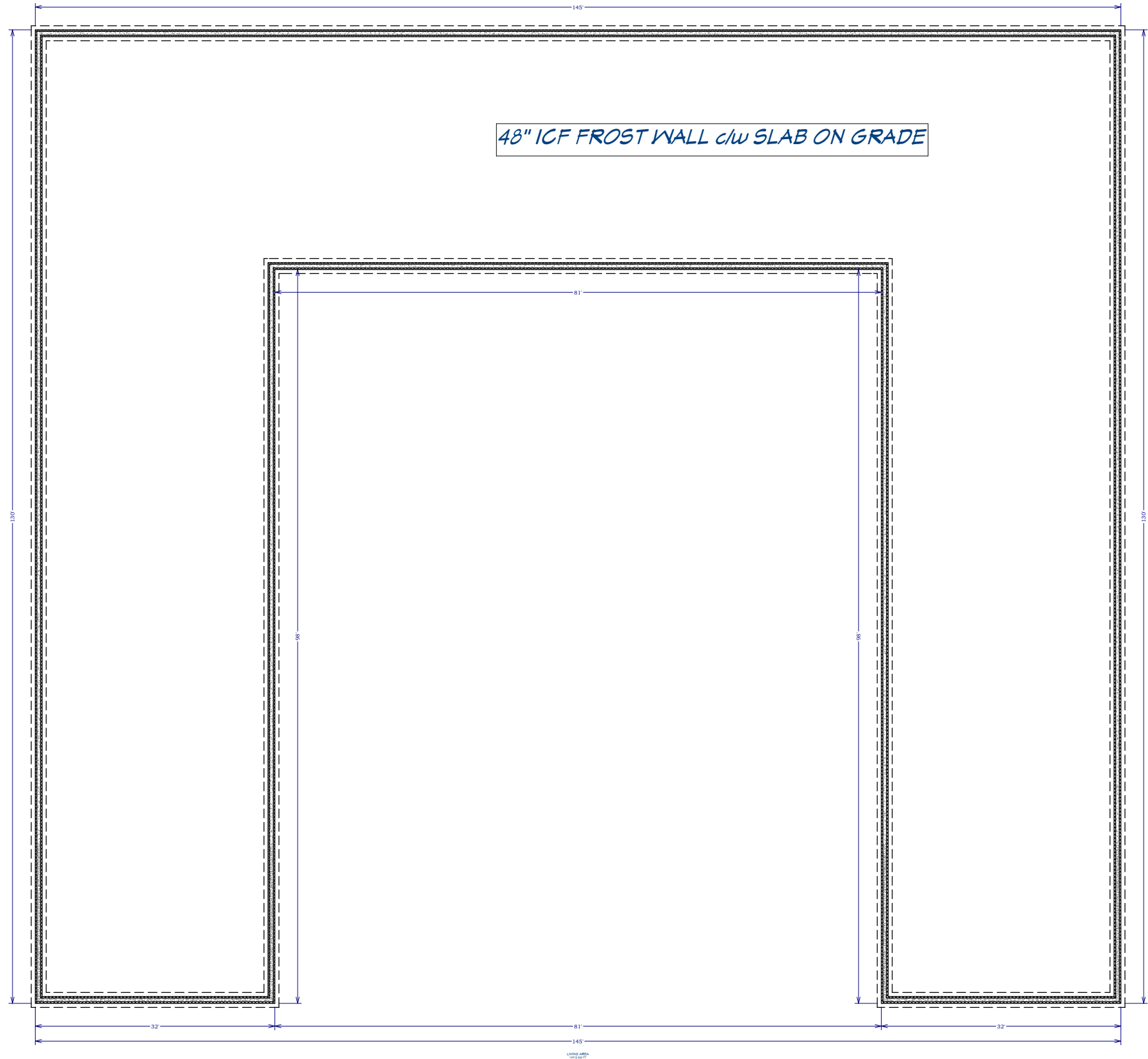
2 LAYERS 5/8" TYPE "X" GYPSUM WALL BOARD
2 ROWS 2"x4" STUD @ 16" c/c ON 2"x6" PLATE
2 LAYERS R-12 BATT INSULATION
2 LAYERS 5/8" TYPE "X" GYPSUM WALL BOARD


FIRE RATING:
1.5 HR LOAD BEARING
2 HR NON -BEARING
SOUND TRANSMISSION (stc):
56

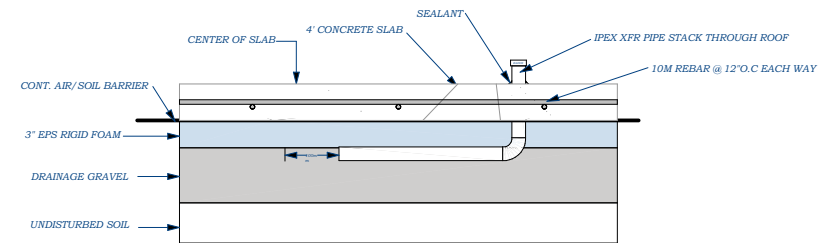
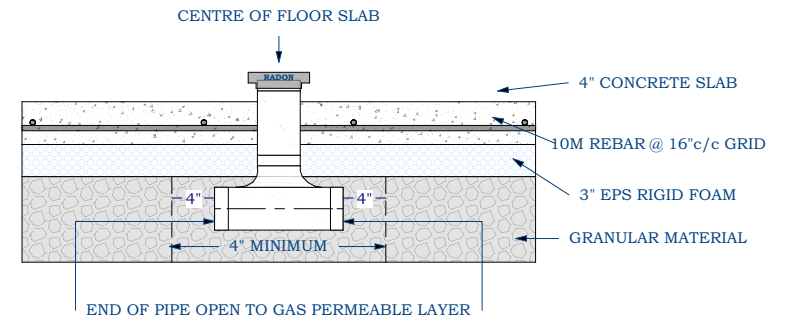


PARTY WALL CROSS-SECTION

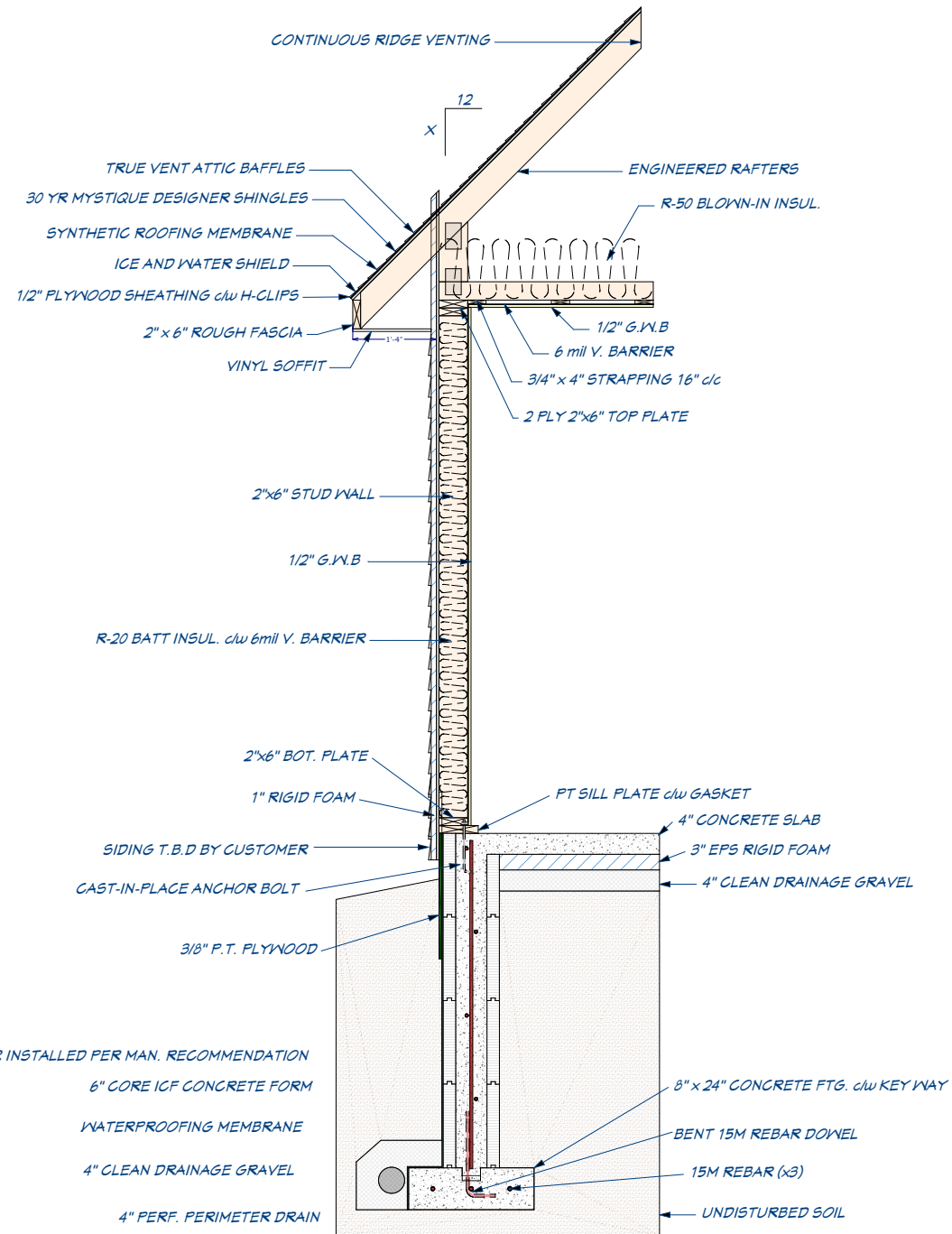




 **FOUNDATION PLAN**
1/8" = 1'-0"

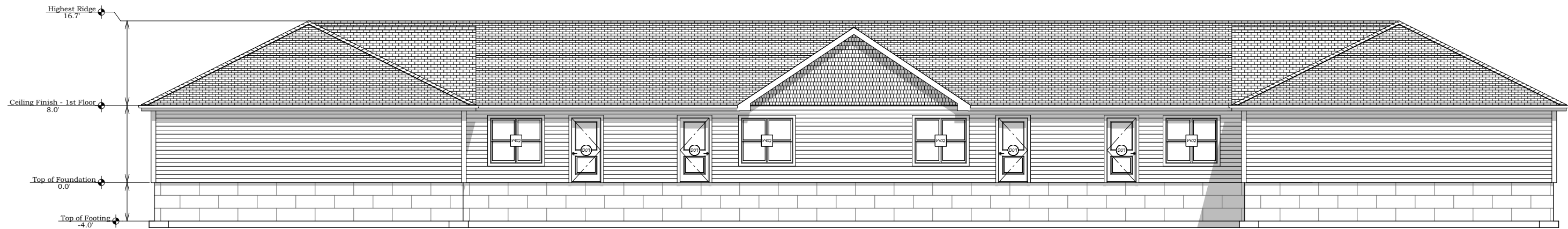


RADON SUCTION PIT ELEVATION

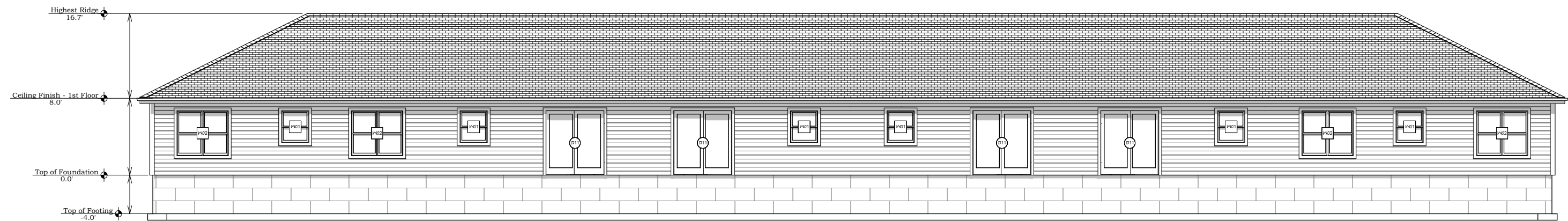



10M REBAR INSTALLED PER MAN. RECOMMENDATION
6" CORE ICF CONCRETE FORM
WATERPROOFING MEMBRANE
4" CLEAN DRAINAGE GRAVEL
4" PERF. PERIMETER DRAIN

REVISION TABLE		DESCRIPTION
NUMBER	DATE	REVISION



 FRONT ELEV.
3/16"=1'-0"



 REAR ELEV.
3/16"=1'-0"

REVISION TABLE		NUMBER	DATE	REVISOR	DESCRIPTION

LNG
SPRING VALLEY BC
KENSINGTON, PE
(902) 836-4289
london@springvalleybc.ca

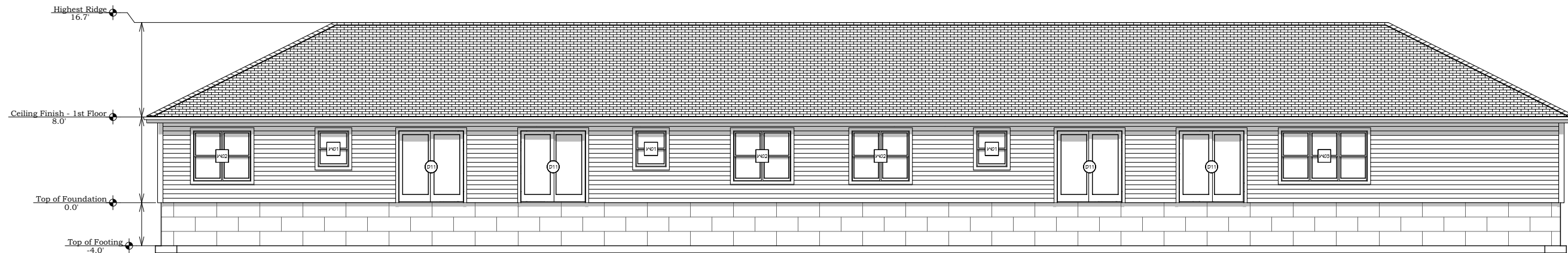
Exterior Elevations


PROVIDED FOR:
30 Pleasant Street
12 Units

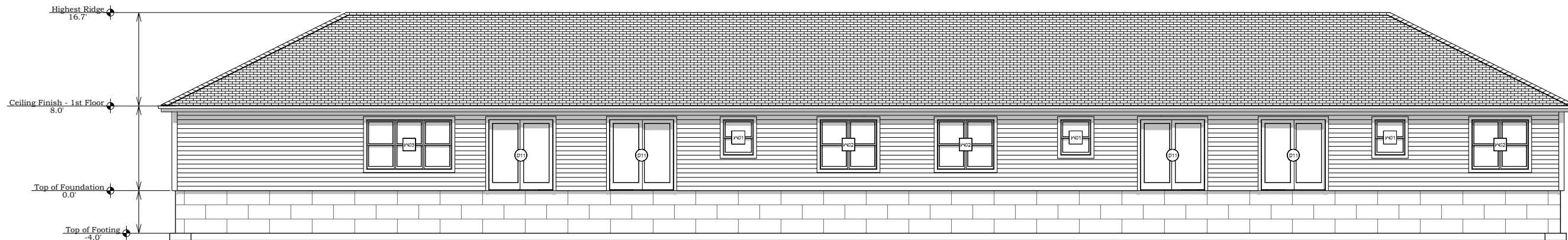
DATE:
25-Mar-2022

SCALE:
AS NOTED

SHEET:
E-1



 RIGHT ELEV.
3/16"=1'-0"



 LEFT ELEV.
3/16"=1'-0"

REVISION TABLE		NUMBER	DATE	REVISION BY	DESCRIPTION

LWG
Spring Valley BC
Kensington, PE
(902) 836-4289
london@springvalleybc.ca

Exterior Elevations

PROVIDED FOR:
30 Pleasant Street
12 Units

DATE:
25-Mar-2022

SCALE:
AS NOTED

SHEET:
A-8



GENERAL NOTES:

THE BUILDER SHALL VERIFY THAT SITE CONDITIONS ARE CONSISTENT WITH THESE PLANS BEFORE STARTING WORK. WORK NOT SPECIFICALLY DETAILED SHALL BE CONSTRUCTED TO THE SAME QUALITY AS SIMILAR WORK THAT IS DETAILED. ALL WORK SHALL BE DONE IN ACCORDANCE WITH INTERNATIONAL BUILDING CODES AND LOCAL CODES.

WRITTEN DIMENSIONS AND SPECIFIC NOTES SHALL TAKE PRECEDENCE OVER SCALED DIMENSIONS AND GENERAL NOTES. THE ENGINEER/DESIGNER SHALL BE CONSULTED FOR CLARIFICATION IF SITE CONDITIONS ARE ENCOUNTERED THAT ARE DIFFERENT THAN SHOWN, IF DISCREPANCIES ARE FOUND IN THE PLANS OR NOTES, OR IF A QUESTION ARISES OVER THE INTENT OF THE PLANS OR NOTES. CONTRACTOR SHALL VERIFY AND IS RESPONSIBLE FOR ALL DIMENSIONS (INCLUDING ROUGH OPENINGS).

PLEASE SEE ADDITIONAL NOTES CALLED OUT ON OTHER SHEETS.

BUILDING PERFORMANCE:

HEAT LOSS CALCULATIONS SHALL COMPLY WITH THE REQUIREMENTS OF REGIONAL AND LOCAL CODES. SEE CALCULATIONS. PORCHES, DECKS, FOUNDATION, FIREPLACE ENCLOSURES, AND GARAGE AREAS NOT INCLUDED IN LIVING AREA. ALL EXHAUST FANS TO BE VENTED DIRECTLY TO THE EXTERIOR. ALL PENETRATIONS OF THE BUILDING ENVELOPE SHALL BE SEALED WITH CAULK OR FOAM.

TO THE BEST OF MY KNOWLEDGE THESE PLANS ARE DRAWN TO COMPLY WITH OWNER'S AND/ OR BUILDER'S SPECIFICATIONS AND ANY CHANGES MADE ON THEM AFTER PRINTS ARE MADE WILL BE DONE AT THE OWNER'S AND / OR BUILDER'S EXPENSE AND RESPONSIBILITY. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND ENCLOSED DRAWING. SPRING VALLEY BUILDING CENTRE IS NOT LIABLE FOR ERRORS ONCE CONSTRUCTION HAS BEGUN. WHILE EVERY EFFORT HAS BEEN MADE IN THE PREPARATION OF THIS PLAN TO AVOID MISTAKES, THE MAKER CAN NOT GUARANTEE AGAINST HUMAN ERROR. THE CONTRACTOR OF THE JOB MUST CHECK ALL DIMENSIONS AND OTHER DETAILS PRIOR TO CONSTRUCTION AND BE SOLELY RESPONSIBLE THEREAFTER.

ELECTRICAL, DATA, & AUDIO NOTES:

HOME OWNER SHALL DO A WALK-THRU WITH RELEVANT INSTALLERS TO VERIFY THE EXACT LOCATION FOR OUTLETS, LIGHTS, SWITCHES, CABLE, DATA, PHONE, AUDIO, ETC.

ELECTRICAL NOTES:

1. ELECTRICAL RECEPTACLES IN BATHROOMS, KITCHENS AND GARAGES SHALL BE G.F.I. ORG.F.I.C. PER NATIONAL ELECTRICAL CODE REQUIREMENTS.
2. PROVIDE ONE SMOKE DETECTOR IN EACH ROOM AND ONE IN EACH CORRIDOR ACCESSING BEDROOMS. CONNECT SMOKE DETECTORS TO HOUSE POWER AND INTER-CONNECT SMOKE DETECTORS SO THAT, WHEN ANY ONE IS TRIPPED, THEY ALL WILL SOUND. PROVIDE BATTERY BACKUP FOR ALL UNITS.
3. CIRCUITS SHALL BE VERIFIED WITH HOME OWNER PRIOR TO WIRE INSTALLATION.
4. FINAL SWITCHES FOR TIMERS AND DIMMERS SHALL BE VERIFIED WITH HOME OWNER.
5. FIXTURES TO BE SELECTED BY HOME OWNER.

AUDIO:

1. LOCATE SPEAKERS AND AUDIO CONTROLS AS INDICATED IN THE PLAN; RUN CIRCUIT OF SPEAKER WIRING TO AUDIO HOME PANEL SPECIFIED BY FLOOR;
2. AUDIO SPEAKERS TO BE APPROVED BY HOME OWNER;
3. LOCATE JACKS AS INDICATED IN THE PLAN; INSTALL DATA / CABLE PANEL SIMILAR TO "ON Q". SYSTEM TO BE APPROVED BY HOME OWNER.

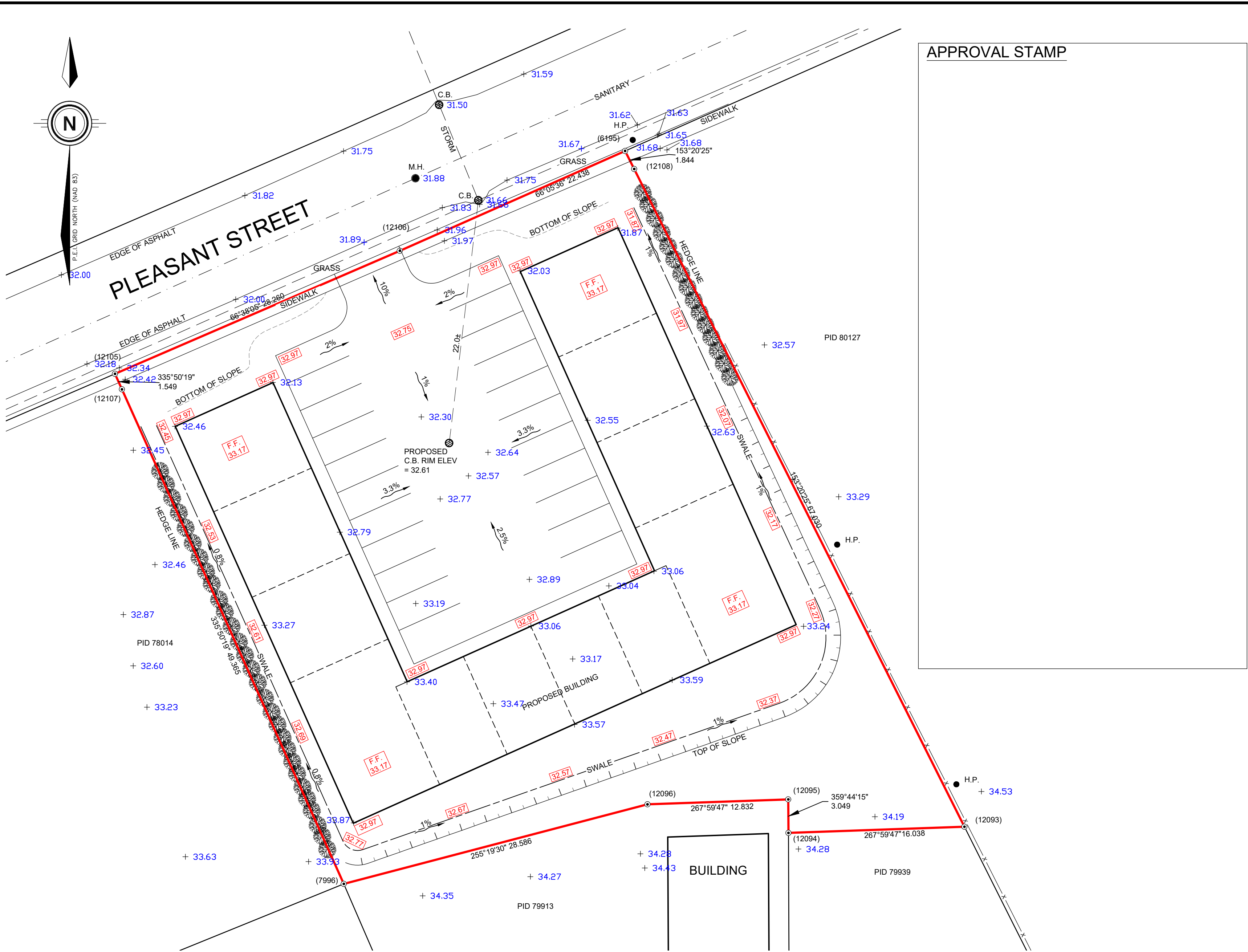
DATA / CABLE:

LOCATE SECURITY PANELS AS INDICATED IN THE PLAN; SYSTEM TO BE APPROVED BY HOME OWNER.

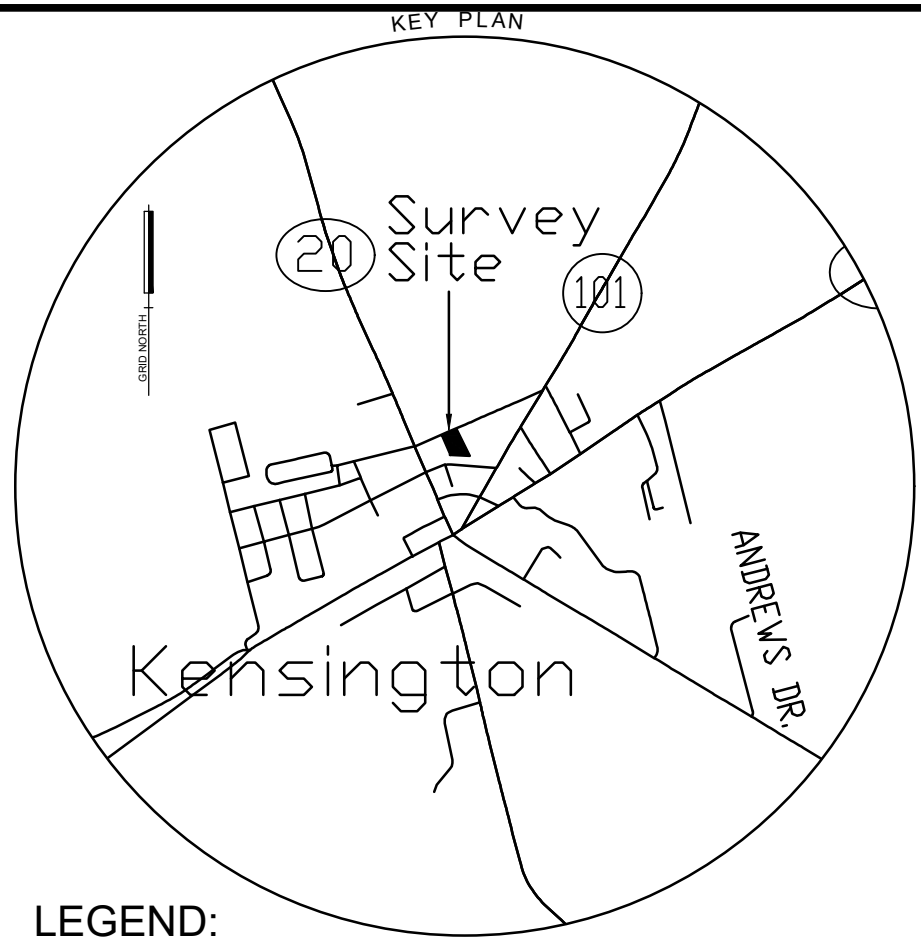
GRADING NOTES:

- 1 CONTRACTOR TO VERIFY LOCATION OF ALL EXISTING UTILITIES.
- 2 PROVIDE POSITIVE DRAINAGE AWAY FROM BUILDING.
- 3 FINAL GRADE TO CONVEY SURFACE DRAINAGE TOWARD ROCK CHANNELS AND DISPERSION TRENCHES.
- 4 AREAS TO BE FILLED SHALL BE CLEARED, GRUBBED TO REMOVE TREES, VEGETATION, ROOTS AND OTHER OBJECTIONABLE MATERIAL AND STRIPPED OF TOPSOIL.
- 5 PLACE FILL SLOPES WITH A GRADIENT STEEPER THAT 3:1 IN LIFTS NOT TO EXCEED 8 INCHES, AND MAKE SURE EACH LIFT IS PROPERLY COMPACTED.

[illegible]



APPROVAL STAMP



LEGEND:

- PL. PLACED SURVEY MARKER
- FD. FOUND SURVEY MARKER
- P.I.D. NO. PROPERTY IDENTIFICATION NUMBER
- SQ.M. SQUARE METRES
- U.M. UNMONUMENTED POINT
- WIT. WITNESS MARKER


NOTES:

FIELD SURVEYS WERE CARRIED OUT ON MARCH 23, 2022.

THIS PLAN IS METRIC AND ALL DISTANCES ARE IN METRES UNLESS OTHERWISE SPECIFIED.

DIRECTIONS ARE AZIMUTHS REFERENCED TO GRID NORTH.

COORDINATES SHOWN HEREON ARE DERIVED FROM OBSERVATIONS TO LOCAL PEI CONTROL MONUMENT 5802. PLANE COORDINATES PUBLISHED THEREON ARE REALIZED FROM A DOUBLE STEREOGRAPHIC PROJECTION REFERENCED TO A CANADIAN SPATIAL REFERENCE SYSTEM, NAD83 (CSRS).



LOCUS SURVEYS LTD.
16 PARK ROAD
P.O. BOX 35
KENSINGTON, P.E.I.
C0B 1M0
PHONE 902-836-3823

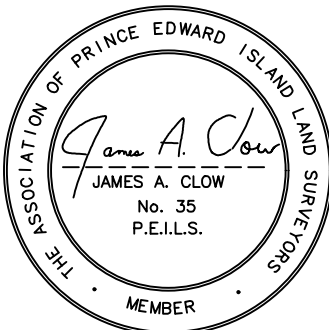
Drainage Plan Showing
Proposed Development
of Lands of
The Estate of OLIVE CHAMPION

PID 80119
KENSINGTON
LOT/TOWNSHIP 19
COUNTY OF PRINCE
PROVINCE OF PRINCE EDWARD ISLAND

SURVEYOR'S CERTIFICATE

I, JAMES A. CLOW, PRINCE EDWARD ISLAND SURVEYOR, HEREBY CERTIFY THAT THIS SURVEY WAS EXECUTED UNDER MY DIRECTION AND SUPERVISION AND THAT THIS PLAN IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY.

DATED THIS 25th DAY OF MARCH, 2022




JAMES A. CLOW, P.E.I.L.S.

0 2.5 5 10 15
SCALE: 1:250 (metric)

DATE: MARCH 25, 2022
DWG NO: 22074-D01

Town of Kensington - Request for Decision

Date: March 30, 2022	Request for Decision No: 2022-16 (Office Use Only)
Topic: Town of Kensington Procurement Policy - Amended	
Proposal Summary/Background: <p>Staff, and Mayor Caseley, have reviewed the Town's Procurement Policy to ensure that the current policy is aligned with current procurement practices and procedures, and to maximize flexibility in purchasing without sacrificing value, quality, delivery schedules, etc.</p> <p>The Deputy Police Chief, Credit Union Centre Assistant Manager, and the Municipal Clerk positions have been added to the policy to provide each position with a level of expenditure authority.</p> <p>Some 'housekeeping' amendments have been made to the policy to provide clarity and to clear up minor wording and grammatical issues. A copy of the amended policy was reviewed at the March Committee of Council meeting where the Committee requested that the words "or their designate" be removed from "<u>Guiding Principles – Item 4</u>". With this further amendment, Committee of Council recommended that the Policy be brought forward to the April regular meeting of Town Council for formal adoption.</p>	
Benefits: <ul style="list-style-type: none">• Will ensure consistent procurement practices.• Will ensure that procurement continues to be fair and equitable.• Will ensure effective use of property taxation dollars.	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: <p>It is recommended by the CAO and Committee of Council that the Procurement Policy be formally adopted, as amended.</p>	

Options:

1. Adopt the amended Procurement Policy, as amended.
2. Not adopt the amended Procurement Policy.
3. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT the Town of Kensington Procurement Policy (Policy #01-103-10) be hereby formally adopted, as amended, effective April 11, 2022.



Town of Kensington Policy

Policy Title:	Procurement	Policy Number:	01-103-10
Committee:	Finance & Administration	Approval/Effective Date:	August 9, 2010 <i>Revised November 12, 2013</i> <i>Revised April 11, 2022</i>

Introduction

This policy applies to all procurement of goods and services by the Town of Kensington and any boards, commissions, corporations, or agencies governed by it. Any expenditure for goods and services shall be made pursuant to this policy.

The Town of Kensington is committed to providing effective and efficient services to its residents through the practice of the acquisition of goods and services at a fair and competitive price. However pricing will take into consideration the full life cycle cost of the purchase without sacrificing quality, flexibility and/or delivery schedule.

Policy Goals

1. To set forth procedures and guidelines for the Town to ensure that all purchases of goods and services provide for the lowest costs without sacrificing quality, flexibility and/or delivery schedules, i.e. considering the full life cycle cost of a particular purchase or contract.
2. To set forth procedures and guidelines that ensure an open, honest, and transparent procurement process that uniformly balances the interests of taxpayers with the fair and equitable treatment of contractors/suppliers.
3. To set forth procedures and guidelines that will promote and maintain the integrity of the purchasing process and protect Town Council, vendors and staff involved in the process by providing clear direction and accountabilities.

Guiding Principles

The Town of Kensington shall be guided by the following procurement principles:

1. The procurement process is to be open, fair, and consistent.

2. The total cost of the purchase shall be taken into consideration when evaluating a purchase including but not limited to the initial cost, anticipated repair costs, staff training requirements, disposal costs, operational costs – energy, service, and preventive maintenance, parts inventory requirements and availability of offsite service personnel.
3. Purchase Orders shall be generated for **all** purchases of goods and services. **at the time of purchase** duly signed by authorized personnel except when an emergency deems otherwise, in which case a purchase order(s) will be generated immediately following the purchase by duly authorized personnel. Purchase Orders shall be based on the actual cost at the time of purchase or **based on an estimate if the actual cost of purchase is not known**. Petty cash purchases less than \$75.00 shall not require a purchase order.
4. Certain staff (as indicated in the Expenditure Approval Authorities Section of this Policy) shall have authorized spending limits and must receive prior approval before purchasing above this limit, emergency situation excluded. No emergency purchases shall be made without the prior authorization of the CAO, or in his/her absence the Deputy Administrator.
5. No person shall break up an order to purchase into more than one purchase in order to stay below their authorized spending limit.
6. While the Town of Kensington strives to obtain the lowest cost of purchase, the lowest bid or offer will not necessarily be accepted.
7. The Town of Kensington reserves the right not to accept any bid received in response to a verbal or written request.
8. No person shall commit the Town of Kensington to any written agreement, license, lease, contract, or other obligation where it would result in an expenditure exceeding \$15,000 or would commit the Town to a period exceeding one year, without first receiving approval from Town Council.
9. To the greatest extent possible all purchases are limited to the approved expenditures contained within the Town's annual Operating and Capital budgets. Any over-expenditure shall be reported to Town Council.
10. No expenditure shall be made that does not fall within the mandate and level of service of the Town as established from time to time by Town Council.

Guidelines Governing Requests for Proposals, Requests for Quotations and Tenders

A Request for Proposals (RFP) is typically utilized in procuring professional or consulting services or when suppliers are being invited to propose a solution to a problem, requirement, or objective. Negotiations shall not be conducted with a proponent after the date in which proposals have been received. To preserve confidentiality of sensitive commercial information contained in a proposal, a proposal shall not be opened in public but will be opened in the presence of at least two representatives of the Town and a list of the proponents will be available to the public and the proponents upon request. An award of a contract based upon a request for proposals will be made to the supplier whose proposal is deemed to be the most advantageous to the Town based upon the criteria set out in the request for proposals and equitably applied to all proposals. The Town may employ a two-envelope system on Requests for Proposals.

When Request for Quotations (RFQ) is utilized, quotations will typically be sought from at least three suppliers but a lesser number of suppliers may be used when three suppliers are not reasonably available, having regard to the value of the goods and services, the shipping or travel cost and the amount of time available before the goods and services are required to be available. Quotations shall typically be sought in writing, but when time does not permit the quotations may be obtained verbally, except when this policy states otherwise, provided that a written record of any verbal quotation, including the time, date, supplier, price and description of the goods and services, the person from whom the quotation was obtained and the name of the municipal staff person obtaining the quotation is kept on file.

Through a tender process, the award is normally made to the lowest cost bid received from a responsible and compliant bidder. Tenders shall be opened in public.

Normal Purchasing Practices

Normal purchasing practices for the Town of Kensington shall be as follows:

1. For Goods and Services Having a Value of Less than \$ 15,000

Goods and Services may be procured from any supplier except if staff has reason to believe that the supplier is not the lowest cost supplier for the item in question or that acquiring the goods and services from the supplier would otherwise not conform to the principles of this policy. Nothing in this section shall preclude the use of a Request for Quotations process.

2. For Goods and Services Having a Value of More than \$ 15,000 and Less than \$50,000

Goods and Services shall be procured by a standing offer agreement or by Request for Quotations. All quotations shall be obtained in writing;

3. For Goods and Services Having a Value of More than \$50,000

Goods and Services shall be procured through a public tendering, request for proposals or request for quotations process as deemed appropriate by Town Council. Invitations to tender or requests for proposals shall be posted electronically on the Town's website and the Province of Prince Edward Island's Procurement website and may be advertised in one or more publications of appropriate circulation and the Town's social media sites. The public tendering process and/or the request for proposals process may be employed for goods and services values of less than \$50,000 when deemed appropriate.

Unsatisfactory Suppliers

The Town may refuse to purchase goods and services from a supplier, if, in the opinion of the CAO the supplier has not provided satisfactory performance, satisfactory quality goods or has otherwise provided poor value to the Town. Any supplier deemed unsatisfactory by the CAO may appeal such decision to Town Council.

Sole Source Procurement

Purchases may be made from a single source without quotations or tenders where,

1. The compatibility of a purchase with existing equipment and/or facilities is of paramount consideration and that purchase must be made from a single source;
2. The item is being purchased for testing or trial use;
3. A product is leased or rented by the Town with a credit purchase option and such purchase is deemed beneficial to the Town;
4. To undertake a public competitive bidding process would be injurious to the confidentiality of a supplier/contractor, i.e. security issues, policing matters, or other confidential matters.
5. Notwithstanding any provision of this policy, where the CAO, in consultation with the Mayor, and/or Town Council determines that such a procurement method is fair and reasonable.

Credit Card Purchases

Credit Card purchases shall be based upon the following guiding principles:

1. All expenditures shall correspond to an approved budget line item and shall be charged to the appropriate ledger account;
2. All expenditures shall be accompanied by receipts and other supporting documentation where appropriate;
3. All expenditures shall be restricted to Town business purposes only;

Professional Services

Notwithstanding any provision of this policy, contracts for professional services such as legal, accounting, planning, and engineering may be extended by Town Council without issuing a tender or request for proposals if Council believes that the benefit of the knowledge and expertise of the Town and its' operations that is accumulated by the professional service provider outweigh any potential cost saving through a competitive bidding process.

Emergency Expenditures

The CAO shall have authority to make emergency expenditures. The CAO shall report all emergency expenditures to Town Council as soon as reasonably practical following the expenditure reporting the nature of the emergency and the nature and amounts of each expenditure. The CAO, where possible, shall consult with the Mayor prior to an emergency expenditure being made.

Emergency purchases shall be completed using the most expedient method but will take economy into consideration.

Local Preference

The Town supports local merchants/businesses by encouraging the use of local suppliers and by purchasing locally, where all things are equal.

The following priorities will be given where all things are equal, i.e. after giving due consideration to determining overall best value:

- Firstly – Locally
- Secondly – Within the Province
- Thirdly – Within Canada
- Fourthly – Outside Canada

Full consideration shall be given to potential future costs or savings that may be experienced by purchasing locally.

Staff Estimates

Where the value of any goods or services governs the procurement process to use under this policy, staff shall reasonably estimate the value of such goods and services where no definitive information is available to determine the total cost. Reasonable efforts shall be made to acquire sufficient information to put forth reasonable cost estimates for goods and services.

Conflict of Interest

No elected official or employee of the Town may purchase goods or services for personal use through the Corporation.

No elected official or employee of the Town shall purchase or offer to purchase on behalf of the Town, except in accordance with this policy.

Exemptions to Competitive Bidding

While the provision of most goods and services may provide for competitive bidding or quotations, there are some goods and services which are exempt from this policy:

1. The purchase of land or buildings
2. Training and Education, i.e. conferences, courses, periodicals, magazines/subscriptions, professional development
3. Refundable Employee/Town Council Expenses, i.e. per diems, accommodation charges, travel expenses
4. Employer's General Expenses, i.e. Payroll deduction remittances, tax remittances, workplace safety payments
5. Hydro Utility
6. Emergency Requirements
7. Advertising Services required by the Town on or in, but not limited to radio, television, newspaper, and magazines.
8. Programs or services which may be offered to the Town of Kensington that when made public would violate a confidentiality agreement or offer made in confidence.

Disposal of Assets

Where any goods are surplus, obsolete, or unrepairable, they shall be declared surplus. When no other use can be found for these items, they may be disposed of through a tender, quotation, or trade in, whichever is in the best interest of the Town. Where an item has limited market value, the CAO

may, to the benefit of the Town, dispose of the item in a manner other than the ones listed above. The CAO shall obtain the approval of Town Council prior to the disposal of any Town owned asset, with a value estimated at \$5,000 or more. In all instances, the disposal of any asset shall be reported to Town Council.

Expenditure Approval Authorities

Mayor and Council	Unlimited with approval by Resolution of Town Council
Chief Administrative Officer	\$15,000 (May be exceeded in emergency situations, every effort shall be made to confer with the Mayor prior to the purchase and the purchase shall be reported at the nearest following Town Council meeting)
Deputy Administrator	\$ 5,000 (May be exceeded in instances where the CAO is absent. Shall have the approval of the Mayor prior to exceeding approval authority)
Police Chief, Public Works Manager, Credit Union Centre Manager, Fire Chief, Municipal Clerk	\$2,000 subject to budget availability
Credit Union Centre Assistant Manager, Deputy Police Chief	\$500 subject to budget availability.

Date of Passage: _____

I certify that this policy was revised adopted by Town Council as indicated above.

Chief Administrative Officer

Date

Town of Kensington - Request for Decision

Date: April 5, 2022	Request for Decision No: 2022-17 (Office Use Only)
Topic: Development Officer – Appointments	
Proposal Summary/Background: Section 1.4 of the Town of Kensington Zoning and Subdivision Control (Development) Bylaw states: “Council shall appoint a Development Officer whose duties shall be as provided in this Bylaw. The Development Officer shall have the authority to administer this Bylaw. Notwithstanding the foregoing, the Development Officer shall have the authority to approve or deny development permits in accordance with this Bylaw in all areas except for: 1) Commercial 2) Institutional 3) Industrial 4) Multi-Unit Dwelling” “Development Officer” is defined in the Bylaw as “the person charged by the Council with the duty of administering the provisions of this Bylaw.”	
Benefits: <ul style="list-style-type: none">• N/A	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: I, as the CAO, currently review, consider, and approve all development permits applications which do not require the approval of Town Council. Municipal Clerk Caseley provides consistent administrative and technical assistance in completing application reviews and approvals. It is recommended that Town Council formally appoint both CAO Geoff Baker and the Municipal	

Clerk/Assistant to the CAO, Kim Caseley, as Development Officers for the Town of Kensington.

The Bylaw will continue to be administered under Section 1.4 of the Bylaw, as indicated in the Proposal Summary/Background section of this Request for Decision.

Options:

1. Formally appoint CAO Geoff Baker, and Municipal Clerk Kim Caseley as Development Officers for the Town of Kensington.
2. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT CAO Geoff Baker, and Municipal Clerk/Assistant to the CAO Kim Caseley be formally appointed as Development Officers for the Town of Kensington to administer the Town of Kensington Zoning and Subdivision Control (Development) Bylaw, effective immediately.

From: Gesner, Lindsay (Julian, Peter - MP) <lindsay.gesner.819@parl.gc.ca>
Sent: Thursday, April 7, 2022 6:53 PM
To: mayor@kensington.ca
Subject: Thank you for endorsing Bill C-229

Dear Mayor Caseley and the Kensington Town Council,

Thank you for endorsing Bill C-229! Thank you for your continued advocacy and commitment to pushing the federal government to take meaningful action to tackle systemic racism, hate and socio-economic inequalities.

It is very encouraging to receive your endorsement. Your support is greatly appreciated and an acknowledgment that I'm on the right path as we press the federal government to pass this important parliamentary tool in the fight to combat hate, discrimination, and racism. We hope that Prime Minister Trudeau and indeed all MPs will support [C-229](#) and work with us in Parliament to make our communities safer for everyone.

It is our collective responsibility to ensure that our communities do not allow the promotion of hate. So far, I've received the support of the Canadian Anti-Hate Network, the National Pensioners Federation, Canadian Paediatric Society, and more.

I've written to all the Mayors across Canada. Mayor Mike Hurley & the Burnaby Municipal Council and Mayor Jonathan X. Côté & the New Westminster Municipal council were the first municipal governments in Canada to pass a resolution in support of Bill C-229. Since then, I have received endorsements representing over half a million Canadians living in municipalities, villages and towns.

I am receiving more and more endorsements every day from local city councils, civil society organisations, the labour movement and from tens of thousands of Canadians from across the country in support of C-229 in the fight to disarm systemic racism, hate & violence.

I invite you to also check out [Motion M-14](#), Hate crimes and incidents measures. M-14 is another legislative tool that I've re-tabled in this 44th Parliament shortly after the last federal election. M-14 is designed to immediately counteract all forms of hate and all forms of discrimination, hate crimes, and incidents of hate.

We all need to work together to ensure organized hate groups aren't normalized or tolerated in any way. Here are several other ways you can help us spread the word about these important legislative initiatives.

Please invite your members, your neighbours, community stakeholders, and local elected officials to:

- [Contact their Members of Parliament](#) to ask them to endorse C-229 and M-14
- [Join the tens of thousands of Canadians](#) that have signed the e-petition in support of Bill C-229
- [Help me amplify our call](#) by spreading the word on your social media platforms

As we come together and grow our country-wide movement in support of Bill C-229 and Motion M-14, we can successfully push the Trudeau government to act. We can make sure hate is given no space to take hold and no air to breathe.

I look forward to collaborating with you to ensure Bill C-229 is passed in the House of Commons. Thank you for taking the time to consider my request. Thank you again for your endorsement and for your unwavering commitment to fighting hate and systemic racism in Canada.

Sincerely,
Peter Julian, MP (New Westminster-Burnaby)
NDP House Leader
NDP Spokesperson on Canadian Heritage

Office of Peter Julian, MP (New Westminster-Burnaby) | Bureau du député Peter Julian (New Westminster-Burnaby)
New Democratic Party | Nouveau Parti démocratique

I acknowledge that I work on the unceded traditional territory of the Algonquin, Haudenosaunee and Anishinabek peoples.
Je reconnait que je travaille sur le territoire non-cédé des nations Algonquine, Haudenosaunee et Anishinabek.

New Westminster is located on the unceded and traditional territory of the Halq'eméylem speaking Coast Salish peoples. This includes the nations of the Qayqayt, q'wa:ñł'əñ (Kwantlen), Katzie, k'wik'wəłwəm (Kwikwetlem), x'məθk'wəyəm (Musqueam), Stó:lō, scəwaθn məsteyəxw (Tsawwassen), and Tsleil-Waututh.

Burnaby is located on the ancestral and unceded homelands of the hənq̓əmiñəm and Skwxwú7mesh speaking peoples as well as all Coast Salish peoples.

(TEL) 613.992.4214 | (CELL) 613.222.4074 | FAX) 613.947.9500

UFCW | TUAC

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"My friends, love is better than anger. Hope is better than fear.
Optimism is better than despair. So let us be loving, hopeful and optimistic. And we'll change the world."
-Jack Layton, 1950-2011

« Mes amis, l'amour est cent fois meilleur que la haine. L'espoir est meilleur que la peur. L'optimisme est meilleur que le désespoir. Alors aimons, gardons espoir et restons optimistes. Et nous changerons le monde. »
-Jack Layton, 1950-2011

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