



***Tentative Agenda for Regular  
Meeting of Town Council***

***Monday, August 10, 2020 @ 7:00 PM***

*55 Victoria Street  
Kensington, PEI  
C0B 1M0*

*Phone: (902) 836-3781*

*Fax: (902) 836-3741*

*Email: [mail@townofkensington.com](mailto:mail@townofkensington.com)*

*Web Site: [www.kensington.ca](http://www.kensington.ca)*

***Please ensure all cell phones and other electronic devices are turned  
off or placed on non-audible mode during the meeting.***

**Town of Kensington  
Regular Meeting of Town Council  
August 10, 2020 – 7:00 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes**
  - 5.1 July 13, 2020 Regular Meeting
- 6. Business Arising from Minutes**
  - 6.1 July 13, 2020 Regular Meeting
- 7. Reports**
  - 7.1 Chief Administrative Officer Report
  - 7.2 Fire Department Statistical Report
  - 7.3 Police Department Statistical Report
  - 7.4 Development Permit Summary Report
  - 7.5 Bills List – Town
  - 7.6 Summary Income Statement
  - 7.7 Credit Union Centre Report
  - 7.8 Mayor’s Report
  - 7.9 Federation of Prince Edward Island Municipalities Report – Councillor Mann
  - 7.10 Heart of the Island Initiative (STEP) Report – Deputy Mayor Pickering
  - 7.11 Kensington and Area Chamber of Commerce Report – Councillor Mann
  - 7.12 PEI 55 Plus Games – Councillor Gallant

**8. New Business**

8.1 Request for Decisions

8.1.1 RFD2020-44 - Kensington Police Service – Camera Supply and Installation

8.1.2 RFD2020-45 - Kensington Country Store – Development Permit Application

8.1.3 RFD2020-46 - Senior's Centre Paving Contract

8.2 Other Matters

**9. Correspondence**

**10. Committee of the Whole (In-Camera) - *Nil***

**11. Adjournment**

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, July 13, 2020  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Toombs, Bernard, Spencer and Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewie Sutherland

**Regrets:** Deputy Mayor Pickering  
Councillor Gallant

**Visitors:** Alison Jenkins – Journal Pioneer

---

**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors to the July meeting of Kensington Town Council.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Toombs, seconded by Councillor Bernard to approve the tentative agenda for the July 13, 2020 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Councillor Spencer declared a conflict with item 8.1.2 – Town Hall Window Replacement.

**4. Delegations / Presentations**

**4.1** *Nil.*

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Spencer, seconded by Councillor Bernard to approve the minutes from the June 8, 2020 regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 June 8, 2020 Regular Meeting**

**6.1.1** Mr. Baker confirmed that a second quote was received for the replacement of the paver stones at the Town Hall and the contract was awarded.



## **7. Reports**

### **7.1 Chief Administrative Officer Report**

**7.1.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to adopt the July 2020 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.1.2** Councillor Spencer requested that the installation of gravel/stone in the basement of the Train Station be completed. Mr. Baker will request quotes to have a contractor complete this project. Mayor Caseley noted that with the recent upgrades to the facility, it is anticipated that the basement will be dryer.

**7.1.3** Councillor Toombs inquired if there was a start date for the Victoria Street W sidewalk replacement. Mr. Baker confirmed that the recent update from the Province indicates a start time of September.

### **7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Bernard, seconded by Councillor Spencer to approve the May 2020 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

### **7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Toombs, seconded by Councillor Bernard to approve the May 2020 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

### **7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the July 2020 Development Permit Summary Report. Unanimously carried.*

### **7.5 Bills List**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor Spencer to approve the May 2020 Bills in the amount of \$204,685.87. Unanimously carried.*

### **7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Toombs, seconded by Councillor Mann to approve the Summary Income Statement for the month of May 2020. Unanimously carried.*

### **7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Spencer, seconded by Councillor Bernard to approve the Credit Union Centre report for the month of May 2020. Unanimously carried.*

**7.7.2** Councillor Spencer noted that the stairwell into the Fitplex is dark and

recommended that additional light be installed.

## **7.8 Mayor's Report**

**7.8.1** *Moved by Councillor Spencer seconded by Councillor Toombs to approve the Mayors report for the month of July 2020 as presented by Mayor Caseley. Unanimously carried.*

**7.8.2** Mayor Caseley discussed the installation of signage at the location of the new Kensington Business Park. Staff will have signage installed to advise the public that the Business Park project is proceeding.

**7.8.3** Council discussed the relocation of the commercial garbage dumpsters at the Kensington Railyards.

*Moved by Councillor Spencer, seconded by Councillor Mann to relocate the commercial garbage dumpsters at the Kensington Railyards to the grassed area behind the freight shed. Unanimously carried.*

**7.8.4** Mayor and Council discussed the future planning and possibility of the installation of water meters for all customers, including residential areas. Councillor Mann suggested that a starting point could be to install meters in new builds. Future discussion will be held on this issue.

## **7.9 Federation of PEI Municipalities (FPEIM) Report**

**7.9.1** Details regarding the semi-annual meeting are still to be determined.

**7.9.2** FPEIM is working on details for their annual meeting with Minister Fox.

## **7.10 Heart of the Island Initiative (STEP) Report**

**7.10.1** *Nil*

## **7.11 Kensington Area Chamber of Commerce (KACC) Report**

**7.11.1** Kris Diane has joined the Chamber of Commerce as a summer student.

## **7.12 PEI 55 Plus Games**

**7.12.1** *Nil.*

# **8. New Business**

## **8.1 Request for Decisions**

### **8.1.1 Proposed Water and Sewer Rate Increase - 2021-2025**

**8.1.1.1** *Moved by Councillor Spencer, seconded by Councillor Bernard*

***BE IT RESOLVED THAT Kensington Town Council authorize staff***

*to proceed with the submittal of an application to the Island Regulatory and Appeals Commission for a 5-year incremental water and sewer rate increase as follows:*

<b>Date</b>	<b>Sewer Service (Monthly Rate)</b>	<b>Water Service (Monthly Rate)</b>	<b>Combined Service (Monthly Rate)</b>
<i>Current</i>	\$29.46	\$19.84	<b>\$49.30</b>
Jan 1, 2021	\$30.34	\$21.03	<b>\$51.37</b>
Jan 1, 2022	\$31.25	\$22.29	<b>\$53.54</b>
Jan 1, 2023	\$32.19	\$23.63	<b>\$55.82</b>
Jan 1, 2024	\$33.16	\$25.05	<b>\$58.21</b>
Jan 1, 2025	\$34.15	\$26.55	<b>\$60.70</b>

*Unanimously carried.*

*Councillor Spencer declared a conflict and excused himself from the Council Chamber at 7:36 pm.*

## **8.1.2 Town Hall Window Replacement**

### **8.1.2.1 Moved by Councillor Bernard, seconded by Councillor Toombs**

***BE IT RESOLVED THAT Town Council award a contract for the Town Hall Window Replacement project to Kent Building Supplies as per their quote in the amount of \$14,203.37 including HST.***

*Unanimously carried.*

*Councillor Spencer returned to the Council Chamber at 7:38 pm.*

## **8.1.3 New Deal for Cities and Communities (Gas Tax) Funds Re-Profiling**

### **8.1.3.1 Moved by Councillor Toombs, seconded by Councillor Spencer**

***BE IT RESOLVED THAT Town Council authorize the CAO to proceed with re-profiling funds within the Town's Capital Investment Plan as follows:***

- Train Station/Boardwalk Upgrades and Replacement budget increased to \$302,130.85.***
- Barrett Street/Broadway Street Sidewalk Replacement budget decreased by \$18,500.00.***

- *Playground Equipment renamed to “Parks and Recreation Improvements – Various” with a budget decrease of \$15,310.86.*
- *Removal of the Wellfield Security Fencing project.*
- *Wellfield Emergency Back-up Power budget increased by \$4,000.00.*

*Unanimously carried.*

#### **8.1.4 Train Station Mechanical Upgrades**

##### **8.1.4.1 Moved by Councillor Bernard, seconded by Councillor Toombs**

*BE IT RESOLVED THAT Town Council award a contract to Capital T Electric to complete the Mechanical Upgrades Project at the Kensington Train Station as per their tender dated July 9, 2020 in the amount of \$18,500.00 plus HST.*

*Unanimously carried.*

#### **8.1.5 Railyards Boardwalk Replacement/Gazebo Upgrades**

##### **8.1.5.1 Moved by Councillor Toombs, seconded by Councillor Mann**

*BE IT RESOLVED THAT Kensington Town Council award a contract to Carpenters 2018 Inc. to complete the Train Station/Railyards Upgrades and Replacement project to facilitate the replacement of the remainder of the boardwalk and upgrades to the Gazebo, as per their tender dated July 9, 2020 in the amount of \$64,620.85 plus HST.*

*Unanimously carried.*

*CAO, Geoff Baker declared a conflict and excused himself from the Council Chamber at 7:52 pm.*

*Councillor Bernard excused herself from the Council Meeting at 7:56 pm.*

##### **8.1.5.2 Council discussed a request from Go!Fish Eatery to extend the boardwalk along the east side of their building and the Schurman Centennial Gazebo.**

*Moved by Councillor Spencer, seconded by Councillor Toombs to extend the boardwalk along the east side of the Go!Fish Eatery (James Mullally Blacksmith Shop) and the Schurman Centennial Gazebo.*

*0 for 3 against – Motion defeated.*

*CAO, Geoff Baker returned to the Council Chamber at 7:58 pm.*

#### **8.1.6 2020 Annual Sidewalk Maintenance**

**8.1.6.1 *Moved by Councillor Mann, seconded by Councillor Toombs***

***BE IT RESOLVED THAT Town Council award a contract to Owen MacDonald Construction for the Town's Annual 2020 Sidewalk Maintenance as per their quote dated June 26, 2020 in the amount of \$29,300.00 plus HST.***

***Unanimously carried.***

**8.2 2020/21 Draft Audited Financial Statements**

**8.2.1 *Moved by Councillor Toombs, seconded by Councillor Mann to approve the 2019/2020 Audited Financial Statements as prepared by Arsenault Best Cameron Ellis Chartered Accountants. Unanimously carried.***

**8.3 Other Matters**

**8.3.1** Council discussed the possibility of holding a modified Harvest Festival parade in August. Staff were directed to consult with the Provincial Department of Health and other local festivals.

**8.3.2** Mayor Caseley congratulated the 2020 Youth of the Year, Lauren Ferguson and Citizen of the Year, Marlene Turner. They were presented their awards at the Canada Day Celebration on July 1.

**8.3.3** Councillor Spencer requested that staff look at tidying the North side of the Train Station. Mr. Baker suggested that the Town consult with the operators of the Island Stone Pub to determine the best solution.

**8.3.4** Councillor Spencer inquired about the installation of No Parking signage along Pleasant Street; Mayor Caseley will speak with Chief Sutherland and report to Council.

**8.3.5** Councillor Spencer requested that the trees at the corner of North St. & School Street be trimmed; Mr. Baker will follow up.

**9. Correspondence**

**9.1** A copy of the Commons Debates for the late Gerald McCarville, from Hon. Wayne Easter.

**9.2** A donation request from the PEI Humane Society in leu of their Annual Golf Tournament.

***Moved by Councillor Toombs, seconded by Councillor Mann to donate \$100.00 to the PEI Humane Society. Unanimously carried.***

**9.3** An email from the PEI United Way with information on their "211 PEI" service. Staff will contact them to obtain promotional materials.

- 9.4 An email from Saltscapes Lifestyle magazine with information to advertise in their August/September issue. *No action.*
- 9.5 A thank you email from Kids Help Phone for the Towns recent donation.
- 9.6 A letter from Choose Happiness Yoga with information on their new business opening on July 2, located at 61 Broadway Street N.
- 9.7 An update from the Kensington Senior Surfers.

**10. In-Camera**

**10.1** *Nil*

**11. Adjournment**

*Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 8:19 PM. Unanimously carried.*

---

Geoff Baker,  
CAO

---

Rowan Caseley,  
Mayor

Town of Kensington		
CAO's Report for Town Council - August 2020		
Item #	Project/Task	Status
1	Exempt Staffing Policy	NO UPDATE The exempt staffing policy is still being reviewed by the Mayor and CAO. It will be provided to Town Council in draft form once completed.
2	Pandemic Planning	Operational plans for all town facilities have been implemented and appear to be working effectively with no issues noted. Sanitization staff have been hired and are working daily to sanitize all town facilities. It is apparent that the pandemic situation will continue and as such, the operational plans will remain enacted until such time as Public Health officials advise otherwise.
3	Victoria Street West Sidewalk Replacement	The Province's Tender for this project closed on June 3, 2020. The work is scheduled to be completed by September 25, 2020. Several trees have been removed from the area and I understand utility poles are in the process of being relocated. I am informed that the Province is intent on including the full cost of the sidewalk replacement within their project, therefore the town will have to re-profile the funds originally allocated to this project (\$183,940.00).
4	Official Plan and Zoning Bylaw 5 Year Review	NO UPDATE The Official Plan and Development Control Bylaw review is postponed until such time as the municipal restructuring application has been completed to enable new residents an opportunity to participate in the process.
5	Asset Management	I have received the asset management template for the road classification and expect to receive other assets shortly. There was some delay in the project due to other commitments of the project consultant.
6	Railyards/Boardwalk Renovation and Upgrade Project	The project originally included a new roof for the Train Station, carpentry work within the train station (including insulation, weather tight window inserts, painting and other similar items), replacement of the boardwalk around the train station and liquor store, and the installation of a heat pump unit. During hurricane Dorian, the roof of the train station saw significant damage and was replaced through an insurance claim. The project was recently modified to include replacement of the boardwalk around the freight shed, gazebo, Blacksmith shop and public washrooms; and improvements to the gazebo including new stairs, installation of a wheel chair ramp and the installation of a new floor. The train station roof has been completed. The boardwalk around the train station and liquor store has been completed. The minor carpentry portion of the project is near completion with only minor items left to be completed. The additional Boardwalk is scheduled to be completed by September 25, 2020. The heat pump unit was installed on August 4, 2020 and will be completed on August 11, 2020.

Item #	Project/Task	Status
7	Investing in Canada Infrastructure Program (ICIP) - Lagoon Upgrades	Town Council awarded the project at their June meeting to Kildare Construction. Site preparation including the establishment of the containment cell is near completion. Fencing has been installed, a liner will be installed over the next week and containment bags will be placed. The dredging process is scheduled to begin the third week of August. Once the lagoon has been dredged, further sampling will be required before a drawing down of the lagoon can take place. The draw down plan has been approved by environment subject to conditions. Once dredging is completed, the lagoon will be left to re-settle for seven to ten days, sampled and berm work can begin if the samples meet effluent regulations; suspended solids being the primary concern. Once drawn down, grubbing of the berms will be completed and re-construction can begin. It is anticipated that construction will be completed by late October/early November.
8	2019-2024 Gas Tax Capital Investment Plan	Town Council approved the re-profiling of funds at their July regular meeting. The re-profiling paper work is being completed and will be submitted to the Infrastructure Secretariat shortly. As indicated previously in this report, the Town will have to look at further re-profiling within the Capital Investment Plan due to the Province covering the cost of the Victoria Street East Sidewalk replacement portion of their storm sewer/road resurfacing project.
9	Emergency Warming/Reception Centre	The generator project is approximately 99% complete. A 3 hour load bank test to formally commission the generator will be completed (by a third party) over the next week or so.
10	Sidewalk Maintenance	Town Council approved a quote from Owen MacDonald at their July regular meeting to complete required sidewalk maintenance. Staff are working with the contractor to schedule the work. Work is scheduled to begin around the town hall, the week of August 10th. Sidewalk maintenance around town will begin the week of August 17th.
11	Fire Department Rescue Vehicle	It is anticipated that the truck will be delivered as per the original schedule and budget.
12	EVK Pool	The pool has been operational since July 4th. Opening was delayed by three days due to water quality issues (cloudiness). There have been no significant issues noted with the pool since its opening and it has been seeing heavy usage.
13	Wastewater Treatment Plant Blowers	Funds have been included in the 2020/21 Capital Budget to replace the existing sensors associated with the Blower Variable Frequency Drive (VFD) as well as for the installation of a second VFD on Blower #2. A recommendation will be brought forward to the September meeting of Town Council to facilitate the completion of this project.
14	Water and Wastewater Bylaw	NO UPDATE I have begun drafting the required Bylaw to allow the town to operate the water and wastewater system as a department of the town. It will be presented to Town Council for consideration once completed.
15	Welcome to Kensington Signs	The Welcome to Kensington sign located along Garden Drive was reinstalled on Saturday, June 20, 2020. Maintenance staff are currently painting the signs and addressing any deficiencies.
16	Disaster Financial Assistance	The Town's claim through the Disaster Financial Assistance fund through the Province of PEI was considered and partially approved in the amount of \$27,873.51.
17	Kensington Area Soccer Club - Clubhouse	Construction of the Clubhouse has begun. Water and sewer lines have been installed. I continue to work with the Province to provide for a formal agreement for the water and sewer line routing.



Item #	Project/Task	Status
18	Train Station Basement	After much discussion with the tenants at the train station and Mayor Caseley, it was decided that we would wait to see what affect the new eaves troughing and downspouts would have on basement water issues in the train station. The tenants have indicated that they have little issue with water in the basement and the only time it became an issue was when the building saw a sewer back-up in 2019.
19	Municipal Restructuring	I am informed by staff at IRAC that they are intent on moving forward with a public heading on the town's restructuring application in early Fall.
20	Police Study/Service Model Review	The Police Study is nearing completion. I anticipate receiving a copy of the draft report over the next three to four weeks. Copies of the draft will be circulated to Town Councillors for review and comment prior to finalizing.
21	Police Interceptor Replacement (Charger)	The new police interceptor is currently having the required policing components installed and should be placed in full service prior to the August Town Council meeting. The "Regional Police" cruiser will be returned at that time and will no longer be available for use by the Police Department.
22	Investing in Canada Infrastructure Program (ICIP) - Wellfield Upgrades	Construction on this project has begun however, design constraints were encountered (specifically a 900 mm storm line was in a different location than indicated on the drawings). Investigative work has been completed and some additional contract work is required (estimated at \$8,000). It is apparent that the new water lines will be installed underneath the storm water line. Additional work will include additional excavation, 2 elbow joints, removal and replacement of the storm line and insulation.
23	Railyards Garbage Receptacle Area	I have authorized a contract to Commercial construction with an upset limit of \$5,000 to provide for the removal of topsoil and the placement of shale in the grassed area behind the freight shed. This will allow for the relocation of garbage receptacles in the area to a centralized location. This will free up parking spaces in the area and provide for a cleaner aesthetic in the rail yards area. Discussion have been held with some tenants and everyone appears supportive of the concept.
24	Bylaw Infraction Issues	The Police Department have taken a more active role in Bylaw enforcement. Since the middle of July, eight bylaw infractions have been dealt with. Infractions are being entered as occurrence in the PROs system and will appear on future Police reports as Bylaw Enforcement.
25	Development Control Bylaw Amendment	The Public hearing for the bylaw amendment to allow a third accessory structure to be placed on properties over 3 acres in size has been tentatively set for Thursday, August 27, 2020 at 6 pm. The meeting will be held at the Credit Union Centre to allow for adequate social distancing. Notifications will be provided to residents in accordance with the Planning Act and Development Control Bylaw.
26	Town Hall/Rail Yards Paver Stone Replacement	The paver stone replacement at the town hall and rail yards area is scheduled to begin on August 17th.
27	Water and Sewer Rate Application	The proposed rates have been approved by Town Council. Staff will make the application to IRAC the week of August 10, 2020.
28	Town Hall Sidewalk/Walkway Replacement	The contract to replace the walkway and a portion of the sidewalk in the vicinity of the Town Hall has been awarded to Owen MacDonald Construction. The sidewalk portion on the south side of the town hall has been completed. The walkway replacement at the west end of the town hall is scheduled for the week of August 10th.

Item #	Project/Task	Status
29	Railyards Fence Replacement	The town funded fence replacement at the rail yards has been completed. The cost shared portion (between Kent and the Town) is scheduled to start the second or third week of September depending on the availability of materials.



## **JUNE 2020**

The Kensington Fire Department responded to 14 calls during the month of June and the average attendance for the fire calls was 14. Following is the breakdown of calls:

<b>Date</b>	<b>Call Details</b>	<b>Location</b>	<b># Firefighters</b>	<b># Trucks</b>
<b>June 2</b>	<b>Garbage fire</b>	<b>Old Princetown Rd.</b>	<b>15</b>	<b>2</b>
<b>June 3</b>	<b>Vehicle fire</b>	<b>Schurman's Pt.</b>	<b>13</b>	<b>2</b>
<b>June 5</b>	<b>MVC – single vehicle</b>	<b>New Annan</b>	<b>11</b>	<b>2</b>
<b>June 9</b>	<b>MVC - rollover</b>	<b>Margate</b>	<b>14</b>	<b>2</b>
<b>June 9</b>	<b>MVC</b>	<b>Lower Darnley</b>	<b>15</b>	<b>3</b>
<b>June 13</b>	<b>Two vehicle MVC</b>	<b>Rte. 2 Kensington</b>	<b>16</b>	<b>3</b>
<b>June 15</b>	<b>Single vehicle MVC</b>	<b>Margate</b>	<b>14</b>	<b>2</b>
<b>June 16</b>	<b>MVC</b>	<b>Freetown</b>	<b>17</b>	<b>1</b>
<b>June 16</b>	<b>Grass Fire</b>	<b>Emerald</b>	<b>18</b>	<b>3</b>
<b>June 17</b>	<b>MVC</b>	<b>Rte. 2 Kensington</b>	<b>15</b>	<b>3</b>
<b>June 18</b>	<b>MVC - motorcycle</b>	<b>Margate</b>	<b>15</b>	<b>3</b>
<b>June 24</b>	<b>MFR</b>	<b>Margate</b>	<b>8</b>	<b>1</b>
<b>June 26</b>	<b>Commercial Fire Alarm</b>	<b>New Annan</b>	<b>9</b>	<b>2</b>
<b>June 27</b>	<b>Dumpster fire</b>	<b>Commercial St., Kensington</b>	<b>9</b>	<b>1</b>

Training was held on June 15 with 20 firefighters present.

On June 22, two fire trucks participated in a parade with the Kensington Police Department and KISH 2020 graduates.

On June 23, a parade was held for grade 6 graduates of QEES. Two trucks also participated.

On June 24, Faith LeClair and her Sew Blessed quilting group presented the KFD with 16 beautiful handmade quilts to be distributed to families in need in our fire district. Great donation!

Rodney Hickey  
Chief

Police Department Occurrence Report Summary 2020														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act			2	3	1	3							9	2.91%
Abandon Vehicle													0	0.00%
Abduction													0	0.00%
Alarms	1	1	2	5	3	3							15	4.85%
Animal Calls				1									1	0.32%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)	3				3	1							7	2.27%
Assistance Calls	10	8	7	8	24	29							86	27.83%
Breach of Peace	1												1	0.32%
Breach of Recognizance													0	0.00%
Break and Enter (business)													0	0.00%
Break and Enter (other)													0	0.00%
Break and Enter (residence)	1												1	0.32%
Carry concealed weapon													0	0.00%
Child Pornography													0	0.00%
Child Welfare						1							1	0.32%
Coroner's Act						2							2	0.65%
Crime Prevention													0	0.00%
Criminal Harassment						1							1	0.32%
Dangerous Driving		1											1	0.32%
Disturbing the Peace	2			1	1	2							6	1.94%
Dog Act		3	2	1									6	1.94%
Driving while disqualified	1				1	1							3	0.97%
Drug Charges		1											1	0.32%
Excise Act													0	0.00%
Fail to Comply Probation	1		1										2	0.65%
Fail to comply undertaking	1	1											2	0.65%
Fail to remain at scene of accident		1											1	0.32%
Family Relations Act					2								2	0.65%
Fingerprints taken													0	0.00%
Fire Prevention Act	1			1	2	2							6	1.94%

[illegible]

[illegible]



## **Police Report June 2020**

KPS received 3 false alarms during the month.

June 14 @ 0221hrs - Vet Clinic, member attended.

June 19 @ 1730hrs – AlleyMar, member attended.

June 30 @ 0414hrs – Bakin Donuts, member attended.

**Please note on the police report the number of assistance calls includes 19 calls that are COVID 19 related.**

Year To Date Approved Development Permits Summary Report  
2020

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Industrial						1								1	
Addition Residential Deck/Fence/Pools						1								1	
Demolition								1						1	
New Institutional		1												1	
New Multi-unit Family Dwelling				1										1	
New Residential Accessory Structure		1	1		2	3		1						8	
New Residential Deck/Fence/Pools						1	1							2	
New Semi Detached Dwelling							1							1	
New Single Family Dwelling		1			2		1							4	
Other Commercial	1	1												2	
Renovation Commercial						1								1	
Renovation Residential Deck/Fence/Pools						1	1							2	
<b>Total:</b>						1	1							25	

Total Estimated Construction Value
\$70,000.00
\$3,500.00
\$5,000.00
\$220,000.00
\$1,947,000.00
\$41,000.00
\$4,500.00
\$400,000.00
\$967,500.00
\$10,700.00
\$2,000.00
\$19,000.00
<b>\$3,690,200.00</b>

DEVELOPMENT PERMITS REPORT

For the period July 13, 2020 to August 04, 2020

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							

Demolition

24-20	08/03/2020	78279	Janet Henry - 1 Maple Lane		Approved		Demolition	\$5,000.00	07/29/2020	08/03/2020
			1 Maple Lane				Description: Demolition of shed			

Sub Total: \$5,000.00

Residential Accessory Structure

25-20	08/03/2020	806323	Greg Nancarrow - 18 Sunset Cres.		Approved	New	Residential Accessory Structure	\$4,000.00	08/03/2020	08/31/2020
			18 Sunset Cres				Description: Construct 8x12 shed			

Sub Total: \$4,000.00

Residential Deck/Fence/Pools

23-20	07/27/2020	902775	Kevin McGee - 13 Rosewood Drive, Kensington PE		Approved	New	Residential Deck/Fence/Pools	\$1,000.00	04/01/2020	05/01/2020
			13 Rosewood Drive				Description: Construct new 12'x12' deck			

Sub Total: \$1,000.00

Single Family Dwelling

22-20	07/23/2020	427175	Jeff Thompson - 5 Linwood Drive, Kensington PE		Approved	New	Single Family Dwelling	\$200,000.00	08/01/2020	07/31/2021
			5 Linwood Drive				Description: Construct new single residential home			

Sub Total: \$200,000.00

Total: \$210,000.00



Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: [townmanager@townofkensington.com](mailto:townmanager@townofkensington.com)  
Website: [www.kensington.ca](http://www.kensington.ca)

For Office Use Only	
Permit #:	24-20
Date Received:	July 31/20
Date Approved:	Aug 3/20
PEI Planning:	
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 1 MAPLE LN Property Tax Number (PID): 78279  
Lot No.: Subdivision Name Current Zoning:

Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:

HOUSE

Land Purchased from CATRY PROCOK Year Purchased 2018

Location of Development		Property Size	
<input type="checkbox"/> North	<input type="checkbox"/> East	Road Frontage	Acreage
<input type="checkbox"/> South	<input type="checkbox"/> West	Property Depth	Area sq. ft.

### 2. Contact Information

APPLICANT Name: JANET HENRY Address: 2367 CALLOWAY  
Phone: 836 1097 Cell: 905-815-7692 OAKVILLE, ON  
Email: JANET@LALONDE.CA Postal Code: L6M 0C1

Same as Above: ☒

OWNER Name: Address:  
Phone: Cell:  
Email: Postal Code:

CONTRACTOR, ARCHITECT OR ENGINEER Name: WAUGH'S Address:  
Phone: Cell:  
Email: Postal Code:

### 3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private Sewage System ☐ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

### 4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☒ Demolition ☐ Other

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
1			Width Length



00-142  
0018719  
Detailed Project Description:

Demolition of barn / shed.

Estimated Value of Construction (not including land cost):

Projected Start Date:

July 29 / 20

Projected Date of Completion:

Same

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.  
c) Indicate the distance between buildings.  
e) Indicate distance to property lines.

- b) Show existing and proposed buildings.  
d) Show location of driveway.

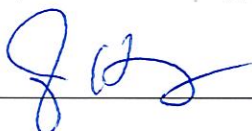
05

**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant



Date:

July 29 / 20





Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: [townmanager@townofkensington.com](mailto:townmanager@townofkensington.com)  
Website: [www.kensington.ca](http://www.kensington.ca)

For Office Use Only	
Permit #:	25-20
Date Received:	July 31/20
Date Approved:	Aug 3/20
PEI Planning:	
Permit Fee: \$	100.00 <input checked="" type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 18 SUNSET CRESCENT Property Tax Number (PID): 806323-000  
Lot No.: \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Current Zoning: R1  
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:  
HOUSE & 10X14 SHED

Land Purchased from \_\_\_\_\_ Year Purchased 2014

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage <u>0.27</u>
<input checked="" type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

### 2. Contact Information

APPLICANT Name: GREG NANCARROW Address: 18 SUNSET CRESCENT  
Phone: 902-291-2023 Cell: \_\_\_\_\_  
Email: gwn66@hotmail.com Postal Code: C0B-1M0  
Same as Above: ☒  
OWNER Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
CONTRACTOR, ARCHITECT OR ENGINEER Name: N/A Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### 3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private Sewage System ☐ Municipal ☐ Private  
Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

### 4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other \_\_\_\_\_

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input checked="" type="checkbox"/> Pier <u>WOOD</u>	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other <u>FOOTING &amp; PAVED</u>	<input checked="" type="checkbox"/> Other <u>PLYWOOD SIDING</u>		<u>N/A</u>

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
	<u>N/A</u>	<u>N/A</u>	Width <u>8'</u> Length <u>12'</u>

SHED



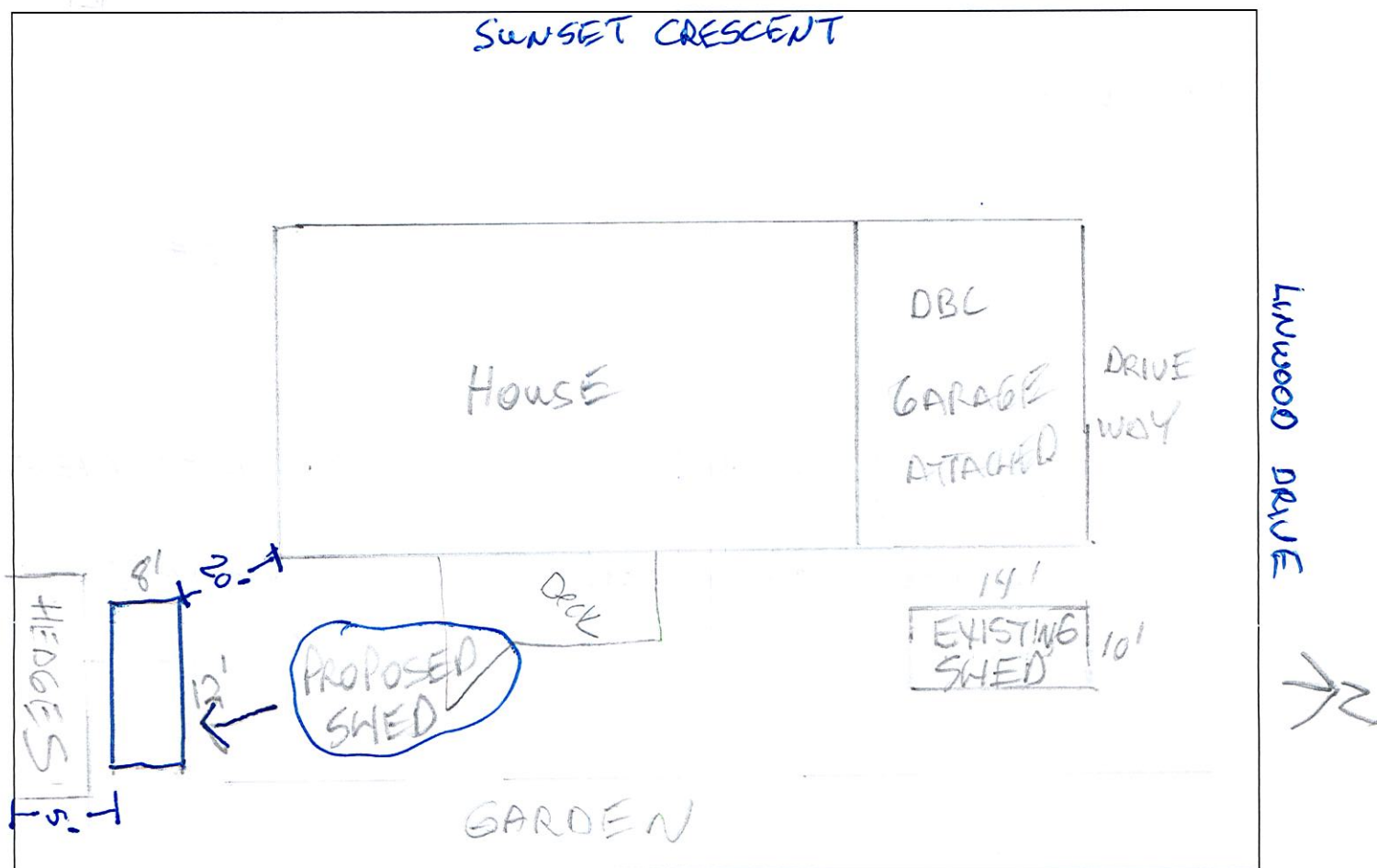
Detailed Project Description: 8'x12' SHED SEASONAL STORAGE.

Estimated Value of Construction (not including land cost): \$3000 ~ \$4000

Projected Start Date: ASAP- AUG 2020 Projected Date of Completion: AUG 2020

**Please provide a diagram of proposed construction:**

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date:

July 31 2020





Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: [townmanager@townofkensington.com](mailto:townmanager@townofkensington.com)  
Website: [www.kensington.ca](http://www.kensington.ca)

For Office Use Only	
Permit #:	23-20
Date Received:	July 9, 2020
Date Approved:	July 27, 2020
PEI Planning:	
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 13 Rosewood Drive Property Tax Number (PID): 902775  
Lot No.: \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Current Zoning: R1  
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:  
Shed

Land Purchased from \_\_\_\_\_ Year Purchased 2016

Location of Development	Property Size	
<input checked="" type="checkbox"/> North <input type="checkbox"/> East <input type="checkbox"/> South <input type="checkbox"/> West	Road Frontage _____	Acreage .55 _____
	Property Depth _____	Area sq. ft. _____

### 2. Contact Information

APPLICANT Name: Kevin McGee Address: 13 Rosewood Dr.  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: C0B1M0  
  
Same as Above: ☐  
Name: \_\_\_\_\_ Address: \_\_\_\_\_  
OWNER Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
  
Name: \_\_\_\_\_ Address: \_\_\_\_\_  
CONTRACTOR, ARCHITECT OR ENGINEER Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### 3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

### 4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☒ Other deck

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>2</u>	<u>2</u>	Width _____ Length _____



Detailed Project Description: add a 12by12 deck less than 2 feet in height

Estimated Value of Construction (not including land cost): 0

Projected Start Date: April 1, 2020 Projected Date of Completion: Completed

Please provide a diagram of proposed construction:

- |   |  |
|---|--|
| a) Draw boundaries of your lot.             | b) Show existing and proposed buildings. |
| c) Indicate the distance between buildings. | d) Show location of driveway.            |
| e) Indicate distance to property lines.     |  |

See attached

**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant \_\_\_\_\_ Date: April 10th, 2020









Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: [townmanager@townofkensington.com](mailto:townmanager@townofkensington.com)  
Website: [www.kensington.ca](http://www.kensington.ca)

For Office Use Only	
Permit #:	22-20
Date Received:	July 14/20
Date Approved:	July 23/20
PEI Planning:	
Permit Fee: \$	200.00 <input checked="" type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 5 Linwood Dr. Property Tax Number (PID): 427175  
Lot No.: 03-9 Subdivision Name \_\_\_\_\_ Current Zoning: R1  
Are there any existing structures on the property?: ☒ No ☐ Yes, please describe: \_\_\_\_\_

Land Purchased from PAM JAMES Year Purchased 2019

Location of Development	Property Size
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____ Acreage <u>.31</u>
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____ Area sq. ft. _____

### 2. Contact Information

APPLICANT Name: Jeff Thompson Address: 807 Burlington Rd  
Phone: \_\_\_\_\_ Cell: 902-213-0333  
Email: Capital+electric@hotmail.com Postal Code: C0B 1M0  
Same as Above: ☒  
Name: \_\_\_\_\_ Address: \_\_\_\_\_  
OWNER Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
CONTRACTOR, ARCHITECT OR ENGINEER Name: Capital T Electrical Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### 3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☒ Attached

### 4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other \_\_\_\_\_

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>3</u>	<u>2</u>	Width <u>62</u> Length <u>30</u>



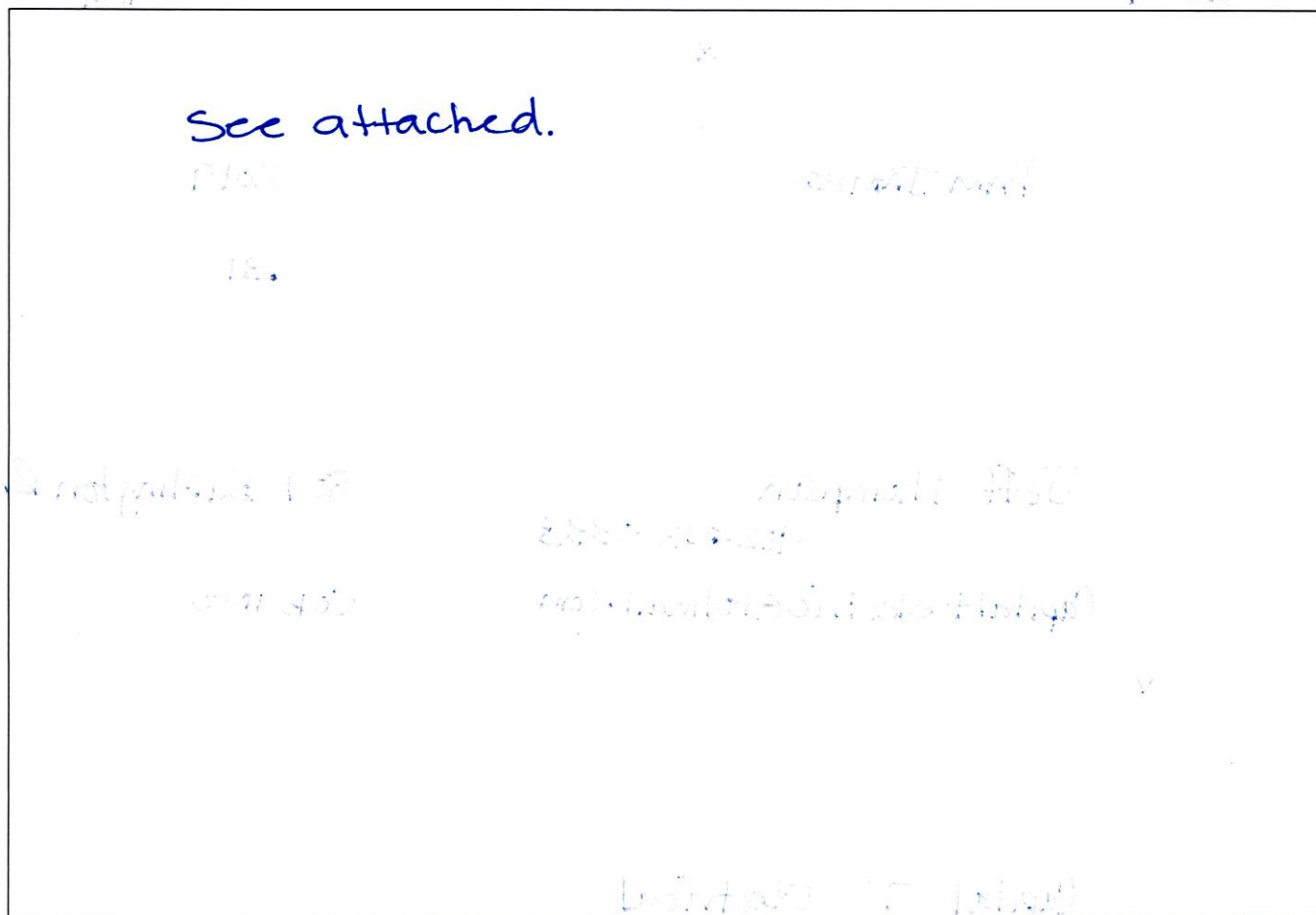
Detailed Project Description: Building new Single family dwelling

Estimated Value of Construction (not including land cost): \$200,000

Projected Start Date: Aug 1, 2020 Projected Date of Completion: Nov Aug 2021

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

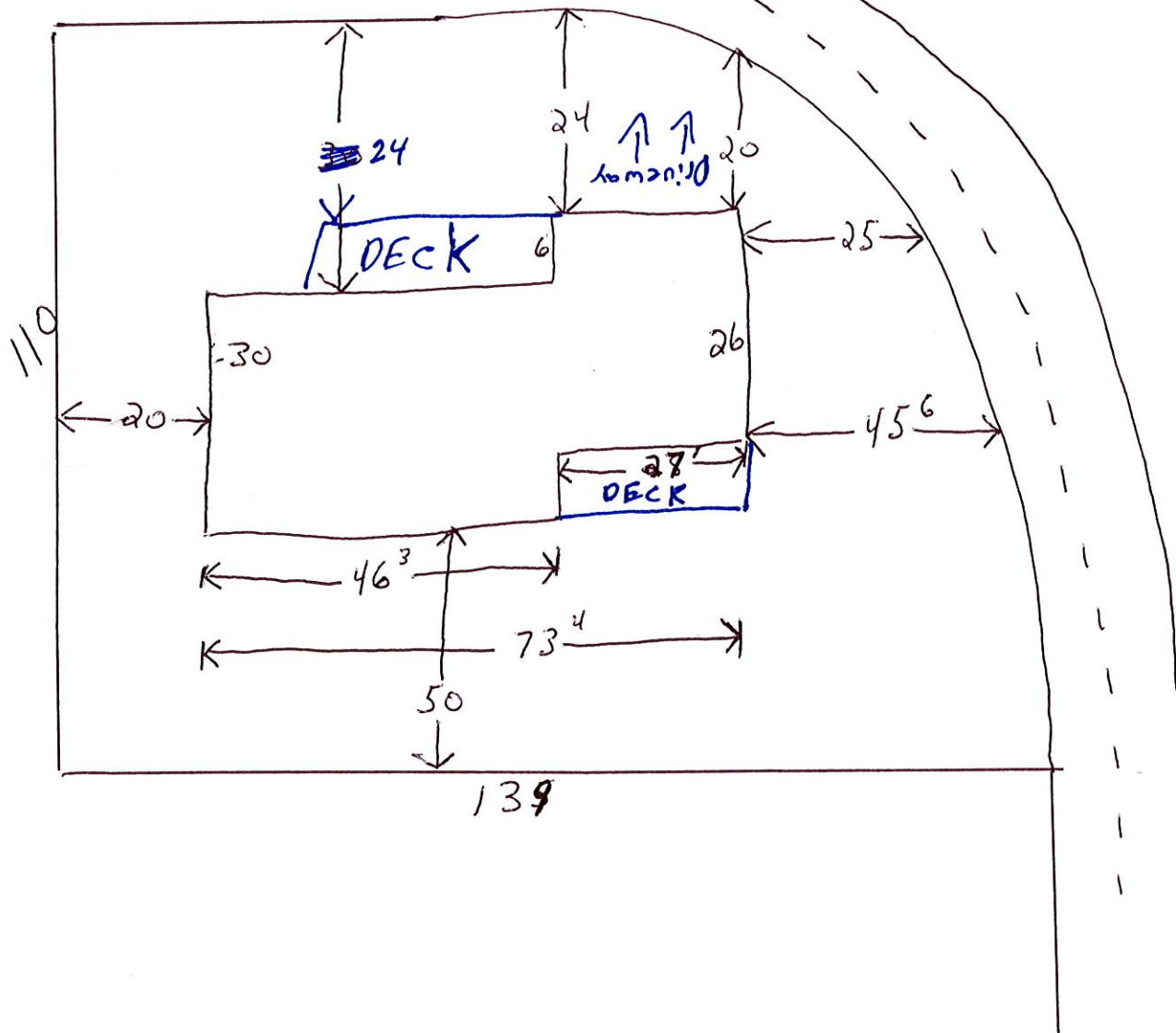
Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

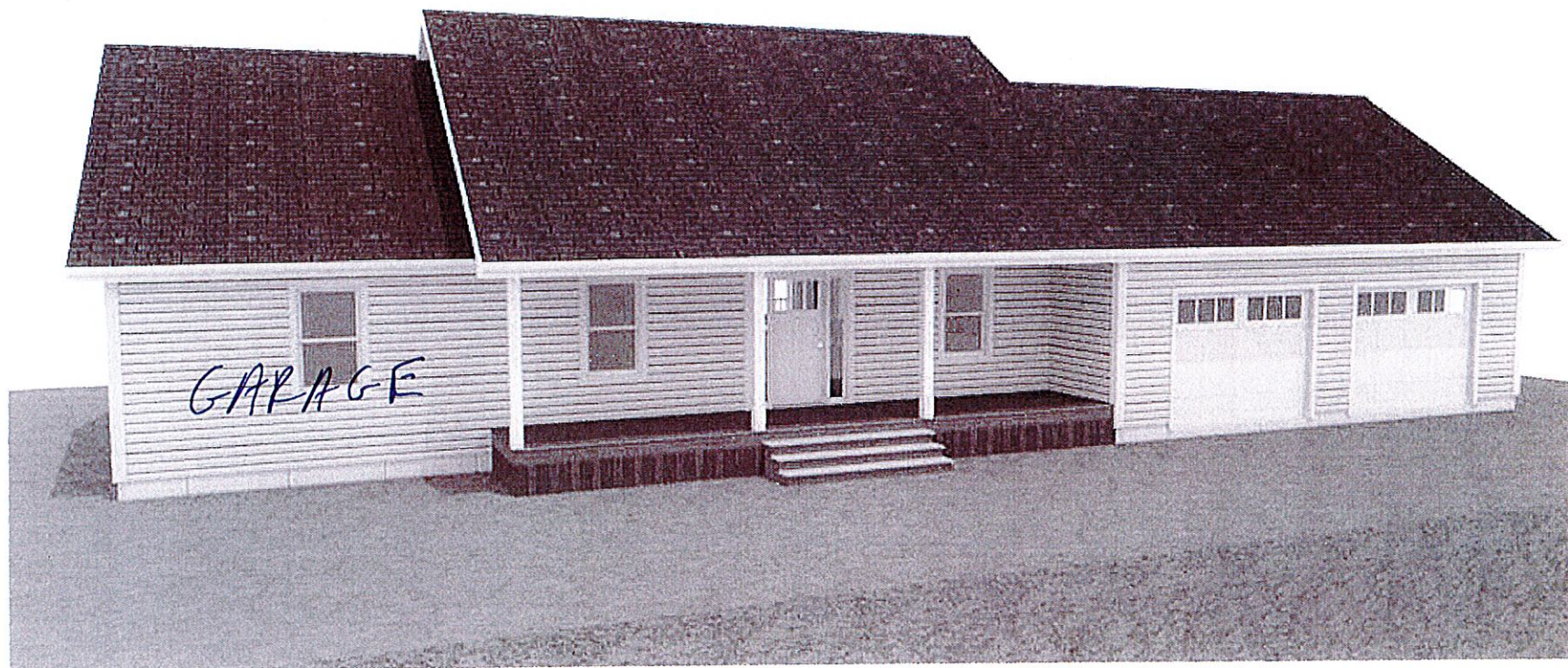
Date:

July 14/20

--- Linwood ---







SPECIFICATIONS AND AMENITIES MENTIONED IN THIS DOCUMENT ARE ONLY REPRESENTATIONAL AND INFORMATIVE. ANY RENDERINGS, TECHNICAL DRAWINGS AND PLANS SHOWN IN THIS DOCUMENT REPRESENT A DRAFTSPERSONS' INTERPRETATION AND MAY NOT COMPLY TO LOCAL REQUIREMENTS. IF THE BUILDER AND/OR DEVELOPER OF THIS DOCUMENT REQUIRES ANY FORM OF ACCREDITATION OR THIRD PARTY APPROVALS IT IS THE RESPONSIBILITY OF THE BUILDER AND/OR THE DEVELOPER TO OBTAIN SUCH DOCUMENTATION PRIOR TO BEGINNING ANY WORK. ALL DIMENSIONS IN THIS DOCUMENT MAY VARY DUE TO CONSTRUCTION CONTINGENCIES AND SITE CONDITIONS. SPRING VALLEY BUILDING CENTRE ACKNOWLEDGES THAT THE SOLE INTENT OF THIS DOCUMENT IS TO PROVIDE VISUAL REPRESENTATION OF RESIDENTIAL STRUCTURES PRIOR TO THE BUILDER AND/OR DEVELOPER OBTAINING REQUIRED DOCUMENTATION AND DRAWINGS APPROVED BY AN ACCREDITED ENGINEER OR ARCHITECT WITH A VALID LICENSE TO PRACTICE IN THE PROVINCE OF PRINCE EDWARD ISLAND. THESE DRAWINGS ARE THE PROPERTY OF SPRING VALLEY BUILDING CENTRE. THEY MAY NOT BE USED IN WHOLE OR IN PART FOR ANY OTHER PURPOSE. REPRODUCTION OR RESALE OF THESE DRAWINGS IS PROHIBITED WITHOUT THE AUTHORIZATION OF SPRING VALLEY BUILDING CENTRE.

DRAWN BY:  
LWG  
lwg@springvalley.ca  
TEL: (902) 856-3934  
FAX: (902) 856-3934



Linwood Spec

SPRING VALLEY  
BUILDING CENTRE

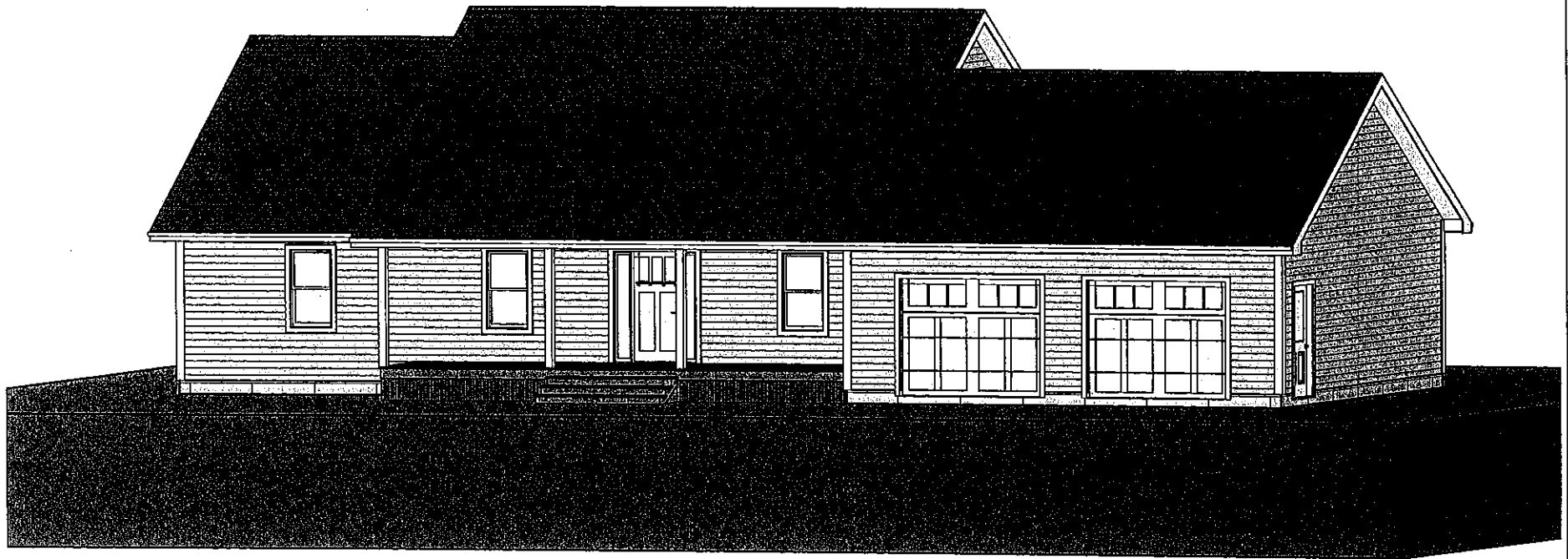
DATE:

7/9/2020

SCALE:

1/8" = 1'0"

SHEET:



SPECIFICATIONS AND AMENITIES MENTIONED IN THIS DOCUMENT ARE ONLY REPRESENTATIONAL AND INFORMATIVE. ANY RENDERINGS, TECHNICAL DRAWINGS AND PLANS SHOWN IN THIS DOCUMENT REPRESENT A DRAFTSPERSONS' INTERPRETATION AND MAY NOT COMPLY TO LOCAL REQUIREMENTS. IF THE BUILDER AND/OR DEVELOPER OF THIS DOCUMENT REQUIRES ANY FORM OF ACCREDITATION OR THIRD PARTY APPROVALS IT IS THE RESPONSIBILITY OF THE BUILDER AND/OR THE DEVELOPER TO OBTAIN SUCH DOCUMENTATION PRIOR TO BEGINNING ANY WORK. ALL DIMENSIONS IN THIS DOCUMENT MAY VARY DUE TO CONSTRUCTION CONTINGENCIES AND SITE CONDITIONS. SPRING VALLEY BUILDING CENTRE ACKNOWLEDGES THAT THE SOLE INTENT OF THIS DOCUMENT IS TO PROVIDE VISUAL REPRESENTATION OF RESIDENTIAL STRUCTURES PRIOR TO THE BUILDER AND/OR DEVELOPER OBTAINING REQUIRED DOCUMENTATION AND DRAWINGS APPROVED BY AN ACCREDITED ENGINEER OR ARCHITECT WITH A VALID LICENSE TO PRACTICE IN THE PROVINCE OF PRINCE EDWARD ISLAND. THESE DRAWINGS ARE THE PROPERTY OF SPRING VALLEY BUILDING CENTRE. THEY MAY NOT BE USED IN WHOLE OR IN PART FOR ANY OTHER PURPOSE. REPRODUCTION OR RESALE OF THESE DRAWINGS IS PROHIBITED WITHOUT THE AUTHORIZATION OF SPRING VALLEY BUILDING CENTRE.

DRAWN BY: LING  
 linwood@springvalleybuildingcentre.ca  
 TEL: (403) 834-2004  
 FAX: (403) 834-3004



Linwood Spec

SPRING VALLEY  
 BUILDING CENTRE

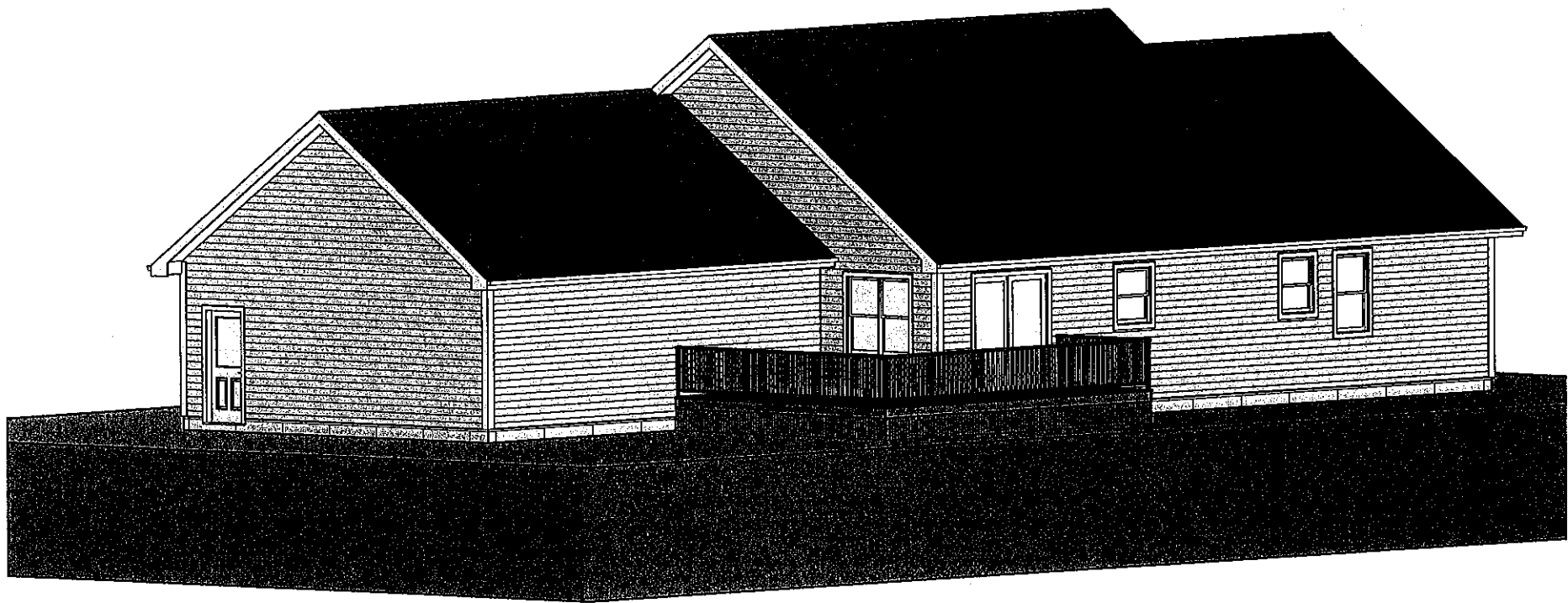
DATE:

7/9/2020

SCALE:

1/8" = 1'0"

SHEET:



SPECIFICATIONS AND AMENITIES MENTIONED IN THIS DOCUMENT ARE ONLY REPRESENTATIONAL AND INFORMATIVE. ANY RENDERINGS, TECHNICAL DRAWINGS AND PLANS SHOWN IN THIS DOCUMENT REPRESENT A DRAFTSPERSONS' INTERPRETATION AND MAY NOT COMPLY TO LOCAL REQUIREMENTS. IF THE BUILDER AND/OR DEVELOPER OF THIS DOCUMENT REQUIRES ANY FORM OF ACCREDITATION OR THIRD PARTY APPROVALS IT IS THE RESPONSIBILITY OF THE BUILDER AND/OR THE DEVELOPER TO OBTAIN SUCH DOCUMENTATION PRIOR TO BEGINNING ANY WORK. ALL DIMENSIONS IN THIS DOCUMENT MAY VARY DUE TO CONSTRUCTION CONTINGENCIES AND SITE CONDITIONS. SPRING VALLEY BUILDING CENTRE ACKNOWLEDGES THAT THE SOLE INTENT OF THIS DOCUMENT IS TO PROVIDE VISUAL REPRESENTATION OF RESIDENTIAL STRUCTURES PRIOR TO THE BUILDER AND/OR DEVELOPER OBTAINING REQUIRED DOCUMENTATION AND DRAWINGS APPROVED BY AN ACCREDITED ENGINEER OR ARCHITECT WITH A VALID LICENSE TO PRACTICE IN THE PROVINCE OF PRINCE EDWARD ISLAND. THESE DRAWINGS ARE THE PROPERTY OF SPRING VALLEY BUILDING CENTRE. THEY MAY NOT BE USED IN WHOLE OR IN PART FOR ANY OTHER PURPOSE. REPRODUCTION OR RESALE OF THESE DRAWINGS IS PROHIBITED WITHOUT THE AUTHORIZATION OF SPRING VALLEY BUILDING CENTRE.

DRAWN BY:  
LJG  
linwood@springvalleybuildingcentre.ca  
TEL: (807) 858-8255  
FAX: (807) 858-8554



Linwood Spec

SPRING VALLEY  
BUILDING CENTRE

DATE:

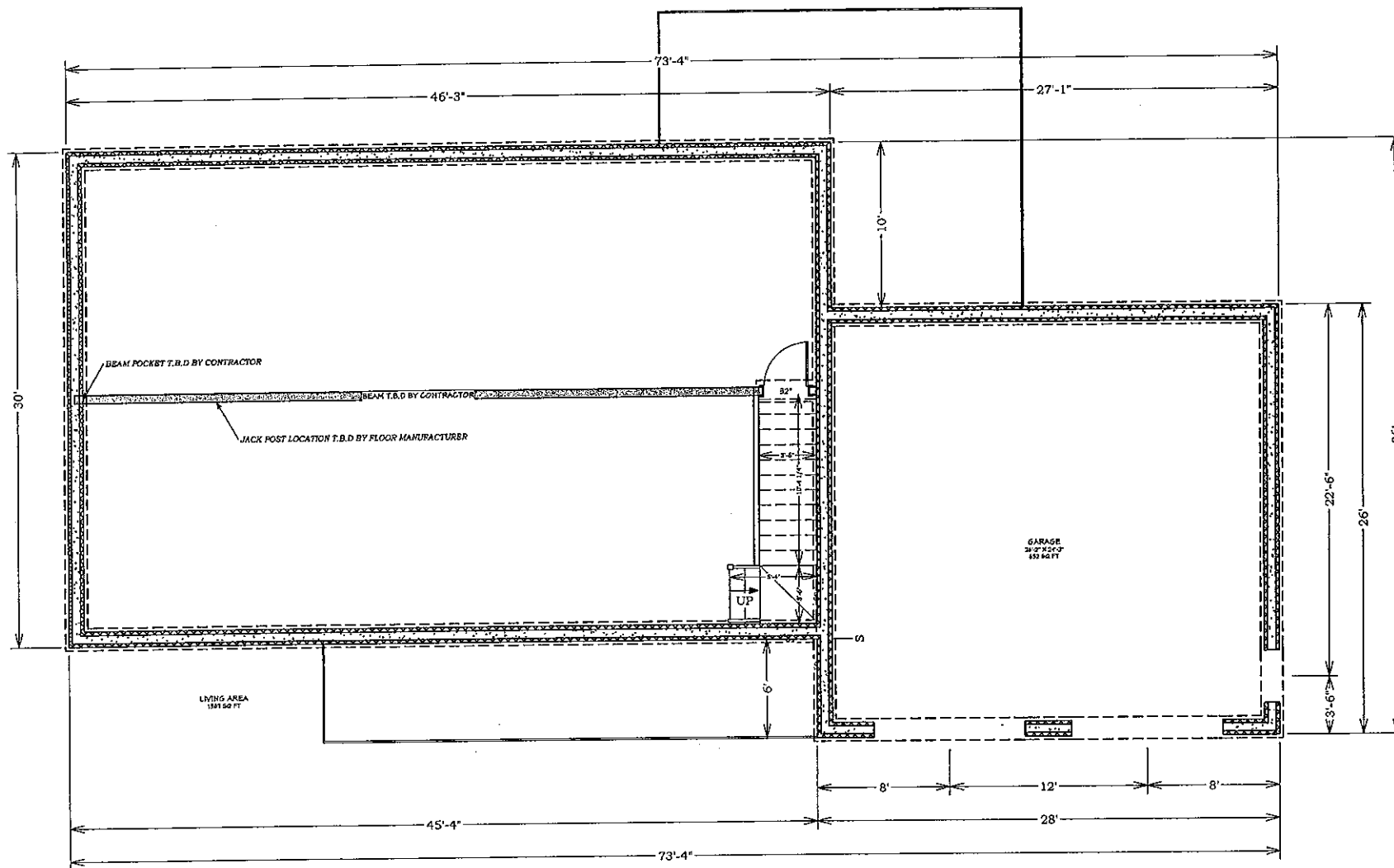
7/9/2020

SCALE:

1/8" = 1'0"

SHEET:





SPECIFICATIONS AND AMENITIES MENTIONED IN THIS DOCUMENT ARE ONLY REPRESENTATIONAL AND INFORMATIVE. ANY RENDERINGS, TECHNICAL DRAWINGS AND PLANS SHOWN IN THIS DOCUMENT REPRESENT A DRAFTSPERSON'S INTERPRETATION AND MAY NOT COMPLY TO LOCAL REQUIREMENTS. IF THE BUILDER AND/OR DEVELOPER OF THIS DOCUMENT REQUIRES ANY FORM OF ACCREDITATION OR THIRD PARTY APPROVALS IT IS THE RESPONSIBILITY OF THE BUILDER AND/OR THE DEVELOPER TO OBTAIN SUCH DOCUMENTATION PRIOR TO BEGINNING ANY WORK. ALL DIMENSIONS IN THIS DOCUMENT MAY VARY DUE TO CONSTRUCTION CONTINGENCIES AND SITE CONDITIONS. SPRING VALLEY BUILDING CENTRE ACKNOWLEDGES THAT THE SOLE INTENT OF THIS DOCUMENT IS TO PROVIDE VISUAL REPRESENTATION OF RESIDENTIAL STRUCTURES PRIOR TO THE BUILDER AND/OR DEVELOPER OBTAINING REQUIRED DOCUMENTATION AND DRAWINGS APPROVED BY AN ACCREDITED ENGINEER OR ARCHITECT WITH A VALID LICENSE TO PRACTICE IN THE PROVINCE OF PRINCE EDWARD ISLAND. THESE DRAWINGS ARE THE PROPERTY OF SPRING VALLEY BUILDING CENTRE. THEY MAY NOT BE USED IN WHOLE OR IN PART FOR ANY OTHER PURPOSE. REPRODUCTION OR RESALE OF THESE DRAWINGS IS PROHIBITED WITHOUT THE AUTHORIZATION OF SPRING VALLEY BUILDING CENTRE.

DRAWN BY:  
LWG  
linwood@springvalleybc.ca  
TEL: (902) 884-8844  
FAX: (902) 884-8844



Linwood Spec

SPRING VALLEY  
BUILDING CENTRE

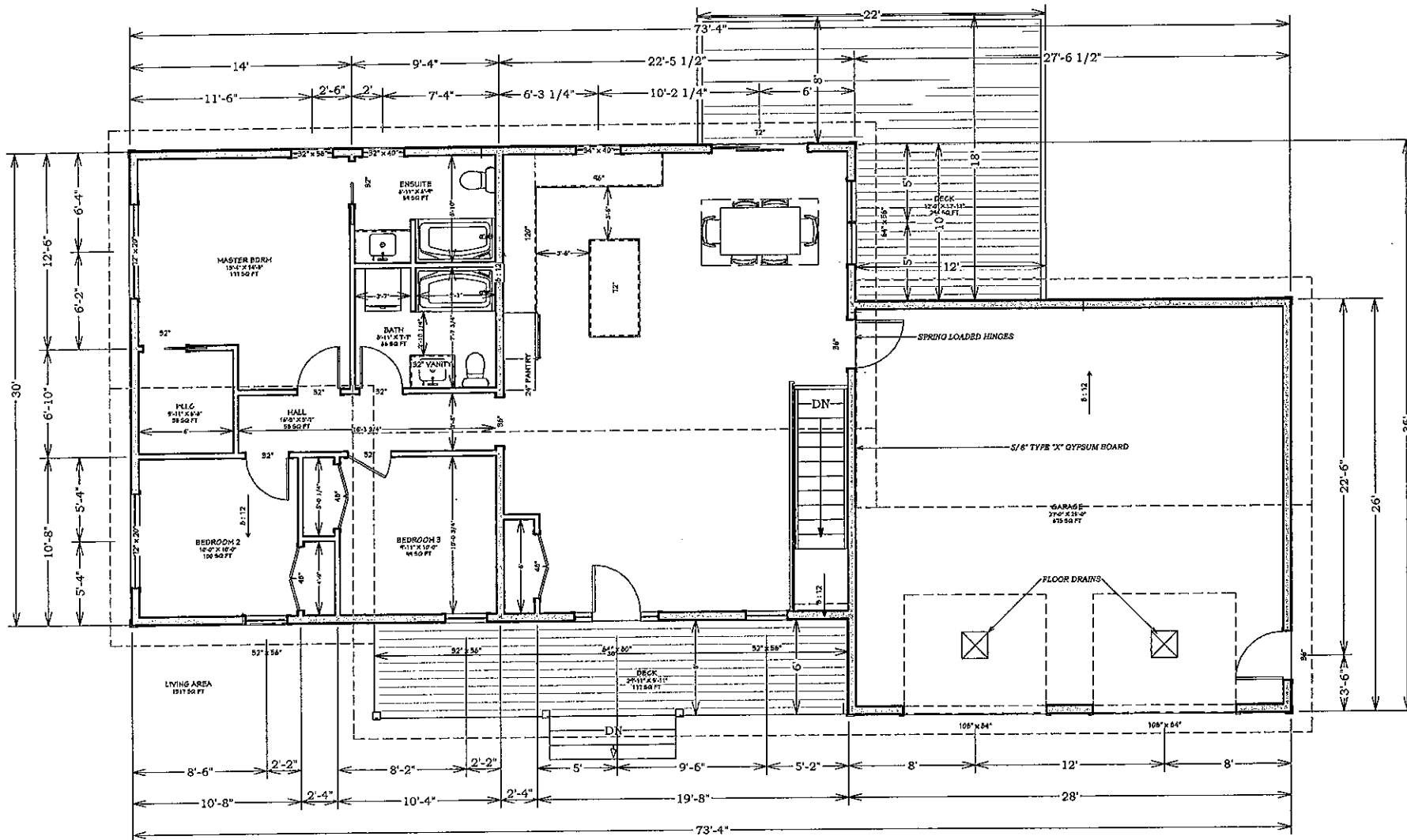
DATE:

7/9/2020

SCALE:

1/8" = 1'0"

SHEET:



SPECIFICATIONS AND AMENITIES MENTIONED IN THIS DOCUMENT ARE ONLY REPRESENTATIONAL AND INFORMATIVE. ANY RENDERINGS, TECHNICAL DRAWINGS AND PLANS SHOWN IN THIS DOCUMENT REPRESENT A DRAFTSPERSON'S INTERPRETATION AND MAY NOT COMPLY TO LOCAL REQUIREMENTS. IF THE BUILDER AND/OR DEVELOPER OF THIS DOCUMENT REQUIRES ANY FORM OF ACCREDITATION OR THIRD PARTY APPROVALS IT IS THE RESPONSIBILITY OF THE BUILDER AND/OR THE DEVELOPER TO OBTAIN SUCH DOCUMENTATION PRIOR TO BEGINNING ANY WORK. ALL DIMENSIONS IN THIS DOCUMENT MAY VARY DUE TO CONSTRUCTION CONTINGENCIES AND SITE CONDITIONS. SPRING VALLEY BUILDING CENTRE ACKNOWLEDGES THAT THE SOLE INTENT OF THIS DOCUMENT IS TO PROVIDE VISUAL REPRESENTATION OF RESIDENTIAL STRUCTURES PRIOR TO THE BUILDER AND/OR DEVELOPER OBTAINING REQUIRED DOCUMENTATION AND DRAWINGS APPROVED BY AN ACCREDITED ENGINEER OR ARCHITECT WITH A VALID LICENSE TO PRACTICE IN THE PROVINCE OF PRINCE EDWARD ISLAND. THESE DRAWINGS ARE THE PROPERTY OF SPRING VALLEY BUILDING CENTRE. THEY MAY NOT BE USED IN WHOLE OR IN PART FOR ANY OTHER PURPOSE. REPRODUCTION OR RESALE OF THESE DRAWINGS IS PROHIBITED WITHOUT THE AUTHORIZATION OF SPRING VALLEY BUILDING CENTRE.

DRAWN BY:  
LWG  
linwood@springvalleybuildingcentre.com  
TEL: (902) 856-4284  
FAX: (902) 856-5854



Linwood Spec

SPRING VALLEY  
BUILDING CENTRE

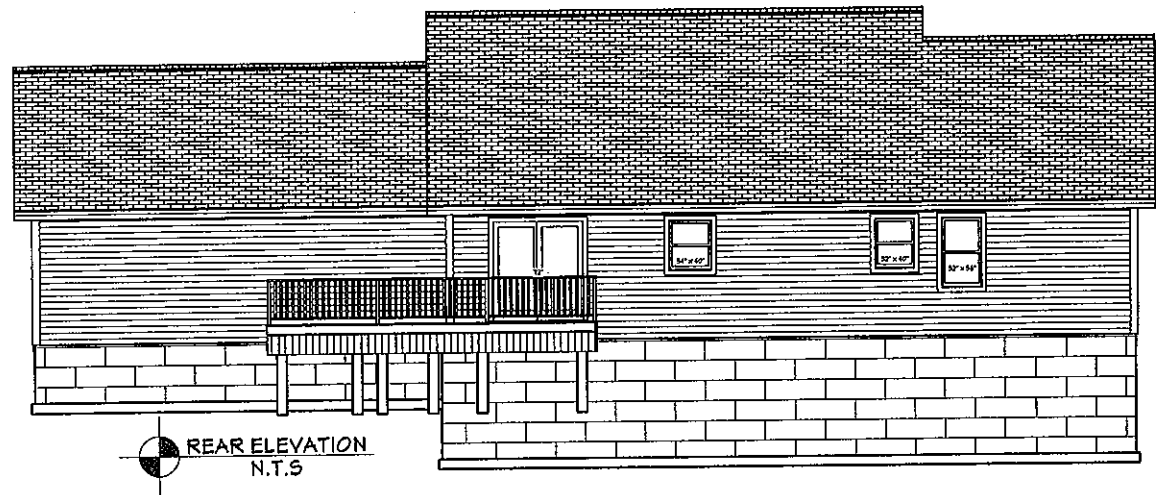
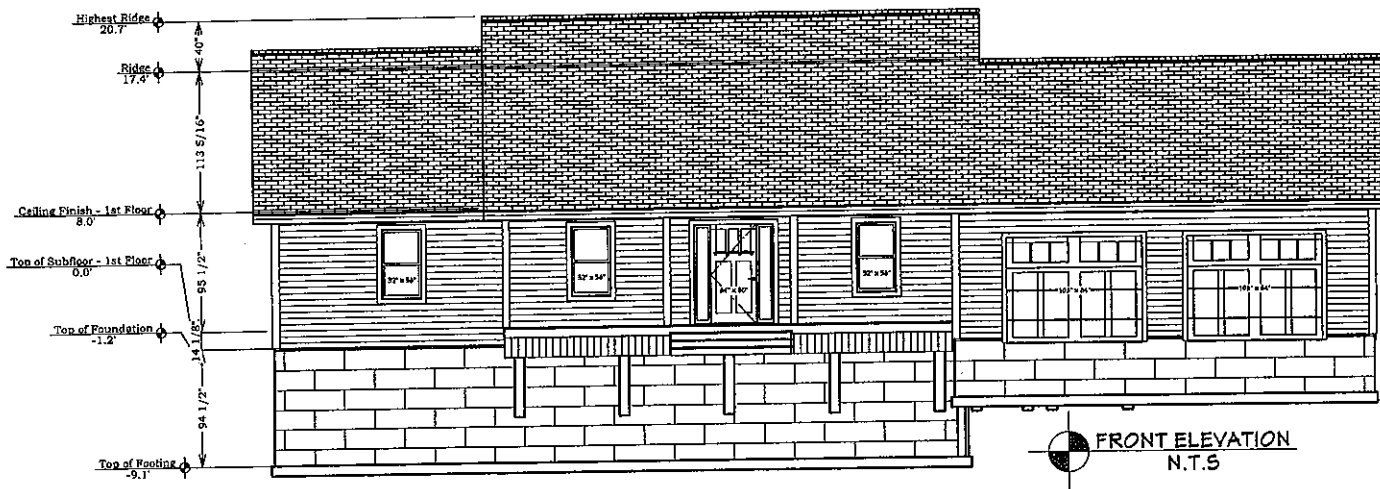
DATE:

7/9/2020

SCALE:

1/8" = 1'0"

SHEET:



SPECIFICATIONS AND AMENITIES MENTIONED IN THIS DOCUMENT ARE ONLY REPRESENTATIONAL AND INFORMATIVE. ANY RENDERINGS, TECHNICAL DRAWINGS AND PLANS SHOWN IN THIS DOCUMENT REPRESENT A DRAFTSPERSON'S INTERPRETATION AND MAY NOT COMPLY TO LOCAL REQUIREMENTS. IF THE BUILDER AND/OR DEVELOPER OF THIS DOCUMENT REQUIRES ANY FORM OF ACCREDITATION OR THIRD PARTY APPROVALS IT IS THE RESPONSIBILITY OF THE BUILDER AND/OR THE DEVELOPER TO OBTAIN SUCH DOCUMENTATION PRIOR TO BEGINNING ANY WORK. ALL DIMENSIONS IN THIS DOCUMENT MAY VARY DUE TO CONSTRUCTION CONTINGENCIES AND SITE CONDITIONS. SPRING VALLEY BUILDING CENTRE ACKNOWLEDGES THAT THE SOLE INTENT OF THIS DOCUMENT IS TO PROVIDE VISUAL REPRESENTATION OF RESIDENTIAL STRUCTURES PRIOR TO THE BUILDER AND/OR DEVELOPER OBTAINING REQUIRED DOCUMENTATION AND DRAWINGS APPROVED BY AN ACCREDITED ENGINEER OR ARCHITECT WITH A VALID LICENSE TO PRACTICE IN THE PROVINCE OF PRINCE EDWARD ISLAND. THESE DRAWINGS ARE THE PROPERTY OF SPRING VALLEY BUILDING CENTRE. THEY MAY NOT BE USED IN WHOLE OR IN PART FOR ANY OTHER PURPOSE. REPRODUCTION OR RESALE OF THESE DRAWINGS IS PROHIBITED WITHOUT THE AUTHORIZATION OF SPRING VALLEY BUILDING CENTRE.

DRAWN BY: L.V.G.  
linwood@springvalleybuildingcentre.ca  
TEL: (823) 884-3844  
FAX: (823) 884-3854



Linwood Spec

SPRING VALLEY  
BUILDING CENTRE

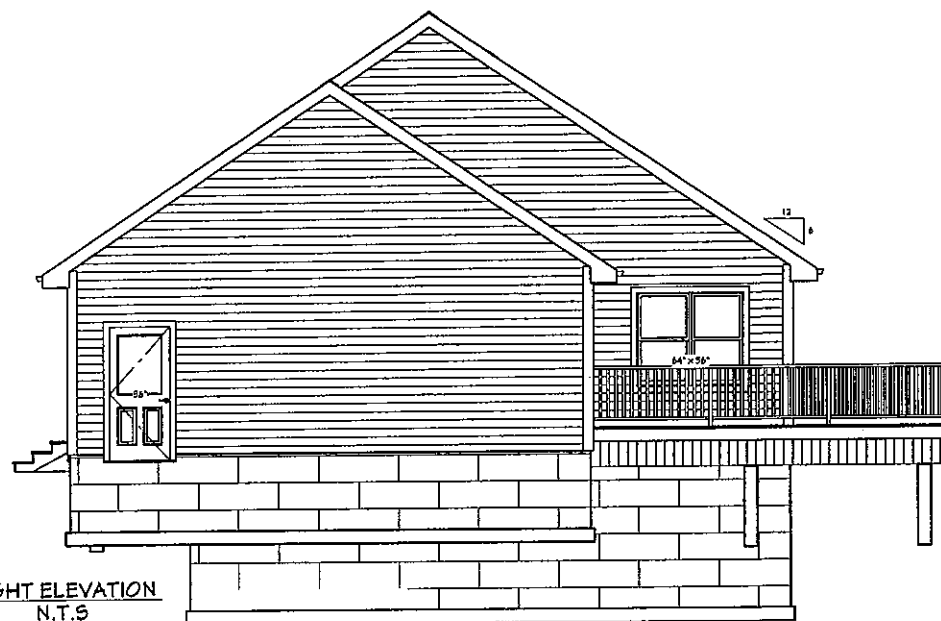
DATE:

7/9/2020

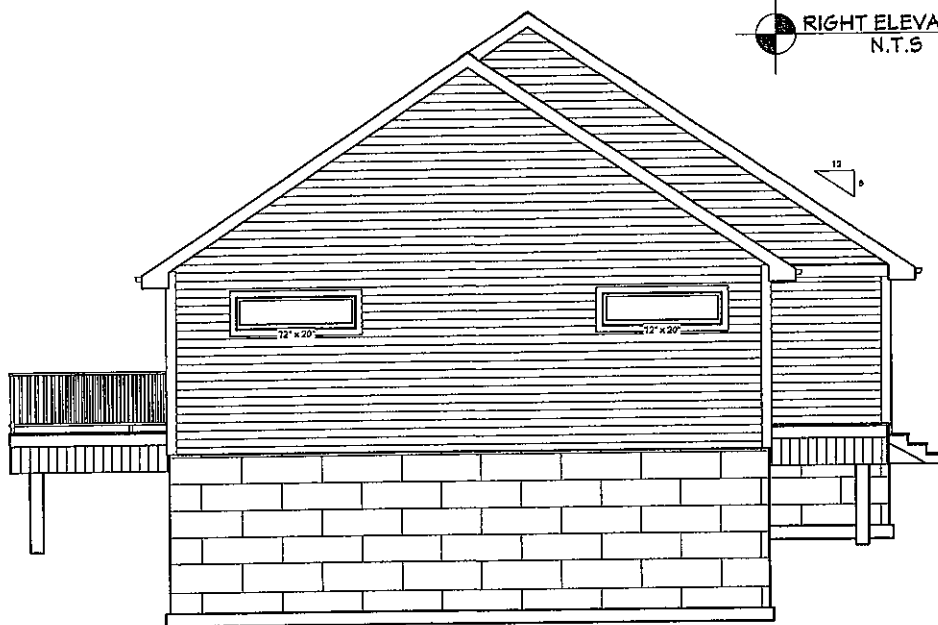
SCALE:

1/8" = 1'-0"

SHEET:



RIGHT ELEVATION  
N.T.S



LEFT ELEVATION  
N.T.S

SPECIFICATIONS AND AMENITIES MENTIONED IN THIS DOCUMENT ARE ONLY REPRESENTATIONAL AND INFORMATIVE. ANY RENDERINGS, TECHNICAL DRAWINGS AND PLANS SHOWN IN THIS DOCUMENT REPRESENT A DRAFTSPERSONS' INTERPRETATION AND MAY NOT COMPLY TO LOCAL REQUIREMENTS. IF THE BUILDER AND/OR DEVELOPER OF THIS DOCUMENT REQUIRES ANY FORM OF ACCREDITATION OR THIRD PARTY APPROVALS IT IS THE RESPONSIBILITY OF THE BUILDER AND/OR THE DEVELOPER TO OBTAIN SUCH DOCUMENTATION PRIOR TO BEGINNING ANY WORK. ALL DIMENSIONS IN THIS DOCUMENT MAY VARY DUE TO CONSTRUCTION CONTINGENCIES AND SITE CONDITIONS. SPRING VALLEY BUILDING CENTRE ACKNOWLEDGES THAT THE SOLE INTENT OF THIS DOCUMENT IS TO PROVIDE VISUAL REPRESENTATION OF RESIDENTIAL STRUCTURES PRIOR TO THE BUILDER AND/OR DEVELOPER OBTAINING REQUIRED DOCUMENTATION AND DRAWINGS APPROVED BY AN ACCREDITED ENGINEER OR ARCHITECT WITH A VALID LICENSE TO PRACTICE IN THE PROVINCE OF PRINCE EDWARD ISLAND. THESE DRAWINGS ARE THE PROPERTY OF SPRING VALLEY BUILDING CENTRE. THEY MAY NOT BE USED IN WHOLE OR IN PART FOR ANY OTHER PURPOSE. REPRODUCTION OR RESALE OF THESE DRAWINGS IS PROHIBITED WITHOUT THE AUTHORIZATION OF SPRING VALLEY BUILDING CENTRE.

DRAWN BY:  
L/S  
linval@springvalley.ca  
TEL: (902) 836-2281  
FAX: (902) 836-3554



Linwood Spec

SPRING VALLEY  
BUILDING CENTRE

DATE:

7/9/2020

SCALE:

1/8" = 1'0"

SHEET:



Transportation,  
Infrastructure and Energy

13406

Date: 21-May-2020

Received from Jeff D Thompson the sum of 100 00 /100  
00

in consideration of an entranceway to be constructed to serve Property Number 472175 on the  
Linwood Road in the community of Kensington

in accordance with the *Roads Act*, RSPEI 1988.

Authorized by Joe Baird

Cash ☐ Cheque No. 1387 Contact Person Jeff Thompson Phone 902-213-0333

18TR15-50188

White – Applicant

Yellow – TIE

Pink – TIE

Goldenrod – Book

## Town of Kensington Bills List June 2020

A1 - Vacuums	382725 Town Hall Gloves	\$98.61
ADL Foods	2422014 Town Hall Sanitizer	\$473.58
ADL Foods	2422774 CUC Sanitizer	\$845.94
ADL Foods	2424636P CUC Wipes	\$392.05
Aliant	7739661	\$30.48
Aliant	7737090	\$231.11
Andrew Griffin	JUNE 2020 RRSP	\$603.10
Auto Trim Design of PEI	1899 Police Vehicle Trim	\$917.70
Bell Mobility	2-392952	\$201.25
Bell Mobility	2-393018 Activation Fee	\$402.50
AL Bell Ltd	2771 Truck #3, 8 Tires	\$3,221.27
AL Bell Ltd	2742 Truck #4, 8 Tires	\$3,129.27
Brenda MacIsaac	JUNE 2020 RRSP	\$223.78
Brennan Smith	CANADA DAY 2020	\$50.00
Building Blocs Home Improvements	2262 Gazebo Plywood	\$2,404.08
C & M Inc.	924 Lifeguard First Aid	\$115.00
Capital "T" Electric	765 Physio Emergency Light	\$664.27
Capital "T" Electric	760 Train Station Clock Photocell	\$294.84
Capital "T" Electric	770 Cenataph Light	\$750.23
Capital "T" Electric	771 EVK Pool Light	\$194.35
Capital "T" Electric	772 Gazebo Renovation	\$1,376.98
Charlie DesRoches & UPEI	2020 SCHOLARSHIP	\$1,000.00
Chris Smith	CANADA DAY 2020	\$150.00
Combat Computer Inc	64875 Remote Support Wendy	\$64.69
Combat Computer Inc	64493 Copies	\$80.36
Combat Computer Inc	64494 Copies	\$24.00
Combat Computer Inc	64881 Police Service Call	\$86.25
Combat Computer Inc	64496 Copies	\$202.45
Combat Computer Inc	64877 Fire Dept Service Call	\$215.63
Combat Computer Inc	64878 Remote Support Wendy	\$107.81
Combat Computer Inc	64879 Service Call Mayor	\$86.25
Commercial Construction	JUNE 21, 2020	\$1,164.38

Controls & Equipment	51679 Medical Cnt Air Cond Repair	\$638.04
Controls & Equipment	51270 Air Conditioner Maintenance	\$543.95
Canadian Union of Public Employees	JUNE 2020 UNION DUES	\$412.58
Eastlink	12536156	\$23.00
Eastlink	12535898	\$97.69
Eastlink	12605621	\$299.25
Eastlink	12535385	\$757.74
Emily Smith	CANADA DAY 2020	\$50.00
Frontline Outfitters	48136 Police Uniform Kit Kim M	\$1,039.14
Frontline Outfitters	48285 Police Uniform Shirt	\$95.09
Geoff Baker	JUNE 2020 MILEAGE	\$320.54
Hummingbird Creative	2581 Railyard Sign	\$322.00
Irving Oil	33451681	\$1,303.43
Irving Oil	33472531	\$206.42
Irving Oil	33478891	\$315.41
Irving Oil	422741	\$224.11
Irving Oil	342618	\$91.68
Irving Oil	116498	\$362.20
Irving Oil	33485648	\$760.69
Irving Oil	627995	\$130.20
Irving Oil	45952	\$100.41
Irving Oil	740833	\$23.68
Island First Aid Service	SI-12114	\$46.00
Island First Aid Service	SI-12120	\$54.33
Island Hot Tubs & Pools	21718	\$24.14
Island Hot Tubs & Pools	22608	\$37.94
Island Hot Tubs & Pools	22965	\$269.03
Island Hot Tubs & Pools	22669	\$126.45
Island Hot Tubs & Pools	22907	\$355.11
Island Hot Tubs & Pools	21663	\$234.58
Island Hot Tubs & Pools	22443	\$229.99
Island Hot Tubs & Pools	22456	\$45.98
Island Petroleum	9589	\$8.27
Jaunita Boucher	2020 DONATION	\$300.00

Kensington Agricultural Services	42191A Mower Deck	\$96.63
Kensington Country Store	2810101021 CUC Grass Seed	\$141.43
Kensington Country Store	02810104273 EVK Pool Rope	\$50.60
Kensington Country Store	2810104187 Watering Can	\$28.73
Kensington Country Store	02810101934 Mulch	\$85.03
Kensington Country Store	02810102061 Mulch	\$67.96
Kensington Country Store	2810102376 Mulch	\$9.06
Kensington Country Store	02810105063 Mulch	\$25.24
Kent Building Supplies	1257023 Garden Fence	\$199.64
Kent Building Supplies	1258149	\$37.94
Kent Building Supplies	1259223	\$37.71
Kent Building Supplies	1257484 CUC Paint	\$109.19
Kent Building Supplies	1260601 CUC Paint	\$162.32
Kent Building Supplies	1261039	\$39.08
Kent Building Supplies	1262769	\$30.56
Kent Building Supplies	1261671 EVK Pool Paint	\$548.40
Kent Building Supplies	1265981	\$13.77
Kent Building Supplies	1264285	\$39.99
Kent Building Supplies	1266592	\$14.92
Kent Building Supplies	1269662	\$56.99
Kent Building Supplies	1268452	\$62.09
Kent Building Supplies	1271972 CUC Paint	\$174.19
Kent Building Supplies	1271388 CUC Ballfield Maintenance	\$104.89
Kent Building Supplies	1270986	\$43.86
Key Murray Law	8779-030 JUNE 5, 20 Land	\$127,913.20
Key Murray Law	250854 105 Victoria St	\$364.98
Kim Mullett	KMEXPJUNE2020	\$49.49
K'Town Auto Parts	28468/5 EVK Pool	\$24.16
K'Town Auto Parts	28763/5 Truck Cleaning Supplies Fire	\$249.18
Lennon Recovery House	2020 DONATION	\$100.00
Leslie Thomas	JUNE 3, 2020 Boots	\$69.00
Lewis Sutherland	JUNE 2020 MILEAGE	\$184.24
Lewis Sutherland	JUNE 2020 RRSP	\$655.52
Maritime Electric	JU20 SIGN	\$60.00



Maritime Electric	JU20 28 STEWSHOP	\$91.05
Maritime Electric	JU20 BALLCANTEEN	\$28.26
Maritime Electric	JU20 RINK	\$1,021.28
Maritime Electric	JU20 CUCSIGN	\$167.66
Maritime Electric	JU20 KINDER 25GARD	\$57.51
Maritime Electric	JU20 LIBRARY	\$112.38
Maritime Electric	JU20 TOWN HALL	\$1,504.00
Maritime Electric	JU20 CNSTATION	\$836.41
Maritime Electric	JU20 RADARLT	\$105.13
Maritime Electric	JU20 CARCHARGER	\$45.32
Maritime Electric	JN20 STLIGHTS	\$2,841.91
Maritime Electric	JN20 SHOWERRM	\$250.96
Maritime Electric	JU20 FIRE HALL	\$337.33
Maritime Electric	JU20 FARMMRKT	\$326.36
Malpeque Bay Credit Union	JUNE 2020 RRSP	\$1,535.74
Medacom Atlantic Inc	11908	\$251.16
Medacom Atlantic Inc	11839	\$251.16
Megan Smith	CANADA DAY 2020	\$50.00
Minister of Finance	317394	\$20.00
Minister of Finance	317399	\$11.50
Minister of Finance	GENERAL PROPERTY TAX	\$5,322.89
MJS Marketing & Promotions	2697022	\$500.25
MJS Marketing & Promotions	2699019	\$51.75
MJS Marketing & Promotions	2699014	\$747.50
Murphy's Kensington	06222020	\$88.40
Murphy's Kensington	372091A	\$41.33
Nordic Marksman Inc.	22586 Police Equipment	\$560.57
ON THE GO PROPERTY MAINTENANCE INC	202295 Line Painting	\$3,605.25
Orkin Canada	0000012543	\$146.06
Orkin Canada	1477257	\$28.75
Orkin Canada	1476252	\$73.03
Orkin Canada	1476398	\$44.28
PEI Bag Co. Ltd	235636 Promotion Bags	\$3,047.50
PEI Humane Society	JUNE 2020 DONATION	\$100.00

Perry Glass Inc.	12852 CUC Fitplex SneezeGuard	\$920.00
Petty Cash	JULY 2020	\$180.94
Pitney Bowes	321446241	\$194.55
Poirier Heating & Cooling Inc	7833 Police Dept Air Conditioner	\$684.25
Princess Auto	515612 CUC	\$94.25
Robert Wood	JU20EXPRWOOD	\$150.40
Rogers Plumbing & Heating	13710 Physio Faucet	\$332.12
Rogers Plumbing & Heating	13691 Train Stn Toilet	\$74.75
Rowan Caseley	RCEXPJUNE2020	\$75.20
Saltwire Network	SM00030192	\$342.70
Mikes Independent	20200618	\$24.13
Mikes Independent	IND20200622	\$11.80
Mikes Independent	20200610	\$61.84
Mikes Independent	IND20200508	\$49.83
Scotia Securities	JUNE 2020 RRSP DOUG	\$422.96
Scotiabank Visa	CANADA POST JUNE 19	\$163.24
Scotiabank Visa	PEI PHOTOLAB JUNE 20	\$132.19
Scotiabank Visa	ZOOM JUNE 6, 2020	\$23.00
Scotiabank Visa	IRVING OIL - GAS CUC	\$37.40
Scotiabank Visa	KIDS HELP PHONE MAY	\$50.00
Scotiabank Visa	CANVA MAY 15	\$53.40
Sign Station Inc	61995 CUC Signs	\$62.68
Somerset Gardens Inc.	24716275 Flowers	\$510.46
Spring Valley Building Centre Ltd	843023 CUC Paint	\$338.02
Spring Valley Building Centre Ltd	843845 CUC Paint	\$164.42
Spring Valley Building Centre Ltd	844578 CUC Paint	\$140.24
Spring Valley Building Centre Ltd	843383 CUC Paint	\$218.33
Spring Valley Building Centre Ltd	845326 CUC Paint Supplies	\$26.39
Spring Valley Building Centre Ltd	847446 CUC Paint Supplies	\$14.94
Spring Valley Building Centre Ltd	848273 CUC Paint	\$89.68
Staples	043324	\$151.77
Staples	550473-9938A	\$359.74
Staples	550473-9938B	\$21.84
Suncor Energy Products Partnership	PETRO200610	\$669.93

Suncor Energy Products Partnership	JUNE 2020	\$667.50
Superior Sanitation	713185	\$80.50
Superior Sanitation	713186	\$184.00
Superior Sanitation	713187	\$230.00
Superior Sanitation	713188	\$207.00
T & K Fire Safety Equipment Ltd	246978 Fire Helmet & Gloves	\$539.01
Telus	JUNE 2020	\$893.44
Vail's Fabric Services Ltd	355605	\$215.46
Valerie Henderson	28 Planting Flowers	\$450.00
Water & Pollution Control Corporation	JUNE 2020	\$677.35
Wet n' Wild Car Wash	252618	\$100.00
Wet n' Wild Car Wash	252611	\$100.00
WSP Canada Inc	0931300	\$552.00
Yellow Pages Group	908416	\$35.30
Yellow Pages Group	965637	\$46.34
Subtotal		<u>\$197,529.24</u>

Payroll		\$81,173.83
---------	--	-------------

#### Capital Purchases

Cogsdale	CT0005277 Software Upgrade	\$1,345.50
Mid Isle Electric	9206 RGI- Install 33 LED Fixtures	\$5,501.89
WSP Canada Inc	ICIP - Lagoon Repairs	\$16,385.59
WSP Canada Inc	ICIP - Lagoon Repairs	\$4,226.25
T & K Fire Safety Equipment Ltd	25579 Innotex Suits (4)	\$11,644.90
Uline	RGI- Canteen Tables and Garbage Cans	\$2,259.18
Subtotal Capital		<u>\$41,363.31</u>

<b>Total Bills</b>		<b><u><u>\$320,066.38</u></u></b>
--------------------	--	-----------------------------------

## TOWN OF KENSINGTON

### Income Statement Comparison of Actual to Budget for June 2020

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$92,682.65	\$96,922.00	-\$4,239.35	\$277,809.24	\$281,282.00	-\$3,472.76	\$1,118,772.00	25%
Police Service	\$4,834.51	\$3,000.00	\$1,834.51	\$7,077.46	\$9,000.00	-\$1,922.54	\$42,700.00	17%
Town Hall Rent	\$8,148.98	\$8,150.00	-\$1.02	\$24,046.94	\$24,250.00	-\$203.06	\$96,100.00	25%
Recreation	\$480.00	\$1,000.00	-\$520.00	\$480.00	\$1,000.00	-\$520.00	\$4,500.00	11%
Sales of Service	\$22,479.87	\$38,700.00	-\$16,220.13	\$26,294.42	\$122,200.00	-\$95,905.58	\$457,200.00	6%
Subtotal Revenue	\$128,626.01	\$147,772.00	-\$19,145.99	\$335,708.06	\$437,732.00	-\$102,023.94	\$1,719,272.00	20%
GENERAL EXPENSES								
Town Hall	\$16,532.48	\$11,930.00	\$4,602.48	\$41,390.93	\$39,090.00	\$2,300.93	\$158,660.00	26%
General Town	\$29,216.66	\$36,462.00	-\$7,245.34	\$137,847.38	\$164,985.00	-\$27,137.62	\$544,852.00	25%
Police Department	\$45,208.57	\$44,811.00	\$397.57	\$122,934.77	\$125,093.00	-\$2,158.23	\$539,259.00	23%
Public Works	\$9,174.94	\$16,610.00	-\$7,435.06	\$16,787.73	\$42,340.00	-\$25,552.27	\$152,275.00	11%
Train Station	\$4,601.83	\$2,890.00	\$1,711.83	\$8,553.26	\$9,250.00	-\$696.74	\$39,560.00	22%
Recreation & Park	\$7,553.65	\$11,935.00	-\$4,381.35	\$8,784.17	\$24,085.00	-\$15,300.83	\$74,785.00	12%
Sales of Service	\$3,904.66	\$11,480.00	-\$7,575.34	\$11,763.40	\$34,440.00	-\$22,676.60	\$156,740.00	8%
Business Park	\$3,701.18	\$4,418.00	-\$716.82	\$10,135.92	\$13,254.00	-\$3,118.08	\$53,016.00	19%
Subtotal Expenses	\$119,893.97	\$140,536.00	-\$20,642.03	\$358,197.56	\$452,537.00	-\$94,339.44	\$1,719,147.00	18%
Net Income (Deficit)	\$8,732.04	\$7,236.00	\$1,496.04	-\$22,489.50	-\$14,805.00	-\$7,684.50		
Credit Union Centre								
Credit Union Centre Revenue	\$5,130.02	\$17,900.00	\$12,769.98	\$18,492.06	\$65,500.00	-\$47,007.94	\$386,200.00	5%
Credit Union Centre Expenses	\$17,449.29	\$20,169.00	-\$2,719.71	\$51,260.94	\$76,327.00	-\$25,066.06	\$382,796.00	13%
Net Income (Deficit)	-\$12,319.27	-\$2,269.00	-\$10,050.27	-\$32,768.88	-\$10,827.00	-\$21,941.88		
Fire Department								
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$70,671.00	\$70,671.00	\$0.00	\$282,684.00	25%
Fire Department Expenses	\$23,775.36	\$19,715.00	\$4,060.36	\$59,793.08	\$61,445.00	-\$1,651.92	\$282,680.00	21%
Net Income (Deficit)	-\$218.36	\$3,842.00	-\$4,060.36	\$10,877.92	\$9,226.00	\$1,651.92		
Consolidated Net Income (Deficit)	-\$3,805.59	\$8,809.00	-\$12,614.59	-\$44,380.46	-\$16,406.00	-\$27,974.46		
							\$3,533.00	
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$51,351.68	\$51,497.00	-\$145.32	\$152,320.95	\$154,491.00	-\$2,170.05	\$622,059.00	24%
Water & Sewer Expenses	\$57,493.70	\$56,455.00	\$1,038.70	\$169,849.55	\$170,265.00	-\$415.45	\$688,160.00	25%
Water & Sewer Net Income (Deficit)	-\$6,142.02	-\$4,958.00	-\$1,184.02	-\$17,528.60	-\$15,774.00	-\$1,754.60		
							-\$66,101.00	

---

---

**TOWN OF KENSINGTON – MEMORANDUM**

---

---

**TO:** MAYOR AND TOWN COUNCIL, CAO  
**FROM:** ROBERT WOOD, CUC MANAGER  
**SUBJECT:** JUNE 2020 CREDIT UNION CENTRE REPORT  
**DATE:** JUNE  
**ATTACHMENT:** STATISTICAL REPORT

---

**June 2020**

**Fitplex**

Re-Opened on June 1<sup>st</sup>, 2020 with attendance steadily increasing.

**Arena**

Arena painting, dressing rooms, back hallway, main entrance, ticket booth, parking lines, senior's centre railway and deck, and ballfield washroom have been painted.

**Kensington Cash**

No draws due to Covid 19. Planning for re-launch in July or early August

**Ball Fields**

Kensington Minor Ball has started  
Kensington Recreational League began playing June 26.  
Covid-19 Signage is posted on the fields.

**Senior Center**

Seniors Center executive held their annual meeting inside the arena for social distancing reasons and will be starting back using the facility in the Fall.

## **Upcoming Events**

**All upcoming events are TBA**

**Town of Kensington**  
**Credit Union Centre Monthly Statistical Data**  
**2020**

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
<b>Fitplex</b>													
Total Members	270	265	245	245	245	200							1470
Attendance	1490	1550	700	0	0	872							4612
Day Passes Sold	28	22	10	0	0	6							66
Memberships Sold	42	33	12	0	0	32							119
Monthly Payment Memberships	54	52	51	0	0	40							197
<b>Arena</b>													
Hours Rented	158	169	62	0	0	0							389
Preschool (Free)	3	4	2	0	0	0							9
Adult Skate	3	4	2	0	0	0							9
Donated Ice Time	0	10	0	0	0	0							10
Total Hours Rented	164	187	68	0	0	0							419
Storm Days (no rentals)	4	2	0	0	0	0							6

**2019**

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Total Members	270	262	258	250	242	230	218	215	226	245	255	260	2931
Attendance	1525	1420	1200	1140	1080	950	875	820	1011	1225	1350	1300	13896
Day Passes Sold	26	18	20	22	20	22	20	15	21	25	24	20	253
Memberships Sold	44	32	25	22	20	21	18	19	22	37	24	30	314
Monthly Payment Memberships	54	53	52	53	51	52	50	49	50	51	52	52	619
<b>Arena</b>													
Hours Rented	149	144	135	110	0	0	0	0	58	158	175	140	1069
Preschool (Free)	4	4	3	0	0	0	0	0	0	0	4	4	19
Adult Skate	4	4	3	0	0	0	0	0	0	0	4	4	19
Donated Ice Time	0	10	0	7	0	0	0	0	0	0	0	0	17
Total Hours Rented	157	162	141	117	0	0	0	0	58	158	183	148	1124
Storm Days (no rentals)	2.5	2	1	1	0	0	0	0	11	0	0	0	17.5



## Mayor's Report to Town Council

August 10, 2020

**The Mayor's Report** to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include as much as possible a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokespersons for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. ([www.kensington.ca](http://www.kensington.ca))

Committee of Council meetings are held on the 4<sup>th</sup> Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2<sup>nd</sup> Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

**Kensington Business Park** – The “Coming Soon” sign has been placed at one of the entrance locations (next to Trailside Plaza) to the Kensington Business Park. We continue to receive interest in the park with questions on when we may be in a position for businesses to start developing in the park. Our engineers continue to work on the engineering and design of the development.

**Raising of the Pride Flag** – On Wednesday July 29, 2020 it was my pleasure to raise the Pride flag for the first time in the Town of Kensington. As I said in my remarks as we raised the flag “*We want to send a clear message today to all residents and visitors to our town that you are accepted; you are welcomed. As we raise this flag for Pride Week, let us remember to be respectful and welcoming to all those in the LBGTQ+ community.*” Thank you Councillors who unanimously agreed to fly this flag for a week.

**Junior Town Council – KISH students** – Several years ago the Town of Kensington worked with the high school to run a Junior Town Council. I have discussed this with Donald Mulligan, Principal of KISH a couple of times in the past and most recently last week. He is supportive of the program and we will see if we can pull this program together again. I believe it will be a great opportunity to provide student participants with a better idea of how municipalities function and help them to understand the importance of providing civic leadership. Thank you to Deputy Mayor Pickering for bringing this item to my attention recently. This being the year of a pandemic, I am uncertain when this might take place but I do hope we can host a Junior Town Council before the end of the 2020-2021 school term. My records show the last time it was held was in June 2008.

**Town of Kensington Harvest Drive Thru - August 22** – As we are all aware, the Harvest Festival Parade and other activities cannot take place this year. As a town, we wanted to pull together some kind of special event around the day of the Harvest Festival Parade which typically would take place on August 22. Many potential activities have been discussed and evaluated, keeping in mind the limitations of the Public Health Office guidelines. Thanks to Robert Wood, Manager of Credit Union Centre, he has organized a drive thru when we will hand out Town of Kensington shopping bags promoting the Town and loaded with goodies from local





suppliers.

As I write this report, these gift packs will include products which are produced from local suppliers such as 3 lbs of Potatoes, 2 lbs of Mussels, ADL 1 L. Chocolate Milk, ADL Cheese and Hostess Frito Lay Potato Chips. We are very appreciative of several local businesses who have stepped up to provide these products free or at special discounted pricing. Without the support of local businesses we could not make this day as special as it will be. We will be making sure we have a sign produced to recognize all those who have stepped up to be part of this drive thru. Our theme will be something along the lines of “*Support Local. They support us*”.

Final details are being worked out but the current plan is to hand out 200 gift bags, one per car. We will plan to start at 10:00 am at the Credit Union Centre location and go until the gifts packs are gone. Councillors will be asked to help in the distribution during this time. Please mark your calendars. The event will be advertised through social media and local newspapers.

Rowan Caseley  
Mayor – Town of Kensington

## Town of Kensington - Request for Decision

<b>Date:</b> August 7, 2020	<b>Request for Decision No:</b> 2020-44 <b>(Office Use Only)</b>
<b>Topic:</b> Kensington Police Service – Camera Supply and Installation	
<b>Proposal Summary/Background:</b> <p>Town Council included \$24,000 in their 2020/21 Capital budget for the replacement of the Police Department's camera system. The current system was installed in 2006 and has not been operational for the past number of years. The cameras have proven to be effective in identifying criminal behaviour, traffic accident investigation, etc. and generally operating as a deterrent.</p> <p>In reviewing the camera requirements for the department, staff have determined, and are recommending the installation of five new cameras throughout the core area of town. The cameras are proposed to be installed to allow for the monitoring of the Broadway Street/Victoria Street intersection, gazebo, railyards main parking area, liquor store area and the train area. The work will generally include the provision of the cameras, housings, installation of five new Bridge networks, POE (power over ethernet) to the Bridges, connection to the NVR (network video recorder), setup and configuration to the network, and installation of a backup power source.</p> <p>A quote was requested from Combat Computers to complete the required work. The quote came in at \$19,995.00 plus HST.</p> <p>It has also been identified that the Police Department interview room camera system has not been operational for at least the past three months. The current system is 12 years old and requires immediate updating/replacement. Interviews are currently being recorded using an iPhone or officers are having to travel to the East Prince RCMP Detachment to complete interviews.</p> <p>A quote was requested from Combat Computers to replace the interview room camera system. The quote came in at \$4,195.00 plus HST.</p> <p>It is recommended that Town Council award a contract to Combat Computers for the supply and installation of the aforementioned camera systems as per their quote dated July 30, 2020 in the amount of \$24,190.00 plus HST.</p>	
<b>Benefits:</b> <ul style="list-style-type: none"><li>• Will provide the Police Department with an up to date surveillance camera system.</li><li>• Will provide assistance to the police department when undertaking investigations.</li><li>• Will generally act as a deterrent to criminal behaviour.</li><li>• Will provide the department with an up to date audio and video recording system in their interview room.</li></ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• None noted.</li></ul>	
<b>Discussion/Comments:</b>	

As Councillors may be aware, Combat Computers was formally designated by Town Council (and subsequently trained and certified to work on RCMP related systems) to work in the Police department and on their computer system.

The Town's Procurement Policy provides for sole source procurement in certain situations where the compatibility of a purchase with existing equipment and/or facilities is of paramount consideration and that purchase must be made from a single source; and/or to undertake a public competitive bidding process would be injurious to the confidentiality of a supplier/contractor, i.e. security issues, policing matters or other confidential matters.

Based on the preceding information it is recommended that Town Council sole source this contract to Combat Computers.

**Options:**

1. Award the contract to Combat Computers, as recommended.
2. Not proceed with the project.
3. Refer the matter back to staff for further direction and deliberation.

**Costs/Required Resources:**

\$24,190.00.00 plus HST  
(HST fully recoverable)

**Source of Funding:**

20/21 Capital Funds

**Recommendation:**

It is recommended that Town Council consider and adopt the following resolution:

***BE IT RESOLVED THAT Town Council award a contract to Combat Computers for the supply and installation of a camera system for monitoring of the core area and for the Police Department interview room as per their quote dated July 30, 2020 in the amount of \$24,190.00 plus HST.***



Re: Quote

July 30, 2020

Attn: Lewis/Geoff

I take this opportunity to thank you for allowing us to provide this quote. If you have any questions please let me know

- To provide and install five PTZ 360 Camera on building monitoring intersection Lights, one monitoring the gazebo area, one at street by sign, one under eave of Liquor store, one monitoring train area as per discussed with Lewis.
- To provide and Installing housings as required (pole mounts as well)
- To provide and install five new Bridge networks to the cameras above
- To provide and install POE to the Bridges
- To connection entire network to the NVR to view and record
- To setup and configure to network (separate network)
- To provide and Install a UPS on NVR for spikes or power outages (minimum)
- Total Package Price \$19995.00 plus HST/Aces

Interview System.....

- To provide and install one recording system for the interview room
- To provide and install Microphone for Interviews
- To provide and install two HDCVI cameras
- To provide and install cabling/wiring

Total Package Price \$4195.00 plus HST

Anything outside the scope of work is billable

Any questions let me know..

Steve vanDuinkerken

## Town of Kensington - Request for Decision

<b>Date:</b> August 7, 2020	<b>Request for Decision No:</b> 2020-45 <b>(Office Use Only)</b>
<b>Topic:</b> Kensington Country Store – Development Permit Application	
<b>Proposal Summary/Background:</b> <p>A development permit application has been submitted by Cheryl MacInnis, general manager of the Kensington Country Store, for the construction of an open, lean-to structure to allow for the placement of produce, etc. for a community type market. It is proposed that the structure would be placed in the front yard portion of the store property(ies). The structure will be placed at least 3 feet from any property line (indicated on the attached sketch that the structure will be 3 feet from the driveway).</p> <p>Correspondence has been received from the Prince Edward Island Architects Association that the services of an architect would not be required for the proposed construction.</p> <p>It is recommended that Town Council approve the attached development permit application as proposed.</p>	
<b>Benefits:</b> <ul style="list-style-type: none"><li>• Will provide a space for local produce growers to display and sell their products.</li></ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• None noted.</li></ul>	
<b>Discussion/Comments:</b> <p>The development permit application has been reviewed against the Development Control Bylaw and is found to be in general compliance therewith. It is recommended that Town Council approve the application as submitted.</p>	
<b>Options:</b> <ol style="list-style-type: none"><li>1. Approve the development permit application, as recommended</li><li>2. Not approve the development permit application.</li><li>3. Refer the matter back to staff.</li></ol>	
<b>Costs/Required Resources:</b>  N/A	<b>Source of Funding:</b>  N/A

**Recommendation:**

It is recommended that Town Council consider and adopt the following resolution:

***BE IT RESOLVED THAT Town Council approve a development permit application for the Kensington Country Store for the construction of an open, lean to structure on their property located at 48 Victoria Street East (PID No. 76851) subject to full compliance with the Town's Development Control Bylaw.***





Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
COB 1M0  
  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: [townmanager@townofkensington.com](mailto:townmanager@townofkensington.com)  
Website: [www.kensington.ca](http://www.kensington.ca)

For Office Use Only	
Permit #:	
Date Received:	July 13/20
Date Approved:	
PEI Planning:	
Permit Fee: \$	<del>300.00</del> 150.00 <input checked="" type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 48 Victoria Street East Property Tax Number (PID): ~~76854~~ 76851  
Lot No.: \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Current Zoning: Commercial C1  
Are there any existing structures on the property? ☐ No ☐ Yes, please describe: \_\_\_\_\_

Land Purchased from \_\_\_\_\_ Year Purchased \_\_\_\_\_

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage <u>70ft</u>	Acreage <u>.97</u>
<input type="checkbox"/> South <input checked="" type="checkbox"/> West <u>of Store</u>	Property Depth _____	Area sq. ft. <u>42,253.2</u>

### 2. Contact Information

APPLICANT Name: Cheryl MacInnis Address: 12704 Rte 6 PO Box 838  
Phone: 836-3116 Cell: 629-0450 Kensington PE COB 1M0  
Email: kensingtongraco-opcountry.com Postal Code: COB 1M0  
  
Same as Above: ☐ Cooperative  
Name: \_\_\_\_\_ Address: \_\_\_\_\_  
OWNER Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
  
CONTRACTOR, ARCHITECT OR ENGINEER Name: Sam Colicutt Address: Bridgewater, NS  
Phone: 902-624-8328 Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### 3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

### 4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other \_\_\_\_\_

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input checked="" type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick <u>N/A</u>
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other <u>None</u>	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>-</u>	<u>-</u>	Width <u>8'</u> Length <u>40'</u>



05/21/19  
Detailed Project Description: An open-faced lean-to for promoting reciprocal business with produce growers by providing a shelter for a community market during harvest seasons.

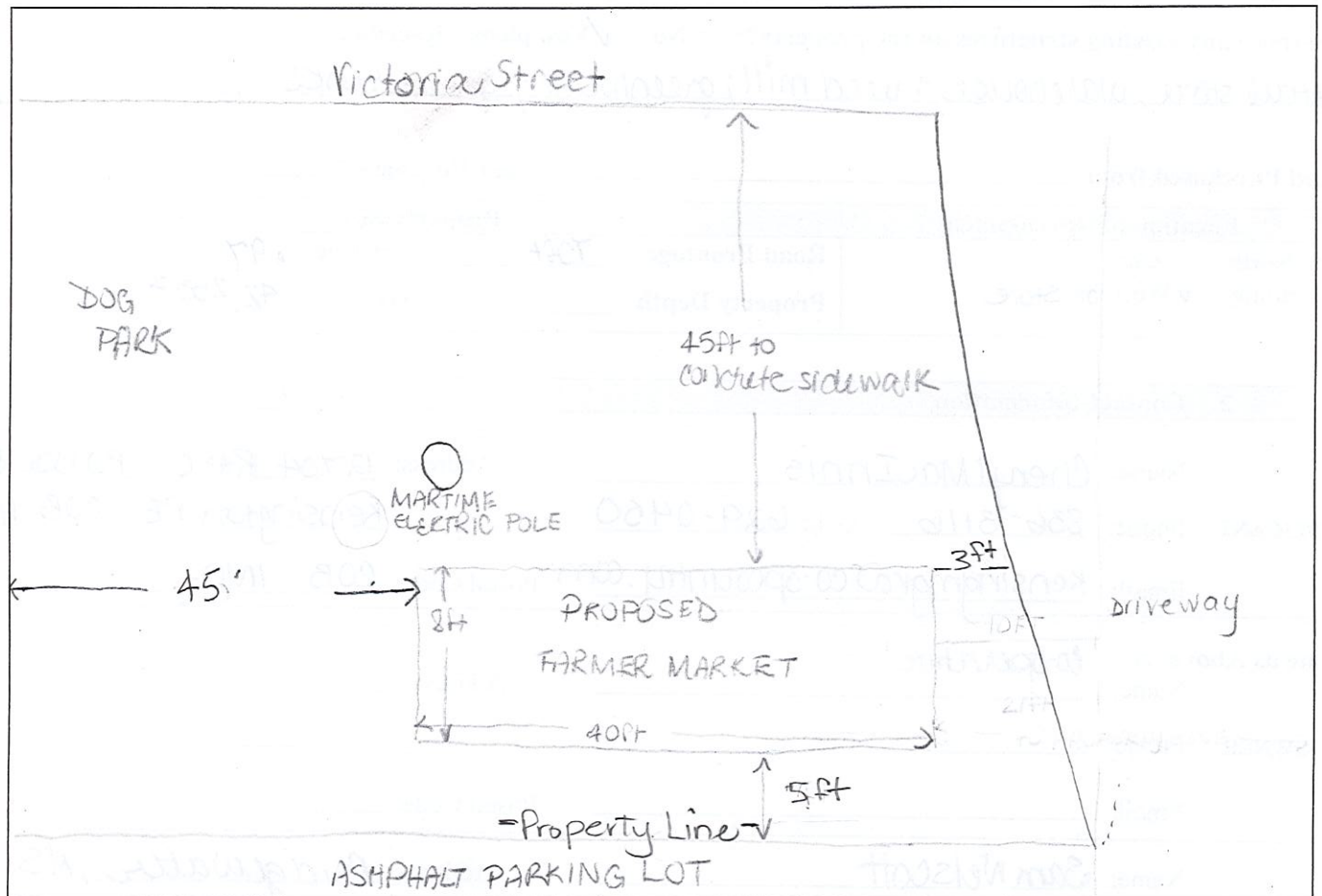
Estimated Value of Construction (not including land cost): \$3500.00

Projected Start Date: asap Projected Date of Completion: 2 days later

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot. Attached  
c) Indicate the distance between buildings.  
e) Indicate distance to property lines.

- b) Show existing and proposed buildings.  
d) Show location of driveway.



**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

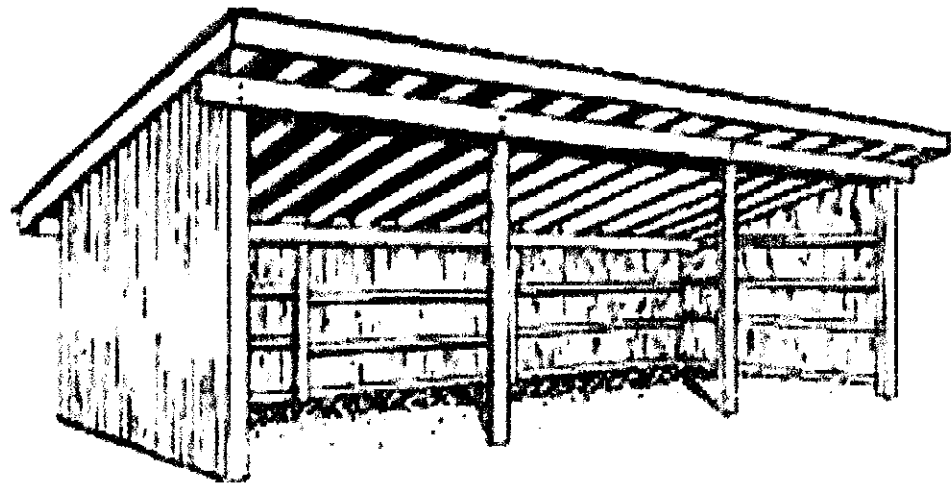
Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant Cheryl Mac Innis Date Aug 12, 2019









## Town of Kensington - Request for Decision

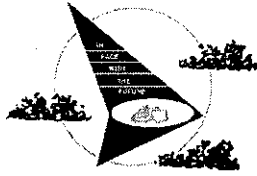
<b>Date:</b> August 7, 2020	<b>Request for Decision No:</b> 2020-46 <b>(Office Use Only)</b>
<b>Topic:</b> Senior Centre Paving Contract	
<b>Proposal Summary/Background:</b> <p>Town Council's Gas Tax Capital Investment Plan includes a project (funded through Malpeque Gas Tax Funds) that involves the paving of the Senior Centre Parking Area (Approx. 8000 sq.ft.). The work generally includes saw cutting and removal of any existing asphalt, fine grading and compacting, and the placement of approximately 3 inches of B Mix Asphalt.</p> <p>Staff requested quotes from two paving contractors; Curran and Briggs Ltd. and Preston Murphy Trucking Ltd. with one quote being received from Curran and Briggs (\$26,410.00 plus HST).</p> <p>It is recommended that Town Council award a contract to Curran and Briggs to pave the Senior Centre's parking area.</p>	
<b>Benefits:</b> <ul style="list-style-type: none"><li>• Will provide a paved parking surface for users of the Senior Centre facility.</li></ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• None noted.</li></ul>	
<b>Discussion/Comments:</b> <p>The project is being funded through the Rural Municipality of Malpeque Gas Tax Funds.</p>	
<b>Options:</b> <ol style="list-style-type: none"><li>1. Approve the contract award, as recommended</li><li>2. Not award the contract.</li><li>3. Refer the matter back to staff.</li></ol>	
<b>Costs/Required Resources:</b> <p>\$26,410.00 plus HST (HST fully recoverable)</p>	<b>Source of Funding:</b> <p>Rural Municipality of Malpeque Gas Tax Funds</p>

**Recommendation:**

It is recommended that Town Council consider and adopt the following resolution:

***BE IT RESOLVED THAT Town Council award a contract to Curran and Briggs Ltd. for the paving of the Senior's Centre parking area as per their quote dated July 9, 2020 in the amount of \$26,410.00 plus HST.***

PROPOSAL FORM



**Curran & Briggs  
LIMITED**

Box 1625, 40 ALLWEATHER HIGHWAY  
SUMMERSIDE, PEI, C1N 2V5  
TEL: (902) 436-2163 FAX: (902) 436-1528  
WWW.CURRANANDBRIGGS.COM

PROUD MEMBER OF



SUBMITTED TO Town of Kensington	PHONE 439-9726	DATE July 9/20
STREET Box 418	FAX	JOB LOCATION Seniors Center
CITY, PROVINCE, POASTAL CODE Kensington PE C0B 1M0	ATTENTION Robert Wood cuc@townofkensington.com	

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

**CONTRACTOR NOT RESPONSIBLE FOR SETTLEMENT  
OF BACKFILL MATERIAL OR SUB BASE MATERIAL  
PLACED AND COMPACTED BY OTHERS**

Area  
62\*129=7998  
Total 7998 sq ft

Work includes

Saw cut and remove existing asphalt

Fine grade and compact entire area

Place approx 3" of B mix asphalt Total:\$ 26 410.00 + hst

\* Any additional class A gravel required for grading and compacting would be extra

SPECIAL NOTES / CONDITIONS

ABOVE PRICE IS BASED ON THE COST OF LIQUID ASPHALT AT THE TIME OF THIS QUOTE. DUE TO THE VOLATILITY OF THE LIQUID ASPHALT MARKET THIS CAN FLUCTUATE BETWEEN NOW AND THE ACTUAL TIME OF CONSTRUCTION. WE THEREFORE MAY NEED TO ADJUST THE PRICING UP OR DOWN BASED ON THE ACTUAL TIME OF ACCEPTANCE OF THIS QUOTE.

PAYMENT SHALL BE MADE AS FOLLOWS      PAYMENT BY CASH, CHEQUE OR DEBIT ONLY      30 DAYS FROM COMPLETION \_\_\_\_\_

ALL WORK SHALL BE COMPLETED IN A WORKMANLIKE MANNER AND IN ACCORDANCE WITH STANDARD INDUSTRIAL PRACTICE, ANY ALTERATION OR DEVIATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS OVER THE CONTAINED ESTIMATE SHALL BE EXECUTED BY CURRAN & BRIGGS LIMITED, BUT ONLY UPON THE WRITTEN AND SIGNED AUTHORIZATION OF THE CUSTOMER AND SHALL BECOME AN EXTRA CHARGE OVER AND ABOVE THE CONTAINED ESTIMATE. THE CUSTOMER SHALL MAINTAIN FIRE AND ALL OTHER INSURANCE COVERAGE ON THE PROJECT. CURRAN & BRIGGS LIMITED ACCEPTS NO LIABILITY FOR DELAYS IN PROJECT COMPLETION AS A RESULT OF STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. CURRAN & BRIGGS LIMITED'S WORKERS ARE FULLY COVERED BY WORKERS' COMPENSATION INSURANCE.

AUTHORIZED SIGNATURE :

NOTE:  
THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED  
WITHIN 15 DAYS OF THE DATE OF THIS PROPOSAL

ACCEPTANCE OF PROPOSAL:

THE AFFORMENTIONED PRICE, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY  
AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO WORK AS SPECIFIED.  
PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE:

DATE OF ACCEPTANCE:

Rowan Caseley

Correspondence

**From:** Kensington and Area Chamber Of Commerce  
<kensingtonandareachamber@gmail.com>  
**Sent:** August 4, 2020 1:15 PM  
**To:** mayor@townofkensington.com  
**Subject:** Golf Tournament Registration Open



## Kensington and Area Chamber of Commerce

### E-Shout Out - Aug 4, 2020

***We ask that everyone follows the rules!!***

Stay Healthy!! Stay Apart!! Stay Safe! Be Creative!!!

***Thank you to everyone who is working so hard to keep us safe!***



## UPCOMING Events

August 1 - 31 Golf Tournament Registration

August 4 - KACC Business Luncheon

September 2 - KACC Golf Tournament

November 27 - KACC Business of Excellence Awards Gala  
(tentative date)



**Registrations accepted August 1 - 31, 2020**  
Golf at Anderson's Creek Golf Course

**Book your Team Now**



July 15 2020  
Maddy Rogers  
1682 Hamilton Road, Indian River  
Kensington, COB 1MO

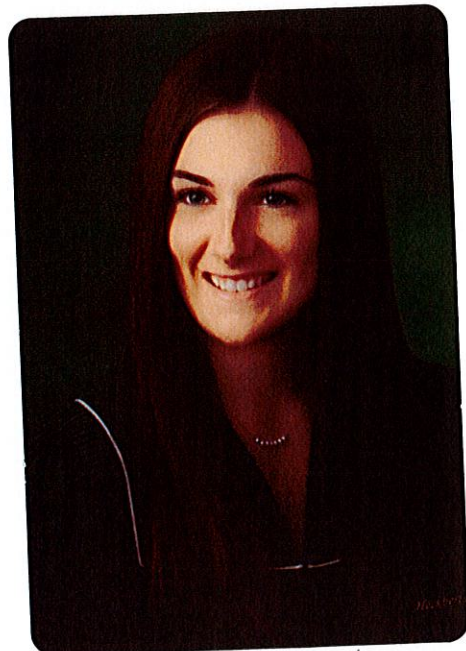
Dear, Mayor Rowan Casely and town Council

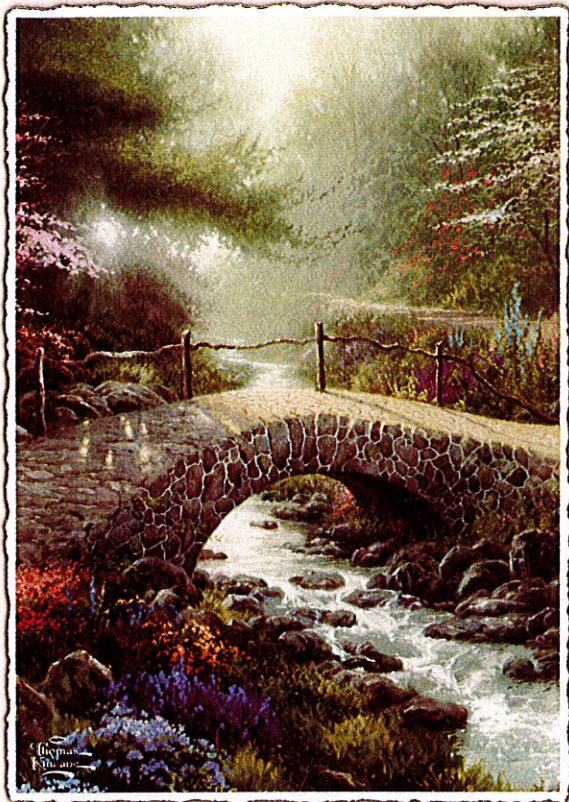
On behalf of KISH Grad Class, I would like to thank you for your support with our grad parade and prom walk through.

Thank you so much

Sincerely,

Grad Class President Maddy Rogers





During a time  
like this  
we realize how much  
our friends and relatives  
really mean  
to us....

Your expression  
of sympathy will always  
be remembered

BEIR, JILLIAN,  
AND LAUREN FERGUSON

---

*Jake Rudolph  
President / Président*

*Jack Benzaquen,  
First Vice-President /  
Premier vice-président*

*Cory Bellmore  
Second Vice-President /  
Deuxième vice-présidente*

*Beverly Hendry  
Treasurer / Trésorière*

*Jeff Renaud  
Past President /  
Président sortant*

*Dawn Chaplin,  
Director / Directrice*

*Tony Kulbisky  
Director / Directeur*

*Jamie Paik  
Director / Directrice*

*Mike Dolter  
Director / Directeur*

*Gary Kent  
Director / Directeur*

*Brenda Orchard  
Director / Directrice*

*Marc Melanson  
Director / Directeur*

*Jennifer Goodine  
Executive Director  
Directrice générale*

CAMA  
P. O. Box 128, Station A  
Fredericton, NB  
CANADA  
E3B 4Y2

ACAM  
C.P. 128, succ. A  
Fredericton, N.-B.  
CANADA  
E3B 4Y2

Tel./ Tél.: 1-866-771-2262  
E-Mail:  
[admin@camacam.ca](mailto:admin@camacam.ca)

[www.camacam.ca](http://www.camacam.ca)

July 13, 2020

Mayor Rowan Caseley  
Town of Kensington  
PO Box 418, 55 Victoria Street Est  
Kensington, PEI  
COB 1M0

Dear Mayor Caseley,

The Canadian Association of Municipal Administrators' (CAMA) Long Service Recognition Awards Program recognizes and celebrates the dedication to public service and municipal management of our members, which is a significant priority for our Association. These awards are based on the number of years of full-time, paid employment in municipal government in a management capacity (a Chief Administrative Officer or reporting directly to a Chief Administrative Officer). They are granted at ten years and given in five year increments.

This year in your municipality we acknowledged the commitment of your Deputy Administrator, Ms. Wendy MacKinnon, for her fifteen years of municipal service in a management capacity. Her recognition pin has been mailed to her directly.

We ask you to assist us in recognizing Ms. MacKinnon (by perhaps making a special presentation to her at City Council) for her ongoing support of the municipal profession and for the part that she continues to play in helping to make CAMA the leading organization in fostering and sustaining municipal excellence.

Our sincere gratitude to you for your continued support of this valued CAMA member and dedicated employee of your organization. We trust that your municipality has tremendously benefited from her membership in CAMA and we are confident that it will continue to do so.

Sincerely,



Jake Rudolph  
CAMA President

cc Wendy MacKinnon, Deputy Administrator