



***Tentative Agenda for Regular  
Meeting of Town Council***

***Monday, August 9, 2021 @ 7:00 PM***

*55 Victoria Street*

*Kensington, PEI*

*C0B 1M0*

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***Please ensure all cell phones and other electronic devices are turned  
off or placed on non-audible mode during the meeting.***

**Town of Kensington  
Regular Meeting of Town Council  
August 9, 2021 – 7:00 PM**

- 1. Call to Order/Land Acknowledgement**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes**
  - 5.1 July 12, 2021, Regular Meeting
- 6. Business Arising from Minutes**
  - 6.1 July 12, 2021, Regular Meeting
- 7. Reports**
  - 7.1 Chief Administrative Officer Report
  - 7.2 Fire Department Statistical Report
  - 7.3 Police Department Statistical Report
  - 7.4 Development Permit Summary Report
  - 7.5 Bills List – Town
  - 7.6 Bills List Water and Sewer Utility
  - 7.7 Summary Income Statement
  - 7.8 Credit Union Centre Report
  - 7.9 Mayor’s Report
  - 7.10 Federation of Prince Edward Island Municipalities Report – Councillor Mann

- 7.11 Heart of PEI Initiative Report – Deputy Mayor Pickering
- 7.12 Kensington and Area Chamber of Commerce Report – Councillor Gallant
- 7.13 PEI 55 Plus Games – Councillor Gallant

## **8. New Business**

### **8.1 Request for Decisions**

- 8.1.1 RFD2021-44 - Xplornet Internet Pole - Site Proposal
- 8.1.2 RFD2021-45 - Water Meter Upgrades
- 8.1.3 RFD2021-46 - Rescission of Motion to Demolish and Remove the Former James Mulally Blacksmith Shop
- 8.1.4 RFD2021-47 - Administration and Mayor's Computer Replacement
- 8.1.5 RFD2021-48 - Fire Hall Floor Epoxy Installation

### **8.2 Other Matters**

## **9. Correspondence**

## **10. Committee of the Whole (In-Camera) – Nil**

## **11. Adjournment**

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, July 12, 2021  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Toombs, Spencer, Gallant, MacRae and Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Administrative Assistant, Kim Caseley

**Regrets:** Deputy Mayor Pickering

**Visitors:** Jason Simmonds – Journal Pioneer

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:03 PM and welcomed Council members, staff, and visitors to the July meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the tentative agenda for the July 12, 2021 regular meeting of Town Council with the addition of item 8.1.3 – 10 Glovers Lane Development Permit Application. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** *Nil.*

**4. Delegations / Presentations**

**4.1** *Nil.*

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the minutes from the June 14, 2021 regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** **June 14, 2021 Regular Meeting**



**6.1.1** *Nil.*

**7. Reports**

**7.1 Chief Administrative Officer Report**

**7.1.1** *Moved by Councillor MacRae, seconded by Councillor Toombs to adopt the June 2021 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the May 2021 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the May 2021 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Gallant, seconded by Councillor MacRae to approve the July 2021 Development Permit Summary Report. Unanimously carried.*

**7.5 Bills List**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor Toombs to approve the May 2021 Bills in the amount of \$473,246.28. Unanimously carried.*

**7.5.2** *Moved by Councillor Mann, seconded by Councillor Spencer to approve the May 2021 WPCC Bills in the amount of \$12,680.85. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Spencer, seconded by Councillor Mann to approve the Summary Income Statement for the month of May 2021. Unanimously carried.*

**7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Credit Union Centre report for the month of May 2021. Unanimously carried.*

**7.7.2** Councillor Spencer expressed his appreciation and thanked Town Staff for organizing the Canada Day Celebration.

## **7.8 Mayor's Report**

**7.8.1** *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the Mayor's report for the month of July 2021 as presented by Mayor Caseley. Unanimously carried.*

## **7.9 Federation of PEI Municipalities (FPEIM) Report**

**7.9.1** Councillor Mann was recently re-elected as Vice President of Cities and Towns on the FPEIM Board of Directors.

**7.9.2** FPEIM will be submitting three names to the Charlottetown Airport Authority Board.

**7.9.3** FPEIM finalized the agenda for their annual meeting with the Minister in the fall.

**7.9.4** A Request for Proposals has been drafted for the shared legal services program for small municipalities.

## **7.10 Heart of the Island Initiative Report**

**7.10.1** The Heart of PEI Newsletter was recently circulated.

## **7.11 Kensington Area Chamber of Commerce (KACC) Report**

**7.11.1** KACC Annual Golf Tournament will be held on September 14, 2021.

## **7.12 PEI 55 Plus Games**

**7.12.1** *Nil.*

# **8. New Business**

## **8.1 Request for Decisions**

### **8.1.1 Kensington Business Park – Proposed Lot Pricing**

**8.1.1.1** *Moved by Councillor Toombs, seconded by Councillor Spencer*

***BE IT RESOLVED THAT lot pricing for the Kensington Business Park be formally set, subject to the future discretion and reconsideration of Town Council, as follows:***

<i>Lot 21-1 - \$110,000,</i>	<i>Lot 21-2 - \$110,000,</i>	<i>Lot 21-3 - \$110,000,</i>
<i>Lot 21-4 - \$110,000,</i>	<i>Lot 21-5 - \$130,000,</i>	<i>Lot 21-6 - \$130,000,</i>
<i>Lot 21-7 - \$110,000,</i>	<i>Lot 21-8 - \$110,000,</i>	<i>Lot 21-9 - \$110,000,</i>
<i>Lot 21-10 - \$100,000,</i>	<i>Lot 21-11 - \$100,000,</i>	<i>Lot 21-12 - \$100,000,</i>
<i>Lot 21-13 - \$100,000,</i>	<i>Lot 21-14 - \$110,000,</i>	<i>Lot 21-15 - \$110,000,</i>

<i>Lot 21-16 - \$90,000,</i>	<i>Lot 21-17 - \$80,000,</i>	<i>Lot 21-18 - \$80,000,</i>
<i>Lot 21-19 - \$80,000,</i>	<i>Lot 21-20 - \$95,000,</i>	<i>Lot 21-21 - \$95,000,</i>
<i>Lot 21-22 - \$95,000,</i>	<i>Lot 21-23 - \$95,000,</i>	<i>Lot 21-24 - \$110,000,</i>
<i>Lot 21-25 - \$125,000,</i>	<i>Lot 21-26 - \$130,000,</i>	<i>Lot 21-27 - \$90,000,</i>
<i>Lot 21-28 - \$115,000,</i>	<i>Lot 21-29 - \$100,000,</i>	<i>Lot 21-30 - \$90,000,</i>
<i>Lot 21-31 - \$115,000,</i>	<i>Lot 21-32 - \$73,000,</i>	<i>Lot 21-33 - \$80,000,</i>
<i>Lot 21-34 - \$88,000,</i>	<i>Lot 21-35 - \$90,000,</i>	<i>Lot 21-36 - \$100,000,</i>
<i>Lot 21-37 - \$75,000,</i>	<i>Lot 21-38 - \$70,000</i>	

*Unanimously carried.*

## **8.1.2 Property Consolidation – Lands of A&R Adventures Inc.**

### **8.1.2.1 Moved by Councillor Mann, seconded by Councillor Gallant**

*WHEREAS a request has been received from A&R Adventures Inc. for Town Council's consideration of the consolidation and lot boundary adjustments of PID No's 78907, 77859, 77826, 77842, 77834, 77867, and 78907 in accordance with plans of subdivision submitted, Plan No. 20040-S01 and Plan No. 20040-C01.*

*AND WHEREAS the proposed subdivisions have been reviewed by DV8 Consulting and Town staff against the Town's Development Control Bylaw and are found to be in general compliance therewith, and are being recommended for approval;*

*BE IT RESOLVED THAT approval be granted by Town Council to consolidate Parcel A and PID No. 78907, as per Survey Plan No. 20040-S01, dated March 18, 2021, drawn by Locus Survey's Ltd.*

*BE IT FURTHER RESOLVED THAT approval be granted by Town Council to consolidate Parcel B and PID No. 77859, as per Survey Plan No. 20040-S01, dated March 18, 2021, drawn by Locus Survey's Ltd.*

*BE IT FURTHER RESOLVED THAT approval be granted by Town Council to consolidate Parcel C and PID No. 77826, as per Survey Plan No. 20040-S01, dated March 18, 2021, drawn by Locus Survey's Ltd.*

*Unanimously carried.*

## **8.1.3 Development Permit Application – 10 Glover's Lane**

### **8.1.3.1 Moved by Councillor Spencer, seconded by Councillor Toombs**

*BE IT RESOLVED THAT Kensington Town Council approve a development permit application for Thomas Blackett for the construction of an 8-unit apartment style multi-unit dwelling at 10 Glover's Lane, conditional upon any required upgrades to Glover's*

***Lane to meet safety standards for access by emergency vehicles and subject to full compliance with the Town's Development Control Bylaw and all other applicable municipal, provincial, and federal legislation and regulations.***

***Unanimously carried.***

## **8.2 Other Matters**

### **8.2.1 Nil.**

## **9. Correspondence**

### **9.1 A financial donation request from KARSİ.**

***Moved by Councillor Spencer to make a \$2,000 financial donation to the KARSİ Initiative.***

*The motion did not proceed as it was not seconded.*

### **9.2 Information from KARSİ on their Stomping Tom Wheel of Song fundraiser on August 1, 2021 from 1:00-3:00 pm.**

### **9.3 An email from Jolline Richards requesting sponsorship for the Great Cycle Challenge to fight kids cancer. – No action**

### **9.4 Information on the St. Stephen's Anglican Church Car Rally on August 7, 2021.**

### **9.5 An invitation from the KACC to their annual Golf Tournament on September 14, 2021.**

***Moved by Councillor Mann, seconded by Councillor MacRae to enter a team of 4 in the Kensington & Area Chamber of Commerce Golf Tournament on September 14, 2021 in the amount of \$500.00. 5 for – 1 opposed (Spencer). Motion carried.***

Councillor Spencer explained that he could not support the golf tournament due to Town Council's decision to not support the KARSİ Initiative donation request.

### **9.6 The July Senior Surfers News Update.**

### **9.7 A Thank You card from Lilly Greenan, recipient of the 2021 Town of Kensington Educational Scholarship.**

### **9.8 The July Community Navigator News.**

### **9.9 An email from the PEI Emergency Measures Organization with information regarding the Basic Emergency Measures Course that is now available in an online format.**

### **9.10 A copy of The Heart of PEI Committee Update.**

- 9.11** A letter from the Malpeque Bay Credit Union requesting a financial donation in aid of their back-to-school initiative.

*Moved by Councillor Spencer, seconded by Councillor Mann to make a \$250.00 donation to the Malpeque Bay Credit Union back-to-school fundraising initiative.*

*Unanimously carried.*

- 9.12** Mayor Caseley requested that Town Council give additional thought and consideration to the KARSI donation request.

*Moved by Councillor MacRae, seconded by Councillor Spencer to donate \$1,000 to the KARSI fundraising efforts. Unanimously carried.*

*Jason Simmonds excused himself from the Council Chamber at 7:53 pm.*

## **10. In-Camera**

- 10.1 Committee of the Whole (In-Camera) – One item under Section 119 (e) and (g) of the Municipal Government Act**

**10.1.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to enter into an In-Camera session at 7:55 pm. Unanimously carried.*

**10.1.2** *Moved by Councillor Gallant, seconded by Councillor Toombs to come out of an In-Camera session at 8:28 pm. Unanimously carried.*

- 10.2** *Moved by Councillor Spencer, seconded by Councillor MacRae*

*WHEREAS a fire occurred at a town owned building, formerly the James Mullally Blacksmith Shop and the Go!Fish Eatery, located at 29 Commercial Street, on May 16, 2021;*

*AND WHEREAS Coles Associates were retained by PE Claims Services Inc. to provide engineering services to carry out an independent review and to offer an opinion on the current structural condition of the burnt structure;*

*AND WHEREAS Coles Associates were requested to provide a professional opinion regarding the integrity of the structural components and whether the burnt structure should be salvaged, restored or taken down completely;*

*AND WHEREAS it is the opinion of Coles Associates Ltd. that the building structural elements are severally damaged by the fire, should not be salvaged, and would require a full replacement;*

*BE IT RESOLVED THAT Town Council authorize the CAO to proceed with having the former James Mullally Blacksmith Shop, located at 29 Commercial*

*Street, demolished and removed, through its insurance company and to make all efforts to salvage anything salvageable.*

*Unanimously carried.*

**11. Adjournment**

*Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 8:32 PM. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor

Town of Kensington		
CAO's Report for Town Council - August 2021		
Item #	Project/Task	Status
1	KARSI Donation	The \$1000 donation, as approved by Town Council, has been made.
2	Malpeque Bay Credit Union Back to School Fundraising Initiative	The \$250.00 donation to the Malpeque Bay Credit Union Back to School fundraising initiative has been made.
3	Official Plan and Zoning Bylaw 5 Year Review	We have been advised by the Province that amendments are forthcoming to the Provincial Planning Act and as such are being encouraged to delay the update of the Bylaw and Official Plan review. Further information will be provided to Town Council as the Provincial amendments are made. Unfortunately this will result in a further delay to this project.
4	Asset Management	NO UPDATE All asset management files have been received. I am trying to set up a meeting with the consultant to ensure a proper interpretation of the asset class forecasts and next steps in the development of the asset management plan.
5	Unightly Property - 105 Victoria Street West	The Town's lien against the property has been fully satisfied (paid) and the necessary documentation has been filed through the Supreme Court.
6	2019-2024 Gas Tax Capital Investment Plan	Approval has been received from the Canada-PEI Infrastructure Secretariat on the Town's proposed re-profiling of its Gas Tax Funds.
7	Wastewater Treatment Plant Blowers	The project was approved under the Town's Gas Tax re-profiling. WSP are currently working on tender documents to facilitate the completion of the project in 2021.
8	Municipal Restructuring - Frosty Treat 2	I am advised that the deadline for public comments on the Town's restructuring application is Friday, August 6, 2021 with no submissions being received. It is unlikely that a public meeting will need to be held.
9	Police Study/Service Model Review	Other project work and requirements have consumed the greater majority of my time in recent months. I have begun working on the implementation plan for Town Council's consideration, however at this point I have not found an opportunity to complete it. I will continue to dedicate time and resources to this project as other priority items are completed.
10	Investing in Canada Infrastructure Program (ICIP) - Wellfield Upgrades	The SCADA system has been installed and commissioned however several items remain deficient. Flow totalizing, remote chlorine injection rate control, tie-in of the back up generators, etc. The contractor and the Town's engineering firm continue to work through the deficiencies. A change order was recently approved for the project to add relays to facilitate the starting and stopping of all four well pumps, addition of analog for water tower levels and associated wiring.
11	Railyards Garbage Receptacle Area	NO UPDATE Direction was given to the Mayor and I to meet with tenants in the railyards area to discuss issues around all garbage receptacles being placed in a centralized area. To date no meetings have taken place. The Police Chief and I have been tasked with reviewing transportation issues in the rail yards area to provide a safe corridor for people to access the centralized garbage receptacle area.

Item #	Project/Task	Status
12	Active Transportation Fund	The Town's application has been approved by the Province of Prince Edward Island to facilitate the installation of sidewalks along Barrett Street, Broadway Street South and Victoria Street East. It was proposed that a portion of the Town's Gas Tax be allocated towards the project which has been approved by the Canada-PEI Infrastructure Secretariat. Tender documents for the Victoria Street East portion of the project should be completed and advertised the week of August 9, 2021. WSP has been contracted by the Province to design the storm sewer and sidewalk for the Barrett Street portion of the project, which has been completed and submitted to the Province. Potential issues exist around the timing of the Broadway Street North portion of the project. Town Council recently authorized me to submit a water and sewer extension project along Broadway Street South which potentially overlaps with the sidewalk project. The Broadway Street South portion of this sidewalk project may be delayed to 2022 as we do not want to install the sidewalk in 2021 and have to replace it in 2022 due to the water and/or sewer installation.
13	Official Plan and Zoning Bylaw Amendment - Roman Catholic Parish	All documentation has been submitted to the Province for Ministerial approval.
14	Commercial Street/Broadway Street Intersection	NO UPDATE At a meeting held on March 8, 2021 with Stephen Yeo and Alan Aitken of the Provincial Department of Transportation, a commitment was made that the Province would review the parking layout at the Commercial Street/Broadway Street Intersection. To date I have not heard from the department. On June 14, 2021 I requested a status update however, to date I have not received a response.
15	Confederation Trail Road Crossings	NO UPDATE The Province has committed to providing lighted (flashing beacon) pedestrian crossing signs at two Confederation Trail road crossings within the Town. They will be installed in the May 2021 timeframe. The beacon signs will be installed at the Victoria Street East road crossing and the Broadway Street North crossing. Additional signage may be installed in the future at other crossings in the Town. On June 14, 2021 I requested a status update on the project however, to date I have not received a response.
16	Barrett Street Sidewalk	WSP has completed the design for the storm sewer and sidewalk portions of the project and have submitted them to the Province. No indication has been provided by the Province at this point in time as to when the project will be tendered.
17	Kensington Business Park	Construction began the week of June 1, 2021. All roads have been stripped to subgrade with the exception of the Brown property and the intersection of Road C and Victoria Street West. The berms for the detention pond have been constructed and are being used as a means for containing silt laden water running off the site for the duration of construction. The gravity sewer main has been completed on Road C and services are currently being installed. The watermain has been constructed to approximately half way up Road C and hydrants and services have been installed to the intersection of Road C and Road A. The Sanitary force main has been constructed to the intersection of Road C and Road A. The Storm Main construction began last Friday and is approaching the intersection of Road C and Road A. It is the contractors intention to complete the underground installation of all infrastructure on Road C and then begin road construction while underground infrastructure is placed on Road A and Road B. Currently no work has commenced on the lift Station. The Mayor and I continue to meet with our solicitor around the sale of lots, zoning designations, subdivisions, etc.
18	Town Hall Siding Replacement	NO UPDATE I understand that the siding manufacturer has hired a contractor to complete the required work however, at this point in time I have not been provided with a schedule.
19	Invest in Canada Infrastructure Fund - Broadway Street South Water and Sewer Main Extension Project	The application was submitted prior to the required deadline. We await formal approval of the project.



Item #	Project/Task	Status
20	Art and Craft Co-Ops - Freight Shed	I continue to work with both groups to ensure a successful 2021season. Several maintenance items are currently being addressed. We have discovered that the building is not currently (and never has been) connected to the Town's sewer system. We are currently completing investigative work to try and facilitate a connection as quickly as possible. We are unable to turn the water on to the building until a sewer connection has been made. The Town installed some new lighting and ceiling fans within the building.
21	Blacksmith Shop/Go! Fish	A request for decision has been circulated with the tentative agenda packaging requesting Town Council's consideration of rescinding their earlier resolution to immediately move forward with the demolition and removal of the building.
22	Collective Bargaining Agreement Negotiations	NO UPDATE No formal dates have been set for negotiations. Further information will be provided to Town Councillors as it is available.
23	Roy Paynter Park	Staff have recently made some improvements to the park with the addition of flower beds and other minor maintenance items. A contractor was hired to pressure wash all of the equipment in the park.
24	Annual Sidewalk Maintenance	The annual sidewalk maintenance is scheduled to begin the week of August 9, 2021.
25	Parking Area Pothole Patching	The pothole patching for the Rail Yards, Town Hall and Credit Union Centre is scheduled to begin the week of August 9, 2021.
26	Relocation of Town of Kensington signs and Speed Radar signs	NO UPDATE Public Works staff are busy completing other maintenance items currently. The signs will be relocated as expeditiously as possible. I have scouted new locations for the signs and will discuss these with the Province, as we are placing the signs within their right of way.
27	Rural Growth Initiative Funding Application	The application has been submitted. At this point in time we have not received any indication as to whether or not the project will approved for funding.
28	2021 Line Painting	The annual line painting has been completed.
29	Water Meter Upgrades Project	A request for decision to award the project to ScotiaTech has been included with the tentative agenda package for Town Council's consideration.



## **JUNE 2021**

The Kensington Fire Department responded to 8 calls in June. The average attendance for the fire calls was 12. Following is the breakdown of calls:

<b>Date</b>	<b>Call Details</b>	<b>Location</b>	<b># Firefighters</b>	<b># Trucks</b>
<b>June 1</b>	<b>MVC rollover</b>	<b>Indian River</b>	<b>12</b>	<b>1</b>
<b>June 11</b>	<b>Single vehicle MVC</b>	<b>Long River</b>	<b>11</b>	stand down
<b>June 15</b>	<b>Vehicle fire</b>	<b>North Bedeque</b>	<b>11</b>	<b>3</b>
<b>June 18</b>	<b>MVC</b>	<b>Emerald</b>	<b>16</b>	<b>2</b>
<b>June 26</b>	<b>Vehicle fire</b>	<b>Blue Shank Rd.</b>	<b>14</b>	<b>5</b>
<b>June 29</b>	<b>Vehicle fire</b>	<b>Spring Valley</b>	<b>11</b>	<b>3</b>
<b>June 29</b>	<b>Residential Fire Alarm</b>	<b>New Annan</b>	<b>9</b>	<b>1</b>
<b>June 29</b>	<b>Motorcycle accident</b>	<b>Traveler's Rest</b>	<b>13</b>	<b>1</b>

**June 1** - Association meeting with 21 fire fighters present.

**June 26** - Electric and hybrid car training course was held at the firehall with 18 firefighters and 2 instructors present.

Rodney Hickey  
Chief

[illegible]

[illegible]

[illegible]

## **Police Report June 2021**

There was 1 alarm call to report for this month.

June 19<sup>th</sup> @ 1835 hrs – Kensington CO-OP, member attended.

Nothing to report for assistance calls.

Year To Date Approved Development Permits Summary Report  
2021

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Residential additions/alterations			1			1								2	
New Multi-unit Family Dwelling							1							1	
New PSI				1										1	
New Residential Accessory Structure	2			1	1									4	
New Residential Deck/Fence/Pools						2		1						3	
New Semi Detached Dwelling							1							1	
New Single Family Dwelling	1	1	2	1		1								6	
Renovation Commercial						1								1	
<b>Total:</b>						1								19	

Total Estimated Construction Value
\$117,000.00
\$1,500,000.00
\$200,000.00
\$72,300.00
\$47,200.00
\$360,000.00
\$1,590,000.00
\$6,000.00
<b>\$3,892,500.00</b>



DEVELOPMENT PERMITS REPORT

For the period July 09, 2021 to August 06, 2021

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							

Multi-unit Family Dwelling

17-21	07/12/2021	449173	Thomas Blackett - [REDACTED]	[REDACTED]	Approved	New	Multi-unit Family Dwelling		\$1,500,000.00	08/01/2021	10/01/2021
			10 Glovers Lane				Description:	Construct an 8 unit residential apartment building			

Sub Total: \$1,500,000.00

Residential Deck/Fence/Pools

19-21	08/04/2021	822049	Julie MacLeod - [REDACTED]	[REDACTED]	Approved	New	Residential Deck/Fence/Pools	\$40,000.00	08/16/2021	09/30/2021
			6 Maple Lane				Description:	Replace existing deck and installation of pool with surrounding deck		

Sub Total: \$40,000.00

Semi Detached Dwelling

18-21	07/12/2021	1061670	Sheldon Stewart & Mike James - [REDACTED]	[REDACTED]	Approved	New	Semi Detached Dwelling		\$360,000.00	07/15/2021	10/15/2021
			21 A &B Brookins Drive	[REDACTED]			Description:	Construct new residential duplex unit			

Sub Total: \$360,000.00

Total: \$1,900,000.00



Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: [townmanager@townofkensington.com](mailto:townmanager@townofkensington.com)  
Website: [www.kensington.ca](http://www.kensington.ca)

For Office Use Only	
Permit #:	19-21
Date Received:	July 29/21
Date Approved:	Aug 4/21
PEI Planning:	Aug 4/21
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

Provincial Aug 4/21

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 6 Maple Lane Property Tax Number (PID): 822049-000  
Lot No.: \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Current Zoning: R1

Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:

house & baby barn

Land Purchased from Joanna Harris Year Purchased Dec 2005

Location of Development	Property Size
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____ Acreage <u>0.36</u>
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____ Area sq. ft. _____

### 2. Contact Information

APPLICANT Name: Julie Machead Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: C0B1M0

Same as Above: ☐

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
OWNER Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

CONTRACTOR, ARCHITECT OR ENGINEER Name: A&M Builders (Andrew MacDonald) Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### 3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private

Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

### 4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☒ Other pool & deck

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input checked="" type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____

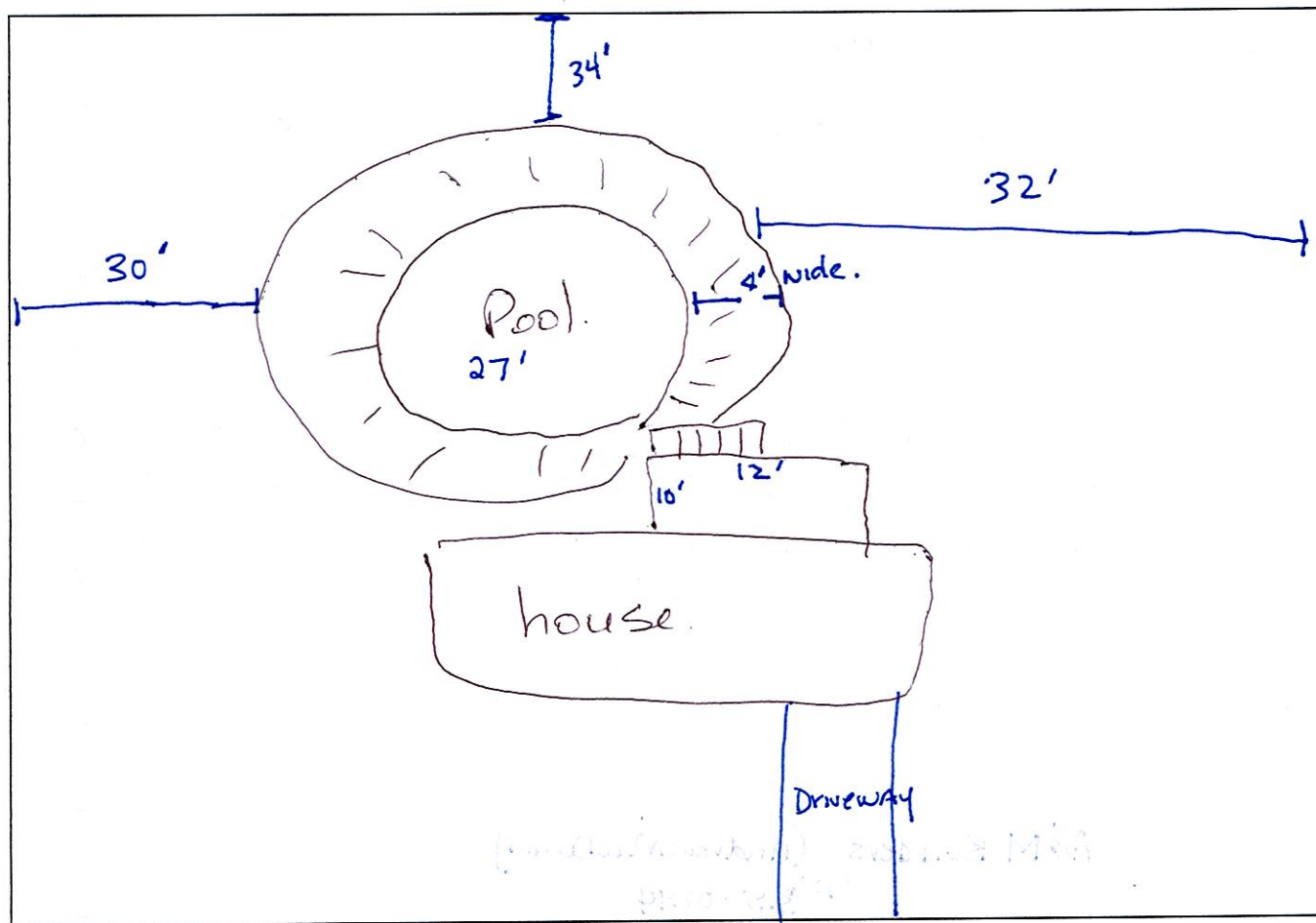


Detailed Project Description: A 27' above ground pool will be installed in the backyard with a 2 level deck. The old deck attached to the house will be replaced. The deck will surround the pool with a 6' ~~space~~ <sup>width</sup> to meet the bylaw  
Estimated Value of Construction (not including land cost): \$40,000

Projected Start Date: Aug 16/21 Projected Date of Completion: Sept 30/21

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

[Redacted Signature]

Date:

Jul 28/21





Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: [CAO@kensington.ca](mailto:CAO@kensington.ca)  
Website: [www.kensington.ca](http://www.kensington.ca)

For Office Use Only	
Permit #:	
Date Received:	
Date Approved:	
PEI Planning:	
Permit Fee: \$	<input type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 21 Brookins Drive Property Tax Number (PID): 1061670  
Lot No.: 18 Subdivision Name: Brookins Meadows Current Zoning: R2  
Are there any existing structures on the property?: ☒ No ☐ Yes, please describe:

Land Purchased from: MS Woodside Ltd Year Purchased: 2020

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage <u>75</u>	Acreage <u>0.34</u>
<input checked="" type="checkbox"/> South <input type="checkbox"/> West	Property Depth <u>128</u>	Area sq. ft. <u>14,874</u>

### 2. Contact Information

Name: Sheldon Stewart / Mike James Address: [REDACTED]  
APPLICANT Phone: [REDACTED] Cell: [REDACTED]  
Email: [REDACTED] Postal Code: C0B 1M0

Same as Above: ☒

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
OWNER Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Name: Bellvue Construction Address: \_\_\_\_\_  
CONTRACTOR, ARCHITECT OR ENGINEER Phone: \_\_\_\_\_ Cell: [REDACTED]  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### 3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

### 4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other \_\_\_\_\_

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pool	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input checked="" type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		<u>none</u>

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>4</u>	<u>2</u>	Width <u>58</u> Length <u>54</u>

Detailed Project Description: Construction of a new duplex.

Estimated Value of Construction (not including land cost):

\$ 360,000

Projected Start Date:

April 20/21

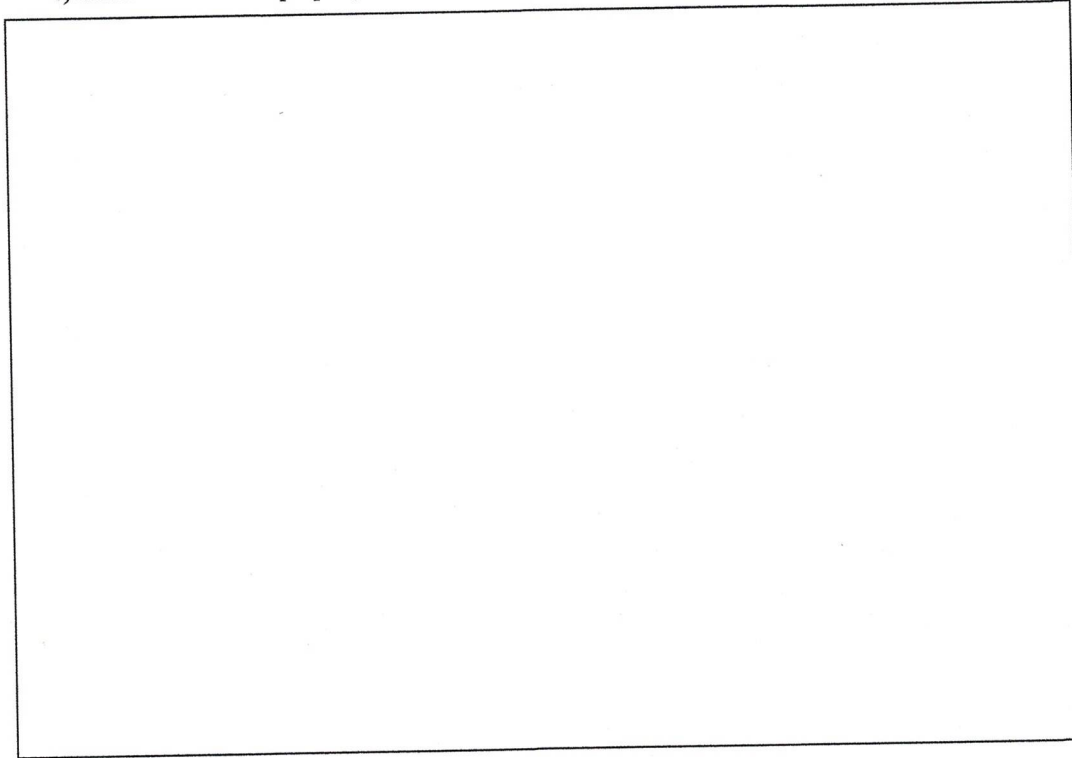
Projected Date of Completion:

Sept 20/21

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- c) Indicate the distance between buildings.
- e) Indicate distance to property lines.

- b) Show existing and proposed buildings.
- d) Show location of driveway.



**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date:

March 30/21

## Town of Kensington Bills List June 2021

ADL Foods	2456084	\$384.02
ADL Foods	2457192	\$514.84
ADL Foods	2458029	\$296.25
Aliant	8440029	\$30.48
Aliant	8437966	\$233.84
Andrew Griffin	AGRIFFIN KIT JUNE21	\$426.06
Andrew Griffin	JUNE 2021 RRSP	\$522.78
Bell Mobility	2-399188	\$201.25
Bev Semple	JUNE 2021 CROSSWALK	\$90.00
Brenda MacIsaac	JUNE 2021 RRSP	\$304.52
Brennan Smith	CANADA DAY 2021	\$50.00
Building Blocs Home Improvements	850745 FIRE HALL REPLACE WINDOWS	\$2,208.00
Capital "T" Electric	865 PUBLIC WASHROOM POWER	\$1,127.56
Capital "T" Electric	879 POLICE GARAGE LIGHTS	\$355.35
CIBC Securities Inc	JUNE 2021 RRSP	\$395.28
Combat Computer Inc	76496 DOMAIN REGISTRATION	\$28.74
Controls & Equipment	59657 SERVICE CALL POL AIR CONDITIONER	\$211.60
Controls & Equipment	59804 FIX POLICE AIR CONDITIONER	\$703.80
Controls & Equipment	59869 SERVICE CALL MEDICAL CENTRE	\$227.70
Controls & Equipment	60130 CLEAN HEAT PUMP	\$414.00
Canadian Union of Public Employees	JUNE 2021 UNION DUES	\$564.14
Doug Killam	JUNE 23, 2021 EVK POOL SUPPLIES	\$91.95
Eastlink	16225652	\$23.00
Eastlink	16225397	\$97.69
Eastlink	JUNE 2021	\$1,092.00
Eastlink	16305181	\$145.94
Eastlink	16362079	\$223.99
Elizabeth Hubley	JUNE 2021 RENT	\$805.00
Emily Smith	CANADA DAY 2021	\$50.00
Frontline Outfitters	53628 POLICE UNIFORM	\$539.21
Geoff Baker	JUNE 2021 MILEAGE	\$325.24
Hummingbird Creative	2671 HOGG PARK SIGN	\$218.50

Ideal Auto Parts Ltd	131279	\$33.34
Irving Oil	33972275	\$269.33
Irving Oil	33993766	\$361.77
Irving Oil	34000721	\$875.29
Irving Oil	345934	\$430.66
Irving Oil	417502	\$343.19
Irving Oil	34008069	\$144.94
Irving Oil	223200	\$293.12
Irving Oil	524571	\$79.60
Irving Oil	822281	\$429.36
Island First Aid Service	SI-14507	\$36.50
Island First Aid Service	SI-14504	\$46.00
Island Hot Tubs & Pools	24697	\$819.88
Island Hot Tubs & Pools	23713	\$206.99
Island Hot Tubs & Pools	23742	\$259.89
Island Hot Tubs & Pools	23189	\$210.44
Island Hot Tubs & Pools	23177	\$93.14
Island Hot Tubs & Pools	25233	\$62.08
Island Hot Tubs & Pools	25239	\$310.48
Island Hot Tubs & Pools	25212	\$52.88
IWK Foundation	JUNE 2021 DONATION	\$1,000.00
Jack Spencer	JUNE 2021 CROSSWALK	\$80.00
Jamie Perry	JUNE 2021 CROSSWALK	\$230.00
Jamie Ramsay	JUNE 24, 2021 BENCHES	\$2,000.00
Jonah MacDougall	JUNE 2021 MILEAGE	\$53.40
Josh Hood	CANADA DAY 2021	\$500.00
Kensington Agricultural Services	68018 PW EQUIPMENT REPAIR	\$122.68
Kensington Country Store	02810140458	\$155.24
Kent Building Supplies	205714	\$80.04
Kent Building Supplies	205418 GAZEBO PAINT	\$266.74
Kent Building Supplies	204864	\$14.24
Kent Building Supplies	186296 POOL PAINT	\$296.63
Kent Building Supplies	189401 BALLFIELD PUSH MOWER	\$227.70
Kent Building Supplies	222174	\$78.17

Kent Building Supplies	217118	\$96.58
Kent Building Supplies	216088	\$16.09
Kent Building Supplies	215872	\$68.98
Kent Building Supplies	16258	\$7.21
Kent Building Supplies	188995 CUC PAINT	\$90.32
Kensington Intermediate Senior High School	2021 YR END PRIZES	\$150.00
Kool Breeze Farms	GCT031803 TOWN FLOWERS	\$582.71
K'Town Auto Parts	37861/5	\$38.49
Kurt Rogers	CANADA DAY 2021	\$700.00
Landon Yuill	LYUILL JUN9/21	\$51.37
Landon Yuill	LYUILL 210607	\$53.40
Landon Yuill	JUNE 2021 FIRST AID	\$34.95
Landon Yuill	JUNE 2021 MILEAGE	\$40.98
Lewis Sutherland	JUNE 2021 RRSP	\$668.60
Lily Greenan	2021 KISH SCHOLARSHIP	\$1,000.00
Linkletter's Welding Ltd	434949	\$23.00
Malpeque Fine Iron Products Inc	6022031 GARBAGE CANS	\$2,300.00
Maritime Electric	PW JUN21	\$111.22
Maritime Electric	CNT BALLFIELD JUN21	\$28.26
Maritime Electric	RINK JUN21	\$1,086.60
Maritime Electric	25G SIGN JUN21	\$194.40
Maritime Electric	SR CENTRE JUN21	\$87.22
Maritime Electric	TOWN HALL JUN21	\$1,683.37
Maritime Electric	LIBRARY JUN21	\$101.74
Maritime Electric	FIRE HALL JUNE 21	\$439.28
Maritime Electric	EVK POOL JUNE 21	\$541.62
Maritime Electric	ART CO-OP JUNE 21	\$175.02
Maritime Electric	TRAIN STN JUNE 21	\$1,044.65
Maritime Electric	STLIGHTS JUN21	\$2,842.85
Maritime Electric	RADAR JUN21	\$108.27
Maritime Electric	CAR CHARGER JUN21	\$74.80
Malpeque Bay Credit Union	JUNE 2021 RRSP	\$1,983.32
McInnes Cooper	2021015527 LEGAL CONSULTATION	\$457.75
Medacom Atlantic Inc	12692	\$251.16



MJS Marketing & Promotions	2758009 CITIZEN/YOUTH OF THE YEAR AD	\$500.25
MJS Marketing & Promotions	2758019 CONSTRUCTION	\$500.25
MJS Marketing & Promotions	2759049 CANADA DAY AD	\$747.50
MJS Marketing & Promotions	2759010 CUC AD	\$51.75
Operation Smile Canada	JUNE 2021 DONATION	\$240.00
Orkin Canada	2599004	\$48.30
Orkin Canada	2598983	\$29.90
Orkin Canada	2598984	\$96.03
PEI Firefighters Association	3992 ELECTRIC CAR COURSE	\$793.50
Petty Cash	JUNE 2021	\$165.71
Princess Auto	1410656 PW SHOP SUPPLIES	\$171.64
Queen Elizabeth Elementary School	2021 YR END PRIZES	\$150.00
Revolution Media	3462-2021	\$149.50
Robert Wood	JUNE 21 MILEAGE	\$178.60
Rogers Electrical Wholesale Ltd	295780	\$34.65
Mikes Independent	03 7895	\$11.80
Mikes Independent	20210614	\$51.89
Mikes Independent	20210616	\$28.45
Mikes Independent	01 7448	\$25.70
Mikes Independent	20210608	\$11.80
Scotia Securities	JUNE 2021 RRSP	\$415.80
Scotiabank Visa	CANADA DAY TSHIRTS	\$192.05
Scotiabank Visa	KIDS HELP JUNE 2021	\$50.00
Scotiabank Visa	DAKOTA HOTEL (REIMBURSABLE)	\$2,817.45
Scotiabank Visa	CANADA DAY FRAMES	\$68.90
Scotiabank Visa	CANADA DAY GIFT CARD	\$50.00
Scotiabank Visa	CANADA DAY-LONG & MCQUADE	\$36.80
Scotiabank Visa	JUNE 18, 21 BIKES	\$1,883.70
Scotiabank Visa	BIKE RODEO JUNE 21	\$1,621.35
Scotiabank Visa	WILLOW BAKERY JUNE15	\$12.25
Scotiabank Visa	CANADA DAY FLOWERS	\$57.50
Scotiabank Visa	CDC AGM JUNE 2021	\$60.00
Scotiabank Visa	ZOOM JUNE 2021	\$23.00
Scotiabank Visa	JUNE 9, 21 SPARTAN	\$78.13

Scotiabank Visa	JUNE 21 RESCUE TUBE	\$103.71
Scotiabank Visa	IRVING JUNE 11, 21	\$73.00
Scotiabank Visa	HARVEST FESTIVAL JUN	\$54.50
Scotiabank Visa	HOSPICE PEI DONATION	\$54.00
Scotiabank Visa	JUNE 13, 21 FIRSTAID COURSE	\$43.63
Service Master of PEI	18324 TOWN HALL CARPETS CLEANED	\$1,120.91
Sharon Paynter	50/50 JUNE 24, 2021	\$112.00
Sherry's Heating Service	2885 TOWN HALL SERVICE	\$86.25
Sign Station Inc	65449 CANADA DAY COVID SIGNS	\$214.83
Sign Station Inc	65976 POLICE E-WATCH SIGNS	\$178.66
Spring Valley Building Centre Ltd	915289 CUC PAINT	\$523.15
Spring Valley Building Centre Ltd	916647	\$26.44
Staples	550591-8392	\$701.23
Steven Harding	50/50 JUNE 17, 21	\$3,475.00
Suncor Energy Products Partnership	JUNE 2021	\$1,010.75
Superior Sanitation	748414	\$80.50
Superior Sanitation	748417	\$207.00
Superior Sanitation	748416	\$230.00
Superior Sanitation	748415	\$184.00
T & K Fire Safety Equipment Ltd	2513 FIRE BUNKER GEAR OUTER SHELL	\$1,794.00
T & K Fire Safety Equipment Ltd	2512 FIRE BOOTS	\$263.35
T & K Fire Safety Equipment Ltd	2520 FIRE SERVICE EXTINGUISHERS	\$322.17
T & K Fire Safety Equipment Ltd	2524 FIRE BOOTS, WASH STATION, GLOVERS	\$446.18
Tan-Em Limited	86701 FIRE TRUCK REPAIR	\$378.52
Tanya Beairsto	06 JUN1/21 POLICE VEHICLE	\$125.00
Telus	JUNE 2021	\$1,035.12
Vail's Fabric Services Ltd	378862	\$215.46
Vail's Fabric Services Ltd.	377120	\$215.46
Valerie Henderson	JUNE 17, 2021 PLANTING TOWN FLOWERS	\$570.00
Vistaprint	BUSINESS CARD JN 21	\$67.84
Water & Pollution Control Corporation	MAY 2021	\$682.68
Water & Pollution Control Corporation	JUNE 2021	\$691.34
WSP Canada Inc	1017572 SIDEWALK COST ESTIMATE	\$761.88
Yellow Pages Group	02030710	\$24.90

Subtotal		<u>\$67,928.27</u>
Payroll		\$102,220.04
Capital		
Building Blocs Home Improvements	850754 FREIGHT SHED STEP, RAIL & RAMP	\$3,843.81
WSP Canada Inc	1017897 ICIP - WELLFIELD	\$1,396.59
WSP Canada Inc	1017983 BUSINESS PARK	<u>\$10,087.72</u>
Subtotal Capital		\$15,328.12
<b>Total Bills</b>		<u><b>\$185,476.43</b></u>

## Water and Sewer Utility Bills List June 2021

Edna Ferrish	W&S REFUND	\$343.37
Aliant	8408149	\$138.46
Aliant	8439646	\$178.67
Kensington Country Store	2810141185 CHLORINE	\$303.32
Maritime Electric	PUMPCONTBLDG JUN21	\$105.74
Maritime Electric	PUMP E#2 JUN21	\$313.15
Maritime Electric	ADD LIFT STN JUN21	\$187.66
Maritime Electric	SEWER TREAT JUN21	\$1,617.40
Maritime Electric	PUMP WEST #1 JUNE 21	\$664.59
Maritime Electric	WATER TOWER JUNE 21	\$124.90
Maritime Electric	SEWEAGE PUMP JUN21	\$159.44
Maritime Electric	WELL#3 JUN21	\$879.08
Minister of Finance	210601089 WATER ANALYSIS	\$368.00
Rogers Plumbing & Heating	14221 INSTALL 2 WATER METERS	\$303.77
<b>Total W&amp;S Bills</b>		<b>\$5,687.55</b>



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**TOWN OF KENSINGTON – MEMORANDUM**

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**TO:** MAYOR AND TOWN COUNCIL, CAO  
**FROM:** ROBERT WOOD, CUC MANAGER  
**SUBJECT:** JUNE 2021 CREDIT UNION CENTRE REPORT  
**DATE:** JUNE  
**ATTACHMENT:** STATISTICAL REPORT

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**June 2021**

**Fitplex**

Hours of operation are 5am -9pm daily.

**Arena**

Arena Maintenance – all dressing rooms have been re-painted.

Two summer students are hired for the summer.

Central Region Sport and Recreation Council and Credit Union Centre have co-hosted some events at the Credit Union Centre in June including Try ball hockey, Try Pickle Ball and a 3 day summer sports camp. Try Family Games and Try Roller Hockey were cancelled due to lack of registrations.

The Ice Plant Condenser was ordered and is 12-14 weeks for delivery due to several factors involving covid restrictions, factory demand however, Black and MacDonald will install immediately upon delivery.

In July on Mondays from 1-4 Pickleball courts will be set inside the rink for a weekly event open to all.

**Kensington Cash**

<b>June 3</b>	<b>200.00</b>
<b>June 10</b>	<b>218.00</b>
<b>June 17</b>	<b>206.00</b>
<b>June 24</b>	<b>210.00</b>
<b>Total</b>	<b>834.00</b>

## **Ball Fields**

Minor Ball and Rec Ball started in June.

Covid restrictions will be same as 2020 season at this time and will be reviewed as restrictions are enforced or lifted by the CPHO office.

## **Senior Center**

Sewing Classes are on Tuesday, Wednesdays and Saturdays  
Meetings continue in smaller groups.

## **Outdoor Ice Surface**

3 areas have been sectioned for drop-in play zones. Including basketball, pickle ball and road hockey. This will be open to all residents and visitors to use.

## **Central Community PEI Navigator**

Minutes to follow as made available.

## **Upcoming Events**

### **Canada Day**

Canada Day event is in planning stage, with Music and Dance at the Gazebo before and after opening ceremonies. Limited numbers will be allowed and all CPHO guidelines will be followed. 2 Co-Horts of 50 were approved.

### **Summer Ball Camp**

Jeff Ellsworth is planning on hosting a youth ball camp the first week of July in the morning at the ballfields.

**Harvest Festival-** Plans have been made to host smaller events for this year's festival under the CPHO guidelines.

## **Schedule**

**Saturday August 21,2021**

7.30am Shriners Pancake Breakfast, Kensington Legion  
8.30am Malpeque Bay Credit Union 25 km Road ace  
11.am-2.pm Central region Sport and Rec -Family Yard Games,  
Ball Hockey ,Pickle Ball , Basketball, Archery and more -  
Credit Union Centre  
10am-5pm Family Day Haunted Mansion special Harvest Festival Pricing  
4pm-7pm Washer Toss Tournament| Free Mussels  
Live Entertainment  
Location : Kensington Legion -Sponsored By the Shriners

**Sunday August 22,2021**

10am PE Aqua Farms Golf Tournament -Eagles Glenn Golf Course

**Monday August 23,2021**

9am Reg Hiltz Memorial Flower Show  
9am WI handicrafts  
Noon 4pm Crokinole  
6.30pm Miss Community Gardens Pageant – Talent  
7.30pm Opening Ceremonies  
8.00pm Miss Community Gardens -Evening wear  
8.45pm Crowning

**Tuesday August 24,2021**

Noon-4pm Lions Auction Card Party-836-5060 to register  
6.30pm PEIAE Youth Talent – sponsored by PEI Mutual

**Wednesday August 25,2021**

6.30pm Ultimate Fisherman's Challenge



# Town of Kensington Credit Union Centre Monthly Statistical Data

2021

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	235	240	245	250	253	250							1473
Attendance	1465	1447	1455	1650	1295	1228							8540
Day Passes Sold	15	10	12	14	16	15							82
Memberships Sold	40	42	45	46	42	40							255
Monthly Payment Memberships	58	56	58	60	60	59							351
Arena													
Hours Rented	182	145	120	11	0	0							458
Preschool (Free)	4	4	4	0	0	0							12
Adult Skate	4	4	4	0	0	0							12
Donated Ice Time	0	1	0	0	0	0							1
Total Hours Rented	190	154	128	11	0	0							483
Storm Days\Covid Shutdown (no rentals)	0	3	4	0	0	0							7

2020

[illegible]



## **Mayor's Report to Town Council**

**August 9, 2021**

**The Mayor's Report** to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. ([www.kensington.ca](http://www.kensington.ca))

Committee of Council meetings are held on the 4<sup>th</sup> Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2<sup>nd</sup> Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

**Meeting with Minister Jamie Fox** – Mr. Baker and I met with Hon. Jamie Fox, Minister of Fisheries and Communities, to discuss municipal matters. I took Mr. Fox for a tour of the Town of Kensington and pointed out where the new boundary lines are for the town as of May 1, 2021. We visited the new Kensington Business Park and he observed this would be a great economic boost to the area. Mr. Baker and I shared with Mr. Fox one concern identified by the committee (Mr. Baker is a member of the committee) reviewing the municipal funding formula. Apparently commercial property assessments are not reviewed, and we noted some properties have not been reassessed since at least 1995. This has allowed for a significant inequity in assessments within the Town of Kensington. A similar inequity appears to exist with non-commercial properties as some properties do not seem to be reassessed after the property has been sold and the value has risen due to additions, renovations, or an increase in market value. Mr. Fox was not aware of this and agreed to take this matter back for review with the appropriate department.

**Mullally Blacksmith Property** – Mr. Baker and I met with Deborah and Dan Norris, to discuss the Mullally family concerns over the demolition of the Blacksmith Shop. They wondered if other possibilities could be considered first. As Councillors are all aware, by the email sent by Mr. Baker, we agreed to put the demolition instruction by town council on hold pending further review and discussions with the family. Mr. Baker will be presenting a Request for Decision at the Council meeting on August 9, 2021, requesting Town Council to give permission to delay the direction for demolition until he has had an opportunity to investigate some of the information that has been brought forward. I trust Town Council will agree with this delay, so we can ensure we have exhausted all possibilities. Town Council will then be in a better position to make a more informed decision.

**Meeting with Minister MacKay** – Mr. Baker and I had an opportunity to discuss with Mr. MacKay the lack of paving taking place in the Town this year. Mr. Mackay is still trying to get some of our requests met and is optimistic. The Barrett Street project is a major project and this is one street that must be completed this year at minimum. The resurfacing of the Tennis Courts is still to be done and we are pushing to have it complete before the school year starts in September.



**Meeting with Heath MacDonald** – Mr. MacDonald requested a tour of the town with specific interest in the Kensington Business Park under construction. Mr. MacDonald has been nominated to be the Federal Liberal nominee for the district of Malpeque which will be vacant when Hon. Wayne Easter retires. Mr. MacDonald wanted to familiar himself with the Town of Kensington and ensure he is aware of the benefits the town has to the development of the whole region.

**Meeting with Ken Clark, Q.C.** – Mr. Baker and I met with our lawyer, Ken Clark, Q.C. along with Derek Key, Q.C. to discuss and review the best process and procedures in the selling of lots in the Kensington Business Park. Efforts are being made to make the process as simple as possible and yet still ensure when we sell the lots, we are making the best decisions for the Town of Kensington and the whole region. We have a lot to offer to this area and we want to ensure this development accomplishes our objectives of creating jobs, generating investment in the area and ensure the development meets the expectation of Town Council.

**Flags at Half Mast** – As Councillors are aware, we have lowered the flags to half mast several weeks ago to honour the discovery of unmarked graves on the lands of Residential School. To me, this seems like an easy thing to do, but now leaving the flags at half mast, while respectful at the time and a worthy decision, is starting to lose its significance. In the initial discovery we lower the flags for one day per child discovered. Since then, the number of discoveries keeps growing. None of us know when this will end. I am wondering what we might be able to do to recognize the Mi'kmaq Nation in the longer term. We now acknowledge at all public meetings that we sit on the unceded lands of the Mi'kmaq nation, but we should do more. I would propose we recognize the Mi'kmaq Nation by flying their flag with ours at the train station location. We typically fly two Town of Kensington Flags except during times when we fly another flag such as the Pride flag. I would propose I meet with the Mi'kmaq Confederacy of PEI and discuss this possibility with them. If they are agreeable, I would propose we have a formal flag raising ceremony for their flag and continue to fly their flag all year. May this be a signal to the Mi'kmaq Nation and to us that we are willing and supportive of working towards achieving the expectations of the Truth and Reconciliation Commission. We might be able to work this into our schedule during the Kensington Harvest Festival. At that time, we could once again raise all our flags and lower them at appropriate times in the future. Unless Councillors have an objection to this, I will plan to move forward.

Rowan Caseley, Mayor  
Town of Kensington

## Town of Kensington - Request for Decision

<b>Date:</b> July 27, 2021	<b>Request for Decision No:</b> 2021-44 <b>(Office Use Only)</b>
<b>Topic:</b> Xplornet Internet Pole - Site Proposal	
<b>Proposal Summary/Background:</b> <p>A request has been received from Xplornet Communications Inc. for the Town's consideration of providing a plot of land to facilitate the installation of a 15 m (approximately 50 ft) internet pole.</p> <p>Xplornet is an internet service provider based out of Woodstock, NB. They have recently signed a contract with the Province of Prince Edward Island to bring wireless and fibre internet services to the Island. Xplornet's agreement with the province is to provide fibre-to-home connections to 17,000 customers with wireless expansion to 3,000 homes.</p> <p>Xplornet is seeking a 1.5 m x 1.5 m parcel of land to lease near Kensington to place a 15 m pole to bring their highspeed internet service to the Kensington community as part of the Federal Government's Rural Broadband Initiative to bring quality highspeed internet service to all rural communities in Canada.</p> <p>Xplornet has requested the Town's consideration of three possible land options that are located within the Town. The three options proposed (photographs attached) are:</p> <p>Option A – Triangular shaped parcel at the Woodleigh Drive/Pleasant Street Intersection. Option B – South side of Woodleigh Drive (adjacent to School property well). Option C – North side of Woodleigh Drive (area near the wellfield controls building)</p> <p>Attached to this Request for Decision is a copy of Xplornet's proposal. Included in the proposal is a schematic of and description of the proposed pole. The pole is of wood construction and takes on the appearance of a normal telephone pole, with an Xplornet concealed antenna at the top of the pole.</p> <p>Xplornet are proposing to pay the Town \$1,200.00 per year as a lease on the parcel of property. The lease rate is set to increase by 1.5% per year starting in year 2 of the lease. Xplornet would be entirely responsible for all costs associated with the construction, placement and operation of the Tower.</p>	

<b>Benefits:</b> <ul style="list-style-type: none"> <li>• Will help in providing reliable high speed internet service to areas which do not currently have access.</li> <li>• Will provide an alternative option for high speed internet in the Kensington area.</li> </ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"> <li>• N/A</li> </ul>	
<b>Discussion/Comments:</b> <p>Staff have evaluated the proposed pole locations and recommend that Town Council authorize Xplornet to install a standard telephone pole with a concealed antenna at the ‘Option B’ location (adjacent to School property well). It is further recommended that Town Council authorize the CAO and Mayor to proceed with signing a ‘Ground Site Agreement’ with Xplornet for a 10-year term with two additional automatically renewable terms of 5 years each (total term 20 years).</p>	
<b>Options:</b> <ol style="list-style-type: none"> <li>1. Authorize the installation of an Internet Pole on the School Well property (Option B)</li> <li>2. Authorize the installation of an Internet Pole at one of the other land locations considered.</li> <li>3. Not authorize the installation of an Internet Pole on any town owned property.</li> <li>4. Authorize the CAO and Mayor to execute the Ground Site Agreement.</li> <li>5. Not authorize the execution of the Ground Site Agreement.</li> <li>6. Refer the matter(s) back to staff for further deliberation.</li> </ol>	
<b>Costs/Required Resources:</b> <p>N/A</p>	<b>Source of Funding:</b> <p>N/A</p>

**Recommendation:**

It is recommended that Town Council consider and adopt the following resolutions:

***BE IT RESOLVED THAT Town Council authorize Xplornet to proceed with the installation of a 15 meter Internet Pole on 1.5 meter by 1.5 meter parcel of property adjacent to the Town's School well property as indicated on Xplornet's Proposal as Option B;***

***BE IT FURTHER RESOLVED THAT Town Council authorize the Chief Administrative Officer and Mayor to execute a Ground Site Agreement with Xplornet to facilitate the lease of a 1.5 meter by 1.5 meter parcel of property for the installation of a 15 meter Internet Pole.***

# PE0450 Kensington 15m Internet Pole Proposal for Xplornet

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Prepared for the Town of  
Kensington PE c/o Geoff Baker,  
CAO



- Xplornet is looking for a 1.5m x 1.5m parcel of land to lease near Kensington PE in order to place a 15m pole to bring their highspeed internet service to the Kensington community as part of the Federal Governments Rural Broadband Initiative to bring quality highspeed internet service to all rural communities in Canada.





Here are a few  
options on  
town lands, one  
of these options  
would meet the  
objective





Option A  
PID # 79111

15m

Iristown Road

Pleasant Street

© 2021 Google

Google Earth



Option B  
PID # 78329

Irishtown Road

© 2021 Google

Google Earth



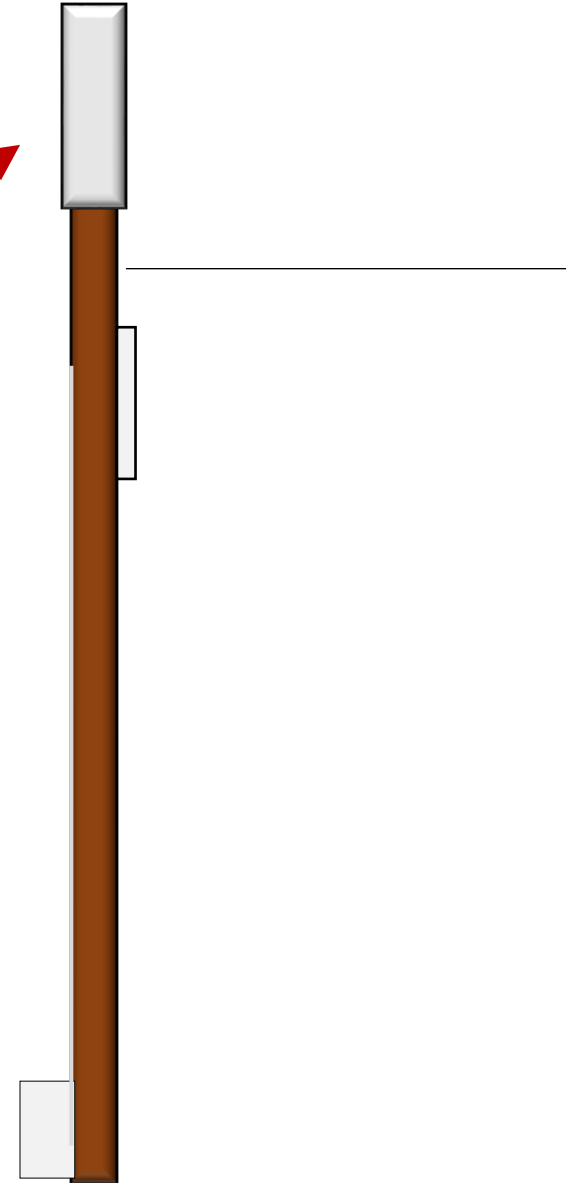
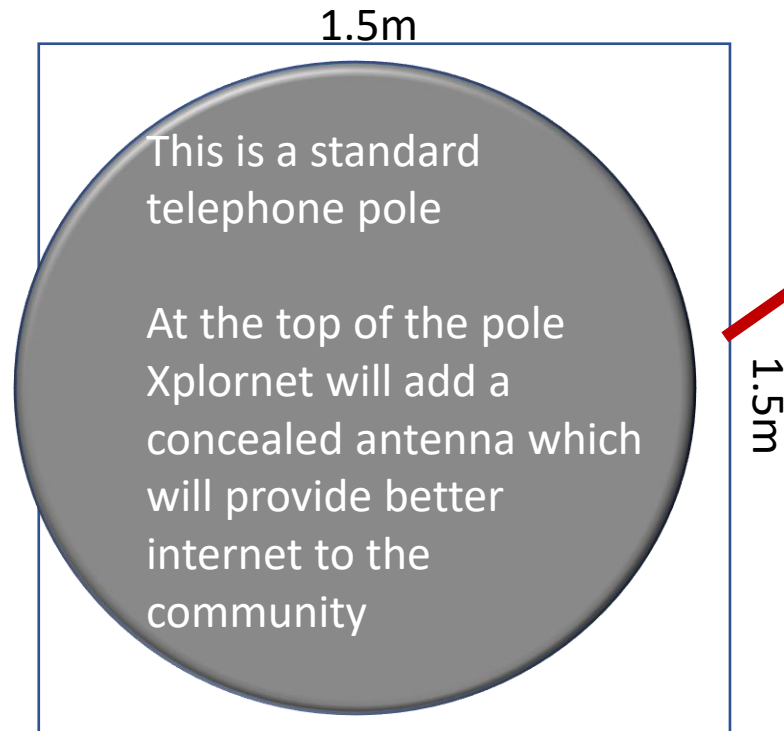
Option C  
PID# 629378

Iristown Road

© 2021 Google

Google Earth

## 15m Wooden Pole



# Details

- Land space required 1.5m x 1.5m approximately
- Tower , 15m telephone pole
- Xplornet is looking for a ten(10)year License Agreement with option to renew
- Compensation will be paid to the Town of Kensington for the use of the 1. 5m x 1.5m space, approximately \$1,000 per year
- All costs associated with installation and operation are at Xplornets' sole expense.

## Town of Kensington - Request for Decision

<b>Date:</b> August 4, 2021	<b>Request for Decision No:</b> 2021-45 <b>(Office Use Only)</b>
<b>Topic:</b> Water Meter Upgrades	
<b>Proposal Summary/Background:</b> <p>The Town has recently been approved for the re-profiling of its Capital Investment Plan under the Gas Tax Fund to include additional projects, project scope changes, budget revisions, etc. A project which was re-profiled into the Town's Capital Investment Plan was an upgrade to the Town's water meter reading system.</p> <p>The project includes an upgrade of the AutoRead software program from the TouchRead module to a TouchRead/RadioRead module, a new Trimble handheld unit, a new command link for Radio Frequency reading, SmartPoint Radio Frequency Devices, and installation. This will provide the Town with the ability to read water meters from the street (in a vehicle) as opposed to having to visit each unique water meter on our system.</p> <p>It is proposed that the project be sole sourced to ScotiaTech (through their local distributor, Campbells Concrete) as they have been our water meter software and hardware provider since the Town originally installed water meters circa 2006/2007. Approval was given by the Canada/PEI Infrastructure Secretariat to permit the Town to sole source the contract award, given the above circumstances. A copy of the quotation from ScotiaTech is attached to this Request for Decision.</p>	
<b>Benefits:</b> <ul style="list-style-type: none"><li>• Will modernize the Town's water meter reader system to allow water meters to be read from the street as opposed to having to visit each unique water meter.</li><li>• Will result in less staff time required to read water meters.</li><li>• Will provide the town with upgraded water meter software.</li></ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• N/A</li></ul>	
<b>Discussion/Comments:</b>	

It is recommended that Town Council proceed with the award of a contract to ScotiaTech for the upgrade of the town's water meter reading system. The Town's Gas Tax budget for the project was estimated at \$65,000.00 broken down as follows:

AutoRead Software Upgrade	\$5,500.00
New Trimble Handheld Unit	\$4,500.00
New Command Link	\$854.00
Smartpoint RF Devices (217 meters)	\$38,409.00
RF Device Installation (217 meters)	\$4,774.00
Total	\$54,037.00 plus HST

The Town's Procurement Policy states that purchases may be made from a single source without quotations or tenders where the compatibility of a purchase with existing equipment and/or facilities is of paramount consideration and that purchase must be made from a single source.

**Options:**

1. Award a contract to ScotiaTech, as recommended.
2. Not award the contract and attempt to issue a competitive bidding document to secure additional quotes.
3. Not proceed with the project.
4. Refer the matter(s) back to staff for further deliberation.

**Costs/Required Resources:**

\$54,037.00 plus HST

**Source of Funding:**

Gas Tax Funds

**Recommendation:**

It is recommended that Town Council consider and adopt the following resolution:

***BE IT RESOLVED THAT Town Council award a contract to ScotiaTech for the Town of Kensington Water Meter Upgrades Project as per their quote dated August 6, 2020 in the amount of \$54,037.00 plus HST.***





Town of Kensington  
Kensington, PEI

Atten:  
Geoffrey Baker  
Wendy MacKinnon

August 6, 2020

Below will cover off the pricing we discussed and I hope we are able to meet your needs.

***Upgrading of AutoRead software from TouchRead module to TouchRead / RadioRead module which includes 1 years technical support and training on site and setup.....\$5,500.00***

***New Trimble Handheld.....\$4,500.00***

***New Command Link for RF reading.....\$854.00***

***SmartPoint RF Devices (Touch Coupled).....\$177.00ea***  
***SmartPoint RF Devices (Wired).....\$177.00ea***

***Industry Canada license would be extra and priced by Industry Canada. We would do all the work applying for the license and help out with some RF devices to offset costs in year one.***

***All Taxes are Extra***  
***FOB Dartmouth***

***\*\* Note this pricing would be the same whether you purchase from Scotia Tech or Campbell's Concrete and as our Island Distributor, we will put this order through them. All support, delivery and training will be done by Scotia Tech. They will stock products for you for quick deliveries.***

**Installation of RF Devices:**

**Service cost per unit would be.....\$22.00/unit**

***Pricing include labour, motel / meals and all installation tools and hardware.***

Thanks

Tom Cameron  
President / CEO  
Scotia Tech  
(902) 499-1965

#9 – 50 Thornhill Drive,  
Dartmouth, N.S.  
B3B 1S1

Ph : (902) 499-1965  
Fax: (902) 468-2090

scotiatech.tom@  
ns.sympatico.ca

## Town of Kensington - Request for Decision

<b>Date:</b> August 5, 2021	<b>Request for Decision No:</b> 2021-46 <b>(Office Use Only)</b>
<b>Topic:</b> Rescission of Motion to Demolish and Remove the Former James Mulally Blacksmith Shop	
<b>Proposal Summary/Background:</b> <p>A fire occurred on Sunday, May 16, 2021, at the former James Mullally Blacksmith Shop/Go! Fish Eatery located at 29 Commercial Street. The building was heavily damaged by the fire.</p> <p>At the July regular meeting of Town Council, Councillors were requested to adopt a resolution calling for the immediate demolition and removal of the former James Mullally Blacksmith Shop. The resolution was adopted unanimously by all Town Councillors based on the recommendation of a structural assessment of the structure completed by Coles Associates, through the Town's Insurer. It is important to note that during the July meeting, no decision was made by Town Council on the long-term plan of the site, i.e., whether the Blacksmith Shop would be reconstructed on the site.</p> <p>Since the July meeting, Mayor Caseley and I met with Deborah and Dan Norris on July 19, 2021, family of the late James Mulally, to discuss Town Council's direction. They requested that we consider a delay in the actual demolition and removal of the Blacksmith Shop until such time that they had an opportunity to review the structure and provide an opinion on whether they believed the structure may be able to be moved to another site, repaired, or replaced, and to provide cost estimates for such. It was agreed that the demolition and removal of the structure would be delayed, and this was communicated to Town Council by email on July 26, 2021.</p> <p>An email was received from Deborah Norris on July 30, 2021, with two cost estimates attached: one for the repair of the structure and the other for a complete replacement of the structure (moving the building to another location in its current state was removed as an option). According to their cost estimates provided, the repair of the structure is estimated to cost \$20,769.00, and a complete replacement of the structure would cost \$44,474.80. The estimate for the building <u>repair</u> did not include cleaning of the interior or debris removal, or an allowance for potential building, electrical or other code issues. The estimate to <u>replace</u> the structure did not include demolition cost, debris removal, waste costs, etc. Our insurance adjustor previously provided the Town with a quote to replace the structure of approximately \$62,000.00, which was based on a contractor provided quote.</p>	

It is being recommended, and consideration is being requested, that the resolution passed by Town Council at their July meeting be rescinded. This will allow staff additional time to evaluate and refine the cost estimates provided by the Norris's, to obtain firm contractor estimates and to enable detailed discussions with Holland College on the reconstruction of certain elements of the building. This will enable staff to provide a more detailed analysis of all feasible options available to Town Council.

**Benefits:**

- Will allow Town staff additional time to evaluate the options of repairing and/or replacing the Blacksmith Shop, in its current location.

**Disadvantages:**

- N/A

**Discussion/Comments:**

It is being recommended that Town Council rescind their resolution from the July 12, 2021, regular meeting, directing staff to immediately move forward with the demolition and removal of the Blacksmith Shop.

**Options:**

1. Rescind the resolution, as recommended.
2. Not rescind the resolution.
3. Refer the matter(s) back to staff for further deliberation.

**Costs/Required Resources:**

N/A

**Source of Funding:**

N/A

**Recommendation:**

It is recommended that Town Council consider and adopt the following resolution:

***BE IT RESOLVED THAT Town Council rescind the following resolution from the July 12, 2021, regularly held meeting directing staff to immediately move forward with the demolition and removal of the James Mulally Blacksmith Shop building, to allow staff additional time to analyze and provide alternative options for Town Council's future consideration:***

***“WHEREAS a fire occurred at a town owned building, formerly the James Mullaly Blacksmith Shop and the Go! Fish Eatery, located at 29 Commercial Street, on May 16, 2021;***

***AND WHEREAS Coles Associates were retained by PE Claims Services Inc. to provide engineering services to carry out an independent review and to offer an opinion on the current structural condition of the burnt structure;***

***AND WHEREAS Coles Associates were requested to provide a professional opinion regarding the integrity of the structural components and whether the burnt structure should be salvaged, restored, or taken down completely;***

***AND WHEREAS it is the opinion of Coles Associates Ltd. that the building structural elements are severally damaged by the fire, should not be salvaged, and would require a full replacement;***

***BE IT RESOLVED THAT Town Council authorize the CAO to proceed with having the former James Mullaly Blacksmith Shop, located at 29 Commercial Street, demolished, and removed, through its insurance company. “***

**From:** Deborah Norris <Deborah.Norris@MSVU.Ca>  
**Sent:** July 30, 2021 10:09 PM  
**To:** cao@kensington.ca  
**Subject:** Re: Meeting - July 19, 2021  
**Attachments:** James Mullally Blacksmith Shop Estimate #5 July 30, 2021 841 pm.xlsx

Good evening Geoff,

Thank you for your response to my message detailing outcomes from our meeting with you and Mayor Caseley on July 19th. Dan and I felt that it was a constructive discussion and appreciate your interest in achieving a mutually beneficial resolution to the matter of the Mullally Blacksmith Shop.

Please find enclosed a revised estimate, as prepared by Dan, following his inspection of the interior of the Blacksmith Shop on July 26th. He has invested considerable time over the course of the past five days preparing these estimates to ensure that they offer you, the Mayor, and Council with accurate information upon which to base your decision about the future of the Shop.

Of the three options presented to you in our meeting on July 19th, two remain. We were not able to get a 'moving the building' estimate from Mr. Waugh. Based on the July 26th inspection of the damage incurred to the interior of the building by the fire, the estimate for the repair option now includes a new roof and either a new floor or a partial new floor.

Labour costs in the repair option are potentially minimized by the involvement of students enrolled in the Heritage Retrofit program at Holland College. Josh Silver, the coordinator of the program, has expressed interest (in our telephone conversation of July 22nd) in engaging his students in building windows, doors, corbels, and other elements of the building in the labs on the Holland College campus over the course of the fall term. Alternately, students enrolled in the "on-the-job training" component of the program in the spring term could do the work on-site with third-party supervision by a contractor hired by the Town (Josh recommended a few local contractors). In either case, photographic evidence provided by my family would guide the students in creating a historically accurate restoration of the Shop.

Please note that the ratio of the "repair" to "new" construction in this revised estimate is comparable to the original estimate presented at our July 19th meeting. New construction is costing out at approximately double the cost of repairing the Blacksmith Shop. You should also note that Dan has not costed the cleaning of the interior walls or costs for any additional work for conditions discovered while conducting the repairs. Moreover, the removal of fire-damaged items currently in the Shop and their disposal will have to costed out for both options.

I understand from your message of July 22nd that Town Council will be meeting on August 9th to render its decision on the future of the Blacksmith Shop. As I presume that this meeting is open to the public, Dan and I will be present in order to address any questions that may emerge about the cost estimates presented. My mother also expects to attend this meeting.

Thank you, Geoff, for your consideration thus far.

Kind regards,  
Debbie

Deborah A. Norris Ph.D  
Professor & Graduate Coordinator  
Department of Family Studies and Gerontology  
Mount Saint Vincent University  
Halifax, Nova Scotia  
B3M 2J6  
902 457-6376

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**From:** cao@kensington.ca <cao@kensington.ca>  
**Sent:** Thursday, July 22, 2021 10:25 AM  
**To:** Deborah Norris <Deborah.Norris@MSVU.Ca>  
**Cc:** mayor@kensington.ca <mayor@kensington.ca>  
**Subject:** RE: Meeting - July 19, 2021

Thank you for the email Debbie. We were pleased to meet with you and Dan to discuss options around the future of the blacksmith shop building.

1. Agreed. Arrangements have been made to provide access to the structure on Monday, July 26 at 10:00 am. Geoff will ensure that someone is there to meet and provide access to Dan and Debbie and will ensure that appropriate liability waivers, required by the Town's Insurance Company, have been signed accordingly.
2. Agreed.
3. Agreed.
4. It is agreed that we will put the demolition and removal of the structure on hold until further consideration is given to the options discussed at our meeting. The analysis of the discussed options is to be completed by Thursday, August 5, 2021 to provide me with ample time to provide a briefing note and further recommendation back to Town Council on August 9, 2021. As you are aware, Town Council directed me, based on the report and recommendation of Coles Associates, that the building be demolished and removed from the site. I will provide an update to Town Council following this email to advise them of our agreement. I have had a conversation in this regard with our insurance adjustor and he has indicated that we should be in a position to provide him with a direction by August 10, 2021, which is the day following our regular August Town Council meeting.

We had talked about you being the primary point of contact between your family and the Town of Kensington. I would like to respectfully request that, to minimize any opportunity for misunderstanding or miscommunication, that all communications in regards to the future of the blacksmith shop be maintained between you and I. I will keep Mayor Caseley and Town Council informed of any development as I am sure you will do for your family.

Thank you for your cooperation in this matter Debbie, and I look forward to bringing this to a satisfactory and timely resolution.

Best Regards,

Geoff Baker, C.E.T.  
Chief Administrative Officer

Town of Kensington, PE  
Tel: (902) 836-3781  
Cell: (902) 439-8849  
Web: [www.kensington.ca](http://www.kensington.ca)

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**From:** Deborah Norris <Deborah.Norris@MSVU.Ca>  
**Sent:** July 20, 2021 3:47 PM  
**To:** cao@kensington.ca; mayor@kensington.ca  
**Subject:** Meeting - July 19, 2021

Rowan and Geoff,

Thank you for meeting with Dan and me yesterday. We appreciated the opportunity to discuss options for the long-term sustainability of the blacksmith shop.

It might be helpful at this juncture to itemize outcomes of our discussion and next steps. To that end, please review the following and advise if I have missed or misrepresented anything:

- 1) Geoff will open the shop to Dan and Debbie so that Dan can assess the interior condition of the shop. Cost estimates provided in our meeting on Monday will be confirmed or revised as required following this.
- 2) Dan will contact Waugh's Construction to discuss the feasibility of moving the shop to another location.
- 3) Debbie will contact Josh Silver, a faculty member in the Heritage Retrofit Construction program at Holland College to enquire about the possibility of engaging students in this program to reconstruct the shop as a work experience/practicum project.
- 4) The plan to demolish the shop, as per the vote by Kensington Town Council on July 12th, is on hold until full consideration is given to all options discussed in our meeting on Monday.

Kind regards,  
Debbie

Deborah A. Norris Ph.D  
Professor & Graduate Coordinator  
Department of Family Studies and Gerontology  
Mount Saint Vincent University  
Halifax, Nova Scotia  
B3M 2J6  
902 457-6376

**JIM MULLALLY  
BLACKSMITH SHOP**

JOYCE MCGINN

Deborah McGinn

Kim McGinn

Marilou McGinn

Local Address

8 Francis Street

PHONE

836 3687

902 836 3687

PROJECT

Jim Mullally  
Blacksmith Shop

PREPARED BY:

Daniel Norris

## Estimate # 5 July 30, 2021

Contact Person Deborah McGinn Norris

Phone 902 471 1945

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
<b>Scenario # 1: Repair North Wall, Repair floor, Replace Roof</b>			
24	North Wall 2 x 4 x 8 studs, at 12 o.c.	\$7.98	\$191.52
8	North Wall 4 x 8 plywood sheets (192 sf)	\$72.98	\$583.84
54	Repair South, East, West studs 2 x 4 x 8 (sister to existing studs)	\$7.98	\$430.92
72	Roof 2 x 10 x 8 joists, at 16 o.c., 100% replacement	\$20.68	\$1,488.96
24	Roof 4 x 8 Plywood, 100% replacement (576sf)	\$72.98	\$1,751.52
4	Roofing Paper (1 roll covers 400 sq ft)	\$55.00	\$220.00
24	Wood Shingles, Roof & North Wall, (576 + 192 = 768 sf)	\$42.00	\$1,008.00
6	3 Windows, 2 Doors, 1 double door	\$1,000.00	\$6,000.00
-6	Holland College will build all windows and doors	\$1,000.00	(\$6,000.00)
30	Floor Beams 4 x 4 x 8 @ 4 ft oc (25 % of floor area)	\$20.68	\$620.40
24	Floor Joists 2 x 4 x 8 (25 % of floor area)	\$7.98	\$191.52
48	Floor Boards 1 x 6 x 8 (25 % of floor area)	\$9.09	\$436.32
	TOTAL MATERIALS		\$6,923.00
	LABOUR at 2 times materials		\$13,846.00
	<b>TOTAL</b>		<b>\$20,769.00</b>
<b>Scenario # 2: New Building</b>			
112	2 x 4 x 8 stud @ 16 inch oc, All 4 walls	\$7.98	\$893.76
30	4 x 8 Plywood, All four walls	\$72.98	\$2,189.40
72	Roof 2 x 10 x 8 joist , new roof (768 lineal ft.)	\$20.68	\$1,488.96
24	Roof 4 x 8 Plywood, new roof sheating (768 sq. ft.)	\$72.98	\$1,751.52
4	Roofing Paper (1 roll covers 432 sq ft)	\$55.00	\$220.00
70	Wood Shingles - Roof and All four walls (768+960=1728sf)	\$42.00	\$2,940.00
6	3 Windows, 2 Doors, 1 double door	\$1,000.00	\$6,000.00
48	Floor Joists 2 x 10 x 8 @ 2 ft oc (100% of floor area)	\$20.68	\$992.64
18	Plywood Floor 4 x 8 sheets (576 s.f) 100 % of floor area	\$72.98	\$1,313.64
	TOTAL MATERIALS		\$17,789.92
	LABOUR at 1.5 times materials		\$26,684.88
	<b>TOTAL</b>		<b>\$44,474.80</b>
	<b>Commentary:</b>		
	The fire damage to the roof is much more extensive than previously estimated. This was observed on the July 26, 2021 site visit. It is my view that the entire roof structure will have to be replaced in both Scenario # 1 and # 2. The offer by Holland College to build and install all windows and doors makes a significant difference.		

THIS ESTIMATE INCLUDES THE CONDITIONS NOTED:

The estimate for Scenario # 1 does not include cleaning of the interior or debris removal. The estimate for Scenario # 2 does not include debris removal.



## Town of Kensington - Request for Decision

<b>Date:</b> August 6, 2021	<b>Request for Decision No:</b> 2021-47 <b>(Office Use Only)</b>
<b>Topic:</b> Administration and Mayor's Computer Replacement	
<b>Proposal Summary/Background:</b> <p>The computers in the administration office (Geoff/Kim/Wendy) are approximately five years old and are in need of replacement. All three computers are showing their age, are slow and are shutting down randomly. The Mayor's computer is approximately 7 years old and is also in need of replacement.</p> <p>A quote was requested from Combat Computers to replace the computers. The quote came in at approximately \$7,169.95 plus HST/ACES and installation and included:</p> <ul style="list-style-type: none"><li>• Three Lenovo M70Q i5 8gb 512gb NVME win 10 Pro Tiny</li><li>• Three Lenovo tiny sandwiches</li><li>• Three Lenovo 24" Display</li><li>• Two Brother HL-L6200DW Monochrome Laser Printer</li><li>• Two Super Yield toner cartridges</li><li>• One Lenovo 8gb 256gb Windows 10 Professional 15.6 in display</li></ul> <p>It is requested that Town Council authorize the CAO to move forward with the replacement of the computers and accessories at a quoted cost of \$7,169.95 plus HST/ACES and installation.</p>	
<b>Benefits:</b> <ul style="list-style-type: none"><li>• Will allow administration staff to continue work effectively.</li><li>• Will cut down on lost time due to random shutdowns, etc.</li></ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• N/A</li></ul>	
<b>Discussion/Comments:</b> <p>It is recommended that Town Council authorize the CAO to move forward with the replacement of the administration office and Mayor's computers. They are now over 5 to 7 years old and causing</p>	

considerable issues as they are extremely slow and randomly shut down, indicating hard drive issues.

**Options:**

1. Approve the CAO to move forward with the computer replacement as recommended.
2. Not approve the computer replacement.
3. Refer the matter back to staff for further deliberation.

**Costs/Required Resources:**

\$7,169.95 plus HST/ACES and  
Installation

**Source of Funding:**

Town Hall/General Government Miscellaneous Capital

**Recommendation:**

It is recommended that Town Council consider and adopt the following resolution:

***BE IT RESOLVED THAT Town Council authorize the CAO to award a contract to Combat Computers for the replacement of three administration office computers and the Mayor's computer as per their quote dated August 3, 2021, at a cost not to exceed \$7,169.95 plus HST/ACES and installation.***



Attn: Wendy

Aug 03, 2021

Re: New Computers

I take this opportunity to thank you for allowing us to provide this quote. This is the quote as requested. You can check out the specs and let me know. I can make whatever changes you would like.

- To provide three Lenovo M70Q i5 8gb 512gb NVME win 10 Pro Tiny
- To provide three Lenovo tiny sandwiches
- To provide three Lenovo 24" Display
- To provide three Lenovo Essential Keyboard/Mouse Wireless
- To provide two Brother HL-L6200DW Monochrome Laser Printer
- To provide two extra Super Yield toner cartridges
- To provide one Lenovo 8gb 256gb Windows 10 Professional 15.6in display

Total Package Price \$7169.95\* plus HST/Aces

### Upgrades....

Add Second LG 550 Monitor for dual displays \$229.99ea plus HST/Aces

Add Second Lenovo Monitor for dual displays \$399.99ea plus HST/Aces

\*Installation is extra

Anything outside the scope of work is extra

Best Regards,  
Steve vanDuinkerken  
Combat Computers Inc.

## Town of Kensington - Request for Decision

<b>Date:</b> August 6, 2021	<b>Request for Decision No:</b> 2021-48 <b>(Office Use Only)</b>
<b>Topic:</b> Fire Hall Floor Epoxy Installation	
<b>Proposal Summary/Background:</b> <p>A request has been received from Fire Chief, Rodney Hickey, for Town Council's consideration of getting the Fire Hall bay floor epoxied. It will make the floor easier to clean and will result in an improved aesthetic of the fire hall. In this regard, two quotes were requested from Hardy's Flooring and Strong Bond Coatings Inc. The quotes (attached) received were as follows:</p> <p>Hardy's Flooring - \$21,000 plus HST Strong Bond - \$58,210.00 plus HST</p> <p>Hardy's Flooring have installed epoxy in several Fire Halls across Prince Edward Island: New Glasgow Fire Hall, O'Leary Fire Hall, and Alberton Fire Hall. Photographs of the New Glasgow epoxy installation are attached to this Request for Decision.</p>	
<b>Benefits:</b> <ul style="list-style-type: none"><li>• Will make the Fire Hall bay floor easier to clean.</li><li>• Will improve the aesthetics of the Fire Hall.</li><li>• Should result in a more durable flooring.</li></ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• N/A</li></ul>	
<b>Discussion/Comments:</b> <p>It is recommended that Town Council authorize the CAO and Fire Chief to move forward with awarding a contract to Hardy's Flooring for the installation of an epoxy on the Fire Hall bay floor as per their quote dated March 30, 2021, in the amount of \$21,000 plus HST.</p> <p>This project was not included in Town Council's 2021/22 Capital budget for the Fire Department however the Fire Chief is proposing not to move forward with the purchase of a water rescue craft in 2021/22 therefore allowing the allocated funds to be used on other projects, as deemed appropriate.</p>	

While the water rescue craft was proposed to be purchased utilizing borrowed funds, it is proposed that the improvements to the fire hall bay floor can be completed utilizing current revenues.

**Options:**

1. Award the contract, as recommended.
2. Not award the contract.
3. Refer the matter back to staff for further deliberation.

**Costs/Required Resources:**

\$21,000 plus HST

**Source of Funding:**

Fire Department Capital

**Recommendation:**

It is recommended that Town Council consider and adopt the following resolution:

***BE IT RESOLVED THAT Town Council authorize the CAO to award a contract to Hardy's Flooring for the installation of epoxy on the Fire Hall bay floor as per their quote dated March 30, 2021, in the amount of \$21,000 plus HST.***

**From:** Rodney Hickey <rodneycathy@gmail.com>  
**Sent:** August 5, 2021 1:45 PM  
**To:** cao@kensington.ca; mail@kensington.ca  
**Subject:** Firehall Floor

Hi Geoff.

I am writing this to request getting the floor at the fire hall epoxied. The reason for this request is we (the fire department) are very proud of our fire hall, but the first thing you see when you enter is the floor. It looks dirty and unfinished. No matter what we do (we have scrubbed it ourselves and rented a scrubbing machine with special soap), it still looks the same. Some of the members have gone to other fire halls on the Island and those that have their floor epoxied are very happy with the results. The Firemen's Association has agreed to purchase an electric pressure washer with a special soap dispenser (up to \$3000) for cleaning the trucks and the floor. It is hoped that if we get the floor epoxied, clean-up will be a breeze.

Going forward, we are also looking at an outside facelift of the fire hall...painting, refinishing the sign, etc.

Yours truly,

Rodney Hickey,  
Fire Chief



Rodney Hickey &lt;rodneycathy@gmail.com&gt;

---

**Epoxy quote**

2 messages

**cecil hardy** <hardysflooring@hotmail.com>

Tue, Mar 30, 2021 at 7:38 AM

To: "firechief@kensington.ca" &lt;firechief@kensington.ca&gt;

Price to supply and install two coats of stonhard solid colour epoxy with shotblast and marker lines 5250 sf \$21000.00 plus HST. Thanks

Sent from my iPhone

---

**Rodney Hickey** <rodneycathy@gmail.com>

Fri, Jul 23, 2021 at 9:28 AM

To: Rodney Hickey &lt;rodneycathy@gmail.com&gt;

Sent from my iPhone

Begin forwarded message:

**From:** cecil hardy <hardysflooring@hotmail.com>**Date:** March 30, 2021 at 7:38:27 AM ADT**To:** firechief@kensington.ca**Subject:** Epoxy quote

Price to supply and install two coats of stonhard solid colour epoxy with shotblast and marker lines 5250 sf \$21000.00 plus HST. Thanks

Sent from my iPhone

*7 year warranty period*

**STRONG BOND COATINGS INC.**

Estimate #2921

AWAITING RESPONSE

**Kensington Fire Station**

16 Gerald McCarville Drive / Kensington, Prince Edward  
Island C0B 1M0  
9024391083

Sent on  
Jul 20, 2021

*An outstanding deposit of **\$16,735.38** will be required to begin.*

Sales Representative  
Alex Cormier

**Single Broadcast Shop Floor System 1/16" Nominal Thickness**

Durable, hard aggregate broadcast and sealed surface system. For light to heavy duty service with good chemical resistance and high abrasion and impact resistance. Single layer of broadcast aggregate sealed with one coat of epoxy to enhance durability and added traction.

	QTY.	UNIT PRICE
	1	\$58,210.00
Subtotal		\$58,210.00
HST (15.0%)		\$8,731.50
Total		\$66,941.50
Deposit Required		\$16,735.38

this would also include crack fill and also the painting of the lines with epoxy products

We can also fill the controlled joint if needed

**PAYMENT TERMS****RESIDENTIAL CUSTOMERS**

All payments due immediately upon completion of job unless otherwise arranged with Strong Bond representative in advance. A non-refundable deposit of 25% may be required before project begins.

**COMMERCIAL CUSTOMERS**

All payments due immediately upon completion of job unless otherwise arranged with Strong Bond representative in advance. A non-refundable deposit of 25% may be required before project begins. Commercial accounts may qualify for credit terms, OAC.







*Thank You*

*Thank you for  
your expression of kindness*

*Bessie Wood*



**THANK YOU**  
**FOR YOUR DONATION TO KARSI**  
Kensington and Area Refugee Sponsorship Initiative



And thank you  
for your ongoing  
support!

Patricia

Due to your generosity,  
we are much closer to bringing  
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Your contribution to KARSI is greatly appreciated.

STEERING COMMITTEE

Judy Loo, Carolyn Francis, Patricia Bennett, Eleanor Hora

Charity Partner - Kensington United Church

Sponsorship Agreement Holder - Roman Catholic Diocese, Charlottetown

Patricia Bennett  
Carolyn Francis  
Eleanor Hora  
Judy Loo

July 14, 2021

Town of Kensington  
PO Box 418  
Kensington, PE C0B 1M0

Dear Town of Kensington,

Thank you for your recent donation on Wednesday, June 23, 2021 of \$240.00 via payment method of Business Cheque with number 013386 dated on June 17, 2021.

The true value of your gift far exceeds its monetary value. The new beginnings and hope your gift provides children born with cleft lip, and cleft palate cannot be measured. Your gift helps children receive new smiles and the confidence to hold their heads up high.

Our work starts with a child, and leads to a smile, and so much more. Here are a few examples of how your gift helps:

- Since Covid-19, our partnership with locally trained medical volunteers in Nicaragua has ensured that our surgical programs continue delivering new smiles and comprehensive care, when and where it is safe, to children waiting for their new smiles. You are instrumental to the continual care and support children receive at our local care centres.
- Two-year-old Manuel received his cleft lip surgery in 2018 and later began his speech therapy at our comprehensive centre in Paraguay. In 2019, he received his cleft palate surgery. Manuel will continue to receive corrective surgeries, dental work, and speech therapy for years to come, like many other children in our care.

Your generosity also provides regional training programs for doctors and nurses so they can deliver the best surgical care possible locally.

Please visit our website at [www.operationsmile.ca](http://www.operationsmile.ca) to read more stories and watch truly inspiring videos. If you would like to know more about your impact, or the work we do, please don't hesitate to reach out to Diana Church at 1-844-376-4530.

Thank you for your extraordinary support and continued partnership with us. The children may not know your name, but they will never forget your generosity and kindness.

Best, Always!



Mark Climie-Elliott, CFRE  
Chief Executive Officer

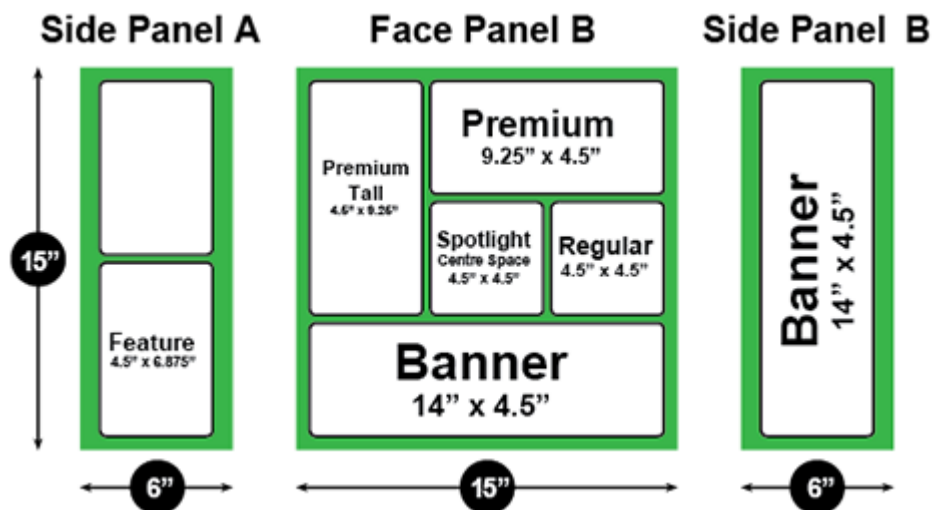
Charitable BN/Registration #: 84064 3605 RR001

**From:** kcaseley@kensington.ca  
**Sent:** August 4, 2021 3:23 PM  
**To:** cao@kensington.ca  
**Subject:** FW: Partner with Mike's Your Independent Grocer

---

**From:** Alexander Balabanowicz <alexanderb@themarcgroupinc.com>  
**Sent:** July 29, 2021 2:50 PM  
**To:** kcaseley@kensington.ca  
**Subject:** Re: Partner with Mike's Your Independent Grocer

## -sizing chart



**Pricing:**  
**Entry (4.5"x2.5"):** \$550  
**Regular:** \$900  
**Spotlight:** \$1200  
**Feature:** \$1350  
**Premium:** \$1800  
**Banner:** \$2700





**Alexander Balabanowicz**

**Advertising Specialist**



**902-800-2266 Ext:1921**



**@MARC Group Inc**

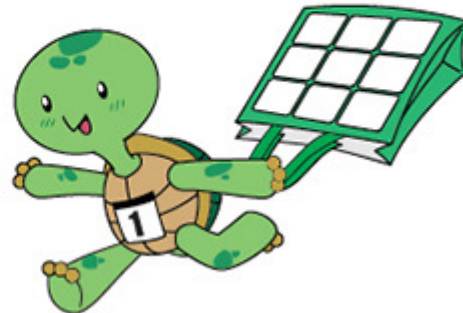
**THE MARC**  
GROUP INC.



**theMARCgroupInc.com**

**#theMARCgroupInc #WhereWeWork #TurtleToteBag**

On Thu, Jul 29, 2021 at 1:47 PM Alexander Balabanowicz <[alexanderb@themarcgroupinc.com](mailto:alexanderb@themarcgroupinc.com)> wrote:



***BagVertising™***

The MARC Group has teamed up with  
Mike's Your Independent Grocer  
to launch a NEW Community Program!

With BagVertising™ you can get your brand into the hands  
of thousands of potential clients.

Our Turtle Tote Bags are large, full colour, reusable, shopping bags.  
(Measuring 15" x 15" x 6")

One side of the bag will be promoting Your Independent Grocer and the rest of the bag will feature advertising space for local businesses and companies.

We will be creating **2,500 bags**.  
The program will be distributed from this location:  
31 Broadway Street South  
Kensington , PE C0B 1M0



\*Image is a mockup, final product may vary.

**WE DO WHAT NO ONE ELSE CAN!**



### **Co-Brand**

Your business with this recognizable company.



### **Quantity**

Thousands of reusable bags will be distributed to potential clients in your area!



### **Exclusive**

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### **Free Ad Design**

Work with our professional design team until you are 100% satisfied with your ad.



### **Distribution**

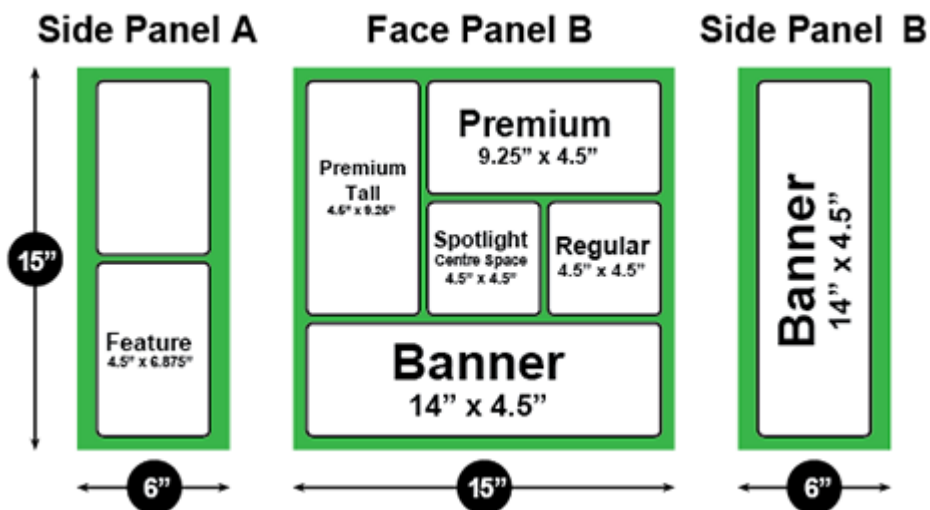
Bags are quickly distributed for long-term use in the community!



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## **SIZING CHART**



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**Alexander Balabanowicz**  
**Advertising Specialist**



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**#theMARCgroupInc #WhereWeWork #TurtleToteBag**

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info@jmcconstruction.ca  
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**August 3, 2021**

Deputy Administrative Officer  
Town of Kensington  
PO Box 418, Kensington, PE  
COB 1M0

**To: His Worship Rowan Caseley and Council**

**RE: Childcare in the Town of Kensington**

Dear Mayor Caseley and Council;

I am writing to you to propose and ask the town to consider hosting childcare opportunities for the Town of Kensington. Fun Times School Club Childcare is planning on closing as of June of 2022. This program is one of the few (possibly only option) that young families in Kensington currently have for childcare for school aged children. They are planning on selling and I ask the town to consider taking this on to ensure continued service to our community.

The Town and surrounding area promote Kensington as the *"Heart of PEI"* which is thriving with young families. This is an excellent opportunity for Mayor and Council to help and show support for these young families with secure ongoing childcare to enable parents and guardians to work and give back to the community and our economy.

The Rural Municipality of Kinkora with a population of 336 (2016 census data) has proven to have a recently rolled out a successful municipally run daycare program for their community. With the Town of Kensington having almost FIVE times the population at 1619 (2016 census data) median age of 49 years, 71% married couples with 36% of kids at home, I feel provides enough data to support the consideration of this request. Not only that, but the PEI population quarterly report shows that there is an annual growth rate each year, hence these numbers will be higher with the next census data coming out.

The Fun Times program is currently fully functional, has a space, and a full roster of children with many on a wait list for both Fun Times Early Education and Child Care Centre. This is due to their being only one other option with limited capacity as well for childcare within the Kensington area. Families time is important, and so is our community, we do not want to be driving out of town to have to secure childcare for our families. These childcare programs are essential to dozens of families within our community and surrounding areas.

Along with this, there are Government childcare subsidies available as well as of this July 27, 2021, Ottawa and PEI struck a new child-care deal aiming for \$10 a day fees within 3 years. This is a great opportunity for families in the Town of Kensington.

I sincerely request you take the time to consider this as a viable option for our community.

.

**Jillian.Paris**

**From:** Courtney Campbell <courtneycampbell289@yahoo.com>  
**Sent:** August 6, 2021 1:55 PM  
**To:** cao@kensington.ca  
**Subject:** Fun Times School Club

Dear Mr. Baker

I am writing to you with my concerns in regards of the closing of FunTimes School Club this coming June 2022. My Son currently attends there full time-after school, PD days, storm days etc. we will need child care for the next 4 years as he will be starting grade 1 this fall at QEES. My daughter who is enrolled at the early learning center will also need before and after school care in the future. Like most families my husband and I work full time at the Prince County Hospital, giving back to the community is important to us.

We are pleading that the council please consider adopting this very needed service.

Kensington is a wonderful town with many opportunities. We feel blessed to enroll our children in school here as well as hockey, soccer, skating and ball.

Not having available childcare is something young families consider before moving towards this location. It will result people moving elsewhere which is something know one wants to happen.

Thank-you for your time. Hoping to hear from you in the future.

Kind regards,

Chris and Courtney Campbell

Sea View



**From:** Jennifer Simmons <jennrsimmons@gmail.com>  
**Sent:** August 6, 2021 11:36 AM  
**To:** cao@kensington.ca  
**Subject:** Lack of childcare

Good morning,

I'm writing to you regarding the concerns I've noticed over the last few weeks over the lack of childcare in our community.

I work in the childcare feild, actually I've work for funtimes over the last 8 years. I am highly considering taking over the afterschool program although I've been made aware that the cost of renting the space can be a hinder to making the business successful. I'm reaching out to you looking for the possibility that the town would be able to work something out to lower the cost of rent (or eliminate it) at the school for the classroom/kitchen/gym that is used.

Thank you for your time.

Jennifer Simmons

**From:** Megan Beairto <megbeair@gmail.com>  
**Sent:** August 6, 2021 10:01 AM  
**To:** cao@kensington.ca; jillianparis@hotmail.ca  
**Subject:** Re: Childcare in the town of Kensington, after school program

TO: HIS WORSHIP ROWAN CASELEY AND COUNCIL

RE: CHILDCARE IN THE TOWN OF KENSINGTON

Dear Mayor Caseley and City Council,

I'm writing this email today to express my concerns about the potential lack of after school child care that is facing Kensington.

My family was devastated to hear about the impending Fun Times school club closure. We are absolutely reliant on the program to take care of our 7 year old, Frederick, after school. My husband and I both work in Kensington for very busy businesses (CB Corner Cafe and Island Stone Pub) and for us and many other families, we need after school care to be the best support system and team for our employers and owners.

Frederick was diagnosed with autism at the age of 6. His diagnosis is not one that I usually share - as it's not my diagnosis, it's his - however for the sake of my pleading today, I will share it. His diagnosis was late because the only red flag that we saw was that he was unsure of how to socialize with his peers. FunTimes and the after school club has been so beneficial to Fred that I can barely even put it into words. Fred has developed years-long friendships with so many kids and has also benefited from the tremendous efforts put forth by the folks hired for the after school program. Fred is of course not the only child who attends the after school program who requires this extra socialization and psycho-social development.

Kensington is quickly becoming the town to be in. Cafes, restaurants, pubs, shops, a local pool, great schools, and an amazingly inclusive community of wonderful people who care deeply about this town. Young families want to settle here, raise their children, open businesses and support existing businesses.

The solutions for this impending childcare crisis would be for the town of Kensington to either purchase the existing program from Shelley Moase, the current owner of FunTimes, or to open a new municipality-ran club similar to the Boys and Girls Club in Summerside the very minute FunTimes closes. There absolutely cannot be a period of time where there is not an after school program.

The Boys and Girls Club employees 30 people full time plus 60 seasonal employees. It offers almost 30 programs for children revolving around physical activity, healthy living, music, education. It

provides opportunity and learning to children who otherwise would be going home to an empty home until their parents get home from work. A program similar to the Boys and Girls Club would create jobs and add value to our town.

After school clubs provide a safe, supportive place for children and our children deserve this. This town needs healthy and happy children.

We have the space, we have the kids. We have parents that would volunteer their time and efforts to help make this happen. I cannot stress enough that there is no other option - we NEED an after school program.

I request that this issue is addressed with Council. Thank you for your time. Myself and many parents look forward to the solution the town comes through with!

Megan Beairsto  
902-439-0315

**From:** Lynn Hogan <lynnanne.hogan@hotmail.com>  
**Sent:** August 5, 2021 6:05 PM  
**To:** cao@kensington.ca  
**Subject:** Childcare

Hello Me CAO

Hope all is well!! Great to see new development on Rosewood Dr.

Reaching out today regarding the proposed closure of the Fun Times school program. I will kick it off by saying that I don't necessarily agree with some of the other parents who think that perhaps the Town should take it over.

Prior to the pandemic, Fun Times offered before and after school care at QEES as well as full time care in the summer (minus the one week they closed in August). When we came back after the closure, Fun Times removed before school care. This makes it extremely difficult for families who have to get to work in the morning. For us, drop off at school is 8:10 (earliest drop off) but if we waited for the bus, it only comes at 8:15. Either way, I'm not making it to work for 8am.

As I mentioned, I'm not sure that a Town would be the right owners but I do see options.

A) opportunity for a new business to take it over.

B) Town reach out to existing successful businesses in the surrounding areas to invite them to open satellite locations at QEES (Sside Boys & Girls Club or maybe Mary Poppins).

I see the Town playing an important role in attracting and supporting the new business and most importantly, working with QEES to have the school run out of that facility. This is key!

With pure school getting out at a crazy early time (2:20) it makes it almost impossible for parents to survive without care in our community.

Thanks Geoff. I would be happy to share my comments and suggestions in person as well.

Cheers

Lynn Anne

**From:** Kristi Leiann Bernard <klbernard@upei.ca>  
**Sent:** August 5, 2021 5:12 PM  
**To:** cao@kensington.ca  
**Subject:** Child care in Kensington

Hi Geoff,

I am one of many parents experiencing the struggles surrounding child care in the Kensington area.

In the past I have been forced to utilize home centres I was not comfortable with, manage unreliable sitters, ask aging family to care for my young children and have travelled to centres well outside of Kensington.

My kindergarten aged daughter participated in the after school club last year and I have been waiting on my now two year old to take a space at Fun Times since I registered her at 8 weeks pregnant. There is still no estimate on when this might happen.

My husband and I work full time, and struggle on a weekly basis to juggle child care.

As you can imagine this is stressful and very difficult to manage. There are days I and my husband have had to take off work because we do not have childcare.

I believe addressing this matter as a community is important, and future options and opportunities need to be considered. I see our beautiful community growing without the services to properly support it.

Thank you,  
Kristi Bernard  
902-432-2022  
Klbernard@upei.ca

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**From:** jackie ryder <jackielryder@gmail.com>  
**Sent:** August 5, 2021 4:25 PM  
**To:** cao@kensington.ca  
**Subject:** Kensington Childcare

Hello Mr. Geoff Baker,

I am writing to you with my concerns for a lack of childcare in the Town of Kensington.

It has come to our attention that the only registered after school childcare program "FunTimes" will be closing in June of 2022.

I have a child going into Grade 1 at Queen Elizabeth Elementary School this coming September. Both my husband and I work full time, and I am a primary health care provider, and we require after school childcare. We have been told that there will not be a spot for us this coming September, and that there will be no spots opening in the future, I assume because this centre is closing.

We have no other options for childcare, and it is looking like I am going to have to restrict my working hours as a result of this.

It is very disappointing that in such a family dominant town that we do not have proper childcare centres.

I am hoping that you can present this problem to the Town Council at your upcoming meeting on Aug 9/21?

Thank you for your time,  
Jackie McIver

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**From:** corie pierce <corierosegoode@gmail.com>  
**Sent:** August 5, 2021 4:08 PM  
**To:** cao@kensington.ca  
**Subject:** Childcare

To whom it may concern,

The shut down of the after school program will cause more stress on working families around Kensington. Opening up a municipality run daycare or any daycare to be exact for all age children should be done! I've been living in Kensington now for 14 years. I have a 7 and 6 year old and the only daycare I could get them into when younger was in summerside. They had to start the school year not knowing a single other student in the school. I've been trying to get into fun times for years now. I am currently not working because childcare is so hard to come by around this town. I had to bring in a private sitter and already had issues with her becoming sick and me needing to leave work because I had no one to take care of my kids after school.

I helped set up the kinkora early learning Center, by help set up I mean by putting the classroom together and helping with ideas on how to make the environment more enjoyable. I worked there for 3 months and currently in the process of getting my level 1 early childhood. If a childcare Center is going to become available I hope you would consider me when looking for employees. Thank you.

Corie Goode

Sent from my iPhone