



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, December 10, 2018 @ 7:00 PM

55 Victoria Street
Kensington, PEI
C0B 1M0

Phone: (902) 836-3781

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
December 10, 2018 – 7:00 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 November 13, 2018 Regular Meeting
- 6. Business Arising from Minutes**
 - 6.1 November 13, 2018 Regular Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Statistical Report
 - 7.3 Police Department Statistical Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List
 - 7.6 Summary Income Statement
 - 7.7 Credit Union Centre Report
 - 7.8 Mayor's Report
 - 7.9 FPEIM and KACC Report – Deputy Mayor Mann
- 8. New Business**
 - 8.1 Request for Decisions
 - 8.1.1 RFD2018-71 - Invest in Canada Infrastructure Program - Expressions of Interest
 - 8.1.2 RFD2018-72 - Islander Day Jamboree - Ice Time Donation
 - 8.2 Other Matters
- 9. Correspondence**
- 10. Committee of the Whole (In-Camera) – *Nil***
- 11. Adjournment**

**Town of Kensington
Minutes of Regular Council Meeting
Tuesday, November 13, 2018
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Mill, MacLean, Doucette, Pickering and Spencer.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewie Sutherland

Visitors: Adrien Bernard – Councillor Elect
Wade Toombs – Councillor Elect

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and Councillors elect.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the tentative agenda for the November 13, 2018 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

3.2 Deputy Mayor Mann declared a conflict with a piece of correspondence from the Kensington/Bedford Pee Wee Hockey Exchange.

4. Delegations / Presentations

4.1 *Nil*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Mill, seconded by Councillor MacLean to approve the minutes from the October 9, 2018 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil*

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Doucette, seconded by Councillor Spencer to adopt the October 2018 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Pickering, seconded by Councillor MacLean to approve the September 2018 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the September 2018 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Chief Sutherland noted that 5 hours of foot patrol and 11 hours of Community Policing was not included in the report.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Pickering, seconded by Councillor Doucette to approve the Development Permit Summary Report for the month of November 2018. Unanimously carried.*

7.4.2 *Moved by Councillor Spencer, seconded by Councillor Mill to approve the development permit application for the Credit Union Centre at 25 Garden Drive to construct a new warm room. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the September 2018 Bills in the amount of \$267,522.36. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor Pickering to approve the Summary Income Statement for the month of September 2018. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Credit Union Centre report for the month of September 2018. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor Pickering, seconded by Councillor Mill to approve the Mayors report for the month of November 2018 as presented by Mayor Caseley. Unanimously carried.*

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

7.9.1 FPEIM recently presented their financial statements and approved a membership rate increase of CPI.

7.9.2 The KACC Business Awards Night is November 21, 2018.

*Chief Sutherland excused himself from the Council Chamber at 7:15 pm.
Councillor MacLean left the Council Chamber 7:15 pm.*

8. New Business

8.1 Request for Decisions

8.1.1 Kensington Fire Department Policy and Standard Operating Guideline (SOG) Manual

8.1.1.1 *Moved by Councillor Doucette, seconded by Councillor Pickering*

THAT the Kensington Fire Department Policy and Standard Operating Guideline Manual, as drafted by W.G. Hogan Fire Safety Specialties, be hereby adopted and approved. 5 for – 1 absent. Motion carried.

8.1.2 Town of Kensington Accounts Receivable Policy

8.1.2.1 *Moved Deputy Mayor Mann, seconded by Councillor Mill*

THAT the Town of Kensington Accounts Receivable Policy be hereby adopted and approved. 5 for – 1 absent. Motion carried.

8.1.3 Disposal of Assets

8.1.3.1 *Moved by Councillor Spencer, seconded by Councillor Pickering*

THAT Town Council authorize the CAO to dispose of surplus equipment, being the 1999 Freightliner Street Sweeper, 2 Trackless Snow Blowers and a Trackless Mower Deck, to 'On the Go Property Maintenance' as per their total tendered amount of \$11,000.00 plus HST. 5 for – 1 absent. Motion carried.

8.1.4 Exempt Staff Christmas Bonus – 2018

8.1.4.1 Moved by Councillor Pickering, seconded by Councillor Spencer

THAT Town Council authorize the CAO to administer Christmas bonuses to all exempt staff in the amount of \$200.00 net to each employee. 5 for – 1 absent. Motion carried

Councillor MacLean returned to the Council Chamber at 7:22 pm.

8.1.5 IWK Foundation Donation Request

8.1.5.1 *THAT Town Council approve a donation to the IWK Foundation in the amount of \$200.00. Unanimously carried.*

8.1.6 Town of Kensington Conflict of Interest Bylaw – Second Reading and Formal Adoption

8.1.6.1 *Second reading*

Moved by Deputy Mayor Mann, seconded by Councillor Pickering

WHEREAS Section 97 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., requires a Council to establish a bylaw outlining a procedure to be followed by a member of Council if the member believes or suspects that they may have a conflict of interest or if a complaint is received by council that a member has a conflict of interest;

AND WHEREAS it is deemed desirable to provide clarity around what constitutes a Conflict of Interest;

AND WHEREAS the Conflict of Interest Bylaw (Bylaw #2018-06) was read and approved a first time at a meeting held on October 9, 2018;

BE IT RESOLVED that the Town of Kensington Conflict of Interest Bylaw (Bylaw # 2018-06) be hereby read a second time.

Unanimously carried.

8.1.6.2 Approval of Second Reading

Moved by Deputy Mayor Mann, seconded by Councillor Mill

WHEREAS Section 97 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., requires a Council to establish a bylaw outlining a procedure to be followed by a member of Council if the member believes or suspects that they may have a conflict of interest or if a

complaint is received by council that a member has a conflict of interest;

AND WHEREAS it is deemed desirable to provide clarity around what constitutes a Conflict of Interest;

AND WHEREAS the Conflict of Interest Bylaw (Bylaw #2018-06) was read and approved a first time at a meeting held on October 9, 2018;

AND WHEREAS the Conflict of Interest Bylaw (Bylaw#2018-06) was read a second time at this meeting;

BE IT RESOLVED that the Town of Kensington Conflict of Interest Bylaw (Bylaw #2018-06) be hereby approved.

Unanimously carried.

8.1.6.3 Formal Adoption

Moved by Deputy Mayor Mann, seconded by Councillor Pickering

WHEREAS Section 97 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., requires a Council to establish a bylaw outlining a procedure to be followed by a member of Council if the member believes or suspects that they may have a conflict of interest or if a complaint is received by council that a member has a conflict of interest;

AND WHEREAS it is deemed desirable to provide clarity around what constitutes a Conflict of Interest;

AND WHEREAS the Conflict of Interest Bylaw (Bylaw #2018-06) was read and approved a first time at a meeting held on October 9, 2018;

AND WHEREAS the Conflict of Interest Bylaw (Bylaw#2018-06) was read and approved a second time at this meeting;

BE IT RESOLVED that the Town of Kensington Conflict of Interest Bylaw (Bylaw #2018-06) be hereby formally adopted.

Unanimously carried.

8.2 Other Matters

- 8.2.1** Council discussed the condition of the current councillor laptops and reviewed a quote from Combat Computers for the purchase of new laptops.

Moved by Councillor Spencer, seconded by Councillor Pickering to retain the existing laptops and have them prepared for the incoming members of Council. Unanimously carried.

- 8.2.2** Mayor Caseley took a moment to recognize Remembrance Day and the 100 years since the end of the First World War.
- 8.2.3** Mayor Caseley provided a reminder for the following dates:
- December 1 – Council Orientation at the North Shore Community Centre
 - December 2 – Town of Kensington Christmas Parade, all Council members are encouraged to attend.
 - December 3 - Town of Kensington Christmas Party at Broadway 45
 - December 5 – New Councillor Pictures & Swearing in Ceremony
 - January 26 – Kensington Town Council Orientation from 9-12.
- 8.2.4** Councillor Spencer requested that the small playground located behind the Kensington Legion be advertised and signed to encourage residents and visitors to use the playground.
- 8.2.5** Councillor Spencer noted that Commercial Street is improperly marked on Google Maps. Staff will look into the issue and request it be changed.
- 8.2.6** Councillor Doucette spoke about his term on Council. He wished the best of luck to the new Council and thanked Councillor MacLean and Mill for their years of service to the community. He expressed his appreciation to Council and staff for their support over the last 4 years.
- 8.2.7** Councillor Mill thanked the Town residents, Council and staff during his time on Council over the past 18 years. He suggested that all new councillors take the opportunity to read the 13 Ways to Kill Your Community book and requested that copies be provided to them.

9. Correspondence

- 9.1** A Thank You note from the PEI MFRC for the Town's financial support.
- 9.2** Information regarding the Prince County Hospital Lights for Life. – *No action*
- 9.3** Central Coastal Tourism Partnership Newsletter
- 9.4** Information from the Salvation Army requesting the Town to volunteer with their Adopt A Kettle for a Day program. – *No action*

Councillor Mann declared a conflict and excused himself from the Council Chamber at 8:00 pm.

- 9.5** A donation request from the 51st Annual Kensington/Bedford Pee Wee Hockey Exchange parents committee.

Moved by Councillor Spencer, seconded by Councillor MacLean to approve a \$500 financial donation to the 51st Annual Kensington/Bedford Pee Wee Hockey Exchange. Unanimously carried.

Deputy Mayor Mann returned to the Council Chamber at 8:03 pm.

- 9.6** An invitation from the Kensington & Area Chamber of Commerce to attend their Business Holiday Social on November 21, 2018. - *Members of Council wishing to attend please RSVP with Deputy CAO, Wendy MacKinnon.*

Deputy Mayor Mann declared a conflict and excused himself from the Council Chamber at 8:06 pm.

- 9.7** ***Moved by Councillor Spencer, seconded by Councillor Pickering to rescind the motion from item 9.5 – “Moved by Councillor Spencer, seconded by Councillor MacLean to approve a \$500 financial donation to the 51st Annual Kensington/Bedford Pee Wee Hockey Exchange. Unanimously carried.”***

- 9.8** ***Moved by Councillor Spencer, seconded by Councillor MacLean to approve a \$750 financial donation to the 51st Annual Kensington/Bedford Pee Wee Hockey Exchange. Unanimously carried.***

Deputy Mayor Mann returned to the Council Chamber at 8:07 pm.

- 9.9** A donation request from the Gulf Storm PeeWee AA Hockey Team. – *No action*

- 9.10** A letter from Jordan Brown, Minister of Justice and Public Safety and Attorney General, acknowledging the work of the Kensington Police Service leading up to, and since the legalization of cannabis on October 17, 2018.

- 9.11** Information from CJRW-FM regarding their Holiday Greetings packages.

Moved by Councillor Pickering, seconded by Councillor Mill that Town Council purchase Package A of the CJRW-FM Season’s Greetings for the cost of \$325.00 plus applicable taxes. Unanimously carried.

- 9.12** An email from the Kensington Minor Hockey Past President, Derek Folland, with suggestions of regulations for the new warm room at the Credit Union Centre.

Moved by Councillor Spencer, seconded by Councillor Doucette that the warm room at the Credit Union Centre be open for all members of the public and signage will be displayed requesting that children are to be accompanied by an adult. Staff will monitor the use of the room and recommend to Town Council should further policy action be required. Unanimously carried.

9.13 Wade Toombs expressed his appreciation to the Town Council for the installation of a fountain at the Alysha Toombs Memorial Pond. Councillor elect Toombs and his family hope to contribute to the installation of a second fountain for the summer of 2019.

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Mill, seconded by Councillor MacLean to adjourn the meeting at 8:23 PM. Unanimously carried.

Geoffrey Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO Monthly Report for Town Council - December 2018		
Item #	Project/Task	Status
1	Emergency Measures Organization	A meeting was held following the most recent power outage between the CAO, Mayor, Police Chief and Fire Chief to discuss issues around the power outage, primarily the need for a warming centre in the town. Preliminarily, it was decided that the Mayor would approach the Murray Christian Centre about the possibility of formally designating it as a warming centre and working with them to ensure appropriate facilities are present, i.e. back-up power, food, etc. Further information will be presented to Town Council for consideration as available.
2	Exempt Staffing Policy	This is a policy that will guide the employment of those staff that are exempt from the Collective Bargaining Agreement. This project has not been priority over the past number of year due primarily to other commitments. I am going to suggest that any work on this project be deferred until after the current fiscal year to enable a budget to be put forward to hire a consultant to draft the policy.
3	Strategic Tourism Expansion Program (ACOA) Application	NO UPDATE A meeting was held on November 5, 2018 where an application for funding was discussed. It was agreed that organizations would draft and provide a letter of support for the project. A letter of support from the town was drafted and provided in support of the project.
4	Conflict of Interest Bylaw	The Conflict of Interest Bylaw, required under the new Municipal Government Act, was formally passed by town council at their November meeting. The Bylaw will be processed for filing with Municipal Affairs.
5	Financial Policy Development	An Accounts Receivable Policy was approved by Town Council at their November meeting. Further financial policies are being worked on by staff as time permits.
6	Access to Information and Protection of Privacy Bylaw	The deadline for the adoption of this Bylaw has been extended o June 23, 2018. Staff will complete the work required to ensure the Bylaw is completed prior to the legislated deadline.
7	Records Retention and Disposition Bylaw	The deadline for the adoption of this Bylaw has been extended o June 23, 2018. Staff will complete the work required to ensure the Bylaw is completed prior to the legislated deadline.
8	Procurement Bylaw	The Bylaw is required under the new Municipal Government Act. The Bylaw will be drafted by staff and presented to Town Council upon completion. In the interim staff will continue to work according to the Procurement Policy approved by Council.
9	Street Sweeper Disposal	A request for decision is circulated with the tentative agenda package recommending the disposal of the street sweeper.
10	Signage	Designs and construction have been approved for the rail yards signage project. It was hoped that the signs would be installed prior to the onset of the winter season. Given the early snowfalls and cold weather it is likely that the tall road side sign will be installed in early spring and that the map stop sign will be completed prior to the end of December, weather permitting.
11	Wellfield Protection Plan	A draft of the Wellfield Protection Plan has been submitted by the Kensington North Watershed Association and is currently being reviewed by staff. Once the document is in final draft form it will be circulated to Town Council for review and approval.
12	Fire Department Policy Development	The Fire Department Policy and Standard Operating Guidelines was approved by Town Council at their November meeting.
13	Strategic Plan Development	The staff, resident and business leader sessions were held on November 15, 2018. The business leader session was well attended with approximately 25 attendees. The resident session had approximately 7 people in attendance. Councillors are reminded of their upcoming strategic planning sessions; an exploratory session will be held on January 10th from 6 pm to 9 pm and a planning session will be held on January 31st from 5 pm to 9 pm.
14	Victoria Street West Sidewalk Replacement	NO UPDATE It appears that the Province intends to complete storm sewer replacement along Victoria Street West in 2020. The Mayor will discuss the project with the Minister of Transportation to determine if it is possible to move their project forward to enable the town to complete the sidewalk replacement in 2019. I have requested that the topo survey be expediated.
15	Official Plan and Zoning Bylaw 5 Year Review	The RFP was issued on November 14, 2018 and is scheduled to close on December 14th, 2018. It is anticipated that the recommendation for the award of the project will be made at the January 14, 2019 Council meeting at which time a planning board will also be appointed.

Item #	Project/Task	Status
16	Credit Union Centre Warm Room	The construction of the warm room is nearing completion. The room was opened a few weeks ago to accommodate a busy weekend. The room was well used with very little issue. Signage will be added to the room indicating it as being available primarily for those who have vulnerability to the cold, i.e. seniors. Staff will continue to monitor the room's usage and bring policy recommendations forward as required.
17	Investing in Canada Infrastructure Program (ICIP)	Direction was given to staff to develop Expressions of Interest for seven different projects. These will be developed and submitted prior to the December 15th deadline.

[illegible]

[illegible]

[illegible]

Police Report October 2018

KPS received 4 false alarms during the month.

Oct 4 @ 0435hrs – 85 Broadway Street, member attended.

Oct 18 @ 2345hrs – Subway, member attended.

Oct 28 @ 0238hrs – Subway, member attended.

Oct 31 @ 0614hrs – Clarks insurance, member attended.

Year To Date Approved Development Permits Summary Report
2018

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Commercial						1								1	
Addition Single Family Dwelling				1										1	
New Industrial								1						1	
New Residential Accessory Structure	1			1			1	2		2	1			8	
New Residential Deck/Fence/Pools				1	1		1							3	
New Semi Detached Dwelling				1							1			2	
Renovation Commercial						1								1	
Renovation Other											1			1	
Renovation Residential additions/alterations												1		1	
Residential additions/alterations						1								1	
Total:						1								20	

Total Estimated Construction Value
\$25,000.00
\$45,000.00
\$1,000.00
\$32,200.00
\$22,000.00
\$600,000.00
\$10,000.00
\$5,000.00
\$100,000.00
\$3,500.00
\$843,700.00

DEVELOPMENT PERMITS REPORT
For the period November 14, 2018 to December 07, 2018

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							

Residential additions/alterations

20-18	12/07/2018	78279	Janet Henry - 2367 Calloway Dr Oakville, ON	902-815-7692	Approved	Renovation	Residential additions/alterations	\$100,000.00	12/10/2018	07/01/2018
			1 Maple Lane				Description: New Foundation, Renovate kitchen, bathrooms and remove upper door with window.	Sub Total: \$100,000.00		

Semi Detached Dwelling

19-18	11/30/2018	1062694	Robert Moffatt - 2016 Scalespond Road	902-439-3488	Approved	New	Semi Detached Dwelling	\$300,000.00	12/03/2018	06/03/2019
			16 Brookins Drive				Description: Construct new residential duplex	Sub Total: \$300,000.00		

Total: \$400,000.00



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	20-18
Date Received:	Nov 27, 2018
Date Approved:	Dec 7, 2018
PEI Planning:	
Permit Fee: \$	100.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 1 MAPLE LANE Property Tax Number (PID): 78279
Lot No.: _____ Subdivision Name _____ Current Zoning: R1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
BARN

Land Purchased from C. Mc CARVILLE Year Purchased 2018

Location of Development	Property Size
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____ Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____ Area sq. ft. _____

2. Contact Information

APPLICANT Name: JANET HENRY Address: 2367 CALLOWAY DR
Phone: 905-465-0146 Cell: 905-815-7692 OAKVILLE, ON
Email: JANET@LALONDE.CA Postal Code: L6M 0C1

Same as Above: ☐

Name: _____ Address: _____

OWNER Phone: _____ Cell: _____

Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: JANET HENRY Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

4. Development Description

☐ New Building ☒ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input checked="" type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input checked="" type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>2</u>	<u>3</u>	<u>1 1/2</u>	Width _____ Length _____

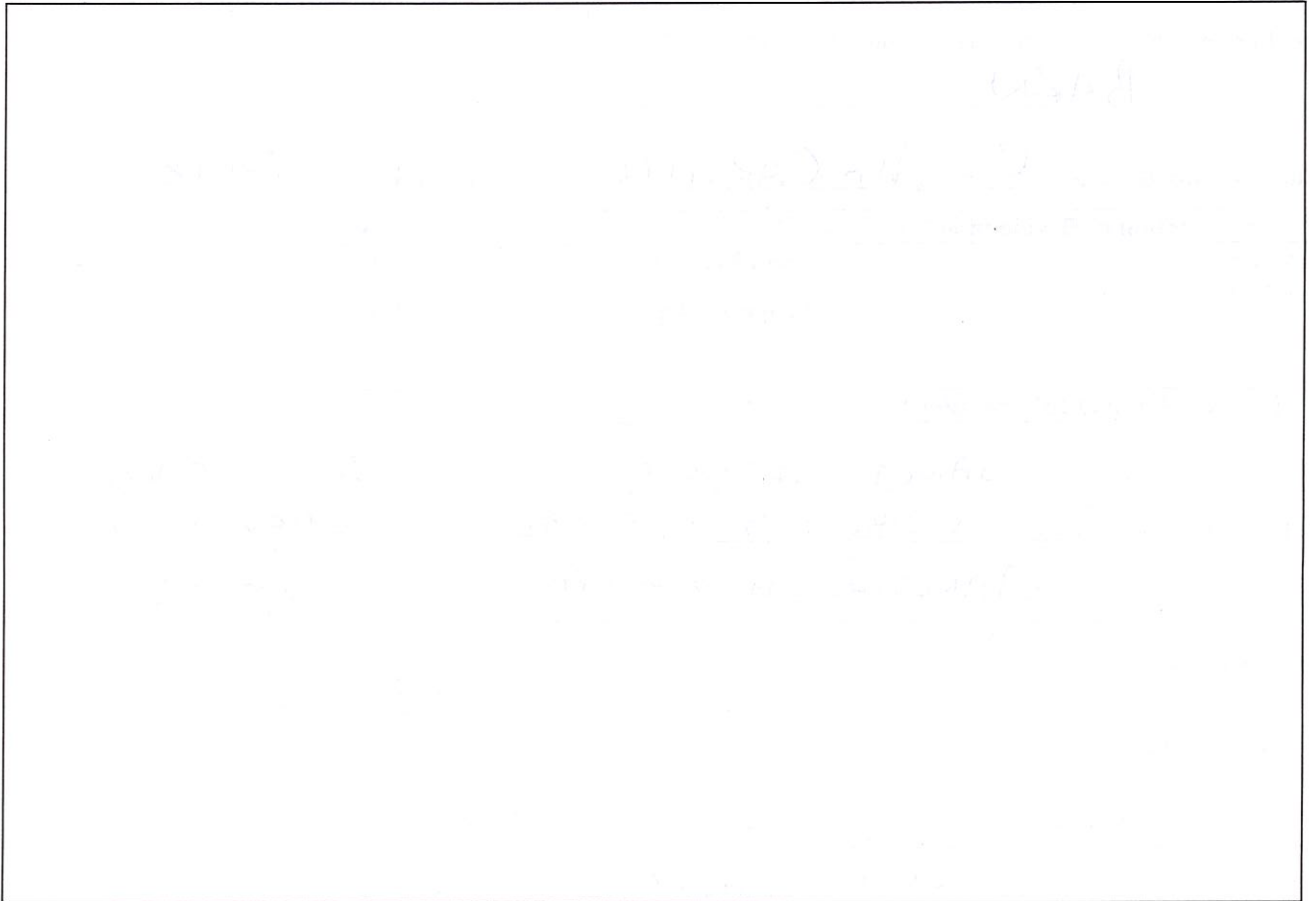
Detailed Project Description: REDO KITCHEN, BATHROOM POWDER ROOM
REMOVE PLASTER + REPLACE W/ DRYWALL REMOVE UPSTAIRS
DOOR + REPLACE W/ WINDOW RAISE HOUSE + ADD FOUNDATION

Estimated Value of Construction (not including land cost): 100K PORCHES?

Projected Start Date: DEC 1/18 Projected Date of Completion: JULY 1/19
APPROX.

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines and center of road.

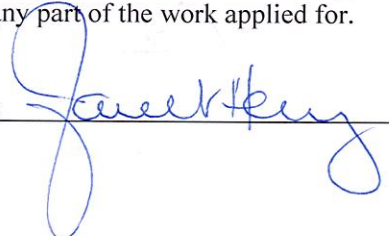


I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are subject to a 21-day appeal period as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant



Date:

Nov 27/18

1 Maple Lane





Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	19-18
Date Received:	Nov 27, 2018
Date Approved:	Nov 30, 2018
PEI Planning:	Dec 3, 2018
Permit Fee: \$	200.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 16 Brookins Dr. Property Tax Number (PID): 106 2694-00
Lot No.: 7 Subdivision Name Brookins Drive Current Zoning: R2
Are there any existing structures on the property? ☒ No ☐ Yes, please describe:

Land Purchased from J.D. Sutherland Year Purchased 2015

Location of Development		Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	<input type="checkbox"/> South <input type="checkbox"/> West	Road Frontage <u>90 FT</u>	Acreage <u> </u>
		Property Depth <u>120 FT</u>	Area sq. ft. <u>10840</u>

2. Contact Information

Name: Robert Moffatt Address: 2016 Scalespond Rd
APPLICANT Phone: 902 887-3034 Cell: 902 439-3488
Email: rmoffatt@bell.ca Postal Code: C0B 1N0

Same as Above: ☒

Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____
Name: Robert Moffatt construction Address: _____
CONTRACTOR, ARCHITECT OR ENGINEER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pool	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>3</u>	<u>2</u>	Width <u>48</u> Length <u>60</u>

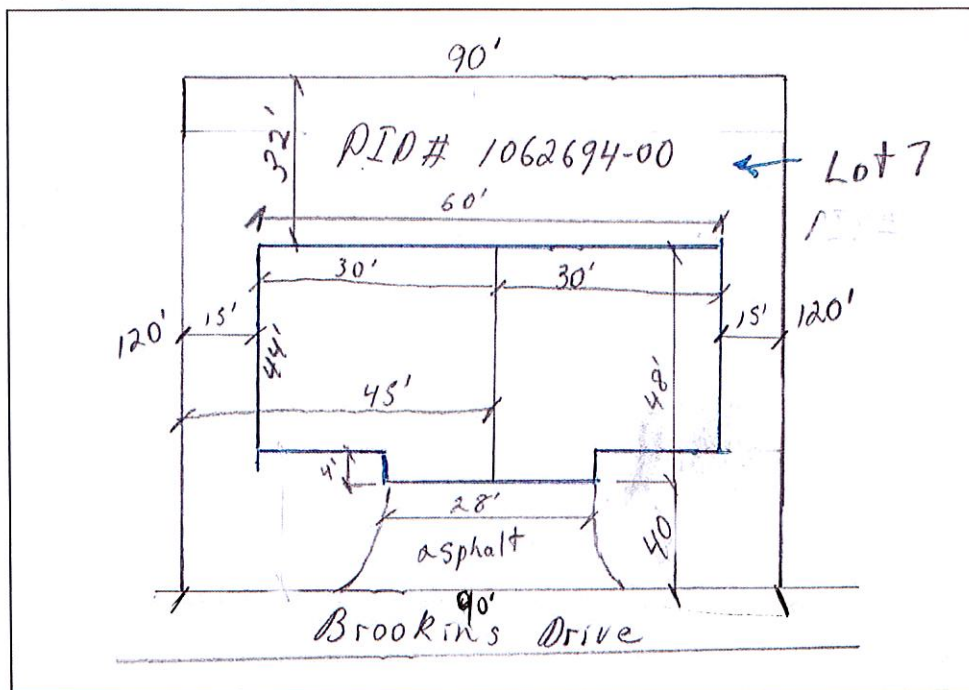
Detailed Project Description: New Semi detached

Estimated Value of Construction (not including land cost): \$ 300,000

Projected Start Date: Dec 2018 Projected Date of Completion: Spring 2019

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines and center of road.

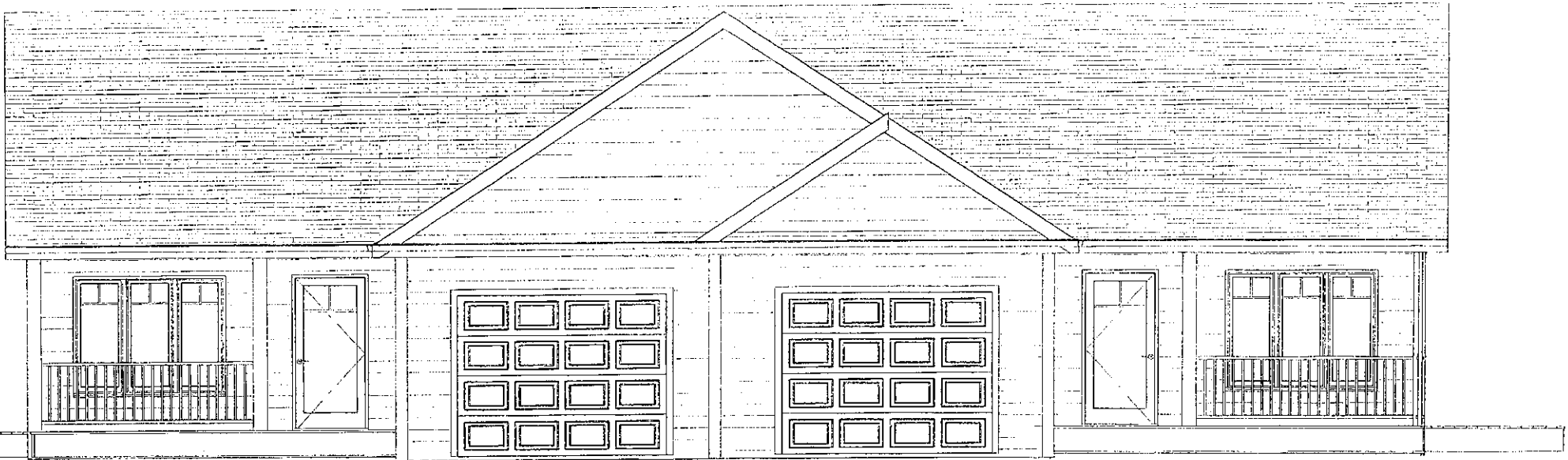


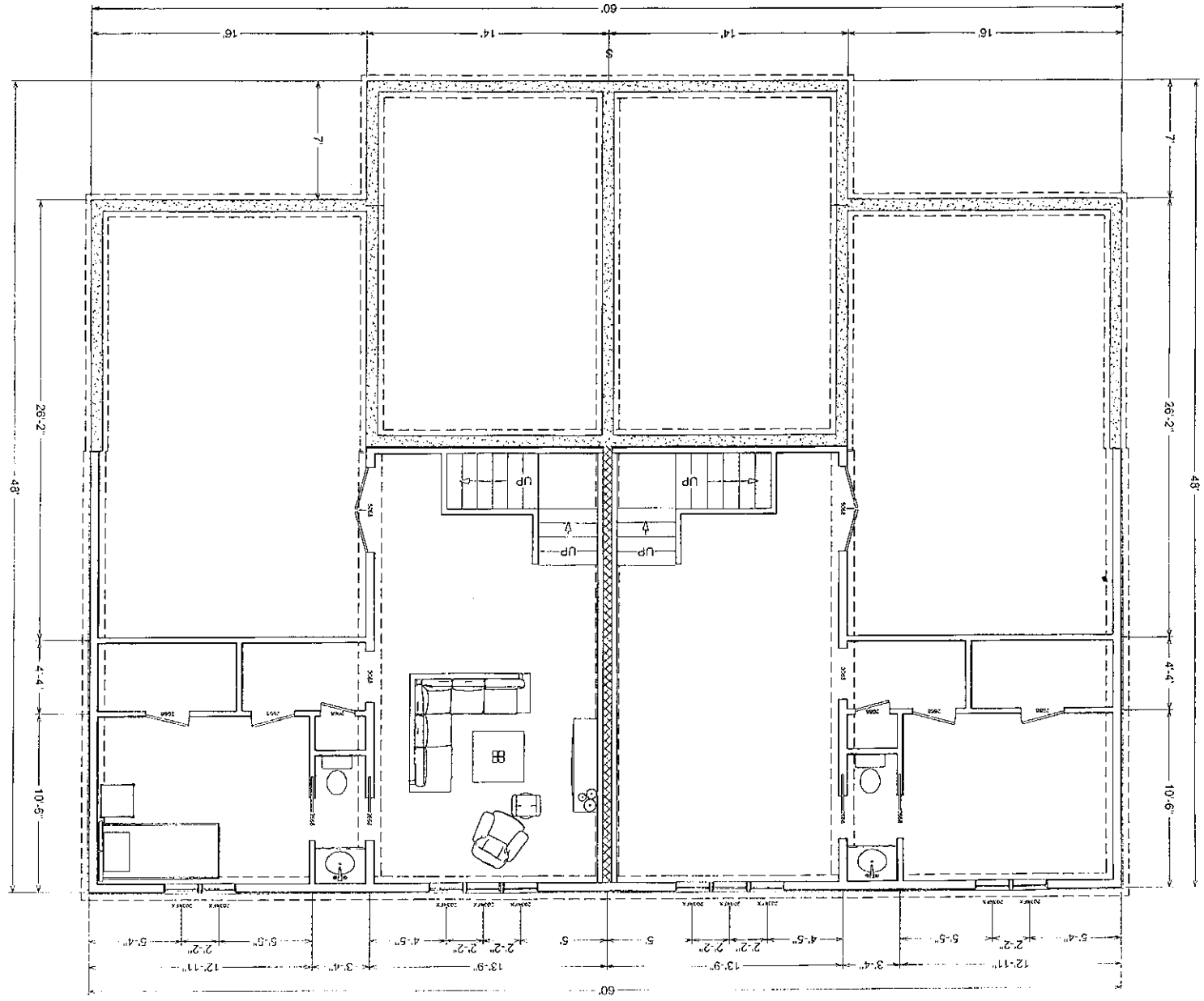
I DO SOLEMNLY DECLARE & CERTIFY:

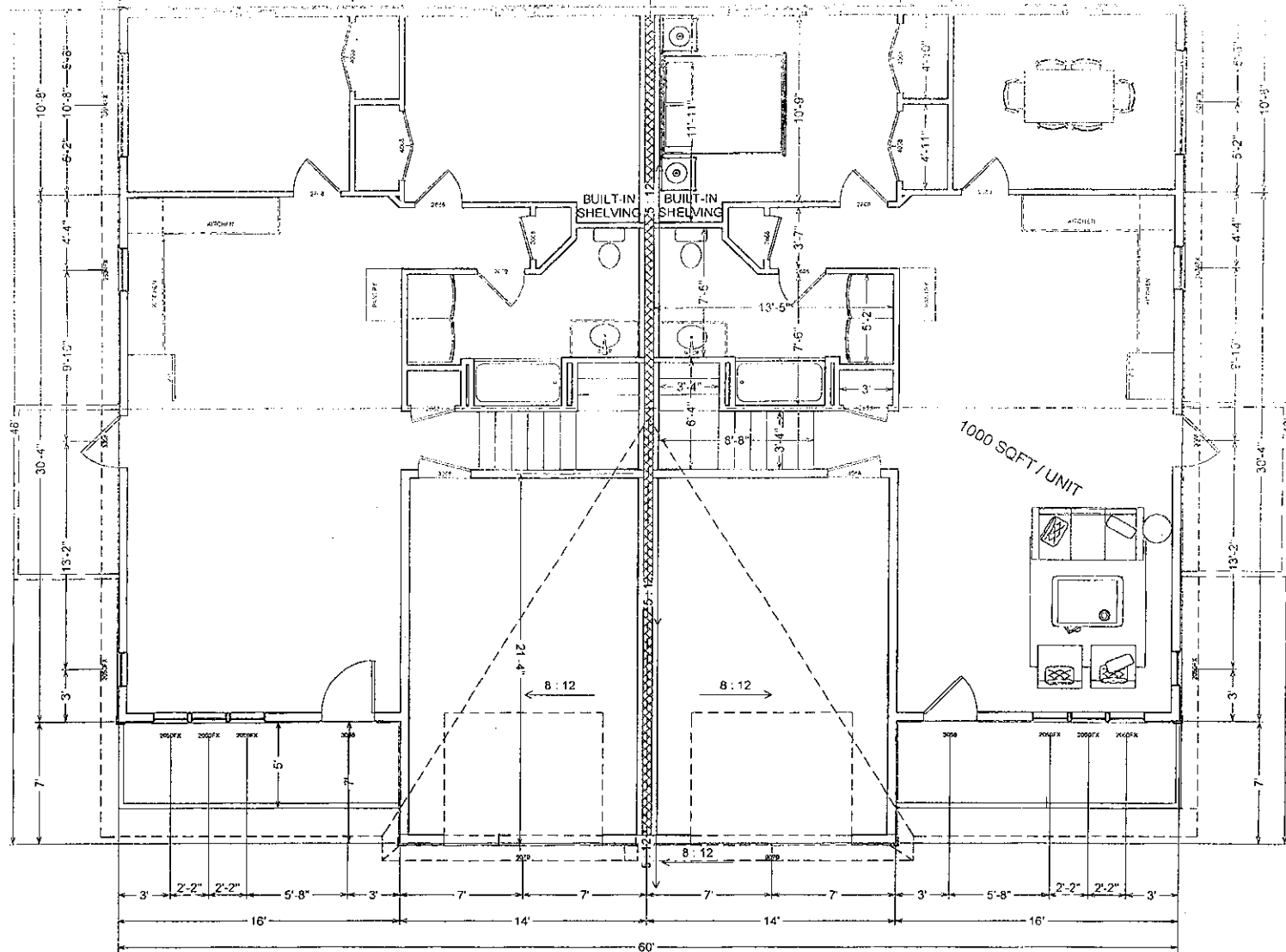
1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are subject to a 21-day appeal period as stated under the PEI Planning Act.

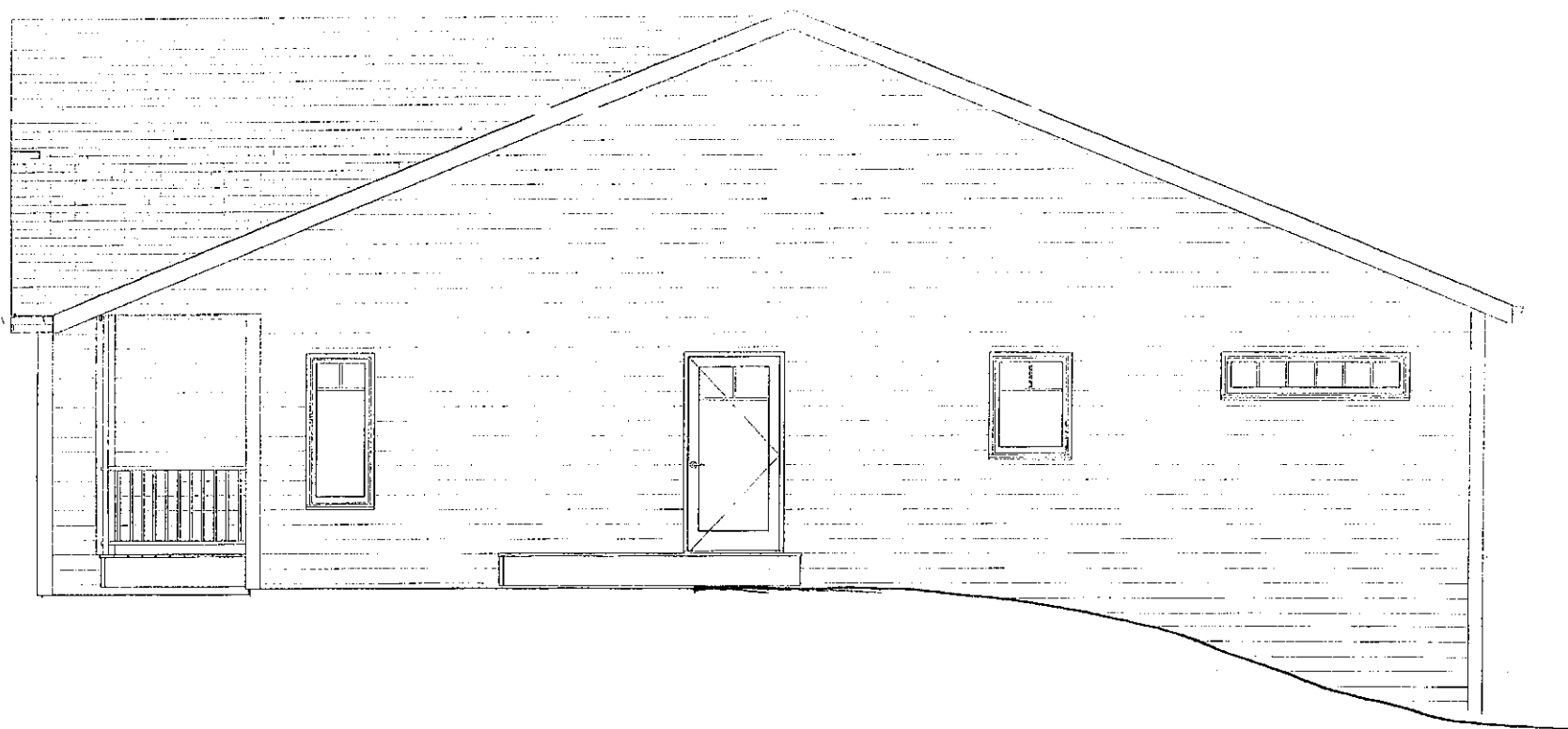
Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant Robert Angell Date: Nov 26 2018











Town of Kensington Bills List Oct 2018

A1 - Vacuums	355431	\$103.36
ACT Hydraulics	1738	\$173.42
Amalgamated Dairies Limited	4918278024	\$53.12
Amalgamated Dairies Limited	4918285020	\$46.58
Amalgamated Dairies Limited	4918292022	\$19.28
Amalgamated Dairies Limited	4918299019	\$25.53
Amalgamated Dairies Limited	4918296026	\$20.42
ADL Foods	2365262	\$443.32
ADL Foods	2364410	\$697.24
ADL Foods	2363826	\$454.54
Aliant	6385881	\$30.48
Aliant	6382788	\$228.07
Aliant	6456613	\$30.48
Aliant	6453631	\$228.07
AMA PEI	AMA MEETING NOV 1	\$80.00
Andrew Griffin	C-164-4849-6933	\$218.50
Andrew Griffin	OCT 2018 RRSP	\$536.08
Bay Winds Consulting	009-18	\$1,150.00
Bell Mobility	2-382110	\$201.25
AL Bell Ltd	143465	\$11.50
Bev Semple	SEPT 10-28 CROSSWALK	\$60.00
Black & McDonald Limited	80-937978	\$3,838.22
Brenda MacIsaac	OCT 25, 18 MILEAGE	\$14.10
Brenda MacIsaac	OCT 2018 RRSP	\$284.08
Brentt Mills	SEPT 30 MILEAGE	\$14.10
Caitlyn Pocock	SEPT 10-28 CROSSWALK	\$50.00
Camp Triumph	2018 DONATION	\$100.00
Capital "T" Electric	606	\$179.41
Combat Computer Inc	45020	\$215.63
Canadian Union of Public Employees	OCT 2018 UNION DUES	\$573.21
Eastlink	06555823	\$99.99
Eastlink	06502681	\$135.59

Eastlink	06712350	\$23.00
Eastlink	06612497	\$66.07
Eastlink	06712055	\$89.64
Eastlink	06782857	\$135.59
Eastlink	06711740	\$652.44
Eastlink	06893120	\$66.07
Elizabeth Hubley	OCT LIBRARY RENT 18	\$805.00
Family & Friends	OCT 31, 18 FIRE MEAL	\$444.24
Frito Lay Canada	43752098	\$121.07
Frito Lay Canada	43751729	\$105.44
Frito Lay Canada	43751908	\$189.93
Geoff Baker	OCT 2018 MILEAGE	\$302.68
Green Diamond	1500912	\$543.19
Heather Whelan	50/50 OCT 4, 18	\$2,085.00
HMS Office Supplies Ltd	758381	\$290.94
Irving Oil	637982	\$820.23
Irving Oil	32621074	\$232.15
Irving Oil	32608065	\$42.44
Irving Oil	32614331	\$1,536.31
Irving Oil	450701	\$321.86
Irving Oil	32585086	\$1,083.02
Irving Oil	19596	\$122.08
Irving Oil	754701	\$583.41
Irving Oil	756361	\$567.27
Irving Oil	215037	\$92.00
Irving Oil	22288	\$294.16
Irving Oil	749675	\$292.12
Irving Oil	629239	\$1,096.58
Irving Oil	139643	\$411.35
Island First Aid Service	SI-9603	\$367.80
Island Petroleum	9486	\$564.95
Island Petroleum	9487	\$501.99
Island Petroleum	9483	\$130.46
Island Petroleum	9485	\$554.77

Island Petroleum	9482	\$330.40
Island Petroleum	9488	\$367.70
Jack Spencer	SEPT 10-28 CROSSWALK	\$60.00
Jamie Perry	SEPT 10-28 CROSSWALK	\$120.00
Kays Wholesale	Z02365	\$273.31
Kays Wholesale	Z02356	\$405.78
Kays Wholesale	Z02395	\$293.93
Kensington Agricultural Services	16872	\$6.88
Kensington Agricultural Services	16711	\$246.10
Kensington Country Store	02810050703	\$0.63
Kent Building Supplies	1104889	\$4.26
Kent Building Supplies	1106828	\$30.53
Kent Building Supplies	1106829	\$54.57
Kent Building Supplies	1102820	\$12.16
Kent Building Supplies	1104394	\$78.56
Kent Building Supplies	1104302	\$34.92
Kent Building Supplies	1103011	\$19.11
Kent Building Supplies	1108302	\$68.14
Kensington Intermediate Senior High School	BREAKFAST PROGRAM	\$360.00
K'Town Auto Parts	13849/5	\$54.12
K'Town Auto Parts	13989/5	\$4.07
K'Town Auto Parts	13750/5	\$10.32
K'Town Auto Parts	13499/5	\$45.91
Langille Sharpening Service Inc	61385	\$138.00
Lt. Col. E. W Johnstone Branch 9	OCT 26, 2018	\$111.00
Lewis Sutherland	OCT 2018 MILEAGE	\$135.83
Lewis Sutherland	OCT 2018 RRSP	\$628.20
Lewis Sutherland	EXP0918	\$130.66
MacInnis Express (1983) Ltd	195329	\$67.01
Maritime Electric	20 STEWART OCT 18	\$76.37
Maritime Electric	PW SHOP OCT 18	\$146.52
Maritime Electric	CUC BALLFIELD OCT 18	\$28.26
Maritime Electric	CUC RINK OCT 18	\$10,072.25
Maritime Electric	CUC SIGN OCT 18	\$100.19

Maritime Electric	SENIOR CO-OP OCT 18	\$56.71
Maritime Electric	TOWN HALL OCT 18	\$1,498.40
Maritime Electric	LIBRARY OCT 18	\$159.72
Maritime Electric	TRAIN STATION OCT 18	\$792.72
Maritime Electric	ART CO-OP OCT 18	\$240.60
Maritime Electric	EVK POOL OCT 18	\$92.47
Maritime Electric	FIRE HALL OCT 18	\$397.07
Maritime Electric	STREET LIGHTS OCT 18	\$2,921.77
Maritime Electric	CAR CHARGER OCT 18	\$37.80
Maritime Electric	RADAR SIGNS OCT 18	\$105.13
Mark's Commercial	OCT 24, 2018	\$234.12
Mary's Bake Shoppe	46 OCT 4, 2018	\$37.75
Malpeque Bay Credit Union	OCT 2018 RRSP	\$1,656.98
MJS Marketing & Promotions	2646046	\$115.00
MJS Marketing & Promotions	2646013	\$230.00
MJS Marketing & Promotions	2646018	\$51.75
MJS Marketing & Promotions	2646029	\$63.25
MJS Marketing & Promotions	2645046	\$207.00
MJS Marketing & Promotions	2645007	\$460.00
Murphy's Kensington	872119	\$11.50
Murphy's Kensington	868671	\$2.29
Orkin Canada	8849132	\$67.28
Orkin Canada	8849237	\$28.75
PEI Military Family Resource Centre	2018 DONATION	\$100.00
Pepsico	58304656	\$1,397.26
Pepsico	58661211	\$853.21
Petty Cash	OCT 2018	\$117.47
Prevention Source	18192	\$624.74
Ralph Wadman	575881	\$1,000.00
Resolve HR	X0070	\$2,352.80
Right on Board Locksmith	5772	\$368.00
Robert Wood	OCT 2018 MILEAGE	\$150.00
Rogers Electrical Wholesale Ltd	251269	\$262.45
Rogers Electrical Wholesale Ltd	250495	\$266.71

Rogers Plumbing & Heating	12790	\$143.75
Rowan Caseley	OCT 18 MILEAGE	\$61.10
Ryan Simmonds	DONATION 2018	\$302.75
Mikes Independent	01 6654	\$34.14
Mikes Independent	03 8361	\$38.23
Mikes Independent	01 8808	\$39.83
Mikes Independent	01 7654	\$12.78
Scotia Securities	D KILLAM OCT 18 RRSP	\$390.68
Scotiabank Visa	ISLAND STONE PUB	\$65.55
Scotiabank Visa	ISLAND STONE PUB	\$59.80
Scotiabank Visa	R WOOD ANNUAL FEE	\$75.00
Seacor Athletic	SGII3575	\$2,183.85
Sommers Motor Generator Sales Ltd	40001338	\$845.25
Spring Valley Building Centre Ltd	197347	\$101.20
Spring Valley Building Centre Ltd	197427	\$110.71
Spring Valley Building Centre Ltd	198310	\$83.49
Spring Valley Building Centre Ltd	198077	\$41.75
Spring Valley Building Centre Ltd	197973	\$125.24
Spring Valley Building Centre Ltd	197840	\$20.68
Spring Valley Building Centre Ltd	198633	\$41.75
Spring Valley Building Centre Ltd	197496	\$166.98
Spring Valley Building Centre Ltd	97416	\$64.02
Standard Auto Glass	8821-422201 Public Works	\$195.50
Staples	OCT 5, 18 STAPLES	\$214.98
Staples	089200	\$25.97
Staples	5502839346	\$200.48
Greater Summerside Chamber of Commerce	157573	\$17.25
Summerside Chrysler Dodge (1984) Ltd	WS17564	\$57.45
Summerside Chrysler Dodge (1984) Ltd	WS18737	\$626.89
Summerside Chrysler Dodge (1984) Ltd	94548	\$14.05
Suncor Energy Products Partnership	OCT 2018	\$681.62
Superior Sanitation	657498	\$80.50
Superior Sanitation	657499	\$184.00
Superior Sanitation	657500	\$230.00

Superior Sanitation	657501	\$207.00
T & K Fire Safety Equipment Ltd	241188	\$424.35
Telus	OCT 2018	\$738.30
The Crosswalk Safety Society of Nova Scotia	18023	\$61.00
Todd Moase	OCT 2018	\$180.00
Traci Campbell	143468	\$156.00
Traci Campbell	OCT 18 CLASSES	\$338.00
Visual Printing	6302	\$172.50
Water & Pollution Control Corporation	OCT 2018	\$283.57
Workers Compensation Board of PEI	OCT 2018	\$493.29
Yellow Pages Group	18-6551683	\$22.08
Subtotal		<u>\$67,940.52</u>
Oct Payroll		\$84,909.59
Capital Purchases		
ACT Hydraulics	Swing Mower Valve	\$2,127.53
Mallett Exteriors Inc	Public Works Shop Roof	\$8,456.64
Owen MacDonald	Sidewalk Replacement Foodbasket/School St	\$16,027.55
Town 'n Country Carpet One	Flooring KNWSA Office	\$1,179.16
Subtotal Capital		<u>\$27,790.88</u>
Total Oct Bills		<u>\$180,640.99</u>

TOWN OF KENSINGTON

Income Statement Comparison of Actual to Budget for Oct 2018

	Current Month			Year to Date				
GENERAL REVENUE	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$100,193.09	\$85,458.00	\$14,735.09	\$899,129.03	\$866,691.00	\$32,438.03	\$1,316,202.00	68%
Police Service	\$2,504.85	\$4,000.00	-\$1,495.15	\$23,277.70	\$40,000.00	-\$16,722.30	\$60,000.00	39%
Town Hall Rent	\$8,162.15	\$7,842.00	\$320.15	\$82,521.50	\$78,420.00	\$4,101.50	\$117,630.00	70%
Recreation	\$0.00	\$0.00	\$0.00	\$3,885.00	\$2,250.00	\$1,635.00	\$2,250.00	173%
Sales of Service	\$43,617.30	\$36,400.00	\$7,217.30	\$365,847.10	\$366,200.00	-\$352.90	\$548,900.00	67%
Subtotal Revenue	\$154,477.39	\$133,700.00	\$20,777.39	\$1,374,660.33	\$1,353,561.00	\$21,099.33	\$2,044,982.00	67%
GENERAL EXPENSES								
Town Hall	\$12,781.82	\$10,850.00	\$1,931.82	\$138,272.64	\$119,600.00	\$18,672.64	\$181,802.00	76%
General Town	\$26,681.54	\$29,327.00	-\$2,645.46	\$380,231.00	\$385,518.00	-\$5,287.00	\$642,995.00	59%
Police Department	\$34,196.33	\$30,216.00	\$3,980.33	\$422,376.65	\$359,838.00	\$62,538.65	\$553,994.00	76%
Public Works	\$9,000.15	\$11,839.00	-\$2,838.85	\$130,084.80	\$162,496.00	-\$32,411.20	\$246,897.00	53%
Train Station	\$2,053.60	\$2,185.00	-\$131.40	\$26,810.63	\$22,600.00	\$4,210.63	\$35,700.00	75%
Recreation & Park	\$943.33	\$2,025.00	-\$1,081.67	\$69,077.99	\$69,250.00	-\$172.01	\$81,825.00	84%
Sales of Service	\$16,268.76	\$13,718.00	\$2,550.76	\$162,088.39	\$151,456.00	\$10,632.39	\$233,563.00	69%
Subtotal Expenses	\$101,925.53	\$100,160.00	\$1,765.53	\$1,328,942.10	\$1,270,758.00	\$58,184.10	\$1,976,776.00	70%
Net Income (Deficit)	\$52,551.86	\$33,540.00	\$19,011.86	\$45,718.23	\$82,803.00	-\$37,084.77		
Credit Union Centre								
Credit Union Centre Revenue	\$40,652.56	\$39,100.00	\$1,552.56	\$307,865.80	\$322,200.00	-\$14,334.20	\$510,700.00	60%
Credit Union Centre Expenses	\$42,137.55	\$31,935.00	\$10,202.55	\$279,852.55	\$300,661.00	-\$20,808.45	\$479,186.00	58%
Net Income (Deficit)	-\$1,484.99	\$7,165.00	-\$8,649.99	\$28,013.25	\$21,539.00	\$6,474.25		
Fire Department								
Fire Revenues	\$20,770.33	\$20,613.00	\$157.33	\$207,703.35	\$206,130.00	\$1,573.35	\$309,195.00	67%
Fire Department Expenses	\$17,403.77	\$17,629.00	-\$225.23	\$185,286.35	\$188,390.00	-\$3,103.65	\$309,195.00	60%
Net Income (Deficit)	\$3,366.56	\$2,984.00	\$382.56	\$22,417.00	\$17,740.00	\$4,677.00		
Consolidated Net Income (Deficit)	\$54,433.43	\$43,689.00	\$10,744.43	\$96,148.48	\$122,082.00	-\$25,933.52		
							\$99,720.00	
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$48,653.70	\$47,762.00	\$891.70	\$481,887.02	\$477,620.00	\$4,267.02	\$716,503.00	67%
Water & Sewer Expenses	\$47,945.07	\$46,440.00	\$1,505.07	\$484,194.46	\$475,400.00	\$8,794.46	\$712,537.00	68%
Water & Sewer Net Income (Deficit)	\$708.63	\$1,322.00	-\$613.37	-\$2,307.44	\$2,220.00	-\$4,527.44		
							\$3,966.00	

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CUC MANAGER
SUBJECT: OCTOBER 2018 CREDIT UNION CENTRE REPORT
DATE: NOVEMBER 1, 2018
ATTACHMENT: STATISTICAL REPORT

October 2018

Fitplex

Programming: Aerobics Programming

Tuesday	6:30 pm	Hi Lo	Traci Campbell
Thursday	11:00 am	Chair Fit	Michelle MacDonald
Thursday	6:30 pm	Boxer Fit	Traci Campbell
Saturday	8:30 am	Multi Fit	Traci Campbell

Mondays and Wednesdays Kensington Wild Off-Ice training 6.00-7.00pm

Hours

Key FOB Entry	5:45 AM – 12:00 Midnight Daily
Staffed	4:00 PM – 8:00 PM Monday – Thursday

Arena

- Minor Hockey started their regular season on October 21st
- Figure Skating started their regular seasons on October 15th for figure skating.
- Kensington Wild and Vipers each played three home games throughout October.
- The construction of the warm viewing room started in October. The plan is to construct a warm viewing area, with individual seats, a heating system, speaker to

hear announcements and USB charging ports for charging phones and other similar devices.

- Minor repairs were completed to replace some lighting fixtures with led fixtures.

Kensington Cash

Oct, 2018	\$200.00
	\$200.00
	\$200.00
	<u>\$200.00</u>
<u>Total</u>	<u>\$800.00</u>

Ball Fields

- As of the writing of this report, staff are still waiting on the ballfield netting to be winterized. Wind speeds have not allowed the safe use of a bucket truck to remove the netting for storage.

Senior Center

- Nothing to report.

Upcoming Events

- Christmas Parade - December 2, 2018
- Midget 'A' Tournament Booked for January 2019
- Novice 'A' Tournament Booked for April 2019
- Atom 'A' Tournament Booked for April, 2019
- Kensington Vipers Jr 'b' Team will be hosting the Don Johnson Memorial Cup Atlantics from April 23rd to the 28th,2019.

Town of Kensington Credit Union Centre Monthly Statistical Data 2018

[illegible]

Town of Kensington Credit Union Centre Monthly Statistical Data 2017

[illegible]



Mayor's Report to Town Council

December 10, 2018

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include as much as possible a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokespersons for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30pm and Town Council meetings are held on the 2nd Monday of each month at 7:00pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

Strategic Plan Workshops – When our consultant from MRSB was meeting with business leaders and residents to receive their input, I took the opportunity to thank them on behalf of Council for their input and participation in the process.

Meeting with Minister Biggar – I arranged a meeting with Minister Biggar to discuss with her some transportation items for consideration by her department. Some high level specific items discussed were:

1. Our request for the storm water project planned by her department on Victoria Street West to be advanced to 2019 rather than 2020 so we can complete our sidewalk project along Victoria Street West.
2. Concerns with the safety issue at Garden Drive intersection with Victoria Street West – Left turning from Victoria to Garden Drive and left turning from Garden Drive to Victoria.
3. Concerns with timing of snow clearing on specific streets last winter and the need to have our streets cleared in a timely manner.
4. Need for consideration of potential abatement issues on the highway and lowering the speed limit around our Well Field which are being identified by our Well Field Protection study.
5. Request for support and any potential for infrastructure funding for a business/industrial park which can generate more commercial business and therefore draw more potential residents to our area which will also help to secure the long term viability of our schools
6. Request again for Crosswalks and our plan to install flags at specific area to help walkers become more visible. Crosswalks are still not allowed and she indicated she had no problem



with us putting flags up as long as walkers knew this was to make them visible and not an indication that traffic was required to stop.

Kensington and Area Chamber of Commerce Awards – Once again it was my pleasure to be able to bring greetings to those attending the Chamber Awards Gala and bring greetings on behalf of Council, Staff and Residents.

Infrastructure Asset Management Workshops – I attended along with Geoff Baker, Wendy MacKinnon and Kim Caseley two workshops on Asset Management. Going forward the Town will be required to have a formal Asset Management Program in place. These workshops are being sponsored by the Federation of Canadian Municipalities and the Government of Canada. At some point in the near future Council will be asked to approve an Asset management Policy.

Provincial Municipal Orientation – The Orientation Day for Mayors, Councillors and CAO's was sponsored by the Federation of Prince Edward Island Municipalities and presented by the Provincial Government. It was attended by myself, Councillors Pickering, Gallant and Bernard. It was a good orientation on some requirements of the new Municipalities Act, the need for asset management and the roles and responsibilities of Councils.

Lions Club Memorial Tree – Once again this year I attended the lighting of the Lions Club Memorial Tree and I was given the honour of lighting the tree. The Lions Club have seen this project grow each year and they raised around \$1,600 which will be donated to the following charities – Juvenile Diabetes, Pediatric Cancer and Ronald MacDonald House in Halifax. I thanked the membership for their efforts and for all the good work they do for our community.

Santa Claus Parade – What a great parade again this year! The snow began to fall just before the parade started and really added a Christmas atmosphere. Many thanks to Robert Wood and his staff for doing a great job on organizing the parade. Town Management did set up a few guidelines this year for the Santa Claus parade in light of the accident in Yarmouth. I suggest Council may want to consider drafting a policy for both the Santa Claus parade and the Harvest Festival Parade.

Santa was at the freight shed to listen to the request from children for Christmas, Men of the Harvest entertained at the Gazebo, David Woodside entertained guests inside the freight shed. Thanks to the Malpeque Bay Credit Union for providing the entertainment and hotdogs, the Chamber of Commerce for providing cookies. Thanks as well to all those watching the parade who donated to the Food Bank. The town started collecting for the Food bank in 2010 at the Santa Claus Parade and thanks to Councillors who walked beside the Town float and collected Food Bank Donations. All Donations are given to the Kensington Lions Club for their distribution as needed by their Food Bank.

Rowan Caseley
Mayor – Town of Kensington

Town of Kensington - Request for Decision

Date: December 7, 2018	Request for Decision No: 2018-71
Topic: Investing in Canada Infrastructure Program – Expressions of Interest	
Proposal Summary/Background: <p>On August 16, 2018, Canada and the Province of PEI entered into a new funding agreement referred to as the <i>Investing in Canada Infrastructure Program (ICIP)</i>. The program consists of the following four funding streams (categories), as well as three sub-streams:</p> <ol style="list-style-type: none">1) Public Transit2) Community, Culture and Recreation3) Rural and Northern Communities4) Green Infrastructure, consisting of the following three subcategories:<ol style="list-style-type: none">a. Climate Change Mitigationb. Adaptation, Resilience and Disaster Mitigationc. Environmental Quality (which includes water and wastewater projects) <p>The Province is accepting <u>Expressions of Interest on potential projects that will start prior to December 31, 2021.</u></p> <p>It should be noted the Expression of Interest is <u>not</u> an official application for funding; rather, it is an indication of intent to pursue a project using ICIP funding, and an opportunity to evaluate a project's alignment with ICIP's basic program objectives and eligibility criteria. This initial response will also enable the Province to establish a list of eligible projects as per the criteria released by Infrastructure Canada to date.</p> <p>The deadline for the submittal of the Expressions of Interest is December 14, 2018. To facilitate the submittal, Council is required to prioritize project within each specific funding stream. For example, the Town has three potential projects under the Environmental Quality stream (Green Infrastructure), we are required to rank them from 1- 3 with one being the highest priority. The same process is required to be followed for any of the other applicable streams.</p> <p>At October's Council meeting, Town Council developed the list of projects as listed in the Discussion/Comments section of this Request for Decision.</p>	
Benefits: <ul style="list-style-type: none">• Will facilitate the submittal of the ICIP Expressions of Interest.	
Disadvantages: <ul style="list-style-type: none">• None Noted.	
Discussion/Comments: <p>It is recommended that Town Council consider the following prioritization for the identified ICIP projects:</p>	

Priority # Project Name

Green Infrastructure (Environmental Quality)

- | | |
|---|--|
| 1 | Broadway Street South Water Main Extension |
| 2 | Sewer Main Replacement |
| 3 | Water Tower Replacement |

Community Culture and Recreation

- | | |
|---|---|
| 1 | Kensington Train Station Upgrades |
| 2 | Credit Union Centre Parking Area Improvements |

Rural and Northern Communities

- | | |
|---|--|
| 1 | Barrett Street/Broadway Street South Sidewalk Replacement and Rehabilitation |
|---|--|

Green Infrastructure (Climate Change Mitigation)

- | | |
|---|--|
| 1 | Credit Union Centre Solar Panel Installation |
|---|--|

Options:

1. Prioritize ICIP Projects as per staff's recommendation.
2. Assign different priority numbers to the ICIP Projects.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Kensington Town Council authorize the Chief Administrative Officer to submit the following Invest In Canada Infrastructure Program Expressions of Interest to the Canada-PEI Infrastructure Secretariat, prioritized as follows:

Green Infrastructure (Environmental Quality)

Priority # **Project Name**

- | | |
|-----------------|--|
| <i>1</i> | <i>Broadway Street South Water Main Extension</i> |
| <i>2</i> | <i>Sewer Main Replacement</i> |
| <i>3</i> | <i>Water Tower Replacement</i> |

Community Culture and Recreation

- 1 Kensington Train Station Upgrades*
- 2 Credit Union Centre Parking Area Improvements*

Rural and Northern Communities

- 1 Barrett Street/Broadway Street South Sidewalk Replacement and Rehabilitation*

Green Infrastructure (Climate Change Mitigation)

- 1 Credit Union Centre Solar Panel Installation*

EXPRESSION OF INTEREST
Investing In Canada Infrastructure Program (ICIP)
CLIMATE CHANGE MITIGATION: GREEN STREAM

Project No (Province to Provide):

Project Priority Ranking:

THIS IS NOT AN OFFICIAL APPLICATION FOR FUNDING

Applicant	Town of Kensington
Address	55 Victoria Street East
Contact Person	Geoff Baker
Position	Chief Administrative Officer
Telephone	(902) 836-3781
E-mail	townmanager@townofkensington.com

Project Name	Credit Union Centre Solar Panel Installation
---------------------	--

PROJECT DESCRIPTION

Please provide a brief summary of the proposed project – maximum 500 words

Additional information can be attached to this document if required.

The project will generally include the installation of a 100KW photovoltaic energy system including all permits/fees, electrical equipment on roof and main electrical room and all listed equipment. The purpose of the project is to offset electricity costs, increase the town's generation of clean energy, increase the energy efficiency of the Credit Union Centre and to reduce reliance on Maritime Electric.

More specifically, the project will include the provision and installation of:

- 372 Solar Modules
- 186 Optimizer
- 1 Inverter Assembly
- Railing System
- Electric Monitoring System
- Commercial platform/Safety system
- Industrial Rooftop Conduit System
- Structural Engineering Report
- Project Management Report

Check if project is meeting any of these immediate outcomes:

- ☒ Increased capacity to manage more renewable energy
- ☐ Increased access to clean energy transportation
- ☒ Increased energy efficiency of buildings
- ☒ Increased generation of clean energy

PROJECT LOCATION

a) Civic Address 25 Garden Drive

b) Property Identification Number (PID) 80648

CONSTRUCTION PROJECT TYPE (Select one that best applies):☒

New Construction

☐

Renewal

☐

Expansion

FUNDING INFORMATION**Use Round Whole Numbers Only**

(See definition in Section 3.2 on page 6 in Guidelines)

a) Total Estimated Project Costs	\$	285,000
b) Total Estimated Eligible Project Costs	\$	285,000
c) Total Funding Request		
Federal	\$	95,000
Provincial	\$	95,000
Applicant	\$	95,000
Other Sources	\$	
Other Federal Sources		
Please Specify:	\$	

ESTIMATED CONSTRUCTION START DATE:

April 1, 2019

ESTIMATED CONSTRUCTION END DATE:

September 30, 2019

MUNICIPAL PROJECT PRIORITY NUMBER (See Section 2.6.3 on page 3 in Guidelines):

Will this project require a Climate Lens Assessment? (See Section 3.5 on page 6 in Guidelines)

☐

Yes

☒

No

☐

Maybe

Will this project be required to report on Community Employment Benefits? (See Section 3.6 on page 7 in Guidelines)

☐

Yes

☒

No

☐

Maybe

Will this project require engagement with Aboriginal Groups and/or a Duty to Consult?

☐

Yes

☒

No

☐

Maybe

Will either the Federal or Provincial Government require an Environmental Impact Assessment be carried out for this project?

☐

Yes

☒

No

☐

Maybe

Please Note: All private sector bodies, including for-profit and not-for-profit organizations must provide evidence substantiating the incorporation of the legal entity involved.**APPLICANT REPRESENTATIVE SIGNATURE:****PRINT NAME:**

EXPRESSION OF INTEREST
Investing In Canada Infrastructure Program (ICIP)
COMMUNITY CULTURE & RECREATION

Project No (Province to Provide):

Project Priority Ranking:

THIS IS NOT AN OFFICIAL APPLICATION FOR FUNDING

Applicant	Town of Kensington
Address	55 Victoria Street East
Contact Person	Geoff Baker
Position	Chief Administrative Officer
Telephone	(902) 836-3781
E-mail	townmanager@townofkensington.com

Project Name	Credit Union Centre Parking Area Improvements
---------------------	---

PROJECT DESCRIPTION

Please provide a brief summary of the proposed project – maximum 500 words

Additional information can be attached to this document if required.

The project will generally include an expansion and re-surfacing of the Credit Union Centre (rink) parking area (approx. 70,000 square feet), which includes the Kensington Senior's Centre, ball fields, green space and a Memorial Park. The project will also include the removal of an old fenced-in ice surface to expand the parking area. A topographic survey of the parking area will be completed to facilitate drainage improvements.

The Credit Union Centre has undergone significant upgrades over the past three to five years which has resulted in an increase in usage of the facility. During certain events (peak usage) parking overflows on to adjacent streets and parking areas of adjacent organizations, including a day care facility. To continue to provide safe and efficient access to this recreational facility, improvements are required to the parking area.

Check if project is meeting this immediate outcome:



Improved access to and increased quality of community, cultural and recreational infrastructure

PROJECT LOCATION

a) Civic Address 25 Garden Drive

b) Property Identification Number (PID) 80648

CONSTRUCTION PROJECT TYPE (Select one that best applies):☐

New Construction

☐

Renewal

☒

Expansion

FUNDING INFORMATION**Use Round Whole Numbers Only**

(See definition in Section 3.2 on page 5 in Guidelines)

a) Total Estimated Project Costs	\$	740,000
b) Total Estimated Eligible Project Costs	\$	740,000
c) Total Funding Request		
Federal	\$	246,667
Provincial	\$	246,667
Applicant	\$	246,667
Other Sources	\$	
Other Federal Sources Please Specify:	\$	

ESTIMATED CONSTRUCTION START DATE:

June 1, 2019

ESTIMATED CONSTRUCTION END DATE:

July 31, 2019

MUNICIPAL PROJECT PRIORITY NUMBER (See Section 2.6.3 on page 3 in Guidelines):

Will this project require a Climate Lens Assessment? (See Section 3.5 on page 6 in Guidelines)

☐

Yes

☒

No

☐

Maybe

Will this project be required to report on Community Employment Benefits? (See Section 3.6 on page 7 in Guidelines)

☐

Yes

☒

No

☐

Maybe

Will this project require engagement with Aboriginal Groups and/or a Duty to Consult?

☐

Yes

☒

No

☐

Maybe

Will either the Federal or Provincial Government require an Environmental Impact Assessment be carried out for this project?

☐

Yes

☒

No

☐

Maybe

Please Note: All private sector bodies, including for-profit and not-for-profit organizations must provide evidence substantiating the incorporation of the legal entity involved.**APPLICANT REPRESENTATIVE SIGNATURE:****PRINT NAME:**

EXPRESSION OF INTEREST
Investing In Canada Infrastructure Program (ICIP)
COMMUNITY CULTURE & RECREATION

Project No (Province to Provide):

Project Priority Ranking:

THIS IS NOT AN OFFICIAL APPLICATION FOR FUNDING

Applicant	Town of Kensington
Address	55 Victoria Street East
Contact Person	Geoff Baker
Position	Chief Administrative Officer
Telephone	(902) 836-3781
E-mail	townmanager@townofkensington.com

Project Name	Kensington Train Station Upgrades
---------------------	-----------------------------------

PROJECT DESCRIPTION

Please provide a brief summary of the proposed project – maximum 500 words

Additional information can be attached to this document if required.

The project will upgrade the Kensington Train Station, a national historical site, to ensure it is preserved for the benefit of future generations.

More specifically the project will include:

1. Removal and replacement of the roof, including replacement of all existing eavestroughing and down spouts.
2. Upgrading of the electrical system.
3. Sealing of the building envelope including upgrading all windows and doors.
4. Chimney, heating and plumbing upgrades and repair.
5. Re-stuccoing and painting as required.

All repairs will be undertaken in accordance with the Standards and Guidelines for the Conservation of Historic Places in Canada.

Check if project is meeting this immediate outcome:



Improved access to and increased quality of community, cultural and recreational infrastructure

PROJECT LOCATION

a) Civic Address 62 Broadway Street North

b) Property Identification Number (PID) 868646

CONSTRUCTION PROJECT TYPE (Select one that best applies):☐

New Construction

☒

Renewal

☐

Expansion

FUNDING INFORMATION**Use Round Whole Numbers Only**

(See definition in Section 3.2 on page 5 in Guidelines)

a) Total Estimated Project Costs	\$	150,000
b) Total Estimated Eligible Project Costs	\$	150,000
c) Total Funding Request		
Federal	\$	50,000
Provincial	\$	50,000
Applicant	\$	50,000
Other Sources	\$	
Other Federal Sources Please Specify:	\$	

ESTIMATED CONSTRUCTION START DATE:

April 1, 2018

ESTIMATED CONSTRUCTION END DATE:

September 30, 2018

MUNICIPAL PROJECT PRIORITY NUMBER (See Section 2.6.3 on page 3 in Guidelines):

Will this project require a Climate Lens Assessment? (See Section 3.5 on page 6 in Guidelines)

☐

Yes

☒

No

☐

Maybe

Will this project be required to report on Community Employment Benefits? (See Section 3.6 on page 7 in Guidelines)

☐

Yes

☒

No

☐

Maybe

Will this project require engagement with Aboriginal Groups and/or a Duty to Consult?

☐

Yes

☒

No

☐

Maybe

Will either the Federal or Provincial Government require an Environmental Impact Assessment be carried out for this project?

☐

Yes

☒

No

☐

Maybe

Please Note: All private sector bodies, including for-profit and not-for-profit organizations must provide evidence substantiating the incorporation of the legal entity involved.**APPLICANT REPRESENTATIVE SIGNATURE:****PRINT NAME:**

EXPRESSION OF INTEREST
Investing In Canada Infrastructure Program (ICIP)
ENVIRONMENTAL QUALITY: GREEN STREAM

Project No (Province to Provide):

Project Priority Ranking:

THIS IS NOT AN OFFICIAL APPLICATION FOR FUNDING

Applicant	Town of Kensington
Address	55 Victoria Street East, RR 4 Box 7828
Contact Person	Geoff Baker
Position	Chief Administrative Officer
Telephone	(902) 836-3781
E-mail	townmanager@townofkensington.com

Project Name	Kensington Sewer Main Line Replacement
---------------------	--

PROJECT DESCRIPTION

Please provide a brief summary of the proposed project – maximum 500 words

Additional information can be attached to this document if required.

The project will generally include the replacement of approximately 500 metres of sewer main along Sunset Drive and approximately 500 metres along Broadway Street North in the Town of Kensington. These sections of sewer main are in poor condition and require preventative maintenance at regular intervals.

Both areas will see the installation of new 200 mm PVC sewer mains, precast concrete manholes, service lateral re-connections, topographic surveys and asphalt reinstatement as required.

Check if project is meeting any of these immediate outcomes:

- ☒ Increased capacity to treat and manage wastewater and storm water
- ☐ Increased Access to Potable Water
- ☐ Increased Capacity to Reduce and/or remediate soil and/or pollutants

PROJECT LOCATION

a) Civic Address 16 Gerald McCarville Drive

b) Property Identification Number (PID) 498212

c) Start and end point for water and sewer projects

CONSTRUCTION PROJECT TYPE (Select one that best applies):☐

New Construction

☒

Renewal

☐

Expansion

FUNDING INFORMATION**Use Round Whole Numbers Only**

(See definition in Section 3.2 on page 5 in Guidelines)

a) Total Estimated Project Costs	\$	1,150,000
b) Total Estimated Eligible Project Costs	\$	1,500,000
c) Total Funding Request		
Federal	\$	383,333
Provincial	\$	383,333
Applicant	\$	383,333
Other Sources	\$	
Other Federal Sources Please Specify:	\$	

ESTIMATED CONSTRUCTION START DATE:

June 1, 2019

ESTIMATED CONSTRUCTION END DATE:

September 30, 2019

MUNICIPAL PROJECT PRIORITY NUMBER (See Section 2.6.3 on page 3 in Guidelines):

Will this project require a Climate Lens Assessment? (See Section 3.5 on page 6 in Guidelines)

☐

Yes

☒

No

☐

Maybe

Will this project be required to report on Community Employment Benefits? (See Section 3.6 on page 6 in Guidelines)

☐

Yes

☒

No

☐

Maybe

Will this project require engagement with Aboriginal Groups and/or a Duty to Consult?

☐

Yes

☒

No

☐

Maybe

Will either the Federal or Provincial Government require an Environmental Impact Assessment be carried out for this project?

☐

Yes

☒

No

☐

Maybe

Please Note: All private sector bodies, including for-profit and not-for-profit organizations must provide evidence substantiating the incorporation of the legal entity involved.**APPLICANT REPRESENTATIVE SIGNATURE:****PRINT NAME:**

EXPRESSION OF INTEREST
Investing In Canada Infrastructure Program (ICIP)
ENVIRONMENTAL QUALITY: GREEN STREAM

Project No (Province to Provide):

Project Priority Ranking:

THIS IS NOT AN OFFICIAL APPLICATION FOR FUNDING

Applicant	Town of Kensington
Address	55 Victoria Street East, RR 4 Box 7828
Contact Person	Geoff Baker
Position	Chief Administrative Officer
Telephone	(902) 836-3781
E-mail	townmanager@townofkensington.com

Project Name	Kensington Water Tower Replacement
---------------------	------------------------------------

PROJECT DESCRIPTION

Please provide a brief summary of the proposed project – maximum 500 words

Additional information can be attached to this document if required.

The Town's current water tower was installed in 1998. It was purchased 'used' from another municipality and has served the community well over the past 20 years. The existing tower has a capacity of 300,000 gallons and stands at a height of approximately 50 feet.

The proposed project generally includes the following:

1. Removal and salvage/disposal of existing piping, electrical, mechanical and other components.
2. Demolition and removal/salvage of existing tank structure.
3. Supply of new/additional tower components and associated equipment.
4. Associated engineering and structural work.
5. Transportation to site and installation.

The three primary purposes of the project are:

1. To increase pressure within the water distribution system.
2. To increase emergency storage requirements and provide adequate fire flows.
3. To enable the provision of adequate domestic water service to a larger area, i.e. to meet the needs of an expanded area and population.

Check if project is meeting any of these immediate outcomes:

- ☐ Increased capacity to treat and manage wastewater and storm water
- ☒ Increased Access to Potable Water
- ☐ Increased Capacity to Reduce and/or remediate soil and/or pollutants

PROJECT LOCATION

a) Civic Address 16 Gerald McCarville Drive

b) Property Identification Number (PID) 498212

c) Start and end point for water and sewer projects

CONSTRUCTION PROJECT TYPE (Select one that best applies):☐

New Construction

☒

Renewal

☐

Expansion

FUNDING INFORMATION**Use Round Whole Numbers Only**

(See definition in Section 3.2 on page 5 in Guidelines)

a) Total Estimated Project Costs	\$	2,124,000
b) Total Estimated Eligible Project Costs	\$	2,124,000
c) Total Funding Request		
Federal	\$	708,000
Provincial	\$	708,000
Applicant	\$	708,000
Other Sources	\$	
Other Federal Sources Please Specify:	\$	

ESTIMATED CONSTRUCTION START DATE:

June 1, 2021

ESTIMATED CONSTRUCTION END DATE:

October 31, 2021

MUNICIPAL PROJECT PRIORITY NUMBER (See Section 2.6.3 on page 3 in Guidelines):

Will this project require a Climate Lens Assessment? (See Section 3.5 on page 6 in Guidelines)

☐

Yes

☒

No

☐

Maybe

Will this project be required to report on Community Employment Benefits? (See Section 3.6 on page 6 in Guidelines)

☐

Yes

☒

No

☐

Maybe

Will this project require engagement with Aboriginal Groups and/or a Duty to Consult?

☐

Yes

☒

No

☐

Maybe

Will either the Federal or Provincial Government require an Environmental Impact Assessment be carried out for this project?

☐

Yes

☒

No

☐

Maybe

Please Note: All private sector bodies, including for-profit and not-for-profit organizations must provide evidence substantiating the incorporation of the legal entity involved.**APPLICANT REPRESENTATIVE SIGNATURE:****PRINT NAME:**

EXPRESSION OF INTEREST
Investing In Canada Infrastructure Program (ICIP)
ENVIRONMENTAL QUALITY: GREEN STREAM

Project No (Province to Provide):

Project Priority Ranking:

THIS IS NOT AN OFFICIAL APPLICATION FOR FUNDING

Applicant	Town of Kensington
Address	55 Victoria Street East
Contact Person	Geoff Baker
Position	Chief Administrative Officer
Telephone	(902) 836-3781
E-mail	townmanager@townofkensington.com

Project Name	Broadway Street South Water Main Extension
--------------	--

PROJECT DESCRIPTION

Please provide a brief summary of the proposed project – maximum 500 words

Additional information can be attached to this document if required.

The project will eliminate two dead ends within Kensington's water distribution system. Currently, the water main system along Broadway Street South is terminated with a dead end at the Barrett Street Intersection. Within the Industrial Park the water system is terminated with a dead end at the Gerald McCarville Drive/Broadway Street South intersection.

The proposed project would extend a water main between the dead ends such that a continuous looping of the system in this area would be possible.

Check if project is meeting any of these immediate outcomes:

- ☐ Increased capacity to treat and manage wastewater and storm water
- ☒ Increased Access to Potable Water
- ☐ Increased Capacity to Reduce and/or remediate soil and/or pollutants

PROJECT LOCATION

a) Civic Address Broadway Street South

b) Property Identification Number (PID) _____

c) Start and end point for water and sewer projects Gerald McCarville Drive/Broadway Street South Intersection to

CONSTRUCTION PROJECT TYPE (Select one that best applies):☒

New Construction

☐

Renewal

☐

Expansion

FUNDING INFORMATION**Use Round Whole Numbers Only**

(See definition in Section 3.2 on page 5 in Guidelines)

a) Total Estimated Project Costs	\$	782,000
b) Total Estimated Eligible Project Costs	\$	782,000
c) Total Funding Request		
Federal	\$	260,667
Provincial	\$	260,667
Applicant	\$	260,667
Other Sources	\$	
Other Federal Sources Please Specify:	\$	

ESTIMATED CONSTRUCTION START DATE:

June 1, 2020

ESTIMATED CONSTRUCTION END DATE:

September 30, 2020

MUNICIPAL PROJECT PRIORITY NUMBER (See Section 2.6.3 on page 3 in Guidelines):

Will this project require a Climate Lens Assessment? (See Section 3.5 on page 6 in Guidelines)

☐

Yes

☒

No

☐

Maybe

Will this project be required to report on Community Employment Benefits? (See Section 3.6 on page 6 in Guidelines)

☐

Yes

☒

No

☐

Maybe

Will this project require engagement with Aboriginal Groups and/or a Duty to Consult?

☐

Yes

☒

No

☐

Maybe

Will either the Federal or Provincial Government require an Environmental Impact Assessment be carried out for this project?

☐

Yes

☒

No

☐

Maybe

Please Note: All private sector bodies, including for-profit and not-for-profit organizations must provide evidence substantiating the incorporation of the legal entity involved.**APPLICANT REPRESENTATIVE SIGNATURE:****PRINT NAME:**

EXPRESSION OF INTEREST
Investing In Canada Infrastructure Program (ICIP)
RURAL AND NORTHERN COMMUNITIES

Project No (Province to Provide):

Project Priority Ranking:

THIS IS NOT AN OFFICIAL APPLICATION FOR FUNDING

Applicant	Town of Kensington
Address	55 Victoria Street East, PO Box 418
Contact Person	Geoff Baker
Position	Chief Administrative Officer
Telephone	(902) 836-3781
E-mail	townmanager@townofkensington.com

Project Name Barrett Street/Broadway Street South Sidewalk Replacement and Rehabilitation

PROJECT DESCRIPTION

Please provide a brief summary of the proposed project – maximum 500 words

Additional information can be attached to this document if required.

The project includes the installation of approximately 300 metres of new sidewalk along Barrett Street from Garden Drive to Broadway Street South. The Barrett Street area has seen significant residential growth over the past 10 to 15 years and is primarily occupied by seniors. The area is highly travelled by both vehicles and pedestrians with no means of separation.

The project also includes the replacement of approximately 500 metres of sidewalk along Broadway Street South (Highway 2) from Barrett Street to the Victoria Street/Broadway Street intersection and from the main intersection back to Mike's Independent Grocer on the east side of the highway. Broadway Street South is a highly travelled provincial highway. The project will include the removal and replacement of the existing sidewalk and the relocation of utility poles in the vicinity of the sidewalk corridor.

The project will specifically include the installation of Type 2 sidewalk (5 feet wide) with 10 inch deep curb on the outside, compacted base, installation of 6 inch compacted sandstone, pouring of 4 inch thick concrete sidewalk, 10 inch exterior, saw cut expansion joints, application of white pigmented curing compound, replacement of top soil, asphalt reinstatement, and seeding along disturbed lawn areas, if required. The installation and replacement of the sidewalks will encourage safer pedestrian traffic in the area and can have long term implications for improved resident health which is an objective of the Town of Kensington's Official Plan.

Check if project is meeting any of these immediate outcomes:

- ☐ Improved Food Security
- ☒ Improved and/or more reliable road, air and/or marine infrastructure
- ☐ Improved broadband connectivity
- ☐ More efficient and/or reliable energy
- ☐ Improved education and/or health facilities (specific to the *Truth and Reconciliation Commission's Calls to Action*)

PROJECT LOCATION

a) Civic Address Barrett Street/Broadway Street South

b) Property Identification Number (PID) _____

CONSTRUCTION PROJECT TYPE (Select one that best applies):☐

New Construction

☐

Renewal

☒

Expansion

FUNDING INFORMATION**Use Round Whole Numbers Only**

(See definition in Section 3.2 on page 5 in Guidelines)

a) Total Estimated Project Costs	\$	522,000
b) Total Estimated Eligible Project Costs	\$	522,000
c) Total Funding Request		
Federal	\$	313,200
Provincial	\$	172,260
Applicant	\$	36,540
Other Sources	\$	
Other Federal Sources Please Specify:	\$	

ESTIMATED CONSTRUCTION START DATE:

April 1, 2019

ESTIMATED CONSTRUCTION END DATE:

October 31, 2019

MUNICIPAL PROJECT PRIORITY NUMBER (See Section 2.6.3 on page 3 in Guidelines):

Will this project require a Climate Lens Assessment? (See Section 3.5 on page 6 in Guidelines)

☐

Yes

☒

No

☐

Maybe

Will this project be required to report on Community Employment Benefits? (See Section 3.6 on page 7 in Guidelines)

☐

Yes

☒

No

☐

Maybe

Will this project require engagement with Aboriginal Groups and/or a Duty to Consult?

☐

Yes

☒

No

☐

Maybe

Will either the Federal or Provincial Government require an Environmental Impact Assessment be carried out for this project?

☐

Yes

☒

No

☐

Maybe

Please Note: All private sector bodies, including for-profit and not-for-profit organizations must provide evidence substantiating the incorporation of the legal entity involved.**APPLICANT REPRESENTATIVE SIGNATURE:****PRINT NAME:**

Town of Kensington - Request for Decision

Date: December 7, 2018	Request for Decision No: 2018-72 (Office Use Only)
Topic: Kensington Area Minor Hockey Association – Initiation Jamboree Fundraiser – Donation of Ice Time	
Proposal Summary/Background: A request has been received from the Kensington Area Minor Hockey Association requesting Town Council's consideration of donating the ice time again in 2019, for their annual Initiation Jamboree Tournament fundraiser on Islander Day. The Town has agreed to donate the ice time for the past three years. The request is for 10 hours in total at a value of \$1,120.00.	
Benefits: <ul style="list-style-type: none">• Will provide the Kensington Area Minor Hockey Association with fundraising revenue.• Will help promote sport and healthy living in youth.• Will attract approximately 150 players and their families to the Town.	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: It is recommended by the CAO that Town Council agree to donate the required ice time (10 hours) to the Kensington Area Minor Hockey Association for their annual Islander Day Initiation Jamboree.	
Options: <ol style="list-style-type: none">1. Approve the donation of the ice time.2. Not approve the donation of the ice time.	
Costs/Required Resources: N/A	Source of Funding: N/A
Recommendation: It is recommended that Town Council consider and adopt the following resolution as recommended by the CAO: <i>BE IT RESOLVED THAT Kensington Town Council donate the ice time rental for the Kensington Area Minor Hockey Association's 2019 Annual Initiation Family Day Jamboree being held at the Community Gardens Complex.</i>	

Geoff Baker

From: Craig Walsh <craig.walsh@ufcw.ca>
Sent: December 5, 2018 3:30 PM
To: townmanager@townofkensington.com
Subject: Request for donation

Hi Geoff,

This is Craig Walsh, President of Kensington Minor Hockey. I am writing in behalf of the Novice Hockey Tournament that is held every year on Islander Day. Last year the Town was able to donate the ice times for all the games for this event. We are putting in a request to see if this would be possible again.

This is a great event that brings young kids and parents from all over the Island to Kensington for a day of fun at your facility. They will be here all day and be spending money at many local businesses.

Thank you for your consideration.

Craig

Sent from my Bell Samsung device over Canada's largest network.

INDIAN RIVER FESTIVAL

Board of Directors:

Fred Martin, Chair
Patricia Hobbs, Past Chair
Jenna Dominey, Treasurer
John W. Drinkwater
Rene Hurtubise
Lorna MacGillivray
Theresa MacLellan
Dean Perry

Artistic Director:

Robert Kortgaard

Executive Director:

Don Quarles

55 Victoria St.
PO Box 769
Kensington PE C0B 1M0
902.836.4933

www.indianriverfestival.com

Instagram | Facebook | Twitter
@indianriverfest

Dear Mayor Rowan,

We hope you had a wonderful and busy 2018 summer season. Thank you so much for supporting Indian River Festival and Historic St. Mary's.

We are very proud of the performances that were held in Historic St. Mary's this year and we have had great feedback from artists, sponsors and patrons on the concerts and events we produced this season. If you have any comments, please share with us!

For 23 summer seasons, we have brought world class musicians from multiple genres to this magnificent venue, providing a thrilling musical experience for our patrons. Michael Kaeshammer, Isabel Bayrakdarian, The Ennis Sisters and Venuti String Quartet are some of the performers who have graced world stages and have been delighted to come to us at Historic St. Mary's on the shores of Malpeque Bay.

Along with our Artistic Director, Robert Kortgaard, our programming committee is already planning the 2019 summer season. We look forward to sharing what our 24th summer season will bring, so keep an eye out in the new year for a list of performances.

Attached is a copy of our 2018 summer season program for your files. Thank you again for your support. We look forward to working with you again in the 2019 summer season.

Thank you so much for a successful summer,



Don Quarles / Executive Director