



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, December 12, 2022 @ 7:00 PM

55 Victoria Street
Kensington, PEI
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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
Monday, December 12, 2022 – 7:00 PM**

- 1. Call to Order/Land Acknowledgement**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers, and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 November 14, 2022 Regular Meeting
- 6. Business Arising from Minutes**
 - 6.1 November 14, 2022 Regular Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Statistical Report
 - 7.3 Police Department Statistical Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List – Town
 - 7.6 Bills List Water and Sewer Utility
 - 7.7 Summary Income Statement
 - 7.8 Credit Union Centre Report
 - 7.9 Mayor’s Report
 - 7.10 Federation of Prince Edward Island Municipalities Report – Councillor Mann
 - 7.11 Kensington and Area Chamber of Commerce Report – Councillor MacRae

8. New Business

8.1 Request for Decisions

8.1.1 RFD2022-42 - Town Council Laptop Replacement

8.1.2 RFD2022-43 - 2022 Credit Union Centre Upgrades - Borrowing Resolution

8.1.3 RFD2022-44 - Kensington Junior (U7) Vipers Ice Time Donation Request

8.1.4 RFD2022-45 - Development Permit Application – K'Town Auto Parts, William Ellis

8.2 Other Matters

9. Correspondence

10. Committee of the Whole (In-Camera) - *Nil*

11. Adjournment

**Town of Kensington
Minutes of Regular Council Meeting
Monday, November 14, 2022
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering
Councillors: Toombs, Gallant, Spencer, MacRae, and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Municipal Clerk,
Kim Caseley; Police Chief, Lewie Sutherland

Visitors: Councillor Elect – Tyler Doucette

1. Calling of Meeting to Order

- 1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff to the November meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

- 2.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Gallant to approve the tentative agenda for the November 2022 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

- 3.1** *Nil.*

4. Delegations / Presentations

- 4.1** *Nil.*

5. Approval of Minutes of Previous Meeting

- 5.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the minutes from October 11, 2022, regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 October 11, 2022 Regular Meeting

- 6.1.1** *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to adopt the October 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor MacRae, seconded by Councillor Toombs to approve the September 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the September 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor MacRae to approve the November 2022 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Mann to approve the September 2022 Bills in the amount of \$165,889.39. Unanimously carried.*

7.5.2 *Moved by Councillor Toombs, seconded by Councillor Mann to approve the September 2022 Capital Expenditures in the amount of \$74,615.40. Unanimously carried.*

7.5.3 *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the September 2022 Water & Sewer Utility Bills in the amount of \$18,544.53. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of September 2022. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Credit Union Centre report for the month of September 2022. Unanimously carried.*

7.7.2 Councillor Spencer requested that a chain-link style dugout be considered as the replacement for the damaged structure.

7.8 Mayor's Report

7.8.1 *Moved by Councillor Spencer, seconded by Councillor MacRae to approve the Mayor's report for the month of October 2022 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Mayor Caseley presented Town Council with the Shaw Award which was recently received at the PEI Rural Beautification Awards.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 FPEIM recently held a meeting with the Minister of Fisheries and Communities, Honourable Jamie Fox. Items discussed include the current state of Municipal Government, the Municipal Financial Framework Program, Municipal Capacity & Restructuring, Land Use Policy, and Transit.

7.10 Heart of PEI Initiative Report

7.10.1 Deputy Mayor Pickering confirmed they have not received confirmation of funding from the Province of PEI.

7.10.2 The Storyboard project is installed and looks great.

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 The KACC celebrated Small Business Week from October 16-22, 2022.

7.11.2 The Awards Gala will be held at Clinton Hills on Thursday, November 24, 2022.

7.12 PEI 55 Plus Games

7.12.1 55+ Games financial report was presented by Councillor Gallant.

Moved by Councillor Gallant, seconded by Deputy Mayor Pickering to adopt the 55+ Games financial report and the surplus of \$3,788.72 be allocated to the 2023 55+ Summer Games hosted by the Town of Kensington.

Unanimously carried.

8. New Business

8.1 Request for Decisions

8.1.1 2022 Annual Christmas Bonus – Exempt Staff

8.1.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor MacRae*

BE IT RESOLVED THAT Town Council authorize the CAO to administer a 2022 Christmas bonuses to all exempt staff, including the Chief Administrative Officer, Deputy Chief Administrative Officer, Municipal Clerk, Administrative Assistant, Police Chief, Deputy Police Chief, Public Works Supervisor, Credit Union Centre Manager, and Credit Union Centre Assistant Manager, in the amount of \$400.00 net to each employee.

Unanimously carried

8.1.2 Disposal of 2018 Ford Taurus Police Interceptor

8.1.2.1 *Moved by Councillor Toombs, seconded by Councillor Toombs*

BE IT REOLVED THAT Town Council authorize the CAO to dispose of the 2018 Ford Taurus Police Interceptor in the following manner:

- Strip the vehicle of any usable or sellable parts.***
- Have the vehicle crushed.***
- Dispose of any usable parts through a public tendering process.***

Unanimously carried.

Chief Sutherland excused himself from the Council Chamber at 7:36 pm.

8.2 Other Matters

8.2.1 Mayor Caseley invited members of Council and Staff to attend a funding announcement at the Credit Union Centre on Friday, November 18 at 1:00 pm followed by the Official Opening of the Kensington Business Park at 3:00 pm.

8.2.2 “Light the Town” will take place at the Railyards Gazebo on Thursday, November 24 at 5:00 pm.

8.2.3 The Annual Christmas Parade is scheduled for Sunday, December 4th at 5:00 pm. The parade will start at the Credit Union Centre and will end with a community gathering at the Murray Christian Centre.

8.2.4 The Town of Kensington Holiday Party will be held at Family & Friends Restaurant on Monday, December 5 at 6:30 pm.

8.2.5 FPEIM will host their Council Orientation on Thursday, November 17 in Victoria from 6:30 – 8:30 pm.

- 8.2.6** Mayor Caseley congratulated all returning members of Town Council and Councillor Elect, Tyler Doucette. He expressed his appreciation and thanked Deputy Mayor Pickering for her 8 years of service to the Town of Kensington.
- 8.2.7** Town Council Swearing-In ceremony will take place on Wednesday, December 7 at 7:00 pm in the Council Chambers.
- 8.2.8** Councillor Gallant requested the Town send a letter to the Province of PEI requesting Christmas decorations be installed on the Post Office building located at 62 Victoria Street.
- 8.2.9** Councillor Gallant noted the Public Forest at the Gorman Wellfield has been significantly damaged following hurricane Fiona. It was requested that the Town look into possible programs to have the fallen trees removed and trails re-opened.
- 8.2.10** Councillor Spencer inquired about Harvest Festival signage. Mr. Baker confirmed that he has spoken to Robert Wood about possible options and improvements for 2023 Festival signage.
- 8.2.11** Councillor Spencer requested that Saltwire be contacted regarding the flyer distribution boxes in Kensington. It was noted that the box by Centennial Park on Pleasant Street has been removed, and the unit at the Senior Complex on Pleasant Street has been damaged and is currently unused. Staff will inquire with Saltwire regarding the replacement of these flyer boxes.

9. Correspondence

- 9.1** Information from the Prince County Hospital Foundation on the Lights for Life Campaign.
- 9.2** FPEIM Newsletter.
- 9.3** A copy of a letter written to Hon. Corey Deagle, Minister of Transportation & Infrastructure regarding the ongoing stormwater issues along Broadway Street N.
- 9.4** Municipal Affairs Newsletter

10. In-Camera (Closed session)

- 10.1** *Nil.*

11. Adjournment

Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to adjourn the meeting at 8:00 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report - November 2022		
Item #	Project/Task	Status
1	Official Plan and Zoning Bylaw - 5 Year Review	The project continues to progress. We are hopeful to move forward to a public meeting in the January/February timeframe. The consultant continues to work on the draft Plan and Bylaw and has committed to dedicating more time to the project as her current employment contract comes to an end.
2	Business Park	The work by the Provincial Government to widen the highway and install turning lanes has been completed. The official opening of the Business Park was held on November 18th and was well attended. We continue to work with prospective purchasers. Currently we are in discussions with 3 different developers on the purchase of multiple lots.
3	Wastewater Treatment Plant Mechanical Upgrades	We are in the process of relocating the dissolved oxygen sensor to a more suitable, longer term location. The sensor seems to be working properly and it is expected that electricity usage should normalize over the next month or so. The blowers have been operating at about 50% of the capacity that they were working prior to the relocation of the sensor. I have recently signed off on an addition to the contract to allow the sensor to be relocated inside a manhole onsite which should allow the sensor to work properly throughout the winter months. Additional cabling and trenching was required to relocate the sensor to a more suitable location.
4	Wastewater Treatment Plant Wind Turbine	The wind turbine has been repaired and appears to be working normally. My thanks to Public Works employee Les Thomas for taking the lead on the repairs.
5	Police Study/Service Model Review	NO UPDATE I have begun to put together the formal implementation plan around the Policing Study that was completed in 2020. It is noted that a lot of the recommendations provided in the report have already been implemented, however no formal strategy was put in place at the time to inform Council on the implementation of specific items. I hope to have it completed over the next month or so, as time permits.
6	Woodleigh Drive Sidewalk	NO UPDATE The Province has been informed of Town Council's desire to keep this sidewalk in its current location. Staff will evaluate the area and bring options and a recommendation to Town Council with regard to potential improvements to pedestrian and vehicle circulation in the area.
7	Town Hall Chair Lift	NO UPDATE A request was received from one of the tenants on the lower floor of the Town Hall requesting the Town's consideration of installing a chair lift at the Town Hall, to facilitate easier access for those with mobility issues. While no commitment was provided, staff have begun to research potential solutions, pricing, funding eligibility, etc. Thus far, I have met with the Provincial Elevator Inspector, the Provincial Fire Marshal's Office and a contractor. I expect to receive a contractor quote shortly for the installation of a lift appropriate for the Town Hall. I have also reached out to a structural engineer to discuss how a lift can be installed at the Town Hall.
8	Commercial Street/Broadway Street Intersection	NO UPDATE Mayor Caseley and I met with the Minister of Transportation on September 22, 2022 to discuss several transportation issues throughout the town. We are hopeful to see some action on this issue and others in the short term.
9	Confederation Trail Road Crossings	I have been informed by the Department of Transportation that they remain intent on installing crosswalks at the school crossing and Victoria Street East this year. The crosswalk for Broadway Street North will be delayed to the Spring of 2023 to allow the department to undertake further evaluation of the area.
10	Broadway Street South Water and Sewer Main Extension Project and sidewalk installation (Broadway Street South Infrastructure Upgrades)	Work on this project has ceased until the Spring of 2023. There were delays in the project associated with material sourcing/procurement and hurricane Fiona. The sidewalk portion of the project will be completed in the Spring of 2023.
11	Ford Taurus Police Interceptor	The vehicle has been crushed and all salvageable parts removed. The parts are currently being stored at the Public Works shop. A tender will be drafted and issued publicly the week of November 28th.
12	Relocation of Town of Kensington Signs	NO UPDATE All signs have been relocated and repaired except for the Barrett Street Sign. We are working with a property owner further south on the Kelvin Grove road to relocate the sign. We are hopeful to have the sign relocated in 2022.
13	Electric Vehicle (EV) Chargers	Two of the EV chargers have been installed to date (Railyards by old charger and CUC). The final two locations (town hall and freight shed area) will be installed within the next week or so. Electricity has not been provided to the two installed locations which also should be completed over the next week or so. Within two weeks we expect that all locations will be operational. Signs have been placed at the two current installed locations to indicate that they are not currently active.
14	QUAD Trax ATV Club	The QUAD Trax ATV Club made a presentation to Committee of Council at their October meeting. I am currently researching and working on a report and recommendation for Town Council.
15	Website	NO UPDATE A kick-off meeting was held with Results Marketing on September 22, 2022. The goal has to have the new website launched by the end of January 2023.
16	Dog Bylaw	NO UPDATE Staff continue to work on a new "Animal Control Bylaw" for the Town to replace the current "Dog Bylaw". Changes are currently being proposed for the Provincial <i>Dog Act</i> which may impact the timeline around the Town's proposed Bylaw.
17	Flag Repair and Replacement	The base has been installed for the Town Hall Flag replacement. The base has to cure for a week or so. Once properly cured the new flag pole will be installed.
18	Broadway Street South Sidewalk Replacement	NO UPDATE The tender was awarded to Curran and Briggs. Effort was made to have the project started in 2022, however based on the Contractors current schedule the sidewalk will not be replaced until the spring of 2023.
19	ACOA Rediscover Main Street Project	NO UPDATE The project applied for includes an expansion of the Summer Music Series, planting of additional gardens in the rail yards area, installation of shade sails, flagpole installation and replacement (various locations), additional banner flags for the rail yards area, expansion of the existing boardwalk for the installation of a local vendor stand and the addition of live wood carving demonstrations by local indigenous artists. We are trying to locate a contractor who can provide the shade sails and recommended locations. A contractor has been secured for the boardwalk extension and work will begin as soon as the marine grade materials are received. The materials were ordered on the day of approval and have still not arrived. The installation of a vendor stand will be completed following the boardwalk extension completion.
20	Credit Union Centre Upgrades	The funding announcement for the CUC upgrades was formally announced on November 18, 2022. Funding agreements have been received and signed. Staff will move forward with the development of appropriate bid documents and tender the project accordingly.

Item #	Project/Task	Status
21	Sewer/Septic Issue - 130 Broadway Street North	We are working with a different contractor to ensure this sewer connection is completed prior to the winter months. Staff are working as quickly as possible to ensure this work is completed.
22	Hurricane Fiona	There was considerable damage around town resulting from Hurricane Fiona. A significant number of trees around town were fallen or damaged as a result of the storm. A number of trees were blocking streets which have been cleared. Some of the trees have been cleaned up however more remains to be done. Some of the town's buildings saw roof damage including the gazebo, freight shed, pool building, and water controls building. The town's pool had to be drained and cleaned which has been completed. There was some other damage at the CUC property including the loss of a dugout and the safety netting around the ballfield. We have maintained constant contact with our insurance company on the damages and plan on availing of disaster financial assistance through the province of PEI to assist in clean up activities. Public Works picked up branches and other debris that was placed curbside by residents. The public works yard was open to town residents up until October 31st to dump storm debris (leaves, branches, trees, etc.). We continue to open the yard as required for residents. Staff continue to collect information in regards to damages and potential claims to the disaster financial assistance program and through our insurance.
23	2022 Annual Sewer Main Line Maintenance	The 2022 annual sewer maintenance was completed the week of November 21, 2022.
24	Establishment of a Part Time Fire Chief Position	I am in the process of reviewing and completing a report/recommendation to Town Council for the formal establishment of a senior level part time Fire Chief position for the Kensington Fire Department. I anticipate the report to be completed in the first quarter of 2023 to allow a new position to coincide with the beginning of the 2023/24 fiscal year. The Fire Chief is supportive of the position being created and has provided me with a detailed list of duties that can be completed through the part time position.

Kensington Fire Department
Occurrence Report 2022

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	3	2	5	0	2	2	3	4	5	3			29	21.80%
Motor Vehicle Accident	7	1	5	1	1	4	5	3	1	8			36	27.07%
Emergency Response - Fuel Spill, etc	1	0	0	0				1	2	3			7	5.26%
Fire Related														
Smoke Investigation	2	0	1	0									3	2%
Outside Fire - Brush, Grass, Utility Pole, etc.		1	0	0	1		1	1	2	1			7	5%
Structure Fire - House, Building, Vehicle, etc.	1	0	3	1	4	1	4	4	8	2			28	21%
Alarms	1	3	2	0	1	2	3	4	3	2			21	16%
Total Fire Related	4	4	6	1	6	3	8	9	13	5	0	0	59	
Total Incidents	15	7	16	2	9	9	16	17	21	19	0	0	131	
Mutual Aid Call Out							1			1			2	2%
Total Incidents (Including Mutual Aid Provided by KFD)	15	7	16	2	9	9	17	17	21	20	0	0	133	100%
Mutual Aid Call In														
Firefighter Attendance	13	11	13	17	13	14	15	15	13	11			14	13.50
Regular Monthly Training - No. of Firefighters		19	18	19	21	14	20		24	18			19	19
Training School/Association Meeting/Department Meeting		21	19	21	24	22	23	23	26	21			22	22
Call Area														
Kensington	3	2	5	0	2	2	5	3	5	4			31	23.31%
Malpeque CIC	4	1	1	0	4	1	7	7	4	5			34	25.56%
Zone's 1 to 5	8	4	10	2	3	6	4	7	12	10			66	49.62%
Other							1			1			2	1.50%

October 2022

The Kensington Fire Department responded to **20** calls in October and the average attendance for the fire calls was **11**. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Oct. 6 00:52 am	Structure Fire - mutual aid for New London FD	Long River	10	2
Oct. 6 10:54 am	MVC	Traveller's Rest	10	2
Oct. 9 01:22 am	MVC	Traveller's Rest	13	2
Oct. 9 14:18 pm	Vehicle Fire	Darnley	8	8
Oct. 9 22:17 pm	Trees on fire	Kensington	4	1
Oct. 10 08:53	Residential fire alarm	Darnley	stand down at hall	
Oct. 11 12:54 pm	MVC	Margate	12	3
Oct. 12 06:31 pm	MVC	North Bedeque	12	2
Oct. 13 18:57 pm	MVC	Blue Shank Rd.	14	2
Oct. 16 03:16 am	MFR	New Annan	6	1
Oct. 17 00:50 am	Trapped victim	Traveller's Rest	10	2

Oct. 17 07:21 am	MFR	Kensington	7	1
Oct. 17 08:50 am	MFR	Sea View	9	1
Oct. 19 17:46 pm	MVC	North Bedeque	16	3
Oct. 21 12:30 pm	Appliance fire	Kensington	8	2
Oct. 22 09:24 am	MVC	Traveller's Rest	11	2
Oct. 22 12:27 pm	Pot left on stove	Kensington	17	2
Oct. 23 12:24pm	MVC	Lower Freetown	17	2
Oct. 26 16:31pm	Potato harvester struck phone lines	Springfield	10	2
Oct. 29 11:44am	Residential Fire Alarm	Darnley	Stand down at hall	

Oct. 4 - Association meeting with 21 present.

Oct. 8 - The chief and 2 firefighters went to the Kensington Community Care Home to discuss emergency evacuation plans.

Oct. 18 - Training was held with 18 present

Rodney Hickey
Chief

[illegible]

Police Department Occurrence Report Summary 2022														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Fire Prevention Act			1						1	1			3	0.41%
Firearm Act			1		1								2	0.27%
Forcible confinement													0	0.00%
Fraud	2	6	2	2	3		3		1				19	2.58%
Funeral Escorts	2	1		2	3	2	2	4	2				18	2.45%
Harrassing Communication			1	4	1	2	1						9	1.22%
Impaired Driver	1	2	1	3	3	3	2	2		2			19	2.58%
Information Files			4	4	3		1		2	2			16	2.17%
Injury Accidents													0	0.00%
Liquor Offences		1	1		1	1		1					5	0.68%
Litter Act			1										1	0.14%
Lost and Found	3	1	1	1	2	3	4	5	1				21	2.85%
Luring Minors													0	0.00%
Mental Health Act	6	1		2		1	1	3	2	4			20	2.72%
Mischief	1	1	1	3	3	2	3	4	1	2			21	2.85%
Motor Vehicle Accidents	4	2	2	3	1	2	4	4	2	1			25	3.40%
Motor Vehicle Act	7	6	6	8	8	4	10	6	7	4			66	8.97%
Municipal Bylaws					2	3			1	2			8	1.09%
Off Road Vehicle Act		2	1			4							7	0.95%
Other Criminal Code													0	0.00%
Person Reported Missing				1				1	1				3	0.41%
Possession of restricted weapon			1										1	0.14%
Property Check			1	2	1				1				5	0.68%
Resist Arrest													0	0.00%
Roadside Suspensions	1						1						2	0.27%
Robbery													0	0.00%
Sexual Assaults / Interference									1				1	0.14%
STEP (Integrated Traffic Enforcement)					1			1		1			3	0.41%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle				2	4	2	4	2	2	2			18	2.45%
Theft Of Motor Vehicle							1						1	0.14%
Theft Over \$5000						1							1	0.14%
Theft Under \$5000		1	3	1		1	5	4	4	2			21	2.85%

Police Department Occurrence Report Summary 2022														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Trespass Act					1					1			2	0.27%
Trespass at Night													0	0.00%
Uttering Threats				1		1			2				4	0.54%
Wellbeing Check	3		1		1	1			5	2			13	1.77%
SOTS Issued	19	18	19	11	23	7	20	35	20	27			199	27%
Total Incidents	70	54	71	66	80	61	91	89	83	71			736	100%
HTA Warnings		4		2	1	1	8	28	3	40			87	
Fine Revenue	\$3,520.50	\$3,220.00	\$1,925.00	\$1,607.50	\$2,665.50	\$938.00	\$2,746.00	\$3,394.50	\$1,575.00	\$2,494.00			24,086.00	
Foot Patrols in hours	2	4	3	3	2	4	4	5	4	6			37	
Community policing school		8	7	8	4	5			5	4				
Record Checks A (BC)	11,564	9,221	14,662	12,861	15,023	14,370	11,621	14,042	12,440	10,767			126,571	
Record Checks C (KPS)	3	4	9	12	8	23	10	7	5	10			91	
KPS assisting other agencies	2	1		4	1	3		2	1				14	
Other agencies assisting KPS										1			1	

Police Report October 2022

There were no alarm calls to report for this month.

Assistance file for the month consisted of:

Police stand by while someone retrieved their belongings.

RCMP assisted KPS October 30th with Mental Health Call

Year To Date Approved Development Permits Summary Report
2022

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Residential Deck/Fence/Pools					1									1	
New Multi-unit Family Dwelling				1										1	
New Residential Accessory Structure				1	1	3		1			1			7	
New Residential Deck/Fence/Pools				1	1	1			1					4	
New Semi Detached Dwelling							1							1	
Other Commercial							1							1	
Renovation Residential additions/alterations				3										3	
Residential Deck/Fence/Pools				1										1	
Total:				1										19	

Total Estimated Construction Value
\$3,500.00
\$1,236,600.00
\$40,500.00
\$59,000.00
\$450,000.00
\$5,000.00
\$175,000.00
\$1,969,600.00

DEVELOPMENT PERMITS REPORT

For the period November 11, 2022 to December 09, 2022

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction		Value	Estimated Start	Estimated Finish
			Property Address								
Residential Accessory Structure											
192--	11/25/2022	849794	Tyler Doucette - 6 Lions Drive	[REDACTED]	Approved	New	Residential Accessory Structure		\$5,000.00	11/29/2022	12/01/2022
			[REDACTED]				Description:	Placement of pre-fab accessory structure			

Sub Total: \$5,000.00

Total: \$5,000.00



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	19-22
Date Received:	November 25, 2022
Date Approved:	November 25/22
PEI Planning:	
Permit Fee: \$	100.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 6 Lions Drive Property Tax Number (PID): 849794
Lot No.: _____ Subdivision Name _____ Current Zoning: R2
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
Residential House

Land Purchased from Maurice Clark Year Purchased 2021

Location of Development	Property Size	
<input checked="" type="checkbox"/> North <input type="checkbox"/> East <input type="checkbox"/> South <input type="checkbox"/> West	Road Frontage _____	Acreage _____
	Property Depth _____	Area sq. ft. _____

2. Contact Information

Name: Tyler & Sara Doucette Address: [REDACTED]
APPLICANT Phone: _____ Cell: [REDACTED] Kensington
Email: _____ Postal Code: C0B 1M0

Same as Above: ☒
Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

Name: _____ Address: _____
CONTRACTOR, ARCHITECT OR ENGINEER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private Sewage System ☐ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>0</u>	<u>0</u>	Width <u>8</u> Length <u>12</u>

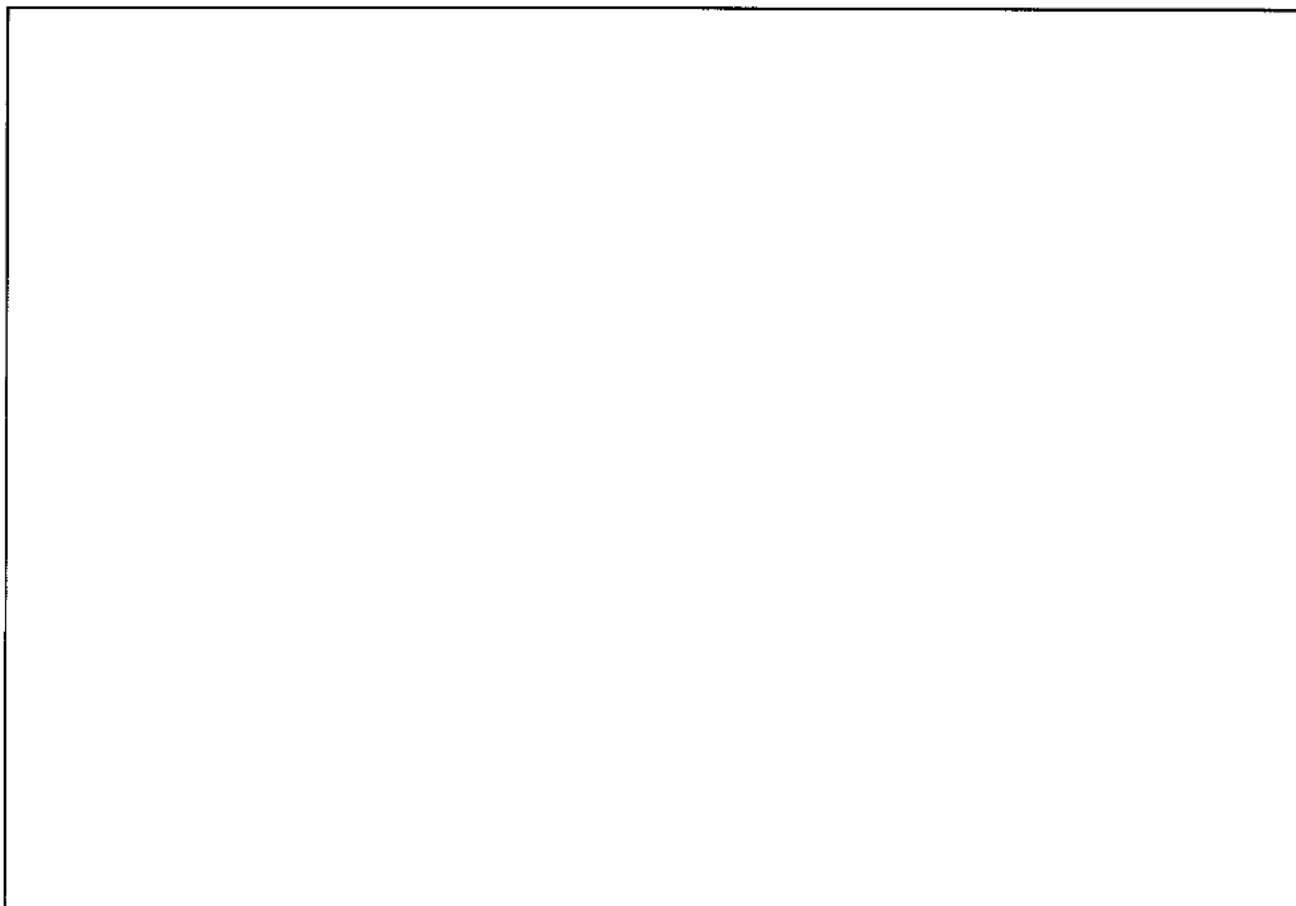
Detailed Project Description: Placement of pre-fabricated accessory structure.

Estimated Value of Construction (not including land cost): 5,000

Projected Start Date: November 29, 2022 Projected Date of Completion: November 30, 2022

Please provide a diagram of proposed construction:

- | | |
|---|--|
| a) Draw boundaries of your lot. | b) Show existing and proposed buildings. |
| c) Indicate the distance between buildings. | d) Show location of driveway. |
| e) Indicate distance to property lines. | |



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

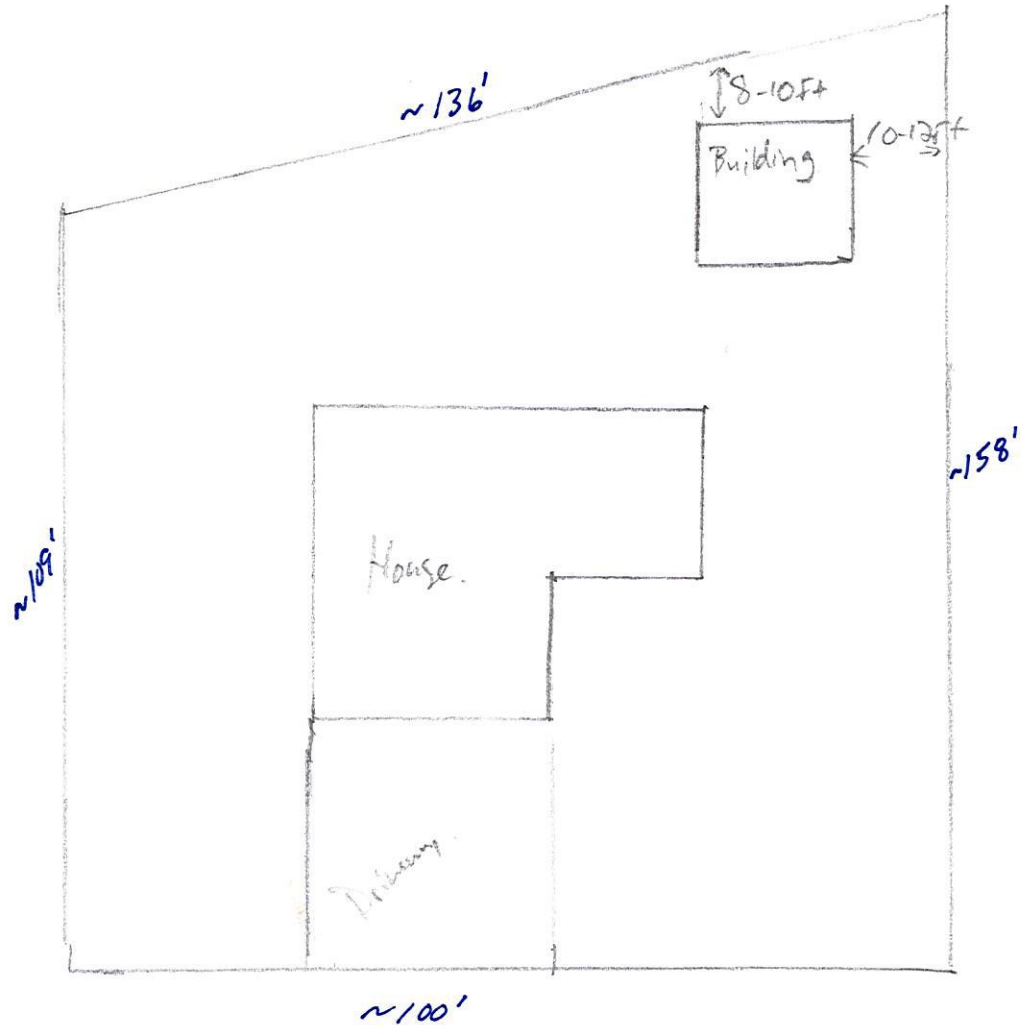
Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant



Date: November 25, 2022

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines and center of road.



Signature of Applicant _____

Date: Nov 22/22 _____

Please note this Permit is for twelve-months only. If work is not started by that time please reapply.

Town of Kensington Bills List October 2022

Adam MacDonald	OCTOBER MILEAGE 22	\$470.28
Amalgamated Dairies Limited	4922279009	\$44.22
Amalgamated Dairies Limited	4922288009	\$28.75
Amalgamated Dairies Limited	4922294023	\$28.75
ADL Foods	2504346P	\$1,337.32
ADL Foods	2505649P	\$743.54
Aliant	INV9312626	\$362.83
Aliant	INV9314247	\$30.48
Andrew Griffin	OCT 2022 RRSP	\$559.00
Bell Mobility	2-407902	\$201.25
Biggar Overhead Doors	2 DOOR PANELS FIRE HALL	\$2,019.40
Black & McDonald Limited	80-1360173 CUC ICE PLANT REPAIR	\$1,219.74
Black & McDonald Limited	80-1363589 CUC ICE PLANT REPAIR	\$3,422.01
Black & McDonald Limited	CUC ICE PLANT REPAIR	\$2,418.98
Brenda MacIsaac	OCT 2022 RRSP	\$312.08
Capital "T" Electric	PW SHOP FURNACE REPAIR	\$115.00
CIBC Securities Inc	OCT 2022 RRSP	\$485.04
Cogsdale	MN0004516 ANNUAL FEE	\$9,327.63
Combat Computer Inc	POLICE MS OFFICE	\$106.26
Combat Computer Inc	POLICE EMAIL	\$48.88
Combat Computer Inc	COUNCILLOR LAPTOP REPAIR	\$314.79
Combat Computer Inc	B&W COPIES	\$87.42
Commercial Construction	FIONA CLEANUP	\$5,071.50
Credit Union Financial Management	OCT 2022 RRSP	\$917.50
Cumings Fire & Safety Equipment Ltd	FIRE UNIFORM REPAIR	\$213.79
Canadian Union of Public Employees	OCT 2022 RRSP	\$568.58
D Alex MacDonald	POLICE CRUISER KEY	\$32.18
D.W Mechanical	BOBCAT REPAIR	\$138.00
Dalmac Print - Signs- Cresting	COUNCIL BALLOTS	\$409.88
Diversified Divers Inc	FIRE RECHARGE CASCADES	\$549.24
Driveline Truck & Trailer Inc	FIRE TRUCK TRANSMISSION	\$6,632.31

Eastlink	18973670	\$124.40
Eastlink	18973902	\$23.71
Eastlink	18973164	\$903.75
Eastlink	19026524	\$114.94
Eastlink	19013702	\$168.94
Elizabeth Hubley	OCT 2022 RENT	\$805.00
Frito Lay Canada	CUC CANTEEN	\$154.02
Frito Lay Canada	CUC CANTEEN	\$205.86
Frito Lay Canada	CUC CANTEEN	\$224.16
Geoff Baker	OCT 2022 MILEAGE	\$350.96
Holland College	POLICE BODY ARMOUR PATCH	\$24.81
Holland College	POLICE UNIFORM	\$908.78
Holland College	POLICE UNIFORM	\$530.37
Irving Oil	229108	\$92.00
Irving Oil	346508	\$435.47
Irving Oil	34689691	\$426.67
Irving Oil	28640	\$721.12
Irving Oil	454177	\$233.90
Irving Oil	34710728	\$180.13
Irving Oil	34715944	\$518.41
Irving Oil	732093	\$460.79
Irving Oil	732911	\$654.27
Irving Oil	34725313	\$342.63
Irving Oil	TOWN HALL OCT 2022	\$331.64
Island First Aid Service	FIRST AID KIT EXCHANGE	\$299.17
Island Petroleum	00205221999694	\$339.11
Island Petroleum	00205221999695	\$1,491.92
Island Petroleum	00205221999696	\$507.35
Island Petroleum	00205221999697	\$29.55
Island Petroleum	00205221999698	\$1,041.37
Kays Wholesale	CUC CANTEEN	\$573.21
Kensington Agricultural Services	94283	\$86.41
Kensington Agricultural Services	CAP FOR VENT SAW	\$28.45
Kensington Agricultural Services	BOBCAT PARTS	\$114.36

Kensington Country Store	CUC ICE PLANT CALCIUM CHLORINE	\$183.91
Kensington Country Store	02810190843	\$8.62
Kensington Food Basket	55 PLUS GAMES BBQ	\$250.00
Kensington Septic Service	EVK POOL DRAIN WATER	\$920.00
Kensington Vipers	2 PLAYERS SPONSORSHIP	\$750.00
Kent Building Supplies	3001930397	\$13.56
Kent Building Supplies	3002015348	\$11.37
Kent Building Supplies	3002055851	\$79.34
Key Murray Law	KENSINGTON CORPORATE SEAL	\$85.47
K'Town Auto Parts	51029/5	\$12.85
K'Town Auto Parts	51105/5	\$5.66
K'Town Auto Parts	51135/5	\$22.61
K'Town Auto Parts	51659 /5	\$33.93
Kensington & Area Chamber of Commerce	VOLUNTEER OF THE YEAR AWARD	\$1,000.00
Landon Yuill	OCTOBER 22 MILEAGE	\$49.82
Landon Yuill	DRE TRAINING OCT 22	\$54.99
Lewis Sutherland	OCT 2022 RRSP	\$713.40
Liftow Limited	BOBCAT TRACTOR PARTS	\$622.22
Maritime Electric	TOWN HALL OCT 22	\$1,281.04
Maritime Electric	RINK OCT 22	\$9,907.76
Maritime Electric	EVK POOL OCT 2022	\$274.90
Maritime Electric	POLICE CAMERA OCT 22	\$13.42
Maritime Electric	ST LIGHTS OCT 22	\$2,845.76
Maritime Electric	LIBRARY OCT 22	\$98.61
Maritime Electric	CUC SIGN OCT 22	\$158.44
Maritime Electric	SENIOR CENTER OCT 22	\$187.47
Maritime Electric	CANTEEN OCT 22	\$33.64
Maritime Electric	PW SHOP OCT 22	\$112.39
Maritime Electric	SPEED RADAR OCT 22	\$110.70
Maritime Electric	CAR CHARGER OCT 22	\$113.68
Maritime Electric	FIRE NOVEMBER 22	\$239.34
Maritime Electric	FREIGHT SHED NOV 22	\$193.94
Maritime Electric	TRAIN STATION NOV 22	\$982.30
Mary's Bake Shoppe	EDYTH BIRTHDAY PIE	\$28.00

Mary's Bake Shoppe	07 GEOFFS BIRTHDAY	\$28.00
Mary's Bake Shoppe	GRIFFINS PARTY CAKES	\$37.00
Malpeque Bay Credit Union	OCT 2022 RRSP	\$1,090.66
McInnes Cooper	2022026233 LEGAL FEES	\$422.06
McInnes Cooper	2022026100 LEGAL FEES	\$2,201.36
Medacom Atlantic Inc	INV013945	\$261.63
Mid Isle Electric	CUC DRESSING ROOM UPGRADE	\$914.83
Minister of Finance	LOCK UP JULY-SEPTEMBER	\$25.00
Minister of Finance	POLICE ANSWERING SERVICE	\$6,000.00
Minister of Finance	EASEMENT REGISTRATION	\$77.25
Minister of Finance	CUC BOILER INSPECTION	\$345.00
MJS Marketing & Promotions	FIRE SAFETY AD	\$373.75
MJS Marketing & Promotions	HALLOWEEN CURFEW AD	\$138.00
MJS Marketing & Promotions	FIONA HURRICANE AD	\$799.25
MJS Marketing & Promotions	RUSTICO WELLNESS AD	\$402.50
Orkin Canada	C-3710177	\$105.46
Orkin Canada	C-3710175	\$31.05
Orkin Canada	C-3710195	\$53.02
Pepsico	CUC CANTEEN	\$1,019.00
Prince County Trophy	POLICE - ANDREW GRIFFIN PLAQUE	\$172.50
Princess Auto	PW SHOP SUPPLIES	\$77.02
Right on Board Locksmith	POLICE / TOWN HALL KEYS	\$173.08
Robert Wood	OCTOBER MILEAGE 22	\$228.15
Rogers Plumbing & Heating	WINTERIZE EVK POOL WASHROOM	\$120.00
Rona Burt	POLICE UNIFORM ALTERATIONS	\$75.00
Rona Burt	POLICE UNIFORM ALTERATIONS	\$28.00
Rowan Caseley	OCT 2022 MILEAGE	\$150.26
Saltwire Network	ELECTION NOMINATION NOTICE AD	\$563.50
Saltwire Network	HALLOWEEN CURFEW AD	\$227.70
Saltwire Network	ELECTION AD	\$563.50
Saunders Equipment Ltd	2003 TRACKLESS PARTS	\$260.39
Mikes Independent	CUC CANTEEN SUPPLIES	\$42.40
Mikes Independent	ANDREW GRIFFIN GIFT	\$263.73
Mikes Independent	ANDREW GRIFFIN PARTY SUPPLIES	\$169.23

Mikes Independent	14733	\$12.78
Scotia Securities	OCT 2022 RRSP	\$1,384.90
Scotiabank Visa	3730450 TOWN HALL LIGHT BULBS	\$136.57
Scotiabank Visa	ADRIEN WEDGE WORK BOOTS	\$195.49
Scotiabank Visa	TOWN HALL OFFICE CHAIR MAT	\$192.41
Scotiabank Visa	KIDS HELP PH NOV 22	\$50.00
Scotiabank Visa	PREMIERS BREAKFAST	\$115.00
Scotiabank Visa	KENSINGTON FOOD BASK	\$250.00
Scotiabank Visa	ROBERT ANNUAL FEE	\$75.00
Scotiabank Visa	LOTUS GARDEN 22 ANDREW GRIFFIN'S PARTY	\$143.46
Scotiabank Visa	SUBWAY 22 ANDREW GRIFFIN'S PARTY	\$62.08
Scotiabank Visa	GRECO ANDREW GRIFFIN'S PARTY	\$60.35
Scotiabank Visa	GEOFF ANNUAL FEE 22	\$75.00
Scotiabank Visa	ISLAND STONE ELECTION MEAL	\$85.01
Scotiabank Visa	ISLAND STONE ELECTION MEAL	\$94.67
Sherry's Heating Service	CUC BOILER BURNER REPAIR	\$212.75
Sherry's Heating Service	PW FURNACE REPAIR	\$184.00
Sisters Cleaning	TOWN HALL CLEANING	\$273.75
Sisters Cleaning	TOWN HALL CLEANING	\$273.75
Sisters Cleaning	TOWN HALL CLEANING	\$273.75
Skir Enterprises	HAND SANITIZER	\$310.73
Source for Sports	SI0005299 CUC - BALLFIELD MARKER	\$437.00
Spring Valley Building Centre Ltd	CUC PROPANE	\$137.76
Spring Valley Building Centre Ltd	CUC PROPANE	\$137.76
Spring Valley Building Centre Ltd	233531	\$45.92
Spring Valley Building Centre Ltd	CUC PROPANE	\$91.84
Staples	OFFICE SUPPLIES	\$73.60
Staples	OFFICE SUPPLIES	\$1,509.17
Suncor Energy Products Partnership	OCTOBER 2022	\$674.94
DBA GFL ENVIRONMENTAL	0000786490	\$98.90
DBA GFL ENVIRONMENTAL	0000786491	\$79.21
DBA GFL ENVIRONMENTAL	0000786492	\$224.25
DBA GFL ENVIRONMENTAL	0000786493	\$280.60
DBA GFL ENVIRONMENTAL	0000786494	\$251.85

DBA GFL ENVIRONMENTAL	EH0000799011	\$98.90
DBA GFL ENVIRONMENTAL	EH0000799012	\$98.21
DBA GFL ENVIRONMENTAL	EH0000799013	\$224.25
DBA GFL ENVIRONMENTAL	EH0000799015	\$251.85
DBA GFL ENVIRONMENTAL	EH0000799014	\$280.60
T & K Fire Safety Equipment Ltd	FIRE UNIFORM	\$550.56
T & K Fire Safety Equipment Ltd	FIRE EXTINGUISHER SERVICE	\$178.48
Telus	OCTOBER 2022	\$1,356.98
Thompson's Appliance Service	PHYSIOTHERAPY DRYER REPAIR	\$149.50
Toshiba Finance	OCT 11, 2022	\$607.20
Town of Kensington	108906	\$656.73
Vail's Fabric Services Ltd	410774	\$215.46
Women's Institute	GALA DINNER OCT 22	\$100.00
Zackary Pendleton	KACC DONATION	\$180.00
Subtotal		\$103,955.65
Payroll		\$106,790.44
Subtotal Bills and Payroll		\$210,746.09
Capital		
Curran & Briggs Ltd	VICTORIA STREET SIDEWALK	\$20,414.00
WSP Canada Inc	1153351 VICTORIA ST SIDEWALK	\$51.75
WSP Canada Inc	1152049 BUSINESS PARK	\$825.13
WSP Canada Inc	1152055 LAGOON UPGRADE	\$103.50
WSP Canada Inc	1153208 ICIP BROADWAY ST W&S	\$5,361.21
Subtotal Capital		\$26,755.59
Total Bills		\$237,501.68

Water and Sewer Utility Bills List October 2022

Aliant	INV9285240	\$152.26
Aliant	INV9313965	\$201.67
Atlantic Purification Systems Ltd	232272 SEWER SENSOR	\$815.72
Curran & Briggs Ltd	WATER MAIN REPAIR	\$2,178.81
Hansen Electric	LAGOON OXYGEN SENSOR	\$359.24
Hansen Electric	TURBINE REPAIR	\$3,780.05
Hansen Electric	LAGOON SENSOR REPAIR	\$248.39
Hansen Electric	TURBINE REPAIR	\$672.75
Kensington Septic Service	LIFT STATION / LAGOON	\$690.00
Maritime Electric	SEWAGE TREATMENT OCT	\$2,007.74
Maritime Electric	WELL 3 OCT 22	\$686.01
Maritime Electric	SEWAR LIFT OCT 22	\$65.48
Maritime Electric	PUMP 1 NOVEMBER 22	\$714.41
Maritime Electric	SEWAGE PUMP NOV 22	\$204.91
Maritime Electric	PUMP CONTROL OCT 22	\$122.92
Maritime Electric	WATER TOWER OCT 22	\$117.12
Maritime Electric	ADD LIFT OCT 22	\$173.71
Maritime Electric	PUMP EAST 2 OCT 22	\$222.25
Maritime Electric	PUMP EAST #2 OCT 22	\$222.55
Minister of Finance	WATER ANALYSIS	\$357.65
Minister of Finance	WATER ANALYSIS	\$552.00
PowerGrid Partners Ltd	WIND TURBINE PARTS	\$3,852.90
PowerGrid Partners Ltd	WIND TURBINE PARTS	\$6,422.30
Spring Valley Building Centre Ltd	YELLOW ROPE FOR LAGOON	\$51.75
UPS Canada	WIND TURBINE PARTS CUSTOMS	\$12.56
UPS Canada	WIND TURBINE PARTS CUSTOMS	\$12.63
Kensington Country Store	CHLORINE	\$303.32
Rogers Plumbing & Heating	MURRAY CHRISTIAN CNT MOVE WATER METER	\$100.34
Total W&S Bills		\$25,301.44

TOWN OF KENSINGTON
Income Statement Comparison of Actual to Budget for October 2022

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$266,502.04	\$103,403.00	\$163,099.04	\$1,079,281.54	\$931,071.00	\$148,210.54	\$1,420,136.00	76%
Police Service	\$24,054.53	\$27,376.00	-\$3,321.47	\$171,450.44	\$198,507.00	-\$27,056.56	\$339,618.00	50%
Town Hall Rent	\$12,420.57	\$8,500.00	\$3,920.57	\$64,913.54	\$61,000.00	\$3,913.54	\$105,800.00	61%
Recreation	\$0.00	\$0.00	\$0.00	\$2,210.00	\$4,500.00	-\$2,290.00	\$4,500.00	49%
Sales of Service	\$25,931.93	\$36,125.00	-\$10,193.07	\$217,420.39	\$249,075.00	-\$31,654.61	\$412,700.00	53%
Subtotal Revenue	\$328,909.07	\$175,404.00	\$153,505.07	\$1,535,275.91	\$1,444,153.00	\$91,122.91	\$2,282,754.00	67%
GENERAL EXPENSES								
Town Hall	\$10,819.66	\$11,837.00	-\$1,017.34	\$99,320.93	\$87,960.00	\$11,360.93	\$155,930.00	64%
General Town	\$36,257.75	\$33,855.00	\$2,402.75	\$348,218.87	\$375,051.00	-\$26,832.13	\$601,802.00	58%
Police Department	\$53,256.36	\$43,822.00	\$9,434.36	\$363,598.88	\$350,255.00	\$13,343.88	\$612,005.00	59%
Public Works	\$34,191.56	\$29,244.00	\$4,947.56	\$216,530.86	\$261,107.00	-\$44,576.14	\$439,805.00	49%
Train Station	\$3,589.55	\$4,605.00	-\$1,015.45	\$35,022.01	\$33,450.00	\$1,572.01	\$60,290.00	58%
Recreation & Park	\$4,899.95	\$6,545.00	-\$1,645.05	\$82,966.03	\$89,050.00	-\$6,083.97	\$106,905.00	78%
Sales of Service	\$12,048.74	\$16,001.00	-\$3,952.26	\$93,974.03	\$118,697.00	-\$24,722.97	\$207,619.00	45%
Subtotal Expenses	\$155,063.57	\$145,909.00	\$9,154.57	\$1,239,631.61	\$1,315,570.00	-\$75,938.39	\$2,184,356.00	59%
Net Income (Deficit)	\$173,845.50	\$29,495.00	\$144,350.50	\$295,644.30	\$128,583.00	\$167,061.30		
Credit Union Centre								
Credit Union Centre Revenue	\$50,733.63	\$41,250.00	\$9,483.63	\$202,019.71	\$201,250.00	\$769.71	\$395,000.00	51%
Credit Union Centre Expenses	\$44,979.04	\$35,846.00	\$9,133.04	\$254,658.84	\$193,210.00	\$61,448.84	\$386,958.00	66%
Net Income (Deficit)	\$5,754.59	\$5,404.00	\$350.59	-\$52,639.13	\$8,040.00	-\$60,679.13		
Fire Department								
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$174,899.00	\$164,899.00	\$10,000.00	\$282,684.00	62%
Fire Department Expenses	\$32,509.81	\$22,856.00	\$9,653.81	\$174,959.83	\$159,242.00	\$15,717.83	\$313,322.00	56%
Net Income (Deficit)	-\$8,952.81	\$701.00	-\$9,653.81	-\$60.83	\$5,657.00	-\$5,717.83		
Consolidated Net Income (Deficit)	\$170,647.28	\$35,600.00	\$135,047.28	\$242,944.34	\$142,280.00	\$100,664.34		
							\$75,802.00	
Water and Sewer Utility								
Water & Sewer Revenue	\$56,500.41	\$56,665.00	-\$164.59	\$396,028.99	\$396,655.00	-\$626.01	\$687,180.00	58%
Water & Sewer Expenses	\$83,074.53	\$79,134.00	\$3,940.53	\$480,757.96	\$441,738.00	\$39,019.96	\$743,308.00	65%
Water & Sewer Net Income (Deficit)	-\$26,574.12	-\$22,469.00	-\$4,105.12	-\$84,728.97	-\$45,083.00	-\$39,645.97		

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: ROBERT WOOD, CUC MANAGER

DATE: OCTOBER 2022

SUBJECT: OCTOBER 2022 - CREDIT UNION CENTRE REPORT

ATTACHMENT: STATISTICAL REPORT

October 2022

Fitplex

- Hours of operation are 5:00 am – 10:00 pm daily.
- Staffed Hours are Monday to Friday 4:00 pm - 8:00 pm.
- Day passes are allowed.
- KISH is starting a weightlifting team at school and will be having a training session once a week starting in November from 11am-12 am for up to 15 team members.
- The Fitplex staff is predicting a strong fall\winter season and a need for an after-hours part-time cleaner is being reviewed. After hours will allow the staff to be able to navigate with no users to avoid. (Mopping, sanitizing equipment and locker rooms will be their focus) Looking at 12-15 hours per week starting off.

Arena

- The arena opened to rentals on October 6, 2022.
- A minor Brine Leak was repaired in October, with no other issues to report.
- A number of user groups started in October including 10 Kensington Minor Hockey teams, 5 Gulf Storm Hockey Teams, 2 Mid Isle Matrix teams, Jr B Vipers and Major Midget Wild hockey teams. Figure Skating includes Can-Skate program, Adult Skating Program, 2 power skating programs in

addition to their Figure skating programs. Two Pickup\recreational\old-timers groups use the facility twice a week as well.

- Starting in November CUC will be offering Pre-school skating, Adult skating, Board Hockey for Oldtimers and family skates.
- Outdoor activities will include the skate park with a new addition of a half pipe, ball hockey area and at KISH pickle ball, tennis, and basketball.
- Outdoor electric charging stations due to be installed in November.
- Wild Dressing room automatic switches changed to regular on-off flip switches and two plugs installed as well, as requested by Duane Richards their GM.

Kensington Cash Draw

• Oct 6	185.00
• Oct 13	182.00
• Oct 20	184.00
• Oct 27	188.00
Total	739.00

Ball Fields

- Damage from Hurricane Fiona consisted of one dugout destroyed, the safety netting ripped and dislodged, damage to one power box on a light pole behind the dugout, and the snow (safety Fence has minor damage waiting on Insurance and disaster fund to begin repairs

Senior Center

- New safety railing for the wheel chair ramp will be installed by Building Blocs in early December and a damaged window will be replaced as well. Pricing for new electric furnace and LED lighting was priced for the RGI program.

Tennis \ Pickleball Courts KISH

- Wind screens were taken down before the Hurricane and placed in storage for the season.

Central Community PEI Navigator

- Nothing to report

Upcoming Events

- Lighting the Town Event- lighting the Town's Christmas Tree and all the street Christmas lights will be done on November 24, 2022 at 5.00 pm.
- The Town Christmas Parade will return to its regular route with a reception and entertainment at the Murray Christian Centre after the parade from 5:30 – 7:00 pm.
- Caseley Classic Hockey Tournament December 23, 2022.
- U 7 Jamboree December 27, 2022.
- Dave Martin Memorial U18 'A' Tournament January 13 - 15, 2023.
- Bedford Exchange January 27 – 29, 2023.
- ADL Figure Skating Competition February 11, 2023.
- KAFSC Ice Show February 17, 2023.
- KAMHA Islander Day Tournament February 20, 2023.
- Aaron Doyle Mardi's Gras Tournament March 31 – April 2, 2023.

Town of Kensington Credit Union Centre Monthly Statistical Data

2022

[illegible]

2021

[illegible]



Mayor's Report to Town Council

December 12, 2022

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents, and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer, CTV, and CBC on the Friday afternoon prior to the meetings.

Business Park Grand Opening – Thank you to Minister Matthew Mackay, MLA for Malpeque and Minister of Social Development and Housing along with MP for Malpeque - Heath MacDonald for their remarks and assistance with the formal ribbon cutting of the Kensington Business Park. Thank you to all Councillors, Staff, invited guests and members of the public for attending and helping us celebrate this major investment within our Town. It is great to have this business park completed and we look forward to lots of development in the new year for commercial operations. We have sold 4 lots already and have also generated lots of interest. We anticipate businesses to start construction of facilities in the new year. This project was completed with a final cost of around \$6 million and provides 38 fully services lots for commercial development.

Credit Union Centre Funding Announcement – We were pleased to have Premier Dennis King, Premier of Prince Edward Island along with MP for Malpeque – Heath MacDonald attend at the Credit Union Centre and



announce their funding contribution towards the renovation and upgrades to the rink facility. The total cost of the renovations is expected to amount to around \$2.1 million. This will be a great benefit and will ensure this facility continues to provide recreational facilities for the Kensington Area. All efforts are being made to help keep operating costs at a manageable level and therefore affordable recreation to Kensington and Area residents.

Light the Town – In past years, we have traditionally lit the Town’s Christmas Tree after the Christmas Parade. This year we officially lit the Christmas Tree and all other Christmas decorations on November 24. Thanks to the Public Works Department and Robert Wood for their efforts in getting the lights installed and the Christmas tree decorated. Thank You to Wade and Cindy Toombs for donating the two Christmas Trees to the town in memory of their daughter Alysha and all others families who have lost loved ones at this time of year.

Christmas Parade – Thank you to all staff who organized the Christmas Parade and the social gathering held at the Murray Christian Education Centre. I heard a lot of compliments after the parade on the quality of the parade and the location of the socializing facility. People appreciated being able to socialize where it was warm after standing in the cold to watch the parade. Additionally, there was more space which allowed people to socialize more freely. More room was available for Santa to meet with the children. I have asked Robert Wood to book the Murray Centre for this again next year as I have heard nothing but positive feedback. We did have some people that were not aware of the place change but I know we did advertise it, promoted it on social media and by word of mouth. Unfortunately, that does not get everyone and we trust next year more people will be aware of the new location. Thank you to all participants who put floats in the parade, to the Provincial Credit Union – Malpeque Branch for the hot dogs and entertainment and the Kensington and Area Chamber of Commerce for the cookies. The Credit Union Centre provided the hot chocolate.

Kensington and Area Chamber of Commerce Business Awards - Once again it was my pleasure to attend the Chamber Business Awards night and bring greetings on behalf of the Town of Kensington. This event was well attended and there was a great selection of nominees for the several awards. This speaks well of the efforts the local Chamber of Commerce is doing and the number of businesses and individuals being nominated for special awards. The Town of Kensington again sponsored the “Volunteer Award” and the recipient this year was Jamie Mackay. Congratulations Jamie!



Police Long Service Awards – The Province of Prince Edward Island held their first annual Long Service Police Awards where they handed out long service awards to all police officers who have been providing policing service to Islanders for 15 years and longer. I attended with Deputy Chief Landon Yuill on behalf of the Town of Kensington. Unfortunately, two of our officers (Chief Lewie Sutherland and Corporal Andrew Griffin) were not able to attend the ceremony and receive their award but they will be presented with their awards at a later date.

Meeting with Rudy Croken – I had a meeting with Rudy Croken regarding the flooding of the roadway on Broadway Street North. This is not the first time we have discussed this issue. I brought him up to date on the steps we have been taking by lobbying the Provincial Government on this flooding issue. Since this is a provincial highway, it is the provincial government responsibility to address this problem. We have had recent discussions with the Department of Transportation on this issue and will continue to push to have this issue resolved. It is a priority for the Town of Kensington and we will do everything we can to have it become a priority for the Province.

Lennox Island 2023 Winter Games Torch Relay – I attended the Lennox Island 2023 Winter Games Torch Relay to support them on their contribution to the upcoming Winter Games. They had a great turnout of both adults and children and there was lots of excitement in the crowd. Our 2023 Winter Games Torch Relay takes place on Dec 13 and more information follows below.

2023 Winter Games Torch Parade – This will be taking place on **Tuesday December 13, 2022** starting at the Queen Elizabeth Elementary School on Saunders Lane and ending at the Murray Christian Education Centre on School Street. **Start time is 1:00 pm.** Entertainment and socializing will take place at the Murray Centre at the end of the parade. There are 15 Torch Bearers who will be carrying the Torch a short distance. We trust we will have a great turnout of spectators who will be able to line the route and cheer on the Torch Bearers. Thank you to Kim Caseley and Lynn Anne Hogan who have been the organizing team for the Town of Kensington. Please join us and bring your family and friends if you can. Please see below the route the Torch Relay will follow.

Rowan Caseley, Mayor
Town of Kensington

Town of Kensington - Request for Decision

Date: December 7, 2022	Request for Decision No: 2022-42 (Office Use Only)
Topic: Town Council Laptop Replacement	
Proposal Summary/Background: <p>The current Town Councillor laptops are 6 to 8 years old and have effectively reached the end of their useful life. With the onset of a new 4-year term of office it was determined that it was time for a full replacement. It is recommended that only the Councillors laptops be replaced at this time as the Mayor's laptop was replaced in 2021 when Administration computers were replaced.</p> <p>A quote was requested from Combat Computers for Council's consideration. A copy of the quote is attached. The quote includes the initial capital upgrade cost as well as the addition of Microsoft Office 365 Business Standard at a cost of \$192.00 per year per user, and Managed Bitdefender Licences of \$60.00 each per year per user.</p> <p>The computers being recommended carry the following specifications: Lenovo 15.6 laptop with 16gb 256gb Windows PRO.</p> <p>It is proposed that the contract be awarded as a sole sourced contract.</p> <p>The Town's procurement policy states:</p> <p>Purchases may be made from a single source without quotations or tenders where:</p> <ol style="list-style-type: none">1. The compatibility of a purchase with existing equipment and/or facilities is of paramount consideration and that purchase must be made from a single source;5. Notwithstanding any provision of this policy, Town Council determines that such a procurement method is fair and reasonable.	

<p>Benefits:</p> <ul style="list-style-type: none"> • Will allow members of Council to maintain effectively working laptop computers. • Will allow all members of Council to be able to receive electronic communications, i.e. email, council agendas, etc. . 	
<p>Disadvantages:</p> <ul style="list-style-type: none"> • N/A 	
<p>Discussion/Comments:</p> <p>It is recommended that Town Council authorize the CAO to move forward with the replacement of the Town Council laptops.</p>	
<p>Options:</p> <ol style="list-style-type: none"> 1. Authorize the CAO to move forward with the computer replacement as recommended. 2. Not approve the computer replacement. 3. Refer the matter back to staff for further deliberation. 	
<p>Costs/Required Resources:</p> <p>\$7,133.94 plus HST/ACES and Installation</p>	<p>Source of Funding:</p> <p>Town Hall/General Government Miscellaneous Capital</p>
<p>Recommendation:</p> <p>It is recommended that Town Council consider and adopt the following resolution:</p> <p><i>BE IT RESOLVED THAT Town Council authorize the CAO to award a contract for the replacement of six laptop computers to Combat Computers as per their amended quote dated October 20, 2022 in the amount not to exceed \$7,133.94 plus HST and ACES.</i></p>	



Attn: Wendy

Oct 20, 2022

Re: Laptop Quote

I take this opportunity to thank you for allowing us to provide this quote. This is the quote as requested. You can check out the specs and let me know. I can make whatever changes you would like. If you have any questions or budget in mind let me know.

To provide ⁶ ~~7~~ Lenovo 15.6 Laptops with 8gb 256gb Windows Pro \$1099.99ea x [#] ~~7~~ = ⁶ \$6,599.94 plus
hst/aces

To add Microsoft Office 365 Business Standard \$192.00 per year per user

To add Managed Bitdefender Licences \$60.00 ea per User

Any questions let me know..

Jamie

*Increase size of laptops from 8GB to 16GB
↳ \$89.00/laptop * 6 laptops = \$534.00*

*Total cost for laptop replacement
= 534.00 + 6,599.94
= \$7,133.94*

Town of Kensington - Request for Decision

Date: December 8, 2022	Request for Decision No: 2022-43 (Office Use Only)
Topic: 2022 Credit Union Centre Upgrades – Borrowing Resolution	
Proposal Summary/Background: In February of 2022, Town Council authorized staff to submit a funding application to the Canada-PEI Infrastructure Secretariat for upgrades to the Credit Union Centre, including the following project elements: <ul style="list-style-type: none">• Installation of a 100kw solar panel system for electricity generation to allow for a more efficient operation and reduce our carbon footprint.• Ice Plant Replacement - The current ice plant is in need of immediate replacement, including 2 compressors, a chiller, evaporator, and brine pump.• Heat Reclamation Tanks - Will allow for the heating of water through residual heat that would otherwise be wasted.• LED Lights over Ice Surface - Better and more efficient lighting.• Ice Surface Enclosure Boards - Replacement of boards, glass, and netting.• Ice Jet Water Purification - Provide a better quality, and clearer ice surface.• Parking Lot Pavement Re-surfacing - Provide a safer parking area for users.• Exterior Painting - Will give the facility a fresh coat of paint. The project approval was officially announced on November 18, 2022 in a joint funding announcement held at the Credit Union Centre. Funding agreements have been received and signed. The total project value approved for funding is \$2,032,077.19, cost shared as follows:	

- Federal Government : \$875,073.91
- Provincial Government: \$729,155.34
- Town of Kensington: \$427,847.94

When the original authorization was given to make the funding application, Town Council also provided their approval, in principle, to fund their contribution to the project. A borrowing resolution is required to allow the town's portion to be funded.

Benefits:

- Will allow Town Council to fund their portion of the Credit Union Centre Upgrade Project.

Disadvantages:

- N/A

Discussion/Comments:

It is recommended that Town Council approve the borrowing resolution as, as recommended.

Options:

1. Approve the borrowing resolution, as recommended.
2. Not approve the borrowing resolution.
3. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;

AND WHEREAS Town Council intends to undertake and complete the Kensington Credit Union Centre Upgrades capital project over 2022 and 2023 valued at \$2,032,077.19, with the Federal government funding 40% of the project, the Provincial government funding 33% of the project, and the Town of Kensington funding 26.67% of the project;

AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$500,000.00 from the Scotiabank, under the following terms:

- i repayable in full by Town Council over an amortization period up to 25 years.***
- ii at an interest rate, as negotiated with the lender, with interest payable monthly.***
- iii advances repayable on demand.***

Town of Kensington - Request for Decision

Date: December 8, 2022	Request for Decision No: 2022-44 (Office Use Only)
Topic: Kensington Junior (U7) Vipers Ice Time Donation Request	
Proposal Summary/Background: <p>The Kensington and Area Minor Hockey Association (KAMHA) are hosting a ‘Under 7’ Jamboree Tournament on December 27th at the Kensington Credit Union Centre. The tournament, which has typically been held on Islander Day, has not been held for the past two years due to the COVID-19 pandemic.</p> <p>The Town supported and donated the ice time to the KAMHA’s Initiation Tournament in 2017, 2018 and 2019. It has provided an opportunity for Kensington Town Council to support youth from the Kensington area. Further, it has been an opportunity for the town to support the growth of our local minor hockey association. The tournament is typically a large draw for the Credit Union Centre and town as the event attracts up to 160 initiation aged players (four to seven years old) and their families. The event provides an opportunity for these young players to participate in a tournament style event for the very first time and provides an opportunity to experience the excitement and friendship that accompanies the sport of hockey.</p> <p>The request is for 8 hours in total at a value of approximately \$1,040.00. The donation can be accommodated through Town’s annual Donations and Grants budget.</p>	
Benefits: <ul style="list-style-type: none">• Will allow Town Council to continue to support the growth of the Kensington Area Minor Hockey Association.• Will provide an opportunity for Under 7 aged hockey players to participate in a tournament style event.	
Disadvantages: <ul style="list-style-type: none">• N/A	

Discussion/Comments:

It is recommended that Town Council approve the ice time donation request for the Kensington Junior U7 Vipers.

Options:

1. Approve the ice time donation, as recommended.
2. Not approve the ice time donation.
3. Approve a ice time donation of a varying amount.
4. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

Approximately \$1,040

Source of Funding:

General Government – Donations and Grants

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT the ice time rental donation request for the Kensington and Area Minor Hockey Association's 2022 Under 7 Jamboree Tournament being held at the Kensington Credit Union Centre on December 27, 2022, be hereby approved.

November 15, 2022



Dear: Town of Kensington

The Kensington and Area Minor Hockey Association are hosting a U7 jamboree on December 27th. This tournament has been held on Islander Day in the past, although we have not had it in 2 years due to COVID. This tournament has been a great success and wonderful opportunity and experience for these young hockey players.

In the past, the Town of Kensington has donated the ice time rental for this tournament. The KAMHA is asking if the town of Kensington would be able to donate this ice rental for that day again this season.

Thank you for your consideration.

Sincerely;

Jenna Reeves

Jenna Reeves
U7 Manager

Town of Kensington - Request for Decision

Date: December 9, 2022	Request for Decision No: 2022-45 (Office Use Only)
Topic: Development Permit Application – K'Town Auto Parts – 4 Commercial Street	
Proposal Summary/Background: A development permit application from William Ellis on behalf of K'Town Auto Parts., owner of the property located at 4 Commercial Street. (PID No. 78717) for the replacement of the existing landing and stairway to the upper-level apartment in the building.	
Benefits: <ul style="list-style-type: none">• N/A	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: The development permit application has been reviewed against the Town's Development Control Bylaw and Official Plan and is found to be in general compliance therewith. The applicant will be required to secure a building permit from the Province of PEI once a development permit is approved by the Town.	
Options: <ol style="list-style-type: none">1. Approve the development permit application, as proposed.2. Not approve the development permit application.3. Refer the matter(s) back to staff for further direction and deliberation.	
Costs/Required Resources: N/A	Source of Funding: N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Kensington Town Council approve a development permit application for K'Town Auto Parts / William Ellis for the replacement of an outdoor stair system located at 4 Commercial Street, subject to full compliance with the Town's Development Control Bylaw and all other applicable municipal, provincial, and federal legislation and regulations.



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	Dec. 7/22
Date Approved:	
PEI Planning:	
Permit Fee: \$	50.00 <input type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 4 Commercial Street Property Tax Number (PID): 78717
Lot No.: 19 Subdivision Name Kensington Current Zoning: C1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
Commercial building with residential unit above on 2nd floor.

Land Purchased from No purchase Year Purchased No purchase

Location of Development	Property Size	
<input type="checkbox"/> North <input checked="" type="checkbox"/> East	Road Frontage <u>53.76'</u>	Acreage <u> </u>
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth <u>101.23</u>	Area sq. ft. <u> </u>

2. Contact Information

APPLICANT Name: William Ellis Address: [Redacted]
Phone: N/A Cell: [Redacted] Darnley, PE
Email: [Redacted] Postal Code: C0B1M0

Same as Above: ☐ Name: Jack Maclellan Address:
OWNER Phone: [Redacted] Cell: N/A
Email: [Redacted] Postal Code:

CONTRACTOR, ARCHITECT OR ENGINEER Name: William Ellis Address: [Redacted]
Phone: N/A Cell: [Redacted] Darnley, PE
Email: [Redacted] Postal Code: C0B1M0

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☒ Renovate Existing ☐ Addition ☐ Demolition ☐ Other

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input checked="" type="checkbox"/> Brick
<input checked="" type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>2</u>	<u>2</u>	<u>2</u>	Width <u> </u> Length <u> </u>

Detailed Project Description: Remove and renovate stair system, pressure treated posts
will not be removed, foot print of structure will not change.

Estimated Value of Construction (not including land cost): 5200

Projected Start Date: 02 January 2022 Projected Date of Completion: 09 January 2022

Please provide a diagram of proposed construction:

- | | |
|---|--|
| a) Draw boundaries of your lot. | b) Show existing and proposed buildings. |
| c) Indicate the distance between buildings. | d) Show location of driveway. |
| e) Indicate distance to property lines. | |

See attached

I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date: Dec 7/22

90°30'47" 53.76'

STAIRS

175°07'23"
27.54'PID No. 78725
NOW OR FORMERLY
LANDS OF
DANA WIGMORE

106°49'35" 40.00'

166°26'08"
1.77'PID No. 78717
LANDS OF
P&D ENTERPRISES LTD.
SEE DEED: BOOK 643, PAGE 49

PID No. 7873

NOW OR FORMER
LANDS OF
LESLIE HUNTER L'KENSINGTON
AUTO
PARTS
BUILDING

355°13'28" 101.23'

APARTMENT
BUILDINGWOODEN
STEPS
ENCROACH

85.53'

246°32'55"

PID No. 78923

AREA = 0.10 ACRES±

LANDS OF
P&D ENTERPRISES LTD.SEE DEED:
BOOK 850, PAGE 32

MANHOLE

19.47'
246°32'55"PORTION OF
PID No. 78907
NOW OR FORMERLY
LANDS OF
KENSINGTON CLUB INCORPORATEDPORTION OF
PID No. 78915
AREA =
0.08 ACRES±
LANDS OF
P&D
ENTERPRISES LTD.
SEE DEED:
BOOK 850,
PAGE 32APARTMENT
BUILDING

335°32'50" 119.61'

PORTION OF
PID No. 78907
NOW OR FORMERLY
LANDS OF
KENSINGTON CLUB INCORPORATEDREFERENCE: SEE PLAN
No. 95490
BY LOCUS SURVEYS LTD.PORTION OF
PID No. 78915PORTION OF
PID No. 78915
AREA = 0.02 ACRES±

245°42'05" 32.69'

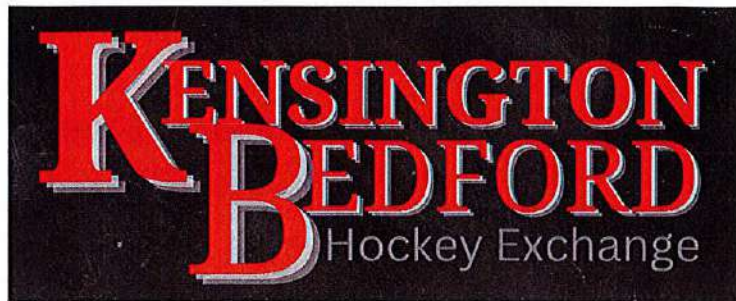
A = 81.27' R = 175.24'

OODLEIGH DRIVE (ROUTE A)

211°1'
3'

150°52'28" 56.75'

150°52'28" 20.46'



55th Annual Kensington/Bedford Friendship Hockey Exchange

Bedford Parents Committee

Co-Chair Kim Caseley & Barb Hickey

December 1, 2022

Town of Kensington

Mayor & Town Council

55 Victoria Street E.

Kensington, PE

C0B 1M0

Mayor Caseley & Kensington Town Council,

It is that time of year again when parents & teammates are planning this year's Kensington/Bedford Friendship Hockey Exchange. 2023 marks the 55th year of this Hockey & Friendship Exchange that has taken place between Kensington & Bedford, Quebec. Players and parents alike are eager for its return following a two-year hiatus during the Covid-19 pandemic when our teams were unable to travel.

We will be hosting the Bedford players and families from January 26-30, 2023, and in return, will travel to Bedford, Quebec on March 9-13 for a busy weekend of hockey and cultural experiences. Our team consists of 16 dedicated first and second-year U13 male and female players.

We recognize the vital role the Town of Kensington plays in the Exchange and are greatly appreciative of the generous support you have offered in the past. Costs associated with the exchange have increased drastically as we've seen a 100% increase in bus transportation costs alone to \$12,000. Players and parents have been busy with their fundraising efforts, selling russet potatoes, hosting a Comedy & Dance event, and an online auction. This year, we are requesting financial support to match the Town's 50th Anniversary Exchange (2018) contribution of \$1,500 to help offset the cost of ice rentals and other associated costs.

We all look forward to the return of this exchange that spans over 5 decades and its remarkable stories of the friendships that have lasted through the years!

Again, Thank You for your consideration and support in this worthwhile Friendship and Cultural Exchange.

Sincerely,

A handwritten signature in blue ink, appearing to read "Caseley", with a long horizontal flourish extending to the right.

Barb Hickey & Kim Caseley

Co-chairs

Kensington/Bedford Exchange Committee

kimcaseley@gmail.com

902-954-0846



Canadian
Red Cross



Proud supporter of the Canadian Red Cross.

GT151602



Town Of Kensington
55 Victoria St
Kensington PE C0B 1M0

**Every dollar donated to
the Canadian Red Cross
Before December 31st could be
worth triple!***

Dear Friend,

I am writing to you today on behalf of millions of people here in Canada and around the world, who depend on the hope and inspiration that you are helping to provide through your support of the Canadian Red Cross. Your generous support in the past has allowed the Canadian Red Cross to reach out to those in need. And today, we are thrilled to share an extraordinary opportunity that could *triple the impact of your contribution.

Walmart Canada, the largest corporate partner of the Canadian Red Cross, promises to contribute two dollars for every dollar our donors contribute.

That's right – every donation made to the Canadian Red Cross before December 31st could be worth triple the amount.* (this offer only applies up to a maximum of \$150,000 in total donations).

That means every dollar YOU send to the Canadian Red Cross between now and December 31st could be worth triple!* Walmart Canada will contribute up to a maximum amount of \$150,000 in total for donations.

Just think, if you send your donation for \$25, the total gift to the Canadian Red Cross could be \$75.

Or if you send a donation of \$75, that could mean \$225 to the Canadian Red Cross to help people in need!* You can use the blank voucher to choose your own gift amount. Simply send it back with your donation.

Disasters happen when we least expect. Since 2003, Walmart Canada has raised and donated over \$62 million in disaster preparedness and relief funding. Walmart Canada's annual support helps us prepare for emergencies before they strike, making our team and our local communities more resilient in their response. That is why they are offering to make your gift worth triple* today.

I know how important the Canadian Red Cross' work is to you. Through your generosity, you have helped to create hope and turn it into real progress by providing the resources to help fellow Canadians and people across many borders.

(over, please)

* Walmart Canada will only match public individual donations to this mail offer up to a maximum of \$150,000 in total donations. This generous commitment is one component of Walmart Canada's \$200,000 annual direct mail donation that will support the Canadian Red Cross where help is needed most. All donations made after the match concludes will be used where needed most.

PLEASE RETURN A MATCHING GIFT VOUCHER ALONG WITH YOUR OWN DONATION AND THIS FORM BELOW TO THE CANADIAN RED CROSS IN THE ENVELOPE PROVIDED.

B0214LRC1-A

TRIPLE GIFT DONATION FORM

Thanks to a generous matching gift, your gift today could be tripled and could help where it's needed most in Canada and around the world.



00000001021033418

Town Of Kensington
55 Victoria St
Kensington PE C0B 1M0

2022-HD-11-B-25264039

TRIPLE GIFT OFFER

Your Gift Of:	Is Worth (when tripled):
() \$25.....	\$75
() \$35.....	\$105
() \$50.....	\$150
() \$65.....	\$195
() \$75.....	\$225
() Other \$.....	triples

PLEASE RESPOND BY: December 31, 2022

To join our monthly giving program, see reverse side.

You can make an online donation at
www.redcross.ca/matchgift

- ☐ I have enclosed my cheque payable to the Canadian Red Cross.
☐ I will be donating by credit card (please see reverse side).
☐ I would like an electronic receipt e-mailed to _____.
☐ I would like to receive e-mails from the Canadian Red Cross.



Canadian
Red Cross

National Office
Suite 8000, 400 Cooper St.
Ottawa, ON K2P 2H8

That's why your participation in this special *Triple Gift offer is so important — and is especially important this year as we continue to meet the needs of people in Canada and around the world.

We respond to all types of emergencies — no matter the time or place. Here in Canada some communities have experienced devastating forest fires three times in five years. The last catastrophic season was just last summer in British Columbia, when the village of Lytton was nearly wiped out by a record heat wave that sparked a ferocious wildfire.

Many of our other responses in Canada are for everyday emergencies like house fires, which can turn the life of a family upside down. When responding to this kind of disaster, our team provides victims with blankets, food, shelter, clothing, hygiene kits and more. Walmart Canada's generous donations support disaster response in Canada every year to ensure personal hygiene kits and blankets are ready to meet the immediate needs of individuals impacted by disaster.

The Canadian Red Cross can even send its Emergency Field Hospital anywhere in the world within 72 hours — complete with doctors, nurses, technicians, and psychosocial support workers to provide health care and hope to those in need. With the support of donors like you, the Canadian Red Cross plays a key role around the world to help people in their time of need. We represent a safe haven from turmoil, like for those impacted by the ongoing conflict in Ukraine or the hunger crisis in East Africa — we provide healthcare and psychosocial support to meet peoples' needs and help them recover

I hope you take advantage of this opportunity by sending your own gift today to help us make the most of this extraordinary offer from Walmart Canada! Please send your donation along with one or more of the enclosed vouchers by December 31st!

This year, the Canadian Red Cross will again be called to help people during their time of need. Will we be ready? Absolutely. Supporters like you make it possible for us to be there for people in their time of need. Thank you again for the hope and inspiration you provide.

Sincerely,



Conrad Sauvé
President and CEO

P.S. I hope I can count on your help again this year so that no one is left alone in his or her time of need. Remember, send your gift by December 31st, and your support could be worth triple!* Thank you.

P.P.S. Take advantage of year-end giving. Send your tax-deductible contribution by December 31st, to help us continue the vital programs and services that so many have come to rely on. Thank you for supporting the Canadian Red Cross!

80214LRC1-B

☐ Please charge my donation to: ☐ Mastercard ☐ VISA ☐ AMEX for a: ☐ Monthly Donation ☐ One-time donation (not monthly)

Card No. Expiry Date /

Signature Phone No. E-mail address

☒ **Yes, I want to help people through efficient monthly giving.**

I would like to give: ☐ \$10 (only 33¢ a day) ☐ \$15 (only 50¢ a day) ☐ \$25 (less than a dollar a day)

OR ☐ \$_____ per month, on the ☐ 1st day of each month or ☐ 15th day of each month.

☐ Please charge my credit card (as above)

☐ Please debit my bank account. My cheque marked VOID is enclosed.

Signature Date

This donation is made on behalf of: ☐ an Individual ☐ a Business

For monthly donation agreements: I may revoke my authorization at any time, subject to providing notice of 15 days. To obtain a sample cancellation form, or for more information on my right to cancel a PAD Agreement, I may contact my financial institution or visit www.payments.ca. I have certain recourse rights if any debit does not comply with this agreement. For example, I have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD Agreement. To obtain more information on my recourse rights, I may contact my financial institution or visit www.payments.ca. I agree to waive my right to receive pre-notification of any debits under this agreement. I acknowledge that I can request to make changes to the amount noted above simply by contacting the Canadian Red Cross P.O. Box 39 Saint John, NB E2L 3X3 or 1-800-418-1111. Charitable Registration # 11921 9814 RR0001



Town of Kensington Mayor & Council
55 Victoria Street East
Kensington, PE
C0B 1M0

Re: Coldest Night of the Year 2022 Sponsorship

Dear **Mayor Caseley & Council**,

On February 11th, 2023 Summerside has something to celebrate – and so could you!

That's the night folks in Summerside will join thousands of others in 150+ cities across Canada in "The Coldest Night of the Year", a 2-5 km winter walk in support of people experiencing hunger, hurt, and homelessness in our community.

In Summerside, we'll be walking for LifeHouse.

Under the umbrella of The Boys and Girls Club of Summerside, LifeHouse offers transitional housing and emergency shelter in our community. At the same time, LifeHouse has trained staff who navigate and empower clients to get back on their feet again, stronger than ever. The unique mission of LifeHouse is to focus on women and families who are homeless in our region.

Our goal in CNOY is to raise \$100,000 with the support of 50+ teams and 350+ walkers. I'm writing you to ask for your support in two ways:

- **Sponsorship:** First, would **Town of Kensington Mayor & Council** consider sponsoring with an investment of **\$500**, or even becoming a Lead Sponsor or Supporting Sponsor to the event?

- **Participation:** Second, would you also consider engaging CNOY by registering a **Town of Kensington Mayor & Council** team and recruiting 6-10 employees to walk and raise money with us?

CNOY is something special - it's fun, meaningful, and a little challenging. LifeHouse is also something special, and its work and service in our community are essential. Please consider joining us by walking and sponsoring this great event.

And remember, it's cold out there.

Warmly,

Don Reid

Summerside Sponsorship Leader

dareid0@icloud.com; 902-432-2485

Cory Somers

Summerside Event Director

revcorysomers@gmail.com; 902-315-2481

cnoy.org/summerside

Website: lifehousesummerside.ca

Facebook: www.facebook.com/cnoysummerside

The Coldest Night of the Year is operated under the charitable and financial oversight of Blue Sea Foundation, a CRA-registered Canadian charitable foundation: #819882655RR0001.

coldest
*night
OF THE YEAR

it's cold out there
cnoy.org

CNOY Walkers
and volunteers are

70% more likely
to support a
CNOY Sponsor

In support of LifeHouse Summerside

You can be a company known for investing in a great cause! Plus, you'll be a vital part of helping women and families to find shelter and to get access to the services they need.

sponsorship package

february 11, 2023

The **Coldest Night of the Year** is a winterrific family-friendly walk to raise money for local charities serving people experiencing hurt, hunger, and homelessness. This year, **LifeHouse Transitional Housing and Emergency Shelter** is hosting an **in-person** event with fantastic community sponsorship opportunities!

blueseas
FOUNDATION

Blue Sea Foundation
260-659 King St. East,
Kitchener, ON, N2G 2M4
Phone 1.877.743.3413
Web blueseafoundation.org



About LifeHouse

LifeHouse is committed to ensuring that women and children in the Prince County region have access to safe, secure, inclusive and supportive transitional housing and shelter while navigating life's rough waters.

Through transitional and emergency housing, and a case management model aimed at identifying and securing a wide range of wrap-around services, LifeHouse meets the practical and unique needs of each client.

- Doors opened in June 2022
- A 2-bedroom transitional home and a 3-bedroom emergency shelter with a capacity of 12 people (including staff)
- Operating at capacity and is fully utilized
- Plans for the expansion of an additional 10 units
- Clients are equipped with life skills, leading to increased self-confidence
- Many clients have transitioned to permanent housing

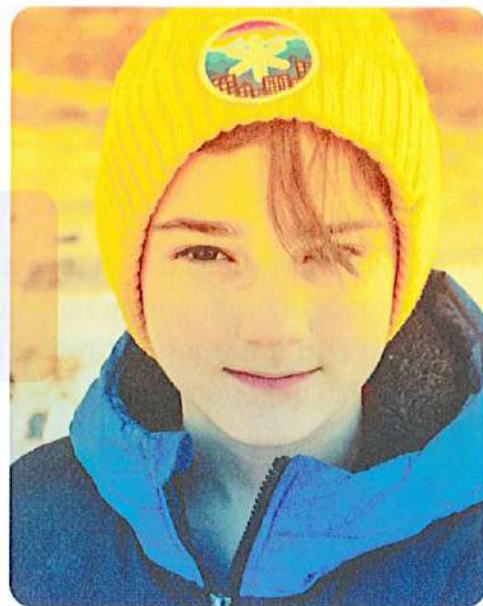


To find out more about our programs and services, please visit our website at lifehousesummerside.ca

ONE OF CANADA'S *fastest-growing peer-to-peer events!*

▶▶▶▶▶ **9 out of 10**
participants recommend CNOY

RANKED AMONG THE **TOP 5** Fundraising Events in Canada



To become a Coldest Night of the Year sponsor, please contact:

Don Reid, Sponsorship Leader Phone: 1.902.432.2485

Email: dareid0@icloud.com

Cory Somers, Event Director Phone: 1.902.315.2482

Email: revcorysomers@gmail.com

Next Steps

1. Confirm Your Sponsorship Level

Please call or email your CNOY sponsorship representative to discuss your sponsorship type and financial level (see contact area above for more info).

2. Email Logo

Please email your CNOY sponsorship rep a high quality copy of your corporate logo. Your logo will appear on your local CNOY location's page, usually within a day or so. (Visit cnoy.org/locations to see the location list, and click on your city name to see your local page).

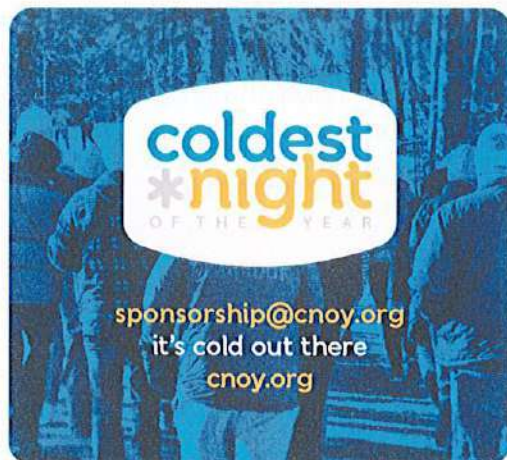
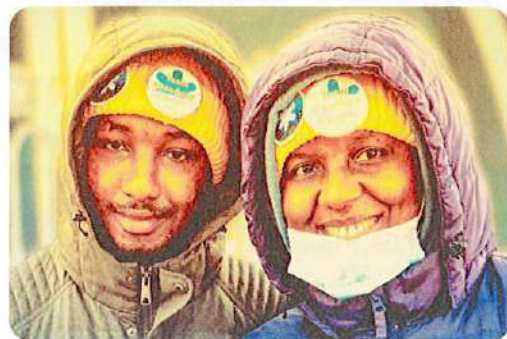
3. Make a Payment

Once you have confirmed your sponsorship type and amount with your rep, you will receive an invoice directly from Blue Sea Foundation (the charity who operates CNOY). From there, you can quickly and securely pay your invoice online via **Credit Card**.

Note: We also accept cheques (allow 1-4 weeks for processing). Please make payable to "Coldest Night of the Year", and mail directly to Blue Sea Foundation, 260-659 King St. East, Kitchener, ON, Canada, N2G 2M4.



Blue Sea Foundation is a registered Canadian charity (819882655 RR0001) that exists to help other charities thrive financially by providing easy access to profitable turn-key fundraising events and services, like the **Ride for Refuge**, the **Coldest Night of the Year**, and **The Grand Parade**.



Become a Sponsor!

Sponsorship in the Coldest Night of the Year is a unique opportunity for businesses to reach a wider audience while aligning with a charity dedicated to supporting your community. **Lifeshouse** relies on businesses like yours to continue our work. Consider a sponsorship today to bring hope to our city.

Platinum Lead Sponsor \$5000

5km walk is named by Sponsor. Promoted in \$7,500 Advertising campaign. Includes Kiosk in Warming Area. Opportunities for remarks during opening ceremonies and/or virtual opening ceremonies to supporters and participants. Logo displayed on CNOY Day. Option for "Curbside Toque Pick-up". Key volunteer roles set aside.

Recognition as Lead Sponsor on participant + team pages, website, emails, radio, and social media. Option to add a "Proud Sponsor of CNOY" badge to company emails, website, and social media.

Gold Lead Sponsor \$2500

3km walk is named by Sponsor. Promoted in \$7,500 Advertising campaign. Includes Kiosk in Warming Area. Opportunities for remarks during opening ceremonies and/or virtual opening ceremonies to supporters and participants. Logo displayed on CNOY Day. Key volunteer roles set aside.

Recognition as Lead Sponsor on participant + team pages, website, emails, radio, and social media.

Silver Lead Sponsor \$2000

3km walk is named by Sponsor. Promoted in print and radio media ads worth \$6,000. Opportunity to address supporters and participants. Logo displayed on CNOY Day. Recognition as Lead Sponsor on participant + team pages, website, emails, radio, and social media

Bronze Lead Sponsor \$1500

Advertised on Poster Ads worth \$1,500. Recognition on participant + team pages, website and opportunity to address supporters and participants. Logo displayed on CNOY Day

Rest Stop Sponsor \$1000

Recognition on participant + team pages, web, emails, and social media. Your name and logo displayed at the Rest Stop. Option for display at the Rest Stop. Rest Stop volunteer roles set aside for your company

Route Sponsor (Now 4X more value!) \$500+

Your name and logo displayed on each kilometer you sponsor. Clickable logo on team and participant pages (seen by all participants and donors – 4X the reach of a physical route sign!)

Don't see what you're looking for?
Talk to us! We can work with you to create your own customized sponsorship opportunity.

IN 2022

over **31,000** walkers
and **127,000+** donors
in over **165** locations

(from Newfoundland to Yellowknife to Vancouver Island)

..... helped raise over
\$11.8 million

Did you know?
CNOY Walkers
and volunteers are
70% more likely
to support a
CNOY Sponsor

facts+stats

- Coldest Night raised almost \$90,000 last year - 3x our target goal
- We had 44 teams registered, with 240 walkers.
- Average age of CNOY Summerside is 40 years old
- Half of all participants walk 5 kms
- Across Canada, over 180 communities are involved with the Coldest Night of the Year

KENSINGTON MEALS ON WHEELS

September 19, 2022

Dear Friends:

We thank individuals and businesses who have donated to us in the past and are again asking for your financial help to enable us to continue this community project.

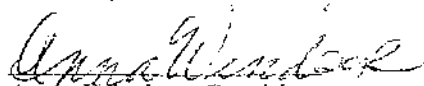
Since 1985 Kensington Meals on Wheels has been an active volunteer program in the Kensington area, providing meals for seniors at an affordable price. Management is provided by 15 volunteers who form a Board of Directors. We also have a coordinator who manages the day to day affairs. The coordinator is the only person in our organization to receive remuneration in the way of a nominal honorarium. In addition, a slate of volunteer drivers delivers the meals to clients within a 5 km radius of Kensington. Clients outside our delivery range must themselves arrange for meal pick-up.

Last year we delivered 5200 meals to clients. Our meal provider until January 2022 was the Ladies' Auxilliary of the Kensington Royal Canadian Legion. At that time, they decided not to continue in that capacity. We are very thankful for the many years that they provided meals for us. Fortunately, after discussions with Coreen Pickering of Ship to Shore Restaurant in Darnley, an agreement was made such that they would begin temporarily providing our meals. Coreen continues to provide nutritious meals for us. As well..Mary's Bake Shop graciously continues to donate all our rolls/biscuits.

Our major cost is meal preparation. Recipients pay a portion of meal costs and our organization is responsible for the balance. Other costs include coordinator honorarium, insurance, food containers, and office supplies.

Any donation would be greatly appreciated and a tax receipt will be issued. Your donation may be forwarded to the treasurer at 8 Andrews Dr., Kensington, PE. C0B 1M0. Cheques can be made payable to Kensington Meals on Wheels. Online donations can be made @ www.kennet.pe.ca/pages/meals

Sincerely,


Anna Windsor, President

Registered Charity Since: 1990-06-01
Charity No. 13412 7083 RR0001

From: Candice Rochford <can.rochford@gmail.com>
Sent: November 28, 2022 8:32 PM
To: mail@kensington.ca
Subject: Request for next town council meeting

Hi there!

I'm wondering how we would go about asking the town council to consider installing a street light at the dog park. I know the park is maintained by the Kensington co-op and we love that they provide that service to dog owners in the community.

The issue is this time of year, the dog park is essentially unusable to anyone that works a day job. It is dark by 5pm, so we can't exercise or socialize our dog during the evenings. We did ask the Co-op about it, and last year they did string some Christmas lights along one side of it with an extension cord but unfortunately that did not provide sufficient lighting.

The dog park gets used a lot by community members. There is a Facebook page that local dog owners use to communicate about the park, and lighting in the winter is a frequent topic.

A light would only have to be on during the winter months and to a reasonable hour of say, 8pm. Is this something the town would consider offering to town residents who utilize the park? How can we get this on the agenda for the next council meeting?

Thanks for your time

Candice Rochford
16 Centennial Drive