



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, February 11, 2019 @ 7:00 PM

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
February 11, 2019 – 7:00 PM**

1. Call to Order

2. Adoption of Agenda (Additions/Deletions)

3. Declaration of Conflict of Interest

4. Delegations, Special Speakers and Public Input

- 4.1 Shelley Cole, from the Kensington Scouting Group, has requested to present information to Town Council on their upcoming 'Good Turn Week' being held from April 15th to April 21st, 2019. The following website was provided by Ms. Cole to provide Councillors with helpful information around what 'Good Turn Week' is (<http://one.scouts.ca/goodturnweek/>).

5. Adoption of Previous Meeting Minutes

- 5.1 January 14, 2019 Regular Meeting

6. Business Arising from Minutes

- 6.1 January 14, 2019 Regular Meeting

7. Reports

- 7.1 Chief Administrative Officer Report
- 7.2 Fire Department Statistical Report
- 7.3 Police Department Statistical Report
- 7.4 Development Permit Summary Report - *Nil*
- 7.5 Bills List
- 7.6 Summary Income Statement
- 7.7 Credit Union Centre Report
- 7.8 Mayor's Report
- 7.9 FPEIM and KACC Report – Councillor Mayor Mann

8. New Business

- 8.1 Request for Decisions

- 8.1.1 RFD2019-05 - PEI Crime Stoppers Donation Request
- 8.1.2 RFD2019-06 - FPEIM Board of Directors Nomination
- 8.1.3 RFD2019-07 - TOK Resolution to FPEIM AGM
- 8.1.4 RFD2019-08 - Kensington Fire Department Capital Purchases
- 8.1.5 RFD2019-09 - Town of Kensington - Indian River Festival MOU
- 8.1.6 RFD2019-10 - Town of Kensington Dangerous and Unsightly Property Bylaw - First Reading
- 8.1.7 RFD2019-11 - Town of Kensington Gas Tax Funds Re-Profiling

8.2 Other Matters

9. Correspondence
10. Committee of the Whole (In-Camera) – *Nil*
11. Adjournment

**Town of Kensington
Minutes of Regular Council Meeting
Monday, January 14, 2019
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering; Councillors: Spencer, Toombs, Gallant, Mann and Bernard

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Administrative Assistant, Kim Caseley

Visitors: Allison Jenkins – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard to approve the tentative agenda for the January 14, 2019 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

3.2 Councillor Mann declared a conflict with a request from the Kensington Minor Hockey Board regarding the Islander Day Initiation Jamboree.

4. Delegations / Presentations

4.1 *Nil*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the minutes from the December 10, 2018 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 *Nil*

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Gallant, seconded by Councillor Bernard to adopt the January 2019 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the November 2018 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the November 2018 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Bernard, seconded by Councillor Gallant to approve the Development Permit Summary Report for the month of January 2019. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Gallant to approve the November 2018 Bills in the amount of \$214,645.11. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of November 2018. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard to approve the Credit Union Centre report for the month of November 2018. Unanimously carried.*

7.7.2 Staff will review the need and options for the replacement of the damaged batting cages at the Credit Union Centre Ballfields.

7.7.3 Councillor Spencer noted damage to the brickwork outside of the Fitplex door.

Mr. Baker will follow up with staff and have a contractor inspect the area before repairs are completed.

7.8 Mayor's Report

7.8.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the Mayors report for the month of January 2019 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 *Moved by Councillor Toombs, seconded by Councillor Gallant to approve in principal the development of an emergency warming station and direct staff to prepare a recommendation for Council's consideration. Unanimously carried.*

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

7.9.1 The KACC has finalized their 2019 budget that will be presented to the membership at the AGM on February 21, 2019 for approval.

8. New Business

8.1 Request for Decisions

8.1.1 Financial Contribution Request – Strategic Tourism Expansion Program (STEP) Committee

8.1.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Mann to approve a \$500 donation to the Strategic Tourism Expansion Program (STEP) Committee in the 2019/2020 Annual Budget. Unanimously carried.*

8.1.2 Official Plan and Zoning Bylaw Review – Consulting Contract

8.1.2.1 *Moved by Councillor Spencer, seconded by Councillor Bernard*

WHEREAS Section 15.1 of the Prince Edward Island Planning Act requires a Council to review and update its Official Plan and Development Control Bylaw at intervals not to exceed five years;

AND WHEREAS the Town issued a Request for Proposals on November 15, 2018 requesting submissions from qualified consultants to complete the review and update, as per the requirements of the town's Procurement Policy;

*AND WHEREAS DV8 Consulting successfully met the requirements of the RFP process and, following a formal and independent review of all proposals, were deemed to provide best value to the Town;
BE IT RESOLVED that Kensington Town Council award a contract to DV8 Consulting to review and update the Town's Official Plan and*

Development Control Bylaw as per their proposal in the amount of \$23,500.00 plus HST.

Unanimously carried.

8.1.3 Family and Friends Restaurant – Liquor License(s) Transfer Request

8.1.3.1 Moved by Councillor Gallant, seconded by Councillor Toombs,

BE IT RESOLVED THAT Town Council provide a letter of support to Family and Friends Restaurant for their application to the Prince Edward Island Liquor Control Corporation to transfer their lounge and dining room liquor licenses from their current location to their new location at 45 Broadway Street North.

Unanimously carried.

Councillor Mann declared a conflict and excused himself from the Council Chamber at 7:58 pm.

8.1.4 Kensington Area Minor Hockey Association – Initiation Jamboree Fundraiser – Donation of Ice Time

8.1.3.1 Moved by Deputy Mayor Pickering, seconded by Councillor Bernard

BE IT RESOLVED THAT Kensington Town Council donate the ice time rental for the Kensington Area Minor Hockey Association's 2019 Annual Initiation Family Day Jamboree being held at the Community Gardens Complex.

Unanimously carried.

8.1.3.2 Councillor Gallant expressed a concern that Town Council should meet with the Kensington Area Minor Hockey Association Board and the Islander Day Jamboree co-ordinators to discuss why the Town should not continue to support the donation of the ice rental in future years.

Councillor Mann returned to the Council Chamber at 8:09 pm.

8.2 Other Matters

8.2.1 Councillor Mann noted that the Credit Union Centre parking lot can be very icy at times. Mr. Baker will speak with the snow clearing service provider to request additional salt/sand.

8.2.2 Councillor Spencer requested that the town's sidewalk salter/sander apply additional salt/sand at the bottom of Pleasant Street at its intersection with Broadway Street N.

8.2.3 Deputy Mayor Pickering noted that Literacy Week is coming up and QEES is requesting volunteers to read to students.

8.2.4 Winter Carnival will be held from February 7-10, 2019. 2019 marks the 20th Anniversary of the Carnival.

Moved by Councillor Toombs, seconded by Councillor Gallant to give approval to the Town providing financial support to the Winter Carnival Committee to host a 20th Anniversary event for past volunteers. Unanimously carried.

8.2.5 Councillor Toombs requested that a stop sign be installed at the entrance/exit of the Town Hall parking lot. Mr. Baker will ensure a sign is installed.

8.2.6 Mayor Caseley requested Town Council volunteers to sit on a Planning Board Committee for the Official Plan Review. Mayor Caseley, Deputy Mayor Pickering and Councillor Gallant volunteered to sit on the committee.

8.2.7 Mayor Caseley requested Council to forward names to be considered for the Town's Emergency Measures Coordinator. Mr. Baker will provide Council with an outline of responsibilities for the position.

9. Correspondence

9.1 A letter from members of the Kensington Men's Recreational Hockey League addressing concerns at the Credit Union Centre, regarding limited hot water availability to the dressing rooms and requesting that the full 6 bulb lighting configuration be available for their ice rentals.

Moved by Councillor Gallant, seconded by Councillor Mann that the Kensington Men's Recreational Hockey League be provided with the full 6 bulb lighting during their ice rentals. 1 for (Gallant) 5 Opposed. Motion defeated.

Council requested that staff have the existing lights tested. Mr. Baker and CUC Manager will also look at options to provide additional hot water to the dressing room. Mr. Baker will draft a response letter addressed to the league President regarding the concerns.

9.2 A Thank You note from the KISH Breakfast program donation.

9.3 A proclamation request from NEDIC to declare February 1-7, 2019 as National Eating Disorder Awareness Week.

Moved by Councillor Bernard, seconded by Deputy Mayor Pickering to proclaim February 1-7, 2019 as National Eating Disorder Awareness Week. Unanimously carried.

9.4 An email from Jim Brown on behalf of the Stanley Bridge Centre website, requesting the Town to purchase web-based advertising.

Moved by Councillor Gallant, seconded by Councillor Toombs to not purchase web-based advertising from the Stanley Bridge Centre website. Unanimously carried.

- 9.5** An email from the Central Coastal Tourism Partnership with information for advertising in the 2019 Central Coastal Drive Guidebook.

Moved by Councillor Toombs, seconded by Councillor Spencer to not purchase an advertisement in the 2019 Central Coastal Drive Guidebook. Unanimously carried.

10. In-Camera

10.1 Nil

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Gallant to adjourn the meeting at 8:56 PM. Unanimously carried.

Geoffrey Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO Monthly Report for Town Council - February 2019		
Item #	Project/Task	Status
1	Emergency Measures Organization	An electrician has been contacted regarding costing a generator and any other electrical requirements around creating a warming centre at the Murray Christian Centre. Councillors have been requesting to consider and submit names of individuals who may be interested in taking on the Emergency Measures Coordinator.
2	Exempt Staffing Policy	Deferred to the 2019/20 fiscal year.
3	Unightly Premises Bylaw	The Bylaw was discussed at January's Committee of Council meeting where two amendments were proposed. The amendments have been made and a copy of the draft Bylaw is circulated with the tentative agenda package. First reading and approval of the bylaw is requested.
4	Financial Policy Development	It is anticipated that a Capitalization Policy will be presented at the February Committee of Council meeting.
5	Access to Information and Protection of Privacy Bylaw	The deadline for the adoption of this Bylaw has been extended to June 23, 2019. Staff will complete the work required to ensure the Bylaw is completed prior to the legislated deadline. There was a great presentation provided at the recent semi-annual meeting of the FPEIM that will help guide staff through the process.
6	Records Retention and Disposition Bylaw	The deadline for the adoption of this Bylaw has been extended to June 23, 2019. Staff will complete the work required to ensure the Bylaw is completed prior to the legislated deadline.
7	Procurement Bylaw	The Bylaw is required under the new Municipal Government Act. The Bylaw will be drafted by staff and presented to Town Council upon completion. In the interim staff will continue to work according to the Procurement Policy approved by Council.
8	Signage	Both map stop signs have now been installed at the rail yards. The 'slats' for the main roadside sign have all been manufactured and are currently being stored at the freight shed. The new signs will be installed and modifications made as soon as weather permits.
9	Wellfield Protection Plan	A draft of the Wellfield Protection Plan has been submitted by the Kensington North Watersheds Association and is currently being reviewed by staff. Once the document is in final draft form it will be circulated to Town Council for review and approval.
10	Strategic Plan Development	Work continues on the development of the Strategic Plan. A planning session was held on January 31st with Town Council. An implementation session is scheduled for February 28th from noon to 4:30 pm. All who can attend are encourage to do so.
11	Victoria Street West Sidewalk Replacement	The project has been deferred to 2020.
12	Official Plan and Zoning Bylaw 5 Year Review	The project has been awarded to DV8 Consulting. A project kick-off meeting was held on Tuesday, January 29th. Staff are in the process of pulling information together to support the project. Further information will be provided as the project progresses.
13	Asset Management	Work will continue on the development of an Asset Management Policy for the Town. It is hoped that a draft of the policy will be brought forward to the February Committee of Council meeting. It was originally intended to bring forward a draft policy to this meeting (January COC) however time did not permit its completion.
14	Indian River Festival MOU for Office Space	A memo and draft MOU have been circulated with the tentative agenda package.
15	Ballfield Batting Cages	The ball field batting cages were destroyed as a result of a winter storm in November of 2018. The cages were built by volunteers at some point in the past. Discussions have been held with the local minor ball association and further information will be brought forward for Council's consideration as discussions progress. It is apparent that the minor ball association do use the cages.
16	Snow and Ice Control Policy	It is intended that the Snow and Ice Control Policy will be reviewed by staff and brought to the February Committee of Council meeting for Committee's consideration.
17	Additional Signage for Lion's Playground	Staff will procure signage for the playground.
18	Eating Disorder Awareness Week Proclamation	The proclamation has been drafted and signed by the Mayor.

Kensington Fire Department
Occurrence Report 2018

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	1	2	2			2	2		2	1	1		13	12.38%
Motor Vehicle Accident	1	2	5	1	4		5	2	2	3	2	2	29	27.62%
Emergency Response - Fuel Spill, etc							1		1	2	4	1	9	8.57%
Fire Related														
Smoke Investigation	1			1	1				1	1			5	5%
Outside Fire - Brush, Grass, Utility Pole, etc.				1	1	1		4					7	7%
Structure Fire - House, Building, Vehicle, etc.	2	1	3	1	2		2	3	3	1	1	2	21	20%
Alarms			1	1	1		4	4	1	1	4	2	19	18%
Total Fire Related	3	1	4	4	5	1	6	11	5	3	5	4	52	
Total Incidents	5	5	11	5	9	3	14	13	10	9	12	7	103	
Mutual Aid Call Out							1				1		2	2%
Total Incidents (Including Mutual Aid Provided by KFD)	5	5	11	5	9	3	15	13	10	9	13	7	105	100%
Mutual Aid Call in													0	
Average Firefighter Attendance	13	13	13	15	13	8	14	13	12	13	12	18		
Regular Monthly Training - No. of Firefighters	13	21	21	21	21	15	18	0	19	23	15	24		
Training School - Level 1, etc. - No. of Firefighters														
Call Area														
Kensington	2	2	2	1	2	1	2	1	4	2	2	2	23	22.33%
Malpeque CIC			1	1			5	4	1	1	2	1	16	15.53%
Zone's 1 to 5	3	3	8	3	7	2	7	8	5	6	7	4	63	61.17%
Other											1		1	0.97%

Police Department Occurrence Report Summary 2018														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act		1		1				1		3	3		9	1.17%
Abandon Vehicle													0	0.00%
Abduction													0	0.00%
Alarms	2	2	3	1	3	1	2	3	3	4	4	4	32	4.16%
Animal Calls	1					2	2	2	2				9	1.17%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)	1		1		1	1			2	2		1	9	1.17%
Assistance Calls	8	10	17	18	13	11	19	20	13	8	14	16	167	21.69%
Breach of Peace	1		1	1				2		1			6	0.78%
Breach of Recognizance			1	2		1			1				5	0.65%
Break and Enter (business)					1					1			2	0.26%
Break and Enter (other)													0	0.00%
Break and Enter (residence)			1							1			2	0.26%
Carry concealed weapon													0	0.00%
Child Pornography			1							1			2	0.26%
Child Welfare						2							2	0.26%
Coroner's Act	1	3	1							1			6	0.78%
Crime Prevention						2							2	0.26%
Criminal Harassment					1		1						2	0.26%
Dangerous Driving		1	1				1	3					6	0.78%
Disturbing the Peace			1	1	1						1		4	0.52%
Dog Act			1		1	1		2		2			7	0.91%
Driving while disqualified											1	1	2	0.26%
Drug Charges	1	1								1		2	5	0.65%
Excise Act													0	0.00%
Fail to Comply Probation								1	1				2	0.26%
Fail to comply undertaking					1		2			1			4	0.52%
Fail to remain at scene of accident			1										1	0.13%
Family Relations Act	1	1		1		1							4	0.52%
Fingerprints taken													0	0.00%
Fire Prevention Act			1										1	0.13%
Firearm Act					1	2					1		4	0.52%

Police Department Occurrence Report Summary 2018														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Forcible confinement													0	0.00%
Fraud	2				1		1						4	0.52%
Harrassing Phone Calls	1			1	1		1		1				5	0.65%
Impaired Driver		1	1		2			1	4	1	1	1	12	1.56%
Information Files		2	1		1	1			1				6	0.78%
Injury Accidents													0	0.00%
Liquor Offences				1	1	1	1			2			6	0.78%
Litter Act													0	0.00%
Lost and Found	1	1	1	2	3	2	5	2		4	3	3	27	3.51%
Luring Minors													0	0.00%
Mental Health Act				4	1	3	1	3	2	3	1	4	22	2.86%
Mischief		1	3	1		2	1	2	2	1	1	1	13	1.69%
Motor Vehicle Accidents	1	2	3		3	1	2	2	2	2	4	3	25	3.25%
Motor Vehicle Act	8	3	6	6	5	5	8	8	6	6	3	3	67	8.70%
Municipal Bylaws			3	1		2	5	2	1	1		1	16	2.08%
Off Road Vehicle Act	1				1						1		3	0.39%
Other Criminal Code					1		1		1				3	0.39%
Person Reported Missing			1										1	0.13%
Possession of restricted weapon													0	0.00%
Property Check			1		2		2				1		6	0.78%
Resist Arrest													0	0.00%
Roadside Suspensions												1	1	0.13%
Robbery													0	0.00%
Sexual Assaults / Interference					1								1	0.13%
STEP (Integrated Traffic Enforcement)				1	2	1	1			1		2	8	1.04%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle	1	1	2	1	2	1	1	2	1	2	2		16	2.08%
Theft Of Motor Vehicle											3		3	0.39%
Theft Over \$5000													0	0.00%
Theft Under \$5000	4	1		1	3		4	2	3	1	2	3	24	3.12%
Traffic Offences													0	0.00%
Trespass Act													0	0.00%
Trespass at Night													0	0.00%
Uttering Threats	1		2	1	1	1			1	2			9	1.17%

[illegible]

Police Report December 2018

KPS received 4 false alarms during the month.

December 2nd @ 2248hrs – Subway, member attended.

December 19th @ 0402 – KISH, member did not attend.

December 19th @ 1644hrs – KISH, member attended.

December 22nd @ 0021hrs – Subway, member attended.

Town of Kensington Bills List Dec 2018

Aaron Adams	TRAINING EXPENSE	\$116.75
ACT Hydraulics	1856	\$145.50
Amalgamated Dairies Limited	4918341024	\$59.26
Amalgamated Dairies Limited	4918348022	\$55.02
Amalgamated Dairies Limited	4918361014	\$29.65
Amalgamated Dairies Limited	4918355019	\$55.02
ADL Foods	2369721	\$914.78
ADL Foods	2370333	\$485.85
ADL Foods	2370592	\$152.68
ADL Foods	2370713	\$183.46
ADL Foods	2369723	\$521.41
ADL Foods	2369097	\$823.72
Aliant	6593255	\$30.48
Aliant	6590413	\$237.04
Andrew Griffin	DEC 2018 RRSP	\$505.98
Kensington Bedford Hockey Exchange	2019 DONATION	\$750.00
Bell Mobility	2-383211	\$201.25
Bell Mobility	2-1010680	\$51.75
Betty Miller	2018 DECORATING	\$40.00
Bev Semple	DEC CROSSWALK	\$60.00
Big Boot Shooting Club	174148	\$248.40
Brenda MacIsaac	DEC 2018 RRSP	\$284.08
Brenda MacIsaac	DEC 12 MILEAGE	\$47.00
Broadway 45 Catering	31759	\$1,298.70
Caitlyn Pocock	DEC CROSSWALK	\$10.00
Capital "T" Electric	635	\$568.21
CFCY 95.1	5573	\$125.06
CFCY 95.1	5199	\$124.20
CFCY 95.1	12838	\$124.49
Cheryl Simmonds	2018 DECORATING	\$40.00
Coast Tire & Auto Service	50705	\$594.48

Cogsdale	3028	\$7,139.35
Combat Computer Inc	047817	\$129.38
Commercial Construction	DEC 2018	\$3,133.75
Controls & Equipment	38428	\$543.95
Cory Montgomery	2018 DECORATING	\$25.00
Cumings Fire & Safety Equipment Ltd	CO68750	\$43.70
Canadian Union of Public Employees	DEC 2018 DUES	\$568.98
D.W Mechanical	1695	\$201.25
D.W Mechanical	1696	\$120.75
D.W Mechanical	1697	\$563.50
Eastlink	07276858	\$91.88
Eastlink	07277145	\$23.57
Eastlink	07276544	\$667.73
Eastlink	07118643	\$99.99
Eastlink	06993859	\$89.64
Eastlink	07065140	\$135.59
Eastlink	07175972	\$66.07
Eddie Arsenault	646060	\$1,150.00
Elizabeth Hubley	JAN 2019 RENT	\$805.00
FCM	15041-T9B6S4	\$462.00
Frito Lay Canada	43752649	\$163.83
Frito Lay Canada	43752778	\$151.34
Frontline Outfitters	39951	\$189.96
Frontline Outfitters	39702	\$219.71
Frontline Outfitters	39701	\$592.24
Frontline Outfitters	39592	\$323.61
Frontline Outfitters	39591	\$535.91
G. LeBlanc Fire Truck Repair Ltd	11725	\$1,165.68
G. LeBlanc Fire Truck Repair Ltd	11724	\$1,164.25
Garth Toombs	2018 DECORATING	\$40.00
Geo Net Technologies Inc	2441	\$5,750.00
Geoff Baker	DEC 2018 MILEAGE	\$308.32
GeoLinc	DEC 5, 2018	\$100.00
Greco Pizza	DEC 19, 2018	\$39.09

Irving Oil	346198	\$286.95
Irving Oil	525130	\$242.01
Irving Oil	452389	\$785.74
Irving Oil	32676848	\$196.83
Irving Oil	32706429	\$233.76
Irving Oil	225014	\$653.55
Irving Oil	235704	\$60.16
Irving Oil	626111	\$107.60
Irving Oil	625049	\$432.27
Irving Oil	730585	\$128.17
Irving Oil	729886	\$84.66
Irving Oil	731071	\$10.91
Irving Oil	32699946	\$141.76
Irving Oil	32712956	\$209.74
Irving Oil	320036	\$212.98
Irving Oil	26902	\$600.17
Irving Oil	25306	\$215.60
Irving Oil	655299	\$261.91
Irving Oil	352642	\$474.80
Irving Oil	525122	\$513.39
Irving Oil	523970	\$355.24
Irving Oil	152020	\$759.01
Irving Oil	123084	\$450.47
Irving Oil	949459	\$650.78
Irving Oil	947238	\$138.81
Irving Oil	747913	\$347.99
Irving Oil	143391	\$88.76
Island First Aid Service	SI-9859	\$52.67
Island Petroleum	9495	\$500.14
Island Petroleum	9496	\$367.40
Island Petroleum	9498	\$282.61
Island Petroleum	9497	\$647.73
Island Petroleum	9501	\$434.04
Island Petroleum	9502	\$355.87

Island Petroleum	9499	\$388.04
Island Petroleum	9500	\$192.06
Jack Spencer	DEC CROSSWALK	\$60.00
Jamie Perry	DEC 2018 CROSSWALK	\$100.00
Kays Wholesale	Z02489	\$269.94
Kensington Agricultural Services	19694	\$6.14
Kensington Agricultural Services	19603	\$38.24
Kent Building Supplies	1118295	\$3.27
Kent Building Supplies	1118442	\$5.92
Kent Building Supplies	1116538	\$33.76
Kent Building Supplies	1117262	\$21.02
Kent Building Supplies	1121158	\$10.73
Kent Building Supplies	1120849	\$66.63
Kenway Inc	2018 DECORATING	\$40.00
K'Town Auto Parts	14901/5	\$13.47
K'Town Auto Parts	14807/5	\$32.04
Langille Sharpening Service Inc	61815	\$172.50
Lt. Col. E. W Johnstone Branch 9	506158	\$175.00
Lewis Sutherland	DEC 2018 RRSP	\$628.20
Lewis Sutherland	DEC 2018 MILEAGE	\$124.55
Linkletter's Welding Ltd	401189	\$33.82
MacInnis Express (1983) Ltd	196569	\$213.90
Maritime Electric	SPEED RADAR DEC 18	\$105.13
Maritime Electric	CAR CHARGER DEC 18	\$30.90
Maritime Electric	TRAIN STN DEC 18	\$610.64
Maritime Electric	STREET LIGHTS DEC 18	\$2,912.82
Maritime Electric	FIRE HALL DEC 18	\$380.62
Maritime Electric	EVK POOL DEC 18	\$68.08
Maritime Electric	ART CO-OP DEC 18	\$304.42
Maritime Electric	LIBRARY DEC 18	\$228.62
Maritime Electric	TOWN HALL DEC 18	\$1,532.17
Maritime Electric	SENIOR CO-OP DEC 18	\$55.28
Maritime Electric	CUC SIGN DEC18	\$92.67
Maritime Electric	CUC RINK DEC 18	\$8,639.12

Maritime Electric	CUC BALLFIELD DEC 18	\$28.26
Maritime Electric	PW SHOP DEC 18	\$257.88
Maritime Electric	20 STEWART ST DEC18	\$71.24
Mary's Bake Shoppe	23	\$24.10
Mary's Bake Shoppe	DEC 1, 2018	\$265.50
Mary's Bake Shoppe	20 DEC 5, 2018	\$62.80
Mary's Bake Shoppe	31	\$32.00
Malpeque Bay Credit Union	DEC 2018 RRSP	\$1,613.80
Medacom Atlantic Inc	10372	\$251.16
Metro Distributing	8958	\$718.75
Mid Isle Electric	7610	\$582.13
Minister of Finance	305804	\$225.00
Minister of Finance	ORIENTATION SESSION	\$230.00
Minister of Finance	305479	\$86.25
Minister of Finance	305655	\$86.25
MJS Marketing & Promotions	2652007	\$690.00
MJS Marketing & Promotions	2651013	\$51.75
MJS Marketing & Promotions	2651024	\$287.50
Orkin Canada	8980972	\$67.28
Orkin Canada	8981042	\$28.75
PEI Association of Exhibitions	122	\$400.00
Pitney Bowes	3200993350	\$33.53
Pitney Bowes	3200978953	\$161.01
Prince County Trophy	011579	\$59.80
Princess Auto	235677	\$185.07
Princess Auto	235674	\$287.49
Robert Wood	DEC 2018 MILEAGE	\$150.00
Rogers Electrical Wholesale Ltd	253459	\$137.97
Rowan Caseley	DEC 2018 MILEAGE	\$122.49
Saltwire Network	17319	\$172.50
Saltwire Network	SM00017142	\$235.75
Saunders Equipment Ltd	74213	\$1,168.54
Saunders Equipment Ltd	74145	\$351.10
Mikes Independent	01 0009	\$47.15

Mikes Independent	01 7309	\$39.63
Scotia Securities	D KILLAM DEC 18 RRSP	\$422.42
Scotiabank Visa	PIC MONKEY 54363	\$47.88
Scotiabank Visa	TIM HORTONS DEC 5	\$43.68
Scotiabank Visa	ANNUAL FEE DEC 2018	\$75.00
Scotiabank Visa	LOTUS GARDEN DEC 19	\$69.00
Scotiabank Visa	SUBWAY DEC 19, 2018	\$57.68
Scotiabank Visa	CANADIAN TIRE DEC 18	\$90.78
Scotiabank Visa	ISLAND STONE PUB DEC	\$203.55
Scotiabank Visa	FIRST DATA PAPER	\$69.00
Sherry's Heating Service	2478	\$367.50
Spring Valley Building Centre Ltd	199623	\$83.49
Spring Valley Building Centre Ltd	763646	\$129.15
Spring Valley Building Centre Ltd	200064	\$83.49
Spring Valley Building Centre Ltd	200171	\$83.49
Spring Valley Building Centre Ltd	199920	\$35.62
Spring Valley Building Centre Ltd	199824	\$83.49
Staples	550308-2958A	\$446.03
Staples	550299-8792V	\$248.64
Staples	DEC 5, 2018	\$270.24
Steven Harding	2018 DECORATING	\$40.00
Stuart Brookins	2018 DECORATING	\$40.00
Suncor Energy Products Partnership	DEC 2018	\$932.23
Superior Sanitation	663305	\$207.00
Superior Sanitation	663304	\$230.00
Superior Sanitation	663303	\$184.00
Superior Sanitation	663302	\$80.50
Telus	DEC 2018	\$788.87
Traci Campbell	DEC AEROBICS	\$286.00
Vail's Fabric Services Ltd	315145	\$104.42
Vail's Fabric Services Ltd	318958	\$104.42
Vicki MacEachern	DEC 10 MILEAGE	\$47.00
Water & Pollution Control Corporation	DEC 2018	\$243.87
Yellow Pages Group	18-6751860	\$22.08

Subtotal		<div><div></div><div>\$79,996.37</div><div></div></div>
Dec Payroll		\$115,766.83
Capital Purchases		
Combat Computer Inc	047815	\$3,528.42
HMS Office Supplies Ltd	760936	<div><div></div><div>\$2,988.85</div><div></div></div>
Subtotal Capital		\$6,517.27
Total Dec Bills		<div><div></div><div>\$202,280.47</div><div></div></div>

TOWN OF KENSINGTON

Income Statement Comparison of Actual to Budget for Dec 2018

	Current Month			Year to Date				
GENERAL REVENUE	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$89,679.44	\$103,464.00	-\$13,784.56	\$1,104,931.02	\$1,055,613.00	\$49,318.02	\$1,316,202.00	84%
Police Service	\$1,527.35	\$4,000.00	-\$2,472.65	\$27,550.05	\$48,000.00	-\$20,449.95	\$60,000.00	46%
Town Hall Rent	\$7,762.15	\$7,842.00	-\$79.85	\$98,517.59	\$94,104.00	\$4,413.59	\$117,630.00	84%
Recreation	\$0.00	\$0.00	\$0.00	\$3,885.00	\$2,250.00	\$1,635.00	\$2,250.00	173%
Sales of Service	\$24,071.80	\$36,200.00	-\$12,128.20	\$428,473.40	\$438,900.00	-\$10,426.60	\$548,900.00	78%
Subtotal Revenue	\$123,040.74	\$151,506.00	-\$28,465.26	\$1,663,357.06	\$1,638,867.00	\$24,490.06	\$2,044,982.00	81%
GENERAL EXPENSES								
Town Hall	\$14,024.36	\$12,222.00	\$1,802.36	\$167,503.05	\$145,817.00	\$21,686.05	\$181,802.00	92%
General Town	\$50,760.72	\$38,955.00	\$11,805.72	\$485,523.31	\$476,700.00	\$8,823.31	\$642,995.00	76%
Police Department	\$40,103.74	\$54,263.00	-\$14,159.26	\$496,258.40	\$444,217.00	\$52,041.40	\$553,994.00	90%
Public Works	\$17,829.15	\$21,517.00	-\$3,687.85	\$161,870.27	\$198,407.00	-\$36,536.73	\$246,897.00	66%
Train Station	\$2,277.24	\$2,385.00	-\$107.76	\$32,755.41	\$27,795.00	\$4,960.41	\$35,700.00	92%
Recreation & Park	\$2,824.20	\$1,525.00	\$1,299.20	\$74,872.15	\$72,750.00	\$2,122.15	\$81,825.00	92%
Sales of Service	\$17,673.27	\$21,519.00	-\$3,845.73	\$196,537.28	\$186,693.00	\$9,844.28	\$233,563.00	84%
Subtotal Expenses	\$145,492.68	\$152,386.00	-\$6,893.32	\$1,615,319.87	\$1,552,379.00	\$62,940.87	\$1,976,776.00	84%
Net Income (Deficit)	-\$22,451.94	-\$880.00	-\$21,571.94	\$48,037.19	\$86,488.00	-\$38,450.81		
Credit Union Centre								
Credit Union Centre Revenue	\$36,506.13	\$34,100.00	\$2,406.13	\$385,337.08	\$391,900.00	-\$6,562.92	\$510,700.00	75%
Credit Union Centre Expenses	\$38,097.00	\$31,740.00	\$6,357.00	\$354,517.40	\$363,536.00	-\$9,018.60	\$479,186.00	74%
Net Income (Deficit)	-\$1,590.87	\$2,360.00	-\$3,950.87	\$30,819.68	\$28,364.00	\$2,455.68		
Fire Department								
Fire Revenues	\$20,770.33	\$20,613.00	\$157.33	\$249,244.01	\$247,356.00	\$1,888.01	\$309,195.00	81%
Fire Department Expenses	\$21,786.30	\$18,987.00	\$2,799.30	\$239,343.29	\$247,356.00	-\$8,012.71	\$309,195.00	77%
Net Income (Deficit)	-\$1,015.97	\$1,626.00	-\$2,641.97	\$9,900.72	\$0.00	\$9,900.72		
Consolidated Net Income (Deficit)	-\$25,058.78	\$3,106.00	-\$28,164.78	\$88,757.59	\$114,852.00	-\$26,094.41		
							\$99,720.00	
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$48,762.19	\$47,762.00	\$1,000.19	\$578,538.64	\$573,144.00	\$5,394.64	\$716,503.00	81%
Water & Sewer Expenses	\$46,260.72	\$46,277.00	-\$16.28	\$584,990.12	\$573,217.00	\$11,773.12	\$712,537.00	82%
Water & Sewer Net Income (Deficit)	\$2,501.47	\$1,485.00	\$1,016.47	-\$6,451.48	-\$73.00	-\$6,378.48		
							\$3,966.00	

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CUC MANAGER
SUBJECT: DECEMBER 2018 CREDIT UNION CENTRE REPORT
DATE:
ATTACHMENT: STATISTICAL REPORT

December 2018

Fitplex

Programming: Aerobics Programming

Tuesday	6.30pm	Hi Lo	Traci Campbell
Thursday	6.30pm	Boxer Fit	Traci Campbell
Saturday	8.30am	Multi Fit	Traci Campbell

Mondays and Wednesdays Kensington Wild off Ice training 6.00-7.00pm

Hours

Key FOB Entry	5:45 AM – 12:00 Midnight Daily
Staffed	4:00 PM – 8:00 PM Monday – Thursday

Capital Requirements for Fitplex: (In priority order with estimated approximate costs)

1. Emergency exit door with crash bar (\$2000.00 - \$2500.00)
2. Cable Cross over Machine: (replacement of current unit which is over 30 years old) (\$5100.00)
3. Recumbent Bike (\$2500.00)
4. Upright Bike (\$2300.00)
5. Replace current lighting with LED units (Cost TBD) (currently 28 fixtures)

6. Replace Carpet at entrance with rubber matting similar to aerobics flooring. (\$6500.00 plus installation)

Arena

- Two storm days in December in which the arena was not opened.
- Kensington Wild played 4 home games in Dec
- Kensington Vipers played 4 home games in Dec
- Warm room construction was completed and has been a popular place since opening, with large numbers using during minor hockey times and has regular use during Wild and Vipers Games. No issues with regards to disrespecting the space.
- Outdoor light above the credit union Centre sign was replaced with a LED fixture by Mid Isle Electric.
- Saunders equipment is looking into a fix for the Zamboni auger as the noise level is loud at times, it is a warranty item and when a fix is determined they will replace.
- Electrical Panel upgrade is being priced by Mid Isle Electric as current panel is full and breakers are tripping when additional electric heat or power is added. (heater for penalty box during tournaments, heater in area where music is played for games, for example)

Capital Requirements for Arena: (In priority order with estimated approximate costs)

1. Electrical Panel Upgrade (Cost TBD) Mid Isle Electric quoting
2. Ice Plant - New Condenser (replacing current unit which is 20 years old) recommended by Black and MacDonald (Cost TBD) (current model costed \$30,000.00)
3. Compressor number 1 motor rebuilt in off-season.(six years old but used 8 months a year compared to 6 months on old compressors) recommended by Black and MacDonald (Cost TBD)
4. Score Clock replacement (\$9700.00 plus installation)
5. Repair to exterior above window siding pulled out (Cost TBD)
6. Rebuild home and away bench areas (\$5000.00)
7. Replace Arena lighting with LED fixtures (Cost TBD) Mid Isle quoting

8. New Boards replace current wood model with metal (\$150,000.00)
9. Gutter replacement on Arena and roof assessment (Cost TBD)
10. Paint exterior of Building (Cost TBD)
11. Parking lot re-paved (Cost TBD)

Kensington Cash

December, 2018	\$200.00
	\$210.00
	\$210.00
	<u>\$220.00</u>

Total \$840.00

Ball Fields

- Minor Balls Pitching cage has completely collapsed and damaged in wind and snow storm in November. Minor ball has indicated that the cage was used by their teams to warmup the pitchers and realize it was built by minor ball volunteers years ago. They are meeting in January 2019 and will respond with a direction for Town Council to consider.

Capital List for Ballfields: (In priority Order with estimated approximate costs)

1. Regrade and add rock dust to Don Clark field (\$6000.00)
2. Rebuild Pitching cage (Cost TBD)
3. Higher Fencing on Don Clark Field to reduce home run balls going into neighbours yards (Cost TBD) Being quoted by Eastern Fencing.

Senior Center

Nothing to report

Capital List for Seniors Center: (In priority Order with estimated approximate costs)

1. Heat Pump\ furnace upgrade (\$4500.00 heat pump and \$4000.00 new furnace)

Upcoming Events

Midget 'A' Tournament Jan 18-20,2019

Bedford Exchange end of Jan 2019

ADL Ice competition Feb 2019

Minor Hockey Provincials Tournament March 2019

Novice 'A' Tournament Booked for April 2019

Atom 'A' Tournament Booked for April, 2019

Kensington Vipers Jr b Team will be hosting the Don Johnson Memorial Cup Atlantics in April 23-28, 2019.

Town of Kensington

Credit Union Centre Monthly Statistical Data

2018

[illegible]

Town of Kensington Credit Union Centre Monthly Statistical Data 2017

[illegible]



Mayor's Report to Town Council

February 11, 2019

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include as much as possible a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokespersons for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

Island Stone Pub – I met with Jamie and Eric from Island Stone Pub to review some of the issues they have been dealing with. (leaking roof, insufficient electrical supply, etc.). They are very appreciative of being able to operate their restaurant out of the Historic Train Station. There are a few things that need to be addressed in the near future which will not only be good to help improve their operation but also to ensure the long term operation of the beautiful infrastructure within Kensington. We are very fortunate to have such a beautiful historic property owned by the town. Mr. Baker will have a Request for Decision to present at this Council meeting to address these issues. Jamie and Eric would like to open their lease agreement now which ends in 2020 with an option to renew for another 5 years. They would like to have a 10 years lease with an option for another 5 years. In this way they are prepared to make some changes to their operation which will make them more efficient.

Council Orientation – I would like to thank Mr. Baker and his staff for the extensive work they put into preparing for Councillor Orientation. The manual provided will be a good resource for Councillors to use and the presentation led to lots of discussion about how the town functions and the role that Councillors play in that role. Thank you Mr. Baker and all of your staff who assisted you.

Kensington/Bedford Friendship Hockey Exchange – For the 51st year these two communities have been coming together to share their joy of hockey. Once again it was my honour to be invited to join with their invited guests for the opening ceremony on Saturday night and to bring greeting on behalf of Council and Staff. Robert Wood and his staff did a great job of hosting the event and we thank them for their efforts. This event is only possible because of the dedicated parents, players, volunteers,



coaches and all who help to make this a success. We do hope it continues for many more years.

Literacy Reading at QEES – I was invited to attend QEES and take a few minutes to read to the kindergarten class of Miss Paula. The children had a great laugh at me trying to say some of the words in the book entitled “The Book With No Pictures”. I can assure you there were no pictures but also some of the words in the book are made up and I had to get the children to help me say them.

DV8 Consulting – Mr. Baker, Ms. Kim Caseley and I met with Hope Parnham to review the process going forward to review and update our Official Plan and Development ByLaw.

STEP – I continue to spend as much time as I can working with the Working Committee of STEP (Strategic Tourism Expansion Program). I have asked Deputy Mayor Coreen Pickering to join the working committee as well so she can be the voice for the Town when I am not able to attend. The consultant is working well with the committee and things are progressing nicely with a fair level of support from area stakeholders.

Kensington Winter Carnival –Thank you to David Gallant and his committee for running the winter carnival again this year. It is hard to believe this event has been going on for 20 years. A small get together of those who had worked on the committee over the years was sponsored by the Town and hosted at Friends and Family Restaurant. Thank you certificates were handed out to all those in attendance. Thank you to Deputy Mayor Coreen Pickering for making the presentations for me as I was unable to attend.

Rowan Caseley
Mayor – Town of Kensington

Town of Kensington - Request for Decision

Date: February 4, 2019	Request for Decision No: 2019-05
Topic: PEI Crime Stoppers Donation Request	
Proposal Summary/Background: <p>A request was received and considered at the January 2019 Committee of Council meeting from PEI Crime Stoppers requesting Council's consideration of donating to their two-sided sticker program initiative and their new "Tips App", which would allow tips to be submitted to Crime Stoppers through a mobile phone app.</p> <p>We are informed that in 2019 only 20% of Crime Stoppers tips came through traditional sources (telephone – 1-800 number). Their new "Tips App" is becoming their main source of public contact. They also requested that their "Tips App" be added to the Town website as a link.</p> <p>It was recommended by Committee of Council that Town Council consider a donation of \$100.00. Staff will proceed with placing the "App" link on the town's website.</p>	
Benefits: <ul style="list-style-type: none"> Will assist PEI Crime Stoppers with providing new media for the public to use when submitting tips. 	
Disadvantages: <ul style="list-style-type: none"> None Noted. 	
Discussion/Comments: <ul style="list-style-type: none"> The recommendation from Committee of Council is supported by the CAO. 	
Options: <ol style="list-style-type: none"> Provide a donation to PEI Crime Stoppers as recommended. Not provide a donation. 	
Costs/Required Resources: \$100.00	Source of Funding General Government – Donations and Grants
Recommendation: <p>It is recommended that Town Council consider the following resolution:</p> <p><i>THAT Town Council approve a donation to PEI Crime Stoppers in the amount of \$100.00 to support their Tips App.</i></p>	

Correspondence



PEI CRIME STOPPERS
1-800-222-TIPS (8477)

P.O. Box 2708
Charlottetown, PE
C1A 8C3

Mayor Rowan Caseley
Community of Kensington
P.O. Box 418
Kensington PE C0B 1M0

Jan. 20th, 2019

PEI Crime Stoppers Request for Support - 2019

Dear Mayor Caseley:

We reach out to you again this year for your support of our non-profit, volunteer organization and the work we do to contribute to PEI's public safety network. Our business processes used to hinge on our anonymous tips coming in through our 1-800-222-TIPS contact number from landlines. In 2019 this traditional method only accounts for 20% of our tips and we are adapting to the demands and costs of new media. Our new Tips App is becoming our main source of public contact and our challenge is to introduce the wider Islander population to the potential of this public safety engine.

We need your help to accomplish this transition from our traditional contact methods to today's more effective mobile ones. We have initiated a two-sided sticker program that we hope to have on the doors of businesses in communities Island-wide. All of our contact points are on the sticker and as Islanders become aware of our policy of having our contact information posted on business doors it is our hope that our tips will increase and the presence of the information may also act as a deterrent to crime.

We are hiring a summer student to help distribute these stickers, but we also want your help to promote this contact with the business community in your area. We would also ask you to partner with us and provide a link to our new Tips App on your own website. We know what we have contributed to PEI public safety over the years (see insert) and we're certain we can do more. We ask you to contribute as you can to help us cover the costs of our work, but we also want to hear your ideas and work with you to make PEI an even safer place to live, learn, and do business.

Respectfully:

Alan Harrington
President
PEI Crime Stoppers

Scott Lundrigan
Provincial Coordinator
PEI Crime Stoppers

PEI Crime Stoppers

Highlights of PEI Crime Stoppers Program since its inception in 1989:

- \$3.2 Million in recovered drugs, property and cash
- 9825 tips received
- 1300 cases cleared.
- 950 Arrests.
- \$55,900.00 in tip pay outs

Notables for 2018 in PEI:

- Charlottetown Police Service (CPS): A tip was received about an on-going internal theft at a retail store. Neither the store nor CPS were aware of the theft. Combined with CPS's investigation, an internal audit was taken, and the value of the theft was believed to be between 10 and 15 thousand dollars. Charges laid and an award was paid out.
- Queens District RCMP had a hit and run involving a cyclist and a pick-up truck. The only lead was a video of a suspect vehicle on a surveillance camera from a local business. Within two hours of posting the video on our Facebook page, multiple tips were received identifying the company that owned the vehicle. The driver called the detachment and turned himself in and was subsequently charged.
- A tip was received providing detailed information on a pair dealing drugs in the downtown core of Charlottetown. CPS's Street Crime Unit took lead and within a week, with continued information being supplied via our tip system, made an arrest, seized drugs, and charged the pair with Possession for the Purpose of Trafficking (PPT). The next week additional tips came in that the two had not stopped and another investigation was conducted, with the assistance of the tips provided, and they were re-arrested for additional charges of PPT and a weapons offence. An award was paid out.
- Prince District Joint Forces Operation (JFO) were provided with a tip on an individual selling drugs in a residential area to people who drove up and exchanges were made before the drivers drove off. JFO did surveillance and arrested the individual during a transaction and he was charged.
- Prince District JFO used information contained in a Crime Stoppers tip in an Information to Obtain for a CDSA warrant. The warrant was executed in Wellington and two people were arrested, cash, drugs, and score sheets were seized and two counts of PPT were laid. An award was paid out.

Contact Info: Scott Lundrigan / Provincial Coordinator PEI Crime Stoppers

E-Mail: coordinator@peicrimestoppers.com

Office: 902-566-7081

Cell: 902-626-5624

Town of Kensington - Request for Decision

Date: February 4, 2019	Request for Decision No: 2019-06
Topic: FPEIM Board of Directors Nomination	
Proposal Summary/Background: <p>The 2019 Annual Meeting of the Federation of Prince Edward Island Municipalities (FPEIM) is being held on Monday, April 29, 2019 where an election will be held for their Board of Directors. A call for nominations has been issued.</p> <p>Councillor Rodney Mann has been on the Board of Directors, as a representative of Prince County, for at least the past six years and has agreed to let his name stand again for nomination for the upcoming term.</p> <p>A nomination (according to the attached Nomination Form) from Town Council is required and must be acknowledged (signed) by the nominee. The nomination was discussed at January's Committee of Council meeting and a recommendation to Town Council was made to nominate Councillor Rodney Mann to the position of Prince County Representative of the Cities/Towns Caucus of FPEIM.</p>	
Benefits: <ul style="list-style-type: none"> Will allow Kensington to maintain representation on the FPEIM Board of Directors. 	
Disadvantages: <ul style="list-style-type: none"> None Noted. 	
Discussion/Comments:	
Options: <ol style="list-style-type: none"> Nominate Councillor Rodney Mann as Prince County Representative of the Cities/Towns Caucus of FPEIM. Nominate another representative. 	
Costs/Required Resources: N/A	Source of Funding N/A
Recommendation: <p>It is recommended that Town Council consider the following resolution:</p> <p><i>THAT Kensington Town Council nominate Councillor Rodney Mann to the position of Prince County Representative of the Cities/Towns Caucus of FPEIM.</i></p>	

FPEIM Nomination Form
Board of Directors

The _____ of _____
(City, Town, Rural Municipality) (Name of municipality)

nominates _____
(Mayor, Deputy Mayor, Councillor) (Name)

to the position of _____ County representative of
(Prince, Queens, Kings)

the _____ Caucus of FPEIM.
(Cities/Towns, Rural Municipalities)

This nomination was approved by Council on _____ .
(month, day, year)

Signed: _____
Mayor

Seal of municipality _____
CAO

In accordance with section 7, paragraph e of the FPEIM Constitution,
I, _____ , hereby advise the chair of the FPEIM nominating committee
that I accept the above nomination, and I intend to serve if elected.

Nominee

Town of Kensington - Request for Decision

Date: February 4, 2019	Request for Decision No: 2019-07
Topic: Resolution from the Town of Kensington – FPEIM Annual General Meeting	
Proposal Summary/Background: <p>The 2019 Annual Meeting of the Federation of Prince Edward Island Municipalities (FPEIM) is being held on Monday, April 29, 2019. Resolutions may be submitted by member municipalities to directly influence the policy and advocacy work of the FPEIM.</p> <p>It is being proposed that Town Council authorize the submittal of a resolution to FPEIM that the FPEIM begin to advocate and lobby the Province of Prince Edward Island to provide financial support for lot/property development in rural areas similar to the former “Rural Residential Building Lot Program”.</p> <p>It is understood that the Rural Residential Building Lot Program provided a financial subsidy to developers of residential lots in rural areas of \$4,000.00 per lot based on lot servicing, i.e. central services. It is further understood that the purpose of the original Rural Residential Building Lot Program was to discourage residential ribbon development by helping to make available affordable building lots in smaller towns and villages. As Council is well aware, significant ribbon development still continues on the periphery of the Town.</p> <p>In speaking with several land developers in the Town of Kensington, the cost of installing central services such as water, sewer, streets, and stormwater systems makes lot development in rural areas unaffordable and tends to lead to the development of more high intensity building lots; duplex and multi-family as opposed to single family. It is believed that if subsidies were provided, it would encourage new investment into more low-density residential development.</p>	
Benefits: <ul style="list-style-type: none">• Will encourage the FPEIM Board of Directors to lobby the Provincial Government to support the development residential lots in rural areas.	
Disadvantages: <ul style="list-style-type: none">• None Noted.	
Discussion/Comments:	
Options: <ul style="list-style-type: none">1. Adopt the resolution as proposed.2. No adopt the resolution.3. Propose an alternative resolution.	

Costs/Required Resources: N/A	Source of Funding N/A
<p>Recommendation:</p> <p>It is recommended that Town Council consider the following resolution:</p> <p><i>THAT Kensington Town Council authorize the submittal of the following resolution for consideration by the FPEIM Board of Directors and that the resolution be brought forward during the FPEIM's 2019 Annual General Meeting:</i></p> <p><i>WHEREAS the capital cost of installing central services such as water, sewer and streets to new residential subdivision development is steadily increasing and carries a similar cost in both rural and urban areas of the Province;</i></p> <p><i>AND WHEREAS the selling price of a residential building lot in rural areas is significantly less than that of similar building lots in urban areas;</i></p> <p><i>AND WHEREAS the cost of servicing residential building lots in rural areas is a primary factor leading to on-site serviced, ribbon development outside of Towns and rural municipalities, which is widely recognized as being unsustainable, detrimental to the environment and a poor land-use practice;</i></p> <p><i>AND WHEREAS both the public and private sectors in rural areas require financial assistance to encourage centrally serviced residential development in rural areas;</i></p> <p><i>AND WHEREAS towns and rural municipalities do not have the capacity to provide such financial support to rural residential development;</i></p> <p><i>BE IT RESOLVED that the Federation of Prince Edward Island Municipalities advocate and request the Province of Prince Edward Island to consider the provision of financial support to both the public and private sectors for the development of residential building lots in rural areas, similar to the former Rural Residential Building Lot Program.</i></p>	

Town of Kensington - Request for Decision

Date: February 5, 2019	Request for Decision No: 2019-08
Topic: Kensington Fire Department Capital Purchases	
Proposal Summary/Background: <p>Fire Chief Rodney Hickey has requested Town Council's consideration of two sole-sourced capital purchases:</p> <ol style="list-style-type: none">1. 5 sets of Innotex Energy Bunker Gear2. Various electronic equipment to facilitate training exercises and use of the 'I Am Responding' software program. <p><u>Bunker Gear</u></p> <p>Town Council has authorized the sole source purchase of bunker gear for approximately the past 6 years. In all instances the bunker gear has been purchased through T&K Fire Safety because of its compatibility with existing equipment and it is the preferred gear by firefighters. T&K are a local firm in comparison with the other fire supply companies capable of providing bunker gear (off-island).</p> <p>Some Councillors will recall that even though the Town's practise has been to sole source the purchase of bunker gear, that in 2018 quotes were requested from three different companies, to confirm that competitive pricing was being received for the gear. An updated quote from T&K Fire Equipment Ltd. for the current purchase proposal is circulated with this RFD.</p> <p><u>Electronic Equipment</u></p> <p>The Fire Chief has requested Council's consideration of purchasing two tv's and a computer to aid in training and in the use of the I Am Responding software. One of the TV's will be placed in the garage bays to replace the current tv which is not in working order. The other TV (and computer) will be placed in the departments boardroom to assist in fire fighter training. A quote from Combat Computers for the aforementioned equipment and peripherals is being circulated with this RFD. It is being proposed this purchase be sole sourced to Combat Computers as the garage bay tv will need to be connected with the I Am Responding computer and the training computer and tv monitor will also need to be inter-connected. Combat Computers installed the initial I Am Responding computer and perform all IT maintenance on the town's computer systems.</p> <p>The capital purchases were considered by Committee of Council at their regular January meeting held on January 28, 2019 where a recommendation of approval was made to Town Council.</p>	
Benefits: <ul style="list-style-type: none">• Will provide the fire fighters with appropriate equipment to facilitate safer firefighting operations.	
Disadvantages: <ul style="list-style-type: none">• None Noted.	

Discussion/Comments:

It is recommended that Town Council proceed with the capital purchases as proposed.

Options:

1. Approve the capital purchases as proposed by the Fire Department.
2. Not approve the purchases and direct staff to solicit additional pricing.
3. Not approve the purchases.

Costs/Required Resources:

Bunker Gear - \$12,210.00 plus HST

Electronic Equipment - \$2,949.00 plus HST/ACES

Source of Funding

Fire Department Capital

Recommendation:

It is recommended that Town Council consider the following resolution(s):

THAT Kensington Town Council approve the purchase of five (5) sets of Innotex Energy Bunker Gear from T&K Fire Equipment Ltd. as per their quote dated January 22, 2019 in the amount of \$12,210.00 plus HST.

THAT Kensington Town Council approve the purchase of one (1) Samsung 50 inch TV, one (1) Articulating Mount, one (1) Samsung 32 inch TV, one (1) Lenovo Mount, one (1) Lenovo Tiny Desktop, one (1) wireless keyboard/mouse kit, one (1) HDMI Screen Share Device and a one (1) year Microsoft Office subscription, from Combat Computers as per their quote dated January 22, 2019 in the amount of \$2,949.00 plus HST/ACES.



Sales Quote

16 Walker Drive
Charlottetown PE, C1A 8S6
(902) 368-3016 bus
(902) 368-3942 fax
Sales@tkfire.com

Quotation Number: TK01221901
Quotation Date: 01/22/19
Salesman: Brad Hickey
Customer: Kensington FD
ATTN: Rodney Hickey

QTY	Description	Price	Amount
5	Innotex Energy Bunker Gear Kensington FD Specs	2442.00	12,210.00
	PLEASE NOTE PRICING LISTED ABOVE DOES NOT INCLUDE HST		

Prices quoted above do NOT include applicable taxes (HST)

We are pleased to submit the above quotation for your consideration. Should you place an order, be assured it will receive our prompt attention. This quotation is valid for 60 days. Thereafter it is subject to change without notice. Thank you.

By Brad Hickey Accepted _____ Date _____

Re: Quote

Attn: Fire Dept

I take this opportunity to thank you for allowing us to provide this quote. If you have any questions please let me know.

- To provide and install one Samsung 50in TV
- To provide and install one Articulating Mount
- To provide and install one Samsung 32in TV
- To provide and install one Lenovo Mount
- To provide and Install One Lenovo Tiny Desktop
- To provide and Install Microsoft Office 365 1yr subscription
- To provide and install one wireless keybd/Mouse kit
- To provide one HDMI Screen Share device

Total Package Price \$2949.00 plus HST/Aces

Upgrades..

Add AP Ac LR Wireless access device if needed \$250.00

Please review and let me know,

Best Regards,

Steve

Town of Kensington - Request for Decision

Date: February 5, 2019	Request for Decision No: 2019-09
Topic: Town of Kensington – Indian River Festival Memorandum of Understanding	
Proposal Summary/Background: <p style="margin-top: 10px;">The Indian River Festival rents two offices on the top floor of the Town Hall Building. In late 2017, the Town and the Indian River Festival (IRF) signed a Memorandum of Understanding (MOU) which saw the rental rate being paid by IRF reduced by 50% (for 2017 and 2018) to \$1,089.72 per year in exchange for the following in-kind services:</p> <ul style="list-style-type: none">• Name listed in Festival Season Program as a community partner (valued at \$1,000), includes a specific performance event as being presented in partnership with the Town of Kensington.• Full page ad in 2019 and 2020 Festival Season Program (valued at \$2,000).• Town Logo in Festival Season Program (valued at \$500)• Mention on social media platforms, year-round (valued at \$500)• Two recognitions from the stage (for sponsored event, i.e. Open house, Open Stage, Fundraisers) (valued at \$1,000)• Recognition in sponsored event press releases (valued at \$500)• Website link to the Town’s website (valued at \$500)• Invitation to all special receptions• Opportunity for on-site booth display (specific concert date and/or Open house in June (valued at \$500.00)• Opportunity for team building experiences – use of pavilion or church (2 rentals per year, subject to availability) (valued at \$1,000) <p style="margin-top: 10px;">The current MOU expired on December 31, 2018.</p> <p style="margin-top: 10px;">The draft MOU attached was reviewed by Committee of Council at their regular meeting held on January 28, 2019 and was recommended to Town Council for approval. It was recommended that Town Council extend the MOU for 2019 and 2020 under the same terms and conditions as the previous MOU.</p>	
Benefits: <ul style="list-style-type: none">• Generation of additional traffic in the Town resulting in more money spent at local businesses, i.e. gas stations, restaurants, etc.• Will provide a greater level of support and exposure for the Indian River Festival and the Town of Kensington.• Can be promoted as a partnership.• Provides a greater level of support for the Arts in the wider community of Kensington and area.	
Disadvantages: <ul style="list-style-type: none">• None Noted.	
Discussion/Comments:	

The Indian River Festival offers a summer long series of concerts in the beautiful St. Mary's Church. The internationally recognized Festival, has been twice named by the Globe and Mail as one of the best summer music festivals in Canada. It presents outstanding performances from some of the biggest names in Canadian music and exciting emerging talents. The Festival just finished its 23nd season, attracting audiences of over 7,000 people.

The Town has enjoyed a great partnership with the Indian River Festival since its inception. As previously indicated, the Town Hall houses the Festival's administration offices and, at one point, their main ticket office was located in the historic Train Station. Seeking ways to enhance the partnership is seen as a great benefit to the Town and its businesses.

Reducing the rental rate for the Indian River Festival results in a loss in rental revenue of approximately \$1,090.00 per year over the life of the MOU, however, it is felt that the perceived benefits of this partnership will outweigh the corresponding loss in revenue.

Options:

1. Extend the MOU through 2019 and 2020.
2. Not extend the MOU.

Costs/Required Resources:

N/A

Source of Funding

N/A

Recommendation:

It is recommended that Town Council consider the following resolution:

THAT Kensington Town Council approve a Memorandum of Understanding between the Town of Kensington and the Indian River Festival and that the Mayor and CAO be authorized to sign it on behalf of Town Council.

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING made this ____ day of _____, 2019.

BETWEEN:

**Town of Kensington
(Landlord)**

AND

**Indian River Festival
(Tenant)**

WHEREAS the Indian River Festival rents two suites on the second floor of the Kensington Town Hall building subject to the terms of a rental agreement dated May 1, 2011;

AND WHEREAS the Indian River Festival has requested the Town of Kensington's consideration for a fifty percent (50%) reduction in their rental rate in exchange for certain in-kind services;

AND WHEREAS the Town of Kensington has agreed to reduce the rental rate by fifty percent (50%) in exchange for in-kind services, as listed in this Memorandum of Understanding;

AND WHEREAS the Town of Kensington and the Indian River Festival have established a long standing mutually beneficial relationship;

NOW THEREFORE, THE PARTIES TO THIS MEMORANDUM OF UNDERSTANDING UNDERTAKE AND AGREE AS FOLLOWS:

PURPOSE:

The purpose of this *Memorandum of Understanding* is to establish a formal arrangement between the Town of Kensington and the Indian River Festival providing for a fifty percent (50%) reduction in the rental rate paid by the Indian River Festival in exchange for in-kind services;

Adjusted Rental Rate Terms

1. It is understood that the Town of Kensington has agreed to reduce the Indian River Festival's rental rate for Suite 18 and Suite 19 by fifty percent (50%), resulting in a rental rate of \$1,089.72 per year in exchange for the following in-kind services to be provided by the Indian River Festival to the Town of Kensington:
 - a. Town of Kensington listed in the 2019 and 2020 Indian River Festival Season Program as a community partner.
 - b. Town of Kensington to be provided with a full-page ad in the 2019 and 2020 Indian River Festival Season Program.
 - c. Town of Kensington Logo in the 2019 and 2020 Indian River Festival Season Program.
 - d. Town of Kensington mention on Indian River Festival social media platforms.
 - e. 2 recognitions of the Town of Kensington from the Indian River Festival stage in each year, 2019 and 2020.
 - f. Recognition of the Town of Kensington in sponsored event press releases.
 - g. Website link to Town of Kensington website (and vice versa).
 - h. Invitation to Kensington Mayor and Town Council to all special Indian River Festival receptions.
2. Excepting the terms as stipulated in this Memorandum of Understanding, the rental agreement between the Town of Kensington and the Indian River Festival, dated May 1, 2011, shall remain in full force and effect.

3. This Memorandum of Understanding shall expire on December 31, 2020 unless it is extended by mutual written consent of both Parties.

IN WITNESS WHEREOF the Parties have executed this **MEMORANDUM OF UNDERSTANDING**.

Town of Kensington:

Indian River Festival

Signature

Signature

Name (Printed)

Name (Printed)

Date

Date

Signature

Name (Printed)

Date

Town of Kensington - Request for Decision

Date: February 5, 2019	Request for Decision No: 2019-10
Topic: Town of Kensington Dangerous and Unsightly Property Bylaw	
Proposal Summary/Background: <p>At the regular monthly Council meeting in December of 2018, Council directed staff to draft a new Dangerous and Unsightly Property Bylaw for the town that is compliant with the new <i>Municipal Government Act</i>.</p> <p>The attached draft Bylaw was reviewed by Committee of Council at their regular meeting held on January 28, 2019 where Councillors requested that staff add provisions to the Bylaw to account for activities on a property that result in rodent infestations (see section 6.4(b)) and to permit derelict vehicles in Industrial areas (see section 6.3).</p> <p>It is proposed that the Town of Kensington Dangerous and Unsightly Property Bylaw (Bylaw #2019-01) be read a first time and approved.</p>	
Benefits: <ul style="list-style-type: none">• Will provide Town Council with a Dangerous and Unsightly Property Bylaw that is compliant with relevant legislation.• Will allow Town Council to take action on Dangerous and Unsightly Properties.	
Disadvantages: <ul style="list-style-type: none">• None Noted.	
Discussion/Comments: <p>Section 180 of the <i>Municipal Government Act</i> states that:</p> <p><i>“A council may pass bylaws and provide services for municipal purposes respecting</i></p> <p style="padding-left: 40px;"><i>(i) Nuisances, loitering, dangerous and unsightly property, noise pollution and waste in or on public or private property.”</i></p> <p>The current “Town of Kensington Unsightly Premises Bylaw” was found to be in non-compliance with the current (and former) legislation primarily because it afforded an Inspector authorization to enter privately owned property to take certain actions, however the enabling legislation did not provide the Town with that level of authority. Entering private property to enable an action could only be provided through an appropriate court action.</p> <p>The new <i>Municipal Government Act</i> provides Council with the appropriate authorities to take certain actions in relation to an unsightly property, including, by resolution, authorizing an Inspector to enter a property.</p> <p><u>Legislative Authority</u></p>	

The following sections of the Municipal Government Act apply to the enforcement of, among other bylaws and regulations, a Dangerous and Unsightly Property Bylaw:

236. Notice for inspection and enforcement

(1) Where this or another Act or a bylaw authorizes or requires an enforcement officer or an employee of a municipality to

- (a) inspect anything;
- (b) remedy anything;
- (c) enforce anything; or
- (d) do anything required to be done by the municipality,

the enforcement officer or employee of the municipality may, after giving not less than 24 hours' notice to the owner or occupier of land or a building or other structure, take an action specified in subsection (2).

Powers

(2) An enforcement officer or employee of a municipality may, on notice in accordance with subsection (1),

- (a) enter the land, building or structure referred to in subsection (1) at any reasonable time and carry out the inspection, enforcement or action authorized or required by this or another Act or bylaw;
- (b) require that anything be produced to assist in the inspection, remedy, enforcement or action; and
- (c) make copies of anything related to the inspection, remedy, enforcement or action.

238. Order by municipality to remedy contravention

(1) Where an enforcement officer or employee referred to in section 236 determines that a person is contravening a provision of a bylaw or this or another Act that the municipality is authorized to enforce, the enforcement officer or employee may, in writing,

- (a) order the person to stop doing something, or to change the way in which the person is doing it;
- (b) order the person to take any action or measure necessary to remedy the contravention of the Act or bylaw, and, if necessary, to prevent a *re*-occurrence of the contravention;
- (c) if authorized by a resolution of council, order the removal or demolition of a building or other structure that has been erected or placed in contravention of a bylaw;
- (d) state a time within which the person shall comply with the order; and
- (e) state that if the person does not comply with the order within a specified time, the municipality shall take the action or measure at the expense of the person.

It is recommended by the CAO that Town Council give first reading and approval to the Town of Kensington Dangerous and Unsightly Property Bylaw as amended by Committee of council.

Options:

1. Give first reading and approval to the Town of Kensington Dangerous and Unsightly Property Bylaw.
2. Not give first reading and approval to the Bylaw.

Costs/Required Resources:	Source of Funding
N/A	N/A
Recommendation:	
It is recommended that Town Council consider the following resolution:	
<u>Resolution 1</u>	
<i>WHEREAS Section 180 of the Municipal Government Act, R.S.P.E.I. 1988, c M-12.1 authorizes a Town Council to pass a bylaw respecting dangerous and unsightly property in their jurisdiction;</i>	
<i>AND WHEREAS Town Council wishes to provide, by bylaw, for the enforcement of minimum property standards which shall apply to all property located within the Town of Kensington;</i>	
<i>BE IT RESOLVED THAT the Town of Kensington Dangerous and Unsightly Property Bylaw (Bylaw #2019-01) be hereby read a first time.</i>	
<u>Resolution 2</u>	
<i>WHEREAS Section 180 of the Municipal Government Act, R.S.P.E.I. 1988, c M-12.1 authorizes a Town Council to pass a bylaw respecting dangerous and unsightly property in their jurisdiction;</i>	
<i>AND WHEREAS Town Council wishes to provide, by bylaw, for the enforcement of minimum property standards which shall apply to all property located within the Town of Kensington;</i>	
<i>BE IT RESOLVED THAT the Town of Kensington Dangerous and Unsightly Property Bylaw (Bylaw #2019-01) be hereby approved.</i>	



**DANGEROUS AND UNSIGHTLY PROPERTY BYLAW
BYLAW # 2019-01**

**A BYLAW TO REGULATE DANGEROUS AND UNSIGHTLY PROPERTY IN
THE TOWN OF KENSINGTON, PROVINCE OF PRINCE EDWARD ISLAND.**

BE IT ENACTED by the Council of the Town of Kensington, in the Province of Prince Edward Island, as follows:

1. Citation

- 1.1 This bylaw may be cited as “The Town of Kensington Dangerous and Unsightly Property Bylaw”.

2. Scope

- 2.1 This Bylaw shall apply to all property in the Town of Kensington.

3. Authority

- 3.1 Section 180 of the Municipal Government Act, R.S.P.E.I. 1988, c M-12.1 authorizes Town Council to pass a bylaw respecting dangerous and unsightly property in the Town of Kensington.

4. Definitions

- 4.1 In this bylaw:
- a) “Act” means the *Municipal Government Act*, R.S.P.E.I. 1988, c M-12.1.
 - b) “Chief Administrative Officer” or “CAO” means the administrative head of the Town of Kensington as appointed by Council under clause 86(2)(c) of the *Municipal Government Act*.

- c) "Council" means the Mayor and other members of the Council of the Town of Kensington.
- d) "Dangerous Building" includes:
 - i. A building where the walls or other vertical structural members list, lean or buckle to such an extent that it presents a danger to the occupants or other persons or property;
 - ii. A building which shows clear damage or deterioration of the foundation supporting member or members;
 - iii. A building which has improperly distributed loads upon the floor or roofs or structural supporting members or in which the same are overloaded, or which has insufficient strength to be reasonably safe for the intended use or occupation;
 - iv. A building which has:
 - A. Become dangerous to life, safety, or the health and welfare of the occupants or the general public; or
 - B. Deteriorated so as to substantially depreciate the value of the property in the vicinity; or
 - C. Become a detriment to the general appearance of the Town.
- e) "Derelict Motor Vehicle" means a used motor vehicle or the body or chassis of a used motor vehicle that:
 - i. Is not in operating condition, by reason of removed wheels, motor, transmission or functioning equipment necessary for its operation; or
 - ii. Is rusted, wrecked or partly wrecked, or is dismantled or partly dismantled; and is not insured and/or registered under the Highway Traffic Act, R.S.P.E.I. 1988, c. H-5 and does not have a current, valid license plate attached to it; and has been entirely or partially located outside of a building for more than one month.
- f) "Inspector" means the person who is designated to carry out the duties assigned by Council pursuant to this bylaw.
- g) "Litter" means any rubbish, refuse, garbage, waste materials, papers, packages, containers, bottles, cans or parts thereof and any article, product, machinery, mobile homes, or other manufactured goods which are dumped, discarded, abandoned or otherwise disposed of.

- h) “Owner” means a person or corporation listed as the property owner in the Assessment Roll, as amended from time to time, and includes a part owner, joint tenant, tenant-in-common, executor, administrator, trustee, agent or other person managing a property for the registered property owner, but does not include a lessee or renter.
- i) “Property” means a parcel of land and includes all or any part of trees, buildings, structures, foundations, scaffolding, fences, excavations, depressions, drains, ditches, culverts, wells, or loose impediments.
- j) “Town” means the Town of Kensington.
- k) “Unsightly Property” means any property or part thereof upon which there is visual evidence of a lack of general maintenance and upkeep due to the presence of litter, derelict motor vehicle(s) or dangerous buildings or structures.
- l) “Vacant Building” means any building which is unoccupied for a period of twelve (12) consecutive months.

5. Administration

- 5.1 Council may appoint one or more inspectors to administer this Bylaw, who shall report to the Chief Administrative Officer.

6. Property Standards

- 6.1 No Owner of a property shall permit the property or any building thereon to be or become unsightly, a fire hazard or otherwise dangerous.
- 6.2 Grass on any property, except for that property or any part thereof being used for agricultural purposes, natural parklands, trails or ditches, shall be maintained at a height of 20 centimetres (8 inches) or less.
- 6.3 No derelict motor vehicle shall be parked, stored or left on any property, unless said property is used as an industrial property or is an industrial property through its normal course of business.
- 6.4 All property shall be kept clean and free of:
 - a) Objects and conditions that may create fire, health, dangerous, or accident hazards;
 - b) Conditions that may result in an infestation of harmful rodents, vermin or insects; and

c) Litter.

- 6.5 All doors, windows and other openings on vacant buildings shall be secured and locked to prevent unauthorized entry.
- 6.6 In the event property damage or unauthorized entry occurs after the measures in section 6.5 above have been implemented, Council may issue a Notice to the owner requiring the doors and windows or other openings to be covered with a solid wooden material or to secure the land upon which the vacant building is located with a fence at least 1.5 metres in height.
- 6.7 Where wooden material is used to secure a vacant building, it shall be painted to match the trim colour or exterior wall colour of the vacant building and all material used to cover the openings must properly fit inside the outer window, door trim or other opening.
- 6.8 Where a property or building has been secured pursuant to section 6.6 for more than eighteen (18) months, Council may order the building to be repaired or demolished in accordance with Part 7 of this Bylaw.

7. Standard for Repair, Vacation or Demolition

- 7.1 The following standards shall be applied by Council in ordering the repair, vacation or demolition of Property:
- a) Any property that is in a condition that makes it dangerous to the health, safety or general welfare of its occupants, or has a dangerous building, shall be ordered vacated;
 - b) And property that can reasonably be brought into compliance with the requirements of this bylaw shall be ordered repaired;
 - c) And property that cannot reasonably be repaired or that has been ordered repaired but repairs have not been completed by the deadline set out in the Notice made pursuant to subsection 8.3, or before the expiration of any extension period granted pursuant to section 8.7, shall be ordered demolished.
- 7.2 In addition to any Notice which may be issued pursuant to Part 8, the Inspector shall place the following “Dangerous Building Notice” on any building that Council has determined is a dangerous building:

“This Building has been found to be a Dangerous Building pursuant to the Town of Kensington Dangerous and Unsightly Property Bylaw. Pursuant to the Bylaw, this Notice is to remain on this building until it is vacated, repaired, or demolished in accordance with the Notice which has been given to the Owner of this Building. It is unlawful to remove this Notice until such Notice is complied with.”

8. Enforcement Standards

- 8.1 The Inspector or his designate may enter onto and inspect any property where, in the inspector's opinion such property violates any of the provisions of this Bylaw.
- 8.2 Where, in the opinion of the Inspector or his designate, any property does not meet the requirements of this bylaw, the Inspector or his designate shall issue a Notice pursuant to section 8.3.
- 8.3 The Notice shall be issued to the owner and shall:
- a) Be in writing;
 - b) State in which respect(s) the property does not meet the requirements of this Bylaw and what must be done to the property to bring it into compliance with the requirements of this Bylaw; and
 - c) State the date in which the property shall be brought into compliance with the requirements of this Bylaw, which date is not to exceed thirty (30) days from the date the Notice is deemed to be served pursuant to section 8.5.
- 8.4 The notice shall be served:
- a) By personal delivery of the Notice to the owner; or
 - b) By depositing the notice in the mail by certified letter to the address of the owner;
or
 - c) By posting the Notice in a conspicuous place on the property.
- 8.5 The date of service of the notice is deemed to be:
- a) In section 8.4(a), the date of delivery of the Notice to the owner;
 - b) In section 8.4(b), the date stated in an acknowledgement card received from Canada Post for a registered letter which indicates the date the card is receipted;
 - c) In Subsection 8.4(c), the date the Notice is posted on the property.

- 8.6 Proof of personal service of the Notice under subsection 8.4(a), or proof of the posting of the Notice under subsection 8.4(c), may be an affidavit of the person serving or posting the notice, which affidavit shall set forth the manner in which service was made and the time and date of service.
- 8.7 The Inspector may extend the time for compliance with any Notice issued pursuant to this part, provided there is evidence of intent to comply with any such Notice and reasonable cause exists to prevent immediate compliance.

9. Non-Compliance

- 9.1 Where the owner of the property upon whom a Notice pursuant to section 8 has been served, does not comply with the requirements of such Notice the Inspector shall immediately notify Council who may, by resolution, authorize it's Inspector, or a contractor directed by the Inspector, to enter the property without written warrant or other legal process, and thereupon carry out any and all works as stated in the Notice in order to bring the property into compliance with the requirements of this Bylaw.
- 9.2 A resolution passed by Council under section 9.1 shall be in effect for twenty-four (24) months from the date of passing and enables the Inspector to re-enter the property at any time to remedy a recurring condition.
- 9.3 The Inspector or his designate shall cause the costs of such vacation, repair or demolition or other work done to be charged to the owner, and failing receipt of payment within thirty (30) days therefrom from the owner, such costs shall be charged against the property as a municipal lien or to be recorded in a law suit against the owner.

10. Severability

- 10.1 It is the intention of Council that each separate provision of this Bylaw shall be deemed independent from all other provisions of this Bylaw, such that if any provision of this Bylaw is deemed invalid, all other provisions of this Bylaw shall remain valid and enforceable.

11. Penalties for Disregarding Notices

- 11.1 Any owner who fails to comply with all terms of any "Dangerous Building Notice" issued pursuant to Section 7.2 of this Bylaw shall be guilty of an offence and liable on summary conviction to a fine of not less than \$100 and not exceeding \$500.

11.2 Any owner who fails to comply with all the terms of any Notice issued under this Bylaw other than a “Notice of Dangerous Building” issued pursuant to section 7.2 of this Bylaw shall be guilty of an offence and liable on summary conviction to a fine in an amount not to exceed \$1,000 for each offence, and where an offence under this Bylaw is committed or continued to be committed for more than one week, the person who committed the offence is liable to be convicted for a separate offence for each week the offence is committed or continued.

12. Repeal

12.1 All previous Bylaws of the Town of Kensington pertaining to Dangerous or Unsightly Property are hereby repealed.

13. Effective Date

13.1 This Dangerous and Unsightly Property Bylaw, Bylaw #2019-01, shall be effective on the date of approval and adoption by Council.

First Reading:

This Dangerous and Unsightly Property Bylaw, Bylaw # 2019-01, was read a first time at the Council meeting held on the _____ day of _____, 2019.

This Dangerous and Unsightly Property Bylaw, Bylaw # 2019-01 was approved by a majority of Council members present at the Council meeting held on the _____ day of _____, 2019.

Second Reading:

This Dangerous and Unsightly Property Bylaw, Bylaw # 2019-01, was read a second time at the Council meeting held on the _____ day of _____, 2019.

This Dangerous and Unsightly Property Bylaw, Bylaw # 2019-01 was approved by a majority of Council members present at the Council meeting held on the _____ day of _____, 2019.

Approval and Adoption by Council:

This Dangerous and Unsightly Property Bylaw, Bylaw # 2019-01, was adopted by a majority of Council members present at the Council meeting held on the _____ day of _____, 2019.

Signatures:

Rowan Caseley, Mayor

Geoff Baker, CAO

This Dangerous and Unsightly Property Bylaw, Bylaw # 2019-01 adopted by the Council of the town of Kensington on _____ is certified to be a true copy of the original as seen by me.

Geoff Baker
Chief Administrative Officer
Town of Kensington
55 Victoria Street East
Kensington, PE
C0B 1M0
(902) 836-3781

Town of Kensington - Request for Decision

Date: February 6, 2019	Request for Decision No: 2019-11
Topic: Town of Kensington Gas Tax Capital Investment Plan Amendment	
Proposal Summary/Background: <p>Town Council's 2014 – 2019 Capital Investment Plan under the Federal Gas Tax Program includes the completion of three capital projects at a total cost of \$967,746.01. The three projects are as follows:</p> <ol style="list-style-type: none">1. Pleasant Street Lift Station Replacement - \$487,691.37 (Completed in 2016)2. School Street Resurfacing/Woodleigh Drive Sidewalk Replacement - \$295,193.10 (Completed in 2015)3. Victoria Street West Sidewalk Replacement – Cost estimated at \$184,861.54 (deferred to 2020 to be completed as part of the Provincial Governments storm sewer replacement project) <p>As a result of the deferral of the Victoria Street West Sidewalk Replacement project it is proposed that the funds allocated to the project (\$184, 861.54) be re-profiled to other priority projects to be completed in 2019; specifically, Renovations and Upgrades to the Train Station (Including boardwalk replacement) and the provision of Emergency Back-up Power to the Town's Wellfield.</p> <p>It is recommended that the Victoria Street Sidewalk Replacement project be included in the Town's 2020 – 2024 Capital Investment Plan (Submittal Deadline – September 2019).</p> <p>It is further recommended that applications be made to the Municipal Strategic Component of the Gas Tax Program to fund 50% of the Train Station and Wellfield Back-up Power projects. Under the MSC the Town is required to contribute 10% of total project costs from their own sources.</p> <p>Given that detailed cost estimates and scope for both projects have not yet been completed, it is difficult to determine the exact level of funding required from either fund (Gas Tax, MSC and Town funds). If, following the development of detailed cost estimates, gas tax funds remain uncommitted, staff will bring additional 2019 projects forward for Council's consideration.</p>	
Benefits: <ul style="list-style-type: none">• Will allow the Town to complete two priority projects in 2019.	
Disadvantages: <ul style="list-style-type: none">• Will result in the deferral of the Victoria Street West Sidewalk project to 2020.	
Discussion/Comments: <p>If decisions are made by Town Council to proceed as proposed that staff will complete accurate cost estimates and proceed to amend the Town's 2014-2019 Gas Tax Capital Investment Plan and will develop and complete applications to the Municipal Strategic Component of the Gas Tax program for the projects.</p>	

Options:

1. Amend the 2014-2019 Gas Tax Capital Investment Plan as proposed and subsequently complete and submit applications to the MSC.
2. Not amend the CIP as proposed.
3. Not make applications to the MSC
4. Consider other priority projects.

Costs/Required Resources:

Unknown at this time

Source of Funding

2019/20 Capital Budget (10%)
Municipal Strategic Component of the Gas Tax Program (50%)
Direct Allocation under the Gas Tax Program (40%)

Recommendation:

It is recommended that Town Council consider the following resolutions:

Resolution 1

THAT the Town of Kensington submit an application to the Municipal Strategic Component of the Gas Tax Fund to fund a portion of the cost of the Town of Kensington Train Station Renovation and Boardwalk Replacement Project.

The Council understands that all future operational costs associated with and resulting from the project will be the responsibility of the Town of Kensington.

Resolution 2

THAT the Town of Kensington submit an application to the Municipal Strategic Component of the Gas Tax Fund to fund a portion of the cost of the Town of Kensington Wellfield Emergency Backup Power Project.

The Council understands that all future operational costs associated with and resulting from the project will be the responsibility of the Town of Kensington.

Resolution 3

THAT the Town of Kensington amend its 2014-2019 Gas Tax Capital Investment Plan to remove the Victoria Street West Sidewalk Replacement Project and add the Town of Kensington Train Station Renovation and Boardwalk Replacement Project and the Town of Kensington Wellfield Emergency Back up Power project.

PCH FOUNDATION

Getting better together

January 29th, 2019

Mayor Rowan Caseley
Town of Kensington
P.O. Box 418
Community Center
Kensington, PE C0B 1M0

Dear Mayor Caseley,

Everything counts. Every second...every patient... and every dollar raised counts now, in the past, and into the future. The ongoing support of donors such as you has meant the PCH Foundation has been able to accomplish amazing things for this hospital and the people it serves.

Many of the items on the 2018 greatest needs list are already on site and being used every day by staff, physicians and nurses to help Islanders in need of care. The remaining items are in the process of being purchased and will be here soon. Meticulous attention is paid to each purchase to ensure your gifts are spent wisely and the most appropriate pieces of medical technology are purchased. From the new dialysis machine saving lives right now to the X-Ray machine set to be installed this year, all pieces are given due care.

Over the past dozen years or so, we've seen the dollar value of our greatest equipment needs at PCH double since this hospital opened in 2004. A requirement of \$1.5 million per year in new and replacement medical equipment and technology is not unusual to keep pace with the wonderful care provided to patients from across this province. This coming year, we will see a stretch goal for the Foundation, nearing \$2.2 million – no small feat for our community. Your support has always been vital to care at PCH and it is becoming even more important as time moves on.

As my term as president came to an end with the close of 2018, let me say that it has been a pleasure to help guide your donations. Whatever your gift and however you made it, thank you. Your contributions to the Prince County Hospital Foundation are important and we are truly grateful for your consideration.

Yours sincerely,



PRINCE COUNTY HOSPITAL FOUNDATION
Patrick J. McSweeney, FCPA, FCA
Past-President

Correspondence

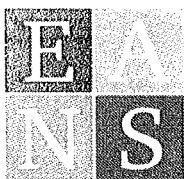
Geoff Baker

From: Epilepsy Association of Nova Scotia <info@epilepsyns.org>
Sent: February 4, 2019 3:30 PM
To: Geoff Baker
Subject: ATTN: Mayor Caseley Epilepsy Awareness Day
Attachments: RequestForPurpleDay2019.pdf

Dear Mayor Caseley,

Please find the attached PDF concerning March awareness month and March 26 (Purple Day) as we discussed in December. Please let me know the address to send the ribbons, how many and when your March Council dates are. Also, let me know if you would like a proclamation. Thank you very much from your Constituents and myself! I look forward to your Response!

Linda Rideout
Purple Day Coordinator
Epilepsy Association of Nova Scotia
info@epilepsyns.org
Tel: (902) 429-2633 Fax: (902) 425-0821



The Epilepsy Association of Nova Scotia
306-5880 Spring Garden Road, Halifax, N.S. B3H 1Y1
Tel: 902-429-2633 or 1-866-EPILEPSY
ed@epilepsyns.org
www.epilepsyns.org

February 4/2019

Mayor Rowan Caseley
City of Kensington
PO Box 418
Kensington, PE
C0B 1M0

Dear Mayor Caseley,

The Epilepsy Association of Nova Scotia (EANS) was created in 1980. For 39 years we have provided service, support and programming for all persons who live with epilepsy, their families and their communities in all three Maritime Provinces. In the coming months, we will be changing our name to Epilepsy Association of the Maritimes (EAM) to better reflect the provinces we serve.

The Epilepsy Association of Nova Scotia is reaching out to all Maritime Provinces to support Purple Day, March 26th. This is Purple Day's 11th Anniversary and we hope that all Municipalities, Towns and Cities participate.

Purple Day was founded by Cassidy Meagan, an eight-year-old girl who wanted one day in every year for everyone to learn about epilepsy and support those who live with this neurological condition. On June 28th, 2012, the Government of Canada created the Purple Day Act and received Royal Assent. March 26th is officially recognized as Purple Day in Canada. Working with Cassidy Megan, our organization approached the Anita Kaufman Foundation in the U.S. to make Purple Day a global initiative and we succeeded. It is recognized in over 85 countries and on every continent.

2/...

We are asking every municipality to participate in the month of March (Epilepsy Awareness month) to show support for your constituents who live with epilepsy. We will provide all Council members with purple ribbons. We respectfully request that they be worn throughout the month of March, especially at your monthly March Council Meeting(s) and March 26th. We

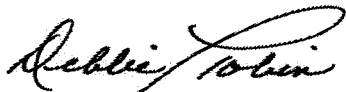
would appreciate a photo to be emailed to us and with your permission, we can upload it to our Facebook page and website. Last year we did this and our members from so many communities throughout the Maritimes contacted us and told us how much they appreciated the support from their local political representatives!

EANS provides an educational component that features seizure awareness and seizure first aid. This is provided to schools, teachers, bus drivers and staff, employers, first responders, nursing homes, hospitals, small options, recreation groups and community groups. This educational piece provides a better understanding of this very common neurological condition and also what to do during a seizure and after care. These age appropriate presentations take about an hour and are provided free of charge. They have been vetted by the QEII Health Science Center and the IWK. We also provide scholarships and bursaries to students with epilepsy who pursue post-secondary education; we send a kid to Camp Brigadoon, we provide advocacy and support and have even provided employment support.

Please feel free to contact us at the address below to let us know how many ribbons you require and what your plans are to show support in your community. Also, please kindly let us know when your council meetings are in March and we can provide a proclamation for Purple Day. We have everything in French and English and please specify if you wish one or the other, both and the numbers of each.

Thank you for taking the time to read and respond to our request.

Kindest regards,



Debbi Tobin

Executive Director

info@epilepsyns.org or ed@epilepsyns.org

www.epilepsyns.org

www.purpledayer.org