



***Tentative Agenda for Regular  
Meeting of Town Council***

***Monday, February 14, 2022 @ 7:00 PM***

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***Please ensure all cell phones and other electronic devices are turned  
off or placed on non-audible mode during the meeting.***

**Town of Kensington  
Regular Meeting of Town Council  
Monday, February 14, 2022 – 7:00 PM**

- 1. Call to Order/Land Acknowledgement**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes**
  - 5.1 January 10, 2022 Regular Meeting
- 6. Business Arising from Minutes**
  - 6.1 January 10, 2022 Regular Meeting
- 7. Reports**
  - 7.1 Chief Administrative Officer Report
  - 7.2 Fire Department Statistical Report
  - 7.3 Police Department Statistical Report
  - 7.4 Development Permit Summary Report - *Nil*
  - 7.5 Bills List – Town
  - 7.6 Bills List Water and Sewer Utility
  - 7.7 Summary Income Statement
  - 7.8 Credit Union Centre Report
  - 7.9 Mayor’s Report
  - 7.10 Federation of Prince Edward Island Municipalities Report – Councillor Mann

- 7.11 Heart of PEI Initiative Report – Deputy Mayor Pickering
- 7.12 Kensington and Area Chamber of Commerce Report – Councillor Gallant
- 7.13 PEI 55 Plus Games – Councillor Gallant

## **8. New Business**

### **8.1 Request for Decisions**

- 8.1.1 RFD2022-02 - Kensington Business Park Street Naming
- 8.1.2 RFD2022-03- 2022 Exempt Staff Wage Increase
- 8.1.3 RFD2022-04 - Memorandum of Understanding – Municipal Funding Extension

### **8.2 Other Matters**

## **9. Correspondence**

## **10. Committee of the Whole (In-Camera) – *Two items under Section 119(b) and 119(d) of the Municipal Government Act, PEI***

## **11. Adjournment**

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, January 10, 2022  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Pickering,  
Councillors: Toombs, Spencer, Gallant, MacRae and Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Chief  
Administrative Officer, Wendy MacKinnon; Municipal Clerk,  
Kim Caseley; Police Chief, Lewie Sutherland

**Visitors:** Kyle Reid – Journal Pioneer

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the January meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the tentative agenda for the January 2022 regular meeting of Town Council with the addition of one in-camera item. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** *Nil.*

**4. Delegations / Presentations**

**4.1** *Nil.*

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the minutes from the December 13, 2021 regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 December 13, 2021 Regular Meeting**

**6.1.1** *Nil.*

## **7. Reports**

### **7.1 Chief Administrative Officer Report**

**7.1.1** *Moved by Councillor MacRae, seconded by Councillor Spencer to adopt the January 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

### **7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the November 2021 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

### **7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the November 2021 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

### **7.4 Development Permit Summary Report**

**7.4.1** *Nil.*

### **7.5 Bills List**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor MacRae to approve the November 2021 Bills in the amount of \$1,526,634.78. Unanimously carried.*

**7.5.2** *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to approve the November 2021 Water & Sewer Utility Bills in the amount of \$8,671.31. Unanimously carried.*

### **7.6 Summary Income Statement**

**7.6.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Mann to approve the Summary Income Statement for the month of November 2021. Unanimously carried.*

### **7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Credit Union Centre report for the month of November 2021. Unanimously carried.*

**7.7.2** Councillor Gallant confirmed that the Kensington – Bedford Peewee Hockey Exchange has been cancelled due to the Covid-19 pandemic.

- 7.7.3** Councillor Gallant noted that the rubber flooring at the FitPlex has started to bubble and separate in places, creating a tripping hazard. Mr. Baker will speak with Mr. Wood to have it repaired or replaced.

**7.8 Mayor's Report**

- 7.8.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Mayor's report for the month of January 2022 as presented by Mayor Caseley. Unanimously carried.*

- 7.8.2** Mayor Caseley and Council discussed adding additional Christmas lights and electrical plugs in the core area of Town. Consideration will be given to solar lighting if available.

*Moved by Councillor Toombs, seconded by Councillor MacRae that Town Council allocate \$10,000 in the 2022/23 budget for the addition of Christmas holiday lights and electrical outlets. Unanimously carried.*

**7.9 Federation of PEI Municipalities (FPEIM) Report**

- 7.9.1** *Nil.*

**7.10 Heart of the Island Initiative Report**

- 7.10.1** *Nil.*

**7.11 Kensington Area Chamber of Commerce (KACC) Report**

- 7.11.1** *Nil.*

**7.12 PEI 55 Plus Games**

- 7.12.1** *Nil.*

**8. New Business**

**8.1 Request for Decisions**

- 8.1.1 Broadway Street South Water and Sewer Main Extension – Borrowing Resolution**

- 8.1.1.1** *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering*

*WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;*

***AND WHEREAS Town Council intends to undertake and complete the Broadway Street South Water and Sewer Main Extension Capital Project in 2022;***

***AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;***

***BE IT RESOLVED that the Town of Kensington be empowered to borrow \$555,376 from the Scotiabank, under the following terms:***

***i repayable in full by Town Council over an amortization period up to 25 years.***

***ii at an interest rate of Prime, less 0.3% per annum with interest payable monthly.***

***iii advances repayable on demand.***

***Unanimously carried.***

## **8.2 Other Matters**

- 8.2.1** Mayor Caseley addressed a recent incident at the Kensington Credit Union Centre where a Kensington Moose Plumbing & Heating hockey player used racial slurs towards a member of an opposing team. Town Council discussed systemic racism and their ability as leaders to effect change.

***Moved by Councillor Spencer, seconded by Councillor Gallant to direct CAO, Geoff Baker to compile a preliminary anti-racism strategy and action plan for the January Committee of Council meeting. Unanimously carried.***

- 8.2.2** Mayor Caseley noted that the Love Local window display in the Council Chamber will be updated with a new design.

- 8.2.3** Councillors inquired if the new Provincial water analysis program for free bacterial and general chemistry testing is available for residents within the municipality, Mr. Baker confirmed that it was not. Councillor Mann and Gallant will request FPEIM to lobby for this free service that is available to property owners in unincorporated areas, to be available for municipal residents as well.

## **9. Correspondence**

- 9.1** A letter to Mr. Baker & Mrs. MacKinnon from CAMA acknowledging their effort and ingenuity while leading staff and their community through the Covid-19 pandemic.

*Kyle Reid excused himself from the Council Chamber at 7:34 pm.*

## **10. In-Camera (Closed session)**

**10.1 Committee of the Whole (In-Camera) – Two matters under Section 119(d) of the Municipal Government Act**

**10.1.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to enter into an In-Camera session at 7:34 pm. Unanimously carried.*

**10.1.2** *Moved by Councillor Toombs, seconded by Councillor MacRae to come out of an In-Camera session at 8:33 pm. Unanimously carried.*

**10.2** *Moved by Councillor MacRae, seconded by Deputy Mayor Pickering*

*BE IT RESOLVED THAT Town Council authorize the CAO to create a Deputy Chief position and the addition of a full time Police Constable position in the Kensington Police Service.*

*Unanimously carried.*

**11. Adjournment**

*Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to adjourn the meeting at 8:34 PM. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor



Town of Kensington		
CAO's Report - January 2022		
Item #	Project/Task	Status
1	Xplornet Internet Antenna	NO UPDATE No schedule has been provided at this point in time as to when the antenna will be installed.
2	Property Taxation Issues	A presentation was made to Municipal CAO's on November 25, 2021 from the Property Taxation Division of the Provincial Government on property assessment procedures. Staff are reviewing the information and will continue discussions with the Province and FPEIM as we continue to work towards a revenue sharing agreement with the Province of PEI.
3	Official Plan and Zoning Bylaw 5 Year Review	NO UPDATE Staff have drafted a memo to the Planning Consultant on Development Control Bylaw Issues. It is hoped that this project can proceed again, in light of amendments to the Planning Act and the current COVID-19 restrictions.
4	Asset Management	NO UPDATE All asset management files have been received. I am trying to set up a meeting with the consultant to ensure a proper interpretation of the asset class forecasts and next steps in the development of the asset management plan.
5	Business Park Lot Sales	To date, we have closed one transaction for the sale of a Business Park Lot (portion of lot 21-26 - January 18, 2022). A purchase and sale agreement has been signed for the sale of a second lot (lot 21-6) which is scheduled to close on February 15, 2022. Discussions are underway regarding the sale of other lots within the subdivision.
6	Wastewater Treatment Plant Mechanical Upgrades	The tender for the project was awarded to Hansen Electric, as approved by Town Council. Work on the project is expected to begin later this month and should be completed within approximately 13 weeks. A project kick off meeting was held with WSP on January 14th. Staff are requesting quotes from other contractors to complete the required roof and eaves troughing replacement.
7	Anti-Racism Strategy	A memo has been circulated with the tentative agenda package for the January Committee of Council meeting.
8	Police Study/Service Model Review	NO UPDATE Other project work and requirements have consumed the greater majority of my time in recent months. I have begun working on the implementation plan for Town Council's consideration, however at this point I have not found an opportunity to complete it. I will continue to dedicate time and resources to this project as other priority items are completed.
9	Business Park Street Names	A memo has been circulated with the tentative agenda package for the January Committee of Council meeting.
10	Active Transportation Fund	The Victoria Street East portion of the project was awarded to Curran and Briggs. This work will proceed in the spring of 2022. The remaining portions of the project (Broadway Street South and Barrett Street) are planned to proceed in 2022 following the installation of the Broadway Street South Water and Sewer Extension project and the Province's Barrett Street Storm Sewer Installation project. A meeting was held on January 14th with WSP to discuss the project and to ensure their completion in 2022. I am attempting to schedule a meeting with representatives with the department of Transportation to determine their schedule around the Barrett Street Storm Sewer Installation project.
11	Town Hall Chair Lift	A request was received from one of the tenants on the lower floor of the Town Hall requesting the Town's consideration of installing a chair lift at the Town Hall, to facilitate easier access for those with mobility issues. While no commitment was provided, staff have begun to research potential solutions, pricing, funding eligibility, etc. Thus far, I have met with the Provincial Elevator Inspector, the Provincial Fire Marshal's Office and a contractor. I expect to receive a contractor quote shortly for the installation of a lift appropriate for the Town Hall. I have also reached out to a structural engineer to discuss how a lift can be installed at the Town Hall.
12	Commercial Street/Broadway Street Intersection	At a meeting held on March 8, 2021 with Stephen Yeo and Alan Aitken of the Provincial Department of Transportation, a commitment was made that the Province would review the parking layout at the Commercial Street/Broadway Street Intersection. Several requests have been for updates on the review process, however to date, no response has been received. I am attempting to schedule a meeting with the department of Transportation to get an update on this issue, and others.
13	Confederation Trail Road Crossings	The Province has committed to providing lighted (flashing beacon) pedestrian crossing signs at two Confederation Trail road crossings within the Town. It was committed that the signs would be installed by the end of May, 2021. The beacon signs were proposed to be installed at the Victoria Street East road crossing and the Broadway Street North road crossing. Additional signage may be installed in the future at other crossings in the Town. To date none of the signs have been installed, nearly one year after they were committed to being installed. I have made several requests to the Department of Transportation for a status update on when the signs will be installed to which I have received no response. I am attempting to schedule a meeting with the department of Transportation to get an update on this issue, and others.
14	Kensington Business Park	NO UPDATE <b>Road A</b> - Sewer main, manholes and services completed including pressure testing, vacuum testing and video inspection. Watermain, Hydrants and services completed including pressure testing. Disinfection to be completed by December 24th. Sewer Force main has been installed and pressure tested. Storm main and catch basins are completed to Sta. 0+240 (CB 4). Road constructed to base asphalt to Sta. 0+285. Remaining road construction and seal placement to be completed in the spring of 2022. Curb placement completed to Sta. 0+290. Remaining curb to be placed in the spring of 2022. ROW through Brown property has been stripped and foundations removed. Landscaping to be completed. <b>Road B</b> - Sewer main, manholes and services completed including pressure testing, vacuum testing and video inspection. Watermain, Hydrants and services competed including pressure testing. Disinfection to be completed by December 24th. Storm main and catch basins completed. Curb placement has been completed. Road construction has been completed to Sta. 0+050. Asphalt seal to be placed from Sta. 0+050 to Road A intersection in the spring of 2022. Landscaping to be completed. <b>Road C</b> - Sewer main, manholes and services completed including pressure testing, vacuum testing and video inspection. Watermain, Hydrants and services competed including pressure testing. Disinfection to be completed by December 24th. Storm man and catch basins completed. Curb has been completed. Road construction has been completed. New Driveways to Trailside Plaza/Bottle Exchange have been constructed. Landscaping to be completed. <b>Lift Station</b> - Chamber has been installed, leakage testing to be completed. Building has been placed and electrical work is ongoing. Generator pad has been constructed, generator expected delivery is May 2022. Mechanical pipe work is ongoing, pumps have been delivered to site. Additional to the above progress MECL have been to site to lay out power pole locations and have began placing poles. Project is approximately 75% complete.
15	Invest in Canada Infrastructure Fund - Broadway Street South Water and Sewer Main Extension Project	We still await the funding agreements from the Province for the project. The borrowing resolution to facilitate the completion of the project was approved by Town Council at their January meeting. WSP are attempting to get a topographical survey completed as quickly as possible to enable the project to be designed.
16	Collective Bargaining Agreement Negotiations	We have made the final offer to CUPE Local 4893 and expect the agreement to be formally ratified over the next month or so. There have been some changes to the Local executive and within CUPE which has resulted in some delays.

Item #	Project/Task	Status
17	Relocation of Town of Kensington Signs and Speed Radar signs	NO UPDATE Public Works staff are busy completing other maintenance items currently. The signs will be relocated as expeditiously as possible. I have scouted new locations for the signs and will discuss these with the Province, as we are placing the signs within their right of way. This will be completed in the Spring of 2022.
18	Rural Growth Initiative Funding Application	We have still received no update on the application that was submitted in 2021. Staff have made a subsequent application for the project through an ACOA funding program, which we had hoped to receive word on this month. Staff continue towards resolving any issues around the funding applications. The funding application covered several projects at the Credit Union Centre and the EVK Pool.
19	Water Meter Upgrades Project	The remaining meters are ready to be installed. The contractor is delayed due to the current COVID restrictions. We are hopeful that they will be installed in early February.
20	Electric Vehicle (EV) Chargers	A report has been circulated with the tentative agenda package for the January Committee of Council meeting. Town Council's consideration of moving forward with a project is requested.
21	Fire Department Tanker Truck	The contract for the provision of the Tanker Truck was awarded to Hélie Fire Trucks in December, 2021. There have been some delays in getting the required components for the truck and as such it's delivery date has been moved back to late February/Early March.
22	Senior Center Renovation	The wall separating the upper and lower floors of the Senior's Center facility has been installed.
23	Website	Staff have begun the process of drafting a Request for Proposals for the creation of a new website. It is hoped that the RFP will be issued throughout the first quarter of 2022.
24	Dog Bylaw	Staff are currently working on a new "Animal Control Bylaw" for the Town to replace the current "Dog Bylaw".
25	Flag Repair and Replacement	Staff have started to research and put together pricing on repairing and replacing flag poles in the town, as was indicated in Mayor Caseley's January report.

Kensington Fire Department  
Occurrence Report 2021

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder		3	1	1				3	1	1			10	11.11%
Motor Vehicle Accident	4		4			4	2	2	2	2	3	4	27	30.00%
Emergency Response - Fuel Spill, etc					1		1						2	2.22%
Fire Related														
Smoke Investigation							1		2			1	4	4%
Outside Fire - Brush, Grass, Utility Pole, etc.				2	1		1					1	5	6%
Structure Fire - House, Building, Vehicle, etc.	3	1	1	2	3	3		4			1	1	19	21%
Alarms	2	2		1	3	1	2	4		3		3	21	23%
Total Fire Related	5	3	1	5	7	4	4	8	2	3	1	6	49	
Total Incidents	9	6	6	6	8	8	7	13	5	6	4	10	88	
Mutual Aid Call Out										1	1		2	2%
Total Incidents (Including Mutual Aid Provided by KFD)	9	6	6	6	8	8	7	13	5	7	5	10	90	100%
Mutual Aid Call in														
Firefighter Attendance	15		17	14	17	12	12	14	15	15	18	13	15	14.73
Regular Monthly Training - No. of Firefighters	19		24		20	18				20	19		20	20
Training School/Association Meeting/Department Meeting			22	20	18	21			24		19	19	20	20
Call Area														
Kensington	3	1	1		1		2	1	1	3			13	14.61%
Malpeque CIC	1		1	2	6	3	1	4	2	1			21	23.60%
Zone's 1 to 5	4	5	4	4	1	5	4	8	2	3	3	10	53	59.55%
Other	1										1		2	2.25%

## DECEMBER 2021

The Kensington Fire Department responded to 10 calls in December. The average attendance for the fire calls was 13. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Dec. 6	Utility pole/tree fire	Park Corner	14	2
Dec. 9	MVC rollover	Blue Shank Rd.	12	1
Dec. 10	MVC	Kelvin Rd. Kensington	15	2
Dec. 12	Commercial fire alarm	New Annan	13	3
Dec. 12	Single vehicle MVC	Emerald	15	3
Dec. 16	Fire alarm	Traveller's Rest	11	1
Dec. 20	Sight/Smell of smoke	North Bedeque	10	4
Dec. 23	Commercial fire alarm	New Annan	4	stand down
Dec. 23	Single vehicle MVC	Barbara Weit Rd.	17	2
Dec. 23	Flue fire	Kelvin Rd. Kensington	17	3

**December 4** - Firemen's Christmas supper at Family & Friends Restaurant.

**December 5** - Two trucks participated in the Christmas parade.

**December 7** - Association meeting with 19 present. The Association purchased dress shoes to go with the dress uniforms at a cost of \$4000.00

**December 19** - The Association purchased gifts for the firemen's children 12 and under. Santa was at the fire hall and presented the gifts at assigned times.

**Training** was cancelled due to the increase in Covid-19 cases.

Rodney Hickey  
Chief

[illegible]

Police Department Occurrence Report Summary 2021														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Fire Prevention Act	1	1			1			1					4	0.48%
Firearm Act						1							1	0.12%
Forcible confinement													0	0.00%
Fraud	2	1		2		1		1	1	1	1	1	11	1.33%
Funeral Escorts	1	2	1	1	1	2	1	3	2	2	5	1	22	2.67%
Harrassing Communication						1	1	1	3		2		8	0.97%
Impaired Driver	1	1	1	2				5	1	1	1	2	15	1.82%
Information Files	1									4			5	0.61%
Injury Accidents													0	0.00%
Liquor Offences	1			1		1			2				5	0.61%
Litter Act			1										1	0.12%
Lost and Found	2		3		1	1	2	3	3	3	2	3	23	2.79%
Luring Minors													0	0.00%
Mental Health Act	2		2				1			2		1	8	0.97%
Mischief		2	1	2		2		3	1	2	2		15	1.82%
Motor Vehicle Accidents	2		2	4		1	2	2	3	1	3	3	23	2.79%
Motor Vehicle Act	4	5	5	5	9	3	6	5	8	11	7	8	76	9.21%
Municipal Bylaws	2	1	1	1		1	5	2				1	14	1.70%
Off Road Vehicle Act		3	1					3		2			9	1.09%
Other Criminal Code			1			1						1	3	0.36%
Person Reported Missing					1				2		1		4	0.48%
Possession of restricted weapon												1	1	0.12%
Property Check							1					1	2	0.24%
Resist Arrest													0	0.00%
Roadside Suspensions						2		1					3	0.36%
Robbery													0	0.00%
Sexual Assaults / Interference											1		1	0.12%
STEP (Integrated Traffic Enforcement)		1				3				1	2	3	10	1.21%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle				2	2	1	2	2	1	1	1	1	13	1.58%
Theft Of Motor Vehicle		1					1						2	0.24%
Theft Over \$5000							1						1	0.12%
Theft Under \$5000	3	1	1				4	2	1		2		14	1.70%

Police Department Occurrence Report Summary 2021														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Trespass Act	1							1		3			5	0.61%
Trespass at Night					2								2	0.24%
Uttering Threats						1	1				2		4	0.48%
Wellbeing Check	2	1	2			2	2		1	1		1	12	1.45%
SOTS Issued	17	23	24	26	45	32	49	35	27	27	14	19	338	41%
Total Incidents	53	58	56	60	78	66	95	86	74	84	58	57	825	100%
HTA Warnings	12	3	20	2	1	2	2	1	12	11	8	7	81	
Fine Revenue	\$2,712.50	\$3,207.00	\$3,808.00	\$5,142.00	\$7,196.00	\$4,901.00	\$5,864.00	\$5,054.50	\$3,260.50	\$4,247.50	\$2,155.00	\$2,552.50	50,100.50	
Foot Patrols in hours	2	2	3	2	3	4	4.00	3	4	3	2	3	35	
Community policing school	6	4	6	7	6	9			8	15	14	4		
Record Checks A ( BC )	9,403	8,280	12,310	15,656	9,800	10,437	10,298	10,875	12,814	12,070	11,194	9,295	132,432	
Record Checks C ( KPS )	6	4	3	16	8	8	10	8	15	11	11	6	106	
KPS assisting other agencies		1		1				2		1	1	2	8	
Other agencies assisting KPS		2	3								3		8	

## **Police Report December 2021**

There was 1 alarm call to report for this month.

Dec 8 @ 2231hrs Kensington Liquor Store – member attended.

The 1 assistance file was assisting a senior who had fallen.



## Town of Kensington Bills List December 2021

Aaron Adams	2021 HONORARIUM	\$1,000.00
Amalgamated Dairies Limited	4921337018	\$26.68
Amalgamated Dairies Limited	4921348018	\$6.92
ADL Foods	2474622	\$358.99
ADL Foods	2475577	\$663.59
Alan MacLeod	2021 HONORARIUM	\$1,200.00
Aliant	INV8780296	\$30.48
Aliant	INV8778490	\$248.64
Allan Sudsbury	2021 HONORARIUM	\$1,000.00
Andrew Griffin	DEC 2021 RRSP	\$792.22
Barret Campbell	2021 HONORARIUM	\$1,000.00
Barry Campbell	2021 DECORATING CONTEST	\$50.00
Barry Donald	2021 HONORARIUM	\$1,000.00
Bell Mobility	2-402442	\$201.25
Bev Semple	NOV 2021 CROSSWALK	\$60.00
Black & McDonald Limited	80-1255505 CUC COMPRESSOR REPAIR	\$1,628.43
Buffie Boily Photographic Arts	E049 COUNCIL PHOTO	\$172.50
Brad Hickey	2021 HONORARIUM	\$1,000.00
Brenda MacIsaac	DEC 2021 RRSP	\$456.78
Building Blocs Home Improvements	850832 BLACKSMITH SHOP DECK REPLACEMENT	\$1,855.79
Building Blocs Home Improvements	850839 SENIOR CENTRE INSTALL WALL	\$1,190.20
Canadian Tire	DEC 21 CHRISTMAS LIGHTS	\$142.53
Capital "T" Electric	926 TOWN HALL UPSTAIR LIGHTS (6)	\$1,368.50
Capital "T" Electric	929 MEDICAL CENTRE LIGHT SWITCH	\$92.00
Capital "T" Electric	923 TOWN HALL OUTSIDE LIGHT	\$224.25
CFCY 95.1	773-19042	\$271.12
CFCY 95.1	772-8141	\$135.56
CFCY 95.1	772-8141/8262/19042	\$501.67
CIBC Securities Inc	DEC 2021 RRSP	\$592.92
Clark Waite	2021 HONORARIUM	\$1,000.00
Colby Dickieson	2021 HONORARIUM	\$1,000.00
Combat Computer Inc	1000082171 COPIES	\$64.41

Combat Computer Inc	1000081841 ASHLEY COMPUTER SET UP	\$43.13
Combat Computer Inc	1000082012 ASHLEY EMAIL & SET UP	\$328.61
Commercial Construction	OCT-DEC 2021 PW SHOP YARD	\$1,348.38
Commercial Construction	DEC 2021 SNOW REMOVAL	\$1,472.00
Controls & Equipment	63391 TOWN HALL ANNUAL MAINTENANCE	\$543.95
Credit Union Financial Management	DEC 2021 RRSP	\$1,179.24
Canadian Union of Public Employees	DEC 2021 UNION DUES	\$883.16
Darcy Cousins	2021 HONORARIUM	\$1,000.00
David Elliott	2021 HONORARIUM	\$1,000.00
David Gallant	2021 HONORARIUM	\$1,000.00
Diversified Divers Inc	33628 FIRE RECHARGE AIR	\$533.60
Donnie MacKenzie	2021 HONORARIUM	\$1,000.00
Dylan Garnhum	2021 HONORARIUM	\$1,000.00
Eastlink	17623319	\$23.00
Eastlink	17623072	\$109.19
Eastlink	17622546	\$841.42
Eastlink	17661266	\$157.44
Family & Friends	789153 CHRISTMAS DINNER	\$1,568.22
Family & Friends	2021 DECORATING CONTEST	\$50.00
Firstonsite Restoration Ltd	ATSU-BA21164B TOWN HALL WATER DAMAGE	\$591.96
Flags & Banners	2704	\$2,921.05
Frito Lay Canada	43541647	\$68.64
Frontline Outfitters	55799 PANTS FOR FULFORD	\$122.62
G. LeBlanc Fire Truck Repair Ltd	13677 FIRE TRUCK ANNUAL SERVICE	\$563.00
G. LeBlanc Fire Truck Repair Ltd	13676 FIRE TRUCK ANNUAL SERVICE	\$563.00
Geo Net Technologies	2608 ANNUAL MAINTENANCE FEE	\$5,750.00
Geoff Baker	DEC 2021 MILEAGE	\$300.80
Glenn Steele	2021 HONORARIUM	\$1,000.00
H&S Auto Service Inc.	3045 POL VEHICLE OIL CHANGE	\$167.89
H&S Auto Service Inc.	3046 POL VEHICLE REPAIR	\$256.46
HMS Office Supplies Ltd	1087 ASHLEY'S CHAIR	\$465.74
Holland College	542571 POL PISTOL INSTRUCTOR COURSE	\$2,200.00
Irving Oil	34243509	\$508.95
Irving Oil	34263786	\$288.79

Irving Oil	538118	\$129.29
Irving Oil	537356	\$441.36
Irving Oil	645799	\$349.19
Irving Oil	251711	\$254.57
Irving Oil	34270657	\$170.51
Irving Oil	45419	\$236.12
Irving Oil	34278127	\$365.29
Irving Oil	577017	\$79.01
Irving Oil	425966	\$262.14
Irving Oil	643298	\$850.99
Irving Oil	546080	\$396.11
Irving Oil	34285944	\$328.35
Irving Oil	982740	\$243.63
Irving Oil	524398	\$808.78
Irving Oil	648820	\$295.56
Irving Oil	448587	\$643.63
Irving Oil	650911	\$1,086.11
Irving Oil	923472	\$10.53
Irving Oil	906360	\$311.87
Island First Aid Service	SI-16040	\$22.99
Island Petroleum	9646	\$519.30
Island Petroleum	9648	\$470.02
Island Petroleum	00205221999649	\$486.10
Island Petroleum	00205221999650	\$178.15
Island Petroleum	00205221999651	\$168.58
Island Petroleum	00205221999652	\$259.81
Island Petroleum	00205221999653	\$84.03
IWK Foundation	DEC 2021 DONATION	\$100.00
Jack Spencer	NOV 2021 CROSSWALK	\$80.00
Jack Spencer	DEC 2021 CROSSWALK	\$100.00
Jamie Perry	NOV 2021 CROSSWALK	\$230.00
Jamie Perry	DEC 2021 CROSSWALK	\$160.00
Jason Mann	2021 HONORARIUM	\$1,000.00
Jason Paynter	2021 HONORARIUM	\$1,000.00

Jedd Moore	2021 HONORARIUM	\$200.00
Jimmy Woodside	DEC 2021 SANTA	\$250.00
Joe and Donna Doucette	2021 DECORATING	\$50.00
Jordan MacLean	2021 HONORARIUM	\$200.00
Josh Gill	2021 HONORARIUM	\$1,000.00
Kays Wholesale	Z10058	\$626.62
Kensington Agricultural Services	78336	\$52.37
Kensington Metal Products Inc.	58026	\$72.53
Kent Building Supplies	3000711772	\$385.76
Kent Building Supplies	3000712607	\$36.78
Kent Building Supplies	716429	\$7.21
Kent Building Supplies	712590	\$8.04
Kent Building Supplies	709299	\$57.49
Kent Building Supplies	3000756479	\$117.20
Kent Building Supplies	3000757686	\$91.99
Kent Building Supplies	3000759835	\$345.00
Kent Building Supplies	3000760346	\$28.64
Kent Building Supplies	300075277	\$55.96
Ketchum Manufacturing Inc	430127 DOG TAGS	\$103.24
Kevin Gillian	2021 HONORARIUM	\$1,000.00
Kevin Mann	2021 HONORARIUM	\$1,000.00
Kevin Simmons	2021 HONORARIUM	\$1,000.00
Kevin Stewart	2021 HONORARIUM	\$1,000.00
K'Town Auto Parts	42972/5	\$13.56
K'Town Auto Parts	43319	\$3.19
Kensington & Area Chamber of Commerce	75251 BUSINESS AWARDS TICKETS	\$437.00
Landon Yuill	DEC 10 MILEAGE	\$39.48
Langille Sharpening Service Inc	659623	\$207.00
Lewis Sutherland	DEC 2021 RRSP	\$1,002.90
MacInnis Express (1983) Ltd	222838	\$181.94
Maritime Electric	TOWNHALL DEC 23	\$1,274.44
Maritime Electric	CUC RINK	\$10,222.86
Maritime Electric	PWSHOP	\$312.73
Maritime Electric	CUCSIGN	\$96.69

Maritime Electric	CUC SENIOR	\$215.03
Maritime Electric	CUC CANTEEN BALLF	\$28.46
Maritime Electric	LIBRARY DEC 29	\$219.44
Maritime Electric	EVK POOL DEC 29	\$60.47
Maritime Electric	FIRE HALL DEC 29	\$477.81
Maritime Electric	ART CO-OP DEC 29	\$311.67
Maritime Electric	TRAIN STATION DEC 29	\$1,040.23
Maritime Electric	4SPEED RAD DEC 29	\$108.27
Maritime Electric	CAR CHARGER DEC 29	\$180.08
Maritime Electric	PW STREETLIGHTS DEC	\$2,838.23
Maritime Electric	POLICE CAMERAS DEC21	\$13.42
Mark Wall	2021 HONORARIUM	\$1,000.00
Mary's Bake Shoppe	38 DEC 2, 21	\$13.00
Mary's Bake Shoppe	40 DEC 13	\$24.25
Mary's Bake Shoppe	DECEMBER 16 2021	\$33.00
Malpeque Bay Credit Union	DEC 2021 RRSP	\$1,576.44
Minister of Finance	329571 POL RADIO ANNUAL MAINTENANCE	\$414.00
Minister of Finance	330160 POL LOCK UP FEES	\$25.00
Minister of Finance	2021 PROPERTY TAX	\$2,247.85
Minister of Finance	331689 ROAD SALT	\$922.79
MJS Marketing & Promotions	2771017	\$316.25
MJS Marketing & Promotions	2772039	\$51.75
MJS Marketing & Promotions	2772027	\$747.50
Moase Plumbing & Heating	33964 SENIOR CENTRE RELOCATE HEATER	\$97.90
Morgan Bell	2021 HONORARIUM	\$1,000.00
Murphy's Kensington	DEC082021	\$6.89
Novus Auto Glass 101516 PEI Inc	260244565 POL VEHICLE WINDSHIELD	\$345.00
Orkin Canada	C-3016392	\$96.03
Orkin Canada	C-3016414	\$48.30
Orkin Canada	C-3016391	\$29.90
Paul MacEwen	2021 DECORATING CONTEST	\$50.00
Prince County Hospital Foundation	POL MEMORIAL DONATION	\$50.00
PEI Firefighters Association	4046 FIRE TRAINING BOOK	\$236.19
Petty Cash	DEC 2021 (CHRISTMAS GIFT CARDS \$500.00)	\$665.14

Princess Auto	1583378 PW SHOP SUPPLIES	\$173.54
Provincial Auto Parts Ltd	996-650559 FIRE TRUCK BATTERY	\$370.30
Randy Warren	2021 HONORARIUM	\$200.00
Reg MacLeod	2021 HONORARIUM	\$1,000.00
Right on Board Locksmith	6853 POL DOOR HANDLE	\$480.13
Rodney Hickey	2021 HONORARIUM	\$1,500.00
Ronald Gallant	2021 DECORATING	\$50.00
Saltwire Network	IN31520	\$247.25
Saltwire Network	30492	\$247.25
Saltwire Network	29541	\$603.75
Saunders Equipment Ltd	86430 TRACKLESS PARTS	\$813.37
Mikes Independent	011613	\$17.23
Mikes Independent	015963	\$12.78
Scotia Securities	DEC 2021 RRSP	\$1,137.80
Scotiabank Visa	0358336 PW PAINT	\$42.54
Scotiabank Visa	DEC 21 KIDS HELP PHONE	\$50.00
Scotiabank Visa	ZOOM DEC 2021	\$23.00
Scotiabank Visa	DEC 22, 21 GIFT CARD	\$525.00
Scotiabank Visa	DEC 1, 2021 KIM DESK	\$977.48
Scotiabank Visa	DEC 1, 21 BOOKCASE	\$252.98
Scotiabank Visa	MAYOR ANNUAL FEE	\$75.02
Scotiabank Visa	DEC 21 DESK/BOOKCASE	\$1,230.48
Scotiabank Visa	DECOR CONTEST MEAL	\$224.66
Shawn Taylor	2021 HONORARIUM	\$1,000.00
Sherry's Heating Service	2922 FIRE FURNACE REPAIR	\$1,219.00
Sherry's Heating Service	2935 PW SHOP OIL TANK	\$3,392.50
Sommers Generator System	107598 ANNUAL MAINTENANCE	\$1,531.80
Spring Valley Building Centre Ltd	227847	\$72.44
Spring Valley Building Centre Ltd	227862	\$87.29
Spring Valley Building Centre Ltd	227980	\$130.93
Spring Valley Building Centre Ltd	228153	\$87.29
Spring Valley Building Centre Ltd	228224	\$43.64
Spring Valley Building Centre Ltd	227911	\$72.44
Staples	5506507845	\$763.81

Steven Harding	2021 DECORATING CONTEST	\$50.00
Summerside Chrysler Dodge (1984) Ltd	WS49454 PW TRUCK REPAIR	\$524.59
Suncor Energy Products Partnership	DEC 2021	\$1,752.16
Superior Sanitation	0000766771	\$184.00
Superior Sanitation	0000766770	\$80.50
Superior Sanitation	0000766772	\$230.00
Superior Sanitation	0000766773	\$214.12
Tanner MacAusland	2021 HONORARIUM	\$1,000.00
Telus	DEC 2021 CELL	\$1,140.75
Telus	DEC 2021	\$1,145.46
Trevor Moase	DEC 1, 2021 PARADE	\$200.00
Vail's Fabric Services Ltd	389817	\$215.46
Vistaprint	0091201668	\$77.03
Vistaprint	0091189061	\$154.27
Wade Graham	2021 HONORARIUM	\$1,000.00
Water & Pollution Control Corporation	DECEMBER 2021	\$877.53
Wayne Sherry	2021 HONORARIUM	\$1,000.00
Yellow Pages Group	INV02432931	\$19.09
Yellow Pages Group	02318458	\$24.90
Yellow Pages Group	02388098	\$24.90
Yellow Pages Group	02457433	\$24.90
Subtotal		<u>\$126,873.96</u>
Payroll		\$184,573.64
AJL General Contractrors Ltd	KBP CLAIM #5	\$690,546.22
AJL General Contractrors Ltd	KBP-CLAIM#3	\$417,413.30
AJL General Contractrors Ltd	CLAIM #3 WELLFIELD	\$22,375.38
Hummingbird Creative	2702 BUSINESS PARK	\$51.89
Kildare Construction Ltd	2021 410 LAGOON HOLD BACK	\$21,544.83
Maritime Electric	130415 BUSINESS PARK	\$44,342.11
WSP Canada Inc	1069350 BUSINESS PARK	\$15,830.24
WSP Canada Inc	1068647 LAGOON UPGRADES	\$2,645.97
WSP Canada Inc	003400 WELLFIELD UPGRADES	\$2,357.50
WSP Canada Inc	1067060 WELLFIELD UPGRADES	\$115.00

WSP Canada Inc	1067055 LAGOON UPGRADES	\$57.50
Subtotal Capital		<hr/> \$1,217,279.94
<b>Total Bills</b>		<hr/> <b>\$1,528,727.54</b> <hr/>



## Water and Sewer Utility Bills List December 2021

Aliant	INV8749838DEC09	\$138.46
Aliant	INV8779977	\$190.16
Aliant	INV8749838	\$138.46
Campbell's Concrete Ltd	275249 12 SERVICE BOXES	\$1,059.52
Capital "T" Electric	921 WATER TOWER SERVICE CALL	\$172.50
Environmental Training Institute	NOV 24, 21 EXAM PREP	\$1,371.27
Island Coastal Services Ltd (Infraspec)	10156782 SEWER CLEANING	\$782.00
Island Coastal Services Ltd (Infraspec)	10156783 SEWER CLEANING & VIDEO	\$29,175.79
Maritime Electric	PUMP EAST #2 DEC 21	\$296.72
Maritime Electric	ADDITION LIFT STAT	\$383.90
Maritime Electric	SEWAGE PUMP DEC 29	\$134.80
Maritime Electric	WELL # 3 DEC 21	\$717.85
Maritime Electric	SEWER TREAT DEC 21	\$1,814.85
Maritime Electric	PUMP WEST 1 DEC 21	\$528.98
Maritime Electric	PUMP CNT BLG DEC 21	\$295.68
Maritime Electric	WATER TOWER DEC 21	\$148.70
Minister of Finance	211201093 WATER ANALYSIS	\$368.00
Minister of Finance	331527 W&S EXAM FEES	\$200.00
MPWWA	9292 MEMBERSHIP RALPH & DOUG	\$136.92
Sansom Equipment Ltd	INV-FR-10144 LAGOON PUMP IMPELLER	\$619.03
Sommers Generator System	107599 ANNUAL MAINTENANCE	\$1,529.79
Sommers Generator System	107596 ANNUAL MAINTENANCE	\$1,531.80
<b>Total W&amp;S Bills</b>		<b>\$41,735.18</b>

**TOWN OF KENSINGTON**

### Income Statement Comparison of Actual to Budget for December 2021

	Current Month			Year to Date				
GENERAL REVENUE	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$184,293.46	\$96,346.00	\$87,947.46	\$922,012.31	\$750,662.00	\$171,350.31	\$985,860.00	94%
Police Service	\$17,793.12	\$17,260.00	\$533.12	\$205,306.08	\$162,040.00	\$43,266.08	\$213,820.00	96%
Town Hall Rent	\$8,457.88	\$7,909.00	\$548.88	\$76,863.32	\$75,781.00	\$1,082.32	\$99,508.00	77%
Recreation	\$0.00	\$0.00	\$0.00	\$4,802.19	\$4,500.00	\$302.19	\$4,500.00	107%
Sales of Service	\$23,362.96	\$31,000.00	-\$7,637.04	\$268,453.60	\$312,200.00	-\$43,746.40	\$411,200.00	65%
Subtotal Revenue	\$233,907.42	\$152,515.00	\$81,392.42	\$1,477,437.50	\$1,305,183.00	\$172,254.50	\$1,714,888.00	86%
GENERAL EXPENSES								
Town Hall	\$17,204.40	\$15,798.00	\$1,406.40	\$118,574.81	\$123,481.00	-\$4,906.19	\$162,041.00	73%
General Town	\$45,322.37	\$37,940.00	\$7,382.37	\$331,404.48	\$340,314.00	-\$8,909.52	\$422,085.00	79%
Police Department	\$80,909.05	\$68,956.00	\$11,953.05	\$456,380.66	\$405,559.00	\$50,821.66	\$522,689.00	87%
Public Works	\$28,856.02	\$26,138.00	\$2,718.02	\$162,423.18	\$157,709.00	\$4,714.18	\$202,561.00	80%
Train Station	\$6,029.86	\$4,235.00	\$1,794.86	\$43,394.79	\$38,405.00	\$4,989.79	\$51,795.00	84%
Recreation & Park	\$6,473.38	\$3,645.00	\$2,828.38	\$91,339.34	\$86,350.00	\$4,989.34	\$95,785.00	95%
Sales of Service	\$16,393.94	\$22,330.00	-\$5,936.06	\$127,852.07	\$149,300.00	-\$21,447.93	\$196,340.00	65%
Business Park	\$949.31	\$2,056.00	-\$1,106.69	\$11,623.62	\$18,504.00	-\$6,880.38	\$24,672.00	47%
Subtotal Expenses	\$202,138.33	\$181,098.00	\$21,040.33	\$1,342,992.95	\$1,319,622.00	\$23,370.95	\$1,677,968.00	80%
Net Income (Deficit)	\$31,769.09	-\$28,583.00	\$60,352.09	\$134,444.55	-\$14,439.00	\$148,883.55		
Credit Union Centre								
Credit Union Centre Revenue	\$28,768.03	\$34,200.00	-\$5,431.97	\$231,772.54	\$220,700.00	\$11,072.54	\$329,300.00	70%
Credit Union Centre Expenses	\$49,935.47	\$42,577.00	\$7,358.47	\$254,702.04	\$262,182.00	-\$7,479.96	\$367,536.00	69%
Net Income (Deficit)	-\$21,167.44	-\$8,377.00	-\$12,790.44	-\$22,929.50	-\$41,482.00	\$18,552.50		
Fire Department								
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$212,013.00	\$212,013.00	\$0.00	\$282,684.00	75%
Fire Department Expenses	\$55,113.78	\$20,762.00	\$34,351.78	\$215,117.08	\$214,408.00	\$709.08	\$280,844.00	77%
Net Income (Deficit)	-\$31,556.78	\$2,795.00	-\$34,351.78	-\$3,104.08	-\$2,395.00	-\$709.08		
Consolidated Net Income (Deficit)	-\$20,955.13	-\$34,165.00	\$13,209.87	\$108,410.97	-\$58,316.00	\$166,726.97		
							\$524.00	
Water and Sewer Utility								
Water & Sewer Revenue	\$54,991.13	\$55,285.00	-\$293.87	\$485,886.59	\$497,565.00	-\$11,678.41	\$669,510.00	73%
Water & Sewer Expenses	\$86,157.03	\$55,535.00	\$30,622.03	\$537,874.77	\$502,515.00	\$35,359.77	\$669,120.00	80%
Water & Sewer Net Income (Deficit)	-\$31,165.90	-\$250.00	-\$30,915.90	-\$51,988.18	-\$4,950.00	-\$47,038.18		
							\$390.00	

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**TOWN OF KENSINGTON – MEMORANDUM**

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**TO: MAYOR AND TOWN COUNCIL, CAO**

**FROM: ROBERT WOOD, CUC MANAGER**

**DATE: DECEMBER 2021**

**SUBJECT: DECEMBER 2021 - CREDIT UNION CENTRE REPORT**

**ATTACHMENT: STATISTICAL REPORT**

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***\*\*NOTE The information contained in this report is updated to January 1, 2022. Operational and schedule changes have been made to the Credit Union Centre based on the restrictions announced by PEI's Chief Public Health Officer in January. These modifications will be updated in January's report and presented to Committee of Council in February, 2022.***

**December 2021**

**Fitplex**

- Hours of operation are 5:00 am – 10:00 pm daily.
- Staffed Hours are Monday to Friday 4:00 pm-8:00 pm.
- Generally restricted to a maximum of 15 users at one time (CPHO regulated capacity is 50% or 25 users).
- No day passes allowed - members only -to keep numbers around the 15.

## **Arena**

- CPHO shut down arenas from December 18<sup>th</sup> – 23<sup>rd</sup> and then clarified guidelines to allow 1 Cohort for the Arena of 50 persons total (dressing rooms, on-ice and stands). On-ice can only be families (immediate members only) plus their steady 10, or 10 persons and under. All users must be vaccinated who are 12 years and above.
- All Minor and organized sports are not allowed on the ice at this time from CPHO and further update to follow for January 8, 2022.
- December 23<sup>rd</sup> – 31<sup>st</sup> Town of Kensington Ice rental special had 55 hours of ice-time booked and 42 of the hours were Kensington Residents.
- As of December 31<sup>st</sup>, from January 1<sup>st</sup> – 7<sup>th</sup> the Arena has another 56 hours booked with family rentals and expecting some guidance from CPHO restrictions for January 8<sup>th</sup> and on.
- Arena Zamboni was serviced at Bells Service Center in December and a minor compressor issue was attended to by Black and MacDonald in December.

## **Kensington Cash Draw**

• December 2	200.00
• December 9	203.00
• December 16	207.00
• December 23	202.00
• December 30	208.00
• Total	1020.00

## **Ball Fields**

- Ballfields are closed for season. Netting was taken down for winter season

## **Senior Center**

- The wall and doorway for the senior center was put up by Building Blocks in December, allowing separate locked areas for the Seniors Group and the Kensington North Watershed Association.

### **Outdoor Ice Surface**

- Plans for 2 sledding hills for this winter season are also being considered with a small children's size hill and a larger hill as well. A small outdoor ice surface will be planned this winter depending on the weather.

### **Central Community PEI Navigator**

- Nothing to report

### **Upcoming Events**

- The Town of Kensington Annual Christmas Parade was modified in 2021 due to COVID-19 restrictions. The parade was held on December 5, 2021 and will included a Santa's convoy, featuring Kensington Police vehicles, a Kensington Fire Truck, the Town Float, and Santa himself. Spectators welcomed Santa to the Town from their residence (where possible) and in parked areas along the route. In place of our traditional parade food drive in support of the Kensington Lions Club, food donations were dropped off at the Credit Union Centre until December 22nd or directly to the Food Bank at 30 Garden Drive.
- U9 Girls Xmas Tournament cancelled
- Caseley Rec Xmas Tournament cancelled
- KAFSC mini-Xmas Camps cancelled
- KAMHA developmental Xmas camps cancelled
- Waiting on CPHO guidelines for future events .

# Town of Kensington

## Credit Union Centre Monthly Statistical Data

# 2021

[illegible]

2020

[illegible]



## **Mayor's Report to Town Council**

**February 14, 2022**

**The Mayor's Report** to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents, and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. ([www.kensington.ca](http://www.kensington.ca))

Committee of Council meetings are held on the 4<sup>th</sup> Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2<sup>nd</sup> Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer, and CBC on the Friday afternoon prior to the meetings.

**Kensington and Area Chamber of Commerce Appointment** – In early 2021, Councillor Ivan Gallant agreed to fill a vacant Town of Kensington representative on the KACC Board of Directors, left vacant when Councillor Mann resigned due to work schedules. Thank you to Councillor Gallant for filling this important role. Councillor Gallant has struggled to meet all the KACC commitments due to his work schedule and advised if I could get another Councillor to fill the position, he would not re-offer. I am pleased to report that Councillor MacRae has agreed to accept the appointment when Councillor Gallant's term is ended at the AGM on February 17, 2022.

**Dog Tag Fees** – Every year the Town of Kensington purchases a minimum order of dog tags at a cost of approximately \$100. We currently charge a dog tag registration fee of \$8.00 per dog. Our budget for the year is \$208, so obviously everyone does not register their dogs. I am not sure if the fee is a deterrent, but in the interest of having more dogs registered, I am requesting Town Council consider providing dog tag registration to



residents at no charge. This can be a valuable service we can provide to residents at a very small cost. Our current dog bylaw does provide for Town Council to determine the license fee by resolution. If Council approves this fee change by resolution, we will adjust the 2022/23 budget accordingly. To date we have several dogs registered in 2022 and if this change is approved, I would recommend we reimburse the fees already collected in 2022. Staff are currently in the processing of drafting a new Dog Bylaw for the Town. If Council approve of this proposal, it will be reflected in the new Bylaw.

**Seating units at Gazebo** – I have been requested by users of the Artisans Co-op, (who use the freight shed in the summer to sell their goods) to have a covered roof added to the each of the seating units that the town installed at the Gazebo area in 2021. This will provide an area for users to sit in the shade. When we had these units constructed, we did not think we would need a covered roof but an allowance was made to be able to install roofing material at a later date. Would Council approve the addition of a covered roof on each of these units and cover the cost of providing such?

**2021 Census** – I have reviewed census information on the population levels from the 2021 census. I notice the population growth for Kensington is showing an increase from 1619 to 1812 from what it was in the year 2016. This is significant growth and reflects the efforts of Council and Staff to provide a community where people choose to live. Unfortunately, when I look at the area map used to collect the census data, I noticed they still used the old Town of Kensington boundaries, and the data does not reflect the Town boundaries effective May 1, 2021. We estimated during our annexation study, there would be approximately 200 additional residents added on May 1, 2021. It is important the census data truly reflects our municipality as it has a significant impact on funding supports from both the Federal and Provincial Governments. Additionally, as Council assesses and develops the services and programs provided to our residents, it is important for all of us to be aware of accurate population counts and demographics within our Town and community. I have discussed this with Mr. Baker, and he feels there should be an opportunity to have this information reviewed and corrected. Mr. Baker will investigate what options are available to have this information adjusted, if required. If the number of residents added on May 1, 2021 is near the estimated 200 mark, our growth would be more in the range of 23% as opposed to 11.9%.

Rowan Caseley, Mayor  
Town of Kensington



## Town of Kensington - Request for Decision

<b>Date:</b> February 8, 2022	<b>Request for Decision No:</b> 2022-02 <b>(Office Use Only)</b>
<b>Topic:</b> Kensington Business Park – Street Naming	
<b>Proposal Summary/Background:</b>  Construction of the Kensington Business Park started in June of 2021. As part of its development, three new streets have been created and require street names to be assigned. The streets are currently identified as Road A, Road B, and Road C as indicated on the attached site map.  As the Town does not currently possess a compiled list of pre-approved street names, staff conducted an online contest during the month of July 2021 and welcomed residents and stakeholders to submit their name suggestions. Approximately 40 names were submitted and reviewed by staff and Mayor Caseley. Consideration was given to the length of names, the number of entries for the name, their associated history and to eliminate names that were too similar to existing roads in the Town of Kensington or surrounding areas. Attached to this memo is a spreadsheet that identifies all the names submitted and recommendations of staff and the Committee of Council.  The approval of the street names is required by the 911 Administration Office prior to the approval of Development Permit Applications within the Business Park.  The Towns Civic Addressing Policy states the following as it pertains to new road names:  <b>Section 7</b> <u>General</u> 7.1 When new road names are assigned or accepted, they must not duplicate a name within the Kensington Fire Coverage Area. Furthermore, since emergency services are dispatched from a variety of locations, including centres outside the Municipality, it is necessary to ensure that there will be no confusion with regard to locating a property. Therefore, a new name should not be overly difficult to pronounce or sound the same as another road name in the Kensington Fire Coverage Area.	

### Road Name Registry

7.2 When a development proposal, such as a plan of subdivision, will involve the dedication of a new road to the Municipality, or where the Municipality intends to open a road allowance or rename an existing road, the Municipality shall first consult with the Provincial 911 Administration Office. The 911 Administration Office will review the Road Name Registry to determine whether a proposed road name would be in conflict with current civic addresses within the Kensington Fire Coverage Area.

7.3 The Municipality will advise the 911 Administration Office as to the selected road name so that the registry can be maintained.

### **Benefits:**

- Facilitates the implementation of civic addresses within the Business Park.
- Supports the development permit application approval process.

### **Disadvantages:**

- N/A

### **Discussion/Comments:**

All of the submitted street names, including the recommendations by staff, were reviewed by Committee of Council during their regular January meeting.

Staff's recommendation included the following names: Mullally (to recognize the contribution of James Mullally and the importance of the blacksmithing trade, in the development of the Town), Caseley (to recognize and memorialize the contributions of Rendall Caseley to the community, to recognize G. Morris Caseley as the first president of the Chamber of Commerce and the first acting KARA president, and to recognize Morris Caseley as a former owner of the business park property), MacNeill (to recognize Ingham MacNeill as the original owner of a portion of the business park property, Canada (to recognize the country of Canada), Ganata (ga-na-da) (to recognize Canada's Mi'Kmaq name), and Darrach (to recognize Dr. Donald Darrach as the first Mayor of Kensington).

Committee of Council ultimately decided to recommend the following names for Town Council's consideration: Darrach (to recognize Kensington's first Mayor), Five Lanes (to recognize the Town's original name of Five Lanes End), and Ingham (to recognize Ingham MacNeill as the original owner of a portion of the business park property).

A resolution of Town Council is requested to formally name the three streets within the new Business Park Development.

**Options:**

1. Approve street names, as recommended by Committee of Council.
2. Re-consider the street names, as recommended by Staff.
3. Approve alternative street names, which Town Council may deem appropriate.
4. Refer the matter back to staff for further deliberation.

**Costs/Required Resources:**

N/A

**Source of Funding:**

N/A

**Recommendation:**

It is recommended that Town Council consider and adopt a resolution to identify street names for streets A, B, and C in the Kensington Business Park.

## COMMITTEE RECOMMENDATIONS

Darrach	Dr. Donald Darrach incorporated the Town of Kensington and was it's first Mayor
Five Lanes	The Towns original name
Ingham	Ingham MacNeill - Original owner of the farm/land

## STAFF RECOMMENDATIONS

Mullally Street	To recognize James Mullally Blacksmith Shop and it's historical significance
Caseley	Morris Caseley Previous land owner / Rendal Caseley's contributions to the Community G. Morris Caseley was first President of Chamber of Commerce & First acting KARA President
MacNeill	Original owner of the farm/land
Canada Street	
Ganata Drive	Canada in Mi'kmaq (ga-na-da)
Darrach	Dr. Donald Darrach incorporated the Town of Kensington and was it's first Mayor

## ALTERNATE SUBMISSIONS

Venture	Spirit of purpose & expansion / New ventures in town.
Investment	Spirit of purpose & expansion / The park is a major investment for us to bring in investors
Randall's Way (Rendal)	Rendal Caseley's contributions to the Kensington Chamber of Commerce / Great Business Man
Commerce Ave	Reflects not only business, but a viability and potential to the Town of Kensington in an effort to advance the lives of its residents.
Vitality Street	Reflects not only business, but a viability and potential to the Town of Kensington in an effort to advance the lives of its residents.
Advancement Avenue	Reflects not only business, but a viability and potential to the Town of Kensington in an effort to advance the lives of its residents.
Senator Elizabeth Hubley Drive	Celebrating the fact that we have had two Senators recently
Senator Archibald Johnstone St.	Celebrating the fact that we have had two Senators recently
Pioneer Street	
Industrial Drive	
Pendleton Street	In memory of Roscoe Pendleton

Union Street	Sounds more of a business area to enter to
Queen Street	Honor Queen Elizabeth
Duke Street	In honor of Prince Philip, Duke of Edinburgh
Five Lanes	The Towns original name
Sims Drive (or Street)	Named after Thomas Sims who changed the Town name to Kensington
Alder Cres.	The love of nature. It would make an interesting business park and theme oriented. The more streets, the farther the alphabet goes.
Cedar St.	The love of nature. It would make an interesting business park and theme oriented. The more streets, the farther the alphabet goes.
Pendleton / Roscoe Pendleton	Honor Roscoe and the trees he planted in Kensington
Station Road	
Five Corners Drive	
Parkway	
Willow Street	
Maple Leaf Drive	
Express Way	
Journey Drive	Our sign says "Our Journey Continues"
Community Way	

## UNAVAILABLE NAMES

<del>Barret's Cross</del>	<del>Named after one of Kensingtons first settlers</del>
<del>Trailview Road</del>	
<del>Barret Cross</del>	
<del>Birch Cres.</del>	<del>The love of nature. It would make an interesting business park and theme oriented. The more streets, the farther the alphabet goes.</del>
<del>Moase</del>	<del>A commemorative name to recognize the rich history of Moase family</del>
<del>Waugh-</del>	<del>Previous land owner</del>
<del>Champion</del>	<del>2 Former Mayors   Russel Champion served 9 years / Everett Champion served 17 years (second longest)</del>

# Site Plan



## Town of Kensington - Request for Decision

<b>Date:</b> February 10, 2022	<b>Request for Decision No:</b> 2022-03
<b>Topic:</b> 2022 Exempt Staff Wage Increase	
<b>Proposal Summary/Background:</b>  Typically, Town Council approves an annual wage increase for exempt staff up to the amount of the consumer price index for PEI. As indicated by Statistics Canada, the 2021 CPI increase (December 2020 to December 2021) is 6.7%.	
<b>Benefits:</b>  <ul style="list-style-type: none"><li>• None Noted.</li></ul>	
<b>Disadvantages:</b>  <ul style="list-style-type: none"><li>• None Noted.</li></ul>	
<b>Discussion/Comments:</b>  The Town's Non-Union Employee Handbook states:  <ul style="list-style-type: none"><li>• All non-union employees shall be considered for cost of living increases effective January 1st of each year according to the previous year's (December 1 of previous year to December 1 of current year) all-in consumer price index change for Prince Edward Island from the previous calendar year. Such cost-of-living increases shall be approved by Town Council and subject to budget availability.</li><li>• All non-union employees will be considered for merit increases, by the CAO, effective April 1st of each year beginning one year after they commence employment in order to allow the employee to advance within their pay scale. Merit increases will only be provided where the employee has obtained a satisfactory performance appraisal form the previous fiscal year.</li></ul> It is recommended by the CAO and Committee of Council that Town Council approve a wage increase to exempt staff; being the Deputy Administrator, Municipal Clerk, Administrative Assistant,	

Police Chief, Deputy Police Chief, Public Works Supervisor, Credit Union Centre Manager, and Credit Union Centre Assistant Manager for up to the amount of 6.7%.

**Options:**

1. Approve the 2022 exempt staff wage increase, as recommended.
2. Not approve the wage increase and approve an alternate amount.
3. Refer the matter back to staff.

**Costs/Required Resources:**

\$29,694.63

**Source of Funding:**

Department Operational Budgets – Salary and Wage Expense

**Recommendation:**

That Town Council consider and adopt the following resolution:

***BE IT RESOLVED THAT Town Council authorize the Chief Administrative Officer to provide a wage increase, effective January 1, 2022, to exempt staff including the Deputy Administrator, Municipal Clerk, Administrative Assistant, Police Chief, Deputy Police Chief, Public Works Supervisor, Credit Union Centre Manager, and Credit Union Centre Assistant Manager in an amount up to 6.7%***



## Town of Kensington - Request for Decision

<b>Date:</b> February 11, 2022	<b>Request for Decision No:</b> 2022-04
<b>Topic:</b> Memorandum of Understanding – Municipal Funding Extension	
<b>Proposal Summary/Background:</b> <p>The Town of Kensington is a party to a Memorandum of Understanding (MOU) to provide municipal funding, between the Government of Prince Edward Island and the City's of Charlottetown and Summerside, and the Town's of Alberton, Borden-Carleton, Cornwall, O'Leary, Stratford, Souris, Three Rivers and Tignish. The original MOU was executed in April of 2017 and was effective through the 2021/22 fiscal year. The MOU allowed for funding to municipalities based on a funding model comprised of the following components:</p> <ol style="list-style-type: none"><li>1. Real Property Tax Credit;</li><li>2. Equalization Grant;</li><li>3. Municipal Capital Expenditure Grant; and</li><li>4. Top up Grant, if applicable.</li></ol> <p>The Minister of Communities is requesting that parties to the MOU sign the attached MOU extension agreement to allow the current funding model to be extended through the 2022/23 fiscal year (at the 2021/22 funding and rate structure) to allow the parties sufficient time to re-negotiate the funding model and corresponding agreements going forward.</p>	
<b>Benefits:</b> <ul style="list-style-type: none"><li>• Will ensure that Kensington continues to receive funding as contemplated in the original Funding Model MOU.</li></ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• The funding rates for the 2022/23 fiscal year will remain at the same level as 2021/22 rates.</li></ul>	
<b>Discussion/Comments:</b>	

It is recommended by the CAO that Town Council approve the attached Memorandum of Understanding Municipal Funding Extension and that the Mayor and CAO be authorized to execute the MOU.

**Options:**

1. Approve the Municipal Funding MOU and authorize the Mayor and CAO to execute the MOU.
2. Not approve the Municipal Funding MOU.
3. Refer the matter back to staff for further deliberation.

**Costs/Required Resources:**

N/A

**Source of Funding:**

N/A

**Recommendation:**

That Town Council consider and adopt the following resolution:

***BE IT RESOLVED THAT Town Council approve the Municipal Funding Extension Memorandum of Understanding, for the 2022/23 fiscal year, with the Government of Prince Edward Island;***

***BE IT FURTHER RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to execute the Municipal Funding Extension Memorandum of Understanding.***

**MEMORANDUM OF UNDERSTANDING  
MUNICIPAL FUNDING EXTENSION  
2017-2022**

**THIS AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_ 2022 .

**BETWEEN:** **GOVERNMENT OF PRINCE EDWARD ISLAND**, as represented by  
the Minister of Fisheries and Communities, Minister of Finance, and the Minister  
of Transportation and Infrastructure  
(hereinafter referred to as the "Government")

**OF THE FIRST PART;**

**AND:** **City of Charlottetown**  
**City of Summerside;**  
**Town of Alberton;**  
**Town of Borden-Carleton;**  
**Town of Cornwall;**  
**Town of Kensington;**  
**Town of O'Leary;**  
**Town of Stratford;**  
**Town of Souris;**  
**Town of Three Rivers;**  
**Town of Tignish;**

(hereinafter referred to as the "Municipalities")

**OF THE SECOND PART.**

**WHEREAS** the above signatories desire to extend the Memorandum of Understanding – Municipal Funding ("MOU") executed on the 1<sup>ST</sup> day of April, 2017 among the above noted parties;

**AND WHEREAS** the municipalities of the Town of Georgetown and the Town of Montague no longer exist and have now become part of the Town of Three Rivers;

**AND WHEREAS** the Province and the Municipalities have entered into a Memorandum of Understanding Municipal Funding Extension ("Extension MOU");

**NOW THEREFORE** and in consideration of the mutual undertakings of the parties, the parties hereby agree as follows:

1. In accordance with Subparagraph 2.1, the term of the MOU is extended for one year to March 31, 2023 with all other terms and conditions, schedules and amendments of and to the MOU remaining the same; and,
2. For clarity, the Tax Credit Rates in Schedule "A" for 2021 and Jan.-Mar. 2022 shall continue unchanged for the extension year.

**IN WITNESS WHEREOF** this Extension MOU is duly executed by the authorized representatives of the parties.

**IN WITNESS WHEREOF** the parties thereto have executed this Extension MOU as of the day and year above written.

**SIGNED, SEALED AND DELIVERED**

in the presence of:

Government of Prince Edward Island as represented by the  
Minister of Fisheries and Communities

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date of signing:

**SIGNED, SEALED AND DELIVERED**

in the presence of:

Government of Prince Edward Island, as represented by the  
Minister of Finance

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date of signing:

**SIGNED, SEALED AND DELIVERED**

in the presence of:

Government of Prince Edward Island, as represented by the  
Minister of Transportation and Infrastructure

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date of signing:

**SCHEDULE "A"****TAX CREDIT FACTOR TABLE**

<b>MUNICIPALITY</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021 &amp; subsequent years</b>
Charlottetown	0.558	0.569	0.579	0.592
Summerside	0.558	0.569	0.579	0.592
Stratford	0.131	0.132	0.135	0.138
Cornwall	0.126	0.127	0.130	0.133
Alberton	0.126	0.127	0.130	0.133
Borden-Carleton	0.305	0.309	0.315	0.323
Georgetown	0.232			
Kensington	0.251	0.255	0.260	0.266
Montague	0.126			
O'Leary	0.126	0.127	0.130	0.133
Souris	0.305	0.309	0.315	0.323
Tignish	0.126	0.127	0.130	0.133
Three Rivers (effective November 1, 2019)		0.0587	0.0602	0.0622

Initials \_\_\_\_/\_\_\_\_

Date \_\_\_\_/\_\_\_\_

Executed on \_\_\_\_\_, 2022 by the Town of Kensington

**SIGNED, SEALED AND DELIVERED**

**Town of Kensington**

in the presence of:

per:

---

per:

---

---

**Witness**



**Town of Kensington Mayor & Council**  
**55 Victoria Street East**  
**Kensington, PE**  
**C0B 1M0**

Re: Coldest Night of the Year 2022 Sponsorship

Dear **Mayor Caseley & Council**,

On February 26, Summerside has something to celebrate – and so could you!

That's the night folks in Summerside will join thousands of others in 150+ cities across Canada in "The Coldest Night of the Year", a 2-5 km winter walk in support of people experiencing hunger, hurt, and homelessness in our community.

In Summerside, we'll be walking for LifeHouse.

Under the umbrella of The Boys and Girls Club of Summerside, LifeHouse will offer transitional housing and emergency shelter in our community. At the same time, LifeHouse has trained staff who will navigate and empower clients to get back on their feet again, stronger than ever. The unique mission of LifeHouse is to focus on women and families who are homeless in our region.

Our goal in CNOY is to raise \$30,000 with the support of 15+ teams and 150+ walkers. I'm writing you to ask for your support in two ways:

- **Sponsorship:** First, would **Town of Kensington Mayor & Council** consider sponsoring Coldest Night Summerside?
- **Participation:** Second, would you also consider engaging CNOY by registering a **Town of Kensington Mayor & Council** team and recruiting 8-10 people to walk and raise money with us?

CNOY is something special - it's fun, meaningful, and a little challenging. LifeHouse is also something special, and its work and service in our community are essential. Please consider joining us by walking and sponsoring this great event.

And remember, it's cold out there.

Warmly,

Don Reid

Summerside Sponsorship Leader

[dareid0@icloud.com](mailto:dareid0@icloud.com); 902-432-2485

Cory Somers

Summerside Event Director

[revcorysomers@gmail.com](mailto:revcorysomers@gmail.com); 902-315-2481

[cnoy.org/summerside](http://cnoy.org/summerside)

Website: [lifehousesummerside.ca](http://lifehousesummerside.ca)

Facebook: [www.facebook.com/cnoysummerside](http://www.facebook.com/cnoysummerside)

The Coldest Night of the Year is operated under the charitable and financial oversight of Blue Sea Foundation, a CRA-registered Canadian charitable foundation: #819882655RR0001.



coldest  
\*night  
OF THE YEAR

it's cold out there  
cnoy.org

In support of  
**LifeHouse Summerside**

You can be a company known  
for investing in a great cause!  
Plus, you'll be a vital part of  
helping women and families to  
find shelter and to get access  
to the services they need.

CNOY Walkers  
and volunteers are  
**70% more likely**  
to support a  
CNOY Sponsor

# sponsorship package

## february 26, 2022

The **Coldest Night of the Year** is a fantastically fun, family friendly walk-a-thon that raises money for people experiencing homelessness, hurt, and hunger. This year, **LifeHouse Transitional Housing and Emergency Shelter** is hosting a **covid-safe in-person** event with virtual options, with fantastic sponsorship opportunities!

blueseas  
FOUNDATION

Blue Sea Foundation  
260-659 King St. East,  
Kitchener, ON, N2G 2M4  
Phone 1.877.743.3413  
Web [blueseafoundation.org](http://blueseafoundation.org)





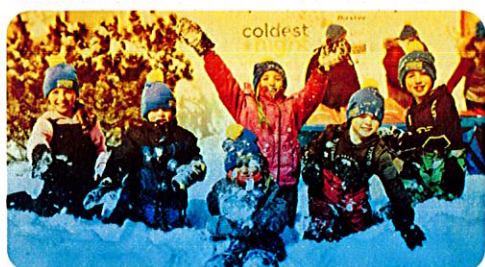
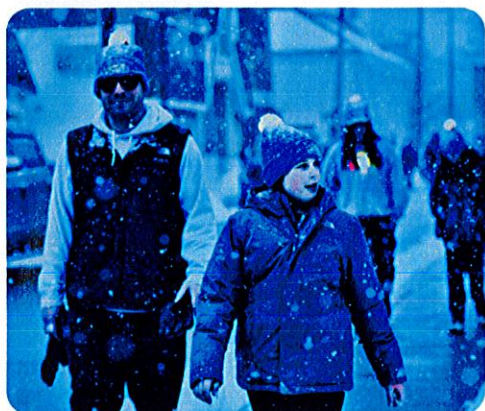
## About LifeHouse

LifeHouse is committed to ensuring that woman and children in the Prince County region have access to safe, secure, inclusive and supportive transitional housing and shelter while navigating life's rough waters.

Through transitional and emergency housing, and a case management model aimed at identifying and securing a wide range of wrap-around services, LifeHouse will meet the practical and unique needs of each client.

With help from companies like yours, we will:

- Operate a transitional housing facility with 3 family rooms and open an emergency shelter.
- Deploy 4 staff members to empower clients so they can get back on their feet again.



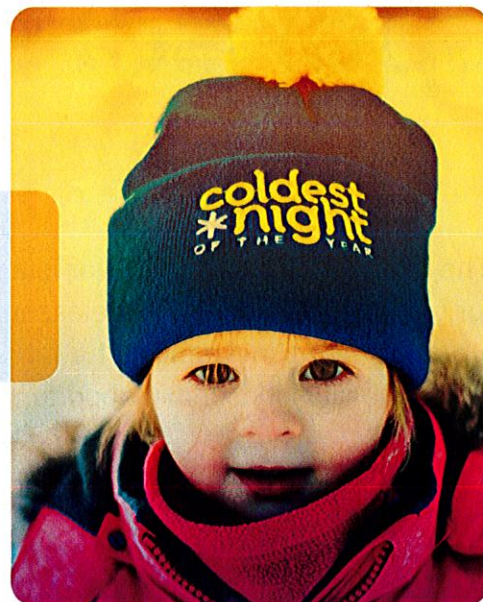
To find out more about our programs and services, please visit our website at [lifehousesummerside.ca](http://lifehousesummerside.ca)

ONE OF CANADA'S *fastest-growing peer-to-peer events!*

▶▶▶▶▶ **9 out of 10**  
participants recommend CNOY

RANKED  
AMONG THE

**TOP 10** Fundraising Events  
in Canada





# Become a Sponsor!

Sponsorship in the Coldest Night of the Year is a unique opportunity for businesses to reach a wider audience while aligning with a charity dedicated to supporting your community. **LifeHouse** relies on businesses like yours to continue our work. Consider a sponsorship today to bring hope to our city.

## Platinum Lead Sponsor

5km walk is named by Sponsor. Promoted in \$7,500 Advertising campaign. Includes Kiosk in Warming Area. Opportunities for remarks during opening ceremonies and/or virtual opening ceremonies to supporters and participants. Logo displayed on CNOY Day. Option for "Curbside Toque Pick-up". Key volunteer roles set aside.

Recognition as Lead Sponsor on participant + team pages, website, emails, radio, and social media. Option to add a "Proud Sponsor of CNOY" badge to company emails, website, and social media.

## Gold Lead Sponsor

3km walk is named by Sponsor. Promoted in \$7,500 Advertising campaign. Includes Kiosk in Warming Area. Opportunities for remarks during opening ceremonies and/or virtual opening ceremonies to supporters and participants. Logo displayed on CNOY Day. Key volunteer roles set aside.

Recognition as Lead Sponsor on participant + team pages, website, emails, radio, and social media.

## Silver Lead Sponsor

3km walk is named by Sponsor. Promoted in print and radio media ads worth \$6,000. Opportunity to address supporters and participants. Logo displayed on CNOY Day. Recognition as Lead Sponsor on participant + team pages, website, emails, radio, and social media

## Bronze Lead Sponsor

Advertised on Poster Ads worth \$1,500. Recognition on participant + team pages, website and opportunity to address supporters and participants. Logo displayed on CNOY Day

## Rest Stop Sponsor

Recognition on participant + team pages, web, emails, and social media. Your name and logo displayed at the Rest Stop. Option for display at the Rest Stop. Rest Stop volunteer roles set aside for your company

## Distance Sponsor (Now 4X more value!)

Your name and logo displayed on each kilometer you sponsor. Clickable logo on team and participant pages (seen by all participants and donors – 4X the reach of a physical route sign!)

Don't see what you're looking for?  
**Talk to us!** We can work with you to create your own customized sponsorship opportunity.

IN 2021

over **24,000 walkers**  
and **122,000+ donors**  
in over **140 locations**

(from Newfoundland to Yellowknife to Vancouver Island)

..... helped raise over .....  
**\$9.9 million**

Did you know?  
CNOY Walkers  
and volunteers are  
**70% more likely**  
to support a  
CNOY Sponsor

## facts+stats

- Coldest Night has a proven track record of success in Charlottetown
- Across Canada, over 140 communities are involved with the Coldest Night of the Year
- Average age is 39
- Half of all participants walk 5 kms



To become a Coldest Night of the Year sponsor, please contact:

**Don Reid, Sponsorship Leader Phone: 1.902.432.2485**

Email: [dareid0@icloud.com](mailto:dareid0@icloud.com)

**Cory Somers, Event Director Phone: 1.902.315.2482**

Email: [revcorysomers@gmail.com](mailto:revcorysomers@gmail.com)

## Next Steps

### 1. Confirm Your Sponsorship Level

Please call or email your CNOY sponsorship representative to discuss your sponsorship type and financial level (see contact area above for more info).

### 2. Email Logo

Please email your CNOY sponsorship rep a high quality copy of your corporate logo. Your logo will appear on your local CNOY location's page, usually within a day or so. (Visit [cnoy.org/locations](http://cnoy.org/locations) to see the location list, and click on your city name to see your local page).

### 3. Make a Payment

Once you have confirmed your sponsorship type and amount with your rep, you will receive an invoice directly from Blue Sea Foundation (the charity who operates CNOY). From there, you can quickly and securely pay your invoice online via **Credit Card**.

*Note: We also accept cheques (allow 1-4 weeks for processing). Please make payable to "Coldest Night of the Year", and mail directly to Blue Sea Foundation, 260-659 King St. East, Kitchener, ON, Canada, N2G 2M4.*



**blueseas**  
FOUNDATION

**Blue Sea Foundation** is a registered Canadian charity (819882655 RR0001) that exists to help other charities thrive financially by providing easy access to profitable turn-key fundraising events and services, like the **Ride for Refuge**, the **Coldest Night of the Year**, and **The Grand Parade**.



**Davison Funeral Home & Chapel (1979) Ltd.**

P.O. Box 540

Kensington, PEI

C0B 1M0

[www.davisonfh.com](http://www.davisonfh.com)





Town Of Kensington

Thank you for your donation to

**Princetown United Church Malpeque**

P.O. Box 632

Kensington, PE, C0B 1M0

Contact: Linda Durdle

Your donation will be forwarded to them.

In the Amount of

**\$50.00**

Made on 2/3/2022

Donation # 000948911



On Behalf of

**Princetown United Church Malpeque**

the family of the Late

**A. Muriel Bryanton**

and

**Davison Funeral Home & Chapel**

**(1979) Ltd.**

P.O. Box 540

Kensington, PEI

C0B 1M0

[www.davisonfh.com](http://www.davisonfh.com)

**(Please retain this interim receipt)**

We thank you for your generosity and  
thoughtfulness