



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, January 9, 2023 @ 7:00 PM

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
Monday, January 9, 2023 – 7:00 PM**

- 1. Call to Order/Land Acknowledgement**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers, and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 December 12, 2022 Regular Meeting
- 6. Business Arising from Minutes**
 - 6.1 December 12, 2022 Regular Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Report
 - 7.3 Police Department Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List – Town
 - 7.6 Bills List - Water and Sewer Utility
 - 7.7 Consolidated Summary Income Statement
 - 7.8 Credit Union Centre Report
 - 7.9 Mayor’s Report
 - 7.10 Federation of Prince Edward Island Municipalities Report – Councillor Mann
 - 7.11 Kensington and Area Chamber of Commerce Report – Councillor MacRae

7.12 2023 – 55 Plus Games Report - Update

8. New Business

8.1 **Request for Decisions**

8.1.1 RFD2023-01 - Share the Road Pilot Project Request

8.2 **Other Matters**

9. Correspondence

10. Committee of the Whole (In-Camera) - *Nil*

11. Adjournment

**Town of Kensington
Minutes of Regular Council Meeting
Monday, December 12, 2022
7:00 PM**

Council Members Present: Mayor Rowan Caseley
Councillors: Toombs, Gallant, Doucette, MacRae, and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Municipal Clerk,
Kim Caseley

Regrets: Deputy Mayor Spencer

1. Calling of Meeting to Order

- 1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff to the December meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

- 2.1** *Moved by Councillor MacRae, seconded by Councillor Gallant to approve the tentative agenda for the December 2022 regular meeting of Town Council with the addition of item 8.1.5. Unanimously carried.*

3. Declaration of Conflict of Interest

- 3.1** Councillor Doucette & Councillor Mann declared a conflict with item 8.1.3. Councillor Mann and Municipal Clerk, Kim Caseley declared a conflict with an item of correspondence regarding the Kensington-Bedford Friendship Hockey Exchange.

4. Delegations / Presentations

- 4.1** *Nil.*

5. Approval of Minutes of Previous Meeting

- 5.1** *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the minutes from November 14, 2022, regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

- 6.1** **November 14, 2022 Regular Meeting**

6.1.1 Nil.

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to adopt the November 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor MacRae, seconded by Councillor Toombs to approve the October 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Gallant, seconded by Councillor Doucette to approve the October 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Councillor Gallant addressed concerns about vehicle speeds throughout Town. Mayor Caseley confirmed that decreasing vehicle speed limits have been discussed multiple times with the Provincial Government and committed to following up on previous discussions with Minister Deagle.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Councillor Doucette to approve the November 2022 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor MacRae to approve the October 2022 Bills in the amount of \$210,746.09. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the October 2022 Capital Expenditures in the amount of \$26,755.59. Unanimously carried.*

7.5.3 *Moved by Councillor Mann, seconded by Councillor Doucette to approve the October 2022 Water & Sewer Utility Bills in the amount of \$25,301.44. Unanimously carried.*

7.6 Summary Income Statement

- 7.6.1** *Moved by Councillor Mann, seconded by Councillor Toombs to approve the Summary Income Statement for the month of October 2022. Unanimously carried.*

7.7 Credit Union Centre Report

- 7.7.1** *Moved by Councillor MacRae, seconded by Councillor Doucette to approve the Credit Union Centre report for the month of October 2022. Unanimously carried.*
- 7.7.2** Councillor MacRae inquired about the timeframe for the flooding of the outdoor rink at the Credit Union Centre. Mayor Caseley confirmed that staff is waiting for a consistent freezing temperature before they will start the outdoor rink.
- 7.7.3** Council discussed the installation of additional lighting at the outdoor rink area. Mayor Caseley noted that staff have been in discussions and will confirm a timeframe with Maritime Electric.

7.8 Mayor's Report

- 7.8.1** *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the Mayor's report for the month of November 2022 as presented by Mayor Caseley. Unanimously carried.*
- 7.8.2** Mayor Caseley noted the 2023 Canada Winter Games Torch Relay has been re-scheduled to Monday, December 19 due to inclement weather.

7.9 Federation of PEI Municipalities (FPEIM) Report

- 7.9.1** *Nil.*

7.10 Heart of PEI Initiative Report

- 7.10.1** *Nil.*

7.11 Kensington Area Chamber of Commerce (KACC) Report

- 7.11.1** *Nil.*

8. New Business

8.1 Request for Decisions

8.1.1 Town Council Laptop Replacement

- 8.1.1.1** *Moved by Councillor Doucette, seconded by Councillor Toombs*

BE IT RESOLVED THAT Town Council authorize the CAO to award a contract for the replacement of six laptop computers to Combat Computers as per their amended quote dated October 20, 2022 in the amount not to exceed \$7,133.94 plus HST and ACES.

Unanimously carried

8.1.2 2022 Credit Union Centre Upgrades – Borrowing Resolution

8.1.2.1 Moved by Councillor Mann, seconded by Councillor Gallant

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;

AND WHEREAS Town Council intends to undertake and complete the Kensington Credit Union Centre Upgrades capital project over 2022 and 2023 valued at \$2,032,077.19, with the Federal government funding 40% of the project, the Provincial government funding 33% of the project, and the Town of Kensington funding 26.67% of the project;

AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$500,000.00 from the Scotiabank, under the following terms:

i repayable in full by Town Council over an amortization period up to 25 years.

ii at an interest rate, as negotiated with the lender, with interest payable monthly.

iii advances repayable on demand.

Unanimously carried.

Councillor Doucette & Councillor Mann declared a conflict and excused themselves from the Council Chamber at 7:29 pm.

8.1.3 Kensington Junior (U7) Vipers Ice Time Donation Request

8.1.3.1 Moved by Councillor MacRae, seconded by Councillor Toombs

BE IT RESOLVED THAT the ice time rental donation request for

the Kensington and Area Minor Hockey Association's 2022 Under 7 Jamboree Tournament being held at the Kensington Credit Union Centre on December 27, 2022, be hereby approved.

Unanimously carried.

Councillor Doucette & Councillor Mann returned to the Council Chamber at 7:34 pm.

8.1.4 Development Permit Application – 4 Commercial Street

8.1.4.1 Moved by Councillor Toombs, seconded by Councillor Doucette

BE IT RESOLVED THAT Kensington Town Council approve a development permit application for K'Town Auto Parts / William Ellis for the replacement of an outdoor stair system located at 4 Commercial Street, subject to full compliance with the Town's Development Control Bylaw and all other applicable municipal, provincial, and federal legislation and regulations.

Unanimously carried.

8.1.5 Ballfield Dugout Replacement

8.1.5.1 Moved by Councillor Toombs, seconded by Councillor Gallant

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to proceed with a replacement of two ballfield dugouts with a chain link fence construction, steel roof and pressure treated players bench, as per the quote of Eastern Fence dated December 2, 2022 in the amount of \$16,720.00 plus HST.

Unanimously carried.

8.2 Other Matters

8.2.1 Mayor Caseley confirmed the Canada Winter Games Torch Relay has been re-scheduled to Monday, December 19 due to the inclement weather of the original date.

8.2.2 Mayor Caseley wished everyone a Merry Christmas and noted that there will not be a December Committee of Council meeting.

8.2.3 The Annual Mayor's New Year's Levee will be held from 11:30 – 1:00 pm at Family and Friends Restaurant.

- 8.2.4** Mayor Caseley Congratulated KARSI on recently being awarded an \$11,200 donation from the One Hundred Women Who Care Prince Edward Island initiative.
- 8.2.5** Tomorrow, Kensington Police Service will be issuing a Press Release on an ongoing child pornography case.
- 8.2.6** Councillor Gallant brought forward a request from the residents of Andrews Drive for the installation of streetlights in the area. Councillor Doucette also noted that the Garden Drive area also requires additional streetlights. Mr. Baker will assess these areas and bring forward a recommendation to Town Council.

Councillor Mann & Municipal Clerk, Kim Caseley declared a conflict and excused themselves from the Council Chamber at 7:44 pm.

9. Correspondence

- 9.1** A letter from the 55th Annual Kensington-Bedford Friendship Hockey Exchange for a financial donation in support of the exchange in the amount of \$1,500.

Moved by Councillor Doucette, seconded by Councillor Toombs to approve a financial donation in the amount of \$1,500 to the 55th Annual Kensington-Bedford Friendship Hockey Exchange.

Unanimously carried.

- 9.2** A request from the Canadian Red Cross for financial donations. – *Received.*
- 9.3** Sponsor request and information on the Coldest Night of the Year. – *Received.*
- 9.4** Meals on Wheels donation request.
- 9.5** A letter from Candice Rochford requesting the Town to install additional lighting at the Kensington Dog Park.

Moved by Councillor Toombs, seconded by Councillor MacRae to approve a request for the installation of additional lighting at the Kensington Dog Park.

Unanimously carried.

10. In-Camera (Closed session)

- 10.1** *Nil.*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Doucette to adjourn the meeting at 7:53 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report - January 2023		
Item #	Project/Task	Status
1	Official Plan and Zoning Bylaw - 5 Year Review	The draft Official Plan and Bylaw are nearing completion and we expect to receive both drafts within the next two weeks. Staff will review the drafts and provide comments back to the consultant within two weeks of their receipt. A meeting with Town Council will be scheduled following staff's review to present the documents. Councillors will have an opportunity to provide input into the updated Plan and Bylaw at that time, which will be incorporated prior to final drafts being completed. Once the final drafts are completed, a legislatively required meeting will be scheduled to present the updated documents to the public. The current proposed schedule would see the public meeting being held in the month of March.
2	Business Park	We continue to work with prospective purchasers and providing information as required.
3	Wastewater Treatment Plant Mechanical Upgrades	The project is substantially complete. The DO lagoon sensor has been relocated and appears to be working correctly. We are currently waiting on the arrival of two junction boxes to account for the extended cabling that was required to relocate the sensor.
4	Credit Union Centre Upgrades	A meeting was held on December 13, 2022 with WSP to review the project and the public tendering requirements. It is anticipated that each unique project component will require separate tendering processes. We anticipate tenders being issued through the Province's tendering website within the next week to two weeks.
5	Street Light Review	Staff are working on a report and recommendation for the January 2023 Committee of Council meeting to identify areas where additional street lights are required. Staff are also reviewing potential policy development to guide future street light installations/extensions.
6	Woodleigh Drive Sidewalk	NO UPDATE The Province has been informed of Town Council's desire to keep this sidewalk in its current location. Staff will evaluate the area and bring options and a recommendation to Town Council with regard to potential improvements to pedestrian and vehicle circulation in the area.
7	Outdoor Ice Hockey Rink/ Dog Park Lights	Direction has been given to proceed with the installation of additional lights at the out door ice rink and a light at the Kensington Country Store Dog Park.
8	Commercial Street/Broadway Street Intersection	Mayor Caseley and I met with the Minister of Transportation on September 22, 2022 to discuss several transportation issues throughout the town. In discussions with Provincial Department of Transportation Staff, I am informed that any work that may be completed in the vicinity of the intersection will be delayed to the 2023 construction season. It is evident that parking spaces may have to be removed to complete any required upgrades.
9	Confederation Trail Road Crossings	A lighted beacon sign has been installed at the Victoria Street East school road crossing. In a discussion with Provincial Department of Transportation staff, I am informed that they planned on installing the Victoria Street East crosswalk (near the town hall) to facilitate a confederation trail road crossing in November of this year but could not find a contractor to complete the work. I have been given a commitment that the crosswalk will be installed in the Spring of 2023. I am further informed that the Confederation Trail crossing across Broadway Street North will be installed in 2023 as well.
10	Broadway Street South Water and Sewer Main Extension Project and sidewalk installation (Broadway Street South Infrastructure Upgrades)	NO UPDATE (I don't anticipate any further updates on this project until construction recommences in the Spring of 2023) Work on this project has ceased until the Spring of 2023. There were delays in the project associated with material sourcing/procurement and hurricane Fiona. The sidewalk portion of the project will be completed in the Spring of 2023.
11	Ford Taurus Police Interceptor	We have advertised the salvageable parts for sale and will dispose of as purchase offers are made.
12	Relocation of Town of Kensington Signs	All signs have been relocated and repaired except for the Barrett Street Sign. We have are working with a property owner further south on the Kelvin Grove road to relocate the sign to their property. The sign will be relocated as soon as possible in the Spring of 2023.
13	Electric Vehicle (EV) Chargers	All of the EV Chargers have been installed. We are currently waiting on Leviton to come to Kensington to commission and train staff on the use of the chargers and the administration system. It is anticipated that this will be completed over the next two weeks. As the adjacent parking stalls cannot be painted with the appropriate EV pavement markers, staff are considering whether or not to sign the parking stalls in the interim, until they can be marked.
14	PEI ATV Federation 'Share the Road' Pilot Project Request	A Request for Decision has been circulated with the tentative agenda package requesting Town Council's authorization to allow me to move forward with a public consultation session to solicit feedback from the public on the proposed 'Share the Road' pilot project. Information gathers through the consultation session will be gathered into a final report to allow Town Council to formally consider the pilot project. A public meeting is proposed to be held at the Murray Christian Centre on March 8, 2023 (with a cancellation date of March 15, 2023) at 7:00 Pm.
15	Website	A draft site plan was received before the holidays, it has been reviewed and sent back to the developer with some modifications. Staff and the developer continue to work on content for the site. We are anticipating that the website will be ready to launch early in the second quarter of 2023.
16	Dog Bylaw	Work on this was ceased in 2022 in favour of working on other projects and initiatives. The Province of PEI is in the process of updating their Dog Act (which was drafted in the 1970's) which may impact how the town proceeds with the Bylaw. Work will continue on the Bylaw as information on the updated Act is available.
17	Flag Repair and Replacement	All repair/replacement work of flagpoles has been completed. In discussions with Credit Union staff and the Mayor, it is being considered that the current flag compliment (three) at the Credit Union Centre be removed and replaced with a singular Canadian Flag. The flags at the CUC are telescopic and cannot be masted properly when required.
18	Broadway Street South Sidewalk Replacement	The tender for this project has been awarded to Curran and Briggs and will be completed in the Spring of 2023.
19	ACOA Rediscover Main Street Project	The Mainstreet project is near substantial completion. The boardwalk extension and shade pergola portion of the project has been completed. The contractor is continuing to work on the two vendor stands. Work on the town hall cenotaph was completed in early November. The summer music series improvements and programming was successfully completed in the summer of 2022. Some funds remain in the project and we are seeking ways to utilize remaining funding to help offset the cost of website content development, being primarily related to video and photographs.
20	Brookins Drive Multi-Unit Residential Development	A development permit application has been received for the development of 18 additional residential units at the end of Brookins Drive (North of the existing multi unit residential development). The application was reviewed by the Town's planning consultant and we are working with the developer to address issues related to parking, traffic circulation, waste bin location, etc.

Item #	Project/Task	Status
21	Sewer/Septic Issue - 130 Broadway Street North	A cost estimate to complete a sewer connection to this property was received in the amount of just over \$85,000. It included approximately 32 metres of sewer main extension, installation of 2 manholes, approximately 12 metres of service line and associated civil works (asphalt reinstatement, etc.). I have discussed the quote with the property owner and it was determined that any work will be delayed to 2023 to allow the Town to consider a larger water and sewer extension project into this area. Staff are reviewing this now and researching funding options for a potential 2023 project. I have had a discussion with the property owners plumber and it was determined that the current on-site septic system located on the property should be sufficiently operational for the winter months. I have committed that should there be any maintenance issues with the current septic system, that the Town would cover any associated costs.
22	Hurricane Fiona	There was considerable damage around town resulting from Hurricane Fiona. A significant number of trees around town were fallen or damaged as a result of the storm. All of the downed trees have now been cleaned up and removed and several others impacting infrastructure have been removed. In total 18 trees around the community were removed. Some of the town's buildings saw roof damage including the gazebo, freight shed, pool building, and water controls building. The town's pool had to be drained and cleaned which has been completed. There was some other damage at the CUC property including the loss of a dugout and the safety netting around the ballfield. We have maintained constant contact with our insurance company on the damages and will avail of disaster financial assistance through the province of PEI to assist in clean up activities. Public Works picked up branches and other debris that was placed curbside by residents. The public works yard was open to town residents up until October 31, 2022 to dump storm debris (leaves, branches, trees, etc.). Staff have tracked all costs associated with the hurricane and will claim to the disaster financial assistance and through insurance.
23	35 Garden Drive Sewer Issue	We have encountered several sewer back ups on this property over the past couple of months. The line was videoed on January 4, 2023 and it's apparent that the service lateral intrusion into the main line protrudes too far into the main (at least 6 inches) and is causing an interruption in the main line flow which is backing up into the home. Work to repair the intrusion will be completed in the Spring of 2023. The line will be videoed again in a month or so to ensure flow is being maintained adequately.
24	Establishment of a Part Time Fire Chief Position	I am in the process of reviewing and completing a report/recommendation to Town Council for the formal establishment of a senior level part time Fire Chief position for the Kensington Fire Department. I anticipate the report to be completed in the first quarter of 2023 to allow a new position to coincide with the beginning of the 2023/24 fiscal year. The Fire Chief is supportive of the position being created and has provided me with a detailed list of duties that can be completed through the part time position.
25	Black History Month - Flag Raising	The Black Cultural Society of Prince Edward Island has issued a request, through the Federation of Prince Edward Island Municipalities, for Municipalities to consider raising a Pan-African flag to recognize Black History Month in 2023. I have discussed this with Mayor Caseley and have been in communication with the Black Cultural Society and have confirmed that the Town would be pleased to participate. A flag raising ceremony will be scheduled between February 1st and 3rd. More information will be provided to Town Council as plans are confirmed.
26	Meeting with Kensington North Watershed Association (KNWSA)	A meeting was held on January 3, 2023 with the KNWSA in regards to tree planting on the eco-gifted property along Woodleigh Drive (vicinity of wellfield). A funding application is being developed by the KNWSA to fund the tree planting project, and if possible, a clean-up and formalization of the walking trails in the existing wooded area. Staff have contacted Environment Canada in regards to the use of the eco-gifted property to ensure that the planned work can proceed.
27	Civic Re-Numbering	We have been working with the Provincial 911 office in regards to civic numbering issues within the Town. There are a number of areas that require re-numbering under the Town's Bylaw and Provincial regulation. While, at this point in time we have no current timeline for the completion of the re-numbering, staff will continue to work with the Province and will update Town Council as information becomes available.

Kensington Fire Department
Occurrence Report 2022

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	3	2	5	0	2	2	3	4	5	3	2		31	21.83%
Motor Vehicle Accident	7	1	5	1	1	4	5	3	1	8	3		39	27.46%
Emergency Response - Fuel Spill, etc	1	0	0	0				1	2	3			7	4.93%
Fire Related														
Smoke Investigation	2	0	1	0	0	0	0	0	0	0	1		4	3%
Outside Fire - Brush, Grass, Utility Pole, etc.		1	0	0	1	0	1	1	2	1	0		7	5%
Structure Fire - House, Building, Vehicle, etc.	1	0	3	1	4	1	4	4	8	2	1		29	20%
Alarms	1	3	2	0	1	2	3	4	3	2	2		23	16%
Total Fire Related	4	4	6	1	6	3	8	9	13	5	4	0	63	
Total Incidents	15	7	16	2	9	9	16	17	21	19	9	0	140	
Mutual Aid Call Out							1			1			2	1%
Total Incidents (Including Mutual Aid Provided by KFD)	15	7	16	2	9	9	17	17	21	20	9	0	142	100%
Mutual Aid Call in														
Firefighter Attendance	13	11	13	17	13	14	15	15	13	11	13		13	13.45
Regular Monthly Training - No. of Firefighters		19	18	19	21	14	20		24	18	23		20	20
Training School/Association Meeting/Department Meeting		21	19	21	24	22	23	23	26	21	25		23	23
Call Area														
Kensington	3	2	5	0	2	2	5	3	5	4	5		36	25.35%
Malpeque CIC	4	1	1	0	4	1	7	7	4	5	2		36	25.35%
Zone's 1 to 5	8	4	10	2	3	6	4	7	12	10	2		68	47.89%
Other							1			1			2	1.41%

December 2022

The Kensington Fire Department responded to **7** calls in December and the average attendance for the fire calls was **16**. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Dec. 5 17:53 pm	Trees on fire	Darnley	14	2
Dec. 6 10:07 am	Flue fire	Hamilton	16	2
Dec. 9 11:05 am	Sight of smoke	Kensington	18	2
Dec. 16 09:30 am	Commercial accident - trapped victim	Traveller's Rest	18	3
Dec. 16 18:55 pm	Sight of smoke	Spring Valley	16	4
Dec. 20 16:28 pm	MFR	Kensington	9	1 stand down enroute
Dec. 23 06:30 am	Vehicle fire	Indian River	21	2

Dec. 2 - One fire truck participated in the Summerside Christmas parade.

Dec. 4 - Fire trucks helped with traffic control and participated in the Kensington Christmas parade.

Dec. 6 - Association meeting with 24 present.

Dec. 19 - Two trucks assisted with the Cananda Winter Games torch relay.

Dec. 20 - Training was held with 20 present.

Rodney Hickey
Chief

[illegible]

Police Department Occurrence Report Summary 2022														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Fire Prevention Act			1						1	1			3	0.37%
Firearm Act			1		1								2	0.25%
Forcible confinement													0	0.00%
Fraud	2	6	2	2	3		3		1		1		20	2.46%
Funeral Escorts	2	1		2	3	2	2	4	2		4		22	2.71%
Harrassing Communication			1	4	1	2	1						9	1.11%
Impaired Driver	1	2	1	3	3	3	2	2		2	1		20	2.46%
Information Files			4	4	3		1		2	2	2		18	2.21%
Injury Accidents													0	0.00%
Liquor Offences		1	1		1	1		1					5	0.62%
Litter Act			1										1	0.12%
Lost and Found	3	1	1	1	2	3	4	5	1		1		22	2.71%
Luring Minors													0	0.00%
Mental Health Act	6	1		2		1	1	3	2	4			20	2.46%
Mischief	1	1	1	3	3	2	3	4	1	2			21	2.58%
Motor Vehicle Accidents	4	2	2	3	1	2	4	4	2	1	2		27	3.32%
Motor Vehicle Act	7	6	6	8	8	4	10	6	7	4	5		71	8.73%
Municipal Bylaws					2	3			1	2	3		11	1.35%
Off Road Vehicle Act		2	1			4							7	0.86%
Other Criminal Code											1		1	0.12%
Person Reported Missing				1				1	1				3	0.37%
Possession of restricted weapon			1										1	0.12%
Property Check			1	2	1				1		1		6	0.74%
Resist Arrest													0	0.00%
Roadside Suspensions	1						1						2	0.25%
Robbery													0	0.00%
Sexual Assaults / Interference									1				1	0.12%
STEP (Integrated Traffic Enforcement)					1			1		1			3	0.37%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle				2	4	2	4	2	2	2	1		19	2.34%
Theft Of Motor Vehicle							1						1	0.12%
Theft Over \$5000						1							1	0.12%
Theft Under \$5000		1	3	1		1	5	4	4	2			21	2.58%

Police Department Occurrence Report Summary 2022														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Trespass Act					1					1			2	0.25%
Trespass at Night													0	0.00%
Uttering Threats				1		1			2				4	0.49%
Wellbeing Check	3		1		1	1			5	2			13	1.60%
SOTS Issued	19	18	19	11	23	7	20	35	20	27	39		238	29%
Total Incidents	70	54	71	66	80	61	91	89	83	71	77		813	100%
HTA Warnings		4		2	1	1	8	28	3	40	2		89	
Fine Revenue	\$3,520.50	\$3,220.00	\$1,925.00	\$1,607.50	\$2,665.50	\$938.00	\$2,746.00	\$3,394.50	\$1,575.00	\$2,494.00	\$6,400.00		30,486.00	
Foot Patrols in hours	2	4	3	3	2	4	4	5	4	6	3		40	
Community policing school		8	7	8	4	5			5	4	6			
Record Checks A (BC)	11,564	9,221	14,662	12,861	15,023	14,370	11,621	14,042	12,440	10,767	10,719		137,290	
Record Checks C (KPS)	3	4	9	12	8	23	10	7	5	10	15		106	
KPS assisting other agencies	2	1		4	1	3		2	1				14	
Other agencies assisting KPS										1			1	

Police Report November 2022

There was 1 alarm call to report for this month.

Nov 10 @ 0208hrs – Credit Union Centre, member did not attend.

Assistance file for the month consisted of:

2 calls where there were insecure premises

A wire was down and Maritime Electric needed to attend

Assistance with the repossession of a motor vehicle

DEVELOPMENT PERMITS REPORT

For the period December 09, 2022 to December 31, 2022

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction		Value	Estimated Start	Estimated Finish
			Property Address								
Commercial											
20-22	12/12/2022	78717	K'Town Auto Parts / William Ellis - [REDACTED]	[REDACTED]	Approved	Renovation	Commercial		\$5,200.00	01/02/2023	01/13/2023
			4 Commercial Street				Description:	Re-construct existing exterior stair system			

Sub Total: \$5,200.00

Total: \$5,200.00

Year To Date Approved Development Permits Summary Report
2022

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Residential Deck/Fence/Pools					1									1	
New Multi-unit Family Dwelling				1										1	
New Residential Accessory Structure				1	1	3		1			1			7	
New Residential Deck/Fence/Pools				1	1	1			1					4	
New Semi Detached Dwelling							1							1	
Other Commercial							1							1	
Renovation Commercial												1		1	
Renovation Residential additions/alterations				3										3	
Residential Deck/Fence/Pools				1										1	
Total:				1										20	

Total Estimated Construction Value
\$3,500.00
\$1,236,600.00
\$40,500.00
\$59,000.00
\$450,000.00
\$5,000.00
\$5,200.00
\$175,000.00
\$1,974,800.00

Five Year Approved Development Permits Summary Report 2018 - 2022

Development Permit Category	2018	2019	2020	2021	2022	Total Permits	Total Estimated Construction Value
Addition Commercial	1					1	\$25,000.00
Addition Industrial			3			3	\$135,000.00
Addition Institutional							
Addition Residential additions/alterations			1	2		3	\$117,300.00
Addition Residential Deck/Fence/Pools		1	1	1	1	4	\$12,900.00
Addition Single Family Dwelling	1					1	\$45,000.00
Demolition		1	1			2	\$17,362.50
New Commercial			1			1	\$3,500.00
New Industrial	1	1		1		3	\$301,000.00
New Institutional		1	1			2	\$670,000.00
New Modular/Mobile Home		1				1	\$450,000.00
New Multi-unit Family Dwelling			1	1	1	3	\$4,683,600.00
New Other							
New PSI				1		1	\$200,000.00
New Residential Accessory Structure	8	4	12	9	7	40	\$263,900.00
New Residential Deck/Fence/Pools	3	2	4	3	4	16	\$175,200.00
New Semi Detached Dwelling	2	1	1	1	1	6	\$2,120,000.00
New Single Family Dwelling			6	9		15	\$4,226,500.00
Other Commercial			3		1	4	\$30,700.00
Other Demolition		1				1	\$4,800.00
Other Institutional		1				1	\$59,000.00
Other Modular/Mobile Home							
Other Residential Accessory Structure				1		1	
Other Residential additions/alterations			1			1	\$98,000.00
Other Residential Deck/Fence/Pools							
Other Single Family Dwelling							
Renovation Commercial	1		1	2	1	5	\$113,200.00
Renovation Multi-unit Family Dwelling				1		1	\$30,000.00
Renovation Other	1					1	\$5,000.00
Renovation Residential additions/alterations	1	1			3	5	\$335,000.00
Renovation Residential Deck/Fence/Pools		1	2			3	\$24,000.00
Renovation Single Family Dwelling		1				1	\$40,000.00
Residential additions/alterations	1					1	\$3,500.00

Development Permit Category	2018	2019	2020	2021	2022		Total Permits		Total Estimated Construction Value
Residential Deck/Fence/Pools					1		1		
Total Count:	20	17	39	32	20		128		
Total Estimated Value:	\$843,700.00	\$1,699,662.50	\$4,410,300.00	\$5,261,000.00	\$1,974,800.00				\$14,189,462.50

Town of Kensington Bills List November 2022

Aaron Adams	2022 HONORARIUM	\$1,000.00
Amalgamated Dairies Limited	CUC CANTEEN MILK	\$43.13
Amalgamated Dairies Limited	CUC CANTEEN MILK	\$43.13
Amalgamated Dairies Limited	CUC CANTEEN MILK	\$35.94
Amalgamated Dairies Limited	CUC CANTEEN MILK	\$57.50
ADL Foods	CUC CANTEEN FOOD/SUPPLY	\$697.37
ADL Foods	TOWN HALL JANITORIAL SUPPLY	\$777.96
ADL Foods	CUC CANTEEN / JANITORIAL	\$776.75
ADL Foods	CUC CANTEEN / JANITORIAL	\$699.83
ADL Foods	CUC CANTEEN / JANITORIAL	\$410.37
ADL Foods	CUC CANTEEN FOOD/SUPPLY	\$535.76
Alan MacLeod	2022 HONORARIUM	\$1,200.00
Aliant	INV9364436 CUC	\$363.66
Aliant	POLICE DISPATCH	\$30.48
Allan Sudsbury	2022 HONORARIUM	\$1,000.00
Andrew Griffin	NOV 2022 RRSP	\$325.84
Auto Trim Design of PEI	TOWN HALL SIGN REPAIRS	\$412.85
Barret Campbell	2022 HONORARIUM	\$1,000.00
Barry Donald	2022 HONORARIUM	\$1,000.00
Bev Semple	OCT 22 CROSSWALK	\$110.00
Big Boot Shooting Club	POLICE AMMUNITION	\$474.95
Blair Croken	NOV 21, 2022 PART POLICE VEHICLE	\$500.00
Bonnie MacRae	2022 HONORARIUM	\$3,249.00
Brad Hickey	2022 HONORARIUM	\$1,000.00
Brenda MacIsaac	NOV 2022 RRSP	\$312.08
Building Blocs Home Improvements	TOWN HALL DOORS REPLACED	\$6,509.49
Building Blocs Home Improvements	EVK POOL DOORS REPLACED	\$2,811.49
Cameron Gillian	2022 HONORARIUM	\$250.00
Canadian Tire	NOV 10, 2022 LIGHTS FOR FLOAT	\$241.37
Capital "T" Electric	SPEED RADAR SIGN REPAIR	\$172.50
Caseley's	BP OPENING TENT RENTAL	\$1,217.85

CIBC Securities Inc	NOV 2022 RRSP	\$453.40
Clark Waite	2022 HONORARIUM	\$1,000.00
Combat Computer Inc	BACKUPS	\$465.58
Combat Computer Inc	POLICE COMPUTER SET UP	\$513.19
Combat Computer Inc	NEW BACKCHECK EMAIL	\$48.88
Combat Computer Inc	MS EXCHANGE RENEWAL	\$70.38
Combat Computer Inc	POLICE CYBER SECURITY	\$219.94
Combat Computer Inc	MS OFFICE RENEWAL	\$36.23
Combat Computer Inc	ANTI VIRUS RENEWAL	\$8.63
Combat Computer Inc	B&W COPIES	\$261.58
Coreen Pickering	2022 HONORARIUM	\$4,545.00
CPKN Network Inc	CPIC COURSE	\$57.50
Credit Union Financial Management	NOV 2022 RRSP	\$924.10
Canadian Union of Public Employees	NOV 2022 UNION DUES	\$565.53
Darcy Cousins	2022 HONORARIUM	\$1,000.00
David Elliott	2022 HONORARIUM	\$1,000.00
David Gallant	2022 HONORARIUM	\$1,000.00
DC Tire Sales & Service	TRACKLESS TIRE REPAIR	\$86.24
DC Tire Sales & Service	BOBCAT TIRE REPLACEMENT	\$326.59
Donnie MacKenzie	2022 HONORARIUM	\$1,000.00
Dylan Garnhum	2022 HONORARIUM	\$1,000.00
Eastlink	LIBRARY NOV 2022	\$120.69
Eastlink	CUC PHONE NOV 2022	\$23.00
Eastlink	CELL PHONES NOV 2022	\$895.14
Eastlink	TOWN HALL INTERNET NOV 2022	\$168.94
Eastlink	FIRE HALL INTERNET NOV 2022	\$114.94
Elizabeth Hubley	NOV 2022 RENT	\$805.00
Friends & Flowers	BP OPENING RIBBON	\$22.99
Frito Lay Canada	CUC CANTEEN CHIPS	\$265.33
Frito Lay Canada	CUC CANTEEN CHIPS	\$178.42
Frontline Outfitters	POLICE UNIFORM SWEATER/GLOVES	\$328.45
Geoff Baker	NOVEMBER MILEAGE	\$350.96
Glenn Steele	2022 HONORARIUM	\$1,000.00
Hummingbird Creative	CHRISTMAS FLOAT SIGNS	\$1,083.30

Irving Oil	450088	\$347.69
Irving Oil	PW GMC REPAIR	\$773.25
Irving Oil	825284	\$239.81
Irving Oil	34139	\$463.25
Irving Oil	34752509	\$206.06
Irving Oil	520753	\$232.65
Irving Oil	34760798	\$500.73
Irving Oil	242060	\$1,366.74
Irving Oil	576873	\$1,455.66
Irving Oil	231692	\$222.87
Irving Oil	34768240	\$2,074.74
Irving Oil	727754	\$506.14
Irving Oil	967871	\$10.09
Irving Oil	966385	\$379.43
Irving Oil	943999	\$1,408.19
Irving Oil	128614	\$459.55
Island Petroleum	00205221999699	\$789.18
Island Petroleum	00205221999700	\$872.76
Island Petroleum	00205221999701	\$1,042.76
Island Petroleum	00205221999702	\$1,286.49
Ivan Gallant	2022 HONORARIUM	\$3,249.00
Jack Spencer	OCT 2022 CROSSWALK	\$60.00
Jamie Perry	OCT 2022 CROSSWALK	\$210.00
Jason Paynter	2022 HONORARIUM	\$1,000.00
Jedd Moore	2022 HONORARIUM	\$1,000.00
Jeff Spencer	2022 HONORARIUM	\$3,249.00
Jimmy Woodside	SANTA - PARADE 22	\$250.00
Jordan MacLean	2022 HONORARIUM	\$1,000.00
Josh Gill	2022 HONORARIUM	\$1,000.00
Kays Wholesale	CUC CANTEEN CANDY	\$515.48
Kensington Agricultural Services	96130	\$36.46
Kensington Agricultural Services	96321	\$21.85
Kensington Agricultural Services	96513	\$69.64
Kensington Country Store	02810192422	\$32.05

Kensington Metal Products Inc.	97 TRACKLESS REPAIR	\$110.88
Kent Building Supplies	3002085935	\$46.20
Kent Building Supplies	3002090517	\$20.11
Kent Building Supplies	SALT FOR BOARDWALK	\$506.43
Kent Building Supplies	POLICE TRAINING SUPPLIES	\$204.67
Kent Building Supplies	OIL HEATERS FOR MEDICAL CENTER	\$201.22
Kent Building Supplies	3002138324	\$51.30
Kent Building Supplies	PW SNOW SHOVELS	\$175.89
Kent Clark Welding & Manufacturing Ltd	BLOWER WEAR PLATES	\$858.01
Kevin Gillian	2022 HONORARIUM	\$1,000.00
Kevin Mann	2022 HONORARIUM	\$1,000.00
Kevin Simmons	2022 HONORARIUM	\$1,000.00
Kevin Stewart	2022 HONORARIUM	\$1,000.00
Kensington Intermediate Senior High School	DONATION - PARADE 22	\$200.00
Krislyn Holdings Inc	STORY BOARD -POST HOLE DIGGING	\$157.50
K'Town Auto Parts	TRACKLESS SOLENOID	\$72.19
K'Town Auto Parts	TIES FOR CHRISTMAS LIGHTS	\$45.62
K'Town Auto Parts	AIR COMPRESSOR	\$25.52
Landon Yuill	UNIFORM WORK BOOTS	\$149.49
Langille Sharpening Service Inc	ZAMBONI BLADE SHARPENING	\$287.50
Lewis Sutherland	NOV 2022 RRSP	\$713.40
MacInnis Express (1983) Ltd	ZAMBONI BLADE SHIPPING	\$274.46
Malpeque Fine Iron Products Inc	CHRISTMAS LIGHT REPAIR	\$345.00
Malpeque Fine Iron Products Inc	CHRISTMAS LIGHT REPAIR	\$172.50
Malpeque Fine Iron Products Inc	NEW LIGHTS FOR FLOAT	\$1,104.00
Maritime Electric	EVK POOL NOV 22	\$48.91
Maritime Electric	TRAIN STATION NOV22	\$1,124.77
Maritime Electric	SPEED RADARS NOV 22	\$110.70
Maritime Electric	CAR CHARGER NOV 22	\$214.59
Maritime Electric	FIRE HALL NOV22	\$413.40
Maritime Electric	FREIGHT SHED NOV22	\$234.16
Maritime Electric	ST LIGHTS NOV 22	\$2,845.76
Maritime Electric	POLICE CAMERAS NOV 2	\$13.42
Maritime Electric	LIBRARY NOV 2022	\$216.52

Maritime Electric	TOWN HALL NOV 2022	\$1,681.71
Maritime Electric	SENIOR CNT NOV 2022	\$190.70
Maritime Electric	CUC SIGN NOV 2022	\$71.29
Maritime Electric	CUC RINK NOV 2022	\$10,741.06
Maritime Electric	CUC BALLFIELD NOV 22	\$31.05
Maritime Electric	PW SHOP NOV 2022	\$226.85
Mark Wall	2022 HONORARIUM	\$1,000.00
Mary's Bake Shoppe	BP SWEETS FOR OPENING	\$17.85
Malpeque Bay Credit Union	NOV 2022 RRSP	\$1,530.88
MDC	POLICE TACTICAL HOLSTER	\$274.15
MDC	POLICE MAGAZINE	\$431.87
Kensington Meals on Wheels	2022 DONATION	\$2,000.00
Minister of Finance	WATER ANALYSIS	\$276.00
Minister of Finance	REGISTRATION RENEWAL	\$255.00
Minister of Finance	2022 PROPERTY TAXES	\$8,377.64
MJS Marketing & Promotions	REMEMBRANCE DAY AD	\$373.75
MJS Marketing & Promotions	WINTER PARKING AD	\$172.50
MJS Marketing & Promotions	CHRISTMAS PARADE AD	\$799.25
Moase Plumbing & Heating	FITPLEX FURANCE REPAIR	\$173.02
Morgan Bell	2022 HONORARIUM	\$1,000.00
The Native Council of PEI	GIFT DONATION NOV 22	\$250.00
Nordic Marksman Inc.	POLICE AMMUNITION	\$1,592.86
Nova Fire Equipment Ltd	FIRE UNIFORM BOOTS	\$226.09
Nova Fire Equipment Ltd	FIRE UNIFORM BOOTS	\$1,400.96
Orkin Canada	PW SHOP NOV 2022	\$105.46
Orkin Canada	TOWN HALL NOV 2022	\$53.02
Orkin Canada	FIRE HALL NOV 2022	\$31.05
Pat Kelly	2022 HONORARIUM	\$1,000.00
Pat MacLellan	2022 HONORARIUM	\$600.00
PEI Association of Exhibitions	ANNUAL DUES	\$400.00
Pepsico	CUC CANTEEN POP	\$1,000.33
Pitney Bowes	POSTAGE MACHINE LEASE	\$231.12
Reg MacLeod	2022 HONORARIUM	\$1,000.00
Robert Wood	HARVEST FESTIVAL EXPENSE	\$296.70

Robert Wood	MILEAGE NOV 2022	\$273.95
Rodney Hickey	2022 HONORARIUM	\$1,500.00
Rodney Mann	2022 HONORARIUM	\$3,249.00
Rowan Caseley	2022 HONORARIUM	\$6,494.00
Rowan Caseley	MILEAGE NOVEMBER 22	\$98.60
Safety Source Fire	FIRE UNIFORM BOOTS	\$936.10
Mikes Independent	012562	\$35.58
Mikes Independent	010444	\$30.00
Mikes Independent	012498	\$38.17
Mikes Independent	014866	\$5.99
Mikes Independent	018113	\$56.42
Mikes Independent	038751	\$11.98
Mikes Independent	011721	\$51.49
Mikes Independent	031386	\$4.69
Scotia Securities	NOV 2022 RRSP	\$1,387.66
Scotiabank Visa	BP COFFEE & TEA FOR OPENING	\$67.24
Scotiabank Visa	KIDS HELP PHONE NO22	\$50.00
Scotiabank Visa	BP SUBWAY FOR OPENING	\$54.04
Scotiabank Visa	PW MILWAUKEE TOOL SET	\$687.70
Scotiabank Visa	JOURNAL SUBSCRIPTION	\$171.98
Scotiabank Visa	GUARDIAN SUBSCRIPTION	\$347.76
Scotiabank Visa	POLICE GPS TRACKER	\$61.82
Scotiabank Visa	ELECTION DAY DINNER	\$68.10
Scotiabank Visa	ELECTION DAY LUNCH	\$68.05
Scotiabank Visa	ZOOM OCT 6-NOV 5, 22	\$23.00
Shawn Taylor	2022 HONORARIUM	\$1,000.00
Sherry's Heating Service	TOWN HALL HEATING SYSTEM REPAIR	\$4,702.35
Sherry's Heating Service	TOWN HALL HEATING SYSTEM REPAIR	\$356.50
Sherry's Heating Service	ISLAND STONE HEAT PUMP REPAIR	\$442.75
Sisters Cleaning	TOWN HALL JANITORIAL	\$273.75
Spring Valley Building Centre Ltd	233926	\$91.84
Spring Valley Building Centre Ltd	4892	\$91.84
Spring Valley Building Centre Ltd	234087	\$137.76
Spring Valley Building Centre Ltd	K234449	\$137.76

Spring Valley Building Centre Ltd	234524	\$45.92
Spruce Grove Landscaping	10452 TOWN HALL CENATAPH GARDEN	\$3,448.74
Staples	OFFICE SUPPLIES NOV 2022	\$58.64
Staples	OFFICE SUPPLIES NOV 2022	\$410.48
Staples	OFFICE SUPPLIES NOV 2022	\$721.94
Summerside Practicar	POLICE CAR RENTAL	\$93.61
Suncor Energy Products Partnership	POLICE FUEL NOV 2022	\$1,096.35
GFL Environmental Services Inc	TOWN HALL NOV 2022	\$251.85
GFL Environmental Services Inc	CUC RINK NOV 2022	\$280.60
GFL Environmental Services Inc	PW SHOP NOV 2022	\$224.25
GFL Environmental Services Inc	EVK POOL NOV 2022	\$98.21
GFL Environmental Services Inc	FIRE HALL NOV 2022	\$98.90
T & K Fire Safety Equipment Ltd	FIRE HOSE NOZZLE	\$86.25
Tanner MacAusland	2022 HONORARIUM	\$1,000.00
Tara LeBlanc	MAY-JUNE FLOWERS 22	\$740.00
Tara LeBlanc	JUNE-JULY FLOWERS 22	\$540.00
Tara LeBlanc	SEPT 2022 WEEDING	\$420.00
Tara LeBlanc	OCT 2022 WEEDING	\$675.00
Telus	NOVEMBER 2022	\$1,260.99
Trevor Moase	TRUCK - PARADE 22	\$200.00
Vail's Fabric Services Ltd	412698	\$215.46
Vail's Fabric Services Ltd	407240	\$215.46
Vistaprint	CHRISTMAS CARDS	\$208.77
W.D CASELEY LTD	BP GRASS CUTTING	\$1,943.50
Wade Graham	2022 HONORARIUM	\$1,000.00
Wade Toombs	2022 HONORARIUM	\$3,249.00
Wayne Sherry	2022 HONORARIUM	\$1,000.00
Workers Compensation Board of PEI	NOV 2022	\$372.94
Subtotal		\$169,251.76
Payroll		\$126,819.97
Subtotal Bills and Payroll		\$296,071.73

Capital

AJL General Contractrors Ltd	9905 BUSINESS PARK	\$40,011.00
AJL General Contractrors Ltd	KBP - 15% HOLD BACK	\$676,699.14
Birt & MacKay Construction	2739 BROADWAY ST W&S EXTENSION	\$503,191.08
Clark Masonry	3728 INDUSTRIAL PARK SIGN	\$11,040.00
Spring Valley Building Centre Ltd	4892 SUMMER MUSIC SHADE COVER	\$4,755.19
WSP Canada Inc	1163608 BUSINESS PARK	\$632.50
Subtotal Capital		<hr/> \$1,236,328.91
Total Bills		<hr/> \$1,532,400.64 <hr/>

Water and Sewer Utility Bills List November 2022

Aliant	PUMP STATION NOV 2022	\$152.26
Aliant	LAGOON INTERNET	\$201.67
Campbell's Concrete Ltd	CHLORINE SAMPLE PACKETS	\$305.90
International Transportation Group Ltd	84168 WIND TURBINE CUSTOM FEES	\$1,022.82
Kensington Country Store	WATER CHLORINE	\$454.99
Maritime Electric	BP SEWAGE NOV 22	\$89.79
Maritime Electric	LIFT STN NOV 2022	\$226.85
Maritime Electric	WELL #3 NOV 2022	\$615.45
Maritime Electric	SEWER TREAT NOV 22	\$164.17
Maritime Electric	WATER TOWER NOV 22	\$134.98
Maritime Electric	PUMP EAST #2 NOV 22	\$275.05
Maritime Electric	PUMP CNT BLDG NOV 22	\$247.30
Maritime Electric	SEWAGE PUMP S NOV 22	\$70.00
Maritime Electric	WEST PUMP NOV 22	\$720.87
Minister of Finance	DOUG/LES EXAM FEES	\$200.00
Minister of Finance	NOV 2022 PROP TAX	\$938.14
PowerGrid Partners Ltd	POWERGRID WIND TURBINE REPAIR	\$3,852.90
GFL Environmental Services Inc	LQ01562329 SEWER LINE CLEANING	\$26,736.57
Total W&S Bills		\$36,409.71

TOWN OF KENSINGTON
Income Statement Comparison of Actual to Budget for November 2022

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$96,570.72	\$96,753.00	-\$182.28	\$1,175,852.26	\$1,027,824.00	\$148,028.26	\$1,420,136.00	83%
Police Service	\$61,329.53	\$27,376.00	\$33,953.53	\$232,779.97	\$225,883.00	\$6,896.97	\$339,618.00	69%
Town Hall Rent	\$8,495.83	\$10,800.00	-\$2,304.17	\$73,409.37	\$71,800.00	\$1,609.37	\$105,800.00	69%
Recreation	\$0.00	\$0.00	\$0.00	\$2,210.00	\$4,500.00	-\$2,290.00	\$4,500.00	49%
Sales of Service	\$25,078.61	\$33,125.00	-\$8,046.39	\$242,499.00	\$282,200.00	-\$39,701.00	\$412,700.00	59%
Subtotal Revenue	\$191,474.69	\$168,054.00	\$23,420.69	\$1,726,750.60	\$1,612,207.00	\$114,543.60	\$2,282,754.00	76%
GENERAL EXPENSES								
Town Hall	\$27,361.82	\$15,387.00	\$11,974.82	\$126,682.75	\$103,347.00	\$23,335.75	\$155,930.00	81%
General Town	\$63,987.19	\$63,067.00	\$920.19	\$412,206.06	\$438,118.00	-\$25,911.94	\$601,802.00	68%
Police Department	\$54,895.76	\$48,922.00	\$5,973.76	\$418,494.64	\$399,177.00	\$19,317.64	\$612,005.00	68%
Public Works	\$33,665.29	\$32,087.00	\$1,578.29	\$250,196.15	\$293,194.00	-\$42,997.85	\$439,805.00	57%
Train Station	\$5,211.48	\$5,665.00	-\$453.52	\$40,233.49	\$39,115.00	\$1,118.49	\$60,290.00	67%
Recreation & Park	\$16,174.52	\$4,775.00	\$11,399.52	\$99,140.55	\$93,825.00	\$5,315.55	\$106,905.00	93%
Sales of Service	\$9,803.45	\$16,001.00	-\$6,197.55	\$103,777.48	\$134,698.00	-\$30,920.52	\$207,619.00	50%
Subtotal Expenses	\$211,099.51	\$185,904.00	\$25,195.51	\$1,450,731.12	\$1,501,474.00	-\$50,742.88	\$2,184,356.00	69%
Net Income (Deficit)	-\$19,624.82	-\$17,850.00	-\$1,774.82	\$276,019.48	\$110,733.00	\$165,286.48		
Credit Union Centre								
Credit Union Centre Revenue	\$43,870.79	\$38,750.00	\$5,120.79	\$245,890.50	\$240,000.00	\$5,890.50	\$395,000.00	62%
Credit Union Centre Expenses	\$41,232.90	\$34,776.00	\$6,456.90	\$295,891.74	\$227,986.00	\$67,905.74	\$386,958.00	76%
Net Income (Deficit)	\$2,637.89	\$3,974.00	-\$1,336.11	-\$50,001.24	\$12,014.00	-\$62,015.24		
Fire Department								
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$198,456.00	\$188,456.00	\$10,000.00	\$282,684.00	70%
Fire Department Expenses	\$57,683.10	\$55,006.00	\$2,677.10	\$232,895.00	\$214,248.00	\$18,647.00	\$313,322.00	74%
Net Income (Deficit)	-\$34,126.10	-\$31,449.00	-\$2,677.10	-\$34,439.00	-\$25,792.00	-\$8,647.00		
Consolidated Net Income (Deficit)	-\$51,113.03	-\$45,325.00	-\$5,788.03	\$191,579.24	\$96,955.00	\$94,624.24		
							\$75,802.00	
Water and Sewer Utility								
Water & Sewer Revenue	\$58,968.24	\$56,665.00	\$2,303.24	\$454,997.23	\$453,320.00	\$1,677.23	\$687,180.00	66%
Water & Sewer Expenses	\$89,181.96	\$61,034.00	\$28,147.96	\$569,939.92	\$502,772.00	\$67,167.92	\$743,308.00	77%
Water & Sewer Net Income (Deficit)	-\$30,213.72	-\$4,369.00	-\$25,844.72	-\$114,942.69	-\$49,452.00	-\$65,490.69		

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: ROBERT WOOD, CUC MANAGER

DATE: NOVEMBER 2022

SUBJECT: NOVEMBER 2022 - CREDIT UNION CENTRE REPORT

ATTACHMENT: STATISTICAL REPORT

November 2022

Fitplex

- Hours of operation are 5:00 am – 10:00 pm daily.
- Staffed Hours are Monday to Friday 4:00 pm-8:00 pm
- Day passes are allowed.

Arena

- Several user groups used the arena in November Including 10 Kensington Minor Hockey teams, 5 Gulf Storm Hockey Teams, 4 Mid Isle Matrix teams, 2 Mid Isle Wildcats female teams, Jr B Vipers and Major Midget Wild hockey teams. Figure Skating includes Can Skate program, Adult Skating Program, 2 power skating programs in addition to their Figure skating programs. Two Pickup \recreational\old-timers groups use the facility twice a week as well.
- Starting in November CUC Offered Pre school skating, Adult skating, Board Hockey for Oldtimers and family skates.
- Moase Plumbing and Heating will be sponsoring all family skates in January, 2023
- Outdoor activities included the skate park with a new addition of a half pipe, ball hockey area and at KISH pickle ball, tennis, and basketball.

- The Skatepark equipment was put away for the winter in November as well as, tennis nets removed for the season from KISH
- Outdoor electric charging stations was installed in November.
- Kensington Wild hosted 2 games in November and the Vipers hosted 2 games in November as well.
- Kensington-Bedford planning committee is planning on hosting Bedford the last weekend of January 2023 and further updates will be announced

Kensington Cash Draw

• Nov 3	188.00
• Nov 10	182.00
• Nov 17	194.00
• Nov 24	190.00
Total	754.00

Ball Fields

- A second dugout was destroyed by the high winds in November, pricing to replace both will be quoted and work done in May, 2023.
- Waiting on Ball net removal from GSD Services and replacement costs and options on a pulley system.

Senior Center

- A new railing to proper height will be installed by Building Blocs in early Dec and window replaced as well. Pricing for new electric furnace and LED lighting was priced for the Rural Growth Initiative funding program.

Tennis \ Pickleball Courts KISH

- Tennis nets removed for the winter.

Central Community PEI Navigator

- Nothing to report

Upcoming Events

- Town Christmas Parade will return to regular route with a reception and entertainment at the Murray Christian center after the parade from 5:30 pm – 7:00 pm.
- Caseley Classic Hockey Tournament December 23, 2022.
- U 7 Jamboree December 27, 2022
- Dave Martin Memorial U 18 A Tournament January 13-15, 2023
- Bedford Exchange January 27-29, 2023
- ADL Figure Skating Competition February 11, 2023
- KAFSC Ice Show February 17, 2023
- Aaron Doyle Mardi's Gras Tournament March 31 – April 2.

Town of Kensington

Credit Union Centre Monthly Statistical Data

2022

[illegible]

2021

[illegible]



Mayor's Report to Town Council

January 9, 2023

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents, and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer, CTV, and CBC on the Friday afternoon prior to the meetings.

Senior Surfers Event Closing – I attended the closing event for the leadership program sponsored by the Senior Surfers with KISH students and brought greetings from the Town. This program was a 10 week program where leadership students attended once a week with the seniors and they all participated in games and other fun activities. It was well received by both the seniors and the students. Congratulations to Kelly Gallant, the teacher of the leadership class at KISH for participating in this program.

Christmas Decoration Contest -Thank you to the judges for assisting in the Town of Kensington Christmas Decoration judging and for selecting the awards and winners of each award. Thank you to all residents and businesses who participated. It was not an easy decision and we thank the judges for their participation.



2023 Winter Games Torch Relay – While the original date for the relay had to be changed, the rescheduled event was a success with a lot of excited participants and observers. Thank you to Kim Caseley and Lynn Ann Hogan for organizing the Torch Relay on behalf of the 2023 Winter Games Committee. We were one of 18 communities on Prince Edward Island who were asked to participate. We were pleased to have Janet Cotton as one of the relay participants who was proud to inform me that she was the oldest person participating in our Torch Relay at 87 years of age. Thank you to all Torch Relay participants who helped to make this event a memorable occasion. I hope to be able to play a short video of the Torch Relay at the Council meeting. The video can be found on the Town of Kensington Facebook page.

Kensington and Area Watersheds Association – Mr. Baker and I met with Virginia Everett, Executive Director of the Kensington and Area Watersheds Association to discuss activities that they could participate in within the Town of Kensington. They are very interested in working with the town towards a major tree planting activity in 2023. They will be making an application for funding and will work closely with staff. Council will be provided with more information once the plans have been firmed up. The area being considered in 2023 is around the Well Field area.

Good Neighbour Award 2022 – It was my great honour to present the Good Neighbour Award for 2022 to Mr. David Boucher, owner of the Kensington Food Basket. This award was presented to Dave at the New Year's Levee. Dave is always willing to step up and assist when needed in the community. I was pleased to be able to recognize his valued contribution by presenting him with the Good Neighbour Award.

Boxing Day Dinner and Social – The Town of Kensington was one of the sponsors of the Boxing Day hot meal and social event organized by Shelley Moase and her team. Shelley felt that since Christmas can sometime be a challenging time with demands on time, food, gifts, oil, etc. it was important to offer a family friendly social at the Murray Christian Centre. The Town of Kensington provided some monetary support for this along with many other sponsors. We thank Shelley and all her other volunteers for stepping up to provide this service.

Rowan Caseley, Mayor
Town of Kensington

Town of Kensington - Request for Decision

Date: January 4, 2023	Request for Decision No: 2023-01 (Office Use Only)
Topic: Share the Road Pilot Project Request	
Proposal Summary/Background: <p>A presentation was made to Committee of Council at their regular meeting held on October 24, 2022 by the <u>PEI ATV (All-Terrain Vehicle) Federation</u> (represented by Peter Mellish) and the <u>Quad Trax ATV Club</u> (represented by Nick Andrews). The presentation centred around a request for Town Council's consideration of the development of a pilot project (Share the Road) in partnership with the ATV Federation to permit a corridor along Broadway Street South, through the core area to allow access to services, restaurants, gasoline, etc.</p> <p>The PEI ATV Federation is a non-profit umbrella organization advocating for organized, legal, and safe ATV trails. Their primary vision is to support area ATV Clubs in managing a legal, interconnecting, and sustainable trail system throughout the Province of PEI. Their Mission is to be the voice for all things ATV related in the Province of PEI, to take a leadership role in the collaboration with other ATV groups, to shape the future of the ATV sport and a province wide trail system while supporting local communities and businesses.</p> <p>The PEI ATV Federation have been active over the past several years, completing many accomplishments: two legislative changes, development of an Environmental Code of Practice, hiring of a full-time executive director, growth from 3 clubs to 9, 13 pilot roads linking trails, 13 confederation trail crossings, bylaw and strategic plan development, among many others. Trail permits issued over the past 3 years have increased by 85%</p> <p>The Quad Trax ATV Club operates under the general mandate of the PEI ATV Federation and is the representative Club for the Kensington area. The Quadtrax ATV Club have over 400 trail permit members and is responsible for the management of over 60 kms of trails.</p> <p><u>Legislative Framework</u></p> <p>The operation of off-highway vehicles is regulated by the Province of PEI's Off-Highway Vehicle Act</p>	

(https://www.princeedwardisland.ca/sites/default/files/legislation/o-03-off-highway_vehicle_act.pdf) and Regulations (<https://www.princeedwardisland.ca/sites/default/files/legislation/O&03G-Off-Highway%20Vehicle%20Act%20Regulations.pdf>).

Off-highway vehicles refers to any motorized vehicle designed for cross-country travel on land, water, snow, ice, marsh, swamp land or on any other natural terrain and, without limiting the generality of the foregoing, includes, when designed for such travel, including:

- Four-wheel drive or low-pressure tire vehicles;
- Power motorcycles and related two-wheel vehicles;
- Amphibious machines;
- All-terrain vehicles or ATVs;
- Snow vehicles; or
- Minibikes

Section 17 of the Act states that every person who operates an off-highway vehicle

- (a) Without due care and attention;
- (b) Without reasonable consideration for other persons or property,

Is guilty of an offence and liable on summary conviction to a fine not less than \$500 and not more than \$5,000.

Section 21 of the Act states that, except where the Act or any other Act specifically provides to a contrary effect, no municipality has any power to pass, enforce or maintain any bylaw

- (a) Requiring from any owner or operator of an off-highway vehicle any tax, fee, licence or permit for the use, possession or operation of an off-highway vehicle;
- (b) That in any way affects the registration or numbering of off-highway vehicles; or
- (c) Permitting the operation of off-highway vehicles in a manner contrary to or inconsistent with this Act.

The Off-Highway Vehicle Act regulations provide for the specific regulation of off-highway vehicles including, but not limited to:

- Licensing and registration;
- Safety Standards;
- Operation in proximity to a highway (including highway crossings);
- Age requirements;

- Equipment requirements (lamps, safety lights etc.); and
- General rules.

The Province of PEI has also developed a Practical Guide to Off-Highway Vehicle Operation in Prince Edward Island.

(https://www.princeedwardisland.ca/sites/default/files/publications/off_highway_booklet_web.pdf).

Kensington Town Council passed an Off-Highway Vehicle Bylaw (https://kensington.ca/assets/Off-Highway_Vehicle_Bylaw.pdf) in 2008. The Bylaw was passed for the protection of Town owned lands as a resource for the benefit of all town residents, and based upon Council's concern for public safety, protection of Town properties and the Town's own legal liability, to minimize and control all, except where Council deems it necessary on a case-by-case basis, off-highway vehicle use on lands owned by the Town of Kensington.

On the current request, it is proposed that the CAO be authorized to proceed with a public consultation strategy to solicit feedback from residents and business owners on the proposed 'Share the Road' pilot project. The consultation strategy will include a public presentation/meeting tentatively scheduled for March 8, 2023 with a cancellation date of March 15, 2023.

Benefits:

- Will allow Town Council to gain valuable feedback from the public prior to their formal consideration of the proposed pilot project.
- Will provide an opportunity to inform residents and business owners on the proposed project.

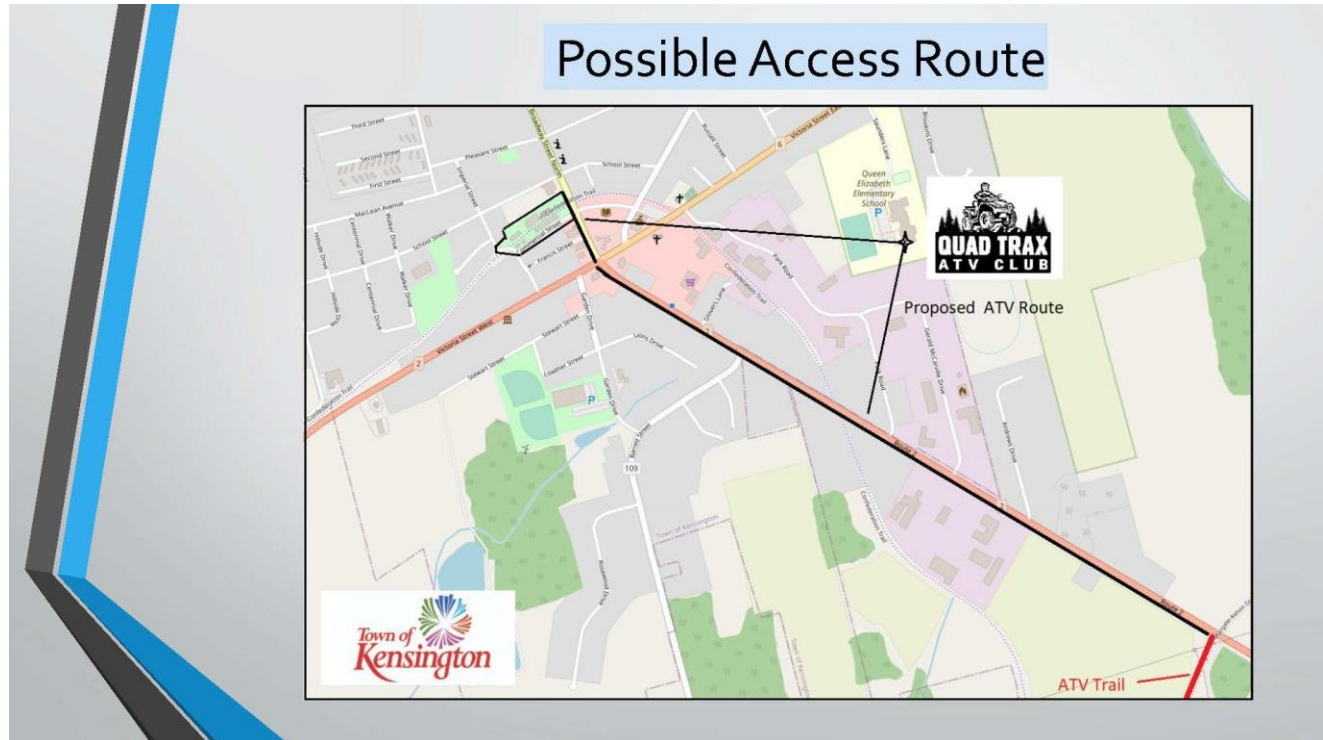
Disadvantages:

- None noted.

Discussion/Comments:

The current request from the PEI ATV Federation and Quad Trax ATV Club is for Town Council's consideration of the development of a pilot project called "Share the Road", to permit an ATV corridor along Broadway Street South (Route 2), through the core area (through the rail yards area) to allow access to services, restaurants, gasoline, etc. The route proposed was developed by the ATV Federation, in consultation with the Police Chief.

The route is proposed to begin at the ATV Federations current road crossing along Highway 2 (Bell Access Road), heading North into Town, through the main intersection and circulating through the Railyards area.



Options:

1. Authorize the CAO to proceed with public consultation process, as proposed.
2. Not complete a public consultation process.
3. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:

Hall Rental/Refreshments

Source of Funding:

General Government

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to develop a public consultation session to solicit feedback from interested residents/business owners to aid in Town

Council's consideration of an ATV 'Share the Road' pilot project, as requested by the PEI ATV Federation.

From: Gagandeep Kaur <gagan.kittu@gmail.com>
Sent: Thursday, January 5, 2023 12:04 AM
Subject: Invitation to attend World Religion Day
Attachments: WORLD RELIGION DAY 2023 (1) (1) (1).jpeg



World Religion Day 2023
Celebrating the Beauty, the Unity & the Oneness of the World's Religion

Greetings,

World Religion Day, held on the third Sunday in January every year, seeks to promote interfaith understanding and harmony. Through a variety of events worldwide, followers of every religion and spiritual path are encouraged to acknowledge and celebrate the similarities that different faiths have.

The Sikh Community in PEI, in collaboration with the World Religion Day Interfaith Committee, has the pleasure of hosting World Religion Day 2023 in PEI. The theme for this year's celebration is "*Equal Wings*" for Gender Equality.

You and your community members are cordially invited to join us at 02:00 p.m. Sunday, Jan. 15 at (Malcolm J. Darrach Community Centre, 1 Avonlea Dr, Charlottetown, PE C1C 1C8) in a joyous and harmonious atmosphere for conversation and sharing to observe World Religion Day.

Refreshments will be served. All ages are welcome. No cost.

Please confirm your participation/ the community participation by a return email to: peisikhassociation@gmail.com & Gagan.kittu@gmail.com

Attached please find the official invitation

Yours Sincerely
Gagandeep Kaur
Representative
Sikh community in PEI

॥ ਸੋ ਕਿਉ ਮੰਦਾ ਆਖੀਐ ਜਿਤੁ ਜੰਮਹਿ ਰਾਜਾਨ ॥

- ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਜੀ

Why condemn her? From her, kings are born.

- Guru Nanak Dev Ji

PEI SIKH ASSOCIATION PRESENTS

WORLD RELIGION DAY 2023

in association with

INTERFAITH COMMITTEE OF PEI

EQUAL WINGS

Malcolm J. Darrach Community Centre


1 Avonlea Dr, Charlottetown PEI

SUNDAY, JANUARY 15TH 2023

2:00 PM TO 4:00PM



For more details: 902-213-9509/647-917-7681

 [Pei_Gurudwara_Sahib](#)

www.peisinghsabha.com

 [Gurudwara Singh Sabha PEI](#)



2023 Canada Winter Games Host Society Inc.

50 Watts Avenue, Charlottetown, PE C1E 2B8

January 05, 2023

Mayor Rowan Caseley
Town of Kensington
PO Box 418
Kensington, PEI
C0B 1M0

Dear Mayor Caseley,

Happy New Year to yourself and Council.

Just reaching out to you in regards to the current municipal partnership between the Town of Kensington and the upcoming 2023 Canada Winter Games.

In August 2022, Shayne Connolly and I were given the opportunity to present to Council regarding financial support for the 2023 Canada Winter Games as a municipal partner and were very gracious for this time. Our request for a financial contribution towards the 7.2 million in fundraising dollars to execute the Games was based on a per capita rate which was a similar concept to other current municipal Games partners across Prince Edward Island.

With Council's further review in September 2022, we were informed that the Town of Kensington would support the Games with a one time donation of \$5000.00 which was well received but lower than the original ask of a financial contribution of \$16,190.00.

I would like to further update you that we have currently achieved approximately 88% of our fundraising goal. With this and under (50) days to go until the Opening Ceremony, it is requested that the Town of Kensington re-consider their financial contribution to a higher amount which would be most helpful in further attaining our goal.

Please reach out if any further questions arise.

Thank you,

A handwritten signature in black ink, appearing to be 'Chris Beauvais', written in a cursive style.

Chris Beauvais
Manager, Sponsorship & Revenue Generation
2023 Canada Winter Games
(902) 315-3381
cbeauvals@2023canadagames.ca