



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, July 13, 2020 @ 7:00 PM

*55 Victoria Street
Kensington, PEI
C0B 1M0*

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
July 13, 2020 – 7:00 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 June 8, 2020 Regular Meeting
- 6. Business Arising from Minutes**
 - 6.1 June 8, 2020 Regular Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Statistical Report
 - 7.3 Police Department Statistical Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List – Town
 - 7.6 Summary Income Statement
 - 7.7 Credit Union Centre Report
 - 7.8 Mayor’s Report
 - 7.9 Federation of Prince Edward Island Municipalities Report – Councillor Mann
 - 7.10 Heart of the Island Initiative (STEP) Report – Deputy Mayor Pickering
 - 7.11 Kensington and Area Chamber of Commerce Report – Councillor Mann
 - 7.12 PEI 55 Plus Games – Councillor Gallant

8. New Business

8.1 Request for Decisions

8.1.1 RFD2020-38 - Proposed Water and Sewer Rate Increase 2021 – 2025

8.1.2 RFD2020-39 - Town Hall Window Replacement

8.1.3 RFD2020-40 - New Deal for Cities and Communities (Gas Tax) Funds Re-Profiling

8.1.4 RFD2020-41 - Train Station Mechanical Upgrades

8.1.5 RFD2020-42 - Railyards Boardwalk Replacement-Gazebo Upgrades

8.1.6 RFD2020-43 - 2020 Annual Sidewalk Maintenance

8.2 2020/21 Draft Audited Financial Statements

8.3 Other Matters

9. Correspondence

10. Committee of the Whole (In-Camera) - *Nil*

11. Adjournment

**Town of Kensington
Minutes of Regular Council Meeting
Monday, June 8, 2020
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering;
Councillors: Toombs, Gallant, Bernard, Spencer and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Administrative
Assistant, Kim Caseley; Police Chief, Lewie Sutherland

Visitors: Alison Jenkins & Jason Simmonds – Journal Pioneer
Doug Killam; Public Works Supervisor – Town of Kensington

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors to the June meeting of Kensington Town Council.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the tentative agenda for the June 8, 2020 regular meeting of Town Council with the addition of 2 items 8.1.7 – Gas Tax Funds Reallocation – Railyards Boardwalk Replacement and 8.1.8 PEI ATV Federation (PEIATVF) Land Use Permission. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Deputy Mayor Pickering declared a conflict with an item of correspondence.

4. Delegations / Presentations

4.1 Mayor Caseley & CAO Geoff Baker presented Doug Killam with a certificate of recognition for completed course work with the Environmental Training Institute.

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Bernard, seconded by Councillor Spencer to approve the minutes from the May 11, 2020 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 May 11, 2020 Regular Meeting

6.1.1 *Nil*

7. Reports

7.1 Chief Administrative Officer Report

- 7.1.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to adopt the June 2020 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

Chief Sutherland joined the meeting at 7:07 pm.

7.2 Fire Department Statistical Report

- 7.2.1** *Moved by Councillor Bernard, seconded by Deputy Mayor Pickering to approve the April 2020 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

- 7.3.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the April 2020 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*
- 7.3.2** Chief Sutherland discussed the current assistance the department has been providing to Island Conservation Officers in relation to Covid-19 response.
- 7.3.3** Chief Sutherland notified Council that the department will be assisting the KISH Prom event on June 24 with traffic control across Broadway Street N. They will also be assisting with student parades for the QEES grade 6 and KISH grade 12 graduating students.

Chief Sutherland excused himself from the Council Chamber at 7:18 pm.

7.4 Development Permit Summary Report

- 7.4.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the June 2020 Development Permit Summary Report. Unanimously carried.*

7.5 Bills List

- 7.5.1** *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to approve the April 2020 Bills in the amount of \$117,320.68. Unanimously carried.*

7.6 Summary Income Statement

- 7.6.1** *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to approve the Summary Income Statement for the month of April 2020. Unanimously carried.*

7.7 Credit Union Centre Report

- 7.7.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the Credit Union Centre report for the month of April 2020. Unanimously carried.*

Councillor Bernard excused herself from the Council Chamber at 7:33 pm and returned at 7:35 pm.

7.8 Mayor's Report

- 7.8.1** *Moved by Councillor Spencer seconded by Councillor Toombs to approve the Mayors report for the month of June 2020 as presented by Mayor Caseley. Unanimously carried.*

7.9 Federation of PEI Municipalities (FPEIM) Report

- 7.9.1** FPEIM has requested the Federal Government to assist island municipalities with funding during the Covid-19 pandemic.
- 7.9.2** Details regarding the semi-annual meeting are still to be determined.
- 7.9.3** FPEIM has been in discussions with the Province to allow municipalities to enforce speed limits using photo radar on PEI.

7.10 Heart of the Island Initiative (STEP) Report

- 7.10.1** Committees will be holding bi-weekly meetings during the summer months.
- 7.10.2** The group is working on signage and advertising for the Hogg Trail in partnership with Island Trails.

7.11 Kensington Area Chamber of Commerce (KACC) Report

- 7.11.1** Mr. Baker noted that the Chamber did an excellent job keeping local business updated with the ongoing changes regarding Covid-19.

7.12 PEI 55 Plus Games

- 7.12.1** *Nil.*

8. New Business

8.1 Request for Decisions

8.1.1 Town Hall Paver Stones Replacement – Front Entrance

- 8.1.1.1** *Moved by Councillor Gallant, seconded by Deputy Mayor Pickering*

BE IT RESOLVED that Kensington Town Council direct staff to obtain a second quote and hereby authorize the CAO to proceed with

the replacement of the paver stones at the entrance to the town hall and repairs to the paver stones in the vicinity of the town clock, not to exceed the amount of \$9,950.00 plus HST .

Unanimously carried.

8.1.2 Town Hall Sidewalk Repair and Walkway Replacement

8.1.2.1 Moved by Deputy Mayor Pickering, seconded by Councillor Toombs

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to proceed with the replacement of the sidewalk at the west end of the town hall facility and repairs to two sidewalk pads on south end of the town hall facility as per the quote of Owen MacDonald Construction dated April 27, 2020 in the amount of \$7,750.00 plus HST.

Unanimously carried.

8.1.3 Proposed Development Control Bylaw Amendment – Section 4.24 – Accessory Structures

8.1.3.1 Moved by Councillor Spencer, seconded by Councillor Bernard

That Town Council direct staff to proceed with a Development Control Bylaw amendment process to permit a third accessory structure on properties that exceed three acres in size.

Unanimously carried.

8.1.4 Kensington Lagoon Upgrades - Tender Recommendation

8.1.4.1 Moved by Councillor Gallant, seconded by Councillor Toombs

BE IT RESOLVED THAT Kensington Town Council award the contract for the Kensington Lagoon Upgrades project to Kildare Construction as per their tender submission in the amount of \$435,849.54 including HST, subject to the approval from the Provincial Department of Environment.

Unanimously carried.

8.1.5 Development Permit Application – PEI Crematorium

8.1.5.1 Moved by Councillor Toombs, seconded by Deputy Mayor Pickering

BE IT RESOLVED THAT Kensington Town Council approve a development permit application to facilitate the construction of a 24' x 36' addition to the PEI Crematorium Building located at 12 Gerald McCarville Drive subject to full compliance with the Town's

Development Control Bylaw and all other applicable municipal, provincial and federal legislation and regulations.

Unanimously carried.

8.1.6 Development Permit Application – 55 Broadway Street North

8.1.6.1 Moved by Deputy Mayor Pickering, seconded by Councillor Bernard

BE IT RESOLVED THAT Kensington Town Council approve a development permit application to facilitate the installation of an emergency fire door and conversion of an existing commercial space to accommodate a café style restaurant at 55 Broadway Street North subject to full compliance with the Town's Development Control Bylaw and all other applicable municipal, provincial and federal legislation and regulations.

Unanimously carried.

8.1.7 Gas Tax Funds Reallocation – Railyards Boardwalk Replacement

8.1.7.1 Moved by Councillor Bernard, seconded by Deputy Mayor Pickering

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to proceed with the reallocation of \$15,750.00 from the Roy Paynter Playground Equipment project into the Train Station/Boardwalk Upgrades and Replacement project.

Unanimously carried

8.1.7.2 Following Council discussions it was requested that an MOU be created and include who is responsible the future maintenance of the boardwalk.

8.1.8 PEI ATV Federation (PEIATVF) Land Use Permission

8.1.8.1 Moved by Deputy Mayor Pickering, seconded by Councillor Toombs

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to sign a Memorandum of Understanding with the Prince Edward Island ATV Federation to allow the Federation to utilize PID No's 76406 and 767673 for ATV'ing purposes until such time as the Town or the PEIATVF desires to cancel the Memorandum.

Unanimously carried.

8.2 Other Matters

- 8.2.1** Deputy Mayor Pickering noted a resident mentioned an area of collected garbage behind Rosewood Drive and requested it be included in the Town's clean-up efforts.
- 8.2.2** Councillor Bernard addressed concerns she received from Angie McIver with Sheer Intensity regarding the lawn mower operator at the railyards.
- 8.3.3** Councillor Toombs extended his appreciation to Town staff for their work installing the water fountains and maintenance of the arches at the Alysha Toombs Memorial Park.
- 8.3.4** Councillor Toombs noted that the light at the cenotaph located at the Town Hall is not working and requires repair.
- 8.3.5** Councillor Gallant suggested that the Schurman Centennial Gazebo requires painted and additional maintenance to the stairs, roof and floor.
- 8.3.6** Councillor Mann addressed the long grass located along the sidewalk in front of 105 Victoria Street W.
- 8.3.7** Mr. Baker noted that additional Bylaw enforcement is required in Town. Staff are currently looking at available options and will report to Council.
- 8.3.8** Mayor Caseley welcomed East Coast Accounting Solutions to 61 Broadway Street N.

Councillor Bernard excused herself from the Council Chamber at 8:55 pm and returned at 8:56 pm.

- 8.3.9** Mayor Caseley discussed with Town Council a request from a local farmer to rent the 12-15 acres of farmable land on the Waugh property located off Victoria Street W for a three-year period and seeding the business park development land.

Moved by Councillor Toombs, seconded by Councillor Gallant to authorize staff to proceed with rental of 12-15 acres of farm land and seeding of the business park development land.

Unanimously carried.

Councillor Gallant left the Council Chamber at 9:02 pm and returned at 9:04 pm.

9. Correspondence

- 9.1** An email from Lennon House Recovery House requesting a financial donation for assistance to complete their 3rd floor renovation project.

Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to donate \$100.00 to the Lennon House Recovery House renovation fund. Unanimously carried.

- 9.2** A donation letter from the Parents of the KISH 2020 Graduates requesting the Town to donate a gift certificate to be included in a fundraising basket for their Safe Prom event.

Moved by Councillor Gallant, seconded by Deputy Mayor Pickering to donate \$300.00 to the KISH Safe Prom fundraising event. Unanimously carried.

Deputy Mayor Pickering declared a conflict and excused herself from the Council Chamber at 9:13 pm.

- 9.3** A letter from the Heart of PEI Initiative requesting the Town to participate in their Signage and Beautification project to install 18 banners on 9 lamp posts at the Kensington Railyards.

Moved by Councillor Spencer, seconded by Councillor Toombs to approve the installation of 18 banners on 9 lamp posts at the Kensington Railyards, not to exceed the quoted price of \$4,138.27. 5 for – 1 abstention (Pickering), Motion Carried.

Deputy Mayor Pickering returned to the Council Chamber at 9:23 pm

- 9.4** A letter from C&B Corner Café located at 55 Broadway Street N, requesting the Town's support with their application for a dining room liquor license from PEILCC.

Moved by Councillor Gallant, seconded by Councillor Toombs to approve the request from C&B Corner Café at 55 Broadway Street N to apply for a dining room liquor license from PEI Liquor Control Commission. Unanimously carried.

- 9.5** The Kensington Heritage Library 2019 Annual Report.

10. In-Camera

10.1 Nil

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 9: PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report for Committee of Council - June 2020		
Item #	Project/Task	Status
1	Exempt Staffing Policy	NO UPDATE The exempt staffing policy is still being reviewed by the Mayor and CAO. It will be provided to Town Council in draft form once completed.
2	Pandemic Planning	Operational Plans have been developed to allow the town hall and FitPlex facilities to open. Staff continue to work on Plans around the operation of the EVK pool and the ball fields. Both Minor baseball and Recreational leagues have provided operational plans in regards to their seasons.
3	Victoria Street West Sidewalk Replacement	The Province's Tender for this project closed on June 3, 2020. The work is scheduled to be completed by September 25, 2020. The route is currently being prepared to begin construction, i.e. trees cut, survey stakes placed.
4	Official Plan and Zoning Bylaw 5 Year Review	NO UPDATE The Official Plan and Development Control Bylaw review is postponed until such time as the municipal restructuring application has been completed to enable new residents an opportunity to participate in the process.
5	Asset Management	I anticipate receiving the formal asset management plan sometime throughout the month of June.
6	Railyards/Boardwalk Renovation and Upgrade Project	The train station roof replacement has been completed. The carpentry component within the train station has been completed. The boardwalk replacement portion has begun, the area around the train station and liquor store has been completed. It is anticipated that the contractor will immediately continue with replacing sections. The lessee of the commercial buildings will also begin replacing his boardwalk, based on the contribution from the town as authorized by Town Council at their June regular meeting of Town Council.
7	Investing in Canada Infrastructure Program (ICIP) - Lagoon Upgrades	Town Council awarded the project at their June regular meeting to Kildare Construction as recommended. We continue to work with appropriate regulatory agencies for an adequate "draw down" plan for the lagoon system. Once the plan is approved we will formally award the project and proceed to construction.
8	2019-2024 Gas Tax Capital Investment Plan	NO UPDATE We have been provided with formal approval of all projects included within the Town's Gas Tax Capital Investment Plan (including the paving of the Seniors Centre Parking area).
9	Emergency Warming/Reception Centre	Work continues on the generator installation project. I understand that internal wiring has been completed and the concrete pad should be poured within the next week.
10	Sidewalk Maintenance	Staff have begun putting together a list of required sidewalk maintenance for 2020. Quotes will be collected and presented to Town Council during their July regular meeting.
11	Fire Department Rescue Vehicle	It is anticipated that the truck will be delivered as per the original schedule and budget.
12	EVK Pool	Staff have begun completing required maintenance of the pool to allow it to open on July 1st. Life guards have been hired. Staff continue to work on an operational plan.
13	Wastewater Treatment Plant Blowers	NO UPDATE Funds have been included in the 2020/21 Capital Budget to replace the existing sensors associated with the Blower Variable Frequency Drive (VFD) as well as for the installation of a second VFD on Blower #2. To date, I have not completed any work on this project however I will prioritize it over the next few weeks to enable us to move forward.

Item #	Project/Task	Status
14	Water and Wastewater Bylaw	NO UPDATE I have begun drafting the required Bylaw to allow the town to operate the water and wastewater system as a department of the town. It will be presented to Town Council for consideration once completed.
15	Welcome to Kensington Signs	The Welcome to Kensington sign located along Garden Drive will be reinstalled on Saturday, June 20, 2020. This should complete the work on all Welcome to Kensington Signs. Some work is still required on the Industrial Park signs which we are pressing the contractor to complete as quickly as possible.
16	Disaster Financial Assistance	NO UPDATE Information for the claim to the Disaster Financial Assistance program is still being collected. Once insurance proceeds have been reconciled and all work has been completed and invoices received a final claim will be submitted. We would expect this to be completed over the next month or so. It is difficult at this point in time to provide a firm timeline on the submittal of the claim.
17	Kensington Area Soccer Club - Clubhouse	NO UPDATE I, and Mayor Caseley, attended a sod turning ceremony on Monday, May 25, 2020 with representatives from the Soccer Club, the Province of PEI and Cavendish Farms. It is expected that construction of the facility will begin shortly.
18	Train Station Basement	NO UPDATE Direction was given to the CAO to proceed with the placement of gravel/stone in the basement of the Train Station. No action has been taken on this to date.
19	Municipal Restructuring	I understand that a public hearing on the town's restructuring application will be scheduled for some time in the Fall of 2020. We are currently deliberating on whether or not the Town's proposed Business Park properties should be removed from the application and submitted as a separate application to speed up the process associated with those properties. Further information will be provided in that regard as these discussions with the Province of PEI and IRAC progress.
20	Police Study/Service Model Review	Stakeholder interviews are currently being held individually with staff and Town Councillors. A public consultation survey was released the week of June 15th through social media. A hard copy of the consultation survey will go out to all Kensington resident/business owner mailboxes on Monday, June 22nd. I continue to compile information and provide to the consultant as required.
21	Police Interceptor Replacement (Charger)	The police interceptor has been purchased as directed by Town Council and has been placed in service.
22	Investing in Canada Infrastructure Program (ICIP) - Wellfield Upgrades	A project kick off meeting was held on site on Tuesday, June 16th. It is anticipated that construction will begin within a two week period.
23	C&B Café Liquor License Letter of Support	The letter of support has been provided as authorized by Town Council.
24	Bylaw Infraction Issues	As Councillors have been informed, there appears to be a significant amount of construction proceeding in the Town this year without the proper approvals in place to do so. I, in consultation with the Police department, am dealing with the issues as much as we can. A Facebook post was issued by staff advising the public of the requirements for development permits which saw a moderate degree of success. We will follow this up with formal correspondence to affected property owners.
25	2020 Line Painting Program	The 2020 line painting program has been completed.
26	Town Hall/Rail Yards Paver Stone Replacement	Staff have requested an additional quote to complete the paver stone replacement project. Once the quote is received, we will proceed accordingly.
27	Gazebo Upgrades	Staff have evaluated required maintenance on the Rail Yards Gazebo. We will proceed with completing minor maintenance; painting, carpentry repairs, etc. prior to Canada Day. Recommendations regarding larger scale maintenance, i.e.. Roofing, flooring, etc. at a later date.

Item #	Project/Task	Status
28	Town Hall Sidewalk/Walkway Replacement	The contract to replace the walkway and a portion of the sidewalk in the vicinity of the Town Hall has been awarded as authorized by Town Council. We are awaiting a detailed schedule from the contractor to complete the required work.
29	PEI ATV Federation Agreement - Use of Waugh and Caseley Properties	I have signed the agreement with the PEIATVF. I understand they have been using the property as authorized.
30	Railyards Lamp Post Banner Project	I have drafted and signed a funding agreement with the Chamber of Commerce to provide for the Town's contribution to the Banner project. A copy of the Agreement is circulated with this report.
31	Donations to Lennon house and KISH Safe Prom	The donations to the Lennon house and the KISH Safe Prom have been made as authorized by Town Council.
32	Railyards Fence Repair	Staff have completed the required repairs to the fence line along Commercial Street in the Rail Yards area.
33	Sanitation Officers	Two students have been hired as sanitation officers for the Town. These positions are fully funded by the Federal Government. You may have noticed them around town sanitizing washrooms, outdoor furnishings such as benches and picnic tables, etc., the Town Hall, Fitplex and other Town facilities.
34	Outdoor furnishings (Picnic Tables)	All summer furnishings; benches and picnic tables, have been placed throughout the town. Building Blocks Construction completed maintenance on the picnic tables, i.e.. Refinished tops, etc.
35	Server Upgrade and Financial Software Upgrades	The server in the town office and the Cogsdale financial software have been upgraded and upgraded as required and as authorized by Town Council. This was a time consuming process and I thank Deputy Administrator, Wendy Mackinnon for leading us through this process.
36	Railyards Fence Replacement	The town's portion of the fence replacement project has been awarded to M&N Renovations Ltd. They anticipate starting the replacement on July 13th. The border fence between Kent and the Railyards is scheduled to be replaced around August 1st.

AGREEMENT REGARDING THE PROVISION OF FUNDING FOR THE DESIGN AND INSTALLATION OF RAILYARDS LAMP POST BANNERS

THIS AGREEMENT made this _____ day of _____ 20_____.

BETWEEN:

The Town of Kensington

(Hereinafter called the “Town”)

AND:

The Kensington and Area Chamber of Commerce

(Hereinafter called the “Chamber”)

WHEREAS the Kensington and Area Chamber of Commerce, as represented by the Heart of PEI Initiative Working Committee, has requested funding assistance from the Town of Kensington to facilitate the design and installation of “Banner Flags” on nine (9) lamp posts in the Railyards Area;

AND WHEREAS the Town Council of the Town of Kensington has approved the request for funding assistance in the amount of \$4,138.27, representing 60% of the estimated total project budget;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants of the parties hereto, the parties hereto, agree as follows:

1. The primary objective of the project is to promote and welcome visitors and residents, showcasing images and what the Heart of PEI region has to offer; authentic experiences, events, and people. In conjunction with additional signage and beautification initiatives, this project will reinforce branding efforts throughout the region. The project intends to encourage additional visitor overnight stays, generate increased interest and engagement in exploring Kensington and Area.
2. The Town will provide \$4,138.27 in funding to the Chamber, through the Heart of PEI Initiative Working Committee, to fund 60% of the “Railyards Lamp Post Banner Installation Project”.
3. The railyard lamp posts, forming part of this project, are and shall remain the property of the Town.
4. All banner designs shall be presented to Town Council, through their Chief Administrative Officer, for final approval, prior to being installed.
5. Each banner will be double-sided and will be displayed with the word “Welcome” on the left side and a full banner image on the right side.
6. Banner images shall display and show case the unique characteristics of Kensington and the Kensington Area.
7. Once the project is completed, the banners will become the property of the Town and the Town will be responsible for all operations and maintenance of the banners, including their replacement, in the instance they are damaged, stolen or otherwise not deemed fit to be displayed.

8. The banners will not be utilized to promote specific businesses.
9. This Agreement shall be construed in accordance with and governed by the Laws of the Province of Prince Edward Island and the parties hereto irrevocably attorn to the jurisdiction of the courts of Prince Edward Island.

In witness whereof the parties hereto have caused this Agreement to be duly executed as of the day and year first above written.

Witness:

Kensington and Area Chamber of Commerce

per:

Witness:

Town of Kensington

per:

MAY 2020

The Kensington Fire Department responded to 8 calls during the month of May and the average attendance for the fire calls was 15 . Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
May 1	MVC	Blue Shank Rd.	18	1
May 2	Brush Fire	Darnley	13	1 - stand down en route
May 3	Single Vehicle Rollover	Lower Freetown	14	2
May 4	Single Vehicle Rollover	Nodd Rd., Emerald	15	1
May 6	Vehicle Fire & caught onto the house	Stavert Shore Rd.	19	4
May 7	Smell/Sight of Smoke	Town Hall	14	1
May 11	Grass Fire	Springfield	13	3
May 16	MVC	Schurman's Pt. Rd.	11	2

All training and meetings cancelled until further notice due to COVID-19.

Rodney Hickey
Chief

[illegible]

[illegible]

[illegible]

Police Report May 2020

KPS received 3 false alarms during the month.

May 2 @ 0346hrs – Kensington Metal, member did not attend.

May 5 @ 2318hrs – Credit Union, member attended.

May 11 @ 2350hrs – Greco, member attended.

Please note on the police report the number of assistance calls includes 19 calls that are COVID 19 related.

Year To Date Approved Development Permits Summary Report
2020

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Industrial						1								1	
Addition Residential Deck/Fence/Pools						1								1	
New Institutional		1												1	
New Multi-unit Family Dwelling				1										1	
New Residential Accessory Structure		1	1		2	3								7	
New Residential Deck/Fence/Pools						1								1	
New Semi Detached Dwelling							1							1	
New Single Family Dwelling		1			2									3	
Other Commercial	1	1												2	
Renovation Commercial						1								1	
Renovation Residential Deck/Fence/Pools						1	1							2	
Total:						1	1							21	

Total Estimated Construction Value
\$70,000.00
\$3,500.00
\$220,000.00
\$1,947,000.00
\$37,000.00
\$3,500.00
\$400,000.00
\$767,500.00
\$10,700.00
\$2,000.00
\$19,000.00
\$3,480,200.00

DEVELOPMENT PERMITS REPORT

For the period June 06, 2020 to July 10, 2020

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish	
			Property Address								

Commercial

14-20	06/08/2020	77883	Karen Spiteri - 78 Seaside Dr, Malpque		Approved	Renovation	Commercial		\$2,000.00	06/05/2020	07/01/2020
			Description:				Installation of new emergency exit door and convert space to Cafe				

Sub Total: \$2,000.00

Industrial

13-20	06/08/2020	901694	PEI Crematorium - 12 Gerald McCarville Dr.		Approved	Addition	Industrial		\$70,000.00	09/01/2020	10/14/2020
			12 Gerald McCarville Dr.				Description:	Construct a 30x24 addition to existing building			

Sub Total: \$70,000.00

Residential Accessory Structure

16-20	06/16/2020	76661	Doug Profitt - 65 Victoria Street W		Approved	New	Residential Accessory Structure		\$1,000.00	06/17/2020	07/31/2020
			65 Victoria Street W				Description:	Construct 8x8 mini barn			
17-20	06/16/2020	76950	Amanda Pride - 43 Victoria Street E		Approved	New	Residential Accessory Structure		\$4,000.00	06/17/2020	07/31/2020
			43 Victoria Street E				Description:	Placement of new 10x10 mini barn			
19-20	06/30/2020	80440	Kevin Dymont - 4 Stewart Street		Approved	New	Residential Accessory Structure		\$4,000.00	07/01/2020	07/31/2020
			4 Stewart Street, Kensington PE				Description:	Construct new 16'x20' shed			

Sub Total: \$9,000.00

Residential Deck/Fence/Pools

15-20	06/16/2020	79616	Heather Paynter - 3 MacLean Ave		Approved	Addition	Residential Deck/Fence/Pools		\$3,500.00	06/16/2020	07/14/2020
			3 MacLean Ave				Description:	Replace and extend existing fence and deck.			
18-20	06/23/2020	879890	Garth MacKay - 7 Rosewood Drive		Approved	Renovation	Residential Deck/Fence/Pools		\$15,000.00	06/23/2020	07/01/2020
			7 Rosewood Drive				Description:	Replace deck and gazebo			
20-20	07/06/2020	400531	Randy McCourt - 3 Davison Street		Approved	Renovation	Residential Deck/Fence/Pools		\$4,000.00	07/06/2020	07/31/2020
			3 Davison Street				Description:	Replace deck and construct new screened room.			

Sub Total: \$22,500.00

Semi Detached Dwelling

21-20	07/10/2020	1102979	Bertram Holdings Inc - 316 MacIntyre Road		Approved	New	Semi Detached Dwelling		\$400,000.00	07/22/2020	10/31/2020
			30 Rosewood Drive, Kensington PE				Description:	Construct new residential duplex & decks			

Sub Total: \$400,000.00

Total: \$503,500.00



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	June 15/20
Date Approved:	
PEI Planning:	
Permit Fee: \$	100.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 65 Victoria St - W Property Tax Number (PID): 76661-000
Lot No.: _____ Subdivision Name _____ Current Zoning: Residential R1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
One House and garage on property
Land Purchased from Layton Profit Year Purchased 1980

Location of Development	Property Size
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____ Acreage <u>0.230</u>
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____ Area sq. ft. _____

2. Contact Information

APPLICANT Name: Doug L. Profit Address: P.O. Box 676
Phone: 836-3692 Cell: 439 1156 Kensington PEI
Email: timeforeme@hotmail.com Postal Code: C0B 1M0
Same as Above: ☒
OWNER Name: _____ Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____
CONTRACTOR, ARCHITECT OR ENGINEER Name: Same as Above Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private Sewage System ☐ Municipal ☐ Private
Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input checked="" type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	<u>Mini Barn</u>
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other <u>Blocks</u>	<input checked="" type="checkbox"/> Other <u>Raichwall</u>		<u>N/A</u>

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____

Detailed Project Description:

8' x 8' Gambrel roof mini Barn

Estimated Value of Construction (not including land cost):

1000.00

Projected Start Date:

Now - June 2020

Projected Date of Completion:

July 2020

Please provide a diagram of proposed construction:

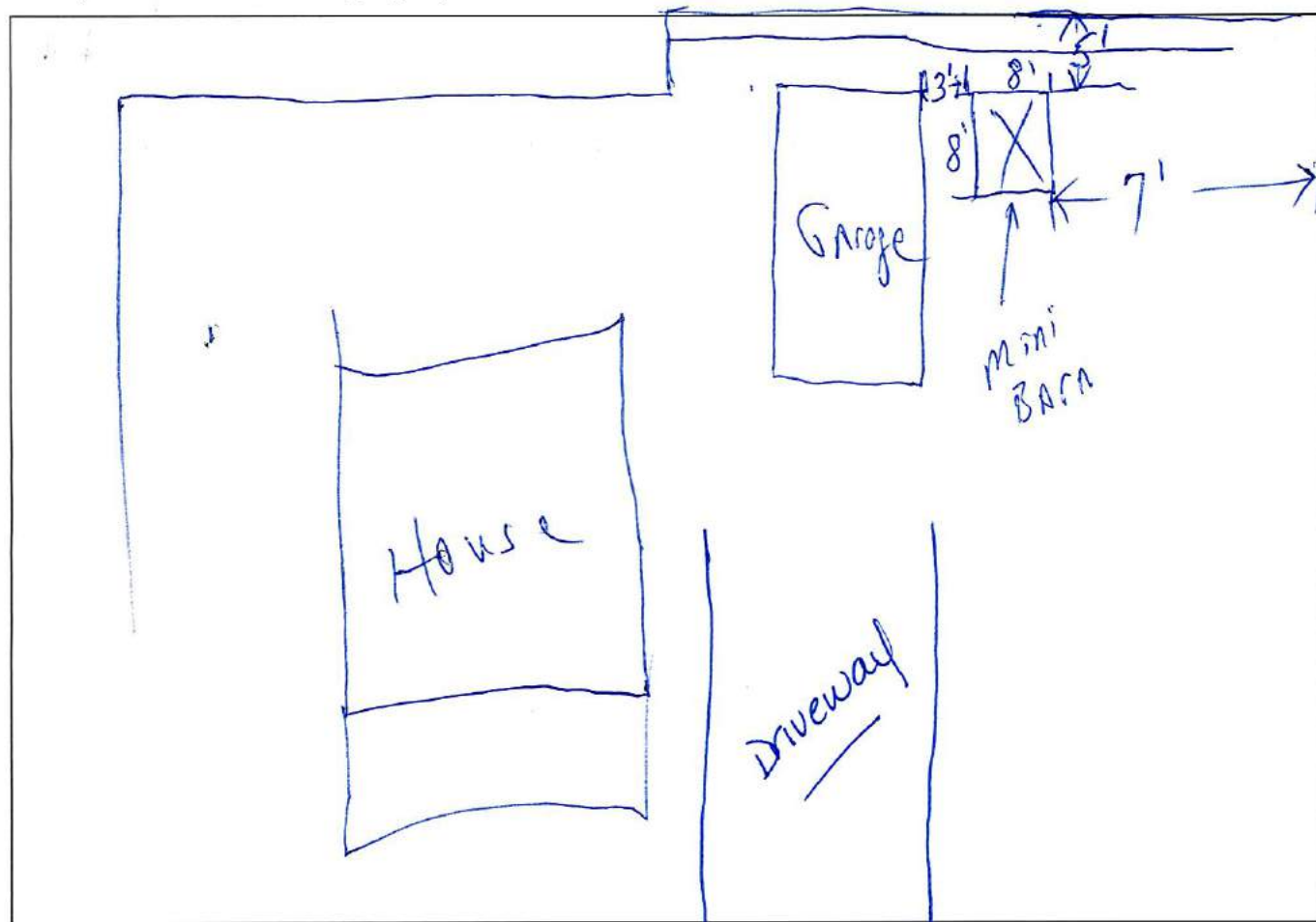
a) Draw boundaries of your lot.

c) Indicate the distance between buildings.

e) Indicate distance to property lines.

b) Show existing and proposed buildings.

d) Show location of driveway.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

[Handwritten Signature]

Date:

June 15th / 2020



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	June 15/20
Date Approved:	
PEI Planning:	
Permit Fee: \$	100.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 43 Victoria St E Property Tax Number (PID): 76950
Lot No.: _____ Subdivision Name _____ Current Zoning: R1
Are there any existing structures on the property?: ☒ No ☐ Yes, please describe:

Land Purchased from _____ Year Purchased 2008

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

APPLICANT Name: Amanda Pride Address: 43 Victoria St E
Phone: 902-394-7663 Cell: _____
Email: thepriders@gmail.com Postal Code: C0B 1M0
Same as Above: ☒
Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____
CONTRACTOR, ARCHITECT OR ENGINEER Name: PreFab. Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private Sewage System ☐ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input checked="" type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Other
<input checked="" type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>0</u>	<u>0</u>	Width <u>10</u> Length <u>10</u>

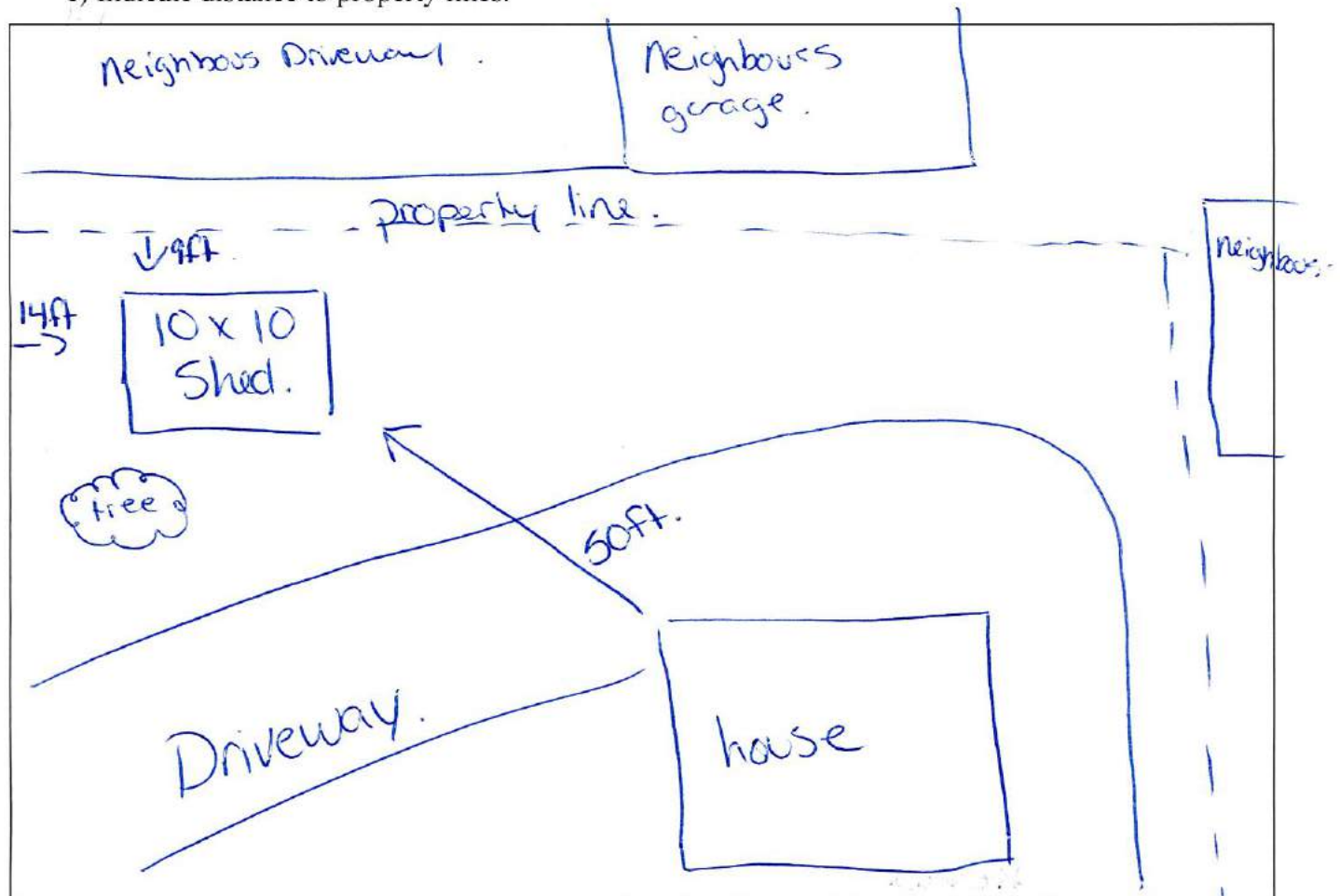
Detailed Project Description: 10x10 shed on stones

Estimated Value of Construction (not including land cost): \$4000

Projected Start Date: June 16 2020 Projected Date of Completion: n/a.

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant Amanda Livi Date: June 15 2020



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	19-20
Date Received:	June 30/20
Date Approved:	June 30/20
PEI Planning:	
Permit Fee: \$	100.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 4 Stewart Street Property Tax Number (PID): 80440-000
Lot No.: _____ Subdivision Name _____ Current Zoning: residential
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
Home, 1 1/2 storey lower is approx. 17'X51' second is approx. 17'X30'

Land Purchased from Mike and cindy Leclair Year Purchased 1995

Location of Development		Property Size	
<input type="checkbox"/> North	<input type="checkbox"/> East	Road Frontage <u>80</u>	Acreage <u>.36</u>
<input checked="" type="checkbox"/> South	<input type="checkbox"/> West	Property Depth <u>196'</u>	Area sq. ft. <u>15680</u>

2. Contact Information

APPLICANT Name: Kevin Dymont Address: 4 Stewart street
Phone: 902-836-4421 Cell: 902-888-7452 Kensington
Email: kkksdymont@hotmail.com Postal Code: C0B 1M0

Same as Above: ☒
Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: _____ Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private Sewage System ☐ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other	<input checked="" type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>0</u>	<u>0</u>	Width <u>16'</u> Length <u>20'</u>

Signature of Applicant Kevin Dymert Date: June 30th, 2020





Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
COB 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	June 12/20
Date Approved:	
PEI Planning:	
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 3 MacLean Avenue Property Tax Number (PID): 79616
Lot No.: _____ Subdivision Name _____ Current Zoning: R1

Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:

House, 2 accessory buildings

Land Purchased from _____ Year Purchased 2006

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

APPLICANT Name: Heather Paynter Address: 3 MacLean Avenue
Phone: (902) 836-3831 Cell: (902) 439-5135
Email: Shining-star-heather@hotmail.com Postal Code: COB 1M0

Same as Above: ☒

Name: _____ Address: _____

OWNER Phone: _____ Cell: _____

Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Self Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private

Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☒ Other Fence & Deck

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____

Detailed Project Description: to replace and extend fence
- 8 feet high -
Adding a 17x15 deck to the back of the house

Estimated Value of Construction (not including land cost): ~~\$1500~~

Projected Start Date: June 12, 2020 Projected Date of Completion: June 14, 2020

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.

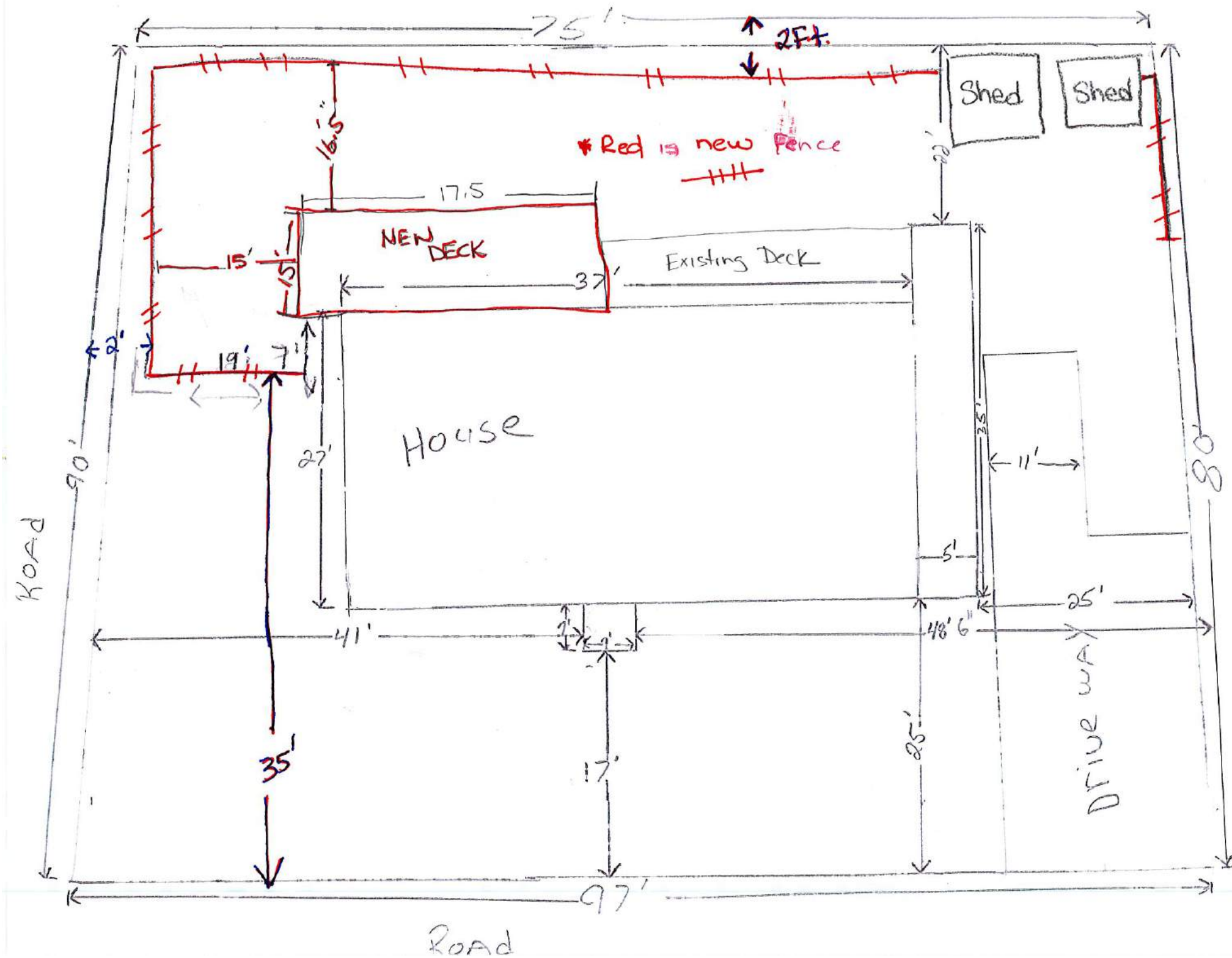
See attached

I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant Heath Paynt Date: June 12, 2020





Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
COB 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	18-20
Date Received:	June 23/20
Date Approved:	June 23/20
PEI Planning:	
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

➤ Project Address: 7 ROSEWOOD DR Property Tax Number (PID): 879890
Lot No.: _____ Subdivision Name PRINCETON VILLAGE Current Zoning: _____
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
Single family dwelling, shed
Land Purchased from KEN JOLLIMORE Year Purchased 2009

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

➤ APPLICANT Name: GARTH MACKAY Address: 7 ROSEWOOD DR
Phone: 836-5265 Cell: 439-7753 KENSINGTON PE
Email: gmackay@edu.per.ca Postal Code: COB 1M0
➤ Same as Above: ☐
Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____
➤ CONTRACTOR, ARCHITECT OR ENGINEER Name: Go To Guys Address: 21695 Rte 2
Phone: 303-6330 Cell: _____ Pleasant Valley
Email: We are the goto guys@gmail.com Postal Code: COA 1E0

3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private Sewage System ☐ Municipal ☐ Private
Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☒ Other deck

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____

Detailed Project Description: replace deck and replace gazebo

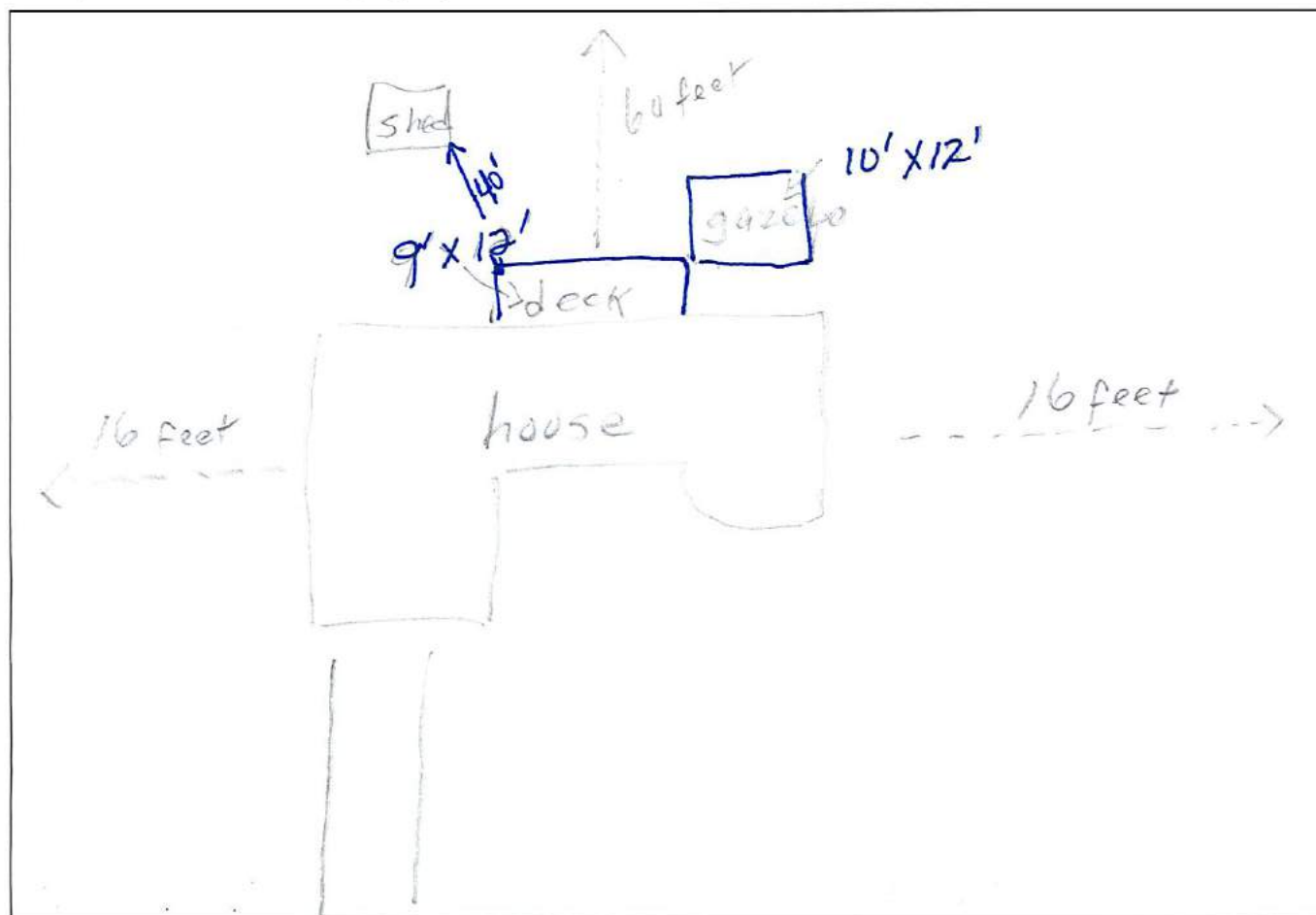
Estimated Value of Construction (not including land cost): 15000.00

Projected Start Date: 23 June 2020 Projected Date of Completion: 1 July 2020

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- c) Indicate the distance between buildings.
- e) Indicate distance to property lines.

- b) Show existing and proposed buildings.
- d) Show location of driveway.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Gareth McKay

Date:

22
24 June 2020



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	20-20
Date Received:	July 6/20
Date Approved:	July 6/20
PEI Planning:	
Permit Fee: \$50.00	<input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 3 Davison St. Property Tax Number (PID): 400531-000
Lot No.: _____ Subdivision Name: _____ Current Zoning: _____
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
Bungalow w/ attached garage
Land Purchased from: Chambers Year Purchased: 2010

Location of Development		Property Size	
<input type="checkbox"/> North	<input checked="" type="checkbox"/> East	Road Frontage	Acreage <u>0.260</u>
<input type="checkbox"/> South	<input type="checkbox"/> West	Property Depth	Area sq. ft. _____

2. Contact Information

APPLICANT Name: Randy McCourt Address: 3 Davison St
Phone: _____ Cell: 902 439-4210 Kensington
Email: rbmccourt@hotmail.com Postal Code: C0B 1M0
Same as Above: ☒
Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____
Name: GBB Construction Address: _____
CONTRACTOR, ARCHITECT OR ENGINEER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☒ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input checked="" type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>2</u>	<u>3</u>	<u>2</u>	Width _____ Length _____

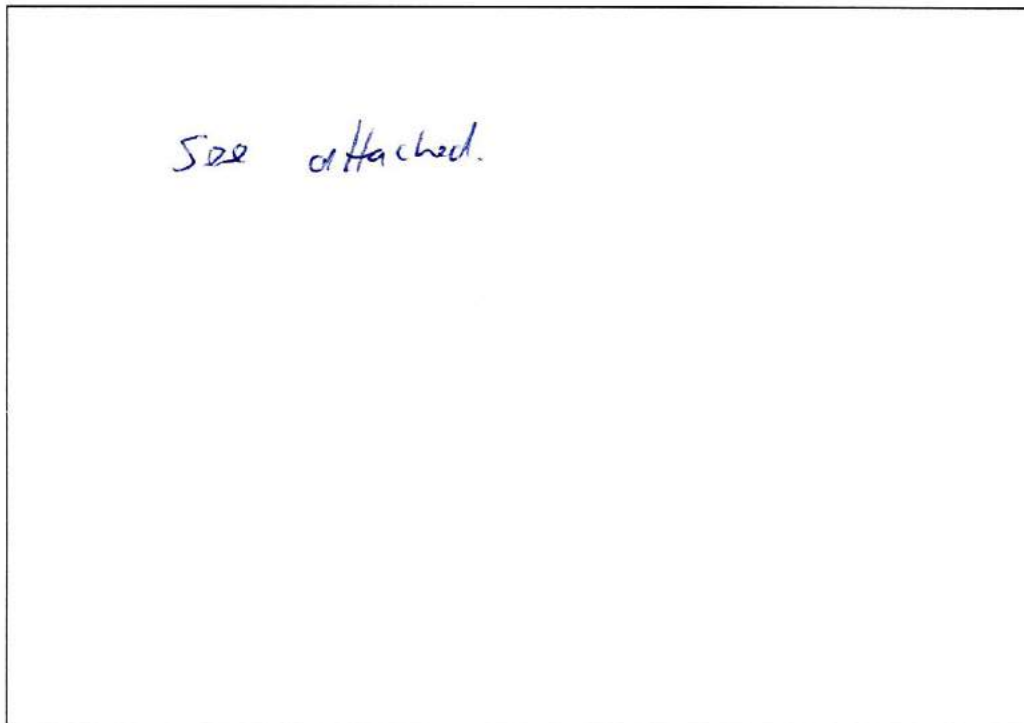
Detailed Project Description: removing old deck. Replacing
with new. Adding a screened in room.

Estimated Value of Construction (not including land cost): _____

Projected Start Date: ASAP Projected Date of Completion: _____

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.

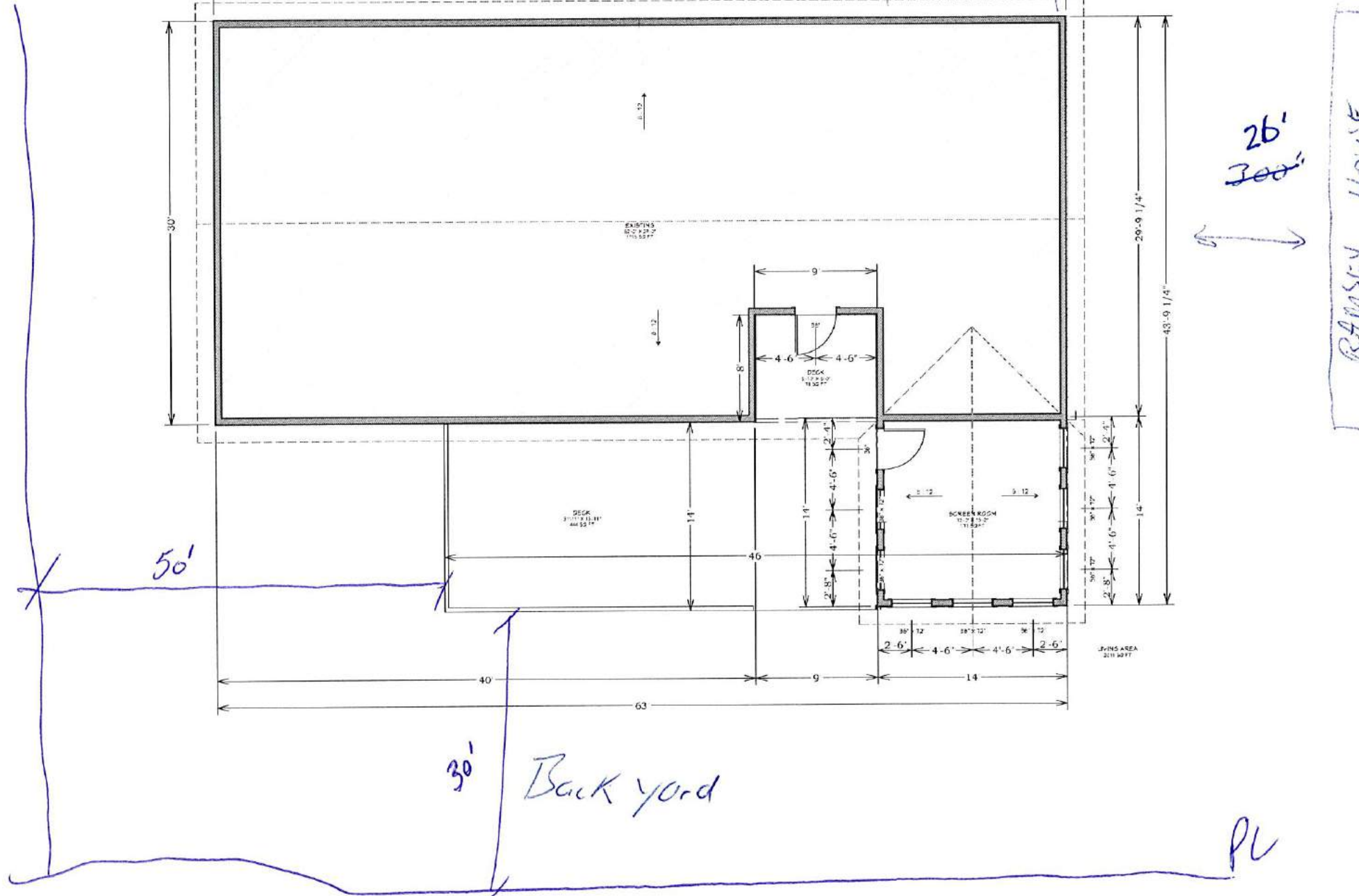


I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant R. McCa Date: 6 July /20





Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	21-20
Date Received:	July 9/20
Date Approved:	July 10/20
PEI Planning:	
Permit Fee: \$	200.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 30 Rosewood Dr. Kensington Property Tax Number (PID): 1102979-000
Lot No.: B41 Subdivision Name Rosewood Dr. Current Zoning: Residential-Duplex
Are there any existing structures on the property?: ☒ No ☐ Yes, please describe:

Land Purchased from Coeley Farms Ltd Year Purchased 2018

Location of Development		Property Size	
<input type="checkbox"/> North	<input type="checkbox"/> East	Road Frontage <u>125.74'</u>	Acreage <u>0.38</u>
<input type="checkbox"/> South	<input checked="" type="checkbox"/> West	Property Depth <u>192.76'</u>	Area sq. ft. _____

2. Contact Information

Name: Bertram Holdings Inc. Address: 316 MacIntyre Rd
APPLICANT Phone: _____ Cell: 902-388-1282
Email: travis.bertram@gmail.com Postal Code: C0B 1M0
Same as Above: ☒
Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____
Name: John Stetson Address: Freetown
CONTRACTOR, ARCHITECT OR ENGINEER Phone: 902-887-3436 Cell: 902-439-8899
Email: stetsonconstruction@outlook.com Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☒ Attached

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
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<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
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<input checked="" type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		N/A

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>4 (2 per unit)</u>	<u>4 (2 per unit)</u>	Width <u>42'</u> Length <u>68'</u>

53'

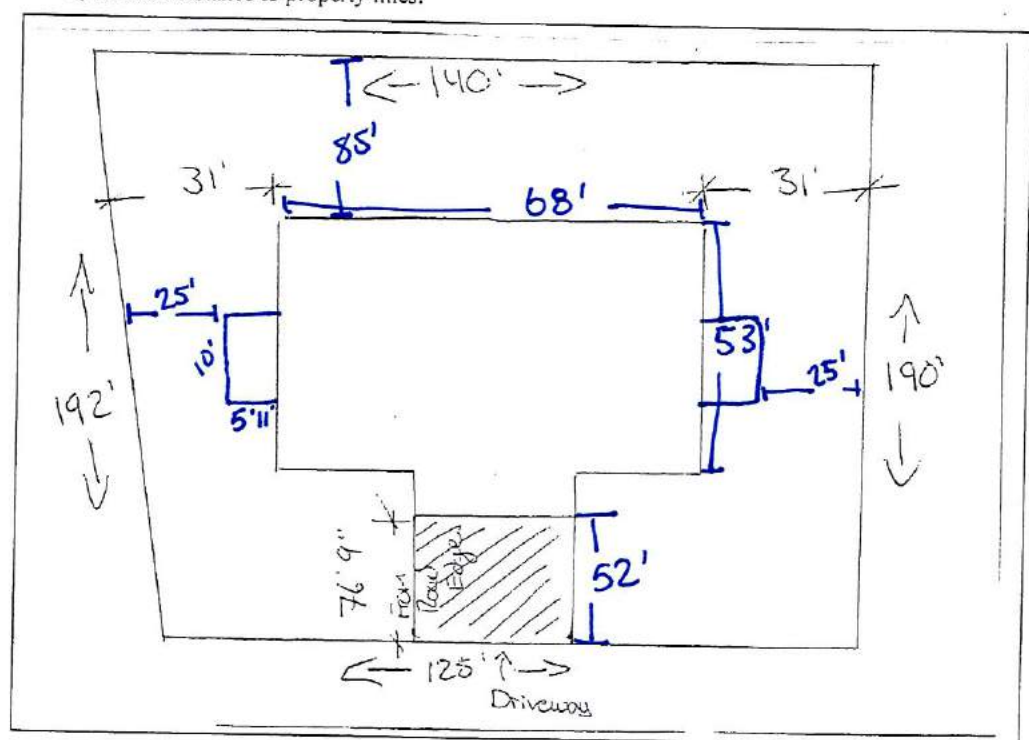
08-16
Detailed Pro
Port
F11

Estimate

Projected Start Date: July 22 / 2020

Please provide a diagram of proposed layout.

- a) Draw boundaries of your lot,
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
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4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
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7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant Travis Bottom Date: July 7/2020

APPLICATION FOR AN ENTRANCE WAY / HIGHWAY ACCESS
Department of Transportation, Infrastructure and Energy



Office Use Only:
\$25 Non-Refundable Fee Paid ()
Staff Initials: _____

Please check (☒) the area applied for:

- () Entrance way on an Arterial Highway () New Access on all other Provincial highways
() Entrance way on a Seasonal Highway () Re-locate an existing Highway Access
() Extension of existing culvert (3m max.) (☒) New Access on municipal street or approved subdivision

Note: The allowable use of a parcel of land served by an entrance way (access) to a Provincial Highway is governed by the Roads Act - Highway Access Regulations (HAR's) and the location of an entrance way (access) is subject to the Minimum Safe Stopping Sight Requirements imposed by the HAR's.

General Information:

Applicants Name: Bertram Holding Inc.
(First) _____ (Middle) _____ (Last) _____

Contact Person if different from Applicant: Travis Bertram

Mailing Address: 316 MacIntyre Rd Postal Code: C0B 1M0

Daytime Phone #: 902-388-1888 Cell Phone: 902-388-1888 E-mail: travisbertram7@gmail.com

Location of the property:

Property Tax Number: 1108919-000 Community: Kensington Civic Address: 30

Route No. _____ Road Name: Rosewood Dr. The property is located
on the North _____, South _____, East _____, West ☒ of the highway, 0.5 Kilometers

North _____, South _____, East _____, West ☒ of the intersection with Kelvin Rd / Rosewood Dr.
road, street

Entrance way use: Please check (☒)

Existing entrance way use: way use:	single family dwelling ()	Commercial ()	Agriculture active ()
	duplex dwelling ()	Industrial ()	Agriculture idle ()
	multiple dwelling ()	Institutional ()	Cottage ()
	mobile home ()	Forestry ()	None ()
	Other: _____		

Proposed use: (please describe from list above) Duplex Dwelling

I (we) understand that this application is subject to review by the Department of Transportation, Infrastructure and Energy and that no entrance way/access to a highway may be constructed or intensified without approval.

Please see the reverse side before signing.

Date: July 6th / 2020

Travis Bertram

Applicants Signature

Applicants Signature

To be considered, this application must be accompanied by the following:

1. Arterial or Seasonal Highway:

- a. A completed application with a \$25.00 (non-refundable) application fee. If the application is approved this fee will be applied to the fee associated with the approval/installation of the access (driveway) within the Provincially owned Right-of-way. See below for Fees associated with all entrance way/access/driveway installations within provincially owned right-of-ways.
- b. In the case of an application for an expansion of a commercial operation, a scaled detailed floor and site plan illustrating the existing and proposed facility.
- c. Copies of the deed for the lot or parcel. Include Schedule "A".
- d. A record of re-zoning or change of use approval, if applicable.
- e. If approved for an Entrance Way, the owner(s) of the parcel will be required to sign an Entrance Way Permit (EWP) which indicates the location of the approved entrance way (access) and the approved use of the parcel of land being accessed. This EWP will be registered in the Registry of Deeds office against the parcel of land being accessed and a registered copy of the EWP will be provided to the owner.
- f. If the EWP is being issued for a parcel of land serviced by a "Seasonal Highway" the EWP will also state that the road is a Seasonal Highway, that the road will be maintained in a passable condition between May 1 and October 31 each year, that there will be no school bus service, the allowable use of the property, the driveway location relative to the property boundary, and any other conditions that may apply.

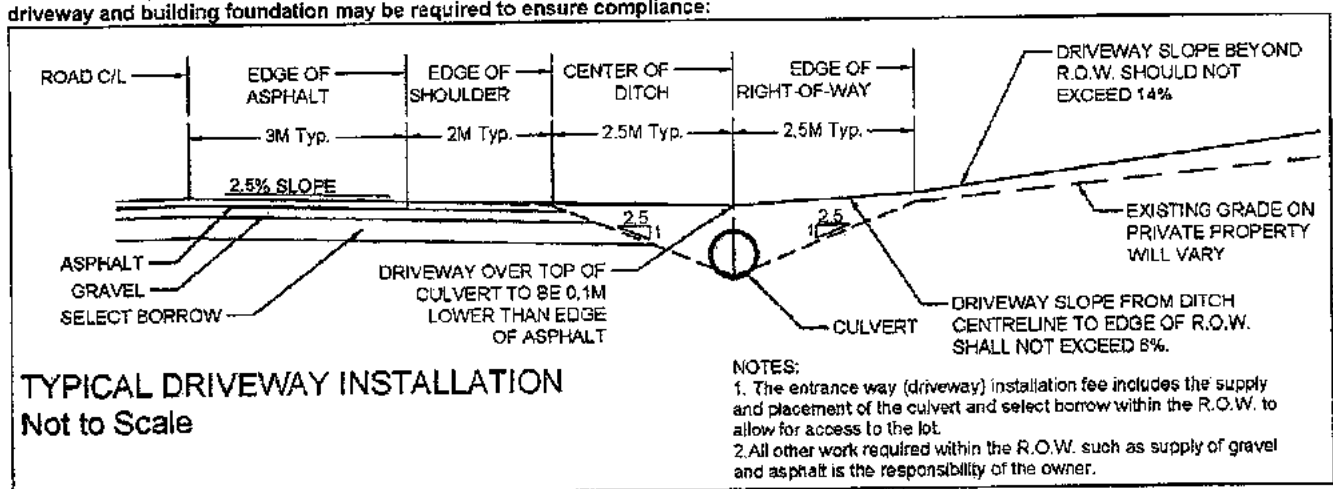
2. For all highways other than arterial and seasonal:

- a. A completed application form with a \$25.00 (non-refundable) application fee. Similar to above, if access is approved this fee will be applied to total fee associated with the approval/installation of the access. See below for further information of fees.
- b. A plan of survey, if applicable.
- c. A property map or Geo-Linc map showing the entire property, location of existing and proposed buildings and the intended location of the Entrance Way.

3. Fees associated with all entrance way/access/driveway installations:

- a. The basic fee for the installation of an access within a provincially owned right-of-way (ROW) is \$1500.00 (taxes included) and would include the installation of a culvert (length and diameter determined by the province based on the approved use of the land) as well as select borrow (shale) as required within the ROW to access the parcel being served. This fee also applies even if it is determined that a culvert is not required but supply of select borrow is still required.
- b. The basic fee of \$1500.00 shall be reduced to \$500.00 (taxes included) if the access to the parcel being served is for agricultural use only, or for a relocation of an existing culvert. There is no charge for relocations for safety reasons.
- c. The basic fee of \$1500.00 shall be reduced to \$750.00 (taxes included) if the access does not require the installation of a culvert and/or select borrow but does involve the removal or cutting of concrete or asphalt curbing.
- d. The basic fee of \$1500.00 shall be reduced to \$100.00 (taxes included) if the access does not require the installation of a culvert and/or select borrow and nor does it require removal or cutting of concrete or asphalt curbing. In this case there is no work required or material supplied by the Province other than it may require a site visit by staff to ensure that sight distance requirements are met.
- e. The cost (taxes included) for culvert extensions is \$75.00 per metre for agricultural accesses and \$225.00 per metre for other uses. The maximum length to be approved as a culvert extension is 3 meters. Culvert extensions shall not be used for ditch in-filling purposes. If interested in ditch in-filling please contact Capital Projects Division of Transportation, Infrastructure and Energy at 902-368-5100 and ask to speak to the individual in charge of reviewing ditch in-fill requests.
- f. Cost associated to provide gravel or asphalt in all cases noted above are at the owners expense.
- g. These fees are subject to change as determined by legislation/regulation/policy of Government.

4. The driveway shall be constructed in accordance with the following sketch and a site plan complete with elevations at road, along driveway and building foundation may be required to ensure compliance:



This application will not be processed unless this page is initialled and dated by the applicant(s).

Initials: John Boston

Date: July 6/2020

Revised: March 2019



CONSTRUCTION DRAWING

THESE DRAWINGS ARE THE PROPERTY OF SPRING VALLEY BUILDING CENTRE. THEY MAY NOT BE USED IN WHOLE OR IN PART FOR ANY OTHER PURPOSE. REPRODUCTION OR RESALE OF THESE DRAWINGS IS PROHIBITED WITHOUT THE AUTHORIZATION OF SPRING VALLEY BUILDING CENTRE.

NOT TO SCALE

DRAWN BY: LWS
lendon@springvalleyinc.ca
TEL: (402) 836-4294
FAX: (402) 836-3634



Wang Duplex

SPRING VALLEY
BUILDING CENTRE

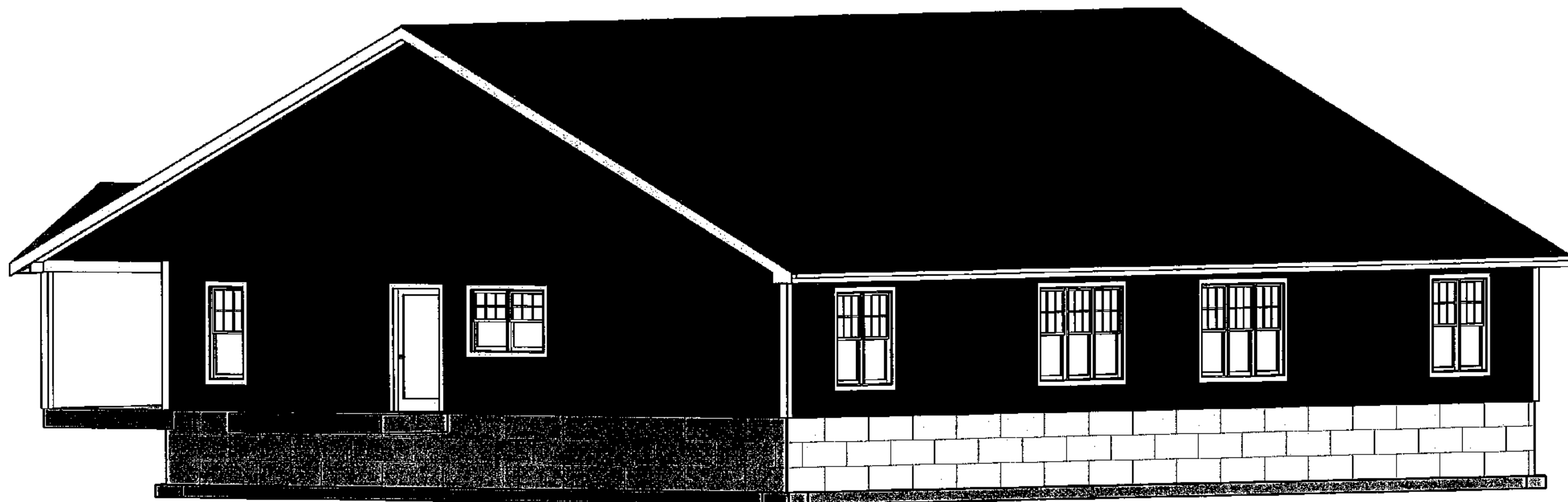
DATE:

7/17/2019

SCALE:

1/8" = 1'0"

SHEET:



CONSTRUCTION DRAWING

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NOT TO SCALE

DRAWN BY:

LNG

lawson@springvalleybc.ca
TEL: (402) 636-4299
FAX: (402) 636-3634



Wang Duplex

SPRING VALLEY
BUILDING CENTRE

DATE:

7/17/2019

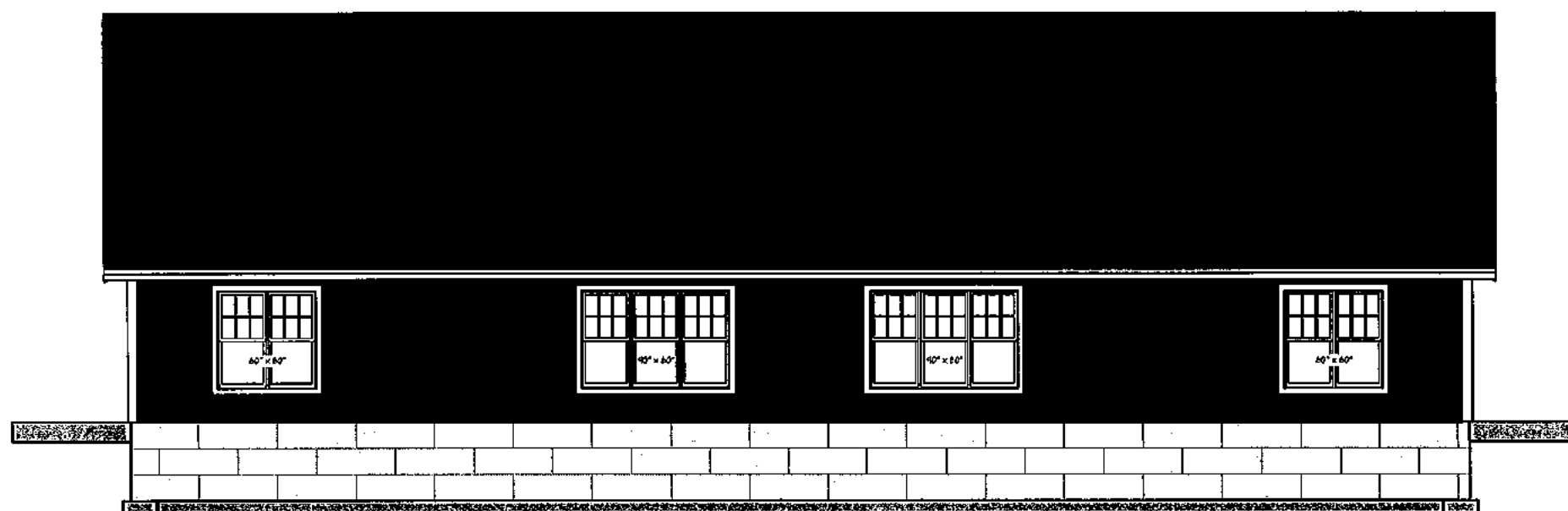
SCALE:

1/8" = 1'0"

SHEET:



FRONT ELEVATION
N.T.S



REAR ELEVATION
N.T.S

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NOT TO SCALE

DRAWN BY:

LWG
lwg@springvalleybc.ca
TEL: (402) 836-4281
FAX: (402) 836-3884



Wang Duplex

SPRING VALLEY
BUILDING CENTRE

DATE:

7/17/2019

SCALE:

1/8" = 1'0"

SHEET:



RIGHT ELEVATION
N.T.S



LEFT ELEVATION
N.T.S

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DRAWN BY: LWS
lws@springvalleybc.ca
TEL: (902) 896-1289
FAX: (902) 896-3484



Wang Duplex

SPRING VALLEY
BUILDING CENTRE

DATE:

7/17/2019

SCALE:

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SHEET:

GENERAL NOTES:

THE BUILDER SHALL VERIFY THAT SITE CONDITIONS ARE CONSISTENT WITH THESE PLANS BEFORE STARTING WORK. WORK NOT SPECIFICALLY DETAILED SHALL BE CONSTRUCTED TO THE SAME QUALITY AS SIMILAR WORK THAT IS DETAILED. ALL WORK SHALL BE DONE IN ACCORDANCE WITH INTERNATIONAL BUILDING CODES AND LOCAL CODES.

WRITTEN DIMENSIONS AND SPECIFIC NOTES SHALL TAKE PRECEDENCE OVER SCALED DIMENSIONS AND GENERAL NOTES. THE ENGINEER/ DESIGNER SHALL BE CONSULTED FOR CLARIFICATION IF SITE CONDITIONS ARE ENCOUNTERED THAT ARE DIFFERENT THAN SHOWN, IF DISCREPANCIES ARE FOUND IN THE PLANS OR NOTES, OR IF A QUESTION ARISES OVER THE INTENT OF THE PLANS OR NOTES. CONTRACTOR SHALL VERIFY AND IS RESPONSIBLE FOR ALL DIMENSIONS (INCLUDING ROUGH OPENINGS).

PLEASE SEE ADDITIONAL NOTES CALLED OUT ON OTHER SHEETS.

BUILDING PERFORMANCE:

HEAT LOSS CALCULATIONS SHALL COMPLY WITH THE REQUIREMENTS OF REGIONAL AND LOCAL CODES. SEE CALCULATIONS. PORCHES, DECKS, FOUNDATION, FIREPLACE ENCLOSURES, AND GARAGE AREAS NOT INCLUDED IN LIVING AREA. ALL EXHAUST FANS TO BE VENTED DIRECTLY TO THE EXTERIOR. ALL PENETRATIONS OF THE BUILDING ENVELOPE SHALL BE SEALED WITH CAULK OR FOAM.

To the best of my knowledge these plans are drawn to comply with owner's and/ or builder's specifications and any changes made on them after prints are made will be done at the owner's and / or builder's expense and responsibility. The contractor shall verify all dimensions and enclosed drawing. Spring Valley Building Centre is not liable for errors once construction has begun. While every effort has been made in the preparation of this plan to avoid mistakes, the maker can not guarantee against human error. The contractor of the job must check all dimensions and other details prior to construction and be solely responsible thereafter.

CONSTRUCTION DRAWING

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ELECTRICAL, DATA, & AUDIO NOTES:

HOME OWNER SHALL DO A WALK-THRU WITH RELEVANT INSTALLERS TO VERIFY THE EXACT LOCATION FOR OUTLETS, LIGHTS, SWITCHES, CABLE, DATA, PHONE, AUDIO, ETC.

ELECTRICAL NOTES:

1. ELECTRICAL RECEPTACLES IN BATHROOMS, KITCHENS AND GARAGES SHALL BE G.F.I. OR G.F.I.C. PER NATIONAL ELECTRICAL CODE REQUIREMENTS.
2. PROVIDE ONE SMOKE DETECTOR IN EACH ROOM AND ONE IN EACH CORRIDOR ACCESSING BEDROOMS. CONNECT SMOKE DETECTORS TO HOUSE POWER AND INTER-CONNECT SMOKE DETECTORS SO THAT, WHEN ANY ONE IS TRIPPED, THEY ALL WILL SOUND. PROVIDE BATTERY BACKUP FOR ALL UNITS.
3. CIRCUITS SHALL BE VERIFIED WITH HOME OWNER PRIOR TO WIRE INSTALLATION.
4. FINAL SWITCHES FOR TIMERS AND DIMMERS SHALL BE VERIFIED WITH HOME OWNER.
5. FIXTURES TO BE SELECTED BY HOME OWNER.

AUDIO:

1. LOCATE SPEAKERS AND AUDIO CONTROLS AS INDICATED IN THE PLAN; RUN CIRCUIT OF SPEAKER WIRING TO AUDIO HOME PANEL SPECIFIED BY FLOOR;
2. AUDIO SPEAKERS TO BE APPROVED BY HOME OWNER;
3. LOCATE JACKS AS INDICATED IN THE PLAN; INSTALL DATA / CABLE PANEL SIMILAR TO "ON Q". SYSTEM TO BE APPROVED BY HOME OWNER.

DATA / CABLE:

LOCATE SECURITY PANELS AS INDICATED IN THE PLAN; SYSTEM TO BE APPROVED BY HOME OWNER.

GRADING NOTES:

1. CONTRACTOR TO VERIFY LOCATION OF ALL EXISTING UTILITIES.
2. PROVIDE POSITIVE DRAINAGE AWAY FROM BUILDING.
3. FINAL GRADE TO CONVEY SURFACE DRAINAGE TOWARD ROCK CHANNELS AND DISPERSION TRENCHES.
4. AREAS TO BE FILLED SHALL BE CLEARED, GRUBBED TO REMOVE TREES, VEGETATION, ROOTS AND OTHER OBJECTIONABLE MATERIAL AND STRIPPED OF TOPSOIL.
5. PLACE FILL SLOPES WITH A GRADIENT STEEPER THAN 3:1 IN LIFTS NOT TO EXCEED 8 INCHES, AND MAKE SURE EACH LIFT IS PROPERLY COMPACTED.

NOT TO SCALE

DRAWN BY: LYG
landon@springvalleybc.ca
TEL: (902) 836-4299
FAX: (902) 836-3634



Wang Duplex

**SPRING VALLEY
BUILDING CENTRE**

DATE:

7/17/2019

SCALE:

1/8" = 1'0"

SHEET:

Town of Kensington Bills List May 2020

A1 - Vacuums	381545	\$330.92
A1 - Vacuums	381766	\$384.32
A1 - Vacuums	382179	\$486.84
Adam MacDonald	MAY 10, 20 Mileage	\$45.55
ADL Foods	2420340	\$416.65
ADL Foods	2421370	\$514.79
Aliant	7677482	\$232.48
Aliant	7680024	\$30.48
Andrew Griffin	MAY 2020 RRSP	\$501.28
Bay Winds Consulting	MAY 12, 2020 Sanitizer	\$441.60
Bay Winds Consulting	20-303 Sanitizer	\$441.60
Canadian Tire	MAY 16, 2020 Vacuum for Fitplex	\$172.43
Combat Computer Inc	53428 Copies	\$5.43
Combat Computer Inc	63845 Rewire & Set Up Pol Tech #2 Station	\$1,311.74
Combat Computer Inc	63427 Copies	\$8.00
Combat Computer Inc	63945 Old Service Service	\$215.63
Combat Computer Inc	63423 Copies	\$28.75
Combat Computer Inc	63846 Old Server Service	\$194.06
Controls & Equipment	51358 Town Hall	\$288.65
Canadian Union of Public Employees	MAY 2020 UNION DUES	\$351.63
Donnie DesRoches	MAY 13, 2020 Mileage	\$78.96
Donnie DesRoches	DRESROCHE MAY Mileage	\$52.64
Eastlink	12231162	\$23.00
Eastlink	12230899	\$97.69
Eastlink	12230387	\$749.54
Eastlink	12306434	\$149.58
Eastlink	12064208	\$104.59
Eastlink	12362412	\$107.20
Frontline Outfitters	47744 Police Uniforms	\$584.67
Geoff Baker	MAY 2020 MILEAGE	\$336.52
H&S Auto Service Inc.	1010A POL	\$74.75
Irving Oil	33419794	\$106.60

Irving Oil	33433275	\$394.25
Irving Oil	922888	\$13.82
Irving Oil	233722	\$191.78
Irving Oil	846780	\$164.12
Irving Oil	624506	\$169.37
Irving Oil	940088	\$115.31
Irving Oil	537801	\$41.23
Irving Oil	33439504	\$138.89
Irving Oil	34205	\$315.45
Irving Oil	633239	\$300.93
Island Petroleum	205221999588	\$272.74
Island Petroleum	9587	\$96.00
Kensington Country Store	154682 Parks & Rec	\$59.79
Kensington Physiotherapy Inc	MAY 13, 2020 Painting Office	\$2,134.53
Kent Building Supplies	1244051	\$375.12
Kent Building Supplies	1243819	\$337.28
Kent Building Supplies	1250023	\$11.91
Kent Building Supplies	1247293	\$23.00
Kent Building Supplies	1251451	\$23.08
Kent Building Supplies	1246594	\$233.45
Kent Building Supplies	1250936	\$152.82
Kent Building Supplies	1249865	\$153.28
Kent Building Supplies	1250233	\$4.81
Kent Building Supplies	1250023	\$5.95
Key Murray Law	247498 Right of Way Andy MacLean Subdivision	\$388.41
K'Town Auto Parts	27559	\$7.99
K'Town Auto Parts	27015 Police	\$131.66
K'Town Auto Parts	27880/5	\$36.39
Lewis Sutherland	MAY 2020 MILEAGE	\$230.30
Lewis Sutherland	MAY 2020 RRSP	\$655.52
Maritime Electric	SIGN MAY	\$60.00
Maritime Electric	PWSHOP MAY	\$104.87
Maritime Electric	FARM MARK MAY	\$379.80
Maritime Electric	CNSTN MAY	\$611.25

Maritime Electric	RADARLTS MAY	\$105.13
Maritime Electric	CUCRINK MAY	\$1,562.60
Maritime Electric	CUC SIGN MAY	\$107.92
Maritime Electric	KIND MAY	\$132.09
Maritime Electric	TOWNHALL MAY	\$1,060.21
Maritime Electric	LIBR MAY	\$132.30
Maritime Electric	CUCBALLFIELD MAY	\$28.26
Maritime Electric	SHR-EVK MAY	\$57.11
Maritime Electric	FIREHALL MAY	\$317.01
Maritime Electric	STLIGHT MAY	\$2,866.97
Maritime Electric	CAR CHG MAY	\$29.68
Malpeque Bay Credit Union	MAY 2020 RRSP	\$1,381.48
MDC	4016091 Poactiveshooter	\$866.87
Medacom Atlantic Inc	11768	\$251.16
MJS Marketing & Promotions	2696042 Focus on Local	\$51.75
MJS Marketing & Promotions	2696054 Nomination Ad	\$500.25
MJS Marketing & Promotions	2696012 Fishing Edition	\$316.25
MJS Marketing & Promotions	2694015 Focus on Local	\$51.75
Orkin Canada	C-1373143	\$44.28
Orkin Canada	C-1374025	\$28.75
Orkin Canada	C-1372988	\$73.03
Prince County Hospital Foundation	PCH MAY Annual Donation	\$3,000.00
Perry Glass Inc.	12837 Town Hall Window	\$391.00
Pitney Bowes	MAY 2020 POSTAGE	\$2,343.21
Princess Auto	1110896 PW	\$133.36
Recreation PEI Inc	1975 CUC Annual Fee	\$115.00
Robert Wood	May 2020 Mileage	\$112.80
Rogers Plumbing & Heating	13645 Medical Centre Toilet Replacement	\$283.53
Rowan Caseley	May 2020 Mileage	\$75.20
Saltwire Network	MAY 2020 Police Annual Subscription	\$372.27
Saltwire Network	MAY 2020 Town Hall Annual Subscription	\$372.27
Saltwire Network	29849 Nurses Week Ad	\$754.40
Mikes Independent	20200521	\$11.80
Mikes Independent	01 7084	\$51.21

Scotia Securities	MAY 2020 RRSP	\$425.50
Scotiabank Visa	02691-4112414 CANVA Annual Renewal	\$119.40
Scotiabank Visa	2165465 MAY 21, 2020 Pol - Vehicle Registration	\$23.00
Scotiabank Visa	MAY 4, 2020 DISCOUNT Pol - Vehicle Rental	\$458.74
Scotiabank Visa	MAY 6, 2020 ZOOM	\$20.00
Sherry's Heating Service	2712 Town Hall Zone Valve	\$224.25
Shooter Made Equipment	1053 Police- Holster	\$234.00
Sign Station Inc	61894 Town Hall Covid Signage	\$184.46
Source for Sports	7958 EVK Pool	\$115.00
Spring Valley Building Centre Ltd	836243 CUC	\$151.78
Standard Auto Glass	8821-462501 Island Stone Pub	\$101.20
Staples	550468-1332	\$562.52
Superior Sanitation	710000	\$207.00
Superior Sanitation	709999	\$230.00
Superior Sanitation	709998	\$184.00
Superior Sanitation	709997	\$80.50
T & K Fire Safety Equipment Ltd	Fire Hall Fire Alarm Inspection/Battery Replacement	\$678.85
T & K Fire Safety Equipment Ltd	Fire Hall Fire Alarm Monitoring June 2019 - May 2020	\$276.00
T & K Fire Safety Equipment Ltd	Supplied and Installed New Security System	\$630.20
T & K Fire Safety Equipment Ltd	Town Hall Fire Alarm Inspection/Battery Replacement	\$586.27
T & K Fire Safety Equipment Ltd	Town Hall Fire Alarm Monitoring June 2020-May 2021	\$276.00
T & K Fire Safety Equipment Ltd	Fire Hall Fire Alarm Monitoring June 2020 - May 2021	\$276.00
Telus	MAY 2020	\$893.44
Toshiba Finance	1384197 Photocopier	\$638.91
Vail's Fabric Services Ltd	352565	\$215.46
Vail's Fabric Services Ltd.	354031	\$215.46
Vistaprint	MAY 5, 2020 CUC Window Decals	\$190.28
Vistaprint	MAY 19, 2020 CUC Covid Signage	\$525.18
Water & Pollution Control Corporation	CUC MAY 2020	\$475.91
Water & Pollution Control Corporation	MAY 2020	\$193.12
WSP Canada Inc	925634 Murray Christian Centre	\$241.36
Yellow Pages Group	864697	\$23.17
Yellow Pages Group	809007	\$17.65
Subtotal		<u>\$44,859.18</u>

Payroll		\$65,873.07
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Capital Purchases

Anderson Automotive	Pol - Veh Lights	\$350.84
Anderson Automotive	Pol - Veh Lights	\$379.59
Combat Computer Inc	64102 Server & SQL	\$29,228.68
Cogsdale	Financial Software Upgrade	\$6,391.14
Curran & Briggs Ltd	Sewer Service Broadway St	\$8,170.75
Firstonsite Restoration Ltd	Train Station	\$7,642.07
Firstonsite Restoration Ltd	Train Station HST	\$7,021.31
Malpeque Fine Iron Products Inc	Garbage Container	\$1,150.00
M&N Renovations	Train Station/Kent Fence	\$3,847.90
Martin's River Auto Limited	Police Car	\$21,505.00
WSP Canada Inc	ICIP - Wellfield System	\$2,309.34
WSP Canada Inc	ICIP - Lagoon Upgrades	\$5,957.00
Subtotal Capital		<hr/> \$93,953.62

Total Bills		<hr/> \$204,685.87 <hr/>
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TOWN OF KENSINGTON

Income Statement Comparison of Actual to Budget for May 2020

	Current Month			Year to Date				
GENERAL REVENUE	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$93,920.67	\$91,930.00	\$1,990.67	\$185,126.59	\$184,360.00	\$766.59	\$1,118,772.00	17%
Police Service	\$1,242.95	\$3,000.00	-\$1,757.05	\$2,242.95	\$6,000.00	-\$3,757.05	\$42,700.00	5%
Town Hall Rent	\$8,148.98	\$8,150.00	-\$1.02	\$15,897.96	\$16,100.00	-\$202.04	\$96,100.00	17%
Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0%
Sales of Service	\$3,814.55	\$44,000.00	-\$40,185.45	\$3,814.55	\$83,500.00	-\$79,685.45	\$457,200.00	1%
Subtotal Revenue	\$107,127.15	\$147,080.00	-\$39,952.85	\$207,082.05	\$289,960.00	-\$82,877.95	\$1,719,272.00	12%
GENERAL EXPENSES								
Town Hall	\$14,895.68	\$14,930.00	-\$34.32	\$24,858.45	\$27,160.00	-\$2,301.55	\$158,660.00	16%
General Town	\$27,725.35	\$33,166.00	-\$5,440.65	\$108,630.72	\$128,523.00	-\$19,892.28	\$544,852.00	20%
Police Department	\$36,358.89	\$37,711.00	-\$1,352.11	\$77,726.20	\$80,282.00	-\$2,555.80	\$539,259.00	14%
Public Works	\$3,926.82	\$16,460.00	-\$12,533.18	\$7,612.79	\$25,730.00	-\$18,117.21	\$152,275.00	5%
Train Station	\$2,074.16	\$3,555.00	-\$1,480.84	\$3,951.43	\$6,360.00	-\$2,408.57	\$39,560.00	10%
Recreation & Park	\$696.81	\$9,765.00	-\$9,068.19	\$1,230.52	\$12,150.00	-\$10,919.48	\$74,785.00	2%
Sales of Service	\$2,997.83	\$11,480.00	-\$8,482.17	\$7,858.74	\$22,960.00	-\$15,101.26	\$156,740.00	5%
Business Park	\$3,277.22	\$4,418.00	-\$1,140.78	\$6,434.74	\$8,836.00	-\$2,401.26	\$53,016.00	12%
Subtotal Expenses	\$91,952.76	\$131,485.00	-\$39,532.24	\$238,303.59	\$312,001.00	-\$73,697.41	\$1,719,147.00	10%
Net Income (Deficit)	\$15,174.39	\$15,595.00	-\$420.61	-\$31,221.54	-\$22,041.00	-\$9,180.54		
Credit Union Centre								
Credit Union Centre Revenue	\$1,855.07	\$30,000.00	-\$28,144.93	\$13,362.04	\$47,600.00	-\$34,237.96	\$386,200.00	3%
Credit Union Centre Expenses	\$11,873.32	\$22,199.00	-\$10,325.68	\$33,811.65	\$56,158.00	-\$22,346.35	\$382,796.00	9%
Net Income (Deficit)	-\$10,018.25	\$7,801.00	-\$17,819.25	-\$20,449.61	-\$8,558.00	-\$11,891.61		
Fire Department								
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$47,114.00	\$47,114.00	\$0.00	\$282,684.00	17%
Fire Department Expenses	\$18,769.61	\$20,915.00	-\$2,145.39	\$36,017.72	\$41,730.00	-\$5,712.28	\$282,680.00	13%
Net Income (Deficit)	\$4,787.39	\$2,642.00	\$2,145.39	\$11,096.28	\$5,384.00	\$5,712.28		
Consolidated Net Income (Deficit)	\$9,943.53	\$26,038.00	-\$16,094.47	-\$40,574.87	-\$25,215.00	-\$15,359.87		
							\$3,533.00	
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$50,241.74	\$51,497.00	-\$1,255.26	\$100,969.27	\$102,994.00	-\$2,024.73	\$622,059.00	16%
Water & Sewer Expenses	\$52,933.62	\$57,355.00	-\$4,421.38	\$112,355.85	\$113,810.00	-\$1,454.15	\$688,160.00	16%
Water & Sewer Net Income (Deficit)	-\$2,691.88	-\$5,858.00	\$3,166.12	-\$11,386.58	-\$10,816.00	-\$570.58		
							-\$66,101.00	

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CUC MANAGER
SUBJECT: MAY 2020 CREDIT UNION CENTRE REPORT
DATE: MAY
ATTACHMENT: STATISTICAL REPORT

May 2020

Fitplex

- LED lighting installed throughout.
- COVID-19 signage has been posted in preparation for June 1'st opening.
- Entire Fitplex facility was painted.
- Equipment was moved around to account for COVID-19 restrictions (i.e. 6 ft separation as much as possible)
- Facility was cleaned and sanitized regularly
- Staff (funded) were hired as Fitplex is required to be staffed during all open hours according to CPHO Regulation.

Staff are very pleased with the overwhelming favourable response to the renovations made at the Fitplex during the pandemic. Staff are in the process of ordering two new pieces of equipment through the Rural Growth Initiative Funding Program.

Arena

- Arena painting has started with canteen area.
- Conference room areas have been painted.
- Staff are proceeding with arena projects through the RGI Fund; canteen upgrades, ice plant upgrades, eavestrough replacement.

Kensington Cash

- No draws due to COVID-19

Ball Fields

- Fields have been rolled several times.
- Ballfields have been maintained and are ready for Kensington Minor Ball and Kensington
- Recreational League to start June 15.
- COVID-19 signage has been posted on the fields and dugouts.
- Netting has been put up on the Don Clark Field.
- Dugouts and benches have been painted.
- Bleachers have been moved to the back of the property to prevent people gathering.

Senior's Center

- Closed due to COVID 19

Upcoming Events

All upcoming events are TBA

Town of Kensington

Union Centre Monthly Statistical Data

2020

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	270	265	245	245	245								1270
Attendance	1490	1550	700	0	0								3740
Day Passes Sold	28	22	10	0	0								60
Memberships Sold	42	33	12	0	0								87
Monthly Payment Memberships	54	52	51	0	0								157
Arena													
Hours Rented	158	169	62	0	0								389
Preschool (Free)	3	4	2	0	0								9
Adult Skate	3	4	2	0	0								9
Donated Ice Time	0	10	0	0	0								10
Total Hours Rented	164	187	68	0	0								419
Storm Days (no rentals)	4	2	0	0	0								6

2019

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Total Members	270	262	258	250	242	230	218	215	226	245	255	260	2931
Attendance	1525	1420	1200	1140	1080	950	875	820	1011	1225	1350	1300	13896
Day Passes Sold	26	18	20	22	20	22	20	15	21	25	24	20	253
Memberships Sold	44	32	25	22	20	21	18	19	22	37	24	30	314
Monthly Payment Memberships	54	53	52	53	51	52	50	49	50	51	52	52	619
Arena													
Hours Rented	149	144	135	110	0	0	0	0	58	158	175	140	1069
Preschool (Free)	4	4	3	0	0	0	0	0	0	0	4	4	19
Adult Skate	4	4	3	0	0	0	0	0	0	0	4	4	19
Donated Ice Time	0	10	0	7	0	0	0	0	0	0	0	0	17
Total Hours Rented	157	162	141	117	0	0	0	0	58	158	183	148	1124
Storm Days (no rentals)	2.5	2	1	1	0	0	0	0	11	0	0	0	17.5



Mayor's Report to Town Council

July 13, 2020

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include as much as possible a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokespersons for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

Kensington Business Park – Mr. Baker and I met with WSP Engineering and the surveyor to discuss the criteria and decisions that need to be made before final design and layout of the business park are developed. The engineers are moving forward with engineering design and specifications to enable the town to eventually tender the construction of the roadway, water and sewer infrastructure. I can now confirm the town has closed on the second parcel of property located behind Pine Acres RV including a 66 foot roadway into the property along the Ramsay property. We are very optimistic about moving this file forward late this year. This project will be very timely and beneficial for Kensington as well as the province. With the economic impact of COVID 19, we need projects such as this to help stimulate the recovery as quickly as possible.

I recommend we immediately install a sign to identify this area as the "*Future Home of Kensington Business Park*" along with contact information. More permanent signage can be installed as the project moves forward and final funding agreements are in place.

Commercial Garbage Containers – We have experienced a few issues and concerns regarding the placement of commercial garbage containers around the Train Station/Confederation trail business area. While the need for commercial garbage containers is necessary for businesses to carry out their business, we must ensure they do not create traffic visibility issues, are not placed in valuable and limited parking spaces, placed where the potential for odour can impact trail users or have the potential to provide unsightly property within our town. As a town, we have a responsibility for providing a central locations for the location of these containers since these businesses are on town owned property? Should we be considering the provision of an area at the end of Kent Building Supplies Yard beside the Freight Shed area for all businesses to have their garbage containers placed? This is a grassed area and we will be replacing the fence around that area later this month. Should we consider a fenced in area for the placement of these containers? While not as convenient a location for some businesses it may be a solution for safety and other issues. If we do not have a policy direction for staff, the proliferation of containers could grow. Does Council want to provide direction or guidance to staff for dealing with this issue?



Water Meters – As Council is aware we are considering an application to IRAC to increase our water and sewer rates for the next 5 years. The water and sewer service we provide to our residents is very competitive when we compare our rates to the rest of the province. While we do not charge the lowest rate in the province, we are definitely not at the high end. Mr. Baker and I have discussed this service on occasions and have questioned the opportunities for controlling operating costs and what steps we might consider to ensure we continue to provide a quality service at an affordable rate well into the future. Currently all commercial properties are on water meters. With the installation and upgrade to our well water we will be able to do a closer monitoring of customer usage and therefore easily determine our trend of water usage. Our current residential rate is based on an average consumption rate 29,000 imperial gallons. However, I am sure many residential customers with small families use less than that. I am aware of 6 rental commercial units which are metered and have smaller families whose monthly invoice is less than the fixed monthly rate. I have been told that when water is metered, customers are more aware of their usage and take steps to reduce usage.

If we are to move forward as a municipality, I suggest we consider planning now to move towards all water usage being metered. However, this is not an overnight decision but would need to be researched and evaluated and source funding for meters and installation along with the capability to read all these meters. Anything we can do as a municipality to reduce and conserve a resource such as water will provide long term benefits. Controlling consumption can reduce the future need to source new wells and can also have a impact on the waste treatment facility. The size and capacity of the waste treatment is directly relational to our water consumption as the majority of our water usage must then be treated by our waste treatment facility. Anything we can do to reduce water consumption can have an influence on the needs for the Town to incur large capital outlays. All capital projects for water and sewer have a direct impact on our monthly water and sewer rates. Therefore, the less we have to spend on capital projects means the less need to increase the monthly usage rates. Do we wish to have Mr. Baker add this item to Town of Kensington longer term planning? It may be necessary to look at an external source to assist us in this evaluation or prepare a proposal with cost estimates, benefits and impact to our community.

Tennis Courts –As Council will recall at our last Committee of Council meeting, Councillor Gallant asked about the tennis courts at KISH. I informed Town Council at that time that I had already had discussions in May, 2019 with the Public Schools Branch on these courts and they did not have any funding to address the need. Since our Committee meeting I have investigated this matter again. I have had discussions with Donald Mulligan, Principle of KISH; Francois Caron, Regional Coordinator with Sport and Recreation; Stacy Montgomery, Executive Director of Central Region Sport and Recreation Council and discussed this with MLA Matthew Mackay. I can report that all parties I have talked with are supportive of seeing these tennis courts operational for tennis, pickle ball and basketball. Although I have nothing to report at this time, I can report that discussions are ongoing and I am working to get these courts operational before the summer of 2021. I will keep Council advised of discussions.

Confederation Trail Pedestrian Crosswalk Lights – This topic has been discussed since I was first elected to Town Council in 2009 and we continue to press this topic. I know Mr. Baker has been dealing with this file with the appropriate government departments and has had much communication but no success to date. There appears to be a safety concern with these crossings being a multi-use crossing for snow mobiles, bicycles, and pedestrians and a reluctance to mark it as a crosswalk or put a mechanical flashing light for pedestrians to use. Snowmobiles are allowed to use the trail in winter when traffic is low and they are required to stop before crossing the highway.



A stop sign is posted to advise them to stop. In the summer when traffic is considerably heavier and pedestrians are allowed and encouraged to use the Confederation Trail, there is no flashing light or marked crosswalk to identify the area. There are some signs on the highway but even these are inconsistent with none (Sunset Drive) for some crossings through town. As a town we installed flags a few years ago for pedestrians to use in an effort to give them more visibility when crossing the highway. As a town and a province (through tourism PEI) we promote the Confederation Trail as a great trail for walking for residents and tourist. I can understand the reluctance of the province to not install painted crosswalks on a highway where the speed limit is 80 to 90 km per hour, but I am hesitant to understand why this reasoning works for a 50 km per hour speed zone (40 km per hour on one street – Sunset Drive) within a town where traffic is slower and there are more users.

I was under the understanding two years ago that if we were to install mechanical flashing crosswalk lights, a painted crosswalk could be installed and this would provide a safer environment for the pedestrians in our community. Even if a painted crosswalk could not be installed but a mechanical flashing light installed, this would enhance the safety of the crossings. We have had in our capital budget for two years funds to install flashing pedestrian crossing lights at the crossings on Victoria Street East and Broadway Street North. All we need is approval to do so. I do hope Mr. Baker will be successful in bringing this file to a successful closure before we experience an accident which may have been preventable.

Rowan Caseley
Mayor – Town of Kensington

Town of Kensington - Request for Decision

Date: July 9, 2020	Request for Decision No: 2020-38 (Office Use Only)																												
Topic: Proposed Water and Sewer Rate Increase - 2021-2025																													
<p>Proposal Summary/Background:</p> <p>The Kensington Water and Pollution Control Corporation filed an application with the Island Regulatory and Appeals Commission (IRAC) in 2015 for an increase in the water and sewer utility rates on an incremental basis over a five-year period from 2015 to 2020. Since the last increase was implemented in January 2020, staff were requested to review the current water and sewer utility rates and recommend utility rates for the next five-years from 2021 -2025, effective January 1, 2021.</p> <p>A copy of the draft 2021 - 2025 statement of revenue and expenditures is being circulated with this Request for Decision identifying the impacts of the proposed revenue increase on the accumulated surplus/deficit and how it will impact cash flows on an annual basis over the next five years. Depreciation was calculated using the proposed five-year capital plan as approved by Town Council, with the Water Tower project removed, annual sewer replacement reduced from \$2,000,000 to \$500,000 over five years, and \$50,000/year in miscellaneous capital added. Keeping these projects in the rate adjustment application increased the rates too significantly. The Capital Plan will be adjusted going forward to reflect these changes, if the recommended rates are approved by Town Council.</p> <p>With the proposed capital projects over the next five years and the projected increase in the expenditures for operation of the Water and Pollution Control Corporation, it is necessary to increase the utility rates to secure adequate cash flow and to reduce the accumulated deficit over the next five years. The proposed rates were presented to Committee of Council at their regular June 2020 meeting where a recommendation was made to Town Council to make an application to IRAC to increase water utility rates on an incremental basis (per year) for the next five years, through the 2021/2025.</p> <p>Following is a breakdown of the proposed monthly rate increases based on the rate for a single-unit dwelling:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">Date</th> <th style="text-align: center;">Sewer Service (Monthly Rate)</th> <th style="text-align: center;">Water Service (Monthly Rate)</th> <th style="text-align: center;">Combined Services (Monthly Rate)</th> </tr> </thead> <tbody> <tr> <td><i>Current</i></td> <td style="text-align: center;">\$29.46</td> <td style="text-align: center;">\$19.84</td> <td style="text-align: center;">\$49.30</td> </tr> <tr> <td>Jan 1, 2021</td> <td style="text-align: center;">\$30.34</td> <td style="text-align: center;">\$21.03</td> <td style="text-align: center;">\$51.37</td> </tr> <tr> <td>Jan 1, 2022</td> <td style="text-align: center;">\$31.25</td> <td style="text-align: center;">\$22.29</td> <td style="text-align: center;">\$53.54</td> </tr> <tr> <td>Jan 1, 2023</td> <td style="text-align: center;">\$32.19</td> <td style="text-align: center;">\$23.63</td> <td style="text-align: center;">\$55.82</td> </tr> <tr> <td>Jan 1, 2024</td> <td style="text-align: center;">\$33.16</td> <td style="text-align: center;">\$25.05</td> <td style="text-align: center;">\$58.21</td> </tr> <tr> <td>Jan 1, 2025</td> <td style="text-align: center;">\$34.15</td> <td style="text-align: center;">\$26.55</td> <td style="text-align: center;">\$60.70</td> </tr> </tbody> </table>		Date	Sewer Service (Monthly Rate)	Water Service (Monthly Rate)	Combined Services (Monthly Rate)	<i>Current</i>	\$29.46	\$19.84	\$49.30	Jan 1, 2021	\$30.34	\$21.03	\$51.37	Jan 1, 2022	\$31.25	\$22.29	\$53.54	Jan 1, 2023	\$32.19	\$23.63	\$55.82	Jan 1, 2024	\$33.16	\$25.05	\$58.21	Jan 1, 2025	\$34.15	\$26.55	\$60.70
Date	Sewer Service (Monthly Rate)	Water Service (Monthly Rate)	Combined Services (Monthly Rate)																										
<i>Current</i>	\$29.46	\$19.84	\$49.30																										
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Jan 1, 2025	\$34.15	\$26.55	\$60.70																										
<p>Benefits:</p> <ul style="list-style-type: none"> It will increase the utility rates to secure adequate cash flows to sustainably operate the Water and Sewer systems. Will aid in the reduction of the accumulated deficit within the Water and Pollution Control corporation. 																													

Disadvantages:

- None noted.

Discussion/Comments:**Options:**

1. Authorize staff to proceed with making the rate application to IRAC, as recommended.
2. Not authorize staff to proceed.
3. Refer the matter back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Kensington Town Council authorize staff to proceed with the submittal of an application to the Island Regulatory and Appeals Commission for a 5-year incremental water and sewer rate increase as follows:

Date	Sewer Service (Monthly Rate)	Water Service (Monthly Rate)	Combined Services (Monthly Rate)
<i>Current</i>	<i>\$29.46</i>	<i>\$19.84</i>	<i>\$49.30</i>
Jan 1, 2021	\$30.34	\$21.03	\$51.37
Jan 1, 2022	\$31.25	\$22.29	\$53.54
Jan 1, 2023	\$32.19	\$23.63	\$55.82
Jan 1, 2024	\$33.16	\$25.05	\$58.21
Jan 1, 2025	\$34.15	\$26.55	\$60.70

WATER

Statement of Revenue and Expenditures (WITH RATE CHANGE)

675.00	# of Water Customers
906.13	# of Prop Units Billed
	# of Feet of Frontage
	Increase per year
675.00	# of Water Customers
906.13	# of Prop Units Billed
	# of Feet of Frontage

PER YEAR	2019/20	Current	FORECAST				
			2021/22	2022/23	2023/24	2023/24	2024/25
Flat Rate	\$ 234.60	\$ 238.08	\$ 252.36	\$ 267.51	\$ 283.56	\$ 300.57	\$ 318.60
Ftg Rate/Ft							
			\$ 14.28	\$ 15.14	\$ 16.05	\$ 17.01	\$ 18.03
		675.00	680.00	685.00	690.00	695.00	695.00
		906.13	911.20	917.90	924.60	931.30	931.30

Total

\$ 80.52

1.50% 6.00% 6.00% 6.00% 6.00% 6.00%

REVENUES

460	Unmetered Water Revenues
461	Metered Water Revenues
462	Fire Protection Revenues
464	Other Sales to Public Authorities
465	Sales to Irrigation Customers
470	Delayed Payment Charges
471	Miscellaneous Service Revenues
474	Other Water Revenues

15 mths	12 mths	12 mths	WITH RATE CHANGE				
			Proj	Proj	Proj	Proj	Proj
Actual	Actual	Budget	2021/22	2022/23	2023/24	2024/25	2024/25
2018	2019/20	2020/21					
\$ 203,938	\$ 210,815	\$ 215,913	\$ 228,868	\$ 242,600	\$ 257,156	\$ 272,585	\$ 288,940
		\$ -					
55,944	55,944	\$ 72,912	\$ 72,912	\$ 72,912	\$ 72,912	\$ 72,912	\$ 72,912
		\$ -					
		\$ -					
		\$ -					
		\$ -					
		\$ -					
2,756	2,582	\$ 2,160	\$ 2,268	\$ 2,381	\$ 2,500	\$ 2,625	\$ 2,757
\$ 262,638	\$ 269,341	\$ 290,985	\$ 304,048	\$ 317,893	\$ 332,568	\$ 348,123	\$ 364,609

EXPENDITURES

600	Salaries and Wages - Oper Emp
605	Materials and Supplies
610	Repairs and Maintenance
615	Rentals
620	Power or Electricity
625	Chemicals
630	Water Testing and Analysis

12,428	28,074	10,800	11,016	11,236	11,461	11,690	11,924
		-	-	-	-	-	-
20,774	18,948	18,000	18,360	18,727	19,102	19,484	19,873
2,108	1,777	1,800	1,836	1,873	1,910	1,948	1,987
7,142	7,511	5,160	5,263	5,368	5,476	5,585	5,697
42,452	56,310	35,760	36,475	37,205	37,949	38,708	39,482

650	Salaries and Wages - Admin Emp
655	Employee Pensions and Benefits
660	Office Supplies & Other Office Exp
661	Interest and Bank Service Charges
665	Contractual Services
670	Transportation Expenses
675	Insurance
680	Amortization - Rate Case Expense
685	Regulatory Commission Fees
690	Miscellaneous Expenses
695	Bad Debt Expense
	Honorariums
	Professional Fees
	Professional Development

187,500	150,000	202,800	206,856	210,993	215,213	219,517	223,908
		-	-	-	-	-	-
2,433	1,601	1,633	1,666	1,699	1,733	1,768	1,803
4,694	3,882	3,540	3,611	3,683	3,757	3,832	3,908
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
7,586	6,226	6,420	6,548	6,679	6,813	6,949	7,088
		-	-	-	-	-	-
1,857	575						
3,048	3,969	4,000	4,080	4,162	4,245	4,330	4,416
			-	-	-	-	-
207,118	166,253	218,393	222,761	227,216	231,760	236,396	241,124

802	Small Tools Written Off
803	Depreciation Expenses (Sch 9A)
804	Interest on Long-Term Debt

28,314	22,651	25,964	29,698	29,698	29,698	29,698	29,698
35,786	30,584	30,000	42,525	42,047	41,570	41,092	40,614
64,100	53,235	55,964	72,223	71,746	71,268	70,790	70,313

TOTAL EXPENDITURES

Net Income (Loss) Year
Cumulative Surp (Def)

\$ 313,670	\$ 275,798	\$ 310,117	\$ 331,459	\$ 336,167	\$ 340,977	\$ 345,894	\$ 350,918
\$ (51,032)	\$ (6,457)	\$ (19,132)	\$ (27,412)	\$ (18,273)	\$ (8,409)	\$ 2,229	\$ 13,691
	\$ (29,402)	\$ (48,534)	\$ (75,946)	\$ (94,219)	\$ (102,628)	\$ (100,399)	\$ (86,709)

Conversion to Cash

Add: Amortization
Principal Repayments
Net Cash
Cumulative Surp (Def)

\$28,314	\$22,651	\$32,571	\$42,555	\$42,555	\$42,555	\$42,555	\$42,555
\$54,073	\$42,258	\$47,764	\$58,179	\$58,179	\$58,179	\$58,179	\$58,179
-\$25,759	-\$19,607	-\$15,194	-\$15,625	-\$15,625	-\$15,625	-\$15,625	-\$15,625
	-\$45,366	-\$60,560	-\$76,184	-\$91,809	-\$107,434	-\$123,058	-\$138,683

Town of Kensington - Request for Decision

Date: July 9, 2020	Request for Decision No: 2020-39 (Office Use Only)
Topic: Town Hall Window Replacement	
Proposal Summary/Background: <p>Most of the windows in the Town Hall building have been replaced over the last number of years, however there are eight windows in the Medical Centre that were not replaced at that time and are in dire need of replacement. There are 6 other windows in the Town Hall building that have the seals broken and will need to be replaced with thermo panes and one door window.</p> <p>Staff have solicited quotes to complete the required work. Quotes were received from Building Blocs Home Improvement Inc and Kent Building Supplies for replacement of eight windows, six window thermo panes and one door glass as follows.</p> <ul style="list-style-type: none">• Kent Building Supplies \$14,203.37 incl HST• Building Blocs Home Improvement Inc \$15,171.15 incl HST <p>Kent Building Supplies will provide all material and labour for the window replacement and have included \$250.00 in the quote for materials to repair the damage from possible rot. The labour associated with repairing the rot is not expected to exceed five hours being charged at \$95.00/hr and is not included in the quoted price. Any additional work required because of hidden structural deficiencies including, but not limited to, rot and deteriorated wood, will be at an extra charge.</p> <p>Building Blocs Home Improvements Inc will provide all material and labour for the window replacement and any additional work required because of hidden structural deficiencies including, but not limited to, rot and deteriorated wood, will be at no extra charge.</p>	
Benefits: <ul style="list-style-type: none">• Will replace windows in the town hall with new, weather tight windows.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: <p>It is recommended by the CAO and Committee of Council that Town Council proceed with the project as contemplated.</p>	
Options: <ol style="list-style-type: none">1. Authorize staff to proceed with the window replacement project, as recommended.2. Not proceed with the project.3. Refer the matter back to staff for further direction and deliberation.	

Costs/Required Resources: \$14,203.37 incl HST	Source of Funding: 2020/21 Capital Plan
Recommendation: It is recommended that Town Council consider and adopt the following resolution: <i>BE IT RESOLVED THAT Town Council award a contract for the Town Hall Window Replacement project to Kent Building Supplies as per their quote in the amount of \$14,203.37 including HST.</i>	



SUPPLY & SUPERVISION PROPOSAL

SUMMERSIDE

Store

JUNE 18, 2020

Date

For Office Use	VINYL WINDOWS & GLASS UNITS
	Type of Installation
	DARRELL'S WINDOW & DOOR
	Contractor's Name
	SUMMERSIDE
	Address

TOWN OF KENSINGTON

Purchaser

55 VICTORIA STREET

Address

KENSINGTON

City

P.E.I.

Prov.

Postal Code

55 VICTORIA STREET

Installation Address

902 836-3781

Home Phone

Business Phone

Kent Building Supplies will supply and supervise the installation of, subject to paragraph (1) the following:

INSTALL EIGHT ATLANTIC WHITE INTERIOR/ PAINTED EXTERIOR VINYL WINDOWS COMPLETE WITH 30 YEAR MANUFACTURER'S WARRANTY AND LOW "E" GLASS WITH ARGON GAS. WINDOWS WILL BE BUILTOUT WITH PINE BOARDS AND WILL HAVE COLONIAL CASING. ALL TRIM WILL BE PAINT GRADE.

INSTALL SIX CLEAR ATLANTIC THERMAL GLASS UNITS COMPLETE WITH LOW "E" GLASS AND ARGON GAS. THERMAL UNITS HAVE A 10 YEAR SEAL FAILURE WARRANTY.

INSTALL ONE 22" X 36" CLEAR DOOR GLASS KIT WITH LOW "E" GLASS AND ARGON GAS.

*****We have included \$250.00+HST for materials for possible rot. Labour to repair rot would be charged out at \$95.00/ hour but is not included. That is not expected to be more than 5 hours.*****

- The customer will be responsible for any painting required and the re-hanging of any drapes and rods.
- The installer will dispose of the old window if requested by the customer and will clean up any mess resulting from the installation.
- All labour and material will be completely guaranteed for a period of 1 (one) year starting the day the job is complete, after which the manufacturer's warranty will apply.
- Price includes labour, material, taxes and all discounts.

<p>1. Subject to paragraph 2, you the purchaser(s) may cancel this proposal at any time within 2 days after signing.</p> <p>2. WINDOWS AND DOORS ordered under this proposal will be custom ordered to your specifications. You will remain liable for your obligations under an accepted proposal in regard to such custom orders.</p> <p>3. The purchaser(s) understands that this proposal does not constitute a valid binding contract for any purpose unless and until it is signed and accepted by a Kent Building Supplies installed sales personnel.</p> <p>4. Verbal understandings and agreements shall not be binding unless set forth herein. Additional provisions on the reverse side of this form are part of this proposal.</p> <p>5. Any additional work required because of hidden structural deficiencies including, but not limited to, rot and deteriorated wood, will be at an extra charge.</p> <p>6. Purchaser will be responsible to obtain building permit if required.</p> <p>7. All work will meet or exceed the current National Building Code, except as noted in Schedule "A".</p>	
Purchaser(s) Signature	
<p>MATERIALS & SUPERVISION AMOUNT INCLUDING TAX</p> <p>\$ 14,203.37</p> <p>Total must be billed prior to install.</p>	<p>I/We understand that this is only an estimated date and I/we will be contacted prior to this date to schedule the actual installation date. (see paragraph 2 on reverse)</p> <p>Installation Estimated To Begin Week Of</p>

☐ Kent Account

☐ Cash / Credit Card

Purchaser

Account Number

Date

I/We hereby authorize Kent Building Supplies to perform the work described above in a good and workmanlike manner on the terms and conditions set out in this proposal.

DOUG LANGILLE

Kent Representative

Terms And Conditions

Kent has made every effort to ensure that our quote is both accurate and competitive. The prices quoted do not include any material or labour for any items that may not be clearly visible at this time. This could include such items as rotten wood, plumbing or wiring defects, etc. that may be hidden behind drywall, siding etc. The material and/or labour to repair or replace such items will be quoted separately, should they arise, during the installation.

1. **INSTALLATION** – It is understood that Kent Building Supplies will not install said materials, but that by the acceptance of this proposal you authorize Kent to arrange with a qualified contractor to make the installation. You authorize Kent to: (1) issue to said contractor an installation work order with the specifications as outlined in the contract, (2) inspect the installation upon completion thereof, and (3) pay the contractor his charge for such installation upon establishing that the installation has been satisfactorily completed. You agree to pay Kent the amount specified in the contract which will cover the price of said materials and the installation charges.
2. **YOU AGREE THAT KENT BUILDING SUPPLIES IS NOT RESPONSIBLE FOR DELAYS IN DELIVERY OR INSTALLATION DUE TO UNAVAILABILITY OF MATERIALS, WEATHER, FIRE, LABOUR DISPUTES, WAR, GOVERNMENTAL REGULATIONS OR ANY CAUSES BEYOND ITS CONTROL.**
3. Any changes made by you in the specifications as outlined in this proposal necessitating additional materials or labour shall not be included or covered by this proposal, but shall be provided for under separate and additional orders from you.
4. **IF THIS IS A CREDIT SALE, IT MUST BE APPROVED BY KENT BUILDING SUPPLIES CREDIT SALES DEPARTMENT. IF THIS PROPOSAL IS NOT APPROVED OR THE INSTALLATION CANNOT BE MADE IN ACCORDANCE WITH THE LOCAL LAWS, THE OFFER WILL BE WITHDRAWN AND ANY PAYMENTS YOU HAVE MADE WILL BE REFUNDED TO YOU.**
5. This proposal when signed by you the purchaser, and a Kent Building Supplies Representative shall constitute the entire agreement between the parties and specifications shall not be altered or modified except by written agreement between the parties. If this is a credit order, regular service charges will apply.
6. **KENT BUILDING SUPPLIES INSTALLATION WARRANTY** – In addition to any warranty extended to you on the Kent Building Supplies merchandise involved, should the workmanship of any Kent Building Supplies arranged installation prove faulty, within one year, Kent Building Supplies will cause such faults to be corrected at no additional costs to you.

All work will meet or exceed all building codes.

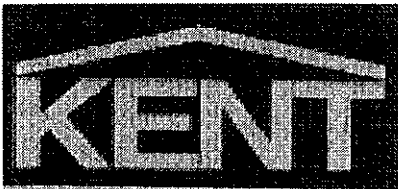
Any attached diagrams will be considered to be part of this agreement.

Should you wish to go ahead with this renovation, and sign a contract, you can cancel said contract at any time, until the start of the job, for renovations using stock merchandise. For renovations requiring Special Order and particularly Custom Made merchandise, the labour portion of the job may be cancelled but you would be responsible for the Special Order or Custom made merchandise portion.

All merchandise and labour are sold subject to warranties; limitations and warranty programs of Kent suppliers and the same are adopted and incorporated into Kent terms of sale. In all events (including negligence of Kent and/or its suppliers and/or sub-contractors) Kent liability shall not exceed the value of goods sold or the service rendered nor shall Kent be liable for any special, incidental or consequential damages. Kent standard warranty on all labour performed is one year from the date of satisfactory completion. In addition to all warranties, written or otherwise, Kent guarantees that our customers will be completely satisfied with all installed renovations within the terms and conditions described in the contract and any attached diagrams written specifically for each job.

Kent will only agree to supply the quantity of materials or supply the labour to install such materials as are shown on the face of this agreement, or attached to this agreement.

THANK YOU FOR CONSIDERING KENT FOR YOUR INSTALLED HOME RENOVATION!!



Kent - Summerside
Box 3390, 19 Eustane
Street
Summerside, PE

Quote

Quote #:2001290327/ 1

Date :6/16/2020

Page 1

Bill To:	Ship To:
Cash Account	

Customer: Town of Kensington

Line # 1 Quantity 4

N=36 1/4;H=18 3/4;

Description: Glass Only Thermo

19mm (3/4") OA Thick IG Unit

19mmOA Dual Glaze IG

3mm LowE

1/2in Argon

3mm Clear

Color: White Location: Town Hall

Conforms to AAMA / WDMA / CSA 101 / I.S.2 / A440-08 and A440S1-09

IAFS

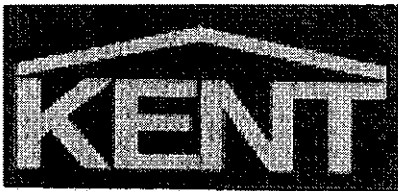
DISCLAIMER

Note: When choosing the fenestration product category and the performance level required for a specific application, you must take into consideration the height of installation, the location and the type of building. Refer to the building code in force in our region before installing the product.

H = 18 3/4

3mm LowE
Argon 1/2in (12.7mm)
3mm Clear

W = 36 1/4



C1N 4K3

Quote

Quote #:2001290327/ 1

Date :6/16/2020

Page 2

Line # 2 Quantity 1**N=29 1/2;H=34;****Description:** Glass Only Thermo

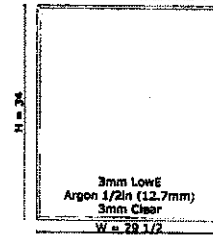
19mm (3/4") OA Thick IG Unit

19mmOA Dual Glaze IG

3mm LowE

1/2in Argon

3mm Clear

**Color:** White **Location:** Police

conforms to AAMA / WDMA / CSA 101 / I.S.2 / A440-08 and A440S1-09

AFS**DISCLAIMER**

ote: When choosing the fenestration product category and the performance level required for a specific application, you must take into consideration the height of installation, the location and the type of building. Refer to the building code in force in our region before installing the product.

Line # 3 Quantity 1**N=29 1/2;H=18 3/4;****Description:** Glass Only Thermo

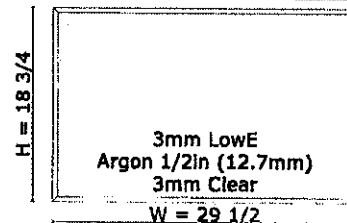
9mm (3/4") OA Thick IG Unit

9mmOA Dual Glaze IG

3mm LowE

1/2in Argon

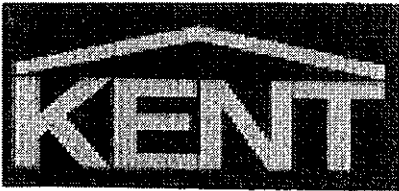
3mm Clear

**Color:** White **Location:** Police

conforms to AAMA / WDMA / CSA 101 / I.S.2 / A440-08 and A440S1-09

AFS**DISCLAIMER**

ote: When choosing the fenestration product category and the performance level required for a specific application, you must take into consideration the height of installation, the location and the type of building. Refer to the building code in force in our region before installing the product.



Quote

Quote #:2001290327/ 1

Date :6/16/2020

Line # 4 Quantity 1

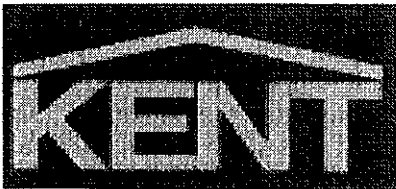
Page 3

Description: PARTS Qty: 1 CPC: K10 2236 LEA

Doorlite K10 LEA 22in x 36in TEMP

Doorlite K10 (temp) LEA 22in x 36in

Color: White Location: Town Hall



Quote

Quote #:2001290327/ 1

Date :6/16/2020

Page 4

Line # 5 Quantity 8

N=33 3/8;H=62 3/8;

IM_W 39 5/8

IM_H 68 5/8

Description: Vision FS-AWN

Insert with Return, White Interior - Paint Exterior

1/2 inch Flat J-Mould - 6.25 inch Offset

Black Weatherstripping

Pre-Drill with Plugs, White Hardware

Paint Exterior Sand

Unit Weight Exceeds 60 lbs

Deluxe Awning Handle

19mmOA Dual Glaze IG

3mm LowE

1/2in Argon

3mm Clear



Color: White Location: Medical Centre

IFRC

IFS

IPD=ATL-K-12-00092-00001 ER=33

I-Factor(U.S./I-P)=0.28 U-Factor(SI)=1.59 SHGC=0.48 VT=0.48 CR=59

AWN

IPD=ATL-K-13-00088-00001 ER=32

I-Factor(U.S./I-P)=0.29 U-Factor(SI)=1.65 SHGC=0.48 VT=0.48 CR=58

Conforms to AAMA / WDMA / CSA 101 / I.S.2 / A440-08 and A440S1-09

IAFS

CS/CS(T)

Class Code LC-PG60-AP

Size Tested 1219 x 3251 mm (48 x 128 in)

IDP +2880 Pa (+60 psf) WRTP 730 Pa (16 psf)

IDP -2880 Pa (-60 psf) CAI A3

DISCLAIMER

Note: When choosing the fenestration product category and the performance level required for a specific application, you must take into consideration the height of installation, the location and the type of building. Refer to the building code in force in our region before installing the product.

These windows are custom made to your specifications.

Therefore they can not be cancelled or returned once

ordered.Quotes only valid for 14 days!

Quote Valid Until 6/30/2020

Some Note

Building Blocs Home Improvements Inc.

12 Park Road

PO Box 869

Kensington, PE C0B 1M0

Phone: 902-836-4040

Cell: 902-439-1124

Email: buildingbloccs.pei@gmail.com

ESTIMATE**Customer:**

Town of Kensington

ESTIMATE NO: 1365

DATE: Jun 11, 2020

Business No.: 791218290RT0001

Description		Amount
RE:		
- Replace six (6) thermo panes		
- Replace one (1) door glass		
- Replace eight (8) windows		
Labour		5,670.00
Material		7,522.30
Subtotal:		13,192.30
H5 - HST 15%		
H5		1,978.85
THANK YOU FOR GIVING ME THE OPPORTUNITY TO PRICE THIS JOB!		
Restoring The Past...And Building The Future		
Total Amount		15,171.15

Town of Kensington - Request for Decision

Date: July 9, 2020	Request for Decision No: 2020-40 (Office Use Only)
Topic: New Deal for Cities and Communities (Gas Tax) Funds Re-Profiling	
Proposal Summary/Background: <p>Several changes are being proposed to the Capital Investment Plan associated with the Town's Gas Tax Funding (New Deal for Cities and Communities) to facilitate the completion of planned projects. Figures are, to the greatest extent possible, based on actual quotes/tender prices and or/engineering estimates.</p> <p>The following changes are being proposed to the plan for Councillor's information and consideration:</p> <ol style="list-style-type: none">1. Train Station/Boardwalk Upgrades and Replacement – Budget has been modified to reflect completion of the entire boardwalk replacement, addition of gazebo improvements (including wheel chair ramp and new flooring), replacement of the freight shed decking and installation of mechanical upgrades in the train station. Budget also includes a contribution to the completion of the Commercial Street (Leased Space) Boardwalk.2. Victoria Street West Sidewalk Replacement - Budget remains unchanged. Project has been tendered by the Province however no cost has been provided from the Province at this point in time. It is assumed that the budget will be sufficient to complete the project.3. Barrett Street/Broadway Street South Sidewalk - Budget has been reduced by \$18,500.00 to allow funds to be re-profiled into the Boardwalk Replacement project.4. Project has been renamed as Park Improvements - Various - \$15,750.00 has been re-profiled from this project to the Train Station/Boardwalk Upgrades and Replacement Project to contribute to the boardwalk replacement around the Commercial Street buildings. The projects intent has been modified somewhat to allow funds to be directed to various parks/green space/recreational opportunities throughout the Town.5. Wellfield Security Fencing - Project has been removed and will attempt to be included as part of the Wellfield Upgrades Project (ICIP Funding).6. Overhead Crosswalks - Budget remains unchanged.7. Wellfield Emergency Back-Up Power - \$400.00 has been added to the Town's contribution to the project based on the tender price from the low bidder on the Wellfield Upgrades Project (\$42,500.00). The town is required to contribute at least 10% of the project budget.8. Seniors Centre Paving - Budget remains unchanged. Updated quotations have been requested from contractors to complete the required work.	
Benefits: <ul style="list-style-type: none">• Will allow for the effective completion of projects contained in the Town's Gas Tax Capital Investment Plan.	

Disadvantages: <ul style="list-style-type: none"> • None noted. 	
Discussion/Comments: <p>It is recommended that Town Council authorize the CAO to proceed with re-profiling funds within the Town's Gas Tax Capital Investment Plan, as contemplated.</p>	
Options: <ol style="list-style-type: none"> 1. Authorize staff to proceed with the Gas Tax Funds re-profiling, as recommended. 2. Not proceed with the re-profiling. 3. Refer the matter back to staff for further direction and deliberation. 	
Costs/Required Resources: <p>N/A</p>	Source of Funding: <ul style="list-style-type: none"> • 2020/21 Capital Plan • Direct Allocation Gas Tax Funds (Town of Kensington & Municipality of Malpeque) • Municipal Strategic Component of the Gas Tax Fund
Recommendation: <p>It is recommended that Town Council consider and adopt the following resolution:</p> <p><i>BE IT RESOLVED THAT Town Council authorize the CAO to proceed with re-profiling funds within the Town's Capital Investment Plan as follows:</i></p> <ul style="list-style-type: none"> • <i>Train Station/Boardwalk Upgrades and Replacement budget increased to \$302,130.85.</i> • <i>Barrett Street/Broadway Street Sidewalk Replacement budget decreased by \$18,500.00.</i> • <i>Playground Equipment renamed to "Parks and Recreation Improvements – Various" with a budget decrease of \$15,310.86.</i> • <i>Removal of the Wellfield Security Fencing project.</i> • <i>Wellfield Emergency Back-up Power budget increased by \$4,000.00.</i> 	

Gas Tax - New Deal for Cities and Communities
2019/2024 Town of Kenisngton Capital Investment Plan
July 10, 2020

			Total	2014/2019 - Direct Allocation - Gas Tax	2019-2024 Direct Allocation - Gas Tax	2019 Top Up Gas Tax Funding	MSC	Town Funds	Malpeque Gas Tax Funds
	Project Title	Project Year							
1	Train Station/Boardwalk Upgrades and Replacement (Amended)	2019 - 2020	\$ 302,130.85	\$ 169,461.54	\$ 50,439.85	\$ 82,229.46			
2	Victoria Street West Sidewalk Replacement	2020	\$ 183,940.00		\$ 183,940.00				
3	Barrett Street/Broadway Street South Sidewalk	2021	\$ 491,500.00		\$ 491,500.00				
4	Park and Recreation Improvements - Various	2020 -2021	\$ 86,558.69		\$ 20,689.15	\$ 65,869.54			
5	Wellfield Security Fencing	Removed	\$ -						
6	Overhead Crosswalks (Two)	2020	\$ 24,000.00		\$ 24,000.00				
7	Wellfield Emergency Back-up Power	2020	\$ 42,500.00	\$ 15,400.00	\$ 3,600.00		\$ 19,250.00	\$ 4,250.00	
8	Seniors Centre Paving	2020	\$ 25,410.00						\$ 25,410.00
	Total		\$ 1,156,039.54	\$ 184,861.54	\$ 774,169.00	\$ 148,099.00	\$ 19,250.00	\$ 4,250.00	\$ 25,410.00

1. Train Station/Boardwalk Upgrades and Replacement - Budget modified to reflect completion of the entire boardwalk replacement, addition of gazebo improvements (including wheel chair ramp and new flooring), replacement of the freight shed decking and installation of mechanical upgrades in the train station. Budget also includes a contribution to the completion of the Commercial Street (Leased Space) boardwalk.
2. Victoria Street West Sidewalk Replacement - Budget remains unchanged. Project has been tendered by the Province however no cost has been provided from the Province at this point in time. It is assumed that the budget will be sufficient to complete the project.
3. Barrett Street/Broadway Street South sidewalk - Budget has been reduced by \$18,500 to allow funds to be re-profiled into the Boardwalk Replacement project.
4. Re-named as Park Improvements - Various - \$15,750.00 has been re-profiled from this project to the Train Station/Boardwalk Upgrades and Replacement Project to contribute to the boardwalk replacement around Commercial Street buildings.
5. Wellfield Security Fencing - Project has been removed and will attempt to be completed as part of the Wellfield Upgrades Project (ICIP).
6. Overhead Crosswalks - Budget remains unchanged.
7. Wellfield Emergency Back-Up Power - \$400.00 has been added to the Town's contribution to the project based on the tender price from the low bidder on the Wellfield Upgrades Project (\$42,500). The town is required to contribute at least 10% of the project budget.
8. Seniors Centre Paving - Budget remains unchanged. Quotes have been requested from contractors to complete the required work .

Town of Kensington - Request for Decision

Date: July 9, 2020	Request for Decision No: 2020-41 (Office Use Only)
Topic: Train Station Mechanical Upgrades	
Proposal Summary/Background: <p>A tender was recently re-issued for the mechanical upgrades at the train station. The project work generally includes the installation of a 4-ton heat pump unit with three ceiling cassettes and the installation of two bathroom exhaust fans.</p> <p>The tender closed at 4:00 PM on July 9, 2020 with two tenders being received as follows:</p> <p>Poirier Heating and Cooling Inc. - \$29,369.56 plus HST Capital T Electric - \$18,500.00 plus HST</p> <p>Following a review of the submitted tenders it is recommended that the contract for the Kensington Train Station Mechanical Upgrades be awarded to Capital T electric as per their tender dated July 9, 2020 in the amount of \$18,500.00 plus HST.</p>	
Benefits: <ul style="list-style-type: none"> Will improve air flow within the train station. Will provide air conditioning to the train station Will provide a more economical heating system for the train station Will allow for both washrooms in the train station to be adequately vented. 	
Disadvantages: <ul style="list-style-type: none"> None noted. 	
Discussion/Comments: <p>It is recommended that Town Council award a contract to Capital T Electric for Mechanical Upgrades at the Kensington Train Station as per their tender.</p>	
Options: <ol style="list-style-type: none"> Award the contract, as recommended. Award the contract to the other bidder. Not proceed with the project. Refer the matter back to staff for further direction and deliberation. 	
Costs/Required Resources: \$18,500.00 plus HST	Source of Funding: Direct Allocation Gas Tax Funds

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Town Council award a contract to Capital T Electric to complete the Mechanical Upgrades Project at the Kensington Train Station as per their tender dated July 9, 2020 in the amount of \$18,500.00 plus HST.

Statement of Work and Contracting Details

Kensington Train Station- Mechanical Upgrades

Project No: TOK5

1. Description of Work

These specifications cover the Mechanical Upgrades required at the Kensington Train Station. The work in this package includes;

- 1.1. The installation of a heat pump unit mounted in the attic space and serving three (3) areas of the main floor.
- 1.2. Installation of two (2) bathroom exhaust fans.

2. Applicable Codes and Standards

- National Fire Code
- National Building Code of Canada 2015
- Canadian Electrical Code
- CSA
- ASHRAE - The American Society of Heating, Refrigerating and Air-Conditioning Engineers
- National Fire Protection Association (NFPA) standards
- Provincial and Municipal Codes and Legislation

3. Scope of Work

3.1. Installation of Heat Pump System

- 3.1.1. Installation of a four (4) ton heat pump system complete with three (3) ceiling mount cassette units.
- 3.1.2. One (1) located in each of bar, kitchen and dining areas.
- 3.1.3. The compressor / condenser unit will be located at the rear north-west corner of the building as per photo below.
- 3.1.4. Wire to electrical panel (Square D) located in the storage room. Provide breaker for unit.
- 3.1.5. Install disconnect within 1 meter of unit as per CEC.
- 3.1.6. Connect condensate drains together into ¾" PEX pipe and route through interior walls to sump pump in basement or with line set to ground level at exterior of building.
- 3.1.7. Mount outside unit on aluminum metal frame 16" above deck.
- 3.1.8. Heat Pump: Carrier model # 38MGRQ48E
- 3.1.9. Ceiling Cassettes:
 - Bar Area: Carrier model# MCBQ18
 - Kitchen Area: Carrier model# MCBQ12
 - Dining Area: Carrier model# MCBQ18

- 3.1.10. The exterior of the line set shall be covered by brown pressure treated lumber that matches new downspouts.



4. Pricing
- 4.1. Submit prices on or before 4:00 pm, Thursday July 9, 2020 local time to Geoff Baker, Kensington CAO. Prices may be submitted in person at Kensington Town Hall or by email to

townmanager@townofkensington.com . The Town of Kensington is not responsible for lost or emails that do not arrive prior to bid closing time.

4.2. The Town of Kensington reserves the right to reject any or all bids.

5. Schedule

5.1. Bid closing is July 9, 2020 at 4:00 pm.

5.2. Site visits are encouraged and may be arranged by contacting Bill Drost (902) 303-2767 prior to bid closing.

5.3. It is expected that Council will decide on this matter on July 13, 2020 and the contract may be awarded forthwith.

5.4. Contractors are expected to commence work on or before July 23, 2020 and be completed by August 14, 2020

5.5. The restaurant is in operation from Wednesday through Sunday. Work must be completed on Mondays and Tuesdays.

6. Payment Terms

6.1. Contractors may invoice the Town no more frequently than 14 days.

6.2. In accordance with the Mechanics' Lien Act, a 15% holdback will be retained for a period of 90 days from substantial completion of the project.

6.3. Progress billing invoices should be submitted to Project Manager Bill Drost by email at billdrost@engineer.com.

6.4. Payment will be made within 30 days of approved progress billing.

-END OF SECTION-

Statement of Work and Contracting Details

Kensington Train Station- Mechanical Upgrades

Project No: TOK5

1. Description of Work

These specifications cover the Mechanical Upgrades required at the Kensington Train Station. The work in this package includes;

- 1.1. The installation of a heat pump unit mounted ~~in the attic space~~ on the deck on the west side of the train station and serving three (3) areas of the main floor.
- 1.2. Installation of two (2) bathroom exhaust fans.

2. Applicable Codes and Standards

- National Fire Code
- National Building Code of Canada 2015
- Canadian Electrical Code
- CSA
- ASHRAE - The American Society of Heating, Refrigerating and Air-Conditioning Engineers
- National Fire Protection Association (NFPA) standards
- Provincial and Municipal Codes and Legislation

3. Scope of Work

3.1. Installation of Heat Pump System

- 3.1.1. Installation of a four (4) ton heat pump system complete with three (3) ceiling mount cassette units.
- 3.1.2. One (1) located in each of bar, kitchen and dining areas.
- 3.1.3. The compressor / condenser unit will be located at the rear north-west corner of the building as per photo below.
- 3.1.4. Wire to electrical panel (Square D) located in the storage room. Provide breaker for unit.
- 3.1.5. Install disconnect within 1 meter of unit as per CEC.
- 3.1.6. Connect condensate drains together into ¾" PEX pipe and route through interior walls to sump pump in basement or with line set to ground level at exterior of building.
- 3.1.7. Mount outside unit on aluminum metal frame 16" above deck.
- 3.1.8. Heat Pump: Carrier model # 38MGRQ48E
- 3.1.9. Ceiling Cassettes:
 - Bar Area: Carrier model# MCBQ18
 - Kitchen Area: Carrier model# MCBQ12
 - Dining Area: Carrier model# MCBQ18

- 3.1.10. The exterior of the line set shall be covered by brown pressure treated lumber that matches new downspouts.



4. Pricing
- 4.1. Submit prices on or before 4:00 pm, Thursday July 9, 2020 local time to Geoff Baker, Kensington CAO. Prices may be submitted in person at Kensington Town Hall or by email to

townmanager@townofkensington.com . The Town of Kensington is not responsible for lost or emails that do not arrive prior to bid closing time.

4.2. The Town of Kensington reserves the right to reject any or all bids.

5. Schedule

5.1. Bid closing is July 9, 2020 at 4:00 pm.

5.2. Site visits are encouraged and may be arranged by contacting Bill Drost (902) 303-2767 prior to bid closing.

5.3. It is expected that Council will decide on this matter on July 13, 2020 and the contract may be awarded forthwith.

5.4. Contractors are expected to commence work on or before July 23, 2020 and be completed by August 14, 2020

5.5. The restaurant is in operation from Wednesday through Sunday. Work must be completed on Mondays and Tuesdays.

6. Payment Terms

6.1. Contractors may invoice the Town no more frequently than 14 days.

6.2. In accordance with the Mechanics' Lien Act, a 15% holdback will be retained for a period of 90 days from substantial completion of the project.

6.3. Progress billing invoices should be submitted to Project Manager Bill Drost by email at billdrost@engineer.com.

6.4. Payment will be made within 30 days of approved progress billing.

-END OF SECTION-

Town of Kensington

HVAC Upgrades to Kensington Train Station

Addendum #1

Issued July 7, 2020

1. Bathroom Exhaust Fans
 - 1.1. In each washroom, install Panasonic Whisper Remodel 80-110 CFM Bathroom Fan Model # FV0811RF1. Install near centre of room between rafters.
 - 1.2. On interior walls near door, install motion sensor control switch with manual override. Acceptable product: Leviton Decora IllumaTech universal occupancy/motion detector Model # IPS02-750. Route wires inside interior walls and in attic space.
 - 1.3. Exhaust duct to be uninsulated galvanized metal and routed to nearest soffit on north side of building. Soffit Exhaust Vent: Dundas Jafine Soffit Exhaust Ven Model # SEVZW
 - 1.4. Wire to main electrical panel and install both fans on a new breaker.
2. Heat Pump Controls
 - 2.1. Provide a handheld remote-control unit for each cassette. Turn over to restaurant owner.
3. Outside Unit Location and Connection
 - 3.1. The outside heat pump unit is mounted on an aluminum stand on the deck on the west side of the train station.
 - 3.2. Instead of cutting a hole in the wood and masonry wall in the attic, route refrigerant lines, drain line and electrical down inside storage room and exit the building behind heat pump unit. Bore hole through granite stone. Foam seal when completed. Delete the requirement for wooden cover over line set.



Consulting - Engineering - Project Management
PO Box 5903, Breadalbane, PE, COA 1E0
(902) 303-2767 Fax (902) 836-1011

Bid Form - Town of Kensington - Train Station-HVAC Upgrades

Owner Information

Name: Town of Kensington

Address: 55 Victoria Street E
PO Box 418
Kensington, PE
COB 1M0

Contact: Mr. Geoff Baker
Chief Administrative Officer
(902) 836-3781
townmanager@townofkensington.com

Project Information

Project Number: TOK5

Project Address: 62, Broadway Street
Kensington, PE
COB 1M0

Technical Authority: Mr. Bill Drost, P.Eng.
(Project Manager) Bay Winds Consulting
billdrost@engineer.com

SCOPE OF WORK

AS DESCRIBED IN ATTACHED DOCUMENT.

FINANCIAL INFORMATION AND APPLICABLE REQUIREMENTS

Pricing:

Bidders must specify below the Total Fixed Lump Sum Price for the performance of the works. It is requested that bidders also specify below the Total Tendered Amount of each item INCLUDING HST.

Total Project Price

\$ 32,725.⁰⁰

For greater certainty, the Bidder agrees that the Total Fixed Lump Sum Price quoted above is inclusive of all costs (e.g. for labour, materials, printing, equipment rentals, local travel, photographs, profit and overhead costs, sales taxes and any other expense related to the performance of the work).

*Note: As discussed on site of issue with
the ceiling lining up between rafters and
ceiling boards.
This will be viewed and discussed
at that time.*

Gordon Fries



Consulting - Engineering - Project Management
PO Box 5903, Breadalbane, PE, COA1E0
(902) 303-2767 Fax (902) 836-1011

BIDDER INFORMATION:

Business Name: *Poirier Heating & Cooling Inc* GST Business Registration No: *818670556 BT0001*


Name: *Gordon Poirier* Title: *President*

Address: *1003 Route 131 - Grand Ruess, PEI C0B1X0*

Telephone No: *(902) 854-2846* Cell No: *(902) 888-8954*

E-mail address: *Poirierheating@hotmail.com*

The undersigned Bidder hereby offers to the Town of Kensington, to furnish all necessary labour and materials, products, tools, plant and equipment, as applicable, and to execute and complete in a satisfactory and workmanlike manner all the work required and described in the contract documents.


Signature of Bidder

Aug 9/20
Date

Affix corporate seal if available here:

-END OF SECTION-

Capital T Electric
807 Burlington Road Rte 234
Kensington PEI C0B 1M0
902-213-0333

Attention: Town of Kensington

Re: Heat pump at Train Station

I am pleased to quote you a price on the supply and installation of a new 38,000 BTU 3-head heat pump and 2 new 110cfm bathroom fans vented.

The price for this project will be \$18,500 plus HST.

Sincerley

Jeff Thompson
Capital T Electric

Town of Kensington - Request for Decision

Date: July 9, 2020	Request for Decision No: 2020-42 (Office Use Only)
Topic: Railyards Boardwalk Replacement/Gazebo Upgrades	
Proposal Summary/Background: <p>A tender was recently issued for the replacement of the rail yards boardwalk around the Gazebo, Go!Fish Eatery, public washrooms and freight shed, as well as the upgrades to the Gazebo. The tender was issued requesting separate pricing for specific sections of the boardwalk replacement and the upgrades to the Gazebo (diagram provided within attached tender document). For clarity the sections are identified as follows:</p> <p>Section 1 – Boardwalk replacement around Gazebo, Go!Fish, and Public Washrooms Section 2 – New section of boardwalk between existing boardwalk and west side of Gazebo to Go!Fish (removed from project award recommendation) Section 3 – Boardwalk around Freight Shed Section 4 – Gazebo Upgrades</p> <p>The tender closed at 4:00 PM on July 9, 2020 with one bid received from Carpenters 2018 Inc as follows:</p> <p>Section 1 - \$20,017.39 plus HST Section 2 – 3,787.00 plus HST Section 3 – 22,509.46 plus HST Section 4 – 22,094.00 plus HST</p> <p>Total - \$68,407.85 plus HST</p> <p>As indicated, it is recommended that Section 2 be removed from Council’s proposed project award. This section was requested to be priced by the operators of Go!Fish Eatery with the understanding that they would be responsible for any associated cost, assuming the Town Council agreed with extending the Boardwalk in this direction. It did not form part of the original plan for Boardwalk Replacement, nor does the Town have any requirement to extend the boardwalk, as contemplated. <u>Town Councillors should determine whether or not they are in agreement with the boardwalk being extended as requested by the operators of the Go!Fish Eatery.</u></p> <p>The Total tendered price of the boardwalk replacement with Section 2 removed is \$64,620.85. It is recommended that Town Council award the contract to complete the boardwalk replacement and the upgrades to the Gazebo to Carpenters 2018 Inc. as per their tender dated July 9, 2020 in the amount of \$64,620.85 plus HST.</p> <p>A copy of the issued tender and the bid received is being circulated with this Request for Decision.</p>	
Benefits: <ul style="list-style-type: none">• Will allow for the complete replacement of the entire Railyards Boardwalk.• Will improve accessibility in the Railyards area.• Will improve the aesthetics of the Railyards area.• Will allow for safer pedestrian movement in the Railyards area.	

<p>Disadvantages:</p> <ul style="list-style-type: none"> • None noted. 	
<p>Discussion/Comments:</p> <p>It is recommended that Town Council award the contract to Carpenters 2018 Inc. for the Train Station/Railyards Upgrades and Replacement project to facilitate the replacement of the remainder of the boardwalk as well as upgrades to the Gazebo.</p>	
<p>Options:</p> <ol style="list-style-type: none"> 1. Award the contract, as recommended. 2. Not proceed with the project. 3. Refer the matter back to staff for further direction and deliberation. 	
<p>Costs/Required Resources:</p> <p>\$64,620.85 plus HST</p>	<p>Source of Funding:</p> <p>Direct Allocation Gas Tax Funds</p>
<p>Recommendation:</p> <p>It is recommended that Town Council consider and adopt the following resolution:</p> <p><i>BE IT RESOLVED THAT Kensington Town Council award a contract to Carpenters 2018 Inc. to complete the Train Station/Railyards Upgrades and Replacement project to facilitate the replacement of the remainder of the boardwalk and upgrades to the Gazebo, as per their tender dated July 9, 2020 in the amount of \$64,620.85 plus HST.</i></p>	

Kensington Train Station- Boardwalk Replacement

Statement of Work and Contracting Details

July 3, 2020

1. Description
 - 1.1. These specifications cover the Boardwalk Replacement requirements at the Kensington Train Station, Kensington Gazebo, GoFish Take-Out Restaurant and Freight Shed. The work in this package includes;
 - 1.1.1. Removal, disposal and replacement of existing wooden boardwalks described here-in.
 - 1.1.2. Decking installation between GoFish and Gazebo as described here-in.
 - 1.1.3. Decking installation around Freight Shed.
 - 1.1.4. New flooring in Gazebo. Wheelchair ramp serving gazebo. Repairs and replacement of stairs serving gazebo.
2. Applicable Codes and Standards
 - 2.1. National Building Code of Canada 2015
 - 2.2. Provincial and Municipal codes and legislation
3. Boardwalk (on grade sections)
 - 3.1. Existing boardwalk to be removed, disposed and replaced in its entirety. Dimensions and slopes to be maintained as per existing unless otherwise noted. Existing base material (gravel) may be stockpiled and reused but base requirements may require additional material. Refer to Drawing S100 for details.
 - 3.2. Base: Minimum of 5" Class B 1/4" minus gravel.
 - 3.3. Sleepers: 4"x4" Marine Grade pressure treated sleepers max. of 16" c/c. Fasten butt joints with LSTA 12 Simpson Strong Tie or other approved means.
 - 3.4. Decking: 5/4" x 6" Pressure Treated Decking – Brown.
 - 3.5. Screws: #8 2 1/2" coated deck screws, place as indicated on drawing S100. Screws to be flush with decking. Acceptable product: Paulin.
 - 3.6. End Cut Sealer: Acceptable Product Cut N Seal Pro Guard End Cut Sealer – Brown.
 - 3.7. Cut and remove concrete curb to allow wheelchair access full width of boardwalk east of Gazebo. Taper boardwalk to existing asphalt.
4. Freight Shed Board Walk (above grade sections)
 - 4.1. Remove and dispose of existing boardwalk materials. Leave and re-use existing in-ground posts.
 - 4.2. New boardwalk will not require a railing.
 - 4.3. Trim out underside of boardwalk with pressure treated board to – 14" below finish deck level. Note that Town of Kensington will be responsible for final grading.
 - 4.4. Frame with 2x8 pressure treated materials at 16" on centres.
 - 4.5. Decking: 5/4" x 6" Pressure Treated Decking – Brown.

- 4.6. Screws: #8 2 1/2" coated deck screws, place as indicated on drawing S100. Screws to be flush with decking. Acceptable product: Paulin.
- 4.7. End Cut Sealer: Acceptable Product Cut N Seal Pro Guard End Cut Sealer – Brown
- 4.8. Note that location of wheelchair access ramp will be moved to the north eastern most corner of existing boardwalk. Contractor to build a smooth transition from parking lot to boardwalk with no slope greater than 1 in 12.
- 4.9. If posts are unusable and require replacement, this will be an extra to the contract. If repairs are required to the Freight Shed once the old boardwalk is removed, this will be an extra to the contract.
5. Modifications to Gazebo
 - 5.1. Floor
 - 5.1.1. Install 5 - 4'x8' sheets of 3/4" oak hardwood in centre portion of gazebo floor over existing.
 - 5.1.2. Install 3/4" pressure treated plywood (brown) on the balance of the gazebo floor over existing.
 - 5.1.3. Fasten to floor joists with 3" deck screws spaced at 6" along floor joists.
 - 5.1.4. Coat oak plywood with 2 generous coats of end cut sealer.
 - 5.1.5. In fall of 2020, coat entire floor of Gazebo with Thompsons Water Seal as per manufacturers instructions.
 - 5.2. Wheelchair Ramp
 - 5.2.1. Remove existing stairways on east side of Gazebo and discard.
 - 5.2.2. Install all structures on 4x4 marine grade pressure treated posts set in concrete below frost line. Do not support from surface of ground unless protected from frost movement.
 - 5.2.3. Construct structure with 2x6 pressure treated materials. Stringers to be on 16" centres.
 - 5.2.4. Walking surface to be 3/4" pressure treated plywood – brown. Ramps to be 42" wide at walking surface.
 - 5.2.5. Enclose sides of ramps and landings with 1/2" pressure treated – brown.
 - 5.2.6. Top railing to be 2x4 pressure treated – brown and top shall be 42" above walking surface.
 - 5.2.7. Balusters to be 1 1/2" x 1 1/2" pressure treated – brown. Openings must not exceed 4".
 - 5.2.8. Slope on ramp not to exceed 1:12. Landings to be 60" long.
 - 5.2.9. Inside railing (**not shown on drawings**) to be 1 1/2" round steel pipe and mounted offset from inside surfaces of ramp. Mount from underside with steel rod for easy grip from above. Inside railings to extend horizontally by 12" at bottom of ramp. Cap all open ends. Clean, prime and paint flat black. Mounting height at top shall be 36". Inside clear distance between inside railings shall be a minimum of 34 1/2". Install railings on both sides of ramp and landings except at openings.
 - 5.2.10. End Cut Sealer: Acceptable Product Cut N Seal Pro Guard End Cut Sealer – Brown
 - 5.3. Stair Replacement
 - 5.3.1. On north and west sides of gazebo, remove tops and backs of existing stair and replace with pressure treated materials of the same dimension – brown except bottom step. For

bottom step, remove and extend decking from boardwalk to first riser as shown on drawing. Use the same stair stringers that are existing.

- 5.3.2. Replace the small set of steps on the south west corner with new steps with same construction and profile as the north west steps. Support with 4x4 pressure treated marine grade posts and with concrete footings and from gazebo. Install handrails as shown.

6. Estimated Quantities (see graphic). **BIDDERS ARE RESPONSIBLE FOR VERIFICATION OF MATERIAL QUANTITIES.**

- Section 1 - In front of and beside Gazebo. In front of GoFish. In front of washrooms. 1,027 sq.ft.
- Section 2 - Grassed area between GoFish and Gazebo. 221 sq.ft.
- Section 3 – Raised boardwalk around Freight Shed. 992 sq. ft.
- Gazebo – 20' x 30'

7. Pricing

- 7.1. Submit prices on or before 4:00 pm, Thursday July 9, 2020 local time to Geoff Baker, Kensington CAO. Prices may be submitted in person at Kensington Town Hall or by email to townmanager@townofkensington.com. The Town of Kensington is not responsible for lost or emails that do not arrive prior to bid closing time.
- 7.2. Provide price breakout on each part of the project as described on the Bidders Sheet. The Town does not intend to split contracts between contractors, but it may award part of the contract based upon budget availability.
- 7.3. The Town of Kensington reserves the right to reject any or all bids.

8. Schedule

- 8.1. Bid closing is July 9, 2020 at 4:00 pm.
- 8.2. It is expected that Council will decide on this matter on July 13, 2020 and the contract may be awarded forthwith.
- 8.3. Contractors are expected to commence work ASAP and be completed by September 25, 2020. The work may be scheduled based upon priorities of the Town and the availability of materials.

9. Payment Terms

- 9.1. Contractors may invoice the Town no more frequently than 14 days.
- 9.2. In accordance with the Mechanics' Lien Act, a 15% holdback will be retained for a period of 90 days from substantial completion of the project. Water proofing activities in the Fall of 2020 will not delay release of holdback.
- 9.3. Progress billing invoices should be submitted to Project Manager Bill Drost by email at billdrost@engineer.com.
- 9.4. Payment will be made within 30 days of approved progress billing.

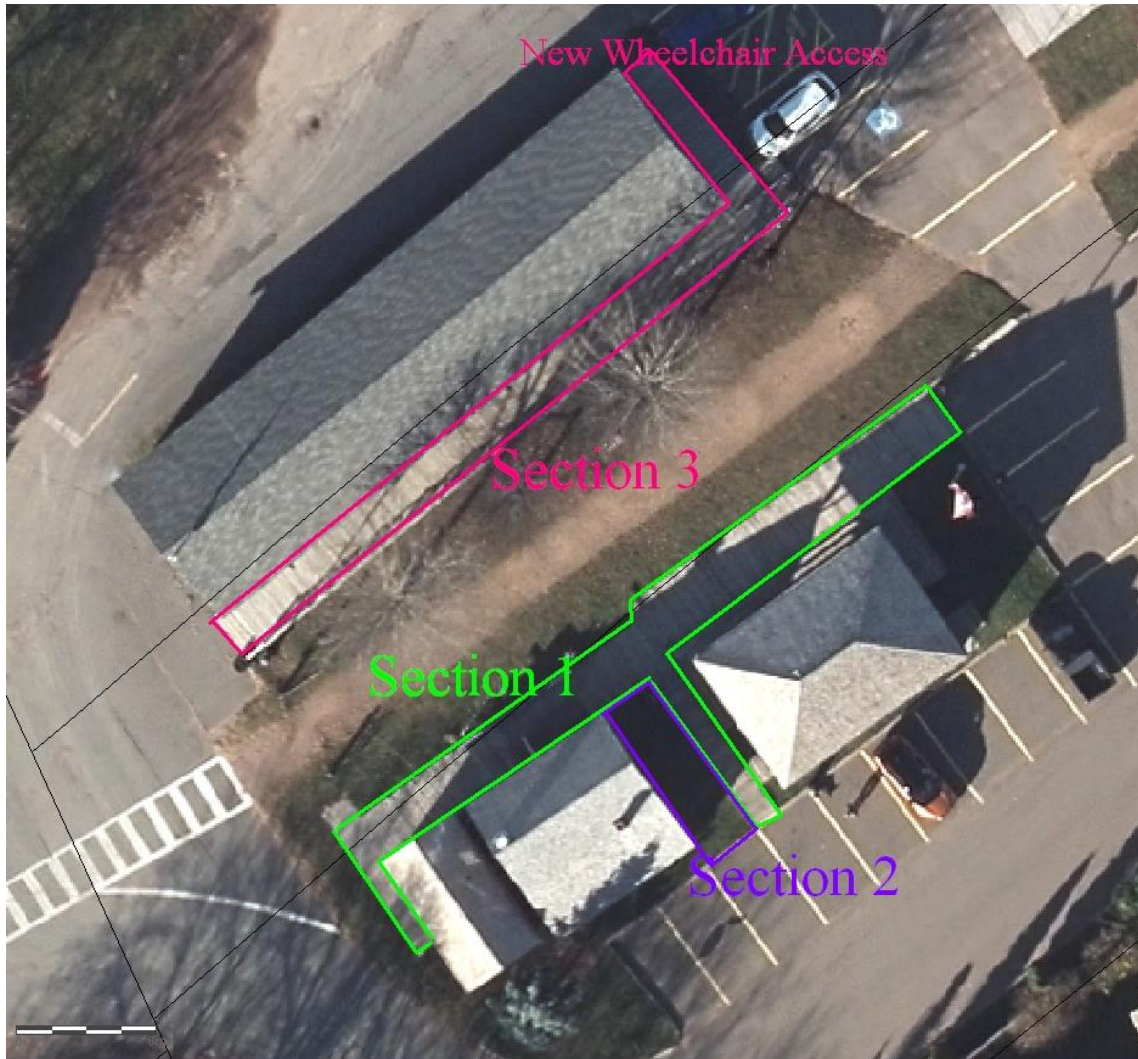


Figure 1 - Satellite Photo (courtesy BING)

- END OF SECTION-



Consulting - Engineering - Project Management
PO Box 5903, Breadalbane, PE, COA 1E0
(902) 303-2767 Fax (902) 836-1011

Bid Form - Town of Kensington - Train Station-Boardwalk Replacement

Owner Information

Name: Town of Kensington

Address: 55 Victoria Street E
PO Box 418
Kensington, PE
COB 1M0

Contact: Mr. Geoff Baker
Chief Administrative Officer
(902) 836-3781
townmanager@townofkensington.com

Project Information

Project Number: TOK4

Project Address: 62, Broadway Street
Kensington, PE
COB 1M0

Technical Authority: Mr. Bill Drost, P.Eng.
(Project Manager) Bay Winds Consulting
billdrost@engineer.com

SCOPE OF WORK

AS DESCRIBED IN ATTACHED DOCUMENT.

FINANCIAL INFORMATION AND APPLICABLE REQUIREMENTS

Pricing:

Bidders must specify below the Total Fixed Lump Sum Price for the performance of the works. It is requested that bidders also specify below the Total Tendered Amount of each item INCLUDING HST.

Boardwalk Section 1:	\$ 23,020
Boardwalk Section 2:	\$ 4,355.05
Boardwalk Section 3:	\$ 25,885.88
Gazebo Floor, Stairs, Ramps:	\$ 25,408.10

For greater certainty, the Bidder agrees that the Total Fixed Lump Sum Price quoted above is inclusive of all costs (e.g. for labour, materials, printing, equipment rentals, local travel, photographs, profit and overhead costs, sales taxes and any other expense related to the performance of the work).



Consulting - Engineering - Project Management
PO Box 5903, Breadalbane, PE, COA 1E0
(902) 303-2767 Fax (902) 836-1011

BIDDER INFORMATION:

Business Name: Carpenters 2018 inc

GST Business Registration No: 175323 1885

Name: Chris Williams

Title: Owner / operator


Address: 3140 Grahams Road Kensington

Telephone No:

Cell No: 902-954-0716

E-mail address: Carpenters2018inc@gmail.com

The undersigned Bidder hereby offers to the Town of Kensington, to furnish all necessary labour and materials, products, tools, plant and equipment, as applicable, and to execute and complete in a satisfactory and workmanlike manner all the work required and described in the contract documents.


Signature of Bidder

July 9th 2020
Date

Affix corporate seal if available here:

-END OF SECTION-

Town of Kensington - Request for Decision

Date: July 10, 2020	Request for Decision No: 2020-43 (Office Use Only)
Topic: 2020 Annual Sidewalk Maintenance	
Proposal Summary/Background: <p>Staff recently requested quotations to complete required sidewalk maintenance for 2020. The work generally includes excavation of existing sidewalk, supply and preparation of shale base material, pouring of concrete, reinstatement of asphalt and topsoil and seeding where required. Quotes were requested from three contractors; Sharpe Construction, Owen MacDonald Construction and Curran and Briggs, with bids being received from two contractors as follows:</p> <p>Curran and Briggs Ltd. - \$33,500 plus HST Owen MacDonald Construction - \$29,300 plus HST</p> <p>The areas identified for maintenance are as follows:</p> <ul style="list-style-type: none">• Approx. 4 sidewalk blocks in front of the Kensington Country Store.• Approx. 4 sidewalk blocks in front of the St. Marks Church• Approx. 8 sidewalk blocks at the entrance to KISH• Approx. 9 sidewalk blocks along Davison Street• Approx. 58 feet along Commercial Street (adjacent to Food Basket)• Approx. 248 sq. ft. along Woodleigh Drive• Approx. 50 sq. ft along Sunset Drive• Approx. 144 sq. ft. in front of the Kensington United Church• Approx. 235 sq. ft. along School Street (Vicinity of Kensington Seniors Co-Op. <p>It is recommended that Town Council award the 2020 Sidewalk Maintenance Contract to Owen MacDonald Construction as per their quote dated June 26, 2020 in the amount of \$29,300 plus HST.</p>	
Benefits: <ul style="list-style-type: none">• Will allow for a smoother walking surface for pedestrians.• Will reduce the number of tripping hazards on the Town's sidewalks.• Will allow for more efficient and safer sidewalk maintenance.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: <p>The Town's 2020 budget for sidewalk maintenance as approved by Town Council is \$27,000.00. Based on the quotes received, the lowest bidder was \$29,300.00 plus HST (\$33,695.00). It is anticipated that the operational budget will not be exceeded as a portion of this project will be capitalized.</p>	

Options:

1. Award the contract, as recommended.
2. Not proceed with the project.
3. Refer the matter back to staff for further direction and deliberation.

Costs/Required Resources:

\$29,300.00 plus HST

Source of Funding:

2020/21 Operational Funds
292/21 Capital Funds

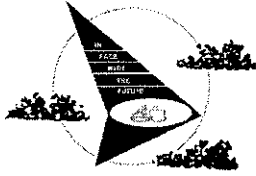
Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Town Council award a contract to Owen MacDonald Construction for the Town's Annual 2020 Sidewalk Maintenance as per their quote dated June 26, 2020 in the amount of \$29,300.00 plus HST.

473433

PROPOSAL FORM



**Curran & Briggs
LIMITED**

Box 1625, 40 ALLWEATHER HIGHWAY
SUMMERSIDE, PEI, C1N 2V5
TEL: (902) 436-2163 FAX: (902) 436-1528
WWW.CURRANANDBRIGGS.COM

PROUD MEMBER OF



SUBMITTED TO Town of Kensington	PHONE 9024395202	DATE July 8, 2020
STREET	FAX	JOB LOCATION Kensington
CITY, PROVINCE, POASTAL CODE Kensington, PE	ATTENTION Doug	

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

We are pleased to quote the following work on your property

Price to include:

Excavation of 145 square meters of existing sidewalk
Shale prep as needed under new sidewalk
Pouring 145 square meters of new concrete sidewalk
Asphalt reinstatement in areas disturbed by crew
Topsoil and Seed placed in areas disturbed by crew

*** This quote does NOT include any ***
Gravel prep below sidewalk

Thank You
Brian Mahoney

Total = \$33,500.00 + HST

SPECIAL NOTES / CONDITIONS

PAYMENT SHALL BE MADE AS FOLLOWS 30 DAYS FROM COMPLETION _____ SPECIAL _____

ALL WORK SHALL BE COMPLETED IN A WORKMANLIKE MANNER AND IN ACCORDANCE WITH STANDARD INDUSTRIAL PRACTICE. ANY ALTERATION OR DEVIATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS OVER THE CONTAINED ESTIMATE SHALL BE EXECUTED BY CURRAN & BRIGGS LIMITED, BUT ONLY UPON THE WRITTEN AND SIGNED AUTHORIZATION OF THE CUSTOMER AND SHALL BECOME AN EXTRA CHARGE OVER AND ABOVE THE CONTAINED ESTIMATE. THE CUSTOMER SHALL MAINTAIN FIRE AND ALL OTHER INSURANCE COVERAGE ON THE PROJECT. CURRAN & BRIGGS LIMITED ACCEPTS NO LIABILITY FOR DELAYS IN PROJECT COMPLETION AS A RESULT OF STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. CURRAN & BRIGGS LIMITED'S WORKERS ARE FULLY COVERED BY WORKERS' COMPENSATION INSURANCE.

AUTHORIZED SIGNATURE :

NOTE:
THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED
WITHIN _____ DAYS OF THE DATE OF THIS PROPOSAL.

ACCEPTANCE OF PROPOSAL:

THE AFFORMENTIONED PRICE, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY
AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO WORK AS SPECIFIED.
PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE:

DATE OF ACCEPTANCE:



COMMONS DEBATES

Monday June 8th, 2020
43rd Parliament, 1st Session, Hansard

Gerald McCarville



Hon. Wayne Easter (Malpeque, Lib.): Mr. Speaker, today I would like to pay tribute to Mr. Gerald McCarville, the longest-serving mayor of Kensington PEI, who passed away in January at age 88.



Gerald was a pillar of the Kensington community, serving as mayor for over 25 years. His loyalty and devotion to his community was an inspiration to all.



In fact, Gerald even made a point of refusing to buy his groceries anywhere else but Kensington – a true commitment to “Buying Local!” As mayor, Gerald improved the governance of Kensington, and oversaw the modernization of the town’s water system and the development of its first industrial park.



To quote his daughter Catherine, Gerald was “fiercely proud of his Island and Irish heritage and was a wonderful father, grandfather and great-grandfather.”

Gerald’s life’s contributions to his community, often with wife Jennie by his side, were immense.

We salute you, Gerald!



Hon. Wayne Easter, P.C., M.P.
Malpeque



Correspondence

townmanager@townofkensington.com

From: Rowan Caseley <mayor@townofkensington.com>
Sent: June 12, 2020 1:34 PM
To: Geoff Baker
Subject: FW: Cxl 9th Annual PEI Humane Society Golf Tournament

Geoff, Can you please add this to correspondence for our next Committee of Council.

Thanks
Rowan

Rowan Caseley
Mayor – Town of Kensington
P O Box 418
55 Victoria Street East
Kensington, PE C0B 1M0

Office 902-836-3781
Home 902-836-5445
Cell 902-432-4492
Web www.kensington.ca
Email mayor@townofkensington.com
Connect with us on: [Facebook](#) and [Twitter](#)

Confirmation by Resolution
of \$100.00 donation

From: jharkness@peihumanesociety.com [mailto:jharkness@peihumanesociety.com]
Sent: June 12, 2020 12:03 PM
To: 'Jennifer Harkness' <jharkness@peihumanesociety.com>
Subject: Cxl 9th Annual PEI Humane Society Golf Tournament

Hello,

We have come to the difficult decision to cancel the 9th Annual PEI Humane Society Golf Tournament presented by IG Wealth Management. Thank you for supporting the animals in 2019 and helping raise close to \$25,000. Special thanks go to IG Wealth Management for committing to support the PEIHS this year, even without a tournament to sponsor. I have re-booked a 2021 date with Fox Meadow with a hope that our tournament comes back stronger than ever!

The PEI Humane Society is an Essential Service for the Province. We have closed public shelter access, but our dedicated staff continues to provide daily animal care and provide full services to the community. With COVID-19, the reduction of public fundraising initiatives will make it a hard year to keep the shelter fully operating. **We still need community support and funding.** Please consider sponsoring or donating in other ways. Here are a few ideas:

1. Donation towards shelter supplies and kitten season (Vet supplies, cat litter, special food)
2. Donation towards general operations and animal care
3. Sponsor a Kennel
4. Wishlist items
5. Buy a Brick or make a donation towards the Expanding our Paw Print capital project. A donation of \$1000 or more will be recognized on the Donor wall when the project is complete in 2022.
6. Volunteer as a Board Member

Please let me know if you have any questions. Please reach out and keep in touch.

Well wishes, Jennifer



Jennifer Harkness

Development & Communications Manager, PEI Humane Society

902 892 1190 ext 24 | jharkness@peihumanesociety.com

www.peihumanesociety.com

309 Sherwood Rd. PO Box 20022 C1A 9E3



"You won't change the world by saving an animal, but you will change that animal's world."

From: PEI United Way Admin <admin@peiunitedway.com>
Sent: July 6, 2020 1:13 PM
To: undisclosed-recipients:
Subject: 211 PEI

Good afternoon,

The United Way of PEI, in partnership with the Province of Prince Edward Island, is pleased to announce that "211 PEI" is now accessible by phone and website as a valuable resource to help Islanders navigate the network of community, social, non-clinical health and government services available across the Island.

211 PEI will help those in need "find the right door the first time" by connecting them to human services for both everyday needs and times of crisis, quickly and easily. The 211 PEI service is now fully active, providing both Islanders and service providers with access 24/7/365 by calling 2-1-1 or searching the website at www.pe.211.ca.

We are pleased to offer the following 211 PEI marketing materials to help you promote the service within your organization or to clients:

- Posters
- Bookmarks
- Stickers
- Cards (business card size)
- Magnets
- Mobile Phone Wallets
- Website Advertisements
- Social Media Shareables
- Digital Signage

To order any of the 211 PEI marketing materials, please email outreach@pe.211.ca with your request (which materials, and quantity) and we will arrange to have them delivered to you.

We thank you in advance for helping us promote this exciting new service to Islanders.

From: Susan Giffin <sgiffin@saltscapes.com>
Sent: June 24, 2020 2:31 PM
To: Susan Giffin
Subject: Last Chance To Reach Atlantic Canadians With Advertising Opportunity On Stay Vacation / GETAWAY Co-op Page In SALTSCAPES August-September Issue

Importance: High

Hello Tourism Partners,

Last chance to book advertising space on the Stay Vacation / Getaway Co-op page in August/September issue of Saltscapes Lifestyle magazine and any new updates with regards to participating would be greatly appreciated.

Thank you,

Susan

We are currently booking advertising space for the **Stay Regional Vacation - "Summer/Fall - Getaway/Escape"** pages in **August/September** issue of Saltscapes!

This offer is specially designed to give tourism partners an affordable, effective and economical way to attract folks from this region and beyond! Reach a targeted demographic of **540,000** readers for this issue who are well educated, middle to high income earners with children that will be looking at travel options for a day, weekend and vacation trip in the Atlantic Canada region!

With 52% of our readers having school-aged children in the household they will be looking for options when making plans to travel for vacation, long weekend and/or day trips this 2020 season. It would bode well for you to have your message in front of these loyal readers when they are making decisions to travel in the region.

Visitors will be looking for where to:

- **Stay - Hotels, Motels, Inn's, B&B's.**
- **Dine – Restaurants, Bars, Coffee Shops.**
- **Shop – Homegrown Retail Shops.**
- **Visit - Museum's, Discovery Centers, Art Galleries.**
- **Outdoor Winter Activities - Walking, hiking, kayaking, tennis, boating and zip lining to name a few.**
- **Festival and Events – Indoor and Outdoor options.**

With an almost a **50/50% split between urban/rural** and **male/female** your ad will be seen equally throughout the region and beyond. Have your **brand ad** or **Packages** and **Special Offers** in front of

these well- heeled “Atlantic Canadian” travelers that can help increase new clients and sales for your *Business, Community, Town, City or Region!*

Below are the sizes and special net rates for your consideration.

1/9 Vertical (2.375” W X 3.125”H) - Special Net Rate: **399.00**

2/9 Vertical (2.375” W X 6.375” H) - Special Net Rate: **699.00**

2/9 Horizontal (4.9” W X 3.125” H) - Special Net Rate: **699.00**

3/9 Horizontal (7.43” W X 3.125” H) - Special Net Rate: **899.00**

No worries about design, production or layout – we will do it all for you at ****NO CHARGE**. Just send us your high res photo’s, logos and edit information – we take it from there. The simple clean format of each ad allows for easy browsing.

We are **closing for booking June 25** with artwork due at a later date and spaces are being sold on a first come first serve basis so let me know ASAP to hold your spot!

Kindest Regards,

Susan Giffin

Susan Giffin, Sales / Sales Executive

2882 Gottingen Street, Halifax, NS B3K 3E2

email: sgiffin@saltscapes.com

Cell: **902-292-1022**

www.metroguidepublishing.ca

www.saltscapes.com



townmanager@townofkensington.com

From: Susan Giffin <sgiffin@saltscapes.com>
Sent: June 24, 2020 2:31 PM
To: Susan Giffin
Subject: Reach Atlantic Canadians With Participating in ...timely and low cost ATLANTIC CANADA - EAST COAST Digital Ad Bundles!

Importance: High

Hello Atlantic Canadian Tourism Partners,

Looking for an update with participating in the opportunity below and getting your message out!

Don't miss our 2020 Summer Sale on Digital Ad offerings carefully targeting Canada East Coast Strong homeowners in 5 different bundles! COVID-19 may have put a dent in your sales and visitors in the past three months – but we've got the answer for an immediate impact in the coming days and weeks.

We are delighted to offer our long term clients and valued friends with the greatest discounted digital advertising solutions EVER! Save as much as 90% / month with this limited time offer. These are unprecedented times and we fully understand the plethora of fiscal realities and challenges.

You can trust in the high volume, high yield home and cottage owner readership that come to Advocate Media platforms for timely daily and weekly inspiration, information and entertainment but also for insight into the personalities and issues shaping our place in the universe .

Advocate Media *SUMMER* 2020 Digital Bundles

We are here to help you in summer 2020. When the doors and borders reopen... where will your customers go first?

We have carefully designed multi platform , low cost digital ad bundles offering your business immediate attention in your chosen geographic area. Our media brands offer you a trusted source of weekly high volume home and cottage owner readership across Atlantic Canada.

Limited inventory is available in some geographic areas.
Please see our five bundled offerings below!

	HALIFAX STRONG	NORTHERN NS STRONG	SOUTHERN NS
Bundle inclusions	<i>Halifax Magazine, Where Halifax and Our Children.</i>	<i>At Home on the North Shore, The Pictou Advocate, The Port Hawkesbury Reporter, The Tatamagouche Light and Hub Now.</i>	<i>Light Bulb, Shelburne</i>
Description	Metro Halifax offers a unique visitor and residential engaged audience of business leaders, busy parents and city-wide hotel guests who use the insightful, informative and carefully curated content on a weekly basis.	Our digital strong hold in central & northern Nova Scotia and southeastern Cape Breton is second to none offering local home, cottage and business owners with trusted and local news on a daily basis.	This is home information for local home and cottage owners.
Combined Average Monthly Views	26,870	187,494	102,750
Price*	\$99/month	\$199/month	\$159/month
Savings	85% Savings	90% Savings	47% Savings

This opportunity is for a two month buy that can start with July/August then can continue through to September, October, November and December! Heartfelt thanks for this consideration as we continue to celebrate Canada's east coast together!

Kindest Regards,

Susan

Susan Giffin, Sales / Sales Executive

2882 Gottingen Street, Halifax, NS B3K 3E2

email: sgiffin@saltscapes.com

Toll Free: 1-877-311-5877 Ext: 1813

Tel: 902-420-9943 Ext: 1813

Cell: 902-292-1022

Fax: 902-429-9058

Toll Free Toronto: 1-416-988-7258 Ext: 1813

www.metroguidepublishing.ca

www.saltscapes.com



Correspondence

townmanager@townofkensington.com

From: Rowan Caseley <mayor@townofkensington.com>
Sent: June 18, 2020 4:49 PM
To: Geoff Baker
Subject: Fwd: Friend, you've helped millions of kids.

Can you please put this in Correspondence for our next Council meeting in July not committee of council

Thanks
Rowan

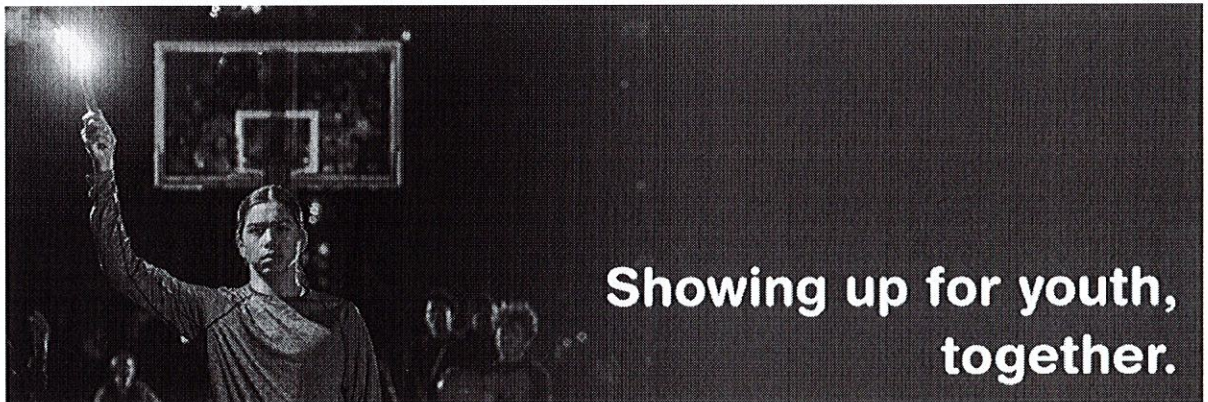
Sent from my iPhone

Begin forwarded message:

From: "Katherine Hay, Kids Help Phone" <wesupportkids@kidshelpphone.ca>
Date: June 18, 2020 at 3:59:56 PM ADT
To: mayor@townofkensington.com
Subject: Friend, you've helped millions of kids.
Reply-To: <us13-7a4226ec84-65d87225bd@inbound.mailchimpapp.net>

Millions of interactions. Thousands of lives changed.

[View this email in your browser](#)

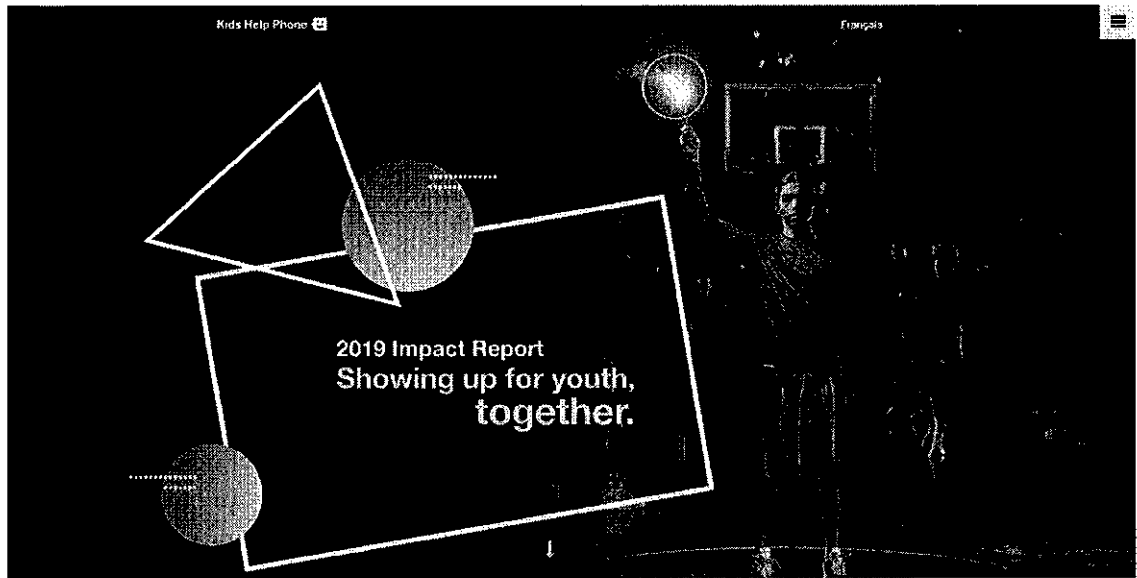


Friend, I'm writing today to say thank you.

As more and more youth reach out for help amid a global pandemic and intensifying international human rights movement, you continue to be there. When kids need help, **you show up.**

And as I [read through our 2019 Impact Report](#) and see the difference you've made, I'm blown away by your ongoing kindness and generosity – and by the number of lives you change each month.

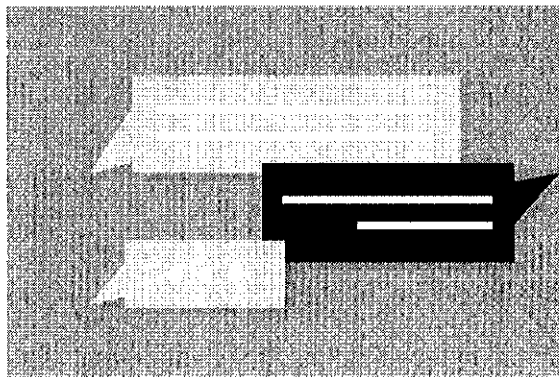
When young people needed new ways to reach out, **you** gave them innovative tools. When our most vulnerable youth needed better access to support, **you** helped expand our services. **You are amazing, and I am so grateful to you.**



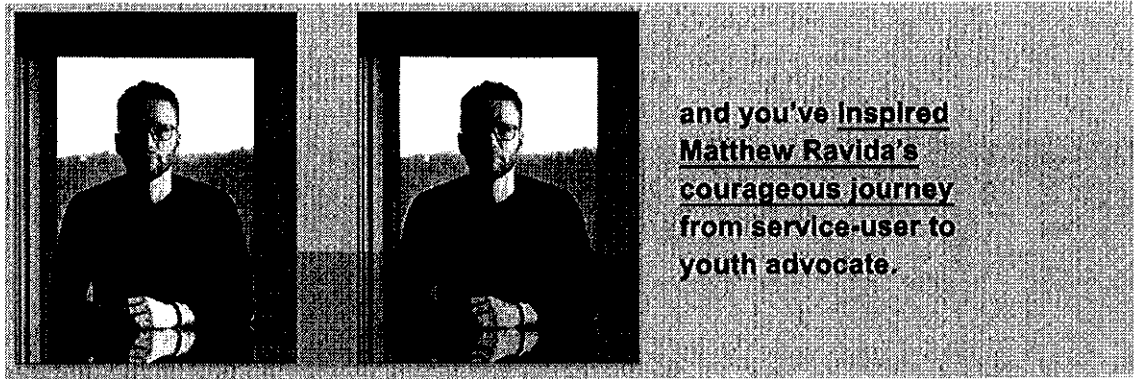
I hope you take the time to look at the report and read some of the incredible stories, like how:



you've increased access to mental health support to meet the unique needs of Indigenous youth in Canada;



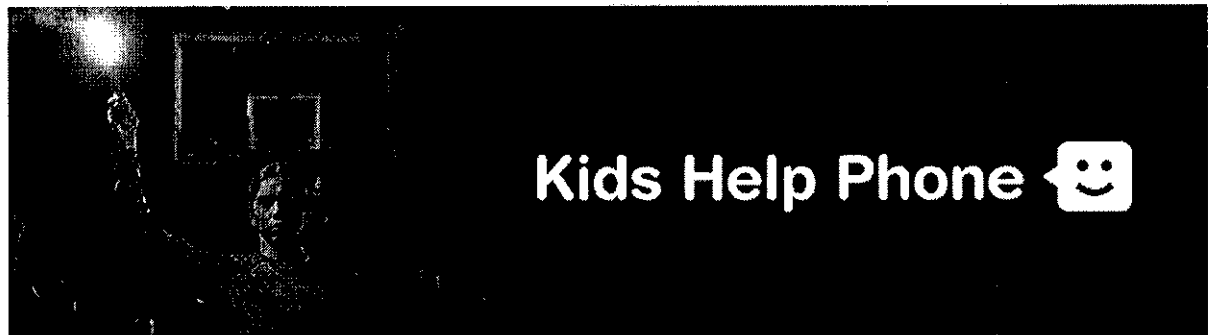
you've supported youth in crisis with artificial intelligence (AI) technology;



Your support each month truly makes a difference – not just for youth in Kensington, but across the country. **Thanks to you, Friend, young people are never alone.**

With sincere gratitude,

Katherine Hay
President and CEO



Copyright © 2020 Kids Help Phone. All rights reserved.

You are receiving this email because you want young people to access support at Kids Help Phone in times of crisis or need.

1-800-268-3062 | donorrelations@kidshelpphone.ca

Our mailing address is:
Kids Help Phone
300-439 University Avenue
Toronto, ON M5G 1Y8
Canada

Add us to your address book

Want to change how you receive these emails?
You can update your preferences or unsubscribe from this list

Correspondence

Joanne Hader
102 Riverview Dr
New London PE C0B 1M0

June 17, 2020

Hi Geoff,

I am writing to let you know about a business I am opening in Kensington on July 2 (official opening date). It is called Choose Happiness Yoga and is located at 61 Broadway St N on the second floor.

Initially there will be an early morning class in traditional yoga for people before heading in to work. Also (three days a week) there will be a class for people who want to stretch and move more but know yoga is not for them or for those who may think that they cannot 'do' yoga. And frankly, I thought most pretzel yoga was out of my range of motion, so I was in this group of people when I took my first class in yoga. The focus of the mid-morning class is really on stretching and mobility, and fun, I hope, so I will probably call it Stretch and Smile.

My overall goals are twofold: *to get people moving* (who may not move as much as they would like to) and *to get people moving* (more regularly or differently if they are already active). Because the studio space is on the second floor, it will not be accessible to everyone, so I also am looking at going "out" to places this summer where I can offer a more inclusive class. The expansive lawns in front St Mary's in Indian River draw me in every time we drive by!

As you likely know, the latest fitness recommendations are that everyone try to get at least 150 minutes of activity a week. This is the minimum, and when people who rarely exercise exceed the 150 minutes, with gentle to moderate cardiovascular and strength exercise and stretching, the health impacts can be significant.

So, a bit about me. I started teaching Mossa group fitness classes (spin, core training and weightlifting to music if you can imagine it) in 2010 in Elora Ontario where we raised our kids. To round out the cardio, crunches and squats I was punishing my body with I took my yoga training in 2015. I was a lifelong learner before some leadership guru coined the term. I remain a student currently in the Integrative Yoga Therapy program at the Kripalu Center for Yoga & Health in Massachusetts and I am also in an Aging and Gerontology program offered by Ryerson University (lucky for me it is all online this year!).

In 2017 when our youngest son went to college, we sold the Ontario house, my husband retired, and I quit my day job. We now live in New London where my husband, Wade Morrison, was born and raised and where we have had a seasonal home for 18 years. We spend the winter somewhere



Joanne Hader
102 Riverview Dr
New London PE C0B 1M0

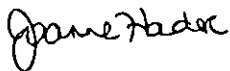
warmer than Canada (not sure why I always apologize when I say that out loud); the last few winters in Mexico.

I work part time from home (or wherever we are) collecting, crunching and reporting on data for a handful of clients that I have never met. My career with benefits had been in government and non-government agencies in health services research and evaluation and now my clients are in everything but health - mostly finance, leadership development and employee engagement, and education. I even crunched the data and wrote a report for an international yoga survey a couple years ago to tie my two loves together. It has been a great journey to where we are today; and who ever knows where they will end up?

I will try wrap this up by tying my left and right brain lives together. One of my first big research projects just out of university was on the 'health status of the people of Saskatchewan', where we published a lot of data on how healthy people were at the time and we described the major illnesses like cardiovascular diseases, cancer and injuries like falls. Did the report have any impact and change anyone's health status, who knows? I doubt it. Flash forward 30 years, and I am taking action now from the other side of a computer. Supporting people who have chosen to keep moving or start moving is where I can see impact every day; that makes me happy!

Anyhow, I hope we will get the chance to meet soon; should there be anything else you would like to know, just ask. I am going to be putting up posters all around town about the studio and classes this week, FYI. If you have other suggestions on the best ways to reach people, I would be happy to listen.

Joanne Hader



July 2020

To: Town of Kensington, Mayor Caseley and Counsellors,

Senior Surfers' of Kensington and Area met in June 2020 at Credit Union Centre in Kensington to allow for social distancing. The new executive for the upcoming year was elected. The executive are as follows:

Past president: Dianne Doucette

President: Louise Weeks

Vice President: Linda Stavert

Treasurer: Sandra Caseley

Secretary: Lillian Ingles

Directors: Carol Cousins, Betty Mann & Mabel Thompson

While the year was very busy and active for the Senior Surfers group up until early March 2020, covid-19 forced the cancellation of some open house programs scheduled for the latter part of March 2020, as well the monthly meetings for April and May. Meetings were held monthly at the Seniors Centre in Kensington from September 2019 to March 2020, and the monthly meeting and annual meeting were held in June 2002.

We have had several programs throughout the year including "Comfort and Security in My Own Home", funded by the Secretariat, focusing on reducing social isolation and senior's safety. We invited seniors who may not have the opportunity to travel to take a day long bus trip to points of interest to the eastern end of the Island. This program was followed up with guest speakers at special meetings to focus on topics and display of equipment that is available to make one feel safe and secure in their own home.

"Journey to Joy and Serenity" was a program funded by New Horizons, and included a Happiness Course with representatives from GEBIS (Great Enlightenment Buddhist Institute Society), an interactive session of Chinese painting, a calligraphy course, and a three session painting class. Each event was well attended. Following the Happiness Course, the participants were invited to a special open house at the monastery in Little Sands, PEI.

We were fortunate to receive funding from the Community Catalyst Grant – PEI Health and Wellness Department, and were able to focus different events – hosting grandparents and grandchildren for several events, including a nature walk and

healthy snacks at the senior's Centre, and story time and grilled cheese sandwich lunch. We were also able to organize some workshops in paper art, painting, felting, and acquiring new light equipment for the exercise program. We also had a scrapbooking workshop sponsored by the PEISCF (PEI Senior Citizens' Foundation), a clay workshop, we sponsored a 55 Drive Alive workshop promoting safety on our roads for everyone, and had a special presentation on navigating round-abouts. The Facts of My Life is a program created by one of our members, for our members, that focused on keeping personal documents and records up to date. A rug hooking course started in early March with only one day of instruction due to covid-19, and members completed the projects on their own.

Our directors continue to arrange special guest speakers and events for our meetings. Our membership roster continues to grow as knowledge of our interactive and educational programs become more well known throughout the town and local communities, and the meetings are very well attended.

Our member, Iva Schurman is a member of the provincial board of the PEISCF. Members continue to support the Tree of Hope and the Kensington Lion's Club food bank with donations to those causes at the November/December time frame.

The Senior Surfers' continue to support other community based groups, including Spotlight Toastmasters on alternate monthly Saturday mornings, leather workshop group uses the centre on Tuesday evenings, the Therapeutic Touch group meeting every Thursday evening, the pickle ball group storing their nets and supplies at the Senior's Centre. Our only requirement is that a member of the Senior Surfers' attends and be responsible for the group using the Center. Chair exercises are held every Monday afternoon at 1:00 p.m. and this is open to members and non-members alike at a cost of \$1 per person.

A highlight of the year was being the recipient of the Good Neighbour Award, presented by Mayor Rowan Caseley and Lt- Governor Antoinette Perry. President Dianne Doucette and several members of the Senior Surfers were on hand at the Mayor's New Year's Levee to proudly accept the award.

Our group sent several resolutions to the PEISCF for consideration, including having more nurse practitioners' available Island wide, dental services for seniors. Since the annual meeting was cancelled, we may have to wait another year to see if our proposals will be accepted.

We continue to make improvements to the Senior's Centre, and this year have put new flooring on both washroom floors, added more curtain panels on the large picture window, and while meetings and activities were taking place, had assistance with cleaning on a biweekly basis. This was funded by the donations from the weekly exercise classes.

Any concerns that are identified by members are passed on to the staff at Credit Union Centre and are promptly dealt with – a huge shout out to them for their attention to our needs.

We generally meet on the second Monday of each month at 2 p.m. at the Senior's Centre. We remain very grateful for the agreement of and permission from the Town of Kensington and the support of the Mayor and council for the use of the building at 25A Garden Drive. As well, we would be please to have our Mayor and Council attend any meeting or open house events that we hold to celebrate our programs.

Respectfully submitted,

Norma Pasatieri

Secretary, Senior Surfers' of Kensington and Area (2019-2020)