



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, June 11, 2018 @ 7:00 PM

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Kensington, PEI
C0B 1M0

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
June 11, 2018 – 7:00 PM**

1. Call to Order

2. Adoption of Agenda (Additions/Deletions)

3. Declaration of Conflict of Interest

4. Delegations, Special Speakers and Public Input

5. Adoption of Previous Meeting Minutes

5.1 May 14, 2018 Regular Meeting

5.2 June 7, 2018 Public Meeting

6. Business Arising from Minutes

6.1 May 14, 2018 Regular Meeting

6.2 June 7, 2018 Public Meeting

7. Reports

7.1 Chief Administrative Officer Report

7.2 Fire Department Statistical Report

7.3 Police Department Statistical Report

7.4 Development Permit Summary Report

7.5 Bills List

7.6 Summary Income Statement

7.7 Credit Union Centre Report

7.8 Mayor's Report

7.9 FPEIM and KACC Report – Deputy Mayor Mann

8. New Business

8.1 Request for Decisions

8.1.1 RFD2018-36 - Annual Donation to QEES and KISH

8.1.2 RFD2018-37 - Home Based Business Request - 27 Broadway Street South

8.1.3 RFD2018-38 - Development Control Bylaw and Official Plan Amendment -
PID No. 842716 – First Reading

8.1.4 RFD2018-39 - Town of Kensington Flag Flying Policy

8.1.5 RFD2018-40 - FCM Special Advocacy Fund

8.1.6 RFD2018-41 - July and August Committee of Council Meeting Cancellation

8.1.7 RFD2018-42 - Kensington & Area Christian Council Request

8.1.8 RFD2018-43 - Fitplex Equipment Replacement

8.1.9 RFD2018-44 - Fitplex Flooring Replacement

8.1.10-RFD2018-45 Blacksmith Shop - Go Fish Development Permit Application

8.2 Other Matters

9. Correspondence

10. Committee of the Whole (In-Camera) – *Nil*

11. Adjournment

Town of Kensington
Minutes of Regular Council Meeting
Monday, May 14, 2018
7:00 PM

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Doucette, Pickering and Spencer.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

Visitors: Millicent McKay – Journal Pioneer

Regrets: Police Chief, Lewis Sutherland

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Mill, seconded by Councillor Doucette to approve the tentative agenda for the May 14, 2018 regular meeting of Town Council with the addition of item 8.1.9 – 2018 Operating Lines of Credit. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

3.2 Deputy Mayor Mann and Councillor Mill declared a conflict with an item in correspondence.

4. Delegations / Presentations

4.1 *Nil*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the minutes from the April 9, 2018 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 April 9, 2018 Regular Council Meeting - Nil

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Pickering, seconded by Councillor MacLean to adopt the May 2018 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the March 2018 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the March 2018 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Pickering, seconded by Councillor Doucette to approve the Development Permit Summary Report for the month of May 2018. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor Pickering to approve the March 2018 Bills in the amount of \$253,668.06. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the Summary Income Statement for the month of March 2018. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor Pickering to approve the Credit Union Centre report for the month of March 2018. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor Mill, seconded by Councillor MacLean to approve the Mayors report for the month of May 2018 as presented by Mayor Caseley. Unanimously carried.*

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

7.9.1 Deputy Mayor Mann provided updates on the Federation of PEI Municipalities activities over the previous month. FPEIM held their AGM and approved updates to their constitution.

7.9.2 Deputy Mayor Mann provided updates on activities of the Kensington & Area Chamber of Commerce over the previous month. The KACC held a successful Presidents Dinner on April 25 at the Emerald Community Centre.

8. New Business

8.1 Request for Decisions

8.1.1 Town of Kensington Strategic Plan - Consulting Contract

8.1.1.1 *Moved by Deputy Mayor Mann, seconded by Councillor Pickering*

WHEREAS Town Council has identified the need for the Town to retain the services of a professional consultant to work with the town in the development of a strategic plan;

AND WHEREAS the Town issued a Request for Proposals requesting submissions from qualified consultants, as per the requirements of the town's Procurement Policy;

AND WHEREAS MRSB Consulting Services successfully met the requirements of the RFP process and, following a formal and independent review of all proposals, were deemed to provide best value to the Town,

BE IT RESOLVED that Kensington Town Council award a contract to MRSB Consulting Services to facilitate the development of a Strategic Plan for the Town as per their proposal dated May 2018 in the amount of \$21, 950.00 including HST.

Unanimously carried.

8.1.2 Appointment of Municipal Electoral Officer and Deputy Municipal Electoral Officer

8.1.2.1 *Moved Councillor Spencer, seconded by Councillor Doucette*

WHEREAS Municipal Elections are scheduled to take place on Monday, November 5, 2018;

AND WHEREAS Town Council are required under the Municipal Government Act, to appoint a Municipal Electoral Officer and a Deputy Municipal Electoral Officer on or before May 14, 2018;

BE IT RESOLVED THAT Kensington Town Council appoint Geoff Baker, Chief Administrative Officer, as the Municipal Electoral Officer for the 2018 Municipal Election;

BE IT FURTHER RESOLVED THAT Kensington Town Council appoint Wendy MacKinnon, Deputy Administrator, as the Deputy Municipal Electoral Officer for the 2018 Municipal Election.

Unanimously carried.

8.1.3 Development Control Bylaw and Official Plan Amendment – Re-Zoning Application – 47 Victoria Street East

8.1.3.1 *Moved by Councillor Pickering, seconded by Councillor MacLean*

THAT Kensington Town Council authorize the CAO to proceed with the Zoning Bylaw and Official Plan Amendment application of Jeff Thompson regarding re-zoning PID No. 842716 from Public Service and Institutional to Residential to facilitate a single detached dwelling with an office space for an electrical contracting business. Unanimously carried.

8.1.4 Town of Kensington Borrowing Bylaw - Second Reading and Formal Adoption

8.1.4.1 *Second Reading*

Moved by Councillor Mill, seconded by Councillor Doucette,

WHEREAS Sections 164 – 166 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., enable municipalities to provide by bylaw, for the borrowing of money for the purpose of capital expenditures and to finance operating expenditures on a short-term basis through the adoption of a bylaw for those purposes.

AND WHEREAS the Town of Kensington Borrowing Bylaw (Bylaw #2018-02) was read and approved a first time at a Town Council meeting held on April 9, 2018;

BE IT RESOLVED that the Town of Kensington Borrowing Bylaw (Bylaw #2018-02) be hereby read a second time.

Unanimously carried.

8.1.4.2 *Approval of Second Reading*

Moved by Councillor Doucette, seconded by Councillor Mill

WHEREAS Sections 164 – 166 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., enable municipalities to provide by bylaw, for the borrowing of money for the purpose of capital expenditures and to finance operating expenditures on a short-term basis through the adoption of a bylaw for those purposes.

AND WHEREAS the Town of Kensington Borrowing Bylaw (Bylaw #2018-02) was read and approved a first time at a Town Council meeting held on April 9, 2018;

AND WHEREAS the Town of Kensington Borrowing Bylaw (Bylaw #2018-02) was read a second time at this meeting;

BE IT RESOLVED that the Town of Kensington Borrowing Bylaw (Bylaw #2018-02) be hereby approved.

Unanimously carried.

8.1.4.3 *Formal Adoption*

Moved by Deputy Mayor Mann, seconded by Councillor Spencer

WHEREAS Sections 164 – 166 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., enable municipalities to provide by bylaw, for the borrowing of money for the purpose of capital expenditures and to finance operating expenditures on a short-term basis through the adoption of a bylaw for those purposes.

AND WHEREAS the Town of Kensington Borrowing Bylaw (Bylaw #2018-02) was read and approved a first time at a Town Council meeting held on April 9, 2018;

AND WHEREAS the Town of Kensington Borrowing Bylaw (Bylaw #2018-02) was read and approved a second time at this meeting;

BE IT RESOLVED that the Town of Kensington Borrowing Bylaw (Bylaw #2018-02) be hereby formally adopted.

Unanimously carried.

8.1.5 Property Consolidation - Portion of PID No 880880

8.1.5.1 *Moved by Councillor Spencer, seconded by Councillor Pickering*

BE IT RESOLVED that Kensington Town Council approve the consolidation of Lot 1B and Parcel A, as indicated on Plan of Survey, Drawing No. 1824 - 1, drawn by Derek A. French Professional Services Inc.

Unanimously Carried.

8.1.6 Town of Kensington Annual Line Painting Program

8.1.6.1 *Moved by Councillor Doucette, seconded by Councillor Pickering*

BE IT RESOLVED that Kensington Town Council award the 2018 line painting program to On the Go Property Maintenance Inc. as per their quote dated May 9, 2018 in the amount of \$3,075.00 plus HST. Unanimously carried.

8.1.7 Credit Union Centre Zamboni Replacement

8.1.7.1 *Moved by Councillor Pickering, seconded by Councillor Mill*

BE IT RESOLVED THAT Kensington Town Council approve the purchase of a new 2018 Zamboni 446 Ice Resurfacer from Saunders Equipment Ltd. as per their quote dated October 26, 2017 in the amount of \$96,375.00 plus HST. Unanimously carried.

8.1.7.2 *Moved by Councillor Doucette, seconded by Councillor MacLean*

BE IT RESOLVED THAT Town Council authorize the disposal of the 2007 Model 445 Zamboni Ice Resurfacer to the South Shore Actiplex for their bid amount of \$18,675.00 including HST. Unanimously carried.

8.1.7.3 *Moved by Deputy Mayor Mann, seconded by Councillor Pickering*

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., authorizes a Town Council to borrow money for the purpose of capital expenditures;

AND WHEREAS Town Council has authorized the purchase of a 2018 Zamboni Ice Resurfacer from Saunders Equipment Ltd. at a price of \$96,375.00 plus HST;

AND WHEREAS the HST portion of the purchase price is fully recoverable;

AND WHEREAS Town Council has agreed to dispose of the current 2007 Zamboni Ice Resurfacer at a price of \$16,239.13 resulting in a net purchase price for the 2018 Zamboni Ice Resurfacer of \$80,135.87;

AND WHEREAS the amount to be borrowed will not cause the town to exceed its debt limit;

BE IT RESOLVED THAT the Town of Kensington borrow \$80,135.87 from the Malpeque Bay Credit Union to purchase a 2018 Zamboni 446 Ice Resurfacer, under the following terms:

- (i) Two-year fixed term at a 3.69% interest rate;*
- (ii) Seven-year amortization period;*
- (iii) Annual blended payments of \$14,00.00.*

Unanimously carried.

8.1.8 Rainbow Valley Ltd. Development Permit Application

8.1.8.1 Moved by Councillor Spencer, seconded by Councillor Doucette

THAT Kensington Town Council approve a development permit application for Rainbow Valley Ltd. for the construction of a 24' x 36' structure at 81 Victoria Street West, subject to full compliance with the Architects Act of PEI and any other applicable municipal bylaws and/or provincial and federal legislation. Unanimously carried.

8.1.9 2018 Operating Lines of Credit

8.1.9.1 Moved by Deputy Mayor Mann, seconded by Councillor MacLean

BE IT RESOLVED THAT Kensington Town Council approve an operating line of credit of \$150,000.00 from Scotiabank for the General Account #XXXXXX XXXX XX. Any two of the Mayor, Chief Administrative Officer and Deputy Administrator are authorized as legal signing officers. Unanimously carried.

8.1.9.2 Moved by Deputy Mayor Mann, seconded by Councillor Mill

THAT Kensington Town Council approve an operating line of credit of \$75,000.00 from Scotiabank for the Water and Pollution Control Corporation Account #XXXXXX XXXXX XX. Any two of the Mayor, Chief Administrative Officer and Deputy

*Administrator are authorized as legal signing officers.
Unanimously carried.*

8.2 Other Matters

- 8.2.1** Mr. Baker provided updates on the current condition of the EVK Swimming Pool. Staff consulted with Island Hot Tubs to assess the pool and provided suggestions for repairs or replacement. Councillor MacLean requested that the Town start a plan for the replacement of the pool within the next few years.

Moved by Councillor Doucette, seconded by Councillor MacLean to approve Island Hot Tubs to proceed with repairs to the EVK Swimming pool and to complete a further assessment on it's condition. Unanimously carried.

- 8.2.2** Councillor Pickering discussed the Town Clean-up Day and set a date for Saturday, May 26, 2018.

- 8.2.3** Councillor Spencer addressed the current condition of the wooden boardwalk at the railyards. Mr. Baker confirmed that repairs would be made as required and is awaiting a funding program to have the boardwalk replaced.

- 8.2.4** Councillor Mill noted that the Town clock is not working and requested that the phone booth be removed from the corner of Victoria Street and Woodleigh Drive. Councillor Mill also addressed a piece of road that needs repair by the Scotiabank on the corner of Francis Street and Broadway Street N.

- 8.2.5** Deputy Mayor Mann requested that additional sweeping be done on the streets and Town sidewalks. Mr. Baker will contact the Department of Transportation to determine the status on having them completed. Council discussed the future use and possible sale of the Town's street sweeper.

Moved by Councillor Doucette, seconded by Councillor MacLean to authorize staff to tender the Town's street sweeper. Unanimously carried.

9. Correspondence

Deputy Mayor Mann and Councillor Mill declared a conflict and excused themselves from the Council Chamber at 8:31 pm.

- 9.1** A request from the Kensington & Area Minor Hockey Board to partner with the Town on the construction of a warm room at the Credit Union Centre.

Moved by Councillor Doucette, seconded by Councillor MacLean to authorize staff to proceed with discussions on the construction of a new warm room at the Credit Union Centre. Unanimously carried.

Deputy Mayor Mann and Councillor Mill returned to the Council Chamber at 8:41 pm.

- 9.2** A letter from resident Rebecca Cyr, requesting permission to house laying hens/backyard chickens.

Moved by Councillor Spencer, seconded by Deputy Mayor Mann to decline the request from Rebecca Cyr to house laying hens/backyard chickens. 5 for – 1 opposed (Pickering) Motion carried.

9.3 An advertising opportunity from The Buzz. *Declined*

9.4 A letter from Ken and Jeanne Thibedeau requesting to connect the Town's water and sewer services to their property located on Andrews Drive.

Moved by Councillor Doucette, seconded by Councillor MacLean to make application to the Province of Prince Edward Island to annex PID #77503 & 44985 located on Andrews Drive, into the Town of Kensington for the purpose of obtaining Town water and sewer services. Unanimously carried.

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor MacLean, seconded by Councillor Mill to adjourn the meeting at 8:56 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor

**Town of Kensington
Minutes of Public Meeting
Thursday, June 7, 2018
6:00 PM**

Presiding:	Mayor Rowan Caseley
Council Members Present:	Deputy Mayor Mann, Councillors: Doucette and Spencer
Staff Members Present:	Town Manager/Administrator, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley
Regrets:	Councillor Mill
Absent:	Councillor Pickering and MacLean
Visitors:	Alan Paynter – St. Marks Anglican Church Marlyn Clark – St. Marks Anglican Church Hubert & Joyce Marchbank – Neighbouring property owners Jeff Thompson – Property owner Alton Ramsay – Neighbouring property owner

Mayor Caseley called the meeting to order at 6:00 PM and explained the purpose of the meeting.

PURPOSE:

The purpose of the meeting is to allow residents and other interested persons an opportunity to make representation concerning the following request for an amendment to the Town of Kensington's Official Plan and Zoning and Subdivision Control (Development) Bylaw and:

- To re-zone lands of Jeff D Thompson, located at 47 Victoria Street East, from its current Public Service and Institutional Zone (PSI) to Residential (R1) for the purpose of constructing a residential dwelling.
- To amend the Official Plan Future Land Use Map in order to accommodate the above changes.

The applicant, Jeff Thompson, indicates that he would like to re-zone the property to R1 to facilitate the development of a 2-bedroom apartment and a home-based business office for his electrical business.

Mayor Caseley outlined the re-zoning process for the meeting attendees:

The application was received from Mr. Thompson on April 19, 2018. The application was considered by Town Council, according to the Town's Development Control Bylaw and the PEI Planning Act on May 14, 2018 where staff were instructed to proceed with the scheduling of a public meeting to hear resident's concerns or support for the application. A notification ad was placed in the Journal Pioneer on May 26, 2018^h. Notification letters were delivered to all neighbouring property owners within a five hundred (500) foot radius of the subject property. Written comments were requested to be submitted by 4:00 this afternoon, for those unable to attend this public meeting, with no written submissions being received.

Alan Paynter requested clarification on the plan for off street parking.

Jeff Thompson indicated that there is adequate space to create two, possibly three parking spaces on the existing green space along the west property line.

Deputy Mayor Mann joined the meeting at 6:11 pm.

Hubert & Joyce Marchbank requested detail on the permitted use of the R1 zoning, confirmed location of the parking and what the intended use would be.

CAO, Geoff Baker spoke on the permitted uses of an R1 zone and the current PSI zoning. It was noted that the current zoning is considered legal non-conforming due to the lack of parking and set back requirements under the Town's current Development Control Bylaw. Mr. Baker spoke about the unique challenges and constraints against the property. It was noted that under the current zoning the property could be used for a more intense use than what is permitted under the R1 zone.

Mayor Caseley indicated that following this public meeting, staff will complete a report for Town Council prior to their formal consideration of the proposed Zoning Bylaw and Official Plan amendment.

Moved by Councillor Doucette, seconded by Councillor Spencer that there being no further questions or comments on the proposed Development Control Bylaw amendment the meeting adjourned at 6:25 PM.

Geoff Baker,
Chief Administrative Officer

Rowan Caseley,
Mayor

Town of Kensington		
CAO Monthly Report for Town Council - June 2018		
Item #	Project/Task	Status
1	Emergency Measures Organization	NO UPDATE I will attempt to bring an update to the June Council or Committee of Council meeting as time permits.
2	Exempt Staffing Policy	NO UPDATE - A draft policy has been provided to the CAO. CAO to finalize prior to presentation to Council.
3	Town Hall Flooring Replacement	The flooring has been replaced at the town hall. Project is substantially complete.
4	Relocation of "Welcome to Kensington" Sign - Charlottetown Road	I have spoke with the contractor (David Webster) that will be relocating the sign. The sign will be placed on piles so that the height of it can be increased due to the low elevation of the new location. This will increase the cost and a quote has been requested. All efforts will be made to have the sign physically relocated before June 18th.
5	Fitplex Equipment Replacement	A request for decision has been circulated with the tentative agenda package.
6	Financial Policy Development	NO UPDATE The Deputy Administrator continues to work on financial related policy development as time permits. Policies will be brought forward to Town Council as they are completed.
7	Wellfield Protection Plan	A meeting was held with the Kensington North Watershed Association on Monday, June 4th. The project is progressing and should be completed according to the original schedule. Staff have provided the KNWSA with all water and sewer sampling analysis over the previous 10 years.
8	Procedural Bylaw	A copy of the Procedural Bylaw has been provided to Town Councillors. The bylaw will be brought forward to the June Committee of Council meeting for formal consideration with the hope that first reading can be given at the July regular meeting of Town council.
9	Crossing Guard Volunteers	NO UPDATE Direction was provided by Town Council to contact three volunteers who have expressed interest in the volunteer crossing guard positions. To date, this has not been completed.
10	Fire Department Policy Development	NO UPDATE Drafts of both the Standard Operating Guidelines and the Fire Department Master Plan have been provided by the consultant. It is hoped that the final draft can be presented to Town Council for approval June Committee of Council meeting. The documents are currently being reviewed in detail by the Chief and Deputy Chief.
11	Zamboni Replacement	The order for the new Zamboni has been placed. We are advised that the Zamboni will arrive in town by mid-August. The old Zamboni has been disposed of as directed by Town Council.
12	Conflict of Interest Bylaw	NO UPDATE Required under the new MGA. The Bylaw will be drafted by staff and presented to Town Council upon completion.
13	Street Transfer to Province of PEI	NO UPDATE All required information has been provided to the Province of PEI. We continue to wait for the transfer documents to be completed. The Province have been out to review the Town's Street Sweeper to determine whether or not they will consider its purchase.
14	Fitplex Flooring Replacement	A request for decision has been circulated with the tentative agenda package.
15	Council Code of Conduct Bylaw	NO UPDATE Council currently possesses a Code of Conduct however it is not in Bylaw form. Staff will draft the necessary Bylaw and present to Town Council upon completion.
16	BST Multi Unit Development	NO UPDATE It is understood that this project will move forward in 2018. All permitting for the water and sewer connection has been completed by the developer though IRAC and the Provincial Department of Environment.
17	Rail Yards Clock Repair	NO UPDATE A copy of the wiring schematic for the clock has been provided to the electrician. He will review the information provided and determine how to make (and keep) the clock operational.
18	Canada Post Sign - Corner of Victoria/Broadway	A conversation with the Provincial department of Transportation indicates that it is still the intent of Canada Post to have their sign replaced prior to the end of June.
19	Access to Information and Protection of Privacy Bylaw	NO UPDATE The Town currently possesses an Access to Information Bylaw however it will be required to be re-drafted to ensure it complies fully with the new Act. The Bylaw will be drafted by staff and presented to Town Council upon completion. It is understood that the Province of PEI are currently in the process of reviewing their Freedom of Information and Protection of Privacy Act.

Item #	Project/Task	Status
20	Records Retention and Disposition Bylaw	NO UPDATE Required under the new MGA. The Bylaw will be drafted by staff and presented to Town Council upon completion.
21	Letter to Contractors Re: Development Permits	NO UPDATE A letter has been drafted and finalized however it was identified that it may be beneficial to include information from the Architects Association of PEI on their development requirements. I have reached out to the Association however I have not heard back as of the writing of this report.
22	Strategic Plan Development	An initial meeting is scheduled for July 12th with the consultant, Mayor Caseley and I. It is expected that a detailed schedule will be put in place during this meeting.
23	Flag and Proclamation Policy	A copy of a Flag Flying Policy has been circulated with the tentative agenda package.
24	Procurement Bylaw	NO UPDATE The Town currently possesses a Procurement Policy however it will need to be re-drafted in Bylaw form. The Policy will be reviewed and re-drafted in the form of a Bylaw and presented to Town Council upon completion.
25	Signage	The map stop sign at the Rail Yards has been upgraded with a new roof and has been painted. The Province have provided a proof of the modifications they will be making to their portion of the sign. I have had an initial discussion with a graphic designer in regards to modifying the Town's portion of the sign. Auto Trim are currently working on a mock-up for a re-design of the main railyards sign. The Province has committed to providing new purposed blue signs at the entrances to town to provide visitors with an indication of the types of services in the town. We are attempting to have the blue signs installed on the Welcome to Kensington signs as opposed to being stand alone.
26	Employee Code of Conduct	NO UPDATE A Code of Conduct for staff will be drafted and presented to Town Council for approval upon completion.
27	Annexation of Lands of M.S. Woodside's Ltd.	I understand that the IRAC report has been completed and submitted to the Province approving the annexation request. Nothing formal has been received from the Province at this point in time.
28	Victoria Street West Sidewalk Replacement	We have received formal notification that the Town's proposed gas tax fund re-profiling has been approved to allow the town to re-allocate funds to this project. WSP will complete a design and detailed cost estimates to allow completion of the project. Further information will be brought forward as the project progresses. Depending on cost and the length of sidewalk that can be replaced, Council may be requested to allocate additional funds to replace the entire section of sidewalk.
29	KISH Fuel Tank	I have been requested to provide a letter to the English Language School Board authorizing the relocation of the KISH diesel fuel tank to the QEES property. To date, this has not been completed.
30	Immigration - PNP Community Endorsement	Several meetings have been held since my last report however I have begun to reduce the number of meetings being held in the interest of freeing time for other priorities. I will attempt to drastically reduce the number of meetings over July and August.
31	Collective Bargaining Negotiations	The 2017-2021 CBA was signed on Wednesday, June 6th by the Mayor and I and representatives from CUPE.
32	Official Plan and Zoning Bylaw 5 Year Review	We have received formal notification that the Town's application for the 5 year Development Control Bylaw and Official Plan review has been approved. I will draft a Request for Proposals to solicit proposals from planning consultants to complete the project.
33	Bunker Gear - Fire Department	I understand the purchase has not yet been made.
34	Public Works Roof Replacement	Contract has been awarded to Mallet Exteriors as per Town Council's direction. No work has begun to date.
35	2018 Municipal Election	An Elections Bylaw is in the process of being drafted and will be provided for Council's consideration once it is complete.
36	Transport Container on Legion Property	NO UPDATE I have reached out to the Kensington Legion in regards to the transport container located on their property. Further information will be provided as it becomes available.
37	Annexation of Lands of Ken and Jeanne Thibodeau	No action has been taken on this item to date.
38	Development Control Bylaw and Official Plan Amendment - Lands of Jeff Thompson	A request for decision has been circulated with the tentative agenda package to give first reading to the Bylaw amendment.
39	EVK Pool Repairs	Island hot Tubs began work on the pool on June 8th. The extent of the required repairs is not fully known at this point in time however we have been informed that any required repairs will be completed prior to June 18th.
40	Street Sweeper Disposal	No action has been taken on this item to date.

Item #	Project/Task	Status
41	Credit Union Centre Warm Room	NO UPDATE Additional information has been requested from the KMHA as requested by Town Council. To date, this information has not been received. I have also requested the Architects Association to review the project to determine whether or not an architect is required on the project. No response at this point.
42	KPS Bicycle Rodeo and Fishing Derby	The Annual KPS Fishing Derby has been tentatively scheduled for June 9th and 10th. The Annual Bicycle Rodeo has been tentative scheduled for June 16th at the Credit Union Centre. The awards are scheduled to be handed out on June 18th.
43	Annual Line Painting Program	The contract for the annual line painting program has been awarded to On the Go Property Maintenance. They have indicated that they are a week or so behind schedule because of the weather, however they anticipate being in Kensington on the evening of June 19th.
44	Barnone Brewery Liquor License Letter of Support	Complete.
45	Use of Seniors Centre Bottom Floor	I have given approval for Faith LeClair to utilize the bottom floor of the Seniors Centre to deliver a sewing class throughout the summer on Tuesday and Wednesday evenings from 5:30 PM to 9:30 PM. A nominal fee of \$5.00 is charged by Ms. LeClair for the class to enable the purchase of materials. The class is primarily taken by seniors however it is open to anyone.

[illegible]

[illegible]

[illegible]

Police Report April 2018

KPS received 1 false alarm during the month.

April 17 0450hrs – Petro Can alarm went off. Member attended found back door open, unsure if staff didn't close properly or if wind blew it open.

Year To Date Approved Development Permits Summary Report
2018

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Commercial						1								1	
Addition Single Family Dwelling				1										1	
New Residential Accessory Structure	1			1										2	
New Residential Deck/Fence/Pools				1	1									2	
New Semi Detached Dwelling				1										1	
Total:				1										7	

Total Estimated Construction Value
\$25,000.00
\$45,000.00
\$12,500.00
\$7,000.00
\$300,000.00
\$389,500.00

DEVELOPMENT PERMITS REPORT
For the period May 08, 2018 to June 08, 2018

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction		Value	Estimated Start	Estimated Finish
			Property Address								
Commercial											
07-18	06/06/2018	80234	Rainbow Valley Ltd - 81 Victoria Street	902-836-3610	Approved	Addition	Commercial		\$25,000.00	06/06/2018	07/18/2018
			81 Victoria Street				Description:	Construct addition for restroom and games room.			

Sub Total: \$25,000.00

Total: \$25,000.00



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	April 4, 2018
Date Approved:	
PEI Planning:	
Permit Fee: \$	<input type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 81 Victoria St W Property Tax Number (PID): 80234
Lot No.: _____ Subdivision Name _____ Current Zoning: Commercial
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
Multiple structures & amusement equipment

Land Purchased from _____ Year Purchased _____

Location of Development	Property Size	
<input checked="" type="checkbox"/> North <input type="checkbox"/> East <input type="checkbox"/> South <input type="checkbox"/> West	Road Frontage <u>400'</u>	Acreage <u>3 acres</u>
	Property Depth <u>300'</u>	Area sq. ft. _____

2. Contact Information

APPLICANT Name: Rainbow Valley Ltd. Address: 10 Park Rd.
Phone: 902-836-3610 Cell: 902-432-4441 Kensington, PE
Email: info@hauntedmansionpei.ca Postal Code: C0B 1M0

Same as Above: ☐
Name: John Davison Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Rainbow Valley Ltd. Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

4. Development Description

☐ New Building ☐ Renovate Existing ☒ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input checked="" type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input checked="" type="checkbox"/> Slab	<input checked="" type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>0</u>	<u>1</u>	Width <u>24'</u> Length <u>36'</u>

Detailed Project Description: Recreating Dr. Jack's historic train station. Addition will contain restroom, games room, animatronic show & consession stand, maintaining theme.
Uninsulated, no heat. Move consession stand to become part of the new construction.

Estimated Value of Construction (not including land cost): \$25,000

Projected Start Date: May 1, 2018 **Projected Date of Completion:** Dec 1, 2018

Please provide a diagram of proposed construction:

- | | |
|--|--|
| a) Draw boundaries of your lot. | b) Show existing and proposed buildings. |
| c) Indicate the distance between buildings. | d) Show location of driveway. |
| e) Indicate distance to property lines and center of road. | |

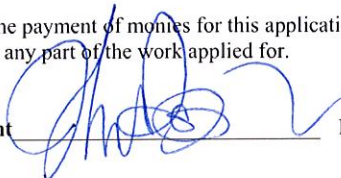
See included drawings.

I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are subject to a 21-day appeal period as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant



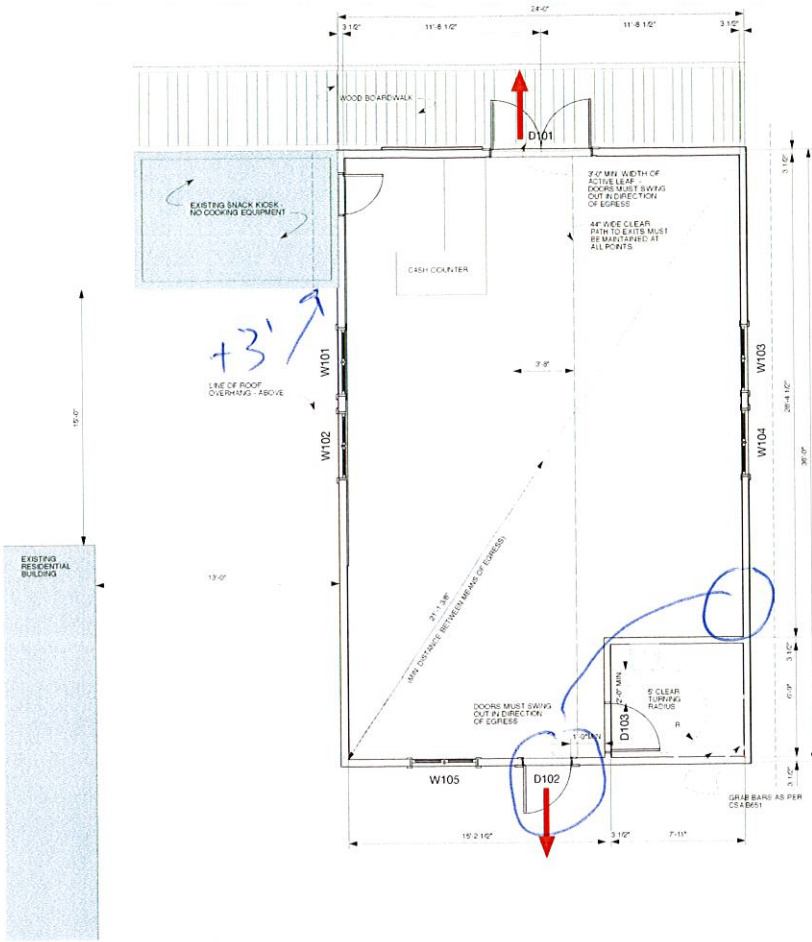
Date: April 4, 2018

NFPA 101 CODE REVIEW:

BUILDING CLASSIFICATION: ASSEMBLY BUILDING.
STOREYS: 1 LEVEL - NO BASEMENT, SLAB ON GRADE
CONSTRUCTION TYPE: NFPA 220 TYPE V COMBUSTIBLE LIGHT FRAMED CONSTRUCTION
BUILDING AREA: 24' X 36' = 864 GSF
OCCUPANT LOAD: LESS CONCENTRATE BASE ON TABLE 7.3.1.2 OF 15 NET SF/ PERSON.
BUILDING AREA GROSS = 864 SF / 15 SF = 57.6 OR 58 PERSONS.
MAXIMUM OCCUPANCY LOAD MUST BE POSTED NEAR MAIN ENTRANCE IN LEGIBLE CONDITION.
SEPARATION OF MEANS OF EGRESS: 1/2 OVERALL DIAGONAL = (43.26 FT/2) = 21'6" MIN. DISTANCE APART.
TWO EXITS: ONE LARGE OVERHEAD DOOR IS ALLOWED WITH PROPER SIGNAGE
ONE 3' WIDE DOOR SPACED AT LEAST 21'6" APART
ACCESS TO EXITS: A CLEAR PATH OF TRAVEL OF 44" MUST BE MAINTAINED TO ALL EXITS. - NO OBSTRUCTIONS.
EXIST SIGNS: POWERED, LIGHT EXIT SIGNS TO BE LOCATED AT 2ND MEANS OF EGRESS.
INTERIOR FINISHES: TO BE MIN. CLASS 'C' WITH OCCUPANT LOAD OF LESS THE 300.

DOOR NUMBER	DOOR TYPE	DOOR SIZE	NOTES
D101	EXTERIOR - MEANS OF EGRESS	6'-0" X 7'-0"	1., 2., 3., 4., 6.
D102	EXTERIOR - MEANS OF EGRESS	3'-0" X 7'-0"	1., 2., 3., 4., 6.
D103	INTERIOR - BARRIER FREE	3'-0" X 7'-0"	5.

- DOOR HARDWARE NOTES:**
- THE ELEVATION OF THE FLOOR SURFACES ON BOTH SIDES OF A DOOR SHALL NOT VARY BY MORE THAN 1/2 IN. (13 MM), FOR A DISTANCE NOT LESS THAN THE WIDTH OF THE LEAF.
 - THRESHOLDS AT DOORWAYS SHALL NOT EXCEED 1/2 IN. (13 MM) IN HEIGHT.
 - DOOR HARDWARE TO BE INSTALLED BETWEEN 34"-48" A FIN. FLOOR
 - LOCKING DEVICES COMPLYING WITH 7.2.1.5.4 SHALL BE PERMITTED TO BE USED ON A SINGLE DOOR OR A SINGLE PAIR OF DOORS ... BECAUSE OCCUPANT LOAD IS LESS THAN 100. NON-KEY HARDWARE FROM THE EGRESS SIDE. (THUMBTURN ON DEADBOLT OR LOCK RELEASING LEVER STYLE HANDLE.)
 - BARRIER FREE BATHROOM DOOR SHALL BE PROVIDED WITH SELF CLOSER, AND UNISEX SIGNAGE INDICATING BARRIER FREE. - HARDWARE SHALL MEET BARRIER FREE REQUIREMENTS
 - EMERGENCY BATTERY PACK LIGHTS TO BE PROVIDED AT MEANS OF EGRESS DOORS - EMERGENCY LIGHTING BATTERY UNIT, 12VDC, 120V AC, WHITE STEEL HOUSING WITH TWO 5.7W LED FIXTURES, 120V. MOUNTED AT 84" AFF UNLESS NOTED OTHERWISE. AMLITE # EBST 120362SM5 7LWHT OR EQUAL BY LUMACELL, EMERGH-LITE, BEGHELLI.



1 GAMES BUILDING - 1ST FLOOR PLAN
Scale: 1/4" = 1'-0"

FINAL LOCATION AND PLACEMENT OF DOORS AND WINDOWS TO BE DETERMINED BY
CLIENT AND CONTRACTOR. MIN. DISTANCES BETWEEN DOORS AS NOTED ON DRAWING.

GAMES BUILDING - HAUNTED MANSION
81 VICTORIA STREET WEST, KENSINGTON PEI



collaborative architecture
OPEN PRACTICE
67 King Street Charlottetown, PE C1A 2V2
T 902 370 2086 F 902 370 2087

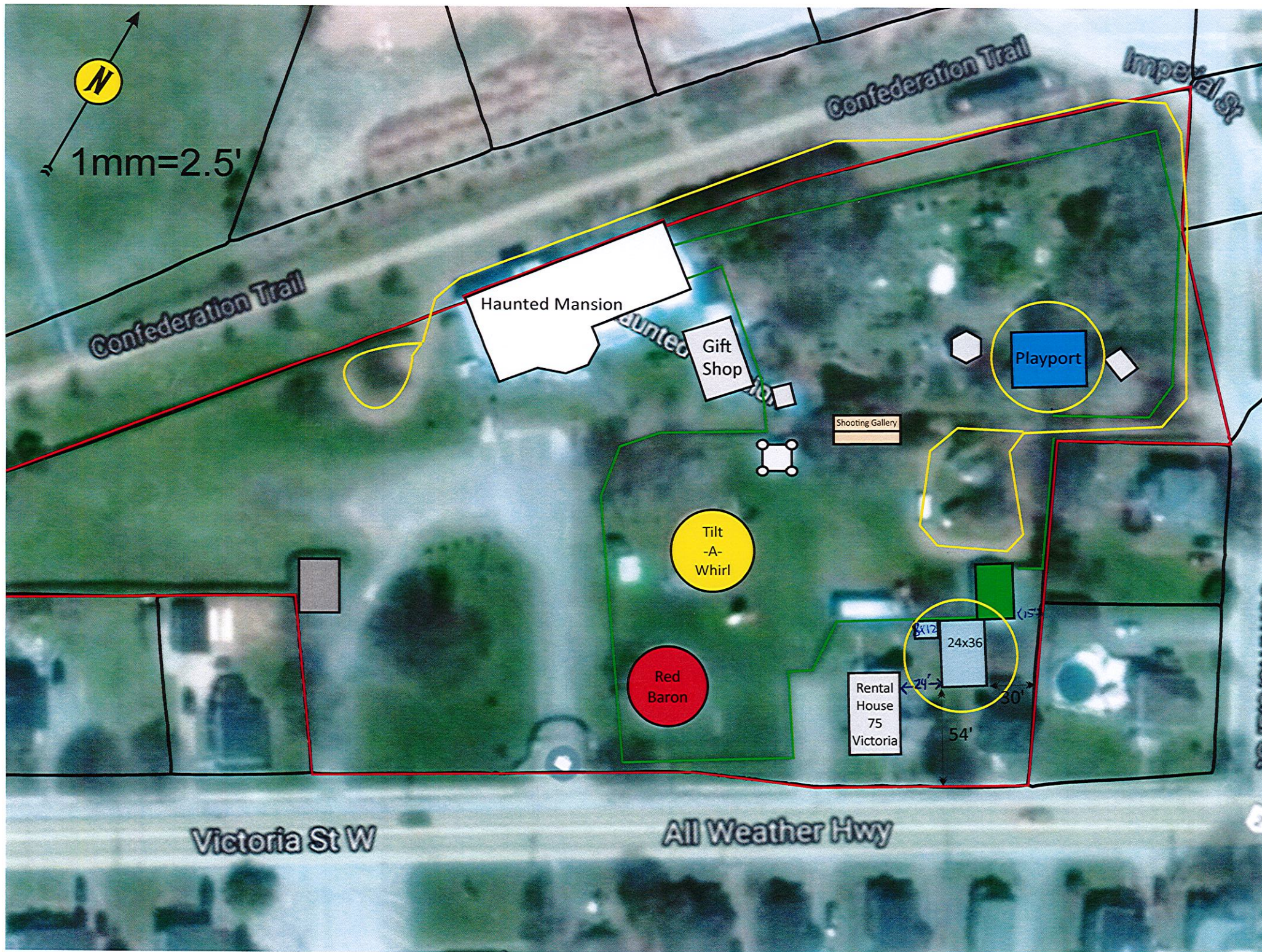
No.	Date	Appr.	Issue Notes
19-05-18	AS		ISSUED FOR DEV. PERMIT

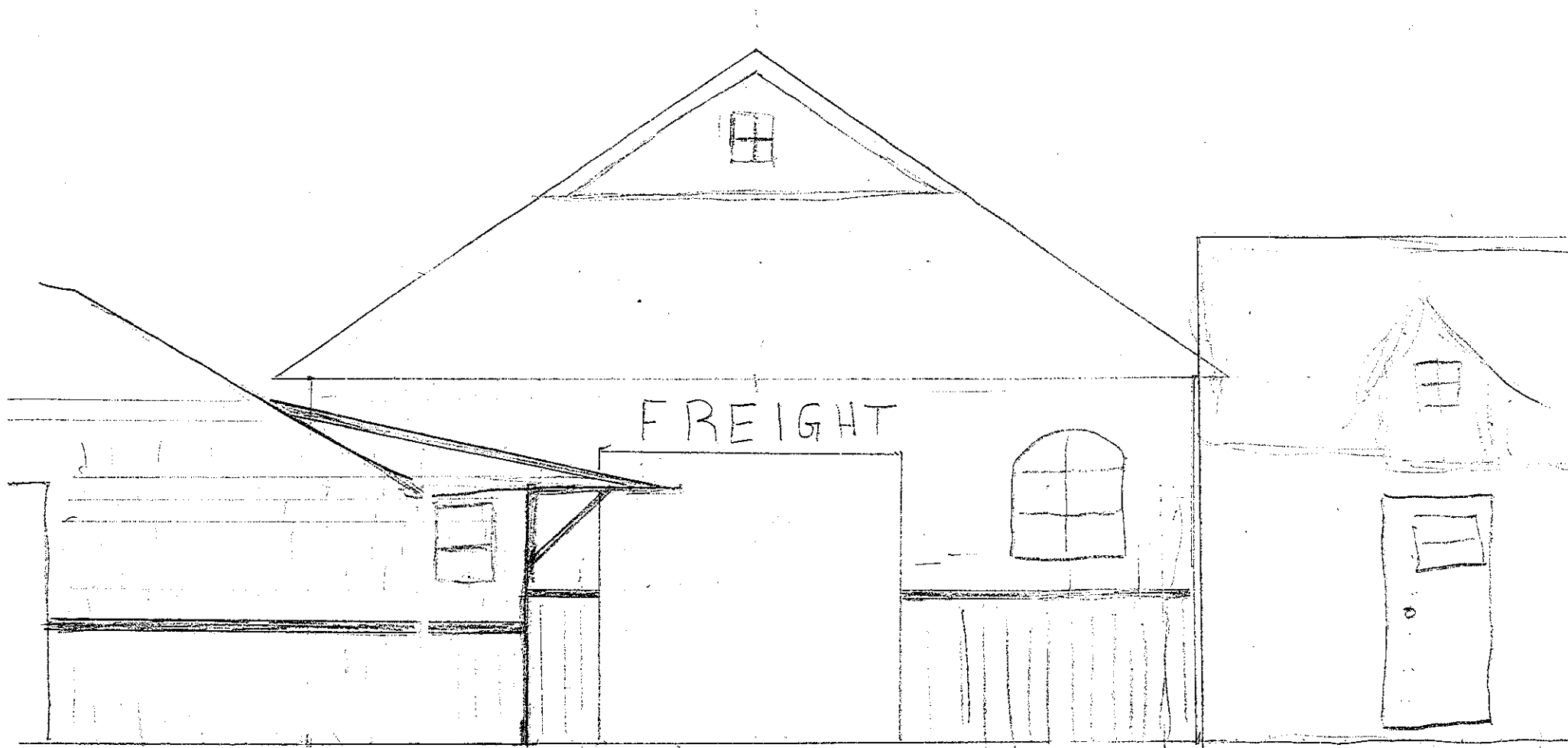
PROJECT TITLE
GAMES BUILDING

SHEET TITLE
Ground Floor Plan

PROJECT # 13111-02
DRAWN BY
REVIEWED BY
SCALE
DATE

A1.1





1' : 1 square.

Town of Kensington Bills List April 2018

Amalgamated Dairies Limited	4918099019	\$32.74
ADL Foods	2341899	\$192.38
ADL Foods	2344354	\$179.97
ADL Foods	2342926	\$203.33
Aliant	6029215	\$228.11
Aliant	6032298	\$30.48
Alleymar Enterprise Ltd	14111	\$98.90
Andrew Griffin	APRIL 2018 RRSP	\$630.82
Battlefield Equipment Rentals	5329114 001	\$73.35
Battlefield Equipment Rentals	5333958 001	\$74.01
Battlefield Equipment Rentals	5327969 001	\$38.70
Bell Mobility	2-1006546	\$159.56
Big Boot Shooting Club	174131	\$488.75
Big Boot Shooting Club	174132	\$1,591.02
Brenda MacIsaac	MILEAGE - COM MEETING	\$14.10
Brenda MacIsaac	APRIL 2018 RRSP	\$342.76
Brentt Mills	EXP30APR18	\$273.31
Building Blocs Home Improvements	1231	\$451.95
Building Blocs Home Improvements	1228	\$566.48
C & M Inc.	678	\$603.75
Canadian Tire	115	\$105.50
Canadian Tire	62	\$228.18
Capital "T" Electric	507	\$1,215.58
Central Development Corporation	952486	\$2,500.00
Commercial Construction	APRIL 30, 2018	\$713.00
Cooke Insurance Agency Ltd.	466587	\$47,106.00
Cooke Insurance Agency Ltd.	466588	\$11,308.00
Canadian Union of Public Employees	APRIL 2018 DUES	\$590.76
Dale Paynter	K'TOWN CASH APR 5,18	\$1,180.00
Eastlink	05064682	\$665.19
Eastlink	05064994	\$83.89
Eastlink	05065334	\$23.00

Eastlink	04917234	\$49.82
Eastlink	04971447	\$66.07
Elizabeth Hubley	APRIL RENT 2018	\$805.00
Federation of PEI Municipalities	ANNUAL MEETING REGIS	\$414.00
Frito Lay Canada	43759327	\$90.83
G & Cy's Welding & Manufacturing	326509	\$115.00
Geoff Baker	APRIL 2018 MILEAGE	\$340.18
Greco Pizza	1008	\$68.21
Irving Oil	32343657	\$289.55
Irving Oil	312321337	\$535.32
Irving Oil	105643	\$221.22
Irving Oil	236542	\$521.79
Irving Oil	235963	\$656.24
Irving Oil	626316	\$191.62
Irving Oil	535097	\$564.85
Irving Oil	835096	\$353.84
Irving Oil	251495	\$697.32
Irving Oil	45353	\$541.88
Irving Oil	438722	\$638.54
Irving Oil	32355742	\$195.43
Irving Oil	32349520	\$370.28
Island Petroleum	1114	\$529.64
Island Petroleum	6214	\$83.35
Island Petroleum	7429	\$721.28
Island Petroleum	7315	\$778.52
Kensington Agricultural Services	5913	\$146.20
Kensington Agricultural Services	5740	\$55.61
Kensington Country Store	02810034442	\$19.55
Kensington Country Store	02810034433	\$6.90
Kensington Country Store	02810034836	\$88.52
Kevin Stewart	DRIVERS MEDICAL	\$75.00
Kilbride Drywall & Seamfilling	0660	\$753.25
Kim Mullett	MILEAGE APRIL 2018	\$45.12
Kim Mullett	DRE COURSE EXPENSES	\$682.64

K'Town Auto Parts	9344/5	\$574.75
Langille Sharpening Service Inc	60112	\$103.50
Lewis Sutherland	APRIL 2018 RRSP	\$628.20
Lewis Sutherland	MILEAGE30APR18	\$139.12
MacInnis Express (1983) Ltd	190905	\$49.46
Maritime Electric	LIBRARY APR 18	\$223.13
Maritime Electric	EVK POOL APR 18	\$52.03
Maritime Electric	ART CO-OP APR 18	\$242.03
Maritime Electric	TRAIN STN APR 18	\$734.80
Maritime Electric	FIRE HALL APR 18	\$399.51
Maritime Electric	STREET LIGHTS APR 18	\$2,935.97
Maritime Electric	RADAR SIGNS APR 18	\$105.13
Maritime Electric	CAR CHARGER APR 18	\$40.45
Maritime Electric	TOWN HALL APR 18	\$1,304.39
Maritime Electric	SENIOR CNT APR 18	\$48.58
Maritime Electric	CUC SIGN APRIL 2018	\$63.81
Maritime Electric	CUC RINK APRIL 2018	\$6,771.04
Maritime Electric	CUC BALLFIELD APR 18	\$28.26
Maritime Electric	PW SHOP APRIL 2018	\$233.69
Maritime Electric	20 STEWART APR 18	\$65.00
Malpeque Bay Credit Union	APRIL 2018 RRSP	\$2,061.32
Medacom Atlantic Inc	9729	\$251.16
Medacom Atlantic Inc	9773	\$251.16
MJS Marketing & Promotions	2628035	\$51.75
MJS Marketing & Promotions	2627018	\$207.00
Moase Plumbing & Heating	27959	\$491.74
Orkin Canada	8436807	\$62.10
Orkin Canada	8436829	\$28.75
Prince County Hospital Foundation	MAY 2018 INSTALLMENT	\$3,000.00
PEI Chiefs of Police	2017-6-01	\$50.00
Petty Cash	APRIL 2018	\$347.99
Princess Auto	207438	\$75.23
Princess Auto	515867	\$21.83
Recreation PEI Inc	1670	\$115.00

Rogers Electrical Wholesale Ltd	239639	\$57.11
Rowan Caseley	APRIL 2018 MILEAGE	\$72.85
Saults Gymnastics Club Inc	APR 2018 DONATION	\$300.00
Mikes Independent	01 7239	\$34.14
Mikes Independent	0614	\$26.38
Mikes Independent	01 0925	\$16.22
Scotia Securities	DOUG K APR 18 RRSP	\$390.68
Scotiabank Visa	IRVING - FPEIM GIFT	\$50.00
Scotiabank Visa	WINNERS- FITPLEX	\$28.74
Scotiabank Visa	ANNUAL FEE APR 18	\$75.00
Scotiabank Visa	APR 10, 18 WAT COOLER	\$218.49
Sherry's Heating Service	2400	\$1,656.01
Slemon Park Corporation	35218	\$124.23
Spartan Fitness	339003	\$230.00
Spring Valley Building Centre Ltd	190845	\$126.25
Spring Valley Building Centre Ltd	726848	\$1,406.29
Standard Auto Glass	8821-410941	\$494.50
Staples	069691	\$98.87
Staples	5502367815	\$454.13
Staples	MAY 17, 2018	\$24.12
Greater Summerside Chamber of Commerce	157327	\$17.25
Summerside Chrysler Dodge (1984) Ltd	APRIL 12, 2018	\$35,960.95
Suncor Energy Products Partnership	APRIL 9, 2018	\$675.41
Superior Sanitation	641085	\$230.00
Superior Sanitation	641086	\$207.00
Superior Sanitation	641084	\$184.00
Superior Sanitation	641083	\$80.50
Telus	APRIL 2018	\$807.35
Vistaprint	917	\$40.21
Water & Pollution Control Corporation	APRIL 2018	\$295.48
Wet n' Wild Car Wash	492977	\$90.00
Yellow Pages Group	18-5850888	\$22.08
Subtotal		<u>\$149,958.26</u>

April Payroll

\$88,966.75

Total April Bills

\$238,925.01

TOWN OF KENSINGTON

Income Statement Comparison of Actual to Budget for Apr 2018

	Current Month			Year to Date				
GENERAL REVENUE	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$90,718.94	\$87,748.00	\$2,970.94	\$333,634.98	\$326,653.00	\$6,981.98	\$1,316,202.00	25%
Police Service	\$1,666.95	\$4,000.00	-\$2,333.05	\$8,641.50	\$16,000.00	-\$7,358.50	\$60,000.00	14%
Town Hall Rent	\$7,762.15	\$7,842.00	-\$79.85	\$31,648.60	\$31,368.00	\$280.60	\$117,630.00	27%
Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,250.00	0%
Sales of Service	\$40,122.20	\$37,000.00	\$3,122.20	\$139,707.30	\$147,000.00	-\$7,292.70	\$548,900.00	25%
Subtotal Revenue	\$140,270.24	\$136,590.00	\$3,680.24	\$513,632.38	\$521,021.00	-\$7,388.62	\$2,044,982.00	25%
GENERAL EXPENSES								
Town Hall	\$15,626.81	\$11,300.00	\$4,326.81	\$53,301.04	\$47,285.00	\$6,016.04	\$181,802.00	29%
General Town	\$90,330.92	\$34,337.00	\$55,993.92	\$188,996.93	\$200,632.00	-\$11,635.07	\$642,995.00	29%
Police Department	\$39,425.90	\$35,526.00	\$3,899.90	\$160,658.27	\$145,303.00	\$15,355.27	\$553,994.00	29%
Public Works	\$8,395.28	\$14,689.00	-\$6,293.72	\$58,597.58	\$63,179.00	-\$4,581.42	\$246,897.00	24%
Train Station	\$1,911.51	\$2,435.00	-\$523.49	\$8,719.42	\$10,340.00	-\$1,620.58	\$35,700.00	24%
Recreation & Park	\$677.58	\$2,375.00	-\$1,697.42	\$9,967.76	\$11,450.00	-\$1,482.24	\$81,825.00	12%
Sales of Service	\$18,691.07	\$13,723.00	\$4,968.07	\$56,770.72	\$60,593.00	-\$3,822.28	\$233,563.00	24%
Subtotal Expenses	\$175,059.07	\$114,385.00	\$60,674.07	\$537,011.72	\$538,782.00	-\$1,770.28	\$1,976,776.00	25%
Net Income (Deficit)	-\$34,788.83	\$22,205.00	-\$56,993.83	-\$23,379.34	-\$17,761.00	-\$5,618.34		
Credit Union Centre								
Credit Union Centre	\$25,798.84	\$20,100.00	\$5,698.84	\$141,359.32	\$128,900.00	\$12,459.32	\$510,700.00	28%
Credit Union Centre	\$24,017.67	\$32,625.00	-\$8,607.33	\$129,519.08	\$140,158.00	-\$10,638.92	\$479,186.00	27%
Net Income (Deficit)	\$1,781.17	-\$12,525.00	\$14,306.17	\$11,840.24	-\$11,258.00	\$23,098.24		
Fire Department								
Fire Revenues	\$20,770.33	\$20,613.00	\$157.33	\$83,081.37	\$82,452.00	\$629.37	\$309,195.00	27%
Fire Department Expenses	\$17,381.16	\$19,129.00	-\$1,747.84	\$80,225.30	\$80,816.00	-\$590.70	\$309,195.00	26%
Net Income (Deficit)	\$3,389.17	\$1,484.00	\$1,905.17	\$2,856.07	\$1,636.00	\$1,220.07		
Consolidated Net Income (Deficit)	-\$29,618.49	\$11,164.00	-\$40,782.49	-\$8,683.03	-\$27,383.00	\$18,699.97		
							\$99,720.00	
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$47,599.04	\$47,762.00	-\$162.96	\$191,392.49	\$191,048.00	\$344.49	\$716,503.00	27%
Water & Sewer Expenses	\$43,298.88	\$46,440.00	-\$3,141.12	\$190,579.11	\$185,760.00	\$4,819.11	\$712,537.00	27%
Water & Sewer Net Income (Deficit)	\$4,300.16	\$1,322.00	\$2,978.16	\$813.38	\$5,288.00	-\$4,474.62		
							\$3,966.00	

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CREDIT UNION CENTRE MANAGER
SUBJECT: APRIL 2018 CREDIT UNION CENTRE REPORT
DATE: MAY 25, 2018
ATTACHMENT: STATISTICAL REPORT

April 2018

Fitplex

Programming: Aerobics Programming

Hi Lo Tuesdays 6.30pm
Boxer-fit Thursdays 6.30pm

Hours

Key FOB Entry 5:45 AM – 12:00 Midnight Daily
Staffed 4:00 PM – 8:00 PM Monday – Thursday

Spartan athletic serviced all fitness center equipment and repaired BH Treadmill under warranty

For discussion: Attached quotes: new equipment suggestions for Fitplex, 50\50 account has \$18,476.73 in account which is designated for Fitplex upgrades and I recommend to get three pieces of equipment and resurface aerobics floor, and then resurface rest of the flooring in 2019.

Arena

- Hosted KISH High School tournament
- Shut down ice plant April 14,2018.

Kensington Cash

April, 2018	\$200.00
	\$215.00
	\$220.00
	<u>\$210.00</u>
<u>Total</u>	<u>\$845.00</u>

Ball Fields

Ballfields are drying out and first rentals will be in May7.

Repairs and maintenance to fields and fencing will be done by the first week of May.

Netting to be put up before play begins.

Senior Center

Repaired furnace flu.

Upcoming Events

Canada Day

Harvest Festival

Fishing Derby

Dog Show

Bike Rodeo

Town of Kensington Credit Union Centre Monthly Statistical Data 2018

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	265	270	267	265									1067
Attendance	1620	1450	1400	1200									5670
Day Passes Sold	30	25	22	20									97
Memberships Sold	40	30	25	25									120
Monthly Payment Memberships	53	54	54	54									215
Arena													
Hours Rented	150	152	130	48									480
Preschool (Free)	4	4	2	0									10
Adult Skate	4	4	2	0									10
Donated Ice Time	0	10	4	5									19
Total Hours Rented	158	170	138	53									519
Storm Days (no rentals)	3	1	3	0									7

Town of Kensington Credit Union Centre Monthly Statistical Data 2017

[illegible]



Mayor's Report to Town Council

June 11, 2018

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include as much as possible a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokespersons for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August) at 6:30pm and Town Council meetings are held on the 2nd Monday of each month at 7:00pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

Election November 2018 - As we all know the election this fall is approaching fast. I have decided **I will not re-offer** for the office of Mayor. I have enjoyed working with Council and staff and feel we have accomplished a lot. Thank you to all Council and staff for your support. I do hope some of you will consider running for the office. It can be a rewarding experience. I am pleased that Council has agreed to move forward with a Strategic Plan utilizing the consulting firm MRSB. I trust this will give the new Council and Mayor a direction for the Town that has had input from Council, Staff and Residents.

Town Clean Up – Thanks to Councillor Pickering and Kim Caseley for their efforts in organizing the town clean up this year. Thank you as well to all who were able to attend the cleanup day and help keep our town clean.

Senior Surfers Closing – Thank you to Deputy Mayor Mann for stepping in on my half for the closing banquet of the Senior Surfers and also for presenting an 85th Birthday Certificate for Leah Weeks.

Central Development Corporation (CDC) – The annual meeting of the CDC Board is scheduled for June 20 in Bedeque. This board is looking for some new members to represent the area. They have traditionally had one or two from this area but with retirements from the board there will be no one from the Kensington area. The CDC board have many assets in Kensington and it would be great to have someone step forward and consider being nominated. If you are interested or know of



someone who might consider this I can arrange for an invitation to the AGM so they can see what takes place and evaluate their level of interest.

Rowan Caseley
Mayor – Town of Kensington

Town of Kensington - Request for Decision

Date: June 7, 2018	Request for Decision No: 2018-36 (Office Use Only)
Topic: Annual Donation to Queen Elizabeth Elementary School (QEES) and Kensington Intermediate High School (KISH)	
Proposal Summary/Background: A request has been received from the Principal of KISH for a donation from the Town towards graduation and end of year prizes. In 2017, the Town donated \$600.00 to QEES and KISH as follows: KISH Graduation Prizes - \$300.00 KISH End of Year Prizes - \$150.00 QEES End of Year Prizes - \$150.00 It is recommended that Town Council consider a similar donation in 2018.	
Benefits: <ul style="list-style-type: none">• Will aid both schools in the community in recognizing student achievement and student improvement.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: It is recommended that Town Council approve a donation to KISH and QEES in the amount of \$600.00 (allocated as indicated above) to assist with their graduation and end of year prizes.	
Options: <ol style="list-style-type: none">1. Approve the donation as proposed.2. Approve a donation of a different amount.3. Not approve a donation.	
Costs/Required Resources: \$600.00	Source of Funding: General Government - Donations

Recommendation:

It is recommended that Town Council consider and adopt the following resolutions:

BE IT RESOLVED THAT Town Council approve a \$150.00 donation to KISH Safe Grad prizes, \$300.00 to KISH Graduation prizes, and \$150.00 to QEES Graduation prizes.

Kensington Intermediate Senior High School

Donald Mulligan, Principal
Michelle Beaman, Vice-Principal



<http://www.edu.pe.ca/kish>
PO Box 340, Kensington,
PEI, C0B 1M0
Telephone: 836-8901
Fax: 836-8903

May 8, 2017

Dear Friends:

Our year-end closing is a short time away. In past years we have asked for and received many generous donations for students who have demonstrated achievement or improvement in their school work. We would appreciate receiving your support again this year.

Any donations can be made payable to KISH. Thank you for your help in previous years and we hope that you are able to continue the support for our students.

Yours truly,

A handwritten signature in black ink that reads 'Donald Mulligan'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Donald Mulligan,
Principal

Town of Kensington - Request for Decision

Date: June 7, 2018	Request for Decision No: 2018-37 (Office Use Only)		
Topic: Home Based Business Request – Arlene MacAusland (Twisted Knickers) – 27 Broadway Street South			
Proposal Summary/Background: <p>A request has been received from Arlene MacAusland (the applicant), owner of a property at 27 Broadway Street South, to operate a home-based arts and crafts business out of her home.</p> <p>Section 2.37 of the Town’s <i>Development Control Bylaw</i> defines a “Home Occupation” as an <u>accessory use of a dwelling for gainful employment involving the provision or sale of goods and/or services</u>. Home Based Businesses are regulated under Section 4.40 of the Bylaw; Parking requirements are regulated under Section 5.2.</p> <p><u>Development Control Bylaw Regulation</u></p> <p>SECTION 4.40. HOME OCCUPATIONS</p> <p><i>A home occupation is a permitted use in a single detached dwelling subject to the following:</i></p> <ul style="list-style-type: none">a) <i>Commercial uses permitted as home occupations include:</i><ul style="list-style-type: none">i. <i>Domestic and household arts (dressmaking and tailoring, hairdressing; instruction or tutoring, arts and crafts, weaving, painting, sculpture, and repair of garden or household ornaments, personals effects or toys);</i>ii. <i>Business or professional offices</i>b) <i>the dwelling shall be occupied as a residence by the principal operator and the external appearance of the dwelling shall not be changed by the business use.</i>c) <i>there shall be no more than two non-resident assistants employed in the business.</i>d) <i>not more than 25% of the total floor area of the dwelling shall be occupied by the business.</i>e) <i>adequate off-street parking, in accordance with this Bylaw, separate from that required for the dwelling, shall be provided.</i>f) <i>there shall be no open storage or display area.</i>g) <i>premise signs shall be restricted to a maximum of 400 square inches in total.</i>h) <i>domestic and household arts shall include:</i><ul style="list-style-type: none">i. <i>Dressmaking and tailoring</i>ii. <i>Hairdressing</i>iii. <i>Instruction or tutoring</i>iv. <i>Arts and crafts, weaving, painting, sculpture, and repair of garden or household ornaments, personal effects or toys.</i> <p>5. Parking Requirements</p> <p>5.2. Parking Requirements</p> <table><tr><td><i>Single Detached Dwelling</i></td><td><i>2 Parking spaces/unit</i></td></tr></table>		<i>Single Detached Dwelling</i>	<i>2 Parking spaces/unit</i>
<i>Single Detached Dwelling</i>	<i>2 Parking spaces/unit</i>		

Other Commercial/Retail Stores 1 Parking space per 150 sq. feet of floor area

The decision to allow the operation of a home-based business is supported by the Town's Official Plan (Policy PR-5).

Policy PR-5. In-Home Occupations

It shall be the policy of Council to permit a range of home businesses, provided that there are no significant negative impacts on adjacent properties or the immediate neighbourhood.

Plan Action:

- The Development Bylaw shall permit the establishment of limited in-home occupations in all single detached residences.*
- The Development Bylaw shall define the types of business activities which may be permitted in a residence.*
- The Development Bylaw shall establish standards for home occupations, which limit potential residential conflicts such as noise, hours of operation, square footage, number of employees, parking, signage, physical changes to the structure, outside storage and any other factors which may represent an impediment to the safety, convenience or enjoyment of neighbouring residents.*

A copy of the request from Ms. MacAusland and an aerial photo of the subject property is being circulated with this Request for Decision.

Benefits:

- N/A

Disadvantages:

- N/A

Discussion/Comments:

I have reviewed the Town's Development Control Bylaw and Official Plan with respect to the request to operate an arts and crafts business out of a property located at 27 Broadway Street South and find the proposal to be in general compliance therewith.

The property is owned by the principal operator and only employee of the business. There will be no modifications to the external appearance of the property. It is indicated that a sign would be installed not to exceed the 400 sq. in bylaw regulation.

The area of the home that will be used for the business is approximately 498 sq. ft. Based on a total approximate floor area of the home of 1875 sq. ft.; approximately 26.5% of the total floor area will be dedicated to the business. This would include two rooms dedicated solely to the business (275 sq. ft. retail space from June to October, 225 sq. ft. workshop area year-round). Council is being requested to allow a variance on the square footage of the home being dedicated to the business of approximately 1.5% (approx. 29 sq.ft.) The variance is seen as desirable and not significant enough to impact any

neighbouring property owners.

The parking requirements under the bylaw mandate the minimum requirement for a single detached dwelling at 2 parking spaces. Retail stores require an additional 1 parking space per 150 sq. ft. of floor area. Given the proposed floor area (retail) sits at 273 ft², 2 additional parking spaces would be required to facilitate the addition of the business to the home. The current parking area provides adequate area to facilitate the required parking with space for up to a minimum 6 vehicles available on the property.

It is not anticipated that significant traffic increases will be generated by the business.

The hours of operation for the retail portion of the business are proposed as 10:00 am to 5:00 pm, Thursday's and Friday's.

Options:

1. Approve the operation of the home-based business and variance as recommended.
2. Not approve the home-based business and variance

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolutions:

BE IT RESOLVED THAT Town Council approve a minor variance for the operation of a home-based business at a dwelling located at 27 Broadway Street South, to enable 26.5% of the floor area of the dwelling to be occupied by the business.

BE IT RESOLVED THAT Town Council approve a request from Arlene MacAusland to operate an arts and crafts business out of a property located at 27 Broadway Street South subject to compliance with the Town of Kensington Development Control Bylaw.

Geoff Baker

From: arlene@twistedknickers.ca
Sent: May 30, 2018 9:01 PM
To: Geoff Baker
Subject: Business in Residential Zone

Hi Geoff

I would like to open my home based arts and crafts business for the summer at our residence on 27 Broadway Street S, Kensington. The business is called Twisted Knickers INC. I design and manufacture patterns and craft kits, machine embroidery, baby blankets, stuffed bunnies and tin punch.

I am an adjudicated member of the PEI Crafts Council, since 2003.

My clientele is mainly middle age professional women.

I am listed in the 2018 Arts and Heritage Trail guide to be Open Thursdays and Fridays, 10am until 5pm.

I meet the requirements for parking, and I will order a new sign to meet the 400 inch restriction.

I am also wondering if I can use an Open flag on the days I am open.

Please feel free to contact me if there is any additional information I am not aware of.

thank you

Arlene MacAusland

902 - 836-5517

902 - 439-0885

Geoff Baker

From: arlene@twistedknickers.ca
Sent: May 31, 2018 10:45 AM
To: Geoff Baker
Subject: RE: Business in Residential Zone

Total square footage of house
1200 sq ft on main level
675 sq ft attic conversion

} 1875 ft²

273 sq ft dedicated retail Only from June to October
225 sq ft dedicated workshop area in attic, year around, not available to public.

} 498 ft²

} 26.5%

Washroom facilities are provided as a requirement of the Arts and Heritage trail guidelines.

I am listed as OPEN for Thursday and Friday

Sunday, Monday, Tuesday are by appointment or chance only, if I am here and people drop by, I let them in.

I also sell at the Charlottetown Farmers Market on Wednesdays and Saturdays, and I sell/workshops in Victoria By the Sea one day a week.

thanks
arlene

----- Original Message -----

From:
"Geoff Baker" <townmanager@townofkensington.com>

To:
<arlene@twistedknickers.ca>
Cc:

Sent:
Thu, 31 May 2018 08:55:03 -0300
Subject:
RE: Business in Residential Zone

Hi Arlene

Can you confirm for the square footage of the home as well as the square footage that will be dedicated to the business? Will you only be open on Thursdays and Fridays?

I believe those would be the only pieces of outstanding information that we would require.

I will draft a report for presentation to Town Council for their June 11th meeting and I would expect to provide approval on the 12th.

Thanks, If you have any questions or concerns please feel free to give me a call.

Geoff Baker, C.E.T.

Chief Administrative Officer

Town of Kensington, PE

Tel: (902) 836-3781

Cell: (902) 439-8849

Fax: (902) 836-3741

Web: www.kensington.ca

From: arlene@twistedknickers.ca <arlene@twistedknickers.ca>

Sent: May 30, 2018 9:01 PM

To: Geoff Baker <townmanager@townofkensington.com>

Subject: Business in Residential Zone

Hi Geoff

I would like to open my home based arts and crafts business for the summer at our residence on 27 Broadway Street S, Kensington.

The business is called Twisted Knickers INC. I design and manufacture patterns and craft kits, machine embroidery, baby blankets, stuffed bunnies and tin punch.

I am an adjudicated member of the PEI Crafts Council, since 2003.

My clientele is mainly middle age professional women.

I am listed in the 2018 Arts and Heritage Trail guide to be Open Thursdays and Fridays, 10am until 5pm.

I meet the requirements for parking, and I will order a new sign to meet the 400 inch restriction.

I am also wondering if I can use an Open flag on the days I am open.

Please feel free to contact me if there is any additional information I am not aware of.

thank you

Arlene MacAusland

902 - 836-5517

902 - 439-0885

Town of Kensington - Request for Decision

Date: June 8, 2018	Request for Decision No: 2018-38 (Office Use Only)
Topic: Development Control Bylaw and Official Plan Amendment - PID No. 842716 – First Reading	
Proposal Summary/Background: <p>A request has been received from Jeff Thompson for Town Council's consideration of re-zoning PID No. 842716 (47 Victoria Street East, former Nazarene Church property) from its current Public Service and Institutional (PSI) zoning designation to Single Residential (R1) to permit a single detached dwelling with an office space for an electrical contracting business. It should be noted that regardless which zoning designation is applied to the property, it will be considered as legal non-conforming according to Section 4.8 of the Town's Development Control Bylaw.</p> <p>Re-zoning the subject property requires an amendment to the Town's Development Control Bylaw as well as to the general land use map that is part of the Town's Official Plan.</p> <p>The application was received from Mr. Thompson on April 19, 2018. The application was considered by Town Council, according to the Town's Development Control Bylaw and the PEI Planning Act on May 14, 2018 where staff were instructed to proceed with the scheduling of a public meeting to hear resident's concerns or support for the application.</p> <p>The public meeting was held on June 7th with six members of the public in attendance (including the applicant). No objections were made to the application however the lack of adequate off-street parking was identified as a concern. It was generally recognized that there are constraints around the re-development of the property. The applicant stated his intention to create at least one parking space on the west side of the property.</p> <p>The following information is being circulated with this request for decision:</p> <ol style="list-style-type: none">1. Mr. Thompson's original request2. DV8 Consulting Initial Report3. DV8 Consulting Final Report4. Mapping and Public Meeting Information5. Public Meeting Minutes	
Benefits: <ul style="list-style-type: none">• Will result in a less intense use of the subject property.• Will allow the property to be re-developed as a single residential dwelling.	
Disadvantages: <ul style="list-style-type: none">• The property will remain as legal non-conforming under the town's Development Control Bylaw.	
Discussion/Comments: <p>It is recommended by the CAO that Town Council give first reading to a Development Control Bylaw</p>	

amendment to allow the property to be re-zoned from its current Public Service and Institutional (PSI) zoning designation to Single Residential (R1) as recommended by DV8 Consulting in their attached report.

Options:

1. Proceed to give first reading and approval to the proposed Bylaw amendment.
2. Not give first reading or approval to the proposed Bylaw amendment.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolutions:

First Reading

Resolution 1

WHEREAS a request has been received from Jeff Thompson, owner of PID No 842716, to amend the Town of Kensington Development Control Bylaw to re-zone the property (47 Victoria Street East) from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of re-developing the property to a single unit residential dwelling;

AND WHEREAS a public meeting was held on June 7, 2018 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

BE IT RESOLVED THAT Kensington Town Council give first reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 842716 from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of re-developing the property to a single unit residential dwelling;

Resolution 2

WHEREAS a request has been received from Jeff Thompson, owner of PID No 842716, to amend the Town of Kensington Development Control Bylaw to re-zone the property (47 Victoria Street East) from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of re-developing the property to a single unit residential dwelling;

AND WHEREAS a public meeting was held on June 7, 2018 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read a first time at this meeting;

BE IT RESOLVED THAT Kensington Town Council approve first reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 842716 from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of re-developing the property to a single unit residential dwelling;

Geoff Baker

From: Jeff Thompson <CapitalTElectric@hotmail.com>
Sent: April 19, 2018 12:05 PM
To: Geoff Baker
Subject: Re: Nazarene Church Lot

As per our conversation earlier I would like to apply to get the church or the Nazarene which I recently purchased re-zoned from institutional to the appropriate zoning so I can renovate and turn it into a 2 bedroom apartment and an office space out front for myself and my company . Thank you very much .

Sent from my iPhone

On Apr 17, 2018, at 12:10 PM, Geoff Baker <townmanager@townofkensington.com> wrote:

Geoff Baker, C.E.T.
Chief Administrative Officer
Town of Kensington, PE
Tel: (902) 836-3781
Cell: (902) 439-8849
Fax: (902) 836-3741
Web: www.kensington.ca

<Nazarene Church Lot.pdf>

Geoff Baker

From: Jeff Thompson <CapitalTElectric@hotmail.com>
Sent: April 23, 2018 12:40 PM
To: Geoff Baker
Subject: Re: Nazarene Church Lot

I would like to apply for a residential zone for the purpose of a 2 bedroom single family dwelling on the property I have purchased.

Sent from my iPhone

On Apr 23, 2018, at 9:12 AM, Geoff Baker <townmanager@townofkensington.com> wrote:

Hey Jeff

Email below as mentioned.

Geoff Baker, C.E.T.
Chief Administrative Officer
Town of Kensington, PE
Tel: (902) 836-3781
Cell: (902) 439-8849
Fax: (902) 836-3741
Web: www.kensington.ca

From: Hope Parnham <hparnham@outlook.com>
Sent: April 20, 2018 9:11 PM
To: Geoff Baker <townmanager@townofkensington.com>
Subject: RE: Nazarene Church Lot

Hi Geoff

The applicant hasn't specified what zone he would like to rezone the property to and there are two alternatives that could be considered:

1. If the proposed land use is for a single (2 bedroom) dwelling unit, we can drop the term 'apartment' and refer to it as a single detached dwelling, and the proposed office can be considered a home occupation. If this is the case, the applicant can apply for residential zoning but we should confirm that the proposal will meet the requirements of the Home Occupation Section (4.40) before pursuing this route.
2. Alternatively, we could consider the proposal as a 'dwelling unit in a commercial building' which is permitted under Section 10.3. The Commercial zone should be considered if:
 - a. the proposed use doesn't meet the Home Occupation Section (4.40); or
 - b. the applicant would like flexibility to change the business and/or to rent the apartment in the future.

The challenge with this option will be with the lack of parking on the property, but I'm not ruling it out as a possibility yet.

May 5, 2018

Town of Kensington
PO Box 418 Kensington, PE
COB 1M0
Phone: (902) 836-3781
Fax: (902) 836-3741
Email: townmanager@kensington.com

Re: Rezoning of 47 Victoria St

Dear Mr. Baker,

I have reviewed the Town of Kensington's *Official Plan* and *Zoning and Subdivision Control (Development) By-law* with respect to the rezoning application for the property located at 47 Victoria St East. Please note that the proposed rezoning also requires an amendment to the *Official Plan Future Land Use Map*.

The property in question is currently zoned PS1 (Public Service/Institutional) Zone, as is the adjacent property which is a cemetery. Other properties within the immediate area are zoned R1 (Single Residential) Zone. The applicant has requested to rezone the property from PS1 Zone to a Residential Zone to permit a single detached dwelling with an office space for an electrical contracting business. The proposed use is currently not permitted within the PS1 Zone.

The existing building on the property was the former Nazarene Church. I understand that the property has been vacant for a few years, and that the sale of the property has been stalled due to perceived redevelopment restrictions associated with the current zoning. Institutional zones are unique in that they generally exist as spot zones within communities. When an institutional land use no longer occupies a property the future land use of the property should consider that of the surrounding properties rather than to enforce the redevelopment to conform to an institutional use.

The challenge with this property is that the existing building occupies the majority of the lot with zero on-site parking and no vacant land area for the addition of parking. Therefore we must also consider that the alternative, which is to maintain the PS1 Zone, will result in the continuation of a non-conforming land use regardless of what type of institutional use might occupy the property. The ideal redevelopment proposal is for a land use which is less intensive than the previous non-conforming use and generally speaking a single family home is considered the 'least intensive' use for any property. If the property is rezoned to Single Residential (R1), the church can be redeveloped as a single detached dwelling (as proposed) and the proposed office can be run as a home occupation, subject to the Home Occupation regulations (Section 4.40). The proposed use is found to be less intensive than the previous non-conforming use and is therefore preferable to the alternative of a continuation of the non-conforming use.

With regards to whether the proposed application is supported by the objectives and policies of the Official Plan, Section 5.4 states that:

"It shall be the policy of Council to designate sufficient residential land to accommodate the projected and potential housing needs of the Town." (PR-1); and

"It shall be the policy of Council to encourage infilling in residential neighbourhoods." (PR-2) – with the specific Plan Action to identify and catalogue all undeveloped and/or underdeveloped parcels of residential land in the Town.

Further, in support of the proposed home occupation, PR-5 states that:

"It shall be the policy of Council to permit a range of home businesses, provided that there are no significant negative impacts on adjacent properties or the immediate neighbourhood."

With regards to potential impacts on adjacent properties, the proposed use is considered less intensive than the previous use which should be preferred by neighbours. It is anticipated that the home based business will generate minimal traffic or noise as it is intended to operate as a home office for work that will be done off-site.

In conclusion, my recommendation is to support the application and to proceed to the public consultation stage of the rezoning process. Should the rezoning be approved, the applicant will need to submit a Development Permit application to convert the existing building into a single detached dwelling (with a home occupation) and to have the parking requirement for the dwelling waived as per Section 4.8(c) which states that *"no person who owns a lot... .. shall be deprived of the ability to make reasonable use of the lot in accordance with the zone in which it is located..."*.

Should you have any further questions, please feel free to contact me.

Best regards,



Hope Parnham

Dv8 CONSULTING
CHARLOTTETOWN PE
E. HPARNHAM@OUTLOOK.COM
T. 902-393-1815

June 8, 2018

Town of Kensington
PO Box 418 Kensington, PE
COB 1M0
Phone: (902) 836-3781
Fax: (902) 836-3741
Email: townmanager@kensington.com

Re: Rezoning of 47 Victoria St

Dear Mr. Baker,

I understand that the public meeting to consider the rezoning application for the property located at 47 Victoria St East was recently held and that to date there has been no opposition to the application. I also understand that residents in attendance at the meeting had concerns regarding the lack of parking on the property and that the applicant indicated that they intend to accommodate a single parking space on the property in the location of the existing oil tank.

To reiterate the key findings of my previous report on the application, the following points were made:

- When an institutional land use no longer occupies a property the future land use of the property should consider that of the surrounding properties rather than to enforce the redevelopment to conform to an institutional use. ... Other properties within the immediate area [of the subject parcel] are zoned R1 (Single Residential) Zone.
- The challenge with this property is that the existing building occupies the majority of the lot with zero on-site parking and no vacant land area for the addition of parking. [It is further noted that the applicant has since proposed a way to accommodate a parking space.]
- The ideal redevelopment proposal [for the subject parcel] is for a land use which is less intensive than the previous non-conforming use and generally speaking a single family home is considered the 'least intensive' use for any property.
- If the property is rezoned to Single Residential (R1), the church can be redeveloped as a single detached dwelling (as proposed) and the proposed office can be run as a home occupation, subject to the Home Occupation regulations (Section 4.40).

After reviewing the application in regards to the Town of Kensington's *Official Plan and Zoning and Subdivision Control (Development) By-law* my recommendation is to support the application to rezone 47 Victoria St East from PS1 to R1 and to amend the *Official Plan Future Land Use Map* accordingly.

Should you have any further questions, please feel free to contact me.

Best regards,



Hope Parnham

Dv8 CONSULTING

CHARLOTTETOWN PE

E. HPARNHAM@OUTLOOK.COM

T. 902-393-1815



Mayor: Rowan Caseley
Chief Administrator Officer: Geoff Baker
Deputy Administrator: Wendy MacKinnon
Incorporated 1914

May 28, 2018

RE: Notice to Property Owners in the Vicinity of 47 Victoria Street East (PID No. 842716) – Former Nazarene Church, Being Lands of Jeff D Thompson.

Dear Property Owner:

An application has been made by the owner of 47 Victoria Street East, PID No. 842716 (Jeff D Thompson), to the Town of Kensington to consider re-zoning the property, from its current Public Service and Institutional designation (PSI) to Single Unit Residential (R1) to facilitate the re-development of the property to a single unit residential dwelling.

The information on the back side of this letter was advertised in the Journal Pioneer on May 26, 2018 and is being provided to certain property owners in accordance with the PEI Planning Act and the Town of Kensington's Zoning and Subdivision Control (Development) Bylaw.

For further information, please do not hesitate to contact the undersigned at (902) 836-3781.

Best Regards,

Geoff Baker
Chief Administrative Officer
Town of Kensington



Town of Kensington

Notice of Public Meeting



Take notice that, pursuant to the Planning Act and the Town of Kensington's Official Plan and Zoning and Subdivision Control (Development) Bylaw, a Public Meeting will be held at 6:00 PM on Thursday, June 7, 2018 at the Kensington Town Hall, 55 Victoria Street East, Town of Kensington.

The purpose of the meeting is to allow residents and other interested persons an opportunity to make representation concerning the following amendment to the Town of Kensington's Official Plan and Zoning and Subdivision Control (Development) Bylaw and:

- **To re-zone lands of Jeff D Thompson, located at 47 Victoria Street East, from its current Public Service and Institutional Zone (PSI) to Residential (R1) for the purpose of constructing a residential dwelling.**
- **To amend the Official Plan Future Land Use Map in order to accommodate the above changes.**

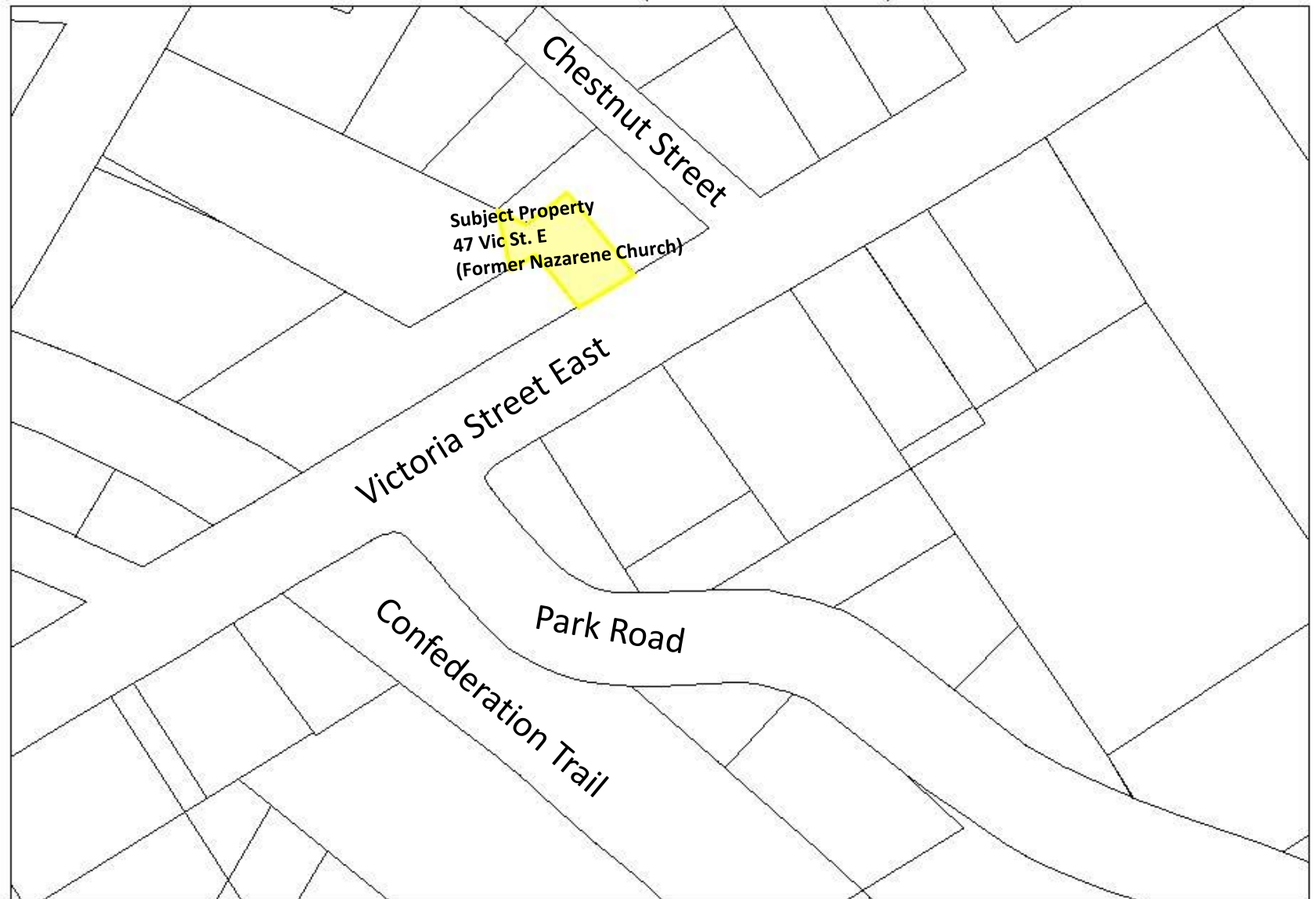
Individuals wishing to comment in writing are invited to send comments to PO Box 418, Kensington, PE, COB 1M0 or by email to: townmanager@townofkensington.com. Written comments should be received no later than 4:00 pm on June 7, 2018. You may also review the application at the Town Hall prior to the meeting.

Geoff Baker
Chief Administrative Officer

47 Victoria Street East (Former Nazarene Church)



47 Victoria Street East (Former Nazarene Church)



**Town of Kensington
Minutes of Public Meeting
Thursday, June 7, 2018
6:00 PM**

Presiding:	Mayor Rowan Caseley
Council Members Present:	Deputy Mayor Mann, Councillors: Doucette and Spencer
Staff Members Present:	Town Manager/Administrator, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley
Regrets:	Councillor Mill
Absent:	Councillor Pickering and MacLean
Visitors:	Alan Paynter – St. Marks Anglican Church Marlyn Clark – St. Marks Anglican Church Hubert & Joyce Marchbank – Neighbouring property owners Jeff Thompson – Property owner Alton Ramsay – Neighbouring property owner

Mayor Caseley called the meeting to order at 6:00 PM and explained the purpose of the meeting.

PURPOSE:

The purpose of the meeting is to allow residents and other interested persons an opportunity to make representation concerning the following request for an amendment to the Town of Kensington's Official Plan and Zoning and Subdivision Control (Development) Bylaw and:

- To re-zone lands of Jeff D Thompson, located at 47 Victoria Street East, from its current Public Service and Institutional Zone (PSI) to Residential (R1) for the purpose of constructing a residential dwelling.
- To amend the Official Plan Future Land Use Map in order to accommodate the above changes.

The applicant, Jeff Thompson, indicates that he would like to re-zone the property to R1 to facilitate the development of a 2-bedroom apartment and a home-based business office for his electrical business.

Mayor Caseley outlined the re-zoning process for the meeting attendees:

The application was received from Mr. Thompson on April 19, 2018. The application was considered by Town Council, according to the Town's Development Control Bylaw and the PEI Planning Act on May 14, 2018 where staff were instructed to proceed with the scheduling of a public meeting to hear resident's concerns or support for the application. A notification ad was placed in the Journal Pioneer on May 26, 2018^h. Notification letters were delivered to all neighbouring property owners within a five hundred (500) foot radius of the subject property. Written comments were requested to be submitted by 4:00 this afternoon, for those unable to attend this public meeting, with no written submissions being received.

Alan Paynter requested clarification on the plan for off street parking.

Jeff Thompson indicated that there is adequate space to create two, possibly three parking spaces on the existing green space along the west property line.

Deputy Mayor Mann joined the meeting at 6:11 pm.

Hubert & Joyce Marchbank requested detail on the permitted use of the R1 zoning, confirmed location of the parking and what the intended use would be.

CAO, Geoff Baker spoke on the permitted uses of an R1 zone and the current PSI zoning. It was noted that the current zoning is considered legal non-conforming due to the lack of parking and set back requirements under the Town's current Development Control Bylaw. Mr. Baker spoke about the unique challenges and constraints against the property. It was noted that under the current zoning the property could be used for a more intense use than what is permitted under the R1 zone.

Mayor Caseley indicated that following this public meeting, staff will complete a report for Town Council prior to their formal consideration of the proposed Zoning Bylaw and Official Plan amendment.

Moved by Councillor Doucette, seconded by Councillor Spencer that there being no further questions or comments on the proposed Development Control Bylaw amendment the meeting adjourned at 6:25 PM.

Geoff Baker,
Chief Administrative Officer

Rowan Caseley,
Mayor

Town of Kensington - Request for Decision

Date: June 8, 2018	Request for Decision No: 2018-39 (Office Use Only)
Topic: Town of Kensington Flag Flying Policy	
Proposal Summary/Background: As requests from organizations to fly their flag on town owned flag poles are becoming more frequent, Town Council directed staff to draft a Flag Flying Policy for the Town. A draft of the policy is attached to this Request for Decision. In creating the draft Flag Flying Policy, several policies from other jurisdictions were consulted and reviewed (Town of Montague, Town of Wolfville, City of Waterloo, Town of Ingersoll). The purpose of the policy is to provide town staff and Council with clear guidance on dealing with requests from other organizations to fly their flag on a municipally owned flag pole. It is noted that regulations with respect to half-masting, display techniques, flag disposal etc. are not dealt with through this policy.	
Benefits: <ul style="list-style-type: none">• Will provide staff and Council with clear direction when dealing with flag flying requests.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: It is recommended by the CAO that Town Council consider and approve the attached flag flying policy.	
Options: <ul style="list-style-type: none">1. Approve the policy as recommended.2. Refer the policy to Committee of Council for further discussion.3. Not approve the policy.	
Costs/Required Resources: N/A	Source of Funding: N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT the Flag Flying Policy, Policy # 01-1103-18 be hereby formally adopted as presented.



Policy Title:	Flag Flying	Policy Number:	01-1103-18
Department:	Administration	Approval/Effective Date:	

Purpose

1. The purpose of this policy is to provide clear guidance and direction to Town staff for the display of flags on municipal flag poles.

Objectives

2. The objectives of the Flag Flying Policy are to:
 - a. Provide a consistent response to flag flying requests.
 - b. Provide fair and equitable opportunities; and
 - c. Provide a designated area for groups or organizations to fly their event flag from a municipally owned flag pole.

Policy

3. It is the policy of the Town of Kensington that no flag, other than a Canada Flag, a Province of Prince Edward Island Flag, or a Town of Kensington Flag be flown from a municipally owned flag pole with the exception of the fourth flag pole located at the front of the Town's Rail Yards property. This flag pole will typically fly a Town of Kensington flag however it will also be designated for groups and organizations who request their event flag be flown from a Town flag pole.
4. Notwithstanding the above policy, the Town of Kensington may fly the appropriate flag on the occasion of a visiting dignitary; the flag may be flown for the duration of the visit to the Town of Kensington.

Requests for Flag Flying

5. Flag flying requests shall be in writing and directed to the office of the CAO or Mayor and should include the start and end date of the request.
6. Flag flying requests shall be approved on a first come, first serve basis.
7. The maximum duration of any individual flag display will be one week (seven days).

8. Flags will only be placed on Town property in support of specific community events or activities that are sponsored or supported by the Town including special commemorations, i.e. Kensington-Bedford Exchange, Sporting Event, Summer Games.
9. If a flag flying request is perceived as contentious, the CAO may conduct a telephone or electronic poll of Council for approval.
10. The flags of service clubs or other special interest groups shall not be flown on any Town of Kensington municipal flag pole.

Date of Passage: _____

I certify that this policy was adopted by Town Council as indicated above.

Chief Administrative Officer

Date

Town of Kensington - Request for Decision

Date: June 8, 2018	Request for Decision No: 2018-40 (Office Use Only)
Topic: FCM Special Advocacy Fund	
Proposal Summary/Background: A request from the Federation of Canadian Municipalities (FCM) for Town Council's consideration of a two-year contribution of \$50.00 plus HST per year to their Special Advocacy Fund was considered by Committee of Council at their meeting held on May 21, 2018. It was recommended by Committee of Council that Town Council provide the financial contribution as requested.	
Benefits: <ul style="list-style-type: none">• Will provide FCM with additional funding to advocate on behalf of Canadian Municipalities.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: It is recommended by Committee of Council and the CAO that Town Council consider and approve the financial contribution to the FCM Advocacy Fund.	
Options: <ol style="list-style-type: none">1. Approve the financial contribution as recommended.2. Approve a financial contribution of a different amount.3. Not approve a financial contribution.	
Costs/Required Resources: N/A	Source of Funding: N/A
Recommendation: It is recommended that Town Council consider and adopt the following resolution: <i>BE IT RESOLVED THAT the Town Council provide a financial contribution to the FCM Special Advocacy Fund in the amount of \$50.00 plus HST per year for 2018 and 2019.</i>	



Dear Members

Your FCM Board of Directors is taking steps to propel local governments to new heights through Federal Election 2019, and the crucial months following. This needs to be our biggest effort ever. That's why, in March, your Board approved a Special Advocacy Fund to help make that happen.

As you know, FCM has a long track-record of delivering gains for municipalities, like the permanent Gas Tax Fund. Starting with Election 2015, we've shaped game-changing investments in local priorities like never before, and we've achieved new levels of influence for local governments. Now more than ever, all federal parties understand that local solutions tackle national challenges.

Our Election 2015 breakthrough has created new opportunities, and new expectations. To seize this moment — and to build on our historic gains — we need the right tools. We can't risk seeing federal parties move on from local priorities. Election 2019 is our vital opportunity to make municipal progress "the new normal," and to keep our priorities front-and-centre for years to come.

Enclosed you'll find more information about the Special Advocacy Fund, as well as your municipality's voluntary invoice. As the order of government closest to daily life, Canadians count on us to build more vibrant and livable communities. This is our moment. With your support, we can continue to deliver.

JENNY GERBASI
FCM President



To learn more about
FCM's Special Advocacy Fund, visit
fcm.ca/advocacyfund



Seizing Our Moment, Securing Our Future

FCM's Special Advocacy Fund



FCM delivers for municipalities

Starting with our Election 2015 breakthrough, FCM's hard work and influence has significantly shaped historic gains for local governments, including:

- ▶ The **Investing in Canada infrastructure plan** — a 12-year, \$180 billion federal investment in local infrastructure, from public transit to wastewater system upgrades.
- ▶ Canada's first-ever **national housing strategy**, including key commitments to repair and build affordable housing across the country.
- ▶ A strengthened **seat at the table**, including through unprecedented engagement with federal, provincial and territorial ministers, as well as with opposition leaders and the Prime Minister.
- ▶ A **predictable federal allocation model** for transit expansions that puts municipalities in the driver's seat.
- ▶ A \$2 billion **rural and northern infrastructure fund** — the biggest investment of its kind in a generation.
- ▶ Better access to **high-speed broadband** through the federal Connect to Innovate program and the CRTC decision to mandate universal broadband access.
- ▶ New **capacity-building programs** on asset management and climate change — led by FCM — as well as a new \$125 million capital investment in FCM's Green Municipal Fund.

Now we need to take the next step

▶ What is the **Special Advocacy Fund**?

The last federal election was a turning point that propelled municipal priorities onto the national agenda like never before. The next election is a vital opportunity to build on those gains. To ensure we have the right tools to seize this moment, FCM's Board of Directors has approved a 2-year Special Advocacy Fund. This fund is supported by FCM members using a fee structure similar to how membership fees are determined.

▶ What will the fund be used for?

The Special Advocacy Fund will drive FCM's largest and most ambitious campaign ever, reaching out to every federal party. It means an intensive, multi-faceted strategy that integrates polling, detailed platform development, sustained outreach, and an innovative communications and media plan. It means an extended campaign that keeps municipal priorities front-and-centre heading into Election 2019, as well as in the crucial first months of a new government.

▶ Is the fund **mandatory**?

The Special Advocacy Fund is voluntary, and not tied to FCM membership. However, it's a vital opportunity for municipalities to take our historic progress to new heights and to continue to deliver for Canadians the same way we always have — together.



"Our choice in the next federal election is simple: either we continue to move forward as local governments, or we fall back. If we get this right, we'll see federal parties competing to support municipal priorities. We'll see a federal government that understands why full partnership with municipalities is the only way forward. Election 2019 is our opportunity to make that happen. We can't leave anything to chance."

Don Iveson
Mayor, Edmonton, AB



"FCM has proven that it can deliver for communities of all sizes. We saw this in the last election, when our work put local issues on the federal map. We've seen it since then through the unprecedented federal investments that FCM has helped secure. Now we need to take this advocacy to the next level, to build our local priorities into the heart of the next government's mandate."

Ray Orb
Reeve, Rural Municipality of Cupar No. 218, SK

To learn more about
FCM's Special Advocacy Fund, visit
fcm.ca/advocacyfund



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

Special Advocacy Fund

Baker, Geoffrey
Town of Kensington
55 Victoria St PO Box 418
Kensington, Prince Edward Island C0B 1M0
Canada

INVOICE/FACTURE: ORD-18659-N6M3Y1

DATE: 05/04/2018

ACCOUNT/COMPTE: 352

HST # / No. de TVH: 11891 3938 RT0001
QST # / No. de TVQ: 1202728231 TQ 0001

ITEM/DESCRIPTION	RATE/TAUX	TAX/TAXE	TOTAL
Contribution year 1 // année 1	\$50.00	\$7.50	\$57.50
Contribution year 2 // année 2	\$50.00	\$7.50	\$57.50
SUBTOTAL/SOUS-TOTAL:			\$100.00
HST/TVH:			\$15.00
TOTAL:			\$115.00

Learn all about FCM's Special Advocacy Fund and your voluntary contribution:

<http://fcm.ca/advocacyfund>

PAYMENT / PAIEMENT

By cheque payable to / Par chèque à l'ordre de

Federation of Canadian Municipalities

Fédération canadienne des municipalités

By Electronic Funds Transfer/

Par transfert de fonds électronique

Royal Bank of Canada (RBC)

90 Sparks St, Ottawa, ON K1P 5T7

Transit Number/Numéro de transit: 00006

Account Number/Numéro de compte: 1006063

accountsreceivable@fcm.ca

Choose your preferred payment option below / Veuillez choisir votre option de paiement:

Acct# 352

Payment Amount / Montant Payé

☐ Option 1 - Full payment / Paiement complet

OR / OU

☐ Option 2 - Partial payment / paiement partiel

Due immediately - Year 1 - contribution /
Échéance immédiate - contribution - année 1

Due April 1st, 2019 - Year 2 - contribution /
Échéance le 1er avril 2019 - contribution - année 2

Town of Kensington - Request for Decision

Date: June 8, 2018	Request for Decision No: 2018-41
Topic: Cancellation of July and August Committee of Council Meetings	
Proposal Summary/Background: It was discussed and recommended at the May Committee of Council Meeting that the July 23, 2018 and August 27, 2017 Committee of Council meetings be cancelled. This would allow the Town's Administrative staff to schedule summer vacations and further, it was felt that any matters requiring the Committee's deliberation could be dealt with at the July and August regular meetings of Town Council.	
Benefits: None Noted.	
Disadvantages: None Noted.	
Discussion/Comments: If approved, staff will advise the public of the cancellations, according to the Town's Procedural Bylaw and the Municipal Government Act.	
Options: <ol style="list-style-type: none">1. Cancel the July and August meetings of Committee of Council, as recommended.2. Not cancel the meetings.	
Costs/Required Resources: N/A	Source of Funding: N/A
Recommendation: That Town Council consider and adopt the following resolution: <i>BE IT RESOLVED THAT the Kensington Committee of Council meetings scheduled for July 23, 2018 and August 27, 2017 at 6:30 PM be cancelled.</i>	

Town of Kensington - Request for Decision

Date: June 8, 2018	Request for Decision No: 2018-42
Topic: Kensington & Area Christian Council Request for Credit Union Centre Closure	
Proposal Summary/Background: <p>Correspondence was received and considered at the May Committee of Council Meeting from Margie Fagan, on behalf of the Kensington & Area Christian Council requesting Town Council's consideration of closing the Credit Union Centre on November 11th until noon, each year to provide players, coaches and parents an opportunity to take part in the Remembrance Day Memorial Service.</p> <p>In considering the request, Committee members unanimously agreed that it should not be the Town's role or mandate to close the rink on Remembrance Day and that the request may be better served by requesting user groups, i.e. the minor hockey association, rec hockey organizers, the figure skating club and other similar groups, to consider not holding practices, games etc. on Remembrance Day to enable their members and participants to take part in the Memorial Services.</p>	
Benefits: <p>None Noted.</p>	
Disadvantages: <p>None Noted.</p>	
Discussion/Comments: <p>Committee of Council's decision is supported by the CAO.</p>	
Options: <ol style="list-style-type: none">1. Approve the Request of the Kensington & Area Christian Council.2. Deny the request of the Kensington & Area Christian Council.	
Costs/Required Resources: <p>N/A</p>	Source of Funding: <p>N/A</p>
Recommendation: <p>That Town Council consider and adopt the following resolution as recommended by Committee of Council:</p> <p><i>BE IT RESOLVED THAT the request of the Kensington & Area Christian Council to close the Credit Union Centre until 12:00 PM on Remembrance Day each year be denied and that the Christian Council be encouraged to contact individual user groups on their use of the Credit Union Centre during the Remembrance Day Memorial Services.</i></p>	

Kensington & Area Christian Council
PO Box 760, Kensington
PE, C0B-1M0

May 2018

Town of Kensington
PO Box 418, Kensington
PE, C0B-1M0

To Town Council Members,

Remembrance Day, November 11th, is a significant day in the lives of many people within the town of Kensington and the surrounding countryside. There is a growing attendance at the Memorial Service at the Royal Canadian Legion and at the Cenotaph in Kensington. It is a time to honour and give thanks to God for those who lost their lives during wartime so that we benefit from the resulting freedom.

To respect these fallen soldiers, the Kensington & Area Christian Council asks the Kensington Town Council to close the Credit Union Center on November 11th until after 12 noon, each year. This would provide players, coaches, and parents the opportunity to take part in the Remembrance Day Memorial Service.

Thank you for considering this request. Hopefully, you, the Council, will make a decision regarding this request soon and people can be informed. This is important for the fall schedule preparations.

May God's Blessings be upon you.

Respectfully,
The Reverend Margie Fagan, *MV Fagan*
on behalf of the Kensington & Area Christian Council

Town of Kensington - Request for Decision

Date: June 7, 2018	Request for Decision No: 2018-43
Topic: Credit Union Centre – Kensington Fitplex Equipment Upgrades\Replacement	
<p>Proposal Summary/Background: Staff requested a quote from Spartan Fitness to add three pieces of gym equipment to the Fitplex. Two of the pieces (Hoist Fitness 3-way Olympic Bench & Hoist Fitness Back Hyper Extension Bench) would replace older models that will be taken out of service.</p> <p>One of the pieces (Hoist fitness MiSmith Machine) would be a new piece that currently does not exist at the Fitplex.</p> <p>The cost for each piece of equipment is as follows:</p> <ul style="list-style-type: none"> • Hoist Fitness MiSmith Machine - \$2,639.20 plus HST • Hoist Fitness 3 Way Olympic Bench - \$2,319.20 plus HST • Hoist Fitness Back Hyper Extension Bench - \$995.17 plus HST • Delivery and Installation are priced separately at a total of \$750.00. • Total Package Price - <u>\$6,703.57 plus HST (\$1,005.54) = \$7,709.11. HST is fully Recoverable</u> 	
<p>Benefits:</p> <ul style="list-style-type: none"> • Will create additional space with updated equipment • Will add a new piece of equipment that members have been requesting 	
<p>Disadvantages:</p> <ul style="list-style-type: none"> • None Noted. 	
<p>Discussion/Comments:</p> <p>To maintain and improve the Kensington Fitplex , it is recommended that Town Council proceed with the replacement\upgrades of the weight equipment at the Fitplex and that the replacement\upgrades be awarded to Spartan Fitness.</p>	
<p>Options:</p> <ol style="list-style-type: none"> 1. Award the weight equipment upgrades\replaces to Spartan Fitness as recommended. 2. Not award the contract. 	
<p>Costs/Required Resources:</p> <p>\$6,703.57 plus HST (\$1,005.54) = \$7,709.11</p>	<p>Source of Funding:</p> <p>Credit Union Centre 50\50 account</p>

Recommendation:

That Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT the contract for the replacement\upgrade of three (3) pieces of equipment at the Credit Union Centre Fitplex be awarded to Spartan Fitness as per their quote in the amount of \$6703.57.00 plus HST.

FROM
Chris Moore
Spartan Fitness
321 Cityview Blvd.
Vaughan ON L4H 3S7
www.spartanfitness.ca

PHONE
647-874-1426

FOR
Kensington Fitplex

TO
Robert Woods

QUOTE NUMBER
2365

DATE
May 9, 2018

VALID UNTIL
June 8, 2018 at 8:09pm

Hoist MiSmith and Benches

HFMISMITH

HOIST Fitness MiSmith Machine

The HOIST MiSmith Dual Action Smith is perfect for users of all levels. Now, get ready for the next big innovation in home strength with three new HOIST products from the “Mi Series” of home gyms. The Ultra-lite Lifting System™ reduces the bar weight to 30 lbs. allowing a wider range of exercise options. While this gym is engineered to offer maximum power and efficiency to your workout, its sleek and minimalist design offers a luxurious appeal to any individual looking to take their fitness to the next level.

Commercial quality components including linear bearings and shafting for frictionless guided motion. Polyurethane covered rack outs for silent racking and protection of bar

Non-marring feet to protect flooring. Compact, walk-through design requires minimal floor space.

Ultra-Lite Lifting System™ that reduces Smith bar weight to a mere 30 lbs.

Adjustable safety tiers on Smith. Free HOIST Strength app download which features dozens of exercise tutorials and workout plans for the MiSmith

http://www.hoistfitness.com/consumer/equipment/mismith_dual-action-smith#



 [mismith-mi7smith-sales-sheet](#)

3,299.00
20% discount
2,639.20

HFCF2179B

Hoist Fitness 3 Way Olympic Bench

Combining European styling with American engineering, HOIST® takes commercial free weight equipment to a whole new level. The new CF Line features the same aesthetic distinction and durable construction as the popular HOIST ROC-IT™ line.

Spotter stand provides more leverage and better positioning

Maximum storage weight: 870 lbs. (395 kg)

10 adjustable back pad positions from -15° to 30° in 5° increments to accommodate incline, flat and decline bench exercises

16 adjustable linear adjustments to accommodate the varying user heights

Integrated dual position foot rests to accommodate proper exercise positions

Incorporates 12 weight plate holders for easy storage

Product Width: 65.00" (165 cm)

Product Height: 56.25" (143 cm)

Product Length: 79.00" (201 cm)

Machine Weight: 384 lbs. (174 kg)



 [cf-2179b_3-wayolybench](#)

2,899.00
20% discount
2,319.20

HFCF3663

Hoist Fitness Back Hyper Extension Bench

Combining European styling with American engineering, HOIST® takes commercial free weight equipment to a whole new level. The new CF Line features the same aesthetic distinction and durable construction as the popular HOIST ROC-IT™ line.

4 adjustable ratcheting angle positions ranging from 35° to 50° in 5° increments

10 adjustable ratcheting thigh pad positions to accommodate varying user heights

Contoured foot rests and leg roller pads provide lower body stabilization



 [cf-3663_backhyper](#)

1,199.00
17% discount
995.17

DS

Delivery and Installation

*Additional travel charges apply to locations >50kms from the closest Spartan Fitness Warehouse. Delivery and installation does not apply to rubber flooring, structural anchoring or inflating accessories. Warehouse client pick up available.

600.00

Delivery by 3rd party	150.00
Subtotal, includes discount of 1,443.43	6,703.57
HST 15%	1,005.54
Total CAD including HST	\$7,709.11

Hoist Strength

Robert,

Ian informed me that you were looking for the above items for the Fitplex, please let either of us know if you have any questions.

Your Partner in Fitness,

Chris Moore
Spartan Fitness
902-220-4496
cmoore@spartanfitness.ca

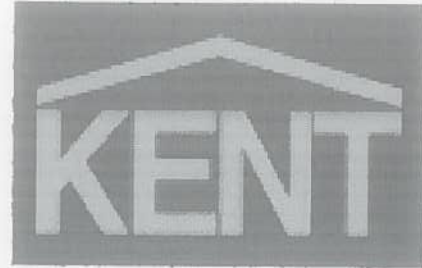
Town of Kensington - Request for Decision

Date: June 8, 2017	Request for Decision No: 2018-44
Topic: Credit Union Centre – Kensington Fitplex Aerobics Floor Replacement	
<p>Proposal Summary/Background:</p> <p>Staff have identified and discussed the need to replace the aerobics floor at the Fitplex. The current floor is a floating laminate and is in need of replacement. A rubber matting floor is a more suitable and durable flooring for the area.</p> <p>Staff solicited quotes to replace the flooring. Quotes were requested from Kent Building Supplies and Spring Valley Building Centre (Castle) for 1\4-inch-thick rolls, 4 feet by 49.6 feet, as well as interlocking tiles for the 39 by 31 space. The quotes came in as follows:</p> <p>Kent Building Supplies - \$5473.97 + 821.10 HST =\$6,295.07 for 7 rolls of Matting \$8687.18 + 1303.08 HST =\$9,990.26 for 150 Tiles</p> <p>Castle Building Centre – \$5250.00 + 787.50 HST =\$6,037.50 for 7 rolls of Matting \$8940.00 + 1341.00 HST= \$10,281.00 for 149 Tiles</p> <p>The flooring can be installed by staff.</p>	
<p>Benefits:</p> <ul style="list-style-type: none"> • Will provide an improved, non-slip surface for Fitplex Users. 	
<p>Disadvantages:</p> <ul style="list-style-type: none"> • None Noted. 	
<p>Discussion/Comments:</p> <p>To ensure proper footing and replacement of current flooring, it is recommended that Town Council proceed with the replacement of the aerobics flooring at the Fitplex and that the replacement contract be awarded to Castle Building Supplies as per their quote in the amount of \$5,250.00 + 787.50 HST =\$6,037.50 for 7 rolls of Matting.</p>	
<p>Options:</p> <ol style="list-style-type: none"> 1. Award the aerobics floor replacement to Castle Building Supplies as recommended. 2. Award the contract to the other bidder. 3. Not award the contract. 	
<p>Costs/Required Resources:</p> <p>\$6,037.50 HST included</p>	<p>Source of Funding:</p> <p>Credit Union Centre 50\50 account</p>

Recommendation:

That Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT the contract for the replacement of the Aerobics flooring area at the Credit Union Centre Fitplex be awarded to Castle Building Supplies as per their quote in the amount of \$5,250.00 plus HST.



Credit Union Centre – Fitplex flooring quote

Good afternoon Robert. The cost to purchase 7 rolls of ¼" x 48" x 49'6" black rubber flooring will be \$5473.97 plus HST. The cost to purchase 150 ¼" x 36" x 36" black rubber interlocking tiles would be \$ 8687.18 plus HST

Delivery to the Fitplex parking lot is included.

Thank you for the opportunity to quote this project. Please contact me if you have any questions. Thank you, Jeff

Jeff Spencer *June 1, 2018*

Jeff Spencer – Installed Sales

Kent Building Supplies

19 Eustane Street, Summerside, PE C1N 2V4

Tel: 902 436-4291 - Fax: 902 436-2871 – www.kent.ca spencer.jeff@kent.ca

Get AIR MILES® reward miles at Kent today!

Geoff Baker

From: Community Gardens <cgardens@pei.aibn.com>
Sent: June 8, 2018 2:30 PM
To: townmanager@townofkensington.com
Subject: Fwd: rubber flooring

Sent from my iPhone

Begin forwarded message:

From: "Mike James" <mike@springvalleybc.ca>
Date: June 4, 2018 at 10:19:55 AM ADT
To: "Community Gardens" <cgardens@pei.aibn.com>
Subject: RE: rubber flooring
Reply-To: <mike@springvalleybc.ca>

They just got back to me:

¼"x48"x49.5' rolls \$750.00/roll (you need 6.1 rolls so 7 but with lots left over)
¼"x34.25"x34.25" interlocking mats \$60.00/each (you need 149 tile)

Let me know

Thanks
Mike

Mike James
President
Spring Valley & O'Leary Building Centres
1 902 836 4289 (office)
1 902 439 0597 (cell)
mike@springvalleybc.ca
www.springvalleybc.ca
www.olearybc.ca
Follow us on : The Web, Facebook & Twitter



From: Community Gardens [<mailto:cgardens@pei.aibn.com>]
Sent: Monday, June 4, 2018 9:55 AM
To: mike@springvalleybc.ca
Subject: Re: rubber flooring

Great thanks

Town of Kensington - Request for Decision

Date: June 8, 2018	Request for Decision No: 2018-45 (Office Use Only)
Topic: Blacksmith Shop/Go! Fish Development Permit Application	
Proposal Summary/Background: A Development Permit Application has been completed by the Town of Kensington for Karen & Trent Murphy of Go! Fish for the renovation of the James Mullally Blacksmith Shop located at 29 Commercial St. The building will be converted into a fish and chip take out restaurant. The stamped architect and engineering drawings that were completed by Bill Drost and SableARC are included.	
Benefits: <ul style="list-style-type: none"> • N/A 	
Disadvantages: <ul style="list-style-type: none"> • N/A 	
Discussion/Comments: The Development Permit application is recommended for approval by the Deputy CAO.	
Options: 1. Approve the Development Permit application as recommended. 2. Not approve the Development Permit Application.	
Costs/Required Resources: N/A	Source of Funding: N/A
Recommendation: It is recommended that Town Council consider and adopt the following resolutions: <i>THAT Kensington Town Council approve a development permit application for the Town of Kensington for the renovation of the James Mullally Blacksmith Shop located at 29 Commercial St to be converted into a fish and chip take out., subject to full compliance with the Architects Act of PEI and any other applicable municipal bylaws and/or provincial and federal legislation.</i>	



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	June 8, 2018
Date Approved:	
PEI Planning:	
Permit Fee: \$	<input type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 29 Commercial Street Property Tax Number (PID): 868646
Lot No.: _____ Subdivision Name _____ Current Zoning: C1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
Public washroom, Gazebo, 2 commercial buildings

Land Purchased from _____ Year Purchased _____

Location of Development	Property Size
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____ Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____ Area sq. ft. _____

2. Contact Information

APPLICANT Name: Karen Murphy Address: 28 Victoria Street E
Phone: _____ Cell: 902-303-2687 Kensington, PE
Email: _____ Postal Code: C0B 1M0

Same as Above: ☐ Name: Town of Kensington Address: 55 Victoria Street E
OWNER Phone: _____ Cell: _____ Kensington, PE
Email: _____ Postal Code: C0B 1M0

CONTRACTOR, ARCHITECT OR ENGINEER Name: Bill Drost / Robert Haggis Address: Robert - 49 Water Street
Phone: 902-303-2767 Cell: 902-816-0216 Charlottetown, PE C1A 1A3
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

4. Development Description

☐ New Building ☒ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input checked="" type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>-</u>	<u>-</u>	Width _____ Length _____

Detailed Project Description: Convert Blacksmith Shop into a Small
take-out restaurant. Install Fryers and equipment.

Estimated Value of Construction (not including land cost): \$ 10,000.00

Projected Start Date: May 2018 Projected Date of Completion: July 1, 2018

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines and center of road.

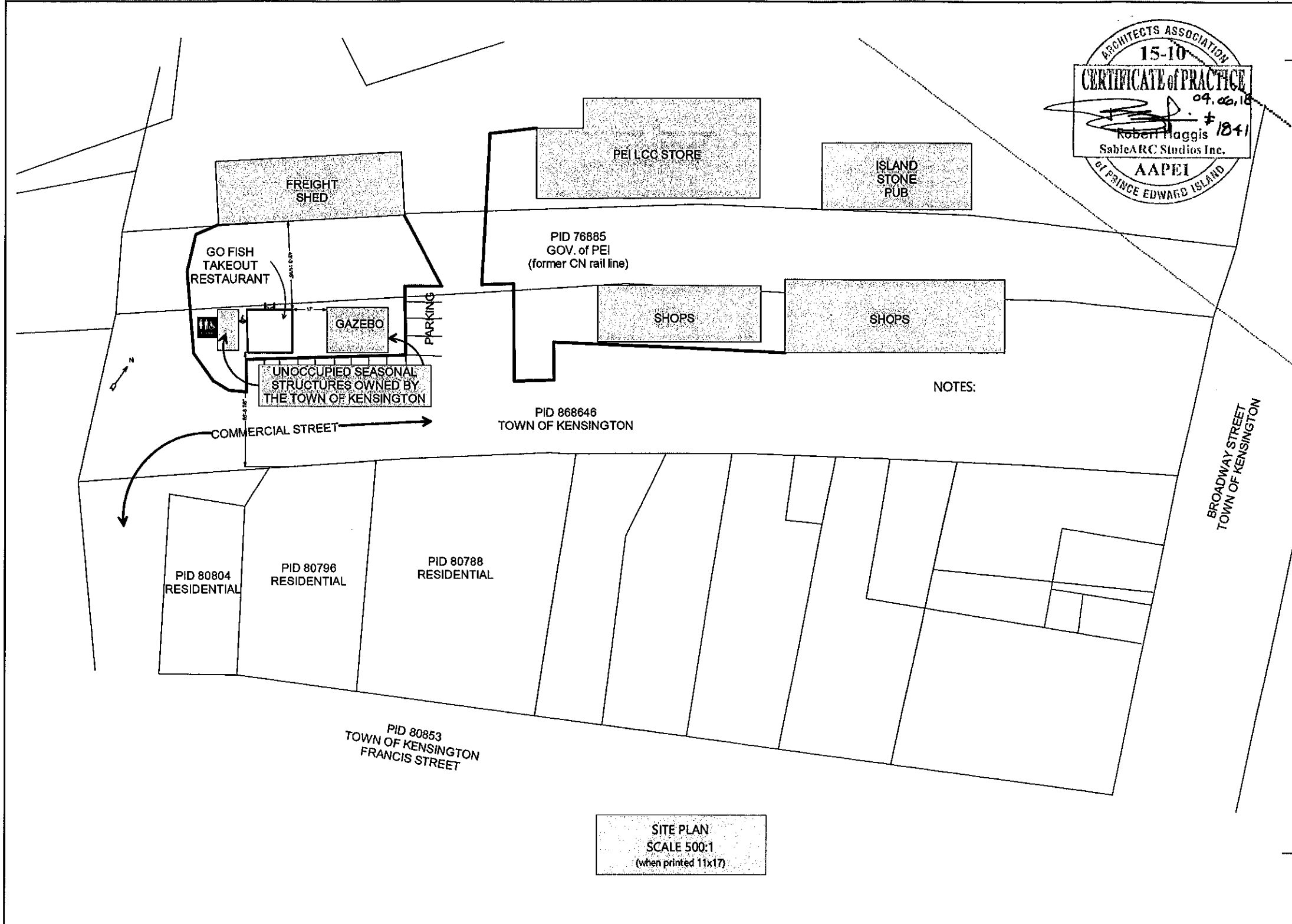
See attached Architect drawings.

I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are subject to a 21-day appeal period as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant Wendy MacKinnon Date: June 8, 2018.



SITE PLAN
SCALE 500:1
 (when printed 11x17)

ARCHITECT:	
SableARC	
CLIENT:	
GO! Fish KENSINGTON PRINCE EDWARD ISLAND	
BAY WINGS consulting BILL DROST, P.ENG. <i>BillDrost@engineer.com</i> PO BOX 5903 STANLEY BRIDGE PE CANADA (802) 303-2767	
Project:	
GO! FISH KENSINGTON PEI	
Sheet Title:	
SITE PLAN	
Client Rep:	
TRENT MURPHY	
Scale:	
500:1	
Issue Date:	
June 3, 2018	
Dm By:	
RH-BCD	
S1	



Town of Kensington, Mayors Office

Ships Company at HMCS Queen Charlotte, would like to extended sincere thanks and gratitude for hosting this year's Battle of the Atlantic Ceremony. Your generosity in support and providing a wonderful reception following the parade was appreciated and enjoyed by all. Please extend a special thank you, to all the ladies and gentleman that help put together the delicious sandwiches, treats and refreshments. Keeping the memory alive of all the sailors, merchant marines and air man that lost their lives in that great battle, was made possible again, with your hearts and help.

Kind Regards,

HMCS Queen Charlotte

*Thank you very much for the
use of your BBA.*

**Thank you
from the
Kensington Lions Club**

Chairman Lion Thera Cousin

Geoff Baker

From: Donald Mulligan <damulligan@edu.pe.ca>
Sent: May 29, 2018 11:39 AM
To: townmanager@townofkensington.com
Cc: Brett Corcoran; Rodney MacArthur
Subject: KISH Hockey Canada Skills Academy

Geoff,

We are excited to have been granted a Hockey Canada Skills Academy at KISH. We have completed a lengthy application from Hockey Canada and just received final approval yesterday. What this involves is 20 on-ice sessions for up to 40 students and several off-ice sessions at school as well. We are inclusive as we are taking male and female players at all levels from PeeWee and Bantam in our area. Brett Corcoran, Rodney MacArthur and myself are the on-ice instructors for the academy. I have spoken to Robert Wood and have booked ice times from October until March every Wednesday from 3:20-4:20. We have received letters of recommendation from Kensington and Area Minor Hockey as well as Queen Elizabeth Elementary and, of course, KISH.

We are looking to keep our costs as low as possible and have talked to other academies on PEI. These academies in Charlottetown and Cornwall receive reduced cost for ice time as it is during hours that are not usually rented. In order for us to keep our costs down for registration, we are wondering what is the lowest ice time rate Kensington will allow us to have for these times?

I can include our application information if you need more information. I would appreciate if you could forward this to Town Council and have them discuss our request. Any decrease in rates would be appreciated.

Thanks,
Donald

Statement of Confidentiality

This message (including attachments) may contain confidential or privileged information intended for a specific individual or organization. If you have received this communication in error, please notify the sender immediately. If you are not the intended recipient, you are not authorized to use, disclose, distribute, copy, print or rely on this email, and should promptly delete this email from your entire computer system.

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Wendy MacKinnon

From: Stephen Gallant <stgallant@gov.pe.ca>
Sent: June 8, 2018 8:51 AM
To: mail@townofkensington.com
Subject: PEI Poverty Reduction Action Plan: Public Community Conversations

Hello Mayor Caseley,

My name is Stephen Gallant. I'm a Researcher with the Department of Family and Human Services and a member of the project team that is currently developing a poverty reduction action plan for Prince Edward Island. As part of this action plan development, we are reaching out to Islanders in order to get as much input as possible from diverse sectors, all of which are impacted by poverty in some way (e.g. all levels of government, community services, healthcare, education, First Nations, churches, the general public, private business, people with lived experience of poverty, etc).

With this goal in mind, we are pleased to share the schedule for the upcoming Public Community Conversations across PEI. The goal of these conversations is to raise awareness of the poverty issues Islanders face, and to work with Islanders on a larger scale to identify potential priorities and solutions for reducing poverty.

Schedule:

Wellington – Monday, June 11 at the Centre Scolaire- Communautaire Evangeline (1596 Route 124), 6:30-8:30pm **(in French)**

Charlottetown – Tuesday, June 12 at Murphy's Community Centre, Room 207 (200 Richmond Street), 6:30-8:30pm

O'Leary – Wednesday, June 13 at the Community Centre in the Fire Hall (18 Community Street), 6:30-8:30pm

Summerside – Thursday, June 14 at Community Connections (701 Water Street), 6:30-8:30

We sincerely hope that you and the Kensington Town Council will be represented at one of the upcoming community conversations!

Please share with your networks.

Thank you!

Stephen

Stephen Gallant
Program Analyst
PEI Department of Family and Human Services
902-368-5331

Correspondence

Geoff Baker

From: Bill Drost <billdrost@engineer.com>
Sent: June 6, 2018 1:05 PM
To: Geoff Baker
Subject: Bay Winds Auto Sales

Hi Geoff,

I need a letter from the Town that shows support for Bay Winds Auto Sales being located on the vacant lot just north of the Save Easy.

Possible?

Bill

Correspondence

KENSINGTON



June 06, 2018

KENSINGTON

P.O. BOX 278
PRINCE EDWARD ISLAND
CANADA C0B 1M0

TO: Mayor Rowan Caseley and Council
Town of Kensington


From : Scott Zimmerman, Chairperson
Diabetes Cavalcade
Kensington Lions Club

RE: P.E.I. LIONS CAVALCADE FOR DIABETES

On Saturday, June 16, 2018 the Kensington Lions Club will be hosting this event at the Credit Union Centre. This event is a means for the Lions Club's of Prince Edward Island to get to raise money to support diabetes research and the diabetes camp at Camp Triump in Malpeque. This would be through the sale of posters to businesses and individuals across the Island. In 2016 the Lions Club's of Prince Edward Island raised **\$12,066.00.**

Kensington Lions Club is requesting the Mayor and Town Council to give permission for holding a parade in the Town of Kensington, at 1:00 p.m. on June 16, 2018. The Lions of Prince Edward Island would show the posters of businesses and individuals who supported this worth while cause. The route for this parade would be as follows; starting at Credit Union Centre out Barrett Street to Broadway Street South to Broadway Street North to Malpeque. We would also request a Police escort for this event.

Yours truly,


Scott Zimmerman, Chairperson (291-2106)
Diabetes Cavalcade
Kensington Lions Club

cc: Kensington Police Service



**Proudly presents the
7th Annual**



Humane Society

GOLF
TOURNAMENT

Friday, August 24, 2018

Fox Meadow Golf & Country Club

(Registration starts at noon with 1:00 p.m. Shotgun start)

Your \$560 team registration includes:

- Light lunch and snacks around the course
- A team of four players
- Green fees, golf carts and range balls
- Prizes for everyone
- Closing reception and thank you

**Some sponsorship opportunities
are still available. Contact
Jennifer Harkness at
(902) 892-1190 (ext 24) for
more information or to
register your team.**



This is your opportunity to help us make the Investors Group 7th Annual PEI Humane Society golf tournament the biggest yet. The tournament will be held at the Fox Meadow Golf and Country Club on Friday, August 24, 2018 with a 1:00 p.m. shotgun start. Team registrations start at 12:00 with a welcoming light lunch, in addition to plenty of food and beverages on the course. Golfers will have the opportunity to show off their golf skills on the course and putting green for great prizes. Join us for a fun afternoon of golf with other PEI Humane Society supporters knowing this event helps the society raise critical funds for companion animals.

Enter your team and **help support** the operations of the PEI Humane Society.

Team registration includes:

- A team of four players
- Green fees, golf carts and range balls
- Prizes for everyone
- Closing recognition reception

\$560 per team registration - \$140 individual registration (Includes charitable donation receipt)

Team Name:	Contact:
Address:	
City:	Postal code:
Phone:	Fax:
Email:	

Register and pay directly online at www.peihumanesociety.com or fill out this form and fax to Jennifer Harkness (902) 892-3617, scan and email to jharkness@peihumanesociety.com. You may also register by phone (902) 892-1190 (ext 24) or in person at 309 Sherwood Road, Charlottetown.

**** We accept cash, cheques (payable to PEI Humane Society) or credit cards****

Registration and payment due by July 27, 2018

For credit card payment (please circle):

VISA

MasterCard

Amex

Credit Card Number: _____

Exp. Date: _____ Name as it appears on card: _____

Signature: _____ Phone: _____

PEI Humane Society
PO Box 20022
Charlottetown, PE C1A 9E3



Geoff Baker

From: Rowan Caseley <mayor@townofkensington.com>
Sent: June 5, 2018 7:04 AM
To: Geoff Baker
Subject: Fwd: Pride week flag raising and crosswalk painting

FYI.

Sent from my iPhone

Begin forwarded message:

From: J Bradshaw <hockeysoprano@gmail.com>
Date: June 4, 2018 at 10:59:37 PM ADT
To: mayor@townofkensington.com
Subject: Pride week flag raising and crosswalk painting

Dear Sir or Madam,

Pride week 2018 is quickly approaching. It runs from Sunday July 22rd to Saturday July 28th. We were wondering if Kensington was planning to fly the Pride flag during this week as a show of support for members of the LGBTQ+ community. Many communities on PEI do so. If so, would you be having an official ceremony. Monday July 23rd has been designated as the official flag raising day. Pride PEI can supply Kensington with a flag, if needed. We are also encouraging municipalities to show support for this week by painting rainbow crosswalks in their community. If you could get back to me with information regarding these initiatives, it would be very much appreciated. Thank you for your assistance.

Janet Bradshaw
Education Chairperson
PRIDE PEI.