



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, June 10, 2019 @ 7:00 PM

55 Victoria Street

Kensington, PEI

C0B 1M0

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
June 10, 2019 – 7:00 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 May 13, 2019 Regular Meeting
- 6. Business Arising from Minutes**
 - 6.1 May 13, 2019 Regular Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Statistical Report
 - 7.3 Police Department Statistical Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List
 - 7.6 Summary Income Statement
 - 7.7 Credit Union Centre Report
 - 7.8 Mayor's Report
 - 7.9 Federation of Prince Edward Island Municipalities Report – Councillor Mann
 - 7.10 Kensington and Area Chamber of Commerce Report – Councillor Bernard
 - 7.11 Heart of the Island Initiative (STEP) Report – Deputy Mayor Pickering
- 8. New Business**
 - 8.1 Request for Decisions
 - 8.1.1 RFD2019-36 - Official Plan and Development Control Bylaw Amendment Application - PID 80150 - Second Reading, Formal Adoption, OP Amendment
 - 8.1.2 RFD2019-37 - Kensington Ballfield Batting Cage Replacement
 - 8.1.3 RFD2019-38 - Town of Kensington Annual Line Painting Program
 - 8.1.4 RFD2019-39 - 20 Stewart Street - Demolition and Removal

8.2 Other Matters

9. **Correspondence**
10. **Committee of the Whole (In-Camera) – *Nil***
11. **Adjournment**

**Town of Kensington
Minutes of Regular Council Meeting
Monday, May 13, 2019
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering; Councillors: Spencer, Toombs, Gallant, Mann and Bernard

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewie Sutherland

Visitors: Colin MacLean – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor Bernard to approve the tentative agenda for the May 13, 2019 regular meeting of Town Council with the addition of item 8.1.9 – Official Plan and Development Control Bylaw Amendment - PID 80150 (Rocky Arsenault) and one additional item of correspondence. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

3.2 *Councillor Bernard declared a conflict with item 8.1.3.
Councillor Spencer declared a conflict with item 8.1.7.*

4. Delegations / Presentations

4.1 Don Reid of the Age Friendly Communities Organization was unable to attend the May 13, 2019 meeting.

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the minutes from the April 8, 2019 regular meeting of Town Council. Unanimously carried.*

5.2 *Moved by Councillor Spencer, seconded by Councillor Gallant to approve the minutes from the May 8, 2019 Public Meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 April 8, 2019 Regular Meeting – Nil

6.2 May 8, 2019 Public Meeting - Nil

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Bernard, seconded by Councillor Toombs to adopt the May 2019 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the March 2019 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the March 2019 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Chief Sutherland noted that the Annual Fishing Derby will be held on May 18 & 19 and encouraged Council to attend. The Annual Bike Rodeo will be held on June 15 at the Credit Union Centre.

Chief Sutherland excused himself from the Council Chamber at 7:12pm.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the May 2019 Development Permit Summary Report. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the March 2019 Bills in the amount of \$167,321.93. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Bernard to approve the Summary Income Statement for the month of March 2019. Unanimously carried.*

7.7 Credit Union Centre Report

- 7.7.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the Credit Union Centre report for the month of March 2019. Unanimously carried.*

7.8 Mayor's Report

- 7.8.1** *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the Mayors report for the month of May 2019 as presented by Mayor Caseley. Unanimously carried.*

- 7.8.2** Mayor Caseley thanked everyone for volunteering during the Town Clean-up day.

- 7.8.3** Councillor Gallant noted that residents have expressed interest in using the tennis courts located at KISH for playing tennis and other racquet sports. The courts are in need of upgrade and repair. Mayor Caseley will reach out to the Public Schools Branch and the Hon. Brad Trivers, Minister of Education and Lifelong Learning.

- 7.8.4** *Moved by Councillor Toombs, seconded by Councillor Gallant*

WHEREAS, the Town of Kensington supports the Government of Canada's commitment to build infrastructure, promote economic growth and facilitate the efficient movement of products and traffic;

AND WHEREAS the Town of Kensington agrees with the initiatives of municipalities on Prince Edward Island supporting Senator Percy E. Downe's advocacy to have the Federal Government eliminate the toll charged to cross the Confederation Bridge;

AND WHEREAS the Confederation Bridge currently charges a minimum fee of \$47.75 for each passenger vehicle;

AND WHEREAS the Confederation Bridge is a replacement link to the rest of Canada and is a Constitutional Requirement;

AND WHEREAS the toll charged is a burden to every islander, tourist, business owner and a deterrent to the economic development of Prince Edward Island;

AND WHEREAS the Town of Kensington agrees with Senator Downe's advocacy for equality and fairness in federal bridge toll costs across the country, specifically as they apply to the decision to not charge tolls on the Champlain Bridge in Montreal built and maintained at tax payers expense;

BE IT RESOLVED THAT the Town of Kensington calls upon the Government of Canada to consider the elimination of all tolls charged on all users who cross the Confederation Bridge.

Unanimously carried.

7.8.5 Council discussed developing an Annual Town of Kensington Educational Scholarship. The following criteria should be considered in developing the scholarship:

1. A grade 12 graduating student from Kensington Intermediate Senior High School entering post secondary education.
2. \$1,000 Annual Educational Scholarship.
3. A resident within the Municipality of the Town of Kensington
4. Demonstrates leadership.
5. Special consideration given for students who volunteer within the Town of Kensington.
6. Community involvement considered an asset.
7. Scholarship to be selected by the KISH Scholarship Selection Committee.

Moved by Deputy Mayor Pickering, seconded by Councillor Bernard to develop an annual Town of Kensington Educational Scholarship in the amount of \$1,000 to be presented to a graduating student of Kensington Intermediate Senior High School. Unanimously carried.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 FPEIM hosted their annual meeting on April 29, 2019 in St. Peter's Bay. The Town's resolution, that was submitted to FPEIM to advocate and lobby the Province of PEI to provide financial support for lot/property development in rural areas, was approved unanimously at the recent annual meeting. The re-election of the FPEIM executive will be held shortly. Mr. Baker confirmed that FPEIM will be doing a site visit of the Murray Christian Centre as a possible location to host the fall semi-annual meeting.

7.10 Kensington Area Chamber of Commerce (KACC) Report

7.10.1 KACC hosted their Presidents Dinner on April 25, 2019 at the Emerald Community Centre. On June 9 the Chamber will host a member appreciation family event at the Haunted Mansion from 1-5.

7.11 Heart of the Island Initiative (STEP) Report

7.11.1 A Leading Authentic Experiences Session will be held on May 23 from 1:00-4:30 pm at the St. Mary's Church Pavilion in Indian River.

8. New Business

8.1 Request for Decisions

8.1.1 Official Plan and Development Control Bylaw Amendment - PID 747790 - Second Reading, Formal Adoption and OP Amendment

8.1.1.1 *Second Reading*

Moved by Deputy Mayor Pickering, seconded by Councillor Bernard

WHEREAS the Town of Kensington annexed PID No. 747790, being lands of MS Woodsides Ltd., inside the municipal boundary in 2018;

AND WHEREAS the subject property requires an appropriate zoning designation to be applied by Town Council to facilitate the development of the property;

AND WHEREAS a development proposal has been submitted to the town by the property owner to construct a single residential dwelling on the property;

AND WHEREAS a public meeting was held on April 4, 2019 in accordance with the PEI Planning Act and the Town's Development Control Bylaw, to allow Town Council to hear public comments on a proposal to apply a Single Residential (R1) Future Land Use and Zoning designation to the property;

AND WHEREAS town staff have evaluated the proposed Development Control Bylaw amendment, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a meeting held on April 8, 2019;

BE IT RESOLVED THAT Kensington Town Council give second reading to amend the Zoning and Subdivision Control Bylaw to apply a Single Residential (R1) zoning designation to PID No. 747790 for the purpose of constructing a single residential dwelling on the property.

Unanimously carried.

8.1.1.2 *Approval of Second Reading*

Moved by Councillor Bernard, seconded by Councillor Gallant,

WHEREAS the Town of Kensington annexed PID No. 747790, being lands of MS Woodsides Ltd., inside the municipal boundary in 2018;

AND WHEREAS the subject property requires an appropriate zoning designation to be applied by Town Council to facilitate the development of the property;

AND WHEREAS a development proposal has been submitted to the town by the property owner to construct a single residential dwelling on the property;

AND WHEREAS a public meeting was held on April 4, 2019 in accordance with the PEI Planning Act and the Town's Development Control Bylaw, to allow Town Council to hear public comments on a proposal to apply a Single Residential (R1) Future Land Use and Zoning designation to the property;

AND WHEREAS town staff have evaluated the proposed Development Control Bylaw amendment, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a meeting held on April 8, 2019

AND WHEREAS the Bylaw amendment was read a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council approve second reading to amend the Zoning and Subdivision Control Bylaw to apply a Single Residential (R1) zoning designation to PID No. 747790 for the purpose of constructing a single residential dwelling on the property.

Unanimously carried.

8.1.1.3 Formal Adoption

Moved by Councillor Spencer, seconded by Councillor Toombs,

WHEREAS the Town of Kensington annexed PID No. 747790, being lands of MS Woodsides Ltd., inside the municipal boundary in 2018;

AND WHEREAS the subject property requires an appropriate zoning designation to be applied by Town Council to facilitate the development of the property;

AND WHEREAS a development proposal has been submitted to the town by the property owner to construct a single residential dwelling on the property;

AND WHEREAS a public meeting was held on April 4, 2019 in accordance with the PEI Planning Act and the Town's Development Control Bylaw, to allow Town Council to hear public comments on a proposal to apply a Single Residential (R1) Future Land Use and Zoning designation to the property;

AND WHEREAS town staff have evaluated the proposed Development Control Bylaw amendment, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a meeting held on April 8, 2019

AND WHEREAS the Bylaw amendment was read and approved a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council formally adopt an amendment to the Town's Zoning and Subdivision Control Bylaw to apply a Single Residential (R1) zoning designation to PID No. 747790 for the purpose of constructing a single residential dwelling on the property.

Unanimously carried.

8.1.1.4 General Land Use Map (Official Plan) Amendment

Moved by Councillor Toombs, seconded by Deputy Mayor Pickering,

WHEREAS the Town of Kensington annexed PID No. 747790, being lands of MS Woodsides Ltd., inside the municipal boundary in 2018;

AND WHEREAS the subject property requires an appropriate future land-use designation to be applied by Town Council to facilitate the development of the property;

AND WHEREAS a development proposal has been submitted to the town by the property owner to construct a single residential dwelling on the property;

AND WHEREAS a public meeting was held on April 4, 2019 in accordance with the PEI Planning Act and the Town's Development Control Bylaw, to allow Town Council to hear public comments on the proposal to apply a Single Residential (R1) Future Land Use designation to the property;

AND WHEREAS town staff have evaluated the proposed Official Plan amendment, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the amendment as proposed;

BE IT RESOLVED THAT an amendment to the General Land Use Map, that is part of the Town's

Official Plan, to add a Single Residential future land use designation to PID No. 747790, for the

purpose of constructing a single residential dwelling on the property, be hereby approved.

Unanimously carried.

8.1.2 Wellfield Protection Plan Approval

- 8.1.2.1** Councillor Gallant requested to defer the approval of the Wellfield Protection Plan until the June Council Meeting to allow him to complete his review of the plan. Mayor Caseley noted that the Department of Transportation have plans to complete roadwork bordering the wellfield and addressed his concern that delaying the approval of the wellfield protection plan could potentially hinder the Town's requests that are outlined within it.

Moved by Councillor Gallant, seconded by Councillor Toombs to defer the approval of the Wellfield Protection Plan until the June Regular Council Meeting. 2 for (Gallant, Toombs) – 4 opposed. Motion defeated.

- 8.1.2.2** *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard*

BE IT RESOLVED THAT that Town Council approve and adopt the Town of Kensington Wellfield Protection Plan as drafted by the Kensington North Watersheds Association. 5 for – 1 opposed (Gallant). Motion carried.

Deputy Mayor Pickering excused herself from the Council Chamber at 7:55pm and returned at 7:56pm. Councillor Bernard declared a conflict and excused herself from the Council Chamber at 7:55 pm.

8.1.3 Development Permit Application – Fun Times Enterprises Ltd.

- 8.1.3.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Mann*

BE IT RESOLVED THAT Town Council authorize the Chief Administrative Officer to issue a special development permit to allow the construction of a 20 ft by 30 ft accessory structure in the front yard of the Fun Times Day Care property (PID No. 902494-000) subject to the following conditions:

- The accessory structure shall be the same colour as the main building on the property.*
- There shall be at least two windows installed on the street facing side of the structure.*
- Confirmation that the proposed construction does not take place within the Provincial Government's environmental buffer zone (50 ft) as it relates to the adjacent stream/wetland.*

Unanimously carried.

Councillor Bernard returned to the Council Chamber at 8:08 pm.

8.1.4 Development Permit Application – Jeff Thompson, PID No. 842716

- 8.1.4.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs,*

BE IT RESOLVED THAT Town Council authorize the Chief Administrative Officer to issue a development permit for Jeff Thompson at 47 Victoria Street East to allow the installation of a 350 square foot accessory apartment and to relocate the outside stairs at the southern end of the building to permit an additional parking space, with the condition that there be no provision for on street parking associated with the property.

BE IT FURTHER RESOLVED that Town Council approve a variance application from Jeff Thompson, owner of a property located at 47 Victoria Street East to reduce the parking requirement for the property from four parking spaces to three parking spaces.

5 for – 1 opposed (Spencer). Motion Carried.

8.1.5 Cable Crossover Machine Replacement - Fitplex

8.1.5.1 Moved by Councillor Toombs, seconded by Councillor Bernard

BE IT RESOLVED THAT Town Council approve the purchase of a Hoist Fitness CMD Cable Crossover Machine from Spartan Fitness at a cost of \$5,119.20 plus applicable taxes as per their quote dated January 22, 2019.

Unanimously carried.

8.1.6 Don Clark Ballfield Upgrades

8.1.6.1 Moved by Councillor Toombs, seconded by Councillor Bernard

BE IT RESOLVED THAT Town Council award a contract to Curran and Briggs to upgrade the Don Clark Ballfield as per their quote dated April 4, 2019 in the amount of \$5,800.00 plus HST.

Unanimously carried.

Councillor Spencer declared a conflict and excused himself from the Council Chamber at 8:37 pm.

8.1.7 Annual Donation to Queen Elizabeth Elementary School (QEES) and Kensington Intermediate High School (KISH)

8.1.7.1 Moved by Councillor Gallant, seconded by Councillor Toombs

BE IT RESOLVED THAT Town Council approve a \$150.00 donation to KISH End of Year Prizes, \$300.00 to the KISH Safe Grad Program, and \$150.00 to QEES End of Year Prizes for 2019.

Unanimously carried.

Councillor Spencer returned to the Council Chamber at 8:38 pm.

8.1.8 Police Vehicle Replacement

8.1.8.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard,*

BE IT RESOLVED THAT Town Council proceed with the purchase of a used 2017 Ford Taurus Police Cruiser from Martin's River Auto at a total cost of \$14,000 plus applicable taxes as per their quote dated March 19, 2019 and that staff proceed with transferring the emergency equipment to the 2017 Cruiser at a cost of \$1,745.00 plus applicable taxes.

Unanimously carried.

8.1.9 Re-zoning Application for PID No. 80150 (adjacent to 15 Pleasant Street), Lands of Rocky Arsenault.

8.1.9.1 *First Reading*

Moved by Councillor Toombs, seconded by Councillor Gallant,

WHEREAS a request has been received from Rocky Arsenault, owner of PID No 80150, to amend the Town of Kensington Development Control Bylaw to re-zone the property from Single Residential (R1) to Low Density Residential (R2);

AND WHEREAS a public meeting was held on May 8, 2019 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

BE IT RESOLVED THAT Kensington Town Council give first reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 80150 from Single Residential (R1) to Low Density Residential (R2);

Unanimously carried.

8.1.9.2 *Approval of First Reading*

Moved by Councillor Mann, seconded by Councillor Toombs,

WHEREAS a request has been received from Rocky Arsenault, owner of PID No 80150, to amend the Town of Kensington Development

Control Bylaw to re-zone the property from Single Residential (R1) to Low Density Residential (R2);

AND WHEREAS a public meeting was held on May 8, 2019 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read a first time at this meeting;

BE IT RESOLVED THAT Kensington Town Council approve first reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 80150 from Single Residential (R1) to Low Density Residential (R2);

Unanimously carried.

8.2 Other Matters

- 8.2.1** Councillor Toombs brought forward a concern from a resident of vehicles parking to close to the intersection at the corner of Broadway Street N and the west side of School Street.
- 8.2.2** Councillor Toombs brought forward a concern from a local business that staff of surrounding businesses are using on street parking for extended periods of time.
- 8.2.3** Councillor Gallant inquired about staffing at the Fitplex between Friday-Monday. He noted that some of the Fitplex members are not properly cleaning their equipment or putting it away after using it. Councillor Spencer suggested that an email be sent to all members with a reminder to properly tend to the equipment they have used.
- 8.2.4** Deputy Mayor Pickering expressed concern of an unsightly and dangerous property located at 43 Victoria Street E, specifically an accessory structure at the rear of the property. Mr. Baker will contact the property owners as per the Town's Dangerous & Unsightly Property Bylaw.
- 8.4.5** Deputy Mayor Pickering brought forward a suggestion to install dog waste stations along the trails/town. – *no action*.
- 8.4.6** Deputy Mayor Pickering announced that the 2019 Harvest Festival theme will be "Picnic at the Park".
- 8.4.7** Councillor Spencer inquired about having the public washrooms at the railyards opened for the season.

9. Correspondence

- 9.1** A letter from the PEI Humane Society requesting the Town to sponsor their Annual Golf Tournament

Moved by Councillor Spencer, seconded by Councillor Bernard to approve a sponsorship of \$250.00 Contest Hole Sponsor or 2 - \$100 Hole Sponsors, subject to availability of the Contest Hole Sponsor. Unanimously carried.

- 9.2** A letter from Katherine McLennan of 2 Imperial Street, requesting approval to rent her residence on Airbnb during the months of July and August.

Moved by Councillor Toombs, seconded by Councillor Bernard to defer a request from Katherine McLennan of 2 Imperial Street, seeking approval to rent her residence on Airbnb during the months of July and August, to allow staff to request additional information from the Department of Tourism regarding what approvals are required. Unanimously carried.

- 9.3** A letter from the 2019 Easter Seals First Annual Auction requesting an auction item donation. – *No action*

- 9.4** A letter from Patrick Kelly on behalf of the Kensington Area Minor Baseball Association regarding the rebuild of the batting and pitching cages that were damaged during a winter storm.

9.4.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to allow the Kensington Area Minor Baseball Association to rebuild their batting and pitching cages on the Credit Union Centre property. Unanimously carried.*

9.4.2 Council decided to table further discussions to the May Committee of Council meeting when more information is available.

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 9:31 PM. Unanimously carried.

Geoffrey Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO Monthly Report for Town Council - June 2019		
Item #	Project/Task	Status
1	Exempt Staffing Policy	A funding application has been submitted to Innovation PEI to offset the cost of completing the Policy. To date, no response has been received.
2	Access to Information and Protection of Privacy Bylaw, Records Retention and Disposition Bylaw, Procurement Bylaw	NO UPDATE Any work on these bylaws have been deferred until a further update is received from the Province with respect to new regulations and deadlines.
3	Victoria Street West Sidewalk Replacement	NO UPDATE The project has been deferred to 2020. The Province has agreed to include the sidewalk replacement project with their storm sewer replacement project and as such will provide design/tender services for the project and no additional cost to the town.
4	Official Plan and Zoning Bylaw 5 Year Review	All of the background research/review has been completed by the Consultant and she is open to schedule a public meeting at any time. The question would be whether Council is willing to host the public meeting in June, or if not, is July/August an appropriate time to do so. Otherwise we will look at September, which will extend the schedule for the project.
5	Asset Management	The Town continues to participate in the Asset Management Cohort program.
6	Ballfield Batting/Pitching Cages	A Request for Decision has been circulated with the tentative agenda package. Councillors are requested to provide approval to allow a batting cage to be installed on Credit Union Centre Property. Councillors are further requested to consider whether or not they would like to provide the capital funding for the installation.
7	Re-profiling of Gas Tax Funds	I am informed that the Provincial/Federal Infrastructure Committee have a meeting scheduled for June 6th where the re-profiling of the Town's Gas Tax Funds to the Tran Station/Boardwalk Replacement and Wellfield Emergency Back-Up Power projects will be discussed. It is anticipated that we will receive the required approval shortly thereafter. Municipal Strategic Component funding approval has been received for the Wellfield Emergency Back-Up Power project. It is anticipated that contract documents will be received shortly.
8	Investing in Canada Infrastructure Program (ICIP)	NO UPDATE Three applications have been submitted to the ICIP; Wellfield Upgrades (including four-log reduction), Wastewater Lagoon Upgrades, and the Broadway Street South Watermain Extension. We have not been made aware of when we might receive approval on these applications.
9	Re- Zoning of PID No 801500 - Rocky Arsenault	A Request for Decision has been circulated with the tentative agenda package requesting Council's approval of second reading, formal adoption as well as an amendment to the Town's Official Plan.
10	Don Clark Ballfield Upgrades	This work has been completed by Curran and Briggs.
11	Fitplex Equipment Replacement	We are informed that the new cable crossover machine will be installed on June 17th.
12	20 Stewart Street	A Request for Decision is circulated with the tentative agenda package requesting Council's consideration of award a contract to demolish and clear the property.
13	Unightly Accessory Structure - 47 Victoria Street East	The accessory structure has been demolished and removed.
14	Transport Container on Legion Property	NO UPDATE Staff have been in contact with a representative from the Legion in regards to the transport container located on their property. Confirmation was given that the Legion would submit the required development permit application however no application has been made at this point in time. Staff will contact the Legion representative again to ensure the appropriate application is made.
15	Public Washrooms	The Public Washrooms were opened on May 27th.
16	Fire Department Rescue Vehicle	The Request for Proposal Document has been drafted and forwarded to the fire department for review. Once confirmation is received from the department it will be issued accordingly. The document took longer to draft than anticipated.
17	Unightly Property - 105 Victoria Street West	No action has been taken on this item to date. A letter will be drafted and sent to the property owner by June 14, 2019.

Kensington Fire Department Occurrence Report 2019

[illegible]

APRIL 2019

The Kensington Fire Department responded to calls during the month of April and the average attendance for the fire calls was 14 men. Following is the breakdown of calls:

1. **April 3 – Smell of smoke at 84 Blue Shank Rd; 16 firefighters and 3 trucks**
2. **April 10 – MVC at 541 St. Andrews Rd, fluids leaking; 13 firefighters and 1 truck**
3. **April 11 – Fire alarm at Frosty Treat; 8 firefighters; stand down at hall, false alarm**
4. **April 14 – Grass fire on King St. in Malpeque; 19 firefighters and 3 trucks**
5. **April 16 – Commercial fire alarm at 26210 Rte 2 in Travellers Rest, 11 firefighters and 1 truck; stand down en route – false alarm**
6. **April 23 – MVC at 26102 Rte 2; 21 firefighters and 2 trucks; stand down en route as directed by RCMP**
7. **April 26 – MFR at 15 Walker Dr., possible cardiac arrest; 8 firefighters and 1 truck; firefighters worked on victim until EMS arrived on scene; victim pronounced deceased**

Training was held with 14 firefighters present.

The 'new truck committee' continues to meet with suppliers on a regular basis.

Rodney Hickey
Chief

Geoff Baker

From: Rodney Hickey <rodneycathy@gmail.com>
Sent: May 9, 2019 5:13 PM
To: Geoff Baker; Allan Macleod; Wendy MacKinnon
Subject: April 2019 Fire Report
Attachments: April 2019 fire report.docx; Operations Order for Outside Firefighting Groups2.docx

Attached you will find a file regarding the regimental funeral for Truro firefighter Skylar Blackie. Kevin Gillian represented the Kensington Fire Department at this funeral.

Three firefighters attended an ice rescue course at the Provincial Fire School.



Virus-free. www.avast.com

[illegible]

[illegible]

[illegible]

Police Report April 2019

KPS received 4 false alarms during the month.

April 5th @ 0055hrs – Subway – Member did not attend.

April 7th @ 1003hrs – Ktown Auto – Member attended.

April 17th @ 0025hrs – Subway – Member attended.

April 17th @ 0133hrs – Subway – Member attended.

Year To Date Approved Development Permits Summary Report
2019

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
New Industrial				1										1	
New Residential Accessory Structure					2									2	
New Semi Detached Dwelling					1									1	
Other Institutional					1									1	
Renovation Residential additions/alterations			1											1	
Renovation Residential Deck/Fence/Pool				1										1	
Renovation Single Family Dwelling					1									1	
Total:					1									8	

Total Estimated Construction Value
\$250,000.00
\$16,900.00
\$310,000.00
\$59,000.00
\$60,000.00
\$5,000.00
\$40,000.00
\$740,900.00

DEVELOPMENT PERMITS REPORT
For the period May 14, 2019 to June 07, 2019

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction		Value	Estimated Start	Estimated Finish
			Property Address								
Residential Accessory Structure											
07-19	05/17/2019	78097	Leonie Gallant Banman - 75 Broadway Street	902-303-5153	Approved	New	Residential Accessory Structure		\$15,000.00	05/20/2019	07/31/2019
			75 Broadway Street				Description:	Construct new 14'x24' shed			
08-19	05/24/2019	581256	Jason Maddix - 7 Centennial Drive	902-836-2565	Approved	New	Residential Accessory Structure		\$1,900.00	05/21/2019	06/21/2019
			7 Centennial Drive				Description:	Construct new 8'x10' shed and play structure			
Sub Total: \$16,900.00											
Semi Detached Dwelling											
06-19	05/17/2019	1100387	Jeff & Rachael McCarty - 11 Brookins Drive	902-954-0541	Approved	New	Semi Detached Dwelling		\$310,000.00	05/22/2019	09/18/2019
			11 Brookins Drive				Description:	Construct new residential duplex			

Sub Total: \$310,000.00

Total: \$326,900.00

Town of Kensington Bills List April 2019

A1 - Vacuums	364116	\$569.89
ADL Foods	2377981	\$311.33
ADL Foods	2377601	\$579.10
ADL Foods	2380339	\$719.84
ADL Foods	2378683	\$146.33
ADL Foods	2378224	\$427.18
ADL Foods	2378858	\$1,107.13
ADL Foods	2379683	\$603.68
ADL Foods	2379606	\$258.55
Aliant	6852852	\$237.08
Aliant	6855648	\$30.48
Alleymar Enterprise Ltd	16096	\$49.45
Amalgamated Dairies Limited	1919102020	\$67.21
Amalgamated Dairies Limited	4919116018	\$30.64
Amalgamated Dairies Limited	4919113027	\$36.03
Amalgamated Dairies Limited	4919092009	\$57.24
Andrew Griffin	APRIL 2019 RRSP	\$530.80
Atlantic Mayors' Congress	APR 1,19 -MAR 31, 20	\$750.00
Bell Mobility	2-385435	\$201.25
Bev Semple	APRIL 19 CROSSWALK	\$80.00
Brenda MacIsaac	APRIL 2019 RRSP	\$286.88
Brenda MacIsaac	16APR19	\$47.00
Caitlyn Pocock	APRIL 19 CROSSWALK	\$20.00
Canadian Union of Public Employees	APRIL 2019	\$529.36
Eastlink	8514196	\$135.59
Eastlink	8440560	\$23.00
Eastlink	8440283	\$89.64
Eastlink	08439965	\$756.83
Eastlink	08265895	\$99.99
Elizabeth Hubley	APRIL 2019 RENT	\$805.00
Family & Friends	APRIL 24, 2019	\$297.56
Federation of PEI Municipalities	FPEIM REGISTRATION	\$310.50

Federation of PEI Municipalities Inc.	3198	\$3,423.94
Frito Lay Canada	43754295	\$249.42
Frito Lay Canada	43754189	\$173.25
Frito Lay Canada	43754570	\$103.32
Frito Lay Canada	43754560	\$88.76
Geoff Baker	APRIL 2019 MILEAGE	\$309.26
Holland College	541124	\$76.13
Holland College	541114	\$325.99
Holland College	541100	\$100.00
Ideal Auto Parts Ltd	123908	\$125.29
Irving Oil	44656	\$405.43
Irving Oil	32880474	\$99.72
Irving Oil	32874042	\$434.79
Irving Oil	931483	\$210.38
Irving Oil	646217	\$121.45
Irving Oil	934596	\$509.01
Irving Oil	836442	\$425.55
Irving Oil	646007	\$438.85
Irving Oil	302932	\$162.52
Irving Oil	427310	\$268.48
Irving Oil	32867928	\$184.73
Island Petroleum	9528	\$586.73
Island Petroleum	9529	\$587.34
Island Petroleum	9041	\$363.43
Island Petroleum	9031	\$523.54
Island Petroleum	9050	\$447.59
Jack Spencer	APRIL 19 CROSSWALK	\$80.00
Jamie Perry	APRIL 19 CROSSWALK	\$200.00
Kays Wholesale	Z02689	\$570.71
Kays Wholesale	Z02665	\$377.57
Kensington & Area Chamber of Commerce	74743	\$103.50
Kensington & Area Chamber of Commerce	2019 STEP DONATION	\$500.00
Kensington Agricultural Services	24756	\$169.76
Kensington Intermediate Senior High School	2019 YR END/SAFE GRA	\$450.00

Kensington Metal Products Inc	46524	\$2.39
Kensington Vipers	2019 DON JOHNSON	\$5,000.00
Kent Building Supplies	1141565	\$26.98
Kent Building Supplies	1140248	\$26.80
Kent Building Supplies	1143009	\$18.14
Kent Building Supplies	1137087	\$30.77
Kim Mullett	APRIL TRAINING EXP	\$62.90
K'Town Auto Parts	17769/5	\$29.31
Langille Sharpening Service Inc	62621	\$172.50
Lewis Sutherland	APRIL 2019 RRSP	\$684.74
Lewis Sutherland	APRIL 2019 MILEAGE	\$131.60
MacInnis Express (1983) Ltd	198467	\$213.90
MacInnis Express (1983) Ltd	199146	\$222.08
Malpeque Bay Credit Union	APRIL 2019 RRSP	\$1,712.98
Maritime Electric	ART CO-OP APR 19	\$211.35
Maritime Electric	TRAIN STN APR 19	\$721.19
Maritime Electric	20 STEWART ST APR 19	\$13.28
Maritime Electric	PW SHOP APR 19	\$224.55
Maritime Electric	CUC BALLFIELD APR 19	\$35.78
Maritime Electric	CUC RINK APR 19	\$9,535.95
Maritime Electric	CUC SIGN APR 19	\$112.38
Maritime Electric	SENIOR CENTRE APR 19	\$55.68
Maritime Electric	TOWN HALL APR 19	\$1,365.20
Maritime Electric	CAR CHARGER APR 19	\$31.91
Maritime Electric	LIBRARY APR 19	\$202.00
Maritime Electric	STREET LIGHTS APR 19	\$2,915.76
Maritime Electric	RADAR SIGNS APR 19	\$105.13
Maritime Electric	EVK POOL APR 19	\$67.88
Maritime Electric	FIRE HALL	\$381.23
Mary's Bake Shoppe	08APR182019	\$15.00
Mary's Bake Shoppe	05	\$88.00
McInnes Cooper	2019009612	\$273.79
Mikes Independent	040519	\$71.86
Mikes Independent	041619	\$70.64

MJS Marketing & Promotions	2665013	\$51.75
MJS Marketing & Promotions	2664028	\$287.50
Moase Plumbing & Heating	29727	\$367.58
Orkin Canada	9267022	\$40.25
Orkin Canada	9259667	\$67.28
Orkin Canada	9259840	\$28.75
Pepsico	76460052	\$1,430.23
Prince County Hospital Foundation	APRIL 2019 INSTALL	\$3,000.00
Queen Elizabeth Elementary School	2019 YR END PRIZES	\$150.00
Recreation PEI Inc	1867	\$100.00
Robert Wood	APRIL 19 MILEAGE	\$187.60
Rodney Hickey	APRIL 19 MILEAGE	\$35.45
Ross' Place Memorial Gardens	APRIL 11, 19 FUNDING	\$653.00
Ross' Place Memorial Gardens	APRIL 3, 2019 FUNDING	\$500.00
Rowan Caseley	APRIL 19 EXPENSE	\$442.87
Saltwire Network	20655	\$401.06
Scotia Securities	DOUG K APR 2019 RRSP	\$428.38
Scotiabank Visa	PETRO CAN-FPEIM GIFT	\$50.00
Scotiabank Visa	PCH FOUNDATION INC	\$50.00
Scotiabank Visa	TOTE BAGS APRIL 2019	\$1,799.83
Scotiabank Visa	0141181 BRIDGE TOLL	\$47.75
Scotiabank Visa	RESIDENCE INN APR 26	\$428.22
Scotiabank Visa	APRIL 6, 2019	\$17.79
Scotiabank Visa	2019 VISA FEE	\$75.00
Scotiabank Visa	SUPERSTORE-FLOWERS	\$48.86
Seacor Athletic	SGLL3630	\$1,082.61
Sherbrooke Mechanical Inc	85699	\$115.00
Shooter Made Equipment	D6	\$108.00
Spring Valley Building Centre Ltd	K02871	\$83.49
Spring Valley Building Centre Ltd	202845	\$43.67
Spring Valley Building Centre Ltd	202735	\$75.90
Spring Valley Building Centre Ltd	776465	\$83.49
Staples	31961	\$19.54
Staples	550343-3166	\$481.21

Summerside Chrysler Dodge (1984) Ltd	WS23232	\$57.45
Suncor Energy Products Partnership	APRIL 10, 2019	\$693.69
Superior Sanitation	672735	\$346.06
Superior Sanitation	672734	\$184.00
Superior Sanitation	672733	\$80.50
Superior Sanitation	672736	\$207.00
T & K Fire Safety Equipment Ltd	2469	\$1,181.05
T & K Fire Safety Equipment Ltd	2470	\$1,456.82
Tanya Beairsto	APRIL 24, 2019	\$65.00
Telus	APRIL 2019	\$776.37
Traci Campbell	MARCH/APRIL AEROBIC	\$546.00
Vail's Fabric Services Ltd	326842	\$104.42
Vicki MacEachern	17APR19	\$47.00
Vistaprint	BUSINESS CARDS ARP19	\$57.91
Water & Pollution Control Corporation	APRIL 2019	\$273.91
Yellow Pages Group	19-7124426	\$22.08
Subtotal		<hr/> \$67,105.97 <hr/>

Payroll		\$85,088.00
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Capital Purchases

Capital "T" Electric	658	\$7,153.00
DV8 Consulting	DV8-19-K05	\$3,532.14
Mega Tech	19-3170	\$2,988.85
Sherry's Heating Service	2533	\$2,932.50
Subtotal Capital		<hr/> \$16,606.49 <hr/>

Total Bills		<hr/> \$168,800.46 <hr/>
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Income Statement Comparison of Actual to Budget for April 2019

	Current Month			Year to Date				
GENERAL REVENUE	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$91,501.30	\$93,327.00	-\$1,825.70	\$91,501.30	\$93,327.00	-\$1,825.70	\$1,125,834.00	8%
Police Service	\$1,664.75	\$3,000.00	-\$1,335.25	\$1,664.75	\$3,000.00	-\$1,335.25	\$36,000.00	5%
Town Hall Rent	\$7,908.58	\$7,813.00	\$95.58	\$7,908.58	\$7,813.00	\$95.58	\$96,656.00	8%
Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,750.00	0%
Sales of Service	\$39,802.60	\$37,000.00	\$2,802.60	\$39,802.60	\$37,000.00	\$2,802.60	\$444,000.00	9%
Subtotal Revenue	\$140,877.23	\$141,140.00	-\$262.77	\$140,877.23	\$141,140.00	-\$262.77	\$1,706,240.00	8%
GENERAL EXPENSES								
Town Hall	\$10,910.73	\$12,610.00	-\$1,699.27	\$10,910.73	\$12,610.00	-\$1,699.27	\$162,934.00	7%
General Town	\$38,141.41	\$46,899.00	-\$8,757.59	\$38,141.41	\$46,899.00	-\$8,757.59	\$579,955.00	7%
Police Department	\$30,097.68	\$36,027.00	-\$5,929.32	\$30,097.68	\$36,027.00	-\$5,929.32	\$458,961.00	7%
Public Works	\$6,308.70	\$15,437.00	-\$9,128.30	\$6,308.70	\$15,437.00	-\$9,128.30	\$205,465.00	3%
Train Station	\$1,630.57	\$2,175.00	-\$544.43	\$1,630.57	\$2,175.00	-\$544.43	\$31,940.00	5%
Recreation & Park	\$1,113.87	\$2,385.00	-\$1,271.13	\$1,113.87	\$2,385.00	-\$1,271.13	\$75,785.00	1%
Sales of Service	\$13,480.80	\$13,948.00	-\$467.20	\$13,480.80	\$13,948.00	-\$467.20	\$190,071.00	7%
Subtotal Expenses	\$101,683.76	\$129,481.00	-\$27,797.24	\$101,683.76	\$129,481.00	-\$27,797.24	\$1,705,111.00	5%
Net Income (Deficit)	\$39,193.47	\$11,659.00	\$27,534.47	\$39,193.47	\$11,659.00	\$27,534.47		
Credit Union Centre								
Credit Union Centre Revenue	\$46,322.88	\$18,100.00	\$28,222.88	\$46,322.88	\$18,100.00	\$28,222.88	\$397,700.00	12%
Credit Union Centre Expenses	\$35,543.95	\$34,119.00	\$1,424.95	\$35,543.95	\$34,119.00	\$1,424.95	\$397,408.00	9%
Net Income (Deficit)	\$10,778.93	-\$16,019.00	\$26,797.93	\$10,778.93	-\$16,019.00	\$26,797.93		
Fire Department								
Fire Revenues	\$20,970.00	\$20,772.00	\$198.00	\$20,970.00	\$20,772.00	\$198.00	\$249,264.00	8%
Fire Department Expenses	\$14,831.42	\$18,177.00	-\$3,345.58	\$14,831.42	\$18,177.00	-\$3,345.58	\$249,264.00	6%
Net Income (Deficit)	\$6,138.58	\$2,595.00	\$3,543.58	\$6,138.58	\$2,595.00	\$3,543.58		
Consolidated Net Income (Deficit)	\$56,110.98	-\$1,765.00	\$57,875.98	\$56,110.98	-\$1,765.00	\$57,875.98		
							\$1,421.00	
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$49,075.99	\$49,222.00	-\$146.01	\$49,075.99	\$49,222.00	-\$146.01	\$593,079.00	8%
Water & Sewer Expenses	\$43,870.77	\$48,215.00	-\$4,344.23	\$43,870.77	\$48,215.00	-\$4,344.23	\$590,480.00	7%
Water & Sewer Net Income (Deficit)	\$5,205.22	\$1,007.00	\$4,198.22	\$5,205.22	\$1,007.00	\$4,198.22		
							\$2,599.00	

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CUC MANAGER
SUBJECT: APRIL 2019 CREDIT UNION CENTRE REPORT
DATE:
ATTACHMENT: STATISTICAL REPORT

April 2019

Fitplex

Programming: Aerobics Programming

Tuesday	6.30pm	Hi Lo	Traci Campbell
Thursday	6.30pm	Boxer Fit	Traci Campbell
Saturday	8.30am	Multi Fit	Traci Campbell
Saturday	10:00am	Kids Yoga	

Adult Yoga Program to start in July, 2019
Instructor – Rachelle Pike

Hours

Key FOB Entry	5:45 AM – 12:00 Midnight Daily
Staffed	4:00 PM – 8:00 PM Monday – Thursday

Arena

- One storm day in April that the arena was not opened.
- Kensington Wild did not practice or play in April in Kensington. Finished second in the atlantics hosted in Charlottetown in April.
- Kensington Vipers played 2 home playoff games in April
- Kensington Figure Skating hosted spring can skate program in April.
- Atom A Shane Cormier Memorial tournament was held, 6 teams and two from off-island participated.
- Novice A Jamboree held with 5 teams was also held

-Atlantic Hockey Group played 8 games in Kensington with teams from across the Maritimes.

-“Still the Water” movie production used the arena for 4 days in April. Besides renting the arena the movie used local stores (Food Basket catered all the meals) and businesses (mid Isle electric) to create some spinoff.

-Don Johnson Junior ‘B’ Memorial Cup was held in April and we are awaiting final numbers from the organizing committee but the event was well attended (sold out on Sunday) and generated a large spinoff to the community. The tournament was responsible for providing meals to all the teams each day (Family and friends and Greco were used daily for 6 days) and in talking to local gas stations, restaurants and businesses the week was noticeably busier.

The Local Kensington Vipers lost in overtime to the Western Red Wings in the Championship game.

Great feedback from all attending teams, coaches and officials who thanked all our Arena staff and organizing committee for a great facility (each team had a dressing room for the week - no issues with water or heat), tournament and hospitality room

All games were live broadcasted as well.

Kensington Cash

April, 2019	\$210.00
	\$220.00
	\$220.00
	<u>\$210.00</u>
<u>Total</u>	<u>\$860.00</u>

Ball Fields

Minor Ball Batting cage –Nothing to report with regards to rebuilding, Old batting cage was removed from behind arena by Town maintenance staff.

Owen Simpson has been contacted to put ball safety netting back up and repair holes in March. Netting is scheduled to go up in Mid-May.

July 2-5 Ball Camp booked.
Jean Paul Pendergast

Tournaments booked to date:
Mosquito July 5-6-7
Danny Hughes Memorial July 12-13-14
Steve Noonan Eastern Canadians Sept 6-7-8
(no deposit received as yet to confirm tournament)

Senior Center

Activities at the senior center on a weekly basis

- Exercise classes
- Story Board
- Leather working
- Meetings
- Painting
- Touch therapy

Harvest Festival

In Fall of 2018 an enhancement grant of 2500.00 was awarded to each festival from the PEI association of exhibitions to go towards upgrading capital equipment for each festival.

The Harvest Festival has purchased a stage lighting system and a wireless head set with this money.

Upcoming Events

Fishing Derby, 2019

Bike Rodeo, 2019

Canada Day, 2019

Lady Slipper Dog Show July, 2019

Ball camp July 2019

Minor Ball Tournament July 2019

Rec Ball Tournament July 2019

Harvest Festival, 2019

Ball Eastern Canadians Sept 2019

Town of Kensington Credit Union Centre Monthly Statistical Data 2019

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	270	262	258	250									1040
Attendance	1525	1420	1200	1140									5285
Day Passes Sold	26	18	20	22									86
Memberships Sold	44	32	25	22									123
Monthly Payment Memberships	54	53	52	53									212
Arena													
Hours Rented	149	144	135	110									538
Preschool (Free)	4	4	3	0									11
Adult Skate	4	4	3	0									11
Donated Ice Time	0	10	0	7									17
Total Hours Rented	157	162	141	117									577
Storm Days (no rentals)	2.5	2	1	1									6.5

2018

[illegible]



Mayor's Report to Town Council

June 10, 2019

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include as much as possible a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokespersons for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

Town of Kensington Educational Scholarship – In consultation with Carolyn Black with KISH and taking into consideration the recommendation from Town Council, the Town of Kensington Educational Scholarship terms and application were drafted. I will attach a copy of the terms and application for Council's information. When I talked to Carolyn Black she had 6 application of which 5 were qualified Kensington residents. The KISH Scholarship Selection Committee will make the selection of the recipient.

Meeting with Hon Matthew MacKay – Mr. Baker and I met with Mr. MacKay to discuss our most pressing needs in Kensington and reviewed the 5 year Asset and Infrastructure budget with him. We gave him a copy of our Strategic Plan as well as our Well Field Protection Plan. These two documents give a strong indication of where we want to go as a town and reflect the vision of Council, Residents, Staff and other interested Stakeholders. In discussions with Mr. Mackay we stressed the importance of more streets being resurfaced this year. He has listened and I notice the tender call for .5 km of Park Road has been added to our previously announced street resurfacing. A Business/Industrial Park was also a major part of our discussions. We also stressed the importance of renewing the rural lot residential subsidy program that was in place many years ago.

STEP – I attended a session with the working committee on STEP or Heart of the Island Initiative where several presenters talked about their experience of Experiential Tourism and the benefits it can bring to tourism. They also pointed out the benefits it has with bringing other local operators and stakeholders together and being able to show their skill or trade whether it be in farming, fishing, crafts,



etc.

Strategic Plan Public Meeting – Wendy Drake with MRSB presented our strategic plan at our scheduled public meeting on May 23. Following the presentation Hope Parnham with DV8 Consulting explained her role in working with the Town Council and Residents to review the current Zoning Bylaws and Official Plan and how it fits in with the Strategic Plan. Thank you to all Councillors and Staff who were able to attend this public presentation.

Provincial Legion Ladies Auxiliary Convention – The Provincial Legion Ladies Auxiliary were in Kensington for the annual convention at Kensington Legion Branch # 9. I was invited to attend the banquet and bring greeting on behalf of the Town.

Open House at Indian River festival – The Indian River Festival are holding a kickoff open house event at the St. Mary's Church in Indian River on Friday June 7. Several guests were invited and I was invited to bring greetings from the town and enlarge on the benefits of such a great tourist venue in our area.

Rowan Caseley
Mayor – Town of Kensington



TOWN OF KENSINGTON EDUCATIONAL SCHOLARSHIP

The Town of Kensington has created the *Town of Kensington Educational Scholarship* to be presented annually at the grade 12 graduating ceremonies to a student of Kensington Intermediate Senior High School.

This scholarship is valued at \$1,000 Cdn. This scholarship is provided to encourage a graduating student to further his/her education to prepare them for the challenges and rewards ahead of them as they enter the work force.

Criteria

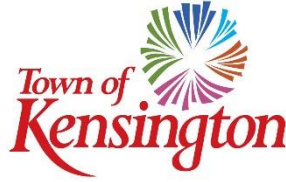
1. To be eligible students must be graduating from grade 12 with the intention of entering post-secondary, either University or College, to pursue a career of their choice.
2. Student must be a resident within the municipality of the Town of Kensington.
3. Student must demonstrate they have provided leadership within the Town of Kensington or within the nearby communities.
4. Special consideration will be given to students who have volunteered within the Town of Kensington.
5. Community involvement is considered an asset.

Selection Process:

The recipient of this scholarship will be chosen by the KISH Scholarship Selection Committee and recommended to the Town of Kensington. KISH Scholarship Selection Committee will confirm with town staff the student lives within town boundaries. *The cheque will be written in the name of the recipient and the post-secondary institute he/she is attending.*

Release/Disclosure of Information

By applying for any of the local KISH scholarship I hereby consent to the release of such information as may be required to the scholarship selection committee. This may include but is not limited to providing transcript of marks, details pertaining to other scholarship/bursaries awarded to me at the time of application. Successful applicants may be required to submit to publishing of their name and/ or picture in the local newspaper.



TOWN OF KENSINGTON EDUCATION SCHOLARSHIP APPLICATION

Student's Name _____

Street Address _____, Kensington, PE

Name of Education Institution you plan to attend

Have you already been accepted at the Institution named? YES ____ NO ____

What program will you be attending? _____

Please describe your past experiences in providing volunteer hours and any leadership roles you have taken to enable the selection committee to evaluate your involvement. Also include any other community involvement you want considered.

(Please attach a separate sheet if required.)

Town of Kensington - Request for Decision

Date: June 6, 2019	Request for Decision No: 2019-36
Topic: Re-Zoning Application for PID No. 80150 (adjacent to 15 Pleasant Street), Lands of Rocky Arsenault – Second Reading, Formal Adoption, Official Plan Amendment	
Proposal Summary/Background: <p>A request has been received from Rocky Arsenault, owner of PID No. 80150, to re-zone the property from Single Residential (R1) to Low Density Residential (R2). The subject property was subdivided and re-zoned to R1 from Multi-Unit Residential (R3) in 2011, and was subject to a letter of understanding to guide the future development of the property, which Council was given as part of the April Council meeting tentative agenda package.</p> <p>Re-Zoning the subject property requires an amendment to the town's Development Control Bylaw as well as to the general land use map that is part of the Town's Official Plan.</p> <p>The application was received from Mr. Arsenault on March 5, 2019. The application was considered by Town Council, according to the Town's Development Control Bylaw and the PEI Planning Act on April 8, 2019 where staff were instructed to proceed with the scheduling of a public meeting to hear residents' concerns or support for the application.</p> <p>The public meeting was held on May 8, 2019 with four members of the public in attendance (including the applicant). No objections were made to the application however three areas of concern were noted around the ultimate development of the property, which will be addressed through the development permitting process.</p> <p>The re-zoning application was referred to DV8 Consulting to complete a final review before it was brought forward to Town Council for formal consideration of giving the Bylaw amendment first reading. A copy of the final DV8 report is attached to this request for decision.</p> <p>First reading and approval was given to the proposed Bylaw amendment at the May regular meeting of Town Council.</p> <p>The following information is being circulated with this Request for Decision:</p> <ol style="list-style-type: none">1. DV8 Consulting Planning Report (s)2. Mapping and Public Meeting Information3. May 8, 2019 Public Meeting Minutes4. 2011 Letter of Understanding	
Benefits: <ul style="list-style-type: none">• Will allow the property to be developed as low density residential.	
Disadvantages: <ul style="list-style-type: none">• None noted.	

Discussion/Comments:

It is recommended that Town Council give second reading and formal adoption to a Development Control Bylaw amendment to allow PID No. 80150 to be re-zoned from its current single unit residential (R1) to low density residential (R2) as recommended by DV8 Consulting in the attached report.

Options:

1. Approve the recommendation of staff and DV8 Consulting.
2. Not approve the recommendation and refer the matter back to staff.

Costs/Required Resources:

N/A

Source of Funding

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolutions:

First Reading**Resolution 3**

WHEREAS a request has been received from Rocky Arsenault, owner of PID No 80150, to amend the Town of Kensington Development Control Bylaw to re-zone the property from Single Residential (R1) to Low Density Residential (R2);

AND WHEREAS a public meeting was held on May 8, 2019 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a meeting held on May 13, 2019;

BE IT RESOLVED THAT Kensington Town Council give second reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 80150 from Single Residential (R1) to Low Density Residential (R2);

Resolution 4

WHEREAS a request has been received from Rocky Arsenault, owner of PID No 80150, to amend the Town of Kensington Development Control Bylaw to re-zone the property from Single Residential (R1) to Low Density Residential (R2);

AND WHEREAS a public meeting was held on May 8, 2019 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting,

and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a meeting held on May 13, 2019;

AND WHEREAS the Bylaw amendment was read a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council approve second reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 80150 from Single Residential (R1) to Low Density Residential (R2);

Resolution 5

WHEREAS a request has been received from Rocky Arsenault, owner of PID No 80150, to amend the Town of Kensington Development Control Bylaw to re-zone the property from Single Residential (R1) to Low Density Residential (R2);

AND WHEREAS a public meeting was held on May 8, 2019 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a meeting held on May 13, 2019;

AND WHEREAS the Bylaw amendment was read and approved a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council formally adopt an amendment to the Zoning and Subdivision Control Bylaw to re-zone PID No. 80150 from Single Residential (R1) to Low Density Residential (R2);

Resolution 6

General Land Use Map (Official Plan) Amendment Approval Resolution

WHEREAS a request has been received from Rocky Arsenault, owner of PID No 80150, to amend the General Land Use Map that is part of the Town's Official Plan to change the land use designation applied to the property from Single Residential (R1) to Low Density Residential (R2);

AND WHEREAS a public meeting was held on May 8, 2019 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

BE IT RESOLVED THAT an amendment to the General Land Use Map, that is part of the Town's Official Plan, to change the land use designation applied to PID No. 80150 from Single Residential (R1) to Low Density Residential (R2) be hereby approved.

April 3, 2019

Town of Kensington
PO Box 418 Kensington, PE
C0B 1M0
Phone: (902) 836-3781
Fax: (902) 836-3741
Email: townmanager@kensington.com

Re: Rezoning application for PID 80150 (adjacent to 15 Pleasant Street) – Amended Report

Dear Mr. Baker,

I have reviewed the Town of Kensington's *Official Plan and Zoning and Subdivision Control (Development) By-law* with respect to the request to rezone PID 80150, which is identified as Lot 10-1 on Plan of Subdivision #10288 approved January 10, 2011. The property is currently zoned R1 Single Residential Zone, and the applicant is requesting a change to R2 Low Density Residential Zone in order to develop a duplex on the property. As per Section 19 of the *By-law*, an application to rezone a property shall be deemed to be an application to amend the *By-law* and no amendment shall be made contrary to the policies in the *Official Plan*. The subject property is identified as R1 Single Residential on the *Future Land Use Map*, as such the application to amend the *By-law* also requires an amendment to the *Official Plan*.

When this parcel was subdivided in 2011, it was done so on the condition that the property was also to be rezoned from R3 – Multi-Unit Residential to R1 – Single Residential Zone, as recommended by a Planner and Engineer who reviewed the application at that time and concluded that the property lacked “a safe and efficient access” for multiple units. The parcel is currently landlocked with no frontage on a public street. Access is restricted to a 30 ft wide right-of-way over the adjacent parcel at 15 Pleasant Street, identified as Parcel – R on the Plan of Subdivision. At the time of subdivision, the right-of-way was thought to be 20 ft wide, and insufficient to accommodate multiple units as the Engineer's report had recommended that a minimum right-of-way width of 8.1 m (26.6 ft).

As per Section 4.13.2, Council may approve a development permit for a residential structure which fronts on a private right-of-way, provided that: no reasonable provision can be made to provide access to a public street; safe ingress and egress from the lot can be provided; and that an agreement is registered in the PEI Registry Office, binding on all land owners abutting or fronting on the private right-of-way providing for the long term ownership and maintenance of the right-of-way, such agreement shall be binding on all heirs, successors and assigns of the current property owners.

The subject property is behind and adjacent to existing single detached dwellings, and borders the boundary between the existing R1 and R3 zones. The R1 zoning appears to be aligned with the current goals of the Official Plan, which state that the Town “encourages the maintenance of a safe and efficient vehicular and pedestrian circulation system” and the “creation and maintenance of safe, efficient, stable and visually appealing residential neighbourhoods.” However, the Official Plan also states that the Town will “provide a range [in] residential zoning to support housing opportunities to meet various socio-economic and physical needs.”

Although a review of the Town's housing stock and the market demands for single detached dwellings vs multiple unit dwellings is still ongoing as part of the Official Plan review, one can easily observe the development trends within the Town. In contrast to other towns in PEI which contain undeveloped land that is predominantly R1 or Agricultural zone with limited other residential options, Kensington has benefited by having undeveloped land that has been zoned for a variety of housing types. This has allowed development to continue in the Town as demand for 2-unit and multi-unit dwellings has increased over the past number of years – and this may be linked to the Town's population increase since the last census where other Towns and Rural Municipalities have seen a decrease in recent years.

With regards to the application at hand, the proposed rezoning is supported by the Official Plan goals and from a technical perspective meets the requirements of the Engineer's recommendation from 2011 for access. As such, the application to proceed to a public meeting to consider rezoning the property to R2 – Low Density Residential is supported.

As always, please feel free to contact me with any further questions.

Best regards,



Hope Parnham, CSLA MCIP

Dv8 CONSULTING

CHARLOTTETOWN PE

E. HPARNHAM@OUTLOOK.COM

T. 902-393-1815

May 13, 2019

Town of Kensington
PO Box 418 Kensington, PE
C0B 1M0
Phone: (902) 836-3781
Fax: (902) 836-3741
Email: townmanager@kensington.com

Re: Rezoning application for PID 80150 (adjacent to 15 Pleasant Street) – Final Report

Dear Mr. Baker,

I have reviewed the Town of Kensington's *Official Plan and Zoning and Subdivision Control (Development) By-law* with respect to the request to rezone PID 80150, which is identified as Lot 10-1 on Plan of Subdivision #10288 approved January 10, 2011. The property is currently zoned R1 Single Residential Zone, and the applicant is requesting a change to R2 Low Density Residential Zone in order to develop a duplex on the property. The public meeting to consider the rezoning application was held on May 8, 2019. The following report addresses the concerns/questions expressed at the meeting. Please refer to my original report dated April 3, 2019, for a more detailed review of the application.

A concern was expressed that if this property is rezoned, then any other property with an extended rear yard could also apply to rezone to R2. This concern should be considered in two parts. First, the issue of 'flag lots' is a legitimate concern for property owners with deep narrow lots, however the current subdivision regulations allows the subdivision of a parcel with frontage on a private right-of-way and no direct road frontage. Going forward, this is a provision that is likely to be updated/changed during the ongoing Official Plan/Bylaw review, as we would like to discourage any further subdivision of landlocked parcels. The second part of this concern is with regards to the zoning designation itself. Although any property owner has the right to apply to rezone a property, Council must consider each application on its merits and in the context of the Official Plan goals and objectives. The location of this parcel at the transition between the R3 and R1 Zones establishes an existing gradient in residential density on the street in which the R2 zone is an appropriate fit, and which is supported by the Official Plan which states that the Town will "provide a range [in] residential zoning to support housing opportunities to meet various socio-economic and physical needs."

With regards to how the property will be developed and potential impacts on neighbouring properties, it is understood that the applicant responded to this concern at the meeting and acknowledged that their intentions would be to develop the property in a manner which would minimize impact. While this is reassuring, it is noted that there are currently no Bylaw regulations to require that the new dwelling/duplex be oriented a specific way or that a fence/buffer be required. Again, this may be an issue to address going forward during the OP/Bylaw review.

The final issue was with regards to the right-of-way agreement between the applicant and the adjacent property owner. The specific terms and conditions of the right-of-way agreement is a civil matter between the two property owners, however in issuing the Development Permit the Town will need to confirm that the agreement is in place and that it addresses the responsibilities of each party with regards to the installation of services, and the repairs and ongoing maintenance of the right-of-way. It is

recommended that the applicant be reminded that a copy of the signed agreement must be submitted with the development permit application.

In conclusion, the concerns expressed by the public were not issues linked to the matter of the rezoning, but rather to the development of the property in general and are likely to be addressed at the development permit phase. As the proposed rezoning is supported by the Official Plan goals, I am recommending that Council support the application to rezone the property from R1 - Single Residential Zone to R2 – Low Density Residential, and to amend the Official Plan Future Land Use Map accordingly.

As always, please feel free to contact me with any further questions.

Best regards,

A handwritten signature in blue ink, appearing to read 'HPARNHAM', followed by a horizontal line.

Hope Parnham, CSLA MCIP

Dv8 CONSULTING

CHARLOTTETOWN PE

E. HPARNHAM@OUTLOOK.COM

T. 902-393-1815



Mayor: Rowan Caseley
Chief Administrator Officer: Geoff Baker
Deputy Administrator: Wendy MacKinnon
Incorporated 1914

April 25, 2019

RE: Notice to Property Owners in the Vicinity of PID No. 80150, Being Lands of Rocky Arsenault.

Dear Property Owner:

An application has been made by the owner of PID No. 80150 (Rocky Arsenault), to the Town of Kensington to consider re-zoning the property, from its current Single Residential (R1) designation to Low Density Residential (R2) to facilitate the development of the property with a duplex residential dwelling.

The information on the back side of this letter will be advertised in the Journal Pioneer on April 26, 2019 and is being provided to certain property owners in accordance with the PEI Planning Act and the Town of Kensington's Zoning and Subdivision Control (Development) Bylaw.

For further information, please do not hesitate to contact the undersigned at (902) 836-3781.

Best Regards,

Geoff Baker
Chief Administrative Officer
Town of Kensington



Town of Kensington

Notice of Public Meeting



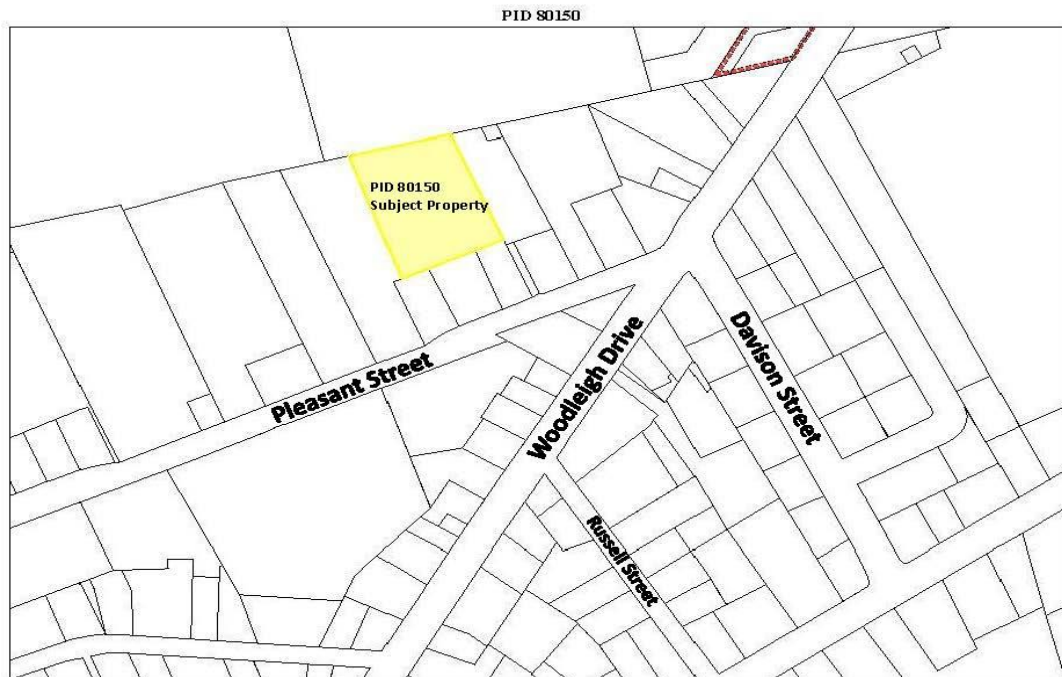
Take notice that, pursuant to the Planning Act and the Town of Kensington's Official Plan and Zoning and Subdivision Control (Development) Bylaw, a Public Meeting will be held at 6:00 PM on Wednesday, May 8, 2019 at the Kensington Town Hall, 55 Victoria Street East, Town of Kensington.

The purpose of the meeting is to allow residents and other interested persons an opportunity to make representation concerning the following amendment to the Town of Kensington's Official Plan and Zoning and Subdivision Control (Development) Bylaw and:

- To re-zone lands of Rocky Arsenault, PID No. 80150, from Single Residential (R1) to Low Density Residential (R2) for the purpose of constructing a duplex residential dwelling.
- To amend the Official Plan Future Land Use Map in order to accommodate the above zoning designation.

Individuals wishing to comment in writing are invited to send comments to PO Box 418, Kensington, PE, C0B 1M0 or by email to: townmanager@townofkensington.com. Written comments should be received no later than 4:00 pm on May 8, 2019. You may also review the proposal at the Town Hall prior to the meeting.

Geoff Baker
Chief Administrative Officer



**Town of Kensington
Minutes of Public Meeting
Thursday, May 8, 2019
6:00 PM**

Presiding: Mayor Rowan Caseley

Council Members Present: Councillors: Bernard, Spencer, Toombs, Gallant and Mann

Staff Members Present: Town Manager/Administrator, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

Regrets: Deputy Mayor Pickering

Visitors: Nancy Simmons – Resident
Carolyn Hill – Resident
Rocky Arsenault – Resident/Applicant
Chris Fernsebner – Local Property Owner

Mayor Caseley called the meeting to order at 6:00 PM and explained the purpose of the meeting.

PURPOSE:

The purpose of the meeting is to allow residents and other interested persons an opportunity to make representation concerning the following amendment to the Town of Kensington's Official Plan and Zoning and Subdivision Control (Development) Bylaw and:

- To re-zone lands of Rocky Arsenault, PID No. 80150, from Single Residential (R1) to Low Density Residential (R2) for the purpose of constructing a duplex residential dwelling.
- To amend the Official Plan Future Land Use Map in order to accommodate the above zoning designation.

An application has been made by the owner of PID No. 80150 (Rocky Arsenault), to the Town to consider re-zoning his property, from its current Single Residential (R1) designation to Low Density Residential (R2) to facilitate the development of the property with a duplex residential dwelling.

Mayor Caseley outlined the zoning process for the meeting attendees:

The zoning designation proposal was considered by Town Council, according to the Town's Development Control Bylaw and the PEI Planning Act, on April 8, 2019 where a planning report from DV8 Consulting was presented and considered. Staff were instructed to proceed with the scheduling of a public meeting to hear resident's concerns or support for the application. A notification ad was placed in the Journal Pioneer on April 26, 2019. Notification letters were

delivered to all neighbouring property owners within a five hundred (500) foot radius of the subject property. Written comments were requested to be submitted by 4:00 this afternoon, for those unable to attend this public meeting.

Following this public meeting, staff will complete a report for Town Council prior to their formal consideration of the proposed Bylaw and Official Plan amendments at their May 13th meeting.

Mayor Caseley *opened the floor for comment and questions.*

Rocky Arsenault spoke about his development plans for the property. Should the land be re-zoned he would like to construct a new residential duplex. Mr. Arsenault noted that he plans to speak with the shared access owner and will strive to ensure that neighbouring properties remain as private as possible.

Chris Fernsebner inquired as to what will prevent other vacant properties in the surrounding area from requesting a re-zoning of their lands. Mayor Caseley noted that Mr. Arsenault's land was once zoned R3, but was required by Town Council to be re-zoned to R1 due to the width of the right of way at that time. Should other land owners request a re-zoning, they would have to follow similar requirements, at which point there would be a public meeting where property owners can express their views.

Nancy Simmons inquired if the proposed zoning would permit additional units to be constructed. Mayor Caseley confirmed that the bylaw would not allow more than one main building in the R2 zone.

Carolyn Hill requested further information on where utility poles and water/sewer services would be located. Mr. Arsenault confirmed that they would be placed on the furthest side of the right of way access.

Councillor Spencer inquired if there is a current Right of Way Agreement. Mr. Baker confirmed that the Town received a copy of the Right of Way that is contained within the deed for Mr. Arsenault's property.

Councillor Gallant requested confirmation on who is responsible for the installation and maintenance of the water & sewer services into the property. Mr. Baker confirmed that all expenses associated with the service installation from the property line in would be the responsibility of Mr. Arsenault.

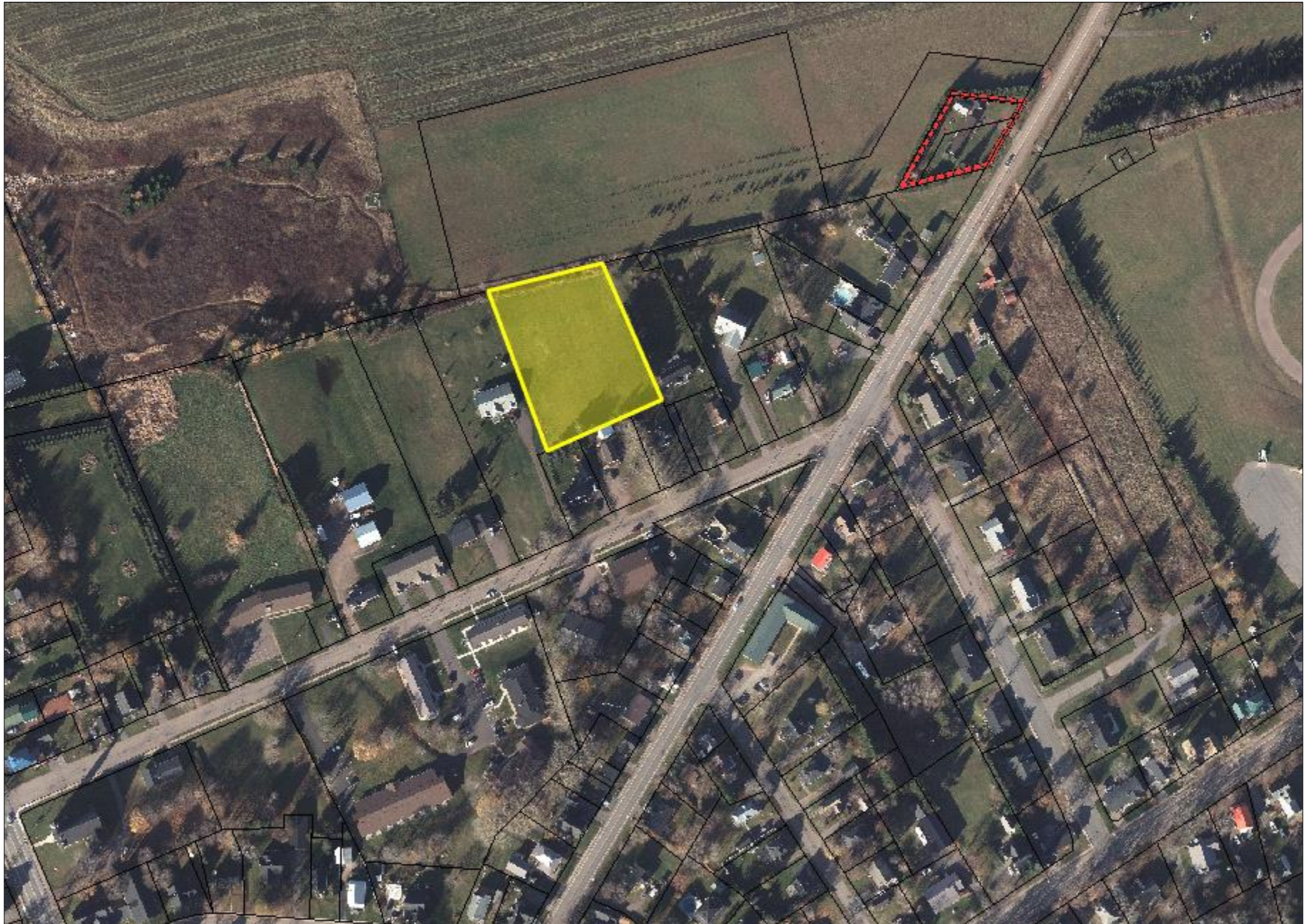
There being no further comments or questions,

Moved by Councillor Spencer, seconded by Councillor Gallant that there being no further questions or comments on the proposed Development Control Bylaw amendment the meeting adjourned at 6:17 PM.

Geoff Baker,
Chief Administrative Officer

Rowan Caseley,
Mayor

PID No 80150





Town of Kensington

Incorporated 1914

P.O. Box 418

Kensington, P.E.I.

C0B 1M0



Mayor: Gordon Coffin
Chief Administrative Officer: Geoff Baker
Deputy Administrator: Wendy MacKinnon

Web: www.kensington.ca
Email: mail@townofkensington.com
Tel: (902) 836-3781 Fax: (902) 836-3741

January 11, 2011

Attention: Wallace Bryanton
Kensington, PE
C0B 1M0

Re: Letter of Understanding – Subdivision of Lands Owned by Wallace Bryanton

Subject to Section 19.8 of the Town of Kensington Zoning and Subdivision Control (Development) Bylaw, the following letter shall serve as the official Agreement of Subdivision for Subdivision Plan # 10288 as drafted by Locus Surveys Ltd., being a subdivision of lands of Wallace Bryanton, located at 15 Pleasant Street (PID No. 80150).

Town Council approved the aforementioned plan on January 10, 2011 subject to an Agreement of Subdivision between the Town of Kensington and Wallace Bryanton outlining the terms and conditions of such approval.

Council's approval of the Subdivision as presented is subject to the following terms and conditions being met by the Developer and the Town of Kensington:

1. The Developer agrees that:

- a) The Municipality has an Official Plan and a Zoning and Subdivision Control Bylaw and any future development of Lot 10-1 or the remaining parcel shall be in compliance therewith.
- b) Any future development of the remaining parcel shall require an approved development permit from Town Council.
- c) A formal Right-of-Way Agreement shall be filed with the Provincial Registry Office in regards to Parcel R as indicated on Plan # 10288.
- d) The future provision of water and sewer servicing to the remaining portion, as indicated on Plan # 10288, shall be within the Right-of-Way indicated as Parcel R and is wholly the responsibility of the property owner.

- e) As property owner, you shall be responsible for all regulatory submittals to appropriate regulatory agencies upon the development of the remaining portion.
- f) That all other requirements under Town Bylaws and applicable Provincial and Federal legislation and regulations shall be adhered to.
- g) The Municipality does not in any manner warrant the development potential of the remaining portion as indicated on Plan # 10288.

2. The Municipality agrees that:

- a) Subdivision and site development shall be undertaken in accordance with all Municipal, Provincial and Federal Laws;
- b) All required permits and approvals shall be given on the basis of Subdivision Plan # 10288 as it relates to the subdivision development.

I trust that you will find the preceding terms and conditions to be acceptable. Please acknowledge these conditions by signing below and returning the letter to the Town Office.

Best Regards,

Geoff Baker, C.E.T.
Chief Administrative Officer
Town of Kensington

Acknowledged: _____
Wallace Bryenton

Town of Kensington - Request for Decision

Date: June 6, 2019	Request for Decision No: 2019-37
Topic: Kensington Ballfield Batting Cage Replacement	
Proposal Summary/Background: <p>The Ballfield Batting Cages were destroyed during a winter storm in November/December of 2018. A request was received from the Kensington Area Minor Baseball Association (MBA) on May 24th, 2019 requesting the Town's consideration to:</p> <ol style="list-style-type: none">1. Permit the construction of a new batting cage structure on Kensington ballfield property.2. Provide the funding to build the new batting cages. <p>The request from the MBA indicated that their executive recently met to discuss potential options for replacing the cage. They hope to replace it with a modern and durable steel structure with proper concrete footings and a mesh netting. The MBA feels that a new batting cage would enhance the overall facility and would ensure that local teams have access to excellent practice equipment.</p> <p>The MBA received an estimate on the cost of replacing the cage of \$8,200 from Eastern Fencing (which would not include any ground/civil work).</p> <p>Pat Kelly and Darren Cash of the Association were in attendance at the May Committee of Council meeting to present their request and to answer any questions from the Committee. The following items provide a summary of that discussion:</p> <ol style="list-style-type: none">1. The Minor Ball Association are open to relocating the batting cage to another area on the property. They would prefer the cage to remain between the ballfields but moved more to the West. (to be determined between CUC Manager and the MBA)2. They feel that the cage would be well utilized.3. They are seeking ways to bring more tournaments to the Town.4. The Malpeque Bay Credit Union may be interested in providing some funding towards the cage replacement.5. Other sponsors may be interested as well.6. They have only requested one quote thus far (based on what they would like to have) however they are open to securing additional quotes.7. They will take responsibility for removing and re-installing the netting on an annual basis.8. The old cage was a little too small for its intended use.9. They feel that concrete footings will enable the structure to last longer.10. The cage is proposed to be 10' x 12' x 60'.11. The quote provided from Eastern fencing did not include any required ground work (grading, seeding, sodding, etc.). Price included structure and netting only.12. They requested that the Town cover the up-front capital costs and MBA would repay the amount as money is fundraised. <p>Town Councillors, at their regular May meeting, agreed unanimously to allow the MBA to construct a replacement cage on Credit Union Centre Property. There was some confusion around the request for financial support, which has since been clarified in an email from the CAO to Councilors.</p>	

Benefits: <ul style="list-style-type: none"> • Will allow the batting/pitching cage to be replaced with a more permanent, heavy duty structure. • Will allow users of the facility to access new and improved practice facilities. 	
Disadvantages: <ul style="list-style-type: none"> • The Credit Union Centre assumes a level of risk with lending funds to the MBA. • If sufficient funds are not fundraised, the Credit Union Centre would assume the loss. 	
Discussion/Comments: <p>The Town operates the Credit Union Centre Facility, as much as reasonably possible, through user fees and not property taxes. While the first few years of operation resulted on operational losses for the facility and had to be supported through tax dollars, the facility has, for the past three years, operated through its own revenue sources and have not required any investment of tax dollars. The theory behind this operational philosophy is that the facility is used by approximately 29 different communities in the Kensington area and therefore should not be the sole responsibility of Kensington residents to maintain and improve. This was the town's commitment when we took over its operation in 2011/12 and staff and council have worked tremendously hard to ensure that the facility can operate through its own revenue sources.</p> <p>It is suggested that if Town Council desires to provide the capital funds to replace the batting cage that it be set up as a loan from the Credit Union Centre to the MBA (balance sheet), and that any funds raised by MBA be used to reduce that loan amount. If Town Council desires to make a financial contribution on behalf of Kensington tax payers then that can be considered as a separate issue. There is sufficient cash flow within the Credit Union Centre to provide the funding required, if deemed appropriate by Town Council.</p> <p>A representative from the Men's Recreational Ball League recently met with the CAO and Mayor and expressed an opinion that the Town should not cover the capital cost of the replacement due to the fact that there are higher maintenance and upgrade priorities at the ball fields, i.e. outfield grading, fence replacement, etc.</p>	
Options: <ol style="list-style-type: none"> 1. Provide the funding required to replace the batting cage. 2. Provide the funding required to replace the batting cage, through a loan. 3. Not provide funding to replace the batting cage. 	
Costs/Required Resources: <p>Estimated at \$10,000 (including required ground work).</p>	Source of Funding <p>Credit Union Centre Revenue</p>

Recommendation:

It is recommended that Town Council deliberate on whether or not they desire to provide the up-front capital funding to replace the ballfield batting cage.

.....

Kensington Area Minor Baseball Association
Kensington, PE C0B1M0

May 24, 2019

Town of Kensington
Att: Geoff Baker
Kensington, PE
C0B 1M0

Dear Mr. Baker:

I am writing you in regards to the batting and pitching cages in Kensington that unfortunately were destroyed this past winter. The Minor Baseball executive recently met to discuss some possible options for replacing this structure with something more modern and hopefully more durable for the upcoming season. It was decided our best option was to build the batting and pitching cages using a steel structure with proper concrete footings and a mesh netting.

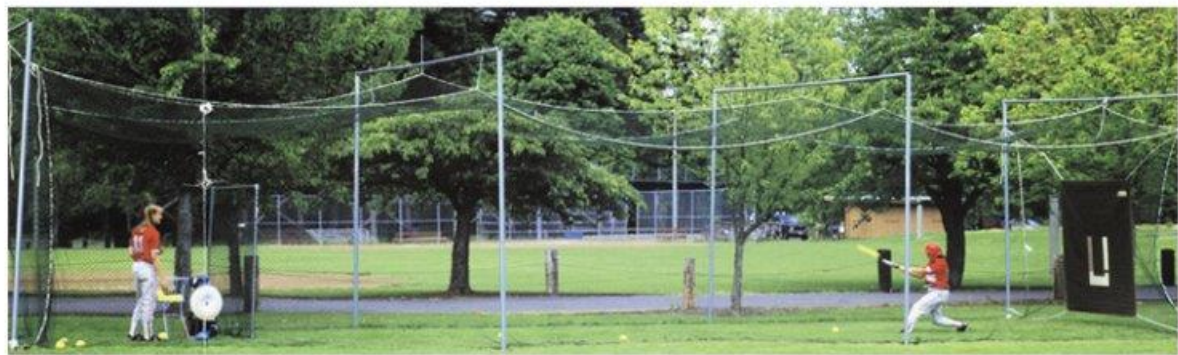
We have received an estimate from Eastern Fencing for \$8200 to supply and install the batting and pitching cages at the Kensington ball field complex. This new structure would certainly enhance the overall facility and would ensure local teams have access to excellent practice equipment.

The KAMBA board would like to first request permission to be able to construct a new structure at the Kensington fields and we would also ask that the town provide the funding to build the new proposed batting and pitching cages as proposed above.

Please feel free to contact me at (902) 314-0380 if you have any questions.

Sincerely,
Patrick Kelly
Kensington Area Minor Baseball Association

.....



Town of Kensington - Request for Decision

Date: June 7, 2019	Request for Decision No: 2018-38 (Office Use Only)
Topic: Town of Kensington – Annual Line Painting Program (2019)	
Proposal Summary/Background: A quote has been requested and received from On the Go Property Maintenance Inc. to complete the town's annual line painting program. A copy of the quote is circulated with this Request for Decision. The areas painted generally include all parking stalls in the town (including handicap and EV markings), Francis Street one-way markings and the area behind the rail yards (crosswalk, lane separation). Parking stalls may be added in the rail yards parking area between the train station parking and Kent Building Supplies parking to add additional stalls in this area (may be additional to the contract). Staff will work on a potential parking layout over the next week or so.	
Benefits: <ul style="list-style-type: none">• Will provide the town with freshly painted pavement markings.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: It is recommended by Committee of Council that Town Council authorize staff to move forward with the 2019 line painting program.	
Options: 1. Authorize staff to move forward with the 2019 line painting program as recommended. 2. Not complete line painting in 2019.	
Costs/Required Resources: \$3,135.50 plus HST	Source of Funding: General Revenue
Recommendation: It is recommended that Town Council consider and adopt the following resolutions: <i>BE IT RESOLVED that Kensington Town Council award the 2019 street line painting program to On the Go Property Maintenance Inc. as per their quote dated May 15, 2019 in the amount of \$3,135.50 plus HST.</i>	

On the Go Property Maintenance Inc.

A/O BlackTop Graphics

302 Bradford Road

Albany, Prince Edward Island C0B 1A0

Canada (902) 432-4527

QUOTE

Quote No.: 73511

Date: 15/05/2019

Page: 1

Ship Date:

Sold To:

Town of Kensington

Attn: Geoff Baker

PO Box 418

Kensington, PE C0B 1M0

Canada

Ship To:

Town of Kensington

Attn: Geoff Baker

PO Box 418

Kensington, PE C0B 1M0

Canada

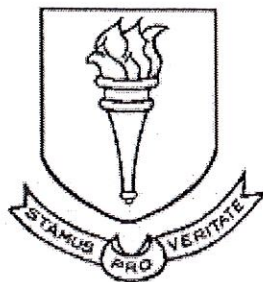
Business No.: 841117245RP0001

Item No.	Quantity	Unit	Description	Tax	Unit Price	Amount
	1		Resurfacing of all existing parking stalls and extras as completed in years previous	H		3,135.50
			Subtotal:			3,135.50
			H - HST 15% GST/HST			470.33
Shipped by						
Comments						Total Amount
Sold By:						3,605.83

Town of Kensington - Request for Decision

Date: June 7, 2019	Request for Decision No: 2018-39 (Office Use Only)
Topic: 20 Stewart Street - Demolition	
Proposal Summary/Background: <p>At the March regular meeting of Town Council, Councillors provided direction to staff to proceed with the disposal of the major appliances and the structure at a property located at 20 Stewart Street, through the following resolution:</p> <p><i>“THAT Town Council authorize staff to proceed with disposing of the major appliances at 20 Stewart Street and that the single residential dwelling on the property be tendered for removal. If no acceptable tenders are received, staff shall proceed to solicit quotes to have the structure demolished and the property levelled.”</i></p> <p>Staff subsequently arranged for the disposal (sale) of all of the major appliances and tendered the disposal of the single-family home on the property. With no bids being received on the home, staff requested quotes from contractors to demolish and level the property. Quotes were requested from Duffy Construction, Waugh’s Construction and Label Construction and Sanitation. One quote was received from Waugh’s Construction in the amount of \$4,800.00 plus HST. The work will generally include the complete removal of the structure on the property and grading as required.</p> <p>Public Works Staff will remove some of the windows, doors, siding and cupboards and will remove the furnace prior to the building being demolished. Currently they have removed three windows and some of the siding from the east and south sides of the building.</p>	
Benefits: <ul style="list-style-type: none">• None noted	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: <p>It is recommended by Committee of Council that Town Council authorize staff to move forward with awarding a contract to Waugh’s construction to demolish and remove the home on the property located at 20 Stewart Street.</p>	
Options: <ol style="list-style-type: none">1. Award a demolition contract to Waugh’s Construction, as recommended.2. Not award the contract, and refer the matter back to staff.3. Not demolish the home,	

Costs/Required Resources: \$4,800.00 plus HST	Source of Funding: General Revenue
Recommendation: It is recommended that Town Council consider and adopt the following resolutions: <i>BE IT RESOLVED that Kensington Town Council award a contract to Waugh's Construction to proceed with the demolition and removal of the single residential dwelling on the property at 20 Stewart Street at their quoted amount of \$4,800.00 plus HST.</i>	



Kensington Intermediate Senior High School

<http://www.edu.pe.ca/kish>

Telephone: 902-836-8901

Fax: 902-836-8903

P.O. Box 340, Kensington
Prince Edward Island
C0B 1M0

Donald Mulligan, Principal
Michelle Beaman, Vice-Principal
Carolyn Black, School Counsellor

22 May 2019

To Whom it May Concern:

This September, selected student delegates and two advisors are attending the national Canadian Student Leadership Conference being held in Abbotsford, B.C. From this conference students will learn skills that will not only benefit themselves, but also the schools and communities in which they are involved. Attendees learn acceptance towards others, enthusiasm for life, and teamwork skills that will allow them to be role models for others.

This wonderful opportunity brings with it a significant expense to students. The approximate cost to attend the conference this year will be about \$1700.00 per student. Therefore students have been encouraged to try to fundraise to help offset some of the costs of registration and travel. We are hoping to hold a couple of group fundraisers between now and then, however, any help you could give us towards this trip would be greatly appreciated! Please know that you will be investing in the future of this community by helping a student to network with other leaders from across this nation, enhance leadership skills, and develop an awareness of community, national, and global issues.

We thank you for your time and consideration in reviewing this letter. Please do not hesitate to call (902-836-8901) or e-mail us (kxgallant@edu.pe.ca) here at the school about any questions you may have.

Sincerely,

Kelly Gallant and Lily Greenan

CSLC 2019/Student Council Advisor
Kelly Gallant

SENATOR PERCY E. DOWNE
CHARLOTTETOWN

SENATE



SÉNAT

SÉNATEUR PERCY E. DOWNE
CHARLOTTETOWN

May 30, 2019

Mayor Rowan Caseley
Town of Kensington
PO Box 418
Kensington, PE C0B 1M0

Dear Mayor Caseley:

I wish to extend my sincere thanks and appreciation for your letter and the Town of Kensington's support for the Confederation Bridge toll issue by way of a council resolution. To that end, please extend my thanks to all the council members.

It is my hope that the continued pressure on the federal government and the amplification of our unified voice will help resolve this matter, and that Prince Edward Islanders will receive the same treatment as is given to the province of Quebec through their new toll-free Champlain Bridge.

Kind regards,

A handwritten signature in blue ink, appearing to read 'Percy E. Downe'.

Percy E. Downe
Senator

Geoff Baker

From: jlk.101@pei.sympatico.ca
Sent: June 5, 2019 8:36 PM
To: townmanager@townofkensington.com
Subject: Police Dept

Geoff

I wanted to let town counsel, as well as yourself know, how grateful Kim and I are in regards to numerous times i had to call a police officer to our house. Under difficult circumstances, time and again we needed there help in dealing with a family emergency. Each time they showed compassion and professionalism in handling a very volatile situation. I felt truly sorry for them as they had to deal with a very irate individual. They came a number of times just to talk and settle things down. Chief Sutherland provided phone numbers and people to call for additional help and counsel. He also would call time and again to see how things were going. I felt that the members in the police dept were instrumental in saving our son from harm and possibly worse. I apologised numerous times, each call i made, but they came and never complained.

I would like for this to be read at your next counsel meeting to let them know that the members in the dept make a difference. Our son seems to be on the way to recovery and I thank God for the officers that had to endure the abuse and still continue to help us. We owe a lot of gratitude to them and it will always be remembered. Could you let me know Geoff should you receive this letter, as one previously had not been received.

Regards
Les and Kim Thomas