



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, June 14, 2021 @ 7:00 PM

55 Victoria Street

Kensington, PEI

C0B 1M0

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
June 14, 2021 – 7:00 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 May 10, 2021, Regular Meeting
- 6. Business Arising from Minutes**
 - 6.1 May 10, 2021, Regular Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Statistical Report
 - 7.3 Police Department Statistical Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List – Town
 - 7.6 Bills List Water and Sewer Utility
 - 7.7 Summary Income Statement
 - 7.8 Credit Union Centre Report
 - 7.9 Mayor’s Report
 - 7.10 Federation of Prince Edward Island Municipalities Report – Councillor Mann

- 7.11 Heart of PEI Initiative Report – Deputy Mayor Pickering
- 7.12 Kensington and Area Chamber of Commerce Report – Councillor Gallant
- 7.13 PEI 55 Plus Games – Councillor Gallant

8. New Business

8.1 Request for Decisions

- 8.1.1 RFD2021-29 - Credit Union Centre - Rural Growth Initiative Community Revitalization Program
- 8.1.2 RFD2021-30 - IWK Children’s Hospital - Donation Request
- 8.1.3 RFD2021-31 - Proposed Development Control Bylaw and Official Plan Amendment (Portion of PID No. 78014 – Lot 21-1) – Second Reading and Formal Adoption
- 8.1.4 RFD2021-32 - Town of Kensington Emergency Management Program Bylaw – Bylaw #2021-02 – Second Reading and Formal Adoption
- 8.1.5 RFD2021-33 - Request to Purchase Lands of the Town of Kensington
- 8.1.6 RFD2021-34 - Resolution to Remove “Kensington Overhead Crosswalk” Project from Capital Investment Plan
- 8.1.7 RFD2021-35 - Town of Kensington – Annual Line Painting Program 2021
- 8.1.8 RFD2021-36 - Development Permit Application – Willow Bakery - 13 Commercial Street

8.2 2020/21 Financial Statements

8.3 Other Matters

9. Correspondence

10. Committee of the Whole (In-Camera) – *One item under Section 119 (e) and (f) of the Municipal Government Act*

11. Adjournment

**Town of Kensington
Minutes of Regular Council Meeting
Monday, May 10, 2021
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering
Councillors: Toombs, Spencer, Gallant, MacRae and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Administrative
Assistant, Kim Caseley

Visitors: Jason Simmonds – Journal Pioneer
Hon. Matthew MacKay – MLA Kensington-Malpeque

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the April meeting of Kensington Town Council.

2. Approval of Tentative Agenda

2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to approve the tentative agenda for the May 10, 2021 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the minutes from the April 12, 2021 regular meeting of Town Council. Unanimously carried.*

5.2 *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the minutes from the April 22, 2021 public meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 April 12, 2021 Regular Meeting

6.1.1 *Nil.*

6.2 April 22, 2021 Public Meeting

6.2.1 Nil.

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to adopt the April 2021 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the March 2021 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the March 2021 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the May 2021 Development Permit Summary Report. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Gallant, seconded by Councillor Mann to approve the March 2021 Bills in the amount of \$305,324.70. Unanimously carried.*

7.5.2 *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the March 2021 WPCC Bills in the amount of \$12,965.50. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the Summary Income Statement for the month of March 2021. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Credit Union Centre report for the month of March 2021. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the Mayors report for the month of May 2021 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Council discussed the process of naming the new Business Park streets. Deputy Mayor Pickering suggested asking the students at KISH to submit names. It was determined that staff will open the call for name suggestions to the students and the public. The deadline for submissions will be June 18, 2021.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 Councillor Mann reported that the FPEIM AGM was held virtually on April 26, 2021.

7.10 Heart of the Island Initiative Report

7.10.1 Deputy Mayor Pickering confirmed the unveiling of the art mural and fiddle structure for May 14 at 4:00 pm.

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 KACC Presidents Dinner will be held at Clinton Hills on May 13.

7.12 PEI 55 Plus Games

7.12.1 *Nil.*

8. New Business

8.1 Request for Decisions

8.1.1 New Deal for Cities and Communities (Gas Tax) – Capital Investment Plan Fund Re-Profiling

8.1.1.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with re-profiling funds within the Town's Capital Investment Plan as per the attached plan dated April 26, 2021, as follows:

- ***Train Station/Boardwalk Upgrades and Replacement (\$350,095.17)***
- ***Barrett Street/Broadway Street/Victoria Street Sidewalk Installation (\$476,075.00)***
- ***Parks and Recreation Improvements – Various (\$86,558.69)***
- ***Wellfield Emergency Back-Up Power (\$42,500.00)***
- ***Senior's Centre Paving (\$26,410.00)***
- ***Water Meter System Upgrade (\$65,000.00)***

- *Sewage Lagoon Mechanical Upgrades (\$146,000.00)*
- *Sidewalk Improvements and Replacement (\$351,144.68)*
- *Water Utility Model (\$50,000.00)*

The Council understands that all future operational costs associated with and resulting from the project will be the responsibility of the Town of Kensington.

Unanimously carried.

8.1.2 Prince County Hospital Foundation – Funding Request

8.1.2.1 Moved by Councillor Gallant, seconded by Councillor Toombs

THAT Town Council approve a financial contribution to the Prince County Hospital Foundation in the amount of \$50,000 payable at \$5,000 per year for 10 years, starting in 2021 and ending in 2030.

Unanimously carried.

Councillor Spencer declared a conflict and excused himself from the Council Chamber at 7:17 pm.

8.1.3 Go!Fish Window Replacement and Awning Installation

8.1.3.1 Moved by Deputy Mayor Pickering, seconded by Councillor Gallant

BE IT RESOLVED THAT Kensington Town Council authorize staff to proceed with the replacement of a deteriorated window at Go! Fish and that the window be replaced with a plain frame vinyl glider window. The Town's contribution to the window replacement will be the difference in cost between the glider window and the fixed window plus any rot or further deterioration that may be encountered.

BE IT FURTHER RESOLVED THAT that Town Council authorize the operators of Go!Fish to install a 38 inch by 36 inch awning over the take out window at their expense.

Unanimously carried.

Councillor Spencer returned to the Council Chamber at 7:22 pm.

8.1.4 Kensington Business Park Construction - Tender Recommendation

8.1.4.1 Mayor Caseley expressed his appreciation to Hon. Matthew MacKay for his continued support and leadership to ensure the Business Park project was a success.

8.1.4.2 Moved by Deputy Mayor Pickering, seconded by Councillor Gallant

BE IT RESOLVED THAT Kensington Town Council award the contract for the Kensington Business Park Construction project to AJL Ltd. as per their tender submission in the amount of \$4,820,125.00 plus HST.

Unanimously carried.

8.1.4.3 Moved by Councillor Spencer, seconded by Councillor Toombs

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;

AND WHEREAS the Town of Kensington is intent on proceeding with the construction of the Kensington Business Park Project in 2021;

AND WHEREAS funds have been secured through Innovation PEI in the amount of \$700,000.00;

AND WHEREAS funds have been secured through the Municipal Strategic Component of the Gas Tax Program in the amount of \$2,050,000.00;

AND WHEREAS The Town recently tendered the construction of the Kensington Business Park project, and the lowest tendered price was \$4,820,125.00 plus HST;

AND WHEREAS engineering services and contingency for the Kensington Business Park are estimated at \$700,000.00;

BE IT RESOLVED THAT Town Council authorize the CAO to borrow \$2,770,125.00 through Scotiabank to finance the Kensington Business Park Construction project under the following terms:

- repayable in full by Town Council over an amortization period not to exceed 25 years.***
- at an interest rate of Prime, less 0.3% per annum with interest payable monthly.***
- Advances repayable on demand.***

Unanimously carried.

8.1.5 Town of Kensington Emergency Management Program Bylaw – Bylaw #2021-02

First Reading

8.1.5.1 Moved by Councillor Toombs, seconded by Councillor Spencer

WHEREAS the Municipal Government Act, R.S.P.E.I. 1988, c M-12.1. requires municipalities to provide emergency management planning for all areas of the municipality;

AND WHEREAS subsection 145(1) of the Act requires council to, by Bylaw, establish an emergency management program for the municipality that, in the opinion of the provincial Emergency Measures Organization, is adequate and properly integrated with the provincial emergency measures plan;

BE IT RESOLVED THAT the Town of Kensington Emergency Management Program Bylaw (Bylaw #2021-02) be hereby read a first time.

Unanimously carried.

Approval of First Reading

8.1.5.2 Moved by Councillor Toombs, seconded by Deputy Mayor Pickering

WHEREAS the Municipal Government Act, R.S.P.E.I. 1988, c M-12.1. requires municipalities to provide emergency management planning for all areas of the municipality;

AND WHEREAS subsection 145(1) of the Act requires council to, by Bylaw, establish an emergency management program for the municipality that, in the opinion of the provincial Emergency Measures Organization, is adequate and properly integrated with the provincial emergency measures plan;

AND WHEREAS the Town of Kensington Emergency Management Program Bylaw was read a first time at this meeting;

BE IT RESOLVED THAT the Town of Kensington Emergency Management Program Bylaw (Bylaw #2021-02) be hereby approved.

Unanimously carried.

8.1.6 Proposed Development Control Bylaw Amendment (Portion of PID No. 78014 – Lot 21-1)

First Reading

8.1.6.1 Moved by Councillor Mann, seconded by Deputy Mayor Pickering

WHEREAS a request has been received from the St. Mary's Holy Family Roman Catholic Church Parish Inc., the owner of a property located at 30 Pleasant Street (Lot 21-1, Plan # 21036-S01, portion of PID No 78014)) to re-zone their property from its current Public Service and Institutional (PSI) designation to a Multi-Unit Residential (R3) designation.

AND WHEREAS a public meeting was held on April 22, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

BE IT RESOLVED THAT Kensington Town Council give first reading to amend the Zoning and Subdivision Control Bylaw to re-zone a portion of PID No. 78014 (Lot 21-1, Plan # 21036-S01) from Public Service and Institutional (PSI) to Multi-Unit Residential (R3).

Unanimously carried.

Approval of First Reading

8.1.6.2 Moved by Councillor Mann, seconded by Councillor Gallant

WHEREAS a request has been received from the St. Mary's Holy Family Roman Catholic Church Parish Inc., the owner of a property located at 30 Pleasant Street (Lot 21-1, Plan # 21036-S01, portion of PID No. 78014)) to re-zone their property from its current Public Service and Institutional (PSI) designation to a Multi-Unit Residential (R3) designation.

AND WHEREAS a public meeting was held on April 22, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read a first time at this meeting;

BE IT RESOLVED THAT Kensington Town Council approve first reading to amend the Zoning and Subdivision Control Bylaw to re-zone a portion of PID No. 78014 (Lot 21-1, Plan # 21036-S01) from Public Service and Institutional (PSI) to Multi-Unit Residential (R3).

Unanimously carried.

8.1.7 Subdivision of Lands of the Town of Kensington and E&W Brown Holdings Inc.

8.1.7.1 Moved by Deputy Mayor Pickering, seconded by Councillor Gallant

WHEREAS a subdivision/consolidation plan (Plan #19257-S02) has been drafted to facilitate the transfer of property between the Town of Kensington and E&W Brown Holdings Inc.;

AND WHEREAS a subdivision/consolidation plan has been drafted to facilitate the consolidation of the former Waugh and Caseley Properties and to subdivide the consolidated property into 38 business park lots;

BE IT RESOLVED THAT approval be granted to consolidate Parcel A with PID No. 76216, being lands of E&W Brown Holdings Inc., as per Survey Plan No. 19257-S02, dated May 5, 2021, drawn by Locus Surveys Ltd;

BE IT FURTHER RESOLVED THAT approval be granted to subdivide Parcel B from PID No. 76216, being lands of E&W Brown Holdings Inc., as per Survey Plan No. 19257-S02, dated May 3, 2021, drawn by Locus Surveys Ltd;

BE IT FURTHER RESOLVED THAT approval be granted to consolidate Parcel B to PID No. 767673, being lands of the Town of Kensington, as per Survey Plan No. 19257-S02, dated May 3, 2021, drawn by Locus Surveys Ltd;

BE IT FURTHER RESOLVED THAT approval be granted to consolidate PID No.'s 76406 and 767673, being lands of the Town of Kensington, as per Survey Plan No. 19257-S01, dated May 3, 2021, drawn by Locus Surveys Ltd;

BE IT FURTHER RESOLVED THAT approval be granted to subdivide the previously approved consolidated properties, PID No.s 76406 and 767673, into 38 business park lots, associated right of ways, and remaining lands, as per Survey Plan No. 19257-S01, dated May 3, 2021, drawn by Locus Surveys Ltd.

Unanimously carried.

8.2 Other Matters

8.2.1 Mayor Caseley acknowledged May 10-16 as National Nursing Week.

8.2.2 Mayor Caseley noted that the Canadian Flag was lowered to half-mast for the 76th anniversary of V-E Day on Saturday, May 8, 2021. Mayor Caseley was joined by members of the Kensington Legion and Town Council to lay a wreath.

8.2.3 Mayor Caseley expressed his appreciation to everyone who participated in the Annual Town Clean-up on Saturday, May 8.

8.2.4 Hon. Matthew MacKay spoke to Town Council on projects in the area over the past two years and looking forward to the next two. He also expressed appreciation to Minister Myers for his support towards the Business Park development.

9. Correspondence

9.1 An update from the Kids Help Phone

9.2 A letter from Julia Folland, Sponsorship Chair for the 2021 KISH Relay for Life.

Moved by Councillor Gallant, seconded by Councillor Toombs to donate \$1,000 to the KISH Relay for Life. Unanimously carried.

9.3 An email from the KARSI Steering Committee on their new sponsorship project.

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to adjourn the meeting at 7:51 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report for Committee of Council - May 2021		
Item #	Project/Task	Status
1	COVID-19 Pandemic	Staff continue to follow the advice of the Chief Public Health Office in the operation of all town facilities; contact tracing, wearing masks, maintaining appropriate distance, hand sanitizing, etc.
2	Outdoor Furniture Construction	Two covered benches have been purchased and received from the KISH Industrial Arts class. A memo is circulated with the tentative agenda package requesting Council's direction to proceed with purchasing two more benches.
3	Official Plan and Zoning Bylaw 5 Year Review	Staff are currently working with the Planning Consultant (DV8) to develop an online consultation survey for residents on the Official Plan and Development Bylaw. The intention is to have the survey launched by the end of May with a deadline of the second or third week of June. Following that, and depending on Public Health restrictions we will discuss the potential for an in-person public meeting.
4	Asset Management	NO UPDATE All asset management files have been received. I am trying to set up a meeting with the consultant to ensure a proper interpretation of the asset class forecasts and next steps in the development of the asset management plan.
5	Investing in Canada Infrastructure Program (ICIP) - Lagoon Upgrades	NO UPDATE The project has reached substantial completion. The contractor will be required to come back to site in the spring to perform final reinstatement of the site and some other minor works. The Town continues to retain the Guaranteed Maintenance Holdback until December 18, 2021, once all remaining deficiencies are rectified.
6	2019-2024 Gas Tax Capital Investment Plan	Town Council approved a re-profiling of gas tax funds at their regular May meeting. The required documentation has not yet been submitted to the Infrastructure Secretariat. It is hoped that this will be finalized and the required documentation submitted prior to the end of May.
8	Wastewater Treatment Plant Blowers	The project has been included in the Gas Tax re-profiling proposal circulated with the tentative agenda package. The project includes the installation of a new VFD, replacement of a pressure gauge, installation of a new wall mounted display unit, installation of a new PLC and a new panel, installation of a new SCADA system, installation of a new roof and gutter, and replacement of the stairs and platform in the UV Chamber.
10	Kensington Area Soccer Club - Clubhouse	It is understood that Toombs Plumbing and Heating will be proceeding with the installation of the water and sewer connections by the end of next week. I continue to work closely with the Soccer Association and the Provincial Government on the completion of this project.
11	Municipal Restructuring	The Town's application was approved by the Province and the re-structuring took affect on May 1, 2021. An information package has been circulated to all new residents. The information package contained contact information, Bylaw and other information deemed relevant to new residents. We have been in contact with several of the new residents regarding Bylaw requirements, development control, etc.
12	Police Study/Service Model Review	I have begun working on the implementation plan for Town Council's consideration, however at this point I have not found an opportunity to complete it. I had originally intended to present the implementation plan at the May Committee of Council meeting however it is more likely to be presented at the June Committee meeting.
13	Native Council Signage	Some Councillors may have noticed additional signage placed in the vicinity of the Town's Welcome signs. Two of the signs were placed directly on the Town's Welcome signs by the Provincial Department of Transportation which I directed Public Works staff to remove. In discussions with the Department of Transportation it was agreed that the signs could be placed there, however not in the same manner that they were originally installed. They have since been re-installed in a more aesthetic manner. The signs contain the word "Kensington" in both English and an aboriginal language.

Item #	Project/Task	Status
14	Investing in Canada Infrastructure Program (ICIP) - Wellfield Upgrades	NO UPDATE The chlorine pumps and analyzer have been properly calibrated. The back-up generators have been installed and commissioned at the controls building and wells. The only outstanding item remaining is the commissioning of the SCADA system. The sub-contractor from New Brunswick is having difficulty getting to the Island due to pandemic restrictions and as such we have requested a local contractor be engaged to complete the required work. It is expected that we will receive substantial completion notification shortly.
15	Railyards Garbage Receptacle Area	The area has been properly prepared as a waste container area. The Island Stone Pub has indicated that they will not move their container to this area and will be leaving it in the parking area. In discussions with the Heart of PEI Committee they have indicated that they will reach out to all stakeholders in the area to provide information on this initiative and why it is vital to open up parking spaces in the area. I will provide more information to Town Council as the situation progresses.
16	Town of Kensington Harassment Policy	NO UPDATE Staff have begun a review of the Town's Harassment Policy with the intent to amend it to include non-employees (volunteers, temporary employees, contractors working on behalf of the Town, etc.)
17	WWTP Wind Turbine	The issue with the turbine was found to be in the Remote Terminal Unit computer. The computer was replaced and the turbine is again operational. It was found that there is an issue, as well, with the battery back-up unit. Public Works staff have been directed to replace with a new battery back-up.
18	Railyards Fence Replacement	I understand that the project has been substantially completed.
19	Transport Container - Victoria Street East	The Transport container has been removed from the property.
20	Active Transportation Fund	The Town's application has been approved by the Province of Prince Edward Island to facilitate the installation of sidewalks along Barrett Street, Broadway Street South and Victoria Street East. It is proposed that a portion of the Town's Gas Tax be allocated towards the project as well. WSP are working on updated cost estimates and designs. I am informed that WSP has been contracted by the Province to design the storm sewer in the area to facilitate the project.
21	Town Council By-Election	The By-Election was held on May 3, 2021 with Councillor MacRae being elected. Councillor MacRae was officially sworn in before the May regular meeting of Town Council.
22	Official Plan and Zoning Bylaw Amendment - Roman Catholic Parish	First Reading of the Bylaw amendment was given and approved at the regular May meeting of Town Council. The amendment will be brought to the June regular meeting for second reading and formal adoption.
23	Commercial Street/Broadway Street Intersection	NO UPDATE The Town recently purchased a convex mirror as a potential solution to provide additional site distance for motorists and pedestrians egressing from Commercial St on to Broadway St N. In a meeting with Department of Transportation engineers we were requested not to install the mirror until such time as the department has an opportunity to review the parking layout in the area as well as to have a transportation consultant review the effectiveness of the mirror.
24	Confederation Trail Road Crossings	NO UPDATE The Province has committed to providing lighted (flashing beacon) pedestrian crossing signs at two Confederation Trail road crossings within the Town. They will be installed in the May 2021 timeframe. The beacon signs will be installed at the Victoria Street East road crossing and the Broadway Street North crossing. Additional signage may be installed in the future at other crossings in the Town.
25	Barrett Street Sidewalk	NO UPDATE The Province has committed to designing a storm sewer system along Barrett Street to facilitate the installation of a sidewalk by the Town. It is anticipated that this project will be able to proceed in the summer of 2021.
26	Annexation of PID No. 76174 (Frosty Treat)	I have been informed by the Island Regulatory Appeals Commission that a new application will have to be made for the annexation of the Frosty Treat 2 property due to the Town's recent boundary change. I am awaiting a new boundary map to facilitate the new application. As soon as the map is received the application will be re-submitted.

Item #	Project/Task	Status
27	Kensington Business Park	Town Council awarded the construction tender at their May regular meeting. Construction is scheduled to begin on June 1, 2021. The required lot consolidations/subdivisions have been approved by Town Council to facilitate the development. It is proposed that appropriate zoning designation will be applied to the properties through the Town's legislated review of it's Official Plan and Development Bylaw. I continue to work closely with Mayor Caseley on completing this project. Based on the contractors schedule provided in their tender the project should be completed towards the middle of December, 2021. Councillors directed staff to move forward with an initiative to solicit proposed street names within the Park from the public.
28	Town Hall Siding Replacement	NO UPDATE The current siding on the Town Hall has faded in colour. The siding manufacturer has agreed to replace all of the siding on the building under warranty. While a formal schedule has not been contemplated, it is expected that this work will be completed over the summer months.
29	EMO Bylaw and Plan	A revised Emergency Measures Bylaw and Plan was given first reading at the May regular meeting of Town Council. The Bylaw will be brought to the June regular meeting for second reading and formal adoption. Following that, Staff will work with the EMO Coordinator in updating the Emergency Measures Plan.
30	Town of Kensington Education Scholarship	We have been informed that the Town's \$1,000 scholarship to the Kensington Intermediate Senior High (KISH) will be split into two scholarships for 2021 (\$500 each). This is due to the fact that the KISH Scholarship Committee decided that two recipients were warranted and deserving in 2021.
31	Invest in Canada Infrastructure Fund - Broadway Street South Water and Sewer Main Extension Project	The application was submitted prior to the required deadline. Staff are working with the Infrastructure Secretariat to provide additional information to facilitate consideration of the application.
32	Art and Craft Co-Ops - Freight Shed	I haven met with both the Art Co-Op and the Craft Co-Op in regards to their tenancy within the Town's Freight Shed. Both groups are intent on opening toward the end of June for the 2021 season. Minor upgrades have been requested, i.e. ceiling fans and some other minor items. Staff continue to work with both groups to facilitate a successful 2021 season.
33	Blacksmith Shop/Go! Fish	As Councillors are aware, there was a fire at the Go! Fish Eatery/Former Blacksmith Shop on Sunday, May 16, 2021. We are all saddened at the loss of this historical asset in our community, and for the loss of a successful business within our community. We are currently awaiting a final report from the Fire Marshal's office in regards to the cause of the fire. Initial reports indicate that the fire may have started in a garbage container but no final determination has been made at this point in time. The Town's insurance adjustor is completing an investigation on the Town's behalf. Once the investigation is complete, I will provide further information to Town Council for consideration as the situation progresses.
34	Collective Bargaining Agreement Negotiations	I have requested several options and corresponding cost quotations from the Town's solicitor for the upcoming collective bargaining agreement negotiations. Further information will be provided once the quotations are received.
35	Roy Paynter Park	A concern was brought to me in regards to several items that required maintenance within the Roy Paynter Park. Public Works staff have been directed to clean the equipment in the park and to address any outstanding maintenance items.

Kensington Fire Department

Occurrence Report 2021

[illegible]

APRIL 2021

The Kensington Fire Department responded to 6 calls during the month of April and the average attendance for the fire calls was 14. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Apr. 1	Structure fire	Wilmot Valley	23	5
Apr. 3	Grass fire	Norboro	18	1
Apr. 10	MFR - breathing problems	Blue Shank Rd.	6	1
Apr. 19	Carbon monoxide alarm	Irishtown Rd.	12	called off at station
Apr. 25	Grass fire	North Freetown	15	3
Apr. 29	Tractor on fire	Indian River	9	2

April 6 - Association meeting with 20 fire fighters present.

April 20 - Corporal James Morrison with Charlottetown RCMP was at the firehall to give a seminar on homemade meth labs and the dangers these present. This was our monthly training session.

The Kensington Firemen's Association purchased helmet lights for all firefighters at a cost of \$6,641.

Rodney Hickey
Chief

[illegible]

[illegible]

[illegible]

Police Report April 2021

There were 5 alarm calls to report for this month.

Apr 10th @ 0428hrs – Murphy's Pharmacy, member attended.

Apr 12th @ 0113hrs – Malpeque Bay Credit Union, member attended.

Apr 13th @ 0934hrs – 5 Gerald McCarville, member did not attend.

Apr 16th @ 0302hrs – 85 Broadway St, member did not attend.

Apr 16th @ 1915hrs – Kensington CO-OP, member attended.

Assistance to other agencies

RCMP April 17 impaired driver

Assistance calls on report

One assistance call was for a traffic complaint for RCMP and one was to serve court documents for another agency outside the province.

Year To Date Approved Development Permits Summary Report
2021

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Residential additions/alterations			1			1								2	
New PSI				1										1	
New Residential Accessory Structure	2			1	1									4	
New Residential Deck/Fence/Pools						1								1	
New Single Family Dwelling	1	1	2	1										5	
Total:	1	1	2	1										13	

Total Estimated Construction Value
\$117,000.00
\$200,000.00
\$72,300.00
\$6,000.00
\$1,290,000.00
\$1,685,300.00

DEVELOPMENT PERMITS REPORT

For the period May 07, 2021 to June 11, 2021

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							

Residential additions/alterations

13-21	06/10/2021	772426	Leaming Murphy - 24 Andrews Drive		Approved	Addition	Residential additions/alterations		\$40,000.00	09/15/2021	11/17/2021
			24 Andrews Drive				Description:	Construct 24'x16' addition to existing house.			

Sub Total: \$40,000.00

Residential Deck/Fence/Pool

12-21	06/09/2021	79764	Cathrina Mugford - 26 School Street	<div></div>	Approved	New	Residential Deck/Fence/Pool		\$6,000.00	06/05/2021	06/30/2021
			Description:				Remove old deck and replace with new 16'x16' deck.				

Sub Total: \$6,000.00

Total: \$46,000.00



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	JUNE 10/21
Date Approved:	JUNE 10/21
PEI Planning:	
Permit Fee: \$	200.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 24 ANDREWS DR Property Tax Number (PID): 772426
Lot No.: - Subdivision Name - Current Zoning: -

Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:

Existing House - Adding an 24 X 16, 2 Bedroom + Bath

Land Purchased from HILLARD ANDREWS Year Purchased 1990

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage <u>100 FT</u>	Acreage <u>1.89</u>
<input type="checkbox"/> South <input checked="" type="checkbox"/> West	Property Depth <u>-</u>	Area sq. ft. <u>-</u>

2. Contact Information

APPLICANT Name: LEAMING MURPHY Address: 24 ANDREWS DR
Phone: [REDACTED] Cell: [REDACTED]
Email: [REDACTED] Postal Code: C0B 1M0

Same as Above: ☒

OWNER Name: - Address: -
Phone: - Cell: -
Email: - Postal Code: -

CONTRACTOR, ARCHITECT OR ENGINEER Name: SEH Address: -
Phone: - Cell: -
Email: - Postal Code: -

3. Infrastructure Components

Water Supply ☐ Municipal ☒ Private Sewage System ☐ Municipal ☒ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☒ Addition ☐ Demolition ☐ Other -

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

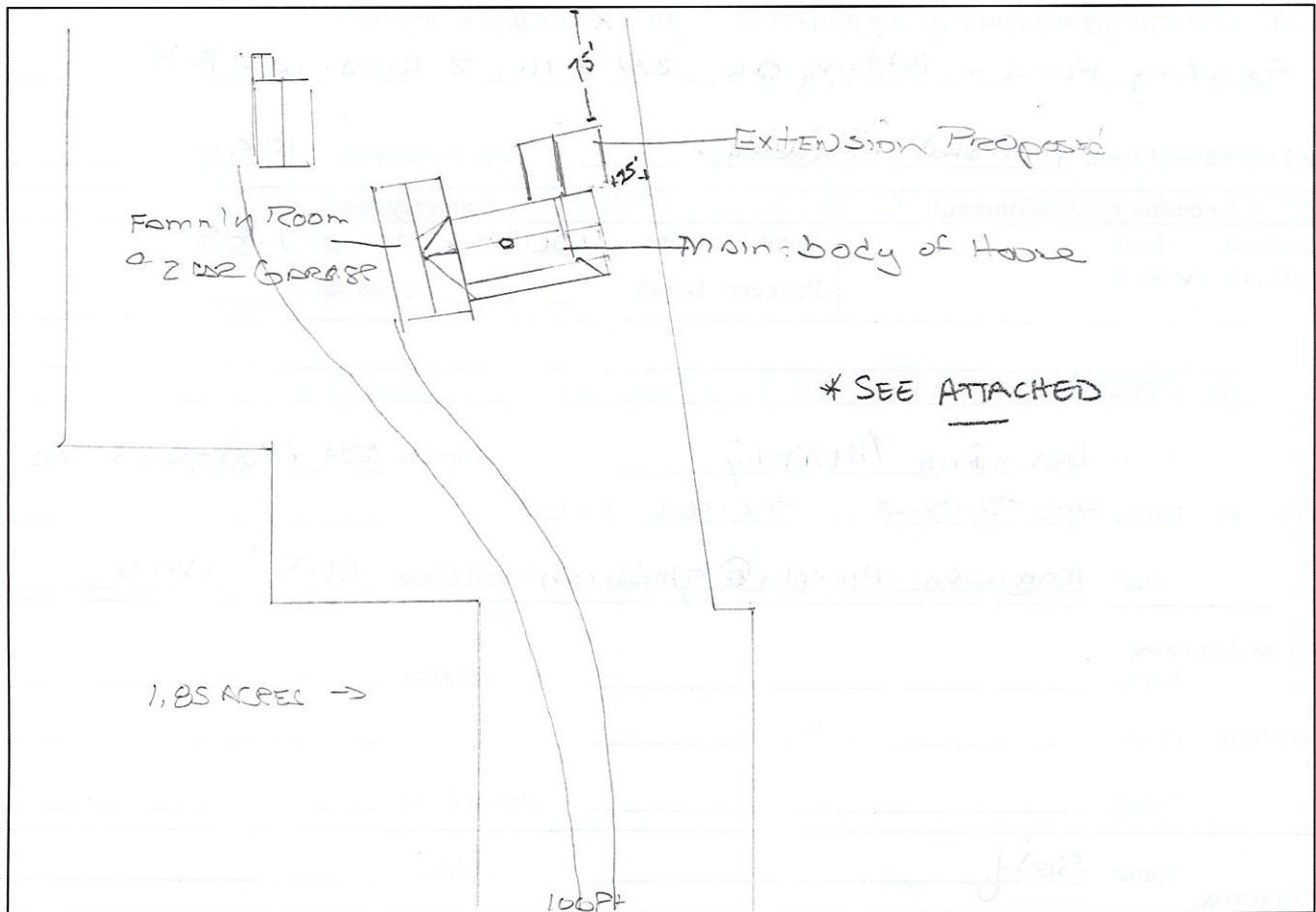
Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>2</u>	<u>1</u>	Width <u>24</u> Length <u>16</u>

Detailed Project Description: construction of a 24ft x 16ft Extension to create
2 Bedroom and Bath Room. This extension is designed to provide
first floor Bedroom for Two Seniors and 1 Special Needs Daughter (14 yrs)
who is becoming impaired and unable to use the stairs.
Estimated Value of Construction (not including land cost): \$40,000

Projected Start Date: Sept 15 2021 Projected Date of Completion: Nov 30 2021

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

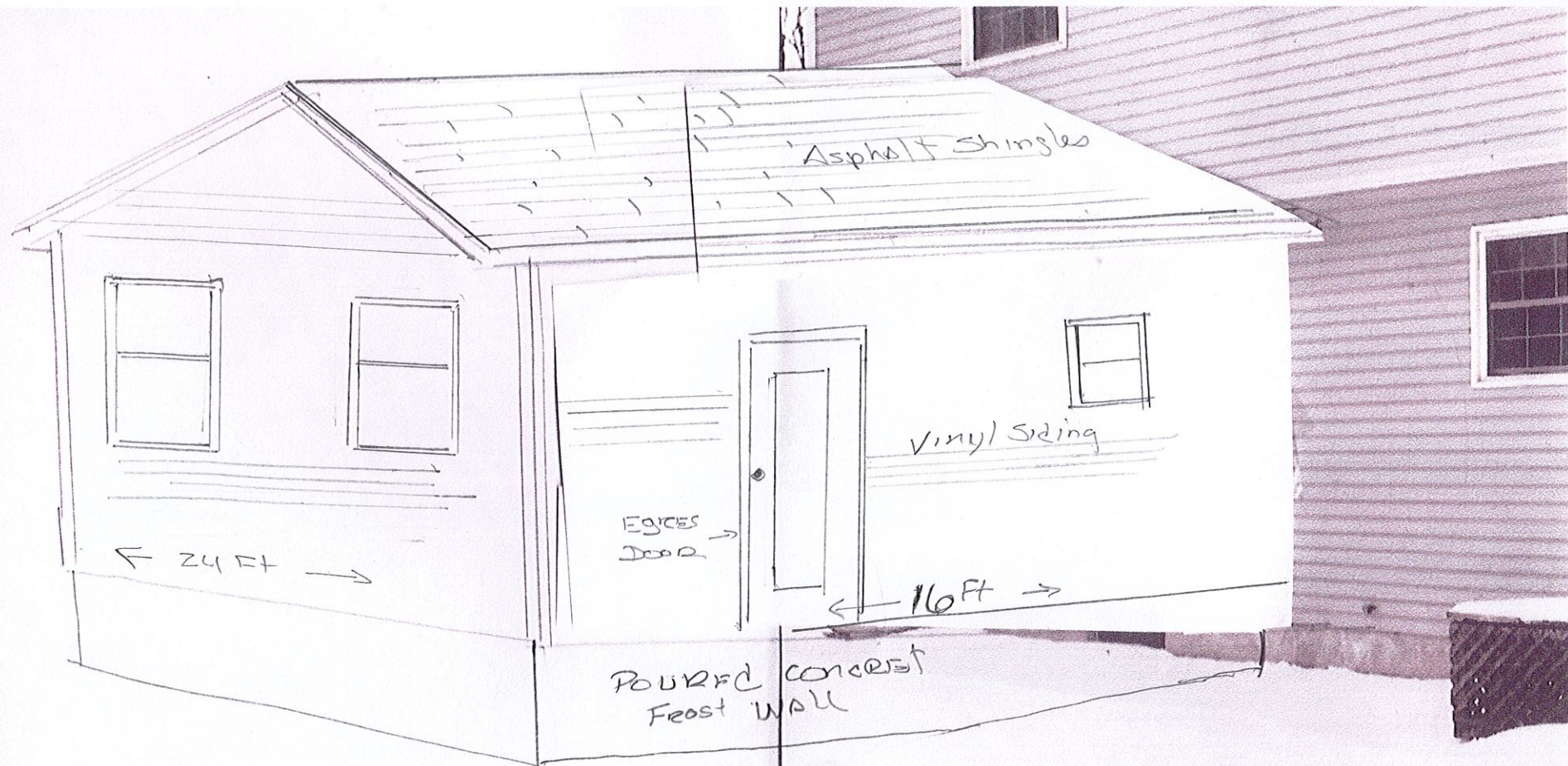
Date: Sept 10 / 21

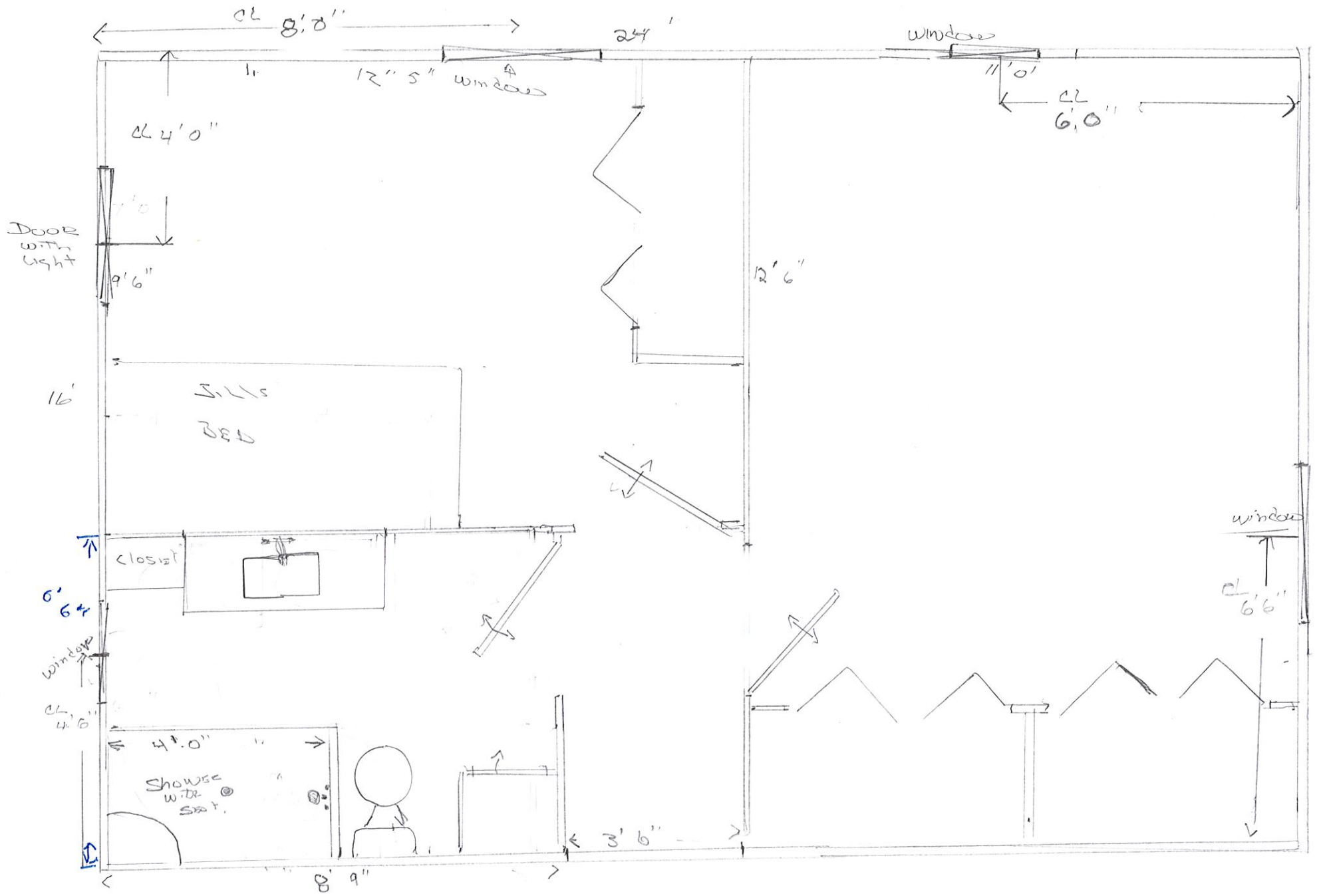
PEI Department of Agriculture & Forestry

Parcel 772426, Leaming & Gwendy Murphy, Kensington, 2 ACRES, 0.8 HECTARES



Produced by the Prince Edward Island Department of Agriculture & Forestry. This map is a graphic representation and is not intended to be used for legal description or to calculate exact dimensions.







Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	12-21
Date Received:	June 8/21
Date Approved:	JUNE 9/21
PEI Planning:	
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 26 School St Property Tax Number (PID): 79764-000
Lot No.: Subdivision Name: Current Zoning: R1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
House + Shed
Land Purchased from Fraser Mann Year Purchased 2020

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage	Acreage
<input checked="" type="checkbox"/> South <input type="checkbox"/> West	Property Depth	Area sq. ft.

2. Contact Information

APPLICANT Name: Cathrina Maynard Address: 26 School St
Phone: [redacted] Cell: [redacted] Kensington, PE
Email: [redacted] Postal Code: C0B 1M0
Same as Above: ☒
OWNER Name: Address:
Phone: Cell:
Email: Postal Code:
CONTRACTOR, ARCHITECT OR ENGINEER Name: John Maddix Address: Summerside, PE
Phone: Cell:
Email: Postal Code:

3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private Sewage System ☐ Municipal ☐ Private
Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☒ Other deck

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
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<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width 16ft Length 16ft

15-51
1513-2021
Detailed Project Description:

Replacing deck with 6 x 16 new deck.

Estimated Value of Construction (not including land cost):

\$6600

Projected Start Date:

June 5, 2021

Projected Date of Completion:

June 30, 2021.

Please provide a diagram of proposed construction:

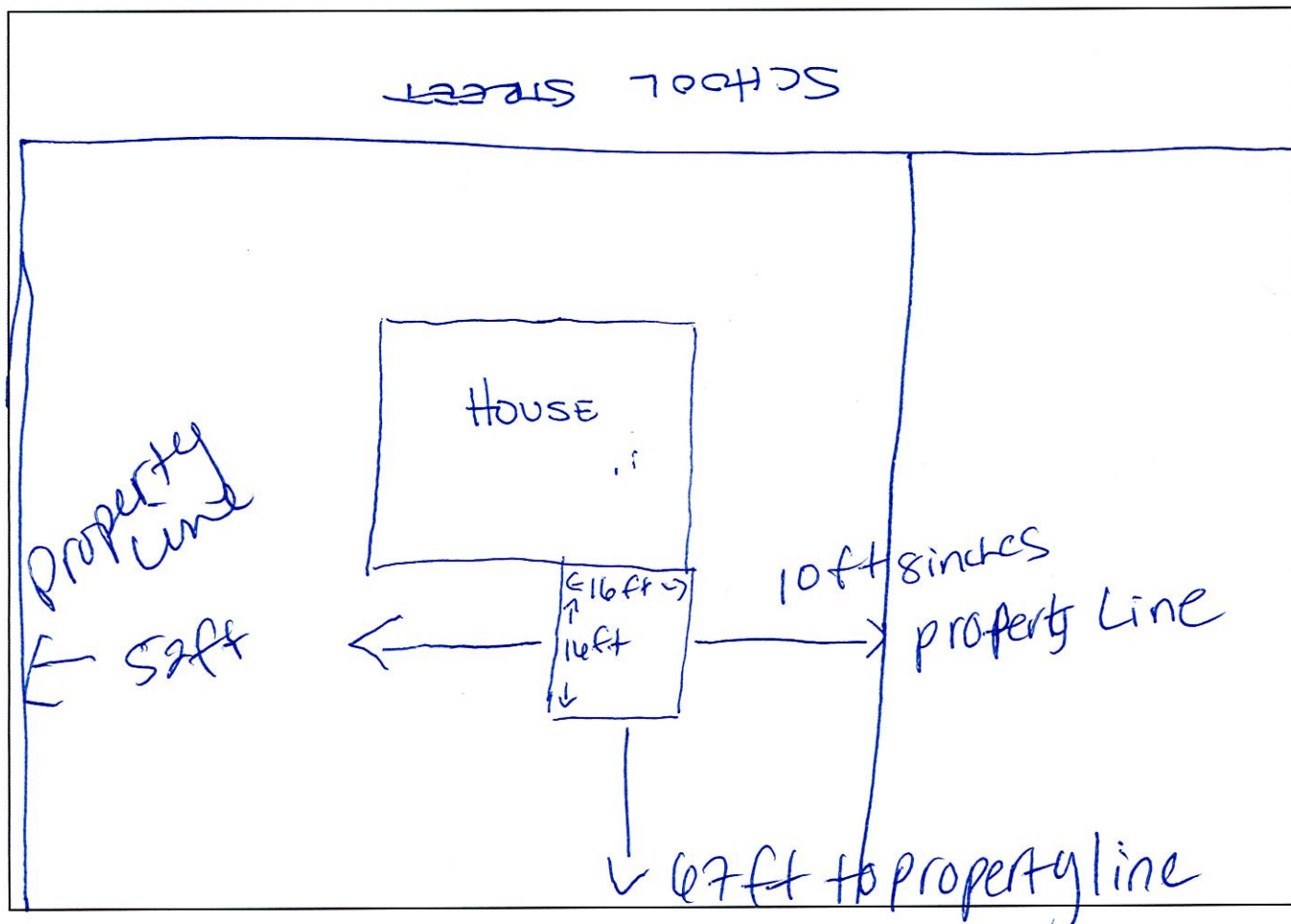
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Signature of Applicant

Date:

June 8, 2021

Town of Kensington Bills List April 2021

ADL Foods	2450918	\$583.54
Andrew Griffin	APRIL 2021 RRSP	\$540.52
Bell Mobility	2-398124	\$201.25
Bev Semple	APRIL 2021 CROSSWALK	\$100.00
Brenda MacIsaac	APRIL 2021 RRSP	\$304.52
Canada Post	APR 20, 21 POSTAGE	\$13.44
Canadian Tire	APRIL 21 COAT RACK	\$40.24
Canadian Tire	APR 21 BASKETBALL NET	\$356.49
CIBC Securities Inc	APRIL 2021 RRSP	\$421.26
Combat Computer Inc	73538	\$48.94
Combat Computer Inc	74063	\$21.84
Combat Computer Inc	74071	\$28.75
Commercial Construction	SIDEWALK SODS	\$373.75
Canadian Union of Public Employees	APRIL 2021 UNION DUES	\$581.49
D.W Mechanical	1816 TRACKLESS REPAIR	\$241.50
Doug Killam	SHOP SUPPLIES APR30	\$54.34
Eastlink	15595273	\$23.00
Eastlink	15594501	\$821.34
Elizabeth Hubley	APRIL 2021 RENT	\$805.00
Family & Friends	ELECTION MEALS	\$53.62
Federation of PEI Municipalities	3419 ANNUAL DUES	\$3,468.83
Geoff Baker	APRIL 2021 MILEAGE	\$318.66
Good Equipment	59939 TRACKLESS PARTS	\$177.91
Homewood Health Inc	382942 EAP ANNUAL FEE	\$1,199.22
Hummingbird Creative	2652 HEART OF PEI SIGN	\$586.50
Irving Oil	118474	\$178.07
Irving Oil	123852	\$105.41
Irving Oil	21572	\$123.91
Irving Oil	222988	\$117.25
Irving Oil	224306	\$316.45
Irving Oil	235514	\$332.75
Irving Oil	326483	\$193.18

Irving Oil	424831	\$220.85
Irving Oil	426114	\$109.39
Irving Oil	522213	\$398.19
Irving Oil	542728	\$182.72
Irving Oil	622808	\$529.10
Irving Oil	722888	\$118.67
Irving Oil	824047	\$217.88
Irving Oil	33910213	\$321.08
Irving Oil	33916942	\$343.50
Irving Oil	33923484	\$226.94
Island First Aid Service	SI-13797	\$46.00
Island Petroleum	205221999630	\$215.43
Island Petroleum	205221999629	\$182.72
Island Petroleum	205221999632	\$224.97
Island Petroleum	205221999631	\$161.89
Island Petroleum	205221999633	\$292.61
Island Petroleum	205221999634	\$112.59
Island Petroleum	205221999635	\$320.28
Island Petroleum	205221999636	\$100.76
Jack Spencer	APRIL 2021 CROSSWALK	\$80.00
Jamie Perry	APRIL 2021 CROSSWALK	\$200.00
Kensington Agricultural Services	64148 ZERO TURN REPAIR	\$78.17
Kensington Agricultural Services	64326 KUBOTA REPAIR	\$458.44
Kensington Ball Field Committee	2021-08 ANNUAL DONATION	\$100.00
Kent Building Supplies	107965	\$39.27
Kent Building Supplies	74558	\$55.06
Kent Building Supplies	99539	\$12.40
Kensington Intermediate Senior High School	APRIL 2021 BENCHES	\$1,800.00
K'Town Auto Parts	36033/5	\$21.33
K'Town Auto Parts	36027/5	\$34.26
K'Town Auto Parts	36272/5	\$37.34
K'Town Auto Parts	36723/5	\$10.29
Kensington & Area Chamber of Commerce	75162 PRESIDENTS DINNER	\$55.00
Kwik Kopy	198144 ELECTION BALLOTS	\$344.83

Lewis Sutherland	APRIL 2021 RRSP	\$666.66
Linkletter's Welding Ltd	432744 TRACKLESS REPAIR	\$128.62
MacKay's Automotive Ltd	89394 PW TRUCK REPAIR	\$373.75
Maritime Electric	LIBRARY APR21	\$173.12
Maritime Electric	CN STN APR21	\$1,045.07
Maritime Electric	TOWNHALL APR21	\$1,274.44
Maritime Electric	LIBRARY APR21 A	\$173.12
Maritime Electric	FRT SHED APR21	\$233.14
Maritime Electric	EVKPOOL APR21	\$65.10
Maritime Electric	FIREHALL APR21	\$457.80
Maritime Electric	ST LIGHTS APR21	\$2,838.56
Maritime Electric	CAR CHRG APR21	\$34.36
Maritime Electric	RADAR APR21	\$108.27
Maritime Electric	P WORKS APR21	\$160.49
Maritime Electric	RINK APR21	\$6,510.01
Maritime Electric	CANBALLFIELD APR21	\$28.46
Maritime Electric	25 GARD SIGN APR21	\$97.53
Maritime Electric	SR CENTRE APR21	\$162.81
Mary's Bake Shoppe	MARY'S120421	\$17.00
Mary's Bake Shoppe	MARY'S230421	\$18.00
Malpeque Bay Credit Union	APRIL 2021 RRSP	\$1,496.32
Medacom Atlantic Inc	12532	\$251.16
Micmac Fire & Safety Ltd	00880412 FIRE UNIFORM	\$793.50
Minister of Finance	325605 SALT	\$427.74
MJS Marketing & Promotions	2724010 ELECTION AD	\$258.75
MJS Marketing & Promotions	2725034 FISHING ISSUE AD	\$316.25
MJS Marketing & Promotions	2725023 NOMINATION AD	\$258.75
MJS Marketing & Promotions	2725008 CUC AD	\$51.75
Orkin Canada	C-2522234	\$29.90
Orkin Canada	C-2522269	\$48.30
Orkin Canada	C-2522238	\$96.03
Provincial Auto Parts Ltd	996-620450 TRACKLESS REPAIR	\$177.72
Post-Traumatic Growth Association	APRIL 2021 DONATION	\$150.00
Recreation PEI Inc	2088 ANNUAL DUES	\$126.50

Robert Wood	APRIL 2021 MILEAGE	\$178.60
Rowan Caseley	APRIL 2021 MILEAGE	\$56.40
Saltwire Network	SM00032857 NOMINATION AD	\$399.05
Saltwire Network	SM00032931 PUBLIC MEETING AD	\$456.55
Saltwire Network	33073 ELECTION AD	\$316.25
Saunders Equipment Ltd	84059 TRACKLESS REPAIR	\$599.93
Mikes Independent	01 3119	\$11.80
Mikes Independent	IND230421	\$36.81
Scotia Securities	APRIL 2021 RRSP	\$442.78
Scotiabank Visa	006171474 TRACKLESS PART	\$92.36
Scotiabank Visa	ISLAND AUTO APR 21 PW TRUCK	\$138.00
Scotiabank Visa	ISLAND STONE APR 21 ELECTION MEAL	\$77.58
Scotiabank Visa	KIDS HELP PHONE APR	\$50.00
Scotiabank Visa	WETLAND PERMIT	\$100.00
Scotiabank Visa	ZOOM APRIL 2021	\$23.00
Scotiabank Visa	APR 21 SANITATION WIPES	\$551.72
Scotiabank Visa	ANNUAL FEE VISA	\$67.50
Scotiabank Visa	APRIL 21 PHOTOLAB	\$155.40
Sherry's Heating Service	2865 PW FURNACE REPAIR	\$86.25
Spring Valley Building Centre Ltd	222238	\$64.66
Spring Valley Building Centre Ltd	902242 ELECTION PLEXIGLASS	\$341.60
Summerside Chrysler Dodge (1984) Ltd	43372 PW TRUCK REPAIR	\$291.34
Suncor Energy Products Partnership	APRIL 2021	\$240.94
Superior Sanitation	742601	\$80.50
Superior Sanitation	742602	\$184.00
Superior Sanitation	742603	\$230.00
Superior Sanitation	742604	\$207.00
Tanya Beairsto	APRIL24, 2021 POL VEH CLEANING	\$200.00
Telus	APRIL 2021	\$1,016.26
Vail's Fabric Services Ltd	373421	\$215.46
Water & Pollution Control Corporation	APRIL 2021	\$708.66
WSP Canada Inc	1000197 LAGOON UPGRADE STUDY	\$4,244.94
Yellow Pages Group	1852409	\$17.65
Yellow Pages Group	1878851	\$23.17

Subtotal	<hr/> \$51,340.07 <hr/>
Payroll	\$93,886.26
Capital	
Subtotal Capital	<hr/> \$0.00 <hr/>
Total Bills	<hr/> \$145,226.33 <hr/>

Water and Sewer Utility - Bills List - April 2021

Advance Rentals	1217071 LAGOON PUMP	\$128.80
Aliant	8293646	\$138.46
Campbell's Concrete Ltd	266557 SERVICE BOXES	\$358.16
Campbell's Concrete Ltd	266421 SERVICE BOXES AND LIDS	\$739.68
Campbell's Concrete Ltd	266084 VALVE BOXES	\$766.47
Campbell's Concrete Ltd	265965 CHLORINE	\$238.97
Capital "T" Electric	854 LAGOON HEATERS	\$2,300.00
Kensington Country Store	2810132270 CHLORINATION	\$113.75
Kensington Country Store	2810133980 CHLORINATION	\$227.49
Kensington Septic Service	SI-4671 LAGOON PUMPING	\$2,760.00
Kensington Septic Service	SI-4680 CLEANED VALVE BOX	\$172.50
Maritime Electric	SEWAGEPUMPAPR21	\$152.49
Maritime Electric	PUMP W#1 APR21	\$46.15
Maritime Electric	PUMPCONTRBLDGAPR21	\$236.51
Maritime Electric	INDPKTOWERAPR21	\$134.80
Maritime Electric	PUMP E#2 APR21	\$920.41
Maritime Electric	RTE101 WELL3 APR21	\$111.85
Maritime Electric	28 SEWTREAT APR21	\$4,400.56
Maritime Electric	ADD LIFT STN APR21	\$335.69
MPWWA	APRIL 2021 LES ANNUAL SEMINAR	\$230.00
MPWWA	APRIL 2021 DOUG ANNUAL SEMINAR	\$201.25
Princess Auto	1359163 JACKHAMMER	\$459.99
Sansom Equipment Ltd	FR-8112 CHLORINE PUMP KIT	\$643.43
Total W&S Bills		\$15,817.41

Income Statement Comparison of Actual to Budget for April 2021

	Current Month			Year to Date				
GENERAL REVENUE	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$82,299.38	\$81,354.00	\$945.38	\$82,299.38	\$81,354.00	\$945.38	\$985,860.00	8%
Police Service	\$20,516.62	\$17,260.00	\$3,256.62	\$20,516.62	\$17,260.00	\$3,256.62	\$213,820.00	10%
Town Hall Rent	\$7,917.88	\$8,109.00	-\$191.12	\$7,917.88	\$8,109.00	-\$191.12	\$99,508.00	8%
Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0%
Sales of Service	\$35,063.99	\$35,500.00	-\$436.01	\$35,063.99	\$35,500.00	-\$436.01	\$411,200.00	9%
Subtotal Revenue	\$145,797.87	\$142,223.00	\$3,574.87	\$145,797.87	\$142,223.00	\$3,574.87	\$1,714,888.00	9%
GENERAL EXPENSES								
Town Hall	\$9,484.79	\$12,520.00	-\$3,035.21	\$9,484.79	\$12,520.00	-\$3,035.21	\$162,041.00	6%
General Town	\$84,466.34	\$91,074.00	-\$6,607.66	\$84,466.34	\$91,074.00	-\$6,607.66	\$422,085.00	20%
Police Department	\$36,142.75	\$42,131.00	-\$5,988.25	\$36,142.75	\$42,131.00	-\$5,988.25	\$522,689.00	7%
Public Works	\$15,046.06	\$13,844.00	\$1,202.06	\$15,046.06	\$13,844.00	\$1,202.06	\$202,561.00	7%
Train Station	\$3,635.99	\$3,825.00	-\$189.01	\$3,635.99	\$3,825.00	-\$189.01	\$51,795.00	7%
Recreation & Park	\$2,718.24	\$4,485.00	-\$1,766.76	\$2,718.24	\$4,485.00	-\$1,766.76	\$95,785.00	3%
Sales of Service	\$18,670.37	\$14,880.00	\$3,790.37	\$18,670.37	\$14,880.00	\$3,790.37	\$196,340.00	10%
Business Park	\$679.16	\$2,056.00	-\$1,376.84	\$679.16	\$2,056.00	-\$1,376.84	\$24,672.00	3%
Subtotal Expenses	\$170,843.70	\$184,815.00	-\$13,971.30	\$170,843.70	\$184,815.00	-\$13,971.30	\$1,677,968.00	9%
Net Income (Deficit)	-\$25,045.83	-\$42,592.00	\$17,546.17	-\$25,045.83	-\$42,592.00	\$17,546.17		
Credit Union Centre								
Credit Union Centre Revenue	\$15,354.34	\$13,400.00	\$1,954.34	\$15,354.34	\$13,400.00	\$1,954.34	\$329,300.00	5%
Credit Union Centre Expenses	\$26,750.96	\$30,958.00	-\$4,207.04	\$26,750.96	\$30,958.00	-\$4,207.04	\$367,536.00	7%
Net Income (Deficit)	-\$11,396.62	-\$17,558.00	\$6,161.38	-\$11,396.62	-\$17,558.00	\$6,161.38		
Fire Department								
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$23,557.00	\$23,557.00	\$0.00	\$282,684.00	8%
Fire Department Expenses	\$18,738.06	\$20,612.00	-\$1,873.94	\$18,738.06	\$20,612.00	-\$1,873.92	\$280,844.00	7%
Net Income (Deficit)	\$4,818.94	\$2,945.00	\$1,873.94	\$4,818.92	\$2,945.00	\$1,873.92		
Consolidated Net Income (Deficit)	-\$31,623.51	-\$57,205.00	\$25,581.49	-\$31,623.53	-\$57,205.00	\$25,581.47		
							\$524.00	
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$53,719.45	\$55,285.00	-\$1,565.55	\$53,719.45	\$55,285.00	-\$1,565.55	\$669,510.00	8%
Water & Sewer Expenses	\$61,816.80	\$55,535.00	\$6,281.80	\$61,816.80	\$55,535.00	\$6,281.80	\$669,120.00	9%
Water & Sewer Net Income (Deficit)	-\$8,097.35	-\$250.00	-\$7,847.35	-\$8,097.35	-\$250.00	-\$7,847.35		
							\$390.00	

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CUC MANAGER
SUBJECT: APRIL 2021 CREDIT UNION CENTRE REPORT
DATE: APRIL
ATTACHMENT: STATISTICAL REPORT

April 2021

Fitplex

Hours of operation are 5:00 am – 9:00 pm, daily.

Attendance numbers remained strong for the month of April.

Arena

ADL ICE Show was hosted on April 3rd, which was re-scheduled from February 27th due to the COVID-19 circuit breaker measures. The event was a success for the Kensington Area Figure Skating Club.

April 3rd was also the last day for Arena operations. The ice plant was shut down and Black and MacDonald performed the shutdown and reviewed any work that may need to be done for the next ice season.

Kensington Cash

April 7	210.00
April 14	212.00
April 21	212.00
April 28	210.00
Total	844.00

Ball Fields

Ballfield maintenance began in April, GSD services is repairing the outfield netting as several tears needed repair and will be re-installed once this work is completed, likely towards the middle of May.

Ballfields have been rolled twice and cap on fencing have been repaired, where needed.

COVID-19 restrictions will be the same as the 2020 season, at this point in time. Staff will continue to review restrictions as they are mandated and updated CPHO.

KISH will be hosting 2-3 games in May. Minor Ball has not yet announced a start date. The Men's Rec League will start around the 1st of June.

Senior Center

Sewing Classes are on Tuesday, Wednesdays and Saturdays

Meetings continue in smaller groups.

Upcoming Events

Canada Day - The annual Canada Day event is in it's planning stages with Music and Dance at the Gazebo before and after opening ceremonies. Limited numbers will be allowed and all CPHO guidelines will be followed.

Harvest Festival - Plans are being made to host smaller events for this year's festival under the CPHO guidelines. Tentatively scheduled events are the Road Race, Golf Tournament, Pageant, Youth Talent contest, and Lobster challenge. Other events are being explored and will be announced by the Harvest Festival committee, as they are approved.

Fishing Derby - Cancelled looking at a fall date, if possible.

Outdoor Ice Surface – Staff are looking at plans to convert the old ice surface in front of the arena for the summer months into 3 areas that will include basketball, pickle ball and ball hockey. This would be open to all residents to use and summer students (depending on funding) can host weekly pick up games.

Town of Kensington

Credit Union Centre Monthly Statistical Data

2021

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	235	240	245	250									970
Attendance	1465	1447	1455	1650									6017
Day Passes Sold	15	10	12	14									51
Memberships Sold	40	42	45	46									173
Monthly Payment Memberships	58	56	58	60									232
Arena													
Hours Rented	182	145	120	11									458
Preschool (Free)	4	4	4	0									12
Adult Skate	4	4	4	0									12
Donated Ice Time	0	1	0	0									1
Total Hours Rented	190	154	128	11									483
Storm Days/Covid Shutdown (no rentals)	0	3	4	0									7

2020

[illegible]



Mayor's Report to Town Council

June 14, 2021

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

Kensington and Area Chamber of Commerce Presidents Dinner – It was a smaller crowd this year at the KACC Presidents Dinner due to COVID. However, it was a great evening for those who were able to attend, and I was able to bring greetings on behalf of the Town of Kensington. I took the opportunity to inform the members and guests present that the new Kensington Business Park was approved and construction was to start on June 1, 2021.

Heart of PEI Art project – The Town of Kensington was very fortunate to be the recipient of two wonderful pieces of art to reflect the diversity and culture of the area. It was a privilege to assist in the unveiling of a large mural on the back wall of the Schurman's Gazebo painted by local artist Scott O'Neil from Malpeque and a second art display of a large fiddle and music notes located near the town clock and crafted by Eric Schurman from Malpeque Fine Iron in New Annan. We are so fortunate to have such fine artisans living near Kensington.

KISH Graduation – Although the graduates could not have a typical parade, they were approved for a drive through parade which was organized by a select group of parents. The police department, fire department and town staff assisted in making this happen. Again, this year, Kensington Intermediate Senior High School will be graduating a great blend of talented individuals. As we started a couple of years ago, the Town of Kensington will be contributing \$1,000 in a scholarship to a student (or students) to assist them in further studies. Additionally, the Town of Kensington will be issuing each graduate a Certificate of Accomplishment upon their graduation, which will be handed to each student graduating from KISH as well as those students who will be graduating from QEES.

Relay for Life – This year KISH students decided they wanted to have a local Relay for life to raise funds for Cancer Research. They set a goal of raising \$5,000 and requested donations from many businesses including the Town of Kensington. I had the pleasure of presenting the organizers with a cheque in the amount of \$1,000 from



the Town of Kensington. I am sure we all wish to congratulate the KISH students for not only achieving their goal but surpassing it. I saw in a post from Principal Donald Mulligan the final tally raised was \$22,985. Congratulations! Job well done!

Flags flying at Half Mast - As we are all aware there was a tragic discovery in Kamloops, British Columbia of 215 unmarked graves of indigenous children at a former residential school location. No words will ever be able to describe how this affects all of us. To honour these lives, on Sunday May 30, 2021, I asked Mr. Baker to have the flags lowered to half mast until Wednesday morning, June 9, 2021, which reflects over 215 hours or just over an hour for each child. I pray there are no more unmarked graves found, but I fear that will not be the case.

D Day Remembrance – On Sunday June 6, 2021, the Kensington Legion Branch No. 9 laid a wreath at the cenotaph in front of Town hall to commemorate the lives lost during D Day in 1944 on behalf of Provincial Legion Command. Councillors Mann and Toombs were in attendance with me. I was honoured to lay a wreath and then everyone in attendance laid an individual poppy at the Cenotaph. The flags were at half mast for this day as well.

Pride Flag – A request was made to me to fly the Pride flag for the month of June as it is Pride Month by a graduating student at KISH. I advised them we could not fly it for one month as our policy states that we will only fly for a maximum of one week. However, Mr. Baker and I agreed we could fly the flag for one week after the flags were raised from half mast. The Pride flag was raised on Wednesday morning June 9, 2021. We further agreed to fly the pride flag again during Pride Festival Week on Prince Edward Island on July 18 – 25.

Kensington Step Dancing Festival – This festival has been going on for 28 years and brings together step dancers not only from the Stepping Out Studio (Libbe Hubley) in Kensington but 5 other studios in Prince Edward Island. The event runs for two days with adjudication of the dancers taking place on morning, afternoon, and evenings. I had the pleasure of bringing greetings to the dancers and attendees on Tuesday evening. It is amazing to see the talent not only in the Kensington area but all across the province.

Kensington Business Park – Site surveying has taken place, infrastructure pipe has been delivered to the locations and AJL Construction have started to work on the groundwork, putting in the necessary environmental barriers for the Barbara Weit Tributary. The engineers have advised us the holding pond will be constructed first to catch any runoff during construction of the roads and this should prevent any severe contamination of the Barbara Weit Tributary. The transfer of land Parcel A & B with E W Brown Holdings Inc. has been held up as it must receive IRAC approval before the transfer can take place. This is in the hands of the lawyers, and we await this process being completed.

Canada Day Celebrations – Robert Wood has been coordinating the plans for Canada Day on July 1, 2021. Plans are in place to have Lady Slipper Step Dancers start performing at 11:00am, with formal opening ceremonies starting at noon. Following this, Trinity Bradshaw and her band will be performing from 12:30 to 1:30pm. Currently we are only allowed one cohort of 50 people, although Robert is working towards the potential for a second cohort if it can be approved. Everyone will need to be registered for contract tracing and the event will be on a first come basis. Therefore, we need Councillors and Staff to pre - register themselves and any family members before hand so Robert and his staff will know how many spots are available for the public.

Town Entrance Signs and Speed Lights – With the recent expanding of our town boundary, we now have two roads where the Town of Kensington entrance signs should be considered for relocation and one traffic radar



speed light. The Town sign on Woodleigh Drive could be moved further out near the beginning of the town at the Cemetery, and the Town sign on the Summerside Road could be moved out near Frosty Treat 2. Additionally, the radar speed light on the Summerside Road could be moved further out near the Frost Treat 2. This would help to slow traffic before the new entrance to our business park which is under construction. Do we wish to have Mr. Baker relocate any of these signs and speed lights?

Rowan Caseley, Mayor
Town of Kensington

Town of Kensington - Request for Decision

Date: June 14, 2021	Request for Decision No: 2021-29 (Office Use Only)																		
Topic: Credit Union Centre – Rural Growth Initiative (RGI) Community Revitalization Program																			
Proposal Summary/Background: Town staff have made an application to the Province of PEI's Rural Growth Initiative (RGI) Community Revitalization Program to undertake several projects/improvements at the Credit Union Centre and the EVK Pool. The scope of the funding application includes the following projects and cost estimates: <table><tr><td>1. Arena Condenser</td><td>\$67,500.00</td></tr><tr><td>2. Lawn Mower / Tractor</td><td>\$17,000.00</td></tr><tr><td>3. Hockey Goal Nets</td><td>\$3,000.00</td></tr><tr><td>4. Fitness Equipment</td><td>\$12,000.00</td></tr><tr><td>5. Pool Filtration System</td><td>\$37,000.00</td></tr><tr><td>6. Pool Steps</td><td>\$7,000.00</td></tr><tr><td>7. Pool Liner</td><td>\$15,000.00</td></tr><tr><td>8. Pool Cover</td><td>\$12,000.00</td></tr><tr><td>Total</td><td>\$170,500.00</td></tr></table> The RGI will cover up to 50% of qualifying expenditures associated with the projects (Lawn Tractor may only be covered at 25%). It is recommended that Town Council proceed with approving a resolution to formally authorize the submittal of a funding application to the RGI Community Revitalization Program and that the CAO be authorized to award specific project contracts within the total budget estimate provided (not to be exceeded).		1. Arena Condenser	\$67,500.00	2. Lawn Mower / Tractor	\$17,000.00	3. Hockey Goal Nets	\$3,000.00	4. Fitness Equipment	\$12,000.00	5. Pool Filtration System	\$37,000.00	6. Pool Steps	\$7,000.00	7. Pool Liner	\$15,000.00	8. Pool Cover	\$12,000.00	Total	\$170,500.00
1. Arena Condenser	\$67,500.00																		
2. Lawn Mower / Tractor	\$17,000.00																		
3. Hockey Goal Nets	\$3,000.00																		
4. Fitness Equipment	\$12,000.00																		
5. Pool Filtration System	\$37,000.00																		
6. Pool Steps	\$7,000.00																		
7. Pool Liner	\$15,000.00																		
8. Pool Cover	\$12,000.00																		
Total	\$170,500.00																		
Benefits: <ul style="list-style-type: none">• Will result in significant improvements to the Credit Union Centre facility and EVK Pool.																			

- A new condenser will allow the opening of the Credit Union Centre earlier in the fall and staying open later in the spring.
- Will provide the public works and the Credit Union Centre with a new tractor lawnmower to provide enhanced property maintenance.
- Will provide updated equipment for Fitplex patrons.
- Will replace an aging filtration system for the EVK pool.
- The EVK pool steps will provide easier and safer access for patrons.
- A pool cover will prevent debris from entering the pool during the winter months which will prevent damage to the new liner.

Disadvantages:

- None noted.

Discussion:

Town Council's Capital Plan for the Credit Union Centre for 2021/22 totalled \$79,559.00 and included replacement of the hockey nets, new lawn equipment and the replacement of the ice plant condenser. The Capital Plan anticipated cost sharing the expenses (50%) through the RGI funding program resulting in the Town contributing \$39,779.50.

Town Council's Capital Plan for the EVK Pool for 2021/22 totalled \$50,000.00 and included the replacement of the filtration system and a new pool cover. In the development of the Capital Plan, staff were not aware of the condition of the pool liner, or its need for replacement. It was anticipated that the EVK Pool project would be funded 100% by the Municipality.

Original 2021/22 Capital Plan Municipal Contribution - \$89,779.50

Modified Capital Plan (with additional projects as indicated) Municipal Contribution - \$85,250.00
(\$89,500.00 if lawn tractor only covered at 25%)

It is recommended by the CAO that Town Council proceed with authorizing staff to submit the funding application as contemplated, and project awards as proposed.

Options:

1. Authorize the submittal of the funding application and contract awards, as proposed.

2. Not authorize the submittal of the funding application or contract awards.

Costs/Required Resources:

Estimated at \$85,250.00 plus
HST

Source of Funding:

2021/22 Capital Budget

Recommendation:

It is recommended that Town Council consider and adopt the following resolutions:

Resolution 1

BE IT RESOLVED THAT Kensington Town Council authorize staff to proceed with submitting a Community Revitalization Program Funding application to the Province of PEI to facilitate the Kensington Credit Union Centre and the EVK Pool Upgrades projects. Town Council understands that they will be responsible for any future operations and maintenance costs associated with and resulting from the project.

BE IT FURTHER RESOLVED THAT due to time restraints around the implementation of the funded projects, that the Chief Administrative Officer be authorized to proceed with awarding specific project contracts under the funding program provided that the actual quotes received do not exceeded the total budget amount provided.

Rural Growth Initiative Community Revitalization Program Application Form

For Office Use Only

Date Received:

File Number:

Privacy Personal information on this form is collected under Section 31(c) of the *Freedom of Information and Protection of Act* R.S.P.E.I.1988, c. F-15.01 as it relates directly to and is necessary for assessing applications under the Rural Growth Initiative Programs. If you have any questions about this collection of personal information, you may contact the Director of Rural Economic Development, Department Fisheries and Communities, PO Box 1180, Montague PE C0A 1R0, 902-838-0910.

CONTACT INFORMATION

1. Legal Name of Applicant:

2. Contact Name:

3. Mailing Address:

4. Postal Code:

5. Phone Number:

6. E-mail Address:

7. Fax Number:

8. HST #

9. HST Rebate %

LEGAL SIGNING OFFICERS

10. Please provide signatures (with printed title/position and name) below, indicating they are authorized to sign.

Title/Position	Name	Signature

PROJECT INFORMATION

11. Expected Start Date:

12. Expected Completion Date:

13. Priority Number:

14. Project Title:

15. Applicant Profile:

16. Project Description:

17. Project Rationale & Benefits: (Describe the objectives and benefits you have, and how this project will accomplish them.)

18. PROPOSED PROJECT EXPENDITURES

Item(s)	\$ Cost (Taxes Included) (Please attach quote)
Total Expenditures	

19. ELIGIBLE PROJECT COSTS

(Proposed Project Financing- Round to the nearest \$100)

Provincial Share Requested: _____ Applicant Share: _____

Other Contributor(s) Share: _____ Total Eligible Cost: _____

20. List sources and amounts of any “Other Contributor(s)” funding:

Source	Amount	Confirmed	Pending	Verification

21. Please provide verification that Applicant’s Share of funding is in place. If funds are being borrowed, it is necessary to provide a signed letter from the lending institution confirming that the funds will be made available if the project is approved. Also provide written confirmation from the “Other Contributor(s)” that they also have their funding in place. This must include the source, program name, and amount of funding for this project.

APPLICANT CHECKLIST

22. All applications will be reviewed for completeness. Please review the checklist below to ensure that consideration of your application is not delayed by missing information.

All applications and contracts are subject to program guidelines. For further information, call the Community Development Officer at one of the numbers listed below.

23. The following items must form part of the application:

- a) An accurate description of what the project entails;
- b) Applicant profile;
- c) Non-governmental applicants must provide letters of support;
- d) Evidence that the project's costs are accurate;
- e) Two years of financials and a one year projected showing the ability to support operating & maintenance costs upon project completion; if a business plan is available, please include with the application;
- f) A verification of funding for the applicant's share of project costs. (See Section 19)
- g) A corporate Board of Directors resolution if a non-governmental applicant;
- h) Declaration of tax status form; if the rebate in box 9 is less than 100% this form MUST be completed;
- i) Proof of Commercial General Liability insurance in an amount not less than \$2,000,000 (CAD) inclusive per occurrence against bodily injury and property damages. Government of PEI is to be added as an additional insured under this policy.

I hereby declare that all information contained in and/or attached to this
Application is true and accurate to the best of my knowledge.

Administrator/Treasurer

Mayor/Chairperson/President

Date

For information on the Community Revitalization Program or for assistance on submitting the application, please contact the Community Development Officer in your area:

West Prince	Ellen Rennie	(902)853-0104	emrennie@gov.pe.ca
East Prince/Central Queens	Kellie Mulligan	(902) 887-3975	kamulligan@gov.pe.ca
Evangeline (Bilingual)	Giselle Bernard	(902) 854-3680	gbbarnard@gov.pe.ca
Southern Kings/Queens	Sonia Dixon	(902) 838-0618	sddixon@gov.pe.ca
Eastern Kings	Chris Blaisdell	(902) 687-7083	cwblaisdell@gov.pe.ca

Please return completed application and supporting documents to:

Community Revitalization Program
Rural Economic Development Division
Department of Fisheries and Communities
P.O. Box 1180,
Montague, PE C0A 1R0
Phone: 902-838-0939 / Fax: 902-838-0975
Or Email to: RGPR-CPRMR@gov.pe.ca

Town of Kensington - Request for Decision

Date: June 10, 2021	Request for Decision No: 2021-30 (Office Use Only)
Topic: IWK Children's Hospital - Donation Request	
Proposal Summary/Background: A request was considered at the regular May Committee of Council meeting for a donation to the IWK Children's Hospital (IWK) in Halifax, Nova Scotia. A discussion was held regarding the significant value of the IWK to residents of Kensington, the Province of Prince Edward Island, and the entire maritime community. A motion of approval was passed to recommend that Town Council approve an annual contribution to the IWK in the amount of \$500.00 per year for ten-years (\$5,000.00).	
Benefits: <ul style="list-style-type: none">• Will provide funding support to the IWK Children's Hospital.	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: It was recommended by Committee of Council that Town Council consider a recommendation to provide a financial contribution to the IWK Children's Hospital in the amount of \$500.00 per year over a ten-year period (\$5,000.00).	
Options: <ol style="list-style-type: none">1. Approve the financial contribution to the IWK Children's Hospital, as proposed.	

2. Approve a different financial contribution amount.
3. No approve a financial contribution.
4. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

\$5,000.00 over a ten-year period.

Source of Funding:

General Government – Donations and Grants (General Revenues)

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

THAT Town Council approve a financial contribution to the IWK Children's Hospital in the amount of \$5,000.00 payable at \$500 per year for 10 years, starting in 2021 and ending in 2030.



Kensington PE C0B 1M0



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Charitable registration No 86755 8090 BR00011

Town of Kensington - Request for Decision

Date: June 10, 2021	Request for Decision No: 2021-31 (Office Use Only)
Topic: Proposed Development Control Bylaw Amendment (Portion of PID No. 78014 – Lot 21-1) – Second Reading and Formal Adoption	
Proposal Summary/Background: <p>A request has been received from the St. Mary’ Holy Family Roman Catholic Church Parish Inc., the owner of a property located at 30 Pleasant Street, to re-zone their property from its current Public Service and Institutional (PSI) designation to a Multi-Unit Residential designation.</p> <p>Re-Zoning the subject property requires an amendment to the Town’s Development Control Bylaw as well as to the general land use map that is part of the Town’s Official Plan.</p> <p>The proposed Bylaw amendment was initially considered by Town Council at their regular Council meeting, held on March 8th where Town Council authorized staff to move the proposed amendment forward to a public meeting to solicit comments/feedback from the community. The public meeting was held on April 22nd with one member of the public in attendance.</p> <p>The following information is being circulated with this Request for Decision:</p> <ol style="list-style-type: none">1. St. Mary’s Holy Family Roman Catholic Church Parish Inc. re-zoning request.2. DV8 report3. Mapping information4. Public Meeting minutes <p>The Bylaw amendment was read and approved a first time at Town Council’s regular meeting held on May 10, 2021. It is recommended that Town Council give second reading, approval and formal adoption to the Bylaw amendment as proposed. It is further recommended that Town Council approve an amendment to the General Land Use Map that is part of the Town’s Official Plan in relation to the Bylaw amendment.</p>	

Benefits:

- N/A

Disadvantages:

- N/A

Discussion/Comments:

Staff have reviewed the relevant information and the DV8 Consulting report on the proposed Bylaw amendment and are recommending that Town Council proceed with amending the Development Control Bylaw and the General Land Use Map that is part of the Official Plan to formally re-zone Lot 21-1 (portion of PID No. 78014) from Public Service and Institutional (PSI) to Multi-Unit Residential (R3).

Options:

1. Proceed with the Bylaw and Official Plan amendment, as proposed.
2. Not proceed with the Bylaw and Official Plan amendment.
3. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolutions:

Resolution 3**Second Reading of Development Control Bylaw Amendment**

WHEREAS a request has been received from the St. Mary's Holy Family Roman Catholic Church Parish Inc., the owner of a property located at 30 Pleasant Street (Lot 21-1, Plan # 21036-S01,

portion of PID No 78014)) to re-zone their property from its current Public Service and Institutional (PSI) designation to a Multi-Unit Residential (R3) designation.

AND WHEREAS a public meeting was held on April 22, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a duly held meeting of Town Council on May 10, 2021;

BE IT RESOLVED THAT Kensington Town Council give second reading to amend the Zoning and Subdivision Control Bylaw to re-zone a portion of PID No. 78014 (Lot 21-1, Plan # 21036-S01) from Public Service and Institutional (PSI) to Multi-Unit Residential (R3).

Resolution 4

Approval of Second Reading of Development Control Bylaw Amendment

WHEREAS a request has been received from the St. Mary's Holy Family Roman Catholic Church Parish Inc., the owner of a property located at 30 Pleasant Street (Lot 21-1, Plan # 21036-S01, portion of PID No 78014)) to re-zone their property from its current Public Service and Institutional (PSI) designation to a Multi-Unit Residential (R3) designation.

AND WHEREAS a public meeting was held on April 22, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a duly held meeting of Town Council on May 10, 2021;

AND WHEREAS the Bylaw amendment was read a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council approve second reading to amend the Zoning and Subdivision Control Bylaw to re-zone a portion of PID No. 78014 (Lot 21-1, Plan # 21036-S01) from Public Service and Institutional (PSI) to Multi-Unit Residential (R3).

Resolution 5

Formal Adoption of Development Control Bylaw Amendment

WHEREAS a request has been received from the St. Mary's Holy Family Roman Catholic Church Parish Inc., the owner of a property located at 30 Pleasant Street (Lot 21-1, Plan # 21036-S01, portion of PID No 78014)) to re-zone their property from its current Public Service and Institutional (PSI) designation to a Multi-Unit Residential (R3) designation.

AND WHEREAS a public meeting was held on April 22, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a duly held meeting of Town Council on May 10, 2021;

AND WHEREAS the Bylaw amendment was read and approved a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council formally adopt an amendment to the Zoning and Subdivision Control Bylaw to re-zone a portion of PID No. 78014 (Lot 21-1, Plan # 21036-S01) from Public Service and Institutional (PSI) to Multi-Unit Residential (R3).

Resolution 6

General Land Use Map (Official Plan) Amendment Resolution

WHEREAS a request has been received from the St. Mary's Holy Family Roman Catholic Church Parish Inc., the owner of a property located at 30 Pleasant Street (Lot 21-1, Plan # 21036-S01, portion of PID No 78014)) to re-zone their property from its current Public Service and Institutional (PSI) designation to a Multi-Unit Residential (R3) designation.

AND WHEREAS a public meeting was held on April 22, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Official Plan General Land Use Map amendment;

BE IT RESOLVED THAT Kensington Town Council approve an amendment to the General Land Use Map, that is part of the Town's Official Plan to change the land use designation applied to a portion of PID No. 78014 (Lot 21-1, Plan # 21036-S01) from Public Service and Institutional (PSI) to Multi-Unit Residential (R3).

cao@kensington.ca

From: Kenny MacLellan <kenny@shorelanefarms.com>
Sent: March 22, 2021 11:09 AM
To: cao@kensington.ca
Cc: Kenny MacLellan; Leonard MacLellan
Subject: Parish Centre Rezoning

Importance: High

Hello Geoff,

Thanks for meeting with Leonard and I this morning.

As per our conversation we are requesting rezoning from PSI to R3 ,
if you have any questions please feel free to contact me 902-432-0541

Thanks

Kenny MacLellan
Chair
P & F Committee
St Mary's Holy Family Parish

May 6, 2021

Town of Kensington
PO Box 418 Kensington, PE
C0B 1M0
Phone: (902) 836-3781
Fax: (902) 836-3741
Email: townmanager@townofkensington.com

Re: Rezoning application for PID 78014 – Lot 21-1 (Portion of existing property)

Dear Mr. Baker,

I have reviewed the Town of Kensington's *Official Plan and Zoning and Subdivision Control (Development) By-law* with respect to the proposed rezoning of PID 78014 – Lot 21-1, located at 30 Pleasant Street, and being a portion of the property of the St. Mary's Holy Family Roman Catholic Church Parish Inc. The subject lot contains an existing structure identified as the Parish Centre on the survey plan submitted.

The rezoning request is to change the property from the Public Service and Institutional (PSI) zone to the Multi-Unit Residential (R3) Zone, to facilitate a residential development on the property. The rezoning also requires an amendment to the Official Plan – General Land Use Map for the same change. It is noted that Lot 21-1 was subdivided from the parent PID 78014 in order to sell it for redevelopment. The subdivision of Lot 21-1 meets the minimum lot size requirements of both the PSI and R3 Zone.

A public meeting was held to hear comments from the public on the proposed rezoning and notification letters were delivered to all property owners within 500 ft of the subject project. During the public meeting, the developer/applicant presented his plans to convert the existing building into three (3) residential apartment units. It was noted by the Town that should the property be rezoned, a development application could be submitted that meets all requirements of the Bylaw, and the property could be developed into a 12 unit apartment building. Any more than 12 units would require a special permit from Council and/or a variance for the development permit.



Figure 1. From the Town of Kensington Zoning Map, centered PSI zoned property subject to rezoning application

The property in question is bounded by the church on the west side and a multi-unit residential (R3) cluster on the east, with single residential properties across the street and on the rear of the property as well (see Figure 1). Within the context of the adjacent R3 properties, the rezoning is an extension of the existing R3 cluster. Adjacent properties are currently not developed to the maximum density permitted within the zone, they have ample green space and parking available. The proposed redevelopment of the existing building on the property into 3 units, is also well below the permitted density for the size of the lot. Additional parking will be required as part of the development application for the property, if the rezoning application is approved.

In consideration of the rezoning application and Official Plan amendment, the policies of the Official Plan were reviewed. The following goals and policies relate to residential development within the Town:

Goals: To provide a range [of] residential zoning to support housing opportunities to meet various socio-economic and physical needs.

Policy PR-7: It shall be the policy of Council to work with the private sector and government agencies to actively promote Kensington as a residential development opportunity. Council shall work with land owners and developers to provide a variety of residential development opportunities.

As the proposed rezoning is supported by the Official Plan goals and policies, and the current proposed development plans for the property meet the development regulations for the R3 zone, I am recommending that Council support the application to rezone the property from PSI – Public Service Institutional to R3 – Multi-Unit Residential, and to amend the Official Plan Future Land Use Map accordingly.

As always, please feel free to contact me with any further questions.

Best regards,



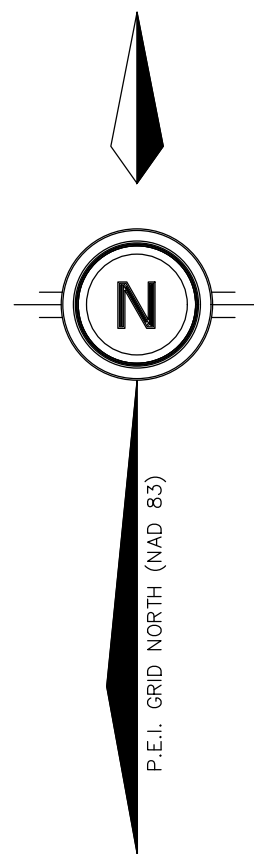
Hope Parnham, CSLA RPP MCIP

Dv8 CONSULTING

CHARLOTTETOWN PE

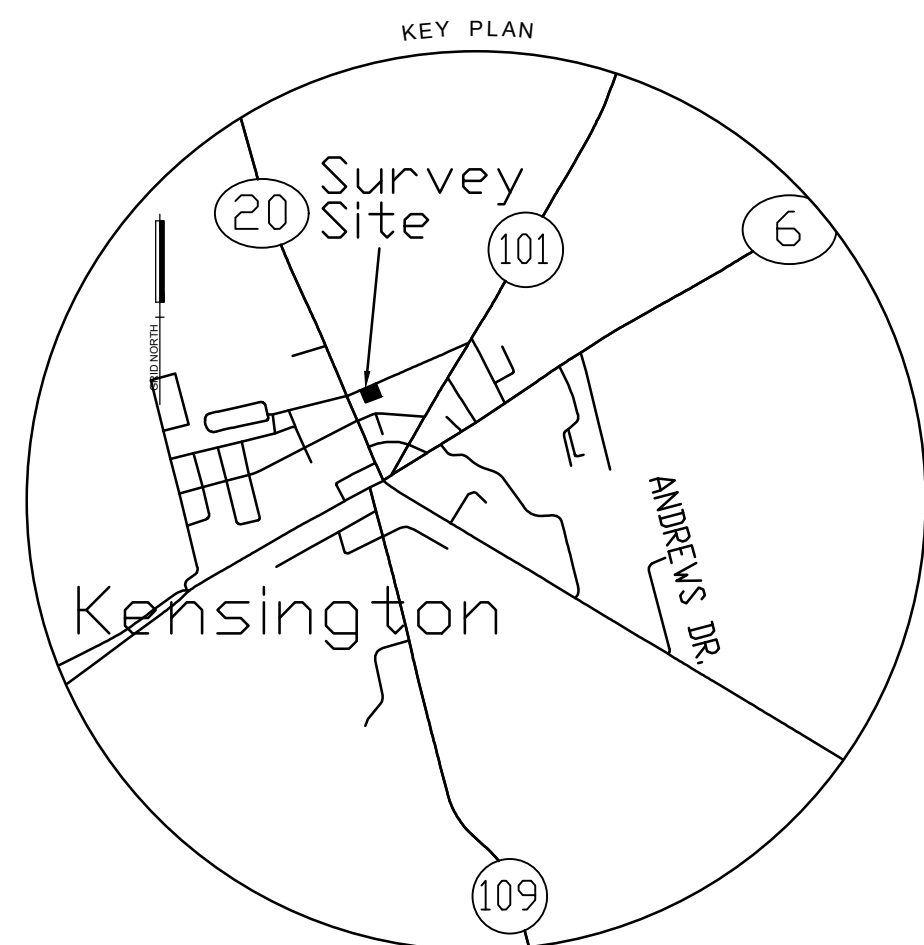
E. HPARNHAM@OUTLOOK.COM

T. 902-393-1815



NAD83 (C.S.R.S.) COORDINATES
P.E.I. DOUBLE STEREOGRAPHIC PROJECTION
EXPRESSED IN METRES

Point	Northing	Easting
7995	710072.653	350993.940
7996	710079.924	351011.817
12105	710126.378	350990.977
12107	710124.965	350991.611
20183	710111.956	350957.593
20184	710065.691	350978.490
20185	710110.042	350958.457



- LEGEND:**
- ⊙ PL PLACED SURVEY MARKER
 - ⊙ FD FOUND SURVEY MARKER
 - PL PLACED
 - FD FOUND
 - P.I.D. NO. PROPERTY IDENTIFICATION NUMBER
 - SQ.M. SQUARE METRES
 - U.M. UNMONUMENTED POINT
 - WIT. WITNESS MARKER

NOTES:

FIELD SURVEYS WERE CARRIED OUT BETWEEN FEBRUARY 17, 2021 AND XXXXXXX 2021.

THIS PLAN IS METRIC AND ALL DISTANCES ARE IN METRES UNLESS OTHERWISE SPECIFIED.

DIRECTIONS ARE AZIMUTHS REFERENCED TO GRID NORTH.

COORDINATES SHOWN HEREON ARE DERIVED FROM OBSERVATIONS TO LOCAL PEI CONTROL MONUMENT 5802. PLANE COORDINATES PUBLISHED THEREON ARE REALIZED FROM A DOUBLE STEREOGRAPHIC PROJECTION REFERENCED TO A CANADIAN SPATIAL REFERENCE SYSTEM, NAD83 (CSRS).

THE DESIGNATOR, LOT 21-1, ORIGINATES WITH THIS PLAN.

FINAL APPROVAL IS REQUESTED FOR LOT 21-1.

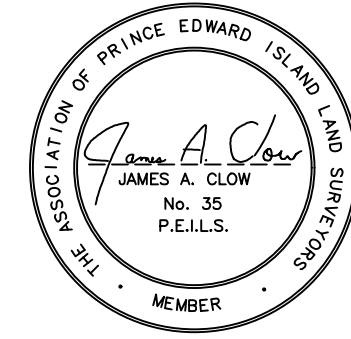
THE TOWN'S SIDEWALK IS ENCROACHING ONTO LANDS OF ST.MARY'S - HOLY FAMILY ROMAN CATHOLIC PARISH INC., POSSIBLY AN AGREEMENT GIVING THE TOWN PERMISSION EXISTS.

SURVEYOR'S CERTIFICATE

I, JAMES A. CLOW, PRINCE EDWARD ISLAND LAND SURVEYOR, HEREBY CERTIFY THAT THIS SURVEY WAS EXECUTED UNDER MY DIRECTION AND SUPERVISION AND THAT THIS PLAN IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY.

DATED THIS 2ND DAY OF MARCH, 2021

James A. Clow
JAMES A. CLOW, P.E.I.L.S.



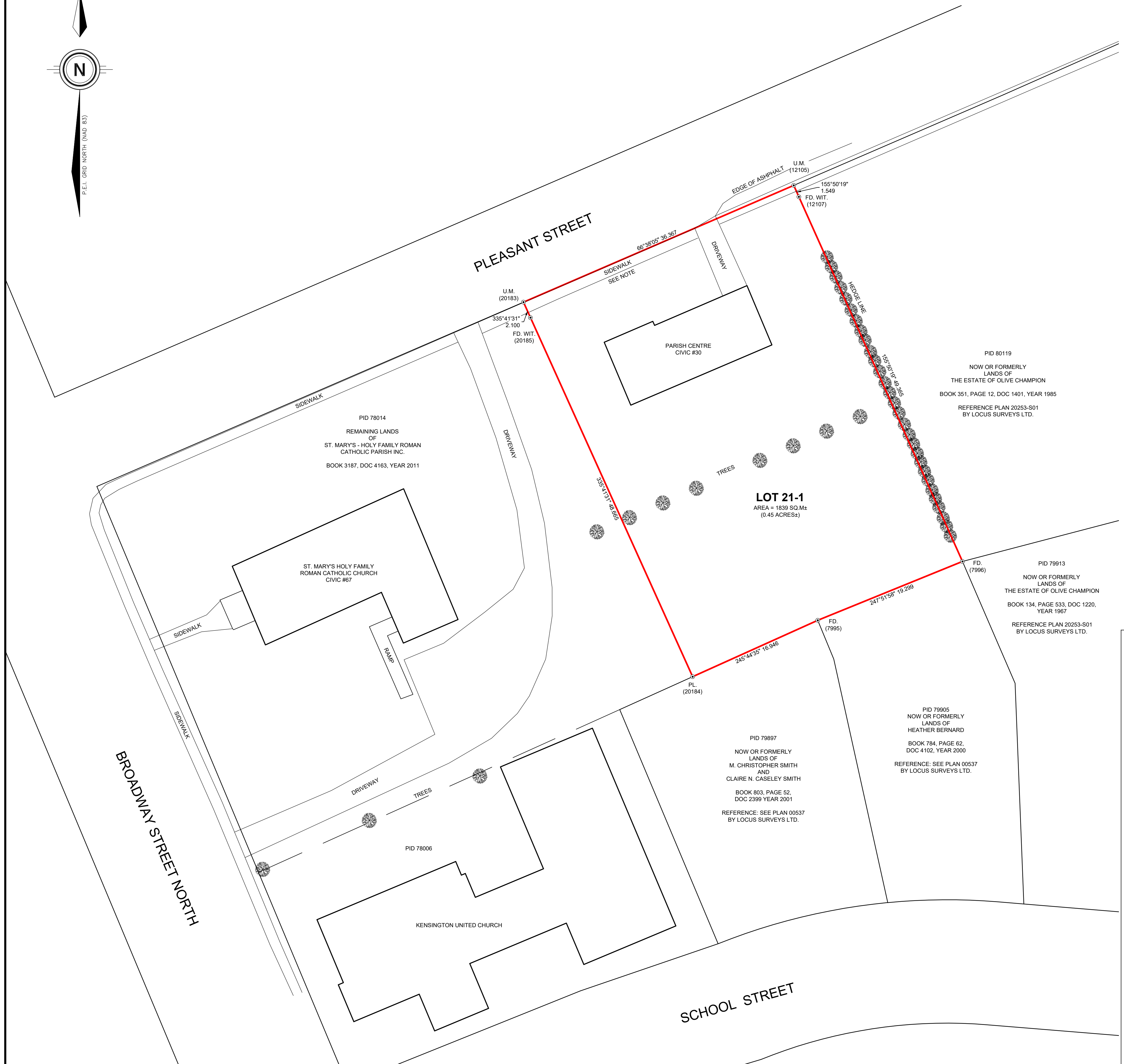
LOCUS SURVEYS LTD.

16 PARK ROAD
P.O. BOX 35
KENSINGTON, P.E.I.
C0B 1M0

PHONE 902-836-3823

Plan of Survey Showing
LOT 21-1,
being a Subdivision of Lands of
ST. MARY'S - HOLY FAMILY ROMAN
CATHOLIC PARISH INC.

PID 78014
TOWN OF KENSINGTON
LOT/TOWNSHIP 19
COUNTY OF PRINCE
PROVINCE OF PRINCE EDWARD ISLAND





Pleasant St

12 Broadway St N

20

Subject Property

PID 78014

Lot 21-1

17

14

2

School St

**Town of Kensington
Minutes of Public Meeting
Thursday, April 22, 2021
6:00 PM**

Presiding: Mayor Rowan Caseley

Council Members Present: Deputy Mayor Pickering; Councillors: Spencer, Gallant, Toombs, Mann

Staff Members Present: Town Manager/Administrator, Geoff Baker; Deputy Administrator, Wendy MacKinnon, Administrative Assistant, Kim Caseley

Visitors: Heather Bernard
Scott O'Brien

Mayor Caseley called the meeting to order at 6:00 PM and explained the purpose of the meeting.

PURPOSE:

The purpose of the meeting is to allow residents and other interested persons an opportunity to make representation concerning the following amendment to the Town of Kensington's Official Plan and Zoning and Subdivision Control (Development) Bylaw:

- To re-zone PID No. 78014 (Lot 21-1 being a portion of Property of the St. Mary's Holy Family Roman Catholic Church Parish Inc. – 30 Pleasant Street) from Public Service and Institutional (PSI) to Multi-Unit Residential (R3) to facilitate a residential development on the property.
- To amend the Official Plan - General Land Use Map to accommodate the above zoning designation change.

Mayor Caseley outlined the Bylaw amendment process for the meeting attendees:

The proposed Bylaw amendment was initially considered by Town Council at their regular Council meeting, held on March 8, 2021 where Town Council authorized staff to move the proposed amendment forward to a public meeting to solicit comments/feedback from the community.

A notification ad was placed in the Guardian newspaper on April 10, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw. In addition to providing notice of this meeting, the ad also provided an opportunity for residents to submit written submissions to Town Council regarding their support or opposition for the application. No written submissions were received.

Due to the pandemic restrictions, the ad also required anyone wishing to attend this meeting to register by 2:00 pm this afternoon. Six members of the public registered: Scott O'Brien, Heather Bernard, Thomas Blackett, Kevin Gallant, Katrina Hazelwood, and Kenny MacLellan, with only two being in attendance.

In addition to the newspaper ad, notification letters were delivered to all property owners within 500 feet of the subject property, as required by the Town's Development Control Bylaw.

A copy of the survey plan of the subject property is available this evening for public viewing. For everyone's clarity, Lot 21-1 as indicated on the survey plan, is the parcel proposed for rezoning.

Following this public meeting, staff will complete a report for Town Council prior to their formal consideration of the amendment which is planned for May 10, 2021.

Mayor Caseley opened the floor for public comments on the application.

Scott O'Brien spoke on his plans to convert the existing building into three residential apartment units.

Heather Bernard requested confirmation on the side & rear yard setback requirements and the height limitations of any new construction.

Mr. Baker confirmed that 10' side yard and 15' rear yard setbacks would be required and a maximum height of 35'.

Heather Bernard inquired about the maximum number of units permitted.

Mr. Baker confirmed that up to 12 units are permitted in the Multi-Unit Residential Zone (R3), should the proposed development fit all other requirements within the Development Control Bylaw. With a special permit from Town Council, up to 24 units could be constructed within the proposed zone.

Mayor Caseley commented that he received an inquiry, asking if the trees would be removed from the backyard. Mr. O'Brien noted that the trees would remain as they are, given the current development plan.

Heather Bernard inquired what the notification process would be should the developer decide to expand the current plan and construct additional units.

Mr. Baker confirmed that the developer is required to submit a development permit application to Town Council for consideration and would be approved pending compliance with the Development Control Bylaw.

Moved by Councillor Spencer, seconded by Deputy Mayor Pickering that there being no further questions or comments on the proposed Development Control Bylaw amendment the meeting adjourned at 6:16 PM.

Geoff Baker,
Chief Administrative Officer

Rowan Caseley,
Mayor

Town of Kensington - Request for Decision

Date: June 10, 2021	Request for Decision No: 2021-32
Topic: Town of Kensington Emergency Management Program Bylaw – Bylaw #2021-02 – Second Reading and Formal Adoption	
Proposal Summary/Background: As part of the review being completed on the Town’s Emergency Measures Bylaw and Plan, it was recommended that the Town update their Bylaw to reflect the requirements of the new Municipal Government Act. There are no significant intent changes under the new Bylaw however all sections have been updated to accord to the Municipal Government Act. The purpose of the Bylaw is to establish a Municipal Emergency Management Program for the Town. The Bylaw was drafted by the Town’s Emergency Measures Coordinator and has been reviewed, and is endorsed, by staff of the Provincial Department of Justice and Public Safety.	
Benefits: <ul style="list-style-type: none">• Will provide the Town with an Emergency Management Program Bylaw that is fully compliant with relevant legislation.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: Section 14(c) of the Municipal Government Act provides that a Municipality <u>must</u> provide emergency management planning for all areas of the municipality. Division 4 (Municipal Emergency Management Program) of the Municipal Government Act provides specific direction to Town Council in their implementation of Municipal Emergency Management Program. Division 4 states:	

Division 4 – Municipal Emergency Management Program

144. Actions by council in emergencies

Despite any other section in this Act, a council may take any temporary measures necessary in the municipality to respond to and deal with an emergency as defined in the *Emergency Measures Act, 2016, c.44, s.144*.

145. Emergency measures plan and program

(1) Despite that section 8 of the *Emergency Measures Act* does not require it, a council shall, by bylaw, establish an emergency management program for the municipality that, in the opinion of the provincial Emergency Measures Organization, is adequate and properly integrated with the provincial emergency measures plan.

Required contents

(2) The municipal emergency management program shall contain, at a minimum, a copy of the bylaw referred to in subsection (1), the municipal emergency measures plan, any required delegation of authority, plans for training and exercises and any other component required by the provincial Emergency Measures Organization.

Exercises to be conducted

(3) The municipal emergency management program shall include an exercise work plan that, at a minimum, provides for

(a) an annual discussion-based exercise to be commenced by the municipality not later than one year after approval of the program by the provincial Emergency Measures Organization; and

(b) an operational-based exercise, which includes participation by the appropriate response agencies referred to in the emergency management program, to be undertaken by the municipality once every five years, commencing not later than five years after the approval of the emergency management program by the provincial Emergency Measures Organization.

Appointment

(4) A council shall appoint an emergency co-ordinator and a deputy emergency co-ordinator, who shall be responsible for the implementation, maintenance and execution of the municipal emergency management program established pursuant to subsection (1).

Submission

(5) A council shall submit its municipal emergency management program to the provincial Emergency Measures Organization for review and approval

(a) in the case of a municipality continued under this Act, within three years after the coming into force of this Act; and

(b) in the case of a municipality restructured or established under this Act, within the shorter of

(i) a period specified in an order of the Lieutenant Governor in Council under clause 21(2)(d), or

(ii) three years after the restructuring or establishment, as the case may be.

Review and revision

(6) After the approval of its municipal emergency management program by the provincial Emergency Measures Organization, a council shall

(a) annually review the program and, where necessary, make revisions; and

(b) within 60 days of making the revisions, provide the revised program to the provincial Emergency Measures Organization for review.

Required revision

(7) The provincial Emergency Measures Organization may at any time require that a municipal emergency management program submitted to it pursuant to subsections (5) and (6) be revised, and the required revisions shall be carried out by the council to the satisfaction of the provincial Emergency Measures Organization.

Authorization

(8) In response to a state of local emergency declared under subsection 146(1), or in order to implement its municipal emergency management program in whole or in part, council may authorize the chief administrative officer to incur any liabilities that the chief administrative officer considers necessary.

Accounting

(9) The chief administrative officer is responsible for keeping records of the expenditures made and the equipment used in implementing the municipal emergency management program or responding to a declared emergency. *2016,c.44,s.145; 2017,c.9,s.16.*

146. Declaration of a state of local emergency

(1) The council of a municipality shall, when satisfied that an emergency exists or may exist in the municipality, declare a state of local emergency.

Idem

(2) Where a council is unable to act promptly in declaring a state of local emergency in a municipality pursuant to subsection (1), the mayor may, after consulting a majority of the members of the council where practicable, declare a state of local emergency in the municipality. *2016, c.44, s.146.*

It is recommended by the CAO that Town Council give second reading and formal adoption of the Town of Kensington Emergency Management Program Bylaw, as presented.

Options:

1. Give second reading, approval, and formal adoption to the Town of Kensington Emergency Management Program Bylaw, as recommended.
2. Not give second reading, approval, and formal adoption to the Bylaw.
3. Refer the matter back to staff.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

That Town Council consider and adopt the following resolution(s):

Resolution 1

WHEREAS the Municipal Government Act, R.S.P.E.I. 1988, c M-12.1. requires municipalities to provide emergency management planning for all areas of the municipality;

AND WHEEREAS subsection 145(1) of the Act requires Council to, by Bylaw, establish an emergency management program for the municipality that, in the opinion of the provincial Emergency Measures Organization, is adequate and properly integrated with the provincial

emergency measures plan;

AND WHEREAS the Town of Kensington Emergency Management Program Bylaw (Bylaw #2021-02) was read and approved a first time at a duly held meeting of Town Council on May 10, 2021;

BE IT RESOLVED THAT the Town of Kensington Emergency Management Program Bylaw (Bylaw #2021-02) be hereby read a second time.

Resolution 2

WHEREAS the Municipal Government Act, R.S.P.E.I. 1988, c M-12.1. requires municipalities to provide emergency management planning for all areas of the municipality;

AND WHEEREAS subsection 145(1) of the Act requires council to, by Bylaw, establish an emergency management program for the municipality that, in the opinion of the provincial Emergency Measures Organization, is adequate and properly integrated with the provincial emergency measures plan;

AND WHEREAS the Town of Kensington Emergency Management Program Bylaw (Bylaw #2021-02) was read and approved a first time at a duly held meeting of Town Council on May 10, 2021;

AND WHEREAS the Town of Kensington Emergency Management Program Bylaw (Bylaw #2021-02) was read a second time at this meeting;

BE IT RESOLVED THAT second reading of the Town of Kensington Emergency Management Program Bylaw (Bylaw #2021-02) be hereby approved.

Resolution 3

WHEREAS the Municipal Government Act, R.S.P.E.I. 1988, c M-12.1. requires municipalities to provide emergency management planning for all areas of the municipality;

AND WHEEREAS subsection 145(1) of the Act requires council to, by Bylaw, establish an emergency management program for the municipality that, in the opinion of the provincial Emergency Measures Organization, is adequate and properly integrated with the provincial

emergency measures plan;

AND WHEREAS the Town of Kensington Emergency Management Program Bylaw (Bylaw #2021-02) was read and approved a first time at a duly held meeting of Town Council on May 10, 2021;

AND WHEREAS the Town of Kensington Emergency Management Program Bylaw (Bylaw #2021-02) was read and approved a second time at this meeting;

BE IT RESOLVED THAT the Town of Kensington Emergency Management Program Bylaw (Bylaw #2021-02) be hereby formally adopted.



TOWN OF KENSINGTON EMERGENCY MANAGEMENT PROGRAM BYLAW

BYLAW 2021-02

BE IT ENACTED by the Council of the Town of Kensington as follows:

1. Title

- 1.1. This bylaw shall be known as, and may be cited as, the “Municipal Emergency Management Program Bylaw.”

2. Purpose

- 2.1. The purpose of this bylaw is to establish a Municipal Emergency Management Program for the Town of Kensington.

3. Authority

- 3.1. Section 14(c) of the *Municipal Government Act* R.S.P.E.I. 1988, Cap.M12.1., provides that a municipality must provide emergency management planning for all areas of the municipality.

4. Application

- 4.1. This bylaw applies to all members of Council, the Chief Administrative Officer, members of Council Committees, Town of Kensington employees, those who appear before Council and members of the general public.
- 4.2. In the event of any conflict between the provisions of the Act and this bylaw, the Act will prevail.

5. Definitions

- 5.1. “Act” means the *Municipal Government Act*.
- 5.2. “Chief Administrative Officer” or “CAO” means the administrative head of the Town of Kensington, as appointed by Council under clause 86(2)(c) of the *Municipal Government Act*.
- 5.3. “Council means the Mayor and other members of the Council of the Town of Kensington.

- 5.4. “Deputy Municipal Emergency Co-ordinator” means the person appointed by Council as the Deputy Municipal Emergency Co-ordinator pursuant to this bylaw.
- 5.5. “Emergency” means a present or imminent event in respect of which the Town of Kensington believes prompt coordination of action or regulation of persons or property must be undertaken to protect property or the health, safety, or welfare of residents of the Town of Kensington.
- 5.6. “Emergency Measures Organization (EMO)” means the Prince Edward Island EMO established under section 3 of the *Emergency Measures Act*.
- 5.7. “Emergency Operations Centre (EOC)” means the location where designated members of the EOC team (municipal and external agencies) will work on coordinated decision making and emergency management for the response or recovery from an event.
- 5.8. “Local Authority” means a local authority as defined in the *Emergency Measures Act*.
- 5.9. “Municipal Emergency Co-ordinator” means the person appointed by Council as the Municipal Emergency Co-ordinator pursuant to this bylaw.
- 5.10. “Municipal Emergency Management Planning Committee” means the committee established pursuant to this bylaw.
- 5.11. “Municipal Emergency Management Program” means the program established pursuant to the bylaw.
- 5.12. “Municipal Emergency Management Standing Committee” means the standing committee established pursuant to this bylaw.
- 5.13. “Minister” refers to the member of Executive Council charged by the Lieutenant Governor in Council with the administration of the *Emergency Measures Act*.
- 5.14. “State of Emergency” means a state of emergency declared by the Minister pursuant to *Emergency Measures Act* subsection 9(1).
- 5.15. “State of Local Emergency” means a state of local emergency declared by the Council or Mayor pursuant to subsection 146(1) or 146(2) of the *Municipal Government Act* when satisfied that an emergency exists or may exist in the municipality.

6. Municipal Emergency Management Program

- 6.1. Pursuant to section 144 of the *Municipal Government Act*, despite any other section in the Act, Council may take any temporary measures necessary in the municipality to respond to and deal with an emergency as defined in the *Emergency Measures Act*.

- 6.2. Pursuant to subsection 145(1) of the Act, Council hereby establishes a Municipal Emergency Management Program, hereinafter referred to as the Town of Kensington Emergency Management Program.
- 6.3. In accordance with subsection 145(2) of the Act, the Municipal Emergency Management Program shall contain, at a minimum:
- (a) the Municipal Emergency Management Plan;
 - (b) any required delegation of authority;
 - (c) plans for training and exercise; and
 - (d) any other component required by the PEI Emergency Measures Organization (EMO).
- 6.4. Council shall, in accordance with subsection 145(4) of the Act, appoint a Municipal Emergency Co-ordinator and a Deputy Municipal Emergency Co-ordinator who shall be responsible for the implementation, maintenance and execution of the Municipal Emergency Management Program.
- 7. Municipal Emergency Coordinator and Deputy Municipal Emergency Coordinator**
- 7.1. The Municipal Emergency Coordinator and a Deputy Municipal Emergency Coordinator report to, and receive direction from, the Council.
- 7.2. In accordance with subsection 145(4) of the Act, the Municipal Emergency Co-ordinator and a Deputy Municipal Emergency Co-ordinator are responsible for the implementation, maintenance, and execution of the Municipal Emergency Management Program.
- 7.3. The Municipal Emergency Coordinator and Deputy Municipal Emergency Coordinator shall:
- (a) develop and coordinate the Municipal Emergency Management Program;
 - (b) coordinate plans for the continued functioning of municipal services which would be required in the event of an emergency;
 - (c) coordinate and conduct, training, and exercises to test the Municipal Emergency Management Program for the training of personnel who have an emergency role;
 - (d) coordinate public education programs related to emergency management; and
 - (e) coordinate and manage the municipal operational response for an emergency upon activation of all or part of the Municipal Emergency Management Program or a declaration of a state of local emergency.

8. Committees

- 8.1. Council may establish a Municipal Emergency Management Standing Committee and a Municipal Emergency Management Planning Committee.

9. Municipal Emergency Management Standing Committee

- 9.1. The Emergency Management Standing Committee will be appointed in accordance with the municipality's Procedural Bylaw.
- 9.2. The Municipal Emergency Management Standing Committee shall:
- (a) advise Council on the development of a Municipal Emergency Management Plan;
 - (b) submit emergency management policy recommendations to Council;
 - (c) name or assign such persons under the Municipal Emergency Management Plan to perform duties related to the continuity of municipal government in the case of an emergency or disaster;
 - (d) present the Municipal Emergency Management Plan to Council for approval; and
 - (e) inform and update Council on developments during an activation of all or part of the Municipal Emergency Management Plan.

10. Municipal Emergency Management Planning Committee

- 10.1. The Municipal Emergency Management Planning Committee will consist of:
- (a) the Municipal Emergency Coordinator and Deputy Municipal Emergency Coordinator; and
 - (b) the manager(s) responsible for each municipal department which is assigned emergency functions under the Municipal Emergency Management Plan and, where no department exists, a person to represent the functions of:
 - 1) Law enforcement
 - 2) Fire protection
 - 3) Transportation;
 - 4) Water/wastewater service
 - 5) Communications
 - 6) Human resource management
 - 7) Public information
 - 8) Finance and administration
 - 9) Social services including emergency feeding, shelter, clothing, and personal services
- 10.2. The Municipal Emergency Management Planning Committee will:
- (a) prepare recommendations for the Municipal Emergency Management Standing Committee;

- (b) assist the Municipal Emergency Co-ordinator and Deputy Municipal Emergency Co-ordinator in the preparation and coordination of Municipal Emergency Management Plans;
 - (c) prepare a Municipal Emergency Management Plan for their municipality;
 - (d) respond and participate as members of the Municipal Emergency Operations Centre staff upon full or partial activation of the Municipal Emergency Management Program;
 - (e) prepare plans, including the development of memorandums of understanding or mutual aid agreements, for cooperation and mutual assistance between municipal governments and other organizations in the event of a disaster or emergency; and
 - (f) collaborate with authorities of the municipality, neighbouring municipalities, provincial authorities, and other organizations who have been assigned comparable duties.
- 10.3. Any memorandum of understanding or agreement negotiated under clause 10.2(e) of this bylaw is not binding until it is approved by Council.

11. Municipal Emergency Management Plan

- 11.1. In accordance with subsection 145(2) of the Act, the Municipal Emergency Management Program shall contain an Emergency Management Plan.
- 11.2. Council shall, by resolution, approve a Municipal Emergency Management Plan under the authority of this bylaw.
- 11.3. The Municipal Emergency Management Plan will be activated by Council when required to ensure effective coordination exists in response to an emergency.
- 11.4. The Municipal Emergency Management Plan can be activated in whole or in part and does not require the declaration of a state of emergency to be activated.
- 11.5. A Municipal Emergency Management Plan will be activated if a state of local emergency is declared.

12. Exercise Work Plan for the Municipal Emergency Management Program

- 12.1. In accordance with subsection 145(3) of the Act, the Municipal Emergency Management Program for the municipality shall include an exercise work plan that, at a minimum, provides for:
 - (a) an annual discussion-based exercise to be commenced by not later than one year after the approval of the program by the PEI Emergency Measures Organization; and
 - (b) an operational-based exercise, which includes participants by the appropriate response agencies referred to in the Municipal Emergency Management Program, to be undertaken by the municipality once every

five years, commencing not later than five years after the approval of the Municipal Emergency Management Program by the PEI Emergency Measures Organization.

13. Declaring a State of Local Emergency

- 13.1. Pursuant to subsection 146(1) of the Act, Council shall, when satisfied that an emergency exists or may exist in the municipality, declare a state of local emergency.
- 13.2. Where the Council is unable to act promptly in declaring a state of local emergency in the municipality the Mayor of the municipality may, in accordance with subsection 146(2) of the Act, after consulting a majority of the members of Council where practicable, declare a state of local emergency in the municipality.
- 13.3. Pursuant to section 10 of the *Emergency Measures Act*, Council shall immediately cause the details of the declaration of a state of local emergency to be communicated or published by such means as considered the most likely to make the contents of the declaration known to the people within the municipality.
- 13.4. Pursuant to subsection 14(2) of the *Emergency Measures Act*, Council may terminate a state of local emergency when it believes on reasonable grounds the emergency no longer exists in the municipality.

14. Expenditures Related to the Municipal Emergency Management Program

- 14.1. In response to the declaration of a state of local emergency as described in 13.1 and 13.2 of this Bylaw or in order to implement the Municipal Emergency Management Program in whole or in part, Council in accordance with subsection 145(8) of the Act may authorize the chief administrative officer to incur any liabilities that the chief administrative officer considers necessary.
- 14.2. In accordance with subsection 145(9) of the Act, the chief administrative officer is responsible for keeping records of the expenditures made and the equipment used in implementing the Municipal Emergency Management Program or responding to a declared emergency.

15. Review of the Municipal Emergency Management Program

- 15.1. In accordance with subsection 145(5) of the Act, Council shall submit its municipal Emergency Management Program to the PEI Emergency Measures Organization for review and approval.
- 15.2. After the Municipal Emergency Management Program has been approved the PEI Emergency Measures Organization and in accordance with clause 145(6)(a) of the Act, the Municipal Emergency Management Program will be reviewed annually by Council and, where necessary, revisions will be made.

- 15.3. In accordance with clause 145(6)(b) of the Act, within 60 days of making any revisions of the Municipal Emergency Management Program, the revised program will be provided to the PEI Emergency Measures Organization.
- 15.4. In accordance with subsection 145(7) of the Act, any revisions required by the PEI Emergency Measures Organization shall be carried out by count to the satisfaction of the PEI Emergency Measures Organization.

16. Repeal of Existing Bylaw

- 16.1 All previous Bylaws of the Town of Kensington pertaining to Emergency Measures Management are hereby repealed.

17. Effective Date

- 17.1. This Municipal Emergency Management Program Bylaw, Bylaw# 2021-02, shall be effective on the date of approval and adoption below.

First Reading:

This Municipal Emergency Management Program Bylaw, Bylaw# 2021-02, was read a first time at the Council meeting held on the _____ day of _____, 2021.

This Municipal Emergency Management Program Bylaw, Bylaw# 2021-02, was approved by a majority of Council members present at the Council meeting held on the _____ day of _____, 2021.

Second Reading:

This Municipal Emergency Management Program Bylaw, Bylaw# 2021-02, was read a second time at the Council meeting held on the _____ day of _____, 2021.

This Municipal Emergency Management Program Bylaw, Bylaw# 2021-02, was approved by a majority of Council members present at the Council meeting held on the _____ day of _____, 2021.

Approval and Adoption by Council:

This Municipal Emergency Management Program Bylaw, Bylaw# 2021-02, was adopted by a majority of Council members present at the Council meeting held on the _____ day of _____, 2021.

Signatures:

Mayor

Chief Administrative Officer

This Municipal Emergency Management Program Bylaw, Bylaw# 2021-02 adopted by the Council of the Town of Kensington is certified to be a true copy.

Chief Administrative Officer

Date

Town of Kensington - Request for Decision

Date: June 10, 2021	Request for Decision No: 2021-33
Topic: Request to Purchase Lands of the Town of Kensington	
Proposal Summary/Background: <p>A request has been received from Carl and Anne Dawson, owners of a property located at 14 School Street (corner of School and North Street) requesting the Town's consideration of selling a portion of Town owned property that borders their property to the south (former Gill property) and to the east (12 School Street). A hand drawn sketch, provided by Mr. Dawson, has been included with this memo. I have also included an aerial photograph of the general area.</p> <p>From the sketch provided by Mr. Dawson, it appears he is requesting consideration for the Town to sell him approximately 20 feet of the 12 School Street property and approximately 50 feet of the former Gill property. Mr. Dawson has indicated that he would like to purchase the property to "square off his property and to put up a one car garage."</p> <p>The Town purchased four properties in this area in approximately 2012 for the purpose of future development. Two of the former Cousins warehouse properties and the former Gill property were purchased for development, and 12 School Street was purchased for the purpose of providing a regulatory compliant access. One of the properties were disposed of in approximately 2015 to provide parking for two properties along Broadway Street North.</p> <p>As Councillors may recall, they have recently provided the Heart of PEI initiative with approval to proceed with the development of a proposal for the development of these properties with a tourism related initiative. In this regard, a Terms of Reference provided by the Heart of PEI Committee is attached to this memo.</p> <p>I am attaching correspondence between Mr. Dawson and myself regarding the proposed property purchase. I advised Mr. Dawson on April 12, 2021, following consultation with Mayor Caseley, that at this time, and until such time as Town Council had an opportunity to fully deliberate on the end use of the property, it would not be prudent for the Town to dispose of any of the property. I further advised Mr. Dawson that once a decision was made that I would get back to him if there was any potential to dispose of any of the property to him. Since that time, I understand that Ann Dawson</p>	

(partner of Carl Dawson) has contacted two councillors requesting that the proposed property purchase be brought formally before Town Council for consideration.

The request was considered by Committee of Council at their duly held meeting on May 25, 2021, where a recommendation was made to Town Council that the Town not dispose of any portion of the 12 School Street property, the former Gill property, or the former warehouse properties.

Benefits:

- Not disposing of the property will provide Town Council with the opportunity to avail of the entire property for development consideration.

Disadvantages:

- None noted.

Discussion/Comments:

It is recommended by the CAO and Committee of Council that the town not dispose of any portion of the 12 School Street property, the former Gill property, or the former warehouse properties.

Options:

1. Dispose of the subject properties.
2. Not dispose of the properties, as recommended.
3. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

That Town Council consider and adopt the following resolution(s):

BE IT RESOLVED THAT Town Council decline the request of Ann and Carl Dawson to dispose of any portion of the 12 School Street property, the former Gill property or the former warehouse properties located behind the Malpeque Bay Credit Union.

From: cao@kensington.ca
Sent: April 12, 2021 12:32 PM
To: 'cjd@pei.sympatico.ca'
Subject: RE: property carl dawson

Hi Carl

My apologies for not getting back to you sooner on this. There never seems to be enough time these days.

I discussed your proposal with the Mayor and it was felt that at this time it would not be prudent for us to dispose of any land adjacent to your property, as we are still in deliberation on what the end use of the property will be. As you might be aware, the Town purchased all of the property in behind your property about ten years ago with the purpose of developing it in some form or fashion. While no decision has been made in that regard, Town Council continue to deliberate on it.

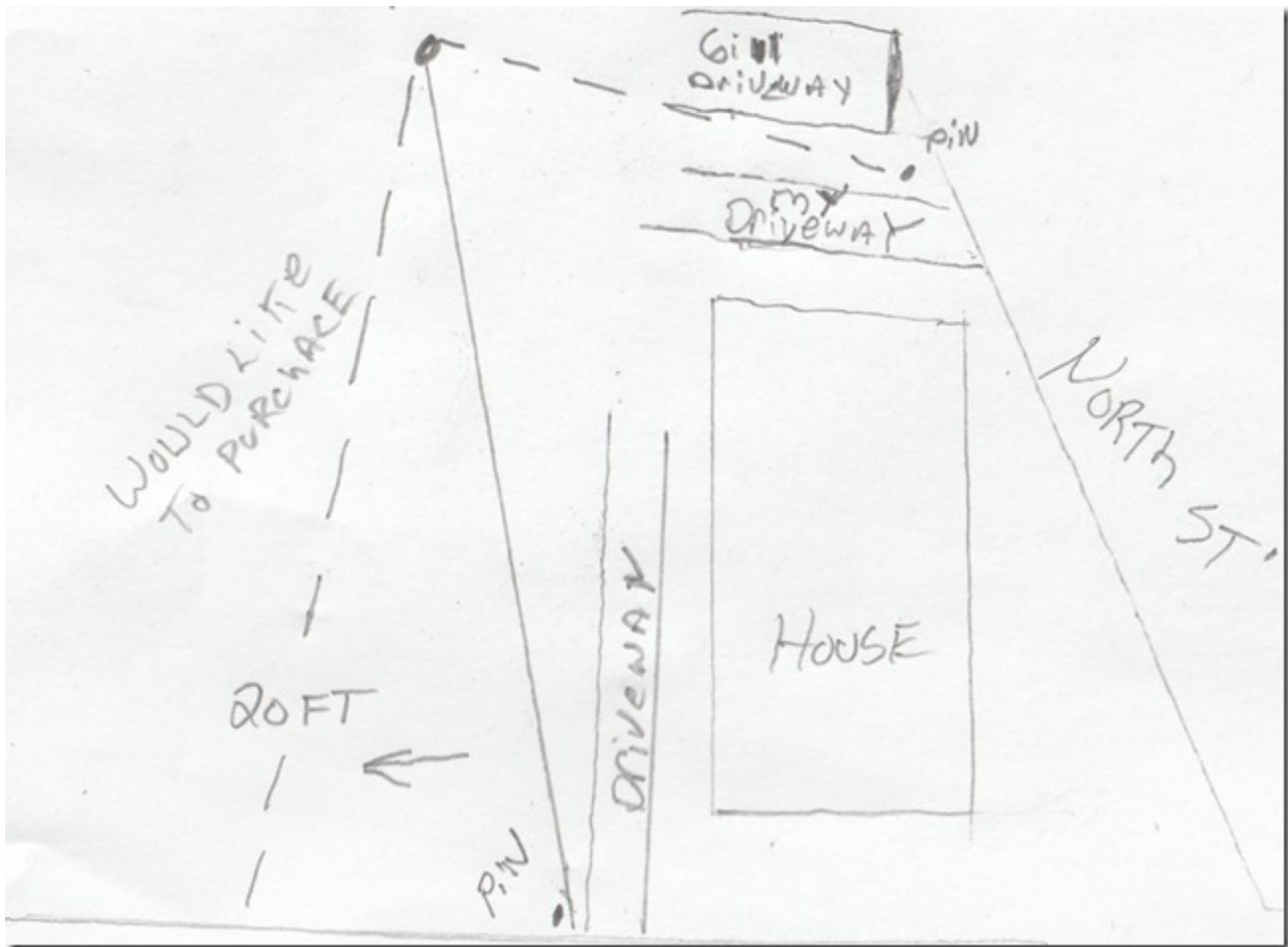
Once a decision has been made I will get back to you if there is any potential to sell off a portion to you.

Thanks,

Geoff Baker, C.E.T.
Chief Administrative Officer
Town of Kensington, PE
Tel: (902) 836-3781
Cell: (902) 439-8849
Web: www.kensington.ca

From: cjd@pei.sympatico.ca <cjd@pei.sympatico.ca>
Sent: February 1, 2021 9:58 AM
To: townmanager@townofkensington.com
Subject: property carl dawson

looking to extend and square off my property . to put up a one car garage . looking to maby go 50feet longer basically gills driveway and at the school street end maby 20 or 30 feet wider to square up lot a bit



Virus-free. www.avast.com



March 17, 2021

Coreen Pickering
Committee Member
Heart of PEI Initiative
55 Victoria Street E
Kensington, Prince Edward Island

Subject: Boardwalk Development Plan

Dear Ms. Pickering:

MRSB is pleased to provide the following proposed Terms of Reference for the professional services to assist you in creating a boardwalk development plan with accompanying financial projections and conceptual drawings. This Terms of Reference is an example of a potential methodology and associated budget that meets the needs identified by Heart of PEI. The proposed scope of work can be altered if necessary.

OUR UNDERSTANDING OF YOUR NEEDS

The Heart of PEI is part of the Kensington and Area five-year tourism plan to promote growth and tourism in the region. The plan hopes to enhance destination appeal, strengthen authentic and unique experiences, market the Area as a destination, and increase awareness within the community about product offerings.

It is MRSB's understanding that the Heart of PEI intends to develop a boardwalk on land owned by the Town of Kensington as a strategy to attract more visitors and overnight stays within the Area. The proposed boardwalk would include tourist attractions such as local food vendors, artisanal shops, active transportation rentals, and parking and washroom facilities.

The boardwalk will integrate train and railway design elements. By incorporating train and railway design elements, the new boardwalk will accentuate the nearby Kensington Railway Station, a National Historic Site of Canada.

MRSB Consulting Services will help the Heart of PEI refine the boardwalk project's vision, develop capital costs and conceptual drawings, develop three-year financial projections, a project action plan, and a project summary presentation to be used for meetings with funders and stakeholders.

PROPOSED METHODOLOGY

MRSB's approach to this engagement is founded on our significant local and regional experience. MRSB is committed to delivering the highest quality products – on time and on budget.

MRSB proposes the following methodology to best meet the objectives of Heart of PEI. This methodology is based on proven experience to achieve optimal results and strong consideration for the needs identified by Heart of PEI. The methodology can be adjusted as needed.

MRSB will work with the Heart of PEI to develop a boardwalk development plan that:

- ✓ Further defines the vision for the boardwalk and associated amenities by conducting a focus group with key stakeholders;
- ✓ Identifies potential offerings and services;
- ✓ Discusses market demand;
- ✓ Identifies key success factors and potential challenges;
- ✓ Demonstrates the capability of the lead organization;
- ✓ Incorporates high-level conceptual drawings that the third-party subcontractor will provide;
- ✓ Identifies operational requirements for sustainability; and
- ✓ Identifies the social and economic impact of the project on the region.

The boardwalk development plan will include the preparation of projected financial statements for a three-year period, with accounting policies, detailed assumptions, notes, and signed report including:

- ✓ Estimated capital costs;
- ✓ Estimated operating costs;
- ✓ Projected Statements of Financial Position;
- ✓ Projected Statements of Operations and Net Assets;
- ✓ Projected Statement of Annual Cash Flow; and
- ✓ Detailed Assumptions to the Projected Financial Statements.

Our financial projections are reviewed and signed off by MRSB Chartered Professional Accountants, adding credibility with financial and funding institutions and investors. MRSB will develop the financial projections based on management's assumptions and judgment as to the most probable set of economic conditions as well as the entity's planned course of action for

the period covered. We believe the level of expertise contributed by MRSB results in financial information that can be used with a high degree of reliability by decision-makers.

MRSB will conduct a project initiation meeting to further define project goals and objectives. MRSB will provide project management services and ensure timeline communications throughout the engagement. This engagement's final deliverable will include a summary presentation to be used with funders and key stakeholders.

MRSB COMPANY OVERVIEW

MRSB Group is comprised of parent company MRSB Chartered Professional Accountants, MRSB Consulting Services, MRSB Tax Services, MRSB Bookkeeping & Reporting, and Confederation M&A. MRSB Group was founded in 1978 and has grown to include six partners, four office locations and over 60 staff. The MRSB team embodies rigorous standards of professionalism, integrity and a client-focused approach throughout all engagements. National and international business owners trust and rely on MRSB's experienced Partners and skilled CPAs to gain an understanding of their organizations' financial health and to help plan for the future. MRSB Consulting Services is the most advanced professional services firm in Prince Edward Island and has been assisting companies to successfully grow their business by providing sound financial, business and market assistance for over 20 years. Our consultants have the knowledge, qualifications, and proven track record of completing business plans, financial analysis and projections on time and on budget.

MRSB has developed broad industry knowledge through years of experience providing service to entrepreneurs and private sector businesses, governments and government agencies, non-governmental organizations and economic development agencies/corporations. Our clients represent most sectors of the economy and our team members have gained industry knowledge and experience to support clients' informational and strategic needs. MRSB's professional team members have strong data and financial analysis capabilities and generate reports and recommendations that can be used with confidence to inform clients' decision-making processes.

Since the inception of the consulting firm, we have completed over 350 business plans for clients in all sectors of the economy; fisheries, tourism, retail, information technology, bioscience, renewable energy, manufacturing and processing, and agriculture. We believe that MRSB's expertise would be extremely valuable to you in the successful achievement of your objectives.

PROPOSED RESOURCES

MRSB Senior Consultant, Zachary Robson, will serve as the project lead and main point of contact for the development of the boardwalk development plan and will ensure the quality and timeliness of deliverables. Sean Bradley, Senior Consultant, will develop financial projections; and Wendy Drake, Senior Consultant and Principal, will act as project advisor and work with the project lead to support the engagement.

MRSB will engage Douglas Coles, P.Eng., P.E., F.E.C., of Coles & Associates as the third-party subcontractor for this project. The third-party subcontractor will provide conceptual drawings and high-level capital cost estimates.

ZACHARY ROBSON, MBA, BA, SENIOR CONSULTANT – PROJECT LEAD



Zachary Robson, BA, MBA, has been working with MRSB since 2017. Zachary is passionate about facilitation and assists MRSB's clients on a wide variety of consulting engagements, including surveys, business plans, feasibility studies, needs assessments, financing/funding proposals, program evaluations, and facilitated consultation sessions. Zachary has an upbeat and professional approach to stakeholder relations and regularly consults with clients from various sectors of the economy, including the public and private sectors, industry associations, and membership organizations. Zachary has assisted community organizations with their operational, marketing and financial planning requirements and has conducted community-specific primary and secondary research to support their needs.

Zachary's dynamic combination of work experience, organizational and writing skills, technical know-how and attention to detail support the successful completion of a wide variety of MRSB consulting engagements. Zachary has a certificate in Collaborative Facilitation from the University of Prince Edward Island and has a deep understanding of adult learning and effective facilitation techniques.

SEAN BRADLEY, CPA, CA, SENIOR CONSULTANT – FINANCIAL LEAD



Sean obtained his Chartered Accountant designation in 2014 and has over eight years' experience preparing business plans, financing proposals, market studies and feasibility studies. Sean works on industry-specific research and analysis projects and provides consulting and strategic business advice to for-profit and not-for-profit organizations, government departments, educational institutions, and industry stakeholders. Sean's

skills and experience are extremely relevant to this engagement and include: key stakeholder consultations, gathering and analyzing detailed information, industry analysis, preparation of business plans and forecasted financial information, assisting clients with special projects and preparation of detailed variance analyses. Sean's dynamic combination of work experience, organizational and writing skills, technical know-how and attention to detail support the successful completion of a wide variety of MRSB Consulting engagements.

WENDY DRAKE, MBA, BBA, PRINCIPAL & SENIOR CONSULTANT – PROJECT ADVISOR



Wendy is an experienced and engaging strategic planner and facilitator and has worked with private, public, and not-for-profit clients from various sectors in Atlantic Canada, Ontario, and Vancouver. She has a strong ability to lead focused, strategic discussions and engage people at all organizational levels and from diverse organizations and backgrounds. Using a collaborative approach, Wendy facilitates strategy sessions, focus groups, workshops, and one-on-one discussions to engage people in identifying strategic priorities and establish consensus in the decision-making process.

Wendy prides herself in helping clients achieve impactful results through strategic stakeholder engagement and the development of action-oriented end deliverables. She has worked with several clients on consecutive planning processes and has supported clients with annual check-ins to support multi-year plans.

Wendy brings to every engagement strong oral and written communication, a detailed project management approach, thorough research and analysis skills, and a focus on the development of a strategic direction that best reflects desired results. She has helped clients prepare numerous well-written, clear and concise reports in the form of growth plans, strategic plans, business plans, feasibility studies, funding proposals, diagnostic assessments, economic impact reports, proposal documents, conceptual plans, and more. Wendy's passion for helping client succeed is evident throughout each and every engagement.

TIMELINE AND BUDGET

MRSB can begin work within seven days of signing the agreement and estimate that the boardwalk development plan would be completed within **12 weeks**, providing that all meetings happen according to schedule and that all requested materials are promptly provided to the consultant. Our fee for these services is estimated to be **\$20,000** before applicable taxes, with 50% of fees due upon commencement of work and 50% upon delivery of the feasibility study and financial projections.

Please be advised that services related to subsequent meetings, presentations, or applications to possible financing institutions or funding partners, if requested, would be in addition to the estimates quoted in this Terms of Reference.

MRSB can provide a detailed proposal, including a detailed methodology and timeline upon request.

Town of Kensington - Request for Decision

Date: June 10, 2021	Request for Decision No: 2021-34
Topic: Resolution to Remove “Kensington Overhead Crosswalk” Project from Capital Investment Plan	
Proposal Summary/Background: Following the submittal of the Town’s most recent Gas Tax Capital Investment Plan re-profiling (approved by Town Council on May 10, 2021, submitted by Staff on June 9, 2021) it was identified that a resolution from Town Council was required to formally remove the “Kensington Overhead Crosswalks” project from the Capital Investment Plan. Councillors may recall that the project was removed from the Plan based on a commitment from the Province of PEI that they would install flashing beacon crosswalk signs at two Confederation Trail Crossings, being Broadway Street North and Victoria Street East. It was committed that the signs would be installed prior to the end of May however as of June 10, 2021, the signs have not been installed.	
Benefits: <ul style="list-style-type: none">• None noted.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: It is recommended by the CAO that Town Council pass a resolution to remove the “Kensington Overhead Crosswalks” from their Gas Tax Capital Investment Plan.	
Options: <ol style="list-style-type: none">1. Pass the resolution, as recommended.2. Not pass the resolution and keep the project in the Town’s Capital Investment Plan.3. Refer the matter back to staff for further deliberation.	

<p>Costs/Required Resources:</p> <p>N/A</p>	<p>Source of Funding:</p> <p>N/A</p>
<p>Recommendation:</p> <p>That Town Council consider and adopt the following resolution(s):</p> <p><i>BE IT RESOLVED THAT Town Council formally remove the “Kensington Overhead Crosswalks” project from their Capital Investment Plan under the New Deal for Cities and Communities.</i></p>	

Town of Kensington - Request for Decision

Date: June 10, 2021	Request for Decision No: 2021-35 (Office Use Only)
Topic: Town of Kensington – Annual Line Painting Program (2021)	
Proposal Summary/Background: <p>A quote has been requested and received from On the Go Property Maintenance Inc. to complete the town's annual line painting program. A copy of the quote is circulated with this Request for Decision. The base quote is \$3,395.00 plus HST, which is a \$260.00 increase over last year. A \$1,000 credit is applied to the quotation because the Town provided the contractor with some parts from the Town's old street sweeper that was sold to the contractor in 2018. The parts were found in a box at the back of the maintenance shop when staff were cleaning, including vacuum skirting and 4 brushes. Based on a conversation with the parts supplier, the estimated value of the parts was approximately \$1,000.00.</p> <p>The areas painted generally include all parking stalls in the town (including handicap and EV markings), Francis Street one-way markings and the area behind the rail yards (crosswalk, lane separation).</p> <p>Any additional markings identified as required can be completed on a time and materials basis.</p>	
Benefits: <ul style="list-style-type: none">• Will provide the town with freshly painted pavement markings.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: <p>It is recommended by the CAO Town Council authorize staff to move forward with the 2021 line painting program as quoted.</p>	
Options: <ol style="list-style-type: none">1. Authorize staff to move forward with the 2021 line painting program, as recommended.2. Not complete line painting in 2021.3. Refer the matter back to staff for further deliberation.	

Costs/Required Resources:	Source of Funding:
\$2,395.00 plus HST	General Revenue
Recommendation: It is recommended that Town Council consider and adopt the following resolutions: <i>BE IT RESOLVED that Kensington Town Council award the 2021 street line painting program to On the Go Property Maintenance Inc. as per their quote dated June 3, 2021 in the amount of \$2,395.00 plus HST.</i>	

A/O BlackTop Graphics
302 Bradford Road
Albany, Prince Edward Island C0B 1A0
Canada (902) 432-4527

Quote No.: 2143
Date: 03/06/2021
Page: 1
Ship Date:

Town of Kensington
Attn: Geoff Baker
PO Box 418
Kensington, PE C0B 1M0
Canada

Town of Kensington
Attn: Geoff Baker
PO Box 418
Kensington, PE C0B 1M0
Canada

Item No.	Quantity	Unit	Description	Tax	Unit Price	Amount
	1		To repaint exisiting stalls and markings	H	3,395.00	3,395.00
	1		Minus parts for sweeper	H	-1,000.00	-1,000.00
			Subtotal:			2,395.00
			H - HST 15%			
			GST/HST			359.25
Shipped by					Total Amount	2,754.25
Comments						
Sold By:						

Town of Kensington - Request for Decision

Date: June 11, 2021	Request for Decision No: 2021-36 (Office Use Only)
Topic: Development Permit Application – Willow Bakery	
Proposal Summary/Background: A development permit application has been received from the owners of the Willow Bakery for a change of use of Unit 15 at 13 Commercial Street (unit adjacent to the current Willow Bakery space). The application proposes minor renovations to the space including the addition of three industrial sinks, a hot water tank and the replacement of an existing window with a takeout window.	
Benefits: <ul style="list-style-type: none">• N/A	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: The development permit application was reviewed against the Town’s Development Control Bylaw and Official Plan and is found to be in general compliance therewith. It is recommended by the CAO that Town Council approve the development permit application as submitted. A photo of the window to be replaced and an authorization email from the property owner is being circulated with this Request for Decision.	
Options: <ol style="list-style-type: none">1. Approve the development permit application, as proposed.2. Not approve the development permit application.3. Refer the matter(s) back to staff for further direction and deliberation.	

Costs/Required Resources: N/A	Source of Funding: N/A
Recommendation: <p>It is recommended that Town Council consider and adopt the following resolution:</p> <p><i>BE IT RESOLVED THAT Kensington Town Council approve a development permit application for the Willow Bakery for a change of use and minor renovations associated with Unit 15 located in a commercial building at 13 Commercial Street, subject to full compliance with the Town's Development Control Bylaw and all other applicable municipal, provincial, and federal legislation and regulations.</i></p>	



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	JUNE 11 / 21
Date Approved:	
PEI Planning:	
Permit Fee: \$	150.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 13 Commercial St Property Tax Number (PID): 868646
Lot No.: Subdivision Name Current Zoning: C1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
WILLOW BAKERY

Land Purchased from Year Purchased

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage	Acreage
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth	Area sq. ft.

2. Contact Information

Name: Jared Khouri Tobias Address: 54 Woodleigh Dr
APPLICANT Phone: Cell: 306-737-3927
Email: Khouri.tobias@gmail.com Postal Code: C0B-1M0
Same as Above: ☒
Name: Wayne Thompson Address:
OWNER Phone: Cell: 432-0202
Email: Postal Code:
Name: Address:
CONTRACTOR, ARCHITECT OR ENGINEER Phone: Cell:
Email: Postal Code:

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private
Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☒ Renovate Existing ☐ Addition ☐ Demolition ☐ Other

<input type="checkbox"/> Single Family (R1)	<input checked="" type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width Length

Detailed Project Description:

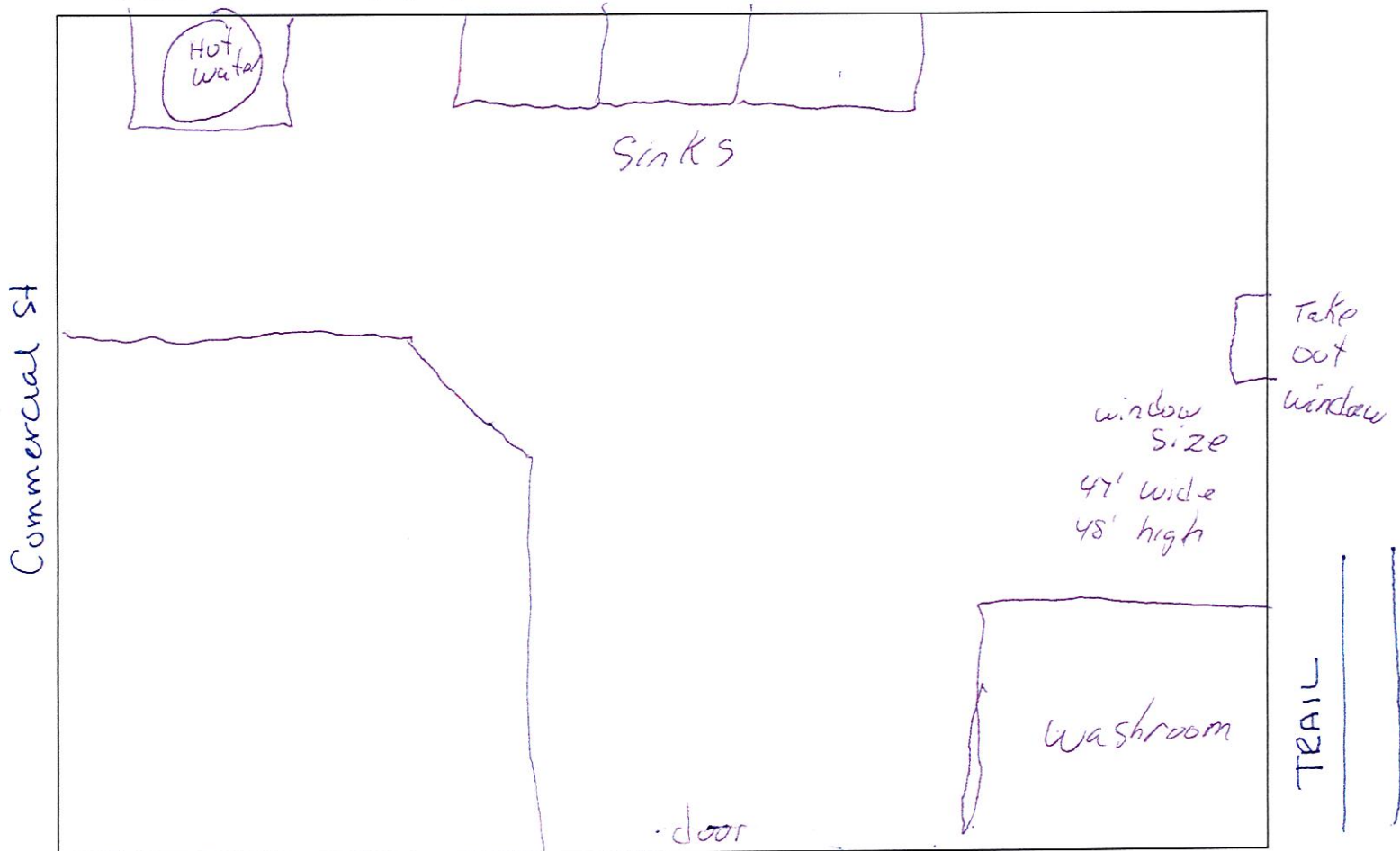
Replace existing window to replace with take out window. Add three industrial sinks and a hot water tank - Addition to Willow Bakery

Estimated Value of Construction (not including land cost): \$6000

Projected Start Date: June 16, 2021 Projected Date of Completion: June 30, 2021

Please provide a diagram of proposed construction:

- Draw boundaries of your lot.
- Show existing and proposed buildings.
- Indicate the distance between buildings.
- Show location of driveway.
- Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

- That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
- That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
- Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
- I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
- Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
- That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
- I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
- I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date:

June 11, 2021

cao@kensington.ca

From: Wayne @ Garden Isle Farms <wayne@gardenislefarms.com>
Sent: June 11, 2021 10:02 AM
To: cao@kensington.ca
Subject: Beach Light Holdings 15 Commercial Street Willow Bakery

Geoff,

I am writing to inform you and the Town of Kensington I am leasing unit 15 on Commercial Street to Jocelyn and Jared - Willow Bakery and it is there intention to set up an ice cream bar in the space. There will be some minor modification to the building - a window will be removed facing the walking trails and replaced with a takeout window. Should there be any question give a call.

Regards,

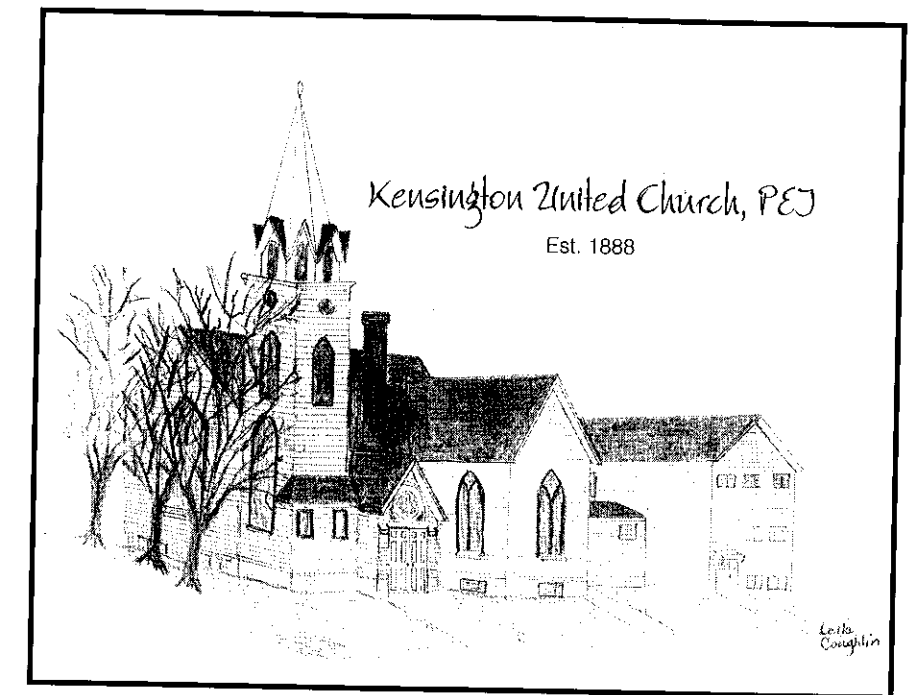
Wayne Thompson

Garden Isle Farms Ltd.

Albany, PE
902 437-2100 off
902 432-0202 cel



To be replaced with
a take out window →



My children & I are comforted
by your thoughtfulness.

Sincerely,

Lucille, Dale & Heather

Dear Kensington Friends,

Heartfelt thanks to you
for your kind & thoughtful gift
to Kensington United Church in
memory of my husband, Garth.
Garth has strong family roots
in the Kensington area so
your gift is most appropriated
to honour his life and ministry.

**Prince Edward Island
Government House**

Tel: 902 368 5480
Fax: 902 368 5481
www.gov.pe.ca

1 Terry Fox Drive
PO Box 846
Charlottetown
Prince Edward Island
Canada C1A 7L9



**Île-du-Prince-Édouard
Maison du gouvernement**

1, promenade Terry Fox
C.P. 846
Charlottetown
Île-du-Prince-Édouard
Canada C1A 7L9

Tél. : 902 368 5480
Télec. : 902 368 5481
www.gov.pe.ca

June 1, 2021

Mayor Rowan Caseley
Town of Kensington
P.O. Box 418
Kensington, PE C0B 1M0

Dear Mayor and Council:

This has been an unprecedented year for us all. Fortunately, Prince Edward Island finds itself to be in an enviable position and that is due to the hard work of so many.

The Island way is to work together to get things done as a team and we have seen this collective effort as we see this pandemic through to the end. Many people have stepped up to the plate and have given of themselves to enrich the lives of others by doing outstanding acts of goodwill. They have demonstrated exceptional leadership, made a major difference to lessen stress and helped neighbours, co-workers, and others during these challenging times.

Even though we are still living in a pandemic it is important to recognize these contributions by awarding a specially-made "COVID Warrior Coin", commissioned by Dr. Trevor Jain, as a token of appreciation and gratitude to these unsung heroes across our province.

As leaders of your community, you know your residents best and I wish to ask you to help me identify three extraordinary individuals, organizations or businesses in your community who have gone above and beyond to provide help or care to their fellow Islanders.

Names should be submitted on the attached nomination forms by **July 18, 2021** by mail to Government House, P.O. Box 846, Charlottetown, PE, C1A 7L9 or by email to cccheverie@gov.pe.ca. To ensure confidentiality, please do not notify the nominees until my office confirms their nomination.

Sincerely,

Honourable Antoinette Perry
Lieutenant Governor of Prince Edward Island

Attachment

Together

Ensemble

A Team of Teams

**COVID
Warriors**



**Guerriers
de la COVID**

Une équipe d'équipes



COVID Warriors come from all walks of life, all professions, and all organizations. Throughout the COVID-19 pandemic, COVID Warriors used their own knowledge, expertise and abilities to assist in keeping Islanders safe and well.

No single COVID Warrior is more important than any other. By working together, Islanders have collectively enriched the well-being of all.

The COVID Warrior Coin was commissioned by Dr. Trevor Jain to recognize COVID Warriors. This coin is presented to you as a small token of appreciation and gratitude on behalf of all Islanders.

Thank you!



Les guerriers de la COVID viennent de tous les horizons, de toutes les professions et de toutes les organisations. Tout au long de la pandémie de COVID, ils ont fait appel à leurs connaissances, à leur expertise et à leurs capacités pour aider à garder les insulaires en sécurité et en bonne santé.

Aucun guerrier de la COVID n'est plus important qu'un autre. En travaillant ensemble, les insulaires ont collectivement enrichi le bien-être de tous.

La pièce du Guerrier de la COVID a été commandée par le Dr Trevor Jain pour célébrer ces guerriers. Elle vous est offerte comme une marque d'appréciation et de gratitude au nom de tous les Insulaires.

Merci !



COVID WARRIOR COIN - NOMINATION FORM

Name of Person Nominated _____

Address _____

Postal Code _____ Occupation _____

Home Tel _____ Work Tel _____

Email _____

Name of Person Making Nomination _____

Signature of Person Making Nomination _____

Address _____

Postal Code _____ Home Tel _____ Work Tel _____

Email _____ Date of Nomination _____

My reasons for making this nomination are:

(This should be a concise and definitive statement of why you believe the nominee deserves to be recognized as a Covid Warrior. Please use additional page if required.)

Note: All nominations should be kept confidential until notification is made.

Please forward your nomination to the following address:

The Office of the Lieutenant Governor, P.O. Box 846, Charlottetown, PE, C1A 7L9.

By email: cccheverie@gov.pe.ca or klrodd@gov.pe.ca

For further information, please call the office at 902-368-5480.



KARSI 2021
PSA

MEETING HELD TUESDAY, MAY 25th

The Kensington and Area Refugee Sponsorship Initiative (KARSI) is taking on a second project.

KARSI's first project successfully brought a family of four from Syria to Prince Edward Island in 2018. The Albrzawi family are flourishing, now living in the Toronto area where Mohammed is starting up his own business.

The group held a public meeting on May 25th, to officially confirm their plans to host a second family.

About 25 supporters attended.

The new project is ambitious.

It involves bringing a family of nine from the Dadaab refugee camp in northern Kenya, the largest refugee camp in the world.

Originally built for 50,000, the camp now holds ten times that number. Many are Somali refugees who have fled the civil war in their homeland..

Issack Hassan Aden came to the Prince Edward Island in 2011, after spending 20 years in Dadaab.

When his parents were killed in the Somali Civil War of 1991, his sister, Muslima, managed to get her two brothers, Issack, aged 5 and his younger brother, aged 3, out of Somalia to the Dadaab camp.

There she assumed full responsibility for their care and education.

Over time, as the population grew, conditions in the camp deteriorated. There is overcrowding. Food is scarce. Malnutrition is common. There is no electricity, cooking is done over an open fire fuelled by wood, and no hot water. Access to health care is limited. Travel outside the camp is denied. Personal security is a constant worry. Disappearances and deaths are not uncommon.

Last June, Issack appealed for help to bring his sister and her family to P.E.I. KARSI listened to his story and immediately agreed.

Issack will be working closely with KARSI on the campaign, which will include a series of fundraising projects.

The first is under way now.

Raffle tickets are being sold, the prize being a Queen Size Quilt or an Original Painting (PEI scene). The first ticket drawn on August 21st, wins their choice. A second ticket will be drawn for the remaining item.

To see pictures of the items, and to purchase tickets, please go to KARSI'S Facebook page – KARSI Kensington and Area Sponsorship Initiative

Donations to KARSI can be made

- directly to KARSI at the Malpeque Bay Credit Union,
 - by etransfer to Linda Durdle at Durdle's Bookkeeping durdle@eastlink.ca
- Question "in which community is this campaign based"
- Answer "kensington"
- In person or by mail to Durdle's Bookkeeping, 39 Garden Drive, Kensington
 - A tax receipt will be issued for all donations over \$10.00

More information is available from any member of the KARSI steering committee.

Judy Loo loo.judy@gmail.com
Patricia Bennett patriciabennett6870@outlook.com
Carolyn Francis carolyn.francis1946@gmail.com
Eleanor Hora efjhora@hotmail.com

cao@kensington.ca

From: mayor@kensington.ca
Sent: May 31, 2021 9:19 AM
To: cao@kensington.ca; mail@kensington.ca
Subject: FW: Proclamation Request for the Longest Day of Smiles
Attachments: FINAL Press Release.docx.pdf

Please add press release and email to correspondence for Council meeting June 14

Thanks

Rowan Caseley
Mayor – Town of Kensington
P O Box 418
55 Victoria Street East
Kensington, PE C0B 1M0

Office 902-836-3781
Home 902-836-5445
Cell 902-432-4492
Web www.kensington.ca
Email mayor@kensington.ca
Connect with us on: [Facebook](#) and [Twitter](#)

From: Shanzeh Khan <shanzeh.khan@intern-operationsmile.org>
Sent: May 30, 2021 4:01 PM
To: mayor@kensington.ca
Cc: Mary Grant <mary.grant@operationsmile.org>
Subject: Proclamation Request for the Longest Day of Smiles

Dear Mayor Caseley,

Thank you for the incredible work you have done in Kensington during these difficult times. As Canada gets through its third wave, we at Operation Smile believe that all Canadians are in need of a smile! That is why we are calling on you to join the SMILE movement!

As you know, the physical act of smiling produces endorphins and lifts the mood. So, we are asking for your help in sharing smiles across Canada, for children around the world!

Please see our Media Release attached.

Every three minutes a child is born with a cleft lip, cleft palate, or both. This statistic does not change - even during a pandemic. In the past year, approximately 300 children a day have been added to our waitlists for surgical or comprehensive care.

Mayor Caseley, we need your help to raise awareness for the Longest Day of SMILES! Our goal is to raise enough to fund 3,000 new smiles for children in low- and middle-income countries by June 20th, 2021.

We have some ideas of how we envision partnering with you and your team to raise awareness in Kensington such as proclamations and social media posts! We would also love to send you a Longest Day of SMILES shirt to wear on the day of! We're sure you may have some ideas too. I understand your time is precious, that's why our team is standing by to make this as easy as possible for you and your team.

For more information, please contact Mary Grant at mary.grant@operationsmile.org.

We're looking forward to working with your team!

Keep Smiling,

Shanzeh Khan

For Immediate release

May 6, 2021

**Operation Smile wants Canadians to join the SMILE movement
and MAKE SOMEONE SMILE!**

Toronto, ON – Operation Smile Canada has launched the Longest Day of SMILES® to raise awareness and funds to help children with cleft lip and cleft palate around the world get the new smile they deserve – one that will change their lives forever. It feels great to smile and feels even better to make someone else smile through the Longest Day of SMILES®.

From sun-up to sun-down, on the longest day of the year, Canadians from coast-to-coast-to-coast are dedicating Sunday, June 20th, and the time leading up to it, to making someone SMILE. With presenting sponsor LISTERINE® SMART RINSE®, Operation Smile Canada invites Canadians to join the SMILE movement and help raise 3,000 new smiles by June 20th, 2021.

Every 3 minutes, a child is born with a cleft lip, cleft palate or both. This statistic does not change – **even during a pandemic**. Infants born with cleft conditions have **nine times the risk of dying within the first year of life**. For as little as \$240 and in as few as 45 minutes, Canadians can help a child and change their life with free, safe cleft surgery and care.

Every dollar raised will be matched (up to \$50,000), from now until June 20th — the longest day of the year! The Longest Day of Smiles is a great way to help children impacted by the pandemic, many of whom are waiting for surgery to repair their cleft conditions.

About Operation Smile Canada

Operation Smile provides free, life-changing cleft surgery and ongoing comprehensive care to children and young adults born with cleft lip, cleft palate and other facial differences in low- and middle-income countries. We train doctors and local medical professionals, conduct research, and provide year-round medical treatments through a network of comprehensive care centres.

- 30 -

Available for interviews:

- Mark Climie-Elliott, CEO and Chief Smile Officer, Operation Smile Canada
- Local community SMILE Ambassadors and medical volunteers

To arrange your interview with Mark or for more information, please contact **Mary Grant**

Media Contact:

Mary Grant

Specialist, Community & Corporate Engagement

Office: 647.952.8050, Direct: 647-621-2344, Toll Free: 844-376-4530

Email: mary.grant@operationsmile.org

Websites: operationsmile.ca

LongestDayofSmiles.ca



Shannon Stubbs, MP
Lakeland

May 28, 2021

Mayor and Council/Reeve and Council,

On February 16, 2021 Bill C-21, a bill that makes changes to the Criminal Code and the Firearms Act, and targets law abiding firearms owners, was introduced and is being debated in the House of Commons. Conservatives constitutently call for cracking down on illegal gun smuggling, trading, gang and crime gun use, but Bill C-21 misses the mark if the aim really is to improve and protect the personal and public safety of Canadians. Bill C-21 focuses on the wrong people and groups, while also creating uncertainty and adding undo pressure on other levels of government.

Bill C-21 includes provision to allow municipalities to create handgun bylaws, which would place conditions on federal firearms licenses relating to handgun use, storage, or transportation within municipalities that have passed such bylaws.

Residents in cities and other places, with ever increasing gang shootings and violence rightfully expect their government ought to be taking action to keep them safe, but a regulation that gives municipalities the ability to pass bylaws does not do that. The municipal provision in Bill C-21 would be a bylaw on licenses, so this measure literally, specifically, and only targets Canadians who have licenses. This does nothing to stop dangerous criminals who certainly would never comply with a municipal bylaw when they do not obtain their guns legally, do not get licenses and who frankly do not care about criminal laws. What this purposed municipal bylaw section would do is lead to yet another layer of confusing, overlapping regulations and a patchwork of rules for already law-abiding Canadians within and between communities, while violations could result in two years imprisonment or permanent license revocations.

I have been hearing from municipalities concerned with being tasked by the Federal government to create these types of bylaws. They are sharing fears about economic and housing impacts by the perception that one community has higher safety standards than others, or that law-abiding firearms citizens will literally be unaware they are in violation just by crossing a municipal boundary that has different bylaws.



Some municipalities are saying that they do not have the expertise to create these bylaws and certainly would not have the resources to enforce such regulations. They are also concerned these bylaws potentially violate their own provinces' jurisdiction. Some provinces in opposition to the federal legislation have already passed or are proposing laws that would prohibit this type of power to shift to individual municipalities. Saskatchewan has already passed such a provincial law, and Alberta's bill received royal assent on April 29, 2021.

Due to these concerns, some municipalities have already opposed Bill C-21 and have taken the steps to pass resolutions in opposition to this potential new power that they neither requested, nor have the resources to impose and enforce.

I have attached a copy of the resolution passed by the council in Kingsville, Ontario. I encourage you to seek feedback from your rate payers, and to discuss this issue in council. You may decide to pass a similar resolution on behalf of your community. Please feel free to advise my office if you do so, and to reach out if you require any additional information on Bill C-21.

Sincerely,

Thank you

A handwritten signature in blue ink that reads "Shannon Stubbs". The signature is fluid and cursive, with the first name "Shannon" and last name "Stubbs" clearly distinguishable.

Shannon Stubbs, MP
Lakeland



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Sub-Item 3

SENT VIA EMAIL

March 25, 2021

The Right Honourable Justin Trudeau, MP
Prime Minister of Canada
Langevin Block
Ottawa, Ontario K1A 0A2

Prime Minister:

RE: Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms)

At its Regular Meeting held on March 8, 2021 Council of the Town of Kingsville passed the following Resolution:

“205-2021

Moved By Councillor Thomas Neufeld, **Seconded By** Councillor Larry Patterson

A Resolution concerning Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms), specifically Amendment 26, Section (58.01 (1-8), Conditions-bylaw.

WHEREAS municipalities have never been responsible for gun control laws in Canada;

AND WHEREAS law abiding Kingsville residents who own legal handguns have already been thoroughly vetted through the CFSC, PAL and ATT applications;

AND WHEREAS illegal gun owners and smugglers do not respect postal codes;

AND WHEREAS if one municipality enacts a ban and not a neighbouring municipality, this will create a patchwork of by-laws;

AND WHEREAS a municipal ban would be difficult to enforce and easy to get around.

NOW THEREFORE BE IT RESOLVED that The Corporation of the Town of Kingsville is OPPOSED to the adoption of any by-laws restricting the possession, storage and transportation of legally obtained handguns;

AND BE IT FURTHER RESOLVED that this resolution be forwarded to the following public officials: MP Chris Lewis-Essex, MPP Taras Natyshak-Essex, Premier of Ontario The Honourable Doug Ford, Leader of the Official Opposition Andrea Horwath, Prime Minister of Canada The Honourable Justin Trudeau, and Leader of Official Opposition The Honourable Erin O'Toole.”

If you require any further information, please contact the undersigned.

Yours very truly,



Sandra Kitchen
Deputy Clerk-Council Services
Legislative Services Department
skitchen@kingsville.ca

cc: Hon. Doug Ford, Premier
cc: Hon. Andrea Horwath, Official Leader of the Opposition
cc: Hon. Erin O'Toole, Official Leader of the Opposition
cc: MP Chris Lewis- Essex
cc: MPP Taras Natyshak-Essex
cc: Hon. Bill Blair, Minister of Public Safety and Emergency Preparedness
cc: MP Shannon Stubbs
cc: Mayor Aldo DiCarlo, Town of Amherstburg
cc: Mayor Larry Snively, Town of Essex
cc: Mayor Tom Bain, Town of Lakeshore
cc: Mayor Marc Bondy, Town of LaSalle
cc: Mayor Hilda MacDonald, Municipality of Leamington
cc: Mayor Gary McNamara, Town of Tecumseh
cc: all Municipalities in Ontario

premier@ontario.ca
horwatha-qp@ndp.on.ca
erin.otoole@parl.gc.ca

From: mayor@kensington.ca
Sent: June 3, 2021 10:32 AM
To: cao@kensington.ca
Subject: FW: Rowan re Bill C-21

Geoff

Please add this to correspondence on Bill C 21 that Wayne Easter forwarded to me.

Rowan

Rowan Caseley
Mayor – Town of Kensington
P O Box 418
55 Victoria Street East
Kensington, PE C0B 1M0

Office 902-836-3781
Home 902-836-5445
Cell 902-432-4492
Web www.kensington.ca
Email mayor@kensington.ca
Connect with us on: [Facebook](#) and [Twitter](#)

From: Easter, Wayne - Personal <wayne.easter.m1@parl.gc.ca>
Sent: June 3, 2021 10:22 AM
To: mayor@kensington.ca
Subject: Rowan re Bill C-21

Generally, firearms-related homicide doubled from 2013 to 2017 (134 to 267), fell slightly in 2018 (249), and increased again in 2019 (261). Shootings are now the most common method of homicide. According to police, gang violence accounted for approximately 51% of firearms-related homicides in 2018 and 53% in 2019.

This rising firearms-related violence is fueling public concern and giving rise to demands for federal action to curtail the availability and use of firearms in Canada. On February 16, 2021, the government introduced Bill C-21 (TBC) that will combat intimate partner and gender-based violence, reduce firearms trafficking and smuggling, and support municipalities that wish to further restrict handguns. The Bill includes a wide range of measures that would amend both the Criminal Code and the Firearms Act to make communities safer while respecting law-abiding firearms owners. This legislation complements the May 1, 2020 prohibition of over 1,500 models of assault-style firearms and their variants. Of those, nine principal models of assault-style firearms are prohibited as they have semi-automatic action with sustained rapid-fire capability (tactical military design with large magazine capacity), are of modern design, and are present in large volumes in the Canadian market. Also included are two categories of firearm that exceed safe civilian use: firearms with 20 mm bore or greater or with a muzzle energy of greater than 10,000 Joules.

The legislation delivered on both the Minister of Public Safety's mandate letter to:

- With support from the Minister of Justice and Attorney General of Canada, implement our firearms policy commitments, including to:

- Amend Canada's firearms laws to ban all military-style assault rifles, with an associated buyback program and two-year amnesty;
- Work with provinces and territories to give municipalities the ability to further restrict or ban handguns;
- Update firearms licence requirements for ammunition imports, strengthen safe-storage laws, develop a mechanism for suspending licences for those who pose a danger to themselves or others, continue to build a national system that allows for the flagging of bulk purchases of firearms, impose stronger penalties for gun smuggling, provide the Canada Border Services Agency (CBSA) and the Royal Canadian Mounted Police (RCMP) with additional resources to detect and stop gun smuggling, and work to limit by regulation the glorification of violence in firearms marketing and sales; and
- Continue to protect the rights of hunters and farmers. There will not be a return of the long-gun registry.
- Advance measures to keep our communities safe. You will invest additional resources to establish a dedicated funding stream for municipalities to fight gang-related violence and expand diversion programs that keep at-risk youth out of the criminal justice system.

As well as the 2019 campaign platform which prioritized

Stronger Gun Control

Gun crime in Canada is on the rise, and today, our country has no clear classification for assault rifles — making it legal to buy several military-style weapons. Andrew Scheer's policy on guns was written by the gun lobby. He has an agenda that will make it easier for criminals to get their hands on assault rifles. That's wrong. A re-elected Liberal government will strengthen gun control, and ban assault weapons in Canada.

Background and Analysis:

Through the proposed legislation and other measures, the Government would:

- Combat intimate partner and gender-based violence, and self-harm involving firearms by creating "red flag" and "yellow flag" laws. These laws would allow people to apply to the courts for the immediate removal of an individual's firearms, or to ask a Chief Firearms Officer to suspend and review an individual's licence to own firearms.
- Fight gun smuggling and trafficking by increasing criminal penalties.
- Help create safer communities by supporting municipalities that ban handguns through bylaws restricting storage and transportation in their jurisdictions.
- Give young people the opportunities and resources they need to avoid criminal behaviour by providing funding directly to municipalities and Indigenous communities to support youth programs.
- Protect Canadians from gun violence by creating new offences for altering certain components of firearms, and by introducing tighter restrictions on imports, exports, and sales of replica firearms, imports of ammunition, and depictions of violence in firearms advertising.
- Provide a non-permissive storage option to owners of firearms that were banned on May 1, 2020, which would allow owners to keep their firearms, but prohibit them from using, selling, giving them to others or obtaining more.

Handguns

*Mayors Stewart (Vancouver) MacCallum (Surrey) and Bowman (Winnipeg) have all expressed support.

-
- We have heard from some cities that they feel that there should not be access to handguns within their jurisdictions.

- We understand that each city and province carries unique concerns and vulnerabilities.
 - Our government is delivering on our mandate commitment to work with provinces and municipalities to empower them to enact additional requirements to restrict or outright prohibit the storage and use of these firearms within their jurisdictions.
 - This legislation would create conditions on an individual's firearms licence, and breaches would carry the risk of imprisonment as well as possible revocation of a firearms licence or a registration certificate.
 - Knowing that smuggled handguns are particularly prominent in gang-related shootings, we are going to increase the maximum penalties for cross-border weapons smuggling to deal with criminals who put lives at risk.
-