



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, March 11, 2024 @ 7:00 PM

*55 Victoria Street
Kensington, PEI
C0B 1M0
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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
Monday, March 11, 2024 – 7:00 PM**

- 1. Call to Order/Land Acknowledgement**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers, and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 February 12, 2024 Regular Meeting
- 6. Business Arising from Minutes**
 - 6.1 February 12, 2024 Regular Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Report
 - 7.3 Police Department Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List – Town - *Nil*
 - 7.6 Bills List - Water and Sewer Utility - *Nil*
 - 7.7 Bills List – Capital - *Nil*
 - 7.8 Consolidated Summary Income Statement -Town and Water and Sewer Utility - *Nil*
 - 7.9 Credit Union Centre Report
 - 7.10 Mayor’s Report

- 7.11 Federation of Prince Edward Island Municipalities Report – Councillor Mann
- 7.12 Kensington and Area Chamber of Commerce Report – Councillor MacRae
- 7.13 Heart of PEI Committee – Mayor Caseley

8. New Business

8.1 **Request for Decisions**

- 8.1.1 RFD2024-07 - Kensington Intermediate Senior High Hockey Friendship Tournament - Donation
- 8.1.2 RFD2024-08 - Queen Elizabeth Hospital Foundation Big Day of Giving – Donation
- 8.1.3 RFD2024-09 - Development Permit Application – M&S Rentals
- 8.1.4 RFD2024-10 - Development Permit Application – Frosty Treat Dairy Bar Ltd.

8.2 **Other Matters**

- 8.2.1 2024-25 Town of Kensington Financial Plan (Incl Capital Budgets)

9. Correspondence

10. Committee of the Whole (In-Camera) – *One item under Section 119(d) of the Municipal Government Act.*

11. Adjournment

Town of Kensington
Minutes of Regular Council Meeting
Monday, February 12, 2024
7:00 PM

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Jeff Spencer
Councillors: Toombs, Gallant, Mann, and MacRae

Staff Members Present: CAO, Geoff Baker; Municipal Clerk, Kim Caseley; Police Chief, Lewie Sutherland; Deputy Police Chief, Landon Yuill; Credit Union Centre Manager, Robert Wood

Regrets: Councillor Doucette

Visitors: Leslie & Tammy Hambley
Kensington & Area Minor Hockey President - Pat Kelly

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff to the February meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to approve the tentative agenda for the February 12, 2024, regular meeting of Town Council with the addition of two items, 4.2 Presentation by Pat Kelly and 8.1.3 RFD #8.1.3 – 13 Brookins Drive Subdivision & Variance. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. Delegations / Presentations

4.1 Deputy Chief Yuill introduced Kensington Police Service Dog, Leo, to Town Council. Mayor Caseley, Chief Sutherland, and Deputy Chief Yuill made a presentation to Leslie & Tammy Hambley for their generous donation of Leo to the Kensington Police Services.

Deputy Chief Yuill and the Hambley's excused themselves from the Council Chamber at 7:07 pm.

4.2 Kensington Minor Hockey (KAMHA) President, Pat Kelly made a presentation to Town

Council outlining concerns regarding the proposed ice rental rate increase at the Credit Union Centre. It was noted that KAMHA would have liked to have been part of the discussions and consultation process before being presented with the proposed rates. Mr. Kelly inquired about the potential development of a strategic plan for the Credit Union Centre to assist in the setting of future rate increases. It was suggested that the Town look at organizing a committee to assist in raising funds for the arena.

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Deputy Mayor Spencer, seconded by Councillor MacRae to approve the minutes from the January 8, 2024 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 January 8, 2024 Regular Meeting

6.1.1 *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to adopt the January 2024 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor MacRae, seconded by Councillor Gallant to approve the December 2023 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Deputy Mayor Spencer, seconded by Councillor MacRae to approve the December 2023 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Nil.*

7.5 Bills List Town (General)

7.5.1 *Moved by Councillor Mann, seconded by Councillor Gallant to approve the December 2023 Bills in the amount of \$254,097.02. Unanimously carried.*

7.6 Bills List Water & Sewer Utility

7.6.1 *Moved by Councillor Mann, seconded by Councillor Gallant to approve the December 2023 Water & Sewer Utility Bills in the amount of \$6,584.40. Unanimously carried.*

7.7 Bills List Capital Expenditures

7.7.1 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the December 2023 Capital Expenditures in the amount of \$49,780.56. Unanimously carried.*

7.8 Summary Income Statement

7.8.1 *Moved by Councillor MacRae, seconded by Councillor Mann to approve the Summary Income Statement for the month of December 2023. Unanimously carried.*

7.9 Credit Union Centre Report

7.9.1 *Moved by Councillor MacRae, seconded by Deputy Mayor Spencer to approve the Credit Union Centre report for the month of December 2023. Unanimously carried.*

7.10 Mayor's Report

7.10.1 *Moved by Councillor MacRae, seconded by Deputy Mayor Spencer to approve the Mayor's report for the month of January 2024 as presented by Mayor Caseley. Unanimously carried.*

7.10.2 Mayor Caseley noted he attended the Kensington Area Chamber of Commerce Annual General Meeting earlier today and brought remarks on behalf of the Town of Kensington and swore in new board members.

7.11 Federation of PEI Municipalities (FPEIM) Report

7.11.1 FPEIM recently approved the budget submission recommendations to the Province.

7.11.2 FPEIM registration rates have been set for 2024 – no increases.

7.11.3 The City of Charlottetown will host the 2024 FPEIM AGM on April 29, 2024.

7.12 Kensington Area Chamber of Commerce (KACC) Report

7.12.1 Councillor MacRae reported the KACC AGM was held on February 12. It was a successful event and Matthew Jelly was the guest speaker. The new board members were sworn in by Mayor Caseley.

7.13 Heart of PEI Initiative Report

7.14.1 The installation of two new storyboards is expected this spring. No additional information is available for approved funding at this time.

8. New Business

8.1 Request for Decisions

8.1.1 2024/25 Credit Union Centre Rental Rate Review

8.1.1.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs*

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to increase the annual operating grant from the Town of Kensington to the Credit Union Centre for the 2024/25 fiscal year by \$60,000, to a total of \$96,000.

Unanimously carried.

8.1.1.2 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs*

BE IT RESOLVED THAT Kensington Town Council approve the 2024/25 annual rental rates for the Credit Union Centre as recommended in Appendix B of this Request for Decision.

Motion defeated. 2 for – 3 opposed (Gallant, MacRae, Mann).

8.1.1.3 *Moved by Councillor Mann, seconded by Councillor Toombs*

BE IT RESOLVED THAT Kensington Town Council approve the 2024/25 annual rental rates for the Credit Union Centre as recommended in Appendix B of this Request for Decision, with an amendment to the Minor Sport rate to reflect \$173.91 plus HST (200.00).

Motion carried. 4 for – 1 opposed (Gallant).

8.1.1.4 Councillor Gallant expressed his concern with the proposed rate increase. It was noted that he is disappointed that Kensington Minor

Hockey uses rinks outside of the Credit Union Centre. Mr. Kelly confirmed that Kensington Minor Hockey has rep. teams with other minor hockey associations. When there are teams requiring weekday ice times, they require additional hours at other facilities. Councillor Gallant would like to see the groups work together to create other opportunities for additional revenue.

8.1.1.5 Councillor MacRae inquired what the rate of minor hockey is, and how much the rate increase will impact the registration fees. It was confirmed that the current registration rate is \$475.00, but the impact of the rate increase has not been determined at this time.

8.1.1.6 Mayor Caseley and Town Council discussed the financial impact to the taxpayers of the Town of Kensington, as it relates to not increasing the user fees for the Credit Union Centre. Mr. Baker confirmed that the Credit Union Centre is currently indebted approximately \$750,000 to the Town of Kensington. The user groups are encouraged to do alternative fundraising initiatives to help offset the costs associated with registration.

Pat Kelly & Robert Wood excused themselves from the Council Chamber at 8:18 pm.

8.1.2 Consolidation of lands of Atlantic Medical Properties PID No's 77917, 77925, and 77933

8.1.2.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer*

BE IT RESOLVED THAT Town Council approve consolidation plan #23227 as the plan of consolidation for PID No.'s 77917, 77933, and 77925, being lands of Atlantic Medical Properties Ltd.

Unanimously carried.

8.1.3 13 Brookins Drive (Lot 15N & 15S) – Subdivision and Variance Request Motion Rescission and Re-Approval

8.1.3.1 *Moved by Councillor Mann, seconded by Councillor Toombs*

WHEREAS a subdivision plan (Plan #23239-S01) and request has been received from the owners of a property located at 13 A and 13B (Lots 15N and 15S, PID No. 1100049) Brookins Drive for Town Council's consideration of subdividing the property;

AND WHEREAS a request has been received for Town Council's consideration of a variance for 13B Brookins Drive (Lot 15S) to

reduce the frontage requirement from 11.43 metres to 10.51 metres (0.92 metres) to facilitate safe access to the newly formed properties;

AND WHEREAS the proposed subdivision plan and variance have been reviewed against the Town's Development Control Bylaw and is found to be in general compliance therewith;

BE IT RESOLVED THAT Town Council approve a subdivision of 13 Brookins Drive (Lot 15, PID No. 1100049), being lands owned by Todd Christopher Murphy and Norma Eleanor Murphy, into Lots 15N and 15S, as per Survey Plan No. 23239-S01, dated November 21, 2023, drawn by Locus Surveys Ltd.;

BE IT FURTHER RESOLVED THAT Town Council approve a variance for the newly created Lot 15S to reduce the frontage requirement from 11.43 metres to 10.51 metres (0.92 metres), as indicated on Survey Plan No. 23239-S01, dated November 21, 2023, drawn by Locus Surveys Ltd.

Unanimously carried.

8.1.3.2 Moved by Councillor Mann, seconded by MacRae

WHEREAS subdivision plan (Plan #23239-S01 Revised on February 7, 2024) and a request has been received from the owners of a property located at 13 A and 13B (Lots 15N and 15S, PID No. 1100049) Brookins Drive for Town Council's consideration of subdividing the property;

AND WHEREAS a request has been received for Town Council's consideration of a variance for 13B Brookins Drive (Lot 15S) to reduce the frontage requirement from 11.43 metres to 10.51 metres (0.92 metres) to facilitate safe access to the newly formed properties;

AND WHEREAS the proposed subdivision plan and variance have been reviewed against the Town's Development Control Bylaw and is found to be in general compliance therewith;

BE IT RESOLVED THAT Town Council approve a subdivision of 13 Brookins Drive (Lot 15, PID No. 1100049), being lands owned by Todd Christopher Murphy and Norma Eleanor Murphy, into Lots 15N and 15S, as per Survey Plan No. 23239-S01, dated November 21, 2023, drawn by Locus Surveys Ltd.;

BE IT FURTHER RESOLVED THAT Town Council approve a variance for the newly created Lot 15S to reduce the frontage requirement from 11.43 metres to 10.51 metres (0.92 metres), as indicated on Survey Plan No. 23239-S01 (as revised on February 7, 2024), dated November 21, 2023, drawn by Locus Surveys Ltd.

Unanimously carried.

8.2 Other Matters

8.2.1 School Staff Appreciation Week - February 12 - 16, 2024

8.2.2 Mayor Caseley will be presenting the Town of Kensington's \$20,000 donation to the QEES Playground Equipment fund.

8.2.3 April 7, 2024 is Green Shirt Day in support of Organ Donation.

8.2.4 April 21-27, 2024 is National Organ and Tissue Donation Awareness Week.

8.2.5 Mayor Caseley spoke on an upcoming meeting with Mayor Dan Kutcher regarding strategies on the PCH and lobbying the PEI Government on the Prince County Medical Services.

8.2.6 Councillor Toombs noted that one of the storyboards along the trail has been damaged.

8.2.7 Councillor MacRae requested the manhole located near the corner of Broadway Street S. and Barrett Street be repaired.

9. Correspondence

9.1 A request from the Kensington Skating Club for a donation in support of their Annual Ice Show.

Moved by Councillor Toombs, seconded by Councillor MacRae

THAT Kensington Town Council approve a Silver Blade Sponsorship in the amount of \$500.00 to the Kensington Skating Club fundraising initiative in support of their annual Ice Show.

Unanimously carried.

10. In-Camera (Closed session)

10.1 *Nil.*

11. Adjournment

Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to adjourn the meeting at 8:31 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report for Committee of Council - February 2024		
Item #	Project/Task	Status
1	Official Plan and Zoning Bylaw - 5 Year Review	The Bylaw and Official Plan have been approved by Town Council. All documentation has been prepared and submitted to the Minister of Communities for approval. We received feedback from the Province and requests for clarification around certain items. We are working with the Province to have the documents finalized for the Minister's signature as quickly as possible, as the approval is currently causing delays in our abilities to approve certain types of planning requests.
2	VueWorks	We met with representatives (Teams Meeting) of DTS Solutions and SNC Lavalin in regards to hosting the Town's GIS data moving forward. We are still awaiting a proposal from SNC Lavalin. Our data is still being hosted through DTS however no updates to include new infrastructure, etc. can be added.
3	Credit Union Centre Upgrades	The tender for the installation of solar panels was awarded to Hansen Electric at the October meeting of Town Council and the installation has begun. The installation of the building mounted solar panels was completed on January 5, 2024. The contractor has installed the posts for the ground mounted and is currently constructing the framing. It is anticipated that the ground mounted panels will be installed.....
4	Broadway Street South Water and Sewer Main Extension Project and sidewalk installation (Broadway Street South Infrastructure Upgrades)	There are still some deficiencies remaining in the project which will be completed as early as possible (weather dependent) in 2024. The Water Main portion of the project is partially commissioned at this point. The water and sewer operator continues to work with WSP and Birt and MacKay to address issues with the water line. The sewer main portion of the project has been commissioned.
5	Development Control	Staff are currently working with a number of developers regarding several multi-unit housing developments in 2024. It is anticipated that formal applications will be submitted shortly for Town Council's consideration.
6	Credit Union Centre Rate Review	The rate increase approved by Town Council has been included in the draft budget, however the rates approved still fall short of the operation being able to cover its own costs. As such the grant from Kensington tax payers has been increased by \$60,000. The projected deficit will also have to be covered through property taxes generated from Kensington residents and business owners, initially estimated at an additional \$41,255.
7	Meeting with Kensington North Watershed Association (KNWSA)	The trail was commissioned and opened on November 10, 2023. Another funding application is being developed by the KNWSA to extend the trail in 2024. No further update is available at this time.
8	Legion Re-Zoning Application (PID No. 79749)	No further action has been taken on this re-zoning application as we await further information (subdivision and concept plan) from the Legion to enable the application to move forward.
9	Green Space (parking area) Development	Town Council authorized staff to start development of the project and to include it in the Town's 2024/25 Capital Budget. Staff have had discussions with the Province of PEI to determine whether or not the project is eligible for Rural Growth Initiative Funding.
10	Street Lights Policy	Preliminary research has been completed on a potential Street Light Policy for the Town. It was initially intended and communicated that a draft policy would come forward at the February Committee of Council meeting for Committee's consideration, however staff had to realign their focus due to staff changes in the office. Staff will work towards providing the draft policy at the March Committee of Council meeting.
11	2024/25 Budget	The 2024/25 DRAFT operational and capital budget has been circulated with the tentative agenda package. The DRAFT budget currently projects a consolidated deficit of \$144,984, consisting of a projected deficit in the water and sewer utility of \$87,972, \$18,889 in the town operation, \$41,255 in the Credit Union Centre, and a surplus in the fire department of \$3,132.
12	Freight Shed Upgrades	The Freight Shed Upgrades project has been scaled back to include only the water and sewer hookup and installation of a washroom in 2024/25. The remaining planned upgrades will be moved to the 2025/26 fiscal year.
13	Relocation of Town of Kensington Signs	We are currently working with a property owner along the Kelvin Grove Road to relocate a welcome sign to their property. The sign will be relocated as soon as land issues are worked out. We are hopeful to have the sign relocated this Spring/2024.
14	Website	The web designer has completed the design of the website and requested the towns feedback. Staff are providing feedback as we are able. The designed is also transferring information concurrently.
15	Dog Bylaw	The Province of PEI passed their new Dog Act in 2023. Staff will re-commence work towards the development of a Dog Bylaw for the town with first determining what authority is given to Municipalities under the new Dog Act and whether or not we would be in a better position to have the Police Department operate under the enforcement provisions of the new Act.
16	2024/25 Fire Rates	Mayor Casey and I met with representatives of the Community of Malpeque Bay and the Fire District to inform them of the increase in their fire rates for 2024/25. The increase in rates is reflected in the Draft budget circulated with the tentative agenda package.
17	Street Light at Corner of Woodleigh Drive and Victoria Street East	A service order has been submitted to Maritime Electric for the installation of the street light, as requested. No timeline has been provided as to when it will be installed.
18	DiverseCity Festival	The organizers of the DiverseCity Festival have been advised of Town Council's support for the Festival. We will provide further information on the Festival as plans progress.

**Kensington Fire Department
Occurrence Report 2024**

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	3												3	18.75%
Motor Vehicle Accident	5												5	31.25%
Emergency Response - Fuel Spill, etc													0	0.00%
Fire Related														
Smoke Investigation	1												1	6%
Outside Fire - Brush, Grass, Utility Pole, etc.	1												1	6%
Structure Fire - House, Building, Vehicle, etc.	2												2	13%
Alarms	2												2	13%
Total Fire Related	6	0	0	0	0	0	0	0	0	0	0	0	6	
Total Incidents	14	0	0	0	0	0	0	0	0	0	0	0	14	
Mutual Aid Call Out	1											1	2	13%
Total Incidents (Including Mutual Aid Provided by KFD)	15	0	0	0	0	0	0	0	0	0	0	1	16	100%
Mutual Aid Call in														
Firefighter Attendance	11													11
Regular Monthly Training - No. of Firefighters	24													24
Training School/Association Meeting/Department Meeting														#DIV/0!
Call Area														
Kensington	4												4	26.67%
Malpeque CIC	0												0	0.00%
Zone's 1 to 5	10												10	66.67%
Other	1												1	6.67%

Kensington Fire Department January 2024 Fire Report

The Kensington Fire Department responded to 15 calls in January. Following is a breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Jan. 1 15:55 pm	Structure Fire	Margate	21	5
Jan. 2 03:09 am	New London FD requested water for a structure fire.	Graham's Rd.	7	1
Jan. 5 01:37 am	MVC	Blue Shank Rd.	6	1
Jan. 6 17:15 pm	MFR - cardiac arrest	Kensington	9	1
Jan. 10 14:11 pm	MVC	North Bedeque	14	2
Jan. 10 17:17 pm	MVC	Blue Shank Rd.	17	2
Jan. 12 11:26 am	Commercial Fire Alarm	Kensington	12	Stand down
Jan. 13 23:42 pm	Tree on fire	Freetown	7	1
Jan. 16 19:59 pm	MVC	Traveller's Rest	19	3
Jan. 19 14:41 pm	MFR - cardiac arrest	Kensington	8	1
Jan. 20 12:17 pm	Commercial Fire Alarm	Kensington	9	1
Jan. 24 04:55 am	MFR - breathing problems	Traveller's Rest	5	1

Jan. 24 09:16 am	Sight of smoke	Breadalbane	6	Stand down
Jan. 27 16:09 pm	Flue fire	Freetown	11	4
Jan. 29 09:59 am	MVC	Blue Shank Rd.	17	2

Jan. 2 - Association meeting held with 24 present.

Jan. 3 - Level 1 firefighter training at fire hall.

Jan. 8 - Level 1 firefighter training at fire hall.

Jan. 10 - Level 1 firefighter training at fire hall.

Jan. 15 - Level 1 firefighter training at fire hall.

Jan. 16 - Training with 17 present.

Jan. 17 - Level 1 firefighter training at fire hall.

Jan. 22 - Level 1 firefighter training at fire hall.

Jan. 24 - Level 1 firefighter training at fire hall.

Jan. 27 - Parents of Kensington-Bedford Friendship Tournament used the fire hall for a brunch and a fisherman's challenge.

Jan. 31 - Level 1 firefighter training at fire hall.

Rodney Hickey
Chief

Police Department Occurrence Report Summary 2024														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act													0	0.00%
Abandon Vehicle													0	0.00%
Alarms	4												4	5.41%
Animal Calls													0	0.00%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)													0	0.00%
Assistance Calls													0	0.00%
Breach of Peace													0	0.00%
Breach of Recognizance													0	0.00%
Break and Enter (business)													0	0.00%
Break and Enter (other)													0	0.00%
Break and Enter (residence)													0	0.00%
Carry concealed weapon													0	0.00%
Child Pornography	1												1	1.35%
Child Welfare													0	0.00%
Coroner's Act	2												2	2.70%
Crime Prevention													0	0.00%
Criminal Harassment	1												1	1.35%
Dangerous Driving	1												1	1.35%
Disturbing the Peace													0	0.00%
Dog Act	1												1	1.35%
Driving while disqualified	1												1	1.35%
Drug Files	1												1	1.35%
Excise Act													0	0.00%
Fail to Comply Probation													0	0.00%
Fail to comply undertaking													0	0.00%
Fail to remain at scene of accident	1												1	1.35%
Family Relations Act													0	0.00%
Fire Prevention Act													0	0.00%
Firearm Act	1												1	1.35%
Forcible confinement													0	0.00%

Police Department Occurrence Report Summary 2024														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Fraud	3												3	4.05%
Funeral Escorts	5												5	6.76%
Harrassing Communication													0	0.00%
Impaired Driver													0	0.00%
Information Files	1												1	1.35%
Injury Accidents													0	0.00%
Liquor Offences													0	0.00%
Litter Act													0	0.00%
Lost and Found	1												1	1.35%
Luring Minors													0	0.00%
Mental Health Act	1												1	1.35%
Mischief	1												1	1.35%
Motor Vehicle Accidents	5												5	6.76%
Motor Vehicle Act	7												7	9.46%
Municipal Bylaws	1												1	1.35%
Off Road Vehicle Act													0	0.00%
Other Criminal Code													0	0.00%
Person Reported Missing													0	0.00%
Possession of restricted weapon													0	0.00%
Property Check													0	0.00%
Resist Arrest													0	0.00%
Roadside Suspensions													0	0.00%
Robbery													0	0.00%
Sexual Assaults / Interference													0	0.00%
STEP (Integrated Traffic Enforcement)													0	0.00%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle													0	0.00%
Theft Of Motor Vehicle													0	0.00%
Theft Over \$5000													0	0.00%
Theft Under \$5000	1												1	1.35%
Trespass Act													0	0.00%
Trespass at Night													0	0.00%
Uttering Threats													0	0.00%

Police Report January 2024

There were 4 alarm calls to report for this month.

Jan 19th @ 0101hrs – Food basket, member attended.

Jan 19th @ 1420hrs – Liquor store, member attended.

Jan 23rd @ 1357hrs – Liquor store, member attended.

Jan 28th @ 1843hrs – Maritime harness, member attended.

Year To Date Approved Development Permits Summary Report 2024

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December	Total
New Residential Accessory Structure			1										1
Total:			1										1

Total Estimated Construction Value
\$16,000.00
\$16,000.00

DEVELOPMENT PERMITS REPORT

For the period March 01, 2024 to March 08, 2024

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							
Residential Accessory Structure										
01-2024	03/06/2024	778878	Ronald & Mary Reeves [REDACTED]	[REDACTED]	Approved	New	Residential Accessory Structure	\$16,000.00	03/08/2024	05/31/2024
			4 Andrews Drve				Description: Installation of ground-mounted solar system			

Sub Total: \$16,000.00

Total: \$16,000.00



Mailing Address:
 55 Victoria Street E
 PO Box 418
 Kensington, PE
 C0B 1M0
 Tel: 902-836-3781
 Fax: 902-836-3741
 Email: CAO@kensington.ca
 Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	
Date Approved:	
PEI Planning:	
Permit Fee: \$	<input type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 4 Andrews Dr. Kensington PE Property Tax Number (PID): 778878
 Lot No.: _____ Subdivision Name _____ Current Zoning: _____
 Are there any existing structures on the property?: No Yes, please describe:
Home

Land Purchased from _____ Year Purchased _____

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

APPLICANT Name: Sunly Energy c/o Shamor Paul Address: _____
 Phone: _____ Cell: _____
 Email: _____ Postal Code: C1B1R1

Same as Above:
 OWNER Name: Ronald & Mary Reeves Address: _____
 Phone: _____ Cell: _____
 Email: _____ Postal Code: C0B1M0

CONTRACTOR, ARCHITECT OR ENGINEER Name: _____ Address: _____
 Phone: _____ Cell: _____
 Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply Municipal Private Sewage System Municipal Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) Attached

4. Development Description

New Building Renovate Existing Addition Demolition Other Solar PV System

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other Helical Piles	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____

Detailed Project Description: Installation of a solar PV system for the
purposes of net metering

Estimated Value of Construction (not including land cost): 16000

Projected Start Date: 16 / 02 / 2024 **Projected Date of Completion:** 31 / 05 / 2024

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.

See attached drawing set

I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant  **Date:** 09 / 02 / 2024



NOTE: SOLAR LAYOUT SUBJECT
TO CHANGE ACCORDING TO
EXISTING CONDITIONS

SCALE: 1" = 20'-0"

ESTIMATED PROPERTY LINE

WELL

DRIVEWAY

TRENCHING WORK AND
PV LOCATION NEED TO BE
VERIFIED ON SITE

APPROX 24FT TRENCHING

RTE-2

SEPTIC AREA

DECK

ESTIMATED PROPERTY LINE

SOLAR PANEL: CANADIAN SOLAR
CS3W-450MB-AG
TOTAL 28 PANELS
SIZE: 83.9" X 41.3"



SUNLY ENERGY CORP.

14 KINLOCK RD. UNIT 7B
STRATFORD, PE, C1B1R1
SUNLY CA 833-50-SUNLY
EMAIL: INFO@SUNLY.CA

RON AND CAROL REEVES

4 ANDREWS DR,
KENSINGTON, PE C0B 1M0

ENGINEERS STAMP

REVISIONS

REV	DESCRIPTION	DATE

PROJECT

4 ANDREWS DR

DATE

2/8/2024

DESIGNER

SOLAROFIX

SCALE

NTS

SHEET

PANEL LAYOUT

FNAME

REVDATE

USER



SCALE: 1" = 40'-0"

NOTE: SOLAR LAYOUT SUBJECT TO CHANGE ACCORDING TO EXISTING CONDITIONS



SUNLY ENERGY CORP.
14 KINLOCK RD. UNIT 7B
STRATFORD, PE, C1B1R1
SUNLY CA 833-60-SUNLY
EMAIL: INFO@SUNLY.CA

RON AND CAROL REEVES

4 ANDREWS DR,
KENSINGTON, PE C0B 1M0

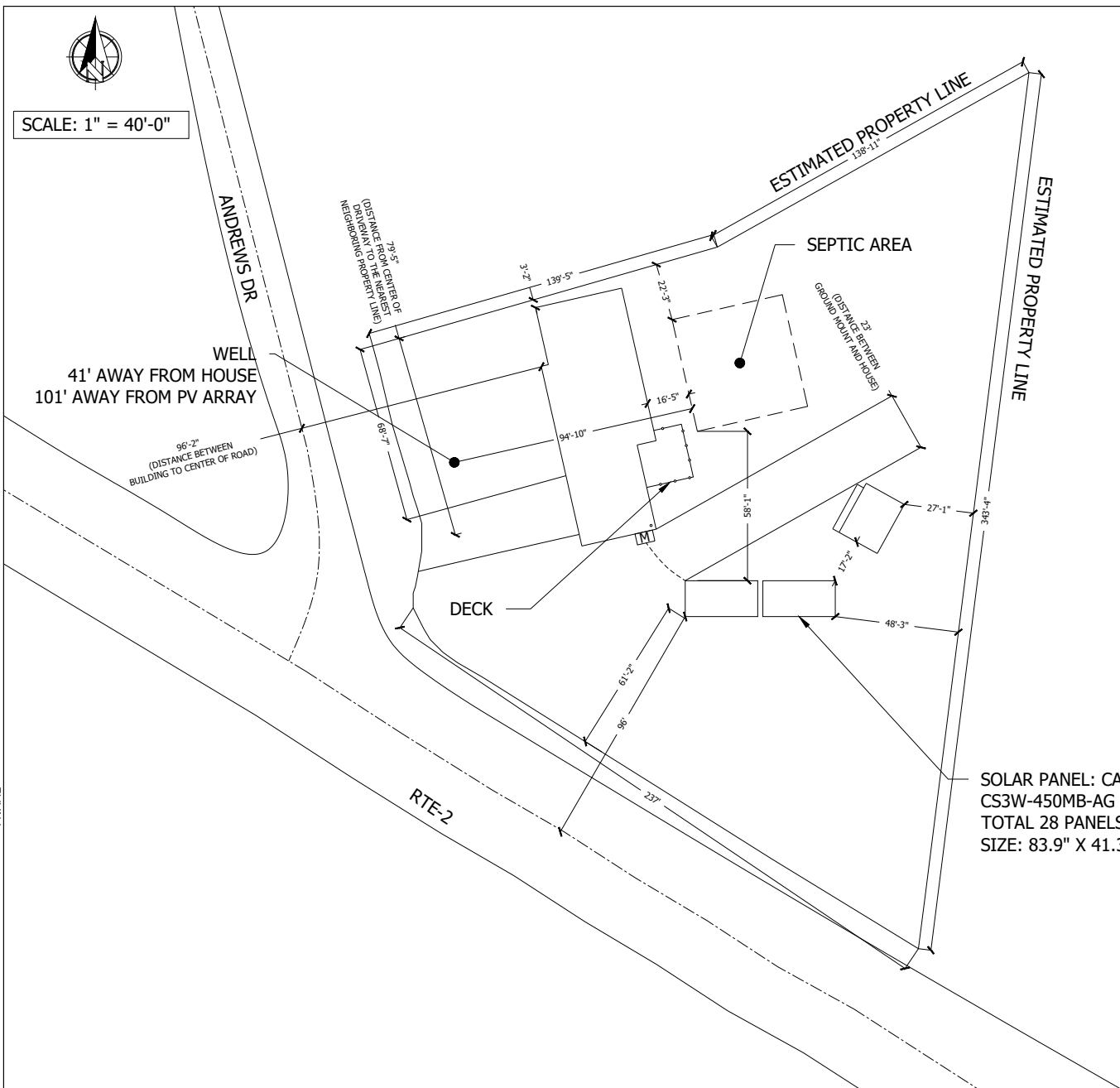
ENGINEERS STAMP

REVISIONS

REV	DESCRIPTION	DATE

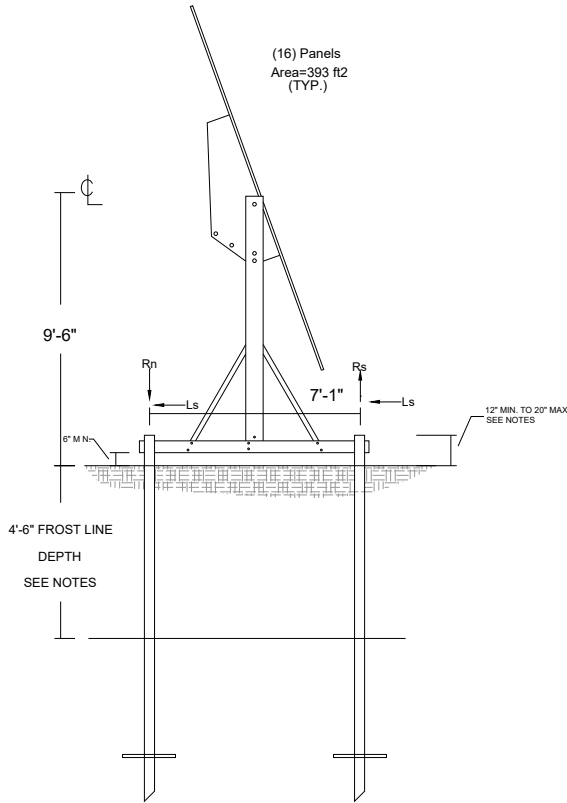
PROJECT 4 ANDREWS DR	
DATE	2/8/2024
DESIGNER	SOLAROFIX
SCALE	NTS
SHEET SITE PLAN	

USER REVDATE FNAME



SOLAR PANEL: CANADIAN SOLAR
CS3W-450MB-AG
TOTAL 28 PANELS
SIZE: 83.9" X 41.3"

USER REVDATE FNAME



RACK WITH HELIX PILE SIDE ELEVATION
SCALE: NTS

(16) Panels
Area=393 ft²
(TYP.)

FOUNDATION LOADS FOR RACK			
Hourly Wind Press., q(1/50 (kPa)	equiv. vel. (kph)	Unfactored Vert. Resist. Per anchor (+/- lbf)	Unfactored Lat. Resist. per anchor (+/- lbf)
0.30	80	1790	650
0.35	86	2145	760
0.40	92	2500	865
0.45	98	2855	975
0.50	103	3210	1085
0.55	108	3565	1190
0.60	113	3920	1300
0.65	117	4275	1410
0.70	122	4630	1515
0.75	126	4985	1625
0.80	130	5340	1735
0.85	134	5700	1840
0.90	138	6050	1950

WIND DATA	
LOCATION	SUMMERSIDE, PE
MAX HOURLY SPEED(KM/H)	121

- NOTES:
- AS PER 4.1.3.2.4) OF THE NATIONAL BUILDING CODE, IF OVERTURNING, UPLIFT, OR SLIDING IS TO BE COUNTERED BY BALLAST WEIGHT, 0.9 OF THAT WEIGHT SHOULD BE CONSIDERED AS ACTING IN THAT REGARD.
 - 0.9 OF THE SELF-WEIGHT OF THE RACK AND PV MODULES HAS BEEN APPLIED TO THE REQUIRED RESISTANCES PROVIDED
 - FOUNDATION REQUIREMENTS WILL VARY BY LOCATION AND SOIL CONDITION. VERIFY FOUNDATION TYPE AND CAPACITY BY A QUALIFIED FOUNDATION PROFESSIONAL OR INSTALLER
 - WIND LOAD AMOUNT IS $q(1/50) = 0.65$ Kpa

TYP. 2-7/8" PILE PHYSICAL CHARACTERISTICS	
EXTERNAL PILE DIAMETER	73 MM (2 - 7/8 IN)
BLADE DIAMETER	305 MM (12 IN)
TUBING THICKNESS	4.8 MM (0.19 IN)
BLADE THICKNESS	8 OR 9.5 MM (5/16 OR 3/8 IN)
LENGTH	2.13 M OR 3 M (7 OR 10 FT)
STEEL ELASTIC LIMIT	350 MPA

TYP. 3-1/2" PILE PHYSICAL CHARACTERISTICS	
EXTERNAL PILE DIAMETER	89 MM (3 - 1/2 IN)
BLADE DIAMETER	305 MM (12 IN)
TUBING THICKNESS	5.5 MM (0.22 IN)
BLADE THICKNESS	8 OR 9.5 MM (5/16 OR 3/8 IN)
LENGTH	2.13 M OR 3 M (7 OR 10 FT)
STEEL ELASTIC LIMIT	350 MPA

APPLIED TORQUE VERSUS THE ALLOWABLE LOADS IN COMPRESSIVE AND TENSILE				
APPLIED TORQUE (LB-FOOT)	COHESIONLESS SOILS (SILT, SAND OR GRAVEL)		COHESIVE SOILS (CLAY)	
	ALLOWABLE LOADS (KN)			
	COMPRESSIVE	TENSILE	TENSILE	
500	16	10	9	3
750	22	15	15	8
1000	28	20	21	12
1250	34	25	27	16
1500	40	30	32	20
1750	46	35	38	25
2000	52	38	44	29
2250	58	40	50	33
2500	64	42	55	37

- NOTES:
- INSTALLED PILE PHYSICAL CHARACTERISTICS HAS TO BE SIMILAR TO TYP. 2-7/8" & 3-1/2" PILE.
 - MINIMUM APPLIED TORQUE ON TYP. 2-7/8" & 3-1/2" PILE HAS TO REACH 15000LB.FT FOR COHESIONLESS SOIL, 2000LB.FT FOR COHESIVE SOIL
 - ALLOWABLE LOADS VARIES FOR DIFFERENT SOIL TYPES, CONTRACTOR HAS TO VERIFY SOIL CONDITIONS BEFORE CONSTRUCTION.
 - THE HELIX SHALL REACH BELOW THE FROST LINE DEPTH AT 6".
 - DEPENDS ON TERRAIN AND LEVELING HEIGHT, PILE ABOVE THE GRADE SHOULD BE BETWEEN 12" MIN. AND 20" MAX. IN LENGTH.
 - THE BASE BEAM OF THE LEG SHOULD BE AT LEAST 6 INCHES OFF THE GROUND. THE BEAM SHOULD NOT SIT DIRECTLY ON THE GROUND.
 - THE APPLIED TORQUE HAS TO MEET 1500 LB-FI FOR COHESIONLESS SOIL AND 2000 LB-FI FOR COHESIVE SOIL. CONTRACTOR IS RESPONSIBLE FOR VERIFYING THE SOIL TYPE

sunly[®]
SUNLY ENERGY CORP.
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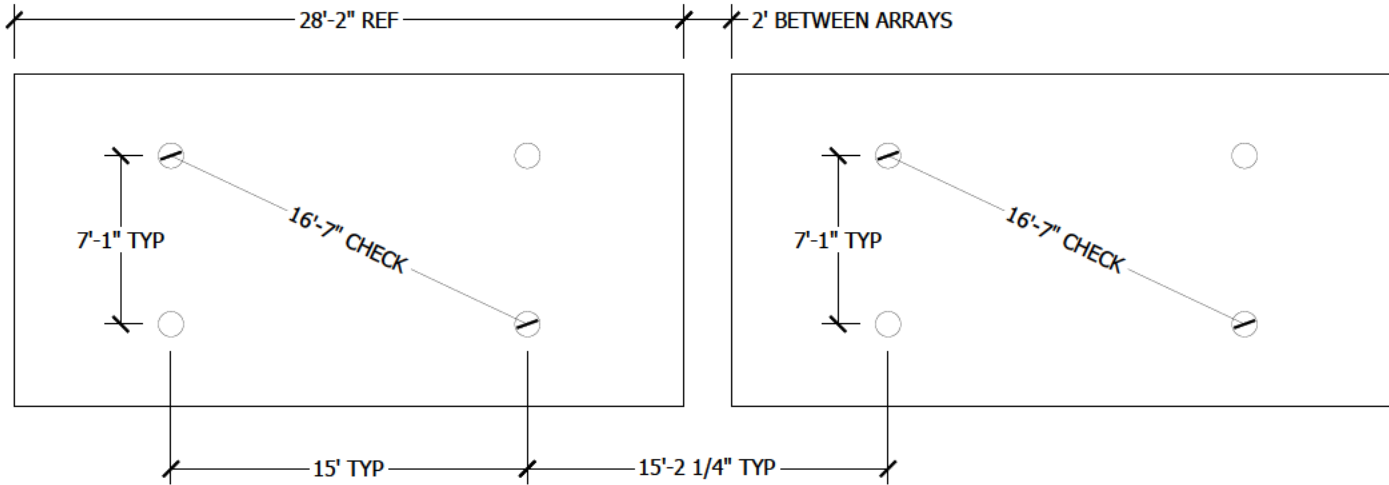
RON AND CAROL REEVES

4 ANDREWS DR,
KENSINGTON, PE C0B 1M0

ENGINEERS STAMP

REVISIONS	DESCRIPTION	DATE
	REV	

PROJECT	
4 ANDREWS DR	
DATE	2/8/2024
DESIGNER	SOLAROFIX
SCALE	NTS
SHEET	
RACK WITH HELIX PILE DETAIL	



SCREW PILE FOUNDATION LAYOUT
SCALE: NTS

NOTES:

1. PILE LAYOUTS FOR TYP. 3-1/2" & 2 - 7/8" O.D. PILE SHAFTS
2. DRIVE PILES AS ACCURATELY AS IS PRACTICAL, THEN ADJUST TO +/- 1/4" OF GIVEN LAYOUT
3. TOP OF ALL PILES TO BE LEVEL, APPROX. 12" ABOVE HIGHEST GRADE

sunly[®]
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SUNLY CA 833-50-SUNLY
EMAIL: INFO@SUNLY.CA

RON AND CAROL REEVES
**4 ANDREWS DR,
KENSINGTON, PE C0B 1M0**

ENGINEERS STAMP

REVISIONS		DATE
REV	DESCRIPTION	

PROJECT 4 ANDREWS DR	
DATE	2/8/2024
DESIGNER	SOLAROFIX
SCALE	NTS
SHEET SCREW PILE FOUNDATION LAYOUT	

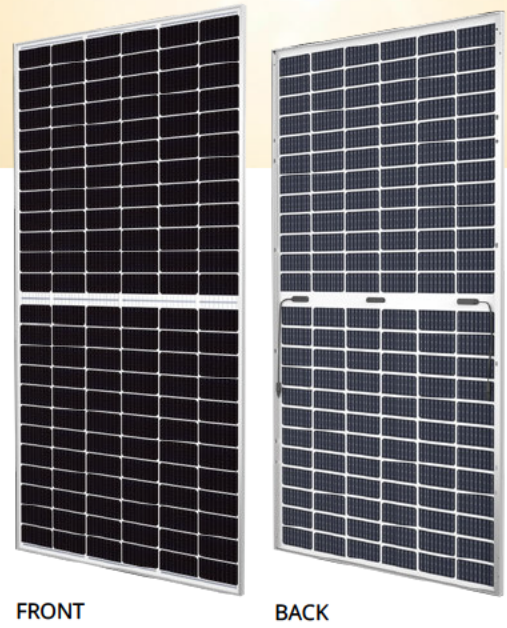
USER REVD/DATE FNAME



BiHiKu

**SUPER HIGH POWER BIFACIAL MONO PERC MODULE
425 W ~ 450 W**

**UP TO 30% MORE POWER FROM THE BACK SIDE
CS3W-425 | 430 | 435 | 440 | 445 | 450MB-AG**



MORE POWER

- Up to 30% more power from the back side
- 24 % higher front side power than conventional modules
- Low NMOT: $41 \pm 3 \text{ }^\circ\text{C}$
Low temperature coefficient (Pmax): $-0.35 \text{ \% / }^\circ\text{C}$
- Better shading tolerance

MORE RELIABLE

- Lower internal current, lower hot spot temperature
- Minimizes micro-crack impacts
- Heavy snow load up to 5400 Pa, wind load up to 3600 Pa *

30
years

linear power output warranty*

12
years

enhanced product warranty on materials and workmanship*

*According to the applicable Canadian Solar Limited Warranty Statement.

MANAGEMENT SYSTEM CERTIFICATES*

ISO 9001:2015 / Quality management system
ISO 14001:2015 / Standards for environmental management system
OHSAS 18001:2007 / International standards for occupational health & safety

PRODUCT CERTIFICATES*

IEC 61215 / IEC 61730: VDE / CE / MCS / INMETRO
UL 61730: CSA / IEC 61701 ED2: VDE / IEC 62716: VDE / IEC 60068-2-68: SGS
Take-e-way



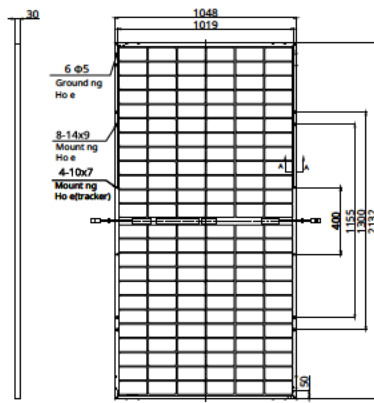
* As there are different certification requirements in different markets, please contact your local Canadian Solar sales representative for the specific certificates applicable to the products in the region in which the products are to be used.

CANADIAN SOLAR (USA), INC. is committed to providing high quality solar products, solar system solutions and services to customers around the world. No. 1 module supplier for quality and performance/price ratio in IHS Module Customer Insight Survey. As a leading PV project developer and manufacturer of solar modules with over 46 GW deployed around the world since 2001.

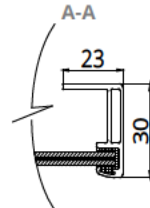
* For detailed information, please refer to the Installation Manual.

ENGINEERING DRAWING (mm)

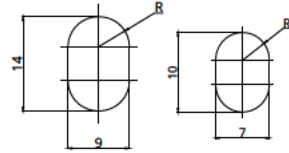
Rear View



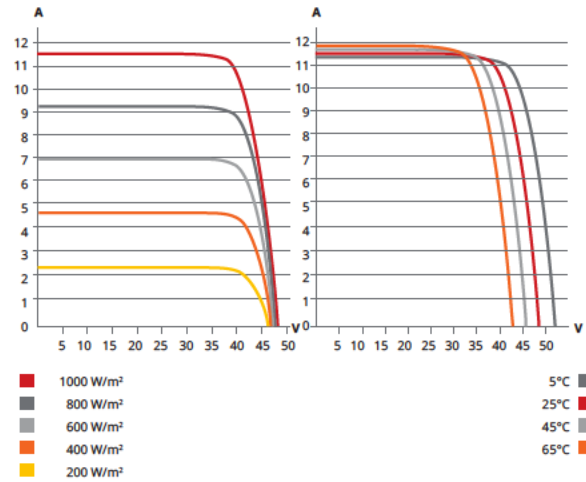
Frame Cross Section



Mounting Hole



CS3W-435MB-AG / I-V CURVES



ELECTRICAL DATA | STC*

	Nominal Max. Power (Pmax)	Opt. Operating Voltage (Vmp)	Opt. Operating Current (Imp)	Open Circuit Voltage (Voc)	Short Circuit Current (Isc)	Module Efficiency
CS3W-425MB-AG	425 W	40.1 V	10.60 A	48.1 V	11.32 A	19.0%
Bifacial Gain**	5% 446 W	40.1 V	11.13 A	48.1 V	11.89 A	20.0%
	10% 468 W	40.1 V	11.66 A	48.1 V	12.45 A	20.9%
	20% 510 W	40.1 V	12.72 A	48.1 V	13.58 A	22.8%
	30% 553 W	40.1 V	13.78 A	48.1 V	14.72 A	24.8%
CS3W-430MB-AG	430 W	40.3 V	10.68 A	48.3 V	11.37 A	19.2%
Bifacial Gain**	5% 452 W	40.3 V	11.21 A	48.3 V	11.94 A	20.2%
	10% 473 W	40.3 V	11.75 A	48.3 V	12.51 A	21.2%
	20% 516 W	40.3 V	12.82 A	48.3 V	13.64 A	23.1%
	30% 559 W	40.3 V	13.88 A	48.3 V	14.78 A	25.0%
CS3W-435MB-AG	435 W	40.5 V	10.75 A	48.5 V	11.42 A	19.5%
Bifacial Gain**	5% 457 W	40.5 V	11.29 A	48.5 V	11.99 A	20.5%
	10% 479 W	40.5 V	11.83 A	48.5 V	12.56 A	21.4%
	20% 522 W	40.5 V	12.90 A	48.5 V	13.70 A	23.4%
	30% 566 W	40.5 V	13.98 A	48.5 V	14.85 A	25.3%
CS3W-440MB-AG	440 W	40.7 V	10.82 A	48.7 V	11.48 A	19.7%
Bifacial Gain**	5% 462 W	40.7 V	11.36 A	48.7 V	12.05 A	20.7%
	10% 484 W	40.7 V	11.90 A	48.7 V	12.63 A	21.7%
	20% 528 W	40.7 V	12.98 A	48.7 V	13.78 A	23.6%
	30% 572 W	40.7 V	14.07 A	48.7 V	14.92 A	25.6%
CS3W-445MB-AG	445 W	40.9 V	10.89 A	48.9 V	11.54 A	19.9%
Bifacial Gain**	5% 467 W	40.9 V	11.43 A	48.9 V	12.12 A	20.9%
	10% 490 W	40.9 V	11.98 A	48.9 V	12.69 A	21.9%
	20% 534 W	40.9 V	13.07 A	48.9 V	13.85 A	23.9%
	30% 579 W	40.9 V	14.16 A	48.9 V	15.00 A	25.9%
CS3W-450MB-AG	450 W	41.1 V	10.96 A	49.1 V	11.60 A	20.1%
Bifacial Gain**	5% 473 W	41.1 V	11.51 A	49.1 V	12.18 A	21.2%
	10% 495 W	41.1 V	12.06 A	49.1 V	12.76 A	22.2%
	20% 540 W	41.1 V	13.15 A	49.1 V	13.92 A	24.2%
	30% 585 W	41.1 V	14.25 A	49.1 V	15.08 A	26.2%

* Under Standard Test Conditions (STC) of irradiance of 1000 W/m², spectrum AM 1.5 and cell temperature of 25°C.

** Bifacial Gain: The additional gain from the back side compared to the power of the front side at the standard test condition. It depends on mounting (structure, height, tilt angle etc.) and albedo of the ground.

ELECTRICAL DATA

Operating Temperature	-40°C ~ +85°C
Max. System Voltage	1500 V (IEC/UL) or 1000 V (IEC/UL)
Module Fire Performance	TYPE 29 (UL61730) or CLASS C (IEC61730)
Max. Series Fuse Rating	25 A
Application Classification	Class A
Power Tolerance	0 ~ + 10 W
Power Bifaciality*	70 %

* Power Bifaciality = $P_{max_{rear}} / P_{max_{front}}$, both $P_{max_{rear}}$ and $P_{max_{front}}$ are tested under STC, Bifaciality Tolerance: ± 5 %

* The specifications and key features contained in this datasheet may deviate slightly from our actual products due to the on going innovation and product enhancement. Canadian Solar Inc. reserves the right to make necessary adjustment to the information described herein at any time without further notice.

Please be kindly advised that PV modules should be handled and installed by qualified people who have professional skills and please carefully read the safety and installation instructions before using our PV modules.

ELECTRICAL DATA | NMOT*

	Nominal Max. Power (Pmax)	Opt. Operating Voltage (Vmp)	Opt. Operating Current (Imp)	Open Circuit Voltage (Voc)	Short Circuit Current (Isc)
CS3W-425MB-AG	318 W	37.5 V	8.48 A	45.4 V	9.13 A
CS3W-430MB-AG	322 W	37.7 V	8.54 A	45.6 V	9.17 A
CS3W-435MB-AG	326 W	37.9 V	8.59 A	45.8 V	9.21 A
CS3W-440MB-AG	329 W	38.1 V	8.65 A	46.0 V	9.26 A
CS3W-445MB-AG	333 W	38.3 V	8.71 A	46.1 V	9.31 A
CS3W-450MB-AG	337 W	38.5 V	8.76 A	46.3 V	9.35 A

* Under Nominal Module Operating Temperature (NMOT), irradiance of 800 W/m² spectrum AM 1.5, ambient temperature 20°C, wind speed 1 m/s.

MECHANICAL DATA

Specification	Data
Cell Type	Mono-crystalline
Cell Arrangement	144 [2X (12 X6)]
Dimensions	2132 × 1048 × 30 mm (83.9 × 41.3 × 1.2 in)
Weight	28.4 kg (62.6 lbs)
Front / Back Glass	2.0 mm heat strengthened glass
Frame	Anodized aluminium alloy
J-Box	IP68, 3 diodes
Cable	4.0 mm ² (IEC), 12 AWG (UL)
Cable Length (Including Connector)	Portrait: 400 mm (15.7 in) (+) / 280 mm (11.0 in) (-); landscape: 1400 mm (55.1 in); leap-frog connection: 1850 mm (72.8 in)*
Connector	T4 series or MC4
Per Pallet	33 pieces
Per Container (40' HQ)	660 pieces or 561 pieces (only for US)

* For detailed information, please contact your local Canadian Solar sales and technical representatives.

TEMPERATURE CHARACTERISTICS

Specification	Data
Temperature Coefficient (Pmax)	-0.35 % / °C
Temperature Coefficient (Voc)	-0.27 % / °C
Temperature Coefficient (Isc)	0.05 % / °C
Nominal Module Operating Temperature	41 ± 3°C

PARTNER SECTION



Solar Agent Representative Authorization Form.

V1.230726

Client Name: Ronald Reeves

Additional Name: Carol Reeves

Phone: (902) 439-6049 Email: the.renovators@hotmail.com

Project Address: _____

4 Andrews Drive, Kensington, PEI, C0B 1M0, Canada

Mailing Address (if different): _____

4 Andrews Drive, Kensington, PEI, C0B 1M0, Canada

I, the aforementioned, am the property owner and hereby grant Sunly Energy Corp. (Sunly), its employees and agents, the rights to directly communicate, submit and receive applications and correspondence pertaining to the turnkey supply and installation of a solar power system on our behalf. It is understood that all actions undertaken by Sunly shall have the same effect as having been made by me. Additionally, any and all actions made under this authority shall abide by the laws, by-laws, codes and regulations of the Lands in which they are carried out.

Signature: _____

Date: 13 / 11 / 2023

Signature: _____

Date: 13 / 11 / 2023

This authorization may be revoked at any time and for any reason by me via written notification.

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: ROBERT WOOD, CUC MANAGER

DATE: JANUARY 2024

SUBJECT: JANUARY 2024- CREDIT UNION CENTRE REPORT

ATTACHMENT: STATISTICAL REPORT

January 2024

Fitplex

- Hours of operation are 5:00 am – 10:00 pm daily.
- Staffed Hours are Monday to Friday 4:00 pm-8:00 pm
- Equipment serviced 6-month inspection by spartan fitness
- One treadmill had deck and belt replaced.

Arena

- U9 Hockey Jamboree was held on January 4, 2024
- 4 Wild games and 3 Vipers games were held in January and no Granites games until February.
- Kensington\Bedford Exchange was held January 26-28.
- Outdoor rink is up and running and drawing a great number of users.
- Outdoor Trail is also seeing some use with snowshoes and hikers.

Kensington Cash Draw

• Jan 4	161.00
• Jan 11	160.00
• Jan 18	164.00
• Jan 25	168.00
Total	653.00

Ball Fields

- Nothing to report.

Senior Center

- Zone valves were replaced in the basement heating system.

Tennis \ Pickleball Courts KISH

- Nothing to report.

CUC Property

- The Outdoor Ice Rink, after some cold weather, is in operation.
- Electric Car charger is still out of service and will be relocated to different parking stalls in the CUC parking lot.
- We are informed by the contractor that the solar panels will be operational in late February.

Upcoming Events

- ADL Ice show February 17, 2024
- U7 Jamboree February 19, 2024
- March 15-17, 2024 U 11 Girls Provincials
- March 15, 2024 KAFSC Ice Show
- March 29-31, 2024 U 11 Boys Shane Cormier Memorial tournament

- Mardis Gras Tournament April 4-7th, 2024
- High School Hockey Tournament, April 8th-12th, 2024



Mayor's Report to Town Council

March 11, 2024

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents, and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to the Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by the Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer, CTV, and CBC on the Friday afternoon prior to the meetings.

Donation to QEES Playground Replacement Fund – I am pleased to report the donation of \$20,000 (approved by Town Council) to the QEES Playground Equipment replacement fund has been presented to the committee. The presentation was made at QEES to Principal Rodney MacArthur and other representatives of the fund raising committee. The committee was very appreciative of the Town's commitment and they are progressing well in their fundraising campaign. The committee hopes to place their order for equipment this spring in an effort to have it installed well before the new school year starts.

Prince County Hospital (PCH) – Mayor Dan Kutcher and I have met to discuss what steps we should be taking to address the need for the reinstatement of the reduced medical services at the PCH as well as reduced medical services throughout Prince County. We feel it is important to keep this issue in front of our elected officials and ensure the reduction of services in Prince County do not fall off their radar. As such, we have arranged a meeting of all Mayors of Prince County to discuss this issue and to discuss our next steps in an effort to keep this issue front and center until we have reached a satisfactory resolution. The Prince County Hospital is a vital link in the delivery of medical services to Prince County residents and we need to make sure our elected officials are well aware of our strenuous support for the reversal of past decisions made for the delivery of medical services in Prince County. I have met with Dr. Don Clark representing the retired physicians of Prince County Hospital. They also have concerns about what has been happening at the PCH. He was interested to know what our position was and what steps we were taking. The retired physicians are going to be invited to attend our Prince County Mayors meeting to discuss this matter. This meeting has been scheduled for later this month.

ADL Star Skate Figure Skating Tournament - This year represented the 40th year since the ADL figure skating tournament started in Kensington. It was originally started by Sandra Caseley and Wanda MacMurdo as they felt there was a need to recognize the accomplishments of young figure skaters on Prince Edward Island. This is still going strong today even though the number of skaters has declined over the years. It was my honour to bring greetings on behalf of the Town and congratulate the organizers on being successful for 40 years. The organizing committee recognized the founding organizers and presented Sandra Caseley with a plaque (Wanda MacMurdo sent her regrets as she was not able to attend).



Fire District Executive meeting – Mr. Baker and I held our annual meeting with the executive of the Fire District 1910 and reviewed the operating budget for 2024-25 as well as the list of capital purchase requests. The fire department is well maintained and we are thankful for the many volunteer fire fighters who provide this invaluable service to our community. As with everything else, the operating costs continue to rise and we struggle to maintain a balanced budget with this department. It is operated on a user fee basis and our operating costs are reasonable for the service provided.

Scotiabank Closing in Kensington – I have been in communication with the Director of Strategic Initiatives with Scotiabank who has provided me with some updates on the impending closure of the Kensington Branch. At this point in time, I am advised the Kensington Branch will be closing effective May 16, 2024. I am under the impression that no consideration has been given to maintaining an ATM in Kensington. However, I have impressed upon Scotiabank that having no ATM located in Kensington should strongly be reconsidered. The removal of an ATM in Kensington will result in many of their customers having to travel to Summerside.

I have been advised that someone will be in touch with us on the disposal plans for the building and our expressed interest in the building after they have closed it. To date I have heard nothing.

A few weeks ago, Scotiabank did have the branch closed for a couple of weeks and customers could only access services by calling a toll free number and arranging an in person appointment. When I approached Scotiabank on this matter, I was assured this was caused by shortage of staff due to sickness and or vacations and they did not anticipate this happening again before the full closure in May. The closure of this branch will be a big loss to our community. It will also have a significant impact on the Town of Kensington as Scotiabank has been the Town's financial institution for many years - probably since the town was incorporated in 1914.

Spudettes Women's Hockey Team – The Spudettes Women's Hockey Team began in 1967 and the team evolved from the Kensington Spudettes to the Prince County Spudettes and finally the PEI Spudettes. This team won many tournaments over the years and in 1976 the Spudettes were awarded the Ron Morris Sportsmanship Award where they were the unanimous choice of the 66 teams taking part in the competition. Thank you to Dwayne and Dave MacNeil (Summerside Source for Sports) for bringing the Spudettes together for an evening of celebration and recognition. They presented the team with a picture and a plaque listing the team accomplishments. This picture and plaque were then presented to me to have it displayed in the Credit Union Centre Cafeteria. Congratulations to all those who played on this team over the years.

Rowan Caseley, Mayor
Town of Kensington

Town of Kensington - Request for Decision

Date: March 6, 2024	Request for Decision No: 2024-07 (Office Use Only)
Topic: Kensington Intermediate Senior High Hockey Friendship Tournament – Donation	
Proposal Summary/Background: <p>A request has been received from the principal of Kensington Intermediate Senior High School (KISH) for Council’s consideration of donating up to \$1,000.00 to their upcoming KISH Hockey Friendship Tournament. The tournament, scheduled for April 8th – April 12th, will be hosted in Pownal and Kensington, with five games being held in Pownal and twenty-three games being held in Kensington.</p> <p>The tournament organizers are expecting six senior high female teams, and 10-12 male teams. Currently the following teams have been registered for the tournament:</p> <p>Westisle (male and female team) Three Oaks (male and female team) KISH (two male teams and one female team combined with Kinkora) Kinkora (male team) Bluefield (male and female team) Colonel Gray (male team) Montague (male and female team) Souris (male team) Francois Buote (one male team and one female team)</p> <p>Town Council donated 5 hours of ice time in 2023 towards the high school hockey tournament.</p>	
Benefits: <ul style="list-style-type: none">• Will support local youth sport in our community.• Will result in additional visitor traffic in the town during the tournament.	

Disadvantages:	
<ul style="list-style-type: none"> • N/A 	
Discussion/Comments:	
<p>The request was considered at the February Committee of Council meeting, where Committee members recommended that the Town of Kensington provide a \$1,000 donation for the 2024 KISH Hockey Friendship Tournament. The recommendation is supported by the CAO.</p>	
Options:	
<ol style="list-style-type: none"> 1. Approve the donation, as recommended. 2. Not approve the donation. 3. Refer the matter(s) back to staff for further direction and deliberation. 	
Costs/Required Resources:	Source of Funding:
\$1,000.00	General government – Donations and Grants
Recommendation:	
<p>It is recommended that Town Council consider and adopt the following resolution:</p> <p><i>BE IT RESOLVED THAT Town Council approve a donation to the 2024 Kensington Intermediate Senior High School Friendship Hockey Tournament in the amount of \$1,000.00.</i></p>	

From: Donald Mulligan <damulligan@edu.pe.ca>
Sent: Thursday, February 22, 2024 10:52 AM
To: mayor@kensington.ca
Subject: KISH High School Hockey Friendship Tournament

Rowan,

This year the Kensington intermediate Senior High Friendship Tournament will have six senior high female teams and between 10-12 male teams for a possible total of 17 teams. (Application deadline is March 1st) We will have upwards of 255 students playing in the tournament. We estimate that more than 3,000 people came through the Town of Kensington last year during the week of our tournament. We have five games in Pownal and 23 games in Kensington.

We currently have teams register from the following schools:

Westisle - Male and Female

Three Oaks – Male and Female

Kensington Intermediate Senior High – Two male teams One female team combined with Kinkora

Kinkora – One Male

Bluefield – Male and Female

Colonel Gray – One male

Montague – Male and Female

Souris – Male

Francois Buote – One male and one female

Staff put a great deal of time preparing for the tournament and working at the door and organizing the games when the week of the tournament arrives. We have tried to hold the line on ticket costs and they have not changed in the 10 years we have hosted the tournament. A tournament pass is \$10 or \$5 per day, students pay \$2 per day. I believe that last year the Town of Kensington contributed by donating 5 hours of ice time to the high school for the tournament. The amount we have in our documents is \$1,000 value of the donation.

We will be thrilled with any amount of donation.

Thanks,

Donald

Town of Kensington - Request for Decision

Date: March 7, 2024	Request for Decision No: 2024-08 (Office Use Only)
Topic: Queen Elizabeth Hospital Foundation Big Day of Giving – Donation	
Proposal Summary/Background: A request has been received from the Queen Elizabeth Hospital (QEH) Foundation requesting Town Council’s support for their QEH Foundation Big Day of Giving, scheduled for May 22, 2024. The fundraising effort is to support contributions to priority equipment needs for the QEH.	
Benefits: <ul style="list-style-type: none">• Will provide support to the QEH Foundation for priority equipment needs.	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: The request was considered at the February Committee of Council meeting, where Committee members recommended that the Town of Kensington provide a \$200.00 donation to the 2024 QEH Foundation Big Day of Giving. The recommendation is supported by the CAO.	
Options: <ol style="list-style-type: none">1. Approve the donation, as recommended.2. Not approve the donation.3. Refer the matter(s) back to staff for further direction and deliberation.	
Costs/Required Resources: \$200.00	Source of Funding: General government – Donations and Grants

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Town Council approve a donation to the 2024 QEH Big Day of Giving Fundraising Campaign in the amount of \$200.00.

February 13, 2024

Mr. Rowan Caseley
Town of Kensington
PO Box 418
55 Victoria Street East
Kensington, PE C0B 1M0



Dear Mayor Caseley,

It's that exciting time of year again! We're getting ready for the third annual QEH Big Day of Giving on May 22, 2024. This event is a 24-hour celebration that recognizes and appreciates our generous community supporters and the impact you have on Island healthcare.

This spring, we invite your group to consider a special donation or fundraising initiative in support of the Big Day, contributing to the priority equipment needs of our hospital and helping to improve the well-being of Islanders. Whether your event occurs on, before, or after May 22nd, we look forward to acknowledging and celebrating your kindness.

Throughout the Big Day of Giving, we plan to engage with our community, welcome contributions of all sizes, and highlight donations and fundraisers from across the Island. In collaboration with our partners at Stingray Radio, we will share touching stories from grateful patients, QEH staff, and the essential life-saving equipment required for our Island hospital.

We expect that this year's Big Day of Giving will inspire Islanders to come together in support of QEH, a vital institution that provides care to our family, friends, and neighbors each day. I am eager to discuss potential ideas and your involvement in supporting the Big Day, and how the QEH Foundation is here to help! Your support is sincerely appreciated, and we eagerly anticipate your participation.

Sincerely,

A handwritten signature in black ink that reads "Meredith".

Meredith Smith, Development Officer
QEH Foundation
902-288-1011
mfsmith@ihis.org

Town of Kensington - Request for Decision

Date: March 8, 2024	Request for Decision No: 2024-09 (Office Use Only)
Topic: Development Permit Application – M&S Rentals – Sunset Drive	
Proposal Summary/Background: A development permit application has been received from Sheldon Stewart, on behalf of M&S Rentals Inc. located along Sunset Drive (PID No. 1050095), for the construction of 3 – 8-unit apartment style buildings (2 story). The apartments are proposed to be 2-bedroom/1-bathroom units. The permit application has been forwarded to DV8 Consulting for a formal recommendation; however, a formal review has not been completed as of the time of writing this Request for Decision. A copy of the application, site plan, development concept drawings and lot location plan is attached to this Request for Decision.	
Benefits: <ul style="list-style-type: none">• Will provide much needed housing accommodations in the town.	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: Staff have undertaken an initial review of the application against the Official Plan and Land Use and Development Bylaw and find the application to be in general compliance therewith. Given the overwhelming need for housing in the community, it is recommended that Town Council authorize the CAO to approve the application, subject to the following conditions, to allow the application to proceed as quickly as possible, once the conditions have been met: <ol style="list-style-type: none">1. The application shall be subject to a formal review and recommendation for approval from DV8 Consulting.2. Full compliance with any conditions placed on the approval of the development by DV8	

Consulting.

3. Full compliance with the Town of Kensington's Official Plan and Land Use and Development Bylaw.
4. Full compliance with any applicable Federal, Provincial and/or Municipal regulations and legislation.

Options:

1. Approve the development permit application, as proposed.
2. Not approve the development permit application.
3. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Kensington Town Council approve a development permit application for M&S Rentals for the construction of three, 8-unit apartment style multi-unit dwellings along Sunset Drive (PID No. 1050095), conditional upon the following:

- 1. The application shall be subject to a formal review and recommendation for approval from DV8 Consulting.***
- 2. The application shall be subject to full compliance with any conditions placed on the approval of the development by DV8 Consulting.***
- 3. The application shall be subject to full compliance with the Town of Kensington's Official Plan and Land Use and Development Bylaw.***
- 4. The application shall be subject to full compliance with any applicable Federal, Provincial and Municipal regulations and legislation.***



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	
Date Approved:	
PEI Planning:	
Permit Fee: \$	<input type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: Sunset Drive Property Tax Number (PID): 1050095
 Lot No.: _____ Subdivision Name: _____ Current Zoning: R3
 Are there any existing structures on the property?: No Yes, please describe:

Land Purchased from Kelly Built Homes Inc. Year Purchased 2024

Location of Development		Property Size	
<input type="checkbox"/> North	<input type="checkbox"/> East	Road Frontage <u>250</u>	Acreage <u>1.72</u>
<input type="checkbox"/> South	<input checked="" type="checkbox"/> West	Property Depth <u>300</u>	Area sq. ft. <u>75,000</u>

2. Contact Information

APPLICANT Name: M & S Rentals Inc. Address: PO Box 700
 Phone: _____ Cell: 439-5046 Kensington PE
 Email: sheldon@coulsonrealtyinc.com Postal Code: C0B 1M0

Same as Above: Name: Sheldon Stewart/Mike James Address: Same
 OWNER Phone: _____ Cell: 439-0597
 Email: mike@springvalleybc.ca Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Bellevue Construction Address: 12 Murphy Street
 Phone: _____ Cell: 432-4463 Summerside PE
 Email: danniebellevue@gmail.com Postal Code: _____

3. Infrastructure Components

Water Supply Municipal Private Sewage System Municipal Private
 Entrance Way Permit (Department of Transportation and Infrastructure Renewal) Attached

4. Development Description

New Building Renovate Existing Addition Demolition Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input checked="" type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input checked="" type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
2	48	24	Width _____ Length _____

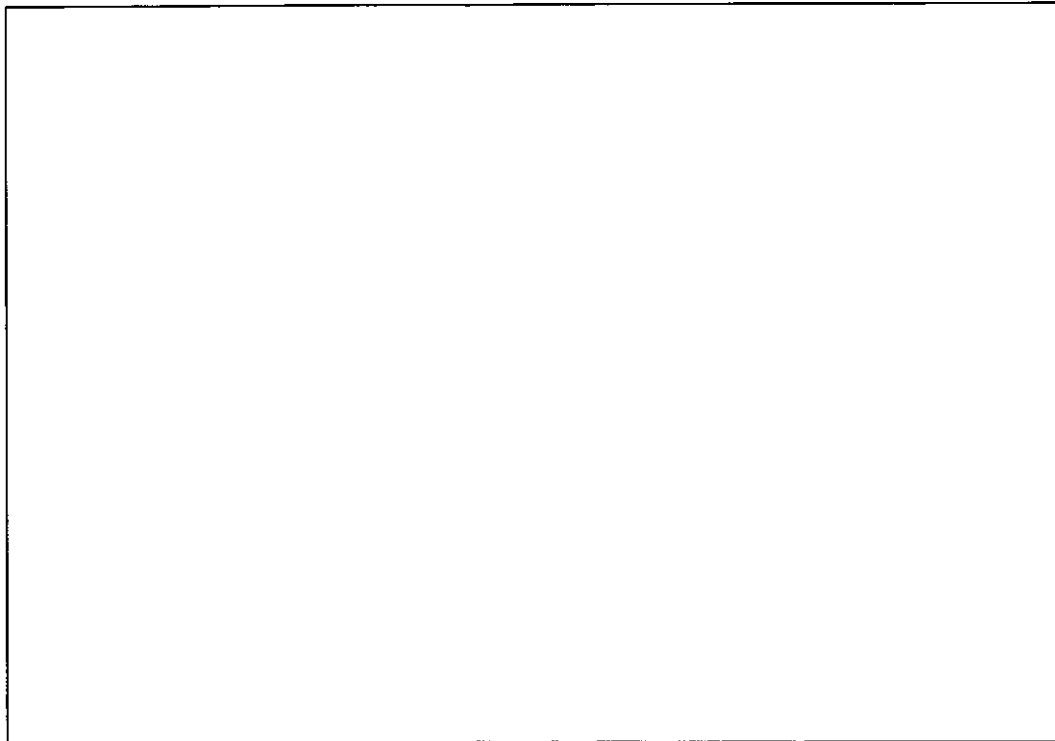
Detailed Project Description: Constructing 3 buildings with 8 units per building (each unit is 2 bedrooms and 1 bath).

Estimated Value of Construction (not including land cost): 3,600,000

Projected Start Date: May 2024 **Projected Date of Completion:** April 2025

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant _____ **Date:** February 29/24

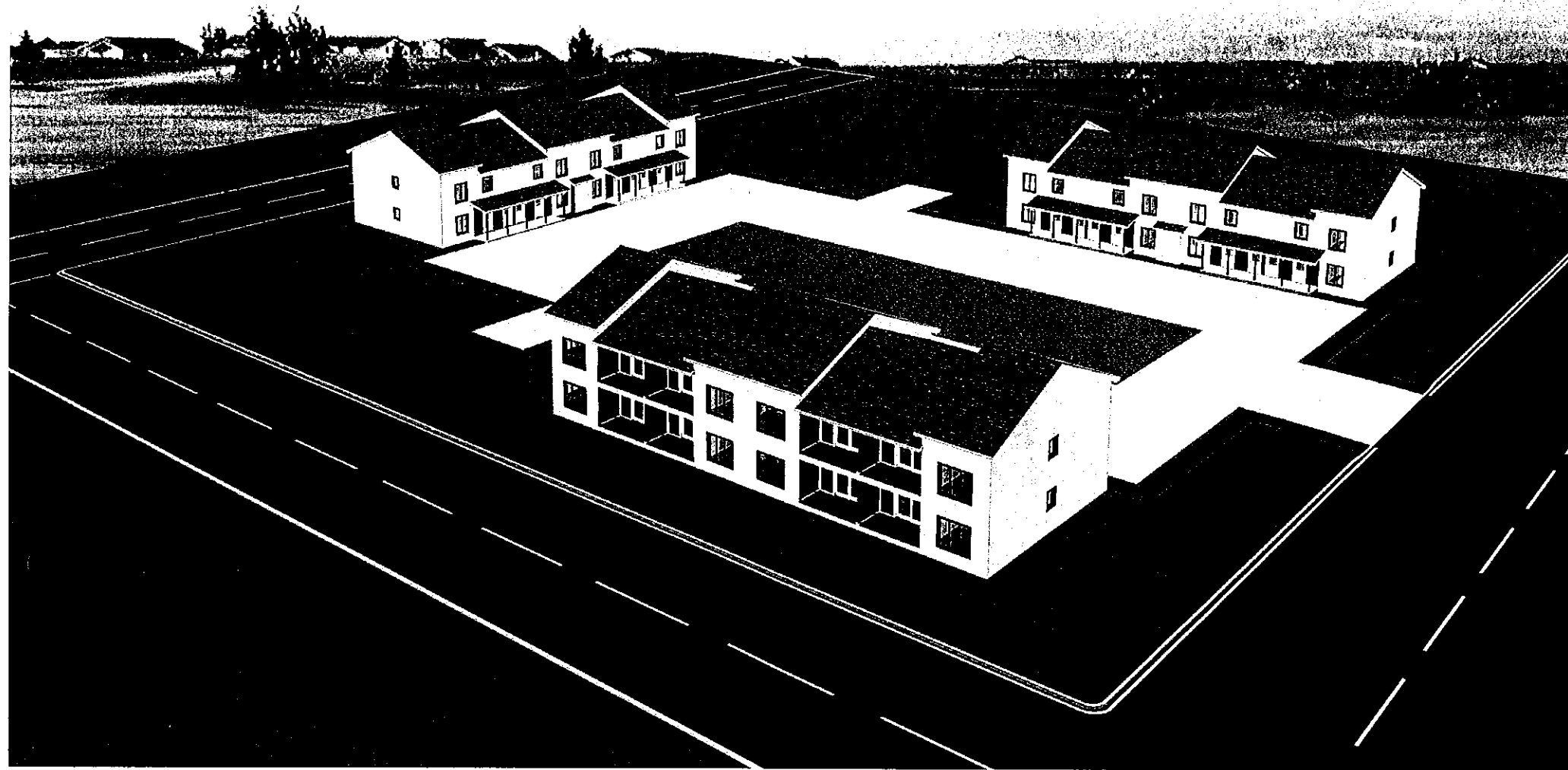
M&S Rentals Inc.

Town_Boundary



Property





1 SITE PERSPECTIVE
A-1 SCALE NT9

Layout Page Table			
Label	Title	Description	Comments
A-1	SITE PERSPECTIVE		
A-2	SITE LAYOUT		
A-3	BUILDING PERSPECTIVE		
A-4	FIRST FLOOR PLAN		
A-5	SECOND FLOOR PLAN		
A-6	FOUNDATION PLAN		
A-7	DRAWING DETAILS		
A-8	ROOF PLAN		
A-9	ELEVATION		
A-10	ELEVATION		
A-11	DRAWING NOTES		

Castle
 SPRING VALLEY B. C.
 SPRING VALLEY BUILDING CENTRE
 KENSINGTON, PE, COB 1M0
 (902) 836-4289
 Richard@springvalleybc.ca

REVISION TABLE	
NUMBER	DATE

DRAWING TITLE:
SITE PERSPECTIVE

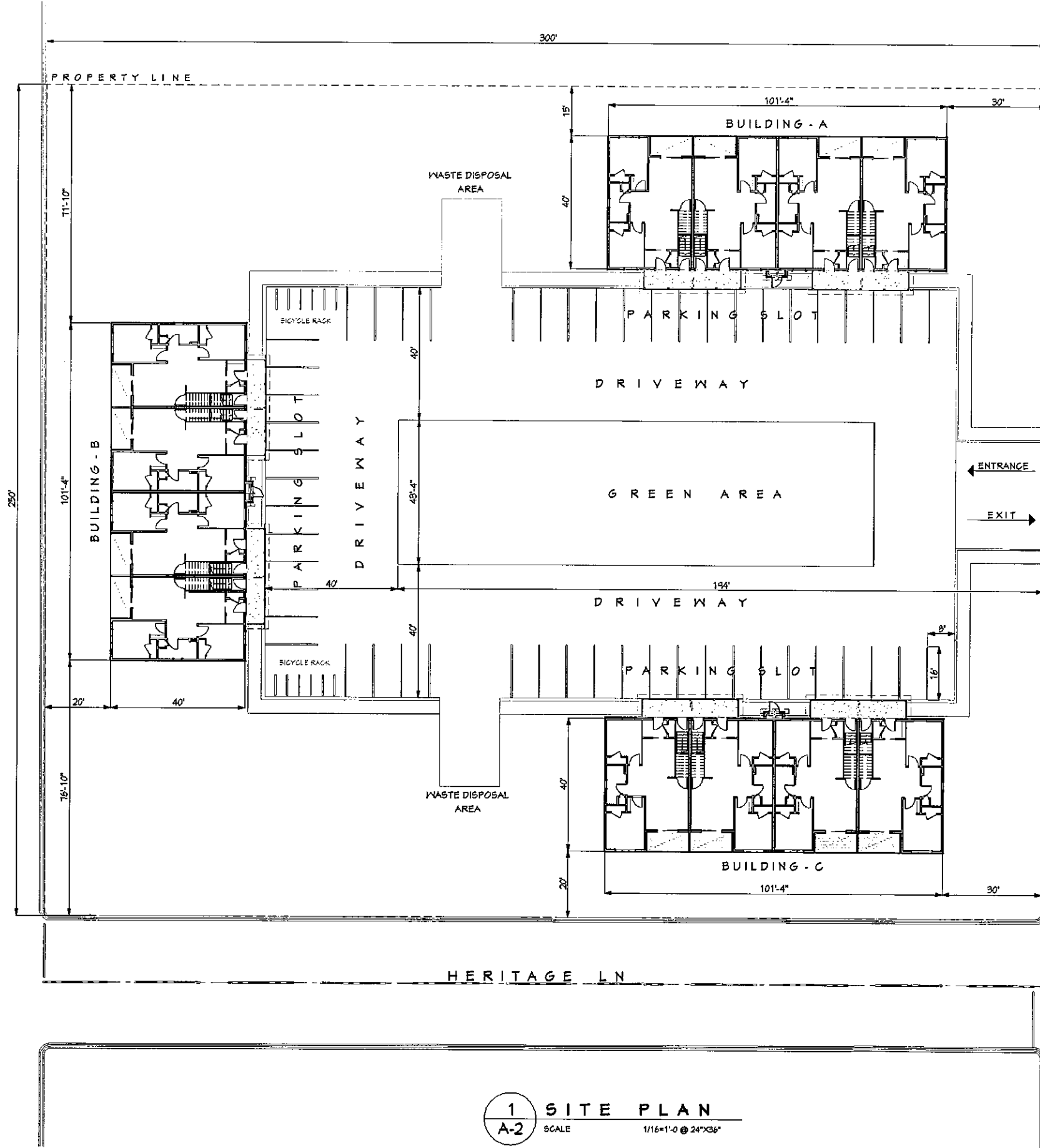
PROJECT NAME:
**PROPOSED 3 x 8-UNIT 2BR
 COMPLEX APARTMENT
 KENSINGTON PEI**

DATE:
 2/28/2024

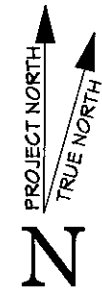
SCALE:
 AS NOTED

SHEET:
 A-1

CAMPBELL DR



SUNSET DR



HILLSIDE DR

HERITAGE LN

1 SITE PLAN
 A-2 SCALE 1/16"=1'-0" @ 24"X36"



SPRING VALLEY B.C.
 KENSINGTON, PE, COB 1M0
 (902) 836-4289
 Richard@springvalleybc.ca

REVISION TABLE
NUMBER DATE REVISION BY DESCRIPTION

DRAWING TITLE:
SITE LAYOUT

PROJECT NAME:
**PROPOSED 3 x 8-UNIT 2BR
 COMPLEX APARTMENT
 KENSINGTON PEI**

DATE:

2/28/2024

SCALE:

AS NOTED

SHEET:

A-2



1 BUILDING PERSPECTIVE
A-3 SCALE N.T.S.



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KENSINGTON, PE, COB 1M0
(902) 836-4289
Richard@springvalleybc.ca

NUMBER	DATE	REVISION BY	DESCRIPTION

DRAWING TITLE:
BUILDING PERSPECTIVE

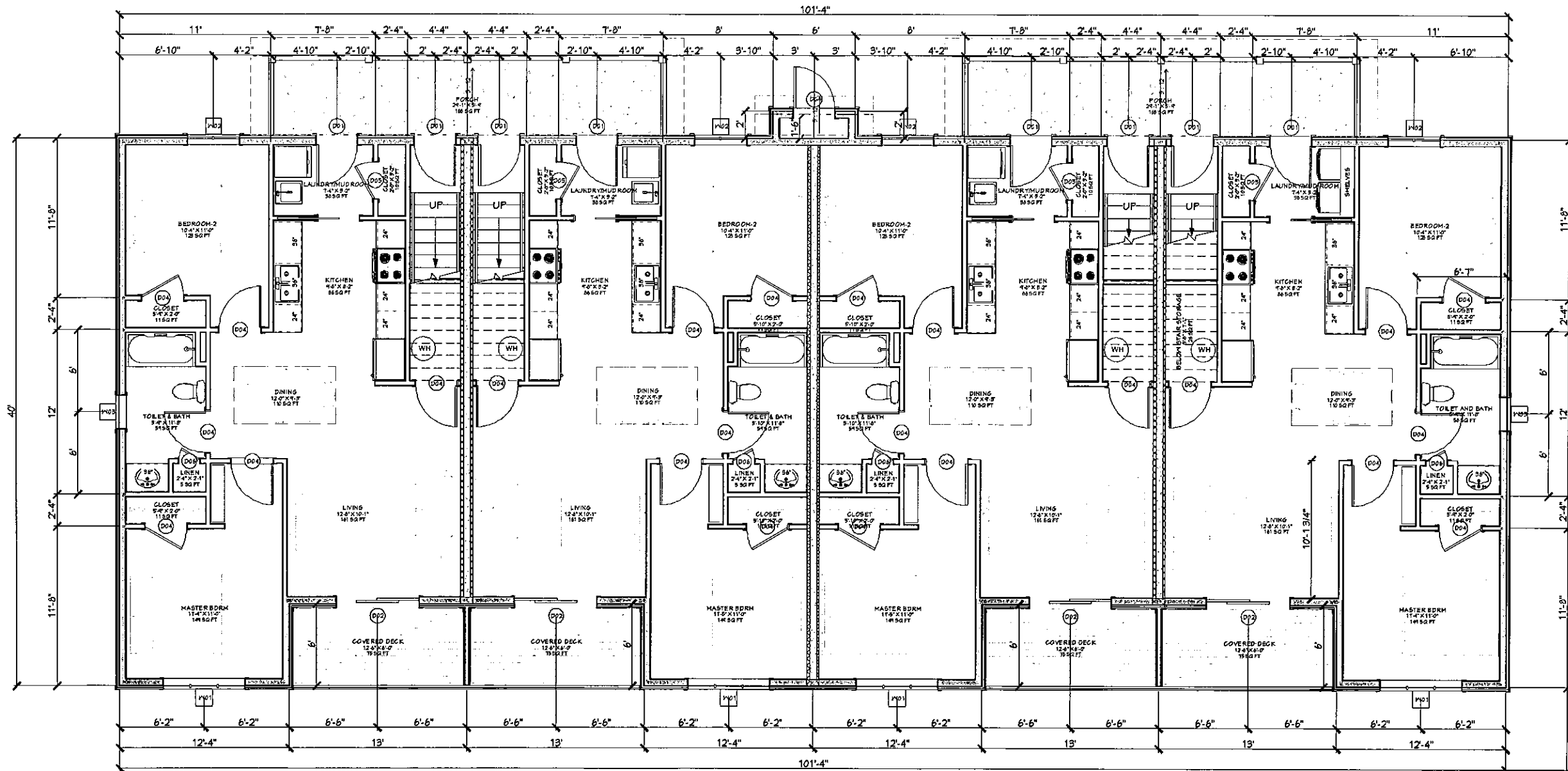
PROJECT NAME:
PROPOSED 3 x 8-UNIT 2BR COMPLEX APARTMENT KENSINGTON PEI

DATE:
2/28/2024

SCALE:
AS NOTED

SHEET:

A-3



1
A-4
FIRST FLOOR PLAN
 SCALE N.T.S.

REVISION TABLE
NUMBER DATE REVISION DESCRIPTION

DRAWING TITLE:
FIRST FLOOR PLAN

PROJECT NAME:
**PROPOSED 3 x 8-UNIT 2BR
 COMPLEX APARTMENT
 KENSINGTON PEI**

DATE:

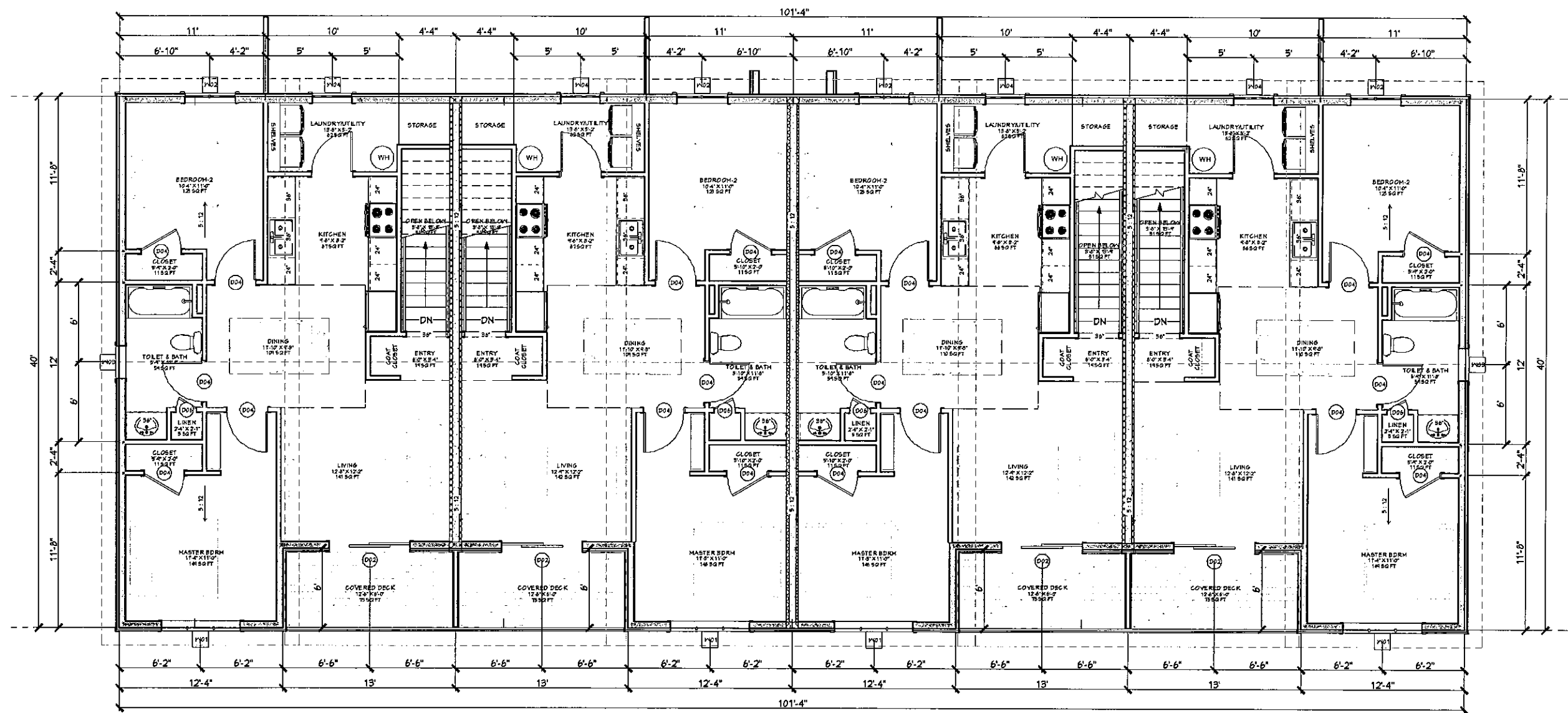
2/28/2024

SCALE:

AS NOTED

SHEET:

A-4



1
SECOND FLOOR PLAN
 A-5 SCALE N.T.S.

REVISION TABLE			
NUMBER DATE REVISION BY DESCRIPTION			

DRAWING TITLE:
SECOND FLOOR PLAN

PROJECT NAME:
**PROPOSED 3 x 8-UNIT 2BR
 COMPLEX APARTMENT
 KENSINGTON PEI**

DATE:

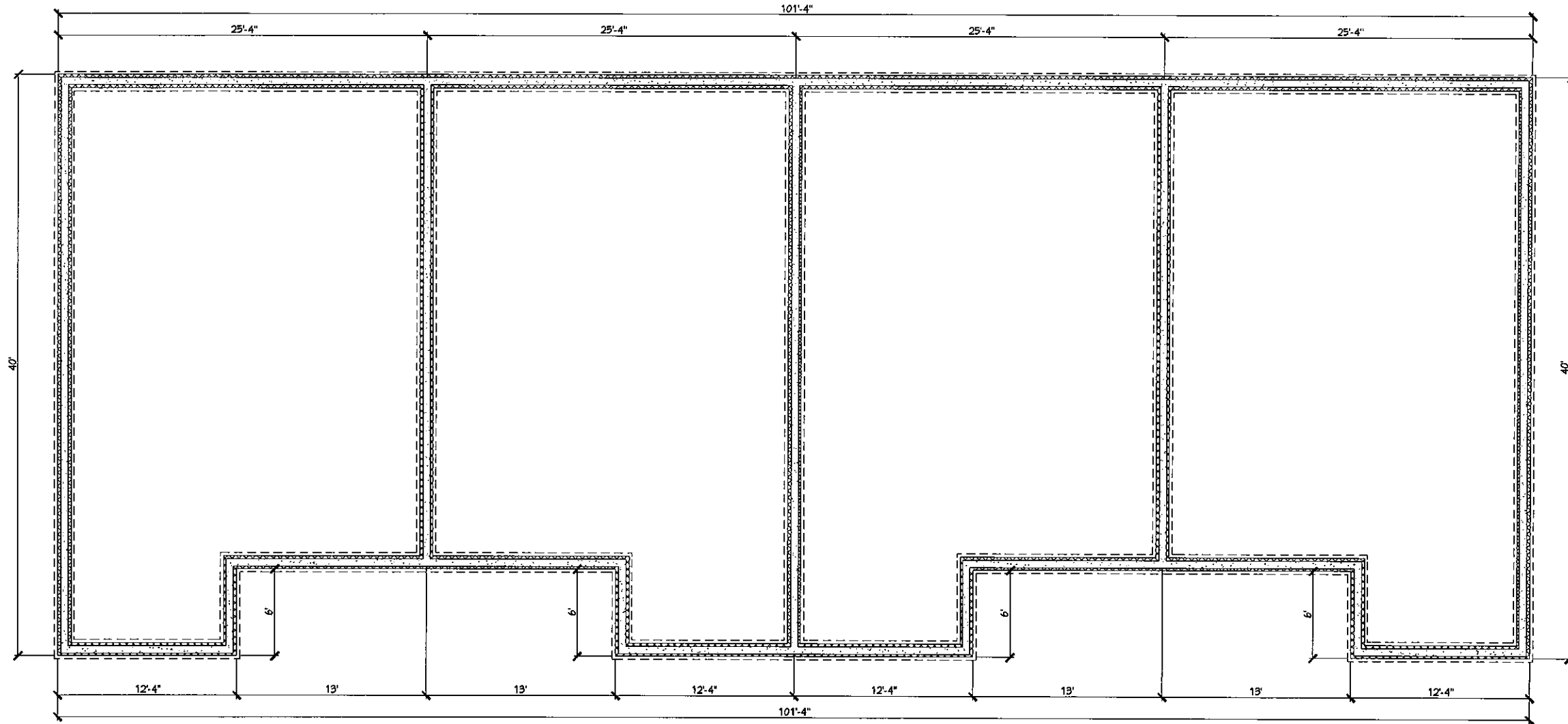
2/28/2024

SCALE:

AS NOTED

SHEET:

A-5



1 FOUNDATION PLAN
 A-6 SCALE N.T.S.



SPRING VALLEY B.C.
 KENSINGTON, PR. COB 1M0
 (902) 836-4289
 Richard@springvalleybc.ca

NUMBER	DATE	REVISION BY	DESCRIPTION

DRAWING TITLE:
FOUNDATION PLAN

PROJECT NAME:
**PROPOSED 3 x 8-UNIT 2BR
 COMPLEX APARTMENT
 KENSINGTON PEI**

DATE:

2/28/2024

SCALE:

AS NOTED

SHEET:

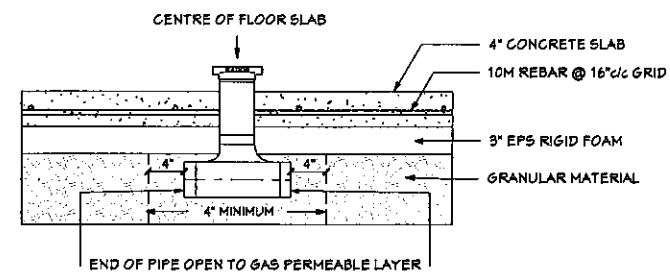
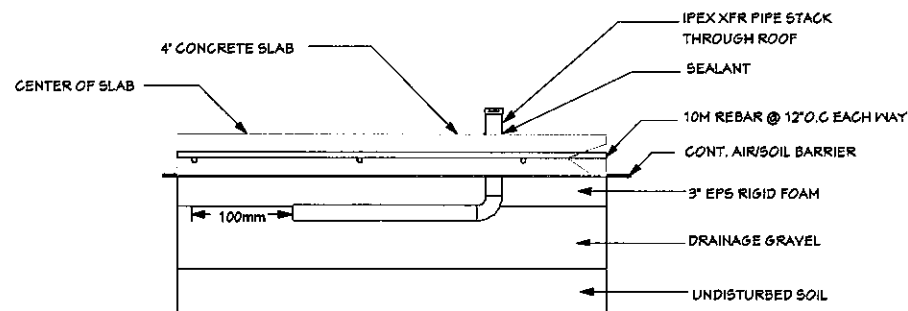
A-6

DOOR SCHEDULE						
NUMBER	QTY	WIDTH	HEIGHT	R/O	HEADER	COMMENTS
D01	9	36"	80"	38"X63"	2X10X41" (2)	
D02	8	12"	80"	14"X63"	2X12X11" (2)	
D03	4	36"	80"	14"X62 1/2"	2X10X11" (2)	
D04	49	36"	80"	38"X62 1/2"	2X10X41" (2)	
D05	4	32"	80"	34"X62 1/2"	2X10X31" (2)	
D06	8	18"	80"	20"X62 1/2"	2X10X23" (2)	

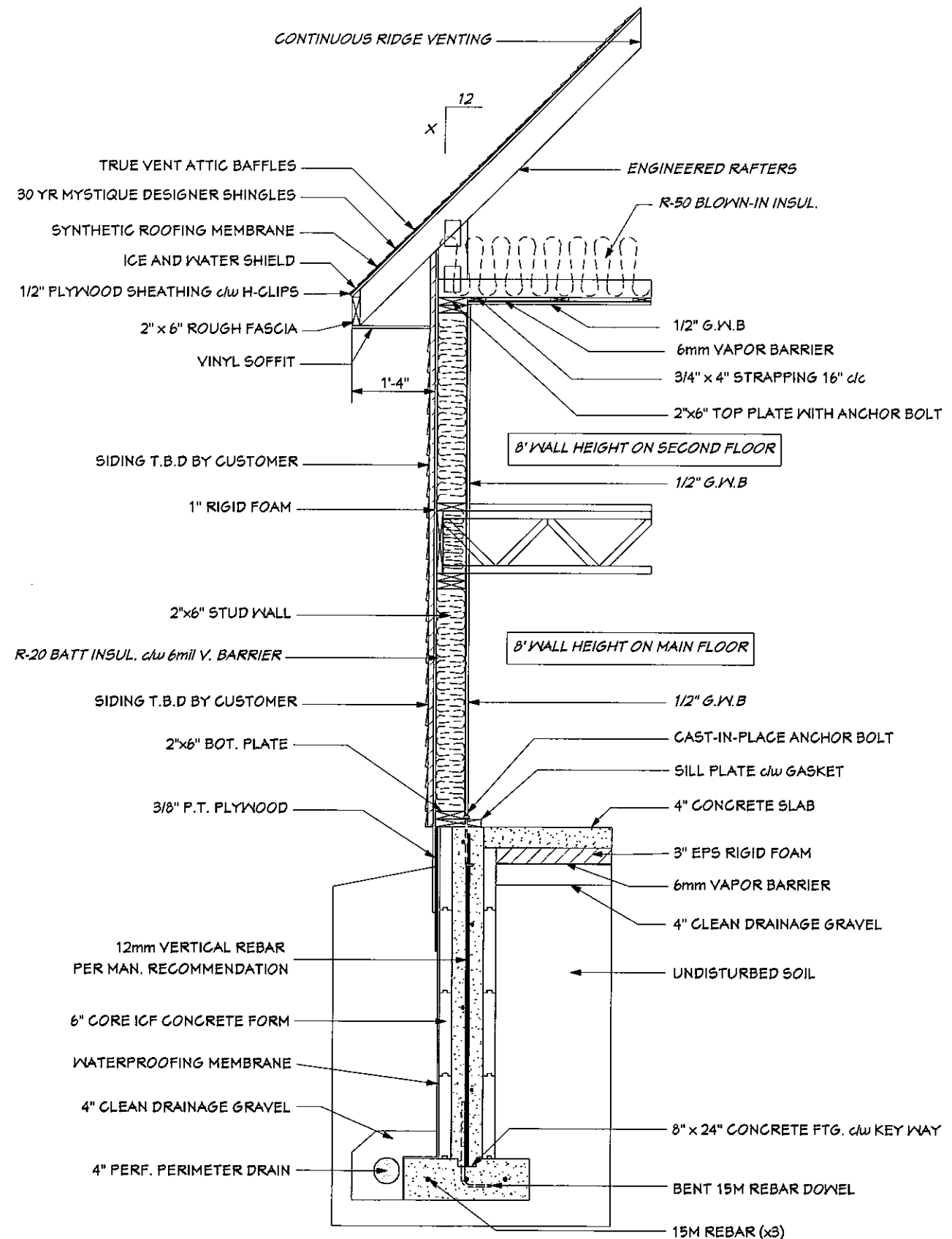
WINDOW SCHEDULE						
NUMBER	QTY	WIDTH	HEIGHT	R/O	HEADER	COMMENTS
W01	8	12"	60"	13"X61"	2X12X16" (2)	
W02	8	46"	60"	41"X61"	2X10X50" (2)	
W03	4	30"	36"	31"X31"	2X10X34" (2)	
W04	4	36"	46"	31"X41"	2X10X40" (2)	

SCHEDULE OF DOORS AND WINDOWS ON EACH BUILDING

1
A-7 SCALE N.T.S.



2
A-7 SCALE N.T.S.



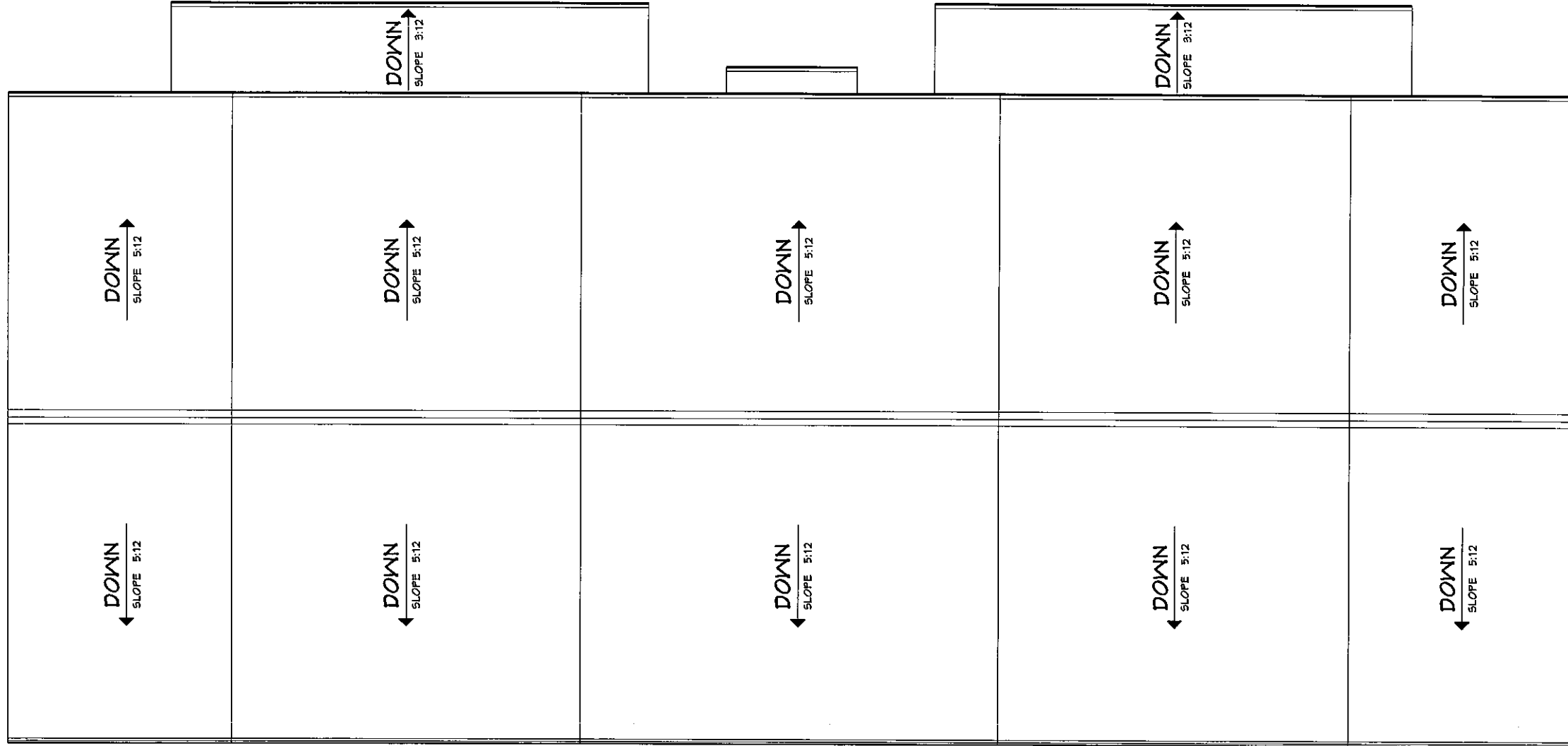
3
A-7 SCALE N.T.S.

REVISION TABLE	NUMBER	DATE	REVISION BY	DESCRIPTION

DRAWING DETAILS

PROJECT NAME:
PROPOSED 3 x 8-UNIT 2BR COMPLEX APARTMENT KENSINGTON PEI

DATE:
2/28/2024
SCALE:
AS NOTED
SHEET:
A-7



1
A-8 ROOF PLAN
SCALE 1/4"=1'-0"



SPRING VALLEY B.C.
 KENSINGTON, PE, C0B 1M0
 (902) 836-4289
 Richard@springvalleybc.ca

NUMBER	DATE	REVISION BY	DESCRIPTION

DRAWING TITLE:
ROOF PLAN

PROJECT NAME:
**PROPOSED 3 x 8-UNIT 2BR
 COMPLEX APARTMENT
 KENSINGTON PEI**

DATE:

2/28/2024

SCALE:

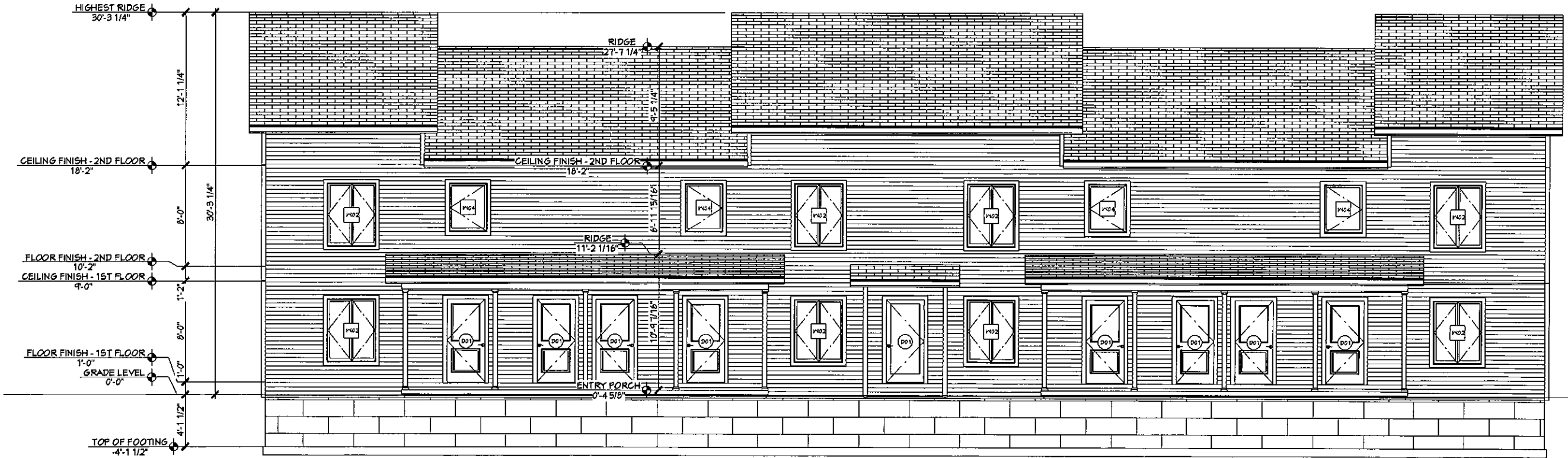
AS NOTED

SHEET:

A-8



1 FRONT ELEVATION
A-9 SCALE 1/4"=1'-0"



3 REAR ELEVATION
A-9 SCALE 1/4"=1'-0"

NUMBER	DATE	REVISION	DESCRIPTION

DRAWING TITLE:
ELEVATION

PROJECT NAME:
**PROPOSED 3 x 8-UNIT 2BR
COMPLEX APARTMENT
KENSINGTON PEI**

DATE:

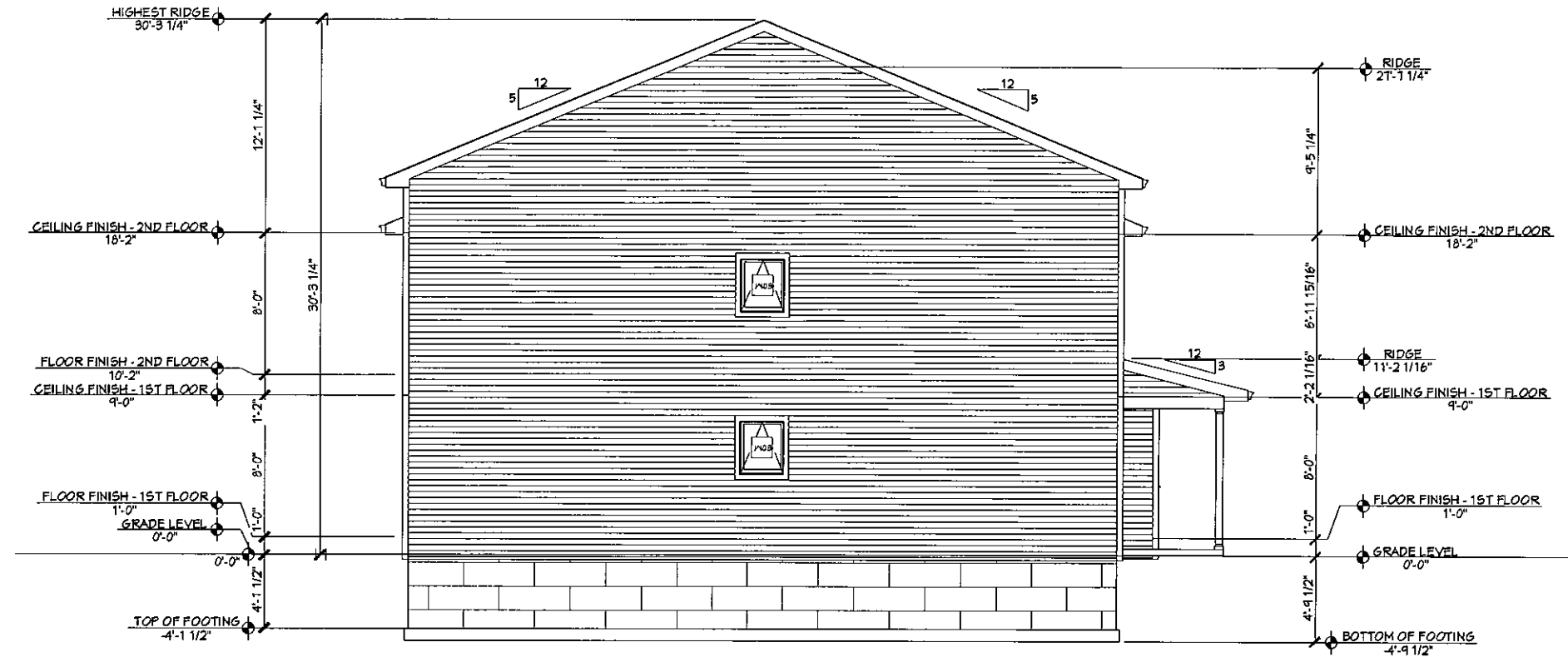
2/28/2024

SCALE:

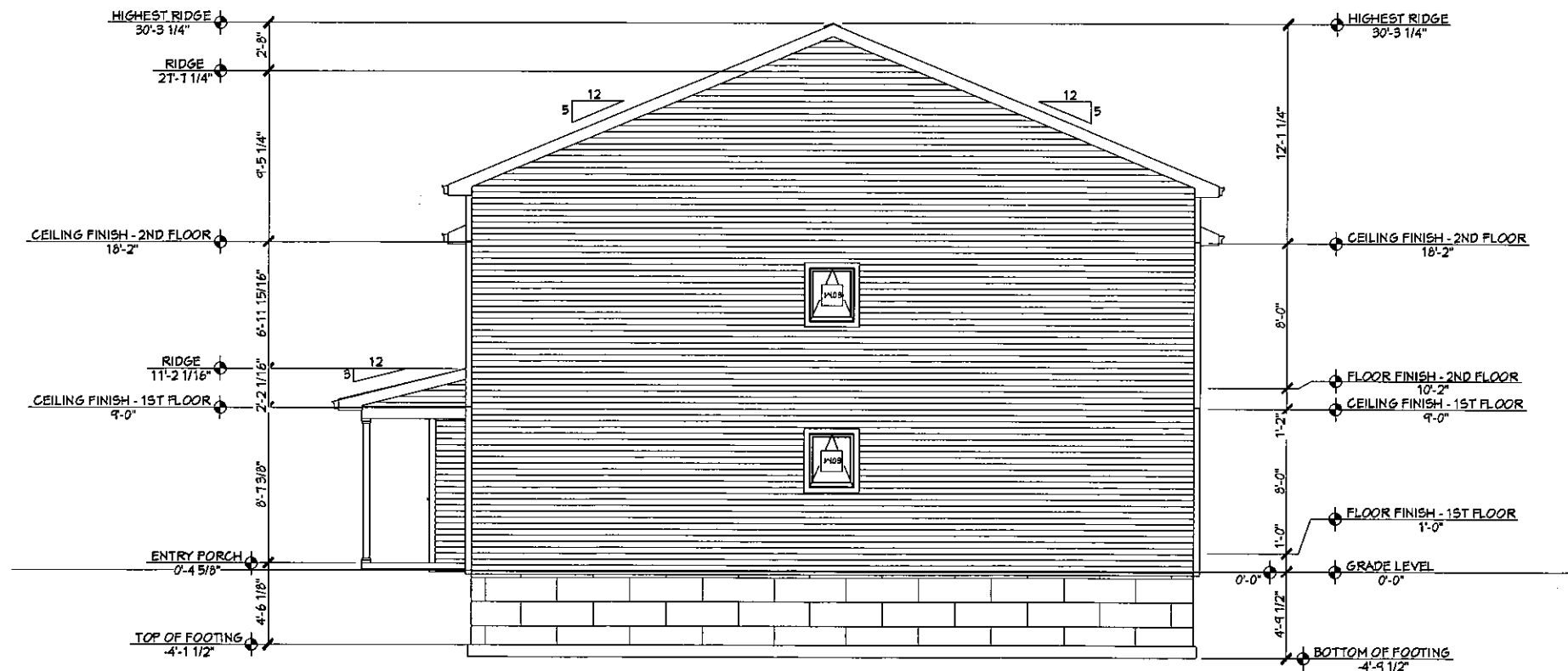
AS NOTED

SHEET:

A-9



1 RIGHT SIDE ELEVATION
A-10 SCALE 1/4"=1'-0"



2 LEFT SIDE ELEVATION
A-10 SCALE 1/4"=1'-0"

REVISION TABLE	
NUMBER DATE REVISION BY DESCRIPTION	

DRAWING TITLE:
ELEVATION

PROJECT NAME:
**PROPOSED 3 x 8-UNIT 2BR
COMPLEX APARTMENT
KENSINGTON PEI**

DATE:

2/28/2024

SCALE:

AS NOTED

SHEET:

A-10

GENERAL NOTES:

THE BUILDER SHALL VERIFY THAT SITE CONDITIONS ARE CONSISTENT WITH THESE PLANS BEFORE STARTING WORK. WORK NOT SPECIFICALLY DETAILED SHALL BE CONSTRUCTED TO THE SAME QUALITY AS SIMILAR WORK THAT IS DETAILED. ALL WORK SHALL BE DONE IN ACCORDANCE WITH INTERNATIONAL BUILDING CODES AND LOCAL CODES.

WRITTEN DIMENSIONS AND SPECIFIC NOTES SHALL TAKE PRECEDENCE OVER SCALED DIMENSIONS AND GENERAL NOTES. THE ENGINEER/DESIGNER SHALL BE CONSULTED FOR CLARIFICATION IF SITE CONDITIONS ARE ENCOUNTERED THAT ARE DIFFERENT THAN SHOWN, IF DISCREPANCIES ARE FOUND IN THE PLANS OR NOTES, OR IF A QUESTION ARISES OVER THE INTENT OF THE PLANS OR NOTES. CONTRACTOR SHALL VERIFY AND IS RESPONSIBLE FOR ALL DIMENSIONS (INCLUDING ROUGH OPENINGS).

PLEASE SEE ADDITIONAL NOTES CALLED OUT ON OTHER SHEETS.

BUILDING PERFORMANCE:

HEAT LOSS CALCULATIONS SHALL COMPLY WITH THE REQUIREMENTS OF REGIONAL AND LOCAL CODES. SEE CALCULATIONS. PORCHES, DECKS, FOUNDATION, FIREPLACE ENCLOSURES, AND GARAGE AREAS NOT INCLUDED IN LIVING AREA. ALL EXHAUST FANS TO BE VENTED DIRECTLY TO THE EXTERIOR. ALL PENETRATIONS OF THE BUILDING ENVELOPE SHALL BE SEALED WITH CAULK OR FOAM.

TO THE BEST OF MY KNOWLEDGE THESE PLANS ARE DRAWN TO COMPLY WITH OWNER'S AND/ OR BUILDER'S SPECIFICATIONS AND ANY CHANGES MADE ON THEM AFTER PRINTS ARE MADE WILL BE DONE AT THE OWNER'S AND / OR BUILDER'S EXPENSE AND RESPONSIBILITY. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND ENCLOSED DRAWING. SPRING VALLEY BUILDING CENTRE IS NOT LIABLE FOR ERRORS ONCE CONSTRUCTION HAS BEGUN. WHILE EVERY EFFORT HAS BEEN MADE IN THE PREPARATION OF THIS PLAN TO AVOID MISTAKES, THE MAKER CAN NOT GUARANTEE AGAINST HUMAN ERROR. THE CONTRACTOR OF THE JOB MUST CHECK ALL DIMENSIONS AND OTHER DETAILS PRIOR TO CONSTRUCTION AND BE SOLELY RESPONSIBLE THEREAFTER.

ELECTRICAL, DATA, & AUDIO NOTES:

HOME OWNER SHALL DO A WALK-THRU WITH RELEVANT INSTALLERS TO VERIFY THE EXACT LOCATION FOR OUTLETS, LIGHTS, SWITCHES, CABLE, DATA, PHONE, AUDIO, ETC.

ELECTRICAL NOTES:

1. ELECTRICAL RECEPTACLES IN BATHROOMS, KITCHENS AND GARAGES SHALL BE G.F.I. OR G.F.I.C. PER NATIONAL ELECTRICAL CODE REQUIREMENTS.
2. PROVIDE ONE SMOKE DETECTOR IN EACH ROOM AND ONE IN EACH CORRIDOR ACCESSING BEDROOMS. CONNECT SMOKE DETECTORS TO HOUSE POWER AND INTER-CONNECT SMOKE DETECTORS SO THAT, WHEN ANY ONE IS TRIPPED, THEY ALL WILL SOUND. PROVIDE BATTERY BACKUP FOR ALL UNITS.
3. CIRCUITS SHALL BE VERIFIED WITH HOME OWNER PRIOR TO WIRE INSTALLATION.
4. FINAL SWITCHES FOR TIMERS AND DIMMERS SHALL BE VERIFIED WITH HOME OWNER.
5. FIXTURES TO BE SELECTED BY HOME OWNER.

AUDIO:

1. LOCATE SPEAKERS AND AUDIO CONTROLS AS INDICATED IN THE PLAN; RUN CIRCUIT OF SPEAKER WIRING TO AUDIO HOME PANEL SPECIFIED BY FLOOR;
2. AUDIO SPEAKERS TO BE APPROVED BY HOME OWNER;
3. LOCATE JACKS AS INDICATED IN THE PLAN; INSTALL DATA / CABLE PANEL SIMILAR TO "ON Q". SYSTEM TO BE APPROVED BY HOME OWNER.

DATA / CABLE:

LOCATE SECURITY PANELS AS INDICATED IN THE PLAN; SYSTEM TO BE APPROVED BY HOME OWNER.

GRADING NOTES:

- 1 CONTRACTOR TO VERIFY LOCATION OF ALL EXISTING UTILITIES.
- 2 PROVIDE POSITIVE DRAINAGE AWAY FROM BUILDING.
- 3 FINAL GRADE TO CONVEY SURFACE DRAINAGE TOWARD ROCK CHANNELS AND DISPERSION TRENCHES.
- 4 AREAS TO BE FILLED SHALL BE CLEARED, GRUBBED TO REMOVE TREES, VEGETATION, ROOTS AND OTHER OBJECTIONABLE MATERIAL AND STRIPPED OF TOPSOIL.
- 5 PLACE FILL SLOPES WITH A GRADIENT STEEPER THAT 3:1 IN LIFTS NOT TO EXCEED 8 INCHES, AND MAKE SURE EACH LIFT IS PROPERLY COMPACTED.



SPRING VALLEY B.C.
KENSINGTON, PE, C0B 1M0
(902) 836-4289
Richard@springvalleybc.ca

REVISION TABLE	NUMBER	DATE	REVISOR	DESCRIPTION

DRAWING TITLE:
DRAWING NOTES

PROJECT NAME:
**PROPOSED 3 x 8-UNIT 2BR
COMPLEX APARTMENT
KENSINGTON PEI**

DATE:

2/28/2024

SCALE:

AS NOTED

SHEET:

A-11

Town of Kensington - Request for Decision

Date: March 8, 2024	Request for Decision No: 2024-10 (Office Use Only)
Topic: Development Permit Application – Frosty Treat Dairy Bar Ltd. – Route 2	
Proposal Summary/Background: A development permit application has been received from Warren Ellis, on behalf of Frosty Treat Dairy Bar Ltd. to facilitate the construction of 4 – 5-unit apartment buildings, 2 – 4-unit apartment buildings and 1 – 6-unit apartment building on a property located at 25005 Route 2 (PID No. 76174). The apartments are proposed to be 2-bedroom/1-bathroom units. The permit application has been forwarded to DV8 Consulting for a formal recommendation; however, a formal review has not been completed as of the time of writing this Request for Decision. A copy of the application, development concept drawings, drainage plan and lot location plan is attached to this Request for Decision.	
Benefits: <ul style="list-style-type: none">• Will provide much needed housing accommodations in the town.	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: Staff have undertaken an initial review of the application against the Official Plan and Land Use and Development Bylaw and find the application to be in general compliance therewith. Given the overwhelming need for housing in the community, it is recommended that Town Council authorize the CAO to approve the application, subject to the following conditions, to allow the application to proceed as quickly as possible, once the conditions have been met: 1. The application shall be subject to a formal review and recommendation for approval from DV8 Consulting.	

2. Full compliance with any conditions placed on the approval of the development by DV8 Consulting.
3. Full compliance with the Town of Kensington's Official Plan and Land Use and Development Bylaw.
4. Full compliance with any applicable Federal, Provincial and/or Municipal regulations and legislation.

Options:

1. Approve the development permit application, as proposed.
2. Not approve the development permit application.
3. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Kensington Town Council approve a development permit application for Frosty Treat Dairy Bar Ltd. for the construction of 4 – 5-unit apartment buildings, 2 – 4-unit apartment buildings and 1 – 6-unit apartment building on a property located at 25005 Route 2 (PID No. 76174., conditional upon the following:

- 1. The application shall be subject to a formal review and recommendation for approval from DV8 Consulting.***
- 2. The application shall be subject to full compliance with any conditions placed on the approval of the development by DV8 Consulting.***
- 3. The application shall be subject to full compliance with the Town of Kensington's Official Plan and Land Use and Development Bylaw.***
- 4. A water and sewer servicing review by WSP.***
- 5. The application shall be subject to full compliance with any applicable Federal, Provincial and Municipal regulations and legislation.***



Mailing Address:
55 N. 2nd St. Street 1
PO Box 418
Kensington, PE
C0A 2M0

Tel: 902-836-3721
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	
Date Approved:	
PEI Planning:	
Permit Fee: \$	<input type="checkbox"/> Paid

Copy

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 25005 Rte 2, Kensington, PE Property Tax Number (PID): 76174-000
 Lot No.: 19 Subdivision Name _____ Current Zoning: _____
 Are there any existing structures on the property?: No Yes, please describe:
NONE

Land Purchased from VERNA AND JOHN CLARK Year Purchased 2016

Location of Development		Property Size	
<input checked="" type="checkbox"/> North	<input checked="" type="checkbox"/> East	Road Frontage _____	Acreage <u>Approx 3.3 ACRES</u>
<input type="checkbox"/> South	<input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

APPLICANT Name: MOUNT ROYAL CONSTRUCTION, INC. Address: 112 BERNARD AVENUE
 Phone: (902) 853-7160 Cell: _____ SUMMERSIDE, PE
 Email: EAGLE@PEI.SYMPATICO.CA Postal Code: C1N 2V5

Same as Above:
 Name: _____ Address: _____
 OWNER Phone: _____ Cell: _____
 Name: _____ Postal Code: _____
 Name: SAME AS ABOVE Address: _____
 CONTRACTOR ARCHITECT OR ENGINEER Phone: _____ Cell: _____
 Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply Municipal Private Sewage System Municipal Private
 Entrance Way Permit (Department of Transportation and Infrastructure Renewal) Attached

4. Development Description

New Building Re-use Existing Addition Demolition Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input checked="" type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input checked="" type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>2</u>	<u>1</u>	Width _____ Length _____

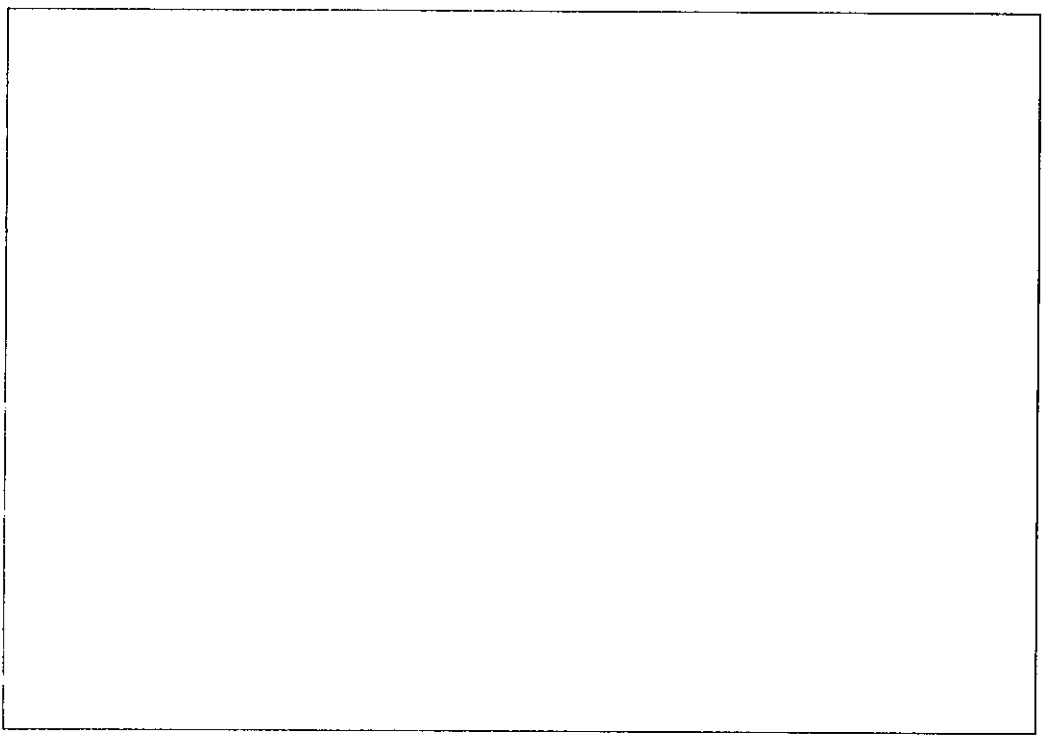
Detailed Project Description: 34 RENTAL UNITS

Estimated Value of Construction (not including land cost): 1.8 MILLION PER 6 UNIT

Projected Start Date: IMMEDIATELY Projected Date of Completion: _____

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant: Wynn Date: Aug 3/24



GRID NORTH
 PRINCE EDWARD ISLAND COORDINATE SYSTEM
 NAD83 (CSRS) EPOCH (2010)v7.1

- DEVELOPMENT NOTES:**
1. LOT AREA = 9315m²±
 2. NUMBER OF UNITS PERMITTED UNDER R3 ZONING: 34 UNITS
 3. TOTAL NUMBER OF UNITS PROPOSED: 34 UNITS

ROUTE No. 2

LEGEND

	SURVEY AREA BOUNDED		IRON BAR WITH CAP FOUND	
	APPROXIMATE BOUNDARY		ROUND IRON BAR (RIB)	
	BUILDING WALL		NAIL WITH WASHER/ ASPHALT	

SCALE 1:500

10 0 10 20 30 40 METRES

MORRIS

MORRIS GEOMATICS & ENGINEERING LTD.
 P.O. BOX 21016 | CHARLOTTETOWN,
 PE | CANADA | C1A 9H6

tel: (902) 370-5078
 email: info@morrismet.com
 web: morrisgeomatics.ca

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PRELIMINARY PLAN
ISSUED FOR REVIEW
 SHOWING THE PROPOSED DEVELOPMENT ON LANDS OF
FROSTY TREAT DAIRY BAR LTD.
 BEING LANDS DESCRIBED IN
 DCOUMENT #4523, YEAR 2016

PRELIMINARY PLAN
 FOR REVIEW ONLY

PID 76174 TOWNSHIP NO. 19
 25005 ROUTE #2 PRINCE COUNTY
 KENSINGTON PRINCE EDWARD ISLAND

FIELDWORK COMPLETED	DATE PLOTTED	CHECKED	DRAWING NUMBER
2023-10-11 to 2023-09-12	2023-12-28	LK DM	23173.101 R.01 CB1

FILE # 23173.101 R.01 S.CB1

Warren Ellis

Town_Boundary



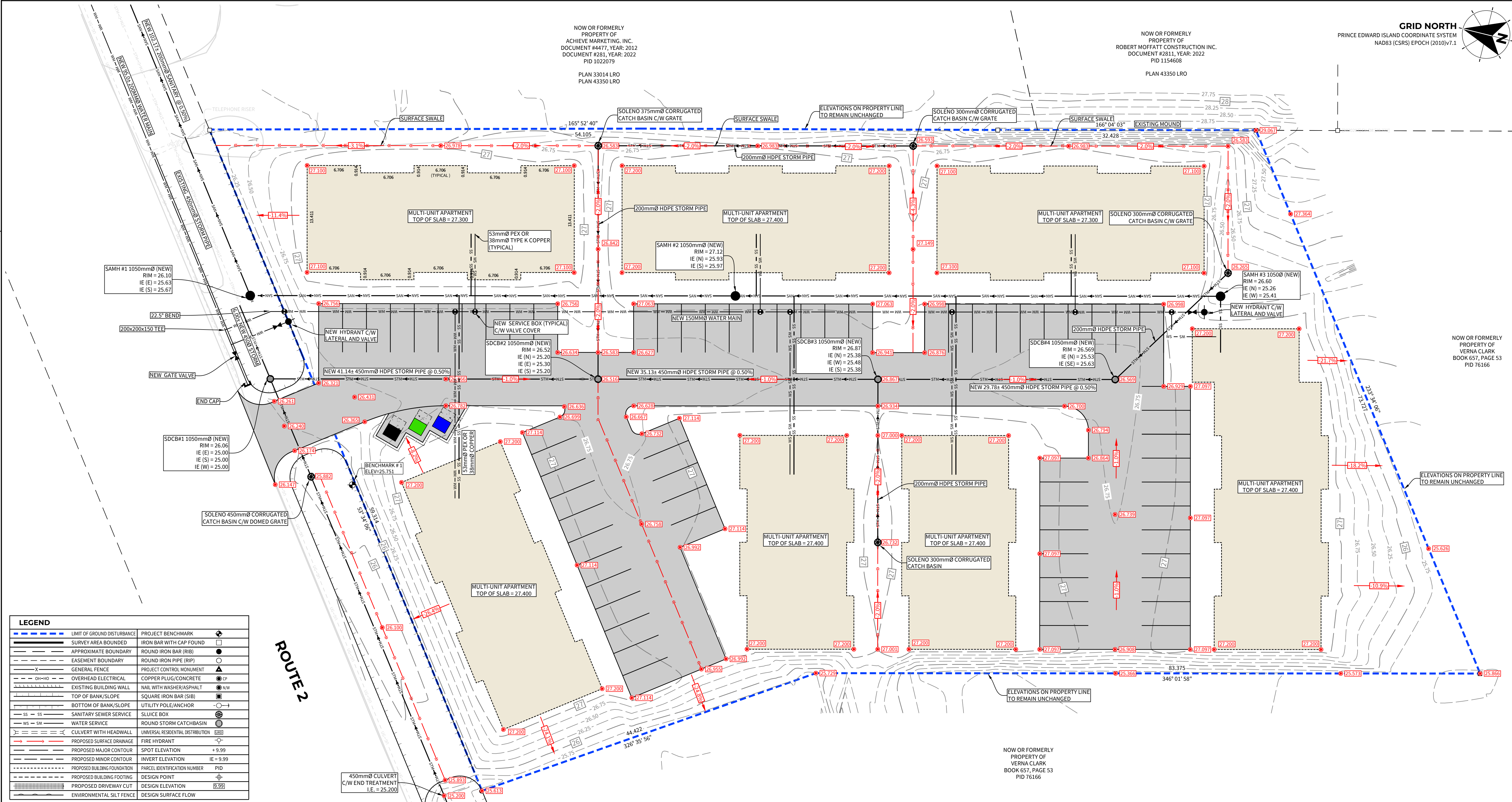
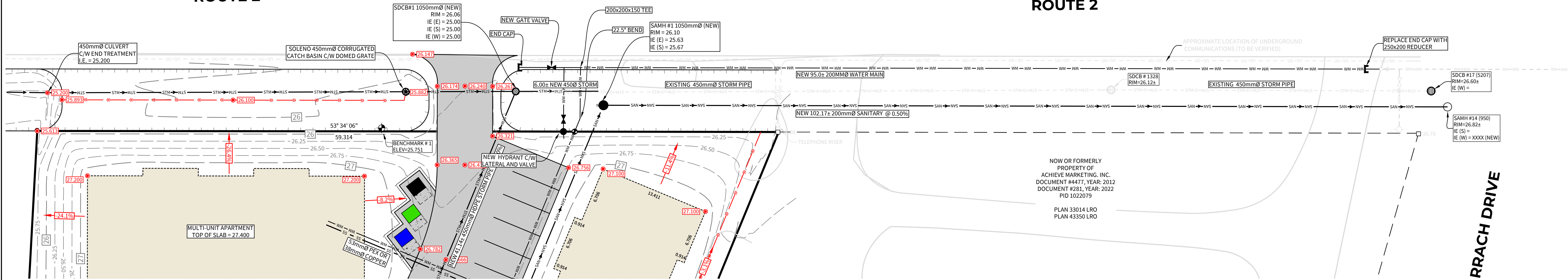
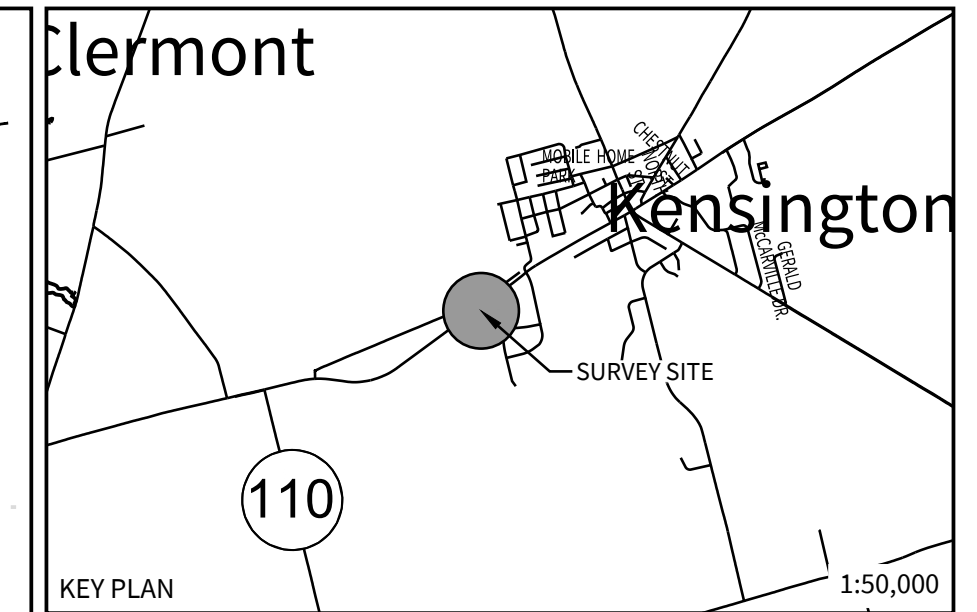
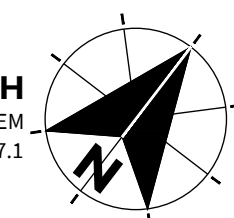
Property



ROUTE 2

ROUTE 2

GRID NORTH
PRINCE EDWARD ISLAND COORDINATE SYSTEM
NAD83 (CSRS) EPOCH (2010) V7.1



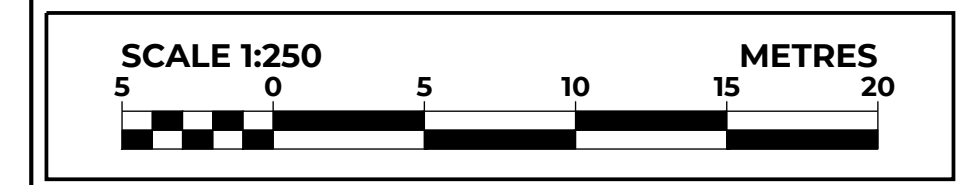
- GENERAL NOTES:**
- DOCUMENTS REFERENCED ON THIS PLAN ARE RECORDED IN THE PRINCE EDWARD ISLAND GEOLING PLUS SERVICE AND/OR THE LAND REGISTRY OFFICE FOR THE APPROPRIATE COUNTY UNLESS OTHERWISE NOTED.
 - GRID NORTH ORIENTATION REFERENCED TO PRINCE EDWARD ISLAND COORDINATE SYSTEM THROUGH REAL TIME KINEMATIC (RTK) AND/OR STATIC GNSS OBSERVATIONS REFERENCED TO THE PRINCE EDWARD ISLAND ACTIVE CONTROL NETWORK (SMARTNET NORTH AMERICA).
 - ELEVATIONS SHOWN ON THIS PLAN ARE REFERENCED TO CVGD2013 THROUGH REAL TIME KINEMATIC (RTK) AND/OR STATIC GNSS OBSERVATIONS USING GEOID MODEL CG2013A.
 - LINEAR MEASUREMENTS DEPICTED ON THIS PLAN ARE GROUND MEASUREMENTS IN METRES AND DECIMALS THEREOF.
 - AN INVESTIGATION OF UNDERGROUND INFRASTRUCTURE (ELECTRICAL AND COMMUNICATIONS) HAS NOT BEEN CARRIED OUT AS PART OF THE SURVEY. WHERE UNDERGROUND INFRASTRUCTURE IS DEPICTED ON THIS PLAN, IT IS TO BE CONSIDERED APPROXIMATE AND IS TO BE CONFIRMED ON SITE. UNDERGROUND INFRASTRUCTURE MAY EXIST WITHIN THE LIMITS OF THE SURVEY AREA BOUNDED.
 - PRIOR TO CONSTRUCTION ACTIVITY, IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONFIRM THE LOCATION OF ALL UNDERGROUND UTILITIES BY THE RESPECTIVE SERVICE PROVIDER.
 - CONTRACTOR TO INSTALL AND MAINTAIN ENVIRONMENTAL CONTROLS AS REQUIRED TO CONTROL RUNOFF.
 - CONTRACTOR TO MAKE USE OF THE SITE CONTROL ESTABLISHED AS PART OF THE TOPOGRAPHIC SURVEY.
 - EXISTING GRADES AND DRAINAGE PATTERNS ON PROPERTY LINES TO BE MAINTAINED AND UNALTERED.
 - ROOF DRAINAGE TO BE DIRECTED TO THE FRONT OF THE PROPERTY AND AWAY FROM THE FOUNDATION.
 - NO EXCESS DRAINAGE DURING OR AFTER CONSTRUCTION TO BE DIRECTED TO THE ADJACENT PROPERTIES.
 - ALL PROPOSED DRAINAGE SWALES TO HAVE POSITIVE SLOPE WITH NO STANDING WATER. PROPOSED DRAINAGE SWALES TO BE SET BACK A MINIMUM OF 300MM FROM THE PROPERTY LINES UNLESS OTHERWISE INDICATED.
 - IF THIS PLAN IS IN PAPER FORMAT, IT IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF THE PRINCE EDWARD ISLAND LAND SURVEYOR, AND THE SIGNATURE AND SEAL OF THE PROFESSIONAL ENGINEER.
 - IF THIS PLAN IS IN AN ELECTRONIC FORMAT, IT IS ONLY VALID IF IT CONTAINS THE CERTIFIED ELECTRONIC SIGNATURE OF THE PRINCE EDWARD ISLAND LAND SURVEYOR AND PROFESSIONAL ENGINEER.

ISSUE	WASTE RECEPTACLES ADDED ISSUED FOR CLIENT REVIEW	DATE
.01		2024-03-04
.00		2024-01-24

TABLE OF REFERENCE CONTROL AND SITE BENCHMARKS NAD83 (CSRS) EPOCH (2010) V7.1				
POINT #	NORTHING (m)	EASTING (m)	ELEVATION (m)	DESCRIPTION
1	709126.432	350001.785	25.751	BENCHMARK
3532	689253.790	347125.861	16.765	ACTIVE CONTROL
3533	728923.635	328428.418	16.006	ACTIVE CONTROL

MORRIS
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tel: (802) 370-5078
email: info@morrismet.com
web: morrisgeomatics.ca

**INDIVIDUAL LOT GRADING PLAN
ISSUED FOR APPROVAL
PREPARED FOR
FROSTY TREAT DAIRY BAR LTD.**
**ON
PARCEL APPROVED AS CASE #24569A
PLAN 39519 LRO
BEING LANDS DESCRIBED IN
DOCUMENT #4528, YEAR 2016**
PID 76174
25005 ROUTE 2
KENSINGTON
TOWNSHIP NO. 19
PRINCE COUNTY
PRINCE EDWARD ISLAND



**PRELIMINARY PLAN
FOR REVIEW ONLY**

FIELDWORK COMPLETED	DATE PLOTTED	CHECKED	FILE NUMBER	SHEET
2024-01-15 TO 2024-01-23	2024-03-04	RH DM	24011.100 R.01	C02

LEGEND

SYMBOL	DESCRIPTION
--- (dashed blue)	LIMIT OF GROUND DISTURBANCE
--- (dashed black)	SURVEY AREA BOUNDED
--- (dotted black)	APPROXIMATE BOUNDARY
--- (dashed black)	EASEMENT BOUNDARY
--- (dotted black)	GENERAL FENCE
--- (dashed black)	OVERHEAD ELECTRICAL
--- (dotted black)	EXISTING BUILDING WALL
--- (dotted black)	TOP OF BANK/SLOPE
--- (dotted black)	BOTTOM OF BANK/SLOPE
--- (dotted black)	UTILITY POLE/ANCHOR
--- (dotted black)	SANITARY SEWER SERVICE
--- (dotted black)	WATER SERVICE
--- (dotted black)	CULVERT WITH HEADWALL
--- (dotted black)	PROPOSED SURFACE DRAINAGE
--- (dotted black)	PROPOSED MAJOR CONTOUR
--- (dotted black)	PROPOSED MINOR CONTOUR
--- (dotted black)	PROPOSED BUILDING FOUNDATION
--- (dotted black)	PROPOSED BUILDING FOOTING
--- (dotted black)	PROPOSED DRIVEWAY CUT
--- (dotted black)	ENVIRONMENTAL SILT FENCE
--- (dotted black)	PROJECT BENCHMARK
--- (dotted black)	IRON BAR WITH CAP FOUND
--- (dotted black)	ROUND IRON BAR (RIB)
--- (dotted black)	ROUND IRON PIPE (RIP)
--- (dotted black)	PROJECT CONTROL MONUMENT
--- (dotted black)	COPPER PEGS/CONCRETE
--- (dotted black)	NAI WITH HIGHER CASHPALT
--- (dotted black)	SQUARE IRON BAR (SIB)
--- (dotted black)	SLUICE BOX
--- (dotted black)	ROUND STORM CATCHBASIN
--- (dotted black)	UNIVERSAL RESIDENTIAL DISTRIBUTION
--- (dotted black)	FIRE HYDRANT
--- (dotted black)	SPOT ELEVATION +9.99
--- (dotted black)	INVERT ELEVATION IE = 9.99
--- (dotted black)	PARCEL IDENTIFICATION NUMBER PID
--- (dotted black)	DESIGN POINT
--- (dotted black)	DESIGN ELEVATION 8.39
--- (dotted black)	DESIGN SURFACE FLOW



Mayor: Rowan Caseley
Chief Administrator Officer: Geoff Baker
Incorporated 1914

Budget 2024/2025 - Presentation to Town Council, March 11, 2024

First, I want to thank staff for putting together a budget that will meet the requirements of the Town of Kensington as defined under the Municipal Government Act. The budget that is being presented is intended to maintain our current level of service and to not recommend any increase in property tax rates for either our residents or commercial businesses.

The first draft was presented to the Committee of Council on Monday, February 26 and the draft was published online on our website at that time. This revised budget is the second draft and was posted on our website on Thursday March 7, 2024. It has been advertised on social media indicating that it will be coming forward for Town Councils review on March 11, 2024. The public are invited to attend.

The Town of Kensington has experienced a great deal of growth over the past number of years and our boundaries were expanded effective May 1, 2021. Our current population is estimated at 2,100 residents and we continue to grow. This bodes well for the continued prosperity and sustainability of Kensington.

Our new business park located behind Trailside Plaza has seen significant development in 2023 with the establishment of two new businesses, with many other discussions taking place with other interested parties. These two established businesses will bring continued job growth opportunities to our residents. Property tax revenues from these businesses will also help to support the infrastructure and services expected by our residents.

Each year it seems that preparing the budget gets more difficult. As a Municipality in Prince Edward Island, we are required by law to provide a balanced budget and not run a deficit. If we incur a deficit in the current year, then we are required to include that deficit in the starting point of our next year's budget. Staff are aware of this and put great effort into providing a budget that can be achieved so that one bad year does not have to be budgeted for the next year.

Our current property tax rate for residential properties is .55 /\$100 assessment. In approximately 2009, it was arbitrarily dropped from .65/\$100 to .55/\$100 when the Provincial Government mandated the reduction of the Town of Kensington property tax rate and increased the Provincial property rate by the same amount of .10/\$100 assessment. The effect on taxpayers was no actual increase in property taxes but it did result in more property tax revenue going to the province and a corresponding drop in property tax revenue to the Town. In exchange, the Provincial Government committed to compensating the Town of Kensington by giving an annual grant to offset this loss of income. It was not long before the Provincial Government forgot their commitment and in approximately 2012, they actually reduced our grant by 3% from the previous year. However, with prudent management of our revenue stream and by promoting growth, we have been able to maintain our rate at .55/\$100 assessment for residential properties.

In 2021 when the Town of Kensington expanded the boundaries of the Town the Provincial Government approved the expansion with the stipulation that current property owners who were annexed would not have to pay any municipal property tax to the Town of Kensington for the first 5 years and then it would only go

Town of Kensington

up by 20% a year for the next 5 years. As a result, this decision means that the Town will not receive the full benefit of property tax until 2031. However, the Town has incurred costs associated with this annexation, as we are required to provide policing services, fire department services and other municipal services to these areas immediately. I mention this not to be picking on the Provincial Government but to let everyone know why it is difficult to keep finding ways to live within our current property tax revenue stream. We continually work with the Provincial Government to strive for additional tax credits, increased equalization grants, policing training grants, etc. However, as we all know the Provincial Government is also looking at ways to reduce their spending, so the discussions are not easy and sometimes not very fruitful.

The cost of policing has been growing faster than inflation over the past number of years and the demand for policing services has been increasing. As much as we would like to return to the days of old, when one or two officers could police the Town, that is not possible. In 2023, Town Council approved the decision to extend our policing coverage to 24 hours a day, 7 days a week. A portion of this increased cost was offset by the elimination of many callouts to off duty officers who had to respond during off hours which resulted in overtime. It has resulted in an increased cost of policing. However, I believe the residents and business owners in Town are appreciative of the increase in police presence who continues to make our town safe and a place where people choose to live.

Water and Sewer Utility – The Water and Sewer Utility is projected to show a deficit again in 2024-25 in the amount of \$86,772. The revenue for this department comes solely from the user fee charges for water and sewer services. This operation has a significant amount of long term debt as the extension of services and the maintenance of current infrastructure is expensive. One of our biggest line item expenses for this facility is the interest on long term debt. When the facility does run a deficit, the shortfall is covered by property tax dollars. That is why Town Council in 2010 set a policy that anyone wishing to take advantage of municipal sewer services had to be annexed into the Town of Kensington. All users of the services are now part of the Town of Kensington.

Every effort is made to operate this facility efficiently. We are in the last year of an approved annual water and sewer rate increase and will be looking at applying for a rate increase in sewer and water rates for our 2025 calendar year. All rate increases must be approved by IRAC and we are required to make an application to IRAC and justify the need for such an increase.

Fire Department - The fire department is also funded by user fees. No revenue from the fire department is used to cover costs for the delivery of services to the residents of Kensington. The fire department does provide fire services to the residents of Kensington, as well as contracted fire services to the Rural Municipality of Malpeque and Fire District 1910. The fees charged to all three areas are set on a cost recovery basis and are also set to generate a small surplus each year to enable the fire department to build a reserve for the purchase of replacement equipment. The last few years the fire department has run a small deficit but we anticipate a small surplus at the end of the next fiscal year (\$36,332).

Credit Union Centre – This facility was assumed by the Town of Kensington at the request of the Kensington and Area Recreation Association who were struggling to keep the doors open and were not able to invest in improvements to lower operating costs, etc.

Did you know that grants from the Provincial Government have dropped from \$15,000, 20 years ago to \$8,500 in 2023. Additionally, about 10 years ago the Provincial Government decided to start charging HST on all user fees at the Credit Union Centre. This meant an increase in revenue to the province at an estimate of \$55,000 in 2023. Imagine if this revenue was kept at the Credit Union Centre and put towards the operating costs of the facility. Granted the Federal and Provincial Government do step up with capital improvement funds that equates to approximately 73% of the cost. However, the Credit Union Centre still



Mayor: Rowan Caseley
Chief Administrator Officer: Geoff Baker
Incorporated 1914

has to fund the last 27%.

The Town of Kensington has budgeted to cover 15.5% of the operating costs for this facility in 2024, or an increase of \$60,000 to a total of \$96,000. The remaining operating costs must be covered by user fees. We feel this contribution is fair as the Town of Kensington's population represents approximately that portion of the wider service area population who use the facility.

We fully understand the impact increased ice rental rate have on the users. I trust the users fully understand the impact the Credit Union Centre deficits have been having on the ability of the Town of Kensington to balance its budget. The annual contribution to this facility in 2024-25 will mean that every resident of Kensington will now be contributing around \$45 per person per year through property taxes towards the operation of the facility whether they use the facility or not. We do feel this investment by the Town is justifiable and the Town residents are supportive of this decision.

During the past fiscal year many renovations and updates (Approximately \$2.4 million) have taken place at the Credit Union Centre. These renovations have taken place for two main reasons – to address concerns from the user groups who use the facility and to also put in place ways to reduce operating costs (Solar Panels, LED Lighting). As the owners of the facility, we will do everything we can to control costs and look for areas to save money and make the facility the best it can be and still provide competitive ice rental rates. But in the end, it is a user pay facility. Obviously, the more we can rent ice time, the better it is for the facility. Although the facility is open throughout the day, the user groups are not in a position to rent ice time during the weekday as the users are in school or the coaches are working. However, weekends are very busy.

The budget is indicating a projected deficit of \$45,055 for the 2024-25 fiscal year. This shortfall will have to be funded by Town of Kensington property tax dollars. This will increase the amount of shortfall owed to the Town to around \$750,000 at the end of fiscal 2024-25. This is debt in addition to that which has already been allocated to the Credit Union Centre and is not included in the current ice rental rates.

Town of Kensington Operations – The sources of revenue are from property tax revenue, provincial operational grants, revenue from the rental of facilities and revenue from a fee for service we offer to a company out of British Columbia to provide criminal record checks. These revenue sources are intended to meet all the operational costs associated with the Town such as wages, utility fees (electricity, fuel oil, heating oil, telephone, etc.), loan interest, insurance, operational expenditures, depreciation, etc. The major expense is wages as we are a service operation that provides policing services, snow clearing, municipal planning, water and sewer utility billing and collection, maintenance costs associated with buildings and infrastructure, etc. Our budget for 2024-25 is projected to show revenues of \$2,609,334 and expenditures of \$ 2,596,691 or a surplus of \$12,643.

Our capital expenditure plans for 2024-25 are minimal. Mr. Baker has requested his departments heads present a bare bones capital list and then he has trimmed it more. Until such times as we start to benefit from the increased property taxes revenues from the developments in the new business park and housing developments being proposed, we will have to continue to be very strategic about what capital projects we

Town of Kensington

are able to support. When you look at the current list of capital expenditures, you will notice even with a trimmed down budget we are still looking at spending \$1,056,252 on capital projects. Our 5 year plan calls for \$12,743,252 on capital projects. Without sufficient revenues, these projects cannot be done.

I trust this gives everyone a bit of insight into the challenges that are addressed when putting together a financial plan. Thank you to all staff and Councillors for doing your part to make sure we make the best possible decisions for the short and long term viability and sustainability of the Town of Kensington. Thank you to residents and business owners for your support and input.

Rowan Caseley
Mayor

**Town of Kensington
Summary
Budget 2024/25**

	2024 Annual Budget	2023 Annual Budget	2022 Annual Budget	2021 Annual Budget
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Revenue

General Government	\$ 1,759,733	\$ 1,742,253	\$ 1,420,136	\$ 1,006,644
Police	\$ 387,292	\$ 337,350	\$ 339,618	\$ 217,996
Rental Income	\$ 109,209	\$ 107,720	\$ 105,800	\$ 99,508
Recreation and EVK Pool	\$ 3,600	\$ 4,500	\$ 4,500	\$ 4,500
Sale of Services	\$ 349,500	\$ 412,700	\$ 412,700	\$ 411,200
Total Town Revenue	\$ 2,609,334	\$ 2,604,523	\$ 2,282,754	\$ 1,739,848
Fire Revenue	\$ 400,608	\$ 374,456	\$ 282,684	\$ 282,684
Water & Pollution	\$ 726,780	\$ 715,455	\$ 687,180	\$ 669,510
Credit Union Centre	\$ 578,800	\$ 460,800	\$ 395,000	\$ 329,300
Total Revenue all Sources	\$ 4,315,522	\$ 4,155,234	\$ 3,647,618	\$ 3,021,342

Expenditures

Town Hall	\$ 137,795	\$ 169,476	\$ 155,930	\$ 162,041
General Government	\$ 902,012	\$ 832,809	\$ 601,802	\$ 422,085
Police	\$ 690,747	\$ 631,426	\$ 612,005	\$ 522,689
Public Works	\$ 452,445	\$ 502,265	\$ 439,805	\$ 202,561
Train Station	\$ 44,730	\$ 62,080	\$ 60,290	\$ 51,795
Parks and Recreation	\$ 185,862	\$ 143,975	\$ 106,905	\$ 95,785
Sale of Services	\$ 183,099	\$ 206,964	\$ 207,619	\$ 196,340
Total Town Expenses	\$ 2,596,691	\$ 2,548,995	\$ 2,184,355	\$ 1,653,296

Total Fire Expenses	\$ 364,276	\$ 374,456	\$ 313,322	\$ 280,844
Total Water & Pollution Exp	\$ 813,552	\$ 742,120	\$ 743,308	\$ 669,120
Total CUC Expenses	\$ 623,855	\$ 484,858	\$ 386,958	\$ 367,536

Total Expenses All Sources	\$ 4,398,374	\$ 4,150,429	\$ 3,627,943	\$ 2,970,796
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Variance Water & Sewer	\$ (86,772)	\$ (26,665)	\$ (56,128)	\$ 390
Variance Town	\$ 12,643	\$ 55,528	\$ 98,399	\$ 86,552
Variance Fire Department	\$ 36,332	\$ -	\$ (30,638)	\$ 1,840
Variance CUC	\$ (45,055)	\$ (24,058)	\$ 8,042	\$ (38,236)

Surplus (Deficit)	\$ (82,852)	\$ 4,805	\$ 19,675	\$ 50,546
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**Town of Kensington
Town Hall
Budget 2024/25**

2024 Annual Budget	2023 Annual Budget	2022 Annual Budget	2021 Annual Budget
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Expenditures

Depreciation	\$ 31,200	\$ 49,020	\$ 49,020	\$ 49,020
Property Taxes	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,800
Electricity	\$ 20,450	\$ 19,250	\$ 17,600	\$ 17,600
Heating Oil	\$ 20,800	\$ 20,800	\$ 16,600	\$ 19,150
Wages - Custodian	\$ 33,397	\$ 39,906	\$ 38,210	\$ 36,815
Indirect Wage Costs	\$ 6,448			
Repair and Main. - Building	\$ 12,000	\$ 24,000	\$ 20,400	\$ 20,400
Janitor Supplies - Town Hall	\$ 3,000	\$ 6,000	\$ 3,600	\$ 4,800
Expenditures	\$ 137,795	\$ 169,476	\$ 155,930	\$ 162,041

**Town of Kensington
Fire Department
Budget 2024/25**

2024 Annual Budget	2023 Annual Budget	2022 Annual Budget	2021 Annual Budget
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Revenue

Fire Dues District 1910	\$ 205,728	\$ 199,736	\$ 147,804	\$ 147,804
Fire Dues Malpeque	\$ 104,880	\$ 87,360	\$ 87,360	\$ 87,360
Fire Dues Kensington	\$ 90,000	\$ 87,360	\$ 47,520	\$ 47,520
Donations Fire	\$ -		\$ -	\$ -
	\$ -			
Revenue	\$ 400,608	\$ 374,456	\$ 282,684	\$ 282,684

Expenditures

Depreciation	\$ 111,600	\$ 142,800	\$ 142,800	\$ 120,000
Reserve Fund	\$ -		\$ -	\$ -
Water & Sewer	\$ 2,100	\$ 1,920	\$ 1,692	\$ 1,644
Property Taxes	\$ 250	\$ 250	\$ 2,250	\$ 2,100
Electricity	\$ 8,040	\$ 5,640	\$ 5,640	\$ 4,920
Heating Oil	\$ 6,000	\$ 14,100	\$ 12,900	\$ 9,000
Telephone	\$ 4,800	\$ 4,200	\$ 4,200	\$ 3,960
Cellular	\$ 3,300	\$ 3,300	\$ 2,640	\$ 2,400
Advertising	\$ 600	\$ 600	\$ 1,050	\$ 1,450
Wages Fire Chief	\$ 29,120	\$ 25,726		
Indirect Wage Costs	\$ 5,622			
Honorariums	\$ 37,000	\$ 37,000	\$ 30,300	\$ 30,700
Fire Equipment, Uniforms & Supplies	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Repair and Main. - Equip	\$ 3,000	\$ 1,200	\$ 1,200	\$ 1,200
Repair and Main. - Vehicle	\$ 12,000	\$ 9,600	\$ 6,000	\$ 6,000
Repair and Main. - Building	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800
Vehicle - Gas & Oil	\$ 15,600	\$ 12,000	\$ 6,000	\$ 4,800
Snow and Ice Control	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250
Conventions and Meetings/Proff Dev	\$ 600	\$ 600	\$ 600	\$ 1,200
Insurance	\$ 11,750	\$ 1,750	\$ 2,500	\$ 2,000
Answering Service - Fire	\$ 3,180	\$ 3,060	\$ 2,880	\$ 2,880
2016 Consolidarion # 6	\$ 9,180	\$ 9,180	\$ 3,840	\$ 4,620
2019 F1/2 ton Truck Interest # 5	\$ 672	\$ 2,220	\$ 540	\$ 900
2020 Rescue Command Vehicle # 4	\$ 2,472	\$ 3,600	\$ 780	\$ 960
2022 Pumper Truck Interest #9	\$ 17,280	\$ 15,600	\$ 5,400	
Administration and Fire Rating	\$ 60,060	\$ 60,060	\$ 60,060	\$ 60,060
Expenditures	\$ 364,276	\$ 374,456	\$ 313,322	\$ 280,844
Variance	\$ 36,332	\$ -	\$ (30,638)	\$ 1,840.00

**Town of Kensington
General Government
Budget 2024/25**

	2024 Annual Budget	2023 Annual Budget	2022 Annual Budget	2021 Annual Budget
Revenue				
Building Permits	\$ 4,800	\$ 5,800	\$ 5,800	\$ 4,800
Donations	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Canada Day Grant	\$ 2,000	\$ 1,000	\$ 700	\$ 1,000
Employment Grant	\$ 36,300	\$ 36,300	\$ 36,300	\$ 24,000
Equalization Grants	\$ 423,365	\$ 423,360	\$ 390,516	\$ 285,756
Miscellaneous Revenue	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
PST Refund (MCEG)	\$ 120,000	\$ 9,000	\$ 54,000	\$ 18,000
Property Taxes and Tax Credit (Less Police Tax Credit)	\$ 776,652	\$ 730,056	\$ 727,320	\$ 667,380
Tax Credit	\$ 31,116	\$ 56,232		
Gain or Loss on Disposal of Assets	\$ 360,000	\$ 475,000	\$ 200,000	\$ -
	\$ -			
Subtotal General Revenue	\$ 1,759,733	\$ 1,742,253	\$ 1,420,136	\$ 1,006,644
	\$ -			
Kensington North Watersheds Association	\$ 7,008	\$ 6,720	\$ 6,540	
Kensington Family Medical Centre	\$ 49,440	\$ 49,440	\$ 49,440	\$ 49,440
Miscellaneous Rent	\$ 3,400	\$ 3,800	\$ 3,800	\$ 1,700
Ycent Technology	\$ 5,225	\$ 5,520	\$ 5,256	\$ 5,160
Chamber of Commerce	\$ 1,620	\$ 1,572	\$ 1,500	\$ 1,476
Indian River Festival	\$ 1,656	\$ 1,164	\$ 1,104	\$ 1,080
Train Station	\$ 29,088	\$ 28,080	\$ 27,276	\$ 27,000
Kensington Physiotherapy	\$ 10,032	\$ 9,744	\$ 9,276	\$ 9,180
CBDC - Community Navigators	\$ 1,740	\$ 1,680	\$ 1,608	\$ 1,572
	\$ -			
Subtotal Rental Revenue	\$ 109,209	\$ 107,720	\$ 105,800	\$ 99,508
	\$ -			
	\$ -			
Recreation & Aqua Program	\$ 3,600	\$ 4,500	\$ 4,500	\$ 4,500
	\$ -			
Subtotal Recreation Revenue	\$ 3,600	\$ 4,500	\$ 4,500	\$ 4,500
	\$ -			
Total Revenue	\$ 1,872,542	\$ 1,854,468	\$ 1,530,436	\$ 1,110,652
Expenditures				
Depreciation	\$ 44,400	\$ 10,980	\$ 10,980	\$ 10,980
Property Taxes(Gorman/Walker/Business Park)	\$ 8,400	\$ 9,000	\$ 1,236	\$ 2,721
Telephone	\$ 3,600	\$ 3,960	\$ 3,960	\$ 3,480
Cellular	\$ 6,300	\$ 6,000	\$ 4,260	\$ 3,900
Office Expenses	\$ 15,600	\$ 18,000	\$ 12,000	\$ 12,000
IT Services	\$ 12,000	\$ 8,500	\$ 8,500	\$ 3,600
Advertising	\$ 12,000	\$ 13,800	\$ 13,800	\$ 8,400
Wages - Administration	\$ 281,978	\$ 321,549	\$ 297,106	\$ 236,493
Indirect Wage Costs	\$ 54,450			
Workers Compensation	\$ 7,200	\$ 7,200	\$ 7,200	\$ 7,200
Honorariums	\$ 31,250	\$ 30,000	\$ 27,500	\$ 26,200
Conventions and Meetings	\$ 1,200	\$ 1,200	\$ 3,600	\$ 3,600
Dues & Memberships	\$ 5,650	\$ 5,620	\$ 6,850	\$ 6,850
Travel and Mileage	\$ 5,400	\$ 6,900	\$ 7,400	\$ 5,400
Proff Development	\$ 1,200	\$ 600	\$ 2,400	\$ 2,400
Donations and Grants	\$ 19,000	\$ 26,450	\$ 26,450	\$ 14,400
KISH Scholarship	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Miscellaneous	\$ 4,200	\$ 4,500	\$ 4,500	\$ 4,500
Crosswalk Duties	\$ 3,000	\$ 5,400	\$ 3,600	\$ 3,600
Emergency Shelter Expense	\$ 600	\$ 2,250	\$ 600	\$ 1,200
Insurance - Other	\$ 100,000	\$ 90,000	\$ 100,000	\$ 66,694
Professional Fees - Accountant	\$ 16,000	\$ 13,000	\$ 17,000	\$ 13,000
Professional Fees - Other	\$ 73,500	\$ 150,000	\$ 96,000	\$ 96,000
ByLaw Enforcement	\$ -	\$ 2,400	\$ 2,400	\$ 2,400
Fire Share of General Government	\$ (48,360)	\$ (46,360)	\$ (48,360)	\$ (48,360)
Animal Control	\$ 120	\$ 120	\$ 120	\$ 120
Photocopier	\$ 4,800	\$ 4,800	\$ 4,400	\$ 3,275
Web Page Expenses	\$ 300	\$ 300	\$ 1,450	\$ 1,450
ADP Payroll Expenses	\$ 5,160	\$ 5,160	\$ 4,806	\$ 4,806
Bank Charges	\$ 2,100	\$ 2,580	\$ 2,580	\$ 2,220
Promotional Materials & Flags	\$ 5,400	\$ 7,200	\$ 7,200	\$ 7,200

Operating Loan Interest	\$ 300	\$ 900	\$ 3,000	\$ 3,960
Fire Protection Charge	\$ 57,120	\$ 57,120	\$ 57,120	\$ 57,120
Allocation to Sales and Services	\$ -	\$ (36,000)	\$ (36,000)	\$ (36,000)
W&S Share of General Government	\$ (142,800)	\$ (142,000)	\$ (198,000)	\$ (198,000)
Kensington Fire Dues	\$ 90,000	\$ 87,360	\$ 47,520	\$ 47,520
Capital Loan 2022 # 12	\$ 48,240	\$ 45,000	\$ 21,480	\$ 3,600
Business Park Expense	\$ 4,800	\$ 4,800		
Town Hall Parking Lot Loan Interest # 14	\$ 3,864		\$ -	\$ 1,200
Business Park Loan Interest # 8 (57%)	\$ 97,920	\$ 78,000	\$ 45,144	\$ 19,872
Business Park Loan Interest 2019 Land # 7	\$ 31,320			
Cogsdale Maintenance Fee	\$ 10,000	\$ 8,900	\$ 8,100	\$ 8,520
Library Expense	\$ 13,800	\$ 13,800	\$ 13,800	\$ 13,800
Vue Work	\$ 10,000	\$ 5,500	\$ 5,500	\$ 5,500
	\$ -		\$ -	
			\$ -	
Expenditures	\$ 902,012	\$ 832,809	\$ 601,802	\$ 433,821

**Town of Kensington
Police Department
Budget 2024/25**

2024 Annual Budget	2023 Annual Budget	2022 Annual Budget	2021 Annual Budget
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Expenditures

Depreciation	\$ 45,600	\$ 42,000	\$ 42,000	\$ 25,692
Telephone	\$ 4,500	\$ 6,500	\$ 6,500	\$ 6,500
Cellular	\$ 3,600	\$ 6,000	\$ 3,120	\$ 1,500
Office Expenses	\$ 1,800	\$ 2,400	\$ 2,400	\$ 5,160
IT Services & Cameras	\$ 6,000	\$ 3,000	\$ 3,000	\$ 3,000
Wages - Police Full Time	\$ 236,029	\$ 255,049	\$ 345,080	\$ 260,726
Wages - Training	\$ 12,000	\$ 14,400	\$ 12,000	\$ 12,000
Wages - Part Time/Casual	\$ 138,701	\$ 126,735	\$ 10,639	\$ 118,248
Wages - Police Recoverable	\$ 76,814	\$ 72,794	\$ 83,618	
Wages - Major Crime	\$ 12,000	\$ 12,000	\$ 12,000	
Indirect Wage Costs	\$ 72,352			
Workers Compensation	\$ 7,020	\$ 7,020	\$ 7,020	\$ 7,020
Repair and Main. - Equip	\$ 6,400	\$ 6,400	\$ 6,400	\$ 6,400
Repair and Main. - Vehicle	\$ 4,800	\$ 4,800	\$ 4,800	\$ 11,100
Vehicle - Gas & Oil	\$ 19,200	\$ 18,000	\$ 18,000	\$ 12,600
Travel and Mileage	\$ 600	\$ 1,800	\$ 9,200	\$ 1,800
Proff Development	\$ 1,200	\$ 1,200	\$ 4,800	\$ 4,800
Uniforms - Clothing & Supplies	\$ 4,800	\$ 2,400	\$ 2,400	\$ 5,620
Insurance - Life	\$ 595	\$ 1,428	\$ 1,428	\$ 1,428
Answering Service - police	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000
Vehicle - Rental	\$ 300	\$ 300	\$ 300	\$ 300
Court Costs & Witness Fees	\$ 300	\$ 600	\$ 600	\$ 600
Crime Prevention Initiatives	\$ 180	\$ 300	\$ 300	\$ 300
PROS	\$ 6,700	\$ 6,700	\$ 5,200	\$ 1,475
Police Vehicle Loan Interest #11	\$ 3,456	\$ 3,600	\$ 1,200	\$ 420
Administration from Sales of Services	\$ -	\$ 12,000	\$ 6,000	\$ 12,000
K-9 Expenses	\$ 1,800			
Expenditures	\$ 690,747	\$ 631,426	\$ 612,005	\$ 522,689

Revenue

Police Dept Revenue (Fines)	\$ 48,000	\$ 48,000	\$ 36,000	\$ 3,700
Police Training Grant	\$ 7,300	\$ 3,700	\$ 3,700	\$ 36,000
Police Miscellaneous Revenue	\$ 114,000	\$ 84,794	\$ 95,618	\$ 3,000
Policing Provincial Tax Credit	\$ 217,992	\$ 200,856	\$ 192,300	\$ 175,296
Police Services Revenue	\$ 387,292	\$ 337,350	\$ 339,618	\$ 217,996
	\$ -			
Net Cost of Policing	\$ 303,455	\$ 294,076	\$ 272,387	\$ 304,693

**Town of Kensington
Public Works
Budget 2024/25**

	2024 Annual Budget	2023 Annual Budget	2022 Annual Budget	2021 Annual Budget
Expenditures				
Depreciation	\$ 306,000	\$ 276,000	\$ 276,000	\$ 126,384
Property Taxes	\$ 510	\$ 510	\$ 489	\$ 480
Electricity	\$ 3,575	\$ 3,575	\$ 2,430	\$ 2,275
Heating Oil	\$ 5,400	\$ 5,400	\$ 3,550	\$ 2,450
Electricity - Street Lights	\$ 36,500	\$ 36,500	\$ 36,000	\$ 33,600
Cellular	\$ 3,600	\$ 3,600	\$ 3,600	\$ 2,400
Wages Public Works	\$ 129,407	\$ 204,480	\$ 234,336	\$ 161,992
Indirect Wage Costs	\$ 28,253			
Repair and Main. - Equip	\$ 12,000	\$ 12,000	\$ 12,000	\$ 9,600
Repair and Main. - Vehicle	\$ 1,800	\$ 1,800	\$ 1,800	\$ 600
Repair and Main. - Building	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400
Vehicle - Gas & Oil	\$ 10,560	\$ 10,560	\$ 7,200	\$ 4,800
Snow and Ice Control	\$ 14,500	\$ 14,500	\$ 14,500	\$ 14,500
Uniforms - Clothing & Supplies	\$ 600	\$ 600	\$ 1,200	\$ 800
Gas & Oil - Equipment Public Works	\$ 7,560	\$ 7,560	\$ 5,700	\$ 7,200
Small Tools & Shop Supplies	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
Miscellaneous/ signge, fencing, trees	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Garbage Disposal	\$ 2,580	\$ 2,580	\$ 2,400	\$ 4,500
Patching & Sidewalk Repairs	\$ 3,000	\$ 36,000	\$ 36,000	\$ 27,000
Water and Sewer Share	\$ (123,600)	\$ (123,600)	\$ (207,600)	\$ (207,600)
			\$ -	\$ 1,380
Expenditures	\$ 452,445	\$ 502,265	\$ 439,805	\$ 202,561

**Town of Kensington
Train Station
Budget 2024/25**

2024 Annual Budget	2023 Annual Budget	2022 Annual Budget	2021 Annual Budget
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Expenditures

Depreciation	\$ 13,200	\$ 24,000	\$ 24,000	\$ 24,000
Water & Sewer	\$ 600	\$ 720	\$ 720	\$ 720
Property Taxes	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100
Electricity	\$ 12,600	\$ 13,160	\$ 12,115	\$ 10,550
Heating Oil	\$ 8,175	\$ 8,645	\$ 6,400	\$ 6,900
Freight Shed Electricity	\$ 2,655	\$ 2,655	\$ 2,655	\$ 3,325
Repair and Main. - Equip	\$ 600	\$ 600	\$ 300	\$ 300
Repair and Main. - Building	\$ 4,800	\$ 10,200	\$ 12,000	\$ 3,600
	\$ -			
Expenditures	\$ 44,730	\$ 62,080	\$ 60,290	\$ 51,795

**Town of Kensington
Recreation & Parks
Budget 2024/25**

2024 Annual Budget	2023 Annual Budget	2022 Annual Budget	2021 Annual Budget
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Expenditures

Depreciation	\$ 7,800	\$ 5,700	\$ 5,700	\$ 5,700
Property Taxes	\$ 3,660	\$ 3,660	\$ 3,390	\$ 3,390
Electricity	\$ 4,690	\$ 3,515	\$ 3,515	\$ 2,845
Wages - EVK Pool	\$ 16,700	\$ 20,200	\$ 20,200	\$ 19,000
Indirect Wage Costs	\$ 3,612			
Repair and Maint - Equip	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,000
Repair and Maint. - Building	\$ 2,500	\$ 5,450	\$ 5,450	\$ 5,450
Uniforms - Clothing & Supplies	\$ 250	\$ 500	\$ 500	\$ 500
Special Events Expense	\$ 27,400	\$ 20,200	\$ 15,200	\$ 15,200
Chemicals	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
Canada Day Expenses	\$ 4,000	\$ 4,000	\$ 3,000	\$ 3,000
CUC Operational Grant	\$ 96,000	\$ 36,000	\$ 25,200	\$ 25,200
Park Improvements	\$ 9,000	\$ 20,000	\$ 20,000	\$ 11,000
Town Decorations	\$ 5,500	\$ 20,000		
Expenditures	\$ 185,862	\$ 143,975	\$ 106,905	\$ 95,785

**Town of Kensington
Credit Union Centre
Budget 2024/25**

Revenue	2024 Annual Budget	2023 Annual Budget	2022 Annual Budget	2021 Annual Budget
Ice Rental	\$ 192,000	\$ 174,000	\$ 157,500	\$ 149,500
Canteen Sales	\$ 77,500	\$ 42,000	\$ 42,000	\$ 35,000
Fitplex Sales	\$ 72,000	\$ 54,000	\$ 48,000	\$ 42,000
Harvest Festival Sales	\$ 50,000	\$ 50,000	\$ 44,000	\$ -
Building Rentals	\$ 600	\$ 600	\$ 600	\$ 2,800
Ballfield Sales	\$ 6,000	\$ 4,000	\$ 4,000	\$ 3,500
Sign Rentals	\$ 17,000	\$ 14,000	\$ 11,000	\$ 14,600
Donations	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Fund Raising Events	\$ 27,000	\$ 24,000	\$ 24,000	\$ 18,000
Grants - Operational	\$ 8,500	\$ 10,000	\$ 33,700	\$ 33,700
Wage Grants	\$ 21,000	\$ 41,000	\$ 19,000	\$ 19,000
Miscellaneous Revenue	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
CUC Grant from Town of Kensington	\$ 96,000	\$ 36,000		
Total Revenue	\$ 578,800	\$ 460,800	\$ 395,000	\$ 329,300

Expenditures

Depreciation	\$ 64,800	\$ 38,196	\$ 26,196	\$ 26,196
Water and Sewer	\$ 7,200	\$ 8,640	\$ 5,400	\$ 6,000
Property Taxes	\$ 150	\$ 150	\$ 540	\$ 540
Electricity Arena	\$ 60,000	\$ 73,900	\$ 71,600	\$ 73,155
Heating Oil	\$ 26,900	\$ 26,900	\$ 12,200	\$ 14,000
Electricity Sign	\$ 1,200	\$ 1,200	\$ 1,700	\$ 1,700
Electricity Ball Field / Canteen	\$ 360	\$ 360	\$ 360	\$ 360
Telephone	\$ 3,780	\$ 5,280	\$ 3,120	\$ 2,700
Cellular	\$ 2,400	\$ 1,200	\$ 780	\$ 780
Office Supplies	\$ 120	\$ 300	\$ 600	\$ 600
Advertising	\$ 300	\$ 300	\$ 1,200	\$ 1,200
Wages and Salaries	\$ 258,788	\$ 233,812	\$ 174,202	\$ 159,755
Indirect Wage Costs	\$ 50,266			
Workers Compensation	\$ 1,480	\$ 1,480	\$ 1,480	\$ 1,480
Repair and Main Equip	\$ 1,200	\$ 1,200	\$ 480	\$ 480
Repair and Main Vehicle (Zamboni)	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
Repair and Main Building	\$ 3,000	\$ 6,000	\$ 6,000	\$ 6,000
Repair and Main Ice Plant	\$ 1,600	\$ 1,600	\$ 4,050	\$ 4,050
Repair and Main Property	\$ 600	\$ 600	\$ 600	\$ 1,200
Repair and Main Ice Surface	\$ 1,900	\$ 1,900	\$ 3,850	\$ 3,850
Zamboni Propane	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400
Ballfield Expenses	\$ 600	\$ 600	\$ 600	\$ 600
Canteen Expenses	\$ 38,750	\$ 21,000	\$ 17,500	\$ 17,500
Harvest Festival Expenses	\$ 22,200	\$ 22,200	\$ 17,200	\$ -
Fitplex Expenses	\$ 2,400	\$ 2,400	\$ 2,400	\$ 4,800
Snow Removal	\$ 3,300	\$ 3,300	\$ 3,300	\$ 3,300
Fund Raising Expenses	\$ 3,500	\$ 3,500	\$ 3,500	\$ 2,000
Senior Center Electricity	\$ 6,700	\$ 2,400	\$ 2,400	\$ 2,400
Senior Center Repair and Main	\$ 2,400	\$ 2,400	\$ 600	\$ 600
Travel and Mileage	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
Insurance	\$ 7,000	\$ 7,500	\$ 7,500	\$ 8,000

Janitorial Supplies	\$ 5,800	\$ 4,500	\$ 3,900	\$ 8,400
Bank Charges	\$ 1,200	\$ 3,240	\$ 2,400	\$ 2,400
Garbage Removal	\$ 4,800	\$ 3,000	\$ 2,400	\$ 2,400
CUC Upgrade Loan Interest # 15	\$ 33,360			
Total Expenditures	\$ 623,855	\$ 484,858	\$ 386,958	\$ 367,536
	\$ -			
Variance	\$ (45,055)	\$ (24,058)	\$ 8,042	\$ (38,236)

Town of Kensington
Sales of Service
Budget 2024/25

2024 Annual Budget	2023 Annual Budget	2022 Annual Budget	2021 Annual Budget
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Revenue

Contract Revenue	\$ 348,000	\$ 411,200	\$ 411,200	\$ 411,200
Record Checks	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
Sales of Services Revenue	\$ 349,500	\$ 412,700	\$ 412,700	\$ 411,200

\$ -

Expenditures

\$ -

Office Expenses	\$ 360	\$ 360	\$ 360	\$ 480
IT Services	\$ 600	\$ 600	\$ 600	\$ 1,860
Allocation from General Government	\$ -	\$ 36,000	\$ 36,000	\$ 36,000
Administration to Police Department	\$ -	\$ (12,000)	\$ (6,000)	\$ (2,500)
Wages - Police Tech's	\$ 152,261	\$ 181,524	\$ 176,179	\$ 166,000
Indirect Wage Costs	\$ 29,398			
Proff Development	\$ 480	\$ 480	\$ 480	\$ 480
Expenditures	\$ 183,099	\$ 206,964	\$ 207,619	\$ 196,340
Net Revenue	\$ 166,401	\$ 205,736	\$ 205,081	\$ 214,860

**Town of Kensington
Water & Sewer Utility
Budget 2024/25**

	2024 Annual Budget	2023 Annual Budget	2022 Annual Budget	2021 Annual Budget
Water Revenue	\$ 265,800	\$ 261,750	\$ 246,300	\$ 237,450
Interest Water A/R	\$ 2,160	\$ 2,160	\$ 2,160	\$ 2,160
Water Rating Charge	\$ 68,820	\$ 68,820	\$ 68,820	\$ 68,820
Sewer Revenue	\$ 390,000	\$ 382,725	\$ 369,900	\$ 361,080
Total Revenue	\$ 726,780	\$ 715,455	\$ 687,180	\$ 669,510

Expenditures

Capital Expense	\$ 136,800	\$ 144,000	\$ 144,000	\$ 108,000
Property Tax	\$ 2,820	\$ 2,820	\$ 2,700	\$ 2,700
Electricity	\$ 36,000	\$ 6,000	\$ 26,400	\$ 26,400
Telephone	\$ 5,100	\$ 5,100	\$ 3,720	\$ 3,720
Advertising	\$ 120	\$ 120	\$ 120	\$ 120
Wages W & S	\$ 61,800	\$ 79,500		
Indirect Wage Costs	\$ 11,932			
Professional Development	\$ 600	\$ 1,200	\$ 1,200	\$ 1,200
Professional Fees Other	\$ 7,000			
Repairs & Maintenance water	\$ 18,000	\$ 18,000	\$ 18,000	\$ 21,600
Bank Charges water	\$ 3,000	\$ 3,900	\$ 3,900	\$ 3,540
Interest on LT Debt Water #8 (21.5%)	\$ 98,400	\$ 79,500	\$ 37,728	\$ 24,000
Water Analysis	\$ 4,800	\$ 4,800	\$ 5,160	\$ 5,160
Water Chlorination	\$ 3,600	\$ 3,600	\$ 3,600	\$ 1,800
Bank Charges - Sewer	\$ 3,780	\$ 3,780	\$ 3,780	\$ 3,600
Interest on LT Debt Sewer # 8 (21.5%)	\$ 98,400	\$ 68,400	\$ 32,400	\$ 19,680
Repairs and Maintenance Sewer	\$ 55,000	\$ 55,000	\$ 55,000	\$ 42,000
Share of Gen Gov't	\$ 142,800	\$ 142,800	\$ 198,000	\$ 198,000
Share of Public Works	\$ 123,600	\$ 123,600	\$ 207,600	\$ 207,600
Expenditures	\$ 813,552	\$ 742,120	\$ 743,308	\$ 669,120
	\$ -			
Variance	\$ (86,772)	\$ (26,665)	\$ (56,128)	\$ 390

**Town of Kensington
2024/25 Proposed Capital Plan**

Project Category	Budget 2024/25	Municipal Funding	MBCU 50/50/Other	Federal/Gas Tax	Provincial/Federal Funding (RGI, MSC, ICIP, etc)	Long Term Borrowing
Credit Union Centre						
Fitplex Equipment Replacement	\$5,500		\$2,750		\$2,750	
Total Credit Union Centre	\$5,500	\$0	\$2,750	\$0	\$2,750	\$0
Police Department						
Taser Replacement	\$2,500	\$2,500				
Total Police Department	\$2,500	\$2,500	\$0	\$0	\$0	\$0
Fire Department						
Ice Rescue Suits (two)	\$2,000				\$1,000	\$1,000
Blocking for MVC Scenes	\$3,600				\$1,800	\$1,800
Jaws of Life	\$65,000				\$32,500	\$32,500
Side by Side (ATV)	\$35,000					\$35,000
Trailer	\$25,000				\$12,500	\$12,500
Pumper Truck Primer	\$4,500				\$2,250	\$2,250
Total Fire Department	\$135,100	\$0	\$0	\$0	\$50,050	\$85,050
Town Hall/General Government						
Website Development	\$12,500	\$12,500				
Business Park Signage	\$20,000	\$20,000				
Floor Cleaner - Medical Centre	\$5,000	\$5,000				
School Street Parking Lot	\$300,000	\$150,000			\$150,000	
Speed Radar Sign Replacement	\$35,000	\$35,000				
Bus Stop	\$10,000	\$10,000				
Misc	\$50,000	\$50,000				
Official Plan and Development Bylaw Updates	\$5,000	\$5,000				
Total Town Hall/General Government	\$437,500	\$287,500	\$0	\$0	\$150,000	\$0
Public Works						
Furnace	\$6,500	\$6,500				
Utility Pole Relocation (Sidewalks)	\$244,245			\$244,245		
Maintenance Shop Upgrades (Concrete Floor Repair, Doors)	\$15,000	\$15,000				
Sidewalk Replacement	\$30,000	\$30,000				
Total Public Works	\$295,745	\$51,500	\$0	\$244,245	\$0	\$0
Parks/Recreation/Railyards						
Park and Recreation Improvements	\$44,907			\$44,907		
Freight Shed Upgrades	\$15,000	\$15,000				
Total Parks/Recreation/Railyards	\$59,907	\$15,000	\$0	\$44,907	\$0	\$0
Water and Sewer Utility						
Water and Sewer System Capacity and Water Tower Pre-Design	\$80,000			\$80,000		
Truck	\$40,000	\$40,000				
Total Water and Wastewater	\$120,000	\$40,000	\$0	\$80,000	\$0	\$0
Total	\$1,056,252	\$396,500	\$2,750	\$369,152	\$202,800	\$85,050

Town of Kensington
2024 - 2029 Proposed 5 year Capital Plan

Project/Category	Estimated Cost	2024/25	2025/26	2026/27	2027/28	2028/29
Credit Union Centre						
Fitplex Equipment Upgrades	\$25,500	\$5,500	\$5,000	\$5,000	\$5,000	\$5,000
Skateboard Park Improvements	\$10,000			\$5,000		\$5,000
Utility Trailer	\$5,000		\$5,000			
Zamboni Replacement	\$170,000				\$170,000	
Total Credit Union Centre	\$210,500	\$5,500	\$10,000	\$10,000	\$175,000	\$10,000
Police Department						
Office Equipment Replacement	\$6,000		\$1,500	\$1,500	\$1,500	\$1,500
Police Equipment Replacement	\$10,500	\$2,500	\$2,000	\$2,000	\$2,000	\$2,000
Vehicle Replacement	\$70,000		\$70,000			
Total Police Department	\$86,500	\$2,500	\$73,500	\$3,500	\$3,500	\$3,500
Fire Department						
Bunker Gear Replacement	\$60,000		\$15,000	\$15,000	\$15,000	\$15,000
Jaws of Life Replacement	\$65,000	\$65,000				
Tanker Truck	\$400,000		\$400,000			
Pumper Truck Primer	\$4,500	\$4,500				
Ice Rescue Suits	\$2,000	\$2,000				
Blicking for MVC Scenes	\$3,600	\$3,600				
Side by Side (ATV)	\$35,000	\$35,000				
Trailer	\$25,000	\$25,000				
Pumper Truck	\$400,000			\$400,000		
Total Fire Department	\$995,100	\$135,100	\$415,000	\$415,000	\$15,000	\$15,000
Town Hall/General Government						
Website	\$12,500	\$12,500				
Floor Celaner - Medical Centre	\$5,000	\$5,000				
Official Plan and Zoning Bylaw Updates	\$5,000	\$5,000				
Business Park Signage	\$20,000	\$20,000				
School Street Parking Lot	\$300,000	\$300,000				
Speed Radar Sign Replacement	\$35,000	\$35,000				
Bus Stop	\$10,000	\$10,000				
Miscellaneous	\$50,000	\$50,000				
Office Equipment	\$20,000		\$5,000	\$5,000	\$5,000	\$5,000
Total Town Hall/General Government	\$457,500	\$437,500	\$5,000	\$5,000	\$5,000	\$5,000
Public Works						
Furnace	\$6,500	\$6,500				
Utility Pole Relocation	\$244,245	\$244,245				
Maintenance Shop Upgrades	\$15,000	\$15,000				
Trackless Replacement	\$150,000			\$150,000		
Lawn Equipment Replacement	\$18,000		\$18,000			
Sidewalk Replacement - Various	\$680,000	\$30,000	\$250,000		\$200,000	\$200,000
Total Public Works	\$1,113,745	\$295,745	\$268,000	\$150,000	\$200,000	\$200,000
Parks/Recreation/Railyards						
Parks and Recreation Improvements	\$44,907	\$44,907				
Freight Shed Upgrades	\$15,000	\$15,000				
Core Area Redevelopment	\$2,300,000		\$50,000	\$750,000	\$750,000	\$750,000
EVK Pool Replacement	\$150,000			\$150,000		
Total Parks/Recreation/Railyards	\$2,509,907	\$59,907	\$50,000	\$900,000	\$750,000	\$750,000
Water & Sewer Utility						
Water Model and System Capacity Study	\$80,000	\$80,000				
Truck	\$40,000	\$40,000				
Sewer Main Replacement	\$3,250,000		\$1,000,000	\$750,000	\$750,000	\$750,000
Water Tower Replacement	\$4,000,000				\$4,000,000	
Total Water and Sewer Utility	\$7,370,000	\$120,000	\$1,000,000	\$750,000	\$4,750,000	\$750,000
Total	\$12,743,252	\$1,056,252	\$1,821,500	\$2,233,500	\$5,898,500	\$1,733,500

Correspondence

February 13, 2024

Mayor Rowan Caseley
Town of Kensington
P.O. Box 418
Kensington, PE C0B 1M0

Dear Mayor Caseley:

As you are a valued friend of the PCH Foundation, we are writing to provide you with an update on the current and ongoing challenges facing Prince County Hospital. This has been a hot topic in the news recently and we thought you would appreciate a note from us to let you know some of the things we have done in support of your hospital.

While fundraising for medical equipment is our primary purpose, and will continue to be in the future, we are quick to take an advocacy role on behalf of our hospital when needed. Our Board of Directors and staff are committed to a path that ends with patients having access to critical care services at PCH. Outlined below are a few initiatives of the PCH Foundation in recent months:

ONGOING COMMUNICATIONS, MEETINGS AND SUPPORT

High-Level Meetings: Several meetings held with Health PEI Board, Health PEI CEO, Minister of Health, Deputy Minister of Health, Dr. Kathy McNally and PCH Leadership, expressing our grave concerns on the eroding services at PCH, staff shortages and the impact widely felt by patients, staff and the community.

Stakeholder Meetings: The Foundation engaged in several meetings with community leaders including the City of Summerside, MLA's, Chamber of Commerce to garner support.

Town Hall Meetings: We worked with the City on two public meetings; Spring 2023; and Feb 2024. And we presented at the Standing Committee for Health & Social Development:

Letters: Sent to the Premier, Min. of Health and two major ads placed in the Guardian and Journal Pioneer stating our concerns and call to action for Government.

INTERNAL SUPPORT INITIATIVES

Wellness at Work: A project initiated by the Foundation to appreciate/support PCH staff.

Recruitment Incentives: In conjunction with the City of Summerside, the Board approved recruitment and retention incentives to help secure Internal Medicine and Emergency Physicians as well as RN's to fill critical gaps at PCH/ICU, to avoid interruption in services.

Housing: We secured housing to offer short term accommodation for travel doctors and nurses needed to fill gaps and help stabilize care at PCH.

Community Navigator: We hired a new person to in part, welcome staff to PCH and help them navigate the hospital, the community and offer a welcome environment.

ON THE HORIZON

We continue to push for a plan of action that will reinstate critical care services at PCH. We have asked for increased communications and weekly updates from Government and Health PEI in attempts to offer reassurance and hope for the healthcare team working tirelessly, every day, to maintain quality care for patients. Recently, we have been advised there is a new prospect for Internal Medicine at PCH and that a number of short-term Respiratory Care specialists have been secured to fill current gaps. While we are not in the clear just yet, these updates are important glimmers of hope for our hospital and we wanted to share some of this potential with you.

We want you to know that PCH Foundation will continue to ensure your hospital has the medical equipment it needs to care for patients, every day and we will continue to stand with PCH and the healthcare team, as a voice and as a support system in these frustrating times.

Thank you for your commitment to Prince County Hospital. It does take a community standing together to ensure our voices are heard and that our hospital can continue to serve Islanders as it always has. This has never been more apparent than recently as many people have gathered to show that "your hospital matters." If you have any questions, please do not hesitate to call or drop into the PCH Foundation office at any time.

Kind regards,

PCH FOUNDATION



Gordon MacFarlane, President



Heather Matheson, Managing Director