



***Tentative Agenda for Regular
Meeting of Town Council***

***Monday, May 11, 2020 @ 7:00 PM
(By Video Conference)***

*55 Victoria Street
Kensington, PEI
C0B 1M0*

Phone: (902) 836-3781

Fax: (902) 836-3741

Email: mail@townofkensington.com

Web Site: www.kensington.ca

***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
May 11, 2020 – 7:00 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 February 24, 2020 Special Meeting
 - 5.2 April 27, 2020 Regular Meeting
- 6. Business Arising from Minutes**
 - 6.1 February 24, 2020 Special Meeting
 - 6.2 April 27, 2020 Regular Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Statistical Report
 - 7.3 Police Department Statistical Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List – Town
 - 7.6 Bills List – W&PCC – February and March
 - 7.7 Summary Income Statement - *Nil*
 - 7.8 Credit Union Centre Report
 - 7.9 Mayor's Report
 - 7.10 Federation of Prince Edward Island Municipalities Report – Councillor Mann

- 7.11 Heart of the Island Initiative (STEP) Report – Deputy Mayor Pickering
- 7.12 Kensington and Area Chamber of Commerce Report – Councillor Mann
- 7.13 PEI 55 Plus Games – Councillor Gallant

8. New Business

8.1 Request for Decisions

- 8.1.1 RFD2020-24 - Town of Kensington Annual Line Painting Program (2020)
- 8.1.2 RFD2020-25 - Railyards Fence Replacement
- 8.1.3 RFD2020-26 - Credit Union Centre – Rural Growth Initiative Funding Application
- 8.1.4 RFD2020-27 - Kensington and Area Soccer Club – Loan Guarantee Request
- 8.1.5 RFD2020-28 - Dodge Charger Police Interceptor Replacement

8.2 Other Matters

9. Correspondence

10. Committee of the Whole (In-Camera) - *Nil*

11. Adjournment

**Town of Kensington
Minutes of Special Council Meeting
Monday, February 24, 2020
8:16 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Mann, Toombs, Spencer, Gallant and Bernard.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

Regrets: Deputy Mayor Pickering

Visitors: Allison Jenkins – Journal Pioneer
Julia Cameron – Kensington Area Chamber of Commerce

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 8:16 PM and welcomed Council members, visitors and staff.

2. New Business

2.1 Municipal Strategic Component – Kensington Business Park

2.1.1 *Moved by Councillor Toombs, seconded by Councillor Spencer*

THAT the Town of Kensington submit an application to the Municipal Strategic Component of the Gas Tax Fund to fund a portion of the cost of the Town of Kensington Business Park Development.

The Council understands that all future operational costs associated with and resulting from the project will be the responsibility of the Town of Kensington.

Unanimously carried.

2.2 Kensington Soccer Association Development Permit Application

2.2.1 *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the Town of Kensington / Kensington Soccer Association development permit application for the construction of a 52' x 22' soccer complex at 1 Saunders Lane PID No. 1083542.*

Unanimously carried.

3. Adjournment

Moved by Councillor Toombs, seconded by Councillor Bernard to adjourn the meeting at 8:22 PM. Unanimously carried.

Geoff Baker,
Chief Administrative Officer

Rowan Caseley,
Mayor

**Town of Kensington
Minutes of Regular Council Meeting
Monday, April 27, 2020
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering;
Councillors: Toombs, Gallant, Bernard, Spencer and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Administrative
Assistant, Kim Caseley; Police Chief, Lewie Sutherland

Visitors: Allison Jenkins – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors to the first virtual meeting of Kensington Town Council and thanked everyone who has been listening to the protocols set by Dr. Heather Morrison as we continue unprecedented measures to slow the spread of COVID-19. Mayor Caseley requested that all attending the meeting stand and share a moment of silence for the victims, families and the communities of the recent tragedy in Nova Scotia.

2. Approval of Tentative Agenda

2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the tentative agenda for the April 27, 2020 regular meeting of Town Council with the addition of item 8.1.7 – Railyards Lamp Posts. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Deputy Mayor Pickering declared a conflict with item 8.1.7.

4. Delegations / Presentations

4.1 *Nil*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the minutes from the March 9, 2020 regular meeting of Town. Unanimously carried.*

6. Business Arising from Minutes

6.1 **March 9, 2020 Regular Meeting**

- 6.1.1** Councillor Gallant expressed his appreciation to Mr. Rudy Croken for his presentation at the March Council Meeting and inquired about any updates on the issue. Mayor Caseley noted that a letter had not been sent at this time due to the recent setbacks associated with COVID-19. Mayor Caseley noted that the issue has been discussed with Minister Matthew MacKay and an official letter will be sent to the Province.

7. Reports

7.1 Chief Administrative Officer Report

- 7.1.1** *Moved by Councillor Gallant, seconded by Deputy Mayor Pickering to adopt the April 2020 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*
- 7.1.2** Councillor Spencer inquired about the status of the Victoria Street Sidewalk Replacement project. Mr. Baker confirmed that no additional details are available on construction dates; however, a delay is expected due to the current pandemic situation.
- 7.1.3** Councillor Spencer noted that the North side of the Train Station requires cleaning /beautification.
- 7.1.4** Deputy Mayor Pickering spoke to the owners of the Island Stone Pub about having their dumpsters moved to the grassed area behind the freight shed. Mr. Baker will look at this as an available solution.
- 7.1.5** Councillor Gallant commented that the Train Station area requires more work; flowers should be planted along the building. He suggested that the Town look at an agreement with Kent Building Supplies whereby the town would cover the cost of replacing the fence in the rail yards area and that Kent be responsible for asphalt repairs in the vicinity of their truck access gate. It was noted that the fence behind the freight shed has been knocked down over the winter and requires repair. Mr. Baker will look into these items and report back to Town Council.

7.2 Fire Department Statistical Report

- 7.2.1** *Moved by Councillor Bernard, seconded by Councillor Toombs to approve the February 2020 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

- 7.3.1** *Moved by Councillor Spencer, seconded by Councillor Bernard to approve the February 2020 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Gallant, seconded by Councillor Bernard to approve the April 2020 Development Permit Summary Report. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to approve the February 2020 Bills in the amount of \$383,954.34. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the Summary Income Statement for the month of February 2020. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Credit Union Centre report for the month of February 2020. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor Bernard seconded by Deputy Mayor Pickering to approve the Mayors report for the month of April 2020 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Deputy Mayor Pickering inquired if there is a proposed date in which the current physical distancing requirements would be relaxed to allow the Town to host Canada Day Celebrations. Mayor Caseley confirmed that, at this time, we do not know what the regulations will be on July 1st. It was determined that the Youth and Citizen of the Year Award winners would still be selected for 2020.

7.8.3 Councillor Mann inquired if the Kensington Police Service would be reimbursed for their time spent patrolling the access at the Confederation Bridge during the restrictions. It was confirmed they would be compensated for their time.

7.8.4 *Moved by Deputy Mayor Pickering, seconded by Councillor Bernard to approve a monthly donation of \$50 (\$600 a year) to Kids Help Phone. Unanimously carried.*

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 FPEIM has postponed their AGM due to COVID-19 restrictions.

7.9.2 The 2020 annual budget has been adopted.

- 7.9.3** FPEIM successfully selected a Chartered Accounting firm to conduct the annual audit of its financial statements for a five-year period beginning with the 2019-20 fiscal year.

7.10 Heart of the Island Initiative (STEP) Report

- 7.10.1** Jennifer Waugh has been appointed the Project Co-ordinator for the Heart of the Island Initiative.
- 7.10.2** Sub-committees have been set up for Marketing, Beautification, Events and Boardwalk Concept.
- 7.10.3** A blog has been created and the committee is welcoming content on local businesses and activities.

7.11 Kensington Area Chamber of Commerce (KACC) Report

- 7.11.1** KACC is proceeding to apply for summer student funding.
- 7.11.2** They are exploring the possibility of expanding the current district.
- 7.11.3** Staff are sharing and keeping businesses informed on COVID-19 updates and resources.

7.12 PEI 55 Plus Games

- 7.12.1** Following consultation with the PEI 55 Plus Games, Councillor Gallant and the committee determined that it was in everyone best interest to consider cancelling the 2020 Games due to the uncertainty around COVID-19 and to look at hosting the Games in 2021. Postponing the Games require a resolution of Town Council.

Moved by Councillor Gallant, seconded by Councillor Toombs to cancel the 2020 PEI 55 Plus Games due to the current COVID-19 pandemic situation and that a request be submitted to the 55 Plus Games society for consideration of Kensington being the host community in 2021. Unanimously carried.

8. New Business

8.1 Request for Decisions

8.1.1 2016 Dodge Charger Replacement – Police Cruiser

- 8.1.1.1** Discussions were held regarding the replacement of the Dodge Charger Police Interceptor. It was noted that production of police vehicles has been heavily impacted due to COVID-19 and availability is an issue. It was determined that Chief Sutherland will further inquire on available options for extended warranty.

Moved by Councillor Spencer, seconded by Councillor Bernard

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with the purchase of a 2019 Ford Explorer Police Cruiser from Calgary BMW as per their quote dated April 15, 2020 in the amount of \$33,875.00 plus applicable taxes;

BE IT FURTHER RESOLVED THAT Town Council authorize the CAO to proceed with the installation of required emergency equipment on the 2019 Ford Explorer Police Cruiser through Anderson Automotive as per their quote dated April 3, 2020 in the amount of \$5,324.73 plus applicable taxes;

5 for – 1 opposed (Gallant). Motion carried.

8.1.1.2 Moved by Deputy Mayor Pickering, seconded by Councillor Bernard

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;

AND WHEREAS Town Council has authorized the purchase of a 2019 Ford Explorer Police Cruiser;

AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED that the Town of Kensington be empowered to borrow \$39,199.73 from the Scotiabank, under the following terms:

i. repayable in full by Town Council over an amortization period not to exceed 5 years.

ii. at an interest rate of Prime, less 0.3% per annum with interest payable monthly.

iii. Advances repayable on demand.

5 for – 1 opposed (Gallant). Motion carried.

8.1.2 Kensington Police Study and Service Model Review – Consulting Contract

8.1.2.1 Moved by Councillor Bernard, seconded by Councillor Spencer

WHEREAS Town Council desires to undertake a Policing Study and Service Model Review for the Kensington Police Service;

AND WHEREAS the Town issued a Request for Proposals on February 11, 2020 requesting submissions from qualified consultants to complete the Study and Model Review, as per the requirements of the Town's Procurement Policy;

AND WHEREAS Presidia Security Consulting successfully met the requirements of the RFP process and, following a formal and independent review of all proposals, were deemed to provide the best value to the Town;

BE IT RESOLVED that Kensington Town Council award a contract to Presidia Security Consulting to undertake and complete and Police Study and Service Model as per their proposal in the amount of \$29,500.00 plus HST.

Unanimously carried.

Chief Sutherland excused himself from the Council Chamber at 8:20 pm.

8.1.3 Town of Kensington Harassment Policy – Policy #01-1-103-20

8.1.3.1 Moved by Councillor Bernard, seconded by Councillor Toombs

WHEREAS Section 27 of the Employment Standards Act R.S.P.E.I 1988, Cap. E-6.2 requires employers to issue a policy statement on sexual harassment;

AND WHEREAS the Province of Prince Edward Island is scheduled to amend Occupational Health and Safety Legislation effective July 1, 2020 to include requirements for employers around harassment and bullying in the workplace;

AND WHEREAS Town Council are desirous of setting acceptable standards of behavior in the workplace for management and employees;

BE IT RESOLVED THAT the Town of Kensington Harassment Policy, Policy # 01-1-103-20 be hereby formally adopted as presented.

Unanimously carried.

8.1.4 Kensington Wellfield System Upgrades - Tender Recommendation

8.1.4.1 Moved by Councillor Toombs, seconded by Deputy Mayor Pickering

BE IT RESOLVED THAT Kensington Town Council award the contract for the Kensington Wellfield System Upgrades project to AJL Limited as per their tender submission in the amount of \$313,191.00 including HST.

Unanimously carried.

8.1.4.2 Moved by Councillor Mann, seconded by Councillor Gallant

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;

AND WHEREAS The Town is intent on completing two capital projects in 2020, the Kensington Wellfield Upgrades and Kensington Lagoon Upgrades, which are funded at 73.3% by the Province of Prince Edward Island and the Government of Canada;

AND WHEREAS the total value of the Kensington Wellfield Upgrades and Lagoon Upgrades projects is estimated at \$910,000.00;

BE IT RESOLVED THAT Town Council authorize the CAO to set up short term borrowing (line of credit) in the amount of \$910,000.00 through Scotiabank to finance the Kensington Wellfield Upgrades and Lagoon Upgrades projects under the following terms:

- Repayments to be made as progress claims are paid to the Town by the Province of Prince Edward Island and the Government of Canada (including HST reimbursement).***
- short term borrowing is interest only, at an interest rate of Prime, less 0.3.***
- any residual borrowing upon completion of the capital projects will be converted to long term debt by the Town.***

Unanimously carried.

8.1.5 Memorandum of Understanding (MOU) – Use of Murray Christian Centre as a Reception Centre/Shelter Facility

8.1.5.1 Moved by Councillor Toombs, seconded by Councillor Gallant

BE IT RESOLVED THAT Kensington Town Council approve the Memorandum of Understanding between the Town of Kensington and the Kensington United Church Official Board as presented and that the Mayor and CAO be authorized to execute the Agreement on behalf of Town Council, with the addition of two items in the event of the termination of the agreement:

- The generator is the property of the Town of Kensington***
- The Town is responsible for re-instating the Murray Christian Centre to its original state.***

Unanimously carried.

8.1.6 Development Permit Application – M&S Rentals Inc.

8.1.6.1 Moved by Councillor Toombs, seconded by Councillor Gallant

BE IT RESOLVED THAT Kensington Town Council approve a development permit application for M&S Rentals Inc. to facilitate the construction of an 18-unit housing complex on PID No 77271 subject to:

- Confirmation from the Provincial Fire Marshalls Office of the number of residential units permitted at the end of a dead-end street;***
- Confirmation from the Provincial Public Health Office that construction can proceed.***
- Subject to the issuance of a Building Permit from the Province of Prince Edward Island, unless it is determined that a Provincially issued Building Permit is not required;***

BE IT FURTHER RESOLVED THAT Kensington Town Council waive the frontage requirements for the development according to Section 4.11 of the Town's Development Control Bylaw as in Town Council's opinion, adequate and safe access is being provided, and the lot width at the building line measures at least as much as the minimum lot frontage for the applicable zone.

Unanimously carried.

Deputy Mayor Pickering declared a conflict and excused herself from the meeting.

8.1.7 Railyards Lamp Posts – Pole Banner Supply and Installation

8.1.7.1 *The Town of Kensington has been working with the Heart of PEI initiative to enhance the destination appeal of Kensington and area. The town owns 8 decorative lamp posts located adjacent to the Confederation Trail in the Rail Yards area which have the capacity to hold pole banners. It is proposed that Town Council consider the design and purchase of 16 double sided pole banners (2 per lamp post) to be installed along the Trail.*

Councillor Gallant was not in favour of this project and suggested that the existing work at the railyard area be completed prior to adding additional projects.

Mayor Caseley noted that the boardwalk project has been awarded and the remainder of the work to the train station will be completed as the weather and COVID-19 restrictions are lifted.

Councillor Bernard inquired why only one quote for the project was submitted.

- 8.1.7.2** Following Council's discussions, it was determined that the request be deferred at this time and an additional quote be requested.

Deputy Mayor Pickering returned to the meeting.

8.2 Other Matters

- 8.2.1** Deputy Mayor Pickering inquired if residents are permitted to rake lawn debris into the streets for the street sweeper to collect. Mayor Caseley confirmed that the Department of Transportation has been doing street sweeping in Town and residents are encouraged to not pile sand and lawn debris on the road as it is a potential road hazard.
- 8.2.2** Councillor Bernard reported on her recent travel to Bedford, Quebec for the Annual Pee wee Hockey Exchange where she brought greetings from the Town of Kensington.
- 8.3.3** Councillor Bernard addressed a concern from Firefighter Jason Paynter regarding the replacement of Firefighter Clark Waite's personal truck following the rescue of campers at Crystal Beach Campground during Hurricane Dorian. Mr. Baker confirmed that the potential replacement of the vehicle was discussed between both the Town's and Mr. Waite's Insurance Companies. Councillor Bernard suggested that firefighters be notified of the existing insurance coverage of personal vehicles. It was the town's understanding that Mr. Waite's insurance company was to cover the vehicle replacement and that no subrogation to the Town's policy would be pursued. Councillor Bernard was encouraged to have Mr. Waite contact the CAO should he wish to discuss this matter further.
- 8.3.4** Councillor Bernard inquired when the street sweeper would be sweeping Brookins Drive. It was noted by Councillor Mann that not all streets qualify for street sweeping by the Department of Transportation. Mr. Baker will speak with the Province again and request they be completed while they are in Town.
- 8.3.5** Councillor Bernard brought forward a concern from a Brookins Drive resident regarding the water drainage on the street. Mr. Baker commented that some ditches were filled in following proper installation of drainage and approvals, however not all were given approval. It was noted that it is a shared responsibility between the Town, Department of Transportation and some developers of the area.
- 8.3.6** Councillor Toombs inquired if the Town's maintenance yard would be opened for residents who are still dealing with the clean-up of debris following Hurricane Dorian. As the site is not regulated, or a certified drop off location, the Town will have to receive approval from the Department of Environment. Mr. Baker will contact the Department of Environment and report back to Town Council.
- 8.3.7** Councillor Gallant has received a number of resident inquiries regarding street sweeping and lawn repairs. Residents are encouraged to call the Town Hall and

ensure they are on the lawn repair list. Mr. Baker will speak with Chief Sutherland regarding enforcement options pertaining to raking debris onto the street.

8.3.8 Councillor Gallant requested that the owner of 40 Woodleigh Drive be contacted regarding the property's untidy garbage disposal containers. He suggests that the containers be moved closer to the building and off of the corner of the street.

8.3.9 Councillor Gallant requested the sidewalk on Victoria Street E be repaired and the stumps of old electrical poles be removed in the area.

8.3.10 Councillor Gallant announced that his employer, Castle Building Supplies, was having a sale on their fire equipment and encouraged the Kensington Fire Department to look at the equipment available.

8.3.11 Councillor Mann noted that only streets with curbs were swept last year and inquired if the policy had changed. Mr. Baker will contact the Department of Transportation as it appears some streets that do not have curbs have been swept.

Deputy Mayor Pickering declared a conflict and excused herself from the meeting at 9:37 pm.

9. Correspondence

9.1 A donation request from Make-A-Wish (Children's Wish Foundation)

Moved by Councillor Spencer, seconded by Councillor Bernard to approve a \$250.00 donation to Make-A-Wish Canada (Children's Wish Foundation). 5 for – 1 abstention (Pickering). Motion carried.

Deputy Mayor Pickering returned to the Council Meeting.

9.2 An update from the Department of Agriculture and Land on the status of Building Permits and Building Code Act regulations.

Deputy Mayor Pickering declared a conflict and excused herself from the meeting at 9:40 pm.

9.3 A letter from the Heart of the Island working committee requesting a letter of support from the Town to develop a plan for a boardwalk concept to be developed on the current green space located behind the Malpeque Bay Credit Union.

Moved by Councillor Spencer, seconded by Councillor Bernard to offer a letter of support to the Heart of the Island working committee to develop a conceptual plan for development of the green space land located behind the Malpeque Bay Credit Union (Commercial Street). 5 for – 1 abstention (Pickering). Motion Carried.

Deputy Mayor Pickering returned to the Council Meeting.

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Pickering, seconded by Councillor Toombs to adjourn the meeting at 9:48 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO Monthly Report for Council - May 2020		
Item #	Project/Task	Status
1	Exempt Staffing Policy	The exempt staffing policy is still being reviewed by the Mayor and CAO. It will be provided to Town Council in draft form once completed.
2	Access to Information and Protection of Privacy Bylaw, Records Retention and Disposition Bylaw, Procurement Bylaw	Both Bylaws were given second reading and formal adoption at the regular March meeting of Town Council. The Bylaws have been processed however in light of the current pandemic situation they have not been filed with Municipal Affairs.
3	Victoria Street West Sidewalk Replacement	I have been provided a copy and have reviewed the 95% design drawings. I am informed that the designs are now completed and have been provided to the Province. It is expected that the project tender will be issued within the next week.
4	Official Plan and Zoning Bylaw 5 Year Review	NO UPDATE The Official Plan and Development Control Bylaw review is postponed until such time as the municipal restructuring application has been completed to enable new residents an opportunity to participate in the process.
5	Asset Management	Several data sheets have been provided however, we will not receive the actual asset management data will not be available until June.
6	Railyards/Boardwalk Renovation and Upgrade Project	The train station roof replacement has been completed. There remains some clean up around the train station which is expected to be completed shortly. The tender for the mechanical upgrades is expected to be issued shortly. I have given approval for the boardwalk replacement project to proceed. It is expected that this work will begin the week of May 11.
7	Investing in Canada Infrastructure Program (ICIP) - Lagoon Upgrades	Designs are being finalized for this project. WSP are currently working on a lagoon draw down plan to submit to the Province for approval. Draft project designs were submitted to the Province and several requests for clarification were made. Tending of this project will be delayed slightly to enable all concerns of the Province to be addressed, including consulting with the local watershed association.
8	2019-2024 Gas Tax Capital Investment Plan	We have been provided with formal approval of all projects included within the Town's Gas Tax Capital Investment Plan (including the paving of the Seniors Centre Parking area).
9	Emergency Warming/Reception Centre	A project kick-off meeting was held on May 5th with representatives from the Town, United Church, WSP and RIKS Electric. It is anticipated that construction of the project will begin the week of May 11.
10	Unsightly Property - 105 Victoria Street West	I have worked with the Town's legal counsel to complete the required statement of claim to apply a lien against the property. I understand the statement has been submitted electronically to the Provincial Supreme court.
11	Fire Department Rescue Vehicle	NO UPDATE Work is progressing on the construction of the rescue vehicle. It is anticipated that the truck will be delivered as per the original schedule.
12	Duplicate Power Poles	NO UPDATE I understand the Bell has been throughout the Town removing excess wire as a result of Hurricane Dorian. I have not had the opportunity at this point to survey the duplicate power poles to determine how many remain.
13	Wastewater Treatment Plant Blowers	Funds have bee included in the 2020/21 Capital Budget to replace the existing sensors associated with the Blower Variable Frequency Drive (VFD) as well as for the installation of a second VFD on Blower #2.
14	Water and Wastewater Bylaw	NO UPDATE I have begun drafting the required Bylaw to allow the town to operate the water and wastewater system as a department of the town. It will be presented to Town Council for consideration once completed.

Item #	Project/Task	Status
15	Welcome to Kensington Signs	NO UPDATE The screw pile bases for the "welcome" sign on Malpeque road has been completed. The "welcome" sign on the Kelvin Road has been dismantled in preparation for installing the support piles but ground froze before we could complete. The wood structures were left on location and the sign faces are stored in our shop until the ground can be excavated. The Park Road industrial park composite sign aluminum frame has been repaired, remounted on foundations, and secured for winter with ground anchors and guy wires. Stone pillars have been mostly reconstructed but temperatures and conditions would not allow for concrete pouring to fill the pillar voids and finish caps. These can be completed when we have 2 or 3 days of above freezing temperatures. The Gerald McCarville Drive industrial park sign base repair has not been started yet and will also need warmer temperatures to complete. We will continue to monitor weather and ground conditions and complete this work as soon as possible.
16	Disaster Financial Assistance	NO UPDATE Information for the claim to the Disaster Financial Assistance program is still being collected. Once insurance proceeds have been reconciled and all work has been completed and invoices received a final claim will be submitted. We would expect this to be completed over the next month or so. It is difficult at this point in time to provide a firm timeline on the submittal of the claim.
17	Kensington Area Soccer Club - Clubhouse	The Development Permit application has been approved by Town Council. I assisted the Soccer Club in completing the Provincial building Permit application. It is anticipated that construction will proceed during the 2020 construction season. A Request for Decision has been circulated with the tentative agenda package requesting Council's consideration of guaranteeing a loan for the Soccer Club.
18	Train Station Basement	NO UPDATE Direction was given to the CAO to proceed with the placement of gravel/stone in the basement of the Train Station. No action has been taken on this to date.
19	Municipal Restructuring	I am informed by IRAC that the Town's application has been received. The IRAC Notice's were published and requested written submissions from interested parties. I understand that several submissions were received prior to the deadline. While everything remains on hold due to the current pandemic situation, IRAC will make a determination as to whether or not a public hearing will be required.
20	Policing Model Review	A project kick-off meeting was held on May 5th with representatives from the Town and Presidia consulting. Staff are in the process of collecting data and information to provide to the consultant.
21	Police Interceptor Replacement (Charger)	A Request for Decision has been circulated with the tentative agenda package requesting Council's consideration of replacing the Dodge Charger police interceptor with a 2019 Ford Explorer.
22	Police Interview Room - Sound Proofing	This project is complete.
23	2020/2021 Financial Plan	The financial plan, as approved by Town Council on March 9, 2020 has been submitted and filed with the Province of PEI.
24	Investing in Canada Infrastructure Program (ICIP) - Wellfield Upgrades	The construction contract for this project has been awarded. I am informed that the Certificate of Approval to begin the project has been issued by the Provincial Department of Environment.
25	Harassment Policy	Passed by Town Council on April 27th.
26	Medical Centre Lease Renewal	A new 5 year lease has been negotiated with the Province of PEI for the Kensington Medical Centre resulting in a 3% rental rate increase.

Item #	Project/Task	Status
27	Public Works Maintenance Yard - Compost	A request was made at the April 27th meeting that consideration be given to re-opening the Town's maintenance yard for the dumping of yard debris associated with Hurricane Dorian. I contacted the Department of Environment and was informed that the Town cannot open the facility under its current operational method of compacting and covering. The site would have to be operated in line with current legislation. I anticipate official correspondence from the Department of Environment shortly.

MARCH 2020

The Kensington Fire Department responded to 3 calls during the month of March and the average attendance for the fire calls was 13. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
March 2	MFR	Traveller's Rest	10	2
March 21	MVC rollover	Margate	17	1
March 27	MVC	Norboro	11	2

All training and meetings cancelled until further notice due to COVID-19.

One truck participated in a drive-by parade on March 27 at Prince County Hospital to show support for front-line workers

Rodney Hickey
Chief

[illegible]

[illegible]

[illegible]

Police Report March2020

KPS received 2 false alarms during the month.

March 20 @ 1930hrs – Bakin Donuts, member attended.

March 22 @ 1518hrs- Robin's Donuts, member attended.

Year To Date Approved Development Permits Summary Report
2020

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
New Institutional		1												1	
New Multi-unit Family Dwelling				1										1	
New Residential Accessory Structure		1	1		1									3	
New Single Family Dwelling		1			2									3	
Other Commercial	1	1												2	
Total:	1	1												10	

Total Estimated Construction Value
\$220,000.00
\$1,947,000.00
\$25,000.00
\$767,500.00
\$10,700.00
\$2,970,200.00

DEVELOPMENT PERMITS REPORT

For the period April 27, 2020 to May 08, 2020

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							

Multi-unit Family Dwelling

07-20	04/27/2020	77271	M&S Rentals Inc - 23 Brookins Drive		Approved	New	Multi-unit Family Dwelling	\$1,947,000.00	05/11/2020	09/30/2020
			23 Brookins Drive				Description: Construct three 6 unit residential buildings			

Sub Total: \$1,947,000.00

Residential Accessory Structure

11-20	05/08/2020	78212	Steven & Helga MacNeill - 85 Broadway Street N		Pending Approval	New	Residential Accessory Structure	\$25,000.00	05/06/2020	09/30/2020
			85 Broadway Street N				Description: Construct an 16x20 Greenhouse and a 30x30 Shed			
09-20	05/04/2020	681601	ML Development Inc - Kensington, PE		Approved	New	Residential Accessory Structure	\$2,000.00	05/15/2020	06/15/2020
			23 & 25 Sunset Drive				Description: Construct new mini barn			

Sub Total: \$27,000.00

Single Family Dwelling

10-20	05/04/2020	1070374	Braeden Stewart - 42 Broadway Street S		Approved	New	Single Family Dwelling	\$187,500.00	05/11/2020	09/30/2020
			7 Linwood Drive				Description: Construct new single family dwelling.			
08-20	05/04/2020	762559	Grant Paynter - 5 Gary's Lane, North Granville		Approved	New	Single Family Dwelling	\$360,000.00	05/11/2020	09/30/2020
			25 Rosewood Drive				Description: Construct new single family dwelling			

Sub Total: \$547,500.00

Total: \$2,521,500.00



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	09-20
Date Received:	
Date Approved:	May 4/20
PEI Planning:	
Permit Fee: \$	100 <input checked="" type="checkbox"/> Paid

Approved by Staff
May 4, 2020

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: # 23 & # 25 Sunset Drive Property Tax Number (PID): 681601-000
Lot No.: Subdivision Name Sunset Drive Current Zoning: R2
Are there any existing structures on the property?: ☐ No ☐ Yes, please describe:
One shared mini barn

Land Purchased from unknown Year Purchased approx 1975

Location of Development	Property Size	
<input type="checkbox"/> North <input checked="" type="checkbox"/> East	Road Frontage 120'	Acreage
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth 128'	Area sq. ft. 15360

2. Contact Information

APPLICANT Name: M.L. Development Inc. (Rowan Caseley) Address: P O Box 722
Phone: Cell: 902-432-4492 Kensington, PE
Email: rowan@islandtlecom.com Postal Code: C0B 1M0

Same as Above: ☒
Name: Address:
OWNER Phone: Cell:
Email: Postal Code:

CONTRACTOR, ARCHITECT OR ENGINEER Name: Pre Fab building Self installed by tenant Address:
Phone: Cell:
Email: Postal Code:

3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private Sewage System ☐ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☒ Addition ☐ Demolition ☐ Other

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other	<input checked="" type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width 8 Length 10

Detailed Project Description: Place pre fabricated mini barn on property. Building is already owned and being relocated from another property

Estimated Value of Construction (not including land cost): \$ 2000

Projected Start Date: May 15, 2020

Projected Date of Completion: June 15, 2020

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- c) Indicate the distance between buildings.
- e) Indicate distance to property lines.

- b) Show existing and proposed buildings.
- d) Show location of driveway.

See Attached

I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

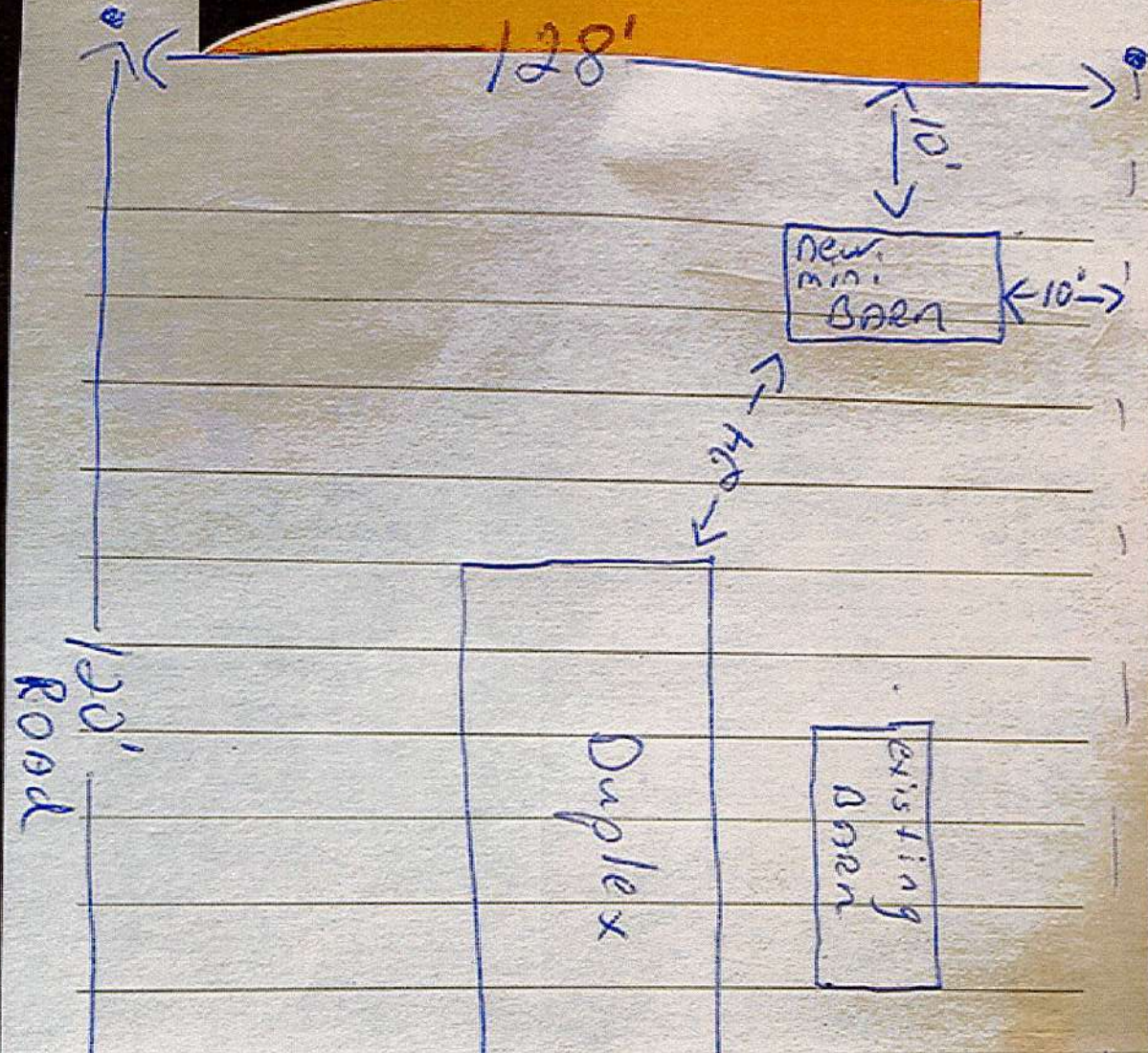
Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date:

April 27/2020

Speedy Glass



Welcome, Geoff_Baker

Administration

GIS Assets

Document Link

Service Requests

Work Orders

Resource Manager

Athletic Fields

Buildings

Cultural & Tourism

Land

Parks

Sewer

Trails

Water

Map Scale: 1:400





Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	11-20
Date Received:	
Date Approved:	
PEI Planning:	
Permit Fee: \$	50.00 <input type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 85 Broadway St. N Property Tax Number (PID): 78212-000
Lot No.: _____ Subdivision Name _____ Current Zoning: residential

Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
50' x 65' multi-use building labeled "shed" and main house labeled "house" on attached diagram

Land Purchased from Town of Kensington Year Purchased ?2008

Location of Development	Property Size
<input type="checkbox"/> North <input checked="" type="checkbox"/> East <u>eastern side of</u> <input type="checkbox"/> South <input type="checkbox"/> West <u>property</u>	Road Frontage _____ Acreage <u>3 acres</u> Property Depth _____ Area sq. ft. _____

2. Contact Information

APPLICANT Name: Steven and Helga MacNeill Address: 85 Broadway St. N
Phone: 836-4893 Cell: 439-5541 Kensington
Email: stevenmacneill@hotmail.com Postal Code: C0B 1M0

Same as Above: ☒
Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: _____ Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private Sewage System ☐ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input checked="" type="checkbox"/> Steel	<input checked="" type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>0</u>	<u>0</u>	Width _____ Length _____

Detailed Project Description: two proposed structures: 16'x20' greenhouse (labeled "A") with combination steel and clear plastic roof/walls, and 30'x30' equipment shed (labeled "B") with steel walls and roof. Both will be on poured concrete foundation without any basement space.

Estimated Value of Construction (not including land cost): \$25,000

Projected Start Date: immediately **Projected Date of Completion:** September, 2020

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.

see attached file

I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

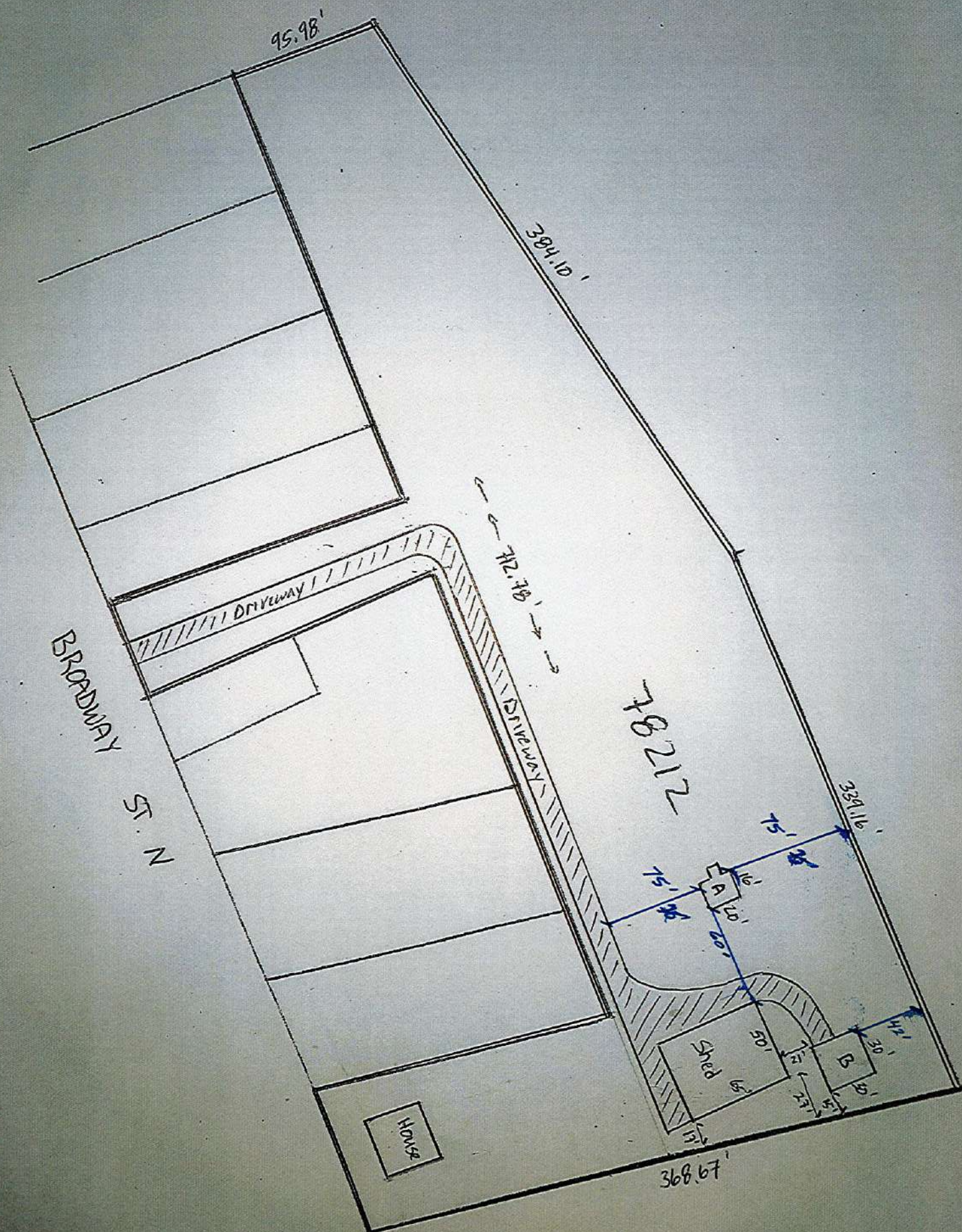
Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Steven MacNeill

Digitally signed by Steven MacNeill
Date: 2020.05.06 11:39:31 -0300

Date: May 5, 2020



Town of Kensington Bills List March 2020

ACT Hydraulics	3807	\$66.88
Amalgamated Dairies Limited	4920066018	\$47.88
ADL Foods	2415452	\$575.93
ADL Foods	2415713	\$708.72
Aliant	7557772	\$238.39
Aliant	7560353	\$31.47
Alleyamar Enterprise Ltd	26058	\$56.01
Andrew Griffin	MARCH 2020 RRSP	\$501.28
Atlantic Mayors' Congress	APR 1, 20-MAR 31, 21	\$750.00
Bell Mobility	2-391426	\$207.29
Bev Semple	MAR 2020 CROSSWALK	\$20.00
Biggar Overhead Doors	6719 FIRE DEPT DOOR	\$217.35
Black & McDonald Limited	80-1086022 CUC	\$457.01
Brenda MacIsaac	MARCH 2020 RRSP	\$295.56
C & M Inc.	910 FIRE TRAINING	\$2,219.50
Combat Computer Inc	61865 COPIES - NEW COPIER	\$42.28
Combat Computer Inc	61634 SET UP VPN	\$86.25
Combat Computer Inc	61848 SERVER POWER SUPPLY	\$107.81
Combat Computer Inc	61636 POLICE - REPLACED UPS/FIXED PRINTER	\$301.86
Combat Computer Inc	61631 SERVER SERVICE CALL	\$194.06
Combat Computer Inc	61630 FIXED MAYORS LAPTOP	\$194.06
Combat Computer Inc	61632 SERVER REMOTE SERVICE CALL	\$129.38
Combat Computer Inc	61393 COPIES - OLD COPIER	\$149.18
Commercial Construction	MARCH 2020 SNOW	\$2,248.25
Commercial Construction	TOWN HALL MAR 2020	\$402.50
Commercial Construction	FIRE HALL MAR 2020	\$402.50
Commercial Construction	CUC MAR 2020	\$517.50
Canadian Union of Public Employees	MARCH 2020 UNION DUES	\$535.47
DV8 Consulting	DV8-20-K01	\$143.75
Eastlink	11411614	\$145.94
Eastlink	11467805	\$104.59
Eastlink	11710179	\$145.94

Eastlink	11633871	\$100.86
Eastlink	11634134	\$23.74
Eastlink	11633537	\$784.80
Elizabeth Hubley	MARCH 2020 RENT	\$805.00
Frito Lay Canada	43759129	\$50.16
Frito Lay Canada	MAR 2020	\$148.26
G. LeBlanc Fire Truck Repair Ltd	12545	\$716.96
G. LeBlanc Fire Truck Repair Ltd	12546	\$697.42
G. LeBlanc Fire Truck Repair Ltd	12547	\$910.71
Geoff Baker	MAR 2020 MILEAGE	\$277.77
Good Equipment	42544	\$28.75
Green Diamond	1758233	\$119.14
Callbeck's Home Hardware	MARCH 30, 2020	\$83.88
Irving Oil	22245	\$320.69
Irving Oil	33330285	\$1,329.91
Irving Oil	146045	\$111.02
Irving Oil	124215	\$381.70
Irving Oil	147500	\$522.78
Irving Oil	33351686	\$144.62
Irving Oil	33364685	\$123.86
Irving Oil	33358045	\$345.45
Irving Oil	538047	\$252.24
Irving Oil	631916	\$91.90
Irving Oil	652700	\$364.83
Irving Oil	632057	\$297.14
Irving Oil	732180	\$308.45
Irving Oil	851851	\$297.13
Irving Oil	825712	\$206.30
Irving Oil	943611	\$496.64
Irving Oil	920025	\$74.81
Irving Oil	27746	\$166.85
Irving Oil	33370729	\$138.15
Irving Oil	227048	\$91.09
Irving Oil	319034	\$311.27

Irving Oil	942338	\$191.06
Irving Oil	221951	\$278.42
Island Petroleum	9577	\$116.96
Island Petroleum	9576	\$295.44
Island Petroleum	9578	\$242.93
Island Petroleum	9581	\$73.73
Island Petroleum	9580	\$218.49
Island Petroleum	9579	\$142.22
Island Petroleum	9582	\$267.27
Island Petroleum	9583	\$147.54
Island Petroleum	9584	\$138.80
Island Technology Professionals	1128	\$140.00
Jack Spencer	MAR 2020 CROSSWALK	\$40.00
Jamie Perry	MAR 2020 CROSSWALK	\$80.00
Kays Wholesale	Z03680	\$328.14
Kenmac Auto Body Ltd	02403 FIRE TRUCK REPAIR	\$287.50
Kensington Agricultural Services	43004	\$25.62
Kent Building Supplies	1231957	\$21.84
Kent Building Supplies	1233940	\$11.91
Kent Building Supplies	1235945	\$114.40
Kent Building Supplies	1235972	\$128.64
Kent Building Supplies	1236135	\$9.18
Kim Mullett	MAR 11&12 MILEAGE	\$94.00
K'Town Auto Parts	26124/5	\$17.25
K'Town Auto Parts	26424/5	\$59.57
K'Town Auto Parts	26412/5	\$35.58
K'Town Auto Parts	26040/5	\$10.49
Lewis Sutherland	MARCH 2020 RRSP	\$655.52
Maritime Electric	PW SHOP MAR 2020	\$159.72
Maritime Electric	CUC BALLFIELD MAR 20	\$28.26
Maritime Electric	CUC RINK MAR 2020	\$7,638.71
Maritime Electric	CUC SIGN MAR 2020	\$106.09
Maritime Electric	SENIOR CNT MAR 2020	\$269.87
Maritime Electric	TOWN HALL MAR 2020	\$1,362.50

Maritime Electric	LIBRARY MAR 2020	\$208.70
Maritime Electric	TRAIN STN MAR 20	\$695.18
Maritime Electric	ART CO-OP MAR 20	\$326.76
Maritime Electric	EVK POOL MAR 20	\$59.14
Maritime Electric	FIRE HALL MAR 20	\$338.95
Maritime Electric	STREET LIGHTS MAR 20	\$2,908.81
Maritime Electric	CAR CHARGER MAR 20	\$28.87
Maritime Electric	RADAR SIGNS MAR 20	\$105.13
Malpeque Bay Credit Union	MARCH 2020 RRSP	\$1,386.58
Medacom Atlantic Inc	011606	\$251.16
Minister of Finance	JAN - MAR 2020	\$6,900.00
Minister of Finance	316037 SALT	\$969.91
MJS Marketing & Promotions	2692048	\$316.25
MJS Marketing & Promotions	2692016	\$51.75
Murphy's Kensington	964606	\$17.24
Murphy's Kensington	359620	\$5.73
Nicholson Group Inc	VFIS INS MAR 3, 2020	\$1,315.00
Orkin Canada	1288674	\$73.03
Orkin Canada	1288788	\$44.28
Orkin Canada	1289497	\$28.75
Prince Edward Claims Services	RD-19-1007 FIRE TRUCK	\$1,437.50
PEI Firefighters Association	DUES 2020-12A	\$2,139.00
PEI Firefighters Association	DUES 2020-12B	\$403.50
Pitney Bowes	3201382409	\$161.01
Pitney Bowes	3201382410	\$33.53
Provincial Auto Parts Ltd	996-575896	\$88.09
Resolve HR	X0158	\$4,535.49
Revolution Media	2724-2019	\$41.75
Robert Wood	MAR 20 MILEAGE	\$103.40
Saltwire Network	28901	\$182.85
Mikes Independent	02 6083	\$16.08
Scotia Securities	D KILLAM MAR 20 RRSP	\$456.08
Scotiabank Visa	ANNUAL FEE WENDY	\$75.00
Spring Valley Building Centre Ltd	K29241	\$91.08

Spring Valley Building Centre Ltd	827283 CUC PAINT	\$1,860.30
Summerside Chrysler Dodge (1984) Ltd	32678	\$57.45
Suncor Energy Products Partnership	Feb-20	\$1,045.29
Suncor Energy Products Partnership	MAR 2020	\$586.77
T & K Fire Safety Equipment Ltd	253709	\$260.53
Tanya Beairsto	20 POLICE VEHICLE CLEANING	\$140.00
Telus	MARCH 2020	\$889.63
Toshiba Finance	1297333	\$638.91
Traci Campbell	MAR 2020 AEROBICS	\$156.00
Vail's Fabric Services Ltd	349334	\$215.46
Vistaprint	CUC MAR 20 SIGNS	\$97.74
Vistaprint	CUC SIGNS MAR 2020	\$143.24
Water & Pollution Control Corporation	MARCH 2020	\$197.28
Wet n' Wild Car Wash	MARCH 2020 CAR WASH	\$100.00
WSP Canada Inc	0913676 ENGINEERING	\$2,072.88
WSP Canada Inc	915798 MURRAY CHRISTIAN CENTRE	\$112.13
Yellow Pages Group	516742	\$23.17
Subtotal		<hr/> \$71,498.88 <hr/>
Payroll		\$86,396.09

Capital Purchases

Bay Winds Consulting	06-20 TRAIN STATION PROJECT	\$9,142.50
Carpenters Inc	MARCH 30, 20 HOLDBACK TRAIN STN	\$13,077.50
Locus Surveys Ltd	19257-01 BUSINESS PARK	\$6,823.87
Sharpe Construction Ltd	0912 INTERVIEW ROOM RENO	\$3,998.80
WSP Canada Inc	0911647 ICIP - WELLFIELD PROJECT	\$14,178.35
WSP Canada Inc	0915793 ICIP - WELLFIELD PROJECT	\$2,932.50
Subtotal Capital		<hr/> \$50,153.52 <hr/>
Total Bills		<hr/> \$208,048.49 <hr/>

Water and Pollution Control Corporation Bills List February 2020

Aliant	7497767	\$231.16
Aliant	7466227	\$138.46
All-Tech Environmental Services Limited	PE9293 AIR QUALITY TEST	\$1,679.00
All-Tech Environmental Services Limited	PE9293-01 2ND AIR QUALITY	\$1,541.00
Kensington Country Store	02810090710	\$632.38
Maritime Electric	PUMP EAST #2 FEB 20	\$260.11
Maritime Electric	PUMP CNT BLDG FEB 20	\$236.74
Maritime Electric	LIFT STATION FEB 20	\$255.23
Maritime Electric	WELL #3 FEB 20	\$571.63
Maritime Electric	SEWER TREAT FEB 20	\$1,645.59
Maritime Electric	WATER TOWER FEB 20	\$154.24
Maritime Electric	SEWER PUMP FEB 20	\$290.19
Maritime Electric	PUMP WEST #1 FEB 20	\$537.49
Minister of Finance	200203060 WATER ANALYSIS	\$844.10
Total W&S Bills		\$9,017.32

Water and Pollution Control Corporation Bills List March 2020

Aliant	7526413	\$138.46
Aliant	7559851	\$179.87
Boswall's Basement Systems	1228 70 BROADWAY ST	\$2,587.50
Campbell's Concrete Ltd	255764 SEWER LIFT STN PUMP REPAIR	\$7,894.41
Capital "T" Electric	756	\$207.00
Combat Computer Inc	61850 WATER BLDG - REPLACED UPS	\$404.24
Environmental Training Institute	MAR 13, 20 WWT DOUG	\$1,150.00
Maritime Electric	PUMP CNT BLDG MAR 20	\$165.42
Maritime Electric	PUMP WEST #1 MAR 20	\$587.68
Maritime Electric	PUMP EAST #2 MAR 20	\$213.18
Maritime Electric	WATER TOWER MAR 20	\$147.34
Maritime Electric	SEWER TREAT MAR 20	\$671.58
Maritime Electric	WELL #3 MAR 20	\$567.77
Maritime Electric	SEWER PUMP MAR 20	\$287.75
Maritime Electric	LIFT STATION MAR 20	\$261.74
Minister of Finance	200302040 WATER ANALYSIS	\$923.45
Minister of Finance	200331047 WATER ANALYSIS	\$1,214.40
Total W&S Bills		\$17,601.79

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CUC MANAGER
SUBJECT: MARCH 2020 CREDIT UNION CENTRE REPORT
DATE: MARCH 6, 2020
ATTACHMENT: STATISTICAL REPORT

MARCH 2020

Fitplex

Programming: Aerobics\Fitness Classes Programming

Mondays 9:00 am	Darcey Busch
Mondays 6:30 pm	Kensington Wild
Tuesdays 4:00 pm	Darcey Busch
Tuesdays 6:30 pm	Traci Campbell
Wednesdays 8:30 am	Darcey Busch
Wednesdays 6:30 pm	Kensington Wild
Thursday 4:00 pm	Darcey Busch
Thursday 6:30 pm	Traci Campbell
Saturday 8:30 am	Traci Campbell
Sundays 4:00 pm	Peewee Matrix

All Fitplex programming was cancelled on March 16, 2020 for an indeterminate amount of time due to public health concerns around COVID-19.

Hours

Key FOB Entry	5:30 AM – 12:00 Midnight Daily
Staffed	4:00 PM – 8:00 PM Monday – Thursday

- The Fitplex was closed to the public on Monday, March 16, 2020 due to public health concerns around COVID 19.
- All memberships are currently being held ‘frozen’ and all time missed will be added on to memberships when the Fitplex is re-opened.
- The Fitplex is being disinfected, painted and machines serviced while closed.

Arena

- 1 Wild home game and 3 Vipers home games were held.
- Figure Skating Ice Show was hosted
- **The Arena was closed to the public on March 13, 2020 due to public health concerns around the COVID-19 virus.**
- Canteen staff, Fitplex staff and Arena staff were laid off as of March 13, 2020 except for one employee to help remove the ice surface and sanitize the building.
- The ice surface was removed on March 18, 2020.

Kensington Cash

March, 2020	\$220.00
	\$230.00
<u>Total</u>	<u>\$450.00</u>

The Kensington Cash 50/50 draw was suspended on March 16, 2020 due to public health concerns around the COVID-19 virus.

Ball Fields

Nothing to report

Seniors Recreation Center

Activities at the senior center on a weekly basis

- Exercise classes
- Story Board
- Leather working
- Meetings
- Painting
- Touch therapy

The Seniors Recreation Center was closed on March 16, 2020 due to public health concerns around the COVID-19 virus.

Upcoming Events

All events proposed to be held at the Credit Union Centre throughout the remainder of March and April including:

- Kensington Figure Skating Ice Show March 6, 2020
- Aaron Doyle Mardi Gras Tournament March 26 - 29, 2020
- Shane Cormier Memorial Tournament Peewee 'A' April 3 - 5, 2020
- KISH High School Hockey Tournament April 6 - 11, 2020

Town of Kensington
Credit Union Centre Monthly Statistical Data
2020

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	270	265	245										780
Attendance	1490	1550	700										3740
Day Passes Sold	28	22	10										60
Memberships Sold	42	33	12										87
Monthly Payment Memberships	54	52	51										157
Arena													
Hours Rented	158	169	62										389
Preschool (Free)	3	4	2										9
Adult Skate	3	4	2										9
Donated Ice Time	0	10	0										10
Total Hours Rented	164	187	68										419
Storm Days (no rentals)	4	2	0										6

2019

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Total Members	270	262	258	250	242	230	218	215	226	245	255	260	2931
Attendance	1525	1420	1200	1140	1080	950	875	820	1011	1225	1350	1300	13896
Day Passes Sold	26	18	20	22	20	22	20	15	21	25	24	20	253
Memberships Sold	44	32	25	22	20	21	18	19	22	37	24	30	314
Monthly Payment Memberships	54	53	52	53	51	52	50	49	50	51	52	52	619
Arena													
Hours Rented	149	144	135	110	0	0	0	0	58	158	175	140	1069
Preschool (Free)	4	4	3	0	0	0	0	0	0	0	4	4	19
Adult Skate	4	4	3	0	0	0	0	0	0	0	4	4	19
Donated Ice Time	0	10	0	7	0	0	0	0	0	0	0	0	17
Total Hours Rented	157	162	141	117	0	0	0	0	58	158	183	148	1124
Storm Days (no rentals)	2.5	2	1	1	0	0	0	0	11	0	0	0	17.5



Mayor's Report to Town Council

May 11, 2020

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include as much as possible a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokespersons for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

Town Hall Operation – Mr. Baker is currently developing operational protocols for the opening of Town Hall to the public on Monday May 25, 2020. We plan to be back to full staff compliment working out of the office on that date. The operational protocols will be designed according to the directives as set out by the Public Health Officer, Dr. Morrison. We look forward to welcoming all staff back to regular duties and will make every effort to ensure adequate cleaning procedures and physical distancing steps are in place.

FitPlex Operation – Currently Mr. Wood is developing operational protocols around the operation of the FitPlex to meet the directives of the Public Health Office. Mr. Wood is working towards having the FitPlex open the week of June 15, 2020. Further communication will be provided when a final decision is made and users will be made aware of new operational procedures.

Swimming Pool – We are not sure what the recommended situation will be for the swimming pool for the summer of 2020. We typically open for July 1 but no decision has been made to date. Staff have reached out to the Public Health Office through Recreation PEI in this regard.

Seniors Recreation Centre at Credit Union Centre – I spoke with the President, Dianne Doucette about their need to use the facility. They have an Annual Meeting which takes place in June each year to elect the new executive. Typically they would meet on June 8. However, I advised her they would not be able to meet until after June 12 as per Public Health Phase 3 directives and must meet all the Public Health Directives when they do come together for a meeting. She was going to discuss this with



the executive and schedule the AGM accordingly. She will advise Mr. Wood when they plan to have the meeting so he can ensure it is clean and available.

Canada Day – Since last month we are now aware there will be no mass gatherings on July 1. Therefore we will not be celebrating Canada Day in the usual manner. However, we will arrange to have an event at that time and present the Citizen of the Year and Youth of the Year Awards. We are planning to record the event and have it available for viewing on our website. We will work out the operational details as we get closer to the day. This will give us another year before we have to make a decision on whether to move the Canada Day Ceremonies indoors on a regular basis or only during inclement weather. Kim Caseley will not do a Facebook survey of peoples feeling on this consideration at this time but will look at it sometime early in 2021.

Virtual Meeting with FPEIM and Dr. Morrison – Mr. Baker and I joined a virtual meeting with Dr. Morrison and some FPEIM Board of Directors (Councillor Mann being one of them) and staff of FPEIM to answer specific questions around the different phases of opening the province to the public. Specific questions were directed around the opening of municipal offices, the providing of public services, issuing of development permits, etc. It is hoped the Council meeting may be able to come together and meet as a body after May 22 as long as we can maintain physical distance. However, this final decision will be made following further conversations with the Public Health Office.

Spring Clean-up – I noticed the Women's Institute are asking people to conduct their annual spring clean-up on Saturday May 23, 2020. They will not be able to provide their usual garbage bags for this but ask that we continue this practice and use clear plastic bags. It would be great if residents could take the time on that day to clean up around their area and leave the bags of garage on the street. We will arrange for staff to pick up the bags around town.

Rowan Caseley
Mayor – Town of Kensington

Town of Kensington - Request for Decision

Date: May 6, 2020	Request for Decision No: 2020-24 (Office Use Only)
Topic: Town of Kensington – Annual Line Painting Program (2020)	
Proposal Summary/Background: A quote has been requested and received from On the Go Property Maintenance Inc. to complete the town's annual line painting program. A copy of the quote is circulated with this Request for Decision. The areas painted generally include all parking stalls in the town (including handicap and EV markings), Francis Street one-way markings and the area behind the rail yards (crosswalk, lane separation). Any additional markings identified as required can be completed on a time and materials basis.	
Benefits: <ul style="list-style-type: none">• Will provide the town with freshly painted pavement markings.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: It is recommended by the CAO Town Council authorize staff to move forward with the 2020 line painting program as quoted.	
Options: <ol style="list-style-type: none">1. Authorize staff to move forward with the 2020 line painting program, as recommended.2. Not complete line painting in 2020.3. Refer the matter back to staff for further deliberation.	
Costs/Required Resources: \$3,135.00 plus HST	Source of Funding: General Revenue
Recommendation: It is recommended that Town Council consider and adopt the following resolutions: <i>BE IT RESOLVED that Kensington Town Council award the 2020 street line painting program to On the Go Property Maintenance Inc. as per their quote dated April 8, 2020 in the amount of \$3,135.00 plus HST.</i>	

On the Go Property Maintenance Inc.

A/O BlackTop Graphics

302 Bradford Road

Albany, Prince Edward Island C0B 1A0

Canada (902) 432-4527

QUOTE

Quote No.: 73614

Date: 08/04/2020

Page: 1

Ship Date:

Sold To:

Town of Kensington

Attn: Geoff Baker

PO Box 418

Kensington, PE C0B 1M0

Canada

Ship To:

Town of Kensington

Attn: Geoff Baker

PO Box 418

Kensington, PE C0B 1M0

Canada

Business No.: 841117245RP0001

Item No.	Quantity	Unit	Description	Tax	Unit Price	Amount
	1		Repaint exisiting stalls and marking as in previous years	H	3,135.00	3,135.00
			Subtotal:			3,135.00
			H - HST 15% GST/HST			470.25
Shipped by					Total Amount	3,605.25
Comments						
Sold By:						

Town of Kensington - Request for Decision

Date: May 7, 2020	Request for Decision No: 2020-25 (Office Use Only)				
Topic: Railyards Fence Replacement					
Proposal Summary/Background: <p>Councillors have held discussions over the past several months in regards to replacing the fence line between the Kensington Railyard and Kent Building Supplies (Kent). The Mayor has been in discussions with management at Kent and an agreement was reached where the fence replacement would be cost shared between both organizations on a 50/50 basis.</p> <p>The work generally involves the removal and installation of approximately 350 feet of pressure treated wooden fence. The fence is to be removed in sections and replaced the same day for security reasons associated with Kent's lumber yard. The fence is proposed to be 8' in height.</p> <p>Kent requested and received two quotes from Kelly's Carpentry and M&N Renovations. The quotes did not include materials and came in as follows:</p> <table><tr><td>Kelly's Carpentry</td><td>\$17,255.50 plus HST</td></tr><tr><td>M&N Renovations</td><td>\$7,920.00 plus HST</td></tr></table> <p>Kent's estimate on material cost is \$7,624.40 plus HST.</p> <p>Total project cost is estimated at \$15,544.80 plus HST.</p> <p>Based on 50/50 shared cost, the Town's portion is estimated at \$7,772.50 plus HST to complete the fence replacement.</p> <p>An aerial photo showing the approximate project extents is attached to this Request for Decision.</p>		Kelly's Carpentry	\$17,255.50 plus HST	M&N Renovations	\$7,920.00 plus HST
Kelly's Carpentry	\$17,255.50 plus HST				
M&N Renovations	\$7,920.00 plus HST				
Benefits: <ul style="list-style-type: none">• Will replace a deteriorated asset in a high traffic area.• Will enhance the aesthetic appeal of the Rail Yards area.					
Disadvantages: <ul style="list-style-type: none">• None noted.					
Discussion/Comments: <p>It is recommended that Town Council authorize the CAO to proceed with the fence replacement in partnership with Kent Building Supplies as proposed.</p>					

Options:

1. Authorize staff to proceed, as recommended.
2. Not authorize staff to proceed.
3. Refer the matter back to staff for further direction and deliberation.

Costs/Required Resources:

\$7,772.50 plus HST (HST fully recoverable).

Source of Funding:

2020/21 Capital Funds

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to proceed with the removal and replacement of approximately 350 feet of fencing between the Railyards and Kent Building Supplies on a 50/50 cost sharing basis between the Town of Kensington and Kent Building Supplies;

BE IT FURTHER RESOLVED THAT that the Town of Kensington's financial contribution to the Railyards Fence Replacement Project is \$7,772.50 plus HST based on material costs of \$7,624.80 and a labour cost of \$7,920.00.

Map Scale: 1:839



Rowan Caseley

From: Quinn, Joe <quinn.joe@jdirving.com>
Sent: May 5, 2020 5:05 PM
To: mayor@townofkensington.com
Subject: FENCE QUOTES
Attachments: fence quote marc soucy.pdf; fence quote kelly's carpentry.pdf

Hi Rowan, further to our telephone conversation yesterday, I attach two quotes (labor only) to remove and install a new 350 foot pressure treated wooden fence to replace the existing fence which has deteriorated and requires on-going repairs. The material required to complete the work is detailed below and totals \$7,624.80 before HST. The Low bidder is M & N Renovations with a price of \$7,920.00 before HST for a total project cost of \$15,544.80 plus HST.

As discussed yesterday, we would like to proceed with the project on a cost sharing basis split 50-50 which would be \$7,772.40 plus HST each.

Please feel free to call with any questions.

We look forward to hearing from you.

Regards,

JOE QUINN

Property Manager, Kent Building Supplies
300 Union Street, Saint John NB E2L 4M3
Office: +1 (506) 648-2222 | Cell: +1 (506) 333-3717
www.kent.ca



MAY 4, 2020 SERVICE-0015 CLERK-2388 ORDER ENTRY SCREEN-03 3.05 LOS120--18
 0001-30000000-000 CASH CUSTOMER CASH ESTIMATE ORDER:02204367-00

LN	1=ITEM	2=DESCRIPTION	3=QUANTITY	4=UNIT-PRCE	EXTENDED TP
01	6612PT	#6X6X12 PT GREEN	44 PC	44.88 PC	1974.72 R
02	168PT	#1X6X8 PT GREEN	740 PC	5.44 PC	4025.60 P
03	248PT	#2X4X8 PT GREEN	132 PC	6.20 PC	818.40 R
04	3010013	#QUIKRETE CONCRETE MIX 30KG	88 EA	7.99 EA	703.12 R
05	5661411	#Z-MAX 2X4FENCE BRACKET18GA 10	264 EA	.39 EA	102.96 R

OPTION:[_]

SUB TOTAL: 7,624.80
 15.0000% HST: 1,143.72
 .0000% PST: .00
 TOTAL ORDER: 8,768.52

F1=HELP F2=Review F3=InqMenu F5=ChgHdr F6=Suspnd F7=ChgType F8>More
 AnzioWin Version 12.4e alt-M for HELP NUM

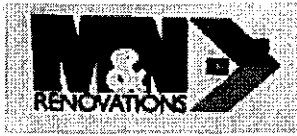
Disclaimer

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ESTIMATE



Kent Kensington "Rhonda Gaudet".
 64 Braodway St. N.
 Kensington , PE C0B 1M0
 (902) 836-4291

Marc Soucy - M&N Renovations

PO Box 573
 Cornwall, Prince Edward Island C0A 1H0
 Phone: (902) 213-0074
 Email: marcsoucy123@gmail.com

Estimate # 00 660
 Date 24/04/2020
 Business / Tax # 868227398RT0001

Description	Quantity	Rate	Total
Labor (Estimate)	1.0	\$4,920.00	\$4,920.00
Removal of fence by section and loaded in a Superior 30 yard bin. Built a 8' privacy fence at existing location of fence.(install 6 x 6 x 12 posts/all post will have 2 bags of Quick Crete / also will have three 2 x 4 cross brace with steel fence brackets for proper support and install). Will be removing fence in sections and re-installing same day for security measures.			
Disposal (Superior) estimate.	1.0	\$600.00	\$600.00
30 yard bin (CHARGES WILL BE BASED ON ACTUAL WEIGHT)			
DNS (estimate)	1.0	\$2,400.00	\$2,400.00
Post hole dig and removal of posts.			

Subtotal	\$7,920.00
HST	\$1,188.00
Total	\$9,108.00

Please note the online payment option is NOT available (please DO NOT click pay online).

We accept cheques and e-transfers.
 Cheque payable to: Marc Soucy

Due upon receipt

Thank you for your business.

Kelly's Carpentry , Seamless Gutters & Gutter Cleaning

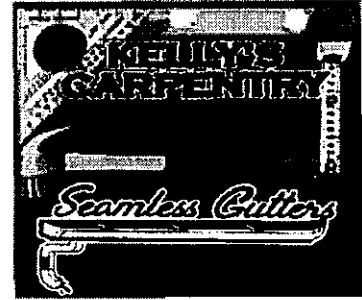
GST #: 806178638 RT0001

15 Andrews Drive kensington c0b1m0

M: 902-303-4585

jdkelly1@outlook.com

Look us up on Facebook



Bill To

Kent Replace Fence

Estimate 1370

Date 04/13/2020

DESCRIPTION	QTY	RATE	AMOUNT
This quote is to Remove old fence. Install new fence. This price will include a skidsteer on site to Remove old posts then to dig holes for the new post. This price also includes hauling old fence away and dump fees,		\$17,255.50	\$17,255.50
		Subtotal	\$17,255.50
		Tax (15%)	\$2,588.33
		Total	\$19,843.83

Town of Kensington - Request for Decision

Date: May 7, 2020	Request for Decision No: 2020-26 (Office Use Only)																
Topic: Credit Union Centre – Rural Growth Initiative Funding Application																	
Proposal Summary/Background: <p>Staff have completed (and submitted) a funding application to the Rural Growth Initiative – Community Revitalization Program (RGI) to undertake several projects to the Credit Union Centre. The proposed projects are as contemplated in Town Council’s approved Capital Budget for fiscal year 2020/21. The scope of the funding application includes the following projects (and cost estimates inclusive of HST):</p> <table><tr><td>Replacement of Arena Gutters and Downspouts</td><td>\$26,846.75</td></tr><tr><td>Fitplex Lighting Upgrades</td><td>\$5,501.89</td></tr><tr><td>Arena Canteen Upgrades</td><td>\$19,079.65</td></tr><tr><td>Arena Plant Upgrades</td><td>\$8,846.98</td></tr><tr><td>Upgrade Fitplex Equipment</td><td>\$10,083.36</td></tr><tr><td>Total</td><td>\$70,358.63</td></tr></table> <p>The RGI will cover 50% of qualifying expenditures associated with the project resulting in the Province contributing \$35,179.31 and the Town contributing the same amount. The \$35,179.32 contribution from the Town is proposed to be cost shared as follows:</p> <table><tr><td>MBCU 50/50 Account</td><td>\$18,000.00</td></tr><tr><td>Town Capital Fund</td><td>\$17,179.32</td></tr></table> <p>A copy of the funding application is attached to this Request for Decision. The application includes quotes for all proposed project work.</p> <p>It is recommended that Town Council proceed with approving a resolution to formally authorize the submittal of a funding application to the Rural Growth Initiative – Community Revitalization Program.</p>		Replacement of Arena Gutters and Downspouts	\$26,846.75	Fitplex Lighting Upgrades	\$5,501.89	Arena Canteen Upgrades	\$19,079.65	Arena Plant Upgrades	\$8,846.98	Upgrade Fitplex Equipment	\$10,083.36	Total	\$70,358.63	MBCU 50/50 Account	\$18,000.00	Town Capital Fund	\$17,179.32
Replacement of Arena Gutters and Downspouts	\$26,846.75																
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Arena Plant Upgrades	\$8,846.98																
Upgrade Fitplex Equipment	\$10,083.36																
Total	\$70,358.63																
MBCU 50/50 Account	\$18,000.00																
Town Capital Fund	\$17,179.32																
Benefits: <ul style="list-style-type: none">• Will result in significant improvements to the Credit Union Centre facility.• Will provide for a more efficient operation within the facility.• Will provide a safer and more comfortable facility for staff and the public.• Will increase the useful life of the ice plant equipment.																	
Disadvantages: <ul style="list-style-type: none">• None noted.																	
Discussion/Comments: <p>It is recommended that Town Council formally authorize the CAO to proceed with submitting the</p>																	

funding application, as proposed.

Options:

1. Authorize staff to proceed, as recommended.
2. Not authorize staff to proceed.
3. Refer the matter back to staff for further direction and deliberation.

Costs/Required Resources:

\$35,179.32 including HST (HST fully recoverable).

Source of Funding:

2020/21 Capital Funds
MBCU 50/50 Fundraising Account

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to proceed with submitting a funding application to the Province of PEI to facilitate the 2020 Kensington Credit Union Centre Upgrades Project. Town Council understands that they will be responsible for any future operations and maintenance costs associated with and resulting from the project.

Rural Growth Initiative Community Revitalization Program Application Form

For Office Use Only

Date Received:

File Number:

Privacy Personal information on this form is collected under Section 31(c) of the *Freedom of Information and Protection of Act* R.S.P.E.I.1988, c. F-15.01 as it relates directly to and is necessary for assessing applications under the Rural Growth Initiative Programs. If you have any questions about this collection of personal information, you may contact the Director of Rural Economic Development, Department Fisheries and Communities, PO Box 1180, Montague PE C0A 1R0, 902-838-0910.

CONTACT INFORMATION

1. Legal Name of Applicant: Town of Kensington

2. Contact Name: Geoff Baker

3. Mailing Address:

PO Box 418

Kensington, PEI

4. Postal Code: C0B 1M0

5. Phone Number: 902-836-3781

6. E-mail Address:

townmanager@townofkensington.com

7. Fax Number: 902-836-3741

8. HST #108127416

9. HST Rebate % 100

LEGAL SIGNING OFFICERS

10. Please provide signatures (with printed title/position and name) below, indicating they are authorized to sign.

Title/Position	Name	Signature

PROJECT INFORMATION

11. Expected Start Date:

May 11, 2020

12. Expected Completion Date:

Sept 30, 2020

13. Priority Number:

1

14. Project Title: Kensington Credit Union Centre Upgrades

15. Applicant Profile:

Municipality – Town of Kensington

16. Project Description:

The project generally includes required upgrades to the Kensington Credit Union Centre (Ice rink and Fitness centre - Fitplex). More specifically the project will include eavestrough replacement (all gutters and down spouts), upgrading all lighting fixtures in the Fitplex to LED, upgrades to the canteen area (including an updated fire suppression system – new exhaust hood and fans, new fryers, and new tables and chairs, upgrades to the ice plant and the replacement of two pieces of gym equipment; treadmill and rower.

17. Project Rationale & Benefits: (Describe the objectives and benefits you have, and how this project will accomplish them.)

Kensington's Credit Union Centre is approximately 50 years old and is a highly used facility in the community. It is home to a major midget hockey team (Kensington Wild), an Island Junior hockey team (Kensington Vipers), Minor Hockey (Junior Vipers), the Kensington Figure Skating Association and a variety of other user groups and community residents. The building is used to host events throughout the summer months (Canada Day, Kensington Harvest Festival, annual bike rodeo, annual fishing derby, etc.) The property also includes a Seniors Recreation Centre. Given the buildings age, it is vital that we continue to invest in required upgrades on an annual basis. Without funding assistance through the Rural Growth Initiative – Community Revitalization Program we would not be able to complete these essential upgrades. Completion of this project will result in increased usage of the facility and will extend the useful life of the facility.

18. PROPOSED PROJECT EXPENDITURES

Item(s)	\$ Cost (Taxes Included) (Please attach quote)
Replace Arena Gutters	26,846.75
Update Arena Gym to LED Lightning and Fixtures	5,501.89
Arena Canteen –update fire suppression system-new exhaust hood and fans-new fryers and new seating(tables\Chairs)	19,079.65
Arena Plant upgrades	8,846.98
Upgrade Arena Gym, Treadmill and Rower	10,083.36
Total Expenditures	70,358.63

19. ELIGIBLE PROJECT COSTS

(Proposed Project Financing- Round to the nearest \$100)

Provincial Share Requested: \$35,179.31 Applicant Share: \$35,179.32

Other Contributor(s) Share: _____ Total Eligible Cost: \$70,358.63

20. List sources and amounts of any "Other Contributor(s)" funding:

Source	Amount	Confirmed	Pending	Verification
Town of Kensington	\$35,179.32	Confirmed		

21. Please provide verification that Applicant's Share of funding is in place. If funds are being borrowed, it is necessary to provide a signed letter from the lending institution confirming that the funds will be made available if the project is approved. Also provide written confirmation from the "Other Contributor(s)" that they also have their funding in place. This must include the source, program name, and amount of funding for this project.

APPLICANT CHECKLIST

22. All applications will be reviewed for completeness. Please review the checklist below to ensure that consideration of your application is not delayed by missing information.

All applications and contracts are subject to program guidelines. For further information, call the Community Development Officer at one of the numbers listed below.

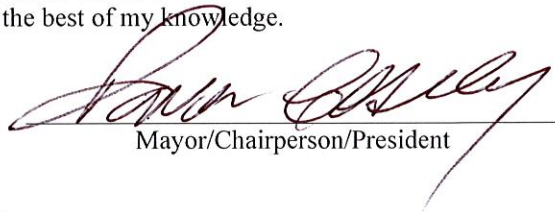
23. The following items must form part of the application:

- a) An accurate description of what the project entails;
- b) Applicant profile;
- c) Non-governmental applicants must provide letters of support;
- d) Evidence that the project's costs are accurate;
- e) Two years of financials and a one year projected showing the ability to support operating & maintenance costs upon project completion; if a business plan is available, please include with the application;
- f) A verification of funding for the applicant's share of project costs. (See Section 19)
- g) A corporate Board of Directors resolution if a non-governmental applicant;
- h) Declaration of tax status form; if the rebate in box 9 is less than 100% this form MUST be completed;
- i) Proof of Commercial General Liability insurance in an amount not less than \$2,000,000 (CAD) inclusive per occurrence against bodily injury and property damages. Government of PEI is to be added as an additional insured under this policy.

I hereby declare that all information contained in and/or attached to this
Application is true and accurate to the best of my knowledge.



Administrator/Treasurer



Mayor/Chairperson/President

MAY 6, 2020

Date

For information on the Community Revitalization Program or for assistance on submitting the application, please contact the Community Development Officer in your area:

West Prince	Ellen Rennie	(902)853-0104	emrennie@gov.pe.ca
East Prince/Central Queens	Kellie Mulligan	(902) 887-3975	kamulligan@gov.pe.ca
Evangeline (Bilingual)	Giselle Bernard	(902) 854-3680	gbbarnard@gov.pe.ca
Southern Kings/Queens	Sonia Dixon	(902) 838-0618	sddixon@gov.pe.ca
Eastern Kings	Chris Blaisdell	(902) 687-7083	cwblaisdell@gov.pe.ca

Please return completed application and supporting documents to:

Community Revitalization Program
Rural Economic Development Division
Department of Fisheries and Communities
P.O. Box 1180,
Montague, PE C0A 1R0
Phone: 902-838-0939 / Fax: 902-838-0975
Or Email to: RGPR-CPRMR@gov.pe.ca

Town of Kensington - Request for Decision

Date: May 8, 2020	Request for Decision No: 2020-27 (Office Use Only)
Topic: Kensington and Area Soccer Club – Loan Guarantee Request	
Proposal Summary/Background: <p>As Councillors are aware, the Kensington and Area Soccer Club are in the process of constructing a soccer club house on property owned by the Town, located adjacent to the Queen Elizabeth Elementary School. Town Councillors approved a development permit application for the construction on February 24, 2020. The total construction estimate given at that time was \$220,000, however actual quotes received are in the \$140,000 to \$160,000 range.</p> <p>The facilitate the construction the soccer club applied for funding and were successful in attaining \$100,000 from the Province's Rural Growth Initiative funding program. Further, they have secured a commitment from Cavendish Farms to provide \$100,000 over 5 years (\$20,000 per year) to support the project.</p> <p>The Soccer Club are working with the Malpeque Bay Credit Union to secure a mortgage to finance \$100,000 towards the project that is structured to be repaid as the annual contributions from Cavendish Farms are received. The Malpeque Bay Credit Union has requested that the Soccer Club seek a guarantor on the loan. The Soccer Club has requested that Town Council consider securing their loan through a guarantee to the Malpeque Bay Credit Union.</p> <p>The Town has undertaken to guarantee a loan at least once in the past; to the Kensington Area Recreation Association in 2009 to facilitate the installation of a wind turbine. The Town guaranteed \$70,000 at the time.</p> <p>It is recommended that Town Council proceed with approving a resolution to provide a loan guarantee to the Kensington and Area Soccer Club in the amount of \$100,000 to facilitate a mortgage for the construction of their proposed soccer clubhouse.</p>	
Benefits: <ul style="list-style-type: none">• Will allow the Soccer Club to proceed with the construction of their soccer club house in 2020.	
Disadvantages: <ul style="list-style-type: none">• Will impact the Town's legislated debt capacity (however, the Town is currently utilizing approximately 30% of its legislated debt capacity).	
Discussion/Comments: <p>The recommendation provided above is supported and recommended for approval by the CAO.</p>	
Options: <ol style="list-style-type: none">1. Authorize staff to proceed, as recommended.2. Not authorize staff to proceed.	

3. Refer the matter back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Kensington Town Council provide a loan guarantee to the Malpeque Bay Credit Union, on behalf of the Kensington and Area Soccer Club, in the amount of \$100,000 to facilitate their construction of a Soccer Clubhouse. Town Council understands that the \$100,000, including all associated interest and fees, is to be repaid by the Kensington and Area Soccer Club through their annual contributions (\$20,000 per year for 5 years) from Cavendish Farms.



December 17, 2019

Kensington & Area Soccer Club (KASC)
Mr. DJ Welton
PO Box 728
Kensington, PE C0B1M0

Dear Mr. Welton,

Further to my telephone call earlier today, I would like to formally confirm that Cavendish Farms is pleased to support your planned initiative for a new clubhouse with a \$100,000.00 sponsorship over a five-year period 2020-2024.

The addition of this new building to your community soccer field will provide another great improvement for families and soccer participants in the Kensington area and we are proud to be able to provide the support for your club to complete this project.

Regards,

A handwritten signature in black ink, appearing to read "Wayne McDonald", is positioned above the printed name.

Wayne McDonald
Vice President Corporate Relations

Town of Kensington - Request for Decision

Date: May 8, 2020	Request for Decision No: 2020-28 (Office Use Only)
Topic: Dodge Charger Police Interceptor Replacement	
Proposal Summary/Background: <p>A resolution was passed at the April 27th meeting of Town Council authorizing the CAO to proceed with the purchase of a 2019 Ford Explorer Police Cruiser from Calgary, AB. A borrowing resolution was also passed to facilitate the purchase. When staff contacted the dealership the following day, we were informed that the vehicle had, in fact, been sold two days previous to Council's approving resolution. As such, staff begun seeking out another available police cruiser to no avail.</p> <p>As was reported at the April 27th meeting, there are no new police vehicles available in Canada at this point in time. We are informed by both Chrysler and Ford that the delivery time on a new police interceptor is approximately 7 to 9 months. Both Chrysler and Ford have indicated that they can build something similar to a police rated vehicle out of currently available standard trucks (F150 XLT and Ram 1500). This would entail adding "T" rated tires, heavy duty suspension, skid plates, upgraded cooling system (towing package), and a commercial cab-high lockable truck cap. The primary difference between the proposed modified standard trucks and a police rated vehicle is that there would not be a certified police speedometer and the interior would be different (an analysis of both trucks is provided in the attached memo from Chief Sutherland to CAO Baker dated May 6, 2020).</p> <p>Chief Sutherland provided an analysis of 5 different options for consideration by the CAO and Town Council. The 5 options include:</p> <ol style="list-style-type: none">1. Repair 7B4 and put the vehicle back in service (approximate cost is \$4,600 plus an estimated \$3,500 to repair the all-wheel drive – Total estimated at \$8,100.00 plus HST)2. Order a new Ford Explorer or Dodge Durango police interceptor – Approximately 7 to 9-month delivery time. (Dodge Durango - \$55,231.00 plus HST, Ford Explorer - \$49,243.00 plus HST)3. Purchase a standard Ford F150 XLT for modification - \$51,955.25 plus HST4. Purchase a standard Dodge Ram 1500 for modification - \$49,807.00 plus HST5. Purchase a used 2018 Ford Taurus Police Interceptor - \$19,995.00 plus HST. <p>An analysis of all options (including a detailed analysis of options 2, 3 and 4) are included in the attached memo from Chief Sutherland to CAO Baker.</p> <p>Also circulated with this Request for Decision is RFD2020-17 from the April 27th meeting which provides a more thorough analysis of options 1 and 5.</p> <p>Town Council will be required to rescind both resolutions emanating from RFD2020-17.</p> <p>It is recommended that Town Council authorize the CAO to proceed with the purchase of the used 2018 Ford Taurus.</p>	
Benefits: <ul style="list-style-type: none">• Will provide the police department with a safe, mechanically sound vehicle.• Will provide the police department with a proven police interceptor.	

- Will reduce maintenance costs associated with police vehicles.

Disadvantages:

- None Noted.

Discussion/Comments:

The (modified) standard trucks proposed are not police rated in that they do not include a police rated speedometer and questions remain about the appropriateness of the interiors. Both trucks come with a 5 year/160,000 km warranty and can be modified and placed into service in approximately 2 weeks.

It is recommended by the CAO that Town Council move forward with option #5; replacement of 7B4 (Dodge Charger) with a used 2018 Ford Taurus Police Interceptor. It is felt that this is the most prudent decision at this point in time. It provides the department with a high quality and proven police vehicle and allows Town Council sufficient time to plan for the purchase of an appropriate manufactured police rated vehicle.

The 2018 Taurus has approximately 3,000 kms on the engine and is under warranty for the next 3.5 years. As Councillors have been previously informed, the 2018 Taurus was involved in a head on collision and was purchased and repaired by Martin's River Auto Ltd. Martin's River also supplied the Town with its current 2017 Ford Taurus Interceptor.

Options:

1. Proceed with the purchase of a used 2018 Ford Taurus Police Interceptor as proposed.
2. Proceed with the purchase of one of the other options proposed.
3. Not proceed with the purchase of a Police Interceptor.
4. Refer the matter back to staff for further direction and deliberation.

Costs/Required Resources:

\$24,276.32 plus HST (HST fully recoverable)

Source of Funding:

2020/21 Capital Fund

Recommendation:

It is recommended that Town Council consider and adopt the following resolutions:

Resolution 1

BE IT RESOLVED THAT Kensington Town Council rescind the following resolution from their April 27, 2020 regular meeting:

“BE IT RESOLVED THAT Town Council authorize the CAO to proceed with the purchase of a 2019 Ford Explorer Police Cruiser from Calgary BMW as per their quote dated April 15, 2020 in the amount of \$33,875.00 plus applicable taxes;

BE IT FURTHER RESOLVED THAT Town Council authorize the CAO to proceed with the installation of required emergency equipment on the 2019 Ford Explorer Police Cruiser through Anderson Automotive as per their quote dated April 3, 2020 in the amount of \$5,324.73 plus

applicable taxes.”

Resolution 2

BE IT RESOLVED THAT Kensington Town Council rescind the following resolution from their April 27, 2020 regular meeting:

“WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;

AND WHEREAS Town Council has authorized the purchase of a 2019 Ford Explorer Police Cruiser;

AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED that the Town of Kensington be empowered to borrow \$39,199.73 from the Scotiabank, under the following terms:

- i. repayable in full by Town Council over an amortization period not to exceed 5 years.***
- ii. at an interest rate of Prime, less 0.3% per annum with interest payable monthly.***
- iii. Advances repayable on demand.”***

Resolution 3

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with the purchase of a 2018 Ford Taurus Police Interceptor from Martins River Auto as per their quote in the amount of \$19,500 plus HST;

BE IT FURTHER RESOLVED THAT Town Council authorize the CAO to proceed with the installation of required emergency equipment on the 2018 Ford Taurus Police Interceptor in the amount of \$4,776.32 plus applicable taxes.

Resolution 4

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;

AND WHEREAS Town Council has authorized the purchase of a 2018 Ford Taurus Police Interceptor;

AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED that the Town of Kensington be empowered to borrow \$24,276.32 from the Scotiabank, under the following terms:

- i. repayable in full by Town Council over an amortization period not to exceed 5 years.***
- ii. at an interest rate of Prime, less 0.3% per annum with interest payable monthly.***
- iii. Advances repayable on demand.***

To: Geoff

From: Lewie

Date: May 6, 2020

Re: **Options for police vehicle situation we are in**

As we know from our April Council meeting, I had listed out all the issues with 7B4 and the costs. When we left the Council meeting, the motion was passed to purchase the Explorer in Alberta that we paid the \$1000 deposit on. The next morning after Council, I contacted the dealer in Alberta to make arrangements for shipping and payment. He advised me that they had sold the vehicle as they could not wait any longer. There are no new police vehicles available at all in Canada. In talking with Ford and Chrysler, we are looking between seven and nine months delivery for a new police vehicle, whether it be a truck or SUV. It was suggested to me by the local dealerships here in Summerside that they could pretty much build a police interceptor. Both Summerside Chrysler and D. Alex MacDonald have two trucks each, that would be very close to a police interceptor. This would include the "T" rated tires, heavy duty suspension, skid plates, upgraded cooling system (towing package), and a commercial cab-high lockable truck cap (no windows).

Option 1

To repair 7B4 at a cost of approximately \$4600, not including what is wrong with the all-wheel drive.

Option 2

To select a police package Dodge Durango or a police package Ford Explorer. Price for the Dodge Durango would be \$49,731 plus \$5500 to install the emergency lighting, silent patrolman screen, and other lights. The Ford Explorer price would be \$43,743. The equipment cost would be basically the same as the Durango at \$5500 plus taxes.

Option 3

To have D. Alex MacDonald build us a F150 XLT as near to a police interceptor as they can. Basically the difference between this truck and the interceptor would be no certified police speedometer, and the interior would be different. This vehicle would have the commercial cap, five year/160,000 km warranty, \$100 deductible after 100,000 km. Price of this vehicle is \$46,455.25 plus the police equipment needed, including: screen, emergency lights, and our markings. Additional cost would be approximately \$5500. Total cost for this vehicle would be \$51,955.25 plus tax. This vehicle could be on the road within two weeks. A possible hold back would be the delivery of the cap from New Brunswick which could take another two weeks.

Option 4

To have Summerside Chrysler build us a new Ram 1500, again as near to a police interceptor as possible. Basically the difference between this truck and the interceptor would be no certified police speedometer, and the interior would be different. This vehicle would have the commercial cap, five year/160,000 km warranty. Price of this vehicle would be \$44,307 plus \$5500 for the police equipment needed including: screen, emergency lights, and our markings. Total cost of this vehicle would be \$49,807.

Chrysler was more explicit to what would be in the truck they would build. This includes: front heavy duty shock absorbers; rear heavy duty shock absorbers; heavy duty engine cooling; heavy duty transmission oil cooler; spray in bedliner; back up camera; bluetooth; class IV trailer hitch; fog lamps; 5.7L V8 Hemi; 4-wheel drive; 160 amp alternator; side steps; T rated speed tires; skid plate group; and body colour truck bed cap.

Option 5

To purchase 2018 Ford Taurus police package accident repaired in Nova Scotia for \$19,995.

I would ask that you please consider purchasing one of these two trucks. I feel they would make a wonderful vehicle for our department. It would look very sharp. The truck would be black and have the same markings as our charger. There are advantages and disadvantages of all vehicles. The Explorer will go in snow where the Taurus won't.

Either of the trucks would go where the Explorer won't due to the ground clearance of the trucks.

I find that the warranty on both vehicles is outstanding. Things like air conditioning, front end parts, and some brake parts are covered and would be worry free for five years or 160,000 km. That is an option we never had before. If Council has questions in regards to the warranties, I will be able to answer them Monday night.

Thanks,
Lewie



SUMMERSIDE'S ACTION CORNER

3 Water Street, Box 1566 Summerside, PE C1N 4K4
Tel: 902-436-9141 • Toll Free: 1-866-798-4276 • Fax: 902-436-8556
summersidechrysler.com

Town of Kensington

Ram 1500 Crew Cab 1500 4X4

- Front heavy duty shock absorbers
- Rear heavy duty shock absorbers
- Heavy duty engine cooling
- Heavy duty transmission oil cooler
- Spray in Bedliner
- Back up Camera
- Bluetooth
- Class IV Trailer Hitch
- Fog Lamps
- 5.7L V8 Hemi
- 4 Wheel Drive
- 160 Amp Alternator
- Side Steps
- T Rated speed tires
- Skid Plate Group
- Body colour truck bed cap
- 5 Year 160,000kms warranty

Above vehicle is on lot at Summerside Chrysler Dodge and would have a selling price of

\$44,307 + Taxes

NON-POWERTRAIN COVERED COMPONENTS

Electrical: Alternator; electric window defoggers; starter; factory-installed audio and video components and navigation systems; motors; modules; computers; controllers; distributor; sensors; pumps; switches and wiring harnesses; relays; power window gears; power antenna; horn; gauges; electronic instrument cluster; dealer-installed MoPar remote start; cigarette lighter; electric door lock solenoids; power sunroof motor, module and cables; passenger air bag; park assist and self-parking systems and components; bi-xenon HID headlamps and ballast; grill shutter actuator; adaptive cruise control components; blind spot detection sensors and modules; windshield mounted rain sensor and module; forward collision warning and lane departure/lane sense cameras; air suspension compressor, sensor, module and wiring harness.

Brakes/ABS: Master cylinder and cap; all hoses, tubes, lines and fittings; proportioning and load sensing valve; parking brake cables; hubs; levers; linkages; vacuum assist booster and valve; wheel cylinders and brake calipers; brake pedal and bushings; shields, adapters and rear brake supports. ABS hydraulic and pump motor assembly; controller; sensors and relays; electronic parking brake modules and switches. Seals and gaskets for listed components only.

Steering: Electric power steering gear and module and column housing and all internal parts; air bag module; power steering pump; pulley, all hoses, tubes and lines; intermediate shafts and couplings. Gaskets and seals for listed components only.

Engine Cooling System: Water pump pulley; radiator; fan assembly, clutch, shroud and motor; turbo intercooler; coolant tank; hoses, valves, lines and tubes.

Air Conditioning: Compressor; clutch assembly and pulley; condenser and evaporator; accumulator and receiver drier; all hoses, tubes and lines; fans; controls; cables; heater core; expansion valve; blower motor; "O" rings; switches. Gaskets and seals for listed components only.

Clutch: Cables; linkages; cylinders; release bearing and fork.

Front Suspension: Front disconnecting stabilizer bar, including actuators and switches; air suspension system, including front spring and shock assembly, and reservoir; McPherson struts; control arms, shafts and bushings; torsion bar/sway bar, brackets, bushings and bearings; ball joints; front wheel bearings; shock absorbers; steering knuckle; tie rod ends and boots.

Rear Suspension: Air suspension system, including rear spring and shock assembly, and reservoir; lower control arms; stub axle spindles; shock absorbers; axle track/sway bar; height-sensing valve; rear springs, bushings, U-bolts, hangers, isolators and shackles.

Body: Exterior door and rear view mirrors; seat mechanisms; door glass regulators, tracks, slides and runs; door catches, latches and hinges; lock cylinders; hood and lift gate props; door handles, engine mounts and supports.

Fuel System: Fuel pump, tank; throttle body; all hoses, tubes and lines; fuel rails and regulator; reservoir; linkage and valves.

POWERTRAIN COVERED COMPONENTS

Engine: Cylinder block and all internal parts; supercharger, harmonic balancer, injection pump and injectors; oil cooler; block heater; hoses, lines and tubes; heat control valve; core plugs; cylinder head and valve covers; oil pan; timing belts, chains and cover; intake and exhaust manifolds; turbocharger and waste-gate actuator; water pump and housing. Gaskets and seals for listed components only.

Transmission/Transfer Case: Case and all internal parts; oil pan; torque converter, flex plate and flywheel; gearshift mechanism; cables, hoses and lines; oil cooler; supports and mounts. Gaskets and seals for listed components only.

Front-Wheel Drive: Transaxle case and all internal parts; oil pan and covers; torque converter, flex plate and flywheel; drive shafts; front wheel bearings; universal joints and boots; front axle disconnect actuator. Gaskets and seals for listed components only.

Rear-Wheel, Four-Wheel and All-Wheel Drive: Drive shafts and bearings; universal joints and yokes; axle housing, shafts, bearings and all internal parts. Gaskets and seals for listed components only.



D ALEX MACDONALD FORD LTD.

25 WATER STREET
SUMMERSIDE, PE, C1N 1A3
Phone: (902) 436-2138
Fax: (902) 436-0232

TOWN OF KENSINGTON
Key: TOWN200429
Sales Rep: NICK HEER
Date: 05/06/2020

Customer Information

Code: 6978
TOWN OF KENSINGTON
PO BOX 418
KENSINGTON, PE, C0B 1M0
Cell (902) 888-7120
Email bsdonald@pei.sympatico.ca
Sales Rep NICK HEER
Contract Date 04/29/2020
Payment Date 04/29/2020
Tax Code PE HST
Type Retail - Cash Purchase

Vehicle Information

Stock # 20136
Year Make 2020 FORD
Model, Trim F-150, XLT
Model Number W1E
Color AGATE BLACK
Serial # 1FTEW1EPXLF39991
Odometer 29
Trade Year Make N/A
Model N/A
Serial # N/A
Odometer N/A

Price

MSRP	56,219.00
Total Sales Price	56,219.00
Trade	0.00
Dealer Discount	(5,000.00)
Ford Fleet	(11,000.00)
License	0.00
Tire Levy	56.25
ESP - PREMIUM <i>Basefare 100 ded.</i>	2,795.00
PRODUCT PACKAGE	0.00
Skid Plate	200.00
Cap	2,200.00
LT Tires	800.00
MudFlaps	185.00

HST Taxable	46455.25
HST @ 15.0000%	6968.29
Payout Lien Amount	0.00
Balance Due	53,423.54
Deposit	0.00
Total Balance	53,423.54

I / We have reviewed the above disclosure and agree to the vehicle, price and payment information as declared.

x

TOWN OF KENSINGTON

x

Dealer Acceptance

BaseCARE

84 COVERED COMPONENTS

Includes ROADSIDE ASSISTANCE
and components covered by PowertrainCARE, plus:

ENGINE

Diesel Injector Pump
Harmonic Balancer and Bolt
Metal Fuel Lines

STEERING

Column Lock (Tilt Wheel)
Control Valve
Cooler and Metal Lines
Idler Arm
Power Steering Pump/Electric
Power Steering Actuator
Pulley Assembly
Seals and Gaskets
Steering Gear Housing,
Manual and Power
(Including All Internal Parts)
Underbody Steering Linkages
and Couplings

BRAKES

Backing Plates
Brake Booster (Power)
Calipers
Combination Valve
Metal Lines and Fittings
Master Cylinder
Parking Brake Linkage and Cables
Retainers and Clips
Self-Adjusters
Shaft (Brake Pedal)
Springs
Wheel Cylinders

FRONT SUSPENSION

Ball Joints (Upper and Lower)
Control Arms (Upper and Lower)
Control Arm Shafts and Bushings
Kingspins and Bushings
Linkage and Bushings
MacPherson Struts
Spindle and Spindle Supports
Stabilizer Bar
Tie Rods

ELECTRICAL

Alternator
Electronic Ignition Module
Fuel Pump
Heated Backglass
(Electrical Only – Not
Glass Damage or Breakage)
Ignition Switch
Radiator Fan Relay
Speedometer/Odometer
(Electrical and Mechanical)
Starter Motor
Starter Motor Solenoid
Switches
(Manually Operated, Electrical)
Voltage Regulator
Wiper Motors
Wiring Harnesses
(Excluding Spark Plug Wires)

AIR CONDITIONING

Clutch
Clutch Bearings
Clutch Switch
Compressor
Compressor Head
Compressor Seals
Condenser
Evaporator
Field Coil
Pulley



keys, navigation map media (CD/DVD/memory cards/hard drive), batteries of all types and cable
LED/HID lamps and headlamps, fogging of lamp assemblies), shock absorbers, spark plugs and v
ass, mouldings, ornamentation, paint, rust, sheet metal, structural underbody framework, sidev
m and upholstery.



Mail



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Re: Service Quote # SC27537



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sc2753707052020.jpg
 Usage: 0%

Margaret Johnston <margaret-summersidechrysler@hotmail.ca>

Date: 05/07/2020 19:33

nofkensington.com' <policechief@townofkensington.com>



CHRYSLER



Jeep



DODGE

KEEPING YOUR VEHICLE IN TOP SHAPE IS OUR COMMITMENT TO YOU

SUMMERSIDE CHRYSLER DODGE

1500-480-4111

P. 1500-450-0000

SUMMERSIDE CHRYSLER DODGE



ntioned for Alan Ripley. Please review.

DALLAS FOLLAND		D		10/21/13	
CHRYSLER	CHARGER	2016	PITCH BLA	10/21/13	
2016	CHARGER	2016	PITCH BLA	10/21/13	
10/16	16193	Y	3	05/07/20	0
10/16	16193	Y	3	05/07/20	0
AUTOMATIC		Open			
<p>REPAIRS</p> <p>3.00 Date 05/07/20 Tech: 50 Oper: 3118.50 100.00 140.00</p> <p>1.00 CDR 66214751AC CASR 3118.50 3118.50 3118.50</p> <p>MATERIALS</p> <p>Labor 380.00</p> <p>Parts 3,118.50</p> <p>Other 25.00</p> <p>TOTAL Operation A 3,523.50</p> <p>TOTAL Labor 380.00</p> <p>TOTAL Parts 3,118.50</p> <p>TOTAL Other 25.00</p>					
<p>****Summerside Chrysler Dodge (1984) Ltd.****</p> <p>This quotation is valid for 10 days only.</p>					
GST		T1		523.50	
PST		T2		528.53	

I authorize you to use the following vehicle:

DATE & SIGNATURE:

Date: 05/07/2020

Signature: [Signature]

Chrysler dealer located here and represented for sale price.

We also have other vehicles for sale. Please call us for more information.

Thank you for your interest in our services. We will contact you soon.

16:29:35

SERVICE 000786



▼ Attachments (1 file, 663.8 KB)



sc2753707052020.jpg (663.8 KB)

Town of Kensington - Request for Decision

Date: April 21, 2020	Request for Decision No: 2020-17
Topic: 2016 Dodge Charger Replacement – Police Cruiser	
Proposal Summary/Background: <p>The Kensington Police Service currently carries two police cruisers; a 2016 Dodge Charger (marked) purchased in 2015 and a 2017 Ford Taurus (unmarked) purchased 'refurbished' in 2019.</p> <p>The Dodge Charger (7B4) was put into service in September of 2015 and has approximately 190,000 kms on the engine. It has been taken out of service twice over the past several weeks due to mechanical issues. Councillors may recall that the transmission was replaced with a used transmission approximately four weeks ago at a cost of approximately \$2,500.00. Further a vehicle was rented as a replacement at the time at a cost of approximately \$300.00. On April 9th the car developed a noise in the front end and it was found that the water pump was loose, leaking and needed to be replaced. Again, the car was taken out of service until the repair could be made. It is apparent, that 7B4 is seeing significant mechanical issues and requires constant repair to keep the vehicle in service. Details on the required repairs are included in the attached memo from Chief Sutherland. The initial cost estimate to make the car roadworthy is approximately \$4,810.45, which does not include the cost of the recently installed transmission and water pump. Further, the all-wheel drive system is not working and it needs to be sent to the dealership for further analysis. Currently the vehicle is parked in the Town Hall parking lot as it is not safe for use by law enforcement. Another vehicle has been rented to provide the police department with a second vehicle at this time.</p> <p>Chief Sutherland was requested to review and analyze five different options related to the replacement or repair of 7B4. The options were:</p> <ol style="list-style-type: none">1. Repair 7B4 and put the vehicle back in service.2. To replace 7B4 with a refurbished 2018 Ford Taurus.3. To replace 7B4 with a 2019 Ford Explorer (SUV).4. To replace 7B4 with a newly manufactured police cruiser.5. To operate the police department with only one vehicle. <p>A detailed analysis of each option and supporting documentation is provided in the attached memo from Chief Sutherland.</p> <p>It is requested that Town Council consider this Request for Decision and the attached memo from Chief Sutherland in their deliberation on the replacement of 7B4.</p>	
Benefits: <ul style="list-style-type: none">• Will provide the police department with a safe vehicle.• Will provide better officer safety and a safer operation.• Will reduce maintenance costs associated with police vehicles.	
Disadvantages: <ul style="list-style-type: none">• None noted.	

Discussion/Comments:

It is recommended by the Chief and the CAO that Town Council move forward with option #3; replacement of 7B4 with a 2019 Ford Explorer. It is felt that this option provides the overall best value to the Town and the Police Department and will provide the department with a safe and efficient police cruiser.

The total cost of the Ford Explorer option including the transfer of the required emergency equipment is \$41,692.19 including taxes broken down as follows:

Purchase price - \$33,875.00 plus HST.

Equipment installation - \$5,324.73 plus HST.

Addition of decals for marked vehicle approximately \$800 plus HST

The mileage on the Ford Explorer is 880 kms. Warranty on the Ford Explorer is 3 years, 60,000 kms bumper to bumper. And 5 years, 160,000 kms on the powertrain. Given that the vehicle was first sold on November 15, 2018, warranties will expire as follows: bumper to bumper – November 15, 2021, Powertrain – November 15, 2023.

Based on the total purchase cost of \$39,199.73 the financial impact to the Town is assessed as follows:

- Total amount to be borrowed: \$39,199.73
- Monthly principal and interest payment (cash flow) - \$704.37
- Monthly depreciation amount - \$653.33

Options:

1. Proceed with the purchase of the 2019 Ford Explorer, as recommended.
2. Proceed with one of the other options provided.
3. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

\$39,199.73 plus HST (HST fully recoverable)

Source of Funding

Long Term Borrowing - \$39,199.73

Recommendation:

It is recommended that Town Council consider and adopt the following resolutions:

Resolution 1

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with the purchase of a 2019 Ford Explorer Police Cruiser from Calgary BMW as per their quote dated April 15, 2020 in the amount of \$33,875.00 plus applicable taxes;

BE IT FURTHER RESOLVED THAT Town Council authorize the CAO to proceed with the installation of required emergency equipment on the 2019 Ford Explorer Police Cruiser through Anderson Automotive as per their quote dated April 3, 2020 in the amount of \$5,324.73 plus applicable taxes;

Resolution 2

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;

AND WHEREAS Town Council has authorized the purchase of a 2019 Ford Explorer Police Cruiser;

AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED that the Town of Kensington be empowered to borrow \$39,199.73 from the Scotiabank, under the following terms:

- i. repayable in full by Town Council over an amortization period not to exceed 5 years.***
- ii. at an interest rate of Prime, less 0.3% per annum with interest payable monthly.***
- iii. Advances repayable on demand.***

April 17, 2020

To: Geoff
From: Lewie
Re: 2016 Charger Police 7B4

History:

7B4 has been our most recent marked car and came into service in September 2015, but the model of the car is actually 2016.

Over the past number of months this car has been out of service twice due to mechanical issues. We just recently replaced the transmission in the car and the approximate cost was \$2500, plus I had to rent a vehicle which was another cost of approximately \$300. On April 9, 2020 the car developed a noise in the engine. It was taken to Bell's Irving and they found that the water pump was loose, leaking, and needed to be replaced. Again the car went out of service until the new water pump arrived and was installed on April 14, 2020. Before the car went back in service I took the car for a drive and found it had a serious vibration in the front, and a noise in the back driver's side wheel. I took the car back to Bell's and they found that the brake on the driver's side rear wheel had to be replaced. They also found that the drive shaft that runs the all-wheel drive was out of round, not running true. This is what caused the problem with the transmission several months ago. The drive shaft broke, hit the pavement, and went through the side of the transmission. So now that drive shaft has to be replaced again.

I requested Bruce Bell to get the car running so I could get it back in service.
To fix the car to this point, including new water pump, cost \$1651.

I again requested Bruce Bell to go over the car and tell me if there is anything else that needed to be fixed before the car was put back in service.
April 15, 2020 Bruce Bell requested me to come to his service center.
Bruce advised me of the following things that needed to be fixed before the car should go back into service:

- Driver's side front axle - \$260
- Complete set of brakes - \$1340
- 4 new tires - \$1000
- Front drive shaft that operates the all-wheel drive - \$960
- Driver's side outer tie rod end - \$98
- 4-wheel alignment - \$105

Total cost to put the car back on the road is \$4810.45 (tax in).

Please note: the all-wheel drive system is not working in the car and has to go back to Chrysler to be analyzed.

7B4 now has 190km on it.

Please note: 7B4 is back in our parking lot and is not safe to drive.

End of history.

OPTIONS:

As we discussed in our meeting the other day, there were a number of options that were mentioned.

Option 1:

To repair 7B4 and get it back in service at a price of \$4810.45.

Option 2:

To replace 7B4 with a 2018 black Ford Taurus with police package. This vehicle has 3000km on it and was involved in a head on collision in Fredericton, N.B. It was previously owned by Fredericton City Police and was written off by their insurance company. The car went to auction and was purchased and fixed by Martin's River Auto Ltd., Lunenburg Co, N.S. Firm price on this car is \$19,500. It is still under warranty for the next 3-1/2 years.

Option 3:

To replace 7B4 with a 2019 white Ford Explorer all-wheel drive with total police package. The vehicle is in Calgary, Alta., at a dealership. Vehicle has 880km on it and is under full warranty. Price of this vehicle, including tax and shipping to Moncton, N.B. via train, is \$35,568.75.

Option 4:

We discussed perhaps ordering a new police car, either Ford or Chrysler. Ford now only carries one police interceptor package, the Ford Explorer.

Ford has dropped the Taurus line. They also make a police package F150 truck.

Chrysler now only has one police interceptor package which is on the Dodge Durango. Chrysler, as of January 2020, has dropped the Charger line of police vehicles.

Also within this option discussion, we talked about 4-door police package trucks. Chrysler is not offering a police package truck this year.

If ordering a new Ford or Chrysler product, it's ninety days plus for delivery, as both Ford and Chrysler factories are shut down due to the virus.

Option 5:

It was brought up that perhaps the department could operate with only one police vehicle. Unfortunately, this option does not work for our department as we often, even this week, have had to take away two persons at a time from a crime scene. Often people involved in fights, both persons are arrested and transported in separate police vehicles. Recently at a nasty domestic, both wife and husband were arrested and removed from the residence. Also now Prince County Jail is closed. Our prisoners now have to be transported to Sleepy Hollow in Charlottetown. This leaves us with no emergency vehicle here in Kensington. Sometimes in Sleepy Hollow when placing a female in cells, it takes up to two hours to get them lodged in cells.

End of options.

Discussion of Options

Please be advised that these are my thoughts on the options available to us.

Option 1:

I do not think this a viable option for us to go with as it is another \$4810.45 to get the vehicle back on the road and does not address the issue of the all-wheel drive. I can't even get a quote on it at this point, but it will be costly.

Option 2:

I think this is a viable option for us. I am very concerned about how badly the car was hit, to be written off as it was a head on collision. I would be concerned about the 4-wheel alignment and vehicle not tracking properly. This type of thing can be quite common in this type of vehicle hit. The cost of outfitting this type of vehicle with police equipment would be \$5492.77 (tax in). This would include stripping the police equipment from the current 7B4 and installing new equipment in this vehicle, as the parts in 7B4 will not fit into a Ford Taurus. Total cost of this vehicle would be \$27,917.77 (tax in).

Option 3:

I think this is a viable option for us. To replace 7B4 with a 2019 white Ford Explorer police interceptor 3.7 V6 all-wheel drive. The cost of installing police equipment in this vehicle would be \$6123.44 (tax in). This vehicle is in Calgary, Alta., and would be delivered to Moncton, N.B., CN railyard around May 10 and would have to be picked up by us. Total cost for this vehicle would be \$41,692.19 (tax in).

Option 4:

I think this is not a viable option for us at the present time. If we had a reliable police vehicle, which 7B4 is not, then we could tender on either one of the Ford or Chrysler vehicles. Either one of these vehicles fully equipped is going to be over \$50,000.

Option 5:

I know that this is not a viable option for us. We would not be able to arrest and transport more than one person at a time in the same vehicle. This is not safe for the arrested persons in the back, and is also an officer's safety risk trying to unload two arrested persons from the vehicle at one time.

This ends my discussion of the Options.

My Thoughts on the Options

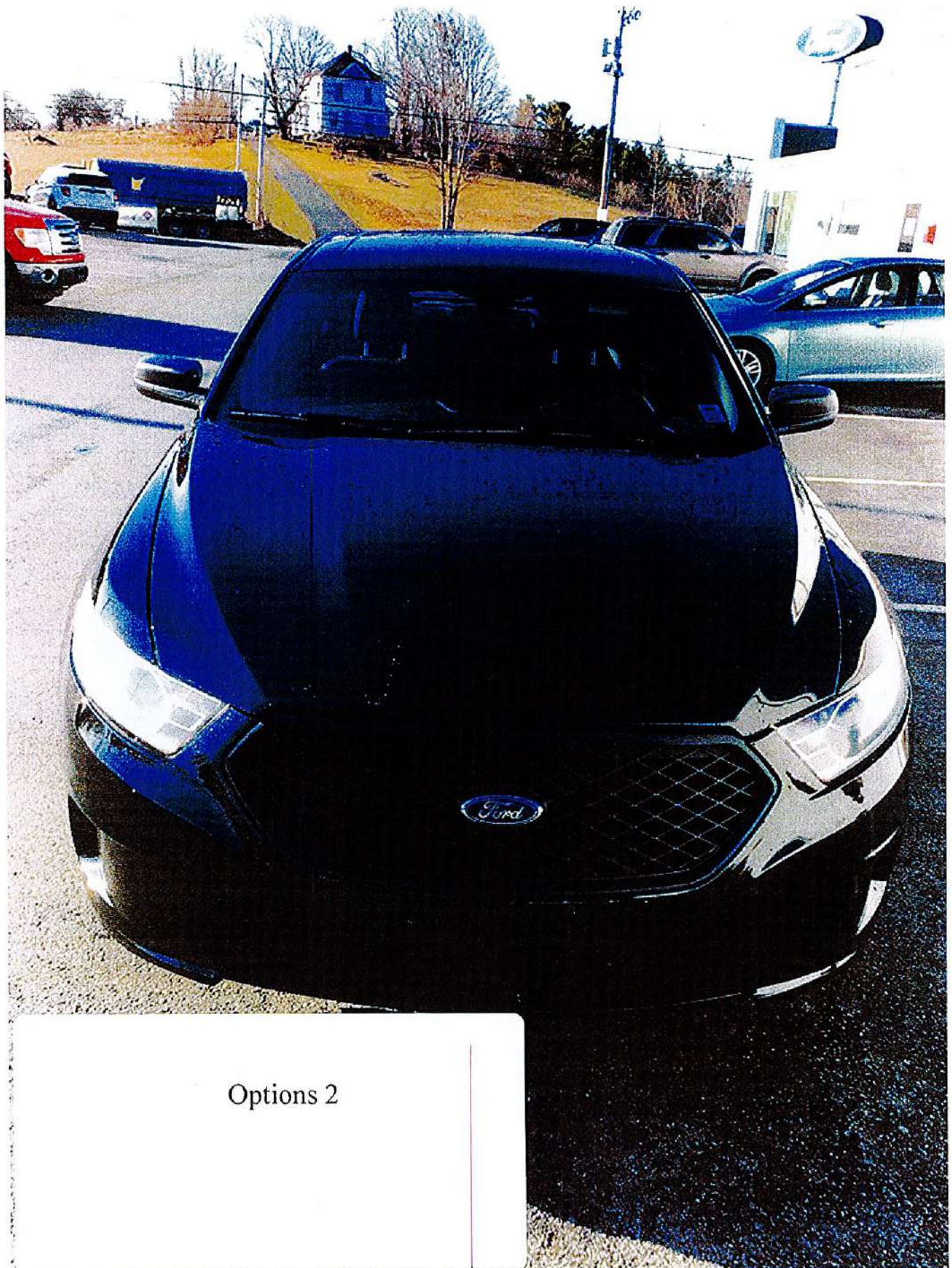
I would please ask you to consider Options 2 or 3. My choice would be Option 3, the Ford Explorer. As I previously said, I am concerned about the 2018 Taurus as I know it took quite a hit in Fredericton and was written off. If we purchased it the permit would be stamped. Another issue we are finding is the cabin in the Taurus is too small for getting arrested persons in the back. We have had two incidents since January 1st this year. I personally arrested a large male for dangerous driving and drugs on Garden Dr. by the post office. I could not get him in the back of 7B3 under any circumstances as he just would not fit. Luckily for me he was a good-natured chap, and he was escorted back to our office in his own vehicle. As of late this week when the arrest was made at the post office for the contraband cigarettes and drugs, we had to put him on his knees and sit him sideways in the back seat to transport him to East Prince Detachment.

I personally think the Ford Explorer would serve as a very well-rounded vehicle for us. The cabin is much bigger than in the Taurus. They are excellent vehicles in winter conditions, and we would have a longer warranty than on the Taurus.

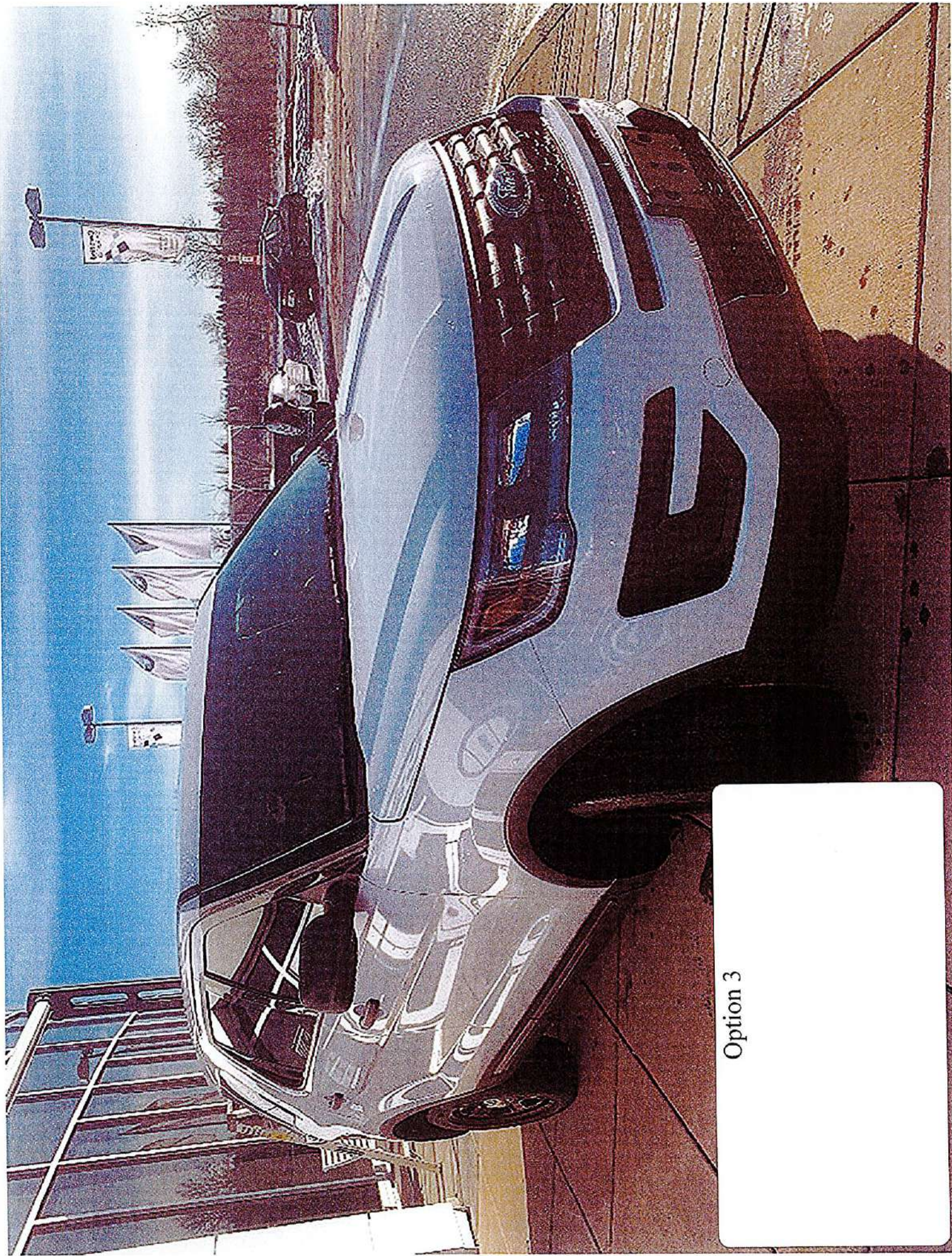
Thank you for allowing me to put this presentation together for you. You will find attached the cost of fixing 7B4 from Bell's; two quotes from Anderson's Automotive, Summerside, one for a Taurus and one for an Explorer. You will also find an invoice for an Explorer including taxes and delivery. I do not have an invoice from Martin's River Automotive, but it will be the same amount as I previously mentioned in the options.

Thanks,

Lewie



Options 2



Option 3

43 Jenkins Ave, Summerside, PEI C1N1E3
Office 902-436-5545 Fax 902-436-4882
admin@andersonautomotive.ca
HST #898849013RT0001



Authorization

Bill To Town Of Kensington - Police Services
P.O. Box 418
Kensington, PE C0B 1M0
Canada

Cell (902) 888-7120 lewis (police services)
Business (902) 836-1079 (police services)
Email policechief@townofkensington.com
Email mail@townofkensington.com

Work Order # 72267
Service Advisor Susan Woodside
Technician NA

Plate PE NEED INFO
Description 2019 Ford Taurus SE V6 3.5L 3496CC 213CID VII
8
VIN
Odometer 0

Appointment 4/15/2020 8:12 AM

Service

Emergency Equipment Service-Diagnose/Repair/Replace/Service

Remove and Replace components as required to access and install materials, and/or perform needed service, adjustments as required. Additional fluids may be required to complete this service. Retest and verify repair as required. Perform final road test where applicable.

Labor to remove equipment from the charger	8 Hour	\$80.51 / Hour	\$644.08 H
Labor to install equipment into 2019 Taurus	24 Hours	\$80.51 / Hour	\$1,932.24 H
901-0083A - Full console	1 Unit	\$718.75 / Unit	\$718.75 H
PK1130ITS2SCA - Silent Patrolman	1 Unit	\$1,381.25 / Unit	\$1,381.25 H
Sub			\$4,676.32

TECH NOTES...

Total Parts		\$2,100.00
Total Labor		\$2,576.32
Total Before Taxes & Miscellaneous Charges		\$4,676.32
(*) Shop Supplies*		\$100.00 H
(H) (HST) Harmonized Sales Tax	15 %	\$716.45
Grand Total		\$5,492.77

Estimate of Deferred Work / This is Not an Invoice

Bill To Town Of Kensington - Police Services
P.O. Box 418
Kensington, PE C0B 1M0
Canada

Plate PE NEED INFO
Description 2019 Ford Police Interceptor Utility Base V6 3.7L
3726CC 227CID VIN R
VIN 1FM5K8AR6KGA22585
Odometer 1

Invoice Date 3/4/2020 3:38 PM

Invoice # 51212
Work Order # 71420
Service Advisor Susan Woodside
Technician David Anderson

Deferred Service

Emergency Equipment Service-Diagnose/Repair/Replace/Service

Remove and Replace components as required to access and install materials, and/or perform needed service, adjustments as required. Additional fluids may be required to complete this service. Retest and verify repair as required. Perform final road test where applicable.

Labor to install equipment			\$1,525.40 H
Silent patrolman, rear cargo partition, window bars, contour console	1 Unit	\$3,769.33 / Unit	\$3,769.33 H
		Sub	\$5,294.73

TECH NOTES...

Total Parts		\$3,769.33
Total Labor		\$1,525.40
Total Before Taxes & Miscellaneous Charges		\$5,294.73
(*) Shop Supplies		\$30.00 H
(H) (HST) Harmonized Sales Tax	15 %	\$798.71
Grand Total		\$6,123.44

"ESTIMATES ARE VALID FOR 14 DAYS". I hereby authorize the above service/repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the vehicle described for testing and/or inspection. Express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of service/repairs thereto.

All parts removed will be discarded unless instructed otherwise: Save all Parts_____.

Customer Signature: _____

43 JENKINS AVE, SUMMERSIDE, PEI C1N 1E3
OFFICE 902-436-5545 FAX 902-436-4882

GST/HST #898849013RT0001

www.andersonautomotive.ca

Calgary BMW (o/b 504147 Alberta Ltd.)

Tel: (403) 253-0338

Fax: (403) 253-6638

34 Heritage Meadows Rd SE, Calgary, AB, T2H 3C1

Dealer #: AMVICB199365

GST/HST#: 130877384RT001

Offer to Purchase prepared for: Lewie Sutherland

4/15/2020

pared By: Jason Stevenson (Reg#S2016190)

Home:

Mobile: (902) 288-7120

Quote #: 24033732

2019 Ford Police Interceptor Utility AWD

N22691B

Ext. Colour:	white	Body Style	4-Door Sedan
Int. Colour:	black		
Total KMs:	885		
Warranty:	N/A		
In-Serv. Date:			
VIN:	1FM5K8AR6KGA22585	Transmission	Automatic
Status:	Used		
Sp. Status:	As Is - Uncertified ___X		

MSRP OPTIONS

K8A - Police Interceptor Utility AWD	\$36,398.75
TOTAL MSRP	\$36,398.75
LESS: DISCOUNT	(\$4,875.00)
SALE PRICE	\$31,523.75

DEALER OPTIONS AND CHARGES

AMVIC Fee	\$6.25
Shipping to Monton	\$1,750.00
Fuel Pre-Owned	\$0.00
Admin Fee	\$595.00
TOTAL SALES PRICE:	\$33,875.00
LESS: TRADE ALLOWANCE	\$0.00
PLUS: LEASE SHORTFALL ON TRADE	\$0.00
NET DIFFERENCE:	\$33,875.00
GST:	\$1,693.75
PST:	\$0.00
Reviewed & Accepted initial here	\$0.00
CarProof report on vehicle	\$0.00
LIEN PAYOUT / CASHBACK:	\$0.00
TOTAL PURCHASE PRICE:	\$35,568.75
Less Deposit: ()	\$0.00
AMOUNT DUE ON DELIVERY:	\$35,568.75

Vehicle licensing fees not included

TRADE DISCLOSURE:

Year Make Model		
VIN		
KMs		
Colour		
Lien/Cashback pay to		
Lien / Cashback	\$0.00	
Assigned Value(s)	\$0.00	
Trade Downpayment	\$0.00	
Payable To Customer	\$0.00	

I hereby transfer to Dealer all my rights, title and ownership in the Trade(s) and I declare I am the sole owner / possessor of same and that there are no mortgages, liens, notes or claims of any kind or nature adverse to my rights of, upon or against said Trade(s) other than stated. I hereby certify that the Trade(s) has never been involved in an accident and/or has never been damaged other than stated. I declare that to the best of my knowledge the odometer as stated indicates the total actual distance travelled by the Trade(s).
X_____

This Vehicle to be acquired for registration in Canada only.

Prices are only valid for the month quoted in, unless otherwise stated. Salesperson is not authorized to approve this quote. All quotations subject to Manager approval (and OAC if appl.) Trade subject to re-inspection upon completion of this transaction. The trade seller is responsible for the trade payout amount and its accuracy.

The Purchaser acknowledges having read the CONDITIONS OF SALE (accompanied or printed on the reverse hereof) and agrees that the same are hereby incorporated by reference and shall constitute part of this agreement as fully as if printed on the face of the agreement and above the Purchaser's signature. Purchaser acknowledges that a partial payment is non-refundable unless a condition is requested. This agreement is not effective unless accepted by an authorized official of the Dealer. The Dealer does not guarantee the Year of this Vehicle.

I acknowledge that the information I provide may be used by you the dealer and shared with associated businesses to i) perform services as may be directly requested by me, ii) provide me with information regarding your products and services and iii) generate statistical data that does not identify me personally. By providing my information to you, I consent to these uses. I may, at any time in writing, withdraw my consent.

Was there anything promised that is not in writing? Yes ___ No ___

I / WE HEREBY OFFER TO PURCHASE THE ABOVE VEHICLE SUBJECT TO THE TERMS & CONDITIONS AS EXPRESSED IN THIS AGREEMENT.

Comments and Promises,
Restrictions, Limitations and Conditions:

1) \$1,000 Deposit gives first right of refusal and refundable if no approved through council.

X_____
(Client Acknowledgment)


X_____
Lewie Sutherland
policechief@townofkensington.com

X_____
Dealer Acceptance / Reg.#

OASIS
RESULTS:1FM5K8AR6KGA22585

CAN - EN

23-APRIL-2020 /
09:13:11 EST / WEB5
LOCAL TIME: 23-APRIL-2020 /
10:13:12 AM

VEHICLE INFORMATION

VEHICLE DESCRIPTION:
2019 Explorer
BODY STYLE: Explorer Police

ENGINE: 3.7L DOHC V6 Gas.

ENGINE CALIBRATION:

KTUBKPNA

TRANSMISSION:

6 Speed Auto Transmission 6F55

FUEL TYPE: Gasoline

Sold to Fleet: NO

VERSION/SERIES: FORD SERIES

DRIVE TYPE:

4 WHL L/H FULL TIME DRIVE

AXLE RATIO: 3.65 Ratio

AXLE CODE: 3J

WHEEL SIZE:

8 X 18" Steel Wheel

TIRE: 245/55R18 A/S BSW

Retail sales type: L

ADDITIONAL INFORMATION

PAINT COLOR:
Oxford White Solid C/C
PAINT CODE: YZ

GROSS VEHICLE WEIGHT:
6342 LB. GVW
RADIO:

SYNC VERSION: V4 Gen1

VHR ACTIVATED: N

MODEM:

OUTSTANDING FIELD SERVICE ACTIONS

NO CAMPAIGN MESSAGE(S) FOUND

NO WARNING MESSAGES
FOUND FOR THIS VIN

GENERAL WARRANTY INFORMATION

WARRANTY START DATE:

15-November-2018

BUILD DATE: 12-October-2018

RELEASE DATE: 04-January-2019

SALE MILEAGE:

WARRANTY COVERAGE

NO WARRANTY COVERAGE MESSAGE(S) FOUND

EXTENDED COVERAGES

2176 - CAN 2018 NEW 60/160000 POWERTRAINCARE W/ROADSIDE

STANDARD DEDUCTIBLE: 0 CAD

OWNER NAME:

FORD MOTOR COMPANY

OPTIONS:

EXPIRATION DATE:

15-November-2023

DISTANCE: 160000

RENTAL: 35 UP TO 10 DAYS

TOWING: 0 CAD

CONTRACT SOLD BY: CAN H1057

ESP CONTRACT START DATE:
15-November-2018

CONTRACT START DISTANCE: 1.OWNER OF VEHICLE MUST MATCH OWNER NAME ON OASIS FOR COVERAGE TO APPLY.

WARRANTY REPAIR HISTORY

[Click Here for Full Warranty History](#)

06-JUNE-2019

DEALER: Markville Ford Lincoln Limited

WARRANTY CLAIM NUMBER:

333032

ODOMETER: 000036K

PART NUMBER	PART DESCRIPTION	QUANTITY	LABOR OP	CONDITION CODE	CONDITION DESC
		19B12B			

COMPLETE SOFTWARE UPDATE FOR VEHICLE

SYMPTOM CODE INFORMATION

GENERAL INFORMATION (*****)

FC16



EXTERIOR
OXFORD WHITE
INTERIOR
CHARCOAL BLK CLTH STYDNL RE

- AIRBAGS, FR/SIDE DRUM/PASS
- PERSONAL SAFETY SYSTEM™
- SAFETY CANOPY
- SOS POST CRASH ALERT SYSTEM
- TIRE PRESSURE MONITOR SYS
- ADVANCETRAC W/
- ROLL STABILITY CONTROL

WARRANTY

- 3-YR/50,000 KM BASIC

Send

**"THIS VEH. NOT INTENDED FOR
SALE OR REGISTRATION IN US"
RETAIL PRICES EXCLUDE
GST/HST**

TOTAL MSRP \$50,894.00

IS37 R TE 2X 816 000004 01 04 13

04/23/2020

For more information visit vehicles.mcan.gc.ca

**THE
AFRICAN**



Go Further

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www.salecar.gov



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P.O. BOX 163,
KENSINGTON, P.E.I.
C0B 1M0

BELL'S SERVICE CENTER

OPERATED BY A.L. BELL LTD.

"COMPLETE AUTOMOTIVE SERVICE"

— Official Inspection Station —



2701

Year of Reimbursement April 15th 2020

ADDRESS United Police Car Repairs

MAKE & MODEL.

ODOMETER

SERIAL NO.

LICENSE

30

DESCRIPTION OF WORK	AMOUNT
---------------------	--------

Driver's side front wheel	27.00
Complete front Brakes	134.00

4 tons	1000.00
Front Drive Shaft	960.00

Dr's. Side outer tie rod	SHOP SUPPLIES	98.00
	TOTAL LABOUR	420.00

2% INTEREST PER MONTH ON OVERDUE ACCOUNTS.	TOTAL PARTS	407600
HST REGISTRATION NO. 10011 0044RT	SUB-TOTAL	

I HEREBY AUTHORIZE THE ABOVE WORK TO BE DONE TOGETHER WITH NECESSARY MATERIALS.	
M/V	
SUB-TOTAL	

SIGNATURE _____	HST	6/1/76
I HEREBY ACKNOWLEDGE MY INDEBTEDNESS IN THE AMOUNT OF _____	ENVIRO	

TOTAL	4687	70
SIGNATURE _____		
BALANCE OWING, AS SHOWN HEREON		
\$ _____ BEING, THE TOTAL AMOUNT OWING, ON		

481045

Dear Town of Kensington

A note to say thank you for the pens and Town of Kensington bags that we gave out to the Women's Institute District 6 members at our convention on March 3rd at the Murray Centre in Kensington.

We appreciate your support of our members from Malpeque, Spring Valley, Long River, Kelvin Grove, Spring Brook, French River and New London.

Thank you again

Norma Pasateri on behalf of D6.