



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, May 10, 2021 @ 7:00 PM

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Kensington, PEI
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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
May 10, 2021 – 7:00 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 April 12, 2021 Regular Meeting
 - 5.2 April 22, 2021 Special Meeting
- 6. Business Arising from Minutes**
 - 6.1 April 12, 2021 Regular Meeting
 - 6.2 April 22, 2021 Public Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Statistical Report
 - 7.3 Police Department Statistical Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List – Town
 - 7.6 Bills List Water and Sewer Utility
 - 7.7 Summary Income Statement

- 7.8 Credit Union Centre Report
- 7.9 Mayor's Report
- 7.10 Federation of Prince Edward Island Municipalities Report – Councillor Mann
- 7.11 Heart of PEI Initiative Report – Deputy Mayor Pickering
- 7.12 Kensington and Area Chamber of Commerce Report – Councillor Gallant
- 7.13 PEI 55 Plus Games – Councillor Gallant

8. New Business

8.1 Request for Decisions

- 8.1.1 RFD2021-22 - New Deal for Cities and Communities (Gas Tax) – Capital Investment Plan Fund Re-Profiling
- 8.1.2 RFD2021-23 - Prince County Hospital Foundation – Funding Request
- 8.1.3 RFD2021-24 -Go!Fish Window Replacement and Awning Installation
- 8.1.4 RFD2021-25 - Kensington Business Park - Tender Recommendation
- 8.1.5 RFD2021-26 - Town of Kensington Emergency Management Program Bylaw - Bylaw #2021-02
- 8.1.6 RFD2021-27 - Proposed Development Control Bylaw Amendment (Portion of PID No. 78014 – Lot 21-1) - First Reading
- 8.1.7 RFD2021-28 - Subdivision of Lands of the Town of Kensington and E&W Brown Holdings Inc

8.2 Other Matters

9. Correspondence

10. Committee of the Whole (In-Camera) – Nil

11. Adjournment

**Town of Kensington
Minutes of Regular Council Meeting
Monday, April 12, 2021
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering
Councillors: Toombs, Spencer, Gallant and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Administrative
Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors: Jason Simmonds – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the April meeting of Kensington Town Council.

2. Approval of Tentative Agenda

2.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the tentative agenda for the April 12, 2021 regular meeting of Town Council with the addition of item 8.1.7 C&B Café Liquor License Request and one additional piece of correspondence. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the minutes from the March 8, 2021 regular meeting of Town Council. Unanimously carried.*

5.2 *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the minutes from the March 22, 2021 special meeting of Town Council. Unanimously carried.*

5.3 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the minutes from the March 8, 2021 WPCC meeting. Unanimously carried.*

6. Business Arising from Minutes

6.1 **March 8, 2021 Regular Meeting**

6.1.1 *Nil*

6.2 March 22, 2021 Special Meeting

6.2.1 *Nil.*

6.3 March 8, 2021 W&PCC Meeting

6.3.1 *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to adopt the April 2021 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the February 2021 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the February 2021 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Chief Sutherland spoke on his plans to host the Annual Fishing Derby and Bike Rodeo.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the April 2021 Development Permit Summary Report. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Gallant to approve the February 2021 Bills in the amount of \$178,811.79. Unanimously carried.*

7.5.2 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the February 2021 WPCC Bills in the amount of \$18,943.32. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Gallant, seconded by Councillor Mann to approve the Summary Income Statement for the month of February 2021. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the Credit Union Centre report for the month of February 2021. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Mayors report for the month of April 2021 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the purchase of two seating area structures to be built by the KISH Industrial Arts Class at the approximate cost of \$900.00 each. Unanimously carried.*

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 Councillor Mann reported that the FPEIM AGM will be held virtually on April 26, 2021.

7.9.2 FPEIM passed their 2021/22 Budget.

7.9.3 The Rural Municipality of Malpeque Bay recently became a member of FPEIM.

7.10 Heart of the Island Initiative Report

7.10.1 Deputy Mayor Pickering reported that the Heart of PEI Initiative is wrapping up their Phase 1 projects. A tentative date to unveil the art mural and structure has been set for May 14.

7.10.2 Planning and funding approvals are being finalized through ACOA for Phase 2.

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 Councillor Gallant provided updates on the recent KACC meeting, Don Quarles attended the meeting and provided updates to board members on the Heart of PEI Initiatives.

7.11.2 KACC Presidents Dinner will be held at Clinton Hills on May 13. Limited seating will be available.

7.11.3 Marsha Doiron, President of Level Up will guest host coffee at Family & Friends on Thursday April 22, 2021 from 10:00 – 11:30 am.

7.12 PEI 55 Plus Games

- 7.12.1** Councillor Gallant communicated to the PEI 55 Plus Games that the Town is interested in hosting the games in 2022. Council confirmed they would not be interested in hosting a modified event in 2021, due to COVID-19 restrictions and uncertainty.

8. New Business

8.1 Request for Decisions

8.1.1 Proposed Development Control Bylaw Amendment (PID No. 915322) – Second Reading, Formal Adoption and Official Plan General Land Use Map Amendment

Second reading

8.1.1.1 Moved by Deputy Mayor Pickering, seconded by Councillor Toombs

WHEREAS a request has been received from Ryan Simmonds, owner of PID No 915322, to amend the Town of Kensington Development Control Bylaw to re-zone the property from Single Residential (R1) to Low Density Residential (R2);

AND WHEREAS a public meeting was held on February 11, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a duly held meeting of Town Council on March 8, 2021;

BE IT RESOLVED THAT Kensington Town Council give second reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 915322 from Single Residential (R1) to Low Density Residential (R2).

Unanimously carried.

Approval of second reading

8.1.1.2 Moved by Deputy Mayor Pickering, seconded by Councillor Gallant

WHEREAS a request has been received from Ryan Simmonds, owner of PID No 915322, to amend the Town of Kensington Development Control Bylaw to re-zone the property from Single Residential (R1) to Low Density Residential (R2);

AND WHEREAS a public meeting was held on February 11, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a duly held meeting of Town Council on March 8, 2021; AND WHEREAS the Bylaw amendment was read a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council approve second reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 915322 from Single Residential (R1) to Low Density Residential (R2).

Unanimously carried.

Formal adoption

8.1.1.3 Moved by Deputy Mayor Pickering, seconded by Councillor Toombs

WHEREAS a request has been received from Ryan Simmonds, owner of PID No 915322, to amend the Town of Kensington Development Control Bylaw to re-zone the property from Single Residential (R1) to Low Density Residential (R2);

AND WHEREAS a public meeting was held on February 11, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a duly held meeting of Town Council on March 8, 2021; AND WHEREAS the Bylaw amendment was read and approved a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council formally adopt an amendment to the Zoning and Subdivision Control Bylaw to re-zone PID No. 915322 from Single Residential (R1) to Low Density Residential (R2).

Unanimously carried.

General Land Use Map (Official Plan) Amendment Approval Resolution

8.1.1.4 Moved by Deputy Mayor Pickering, seconded by Councillor Gallant

WHEREAS a request has been received from Ryan Simmonds, owner of PID No 915322, to amend the General Land Use Map that is a part of the Town's Official Plan to change the land use designation of the property from Single Residential (R1) to Low Density Residential (R2);

AND WHEREAS a public meeting was held on February 11, 2021, in accordance with the PEI Planning Act;

AND WHEREAS town staff have evaluated the proposed amendment, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Official Plan General Land Use Map amendment;

Unanimously carried.

8.1.2 Development Permit Application – Fun Times Early Years Centre – 28 Garden Drive

8.1.2.1 Moved by Councillor Mann, seconded by Councillor Gallant

BE IT RESOLVED THAT Kensington Town Council approve a development permit application for Fun Times Early Years Centre for the installation of a 16ft x 75ft commercial modular unit designed for use as a child care centre, subject to full compliance with the Town's Development Control Bylaw and all other applicable municipal, provincial and federal legislation and regulations.

Unanimously carried.

8.1.3 Subdivision of Lands – Lands of St. Mary's Holy Family Roman Catholic Parish Inc

8.1.3.1 Moved by Councillor Gallant, seconded by Councillor Toombs

WHEREAS a subdivision plan (Plan #21036-S01) and a request has been received from the St. Mary's Holy Family Roman Catholic Parish Inc., owner of a property located at 30 Pleasant Street (PID 778014) for Town Council's consideration of subdividing the lot into two separate parcels;

AND WHEREAS the proposed subdivision plan has been reviewed against the Town's Development Control Bylaw and is found to be in general compliance therewith;

BE IT RESOLVED THAT approval be granted to subdivide PID No 78014 into two separate parcels, being PID No 78014 (originating parcel) and Lot 21-1, as per Survey Plan No. 21036-S01, dated March 2, 2021, drawn by Locus Surveys Ltd.

Unanimously carried.

8.1.4 Sponsorship - Post Traumatic Growth Association

8.1.4.1 *Moved by Councillor Spencer, seconded by Councillor Toombs*

BE IT RESOLVED THAT Town Council authorize staff to make a donation to the Post Traumatic Growth Association in the amount of \$150.00.

Unanimously carried.

8.1.5 ICIP - Broadway Street Water and Sewer Extension

8.1.5.1 *Moved by Councillor Toombs, seconded by Councillor Spencer*

BE IT RESOLVED THAT the Town of Kensington submit an application to the Investing in Canada Infrastructure Program – Environmental Quality: Green Stream to fund a portion of the cost of the Town of Kensington Broadway Street South Water and Sewer Main Extension Project and that such project be designated as Priority 1.

The Council understands that all future operational costs associated with and resulting from the project will be the responsibility of the Town of Kensington.

Unanimously carried.

8.1.6 Commercial Street Sidewalk Removal – 55 Broadway Street

8.1.6.1 Council discussed the removal of a 3' wide section of sidewalk along Commercial Street, adjacent to the building at 55 Broadway Street. Councillor Gallant spoke on this section of sidewalk and noted that it was originally installed by a previous property owner of 55 Broadway Street to prevent vehicles from hitting the side of the building. Council requested further consultation with the current property owner and to confirm surveyed property lines.

8.1.7 C&B Café – Lounge Liquor License

8.1.7.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs*

BE IT RESOLVED THAT Town Council authorize the CAO to provide a letter of support to the owners of the C&B Café to facilitate a Lounge Liquor License for the Café.

Unanimously carried.

8.2 Other Matters

- 8.2.1** Mayor Caseley congratulated CAO, Geoff Baker on receiving his 15 Year Pin from the Canadian Association of Municipal Administrators.
- 8.2.2** Mayor Caseley noted that the Canadian Flag will be lowered to half-mast in memory of Prince Philip, the Duke of Edinburgh until Saturday, April 17.
- 8.2.3** Mayor Caseley shared several events being hosted by the Central Region Sport & Recreation Council during the month of April.
- 8.2.4** The Town Clean-up Day will be held on Saturday, May 8 from 9:00 – 10:30 AM.
- 8.2.5** Councillor Gallant addressed concerns from residents of speeding on Barrett Street. Chief Sutherland acknowledged concerns in this area and noted that patrol has been increased.
- 8.2.6** Deputy Mayor Pickering brought forward a request from the recent Home and School meeting to have the garbage can returned to the playground this year. It was noted that the damaged roadway into QEES has been addressed with Minister MacKay.
- 8.2.7** Councillor Toombs expressed his appreciation to Town staff for their work on the recently approved Municipal Restructuring Application.
- 8.2.8** Councillor Mann inquired if the Frosty Treat Dairy Bar received permission from the Provincial Government for the recently installed signage in front of their building. Mr. Baker will confirm and report back to Town Council.

Chief Sutherland excused himself from the Council Chamber at 8:21 pm.

9. Correspondence

- 9.1** A response to a letter from Mayor Caseley regarding the Canadian Broadcasting Corporation licence renewal.
- 9.2** Information on the FPEIM Annual Meeting on April 26.
- 9.3** A letter from the Department of Environment, Energy and Climate Action to inform the Town of the approval for the Town's application to the PEI Active Transportation Fund in the amount of \$250,993.

10. In-Camera

- 10.1** *Nil*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 8:23 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor

**Town of Kensington
Minutes of Public Meeting
Thursday, April 22, 2021
6:00 PM**

Presiding: Mayor Rowan Caseley

Council Members Present: Deputy Mayor Pickering; Councillors: Spencer, Gallant, Toombs, Mann

Staff Members Present: Town Manager/Administrator, Geoff Baker; Deputy Administrator, Wendy MacKinnon, Administrative Assistant, Kim Caseley

Visitors: Heather Bernard
Scott O'Brien

Mayor Caseley called the meeting to order at 6:00 PM and explained the purpose of the meeting.

PURPOSE:

The purpose of the meeting is to allow residents and other interested persons an opportunity to make representation concerning the following amendment to the Town of Kensington's Official Plan and Zoning and Subdivision Control (Development) Bylaw:

- To re-zone PID No. 78014 (Lot 21-1 being a portion of Property of the St. Mary's Holy Family Roman Catholic Church Parish Inc. – 30 Pleasant Street) from Public Service and Institutional (PSI) to Multi-Unit Residential (R3) to facilitate a residential development on the property.
- To amend the Official Plan - General Land Use Map to accommodate the above zoning designation change.

Mayor Caseley outlined the Bylaw amendment process for the meeting attendees:

The proposed Bylaw amendment was initially considered by Town Council at their regular Council meeting, held on March 8, 2021 where Town Council authorized staff to move the proposed amendment forward to a public meeting to solicit comments/feedback from the community.

A notification ad was placed in the Guardian newspaper on April 10, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw. In addition to providing notice of this meeting, the ad also provided an opportunity for residents to submit written submissions to Town Council regarding their support or opposition for the application. No written submissions were received.

Due to the pandemic restrictions, the ad also required anyone wishing to attend this meeting to register by 2:00 pm this afternoon. Six members of the public registered: Scott O'Brien, Heather Bernard, Thomas Blackett, Kevin Gallant, Katrina Hazelwood, and Kenny MacLellan, with only two being in attendance.

In addition to the newspaper ad, notification letters were delivered to all property owners within 500 feet of the subject property, as required by the Town's Development Control Bylaw.

A copy of the survey plan of the subject property is available this evening for public viewing. For everyone's clarity, Lot 21-1 as indicated on the survey plan, is the parcel proposed for rezoning.

Following this public meeting, staff will complete a report for Town Council prior to their formal consideration of the amendment which is planned for May 10, 2021.

Mayor Caseley opened the floor for public comments on the application.

Scott O'Brien spoke on his plans to convert the existing building into three residential apartment units.

Heather Bernard requested confirmation on the side & rear yard setback requirements and the height limitations of any new construction.

Mr. Baker confirmed that 10' side yard and 15' rear yard setbacks would be required and a maximum height of 35'.

Heather Bernard inquired about the maximum number of units permitted.

Mr. Baker confirmed that up to 12 units are permitted in the Multi-Unit Residential Zone (R3), should the proposed development fit all other requirements within the Development Control Bylaw. With a special permit from Town Council, up to 24 units could be constructed within the proposed zone.

Mayor Caseley commented that he received an inquiry, asking if the trees would be removed from the backyard. Mr. O'Brien noted that the trees would remain as they are, given the current development plan.

Heather Bernard inquired what the notification process would be should the developer decide to expand the current plan and construct additional units.

Mr. Baker confirmed that the developer is required to submit a development permit application to Town Council for consideration and would be approved pending compliance with the Development Control Bylaw.

Moved by Councillor Spencer, seconded by Deputy Mayor Pickering that there being no further questions or comments on the proposed Development Control Bylaw amendment the meeting adjourned at 6:16 PM.

Geoff Baker,
Chief Administrative Officer

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report for Committee of Council - April 2021		
Item #	Project/Task	Status
1	COVID-19 Pandemic	Staff continue to follow the advice of the Chief Public Health Office in the operation of all town facilities; contact tracing, wearing masks, maintaining appropriate distance, hand sanitizing, etc. An operational plan has been developed and implemented for the upcoming by-election.
2	Outdoor Furniture Construction	Approval was provided by Town Council to proceed with having the KISH Industrial Arts Class build two outdoor covered seating decks. One has been constructed thus far and the other is in the process of being constructed.
3	Official Plan and Zoning Bylaw 5 Year Review	I have discussed with the planning consultant, the reinstigation of this project. I will provide more information to Councillors as these discussions progress. We continue to face constraint around public meetings/work shops due to the COVID-19 Pandemic so we are discussing ways to consult meaningfully while still completing with pandemic restrictions.
4	Asset Management	NO UPDATE All asset management files have been received. I am trying to set up a meeting with the consultant to ensure a proper interpretation of the asset class forecasts and next steps in the development of the asset management plan.
5	Investing in Canada Infrastructure Program (ICIP) - Lagoon Upgrades	NO UPDATE The project has reached substantial completion. The contractor will be required to come back to site in the spring to perform final reinstatement of the site and some other minor works. The Town continues to retain the Guaranteed Maintenance Holdback until December 18, 2021, once all remaining deficiencies are rectified.
6	2019-2024 Gas Tax Capital Investment Plan	A copy of the re-profiling proposal has been circulated with the tentative agenda package. The Committee's consideration and a recommendation of approval to Town Council is requested.
8	Wastewater Treatment Plant Blowers	The project has been included in the Gas Tax re-profiling proposal circulated with the tentative agenda package. The project includes the installation of a new VFD, replacement of a pressure gauge, installation of a new wall mounted display unit, installation of a new PLC and a new panel, installation of a new SCADA system, installation of a new roof and gutter, and replacement of the stairs and platform in the UV Chamber.
10	Kensington Area Soccer Club - Clubhouse	NO UPDATE Work continues on the soccer clubhouse. The ROW agreement for the water and sewer connections is still being worked on with the Province of PEI.
11	Municipal Restructuring	The Province approved the Town's annexation application on March 23rd, to take effect on May 1, 2021. An information package is being circulated to all impacted property owners. The information package was sent to Council by email for information. Staff will be attending a meeting on Tuesday, April 27th with representatives from Municipal Affairs and Provincial taxation to discuss any potential issues around property taxation implementation.
12	Police Study/Service Model Review	NO UPDATE Staff continue to work towards the development of an implementation plan emanating from the Review. It is anticipated that the Plan will be completed and presented in May of 2021. Specific recommendations from the review have been implemented by staff.
13	Lion's Drive Re-Zoning Application and Variance Request - Ryan Simmonds	The Bylaw amendment was given second reading and formal adoption at the regular April meeting of Town Council. The amendment documentation is currently being prepared to be submitted to the Minister of Communities.
14	Investing in Canada Infrastructure Program (ICIP) - Wellfield Upgrades	The chlorine pumps and analyzer have been properly calibrated. The back-up generators have been installed and commissioned at the controls building and wells. The only outstanding item remaining is the commissioning of the SCADA system. The sub-contractor from New Brunswick is having difficulty getting to the Island due to pandemic restrictions and as such we have requested a local contractor be engaged to complete the required work. It is expected that we will receive substantial completion notification shortly.

Item #	Project/Task	Status
15	Railyards Garbage Receptacle Area	NO UPDATE Commercial Construction have removed the top soil from the grassed area behind the freight shed. A tenant has expressed some resistance to relocating their garbage receptacle. More information will be brought before Town Council for discussion as the situation progresses. One waste container, which was initially moved to the area, has since been moved back to a parking space for the winter months. The owner has committed to moving the container back to the cleared area in the Spring.
16	Town of Kensington Harassment Policy	NO UPDATE Staff have begun a review of the Town's Harassment Policy with the intent to amend it to include non-employees (volunteers, temporary employees, contractors working on behalf of the Town, etc.)
17	WWTP Wind Turbine	The turbine is not currently operational. It is apparent that a faulty computer terminal is the primary issue. A new computer has been ordered and should arrive on Monday, April 26th. The turbine should be back up and operational shortly thereafter.
18	Railyards Fence Replacement	Approval has been given by Town Council to proceed with the project as soon as possible in 2021 at the increased price provided to us by KENT Building Supplies. We are informed that the project will be completed before the end of May.
19	Transport Container - Victoria Street East	The property owner committed to having the transport container removed from the property by the end of April 2021.
20	Active Transportation Fund	The Town's application has been approved by the Province of Prince Edward Island to facilitate the installation of sidewalks along Barrett Street, Broadway Street South and Victoria Street East. It is proposed that a portion of the Town's Gas Tax be allocated towards the project as well.
21	Town Council By-Election	The advanced poll is scheduled for April 24, 2021 from 9:00 am to 3:00 pm with Election Day on May 3, 2021 from 9:00 am to 7:00 pm. Two candidates have declared their candidacy. It is anticipated that a new Councillor will be sworn in and be able to attend the May regular meeting of Town Council.
22	Official Plan and Zoning Bylaw Amendment - Roman Catholic Parish	The public meeting to facilitate the re-zoning process was held on April 22, 2021. The application will be reviewed by DV8 Consulting. It is anticipated that a report from DV8 will be available for May's regular meeting of Town Council to allow Town Council to formally consider the application.
23	Commercial Street/Broadway Street Intersection	NO UPDATE The Town recently purchased a convex mirror as a potential solution to provide additional site distance for motorists and pedestrians egressing from Commercial St on to Broadway St N. In a meeting with Department of Transportation engineers we were requested not to install the mirror until such time as the department has an opportunity to review the parking layout in the area as well as to have a transportation consultant review the effectiveness of the mirror.
24	Confederation Trail Road Crossings	NO UPDATE The Province has committed to providing lighted (flashing beacon) pedestrian crossing signs at two Confederation Trail road crossings within the Town. They will be installed in the May 2021 timeframe. The beacon signs will be installed at the Victoria Street East road crossing and the Broadway Street North crossing. Additional signage may be installed in the future at other crossings in the Town.
25	Barrett Street Sidewalk	NO UPDATE The Province has committed to designing a storm sewer system along Barrett Street to facilitate the installation of a sidewalk by the Town. It is anticipated that this project will be able to proceed in the summer of 2021.
26	Annexation of PID No. 76174 (Frosty Treat)	I have been informed by the Island Regulatory Appeals Commission that a new application will have to be made for the annexation of the Frosty Treat 2 property due to the Town's recent boundary change. I am awaiting a new boundary map to facilitate the new application.
27	Kensington Business Park	The tender for the construction of the Business Park was issued on April 21, 2021. It is anticipated that a subdivision plan will be brought before Town Council at their regular May meeting to formally approve the subdivision of the land.

Item #	Project/Task	Status
28	Town Hall Siding Replacement	The current siding on the Town Hall has faded in colour. The siding manufacturer has agreed to replace all of the siding on the building under warranty. While a formal schedule has not been contemplated, it is expected that this work will be completed over the summer months.
29	EMO Bylaw and Plan	A revised Emergency Measures Bylaw and Plan has been developed in draft form by the Town's Emergency Measures Coordinator. It is anticipated that the revised Bylaw will be brought forward to the May meeting of Town Council for first reading.
30	PEI 55+ Games	Council decided that they would not host a modified games in 2021 and opted to host the full game sin 2022. The 55+ Games Board of directors have been notified of the Town's decision. They are supportive of the town continuing to host the games in 2022.
31	Invest in Canada Infrastructure Fund - Broadway Street South Water and Sewer Main Extension Project	Town Council authorized staff to make the necessary application to facilitate the project for 2022/23. The application is near completion and will be submitted prior to the deadline of April 30, 2021.
32	C&B Café Liquor License Letter of Support	The letter of support was provided as directed by Town Council.

Kensington Fire Department

Occurrence Report 2021

[illegible]

MARCH 2021

The Kensington Fire Department responded to 6 calls during the month of March and the average attendance for the fire calls was 17. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Mar. 1	MVC - single vehicle	Rte. 2 Kensington	13	2
Mar. 1	Flue fire	Margate	16	4
Mar. 2	MVC - multiple vehicles	Norboro	24	3
Mar. 2	MVC - multiple vehicles	Kelvin Grove	24	2
Mar. 6	MFR - cardiac arrest	Clermont Rd.	8	1
Mar. 27	MVC	New Annan	16	stand down

March 1 - Firefighters met at the hall to get the old rescue unit ready for the buyers in Ontario.

March 3 - Old rescue unit departed for Ontario on a flat bed trailer.

March 9 - The Firemen's Association met at 7pm for their monthly meeting - 22 firefighters in attendance.

March 13 - Two firefighters attended an ice rescue course at the fire school in Charlottetown. They indicated it was the best course they had ever attended.

March 16 - A simulated snowmobile accident was staged in Spring Valley, involving Island EMS, Kensington Police, RCMP and Kensington Fire with help from the local snowmobile club. This was our training session for the month of March. 24 firemen were in attendance. A debrief was held after at the fire hall with pizza and pop provided by the Firemen's Association.

March 25 - A gas detection course was held at the fire hall with an instructor from the fire school in Charlottetown. 15 firefighters attended.

The Firemen's Association bought station-wear for all firemen at a cost of \$4270.00

Rodney Hickey
Chief

[illegible]

[illegible]

[illegible]

Police Report March 2021

There is 1 alarm call to report for this month.

Mar 3 @ 1603hrs – Frosty Treat, member attended.

Assistance to other agencies

N/A

Assistance calls on report

Both assistance calls were of power lines down across the roadway and member had to contact appropriate companies to come and deal with the down line.

Year To Date Approved Development Permits Summary Report
2021

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Residential additions/alterations			1											1	
New PSI				1										1	
New Residential Accessory Structure	2			1	1									4	
New Single Family Dwelling	1	1	2	1										5	
Total:	1	1	2	1										11	

Total Estimated Construction Value
\$77,000.00
\$200,000.00
\$72,300.00
\$1,290,000.00
\$1,639,300.00

DEVELOPMENT PERMITS REPORT
For the period April 10, 2021 to May 07, 2021

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							

PSI

09-21	04/12/2021	902494	Shelley Moase (Fun Times) - 28 Garden Drive		Approved	New	PSI	\$200,000.00	05/03/2021	06/30/2021
			28 Garden Drive				Description: Placement of a commercial modular unit for additional child care centre.			

Sub Total: \$200,000.00

Residential Accessory Structure

11-21	05/06/2021	884056	Jennifer Mallet Caseley - 71 Broadway Street		Approved	New	Residential Accessory Structure	\$10,000.00	05/10/2021	09/30/2021
			71 Broadway Street				Description: Construct new 24'x32' storage barn			
10-21	04/30/2021	1013564	Chad Wilkie - 4A Douglas Street		Approved	New	Residential Accessory Structure	\$4,500.00	05/12/2021	06/16/2021
							Description: Re-locate existing shed on property and construct new 12'x16' shed.			

Sub Total: \$14,500.00

Total: \$214,500.00



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	
Date Approved:	
PEI Planning:	
Permit Fee: \$	<input type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: _____ Property Tax Number (PID): _____
Lot No.: _____ Subdivision Name _____ Current Zoning: _____
Are there any existing structures on the property?: ☐ No ☐ Yes, please describe: _____

Land Purchased from _____ Year Purchased _____

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East <input type="checkbox"/> South <input type="checkbox"/> West	Road Frontage _____	Acreage _____
	Property Depth _____	Area sq. ft. _____

2. Contact Information

APPLICANT Name: _____ Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

Same as Above: ☐
OWNER Name: _____ Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: _____ Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private Sewage System ☐ Municipal ☐ Private
Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____

Detailed Project Description: _____

Estimated Value of Construction (not including land cost): _____

Projected Start Date: _____ Projected Date of Completion: _____

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.

b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.

d) Show location of driveway.
- e) Indicate distance to property lines.

I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.

2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.

3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.

4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.

5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.

6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.

7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.

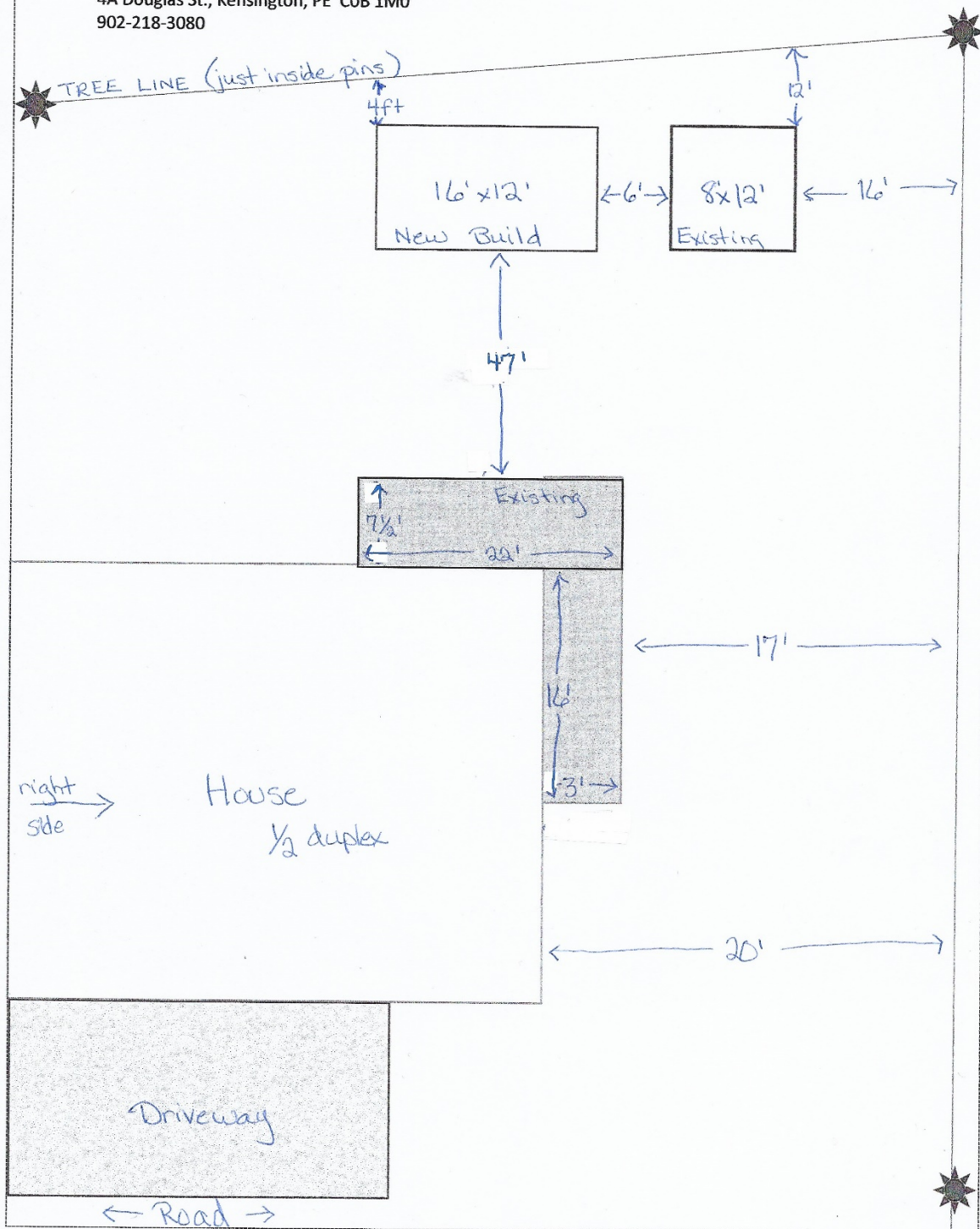
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date:_____

Chad Wilkie
4A Douglas St., Kensington, PE C0B 1M0
902-218-3080





Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	11-21
Date Received:	May 4/21
Date Approved:	May 6/21
PEI Planning:	May 6/21
Permit Fee: \$	100.00 <input checked="" type="checkbox"/> Paid

Provincial Building:

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 71 Broadway St. W Property Tax Number (PID): 884056-000
Lot No.: 884056 Subdivision Name: _____ Current Zoning: R1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
House

Land Purchased from Habitat For Humanity Year Purchased 2010

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage	Acreage <u>0.150</u>
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth <u>200'</u>	Area sq. ft. <u>13000</u>

2. Contact Information

APPLICANT Name: Jennifer Mallett-Caseley Address: _____
Phone: _____ Cell: _____ Kensington
Email: _____ Postal Code: C0B1M0

Same as Above: ☒
Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Andrew Caseley Address: _____
Phone: _____ Cell: _____ Kensington
Email: _____ Postal Code: C0B1M0

3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private Sewage System ☐ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>0</u>	<u>0</u>	Width <u>24'</u> Length <u>32'</u>

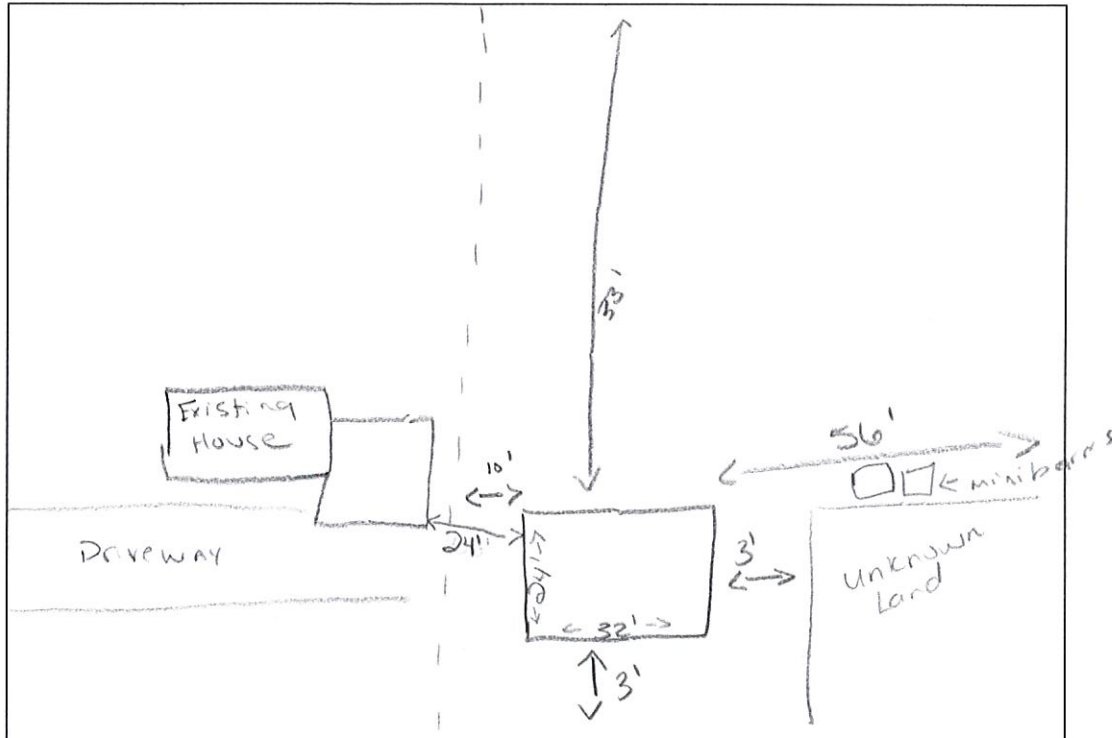
Detailed Project Description: Building Pole Barn in backyard for
Storage 24' x 32' 12' high

Estimated Value of Construction (not including land cost): 10,000

Projected Start Date: ASAP Projected Date of Completion: FALL 2021

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
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6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

[Redacted Signature]

Date: May 4/2021

Town of Kensington Bills List March 2021

Adam MacDonald	AMACDONALDEXPMAR21	\$214.16
Aliant	8266542	\$231.05
Aliant	8268736	\$30.48
Aliant	8211741	\$30.48
Aliant	8209514	\$230.70
Andrew Griffin	MARCH 2021 RRSP	\$516.32
Atlantic Mayors' Congress	MARCH 13, 2021	\$750.00
Bell Mobility	2-397603	\$201.25
Bev Semple	MARCH 2021 CROSSWALK	\$50.00
Brenda MacIsaac	MAR 2021 RRSP	\$304.52
Canadian Tire	MAR 2, 2021 PW SHOP	\$74.69
Clean Heroes	SI-66 FIRE BUNKER GEAR INSPECTION	\$1,506.50
Combat Computer Inc	72763 MICROSOFT 365 & INSTALL	\$8,421.53
Combat Computer Inc	72891 COPIES	\$35.51
Combat Computer Inc	72893 COPIES	\$67.69
Combat Computer Inc	72647 SERVICE POL CAMERA'S	\$86.25
PEI Crime Stoppers	DONATION FEB21	\$350.00
Canadian Union of Public Employees	MARCH 2021 UNION DUE	\$569.50
Dakota VanColen	DVANCOLENEXPMAR21	\$60.00
DC Tire Sales & Service	110908 PW TRACKLESS R&M	\$683.06
Diversified Divers Inc	33468 FIRE RECHARGE BA'S	\$533.60
Dunk River Industries	14353 FIRE TRUCK R&M	\$760.28
Eastlink	15282483	\$97.69
Eastlink	15282733	\$23.00
Eastlink	15361309	\$145.94
Eastlink	15418493	\$110.34
Eastlink	15281966	\$821.76
Elizabeth Hubley	MAR 2021 RENT	\$805.00
Geo Net Technologies Inc	2577 GEOMATICS CONSULTING	\$151.80
Geoff Baker	MAR 21 MILEAGE	\$301.74
Green Diamond	1968766 TRACKLESS OIL	\$230.00
Homewood Health Inc	H382942 ANNUAL EAP	\$1,199.22

Irving Oil	150809	\$689.83
Irving Oil	22124	\$92.54
Irving Oil	237144	\$878.76
Irving Oil	253731	\$189.97
Irving Oil	322794	\$455.30
Irving Oil	336422	\$229.48
Irving Oil	521794	\$96.92
Irving Oil	533815	\$263.70
Irving Oil	639174	\$344.16
Irving Oil	641571	\$441.24
Irving Oil	675552	\$180.32
Irving Oil	818363	\$369.96
Irving Oil	829051	\$333.24
Irving Oil	918353	\$235.84
Irving Oil	921127	\$336.72
Irving Oil	932120	\$335.22
Irving Oil	67552A	\$862.50
Irving Oil	33842301	\$38.49
Irving Oil	348923	\$278.58
Irving Oil	240433	\$579.45
Irving Oil	222726	\$440.27
Irving Oil	33863265	\$430.17
Irving Oil	622664	\$374.78
Irving Oil	645244	\$81.09
Irving Oil	67552	\$180.32
Irving Oil	36869722	\$332.74
Irving Oil	33876465	\$64.16
Irving Oil	3177	\$86.54
Irving Oil	205221999630	\$215.43
Irving Oil	33882959	\$179.37
Irving Oil	33903841	\$262.92
Island First Aid Service	SI-13381	\$22.99
Island First Aid Service	SI-13522	\$46.00
Island Petroleum	205221999621	\$295.26

Island Petroleum	205221999622	\$116.70
Island Petroleum	205221999623	\$255.15
Island Petroleum	205221999624	\$508.29
Island Petroleum	205221999625	\$182.89
Island Petroleum	205221999626	\$304.98
Island Petroleum	205221999627	\$127.49
Island Petroleum	205221999628	\$238.54
Island Petroleum	205221999629	\$182.72
Island Petroleum	205221999630	\$215.43
Island Technology Professionals	1249	\$140.00
Jack Spencer	MARCH 2021 CROSSWALK	\$60.00
Jamie Perry	MARCH 2021 CROSSWALK	\$170.00
K&D Pratt Group Inc	196946 FIRE SBBA ANNUAL INSPECTION	\$644.00
Kensington Country Store	2810131719 PW	\$32.19
Kent Building Supplies	2000047650	\$9.18
Kent Building Supplies	2000052259	\$16.09
Kent Building Supplies	2000052978	\$225.24
Kent Building Supplies	2000053840	\$20.93
Kent Building Supplies	2000061653	\$20.69
Kim Mullett	EXP KMULLETT 16MAR21	\$94.00
Kensington Metal Products Inc	55001	\$3.80
K'Town Auto Parts	35207/5	\$34.25
K'Town Auto Parts	35294/5	\$48.94
K'Town Auto Parts	35317/5	\$17.74
K'Town Auto Parts	35378/5	\$50.90
K'Town Auto Parts	35641/5	\$12.34
K'Town Auto Parts	35373/5	\$26.38
Landon Yuill	EXPLYUILL8/3/21	\$38.54
Langille Sharpening Service Inc	656156	\$221.38
Lewis Sutherland	MAR 2021 RRSP	\$655.52
Linkletter's Welding Ltd	429199	\$2.53
MacKay's Automotive Ltd	88904 PW VEH R&M	\$1,199.31
MacMillan Counselling Services	MAR 15 &16, 2021	\$225.00
Maritime Electric	100W STLIGHTS MAR21	\$2,832.67

Maritime Electric	PW SHOP MAR 21	\$184.68
Maritime Electric	CANTEEN MAR21	\$28.26
Maritime Electric	CAR CHARGER MAR21	\$42.91
Maritime Electric	TRAIN STN MAR21	\$1,126.70
Maritime Electric	EVK POOL MAR21	\$66.48
Maritime Electric	FIRE HALL MAR21	\$499.84
Maritime Electric	FREIGHTSHED MAR21	\$274.53
Maritime Electric	LIBRARY MAR21	\$232.44
Maritime Electric	RADAR MAR21	\$108.06
Maritime Electric	RINK MAR21	\$8,367.91
Maritime Electric	SIGN CUC MAR21	\$99.26
Maritime Electric	SR CENTRE MAR21	\$173.97
Maritime Electric	TOWN HALL MAR 21	\$1,361.05
Maritime Electric	ST LIGHTS FEB21	\$2,859.94
Malpeque Bay Credit Union	MARCH 2021 RRSP	\$1,410.64
Medacom Atlantic Inc	12463	\$251.16
Minister of Finance	324200 POL ANSWERING SERVICE	\$6,000.00
Minister of Finance	324201 POL ANSWERING SERVICE	\$5,546.00
MJS Marketing & Promotions	2723014	\$51.75
MJS Marketing & Promotions	2723031	\$316.25
Orkin Canada	C-2481771	\$28.75
Orkin Canada	C-2481776	\$96.03
Orkin Canada	C-2481805	\$44.28
Petty Cash	MARCH 2021	\$167.71
Pickering Plumbing & Heating	796 FIRE HALL	\$92.00
Pitney Bowes	3201661240 POSTAGE METER	\$194.55
Pitney Works	MARCH 26, 2021 POSTAGE	\$2,300.00
Princess Auto	139353 PW TRACKLESS R&M	\$287.49
Provincial Auto Parts Ltd	996-616798	\$80.82
Provincial Auto Parts Ltd	996-615052	\$13.03
Receiver General for Canada	20210012259 POL RADIO FEE	\$280.88
Receiver General for Canada	20210012297 FIRE RADIO FEE	\$494.13
Robert Wood	RWOODEXP MAR21	\$169.20
Robert Wood	RWOODEXP FEB21	\$112.80

Rodney Hickey	STAPLES 69532	\$113.79
Rogers Plumbing & Heating	14069 MEDICAL CNT FAUCETS	\$74.75
Saunders Equipment Ltd	83914 PW TRACKLESS REPAIR	\$91.39
Saunders Equipment Ltd	84030 PW TRACKLESS REPAIR	\$90.71
Mikes Independent	IND 20210322	\$75.26
Mikes Independent	IND20210323	\$34.14
Scotia Securities	MARCH 2021 RRSP	\$460.54
Scotiabank Visa	KIDS HELP PHONE MAR	\$50.00
Scotiabank Visa	BIRTHDAY CAKE	\$43.21
Scotiabank Visa	MAR 17, 21 EXP POSTAGE	\$15.84
Scotiabank Visa	MAR 2021 DONATION	\$50.00
Scotiabank Visa	MAR 21 POSTAGE	\$29.59
Scotiabank Visa	SOURCE MAR 21 OFFICE SUPPLIES	\$104.58
Scotiabank Visa	ZOOM MARCH 2021	\$23.00
Scotiabank Visa	MAR 21 CANTEEN LICENCE	\$75.00
Sherry's Heating Service	2854 SENIOR CNT FURNACE REPAIR	\$388.13
Spence Communications and Custom Lighting	2116 FIRE TABLET IN 1/2 TON	\$80.50
Spring Valley Building Centre Ltd	896964	\$75.14
Spring Valley Building Centre Ltd	899150	\$78.94
Spring Valley Building Centre Ltd	221552	\$75.14
Spring Valley Building Centre Ltd	221629	\$37.57
Staples	550567-9715	\$495.18
Suncor Energy Products Partnership	SUPERPASS MAR21	\$645.15
Superior Sanitation	739952	\$80.50
Superior Sanitation	739953	\$184.00
Superior Sanitation	739954	\$230.00
Superior Sanitation	739955	\$207.00
Superior Sanitation	737479	\$207.00
Superior Sanitation	737478	\$230.00
Superior Sanitation	737476	\$80.50
Superior Sanitation	737477	\$184.00
T & K Fire Safety Equipment Ltd	2504 FIRE GAUGES, BATTERIES, HOODS	\$641.70
T & K Fire Safety Equipment Ltd	260977 TOWN HALL ANNUAL INSPECT	\$506.00
Telus	MARCH 2021	\$1,013.96

Tessa MacKinnon	EXP TMACKINNON 17032	\$30.94
Vail's Fabric Services Ltd	371476	\$215.46
Water & Pollution Control Corporation	MAR 2021	\$803.92
WSP Canada Inc	0990576 LAGOON STUDY	\$1,231.56
Yellow Pages Group	1764743	\$17.65
Yellow Pages Group	1791723	\$23.17
Yellow Pages Group	1712070	\$23.17
Subtotal		<hr/> \$81,253.71 <hr/>
Payroll		\$92,725.46
Capital		
WSP Canada Inc	0990362 BUSINESS PARK	\$31,334.63
WSP Canada Inc	0993129 ICIP LAGOON	\$402.50
WSP Canada Inc	0993133 ICIP WELLFIELD	\$120.37
WSP Canada Inc	0996252 ICIP LAGOON	\$258.75
WSP Canada Inc	0996262 ICIP LAGOON	\$1,461.41
WSP Canada Inc	0996274 BUSINESS PARK	\$23,438.20
Kildare Construction Ltd	FEB 2021 HOLDBACK LAGOON	\$74,329.67
Subtotal Capital		<hr/> \$131,345.53 <hr/>
Total Bills		<hr/> \$305,324.70 <hr/>

Water and Pollution Control Corporation Bills List March 2021

Aliant	8268294	\$175.68
Aliant	8211293	\$175.68
Aliant	8236648	\$138.46
Island Regulatory & Appeals Commission	20210183	\$7,075.97
Maritime Electric	143 IRISH WELL 3	\$389.43
Maritime Electric	143IRISH WELL3 MAR21	\$86.34
Maritime Electric	19SVIC SEWPUMP MAR21	\$152.72
Maritime Electric	28STEWART SEWERTREAT	\$1,551.37
Maritime Electric	ADDLIFTSTN MAR21	\$293.43
Maritime Electric	PUMP CONTBLDG MAR21	\$268.67
Maritime Electric	PUMP E#2 MAR21	\$526.05
Maritime Electric	PUMP WEST 1 MAR21	\$754.33
Maritime Electric	IND PK TOWER MAR21	\$152.20
Minister of Finance	210301041 WAT ANALYSIS	\$276.00
Sansom Equipment Ltd	7537 DELIVERY FEE	\$23.00
Scott Richards	REIMBURSEMENT FOR SEWER LATERALS	\$926.17
Total W&S Bills		\$12,965.50

Income Statement Comparison of Actual to Budget for March 2021

	Current Month			Year to Date				
GENERAL REVENUE	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$164,754.15	\$89,462.00	\$75,292.15	\$1,399,239.70	\$1,118,772.00	\$280,467.70	\$1,118,772.00	125%
Police Service	\$6,748.60	\$3,000.00	\$3,748.60	\$57,613.27	\$42,700.00	\$14,913.27	\$42,700.00	135%
Town Hall Rent	\$7,917.88	\$7,750.00	\$167.88	\$100,064.38	\$96,100.00	\$3,964.38	\$96,100.00	104%
Recreation	\$0.00	\$0.00	\$0.00	\$6,660.00	\$4,500.00	\$2,160.00	\$4,500.00	148%
Sales of Service	\$34,030.01	\$38,000.00	-\$3,969.99	\$273,598.43	\$457,200.00	-\$183,601.57	\$457,200.00	60%
Subtotal Revenue	\$213,450.64	\$138,212.00	\$75,238.64	\$1,837,175.78	\$1,719,272.00	\$117,903.78	\$1,719,272.00	107%
GENERAL EXPENSES								
Town Hall	\$11,769.56	\$12,410.00	-\$640.44	\$155,316.27	\$158,660.00	-\$3,343.73	\$158,660.00	98%
General Town	\$33,277.11	\$36,399.00	-\$3,121.89	\$489,961.97	\$544,852.00	-\$54,890.03	\$544,852.00	90%
Police Department	\$55,245.16	\$52,669.00	\$2,576.16	\$548,359.74	\$539,259.00	\$9,100.74	\$539,259.00	102%
Public Works	\$15,192.65	\$11,711.00	\$3,481.65	\$156,770.03	\$152,275.00	\$4,495.03	\$152,275.00	103%
Train Station	\$3,000.98	\$3,160.00	-\$159.02	\$39,224.05	\$39,560.00	-\$335.95	\$39,560.00	99%
Recreation & Park	\$6,572.05	\$7,045.00	-\$472.95	\$54,427.55	\$74,785.00	-\$20,357.45	\$74,785.00	73%
Sales of Service	\$8,924.54	\$13,130.00	-\$4,205.46	\$94,764.89	\$156,740.00	-\$61,975.11	\$156,740.00	60%
Business Park	\$3,429.42	\$4,418.00	-\$988.58	\$43,766.53	\$53,016.00	-\$9,249.47	\$53,016.00	83%
Subtotal Expenses	\$137,411.47	\$140,942.00	-\$3,530.53	\$1,582,591.03	\$1,719,147.00	-\$136,555.97	\$1,719,147.00	89%
Net Income (Deficit)	\$76,039.17	-\$2,730.00	\$78,769.17	\$254,584.75	\$125.00	\$254,459.75		
Credit Union Centre								
Credit Union Centre Revenue	\$42,027.00	\$51,200.00	-\$9,173.00	\$316,681.25	\$386,200.00	-\$69,518.75	\$386,200.00	82%
Credit Union Centre Expenses	\$27,086.60	\$34,743.00	-\$7,656.40	\$349,798.47	\$382,796.00	-\$32,997.53	\$382,796.00	91%
Net Income (Deficit)	\$14,940.40	\$16,457.00	-\$1,516.60	-\$33,117.22	\$3,404.00	-\$36,521.22		
Fire Department								
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$283,184.00	\$282,684.00	\$500.00	\$282,684.00	100%
Fire Department Expenses	\$24,461.30	\$22,065.00	\$2,396.30	\$319,285.15	\$282,680.00	\$36,605.15	\$282,680.00	113%
Net Income (Deficit)	-\$904.30	\$1,492.00	-\$2,396.30	-\$36,101.15	\$4.00	-\$36,105.15		
Consolidated Net Income (Deficit)	\$90,075.27	\$15,219.00	\$74,856.27	\$185,366.38	\$3,533.00	\$181,833.38		
							\$3,533.00	
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$55,567.45	\$52,862.00	\$2,705.45	\$625,598.88	\$622,059.00	\$3,539.88	\$622,059.00	101%
Water & Sewer Expenses	\$59,772.07	\$56,455.00	\$3,317.07	\$723,920.44	\$688,160.00	\$35,760.44	\$688,160.00	105%
Water & Sewer Net Income (Deficit)	-\$4,204.62	-\$3,593.00	-\$611.62	-\$98,321.56	-\$66,101.00	-\$32,220.56		
							-\$66,101.00	

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CUC MANAGER
SUBJECT: MARCH 2021 CREDIT UNION CENTRE REPORT
DATE: MARCH 1, 2021
ATTACHMENT: STATISTICAL REPORT

March 2021

Fitplex

- Hours of operation are 5:00 am – 9:00 pm daily.
- COVID Restrictions closed facility February 28, 2021 and re-opened March 4th.
- Attendance numbers remained strong for the month.
- Spartan Fitness serviced equipment in March with no major issues.

Arena

- COVID restrictions cancelled ADL ICE Show on Feb 27 and Circuit Breaker Closed arena on Feb 28. Arena re-opened on March 4.
- 3 COVID circuit breaker days closed in March and 1 day lost to a power outage.
- Several family skates we hosted in March Break, and Pre school skates, Adult skates and pickup board hockey will remain until Arena closure.
- Kensington Wild played 2 home games in provincial finals and were eliminated.
- Mardi Gras Rec Tournament was hosted March 27-28 under CPHO guidelines
- Kensington Area Figure Skating Club also hosted for the first time a march break camp.
- Kensington Minor Hockey had several Provincial winning teams in the male and female divisions this year.

- Arena Last Day of the season will be April 3,2021

Kensington Cash

March 4 180.00

March 11 208.00

March 18 212.00

March 25 214.00

Total 814.00

Ball Fields

Nothing to report.

Senior Center

- Sewing Classes are on Tuesdays, Wednesdays and Saturdays
- Meetings have started in smaller groups.
- Heat Pumps at the building had a new outside unit replaced under warranty.
- Furnace also had to be repaired in March as well.

Central Community PEI Navigator

Meeting was cancelled in March and rescheduled for April.

Upcoming Events

Harvest Festival- Plans are being made to host smaller events for this year's festival under the CPHO guidelines. Tentatively scheduled events are the Road Race, Golf Tournament, Pageant, Youth Talent contest , and Lobster challenge . Other events are being explored and will be announced by the Harvest Festival committee.

KAFSC wrap up ice show in March has been rescheduled for April 3.

Minor Ball Tryouts

Fishing Derby

Canada Day

Town of Kensington
Credit Union Centre Monthly Statistical Data

2021

[illegible]

2020

[illegible]



Mayor's Report to Town Council

May 10, 2021

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

Welcome Councillor MacRae – I would like to welcome our newly elected Councillor to this meeting on behalf of all Councillors, Staff and Residents of the Town of Kensington. Councillor Bonnie MacRae will be sworn into office at 6:30pm prior to the start of our Regular Town Council Meeting on May 10, 2021. Deputy Mayor Pickering and I took Councillor MacRae for a tour of the town and brought her up to speed on the projects we are currently in the middle of, the plans we have going forward and the location of the new town boundaries in an effort to orientate her as much as possible on changes since she was last on Town Council.

Business Park – Mr. Baker and I had our final meeting with WSP engineers on the business park before the tenders were to be sent out. The tenders were posted on the provincial website and bids opened on May 6, 2021. Mr. Baker will be preparing a Request for Decision for Council consideration at our meeting. It will be good to get moving on this project as we continue to have calls from parties interested in purchasing a lot. This speaks well for our area and we are very optimistic this will be great for Kensington and Area.

Business Park Street Names – With the development of the park we will need to provide street names to three new streets within the park. How would Council like to move forward on naming the streets? Would Council like to invite the public to suggest some names for consideration? If so, is there specific criteria we wish to suggest, do we want to have a contest with prize money, when would we like to receive suggestions and how do we promote it? Other ideas? In the end, Town Council will make the final selection for the street names.

Presentation to Dr. MacNearney – Dr. Christine MacNearney retired from the Kensington Medical Centre after 19 years of service to this community. I presented her with a Certificate of Appreciation and an aerial picture of the Town to show our appreciation for her commitment to the area and many years of dedicated service.

Malpeque Bay Credit Union AGM – I attended the Annual General Meeting of the Malpeque Bay Credit Union. This was a very important meeting as the Board of Directors was looking for approval to move forward



with other Credit Unions on Prince Edward Island to amalgamate and form a stronger Credit Union. This would enable our local Credit Union to provide more services to customers, better opportunities to staff and enable the Credit Union to meet the challenges ahead for financial institutions. The results of the voting was announced at the meeting and Malpeque Bay Credit Union members voted in favor, along with three other Credit Unions to amalgamate.

Memorial University Medical Students Zoom Meeting – I met with 5 medical students via zoom who are attending Memorial University in Newfoundland/Labrador. One of these students lives in Stratford and the rest are residents of Newfoundland/Labrador. Typically, I have met personally with a medical student in my office each year but this year things changed due to COVID and they requested a zoom meeting with me. I had a great opportunity to inform them about the Town of Kensington and answer all the questions they had around municipal services, the importance of the Kensington Medical Centre to the area and the value of medical practitioners to society.

Medical Centre Zoom – Mr Baker, Mrs. MacKinnon and I met via zoom with representatives of Health PEI to discuss options and opportunities for expanded services in the Kensington Medical Centre. We are pleased to see they are looking for the growth of services in the Kensington Medical Centre. We may need to make some renovations in the short term to meet the current needs. This is being reviewed and they will be coming back to us with suggestions. Health PEI is reviewing what they believe the Kensington Medical Centre will need to look like in the longer term and what the future needs may be. They recognize the significant growth in the area and the need to make longer term plans to meet the expectations. This is positive and we look forward to working with them as they continue with their evaluation and planning.

Rail Yard/ Kent Fence – I have been advised the replacement of the fence which is shared by the Town of Kensington and Kent Building Supplies will start the week of May 10. Due to the need for security of the lumber yard, the fence is planned to be done in sections starting at the Broadway Street North end. It will be great to have this completed well before the busy summer months.

Rowan Caseley, Mayor
Town of Kensington

Town of Kensington - Request for Decision

Date: May 10, 2021	Request for Decision No: 2021-22 (Office Use Only)
Topic: New Deal for Cities and Communities (Gas Tax) – Capital Investment Plan Fund Re-Profiling	
Proposal Summary/Background: Attached is the most recent re-profiling of the Town's Capital Investment Plan related to its Gas Tax Direct Allocation. Modifications are required to the Plan based on final project costs being determined for some projects, with some others being funded through other sources such as the Provincial Department of Transportation, the Active Transportation Fund, the Heritage Incentive Program and the 2021 one-time 'Top Up Funding' through the Town's Direct Allocation. The following modifications are being proposed to the plan for Town Council's consideration: <ol style="list-style-type: none">1. Train Station/Boardwalk Upgrades and Replacement (\$350,095.17) – The project is substantially complete and project costs have been finalized.2. Barrett Street/Broadway Street/Victoria Street Sidewalk Installation (\$476,075.00) – This is a new project that has been developed based on the Town's application and approval for funding through the Province's Active Transportation Fund. Councillors may recall that the Town's original Capital Investment Plan included a project titled Barrett Street/Broadway Street South Sidewalk. The Barrett Street portion of the original project has been included in the current project, and two other areas have been added; Broadway Street South from Barrett Street to the Confederation Trail Access and along Victoria Street East from Brookins Drive to the entrance to the Queen Elizabeth Elementary School (along south side of road). The Broadway Street South portion of the original project (Intersection to Barrett Street) has seen a modified scope and has moved into its own project.3. Parks and Recreation Improvements – Various (\$86,558.69) – No modification is proposed to this project.4. Wellfield Emergency Back-Up Power (\$42,500.00) – This project is substantially complete however no progress bill has been received at this point in time. The project budget is based on	

a tender price and no modification of the budget is being proposed.

5. Senior's Centre Paving (\$26,410.00) – This project is substantially complete and was completed utilizing the Municipality of Malpeque Bay's Gas Tax allocation.
6. Water Meter System Upgrade (\$65,000.00) – This is a new project and will generally include upgrading the Town's water meter reading software to a smart reader system which will allow water meters to be read remotely from a vehicle on the street. The project budget is based on a quotation from the Town's current software provider, Scotia Tech.
7. Sewage Lagoon Mechanical Upgrades (\$146,000.00) - This is a new Gas Tax project. The budget price is based on an engineering estimate. The project includes the installation of a new Variable Frequency Drive on blower #2, replacement of a pressure gauge, installation of a new wall mounted display and calibration kit, a new PLC, a new display panel for the lift pump control panel, installation of a new SCADA and communication system, installation of new steel roof and eaves troughing, and the replacement of the stairs and a new platform in the UV Chamber room.
8. Sidewalk Improvements and Replacement (\$351,144.68) – The budget price was developed by staff based on previous project costs and estimates. The project includes the replacement of the sidewalk between the Subway/Greco Building and Mike's Independent Grocer along Broadway Street South (East side of road). Project also includes the relocation of 16 utility poles and replacement of approximately 25 sidewalk pads where utility poles have encroached in the past, along Broadway Street South, School Street and Garden Drive.
9. Water Utility Model (\$50,000.00) – The budget price was developed by staff. The project includes the development of a water model for the Town, including current and anticipated capacity requirements and a pre-design brief for a new water tower.

Three projects have been removed from the original plan:

1. Victoria Street West Sidewalk Replacement – funded one hundred percent by the Provincial Department of Transportation as part of their Victoria Street West Street Upgrade project.

2. Wellfield Security Fencing – removed to allow funds to be profiled into other projects. Staff will continue to seek out an appropriate funding source to complete the project.
3. Overhead Crosswalks – as communicated by Mayor Caseley previously, the Province has agreed to light and sign two Confederation Trail Crossings in the Town, being Victoria Street East and Broadway Street North.

Benefits:

- Will allow for the effective utilization of the Town’s direct allocation of Gas Tax funds.
- Will help Town meet its infrastructure requirements and priorities.
- Will allow the Town to operate in a more efficient manner.
- Will allow for a safer sidewalk system.
- Will provide connectivity between neighbourhoods and recreational areas.
- Will allow the Town to effectively plan for future improvements to the water system.

Disadvantages:

- N/A

Discussion/Comments:

All projects are supported by the goals and priorities of the Town Council’s Strategic Plan and Official Plan. A copy of the Gas Tax re-profiling spreadsheet is being circulated with this Request for Decision.

It is recommended by the CAO that Town Council authorize the re-profiling of funds within the Town’s Capital Investment Plan, as proposed.

Options:

1. Approve the gas tax re-profiling, as recommended.
2. Not approve the re-profiling and direct staff to develop other capital projects.
3. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

See attached spreadsheet.

Source of Funding:

See attached spreadsheet.

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with re-profiling funds within the Town's Capital Investment Plan as per the attached plan dated April 26, 2021, as follows:

- ***Train Station/Boardwalk Upgrades and Replacement (\$350,095.17)***
- ***Barrett Street/Broadway Street/Victoria Street Sidewalk Installation (\$476,075.00)***
- ***Parks and Recreation Improvements – Various (\$86,558.69)***
- ***Wellfield Emergency Back-Up Power (\$42,500.00)***
- ***Senior's Centre Paving (\$26,410.00)***
- ***Water Meter System Upgrade (\$65,000.00)***
- ***Sewage Lagoon Mechanical Upgrades (\$146,000.00)***
- ***Sidewalk Improvements and Replacement (\$351,144.68)***
- ***Water Utility Model (\$50,000.00)***

The Council understands that all future operational costs associated with and resulting from the project will be the responsibility of the Town of Kensington.

Gas Tax - New Deal for Cities and Communities
2019/2024 Town of Kenisngton Capital Investment Plan
April 26, 2020

			Total	2014/2019 - Direct Allocation - Gas Tax	2019-2024 Direct Allocation - Gas Tax	2019 Top Up Gas Tax Funding	2021 Top up Gas Tax Funding	MSC	Town Funds	Malpeque Gas Tax Funds	Active Transportation Fund	Provincial Heritage Incetnive Program
	Project Title	Project Year										
1	Train Station/Boardwalk Upgrades and Replacement	2019/2020	\$ 350,095.17	\$ 169,461.54	\$ 95,404.17	\$ 82,229.46						\$ 3,000.00
2	Barrett St - Broadway St - Victoria St Sidewalk	2021	\$ 476,075.00		\$ 190,430.00				\$ 47,607.50		\$ 238,037.50	
3	Park and Recreation Improvements - Various	2020/21	\$ 86,558.69		\$ 20,689.15	\$ 65,869.54						
4	Wellfield Emergency Back-up Power	2020	\$ 42,500.00	\$ 15,400.00	\$ 3,600.00			\$ 19,250.00	\$ 4,250.00			
5	Seniors Centre Paving	2020	\$ 26,410.00							\$ 26,410.00		
6	Water Metre System Upgrade	2021/22	\$ 65,000.00		\$ 65,000.00							
7	Sewage Lagoon Mechanical Upgrades	2021/22	\$ 146,000.00		\$ 146,000.00							
8	Sidewalk Improvements and Replacement	2022/23	\$ 351,144.68		\$ 253,045.68		\$ 98,099.00					
9	Water Model and System Capacity Study (Includes tower pre-design)	2022/23	\$ 50,000.00				\$ 50,000.00					
	Total		\$ 1,593,783.54	\$ 184,861.54	\$ 774,169.00	\$ 148,099.00	\$ 148,099.00	\$ 19,250.00	\$ 51,857.50	\$ 26,410.00	\$ 238,037.50	\$ 3,000.00

Town of Kensington - Request for Decision

Date: May 10, 2021	Request for Decision No: 2021-23 (Office Use Only)
Topic: Prince County Hospital Foundation – Funding Request	
Proposal Summary/Background: <p>In October of 2011, Town Council approved an annual contribution to the Prince County Hospital Foundation (PCHF) of \$3,000 per year for 10 years. Since 2000, The Town has contributed, on behalf of all residents and business owners, approximately \$92,000. The Town is recognized on the PCHF donor wall under the category <i>Provider</i>. The Town’s contributions are used to purchase much needed equipment for the Prince County Hospital (PCH) and to expand services based upon identified need.</p> <p>The final payment of the 2011, 10-year commitment was made in 2020. Recently, correspondence was received from the PCHF requesting Town Council’s consideration of a further 10-year commitment at \$5,000 per year.</p> <p>The request was considered by Committee of Council at their regular May meeting, where a motion of approval was passed to recommend that Town Council approve an annual contribution to the PCHF of \$5,000 per year for 10-years. It was discussed that the PCH, and having access to high quality medical services, is invaluable to the Town and key to the Town’s future growth and development.</p>	
Benefits: <ul style="list-style-type: none">• Will provide a financial contribution to primary medical and health services in our area.	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: <p>It is recommended by Committee of Council that Town Council approve an annual contribution to the Prince County Hospital in the amount of \$5,000 per year for a period of ten years.</p>	

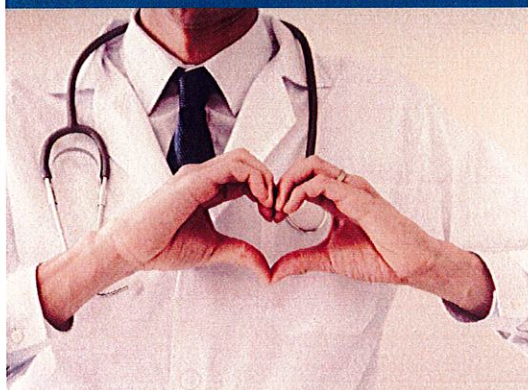
Options: <ol style="list-style-type: none"> 1. Approve the gas tax re-profiling, as recommended. 2. Not approve the re-profiling and direct staff to develop other capital projects. 3. Refer the matter back to staff for further deliberation. 	
Costs/Required Resources: \$50,000/ year for 10 years	Source of Funding: General Government – Donation & Grants
Recommendation: It is recommended that Town Council consider and adopt the following resolution: <i>THAT Town Council approve a financial contribution to the Prince County Hospital Foundation in the amount of \$50,000 payable at \$5,000 per year for 10 years, starting in 2021 and ending in 2030.</i>	

Presented for consideration: Town of Kensington Mayor and Council

Quality Care Close to Home

Standing strong in
the midst of
uncertain times,
equipped and ready
to care for all
Islanders.

Prince County
Hospital is a
certainty we all need.



The Heart of Our County

The Prince County Hospital (PCH) is truly the heart of our county and plays an essential role in the province. Each year, the number of patients coming through our doors is growing as is the need to stay current with technology upgrades and facility enhancements.



When you make a gift to the Prince County Hospital Foundation, you are investing in the people it serves. You are investing in your own community. In times of economic uncertainty, this is a sound investment. And you're showing your community that you care about them, their families, and their well-being, now and in the future.

Your hospital is a contributing factor in Prince County's prosperity. When deciding on a place to open a business or move your family, consideration is given to many things: proximity to schools, amenities, and hospitals are at the top of that list. We have a state of the art hospital, a jewel in the crown of our county. Hospital services continue to serve all Islanders and we continue to seek ways to grow and broaden our footprint in specialty services for patients. Some recent successes include:

- **Dialysis Unit at PCH** – Recent addition to PCH with increased beds and hours of services.
- **Ambulatory Care** – Added Space & Services. This project is now complete and offering more beds, increased privacy for the unit and the addition of a Women's Wellness component.
- **Surgical Services:** We have completely revamped our Operating Rooms at PCH with state of the art technology and in the last two years the hospital's Cardiac Monitoring System has been updated, as well.

We are always proud of advancements like this and the attentive staff and Physicians on hand that ensure our friends, neighbours and families are well cared for. It is important that we recognize that our hospital needs to continue to add new technologies and replace old ones if we are to consistently provide the type of care the people of Prince County and beyond expect and deserve.

Your GIFTS at work for Prince County Hospital

While 2020 brought great challenges in the world and in our own local communities, the generosity of Islanders was incredible, especially when it came to the needs of their hospital. The greatest needs throughout Prince County Hospital (PCH) topped \$1.5 million last year for a variety of important medical equipment. As the first quarter of the year brought much uncertainty, we cautiously looked ahead. Many of our regular fundraising activities were either postponed or cancelled while others were carefully planned with modifications. In the end, and thanks to the generosity of many people like you, the PCH Foundation succeeded in meeting the annual challenges of fulfilling the hospital's need for new and replacement medical equipment for patient care.

In April 2020, we changed gears for a short time to focus on additional equipment needed at PCH due to the potential impact of COVID-19. The list of needs was approximately \$70,000 and through our social media platforms we raised just over \$73,000. Funds raised were used for a Glidescope, Thermometers, a BiPap machine, an AirVo Unit and specialized Personal Protective Equipment.

The **Cardiac Monitoring System** was replaced over a two year period at a cost of \$820,000. The final phase in 2020 cost \$400,000 and focused on Maternal Child Care and the Endoscopy Unit.

The **PCH Laboratory** was in high demand last year, above and beyond their regular pace. The Lab requested a Complete Blood Count (CBC) Analyzer (\$300,000) as part of the 2020 campaign. A CBC is usually the first test requested by physicians to determine a patient's general health status.

OTHER IMPORTANT MEDICAL EQUIPMENT FOR PCH

- **PATIENT CHAIRS:** Emergency Dept chairs replaced - \$25,000.
- **DIALYSIS:** (1) treatment chair replaced every year - \$25,000.
- **HOSPITAL BEDS:** (3) Beds replaced - \$36,000.
- **MATERNAL CHILD CARE UNIT:** PCH welcomes an average of 500 babies each year. In 2020, the unit required \$116,100 for a Hearing Screener, a Birthing Bed, an Infant Warmer, Nitronox Wall Mount Blenders, and Sleeper Chairs for the suites.

REHABILITATION THERAPY: \$15,200 was needed in the Rehab Unit in 2020 including; a Bobath Table, Seating Assessment Kit and a Standing Frame used to support patients standing in 3 easy steps.

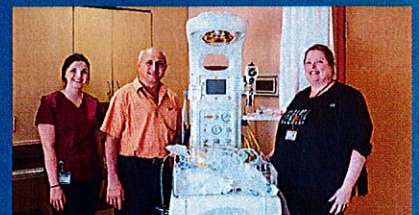
GENERAL NURSING CARE: There are many items ordered every year that benefit ALL patients, in all PCH units. For example we replaced all thermometers at PCH last year at a cost of \$30,000 along with a number of ceiling lifts.



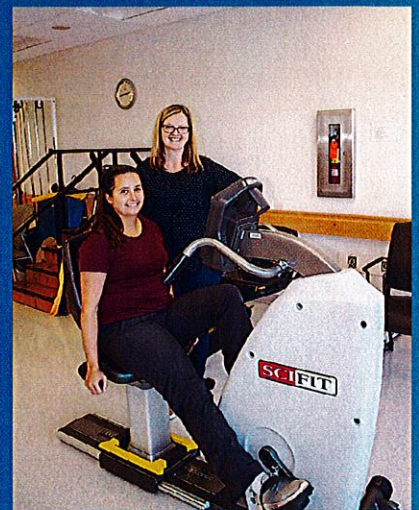
Patient beds



Dialysis Machine



Infant Warmer



Rehab Therapy

Impact of Your Giving

Since 2000, the Town of Kensington has been a staunch supporter of the Prince County Hospital Foundation. In total, you have made gifts to the tune of \$91,646. Your support was instrumental in opening the doors of the new Prince County Hospital with a significant leadership pledge of \$50,000 and to many initiatives thereafter. The Town of Kensington is acknowledged on our donor recognition wall under the category *Provider*. A more fitting name for your support could not be found.



Andrea Wile: Patient, Nurse Manager, and PCH Foundation Board Member. Andrea's story is told in Caring Connections (enclosed)

The Town's support has certainly been impactful at this hospital in every respect, much like this hospital has been for our community. Your support has not only led to the creation of our new hospital but it has a great bearing on the medical advancements made possible.

Following the completion of your pledge to the hospital's Capital Campaign, we were delighted for your commitment of \$30,000 over a ten year period. This pledge was fulfilled with the last payment made in 2020. The Town of Kensington has been a significant financial support over the past 21 years and we thank you.

In 2021, the greatest needs have been identified at PCH to the tune of **\$1,788,500** with focus is on multiple items needed throughout the hospital including:

- **Diagnostic Imaging** - Replacement of Digital Mammography Unit - \$600,000
- **Maternal Child Care Unit** - Needs an Infant Warmer and sleeper chairs - \$4,000
- **ECG Equipment** - \$125,000
- **Transport Ventilators** for various units - \$138,000

Enclosed in this package you will find a copy of our most recent newsletter – Caring Connections. Inside we have taken care to detail this year's Vital Signs appeal with a specific focus on Digital Mammography

MAKING A DIFFERENCE - TOGETHER

Sources of Funding

Prince County Hospital Foundation relies on the community for support in its fundraising efforts and many factors contribute to a successful fundraising year. At the PCH Foundation, we have a generous mix of fundraising programs, events and activities that collectively help us to equip our hospital. Each spring we organize a mail campaign that appeals to a large number of faithful donors. Our memorial giving program is another important way people choose to support PCH and we count on a variety of community events to ensure we are connecting with as many important and generous donors to this hospital as possible. And, we work closely each year with a number of businesses, organizations, service groups and community-minded individuals who choose to pledge to our hospital each year.

Importance of Your Support

Every dollar counts when facing significant medical equipment needs. Prince County Hospital has been a cornerstone in our county, impacting many lives across Prince Edward Island for over a century. Many thousands of patients are cared for at this hospital each year and with your help, we can ensure that your hospital continues to be outfitted with state of the art medical equipment.

Funding Request

The Town of Kensington has been a generous supporter of Prince County Hospital in the past. As we look to the future and the greatest needs in our hospital continue to grow, we would be delighted if you would continue your support by way of renewing a pledge and increasing your gift to **\$50,000 (over 10 years)** to help meet immediate and greatest needs, while impacting our plans for future years, as well.

And remember, 100% of your donation is used to ensure our hospital keeps pace with growing trends in technology and continues to provide quality care for all patients.

The Prince County Hospital helps the residents of Prince County in innumerable ways. In this time of uncertainty in the health care system, this pledged gift from the Town of Kensington will help to ensure that patients in our community have access to the best medical equipment possible, here at PCH, now and in the future.

We thank you sincerely for your help in the past and for your understanding of the importance of our healthcare initiatives which have such an impact in our community.



Heather Matheson

Managing Director

Prince County Hospital Foundation

About PCH Foundation: The Prince County Hospital Foundation exists solely to raise funds for the medical equipment needed at PCH. Serving patients from across Prince Edward Island, PCH is a major referral centre and it is imperative that we have up to date medical equipment. The Foundation is governed by a volunteer board of directors that represent geographical areas in Prince & Queens County. The Foundation's leadership is focused on ensuring that our hospital continues to provide first-rate health care and is dedicated to raising the much needed financial resources to support hospital services.

Town of Kensington - Request for Decision

Date: May 10, 2021	Request for Decision No: 2021-24 (Office Use Only)									
Topic: Go!Fish Window Replacement and Awning Installation										
Proposal Summary/Background: <p>A request from Karen Murphy of Go!Fish was presented at the April 26th Committee of Council meeting to replace the deteriorated window on the side of their building by the Gazebo (former James Mullaly Blacksmith Shop). With the need to replace the window, Ms. Murphy requested to have the existing window replaced with a plain frame vinyl insert <u>glider</u> takeout window. According to Ms. Murphy's request, with the current Covid 19 pandemic conditions, the provision for a takeout window will allow their customers the ability to place and pick up their food orders without having to physically enter the building.</p> <p>The Town typically takes responsibility for things like window replacements within their rented facilities. It is proposed that the Town would cover the cost of the fixed window replacement and that Go!Fish cover the additional cost associated with the provision of the "glider" take out window. The Town's contribution to the window replacement will be the difference in cost between the glider window and the fixed window (see quotes below). The windows are available in a <u>white or tan</u> and if another color is preferred the window will need to be painted.</p> <p>Quotes received without HST:</p> <table><thead><tr><th></th><th>Spring Valley Building Centre</th><th>Kent</th></tr></thead><tbody><tr><td>Glider Window</td><td>\$400.00</td><td>\$284.08</td></tr><tr><td>Fixed Window</td><td>\$280.00</td><td>\$234.71</td></tr></tbody></table> <p>Ms. Murphy also requested that Town council consider permitting the installation of a 38 inch high, 36 inch deep and 120 inch long non-illuminated canopy with aluminum tubing frame and Cooley II vinyl skin (see attached picture). The awning would be installed over the take out window and would be purchased at Sign Craft and such cost would be covered fully by Go!Fish.</p> <p>During the April 26th Committee meeting, Councillors requested that consideration be given to the front door of the building be converted to provide for takeout service. This option is considered to be</p>			Spring Valley Building Centre	Kent	Glider Window	\$400.00	\$284.08	Fixed Window	\$280.00	\$234.71
	Spring Valley Building Centre	Kent								
Glider Window	\$400.00	\$284.08								
Fixed Window	\$280.00	\$234.71								

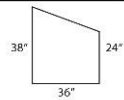
<p>difficult to accommodate due to the ramp in front of the door being removed during the boardwalk replacement. A small step has been placed in front of the door which creates an issue for people with mobility issues. The provision of the takeout window is seen as a more appropriate and affordable renovation, given the requirement to modify the door access to the building to provide accessibility.</p>	
<p>Benefits:</p> <ul style="list-style-type: none"> • Will replace a deteriorated window on the Go!Fish building. • Will allow persons with mobility issues the ability to order without having to enter the building. 	
<p>Disadvantages:</p> <ul style="list-style-type: none"> • None noted. 	
<p>Discussion/Comments:</p> <p>Staff have looked at the window and have identified that there may be some rot or damage that may need to be repaired. This will be repaired as it is encountered during the window replacement.</p> <p>It is recommended that Town Council authorize staff to proceed with the replacement of the window at the Go!Fish building and that the current window be replaced with a gliding takeout window. It is further recommended that Town Council authorize the installation of the awning over the takeout window as proposed.</p>	
<p>Options:</p> <ol style="list-style-type: none"> 1. Authorize staff to proceed, as recommended. 2. Not authorize staff to proceed. 3. Refer the matter back to staff for further direction and deliberation. 	
<p>Costs/Required Resources:</p> <p>\$235.00 - \$280.00 plus HST</p> <p>Any rot encountered during the window replacement will be replaced on a time and materials basis.</p>	<p>Source of Funding:</p> <p>2021/22 Operating Fund</p>

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Kensington Town Council authorize staff to proceed with the replacement of a deteriorated window at Go! Fish and that the window be replaced with a plain frame vinyl glider window. The Town's contribution to the window replacement will be the difference in cost between the glider window and the fixed window plus any rot or further deterioration that may be encountered.

BE IT FURTHER RESOLVED THAT that Town Council authorize the operators of Go!Fish to install a 38 inch by 36 inch awning over the take out window at their expense.



38" h x 36" d x 120" long non-illuminated canopy with aluminum tubing frame and tred Cooley II vinyl skin



CLIENT	Go Fish			<small>PLEASE NOTE: This drawing was created to assist you in identifying our proposal. The original design belongs to the property of Sign Craft. Permission is given to use or revise this drawing as long as it is not sold through a written agreement with Sign Craft. See your account representative.</small>
PROJECT	Canopy			
DESIGNER	Tim M	DATE	REVISION #	
			01	

100 W.B MACPHAIL DR, CORNWALL, PE, COA 1H5 | 902.892.3275 | SIGNCRAFTPEI.COM

Town of Kensington - Request for Decision

Date: May 5, 2021	Request for Decision No: 2021-25
Topic: Kensington Business Park Construction - Tender Recommendation	
Proposal Summary/Background: <p>The Town recently issued tender documents through WSP for the construction of the Kensington Business Park. The proposed work involves the construction of a 38 lot Business Park including 1,500 metres of street construction complete with curb and gutter, catch basins, various sizes of storm main and a stormwater detention pond, 200 mm and 250mm watermain complete with fire hydrants and water services, 200 mm gravity sewer main complete with manholes and sewer services and a duplex sewage lift station complete with a 150mm sewer force main.</p> <p>The Business Park Construction project tender was issued on April 21, 2021 and closed on May 6, 2021, with three bids being received from (prices include HST):</p> <ul style="list-style-type: none">• AJL Ltd. \$5,543,143.75• Island Coastal Services \$5,573,755.06• Curran and Briggs Ltd. \$5,736,616.30 <p>The tenders were reviewed by WSP with all three bids being considered compliant. It is therefore recommended that the contract be awarded to AJL Ltd., in the amount of \$5,543,143.75 incl HST. Their construction schedule is set for a total of 28 weeks with the project starting on June 1, 2021 and being completed in early 2022.</p>	
Benefits: <ul style="list-style-type: none">• Will provide the Town with serviced commercial/industrial properties.• Will provide the Town with significant growth opportunity in the commercial/industrial sector.	
Disadvantages: <ul style="list-style-type: none">• None noted.	

Discussion/Comments:

It is recommended by the CAO and WSP that Town Council proceed with the award of the tender to AJL Ltd. as their bid was determined to provide the best value to the Town.

It is further recommended that Town Council authorize staff to proceed with borrowing the required funds to fund the Town's financial contribution towards the project.

The estimated project budget provided to Town Council on December 14, 2020, which included the addition of the curb and gutter system, was \$5,275,237.00 plus HST. The current project estimate based on the construction tender and estimated engineering and contingency is \$5,520,125.00 plus HST resulting in an increase to the Town's contribution to the project of \$244,888.00.

Options:

1. Award the tender to AJL Ltd., as recommended.
2. Not award the tender.
3. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

\$4,820,125.00 plus HST

Engineering and contingency
costs estimated at \$700,000.00.

Total \$5,520,125.00

Source of Funding:

2020/21 Capital Plan

MSC Gas Tax - \$2,050,000.00

Innovation PEI - \$700,000.00

Town of Kensington (Long Term Borrowing) - \$2,770,125.00

Recommendation:

That Town Council consider and adopt the following resolution(s):

Resolution 1

BE IT RESOLVED THAT Kensington Town Council award the contract for the Kensington

Business Park Construction project to AJL Ltd. as per their tender submission in the amount of \$4,820,125.00 plus HST.

Resolution 2

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;

AND WHEREAS the Town of Kensington is intent on proceeding with the construction of the Kensington Business Park Project in 2021;

AND WHEREAS funds have been secured through Innovation PEI in the amount of \$700,000.00;

AND WHEREAS funds have been secured through the Municipal Strategic Component of the Gas Tax Program in the amount of \$2,050,000.00;

AND WHEREAS The Town recently tendered the construction of the Kensington Business Park project, and the lowest tendered price was \$4,820,125.00 plus HST;

AND WHEREAS engineering services and contingency for the Kensington Business Park are estimated at \$700,000.00;

BE IT RESOLVED THAT Town Council authorize the CAO to borrow \$2,770,125.00 through Scotiabank to finance the Kensington Business Park Construction project under the following terms:

- repayable in full by Town Council over an amortization period not to exceed 25 years.*
- at an interest rate of Prime, less 0.3% per annum with interest payable monthly.*
- Advances repayable on demand.*



May 06, 2021

Mr. Geoff Baker, Town Manager
Town of Kensington
P.O. Box 418
Kensington, PE
C0B 1M0

Subject: Kensington Business Park - Tender Evaluation and Recommendation

Dear Mr. Baker:

Tenders were received for the above project at 12:00 PM, Thursday, May 06, 2021, and have been reviewed and verified and are attached for your reference.

A summary of the tenders is as follows:

<u>Low Bidder</u>	<u>Bid Amount</u>	<u>Construction Duration</u>
AJL Limited	\$5,543,143.75	June 01/21 – Dec 10/21 = 28 Weeks
<u>Other Bidders</u>		
Island Coastal Services Ltd.	\$5,573,755.06	June 01/21 – Dec 17/21 = 29 Weeks
Corrected from	\$5,594,114.74	
Curran and Briggs Limited	\$5,736,616.30	May 25/21 – Dec 17/21 = 31 Weeks

It is therefore recommended that the contract be awarded to the low bidder, AJL Limited, in the amount of \$5,543,143.75, including HST, if the necessary funds are available.

Also note that the Contractor has established a June 01, 2021 start date and that in conversations with the Contractor they have indicated that pipe pricing they have received is only valid for two weeks; therefore, a quick award of the contract would be beneficial.

Please contact me if there are any questions regarding the above.

Best regards,

Luc Van Hul, FEC, P.Eng.

LVH/gd

cc: Morley Foy, P.Eng. - Dept. of Environment, Energy and Climate Action (Permit # PEI2021-24)
Brett Wallace, P.Eng. – Dept. of Transportation and Infrastructure, Capital Projects, Traffic Operations

Encl. - Copy of Tender Documents

WSP ref.: 201-06935-00

195 MacEwen Road
Summerside, PE
Canada C1N 5Y4

T: +1 902 436-2669
F: +1 902 436-8601
wsp.com

Town of Kensington - Request for Decision

Date: May 6, 2021	Request for Decision No: 2021-26
Topic: Town of Kensington Emergency Management Program Bylaw – Bylaw #2021-02	
Proposal Summary/Background: <p>As part of the review being completed on the Town's Emergency Measures Bylaw and Plan, it was recommended that the Town update their Bylaw to reflect the requirements of the new Municipal Government Act. There are no significant intent changes under the new Bylaw however all sections have been updated to accord to the Municipal Government Act.</p> <p>The purpose of the Bylaw is to establish a Municipal Emergency Management Program for the Town. The Bylaw was drafted by the Town's Emergency Measures Coordinator and has been reviewed, and is endorsed, by staff of the Provincial Department of Justice and Public Safety.</p>	
Benefits: <ul style="list-style-type: none">• Will provide the Town with an Emergency Management Program Bylaw that is fully compliant with relevant legislation.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: <p>Section 14(c) of the Municipal Government Act provides that a Municipality <u>must</u> provide emergency management planning for all areas of the municipality.</p> <p>Division 4 (Municipal Emergency Management Program) of the Municipal Government Act provides specific direction to Town Council in their implementation of Municipal Emergency Management Program. Division 4 states:</p> <p><i>Division 4 – Municipal Emergency Management Program</i></p>	

144. Actions by council in emergencies

Despite any other section in this Act, a council may take any temporary measures necessary in the municipality to respond to and deal with an emergency as defined in the *Emergency Measures Act, 2016, c.44, s.144*.

145. Emergency measures plan and program

(1) Despite that section 8 of the *Emergency Measures Act* does not require it, a council shall, by bylaw, establish an emergency management program for the municipality that, in the opinion of the provincial Emergency Measures Organization, is adequate and properly integrated with the provincial emergency measures plan.

Required contents

(2) The municipal emergency management program shall contain, at a minimum, a copy of the bylaw referred to in subsection (1), the municipal emergency measures plan, any required delegation of authority, plans for training and exercises and any other component required by the provincial Emergency Measures Organization.

Exercises to be conducted

(3) The municipal emergency management program shall include an exercise work plan that, at a minimum, provides for

(a) an annual discussion-based exercise to be commenced by the municipality not later than one year after approval of the program by the provincial Emergency Measures Organization; and

(b) an operational-based exercise, which includes participation by the appropriate response agencies referred to in the emergency management program, to be undertaken by the municipality once every five years, commencing not later than five years after the approval of the emergency management program by the provincial Emergency Measures Organization.

Appointment

(4) A council shall appoint an emergency co-ordinator and a deputy emergency co-ordinator, who shall be responsible for the implementation, maintenance and execution of the municipal emergency management program established pursuant to subsection (1).

Submission

(5) A council shall submit its municipal emergency management program to the provincial

Emergency Measures Organization for review and approval

(a) in the case of a municipality continued under this Act, within three years after the coming into force of this Act; and

(b) in the case of a municipality restructured or established under this Act, within the shorter of

(i) a period specified in an order of the Lieutenant Governor in Council under clause 21(2)(d), or

(ii) three years after the restructuring or establishment, as the case may be.

Review and revision

(6) After the approval of its municipal emergency management program by the provincial Emergency Measures Organization, a council shall

(a) annually review the program and, where necessary, make revisions; and

(b) within 60 days of making the revisions, provide the revised program to the provincial Emergency Measures Organization for review.

Required revision

(7) The provincial Emergency Measures Organization may at any time require that a municipal emergency management program submitted to it pursuant to subsections (5) and (6) be revised, and the required revisions shall be carried out by the council to the satisfaction of the provincial Emergency Measures Organization.

Authorization

(8) In response to a state of local emergency declared under subsection 146(1), or in order to implement its municipal emergency management program in whole or in part, council may authorize the chief administrative officer to incur any liabilities that the chief administrative officer considers necessary.

Accounting

(9) The chief administrative officer is responsible for keeping records of the expenditures made and the equipment used in implementing the municipal emergency management program or responding to a declared emergency. *2016,c.44,s.145; 2017,c.9,s.16.*

146. Declaration of a state of local emergency

(1) The council of a municipality shall, when satisfied that an emergency exists or may exist in the

municipality, declare a state of local emergency.

Idem

(2) Where a council is unable to act promptly in declaring a state of local emergency in a municipality pursuant to subsection (1), the mayor may, after consulting a majority of the members of the council where practicable, declare a state of local emergency in the municipality. *2016, c.44, s.146.*

It is recommended by the CAO that Town Council give first reading of the Town of Kensington Emergency Management Program Bylaw, as presented.

Options:

1. Give first reading and approval to the Town of Kensington Emergency Management Program Bylaw, as recommended.
2. Not give first reading and approval to the Bylaw.
3. Refer the matter back to staff.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

That Town Council consider and adopt the following resolution(s):

Resolution 1

WHEREAS the Municipal Government Act, R.S.P.E.I. 1988, c M-12.1. requires municipalities to provide emergency management planning for all areas of the municipality;

AND WHEREAS subsection 145(1) of the Act requires council to, by Bylaw, establish an emergency management program for the municipality that, in the opinion of the provincial Emergency Measures Organization, is adequate and properly integrated with the provincial emergency measures plan;

BE IT RESOLVED THAT the Town of Kensington Emergency Management Program Bylaw

(Bylaw #2021-02) be hereby read a first time.

Resolution 2

WHEREAS the Municipal Government Act, R.S.P.E.I. 1988, c M-12.1. requires municipalities to provide emergency management planning for all areas of the municipality;

AND WHEREAS subsection 145(1) of the Act requires council to, by Bylaw, establish an emergency management program for the municipality that, in the opinion of the provincial Emergency Measures Organization, is adequate and properly integrated with the provincial emergency measures plan;

AND WHEREAS the Town of Kensington Emergency Management Program Bylaw was read a first time at this meeting;

BE IT RESOLVED THAT the Town of Kensington Emergency Management Program Bylaw (Bylaw #2021-02) be hereby approved.



TOWN OF KENSINGTON EMERGENCY MANAGEMENT PROGRAM BYLAW

BYLAW 2021-02

BE IT ENACTED by the Council of the Town of Kensington as follows:

1. Title

- 1.1. This bylaw shall be known as, and may be cited as, the “Municipal Emergency Management Program Bylaw.”

2. Purpose

- 2.1. The purpose of this bylaw is to establish a Municipal Emergency Management Program for the Town of Kensington.

3. Authority

- 3.1. Section 14(c) of the *Municipal Government Act* R.S.P.E.I. 1988, Cap.M12.1., provides that a municipality must provide emergency management planning for all areas of the municipality.

4. Application

- 4.1. This bylaw applies to all members of Council, the Chief Administrative Officer, members of Council Committees, Town of Kensington employees, those who appear before Council and members of the general public.
- 4.2. In the event of any conflict between the provisions of the Act and this bylaw, the Act will prevail.

5. Definitions

- 5.1. “Act” means the *Municipal Government Act*.
- 5.2. “Chief Administrative Officer” or “CAO” means the administrative head of the Town of Kensington, as appointed by Council under clause 86(2)(c) of the *Municipal Government Act*.
- 5.3. “Council means the Mayor and other members of the Council of the Town of Kensington.

- 5.4. “Deputy Municipal Emergency Co-ordinator” means the person appointed by Council as the Deputy Municipal Emergency Co-ordinator pursuant to this bylaw.
- 5.5. “Emergency” means a present or imminent event in respect of which the Town of Kensington believes prompt coordination of action or regulation of persons or property must be undertaken to protect property or the health, safety, or welfare of residents of the Town of Kensington.
- 5.6. “Emergency Measures Organization (EMO)” means the Prince Edward Island EMO established under section 3 of the *Emergency Measures Act*.
- 5.7. “Emergency Operations Centre (EOC)” means the location where designated members of the EOC team (municipal and external agencies) will work on coordinated decision making and emergency management for the response or recovery from an event.
- 5.8. “Local Authority” means a local authority as defined in the *Emergency Measures Act*.
- 5.9. “Municipal Emergency Co-ordinator” means the person appointed by Council as the Municipal Emergency Co-ordinator pursuant to this bylaw.
- 5.10. “Municipal Emergency Management Planning Committee” means the committee established pursuant to this bylaw.
- 5.11. “Municipal Emergency Management Program” means the program established pursuant to the bylaw.
- 5.12. “Municipal Emergency Management Standing Committee” means the standing committee established pursuant to this bylaw.
- 5.13. “Minister” refers to the member of Executive Council charged by the Lieutenant Governor in Council with the administration of the *Emergency Measures Act*.
- 5.14. “State of Emergency” means a state of emergency declared by the Minister pursuant to *Emergency Measures Act* subsection 9(1).
- 5.15. “State of Local Emergency” means a state of local emergency declared by the Council or Mayor pursuant to subsection 146(1) or 146(2) of the *Municipal Government Act* when satisfied that an emergency exists or may exist in the municipality.

6. Municipal Emergency Management Program

- 6.1. Pursuant to section 144 of the *Municipal Government Act*, despite any other section in the Act, Council may take any temporary measures necessary in the municipality to respond to and deal with an emergency as defined in the *Emergency Measures Act*.

- 6.2. Pursuant to subsection 145(1) of the Act, Council hereby establishes a Municipal Emergency Management Program, hereinafter referred to as the Town of Kensington Emergency Management Program.
- 6.3. In accordance with subsection 145(2) of the Act, the Municipal Emergency Management Program shall contain, at a minimum:
- (a) the Municipal Emergency Management Plan;
 - (b) any required delegation of authority;
 - (c) plans for training and exercise; and
 - (d) any other component required by the PEI Emergency Measures Organization (EMO).
- 6.4. Council shall, in accordance with subsection 145(4) of the Act, appoint a Municipal Emergency Co-ordinator and a Deputy Municipal Emergency Co-ordinator who shall be responsible for the implementation, maintenance and execution of the Municipal Emergency Management Program.
- 7. Municipal Emergency Coordinator and Deputy Municipal Emergency Coordinator**
- 7.1. The Municipal Emergency Coordinator and a Deputy Municipal Emergency Coordinator report to, and receive direction from, the Council.
- 7.2. In accordance with subsection 145(4) of the Act, the Municipal Emergency Co-ordinator and a Deputy Municipal Emergency Co-ordinator are responsible for the implementation, maintenance, and execution of the Municipal Emergency Management Program.
- 7.3. The Municipal Emergency Coordinator and Deputy Municipal Emergency Coordinator shall:
- (a) develop and coordinate the Municipal Emergency Management Program;
 - (b) coordinate plans for the continued functioning of municipal services which would be required in the event of an emergency;
 - (c) coordinate and conduct, training, and exercises to test the Municipal Emergency Management Program for the training of personnel who have an emergency role;
 - (d) coordinate public education programs related to emergency management; and
 - (e) coordinate and manage the municipal operational response for an emergency upon activation of all or part of the Municipal Emergency Management Program or a declaration of a state of local emergency.

8. Committees

- 8.1. Council may establish a Municipal Emergency Management Standing Committee and a Municipal Emergency Management Planning Committee.

9. Municipal Emergency Management Standing Committee

- 9.1. The Emergency Management Standing Committee will be appointed in accordance with the municipality's Procedural Bylaw.
- 9.2. The Municipal Emergency Management Standing Committee shall:
- (a) advise Council on the development of a Municipal Emergency Management Plan;
 - (b) submit emergency management policy recommendations to Council;
 - (c) name or assign such persons under the Municipal Emergency Management Plan to perform duties related to the continuity of municipal government in the case of an emergency or disaster;
 - (d) present the Municipal Emergency Management Plan to Council for approval; and
 - (e) inform and update Council on developments during an activation of all or part of the Municipal Emergency Management Plan.

10. Municipal Emergency Management Planning Committee

- 10.1. The Municipal Emergency Management Planning Committee will consist of:
- (a) the Municipal Emergency Coordinator and Deputy Municipal Emergency Coordinator; and
 - (b) the manager(s) responsible for each municipal department which is assigned emergency functions under the Municipal Emergency Management Plan and, where no department exists, a person to represent the functions of:
 - 1) Law enforcement
 - 2) Fire protection
 - 3) Transportation;
 - 4) Water/wastewater service
 - 5) Communications
 - 6) Human resource management
 - 7) Public information
 - 8) Finance and administration
 - 9) Social services including emergency feeding, shelter, clothing, and personal services
- 10.2. The Municipal Emergency Management Planning Committee will:
- (a) prepare recommendations for the Municipal Emergency Management Standing Committee;

- (b) assist the Municipal Emergency Co-ordinator and Deputy Municipal Emergency Co-ordinator in the preparation and coordination of Municipal Emergency Management Plans;
 - (c) prepare a Municipal Emergency Management Plan for their municipality;
 - (d) respond and participate as members of the Municipal Emergency Operations Centre staff upon full or partial activation of the Municipal Emergency Management Program;
 - (e) prepare plans, including the development of memorandums of understanding or mutual aid agreements, for cooperation and mutual assistance between municipal governments and other organizations in the event of a disaster or emergency; and
 - (f) collaborate with authorities of the municipality, neighbouring municipalities, provincial authorities, and other organizations who have been assigned comparable duties.
- 10.3. Any memorandum of understanding or agreement negotiated under clause 10.2(e) of this bylaw is not binding until it is approved by Council.

11. Municipal Emergency Management Plan

- 11.1. In accordance with subsection 145(2) of the Act, the Municipal Emergency Management Program shall contain an Emergency Management Plan.
- 11.2. Council shall, by resolution, approve a Municipal Emergency Management Plan under the authority of this bylaw.
- 11.3. The Municipal Emergency Management Plan will be activated by Council when required to ensure effective coordination exists in response to an emergency.
- 11.4. The Municipal Emergency Management Plan can be activated in whole or in part and does not require the declaration of a state of emergency to be activated.
- 11.5. A Municipal Emergency Management Plan will be activated if a state of local emergency is declared.

12. Exercise Work Plan for the Municipal Emergency Management Program

- 12.1. In accordance with subsection 145(3) of the Act, the Municipal Emergency Management Program for the municipality shall include an exercise work plan that, at a minimum, provides for:
 - (a) an annual discussion-based exercise to be commenced by not later than one year after the approval of the program by the PEI Emergency Measures Organization; and
 - (b) an operational-based exercise, which includes participants by the appropriate response agencies referred to in the Municipal Emergency Management Program, to be undertaken by the municipality once every

five years, commencing not later than five years after the approval of the Municipal Emergency Management Program by the PEI Emergency Measures Organization.

13. Declaring a State of Local Emergency

- 13.1. Pursuant to subsection 146(1) of the Act, Council shall, when satisfied that an emergency exists or may exist in the municipality, declare a state of local emergency.
- 13.2. Where the Council is unable to act promptly in declaring a state of local emergency in the municipality the Mayor of the municipality may, in accordance with subsection 146(2) of the Act, after consulting a majority of the members of Council where practicable, declare a state of local emergency in the municipality.
- 13.3. Pursuant to section 10 of the *Emergency Measures Act*, Council shall immediately cause the details of the declaration of a state of local emergency to be communicated or published by such means as considered the most likely to make the contents of the declaration known to the people within the municipality.
- 13.4. Pursuant to subsection 14(2) of the *Emergency Measures Act*, Council may terminate a state of local emergency when it believes on reasonable grounds the emergency no longer exists in the municipality.

14. Expenditures Related to the Municipal Emergency Management Program

- 14.1. In response to the declaration of a state of local emergency as described in 13.1 and 13.2 of this Bylaw or in order to implement the Municipal Emergency Management Program in whole or in part, Council in accordance with subsection 145(8) of the Act may authorize the chief administrative officer to incur any liabilities that the chief administrative officer considers necessary.
- 14.2. In accordance with subsection 145(9) of the Act, the chief administrative officer is responsible for keeping records of the expenditures made and the equipment used in implementing the Municipal Emergency Management Program or responding to a declared emergency.

15. Review of the Municipal Emergency Management Program

- 15.1. In accordance with subsection 145(5) of the Act, Council shall submit its municipal Emergency Management Program to the PEI Emergency Measures Organization for review and approval.
- 15.2. After the Municipal Emergency Management Program has been approved the PEI Emergency Measures Organization and in accordance with clause 145(6)(a) of the Act, the Municipal Emergency Management Program will be reviewed annually by Council and, where necessary, revisions will be made.

- 15.3. In accordance with clause 145(6)(b) of the Act, within 60 days of making any revisions of the Municipal Emergency Management Program, the revised program will be provided to the PEI Emergency Measures Organization.
- 15.4. In accordance with subsection 145(7) of the Act, any revisions required by the PEI Emergency Measures Organization shall be carried out by count to the satisfaction of the PEI Emergency Measures Organization.

16. Repeal of Existing Bylaw

- 16.1 All previous Bylaws of the Town of Kensington pertaining to Emergency Measures Management are hereby repealed.

17. Effective Date

- 17.1. This Municipal Emergency Management Program Bylaw, Bylaw# 2021-02, shall be effective on the date of approval and adoption below.

First Reading:

This Municipal Emergency Management Program Bylaw, Bylaw# 2021-02, was read a first time at the Council meeting held on the _____ day of _____, 2021.

This Municipal Emergency Management Program Bylaw, Bylaw# 2021-02, was approved by a majority of Council members present at the Council meeting held on the _____ day of _____, 2021.

Second Reading:

This Municipal Emergency Management Program Bylaw, Bylaw# 2021-02, was read a second time at the Council meeting held on the _____ day of _____, 2021.

This Municipal Emergency Management Program Bylaw, Bylaw# 2021-02, was approved by a majority of Council members present at the Council meeting held on the _____ day of _____, 2021.

Approval and Adoption by Council:

This Municipal Emergency Management Program Bylaw, Bylaw# 2021-02, was adopted by a majority of Council members present at the Council meeting held on the _____ day of _____, 2021.

Signatures:

Mayor

Chief Administrative Officer

This Municipal Emergency Management Program Bylaw, Bylaw# 2021-02 adopted by the Council of the Town of Kensington is certified to be a true copy.

Chief Administrative Officer

Date

Town of Kensington - Request for Decision

Date: May 6, 2021	Request for Decision No: 2021-27 (Office Use Only)
Topic: Proposed Development Control Bylaw Amendment (Portion of PID No. 78014 – Lot 21-1) - First Reading	
Proposal Summary/Background: <p>A request has been received from the St. Mary' Holy Family Roman Catholic Church Parish Inc., the owner of a property located at 30 Pleasant Street, to re-zone their property from its current Public Service and Institutional (PSI) designation to a Multi-Unit Residential designation.</p> <p>Re-Zoning the subject property requires an amendment to the Town's Development Control Bylaw as well as to the general land use map that is part of the Town's Official Plan.</p> <p>The proposed Bylaw amendment was initially considered by Town Council at their regular Council meeting, held on March 8th where Town Council authorized staff to move the proposed amendment forward to a public meeting to solicit comments/feedback from the community. The public meeting was held on April 22nd with one member of the public in attendance.</p> <p>The following information is being circulated with this Request for Decision:</p> <ol style="list-style-type: none">1. St. Mary's Holy Family roman Catholic Church Parish Inc. re-zoning request.2. DV8 report3. Mapping information4. Public Meeting minutes	
Benefits: <ul style="list-style-type: none">• N/A	
Disadvantages: <ul style="list-style-type: none">• N/A	

Discussion/Comments:

Staff have reviewed the relevant information and the DV8 Consulting report on the proposed Bylaw amendment and are recommending that Town Council proceed with amending the Development Control Bylaw and the General Land Use Map that is part of the Official Plan to formally re-zone Lot 21-1 (portion of PID No. 78014) from Public Service and Institutional (PSI) to Multi-Unit Residential (R3).

Options:

1. Proceed with the Bylaw and Official Plan amendment, as proposed.
2. Not proceed with the Bylaw and Official Plan amendment.
3. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolutions:

First Reading of Development Control Bylaw Amendment**Resolution 1**

WHEREAS a request has been received from the St. Mary's Holy Family Roman Catholic Church Parish Inc., the owner of a property located at 30 Pleasant Street (Lot 21-1, Plan # 21036-S01, portion of PID No 78014)) to re-zone their property from its current Public Service and Institutional (PSI) designation to a Multi-Unit Residential (R3) designation.

AND WHEREAS a public meeting was held on April 22, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

BE IT RESOLVED THAT Kensington Town Council give first reading to amend the Zoning and Subdivision Control Bylaw to re-zone a portion of PID No. 78014 (Lot 21-1, Plan # 21036-S01) from Public Service and Institutional (PSI) to Multi-Unit Residential (R3).

Resolution 2

WHEREAS a request has been received from the St. Mary's Holy Family Roman Catholic Church Parish Inc., the owner of a property located at 30 Pleasant Street (Lot 21-1, Plan # 21036-S01, portion of PID No. 78014)) to re-zone their property from its current Public Service and Institutional (PSI) designation to a Multi-Unit Residential (R3) designation.

AND WHEREAS a public meeting was held on April 22, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read a first time at this meeting;

BE IT RESOLVED THAT Kensington Town Council approve first reading to amend the Zoning and Subdivision Control Bylaw to re-zone a portion of PID No. 78014 (Lot 21-1, Plan # 21036-S01) from Public Service and Institutional (PSI) to Multi-Unit Residential (R3).

cao@kensington.ca

From: Kenny MacLellan <kenny@shorelanefarms.com>
Sent: March 22, 2021 11:09 AM
To: cao@kensington.ca
Cc: Kenny MacLellan; Leonard MacLellan
Subject: Parish Centre Rezoning

Importance: High

Hello Geoff,

Thanks for meeting with Leonard and I this morning.

As per our conversation we are requesting rezoning from PSI to R3 ,
if you have any questions please feel free to contact me 902-432-0541

Thanks

Kenny MacLellan
Chair
P & F Committee
St Mary's Holy Family Parish

May 6, 2021

Town of Kensington
PO Box 418 Kensington, PE
C0B 1M0
Phone: (902) 836-3781
Fax: (902) 836-3741
Email: townmanager@townofkensington.com

Re: Rezoning application for PID 78014 – Lot 21-1 (Portion of existing property)

Dear Mr. Baker,

I have reviewed the Town of Kensington's *Official Plan and Zoning and Subdivision Control (Development) By-law* with respect to the proposed rezoning of PID 78014 – Lot 21-1, located at 30 Pleasant Street, and being a portion of the property of the St. Mary's Holy Family Roman Catholic Church Parish Inc. The subject lot contains an existing structure identified as the Parish Centre on the survey plan submitted.

The rezoning request is to change the property from the Public Service and Institutional (PSI) zone to the Multi-Unit Residential (R3) Zone, to facilitate a residential development on the property. The rezoning also requires an amendment to the Official Plan – General Land Use Map for the same change. It is noted that Lot 21-1 was subdivided from the parent PID 78014 in order to sell it for redevelopment. The subdivision of Lot 21-1 meets the minimum lot size requirements of both the PSI and R3 Zone.

A public meeting was held to hear comments from the public on the proposed rezoning and notification letters were delivered to all property owners within 500 ft of the subject project. During the public meeting, the developer/applicant presented his plans to convert the existing building into three (3) residential apartment units. It was noted by the Town that should the property be rezoned, a development application could be submitted that meets all requirements of the Bylaw, and the property could be developed into a 12 unit apartment building. Any more than 12 units would require a special permit from Council and/or a variance for the development permit.



Figure 1. From the Town of Kensington Zoning Map, centered PSI zoned property subject to rezoning application

The property in question is bounded by the church on the west side and a multi-unit residential (R3) cluster on the east, with single residential properties across the street and on the rear of the property as well (see Figure 1). Within the context of the adjacent R3 properties, the rezoning is an extension of the existing R3 cluster. Adjacent properties are currently not developed to the maximum density permitted within the zone, they have ample green space and parking available. The proposed redevelopment of the existing building on the property into 3 units, is also well below the permitted density for the size of the lot. Additional parking will be required as part of the development application for the property, if the rezoning application is approved.

In consideration of the rezoning application and Official Plan amendment, the policies of the Official Plan were reviewed. The following goals and policies relate to residential development within the Town:

Goals: To provide a range [of] residential zoning to support housing opportunities to meet various socio-economic and physical needs.

Policy PR-7: It shall be the policy of Council to work with the private sector and government agencies to actively promote Kensington as a residential development opportunity. Council shall work with land owners and developers to provide a variety of residential development opportunities.

As the proposed rezoning is supported by the Official Plan goals and policies, and the current proposed development plans for the property meet the development regulations for the R3 zone, I am recommending that Council support the application to rezone the property from PSI – Public Service Institutional to R3 – Multi-Unit Residential, and to amend the Official Plan Future Land Use Map accordingly.

As always, please feel free to contact me with any further questions.

Best regards,



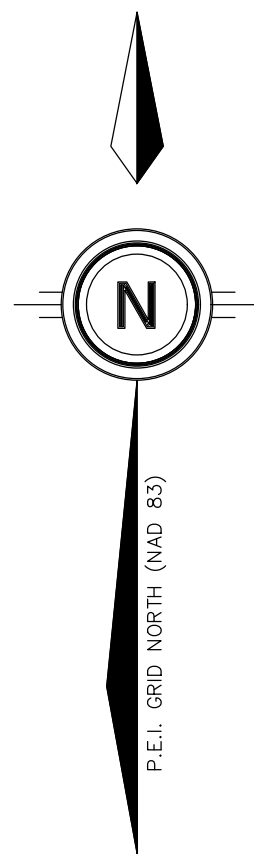
Hope Parnham, CSLA RPP MCIP

Dv8 CONSULTING

CHARLOTTETOWN PE

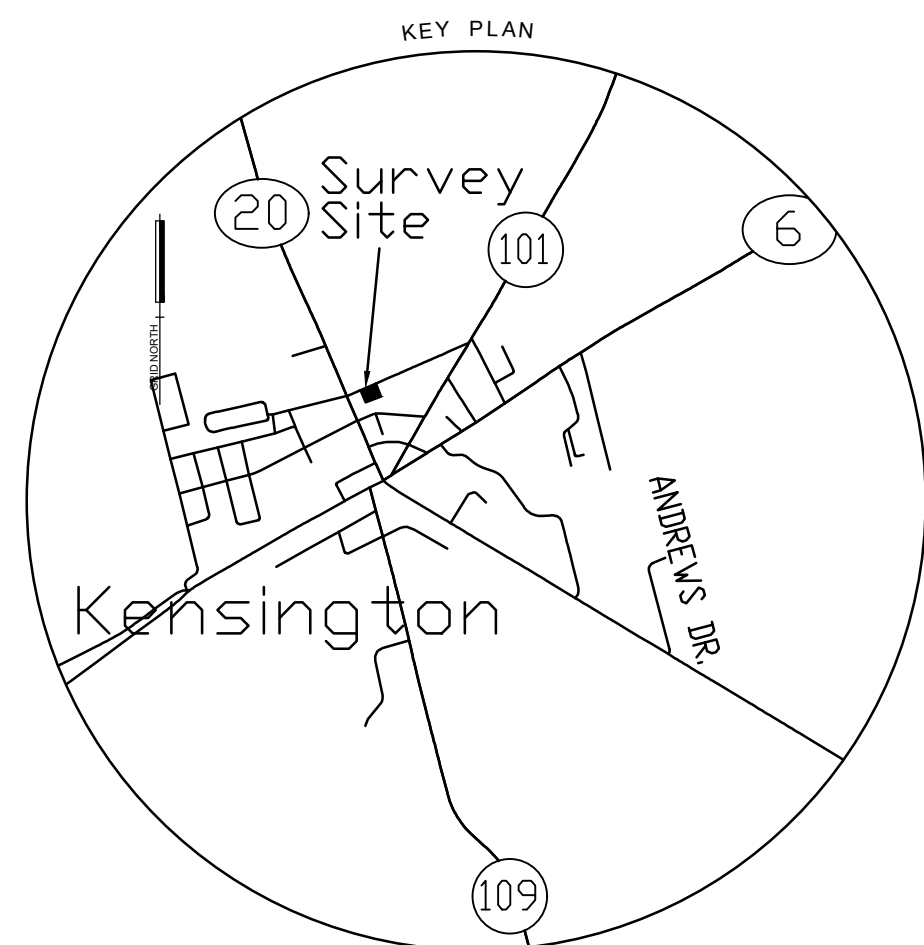
E. HPARNHAM@OUTLOOK.COM

T. 902-393-1815



NAD83 (C.S.R.S.) COORDINATES
P.E.I. DOUBLE STEREOGRAPHIC PROJECTION
EXPRESSED IN METRES

Point	Northing	Easting
7995	710072.653	350993.940
7996	710079.924	351011.817
12105	710126.378	350990.977
12107	710124.965	350991.611
20183	710111.956	350957.593
20184	710065.691	350978.490
20185	710110.042	350958.457



- LEGEND:**
- ⊙ PL PLACED SURVEY MARKER
 - ⊙ FD FOUND SURVEY MARKER
 - PL PLACED
 - FD FOUND
 - P.I.D. NO. PROPERTY IDENTIFICATION NUMBER
 - SQ.M. SQUARE METRES
 - U.M. UNMONUMENTED POINT
 - WIT. WITNESS MARKER

NOTES:

FIELD SURVEYS WERE CARRIED OUT BETWEEN FEBRUARY 17, 2021 AND XXXXXXX 2021.

THIS PLAN IS METRIC AND ALL DISTANCES ARE IN METRES UNLESS OTHERWISE SPECIFIED.

DIRECTIONS ARE AZIMUTHS REFERENCED TO GRID NORTH.

COORDINATES SHOWN HEREON ARE DERIVED FROM OBSERVATIONS TO LOCAL PEI CONTROL MONUMENT 5802. PLANE COORDINATES PUBLISHED THEREON ARE REALIZED FROM A DOUBLE STEREOGRAPHIC PROJECTION REFERENCED TO A CANADIAN SPATIAL REFERENCE SYSTEM, NAD83 (CSRS).

THE DESIGNATOR, LOT 21-1, ORIGINATES WITH THIS PLAN.

FINAL APPROVAL IS REQUESTED FOR LOT 21-1.

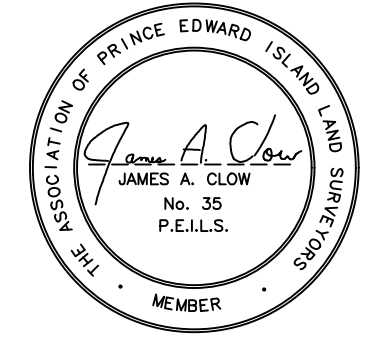
THE TOWN'S SIDEWALK IS ENCROACHING ONTO LANDS OF ST.MARY'S - HOLY FAMILY ROMAN CATHOLIC PARISH INC., POSSIBLY AN AGREEMENT GIVING THE TOWN PERMISSION EXISTS.

SURVEYOR'S CERTIFICATE

I, JAMES A. CLOW, PRINCE EDWARD ISLAND LAND SURVEYOR, HEREBY CERTIFY THAT THIS SURVEY WAS EXECUTED UNDER MY DIRECTION AND SUPERVISION AND THAT THIS PLAN IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY.

DATED THIS 2ND DAY OF MARCH, 2021

James A. Clow
JAMES A. CLOW, P.E.I.L.S.



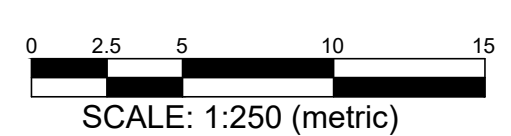
APPROVAL STAMP



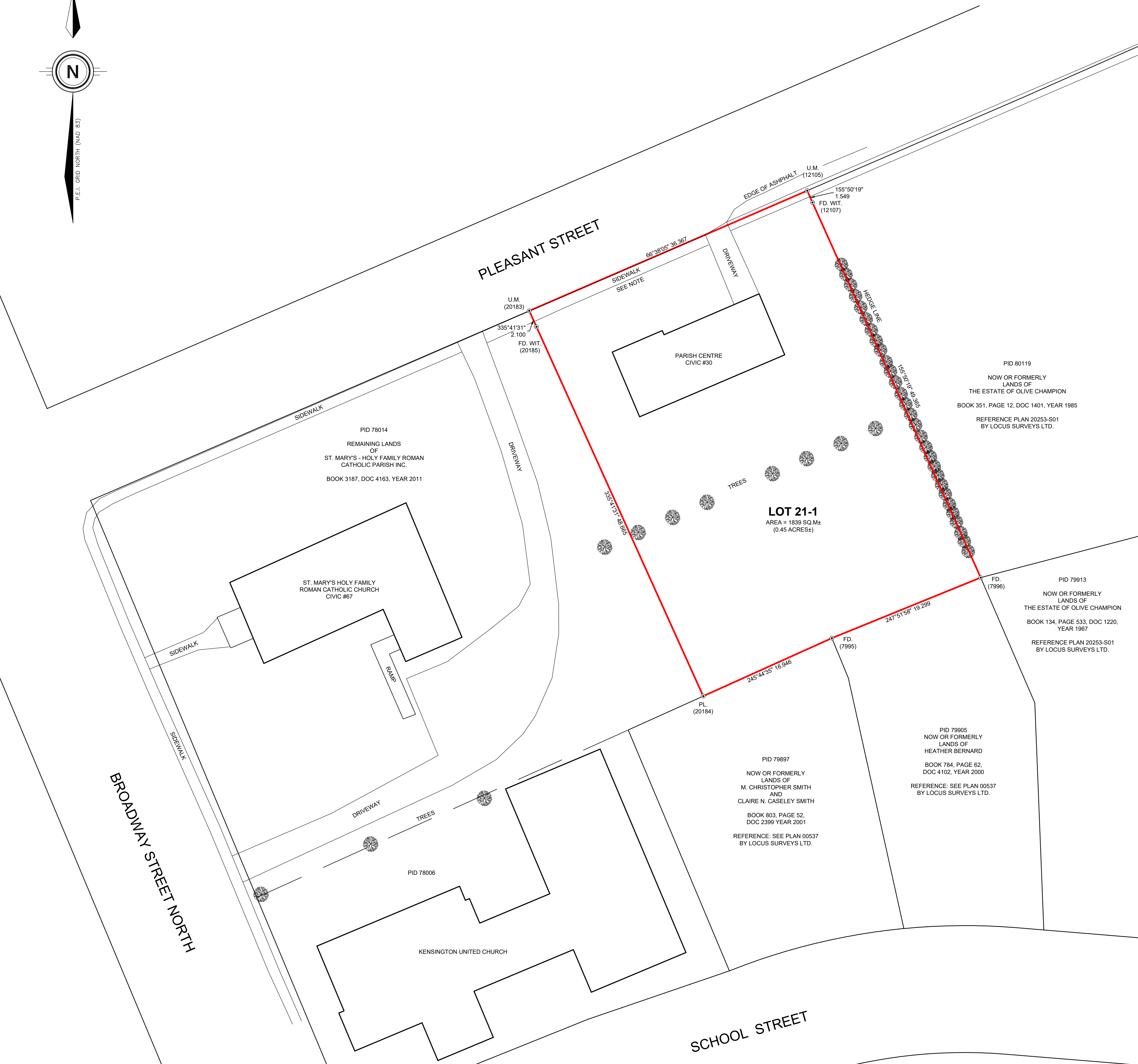
LOCUS SURVEYS LTD.
16 PARK ROAD
P.O. BOX 35
KENSINGTON, P.E.I.
C0B 1M0
PHONE 902-836-3823

Plan of Survey Showing
LOT 21-1,
being a Subdivision of Lands of
ST. MARY'S - HOLY FAMILY ROMAN
CATHOLIC PARISH INC.

PID 78014
TOWN OF KENSINGTON
LOT/TOWNSHIP 19
COUNTY OF PRINCE
PROVINCE OF PRINCE EDWARD ISLAND



DATE: MARCH 2, 2021
DWS NO: 21036-S01





Pleasant St

12 Broadway St N

20

Subject Property

PID 78014

Lot 21-1

17

14

2

School St

**Town of Kensington
Minutes of Public Meeting
Thursday, April 22, 2021
6:00 PM**

Presiding: Mayor Rowan Caseley

Council Members Present: Deputy Mayor Pickering; Councillors: Spencer, Gallant, Toombs, Mann

Staff Members Present: Town Manager/Administrator, Geoff Baker; Deputy Administrator, Wendy MacKinnon, Administrative Assistant, Kim Caseley

Visitors: Heather Bernard
Scott O'Brien

Mayor Caseley called the meeting to order at 6:00 PM and explained the purpose of the meeting.

PURPOSE:

The purpose of the meeting is to allow residents and other interested persons an opportunity to make representation concerning the following amendment to the Town of Kensington's Official Plan and Zoning and Subdivision Control (Development) Bylaw:

- To re-zone PID No. 78014 (Lot 21-1 being a portion of Property of the St. Mary's Holy Family Roman Catholic Church Parish Inc. – 30 Pleasant Street) from Public Service and Institutional (PSI) to Multi-Unit Residential (R3) to facilitate a residential development on the property.
- To amend the Official Plan - General Land Use Map to accommodate the above zoning designation change.

Mayor Caseley outlined the Bylaw amendment process for the meeting attendees:

The proposed Bylaw amendment was initially considered by Town Council at their regular Council meeting, held on March 8, 2021 where Town Council authorized staff to move the proposed amendment forward to a public meeting to solicit comments/feedback from the community.

A notification ad was placed in the Guardian newspaper on April 10, 2021, in accordance with the PEI Planning Act and the Town's Development Control Bylaw. In addition to providing notice of this meeting, the ad also provided an opportunity for residents to submit written submissions to Town Council regarding their support or opposition for the application. No written submissions were received.

*Due to the pandemic restrictions, the ad also required anyone wishing to attend this meeting to register by 2:00 pm this afternoon. **Six members of the public registered:** Scott O'Brien, Heather Bernard, Thomas Blackett, Kevin Gallant, Katrina Hazelwood, and Kenny MacLellan.*

In addition to the newspaper ad, notification letters were delivered to all property owners within 500 feet of the subject property, as required by the Town's Development Control Bylaw.

A copy of the survey plan of the subject property is available this evening for public viewing. For everyone's clarity, Lot 21-1 as indicated on the survey plan, is the parcel proposed for re-zoning.

Following this public meeting, staff will complete a report for Town Council prior to their formal consideration of the amendment which is planned for May 10, 2021.

Mayor Caseley opened the floor for public comments on the application.

Scott O'Brien spoke on his plans to convert the existing building into three residential apartment units.

Heather Bernard requested confirmation on the side & rear yard setback requirements and the height limitations of any new construction.

Mr. Baker confirmed that 10' side yard and 15' rear yard setbacks would be required and a maximum height of 35'.

Heather Bernard inquired about the maximum number of units permitted.

Mr. Baker confirmed that up to 12 units are permitted in the Multi-Unit Residential Zone (R3), should the proposed development fit all other requirements within the Development Control Bylaw. With a special permit from Town Council, up to 24 units could be constructed within the proposed zone.

Mayor Caseley commented that he received an inquiry, asking if the trees would be removed from the backyard. Mr. O'Brien noted that the trees would remain as they are, given the current development plan.

Heather Bernard inquired what the notification process would be should the developer decide to expand the current plan and construct additional units.

Mr. Baker confirmed that the developer is required to submit a development permit application to Town Council for consideration and would be approved pending on compliance with the Development Control Bylaw.

Moved by Councillor Spencer, seconded by Deputy Mayor Pickering that there being no further questions or comments on the proposed Development Control Bylaw amendment the meeting adjourned at 6:16 PM.

Geoff Baker,
Chief Administrative Officer

Rowan Caseley,
Mayor

Town of Kensington - Request for Decision

Date: May 7, 2021	Request for Decision No: 2021-28 (Office Use Only)
Topic: Subdivision of Lands of the Town of Kensington and E&W Brown Holdings Inc.	
Proposal Summary/Background: Staff are requesting Town Council's approval of the attached subdivision plans (19257-S01 (Business Park) and 19257-S02 (entrance to Business Park)), drawn by Locus Survey's Ltd. Survey Plan No. 19257-S01 consolidates the former Waugh Property and Caseley property into a singular property and subsequently subdivides the singular parcel into 38 new business park lots. As Councillors are aware, the construction of the Business Park will begin on or about June 1 st , 2021. Survey Plan No. 19257-S02 consolidates Parcel A (Town's initial right of way into the business park) to PID No. 76216, being property of E&W Brown Holdings Inc.; subdivides Parcel B from PID No. 76216 and consolidates Parcel B to 76406. Attached to this Request for Decision are the plans of subdivision.	
Benefits: <ul style="list-style-type: none">• Facilitates the development of the Kensington Business Park.	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: The subject properties currently carry no zoning designations as the properties have only recently been restructured inside the municipal boundary of Kensington. It is expected that appropriate zoning designation will be applied as we move forward with the Development Control Bylaw and Official	

Plan legislated review. It is anticipated that the properties will carry an industrial and/or commercial designations.

Lot subdivisions are dealt with under section 20 of the Town's Development Control Bylaw. The Business Park subdivision has been designed in accordance with the Bylaw and relevant Provincial legislation. The street layout (including stormwater management) has been reviewed and approved by the Provincial Department of Transportation. The water and sewer design and installation has been reviewed and approved by the Provincial Department of Environment and the Island Regulatory and Appeals Commission. The required certificates of approval from the Provincial departments have been issued.

Staff have reviewed the subdivision plan and find it in compliance with the Development Control Bylaw.

Options:

1. Approve the subdivisions/consolidations as proposed.
2. Not approve the subdivisions/consolidations plan.
3. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

WHEREAS a subdivision/consolidation plan (Plan #19257-S02) has been drafted to facilitate the transfer of property between the Town of Kensington and E&W Brown Inc.;

AND WHEREAS a subdivision/consolidation plan has been drafted to facilitate the consolidation of the former Waugh and Caseley Properties and to subdivide the consolidated property into 38 business park lots;

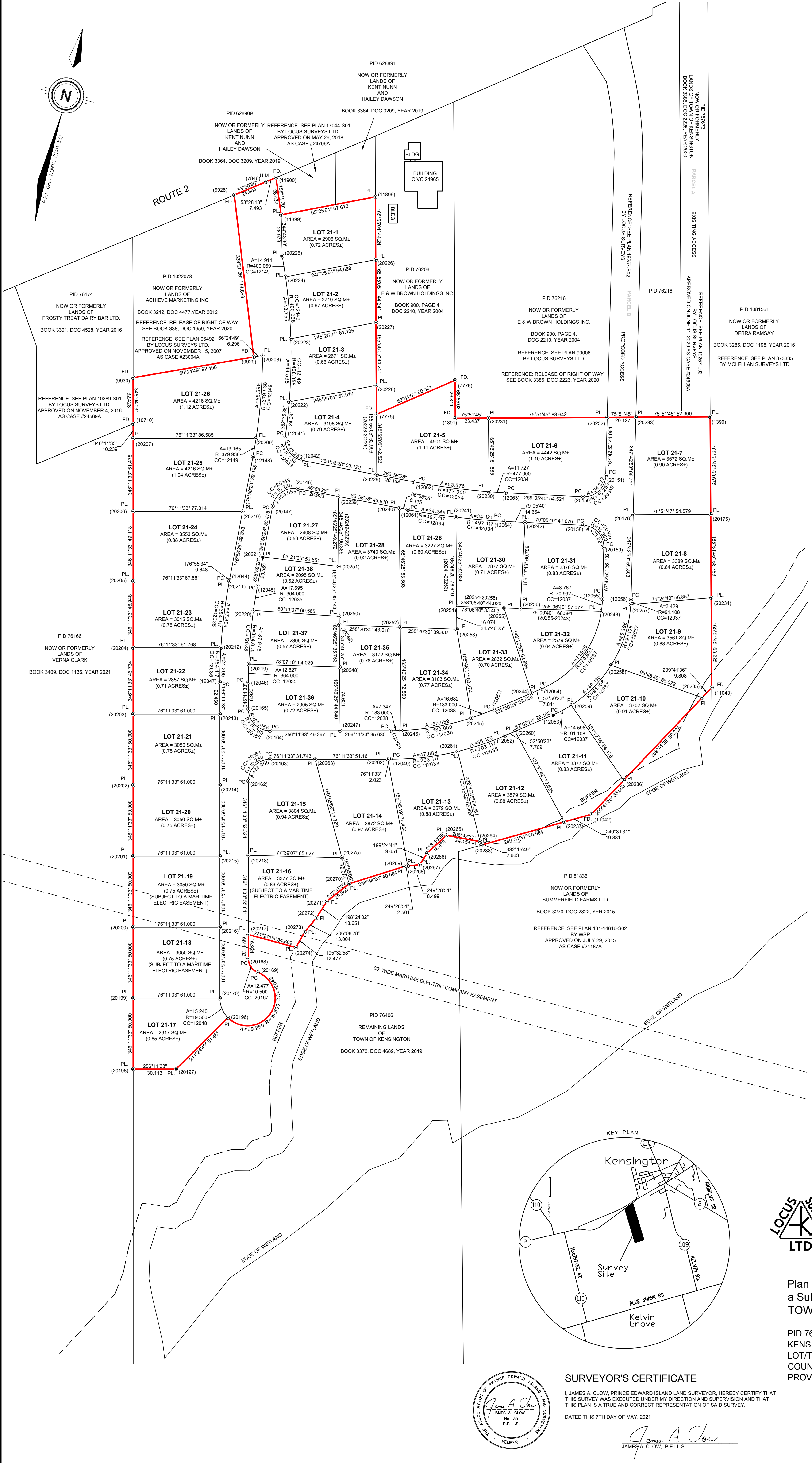
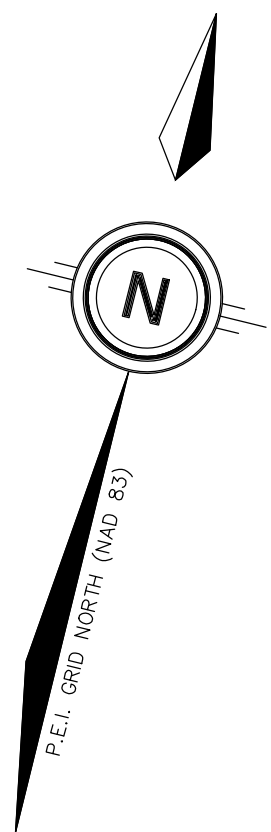
BE IT RESOLVED THAT approval be granted to consolidate Parcel A with PID No. 76216, being lands of E&W Brown Inc., as per Survey Plan No. 19257-S02, dated May 5, 2021, drawn by Locus Surveys Ltd;

BE IT FURTHER RESOLVED THAT approval be granted to subdivide Parcel B from PID No. 76216, being lands of E&W Brown Inc., as per Survey Plan No. 19257-S02, dated May 3, 2021, drawn by Locus Surveys Ltd;

BE IT FURTHER RESOLVED THAT approval be granted to consolidate Parcel B to PID No. 767673, being lands of the Town of Kensington, as per Survey Plan No. 19257-S02, dated May 3, 2021, drawn by Locus Surveys Ltd;

BE IT FURTHER RESOLVED THAT approval be granted to consolidate PID No.'s 76406 and 767673, being lands of the Town of Kensington, as per Survey Plan No. 19257-S01, dated May 3, 2021, drawn by Locus Surveys Ltd;

BE IT FURTHER RESOLVED THAT approval be granted to subdivide the previously approved consolidated properties, PID No.s 76406 and 767673, into 38 business park lots, associated right of ways, and remaining lands, as per Survey Plan No. 19257-S01, dated May 3, 2021, drawn by Locus Surveys Ltd.



Point	Northing	Easting
1390	709128.890	350465.864
1391	709085.034	350291.736
7775	709074.455	350237.214
7776	709111.039	350285.212
7846	709215.022	350122.667
9928	709200.556	350103.037
9929	709093.087	350143.553
9930	709058.608	350064.479
10710	709027.134	350072.387
11042	708837.102	350451.490
11043	708943.982	350512.436
11896	709223.047	350199.940
11899	709194.918	350138.451
11900	709219.482	350128.688
12034	709510.926	350248.512
12035	708956.570	350548.091
12037	708971.143	350353.415
12038	709038.136	350256.372
12041	709044.131	350178.532
12042	709030.406	350194.512
12043	709045.635	350193.707
12044	708936.296	350164.509
12045	708937.358	350184.598
12046	708869.698	350194.609
12047	708904.131	350178.532
12048	708653.519	350247.103
12049	708840.889	350304.848
12050	708860.424	350300.047
12051	708892.294	350366.913
12052	708876.262	350379.064
12053	708908.535	350408.449
12054	708914.567	350396.298
12055	708986.250	350422.781
12056	708990.531	350442.437
12061	709014.502	350274.750
12062	709034.591	350273.688
12063	709042.540	350338.756
12064	709022.787	350342.561
12148	709024.724	350159.836
12149	709004.672	349780.424
12146	709010.341	350196.012
12147	709014.307	350178.532
12148	708995.112	350196.817
12149	709067.830	350389.407
12150	709052.855	350392.292
12151	709071.075	350404.307
12158	709033.333	350397.295
12159	709021.803	350415.074
12160	709018.358	350400.181
12161	708805.811	350226.014
12162	708802.171	350211.205
12163	708820.620	350222.375
12164	708840.155	350217.574
12165	708851.325	350199.125
12166	708854.965	350213.934
12167	708683.231	350251.248
12168	708680.725	350241.052
12169	708672.836	350249.767
12170	708648.865	350228.166
12175	709062.295	350482.637
12176	709048.964	350429.711
12196	708636.877	350236.939
12197	708592.939	350210.104
12198	708585.752	350180.862
12199	708634.307	350168.929
12200	708619.862	350156.996
12201	708731.417	350145.063
12202	708779.973	350133.130
12203	708828.528	350121.197
12204	708873.911	350110.043
12205	708919.502	350098.839
12206	708967.201	350087.116
12207	709017.192	350074.830
12208	709095.606	350149.323
12209	709037.856	350158.913
12210	708985.581	350161.905
12211	708935.650	350164.544
12212	708988.652	350170.026
12213	708843.086	350180.434
12214	708794.531	350192.367
12215	708745.976	350204.300
12216	708697.421	350216.233
12217	708697.160	350237.013
12218	708751.359	350236.893
12219	708882.206	350191.768
12220	708919.718	350185.961
12221	708957.879	350183.514
12222	709068.308	350175.389
12223	709111.725	350166.874
12224	709153.292	350151.879
12225	709166.963	350146.085
12226	709180.136	350210.704
12227	709137.225	350221.468
12228	709094.313	350232.233
12229	709029.560	350229.160
12230	709040.464	350327.214
12231	709090.758	350314.463
12232	709111.186	350395.572
12233	709116.102	350415.090
12234	709005.292	350496.994
12235	709035.452	350439.857
12236	708865.772	350467.838
12237	708827.320	350434.182
12238	708797.314	350381.091
12239	709011.867	350224.895
12240	709014.179	350268.643
12241	709017.486	350271.486
12242	709025.561	350356.961
12243	708977.590	350424.113
12244	708909.830	350390.048
12245	708882.837	350353.177
12246	708862.320	350307.144
12247	708951.921	350365.446
12248	708895.385	350254.426
12249	708924.253	350247.107
12250	708930.042	350245.640
12251	708964.107	350237.003
12252	708932.946	350289.238
12253	708940.996	350328.254
12254	708956.577	350324.304
12255	708963.459	350356.990
12256	708965.831	350368.260
12257	708987.167	350443.103
12258	708942.357	350439.857
12259	708908.245	350419.328
12260	708880.955	350385.255
12261	708857.577	350349.403
12262	708840.406	350302.883
12263	708828.196	350253.201
12264	708799.670	350275.852
12265	708798.284	350355.736
12266	708782.859	350345.652
12267	708773.757	350342.445
12268	708770.778	350334.485
12269	708769.901	350332.143
12270	708748.788	350297.365
12271	708729.928	350285.083
12272	708719.975	350280.774
12273	708708.301	350275.045
12274	708696.281	350271.700
12275	708765.457	350288.094

LEGEND:

- PL PLACED SURVEY MARKER
- FD FOUND SURVEY MARKER
- PL PLACED
- FD FOUND
- P.I.D. NO. PROPERTY IDENTIFICATION NUMBER
- SQ.M. SQUARE METRES
- U.M. UNMONUMENTED POINT
- C.C. CENTRE CURVE
- PC POINT OF CURVATURE

NOTES:

FIELD SURVEYS WERE CARRIED OUT ON JANUARY 23, 2020.

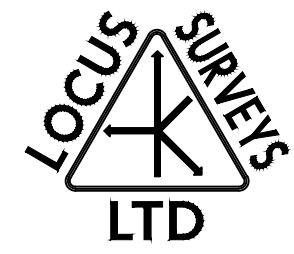
THIS PLAN IS METRIC AND ALL DISTANCES ARE IN METRES UNLESS OTHERWISE SPECIFIED.

DIRECTIONS ARE AZIMUTHS REFERENCED TO GRID NORTH.

COORDINATES SHOWN HEREON ARE DERIVED FROM OBSERVATIONS TO LOCAL PEI CONTROL MONUMENT 3927. PLANE COORDINATES PUBLISHED THEREON ARE REALIZED FROM CS DOOR 861 STEREOGRAPHIC PROJECTION REFERENCED TO A CANADIAN SPATIAL REFERENCE SYSTEM, NAD83 (CSRS).

THE DESIGNATORS, LOTS 21-1 THROUGH 21-38, ORIGINATE WITH THIS DRAWING.

FINAL APPROVAL IS REQUESTED FOR LOTS 21-1 THROUGH 21-38.



LOCUS SURVEYS LTD.

16 PARK ROAD
P.O. BOX 35
KENSINGTON, P.E.I.
C0B 1M0

PHONE 902-836-3823

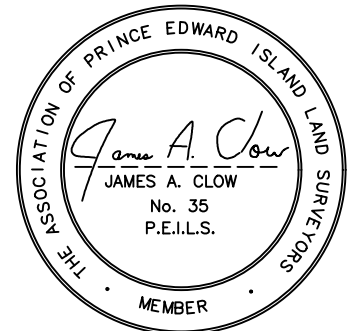
Plan of Survey Showing
a Subdivision of the Lands of
TOWN OF KENSINGTON

PID 76406 AND 767673
KENSINGTON
LOT/TOWNSHIP 19
COUNTY OF PRINCE
PROVINCE OF PRINCE EDWARD ISLAND

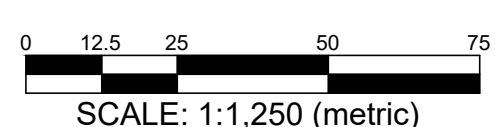
SURVEYOR'S CERTIFICATE

I, JAMES A. CLOW, PRINCE EDWARD ISLAND LAND SURVEYOR, HEREBY CERTIFY THAT THIS SURVEY WAS EXECUTED UNDER MY DIRECTION AND SUPERVISION AND THAT THIS PLAN IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY.

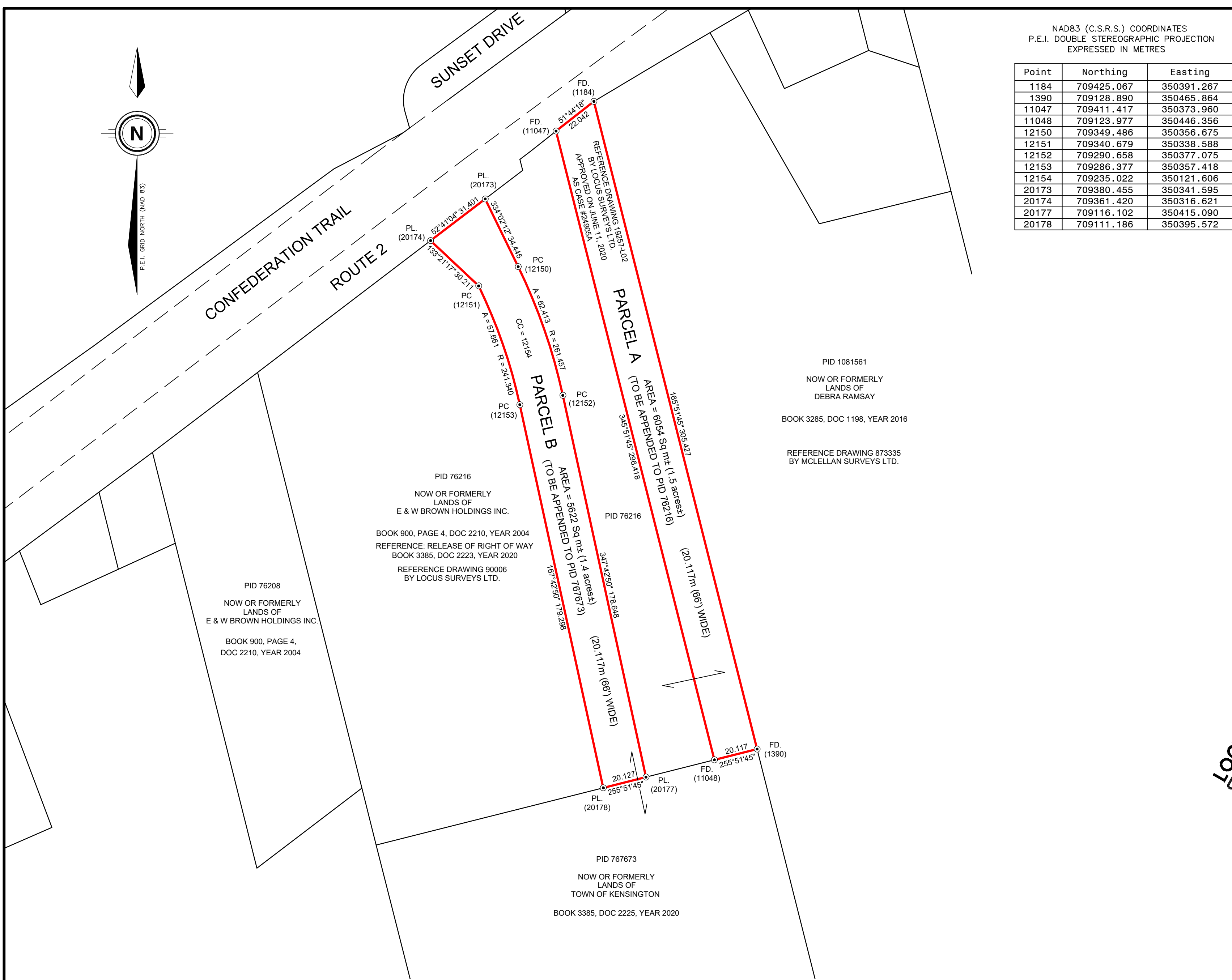
DATED THIS 7TH DAY OF MAY, 2021



James A. Clow
JAMES A. CLOW, P.E.I.L.S.

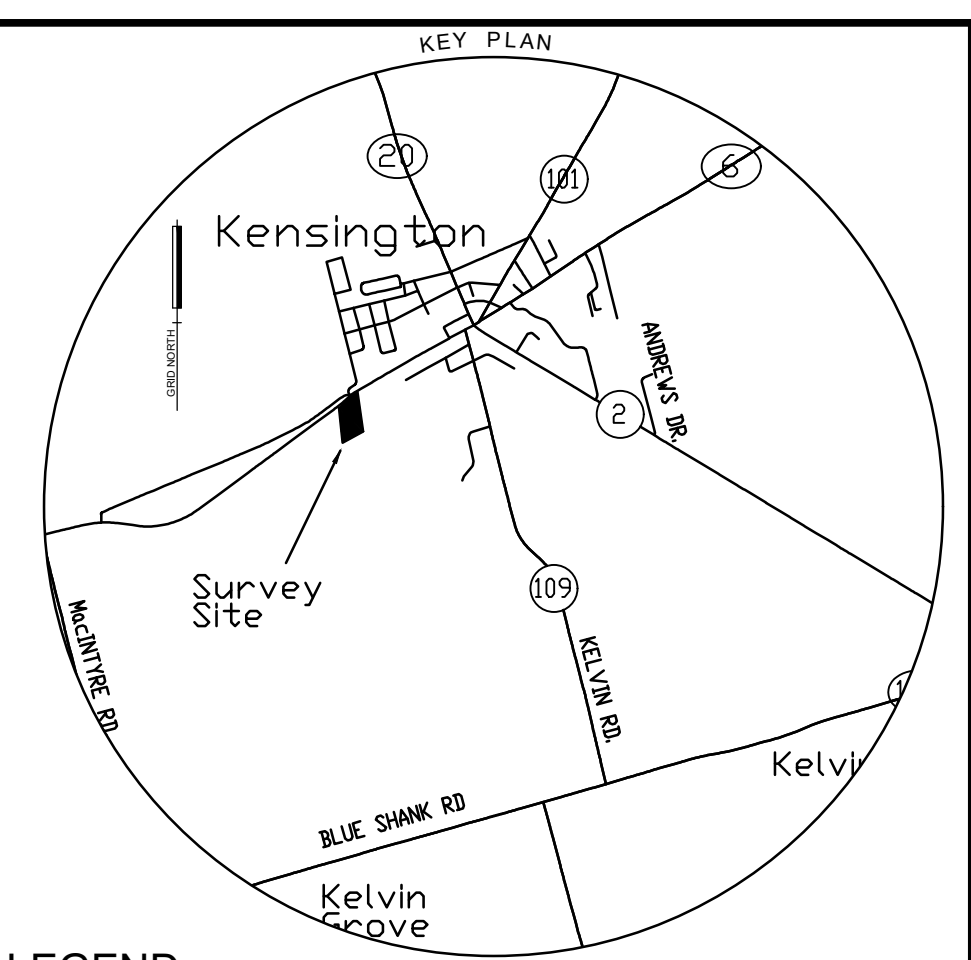


DATE: MAY 7, 2021
DWG NO: 19257-S01



NAD83 (C.S.R.S.) COORDINATES
P.E.I. DOUBLE STEREOGRAPHIC PROJECTION
EXPRESSED IN METRES

Point	Northing	Easting
1184	709425.067	350391.267
1390	709128.890	350465.864
11047	709411.417	350373.960
11048	709123.977	350446.356
12150	709349.486	350356.675
12151	709340.679	350338.588
12152	709290.658	350377.075
12153	709286.377	350357.418
12154	709235.022	350121.606
20173	709380.455	350341.595
20174	709361.420	350316.621
20177	709116.102	350415.090
20178	709111.186	350395.572



LEGEND:

- PL. PLACED SURVEY MARKER
- FD. FOUND SURVEY MARKER
- PL. PLACED
- FD. FOUND
- P.I.D. NO. PROPERTY IDENTIFICATION NUMBER
- SQ.M. SQUARE METRES
- U.M. UNMONUMENTED POINT
- PC POINT OF CURVATURE
- CC CENTRE OF CURVE

NOTES:

FIELD SURVEYS WERE CARRIED OUT ON JANUARY 23, 2020.

THIS PLAN IS METRIC AND ALL DISTANCES ARE IN METRES UNLESS OTHERWISE SPECIFIED.

DIRECTIONS ARE AZIMUTHS REFERENCED TO GRID NORTH.

COORDINATES SHOWN HEREON ARE DERIVED FROM OBSERVATIONS TO LOCAL PEI CONTROL MONUMENT 3927. PLANE COORDINATES PUBLISHED THEREON ARE REALIZED FROM A DOUBLE STEREOGRAPHIC PROJECTION REFERENCED TO A CANADIAN SPATIAL REFERENCE SYSTEM, NAD83 (CSRS).

THE DESIGNATOR, PARCEL A, ORIGINATES WITH DRAWING 19257-L02 BY LOCUS SURVEYS LTD.

THE DESIGNATOR, PARCEL B, ORIGINATES WITH THIS DRAWING.

PARCEL A IS TO BE APPENDED TO PID 76216.

PARCEL B IS TO BE APPENDED TO PID 767673.



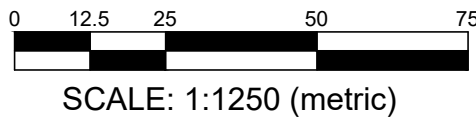
LOCUS SURVEYS LTD.

16 PARK ROAD
P.O. BOX 35
KENSINGTON, P.E.I.
C0B 1M0

PHONE 902-836-3823

Plan of Survey Showing
Parcel A, being a Subdivision of Lands of
TOWN OF KENSINGTON
And Parcel B, being a Subdivision of Lands of
E & W BROWN HOLDINGS INC.

PID 76216 AND 767673
KENSINGTON
LOT/TOWNSHIP 19
COUNTY OF PRINCE
PROVINCE OF PRINCE EDWARD ISLAND



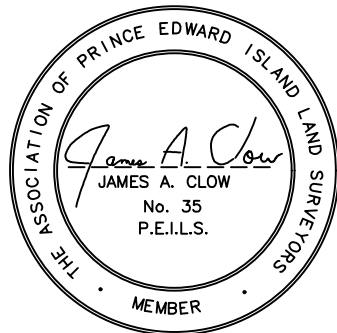
DATE: MAY 5, 2021
DWG NO: 19257-S02

SURVEYOR'S CERTIFICATE

I, JAMES A. CLOW, PRINCE EDWARD ISLAND LAND SURVEYOR, HEREBY CERTIFY THAT THIS SURVEY WAS EXECUTED UNDER MY DIRECTION AND SUPERVISION AND THAT THIS PLAN IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY.

DATED THIS 5TH DAY OF MAY, 2021

James A. Clow
JAMES A. CLOW, P.E.I.L.S.



April 26, 2021

Town of Kensington
PO Box 418
Kensington PE C0B 1M0

Dear Friend,

Sometimes, it's the quiet callers who are the ones in the most distress.

In my role as a Kids Help Phone professional counsellor, I never know who will greet me on the other end of the line. All I know is that a young person has trusted us enough to reach out. **So we have a responsibility to help them.**

That's why I'm so grateful for the support of people like you. You ensure no kid has to struggle alone – and that's more vital than ever before.

COVID-19 has created an unprecedented demand for Kids Help Phone services. My colleagues and I are answering thousands of calls and texts each and every day... And as the pandemic wears on, we're hearing from more and more young people who are reaching their breaking points.

People like Jackson*, who started our conversation by telling me he was lonely. Stuck at home, he was enrolled in virtual school and feeling the social disconnect from his peers. He and his parents had been arguing...a lot. On the surface, it sounded like he just needed someone to listen.

Then I asked him a very important safety question: are you having any thoughts about suicide or self-harm? **His heavy silence told me everything I needed to know.**

It's because of you that young people like Jackson have somewhere to turn in times of crisis. **Thank you for giving monthly so Kids Help Phone can continue to be there when we're needed most.**

After a few more gentle questions, Jackson confided that he had a plan and the means to end his life. My adrenaline kicked in as I asked if we could make a safety plan together before it escalated to that point – and he told me no.

In spite of the seemingly routine nature of his call, Jackson's situation was very much an emergency. Worried for his safety, I asked how he would feel if I called him an ambulance.

*This is the true story of a young person. Their name has been changed for privacy and confidentiality.

Thankfully, he told me that sounded okay. I dialed 911 and stayed on the line with Jackson until emergency services arrived.

His story sticks with me as a reminder that every single call could mean the difference between life and death. **That's a heavy responsibility – but thanks to the support of caring people like you, it's one I feel more confident shouldering.**

As the COVID-19 pandemic has continued, we're seeing changing trends in the types of calls we receive. At first, young people were craving reassurance: they wanted to know that life would eventually get back to "normal". Next came the grief as major milestones like graduation and prom were missed. Now, many of the youth who call us are fighting depression and increasing anxiety after more than a year of isolation.

They need to hear that they are not alone.

As we peel back the layers of what kids share with us, we learn how to best help them through whatever challenges they're facing. We're able to provide them with new perspectives to grow compassion for themselves – instead of feeling *less than* for not being "okay".

Every young person deserves to be heard, supported and encouraged. **In recognition of the 70th anniversary of National Mental Health Week this spring, I wanted to thank you for giving them that gift.**

I've enclosed a newsletter explaining some of the many ways you're making a profound difference for kids across the country. You'll also find helpful suggestions to stay connected to your loved ones during COVID-19, insights on our most-discussed topics and an update on our Indigenous texting program.

Thank you for supporting Kids Help Phone. Together, we're ensuring young people like Jackson can get the help they need – even when they don't know how to ask for it.

Sincerely,



Joey

Kids Help Phone Counsellor

P.S. Thanks for your loyal support of Kids Help Phone! You're helping meet the growing demand for youth mental health supports across our country.

kids talk

Keeping you
connected!



Marking 70 years of National Mental Health Week

National Mental
Health Week
May 3-9, 2021

When National Mental Health Week was first established seven decades ago, nobody could have anticipated the way our world would look today. No one could have predicted that crisis support would be available 24/7 via text message or by phone.

Luckily, thanks to you, mental health resources are more readily available for youth than ever before.

During National Mental Health Week, from May 3-9, 2021, we hope you know just how critical your support of Kids Help Phone truly is. The COVID-19 pandemic has highlighted some systemic gaps in mental health care

nationwide – but because of you, Kids Help Phone is here 24/7 for any young person in need.

With record numbers of youth reaching out to us, we're grateful to see how the conversation around mental health has evolved in recent years... And certainly over the last 70! **Now, it has become common knowledge that caring for our mental health is vital to our well-being.**

The dialogue around mental health is growing and expanding. People, and young people in particular, are beginning to speak more openly about the challenges they face. There is growing recognition that nobody should

“

When you said I had a lot of inner strength, I almost cried. I've always felt like I was weak for not being able to handle my mental health. You saying that made me feel like I had a chance to be okay.”

– Kids Help Phone
service user

feel ashamed for needing help with their mental health.

As we approach the 70th annual National Mental Health Week, Kids Help Phone is proud to offer a lifeline for those who would otherwise have nowhere to turn. And we're proud to do it with your support. **Thank you for investing in the mental health of young people in Canada!**

Get in touch:

kidshelpphone.ca

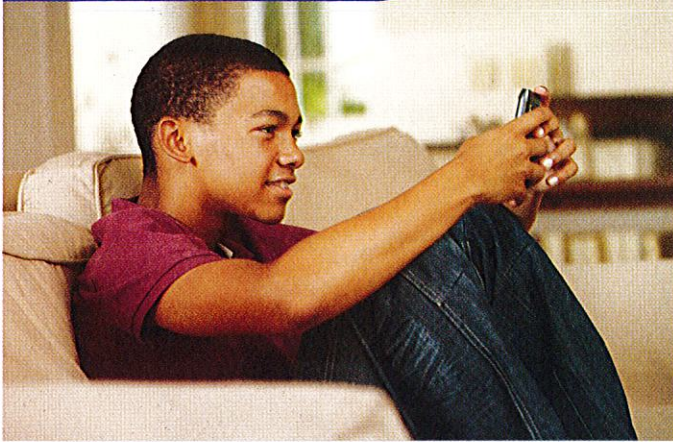
donorrelations@kidshelpphone.ca / Donation Line: 1-800-268-3062

Follow us @kidshelpphone



Kids Help Phone

Tips & Tools



10 Creative ways to connect at a distance

- Play a game together (in an app, online or by video)
- Mail a handwritten letter or printed photo
- Take an online museum tour together
- Create a virtual book club
- Cook or enjoy a meal together through video
- Make an adventure list of things to look forward to in the future
- Send gifs or memes that remind you of someone
- Share a link to a song or playlist you've enjoyed
- Go for a physically distanced walk, or video chat while exploring outdoors
- Doodle or colour while talking on the phone

Any issue, any time

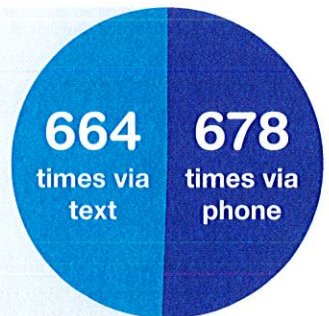
You're giving young people space to talk

Kids Help Phone shares its anonymized service data through our Insights platform for two main reasons: we want youth to know they're not alone, and we want others to be able to learn from the trends we're seeing.

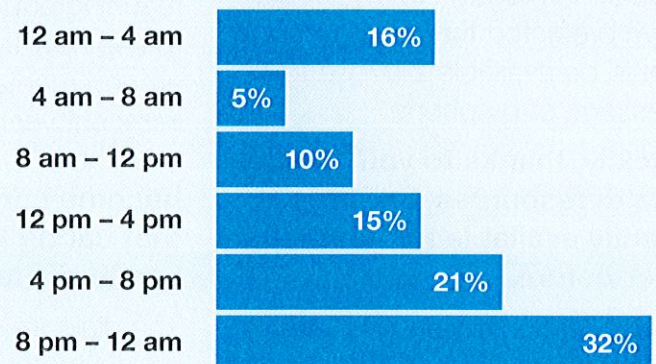
We hope to help guide services, programs, policies and systems with the information we have and help ensure **strong, responsive and evidence-based support for young people in Canada**. And, it's a great way to show you why your donations matter so much!

Visit kidshelpphone.ca/insights to learn more!

Young people reach out to us for support across Canada every single day



Time of day breakdown



Average conversation length





Culturally sensitive crisis support

How you're connecting Indigenous youth to vital resources

Because of you, Indigenous youth have been able to find confidential, judgement-free counselling at Kids Help Phone since 1989. This support is critical for a population with higher rates of suicide and less access to community mental health resources. As part of our commitment to reducing service barriers for Indigenous youth, we solicited feedback in 2020 from young First Nations, Inuit and Métis people on how they would like to be supported.

We heard an overwhelming desire for connection with Indigenous support people. Youth wanted to

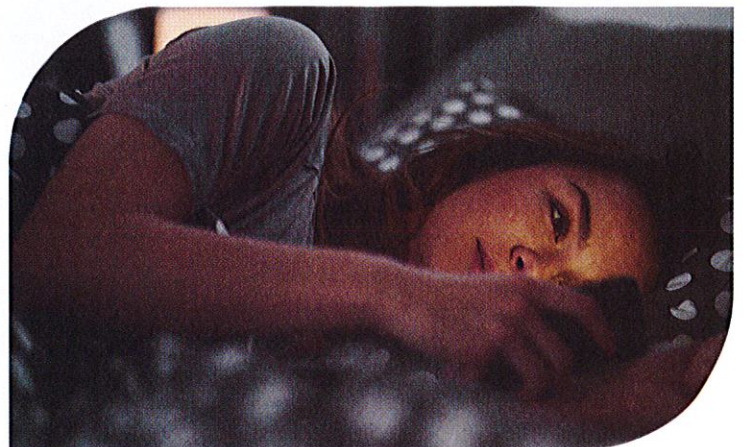
know the person they spoke to understood the ongoing impacts of colonization and the trauma it continues to cause. With your support, we quickly expanded our team of Indigenous crisis responders to more than 100 caring volunteers.

Now, First Nations, Inuit and Métis texters can connect with an Indigenous crisis responder when available. Thank you for helping Indigenous youth build the courage to reach out – and ensuring they'll get the help they need.

From isolation to inspiration: Madison's Story

When Madison* reached out to Kids Help Phone, Counsellor Sarah could hear the sadness and pain in every word Madison spoke. COVID-19 had left her feeling isolated and hopeless. She confided that she'd missed her little sister terribly since moving away for school – and now the pandemic made visiting impossible.

Thanks to caring people like you, Counsellor Sarah and Madison came up with an action plan: a list of ways to stay involved in her sister's life at a distance like reading her a bedtime story on the phone, and colouring over Facetime. **Before they hung up, Madison thanked her profusely.** She was so excited to call her sister and share her plans.



Your support of Kids Help Phone helps provide young people like Madison with a spark of hope when all seems lost.

*This is the true story of a young person. Their name, and the name of the counsellor, have been changed for privacy and confidentiality.

Help kids in Canada every day of the year

“

It feels good to talk to someone who doesn't know my entire life story and can just be there for me at the moment.”

– Kids Help Phone service user

“

I really don't think I could ever thank you or any other crisis responder enough for your guys' support. I felt really safe as I was talking and I was able, to tell the truth without judgement and be honest with not only the responder but also myself. So thank you from the bottom of my heart.”

– Kids Help Phone service user

Kids Help Phone depends on donor support to bring life-saving mental health resources to youth in distress. If you haven't already, we invite you to consider joining our *Always There* family of monthly donors, and committing to a recurring gift each month!

Why give monthly?

By joining our special group of monthly donors, **you ensure someone is *always* there when a kid who is struggling reaches out for help.** It's also affordable and convenient – you'll never have to remember to make a donation, and you can spread out your annual contribution!

How does my monthly gift make a difference?

Making a small gift each month adds up quickly to such an enormous impact. Your donation each month can change and even save the life of a kid who feels like they have no one to talk to. And, knowing we can depend on your donations helps Kids Help Phone plan for the future and increase access to services young people need.

How do I learn more?

Please visit kidshelpphone.ca/donate or contact Shobi Sivaraj at 1-800-268-3062 ext. 8345 or Shobi.Sivaraj@kidshelpphone.ca.



Relay For Life at Kensington Intermediate Senior High

Together, we are bigger than cancer.

We invite the Town of Kensington to connect with the community and join us as a sponsor to support this important cause.



KISH is making a difference for Canadians living with cancer by hosting a Relay For Life event in support of the Canadian Cancer Society – but we need your help!

On **May 28, 2021** we will be relaying at our school during the school day. Relay For Life is important to us because we want to fund Canada's most promising and ground-breaking research against all cancers, as well as make a difference in our community. 1 in 2 Canadians will be diagnosed with cancer in their lifetime. Our event is helping those living with cancer get to life-saving treatment appointments and providing access to other key support programs through the Canadian Cancer Society.

We are asking you to support this important cause by contributing a donation or sponsorship in kind. Your support will go a long way to help us to achieve our **fundraising goal of \$5000**.

As a supporter of Relay For Life Youth event, you will also:

- **Build brand value and enhance your corporate image.** The majority of Canadians have a better opinion of corporations that integrate a good cause into their business, and are more likely to buy products from a company if they know it has brands that support good causes.
- **Attract new customers.** Millennials are social, which gives your company authentic access to a network with a large word-of-mouth marketing potential.
- **Empower the students in your community.** Relay For Life Youth events unite students in this movement to make a difference by fundraising in support of the Canadian Cancer Society – and you can help make that possible.
- **Be recognized.** Your generosity will not go unnoticed. We have a wide range of recognition options based on the level of support.

If you have any questions, or would like to support our event, please contact:

Julia Folland: Sponsorship Chair

jfolland12@icloud.com

902-786-9189