



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, May 9, 2022 @ 7:00 PM

55 Victoria Street

Kensington, PEI

C0B 1M0

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
Monday, May 9, 2022 – 7:00 PM**

- 1. Call to Order/Land Acknowledgement**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers, and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 April 11, 2022 Regular Meeting
- 6. Business Arising from Minutes**
 - 6.1 April 11, 2022 Regular Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Statistical Report
 - 7.3 Police Department Statistical Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List – Town
 - 7.6 Bills List Water and Sewer Utility
 - 7.7 Summary Income Statement
 - 7.8 Credit Union Centre Report
 - 7.9 Mayor's Report
 - 7.10 Federation of Prince Edward Island Municipalities Report – Councillor Mann
 - 7.11 Heart of PEI Initiative Report – Deputy Mayor Pickering

7.12 Kensington and Area Chamber of Commerce Report – Councillor MacRae

7.13 PEI 55 Plus Games – Councillor Gallant

8. New Business

8.1 Request for Decisions

8.1.1 RFD2022-18 – Postage Meter Lease – 5-Year

8.1.2 RFD2022-19 - Go! Fish Mobile Vendor Application

8.1.3 RFD2022-20 - Credit Union Centre Outdoor Ice Surface Upgrades

8.1.4 RFD2022-21 – 2022 Municipal Election – Appointment of Municipal Electoral Officer and Deputy Municipal Electoral Officer

8.1.5 RFD2022-22 - Request to re-zone a property along Rosewood Drive (PID No. 762559 – Lot B36)

8.3 Other Matters

9. Correspondence

10. Committee of the Whole (In-Camera)

11. Adjournment

**Town of Kensington
Minutes of Regular Council Meeting
Monday, April 11, 2022
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering
Councillors: Toombs, Gallant, MacRae, Spencer and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Municipal Clerk,
Kim Caseley; Police Chief, Lewie Sutherland

Visitors: Kyle Reid – Journal Pioneer
Jamie Thomas – Lennox Island Cultural Director
Morgan Campbell – Holland College, Journalism Student

1. Calling of Meeting to Order

- 1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the April meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

- 2.1** *Moved by Councillor Spencer, seconded by Councillor MacRae to approve the tentative agenda for the April 2022 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

- 3.1** *Nil.*

4. Delegations / Presentations

- 4.1** Town Council welcomed Jamie Thomas, Cultural Director for Lennox Island who provided Town Council with an informative presentation on Indigenous culture and history.

Jamie Thomas excused themselves from the Council Chamber at 7:47 pm.

5. Approval of Minutes of Previous Meeting

- 5.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to approve the minutes from the March 14, 2022, regular meeting of Town Council. Unanimously carried.*

- 5.2** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the minutes from the March 28, 2022, special meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 March 14, 2022 Regular Meeting

- 6.1.1** *Nil.*

6.2 March 28, 2022 Special Meeting

- 6.2.1** *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

- 7.1.1** *Moved by Councillor MacRae, seconded by Councillor Gallant to adopt the March 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

- 7.2.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the February 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

- 7.3.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the February 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

- 7.3.2** Chief Sutherland announced that the Kensington Police Service is planning to host the Annual Fishing Derby and Bike Rodeo again this year.

7.4 Development Permit Summary Report

- 7.4.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the April 2022 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Bills List

- 7.5.1** *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to approve the February 2022 Bills in the amount of \$202,624.29. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the February 2022 Capital Expenditures in the amount of \$378,423.61. Unanimously carried.*

7.5.3 *Moved by Councillor MacRae, seconded by Councillor Toombs to approve the February 2022 Water & Sewer Utility Bills in the amount of \$17,641.99. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Gallant to approve the Summary Income Statement for the month of February 2022. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the Credit Union Centre report for the month of February 2022. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Mayor's report for the month of April 2022 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Mayor Caseley noted that the Annual Town Clean-up day will be held on Saturday, May 14, 2022.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 FPEIM adopted their 2022/23 budget at their meeting held on March 17th.

7.9.2 FPEIM will hold its AGM on April 25, 2022 hosted by the Rural Municipality of North Shore.

7.9.3 Discussions were had on Rural Municipal Water Testing. FPEIM will reach out to the Province of PEI for more information on its current programming.

7.10 Heart of PEI Initiative Report

7.10.1 Preparations for year-end are in process. Heart of PEI received a 1-month extension to April 30, 2022.

7.10.2 Heart of PEI thanked the Town of Kensington for their support with the Story Board initiative.

7.10.3 A video & song being created by the Caseley-Smith Family is nearing completion.

7.10.4 Art installation unveilings will take place soon.

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 KACC Presidents Dinner – Casino Night will take place on Thursday, May 12, 2022, in Emerald.

7.11.2 The Annual KACC Golf Tournament is scheduled on Wednesday, September 21, 2022.

7.11.3 The next KACC Board Meeting will be held on April 20, 2022.

7.12 PEI 55 Plus Games

7.12.1 Councillor Gallant reported on the recent meeting of volunteers and confirmed their next meeting on Tuesday, April 12, 2022, at 6:00 at the Town Hall.

7.12.2 The 55+ Games dates have been confirmed for September 12-19, 2022.

7.12.3 The 55+ Games committee are planning to have a Summer Student to assist with preparations.

8. New Business

8.1 Request for Decisions

8.1.1 Development Permit Application - 28 Pleasant Street

8.1.1.1 *Moved by Councillor Toombs, seconded by Councillor Spencer*

BE IT RESOLVED THAT Kensington Town Council approve a development permit application for Sheldon Stewart and Mike James for the construction of a 12-unit row style multi-unit dwelling at 28 Pleasant Street (PID 80119), subject to full compliance with the Town's Development Control Bylaw and all other applicable municipal, provincial, and federal legislation and regulations.

Unanimously carried.

8.1.2 Town of Kensington Procurement Policy - Amended

8.1.2.1 *Moved by Councillor Gallant, seconded by Councillor Toombs*

BE IT RESOLVED THAT the Town of Kensington Procurement Policy (Policy #01-103-10) be hereby formally adopted, as amended, effective April 11, 2022.

Unanimously carried.

8.1.3 Appointment of Development Officers

8.1.3.1 *Moved by Councillor Spencer, seconded by Councillor Gallant*

BE IT RESOLVED THAT CAO Geoff Baker, and Municipal Clerk/Assistant to the CAO Kim Caseley be formally appointed as Development Officers for the Town of Kensington to administer the Town of Kensington Zoning and Subdivision Control (Development) Bylaw, effective immediately.

Unanimously carried.

8.2 Other Matters

- 8.2.1** May 1, 2022, a Basic Emergency Management Course is being held in Charlottetown. Members of Council or staff wishing to attend are asked to contact Town staff to be registered.
- 8.2.2** FPEIM are holding their AGM on Monday, April 25 in the Rural Municipality of North Shore. Members of Council or staff wishing to attend are asked to contact Deputy Administrator MacKinnon to be registered.
- 8.2.3** Thursday, May 12 at 1:00 pm is the Family Violence Walk in Silence. Everyone is encouraged to wear purple in support.
- 8.2.4** An update from the Martin/Young family expressing their appreciation to the Town of Kensington and residents who supported their family following the recent house fire they experienced.
- 8.2.5** Mayor Caseley reported that The Honourable Gudie Hutchings, Minister of Rural Economic Development was in Kensington on the morning of April 11, 2022. Together, with MP Heath MacDonald they toured local sites that recently received Federal funding.
- 8.2.6** Curran and Briggs have confirmed that the storm sewer installation and sidewalk construction on Barrett Street will start on Tuesday, April 19, 2022.
- 8.2.7** Councillor Gallant requested that the front lawns of property owners that experienced damage during the winter months be addressed. Mr. Baker confirmed that annual maintenance is being scheduled by the public works department.
- 8.2.8** Deputy Mayor Pickering shared her appreciation to Jamie Thomas for her informative presentation to Town Council.

9. Correspondence

- 9.1** A letter from MP Peter Julian thanking the Town for endorsing Bill C-229 – To Ban Symbols of Hate.
- 9.2** Information regarding the KACC Presidents Dinner. Council was asked to please RSVP with Deputy Administrator, Wendy MacKinnon.
- 9.3** A letter from Craig Walsh, requesting financial support towards the start-up of a Senior Men's Soccer team.

Moved by Deputy Mayor Pickering, seconded by Councillor MacRae to approve a \$400.00 financial donation in support of the Kensington Senior Men's Soccer Team. Unanimously carried.

- 9.4** A letter from the KISH Relay for Life Committee requesting a financial donation towards their \$12,000.00 goal.

Moved by Councillor Spencer, seconded by Councillor Toombs to approve a donation to the KISH Relay for Life in the amount of \$1,000.00. Unanimously carried.

10. In-Camera (Closed session)

- 10.1** *Nil.*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 8:30 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report - April 2022		
Item #	Project/Task	Status
1	Xplornet Internet Antenna	We have been informed that the antenna installation will begin in the Spring of 2022. There have been delays in securing required materials due to the COVID pandemic.
2	Official Plan and Zoning Bylaw 5 Year Review	This project has been re-commenced following the relaxation of COVID restrictions (which allows us to hold public consultations). An online survey will be used to kick-off the public engagement strategy and should be released prior to the end of April. A town hall style meeting is planned for Wednesday, May 25, 2022 at the Murray Christian Centre. More details on the town hall meeting will be provided as we move closer to the date. The Official Plan review will take place over the months of June/July and the Bylaw review portion will take place through August/September. The current schedule sees the project being completed in the September/October, 2022 timeframe.
3	Business Park Lot Sales	To date, we have completed the sale of one Business Park lot (21-6) and a portion of another (Lot 21-26). We are currently working with two more developers who have submitted formal expressions of interest.
4	Wastewater Treatment Plant Mechanical Upgrades	The tender for the project was awarded to Hansen Electric, as approved by Town Council. The Lagoon roof and eavestrough replacement has been completed. The new SCADA panel has been completed and tested. All equipment has been delivered to the site except for the dissolved oxygen sensor (note that in my previous report I had erroneously indicated that the DO sensor had arrived). While we have not been provided with a new schedule from Hansen's, it is expected that installation will begin in the next few weeks.
5	Anti-Racism, Inclusion and Diversity Strategy	Staff recently completed a six-week professional development opportunity on Inclusion and Diversity in the workplace. We continue to research potential policy and strategy development for the town. Staff recently completed a 'psychological safety in the work place' course offered through WCB. Mayor Caseley and I recently met with the Canadian Congress on Inclusiveness, Diversity & Workplace Equity around future professional development opportunities.
6	Police Study/Service Model Review	I have begun to put together the formal implementation plan around the Policing Study that was completed in 2020. It is noted that a lot of the recommendations provided in the report have already been implemented, however no formal strategy was put in place at the time to inform Council on the implementation of specific items. I hope to have it completed over the next month or so, as time permits.
7	Barrett Street Sidewalk	The construction of the Barrett Street sidewalk project commenced on Tuesday, April 19th and should take approximately 4 weeks to complete. The project involves the installation of a storm sewer system and sidewalk. I am informed that Barrett Street will be re-surfaced as part of the overall project.
8	Town Hall Chair Lift	NO UPDATE A request was received from one of the tenants on the lower floor of the Town Hall requesting the Town's consideration of installing a chair lift at the Town Hall, to facilitate easier access for those with mobility issues. While no commitment was provided, staff have begun to research potential solutions, pricing, funding eligibility, etc. Thus far, I have met with the Provincial Elevator Inspector, the Provincial Fire Marshal's Office and a contractor. I expect to receive a contractor quote shortly for the installation of a lift appropriate for the Town Hall. I have also reached out to a structural engineer to discuss how a lift can be installed at the Town Hall.
9	Commercial Street/Broadway Street Intersection	NO UPDATE A meeting was held with the Department of Transportation on March 3rd. They continue to investigate potential solutions around this intersection.
10	Confederation Trail Road Crossings	NO UPDATE We are informed by the Department of Transportation that the requested Confederation Trail crossings will be installed in June, 2022 and may not be located at the exact points where the trail crosses the road. Users will however be directed to the crosswalk locations at the trail termination points. The Broadway Street North crossing may result in the removal of a parking space, which may have a positive impact on the Commercial Street/Broadway Street intersection safety issues. The Province committed to installing the lighted beacons as requested. The Province also agreed to the installation of lighted beacons at the school crosswalk which is also scheduled to be installed in June, 2022.
11	Kensington Business Park	The contractor will be back on site next week (April 25/26) to clean up the stripped area on the Brown property and to complete the placement of the storm sewer system. Road construction is expected to be completed as soon as asphalt is available. There has been little progression on the lift station, however it is expected to be completed before the end of May. The generator for the lift station is expected to be delivered sometime in May.
12	Broadway Street South Water and Sewer Main Extension Project	Funding approval has been received and the engineering contracts have been secured. The design drawings are currently being worked on and should be able to be tendered by the second or third week of May.
13	Broadway Street South Sidewalk Extension	The design drawings are being worked on in conjunction with the Broadway Street South Water and Sewer Extension. No timeline for tendering the project has been provided at this point in time.
14	Collective Bargaining Agreement Negotiations	The new collective agreement was signed on April 6, 2022.
15	Relocation of Town of Kensington Signs and Speed Radar signs	The public works supervisor is meeting with the provincial department of transportation to find a suitable location for the Welcome to Kensington signs that require relocation as a part of the town's recent boundary restructuring. He has also met with a contractor to arrange completion of the installations.
16	Kensington Wellfield Upgrades	The project has been substantially completed however we are still incurring issues with the new chlorine analyzer. Sansom Equipment will have a representative on site the week of May 9th which will hopefully resolve the issue once and for all.
17	Victoria Street East Sidewalk Extension	Contracts have been sent to the contractor (Curran and Briggs). It is expected that construction will begin on June 3, 2022.
18	Electric Vehicle (EV) Chargers	NO UPDATE Staff continue to seek out appropriate funding sources to allow this project to proceed in 2022. The NRCAN Funding is expected to open for application in the month of March. We have also received information on a potential funding opportunity through the Province of PEI which we continue to investigate.
19	Fire Department Tanker Truck	The Tanker Truck was delivered on Sunday. An official handing over of the keys from the Mayor to the fire chief was held on Tuesday, April 12. the Fire department has received the initial training on the operation of the truck .
20	QUAD Trax ATV Club	NO UPDATE I met with representatives from the QUAD Trax ATV Club on Tuesday, March 22, along with representatives from the Central Coastal Tourism Partnership and the Kensington Area Chamber of Commerce. The ATV Club are seeking ways to provide access to Kensington's core area. Further information will be provided as discussions progress.
21	Website	An RFP has been drafted and provided to me for review. It is hoped that the RFP will be issued prior to the end of May.
22	Dog Bylaw	Staff continue to work on a new "Animal Control Bylaw" for the Town to replace the current "Dog Bylaw". Changes are currently being proposed for the Provincial <i>Dog Act</i> which may impact the timeline around the Town's proposed Bylaw.

Item #	Project/Task	Status
23	Flag Repair and Replacement	Staff have met with Sign Craft to put together pricing on repairing and replacing flag poles in the town, as was indicated in Mayor Caseley's January report.
24	Broadway Street South Sidewalk Replacement	We are awaiting survey information to enable the design drawings to be completed.
25	Parking Area Re-Surfacing	Quotes have been requested to complete a re-surfacing of the town hall parking area. Once the quotes are received and evaluated, a recommendation will be brought forward for Council's consideration.
26	Old Ice Surface - Asphalt Resurfacing	Quotes have been requested to complete a re-surfacing of the old rink surface on the Credit Union Centre property. Once the quotes are received and evaluated, a recommendation will be brought forward for Council's consideration.
27	KISH Tennis Court Upgrades	The wind breaks will be installed on the fencing over the next two weeks. Th accessory structure is being constructed by students at KISH. The Fire Department recently sprayed down the courts to clear off rocks and other debris.
28	Unsightly Property - 1 School Street	Staff have received several complaints over the past week in regards to the unsightly state of a property located at 1 School Street. Staff will be moving forward with enforcement action on the property, according to the town's Unsightly Property Bylaw.
29	Lawn Repairs	Public Works staff have begun repairing areas throughout the town that have been damaged due to winter snow clearing operations.

MARCH 2022

The Kensington Fire Department responded to **16** calls during the month of March and the average attendance for the fire calls was **13**. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Mar. 5 03:50 am	MVC - single vehicle	Rte. 6 Margate	15	1
Mar. 5 18:14 pm	MFR	Kensington	7	1
Mar. 7 11:22 am	MVC - multiple vehicles	New Annan	14	1
Mar. 7 17:48 pm	Flue Fire	Pleasant Valley	17	4
Mar. 8 21:30 pm	MFR	Kensington	8	1
Mar. 10 2:57 am	Structure Fire	Kensington	20	5
Mar. 10 15:38 pm	MFR	Spring Valley	13	1
Mar. 13 01:19 am	Sight of Smoke	Spring Valley	15	stand down at hall
Mar. 13 13:02 pm	Residential Fire Alarm	Rte. 20 Kensington	15	2
Mar. 18 08:30 am	MFR	Kensington	10	1
Mar. 29 04:11 am	MVC	Springfield	11	2
Mar. 29	MVC	Freetown	17	2

10:36 am				
Mar. 29 21:50 pm	MFR	Burlington	14	1
Mar. 30 08:11 am	MVC	Traveller's Rest	12	2
Mar. 30 12:16 pm	Commercial Fire Alarm	Kensington	8	stand down at hall
Mar. 31 20:44 pm	Vehicle Fire	Freetown	13	2

March 1 - Association meeting with 19 present.

March 15 - Training held with 18 present

March 20 - A de-brief was held at the fire hall for all those in attendance at the March 18 sudden death.

Rodney Hickey
Chief

Kensington Fire Department Occurrence Report 2022

[illegible]

[illegible]

[illegible]

Police Department Occurrence Report Summary 2022														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Trespass Act													0	0.00%
Trespass at Night													0	0.00%
Uttering Threats													0	0.00%
Wellbeing Check	3		1										4	2.05%
SOTS Issued	19	18	19										56	29%
Total Incidents	70	54	71										195	100%
HTA Warnings		4											4	
Fine Revenue	\$3,520.50	\$3,220.00	\$1,925.00										8,665.50	
Foot Patrols in hours	2	4	3										9	
Community policing school		8	7											
Record Checks A (BC)	11,564	9,221	14,662										35,447	
Record Checks C (KPS)	3	4	9										16	
KPS assisting other agencies	2	1											3	
Other agencies assisting KPS													0	

Police Report March 2022

There were 6 alarm calls to report for this month.

Mar 6 @ 0931hrs – Clarks Insurance, member attended.

Mar 10 @ 2220hrs – Frosty Treat, member did not attend.

Mar 18 @ 1108hrs – 7 Davison, member attended.

Mar 22 @ 1130hrs – 6 Francis, member attended.

Mar 23 @ 0600hrs – K'town Auto, member did not attend.

Mar 24 @ 0800hrs – Credit Union, member attended.

The assistance calls for this month consist of:

1 assisting child who fell off bike and got injured.

2 Health COVID related.

Year To Date Approved Development Permits Summary Report
2022

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Residential Deck/Fence/Pools					1									1	
New Multi-unit Family Dwelling				1										1	
New Residential Accessory Structure				1										1	
New Residential Deck/Fence/Pools				1	1									2	
Renovation Residential additions/alterations				3										3	
Residential Deck/Fence/Pools				1										1	
Total:				1										9	

Total Estimated Construction Value
\$3,500.00
\$1,236,600.00
\$9,000.00
\$38,000.00
\$175,000.00
\$1,462,100.00

DEVELOPMENT PERMITS REPORT

For the period April 08, 2022 to May 05, 2022

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							

Multi-unit Family Dwelling

01-22	04/11/2022	80119	Sheldon Stewart & Mike James - [REDACTED]	[REDACTED]	Approved	New	Multi-unit Family Dwelling	\$1,236,600.00	05/23/2022	10/31/2022
			28 Pleasant Street				Description: Construct a new 12-unit residential building.			

Sub Total: \$1,236,600.00

Residential additions/alterations

05-22	04/12/2022	76992	Coreen Pickering - [REDACTED]	[REDACTED]	Approved	Renovation	Residential additions/alterations	\$30,000.00	04/13/2022	07/31/2022
			39 Victoria Street E				Description: Removal/relocation of windows and doors. Addition of 2 decks. Privacy fence/gate. Construct 1/2 bath. Replace siding.			

Sub Total: \$30,000.00

Residential Deck/Fence/Pools

06-22	04/21/2022	77081	Paula Pickering - [REDACTED]	[REDACTED]	Approved		Residential Deck/Fence/Pools	\$0.00	04/25/2022	07/31/2022
			28 Victoria Street E				Description: Construction of fence. Addition to deck and installation of pool.			
07-22	04/21/2022	76653	Nick & Amanda Andrews - [REDACTED]	[REDACTED]	Approved	New	Residential Deck/Fence/Pools	\$23,000.00	05/01/2022	06/01/2022
			67 Victoria Street W				Description: Installation of pool with 6' attached fencing and extension of existing deck with locking gate.			
08-22	05/04/2022	79632	Katherin & Shane MacLennon - [REDACTED]	[REDACTED]	Approved	New	Residential Deck/Fence/Pools	\$15,000.00	05/16/2022	05/31/2022
			2 Imperial Street				Description: Replace existing deck, installation of pool and construction of fence			
09-22	05/04/2022	77677	Bonnie MacRae - [REDACTED]	[REDACTED]	Approved	Addition	Residential Deck/Fence/Pools	\$3,500.00	05/16/2022	06/16/2022
			32 Broadway Street S				Description: Extension to existing deck 14'x12'			

Sub Total: \$41,500.00

Total: \$1,308,100.00



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	05-22
Date Received:	April 11/22
Date Approved:	April 12/22
PEI Planning:	
Permit Fee: \$	100.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 39 Victoria St Property Tax Number (PID): 76992
Lot No.: _____ Subdivision Name _____ Current Zoning: R1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
House and shed

Land Purchased from _____ Year Purchased 2010

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

APPLICANT Name: Coreen Pickering Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

Same as Above: ☒

OWNER Name: _____ Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Self/Family Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☒ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
1.5	3	2.5	Width _____ Length _____

Detailed Project Description: New 18'10' deck on West side of house, insert new door on North side of house,
New 5'x10' deck on North side of house, 6' x 6' fence with door on East side of house, Replace siding, Construct 1/2 bath
Removal of 2 windows and 1 door on west side, Remove bay window and replace with patio door on West side.

Estimated Value of Construction (not including land cost): 30,000

Projected Start Date: April 2022 **Projected Date of Completion:** July 2022

Please provide a diagram of proposed construction:

- | | |
|---|--|
| a) Draw boundaries of your lot. | b) Show existing and proposed buildings. |
| c) Indicate the distance between buildings. | d) Show location of driveway. |
| e) Indicate distance to property lines. | |

See attached

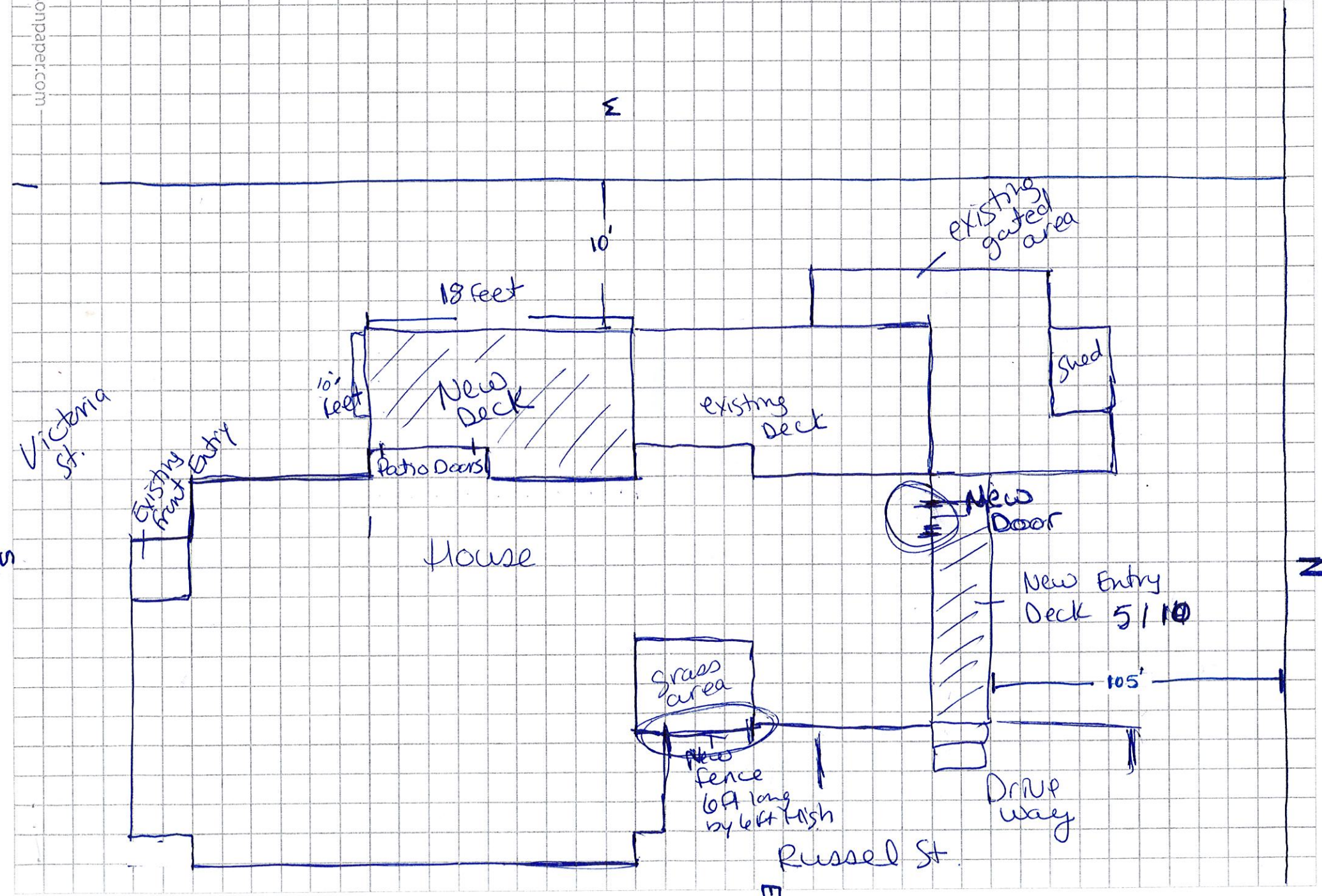
I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date: April 11, 2022



Victoria St.

Existing front Entry

10 feet

18 feet

House

Patio Doors

New Deck

existing Deck

existing gated area

Shed

New Door

New Entry Deck 5' x 10'

105'

Driveway

Grass area

New fence 6 ft long by 6 ft high

Russell St.



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only

Permit #:

Date Received: April 11/22.

Date Approved:

PEI Planning:

Permit Fee: \$ 50.00 ☒ Paid**DEVELOPMENT PERMIT APPLICATION****1. Property Information**

Project Address: 28 Victoria Street East Property Tax Number (PID): 77081-000
Lot No.: _____ Subdivision Name: _____ Current Zoning: R1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
deck/ detached garage

Land Purchased from Spiteri Year Purchased 2019

Location of Development		Property Size	
<input type="checkbox"/> North	<input type="checkbox"/> East	Road Frontage <u>86</u>	Acreage <u>.31</u>
<input type="checkbox"/> South	<input type="checkbox"/> West	Property Depth <u>169</u>	Area sq. ft. _____

2. Contact Information

APPLICANT Name: Paula Pickering Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

Same as Above: ☒
OWNER Name: _____ Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Island Hot Tubs and Pools Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☒ Other Pool/Fence

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input checked="" type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input checked="" type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1.5</u>	<u>3</u>	<u>2</u>	Width _____ Length _____

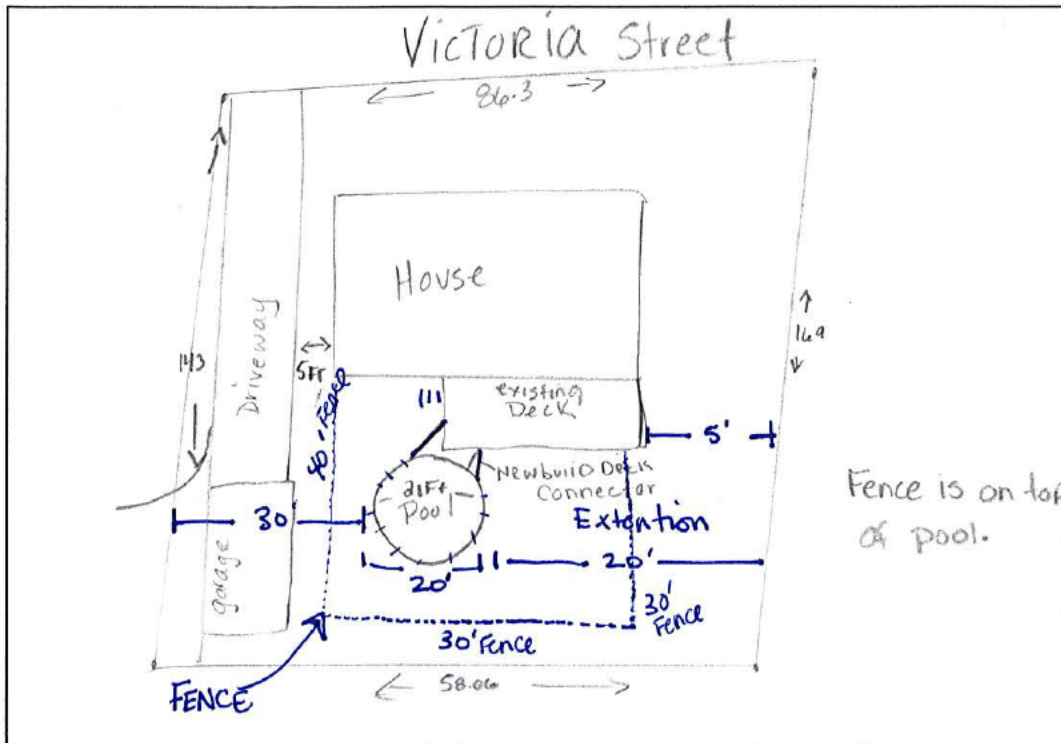
Detailed Project Description: Pool installation/Fence Build w locking door.

Estimated Value of Construction (not including land cost): 10,000 ? Wish through Make-A-Wish

Projected Start Date: April 2022 Projected Date of Completion: July 2022

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

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3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
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Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date: March 2, 22



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	07-22
Date Received:	April 13/22
Date Approved:	April 21/22
PEI Planning:	
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 67 Victoria Street W Property Tax Number (PID): 76653
Lot No.: _____ Subdivision Name _____ Current Zoning: R1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
House & Large Barn & Baby Barn

Land Purchased from _____ Year Purchased _____

Location of Development	Property Size	
<input checked="" type="checkbox"/> North <input type="checkbox"/> East <input type="checkbox"/> South <input type="checkbox"/> West	Road Frontage _____	Acreage _____
	Property Depth _____	Area sq. ft. _____

2. Contact Information

APPLICANT Name: Nick & Amanda Andrews Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

Same as Above: ☒

Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Island Hot Tubs Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private Sewage System ☐ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☒ Other _____

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____

Detailed Project Description: Installation of 24' pool with attached pool fence. Deck extension with locking gate / 6' sides. Relocate baby barn.

Estimated Value of Construction (not including land cost): 23,000

Projected Start Date: May 1, 2022 **Projected Date of Completion:** May 31, 2022

Please provide a diagram of proposed construction:

- | | |
|---|--|
| a) Draw boundaries of your lot. | b) Show existing and proposed buildings. |
| c) Indicate the distance between buildings. | d) Show location of driveway. |
| e) Indicate distance to property lines. | |

See attached

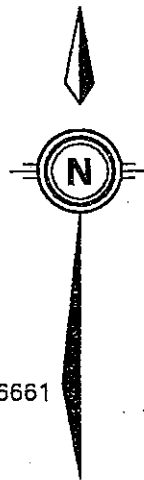
I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
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Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date: April 13, 2022



PID No. 80838

PID No. 76661

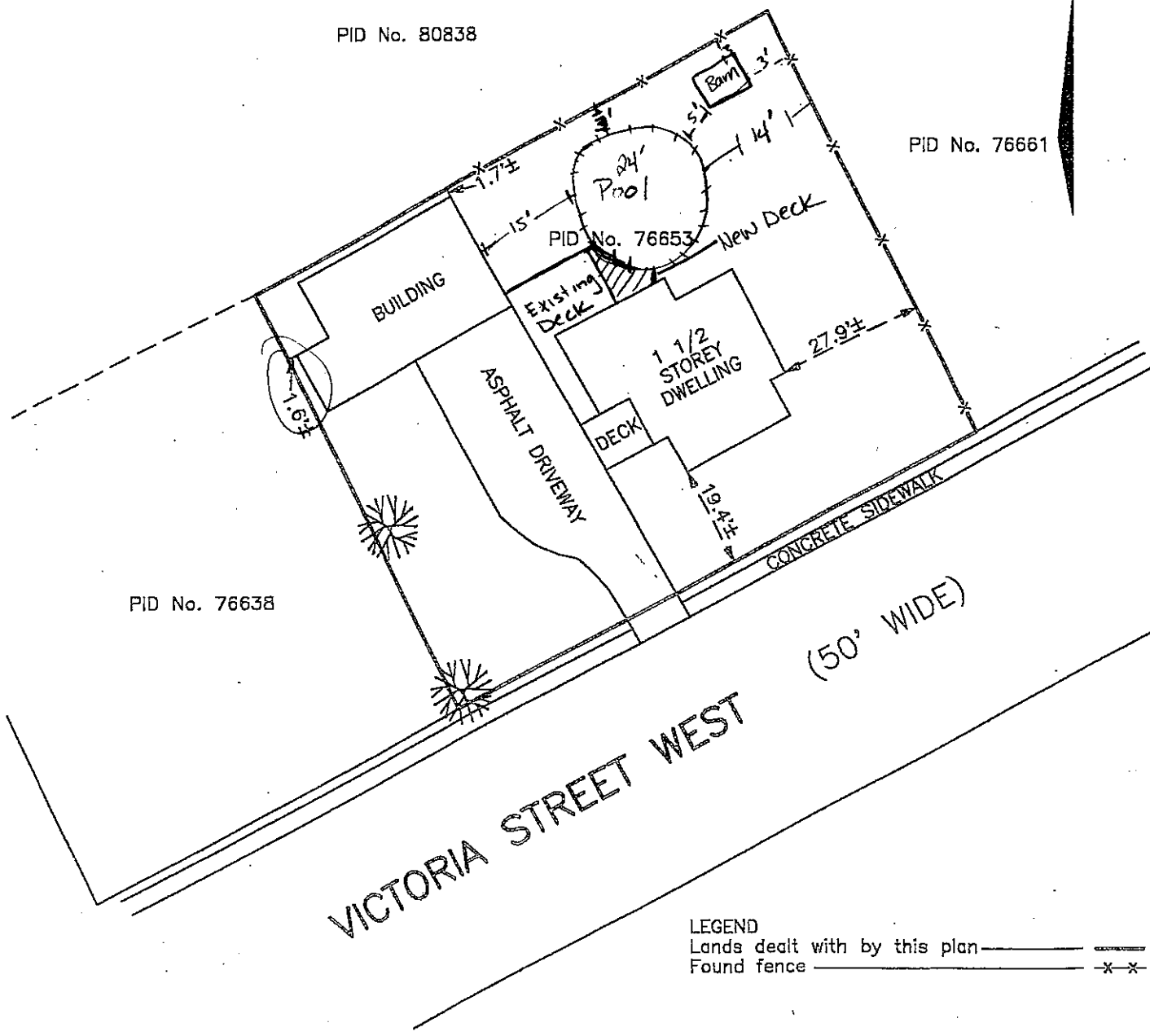
PID No. 76638

VICTORIA STREET WEST
(50' WIDE)

LEGEND

Lands dealt with by this plan —————

Found fence ———— x ————





Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	08-22
Date Received:	Apr 27/22
Date Approved:	MAY 4/22
PEI Planning:	
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 2 Imperial street Property Tax Number (PID): 79632-000
Lot No.: _____ Subdivision Name: _____ Current Zoning: residential
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
House, Deck, shed.
Land Purchased from Bank Year Purchased 2006

Location of Development		Property Size	
<input checked="" type="checkbox"/> North <input type="checkbox"/> East		Road Frontage _____	Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West		Property Depth _____	Area sq. ft. _____

0.350
Acres

2. Contact Information

Katherine / Shane Mackennan
Name: _____ Address: _____
APPLICANT Phone: _____ Cell: _____
Email: _____
Same as Above: ☐
Name: Shane / Katherine Mackennan Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____
Name: Matt Paupit landscaping
CONTRACTOR, + Pools Address: _____
ARCHITECT OR ENGINEER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

Pool Installation
Matt Paupit
Fencing + Deck
Jason Paynter
Shane Mackennan
Clark Waite

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☐ Municipal ☒ Private
Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☒ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____

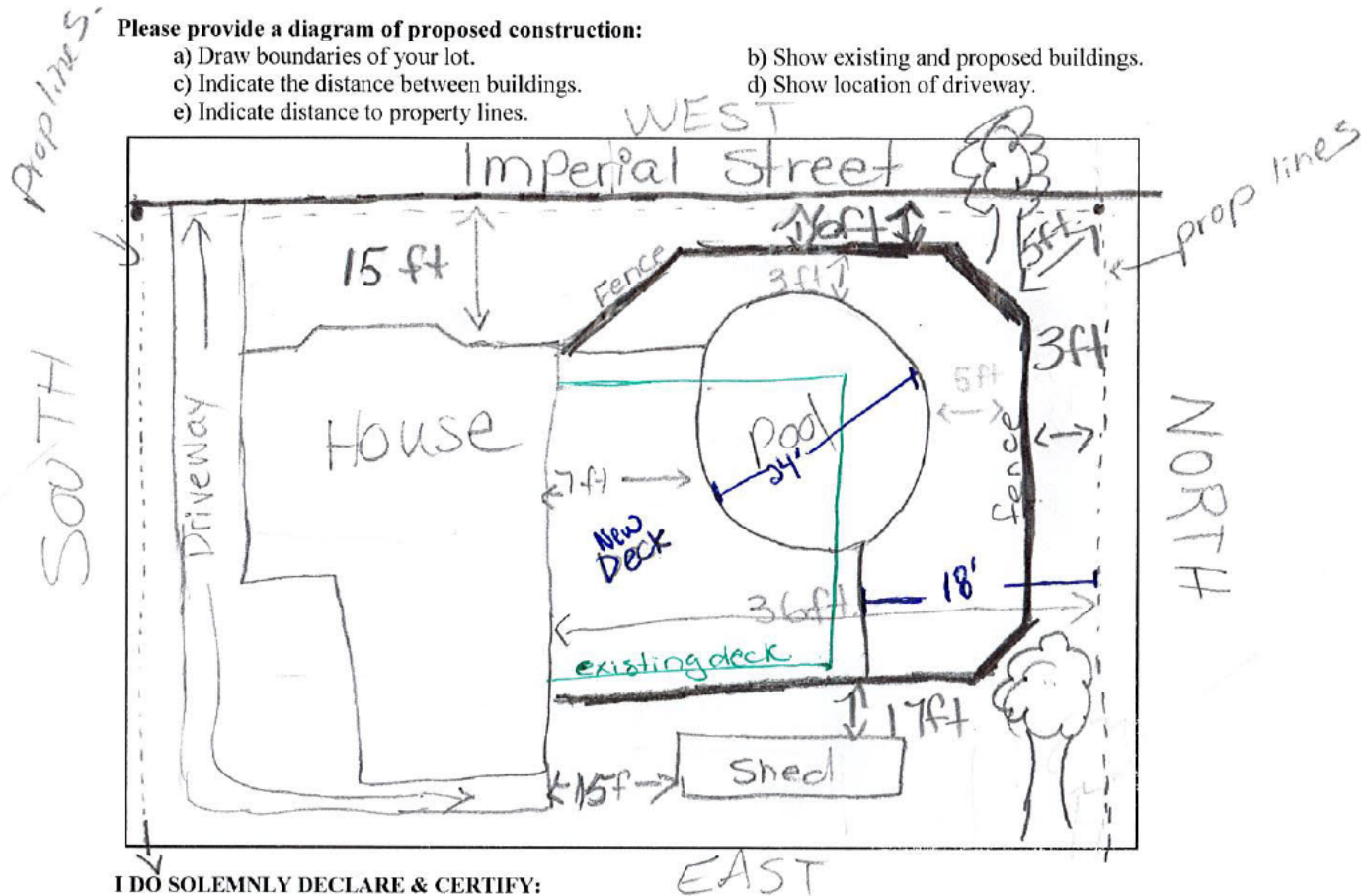
Detailed Project Description: Take down existing deck on side yard
Install pool and new decking with 6-8ft fence around
(wooden) ~~including fence and pool~~ perimeter of pool

Estimated Value of Construction (not including land cost): \$15,000

Projected Start Date: May 16 TBD Projected Date of Completion: May 30th

Please provide a diagram of proposed construction:

- Draw boundaries of your lot.
- Show existing and proposed buildings.
- Indicate the distance between buildings.
- Show location of driveway.
- Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

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- Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
- I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
- Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
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- I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
- I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date:

04/26/22



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: CAO@kensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	09-22
Date Received:	May 3/22
Date Approved:	MAY 4/22
PEI Planning:	
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 32 Broadway Street S Property Tax Number (PID): 77677
Lot No.: _____ Subdivision Name _____ Current Zoning: R1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
House

Land Purchased from _____ Year Purchased 2019

Location of Development	Property Size
<input type="checkbox"/> North <input type="checkbox"/> East <input type="checkbox"/> South <input checked="" type="checkbox"/> West	Road Frontage _____ Acreage _____ Property Depth _____ Area sq. ft. _____

2. Contact Information

APPLICANT Name: Bonnie MacRae Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

Same as Above: ☒
Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Matthew Hunter Address: Indian River
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☒ Addition ☐ Demolition ☐ Other _____

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____

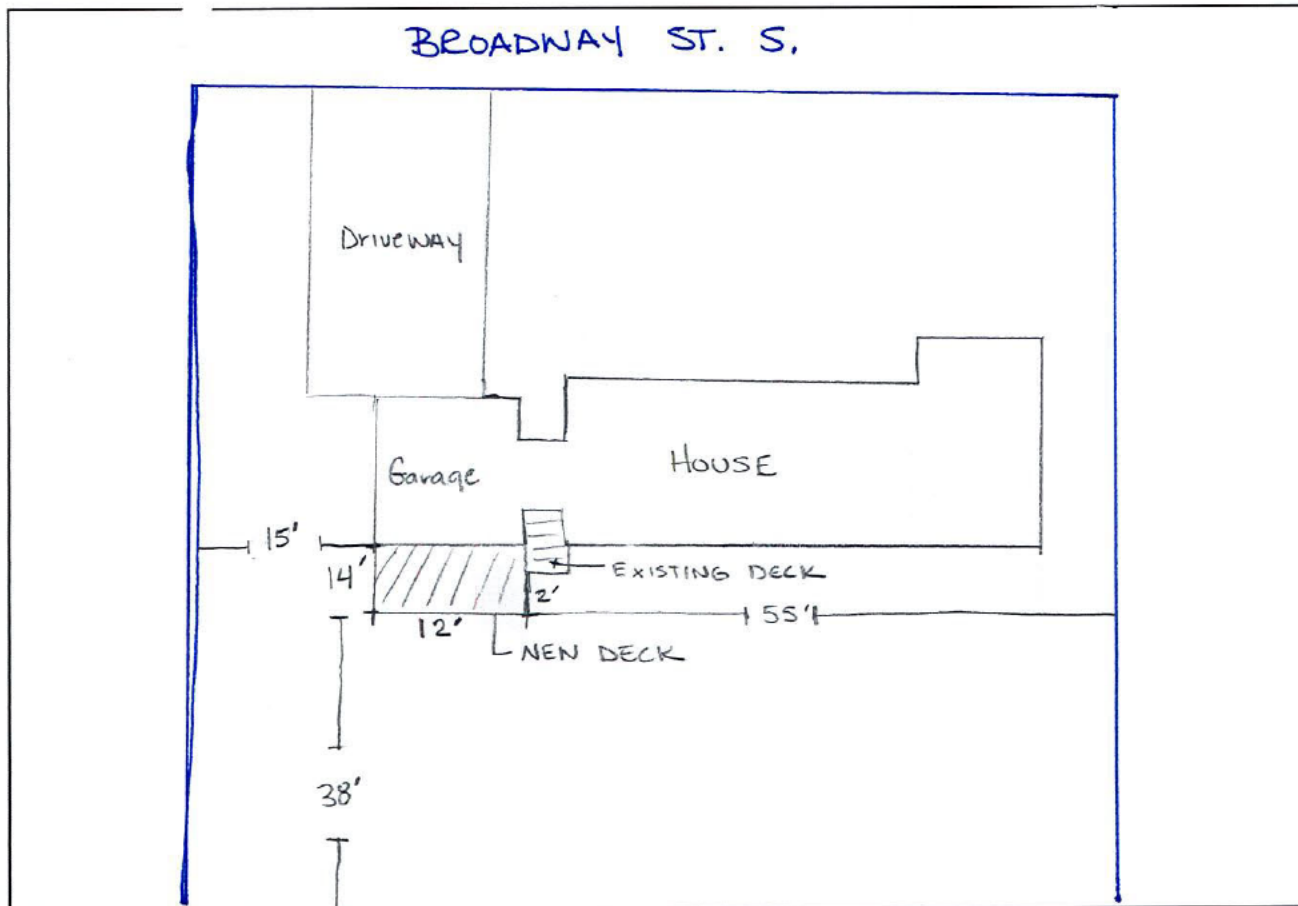
Detailed Project Description: Extend existing deck in backyard

Estimated Value of Construction (not including land cost): \$3,500

Projected Start Date: May 16, 2022 Projected Date of Completion: June 16, 2022

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
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6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
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Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date: May 3, 2022

Town of Kensington Bills List March 2022

Amalgamated Dairies Limited	4922088018	\$28.06
Amalgamated Dairies Limited	4922070017	\$35.08
Amalgamated Dairies Limited	4922084015	\$28.06
ADL Foods	2481973 P	\$627.81
ADL Foods	2482839 P	\$473.84
ADL Foods	2483058P	\$687.16
Aliant	INV8942212	\$30.48
Aliant	INV8940517	\$346.10
Andrew Griffin	MARCH 2022 RRSP	\$532.46
Bell Mobility	3-404059	\$201.25
Buffie Boily Photographic Arts	MS COMMUNITY GARDENS	\$181.70
Brenda MacIsaac	MARCH 2022 RRSP	\$316.48
Building Blocs Home Improvements	850865 MEDICAL CENTRE DOOR REPAIR	\$184.57
Building Blocs Home Improvements	850869 FIRE - REPAIR WALL	\$476.62
Capital "T" Electric	953 POL - REPLACE BALLAST	\$169.05
CIBC Securities Inc	MARCH 2022 RRSP	\$424.94
Combat Computer Inc	PHOTOCOPIES	\$91.10
Combat Computer Inc	FIRST DATA & SSL UPDATE	\$107.81
Combat Computer Inc	JASON GRIFFINS EMAIL SET UP	\$86.25
Combat Computer Inc	ANNUAL ANTI VIRUS SUBSCRIPTION	\$293.25
Combat Computer Inc	MS OFFICE 365 RENEWAL	\$184.00
Combat Computer Inc	MICROSOFT EXCHANGE	\$70.38
Combat Computer Inc	ANNUAL MICROSOFT 365 FEES	\$4,029.58
Commercial Construction	CUC MARCH 22	\$646.87
Commercial Construction	FIRE HALL MARCH 22	\$345.00
Commercial Construction	TOWN HALL MARCH 22	\$431.25
Commercial Construction	TRAIN STATION MAR 22	\$1,336.87
Commercial Construction	SNOW HAULING	\$15,079.36
Cooke Insurance Agency Ltd.	302577	\$11,666.00
Cooke Insurance Agency Ltd.	309440	\$73,279.00
Copper Shore Electric	TOWN HALL RECEPTACLE	\$204.21
Credit Union Financial Management	MARCH 2022 RRSP	\$1,021.28

PEI Crime Stoppers	DONATION	\$300.00
Canadian Union of Public Employees	MARCH 2022 RRSP	\$618.20
Curtis H Fudge	CONSTABLE'S EXAM	\$70.00
Davtech Analytical Services (Canada) Inc	ALCO SENSOR INSPECTION	\$212.54
Eastlink	18020029	\$23.00
Eastlink	18019784	\$112.46
Eastlink	18070874	\$114.94
Eastlink	18019259	\$832.69
Elizabeth Hubley	SEPT-MAR LIBRARY RENT	\$5,635.00
Frito Lay Canada	43542789	\$137.44
Frito Lay Canada	43542540	\$161.08
Frito Lay Canada	43542611	\$70.79
Geoff Baker	MARCH 2022 MILEAGE	\$301.27
GeoNet Technologies	2619 BUSINESS PARK MAP	\$203.20
H&S Auto Service Inc.	POL VEHICLE MUFFLER INSTALLATION	\$960.19
Irving Oil	925866	\$288.51
Irving Oil	34374269	\$1,657.08
Irving Oil	224249	\$657.55
Irving Oil	342808	\$965.40
Irving Oil	378437	\$468.76
Irving Oil	644747	\$549.65
Irving Oil	34394953	\$292.93
Irving Oil	924846	\$440.06
Irving Oil	39167	\$703.09
Irving Oil	21966	\$537.55
Irving Oil	38484	\$649.81
Irving Oil	339894	\$264.68
Irving Oil	34401742	\$425.38
Irving Oil	621893	\$58.20
Irving Oil	733335	\$245.45
Irving Oil	837150	\$196.47
Irving Oil	838165	\$662.16
Irving Oil	21267	\$225.96
Irving Oil	34408816	\$154.00

Irving Oil	528548	\$510.59
Irving Oil	528014	\$724.36
Irving Oil	717622	\$510.75
Irving Oil	34415333	\$152.50
Island Petroleum	00205221999674	\$465.28
Island Petroleum	00205221999675	\$742.42
Island Petroleum	00205221999676	\$527.38
Island Petroleum	00205221999677	\$668.04
Island Petroleum	00205221999678	\$476.87
Island Petroleum	00205221999679	\$564.55
Island Petroleum	00205221999680	\$152.18
Island Petroleum	00205221999681	\$450.80
Island Petroleum	00205221999682	\$1,022.09
Island Petroleum	00205221999683	\$410.38
Island Technology Professionals	CAO BAKER'S MEMBERSHIP	\$140.00
Jack Spencer	FEB 2022 CROSSWALK	\$130.00
Jack Spencer	MAR 2022 CROSSWALK	\$130.00
Jamie Perry	FEB 2022 CROSSWALK	\$210.00
Jamie Perry	MAR 2022 CROSSWALK	\$150.00
Jonah MacDougall	MILEAGE MARCH 22	\$378.83
K&D Pratt Group Inc	SCBA SERVICE TESTING	\$644.00
Kays Wholesale	Z10776	\$409.19
Kensington Skating Club	DONATION	\$500.00
Kent Building Supplies	3000979342	\$99.80
Kent Building Supplies	3000991894	\$9.41
Kent Building Supplies	3000994934	\$9.65
Kent Building Supplies	3000999634	\$40.30
Kent Building Supplies	3001000224	\$62.76
Kent Building Supplies	3001039983	\$19.11
Lewis Sutherland	MARCH 2022 RRSP	\$668.60
Maritime Electric	TOWN HALL MAR 22	\$1,309.98
Maritime Electric	RINK MARCH 22	\$8,935.51
Maritime Electric	TRAIN STATION MAR 22	\$1,073.53
Maritime Electric	WORKSHOP MARCH 22	\$347.99

Maritime Electric	SPEED RADAR MARCH 22	\$110.70
Maritime Electric	POLICE CAMERA MAR 22	\$13.42
Maritime Electric	CAR CHARGER MARCH 22	\$119.27
Maritime Electric	LIBRARY MARCH 22	\$204.91
Maritime Electric	SENIOR CENTER MAR 22	\$255.90
Maritime Electric	CUC SIGN MARCH 22	\$56.87
Maritime Electric	BALLFIELD MARCH 22	\$28.47
Maritime Electric	FREIGHT SHED MAR 22	\$246.65
Maritime Electric	EVK POOL MARCH 22	\$62.89
Maritime Electric	FIRE HALL MARCH 22	\$440.08
Maritime Electric	ST LIGHTS MARCH 22	\$2,852.39
Mary's Bake Shoppe	BIRTHDAY PIE	\$26.00
Malpeque Bay Credit Union	MARCH 2022 RRSP	\$1,554.86
Medacom Atlantic Inc	INV013382	\$261.63
Minister of Finance	333888 SALT	\$738.23
Minister of Finance	333928 TOWN HALL BOILER INSPECTION	\$86.25
Minister of Finance	334256 POLICE DISPATCH	\$24,000.00
MJS Marketing & Promotions	2775013	\$189.75
Moase Plumbing & Heating	CUC BALL VALVE REPLACEMENT	\$97.69
Municipal World Inc	WC318486 DOG TAG RECEIPT BOOKS	\$75.93
Orkin Canada	C-3288970	\$48.30
Orkin Canada	C-3288942	\$29.90
Orkin Canada	C-3288946	\$96.03
PEI Firefighters Association	FIRE DUES	\$1,174.00
PEI Firefighters Association	ONE ICE RESCUE COURSE	\$215.20
PEI Firefighters Association	TWO ICE RESCUE COURSES	\$430.26
Pepsico	13998556	\$840.59
Petty Cash	MARCH 2022	\$209.23
Receiver General of Canada	20220041206 POL RADIO LICENCE	\$290.42
Receiver General of Canada	20220041752 FIRE RADIO LICENCE	\$510.92
Revolution Media	3538-2021	\$54.63
Robert Wood	FEBRUARY MILEAGE	\$150.40
Rona Burt	POLICE UNIFORM ATLERATIONS	\$60.00
Rona Burt	POLICE UNIFORM ATLERATIONS	\$20.00

Rona Burt	POLICE UNIFORM ALTERATIONS	\$122.00
Mikes Independent	KISH GRAD DONATION - GIFT CARDS	\$100.00
Mikes Independent	TOWN HALL KITCHEN SUPPLIES	\$12.66
Mikes Independent	JANITORIAL SUPPLIES	\$27.58
Mikes Independent	CUC CANTEEN SUPPLIES	\$17.84
Mikes Independent	CUC JANITORIAL SUPPLIES	\$136.11
Scotia Securities	MARCH 2022 RRSP	\$1,283.80
Scotiabank Visa	KIDS HELP PH MAR 22	\$50.00
Scotiabank Visa	ZOOM MARCH 2022	\$23.00
Sisters Cleaning	707066 MAR 23-25 JANITORIAL	\$983.25
Sisters Cleaning	MAR 28-MAR31 JANITORIAL	\$1,037.85
Spring Valley Building Centre Ltd	229414	\$130.93
Spring Valley Building Centre Ltd	229520	\$43.64
Spring Valley Building Centre Ltd	K29611	\$87.29
Spring Valley Building Centre Ltd	229714	\$91.84
Standard Auto Glass	03 TRACKLESS WINDOW	\$253.00
Suncor Energy Products Partnership	FEBRUARY FUEL	\$1,034.74
Superior Sanitation	0000774619	\$184.00
Superior Sanitation	0000774620	\$230.00
Superior Sanitation	0000774621	\$207.00
T & K Fire Safety Equipment Ltd	FIRE EQUIPMENT	\$480.82
T & K Fire Safety Equipment Ltd	FIRE ALARM INSPECTION	\$561.20
Telus	MARCH 2022	\$1,151.33
Vail's Fabric Services Ltd	396068	\$215.46
Vistaprint	0094144345 DEPUTY CHIEF BUSINESS CARDS	\$51.74
Water & Pollution Control Corporation	FEB 2022 W&S	\$803.19
Water & Pollution Control Corporation	MARCH 2022 W&S	\$987.28
Wendy MacKinnon	MILEAGE MAR 2022	\$98.23
Yellow Pages Group	INV02638051	\$13.28
Yellow Pages Group	INV02660733	\$24.90
Subtotal		<u>\$201,453.94</u>
Payroll		\$105,436.96
Subtotal Bills and Payroll		<u>\$306,890.90</u>

Johnson Health Technologies	FITPLEX ELLIPTICAL	\$6,410.10
MDC	POLICE TASER DEVICE	\$2,071.07
Spence Communications and Custom Lighting	REMOVING COMPUTER FROM PATROL CAR	\$523.25
T & K Fire Safety Equipment Ltd	INNOTEX SUITS	\$18,008.48
WSP Canada Inc	1086757 LAGOON UPGRADES	\$852.56
WSP Canada Inc	1092046 BUSINESS PARK	\$120.75
WSP Canada Inc	1093542 WELLFIELD	\$120.75
WSP Canada Inc	1093421 LAGOON MECHANICAL UPGRADES	\$190.30
Subtotal Capital		<hr/> \$28,297.26
Total Bills		<hr/> \$335,188.16 <hr/>

Water and Sewer Utility Bills List March 2022

Aliant	INV8912903	\$142.61
Aliant	INV8941917	\$190.16
Capital "T" Electric	952 WELL PUMP #2 OUTAGE	\$115.00
Kensington Country Store	CHLORINE	\$261.92
Maritime Electric	WELL 3 MARCH 22	\$272.18
Maritime Electric	SEWAGE TREATMENT MAR	\$4,177.61
Maritime Electric	PUMP 1 MARCH 22	\$1,056.75
Maritime Electric	LIFT STATION MAR 22	\$424.15
Maritime Electric	SEWAGE PUMP MARCH 22	\$123.36
Maritime Electric	WATER TOWER MARCH 22	\$140.58
Maritime Electric	PUMP EAST MARCH 22	\$331.42
Maritime Electric	PUMP CONTROL MAR 22	\$274.90
Maritime Electric	PUMP CNT BLDG MAR22	\$274.40
Minister of Finance	WATER ANALYSIS	\$1,162.65
Minister of Finance	WATER ANALYSIS	\$368.00
Receiver General of Canada	20220049602 WATER METER RADIO LICENCE	\$1,755.84
Right on Board Locksmith	WATER BUILDING - LOCK	\$103.50
Total W&S Bills		\$11,175.03

TOWN OF KENSINGTON

Income Statement Comparison of Actual to Budget for March 2022

	Current Month			Year to Date				
GENERAL REVENUE	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$322,592.44	\$78,386.00	\$244,206.44	\$1,531,474.49	\$985,860.00	\$545,614.49	\$985,860.00	155%
Police Service	\$28,029.34	\$17,260.00	\$10,769.34	\$287,944.94	\$213,820.00	\$74,124.94	\$213,820.00	135%
Town Hall Rent	\$8,495.83	\$7,909.00	\$586.83	\$102,350.81	\$99,508.00	\$2,842.81	\$99,508.00	103%
Recreation	\$0.00	\$0.00	\$0.00	\$4,802.19	\$4,500.00	\$302.19	\$4,500.00	107%
Sales of Service	\$34,565.68	\$34,000.00	\$565.68	\$355,642.26	\$411,200.00	-\$55,557.74	\$411,200.00	86%
Subtotal Revenue	\$393,683.29	\$137,555.00	\$256,128.29	\$2,282,214.69	\$1,714,888.00	\$567,326.69	\$1,714,888.00	133%
GENERAL EXPENSES								
Town Hall	\$14,721.26	\$12,620.00	\$2,101.26	\$168,210.25	\$162,041.00	\$6,169.25	\$162,041.00	104%
General Town	\$39,189.05	\$23,664.00	\$15,525.05	\$411,690.18	\$422,085.00	-\$10,394.82	\$422,085.00	98%
Police Department	\$69,811.05	\$43,046.00	\$26,765.05	\$618,053.67	\$522,689.00	\$95,364.67	\$522,689.00	118%
Public Works	\$15,279.54	\$14,584.00	\$695.54	\$240,648.33	\$202,561.00	\$38,087.33	\$202,561.00	119%
Train Station	\$3,939.69	\$4,450.00	-\$510.31	\$71,913.54	\$51,795.00	\$20,118.54	\$51,795.00	139%
Recreation & Park	\$2,667.70	\$3,145.00	-\$477.30	\$101,108.91	\$95,785.00	\$5,323.91	\$95,785.00	106%
Sales of Service	\$14,585.49	\$16,530.00	-\$1,944.51	\$164,808.79	\$196,340.00	-\$31,531.21	\$196,340.00	84%
Business Park	-\$313.88	\$2,056.00	-\$2,369.88	\$16,381.13	\$24,672.00	-\$8,290.87	\$24,672.00	66%
Subtotal Expenses	\$159,879.90	\$120,095.00	\$39,784.90	\$1,792,814.80	\$1,677,968.00	\$114,846.80	\$1,677,968.00	110%
Net Income (Deficit)	\$233,803.39	\$17,460.00	\$216,343.39	\$489,399.89	\$36,920.00	\$452,479.89		
Credit Union Centre								
Credit Union Centre Revenue	\$48,594.22	\$43,200.00	\$5,394.22	\$346,736.30	\$329,300.00	\$17,436.30	\$329,300.00	105%
Credit Union Centre Expenses	\$38,650.99	\$32,368.00	\$6,282.99	\$365,496.29	\$367,536.00	-\$2,039.71	\$367,536.00	99%
Net Income (Deficit)	\$9,943.23	\$10,832.00	-\$888.77	-\$18,759.99	-\$38,236.00	\$19,476.01		
Fire Department								
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$282,684.00	\$282,684.00	\$0.00	\$282,684.00	100%
Fire Department Expenses	\$23,857.39	\$22,062.00	\$1,813.39	\$289,079.44	\$280,844.00	\$8,235.44	\$280,844.00	103%
Net Income (Deficit)	-\$300.39	\$1,495.00	-\$1,795.39	-\$6,395.44	\$1,840.00	-\$8,235.44		
Consolidated Net Income (Deficit)	\$243,446.23	\$29,787.00	\$213,659.23	\$464,244.46	\$524.00	\$463,720.46		
							\$524.00	
Water and Sewer Utility								
Water & Sewer Revenue	\$57,257.19	\$57,315.00	-\$57.81	\$653,520.55	\$669,510.00	-\$15,989.45	\$669,510.00	98%
Water & Sewer Expenses	\$60,817.02	\$55,535.00	\$5,282.02	\$720,243.92	\$669,120.00	\$51,123.92	\$669,120.00	108%
Water & Sewer Net Income (Deficit)	-\$3,559.83	\$1,780.00	-\$5,339.83	-\$66,723.37	\$390.00	-\$67,113.37		
							\$390.00	

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: ROBERT WOOD, CUC MANAGER

DATE: MARCH 2022

SUBJECT: MARCH 2022 - CREDIT UNION CENTRE REPORT

ATTACHMENT: STATISTICAL REPORT

March 2022

Fitplex

- Hours of operation are 5:00 am – 10:00 pm daily.
- Staffed Hours are Monday to Friday 4:00 pm-8:00 pm
- Day passes are now allowed.
- No number restrictions will be applied in April by CPHO and currently allowed 75% of our capacity

Arena

- CPHO allowed 75 % capacity in the arena
- The Arena Hosted two Skate PEI events, U 9 Girls Jamboree, Hockey PEI Camps.
- Kensington Vipers and Kensington Wild played playoff games in March.
- Arena will be staying open until April 24,2022 Figure Skating plan on using it until April 8, Minor Hockey April 21, Kensington Wild end of March and Vipers playoffs in April.
- U13 AAA Matrix hosting provincials in April.

Kensington Cash Draw

• March 7	190.00
• March 14	190.00
• March 21	192.00
• Feb 28	196.00
Total	768.00

Ball Fields

- Nothing to Report

Senior Center

- Nothing to Report

Central Community PEI Navigator

- Nothing to report

Upcoming Events

- April U13 Provincials
- Viper Playoffs in April
- April 22-24 Mardi Gras Rec Tournament

Town of Kensington Credit Union Centre Monthly Statistical Data

2022

[illegible]

2021

[illegible]



Mayor's Report to Town Council

May 9, 2022

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents, and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer, CTV, and CBC on the Friday afternoon prior to the meetings.

Fire Department Pumper – I was pleased to be able to attend the fire department training session night for our volunteer fire fighters when they were being instructed on the operating procedures of the new 2022 Fire Department Pumper. At that time, I officially handed over the keys to the Deputy Fire Chief, Alan MacLeod.

QEES Earth day Colouring Contest Awards – The Earth Day Committee who organized the Earth Day Walk on April 21 where we had an attendance of 17, also organized an Earth Day Colouring contest at QEES. We had great participation from the students and I was in attendance to assist Principal Rodney MacArthur with the presentation of gift packages to 20 participants out of 189 entries.

FPEIM AGM – The FPEIM AGM was a productive meeting with relevant agenda items. Thank you to all Council and Staff who were able to attend either in person or virtually this year. Of particular note this year, our



own CAO, Geoff Baker was awarded the Bruce H. Yeo Memorial Award for his dedicated service and commitment to municipal government. Congratulations Geoff! Well deserved and we are pleased to have your leadership in Kensington.

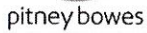
Law Enforcement Special Olympics Torch Run – As I write this, I am scheduled to meet with approximately 40 runners representing Law Enforcement in Prince Edward Island on Saturday morning. This Torch run has been going since 1993 and they have raised around \$300,000 to date for Special Olympics. Last year they raised \$31,500 and the goal this year is \$39,000. We are pleased to have them pick Kensington as a stop this year and also to have Constable Jordan Fulford participate in the run. Our Kensington Police Services will be escorting the runners through town to ensure their safety.

Rowan Caseley, Mayor
Town of Kensington

Town of Kensington - Request for Decision

Date: May 4, 2022	Request for Decision No: 2022-18 (Office Use Only)
Topic: Postage Meter Lease – 5 Years	
Proposal Summary/Background: <p>The Town's current 5-year postage meter lease expired in March of this year and is required to be renewed. It is proposed that the Town proceed with the establishment of a new 5-year lease.</p> <p>Section 8 of the Town's Procurement Policy states:</p> <p><i>8. No person shall commit the Town of Kensington to any written agreement, license, lease, contract, or other obligation where it would result in an expenditure exceeding \$15,000 or would commit the Town to a period exceeding one year, without first receiving approval from Town Council.</i></p> <p>While the postage meter facilitates all of the town's mail requirements, its primary function is to support monthly water and sewer utility billing.</p> <p>The expired lease rate was \$53.49 per month, billed quarterly. <u>The proposed new lease rate is \$66.89 per month, billed quarterly.</u></p> <p>The new postage meter can process up to 65 letters per minute and contains a 2.5kg scale. Using the postage meter automatically saves a minimum of 3 cents on every letter, and 8% on parcels. Online access is provided from any computer to allow shipping from anywhere at any time. The postage meter applies to Canada Post services only.</p> <p>A second lease option was provided from Pitney Bowes however it is a more expensive option (\$48.00 additional per month) and contains extra options that we do not require. As such this option is not being proposed for consideration.</p>	
Benefits: <ul style="list-style-type: none">• Will allow the town to continue utilizing a postage meter to serve the town's postage requirements.	

Disadvantages: <ul style="list-style-type: none"> • N/A 	
Discussion/Comments: <p>It is recommended by the CAO and Committee of Council that the CAO be authorized to proceed with the establishment of a 5-year lease with Pitney Bowes for the provision of a new postage meter at a monthly cost of \$66.89 plus HST.</p>	
Options: <ol style="list-style-type: none"> 1. Authorize the CAO to sign a 5-year lease with Pitney Bowes, as recommended. 2. Not authorize the CAO to sign the lease with Pitney Bowes. 3. Refer the matter back to staff for further deliberation. 	
Costs/Required Resources: <p>\$66.89 per month (plus HST)</p>	Source of Funding: <p>General Funds</p>
Recommendation: <p>It is recommended that Town Council consider and adopt the following resolution:</p> <p><i>BE IT RESOLVED THAT Town Council approve a 5-year lease with Pitney Bowes for the provision of postage metering services and that the CAO Geoff Baker and Mayor Rowan Caseley be authorized to sign the 5-year lease on behalf of Town Council.</i></p>	



Pitney Bowes

SendPro C Auto

Options2

65 Letters Per Minute	120 Letters Per Minute
Weighs Small Parcels accurately	Self Calculates postage costs to pay the correct amount, weighs packages up to 7kg
Automatically save a minimum of 3 cents on every letter 8% on parcels Online access from any computer to ship from anywhere at anytime.	Minimizes Jams with reverse seperation Automatic rate updates and 3 cents on every letter, plus get optional access to discounted incentive rates Online access from any computer to ship from anywhere at anytime.
7" Touchscreen for easy navigation	7" Touchscreen for easy navigation
Canada Post only	Option to compare rates from multiple carriers. Fedex, UPS
\$66.89 per month, billed quarterly + TAX	\$114.89 per month, billed quarterly + TAX.
	Seems to be better for large batches, however most of the extra options aren't applicable to our needs
	\$48.00 EXTRA.

Town of Kensington - Request for Decision

Date: May 4, 2022	Request for Decision No: 2022-19 (Office Use Only)
Topic: Mobile Vendor Application – Go! Fish Eatery	
Proposal Summary/Background: <p>An application has been received from Karen Murphy & Trent Murphy for a Mobile Vendor Licence from the Town of Kensington to operate the Go! Fish Eatery food truck. The Haunted Mansion located at 81 Victoria Street W. has granted permission to have the Go! Fish Eatery food truck set up at their establishment. The food truck will be located inside of the existing fenced enclosure, facing outward to the driveway, allowing customers to access the food truck without requiring admission to the Haunted Mansion.</p> <p>The Go! Fish Eatery is a well-known and established business in the Town of Kensington that operated out of the same Haunted Mansion location in 2021 following the devastating fire of their previous location, the James Mullally Blacksmith Shop.</p> <p>A copy of the application and an aerial photo of the proposed location are being circulated with this Request for Decision.</p>	
Benefits: <ul style="list-style-type: none">• N/A	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: <p>The mobile vendor application has been reviewed against the Mobile Vendor Bylaw and is found to be in general compliance therewith. It is recommended that Town Council approve the application as received by Karen Murphy & Trent Murphy of Go! Fish Eatery.</p>	

Options:

1. Authorize staff to proceed, as recommended.
2. Not authorize staff to proceed.
3. Refer the matter back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Town Council approve the Mobile Vendor Application from Karen Murphy & Trent Murphy to operate a Go! Fish food truck located at 81 Victoria Street W. subject to full compliance with the Town's Mobile Vendor Bylaw and all other applicable municipal, provincial, and federal legislation and regulations.

Mobile Vendors Bylaw
Schedule 'A' - Application for Mobile Vendor License



Business Name:

Go!-fish

Applicant:

Karen & Trent Murphy

Mailing Address & Postal Code:

16 Victoria St Po Box 209

Telephone No. (Day):

303-2687

Telephone No. (Night):

"

"

Cell:

"

"

Fax:

Email Address:

KJmurphy65@gmail.com

Description of Goods to be sold:

Fish n chips

Description of Mobile Vending Unit:

Fryers; Fridges

Photograph Attached?

Yes ☐

No ☒

Location of site where Mobile Vending Unit will be operated:

Haunted Mansion

Has permission been granted by the property owner? Yes ☒ No ☐

Start Date: May 1, 2022

End Date: Oct 31, 2022

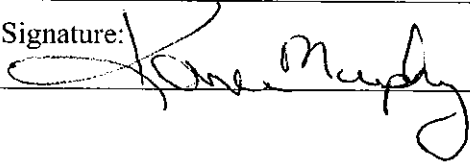
Operating Hours:

Open: 12:00

Close: 7:30

Is the operation in regulatory compliance with all Province of PEI and Government of Canada requirements? Yes ☒ No ☐

Applicant Signature:



Date:

April 11, 2022

Mobile Vendors Bylaw

Schedule 'B'

The applicant acknowledges that he/she has read the Town of Kensington Mobile Vendors Bylaw in its entirety, fully understands the terms and conditions as outlined and has fully disclosed all details and components related to an application for a Mobile Vending License.

Applicant Name: Karen Murphy

Date: April 11, 2022

Applicant Signature: Karen Murphy

HOLD HARMLESS AGREEMENT

Go! fish Karen Murphy (Name of Applicant) shall indemnify and hold the Town of Kensington harmless from and against all liability, loss, claims, demands, costs, and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence or acts or omissions by the above named, their officers, agents, employees, or others for whom they are responsible at law arising out of any cause whatsoever, either direct or indirect, through its operation under a Mobile Vendors License in connection with

Go! fish (Mobile Vending Business).



Go!Fish
Food Truck

Town of Kensington - Request for Decision

Date: May 5, 2022	Request for Decision No: 2022-20 (Office Use Only)
Topic: Credit Union Centre Outdoor Ice Surface Upgrades	
Proposal Summary/Background: <p>Upgrades to the Town's outdoor ice surface located at the Credit Union Centre was included in Town Council's 2022/23 Capital Budget. The budget associated with the project was approved at \$65,000 with the source of funds being the Town's direct allocation under the Canada Community Building Fund (CCBF) formerly known as "Gas Tax".</p> <p>The Town's original Capital Investment Plan to the CCBF included a project called "Parks and Recreation Improvements – Various" with a budget of \$86,558.69. It was understood when the original project was approved that any specific projects under the general project category would require a scope change through the Canada-PEI Infrastructure Secretariat. As such, I am requesting that Town Council authorize me to proceed with a scope change proposal that would allow me to allocate the required funds to this current specific project, with the remaining funds staying in the former general project category.</p> <p>The project will include adding an asphalt surface (approximately 78' x 186' - 2.5" B mix asphalt) with a berm to enable the holding of water (outdoor ice surface), the installation of various skateboard furnishings including two ramps, two rails, a grind box, and a slap pad, as well as 2 garbage containers, 2 benches and a second basketball net.</p> <p>The refined cost estimate to complete the project is \$56,500 plus HST, including \$41,500 plus HST to pave the area. \$15,000 is being allocated to the provision of the required furnishings.</p>	
Benefits: <ul style="list-style-type: none">• N/A	
Disadvantages:	

- N/A

Discussion/Comments:

It is recommended that Town Council authorize the CAO to:

1. Proceed with a scope change under the Canada Community Building Fund to reallocate \$56,500 from the “Parks and Recreation Improvements – Various” project to the “Credit Union Centre Outdoor Ice Surface Upgrades project”.
2. To award a contract to Hynes Paving, of Summerville, PE to facilitate the paving of the outdoor ice surface, as per their quote dated April 30, 2022 in the amount of \$41,500 plus HST.

Two quotes were requested to complete the paving of the outdoor ice surface. The quotes were received as follows:

Hynes Paving \$41,500 plus HST

Curran and Briggs \$46,505 plus HST

3. Proceed with the purchase of skateboard and other furnishings for the outdoor ice surface, including two skateboard ramps, two skateboard rails, a skateboard grind box, a skateboard slap pad, two benches, and two garbage containers at a cost not to exceed \$15,000 (inclusive of HST).

Options:

1. Authorize staff to proceed, as recommended.
2. Not authorize staff to proceed.
3. Refer the matter back to staff for further direction and deliberation.

Costs/Required Resources:

Estimated at \$56,500 plus HST
(HST fully recoverable)

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolutions:

Resolution 1

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with a scope change to its Capital Investment Plan under the Canada Community Building Fund to re-allocate \$56,500 from the “Parks and Recreation Improvements – Various” project to the “Credit Union Centre Outdoor Ice Surface Upgrades” project. Town Council understands that all future operational costs associated with and resulting from the project will be the responsibility of the Town of Kensington.

Resolution 2

BE IT RESOLVED THAT Town Council award a contract to pave the Credit Union Centre Outdoor Ice Surface to Hynes Paving of Summerville, PE, as per their quote dated April 30, 2022 in the amount of \$41,500 plus HST, conditional upon the approval of the Canada-PEI Infrastructure Secretariat of the Town’s proposed scope change to the Canada Community Building Fund to re-allocate \$56,500 from the “Parks and Recreation Improvements – Various” project to the “Credit Union Centre Outdoor Ice Surface Upgrades” project.

Resolution 3

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with the fabrication and/or procurement of various outdoor furnishings for the Credit Union Centre Outdoor Ice Surface, including two skateboard ramps, two skateboard rails, a skateboard grind box, a skateboard slap pad, two benches, and two garbage containers, at a price not to exceed \$15,000, conditional upon the approval of the Canada-PEI Infrastructure Secretariat of the Town’s proposed scope change to the Canada Community Building Fund to re-allocate \$56,500 from the “Parks and Recreation Improvements – Various” project to the “Credit Union Centre Outdoor Ice Surface Upgrades” project.



4006 Greenfield Road, Summerville PEI.
C0A 1R0, PO BOX 359
info@hynespaving.ca
902-940-2066

Bill To:
Public Works Kensington
25 Garden Drive
Kensington
902439-5202
publicworks@kensington.ca

Date: April 30/2022

Prepared by: David Rain

PROPOSAL AND CONTRACT

We are pleased to submit a proposal to you as Contractor or Owner for furnishing all labour, materials and equipment required for the performance of the following described work at
25 Garden Drive, Kensington Rink
Kensington Town, AttN: Doug Killam
which property is owned by

Description	AMOUNT
To trim edges, sweep apply tack coat, pave with 2.5" B mix asphalt, raise asphalt around outside edge to hold water with small berm. 78'x186'	\$ 41,500.00
Sub Total	41,500.00
15% HST	6,225.00
TOTAL	\$ 47,725.00

TERMS AND CONDITIONS

- 1 Hynes Paving Inc. Reserves the right to cancel this estimate if not accepted within 14 days.
- 2 Any changes to the agreed estimate must be done in writing and agreed by both parties, standard rates will apply for extra work.
- 3 All extra work carried out, will be billed as an extra.
- 4 We offer a 1 year warranty on our materials and workmanship, no warranty will be offered on unpaid accounts.
- 5 Responsibility will not be accepted for and subsidence's settlement, weeds or grasses growing through, or cracking that may occur due to causes which we have no control.
- 6 A signed copy of quotation must be returned for work to proceed.

ADDITIONAL COMMENTS

All Work IS TO BE PAID FOR THE DAY PAVING IS COMPLETED, OR PREPAID PRIOR TO PAVING BEING DONE, NO EXCEPTIONS
No warranty will be granted on paving work done on or after November 1st

CREDIT CARD PAYMENTS WILL BE SUBJECT TO A 3% PROCESSING FEE
Email Transfer Is Accepted

Signature of Acceptance

PROPOSAL FORM



**Curran & Briggs
LIMITED**

Box 1625, 40 ALLWEATHER HIGHWAY
SUMMERSIDE, PEI, C1N 2V5
TEL: (902) 436-2163 FAX: (902) 436-1528
WWW.CURRANANDBRIGGS.COM

PROUD MEMBER OF



SUBMITTED TO Town of Kensington	PHONE 439-5202 Doug	DATE May 3/22
STREET	FAX	JOB LOCATION Outdoor Rink
CITY, PROVINCE, POSTAL CODE	ATTENTION publicworks@kensington.ca	

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

PLEASE CONFIRM CORRECT BILLING ADDRESS!!!!!!

**CRACKS IN EXISTING PAVEMENT MAY REAPPEAR
THROUGH THE RESURFACED COAT OF ASPHALT
PAVEMENT IN AN UNDETERMINED AMOUNT OF TIME**

Area
78*185=14 430
Total 14 430 sq ft

Work Includes

Trim edges
Clean and sweep
Place new concrete curb inside of existing
Tack coat
Padding to level

Place approx 2" of B mix asphalt Total:\$ 46 505.00 + hst

SPECIAL NOTES / CONDITIONS

ABOVE PRICE IS BASED ON THE COST OF LIQUID ASPHALT AT THE TIME OF THIS QUOTE. DUE TO THE VOLATILITY OF THE LIQUID ASPHALT MARKET THIS CAN FLUCTUATE BETWEEN NOW AND THE ACTUAL TIME OF CONSTRUCTION. WE THEREFORE MAY NEED TO ADJUST THE PRICING UP OR DOWN BASED ON THE ACTUAL TIME OF ACCEPTANCE OF THIS QUOTE.

PAYMENT SHALL BE MADE AS FOLLOWS **PAYMENT BY CASH, CHEQUE OR DEBIT ONLY** 30 DAYS FROM COMPLETION _____

ALL WORK SHALL BE COMPLETED IN A WORKMANLIKE MANNER AND IN ACCORDANCE WITH STANDARD INDUSTRIAL PRACTICE, ANY ALTERATION OR DEVIATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS OVER THE CONTAINED ESTIMATE SHALL BE EXECUTED BY CURRAN & BRIGGS LIMITED, BUT ONLY UPON THE WRITTEN AND SIGNED AUTHORIZATION OF THE CUSTOMER AND SHALL BECOME AN EXTRA CHARGE OVER AND ABOVE THE CONTAINED ESTIMATE. THE CUSTOMER SHALL MAINTAIN FIRE AND ALL OTHER INSURANCE COVERAGE ON THE PROJECT. CURRAN & BRIGGS LIMITED ACCEPTS NO LIABILITY FOR DELAYS IN PROJECT COMPLETION AS A RESULT OF STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. CURRAN & BRIGGS LIMITED'S WORKERS ARE FULLY COVERED BY WORKERS' COMPENSATION INSURANCE.

AUTHORIZED SIGNATURE :

NOTE:
THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED
WITHIN 15 DAYS OF THE DATE OF THIS PROPOSAL

ACCEPTANCE OF PROPOSAL
THE AFFORMENTIONED SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY
AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO WORK AS SPECIFIED.
PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SIGNATURE:

DATE OF ACCEPTANCE:

Town of Kensington - Request for Decision

Date: May 6, 2022	Request for Decision No: 2022-21 (Office Use Only)
Topic: 2022 Municipal Election – Appointment of Municipal Electoral Officer and Deputy Municipal Electoral Officer	
Proposal Summary/Background: <p>Municipal elections will be held on November 7, 2022 throughout Prince Edward Island. According to the <i>Municipal Government Act</i>, Town Councils are required to appoint a Municipal Electoral Officer (MEO) on or before the second Monday in May of an election year.</p> <p>Section 40 of the <i>Municipal Government Act, PEI</i> states:</p> <p><i>“A council shall by resolution, on or before the second Monday in May in each election year, and at other times as required, appoint a municipal electoral officer and a deputy municipal electoral officer to be responsible for the administration of the election.”</i></p> <p>It is recommended that the CAO be appointed as the Municipal Electoral Officer and the Deputy Administrator be appointed as the Deputy Municipal Electoral Officer.</p> <p>A copy of the election regulations is being circulated with this request for decision. Division 3 of the regulations provides for the authority and powers of the Electoral Officer.</p>	
Benefits: <ul style="list-style-type: none">• None noted.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments:	
Options: <ol style="list-style-type: none">1. Appoint the MEO and Deputy MEO as recommended.2. Appoint other individuals as MEO and Deputy MEO.	
Costs/Required Resources: N/A	Source of Funding: N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

WHEREAS Municipal Elections are scheduled to take place on Monday, November 7, 2022;

AND WHEREAS Town Council are required under the Municipal Government Act, to appoint a Municipal Electoral Officer and a Deputy Municipal Electoral Officer on or before May 9, 2022;

BE IT RESOLVED THAT Kensington Town Council appoint Geoff Baker, Chief Administrative Officer, as the Municipal Electoral Officer for the 2022 Municipal Election;

BE IT FURTHER RESOLVED THAT Kensington Town Council appoint Wendy MacKinnon, Deputy Administrator, as the Deputy Municipal Electoral Officer for the 2022 Municipal Election.

Town of Kensington - Request for Decision

Date: May 6, 2022	Request for Decision No: 2022-22 (Office Use Only)
Topic: Request to re-zone a property along Rosewood Drive (PID No. 762559 – Lot B36)	
Proposal Summary/Background: A request has been received from the owner of a property along Rosewood Drive (Lot B36 – PID 762559), to re-zone their property from its current Single Residential (R1) designation to Low Density Residential (R2) to facilitate the construction of a duplex on the property. Re-Zoning the subject property would require an amendment to the Town's Development Control Bylaw as well as to the future land use map that is part of the Town's Official Plan. The following information is being circulated with this Request for Decision: <ol style="list-style-type: none">1. Re-Zoning request2. Initial DV8 report (email)3. Mapping information (including subdivision layout, aerial and current zoning)	
Benefits: <ul style="list-style-type: none">• N/A	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: Staff have reviewed the relevant information and the DV8 Consulting initial review report on the proposed Bylaw and Official Plan amendment. Staff are recommending that Town Council proceed with the Bylaw and Official Plan Amendment process (public meeting) to gather further information to facilitate formal consideration of the application to re-zone the property from Single Unit Residential (R1) to Low Density Residential (R2).	

Options:

1. Allow the application to proceed to a public meeting, as proposed.
2. Not allow the application to proceed to a public meeting.
3. Refer the matter(s) back to staff for further direction and deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Town Council direct the CAO to proceed with scheduling a public meeting to gather further information in the consideration of an application to amend the Town of Kensington Development Control Bylaw and Official Plan, to re-zone PID No. 762559 from its current Single Residential Zoning designation (R1) to a Low-Density Residential Zoning Designation (R2).

cao@kensington.ca

From: kcaseley@kensington.ca
Sent: Wednesday, April 27, 2022 8:39 AM
To: Sharon MacEwen
Cc: cao@kensington.ca
Subject: RE: rezoning

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: Sharon MacEwen <sharonmacewen3@gmail.com>
Sent: Tuesday, April 26, 2022 4:28 PM
To: kcaseley@kensington.ca
Subject: rezoning

Hi Kim, just a follow up regarding our discussion earlier today! I would like to apply to rezone property # 762559 on Rosewood Drive, Kensington from a Zone #1 (residential R1) to a Zone #2 (duplex R2) . If you could forward this information to your council on my behalf that would be greatly appreciated . Hope to hear from you soon and thanks for your help and guidance.

Thank you

Sharon MacEwen [REDACTED]

From: Hope Parnham <hparnham@outlook.com>
Sent: Friday, May 6, 2022 9:08 AM
To: cao@kensington.ca; kcaseley@kensington.ca
Subject: Re: Development Bylaw & OP Review

Good morning Geoff

I have reviewed the application and IRAC files associated with the parcel (PID No. 762559, Lot B36). Unfortunately because I am travelling today, I'm not going to have time to complete a full report for you today but I am comfortable recommending that council proceed to a public meeting on the application for the following reasons:

- the property meets the minimum requirements of the R2 zone;
- the Official Plan supports residential development of various types and more specifically, development "to accommodate the projected and potential housing needs of the Town."; and
- the street in question is already developed with a range of housing types including semi-detached dwellings on the adjacent lot.

The public meeting is an important step in the rezoning process as it allows anyone with questions or concerns to express their opinions on the application. In this case, considering the previous IRAC decision, the input received by the public will be of particular importance to the final decision on the application.

Please feel free to include a copy of this email with the council package. If council proceeds with the public meeting, I will review the comments received from the public and will prepare a final report on the application at that time.

Best regards
Hope

From: cao@kensington.ca <cao@kensington.ca>
Sent: May 2, 2022 3:03 PM
To: Hope Parnham <hparnham@outlook.com>; kcaseley@kensington.ca <kcaseley@kensington.ca>
Subject: RE: Development Bylaw & OP Review

Hi Hope

We've received an application to re-zone a parcel of property along Rosewood Drive (PID No. 762559, Lot B36 on the attached map). The parcel is currently zoned single residential and the property owner (who is also the resident owner of an adjacent parcel) would like it zoned to low-density to facilitate the construction of a duplex. At this point, we are informed that the duplex would house their children in both units.

This property was the subject of an IRAC appeal back in 2010 where the original land developer wanted the property zoned R2. Town Council denied the application at that time, which was confirmed by IRAC. I anticipate there may be some appetite to re-zone the property to R2 at this time, since there are several duplexes located in the vicinity and it may be more palatable by residents in the area.

Is it possible you can complete an initial review of the application this week (before Friday if possible 😊)? I would like to put the application before Town Council at their upcoming meeting on May 9th, for their consideration of directing staff to proceed to a public meeting.

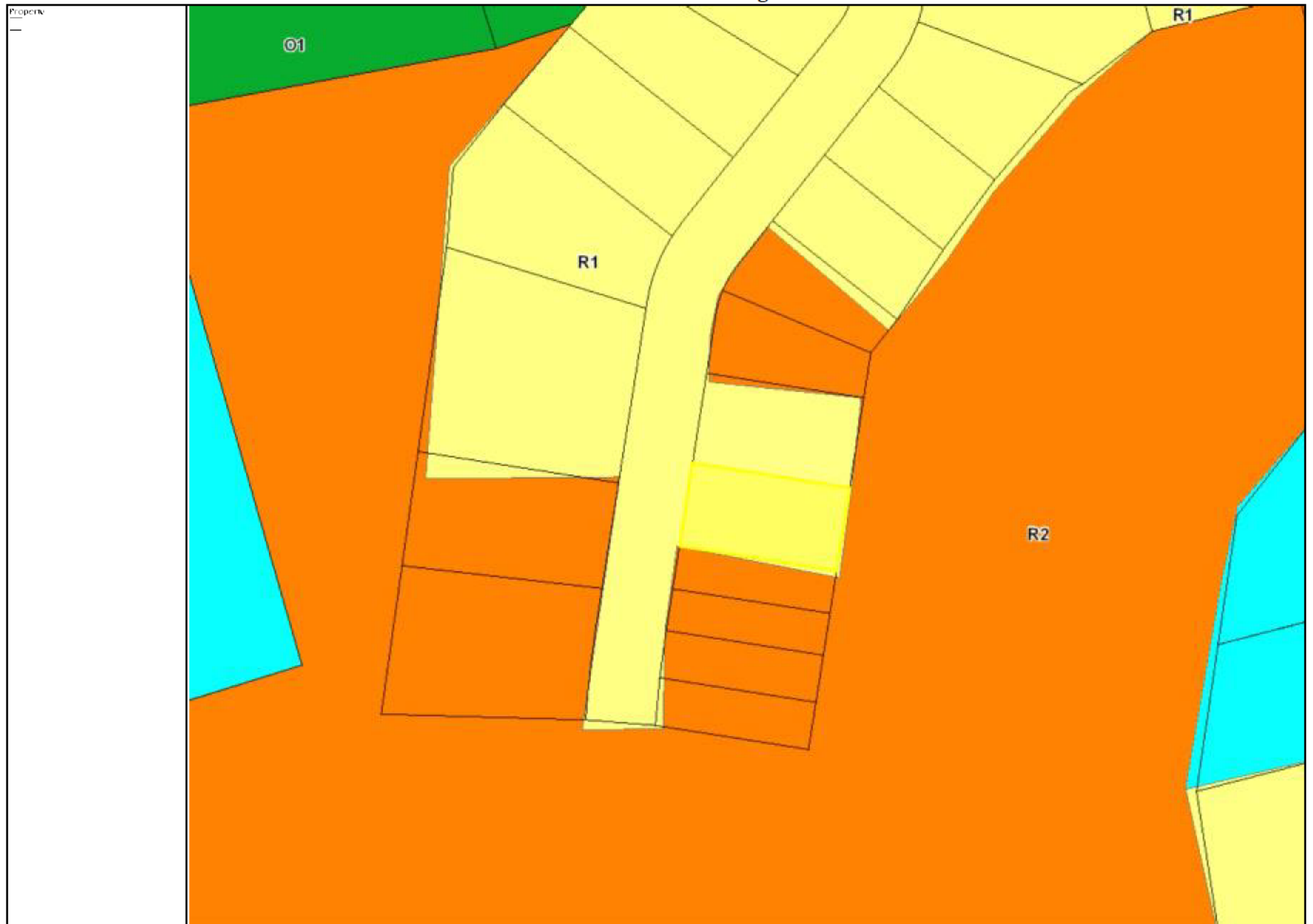
PID 762559 - Aerial

Town Boundary

Property



PID No 762559 - Zoning



NAVIGATOR NEWS

Monthly Newsletter of the PEI Community Navigators,
an initiative of CBDC West Prince Ventures

IN THIS ISSUE...

Welcome from
Maxine Rennie
PAGE 1

Western PEI
Navigator Update
PAGE 2

Central PEI
Navigator Update
PAGE 3

Eastern PEI
Navigator Update
PAGE 4-5-6

Island Wide News
PAGES 7



Individuals and families who choose to settle in rural PEI offer **incredible value to the communities that they settle**. In each of our numerous communities dotting the coastline or the inland rolling hills of our Island, you'll find a diverse group of community members who settled in PEI or were born as Islanders, **coming together to help each other and create a prosperous and fulfilling life in Rural PEI**.



**Message from Maxine Rennie
Executive Director
CBDC West Prince Ventures**

Spring is here and the Navigators have been in full swing - hosting community events, providing presentations to community groups, and welcoming new residents to rural Prince Edward Island.

The Navigator team has also been working closely with employers - delivering Intercultural Competency Training, distributing Inclusion Toolkits to workplaces, and supporting new workers in our rural region.

Stay tuned for more exciting happenings as spring warms up.

~Maxine Rennie

English as an Additional Language (EAL) Classes in Tignish, PEI

We want to take a moment to thank Ms. Andrea Avery for her work of facilitating, teaching and tutoring EAL classes in Tignish last Fall and this Winter. Over 20 students benefited from this program, and her dedicated one-on-one learning opportunities.

Pictured here are some participants from a class on March 17th, 2022 at the Tignish Employment Resource Centre (ERC) in Tignish, PE. Special thanks to Sharon & Ruby for the use of the facility.



Although many students are extremely busy and back to work full-time, retired teacher Bruce Arsenault has been transitioning into supporting students who are still looking for supports. If interested, call (902) 853-3636 or email Scott.Smith@cbdc.ca today to connect!

Meet Noel & Harry:

(pictured right)

Noel & Harry are the owner/operators of JoliStation in Tignish, PEI. Their shop is filled with wonderful games, such as the rainbow coin toss, and virtual reality (VR) equipment for rent... At great prices! Why not plan your next child's birthday party here!? Located at 101 School Street in the Dalton Annex in Tignish, PEI.



Meet Norianna:

(pictured left)

Norianna is the owner/operator of Nori Nori Fun Designs Inc. in Tignish, PEI.

Her shop has many wonderful toys, focusing on building & skills development, as well as personal care & houseware products for sale. Stop by today! Located at 101 School Street in The Dalton Annex in Tignish, PEI



Telephone: 902-853-3636

Email: Scott.Smith@cbdc.ca

Facebook Group – search for:

Western PEI Community Navigator

Office: 455 Main Street

Alberton, PEI

Did you know... PEI now has
a Seniors Navigator?



The **Seniors Navigator** is here to assist seniors, near seniors, caregivers and family members of seniors with accessing information on programs, supports, and services.

You can contact the **Seniors Navigator** by calling the toll free phone line at 1-866-770-0588 or by emailing seniors@gov.pe.ca.

If you prefer an in-person meeting, call 1-866-770-0588 to make an appointment at a location nearest you. Please see chart for location dates and times.

1st Tuesday of the month	Tignish Access PEI (10am - 12pm)	Alberton Access PEI (1pm - 3pm)
2nd Tuesday of the month	Summerside Access PEI (9am - 12pm)	
3rd Tuesday of the month	O'Leary Access PEI (10am - 12pm)	Wellington Access PEI (1pm - 3pm)
4th Tuesday of the month	Souris Access PEI (10am - 12pm)	Montague Access PEI (1pm - 3pm)
1st Thursday of the month	Stratford Town Hall (9am - 12pm)	
3rd Thursday of the month	Corwall Town Hall (9am - 12pm)	
2nd Friday of the month	Hunter River Community Centre (10am - 12pm)	

For more information call 1-866-770-0588 or by emailing seniors@gov.pe.ca.



Melanie Melanson will hold office hours in Western PEI the first Tuesday of the month in Tignish in the AM & Alberton in the PM, and the 3rd Tuesday of the month in O'Leary in the AM & Wellington in the PM. All locations are Access PEIs. For more information call:
1-866-770-0588

NEWS from Central PEI Communities

The Central PEI Community Navigator and its community partners recently celebrated Earth Week, with a guided walk around the community exploring environmental assets.

The event brought together new and longtime residents to explore the Town's green spaces, trails, wind power, electric vehicle chargers and municipal initiatives, as well as to learn about the watershed, community garden, library and more about environmental products offerings from local businesses.

Thanks to everyone who attended, and thank you to the Town of Kensington, Kensington & Area Chamber of Commerce and Kensington North Watersheds Association for your partnership!



The PEI Community Navigators recently hosted the Study & Stay PEI program in rural PEI communities! International students from the University of Prince Edward Island, Holland College and Collège de l'Île visited rural communities in central & western PEI to find out why they are great places to live and work.

The students also met with rural employers and community representatives to find out more about career opportunities and innovative industries found in rural Prince Edward Island. A tour of rural, eastern PEI is planned for June. Thank you students for visiting! And thank you to our community partners.

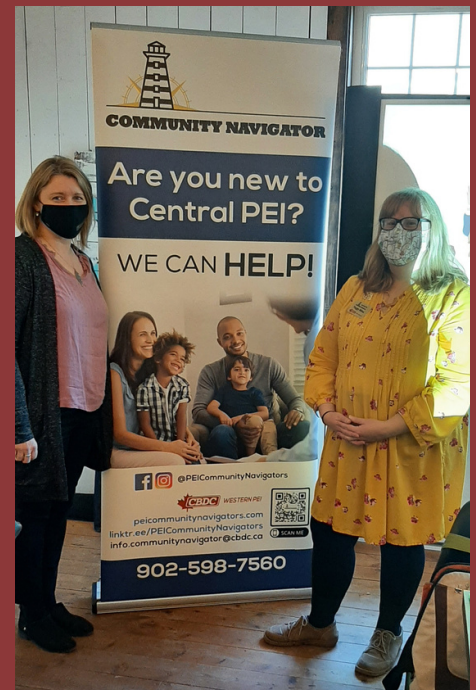


Telephone: 902-598-7560

Peggy.Miles@cbdc.ca

Facebook Group – search for:
Central PEI Community Navigator

Office: Kensington Town Hall (upstairs)
55 Victoria Street East



Earlier this month the Central PEI Community Navigator provided a presentation to the business community on: 'Building Welcoming Workplaces & Communities'. Thank you to the **Kensington & Area Chamber of Commerce** for having us.

Building Community in Eastern PEI with Executive Director of the Kings Playhouse, Haley Zavo

KINGS
playhouse

Recently, Lindee sat down with Haley to discuss upcoming programs and updates in the Eastern PEI region. When Haley was leaving, she said "I'm just creating the community I've always wanted to live in." This statement was the basis of this interview with the heart-led leader of the Kings Playhouse. We hope you will learn something about the Playhouse, and feel welcome to join in with their future events and offerings.

1. Tell us a little about you, Haley. Who are you, where are you from, what do you 'do', and how do you fit in as a part of the Kings Playhouse?

I'm **Haley Zavo, Executive Director at Kings Playhouse in Georgetown**. I was born and raised in Georgetown, lived away for 14 years, and returned home in 2015. I currently live in the house (and on the beach) where I was raised with my three children (Mischa, Simon & Eli) and my husband Amil.

In my role, I oversee all of the logistical and artistic operations at Kings Playhouse. With the support of the Board of Directors, I'm responsible for all shows, events and celebrations that take place in our venue. I support staff, manage funding relationships, oversee communications and **ensure that we're well engaged with the community**.

2. You host events that are for tourists, for island wide residents, and for all age locals. How do you choose your offerings?

So many of **our offerings are based on need and interest**. We've developed a good sense of what different members of our community and different cross-sections of our audience are interested in and we aim to ensure that there is programming available for everyone. Sometimes, **we also select programming to challenge our community a little and offer exposure and access to different art forms** (contemporary dance for example!)

3. Can you pick one favourite thing that you were a part of last year?

I can't pick just one, but I can certainly offer a top 3.

1. **Rahma & Friends**. This art exhibition brought art from an 11 year old Syrian refugee artist to the Playhouse for a 6 week exhibition. Its impact was tremendous and we felt really moved by our ability to make an international exhibition come to life.

2. **Greetings: An Army Musician's Message Home**. This was the second in our Legacy Projects, and was the personal story of a local resident's father and his experience as a Prisoner of War during the Second World War. We engaged the PEI Regiment Band to premiere a piece of music that the soldier had written while he was imprisoned. This type of work, bringing real stories to the stage, feels incredibly monumental.

3. **Winter Tales Storytelling Festival**. This festival was something that I've been dreaming about for some time, and it felt almost miraculous to bring it to life. After a tough winter of lockdowns, we were able to present a weekend filled with stories, song, dance, film and theatre. It featured a diverse range of performers (local storytellers to seasoned musicians, emerging singer songwriters to professional theatre), and saw tremendous community support.



Sitting down with Haley Zavo



Photo via CBC Website

Next ICT Training for AIP Employers in
Eastern PEI: May 2022!
Sign up today!

Help us create the communities
YOU want. Sign up to be a
Community Champion today,
and create a better world,
together.



Watch for Community BBQs
happening around Eastern PEI
this summer, where you're
WELCOME to join us and create
new relationships with your
neighbours!

Building Community in Eastern PEI with Executive Director of the Kings Playhouse, Haley Zavo

4. What is happening around Kings Playhouse right now?

Right now, we're enjoying our spring programming as well as preparing for the summer. ***Our spring schedule includes a Mother's Day High Tea (May 8)***, Singer-Songwriter Finny MacConnell of The Mahones (May 12), Cloggeroo's Vibrations and Libations series featuring Catherine MacLellan and Tanya Davis (May 14) and a Rug Hooking Workshop with Periwinkle Laine Rug Hooking (May 27th & 28th).

5. What is something in particular you're looking forward to?

Honestly, I look forward to almost every show, event or celebration that comes up at the Playhouse. ***I love the summer season when the entire area comes to life, and I love our summer camps when our halls are filled with children!***

6. In a conversation, you said 'I'm building the community I've always wanted to live in.' Can you tell me more about that work, the vision, and the ideal outcome?

I think that we all have a responsibility to create and contribute to the kind of place where we want to live and where we want our children to call home. I know that I want to live in a vibrant community that is filled with compassionate and engaged residents. ***I know that I want to live in a community that is diverse, and accessible and welcoming. I know that I want to live in a community that has access to diverse arts and culture programming. I know that I want to live in a community where there are bike trails and swimming pools and skating rinks and summer festivals and nearby schools and coffee shops and sweet little gift stores. And so, if I don't consider the creation of that ideal community my responsibility - who will?***

What that means is that I shop at local stores, I ensure that my work aligns with creating accessible and meaningful programming and events, I introduce myself to folks when they're new to the area, I ride my bike and I volunteer and engage with the other people who are also invested in building a vibrant community.

I'm often inspired by the little cartoon below - I think that it's important for us to plant flowers :)



A ADAPTATION OF A CARTOON BY RETSINI NURSERY



Telephone: 902-969-5989

Lindee.Gallant@cbdc.ca

Facebook Group - search for:
Eastern PEI Community Navigator
Office: 544 Main Street, Montague

KINGS PLAYHOUSE

Website:

www.KingsPlayhouse.com

Phone: 902-652-2053/1-888-
346-5666

Email:

info@kingsplayhouse.com

65 Grafton Street
Georgetown, PE
C0A 1L0



Check out
the PEI
Community
Navigator
Website and
send us any
feedback by
scanning
this QR
Code with
your
smartphone!

Building Community in Eastern PEI with Executive Director of the Kings Playhouse, Haley Zavo

7. What is your definition of inclusivity?

I think that inclusivity is deeply intertwined with belonging. *When we talk about building inclusive communities, we need to talk about creating places where everyone feels that they belong; that there's always room for another family, another member of the community.*

I also think that when we talk about inclusivity we need to consider who the 'engineers' are, who's holding the power and who's making the decisions. Are we ensuring that there are no voices missing from around the tables where decisions are made, and that there is active work done to engage every member of our community in the ways that they want to engage?

Finally, I think that when we consider inclusivity, we need to look at mutual relationships. *How do we encourage members of our community to engage in relationships that give and receive?*

8. Many people are trying to lead with a heart-centred approach, and you seem to be doing just that. Can you talk about that?

I had to do a little research on the idea of a heart-centred approach, and when I read some of the characteristics, they certainly align with my ideals around leadership.

Much of my formation in leadership happened during the 10 years that I spent as a member of a L'Arche Community in rural Cape Breton. L'Arche Cape Breton is part of a network of intentional communities that support adults with disabilities and there are communities around the world. In that leadership formation, *there was a significant emphasis based on servant leadership and how we carry leadership roles as a way to support others and encourage their success. Those values have always really resonated with me and have a great influence on how I work, how I build relationships and how I build community.*

9. It seems that being a part of the arts requires someone to step out of their comfort zone quite regularly. If that is really hard for someone, how do you suggest someone take steps to being more involved in their community?

Like with so many things, small steps. Sometimes it can be as simple as turning up at local events and getting to know the organizers. Often at the Playhouse, if we see you at more than one show or event, you can expect to have us recognize you and look for ways to encourage your involvement. *The value of relationships can't be underestimated, and sometimes it just takes sitting down with someone (like me!) and letting them know that you're interested in being involved.*

10. Anything else you would like to speak about in regard to creating inclusive communities?

My parents were incredible practitioners of radical hospitality. That meant that we would often have folks showing up for visits, sleeping in our spare rooms (sometimes on the couches), and delightfully crowded (and diverse) tables for celebrations. I think that if we can take a page from that book, welcoming and celebrating each individual, we'll find that we've created places where everyone can feel at home.



KINGS PLAYHOUSE Events:

Floral Arranging for
Beginners: May 15th



Kids Summer Camps



Events outdoors in the AA
Memorial Gardens



Book your wedding,
meeting, or other event
today!



New public transit routes have expanded to rural PEI!

Island wide transit is now available from west to east.

The public transit is a partnership between the Province of Prince Edward Island and Trius Transit to support more affordable public transit for Islanders.

Follow T3 Transit for route info and other news!



PEI Community Navigators connect with PEI Association of Community Schools

Thank you to the PEI Association of Community Schools for asking the Community Navigators to be guest speakers at their spring workshop earlier this month.

A great discussion was had on the value of creating welcoming communities in rural PEI. We look forward to future collaboration.

For the latest COVID-19 information, visit the **Prince Edward Island Government Facebook Page**.

A great source of information and weblinks to COVID resources such as:

- Public Health measures
- COVID testing
- Vaccine clinics and available appointments
- Childcare supports
- Mental health supports
- And much more



West Prince Ventures Limited

Street Address | 455 Main Street | Alberton, PEI

Postal Address | PO Box 368 | Alberton, PEI | C0B 1B0

Telephone | (902) 853-3636

Email | Info.CommunityNavigator@CBDC.ca

Website | www.PEIcommunitynavigators.com

Like the PEI Community Navigators Facebook Page at
www.facebook.com/PEICommunityNavigators

From: Kensington and Area Chamber Of Commerce
<kensingtonandareachamber+gmail.com@ccsend.com>
Sent: Thursday, May 5, 2022 2:18 PM
To: cao@kensington.ca
Subject: KACC Chamber Connections - May 5, 2022



Kensington and Area Chamber of Commerce "Chamber Connections" May 5, 2022

CHAMBER NEWS

Message from Executive Director

Spring is finally in the air and like to see the seasonal businesses getting their spaces ready for the season! Wishing you all the best of luck with the prep work and to the farmers and fishers on a prosperous season ahead.

Looking forward to seeing some of you next week at the President's Casino Night, there are still some tickets available so please let me know or book online if you are interested in attending.



Upcoming Events:

Thur, May 12th - 6:30pm - KACC Presents "Place your bets" President's Casino Night - get your tickets by Monday!

May 26th & June 2nd - 6:00pm-9:00pm - Emergency First Aid Course (2 evening sessions)

Thur, June 2nd - 8:30am - Morning Coffee Mixer at Schurman Family Farm in Spring Valley

Wed, Sep 21st - KACC Golf Tournament at Anderson's Creek - sponsored by ScotiaWealth Management (Wade Hulbert)- SAVE THE DATE

Please follow along on our social media accounts @ktownchamber to keep up to date on events, learn more about the benefits offered and your fellow members!

Julie Corbett



WE ARE EXCITED FOR OUR FIRST CASINO NIGHT! PLEASE GET YOUR TICKETS BY MAY 9TH!
CLICK [HERE](#) TO GET YOUR TICKETS OR CONTACT JULIE AT
kensingtonandareachamber@gmail.com
\$50 per ticket or get a Royal Flush of 5 for \$225!





KENSINGTON
and Area Chamber of Commerce

go!pei

centralregion
Sport & Recreation Council

Lunchtime go!walk Striders Walking Club

Every Wednesday starting May 4th at 12:00
Meet up at the Confederation Trail across
from the Medical Centre

Please sign up at csrsc@live.ca

EMERGENCY FIRST AID COURSE

Limited space available so
book now!

May 26th & June 2nd
6:00pm - 9:00 pm
Kensington Town Hall Boardroom
*Must attend both evenings to receive
certification
\$80 + HST per person

COURSE INSTRUCTOR:
ALVIN SMITH

To book your spot: Contact
KENSINGTON
and Area Chamber of Commerce
kensingtonandareachamber@gmail.com
902-836-3209

MORNING COFFEE MIXER



Thursday, June 2nd at 8:30am

Sign up with Julie by May 31st at:

**Kensingtonandareachamber@gmail.com
or 902-836-3209**



Come and join us for a short tour of
Atlantic Grown Organics - Schurman
Family Farm!

713 Rte 104 in Spring Valley
The tour will be followed with some
coffee and snacks and a chance to ask
questions and some conversation!

Please let Julie know by May 31st if you plan to attend or book online
<https://www.eventbrite.ca/e/334689995787> Coffee and snacks will be provided!

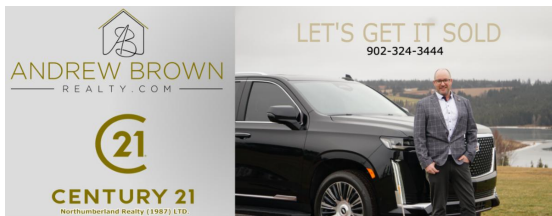


Thank you to Laura for holding a virtual "Lunch & Learn". For those of you that were not able to attend but would like more information, please contact:

Laura K. Bird
902-368-4703
lkbird@peihumanrights.ca
Project Manager
PEI Human Rights Commission

WELCOME KACC NEW MEMBERS!

Andrew Brown - Century 21



My family owns Pine Acres RV, a group of some of the most successful RV dealerships across PEI, NB and NS. Pine Acres RV has been in operation for 25 years. During that time I have always excelled at helping my customers choose their perfect vacation home. Coupled with my passion for real estate, becoming a Realtor was a natural choice and a great addition to my current business

As someone who had been purchasing and selling property long before getting my real estate licence, my experience with Century21 Northumberland Realty as a client, and the amazing service I received from this brokerage, meant that they were my natural choice when it came to beginning my real estate career.

[Website](#)

Sunlife Financial - Craig Savill

Making good decisions is the key to achieving lifetime financial security and we'll help you along the way. We'll work together by:

- assessing your current financial situation,
- setting achievable goals,
- developing a realistic approach to meet those goals,
- helping you work toward your goals and
- helping you revise that approach as your needs change.

My commitment to you

By understanding your needs, I am able to recommend a plan and coverage that will allow your loved ones to continue living the same lifestyle they are accustomed to now and in retirement.



Website

We love to share our Member's news! Please send your news along to
kensingtonandareachamber@gmail.com

KACC MEMBER BENEFIT HIGHLIGHT



The Kensington & Area Chamber is happy to offer this new benefit for payment processing. Click on the image to fill out the form to see if it might be a good move to switch for your business!

INDUSTRY NEWS



Marketing Bootcamp

Get Ready for Summer 2022 - Marketing Bootcamp with Volume 18

Join the team at Volume 18 to learn marketing tips for hiring, ways to WOW your customer, Tiktoks and Reels, making the most of your media budget and the how to's of working with Influencers! Leave the session with a great Summer Starter Checklist! Sessions being offered all across PEI.

May 12 - 1:00 to 4:00 - Slemon Park Hotel & Conference Centre

May 13 - 9:00 to 12:00 - Hotel on Pownal

May 24 - 1:00 to 4:00 - Stanley Bridge Resort

May 25 - 1:00 to 4:00 - King's Playhouse

Register today to get your summer season started on the right foot!

<https://www.tiapei.pe.ca/marketing-bootcamps-2022/>

Just in time for the busy 2022 season! Don't miss this Financial Success Series - What Happens Next!! on May 10/22 and Personal Matters!! on June 21/22 Limited seating so reserve your spot now!

[Register Here](#)



KACC MEMBER PROFILES

WE APPRECIATE YOU BEING A MEMBER!

Cabot's Fisheries Co-op

Provincially Licensed in Malpeque Canadian hard shell lobster is our speciality. The Cabot Fishermen's Co-operative was formed in 1989 in Malpeque, a small, picturesque fishing village on the North Shore of Prince Edward Island. The Cabot fishermen's co-op holds our Canadian hard shell lobster and other products in our *provincially licensed facility*. The Co-op was formed by a group of fishermen who wanted to work together for the success of their industry. The Co-op has grown steadily since that time due to good management, skilled employees, and fishers dedicated to handling their catch as if it was going to their own kitchen. Also, our geographical location is a tremendous asset. We are only minutes away from some of the finest Canadian hard shell



lobster caught from the cold, clean waters
of the Gulf of St. Lawrence.

[Website](#)

FOLLOW US ON SOCIAL MEDIA



Find more information on our website: kaccpei.com
kensingtonandareachamber@gmail.com

Kensington and Area Chamber Of Commerce | 55 Victoria St Suite 16, PO Box 234, Kensington, PE C0B1M0
Canada

[Unsubscribe townmanager@townofkensington.com](mailto:townmanager@townofkensington.com)

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Sent by kensingtonandareachamber@gmail.com powered by





1920
Town of Kensington
PO Box 418
Kensington PE C0B 1M0



Matthew LeBlanc
IWK Patient

Dear IWK Friend and Supporter,

Watching your child receive the gift of life once is incredible. Receiving this gift twice in less than 10 years is nothing short of a miracle.

My twin boys were born eight weeks early. Ben spent five weeks in the IWK's Neonatal Intensive Care Unit and thrived. Unfortunately, Matthew's experience was extremely different. We received the difficult news that he was in the end stage of kidney failure.

At just days old, my tiny three-pound baby began dialysis to help his kidneys work.

As I tell you more about our story, I want you to know from the bottom of my heart how grateful I am to organizations, like yours, that have been there for us every step of the way.

Each year, our family looks forward to watching the **IWK Telethon for Children on CTV**. Matthew loves to see his IWK care team members on the show. We also love how the community steps up to purchase pieces of vital equipment for the IWK, some of which have saved his life.

Today, I hope you will help kick-off this beloved Maritime tradition by making a special gift in advance of the 38th IWK Telethon airing on June 4 & 5. Your generosity will make a meaningful difference to families like ours.

Matthew spent the first six months of his life at the IWK. He then continued dialysis at home for 12 hours each night until he was almost 19 months old. That's when he was finally big enough to receive a kidney transplant.

We were overjoyed that my husband, Andy, was a match for Matthew! I'll never forget just how long and nerve-racking transplant day was. But, thanks to the team at the IWK, it was a success.

Matthew responded so well at first, but a few weeks later he got a bad infection and became very sick. We were still at the IWK, and he was quickly moved to the Pediatric Intensive Care Unit (PICU). We were devastated to learn that his new kidney had shut down.

He needed to go back on dialysis once again, but luckily it was only for a short time.

Thankfully, Matthew recovered. But we would later learn that his new kidney had taken a bit.

Please turn over...



**Ways to give: Online at www.iwkfoundation.org/pretel
Call 1-800-595-2266 • Send in the form below**



Subject: FW: Regarding Walk of Paws Memorial

From: Ashley Travis <atravis@peihumanesociety.com>

Sent: Thursday, April 28, 2022 12:54 PM

To: mayor@kensington.ca

Subject: Regarding Walk of Paws Memorial

To Whom it May Concern

In 2019, the Town of Kensington was gracious enough to purchase a memorial monument as part of our Walk of Paws project. I'm very pleased to be sending you this letter, to let you know that the project will be beginning soon as part of our major construction project beginning later this year.

You may have heard recently that the PEI Humane Society's Expanding Our Paw Print Capital Campaign has announced that we are beginning construction on a brand new 15,000+ square foot animal shelter this coming fall. Happily, as part of this project, we will be able to finish our Walk of Paws memorial.

Because of the nature of the design and the vast popularity of the project, we have decided to grow the original plan to incorporate a memorial walk which will include a pathway, gardens, and a central monument. Memorial plaques like the one you have purchased will be featured as part of the monument itself.

Though we do not yet have a finalized design, I will be reaching out to you before the end of the project to keep you informed as to what your plaque will look like and when you will be able to come visit your memorial. Based on current estimates, construction on the building will be finished in the winter of 2023 and we should begin installation of the gardens and memorial monument once the ground thaws in the spring of 2024.

I thank you very deeply for your support of this project. We look forward to being able to update you soon with the design of the memorial monument.

If you would like to learn about the construction of the new shelter, we are regularly updating our website as the project marches forward. Feel free to visit www.peihumanesociety.com to learn more.

If you have any questions or concerns, please do not hesitate to reach out to me directly via the contact information below.

With warmest regards,

Ashley Travis

To: Kensington Mayor Caseley and Town Councillors:

From: 2022 Harvest Festival Organizing Committee

Date: May 6, 2022

Re: Re-Branding of Miss Community Gardens Pageant

The Miss Community Gardens Pageant has been a primary attraction for the Kensington Harvest Festival for decades. In a recent meeting of the 2022 Organizing Committee, it was discussed how the Committee could ensure that the pageant is more inclusive to all youth demographics of our community and more effective in addressing issues facing the youth of today.

The 2022 Kensington Harvest Festival Committee is proposing to modernize and update the Miss Community Gardens pageant. We are proposing to re-brand the pageant as a “Youth Ambassador Program” that is more gender inclusive and to enhance the promotion of leadership and personal growth in our youth.

The re-branded Program is proposed to include a leadership day session with all participants as well as practice sessions, local tours and more, to enhance their experience. The Committee are still finalizing details on programming and will keep Town Council informed with respect to specific activities, through Credit Union Centre Manager, Robert Wood.

The event will include many of the activities that attendees have become accustomed to such as a talent portion, formal wear, awarding 1st, 2nd and 3rd place, etc. More substantial prizes will be awarded to support the post-secondary education goals of participants, i.e., bursaries.

We, the 2022 Harvest Festival Organizing Committee, would like to formally request Town Council’s consideration and support of this re-branding. We truly feel that being inclusive to all youth in our community will result in better Harvest Festival Programming for participants and attendees.

We thank you sincerely for your consideration.

Kensington Harvest Festival Committee

Confirmed Harvest Festival Events for 2022 (August 20th to 25th)

- Road Race
- Parade
- Golf Tournament
- WI Handicraft and Vegetable
- Reg Hiltz Memorial Flower Show
- Crokinole
- Ambassador Program
- Youth Talent Competition
- Lions Card Party
- Fisherman's Challenge