



***Tentative Agenda for Regular  
Meeting of Town Council***

***Monday, May 13, 2024 @ 7:00 PM***

*55 Victoria Street  
Kensington, PEI  
C0B 1M0  
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***Please ensure all cell phones and other electronic devices are turned  
off or placed on non-audible mode during the meeting.***

**Town of Kensington  
Regular Meeting of Town Council  
Monday, May 13, 2024 – 7:00 PM**

- 1. Call to Order/Land Acknowledgement**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers, and Public Input**
  - 4.1 Presentation from Mary Cowper-Smith & Jane Farquharson of the PEI Chapter of the Council of Canadians regarding the Blue Communities Project.  
  
<https://canadians.org/bluecommunities/>
- 5. Adoption of Previous Meeting Minutes**
  - 5.1 April 8, 2024 Regular Meeting
- 6. Business Arising from Minutes**
  - 6.1 April 8, 2024 Regular Meeting
- 7. Reports**
  - 7.1 Chief Administrative Officer Report
  - 7.2 Fire Department Report
  - 7.3 Police Department Report
  - 7.4 Development Permit Summary Report
  - 7.5 Bills List – Town - *Nil*
  - 7.6 Bills List - Water and Sewer Utility - *Nil*
  - 7.7 Bills List – Capital - *Nil*

- 7.8 Consolidated Summary Income Statement -Town and Water and Sewer Utility -  
*Nil*
- 7.9 Credit Union Centre Report
- 7.10 Mayor's Report
- 7.11 Federation of Prince Edward Island Municipalities Report – Councillor Mann
- 7.12 Kensington and Area Chamber of Commerce Report – Councillor MacRae
- 7.13 Heart of PEI Committee – Mayor Caseley

**8. New Business**

8.1 **Request for Decisions**

- 8.1.1 RFD2024-17 - Under the Spire Music Festival – Community Partner  
Sponsorship Request
- 8.1.2 RFD2024-18 - Development Permit Application – 20-Unit Apartment Building  
- PID 1036011
- 8.1.3 RFD2024-19 - 2024 Kensington Intermediate Senior High School Relay For  
Life Donation

8.2 **Other Matters**

**9. Correspondence**

**10. Committee of the Whole (In-Camera) – *Nil***

**11. Adjournment**

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, April 8, 2024  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Jeff Spencer  
Councillors: Toombs, Gallant, Doucette, Mann, and MacRae

**Staff Members Present:** CAO, Geoff Baker; Municipal Clerk, Kim Caseley

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff to the April meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Gallant, seconded by Councillor MacRae to approve the tentative agenda for the April 8, 2024, regular meeting of Town Council with a correction to the in-camera agenda item to reflect Section 119 (e). Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** *Nil.*

**4. Delegations / Presentations**

**4.1** *Nil.*

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to approve the minutes from the March 11, 2024 regular meeting of Town Council. Unanimously carried.*

**5.2** *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the minutes from March 25, 2024 special council meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** **March 11, 2024 Regular Meeting**

6.1.1 *Nil.*

**6.2 March 25, 2024 Special Meeting**

6.2.1 *Nil.*

**7. Reports**

**7.1 Chief Administrative Officer Report**

7.1.1 *Moved by Councillor Toombs, seconded by Councillor MacRae to adopt the March 2024 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.2 Fire Department Statistical Report**

7.2.1 *Moved by Councillor Doucette, seconded by Deputy Mayor Spencer to approve the February 2024 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

7.3.1 *Moved by Councillor Gallant, seconded by Councillor Doucette to approve the February 2024 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Councillor Gallant thanked the Kensington Police Service for providing the Kensington Monaghan Farms Wild Hockey Team with an escort following their win at the Major U18 Hockey Atlantic Championship.

**7.4 Development Permit Summary Report**

7.4.1 *Moved by Councillor Toombs, seconded by Councillor Doucette to approve the April 2024 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

**7.5 Bills List Town (General)**

7.5.1 *Nil.*

**7.6 Bills List Water & Sewer Utility**

7.6.1 *Nil.*

**7.7 Bills List Capital Expenditures**

**7.7.1 Nil.**

**7.8 Summary Income Statement**

**7.8.1 Nil.**

**7.9 Credit Union Centre Report**

**7.9.1 *Moved by Councillor Doucette, seconded by Deputy Mayor Spencer to approve the Credit Union Centre report for the month of February 2024. Unanimously carried.***

**7.9.2** Councillor Doucette expressed his appreciation to the staff of the Credit Union Centre for an excellent season, especially their effort and hours at the outdoor skating rink.

**7.10 Mayor's Report**

**7.10.1 *Moved by Deputy Mayor Spencer, seconded by Councillor MacRae to approve the Mayor's report for the month of March 2024 as presented by Mayor Caseley. Unanimously carried.***

**7.11 Federation of PEI Municipalities (FPEIM) Report**

**7.11.1** FPEIM recently had a Municipal CAO out of New Brunswick, who spoke to the FPEIM Board of Directors, on the RMA Insurance Program.

**7.11.2** Discussions were had on HST being charged on sporting facilities and programs. FPEIM will consider putting the issue on the fall semi-annual meeting for further discussion.

*Moved by Councillor Gallant, seconded by Councillor MacRae to have Town staff draft a resolution for Council's consideration, requesting the FPEIM to lobby the Provincial Government to eliminate HST from sporting initiatives and facilities. Unanimously carried.*

**7.12 Kensington Area Chamber of Commerce (KACC) Report**

**7.12.1** The KACC Presidents Casino Night event will take place at the New London Community Complex on April 25, 2024.

**7.12.2** KACC Trivia event will take place Thursday, May 9, 2024 at the Emerald Boxcar Pub & Grill.

**7.12.3** The Annual KACC Golf Tournament registration is open. The event will take place on May 30, 2024 at Andersons Creek Golf Course.

**7.12.4** June 6th & 13th - Red Cross Emergency First Aid Course. Contact the KACC office to register.

**7.13 Heart of PEI Initiative Report**

**7.14.1** *Nil.*

**8. New Business**

**8.1 Request for Decisions**

**8.1.1 Kensington Moase Plumbing and Heating Vipers - Support Request**

**8.1.1.1** *Moved by Councillor Gallant, seconded by Councillor MacRae*

*BE IT RESOLVED THAT Town Council approve a financial donation to the Kensington Moase Plumbing and Heating Vipers in the amount of \$1,200.00, to offset the cost of two team meals as they travel to Mount Pearl, Newfoundland to compete in the Don Johnson Memorial Cup.*

*Unanimously carried.*

**8.1.2 Credit Union Centre – Sign Rental Rates**

**8.1.2.1** *Moved by Councillor Toombs, seconded by Councillor Doucette*

*BE IT RESOLVED THAT Town Council increase sign rental rates at the Credit Union Centre for 2024/25 as follows:*

- Stands Signs 200.00 + HST*
- Arena Board 300.00 + HST*
- Arena Wall 250.00 + HST*

*Unanimously carried.*

**8.1.3 Community Safety Net – Partners in Safety – Request for Financial Support**

**8.1.3.1** *Moved by Councillor Gallant, seconded by Councillor Toombs*

*BE IT RESOLVED THAT Town Council contribute \$960.00 in 2024 for the development of a drug safety book for Kensington*

*youth, through a partnership between Community Safety Net and the Kensington Police Service.*

*Unanimously carried.*

**8.2 Other Matters**

- 8.2.1** Mayor Caseley congratulated the Kensington Moase Plumbing and Heating Vipers as they travel to Mount Pearl, Newfoundland to compete in the Don Johnson Memorial Cup.
- 8.2.2** Mayor Caseley congratulated the Monaghan Farms Wild Major U18 hockey team on winning the Atlantic Championship.
- 8.2.3** Town flags will be at half mast in recognition of Vimy Ridge Day – April 9.
- 8.2.4** Town Council discussed the length of the FPEIM Board Member term leading into the 2024 FPEIM AGM and requested to pass a motion to nominate Councillor Mann if it is required.

*Moved by Councillor Gallant, seconded by Deputy Mayor Spencer*

*THAT Kensington Town Council nominates Councillor Rodney Mann to the position of Prince County Representative of the Cities/Towns Caucus of FPEIM.*

*Unanimously carried.*

- 8.2.5** Councillor Doucette congratulated the Kensington Monaghan Farms Wild and the Moase Plumbing and Heating Vipers on their successful season.
- 8.2.6** Councillor Doucette inquired about the Harvest Festival Committee and when they will start meeting. Mayor Caseley recommended anyone looking to volunteer with the festival to contact Robert Wood.

**9. Correspondence**

- 9.1** Information on the KACC Golf Tournament – Council members wishing to participate are asked to confirm their attendance with town staff.
- 9.2** The Town recently received 10 letters from Grade 11 Law students from KISH, regarding accessibility around the Town. Mayor Caseley read two letters written by the students as examples of their findings. Mayor Caseley thanked the students for their feedback and will write a letter in response.

**10. In-Camera (Closed session)**



**10.1 One item under Section 119(e) of the Municipal Government Act.**

**10.1.1 Moved by Councillor Toombs, seconded by Councillor Gallant to enter into an In-Camera session at 8:03 pm.**

*Unanimously carried.*

**10.1.2 Moved by Councillor Toombs, seconded by Councillor Gallant to come out of an In-Camera session at 8:14 pm.**

*Unanimously carried.*

**11. Adjournment**

*Moved by Councillor Toombs, seconded by Councillor Doucette to adjourn the meeting at 8:14 PM. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor

Town of Kensington		
CAO's Report for Town Council - May 2024		
Item #	Project/Task	Status
1	Official Plan and Zoning Bylaw - 5 Year Review	We have committed to working through deficiencies identified by the Provincial Planning Department, as part of the Bylaw and Official Plan approval process. We have contracted DV8 to complete the required work.
2	VueWorks	We are still waiting on a formal proposal from SNC Lavalin. No further discussion have been held to date.
3	Credit Union Centre Upgrades	The solar panels have not been commissioned to date, however they are operational. The required provincial inspection has been completed. We currently wait for Maritime Electric to install the net meter.
4	Broadway Street South Water and Sewer Main Extension Project and sidewalk installation (Broadway Street South Infrastructure Upgrades)	Any remaining deficiencies will be completed in the Spring of 2024.
5	Housing Development - PID 76174	The required plans were submitted to the Town and are under review. The development permit certificate will be issued as quickly as possible. Based on discussions with the developer, it is their expectation that the Town will provide a water and sewer connection to the property line of the development. It is apparent that the property will be serviced with water, along the highway, and for sewer/storm sewer through an easement from the Business Park and through the farm property behind the development site. I have been working with the farm property owner to try and secure the necessary easement to permit the servicing. I hope to have the easement settled the week of May 13th. I am attempting to issue the development permit conditional on the servicing of the development. At this point, the cost estimate to provide services to the 34 unit housing development is in the vicinity of \$300,000. I am trying to locate external funding sources to support the service extension. Further information will be provided on the service extension as the design is completed and cost estimates are refined.
6	Housing Development - PID 1050095	The development permit certificate has been issued.
7	Legion Re-Zoning Application (PID No. 79749)	No further action has been taken on this re-zoning application as we await further information (subdivision and concept plan) from the Legion to enable the application to move forward.
8	Green Space (parking area) Development	Town Council authorized staff to start development of the project and to include it in the Town's 2024/25 Capital Budget. Staff have had discussions with the Province of PEI to determine whether or not the project is eligible for Rural Growth Initiative Funding. No determination of funding has been provided at this point. WSP have been contracted on a time and materials basis to move the project forward to detailed design and to provide tendering assistance. It is hoped that the project can be tendered in May of 2024.
9	Street Lights Policy	The draft Street Light Policy is still under development.
10	Freight Shed Upgrades	We are currently working with the Province of PEI to allow an easement across the trail to be able to make the appropriate sewer connection. I don't have a current timeline as to when approval of the easement will be given however it is anticipated that the washroom will be installed and operational prior to the 2024 tourist season. To date, staff have extended the sewer line to the trail boundary. Once the easement is in place, staff will extend the sewer service to the Freight Shed.
11	Relocation of Town of Kensington Signs	The sign has been removed from the Barrett Street site and will be re-installed further out the Kelvin Grove Road shortly. The sign was in generally poor condition and is being fixed up by staff prior to being re-installed.
12	Website	NO UPDATE The web designer has completed the design of the website and requested the towns feedback. Staff are providing feedback as we are able. The designed is also transferring information concurrently.
13	Dog Bylaw	NO UPDATE The Province of PEI passed their new Dog Act in 2023. Staff will re-commence work towards the development of a Dog Bylaw for the town with first determining what authority is given to Municipalities under the new Dog Act and whether or not we would be in a better position to have the Police Department operate under the enforcement provisions of the new Act.
14	Revenue Sharing Negotiations	I continue to meet with the FPEIM and other impacted municipalities on a regular basis regarding upcoming revenue sharing negotiations between municipalities and the Province of PEI. Information will be provided as negotiations progress.
15	DiverseCity Festival	The town's financial contribution to the festival has been issued. A meeting was held with the festival's organizers on April 23rd. The festival will be held during the Harvest Festival. We will continue to work with the organizers around scheduling, site layout, road closure requirements, etc.
16	Bylaw Amendment - Re-Zoning Application - PID 77768	The public consultation has been scheduled for May 29, 2024 at 6:30 PM at the Town Hall Council Chambers.
17	North Street Parking Issues	I have received concerns from a neighbouring property owner regarding on-street parking on North Street. Police Chief Sutherland has reviewed the area and recommended that No Parking signs be installed on North Street. I have requested maintenance staff to install the required signs.
18	Credit Union Centre Concerns	I have received some concerns around the Credit Union Centre/Ballfield Area. Concern was given around vehicle traffic around the ballfields, particularly on the small roadway directly behind the Credit Union Centre. Typically, staff have placed barricades at the Lowther Street Intersection and the southwest corner of the CUC to stop traffic from entering the area. CUC staff are looking at and collecting cost estimates for a more permanent gated solution. Concerns was also given in regards to water pooling on the north side of the rink property. We had dealt with this several years ago but will review the area again for a more permanent solution. We have replaced the eavesthroughing at the rink and modified the way in which snow is stored on site over the past few years. We will be looking to develop a swale on the rink property to allow the property to drain appropriately.
19	Public Works/Maintenance Vehicle	The 2016 Ford F-250, trailer and accessories have been purchased as directed by Committee of Council. The truck has been registered and insured and is now in operation. Staff will begin the process to dispose of the 2005 Chevrolet maintenance truck.

Kensington Fire Department  
Occurrence Report 2024

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	3	3	3										9	25.71%
Motor Vehicle Accident	5	3	1										9	25.71%
Emergency Response - Fuel Spill, etc	0	0	0										0	0.00%
<b>Fire Related</b>														
Smoke Investigation	1	1	0										2	6%
Outside Fire - Brush, Grass, Utility Pole, etc.	1	1	1										3	9%
Structure Fire - House, Building, Vehicle, etc.	2	0	0										2	6%
Alarms	2	2	4										8	23%
<b>Total Fire Related</b>	<b>6</b>	<b>4</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15</b>	
<b>Total Incidents</b>	<b>14</b>	<b>10</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33</b>	
Mutual Aid Call Out	1											1	2	6%
<b>Total Incidents (Including Mutual Aid Provided by KFD)</b>	<b>15</b>	<b>10</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>35</b>	<b>100%</b>
Mutual Aid Call in														
Firefighter Attendance	11	12	10											11
Regular Monthly Training - No. of Firefighters	24	19	19											21
Training School/Association Meeting/Department Meeting		18	19											19
<b>Call Area</b>														
Kensington	4	3	5										12	35.29%
Malpeque CIC	0	1	0										1	2.94%
Zone's 1 to 5	10	6	4										20	58.82%
Other	1												1	2.94%

## Kensington Fire Department March 2024 Fire Report

The Kensington Fire Department responded to 10 calls in March. Following is a breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
March 1 07:16 am	Commercial Fire Alarm	Kensington	7	1
March 1 08:10 am	Commercial Fire Alarm	Kensington	3	1
March 6 17:06 pm	MFR - Breathing Problems	Kensington	6	1
March 11 14:39 pm	Commercial Fire Alarm	Kensington	8	Stand Down
March 12 19:15 pm	Residential Fire Alarm	Traveller's Rest	16	Stand Down
March 22 18:14 pm	MFR Cardiac Arrest	Kensington	7	1
March 22 21:41 pm	MFR - Breathing Problems	Traveller's Rest	7	1
March 25 18:03 pm	Grass Fire	Freetown	19	3
March 29 20:03 pm	MVC	North Bedeque	15	2

**March 2** - Sewing class at fire hall.

**March 4** - Level 1 training at fire hall.

**March 6** - Level 1 training at fire hall.

**March 12** - Fire District meeting at fire hall.

**March 19** - Association meeting and training held with 19 present

**March 30** - Annual boot drive for Muscular Dystrophy held with over \$3000 raised.

Rodney Hickey  
Chief

Police Department Occurrence Report Summary 2024														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act		2	1										3	1.60%
Abandon Vehicle													0	0.00%
Alarms	4	2	2										8	4.26%
Animal Calls		1											1	0.53%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)		1	2										3	1.60%
Assistance Calls													0	0.00%
Breach of Peace													0	0.00%
Breach of Recognizance													0	0.00%
Break and Enter (business)													0	0.00%
Break and Enter (other)													0	0.00%
Break and Enter (residence)													0	0.00%
Carry concealed weapon													0	0.00%
Child Pornography	1												1	0.53%
Child Welfare			1										1	0.53%
Coroner's Act	2	1											3	1.60%
Crime Prevention													0	0.00%
Criminal Harassment	1												1	0.53%
Dangerous Driving	1		1										2	1.06%
Disturbing the Peace													0	0.00%
Dog Act	1	1											2	1.06%
Driving while disqualified	1												1	0.53%
Drug Files	1		1										2	1.06%
Excise Act													0	0.00%
Fail to Comply Probation			1										1	0.53%
Fail to comply undertaking			1										1	0.53%
Fail to remain at scene of accident	1												1	0.53%
Family Relations Act													0	0.00%
Fire Prevention Act													0	0.00%
Firearm Act	1	1											2	1.06%
Forcible confinement													0	0.00%

Police Department Occurrence Report Summary 2024														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Fraud	3		1										4	2.13%
Funeral Escorts	5	1											6	3.19%
Harrassing Communication		1											1	0.53%
Impaired Driver		3	1										4	2.13%
Information Files	1	3											4	2.13%
Injury Accidents													0	0.00%
Liquor Offences			1										1	0.53%
Litter Act													0	0.00%
Lost and Found	1	3	3										7	3.72%
Luring Minors		1											1	0.53%
Mental Health Act	1	2											3	1.60%
Mischief	1	1	3										5	2.66%
Motor Vehicle Accidents	5	3	2										10	5.32%
Motor Vehicle Act	7	6	6										19	10.11%
Municipal Bylaws	1												1	0.53%
Off Road Vehicle Act													0	0.00%
Other Criminal Code													0	0.00%
Person Reported Missing			1										1	0.53%
Possession of restricted weapon													0	0.00%
Property Check													0	0.00%
Resist Arrest													0	0.00%
Roadside Suspensions													0	0.00%
Robbery													0	0.00%
Sexual Assaults / Interference													0	0.00%
STEP (Integrated Traffic Enforcement)													0	0.00%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle			2										2	1.06%
Theft Of Motor Vehicle													0	0.00%
Theft Over \$5000													0	0.00%
Theft Under \$5000	1	1											2	1.06%
Trespass Act													0	0.00%
Trespass at Night													0	0.00%
Uttering Threats													0	0.00%





## Police Report March 2024

**There were 2 alarm calls to report for this month.**

Mar 15<sup>th</sup> @ 0937hrs – Family and Friends, member did not attend.

Mar 24<sup>th</sup> @ 0027hrs – Subway, member attended.

**DEVELOPMENT PERMITS REPORT**

For the period April 05, 2024 to May 10, 2024

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							
<b>Industrial</b>										
03-2024	05/10/2024	778977	Chris MacFarlane - [REDACTED] 24531 Hwy 2, Kensington	[REDACTED]	Approved	Other	Industrial	\$3,000.00	05/15/2024	06/15/2024
							Description:	Placement of a 6'x8' Communications accessory structure		
								<b>Sub Total: \$3,000.00</b>		
<b>Multi-unit Family Dwelling</b>										
02-2024	05/02/2024	1050095	M&S Rentals Inc - [REDACTED] Sunset Drive	[REDACTED]	Approved	New	Multi-unit Family Dwelling	\$3,600,000.00	05/20/2024	05/11/2025
							Description:	Construction of 3 new - 8 Unit Residential Buildings		
								<b>Sub Total: \$3,600,000.00</b>		
<b>Residential Deck/Fence/Pool</b>										
04-2024	05/10/2024	915280	Cindy Ramsay - [REDACTED] 13 Lions Drive	[REDACTED]	Approved	New	Residential Deck/Fence/Pool	\$3,000.00	06/01/2024	09/01/2024
							Description:	Replacement of front deck and addition on new 42'x12' rear deck. Approved 1' variance to rear setback		
								<b>Sub Total: \$3,000.00</b>		
								<b>Total: \$3,606,000.00</b>		

## Year To Date Approved Development Permits Summary Report 2024

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December	Total
New Multi-unit Family Dwelling					1								1
New Residential Accessory Structure			1										1
New Residential Deck/Fence/Pools					1								1
Other Industrial					1								1
<b>Total:</b>					1								4

Total Estimated Construction Value
\$3,600,000.00
\$16,000.00
\$3,000.00
\$3,000.00
<b>\$3,622,000.00</b>



Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: CAO@kensington.ca  
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	May 8/24
Date Approved:	May 10/24
PEI Planning:	
Permit Fee: \$	50 <input checked="" type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 13 Lions Drive Property Tax Number (PID): 915280  
 Lot No.: \_\_\_\_\_ Subdivision Name Lions subdivision Current Zoning: residential  
 Are there any existing structures on the property?:  No  Yes, please describe:  
House

Land Purchased from \_\_\_\_\_ Year Purchased \_\_\_\_\_

Location of Development	Property Size
<input type="checkbox"/> North <input type="checkbox"/> East <input type="checkbox"/> South <input type="checkbox"/> West	Road Frontage _____ Acreage _____ Property Depth _____ Area sq. ft. _____

### 2. Contact Information

Name: Cindy Ramsay Address: \_\_\_\_\_  
 APPLICANT Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Kensington, PE  
 Email: \_\_\_\_\_ Postal Code: C0B1M0

Same as Above:   
 Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 OWNER Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Name: Clark Waite (Building Blocs) Address: \_\_\_\_\_  
 CONTRACTOR, ARCHITECT OR ENGINEER Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Kensington, PE  
 Email: \_\_\_\_\_ Postal Code: C0B1M0

### 3. Infrastructure Components

Water Supply  Municipal  Private Sewage System  Municipal  Private  
 Entrance Way Permit (Department of Transportation and Infrastructure Renewal)  Attached

### 4. Development Description

New Building  Renovate Existing  Addition  Demolition  Other \_\_\_\_\_

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____

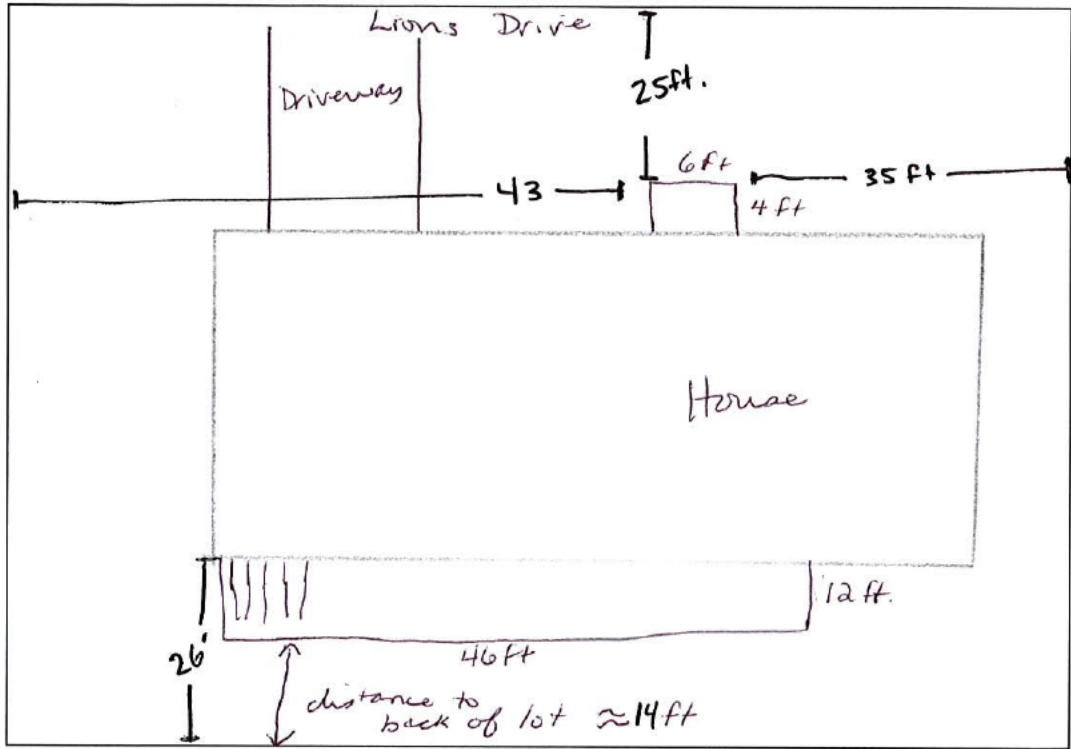
Detailed Project Description: <sup>back</sup> Adding a deck on to the back of the house. The deck will be 46 feet x 12 feet.  
The front will be 4 x 6 feet

Estimated Value of Construction (not including land cost): \$20,000

Projected Start Date: June 2024 Projected Date of Completion: September 2024

**Please provide a diagram of proposed construction:**

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

[Redacted Signature]

Date: May 8, 2024



Mailing Address:  
 55 Victoria Street E  
 PO Box 418  
 Kensington, PE  
 COB 1M0  
 Tel: 902-836-3781  
 Fax: 902-836-3741  
 Email: [CAO@kensington.ca](mailto:CAO@kensington.ca)  
 Website: [www.kensington.ca](http://www.kensington.ca)

For Office Use Only	
Permit #:	
Date Received:	
Date Approved:	
PEI Planning:	
Permit Fee: \$	<input type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 24531 VETERAN'S Memorial Hwy 2 Property Tax Number (PID): 778977  
 Lot No.: \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Current Zoning: \_\_\_\_\_  
 Are there any existing structures on the property?:  No  Yes, please describe:  
Castle Building Supply.

Land Purchased from \_\_\_\_\_ Year Purchased \_\_\_\_\_

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

### 2. Contact Information

APPLICANT Name: Chris MacFarlane Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Hunter River  
 Email: \_\_\_\_\_ Postal Code: COA 1N0

Same as Above:  Name: Mike James Address: \_\_\_\_\_  
 OWNER Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Kensington, PEI  
 Email: \_\_\_\_\_ Postal Code: COB 1M0

CONTRACTOR, ARCHITECT OR ENGINEER Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### 3. Infrastructure Components

Water Supply  Municipal  Private N/A Sewage System  Municipal  Private N/A  
 Entrance Way Permit (Department of Transportation and Infrastructure Renewal)  Attached N/A

### 4. Development Description

New Building  Renovate Existing  Addition  Demolition  Other \_\_\_\_\_

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
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<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
1			Width <u>6'</u> Length <u>8'</u>

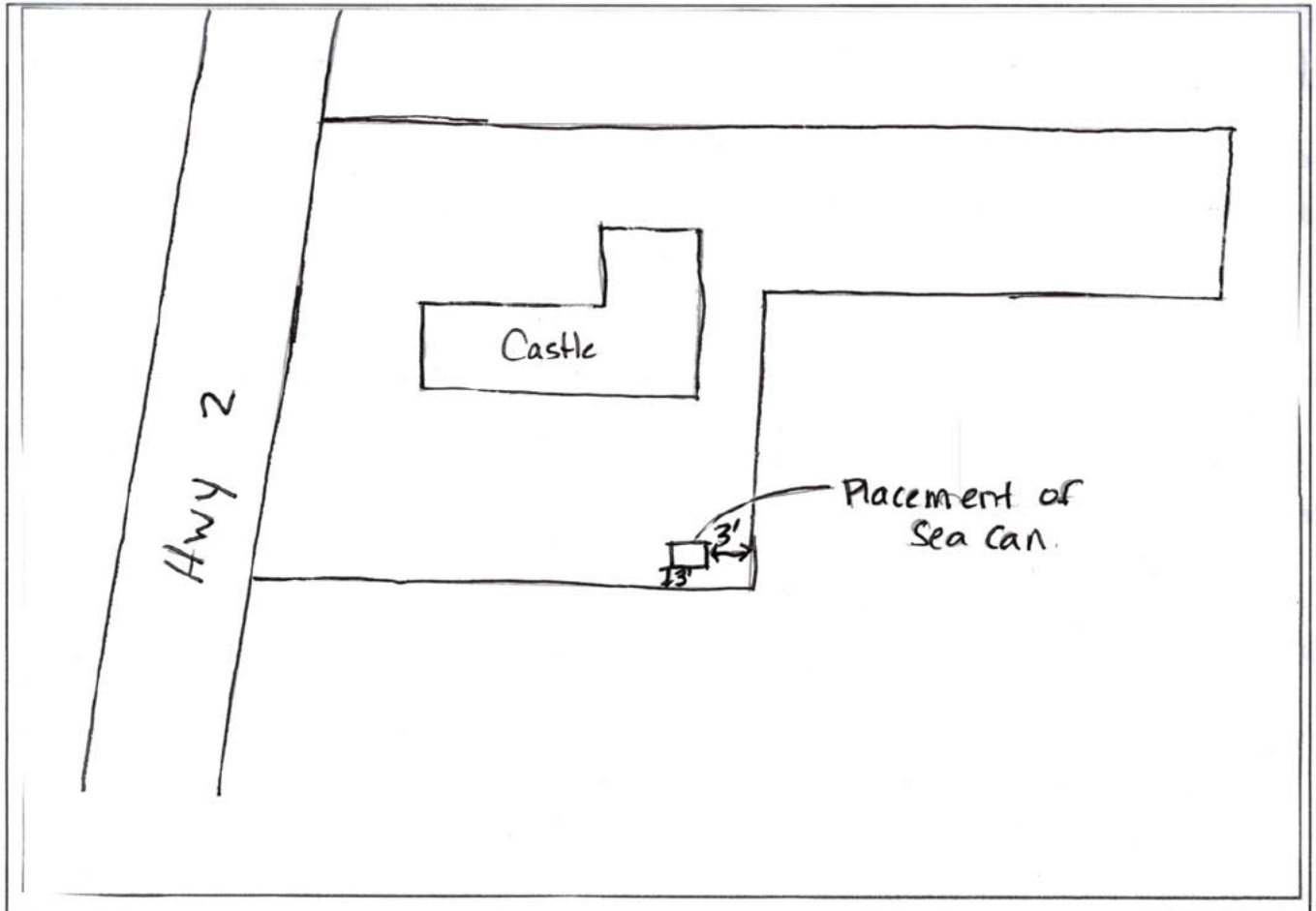
Detailed Project Description: 6' x 8' New sea can - used for storage  
for Electric components for Commercial internet service

Estimated Value of Construction (not including land cost): \$3,000

Projected Start Date: May 1, 2024 Projected Date of Completion: Aug 31/24

**Please provide a diagram of proposed construction:**

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
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8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant 

Date: April 24/2024

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**TOWN OF KENSINGTON – MEMORANDUM**

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**TO:** MAYOR AND TOWN COUNCIL, CAO  
**FROM:** ROBERT WOOD, CUC MANAGER  
**DATE:** MARCH 2024  
**SUBJECT:** MARCH 2024- CREDIT UNION CENTRE REPORT  
**ATTACHMENT:** STATISTICAL REPORT

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**March 2024**

**Fitplex**

- Hours of operation are 5:00 am – 11:00 pm daily.
- Staffed Hours are Monday to Friday 4:00 pm-8:00 pm
- Two upright bikes from Spartan Athletics arrived and installed.
- Hours extended until 11 pm due to increase demand.
- Spartan serviced equipment and replaced belt and deck on one treadmill and second treadmill needs a computer board 2-3 weeks delivery time.

**Arena**

- Kensington Figure Skating Club hosted their annual wrap up Ice Show to a large crowd and was a successful fund raiser for the club.
- U11 Female Teir 1 and Teir 2 Provincial tournaments were held in Kensington as well as the Shane Cormier Memorial U 11 Boys tournament the following weekend.
- Kensington Vipers and Kensington Wild both swept their provincial series in 4 games and the Kensington Granites lost in 5 games. All games were well attended.



- Outdoor area has been used for ball hockey since ice melted and will open the skate park depending on weather.
- The Knights of Columbus and the Community of Malpeque hosted two family skates this month.
- Last day of ice will April 13<sup>th</sup>, 2024.

**Kensington Cash Draw**

• <b>March</b>	<b>7</b>	<b>143.00</b>
• <b>March</b>	<b>14</b>	<b>156.00</b>
• <b>March</b>	<b>21</b>	<b>152.00</b>
• <b>March</b>	<b>28</b>	<b>157.00</b>

**Ball Fields**

- Nothing to report.

**Senior Center**

- Nothing to report.
- 

**Tennis \ Pickleball Courts KISH**

- Nothing to report.

**CUC Property**

- Outdoor Ball hockey available, trail by senior center is open and skate park equipment will be set up depending on the weather.
- Electric Car charger is out of service and to be relocated at the entrance to parking lot.
- Solar panels are installed and waiting on maritime electric to install meter for credits.

**Upcoming Events**

- Mardis Gras Tournament April 4-7<sup>th</sup>,2024
- High School Hockey Tournament, April 8<sup>th</sup>-12<sup>th</sup>,2024





## Mayor's Report to Town Council

May 13, 2024

**The Mayor's Report** to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents, and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to the Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by the Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. ([www.kensington.ca](http://www.kensington.ca))

Committee of Council meetings are held on the 4<sup>th</sup> Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2<sup>nd</sup> Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer, CTV, and CBC on the Friday afternoon prior to the meetings.

**KISH Hockey Tournament** – It was my honour to attend the opening ceremony for the 2024 KISH Hockey Tournament to represent the Town of Kensington and participate in the official puck drop. The organizers ran a well-organized tournament and raised money for school activities. It is great to see the caliber of hockey being played by these students who are the future hockey players for the teams that play at the Credit Union Centre. This year the tournament had 5 girl's teams and 11 boy's teams for a total of 16 teams, which represents about 250 players. Thank you to all the organizers and volunteers who work so hard to make this tournament the success it is. The Town of Kensington is proud to be a supporter of this event again this year.

**Firefighters Recognition Night** – The Town of Kensington held our second annual recognition night to express our appreciation for the volunteer firefighters and their families who make up our emergency response team at the Kensington Fire Department. This is an evening when the Town of Kensington Council and Staff gathered to express on behalf of our residents, our appreciation for our emergency response volunteers. We had a great meal and presented door prizes to many of the firefighters and their guests. One lucky firefighter got to take home the grand prize of lawn furniture donated by Spring Valley Building Centre. Thank you to Spring Valley Building Supplies for the generous donation. All other prizes were provided by the Town of Kensington.

**Mayor Dan Kutcher** – I have been meeting with Mayor Dan Kutcher of Summerside on several occasions to discuss many of the items that are of common interest to our respective municipalities. This all started with the reduction of services at the PCH but has developed into both of us recognizing the importance of maintaining closer communication to discuss other matters of interest. When we spent a day together in our respective communities, I took the opportunity to take Mayor Kutcher on a tour of Kensington and he took me for a tour of Summerside. We are committed to continuing to work together on items of common interest and keep our lines of communication current.

**DiverseCity Festival** – Geoff Baker, Robert Wood and I met with Mark Carr-Rollitt, Manager of the DiverseCity Festival to review the upcoming DiverseCity Festival scheduled for Kensington on August 18, 2024 as part of the Kensington Harvest Festival. It was agreed this year the festival would run from 11:00am to



4:00pm. The location will be in the area of the Schurman Gazebo and Freight Shed. Plans are to close off Imperial Street from Francis Street to Imperial Street by Station View Estates. A stage will be set up in this area on Imperial Street between the train engine and facing the Confederation Trail towards the Town Clock. This should provide a sufficient area for people to congregate and allow space for food vendors, etc. to set up. It is hoped that when the Ecumenical Church Service ends at 10:30am in the Credit Union Centre, the congregation will then go to this festival and be able to get something to eat. Vendors will be set up to show the diversity of their culture and foods. Please provide your support and make this DiverseCity Festival a success,

**Summerside State of the City** – I was invited to attend the first Summerside State of the City address by Mayor Kutcher. It was reassuring to hear the challenges they face and the steps they are taking to meet the challenges. The City of Summerside experiences many of the same challenges we do, but on a larger scale. Their Solar Sunbank project and back up batteries have enabled them to operate their City on back up battery power alone for a period of 3 – 4 hours. They are moving towards their goal of zero emissions. As the City owns their own electric utility company, the increased demand for heat pumps has necessitated them to continue to evaluate how to deliver electricity and ensure the power is there when needed. Mayor Kutcher stated emphatically during his address that their electric utility company is not for sale.

**Kensington and Area Chamber of Commerce Casino Night** – This evening was well attended and was an evening for everyone to meet and get to know the new incoming President of the Kensington and Area Chamber of Commerce, Iain McCarville. I was given the opportunity to bring greetings on behalf of the Town of Kensington and Congratulate President McCarvill. Thank you to Councillor MacRae for attending this important event as well.

**Ruby's Counter** – With the official Grand Opening of Ruby's Counter in Kensington, I was honoured to join the owners, Coreen Pickering and Duncan Smith and assist them to officially cut the ribbon and declare Ruby's Counter officially Open. They had been operating for a few weeks as they worked on the menu, trained staff, adjusted their hours of operation and made their drive thru operational. Congratulations Coreen and Duncan. We wish you all the best with your new business in Kensington.

**FPEIM AGM** – Councillor Rodney Mann, Councillor Ivan Gallant, CAO - Geoff Baker, and I attended the AGM of the Federation of Prince Edward Island Municipalities. Many valuable presentations were made on important municipal topics. We heard from many Provincial Politicians – Minister of Housing, Land and Communities, Honourable Rob Lantz; Minister of Finance, Honourable Jill Burridge; Leader of Official Opposition, Honourable Hal Perry and Leader of the Third Party Karla Bernard. This year during the presentation of Awards, we were pleased to see our own Councillor Ivan Gallant presented with the Bruce H. Yeo Memorial Award which recognizes an individual who has provided outstanding contribution to Municipal Government in Prince Edward Island. Congratulations Councillor Gallant.

**Kensington Art Co-op** – I want to extend congratulations to the Kensington Art Co-op (who operate out of the Freight Shed located across from the Schurman's Gazebo), on being presented with the *City of Summerside Cultural Activities Award*, in recognition of their 2023 exhibit at the Eptek Art and Cultural Centre in Summerside entitled "After the Storm: Embrace the Change". This award was presented to them by Mayor Dan Kutcher at the Mayor's Heritage Tea in March 2024.

**Kensington Medical Centre** – Mr. Baker and I have met with Susan Chappell, Manager of East Prince Primary Care Network, to discuss their increasing need for more space in the Kensington Medical Centre. Several years ago, the staff compliment was approximately 6 in the Kensington Medical Centre. This has grown to approximately 15 now and future growth is expected. They are struggling to meet the needs with the limited



space available to them. They were looking for options. Mr. Baker and I then met with the Minister of Health and Wellness, Honourable Mark McLane, and representatives of Health PEI to review this concern. The Minister and Health PEI indicated they are in the process of evaluating what the future growth requirements are for the Kensington Medical Centre and how to meet the growing needs. We offered our support and emphasized our willingness to work with them. Our current Medical Centre has about 4,500 square feet and the growth potential for this could require double this amount of space in the coming years.

Rowan Caseley, Mayor  
Town of Kensington

## Town of Kensington - Request for Decision

<b>Date:</b> May 8, 2024	<b>Request for Decision No:</b> 2024-17
<b>Topic:</b> Under the Spire Music Festival – Community Partner Sponsorship Request	
<b>Proposal Summary/Background:</b> <p>A request has been received from the Under the Spire Music Festival requesting Town Council’s consideration of the Town of Kensington becoming a community partner for the 2024 and 2025 season, in exchange for a financial contribution of \$2,000 per year.</p> <p>The Town of Kensington has enjoyed a mutually beneficial relationship with the Under The Spire Music Festival for over twenty years, operating formerly as the Indian River Festival.</p> <p>Throughout 2023 the Under The Spire Music Festival attracted over 6500 tourists, locals and seasonal residents to their concerts, with over 3000 more stopping in simply to enjoy and see the venue. They enjoy great relationships with Kensington’s local business community as they continue to build and grow into the future. They continue to preserve and improve their historic venue through restoration efforts.</p>	
<b>Benefits:</b> <ul style="list-style-type: none"><li>• Will provide community and financial support for the Under the Spire Music Festival.</li><li>• Will help achieve one of Town Council’s key strategies to partner with community stakeholders to expand tourism in the Town and surrounding area.</li><li>• Will help grow the partnership between the Town of Kensington and the Under the Spire Music Festival.</li><li>• Will provide financial support for arts and culture in the area.</li></ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• None noted.</li></ul>	
<b>Discussion/Comments:</b>	

It is recommended by the CAO and Committee of Council that Town Council approve the community partner sponsorship with the Under the Spire Music Festival in the amount of \$2,000 per year, for 2024 and 2025.

**Options:**

1. Approve the community partner financial sponsorship, as recommended.
2. Not approve the financial contribution.
3. Refer the matter back to staff for further deliberation.

**Costs/Required Resources:**

\$2,000 per year for 2024 & 2025.

**Source of Funding**

Donations and Grants

**Recommendation:**

It is recommended that Town Council consider and adopt the following resolutions:

*WHEREAS Kensington Town Council recognizes the importance and value of arts and cultural events in the Kensington area;*

*AND WHEREAS the Town of Kensington has enjoyed a mutually beneficial relationship with the Under the Spire Music Festival for over two decades;*

*BE IT RESOLVED THAT Committee of Council recommend to Town Council the approval of a financial contribution to the Under the Spire Music Festival for 2024 and 2025 in the amount of \$2,000 per year.*

April 16th, 2024

Town of Kensington  
55 Victoria St E, Kensington PEI

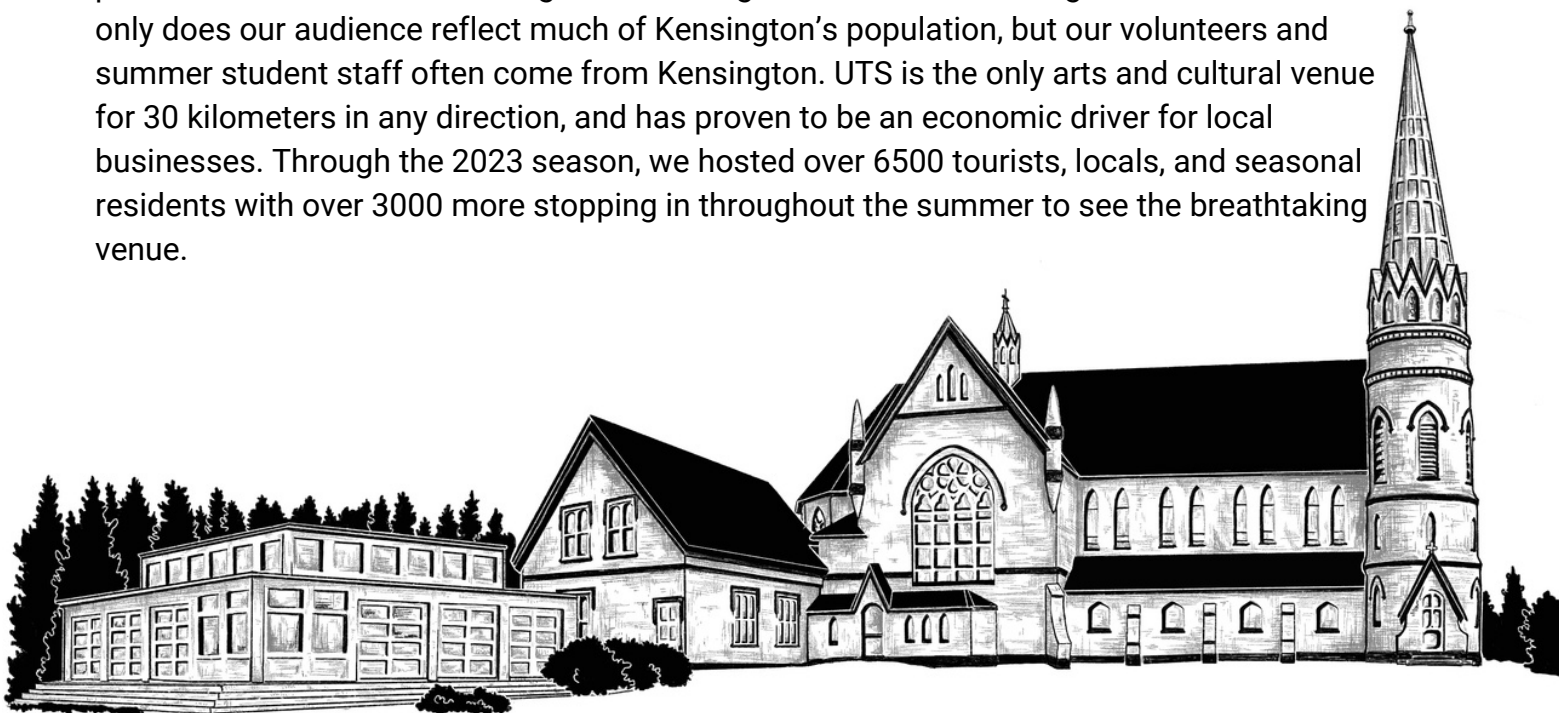
Dear Mayor Caseley,

Formerly known as Indian River Festival, Under the Spire will be entering into its 29th season as a premier presenter in Atlantic Canada in a picture-perfect location overlooking Malpeque Bay. UTS presents the best musicians of many, diverse genres to our acoustically perfect venue Historic St. Mary's. Our continued success is built upon collaboration and the support of community donors and partners, like the Town of Kensington.

Under the Spire and the Town of Kensington have maintained a longstanding collaborative relationship, characterized by a history of community engagement and partnerships, helped by our close geographic proximity and shared values. UTS feels at home in Kensington and it's clear how much the Town of Kensington values accessible arts and culture through the fantastic support you have offered us over the years.

Arts and culture makes a significant impact within communities, and provides activities, inspiration, and comfort to people of all ages. Attending arts events helps people feel a sense of community with around "87% of Canadians believing that performing arts venues foster a sense of community pride." and "92% of Canadians believ[ing] arts experiences are a valuable way of bringing together people from different languages and cultural traditions." (CAPACOA/CFCan)

In recent years, UTS has increased local attendance from around 40% to 60% with a large portion of our audiences coming from Kensington and its surrounding communities. Not only does our audience reflect much of Kensington's population, but our volunteers and summer student staff often come from Kensington. UTS is the only arts and cultural venue for 30 kilometers in any direction, and has proven to be an economic driver for local businesses. Through the 2023 season, we hosted over 6500 tourists, locals, and seasonal residents with over 3000 more stopping in throughout the summer to see the breathtaking venue.





The 2024 season was recently announced, and we have an exciting summer filled with immense talent and fantastic musicians from across PEI and Canada. With over 30 events attracting an anticipated 8,000 visitors to Historic St. Mary's, we offer an exciting opportunity for those seeking to sponsor high-profile events.

**Under the Spire would be delighted to welcome the Town of Kensington as our Community Partner for our 2024 and 2025 seasons, for an annual value of \$2000 (+HST as applicable).** In addition to all existing benefits as included in the rental MOU, Under the Spire commits to continue working in partnership with the Town of Kensington so we can keep making a difference in our beautiful town.

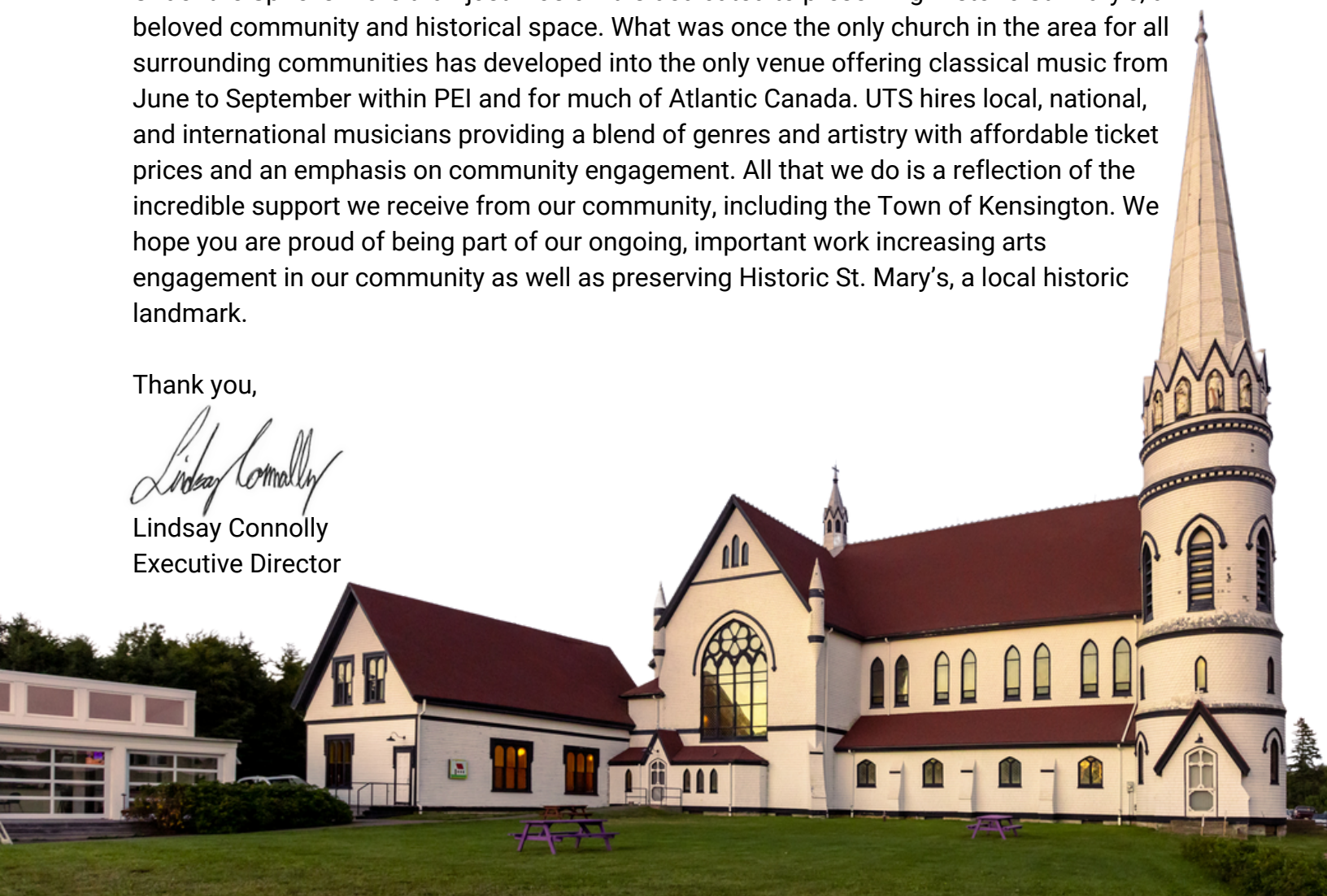
Under the Spire is more than just music - it is dedicated to preserving Historic St. Mary's, a beloved community and historical space. Over the past ten years, we have allocated over \$900 000 towards restoration and maintenance. By supporting UTS with a financial contribution, you can be proud of being part of this ongoing, important work preserving this historic landmark for future generations to enjoy.

Under the Spire is more than just music - it is dedicated to preserving Historic St. Mary's, a beloved community and historical space. What was once the only church in the area for all surrounding communities has developed into the only venue offering classical music from June to September within PEI and for much of Atlantic Canada. UTS hires local, national, and international musicians providing a blend of genres and artistry with affordable ticket prices and an emphasis on community engagement. All that we do is a reflection of the incredible support we receive from our community, including the Town of Kensington. We hope you are proud of being part of our ongoing, important work increasing arts engagement in our community as well as preserving Historic St. Mary's, a local historic landmark.

Thank you,



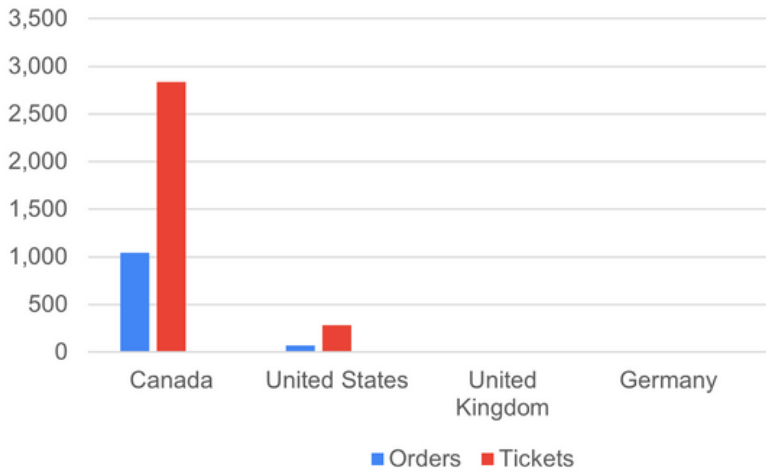
Lindsay Connolly  
Executive Director



# AUDIENCES

The following information has been collected through TicketPro and UTS concert/event reports.

2023 Ticket Patron Count



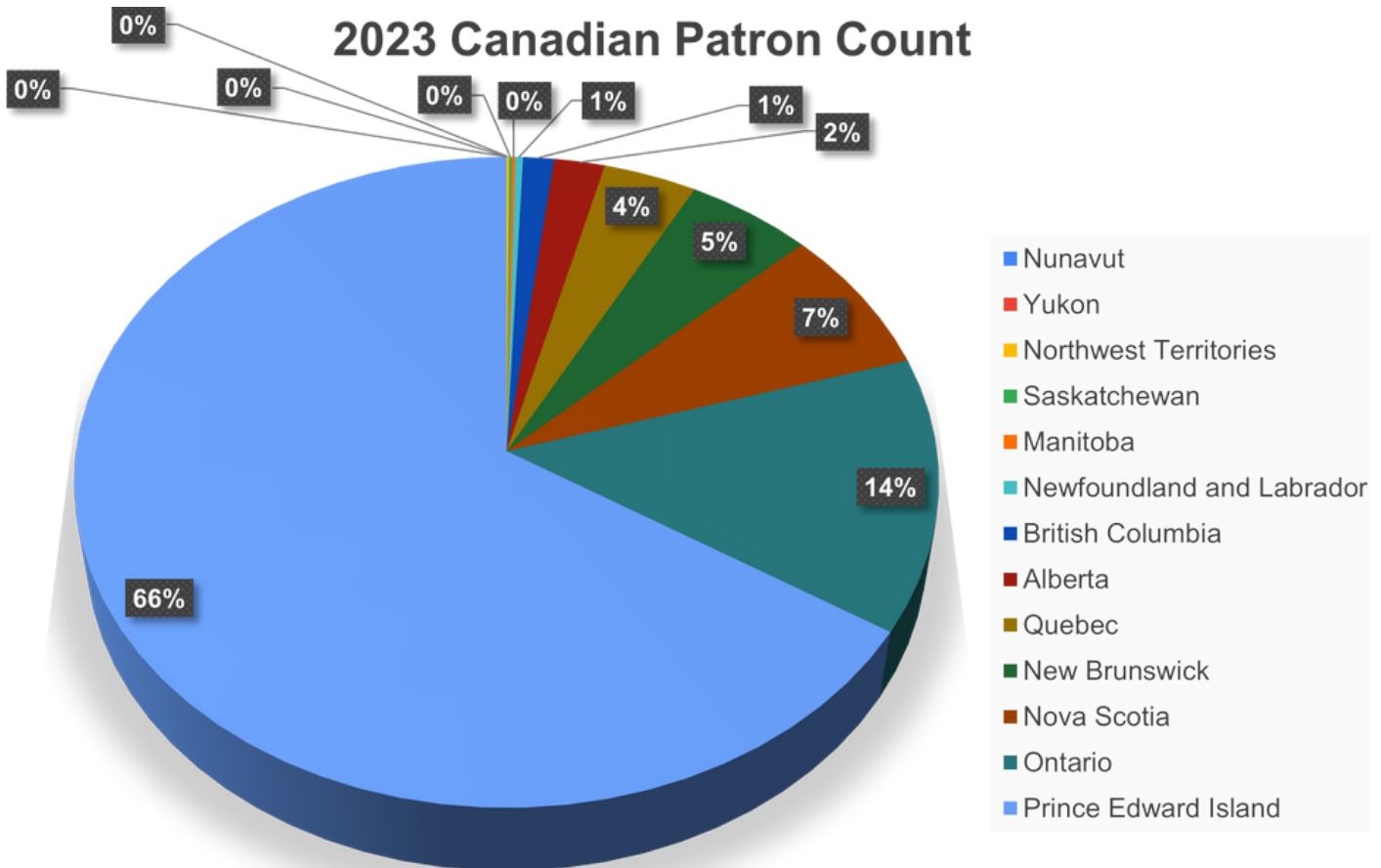
In 2023, we saw 1,100 individual ticket orders (accumulating to 3,100 tickets). Including sponsor/comp tickets as well as community & non-ticketed events, we welcomed around 4700 attendees.

In total, we estimate our overall attendance to be around 5500 after factoring in musicians, technical difficulties, volunteers, etc.

10% of our ticket sales were from the US with top sales coming from: Connecticut, Pennsylvania, Massachusetts, California, and Virginia.

This year, we saw 66% of our audience from PEI, with the remainder from all other Canadian provinces (excluding Nunavut & Yukon)  
 Top provinces included Ontario (14%), Nova Scotia (7%), and New Brunswick (5%)

2023 Canadian Patron Count

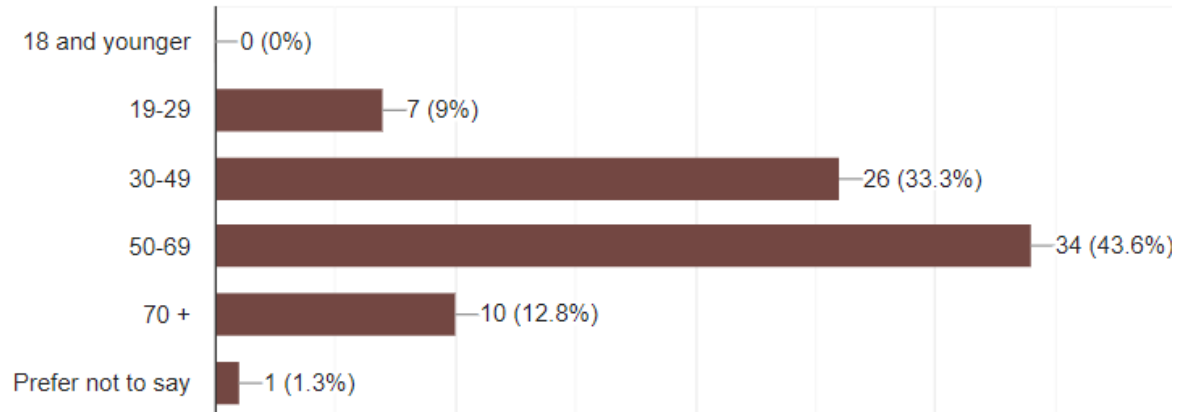


# AUDIENCES

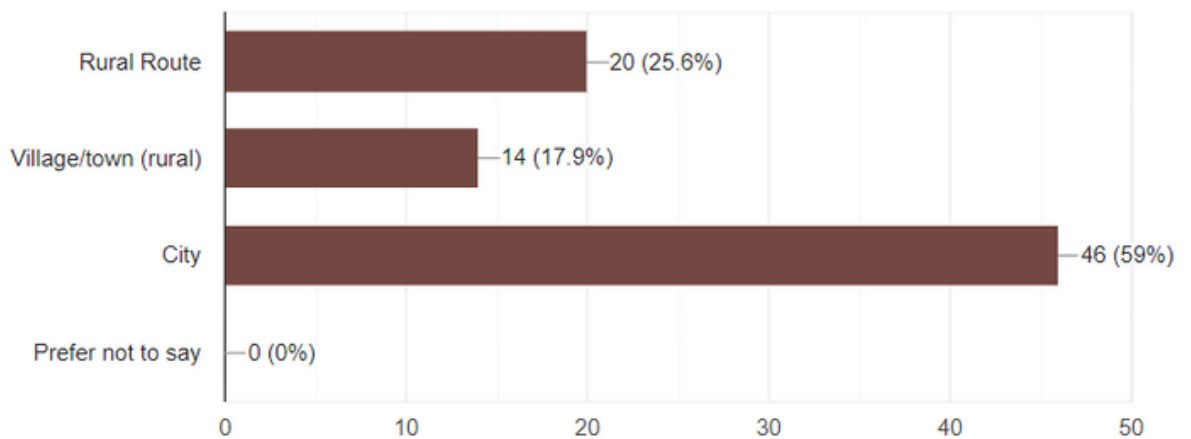
The following information is directly from the 2023 audience feedback survey.

## demographics

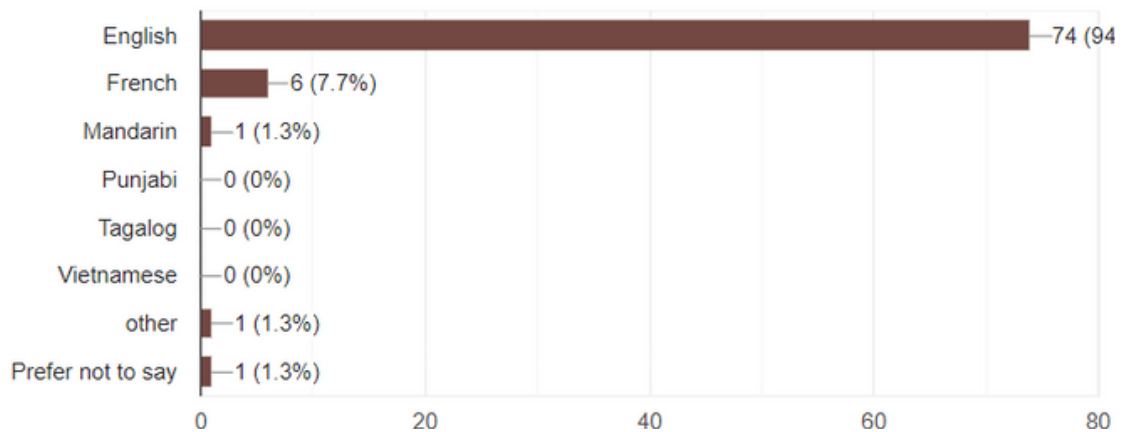
### AGE



### LOCATION



### LANGUAGE (most commonly spoken at home)



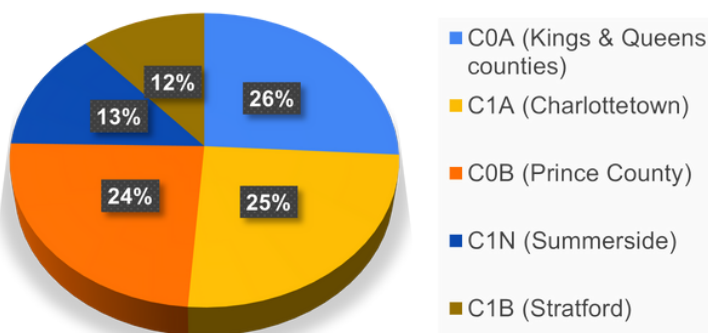
# MARKETING

We received a grant to hire a marketing director for our 2023 season. It was our intention to focus on digital marketing as much as possible.

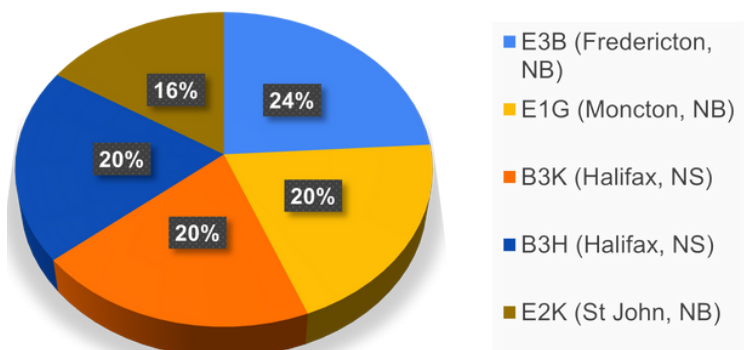
## 2023 Advertising Methods

- Print (paid advertisements & in-kind/free press releases)
  - The Buzz
  - Saltwire (Guardian & Journal Pioneer)
  - County Line Courier
  - La Voix Acadienne (French advertising)
  - TourismPEI Welcome Guide
- Digital
  - Synergy Screens (restaurant circuit)
  - Meta (Facebook and Instagram)
  - Google (Display & Pre-Roll)
- Media
  - CBC: Mainstreet, Island Morning, Compass
  - Radio Canada (all French interviews): Le reveil, La grande virée, La mouvée, ICI Acadie.
  - Spud FM Radio
- Posters (season & 3-4 individual shows)
- Brochures/Rack-Cards & Season Programs
- Stickers, T-Shirts, buttons, etc.

### Top PEI area codes



### Top Off-Island area codes



# IN CONCLUSION

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You might agree that the heartbeat of our events echoes within the walls of Historic St. Mary's, a venue that has seen thousands of people pass through its doors to attend concerts, perform, work and volunteer.

This season was filled with challenges but we saw tremendous success with our concerts and operations. We are thrilled with the addition of Melissa Wiebe to the UTS team as our Director of Operations, and we feel we have an enthusiastic board of directors to guide the organization forward.

Most importantly, we feel as though we are able to make an impact within our rural community, and more broadly, across all of PEI. Our goal for the future is to expand our reach even further to include all of Atlantic Canada, which we feel confident pursuing, in part because of your passionate support!



## Town of Kensington - Request for Decision

<b>Date:</b> May 8, 2024	<b>Request for Decision No:</b> 2024-18
<b>Topic:</b> Development Permit Application – 20-Unit Apartment Building - PID 1036011	
<p><b>Proposal Summary/Background:</b></p> <p>A Development Permit application has been received from Winston Cousins for the development of a 20-unit Apartment Building along Barrett Street (PID No. 1036011 – Location Plan attached). The building is proposed to include a mix of one- and two-bedroom apartments across three storeys.</p> <p>PID No. 1036011 is zoned Multi-Unit Residential (R3). An apartment building with over 12-units is a Discretionary Use in the R3 Zone. Discretionary uses may be permitted in the R3 zone subject to the General Provisions, Parking Requirements, and Development Regulations in the R3 zone in the Development Control Bylaw, as well as any other terms and conditions imposed on the development by Town Council.</p> <p>Committee of Council, at their regular April meeting recommended approval of the development permit application subject to a report from DV8 Consulting recommending such. The report from DV8 Consulting (attached) recommends approval of the Discretionary Use and the application subject to the following:</p> <ul style="list-style-type: none"><li>• Submission of a stormwater management plan,</li><li>• Information necessary for the connection to the Town’s water and sewer systems, and</li><li>• Approval of an entranceway permit by the PEI department of Transportation.</li></ul> <p>A stormwater management plan for the development was received on May 8, 2024.</p> <p>Information on the total height of the proposed building has not been provided. The measurement provided on the attached drawings is to the underside of the truss system (29’11 7/8”). The maximum height provided in the Development Control Bylaw for a muti-unit building is 39.4’. The developer has been requested to provide the total elevation, however, as of the writing of this report, the information has not been provided. Note that the Development Officer can approve a 10% variance where “the proposed variance will not impact unduly on the enjoyment of adjacent lots, or on the aesthetic character of the surrounding neighbourhood. Should the variance be in excess of 10%, it will</p>	

require Council's approval, and will be subject to public consultation.

**Benefits:**

- Will provide 20 additional residential units in the Town.

**Disadvantages:**

- None noted.

**Discussion/Comments:**

It is recommended by the CAO that Town Council approve the Discretionary Use, and the Development Permit Application for the development of a 20-unit apartment building on PID No. 1036011, conditional on the submittal of information necessary for the connection to the Town's water and sewer utility, and approval of an entranceway permit from the Department of Transportation and Infrastructure.

**Options:**

1. Approve the Development Permit Application (and Discretionary Use), as recommended.
2. Not approve the Application.
3. Refer the matter back to staff for further deliberation.

**Costs/Required Resources:**

N/A

**Source of Funding**

N/A

**Recommendation:**

It is recommended that Town Council consider and adopt the following resolutions:

***BE IT RESOLVED THAT Town Council approve a Discretionary Use - Development Permit Application for Winston Cousins to develop a 20-unit apartment building along Barrett Street (PID No. 1036011) conditional upon the following:***

1. *Submittal of information necessary for the connection to the Town's water and sewer utility.*
2. *Approval and submittal of an entranceway permit by the Department of Transportation and Infrastructure.*

April 26, 2024

Town of Kensington  
 PO Box 418 Kensington, PE  
 COB 1M0  
 Email: [cao@kensington.ca](mailto:cao@kensington.ca)

**Re: PID 1036011 – Development Application – 20-unit apartment building**

Dear Mr. Baker,

I have reviewed the Town of Kensington’s *Official Plan* and *Land Use and Development By-law* with respect to the development application for PID 1036011 located on Barrett St. The applicant has proposed the construction of a 20-unit apartment building.

The property in question is a medium density residential land use on the Future Land Use Map and is zoned Multi-Unit Residential (R3) on the Zoning Map. An apartment building with over 12-units is a Discretionary Use in the R3 zone. Discretionary uses may be permitted subject to the General Provisions, Parking Requirements, and Development Regulations for the R3 Zone in the By-law, as well as any other terms and conditions imposed by Council (Section 5.4.1)

**Lot Requirements (Section 5.4.2)**

Development within the R3 Zone is subject to the regulations of Section 5.4.2 as summarized below:

	<b>Required</b>	<b>Proposed</b>
<i>Lot Area</i>	115 m <sup>2</sup> /unit (1,238 ft <sup>2</sup> /unit )	3,936.54 m2 total 196.83 m2 per unit
<i>Frontage</i>	22.5 m (73.8 ft)	64.65m
<i>Front Yard</i>	4.5 m (14.8 ft)	19.30 m
<i>Side Yard</i>	3 m (9.8 ft)	16.27m and 15.77m
<i>Rear Yard</i>	4.5 m (14.8 ft)	21.56m
<i>Maximum height</i>	12 m (39.4 ft)	29’11 7/8” to u/s truss <i>Total Building Height not provided</i>
<i>Minimum Floor Area</i>	46.5 m <sup>2</sup> /unit (500 ft <sup>2</sup> /unit)	613+ sq ft (Type D unit)

Based on the above table, the proposed development meets the Bylaw requirements for lot size, setbacks, and minimum floor area per unit.



The unknown variable is the total height of the building which should be measured from the average finished grade to the highest point of the roof surface. The measurements provided are to the underside of the truss system. Based on the scale drawings, it appears the total height may exceed 39 ft, but it is likely not by a substantial amount.

Section 3.6.2, states that “Council may approve an application for a Building or Structure exceeding the maximum Building Height of the Zone, subject to a variance application, and provided that the proposed height of the Building or Structure would not exceed 20 m (65.6 ft).” Furthermore, the Official Plan states that “Council will consider an increase to the maximum height permitted in medium density and commercial areas to promote sustainable development and increased density, giving consideration for public safety and emergency service provisions.”

Note that the Development Officer may approve a variance up to 10% (Section 2.15.2) where “the proposed variance will not impact unduly on the enjoyment of adjacent Lots, or on the essential character of the surrounding neighbourhood”.

### **Parking and Site Design**

The applicant has submitted the required stamped site plan with parking lot design details (Section 4.2.2). As per Section 4.1.5, the parking requirements for multi-unit Dwellings are 1.5 spaces/unit, for a total of 30 spaces, as proposed. Each parking space is approximately 6m by 3.5m which exceeds the requirements of Section 4.1.1. The parking lot has 4 accessible parking spaces, which also exceeds the minimum requirements of the by-law. Restricting the driveway to one-way traffic may be a preferred option that would allow the applicant to reduce the width of the driveway to accommodate angled parking on the side yards. This may provide the applicant with an increase in the number of parking spaces for guests on the sides, and/or reduced paved surface area on the site.

The site plan includes details on garbage storage location and screening, and the driveway circulation should facilitate a garbage truck for collection.

There is no indication in the file that the applicant has received an entrance way permit from the province to date. This approval is necessary prior to issuance of a development permit. The proposed driveway entrance falls within the buffer zone boundary regulated by the provincial Department of Environment, Energy and Climate Action. Approval of the driveway in the buffer zone will be subject to provincial approval.

The storm water management plan has not yet been submitted for this application. The applicant should be directed to Section 2.7 of the By-law for details on the information required for a stormwater management plan.

The site plan is also missing information on connections to the Town’s water and sewerage system.

### **Recommendation**

This application requires Council’s approval for a Discretionary Use in the R3 Zone. It may also require a variance for Building Height.

I recommend that Council approve the Discretionary Use – pending submission of a stormwater management plan, information necessary for the connection to the Town’s water and sewerage systems, and approval of an entrance way permit by the PEI Department of Transportation and Infrastructure.

I further recommend that the Development Officer approve a variance to the Building Height should the proposed height be **42.9 ft or less**. Otherwise, if a variance greater than 10% is required it will require Council’s approval following a public notice, and I will happily review the public feedback and provide an updated recommendation to Council on the variance.

As always, please feel free to contact me with any further questions.

Best regards,



Hope Parnham, CSLA MCIP

PID 1036011

Property





Mailing Address:  
 55 Victoria Street E  
 PO Box 418  
 Kensington, PE  
 C0B 1M0  
 Tel: 902-836-3781  
 Fax: 902-836-3741  
 Email: CAO@kensington.ca  
 Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	
Date Approved:	
PEI Planning:	
Permit Fee: \$	<input type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: yet to be assigned Property Tax Number (PID): 1036011  
 Lot No.: \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Current Zoning: MDR  
 Are there any existing structures on the property?:  No  Yes, please describe:

Land Purchased from to be transferred to holding co when complete Year Purchased 2024 pending

Location of Development	Property Size
<input type="checkbox"/> North <input type="checkbox"/> East <u>seesiteplan</u> <input type="checkbox"/> South <input type="checkbox"/> West	Road Frontage _____ Acreage <sup>1</sup> _____ Property Depth _____ Area sq. ft. _____

### 2. Contact Information

APPLICANT Name: Winston Cousins Address: Seaview, PE  
 Phone: [REDACTED] Cell: [REDACTED]  
 Email: [REDACTED] Postal Code: C0B 1M0

Same as Above:   
 OWNER Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

CONTRACTOR, ARCHITECT OR ENGINEER Name: Bill Drost, P.Eng. Address: [REDACTED]  
 Phone: \_\_\_\_\_ Cell: [REDACTED] Stanley Bridge  
 Email: [REDACTED] Postal Code: C0A 1N0

### 3. Infrastructure Components

Water Supply  Municipal  Private Sewage System  Municipal  Private  
 Entrance Way Permit (Department of Transportation and Infrastructure Renewal)  Attached

### 4. Development Description

New Building  Renovate Existing  Addition  Demolition  Other \_\_\_\_\_

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick none
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)	
<b>3</b>	<b>34</b>	<b>21</b>	Width <u>18m</u>	Length <u>35m</u>

Detailed Project Description: Refer to drawing package.

Estimated Value of Construction (not including land cost): \$3,000,000

Projected Start Date: May 1, 2024 Projected Date of Completion: December 31, 2024

**Please provide a diagram of proposed construction:**

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.

Refer to site plan in drawing package.

**I DO SOLEMNLY DECLARE & CERTIFY:**

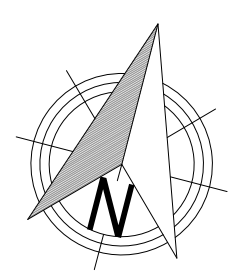
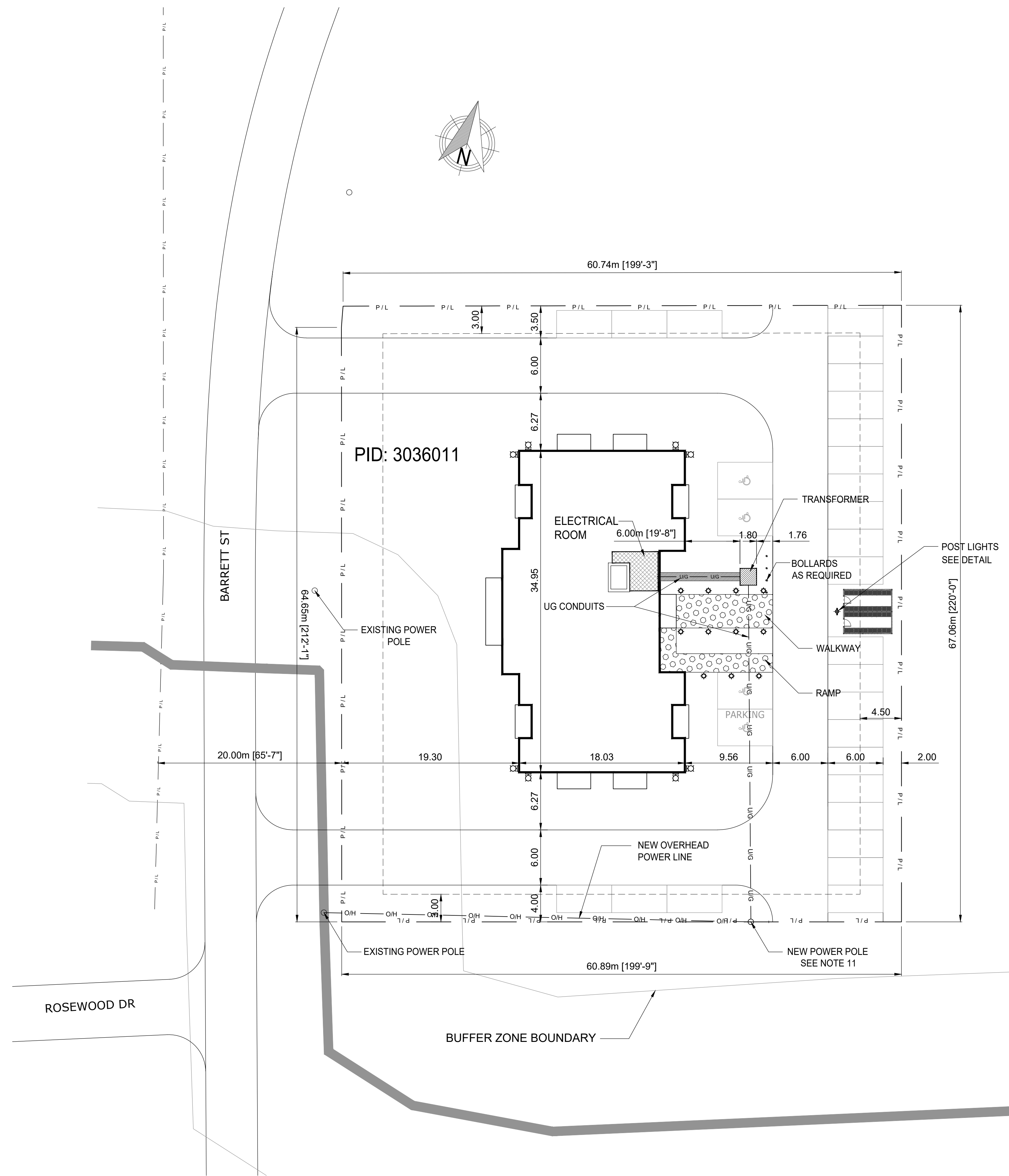
1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date:

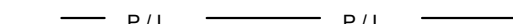



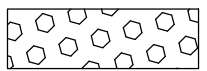


April 18 2024



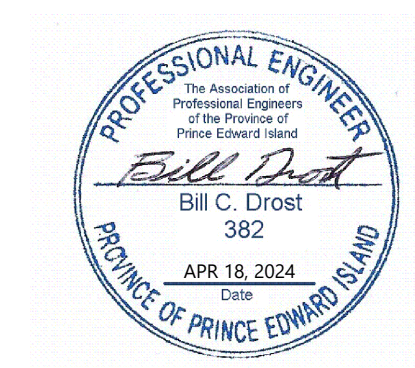
PID: 3036011

**SITE PLAN**  
SCALE 1:250

**LEGEND**

-  P/L P/L PROPERTY LINE
-  SETBACK
-  BUILDING
-  PARKING LOT
-  WALKWAY
-  OUTSIDE WALL LIGHT
-  PATHWAY LIGHT

- NOTE:
- All dimensions be in metric unless otherwise specified.
  - Setbacks shown are based on future proposed distances which are:
    - Front 4.5m
    - Rear 4.5m
    - Side 3.0m
  - Survey data by Locus Surveys Ltd., May 6 2009.
  - 30 parking lots in total: 20 regular, 4 accessible, 6 guest.



PROJECT NAME:  
**Cousins Suites  
20 Unit, Kensington PE**

DRAWING NAME:  
**Site Plan**

DATE: APR 18, 2024

JOB NO.:

DRAWN: VICTOR QIAO

SCALE: AS NOTED

DRAWING NO.:

A0

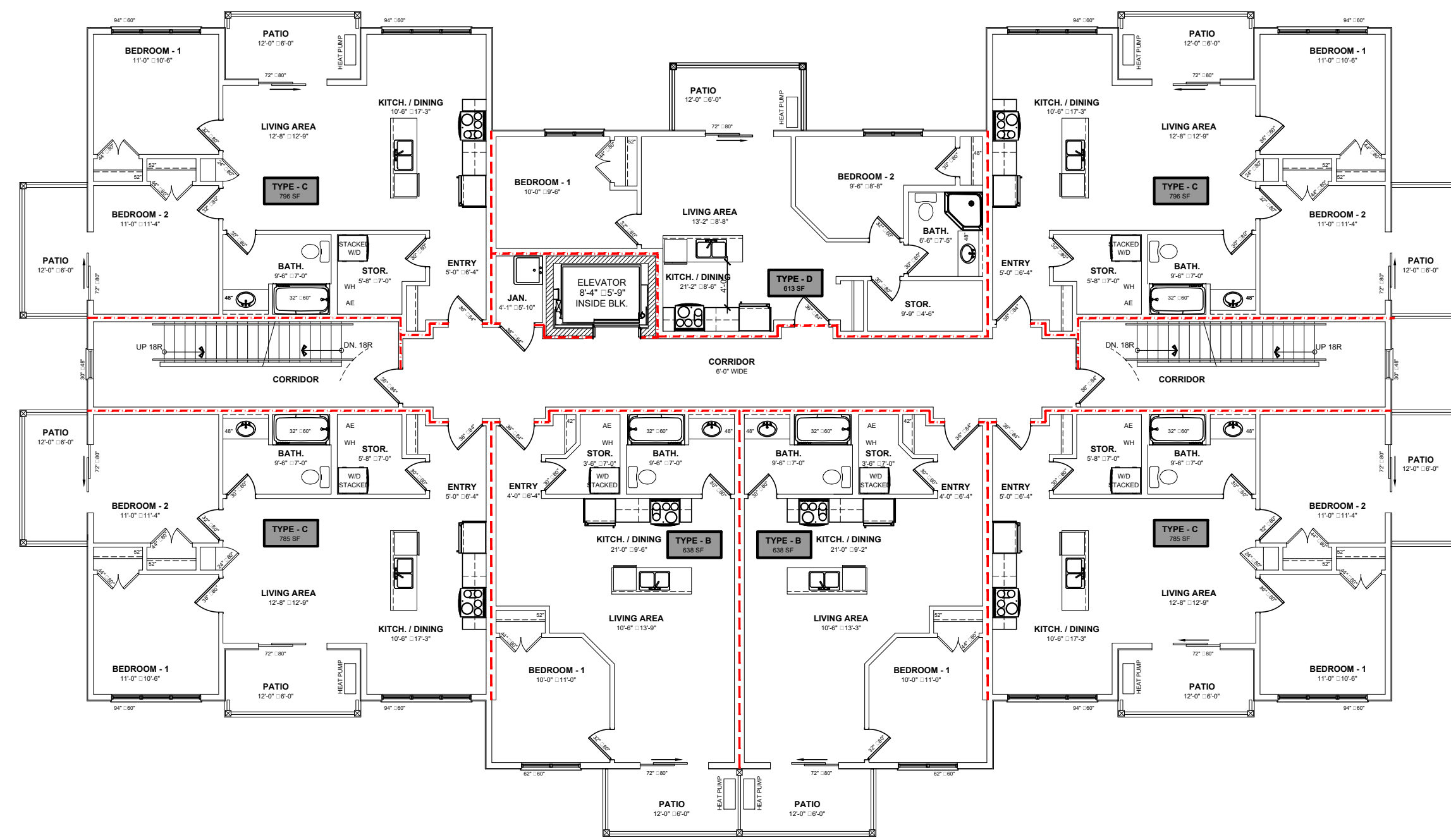
REVISION:  
REV. -

**GSG DRAFTING & DESIGN**  
Quality Building Plans - Residential & Commercial  
27 Gardiner Road  
Simsboro, PE  
C1N4W9  
greg@gsddrafting.com

**BAY WINDS**  
BILL DROST, P.ENG.  
billdrost@engineer.com  
BILLING@BAYWINDS.COM  
902.303.2267

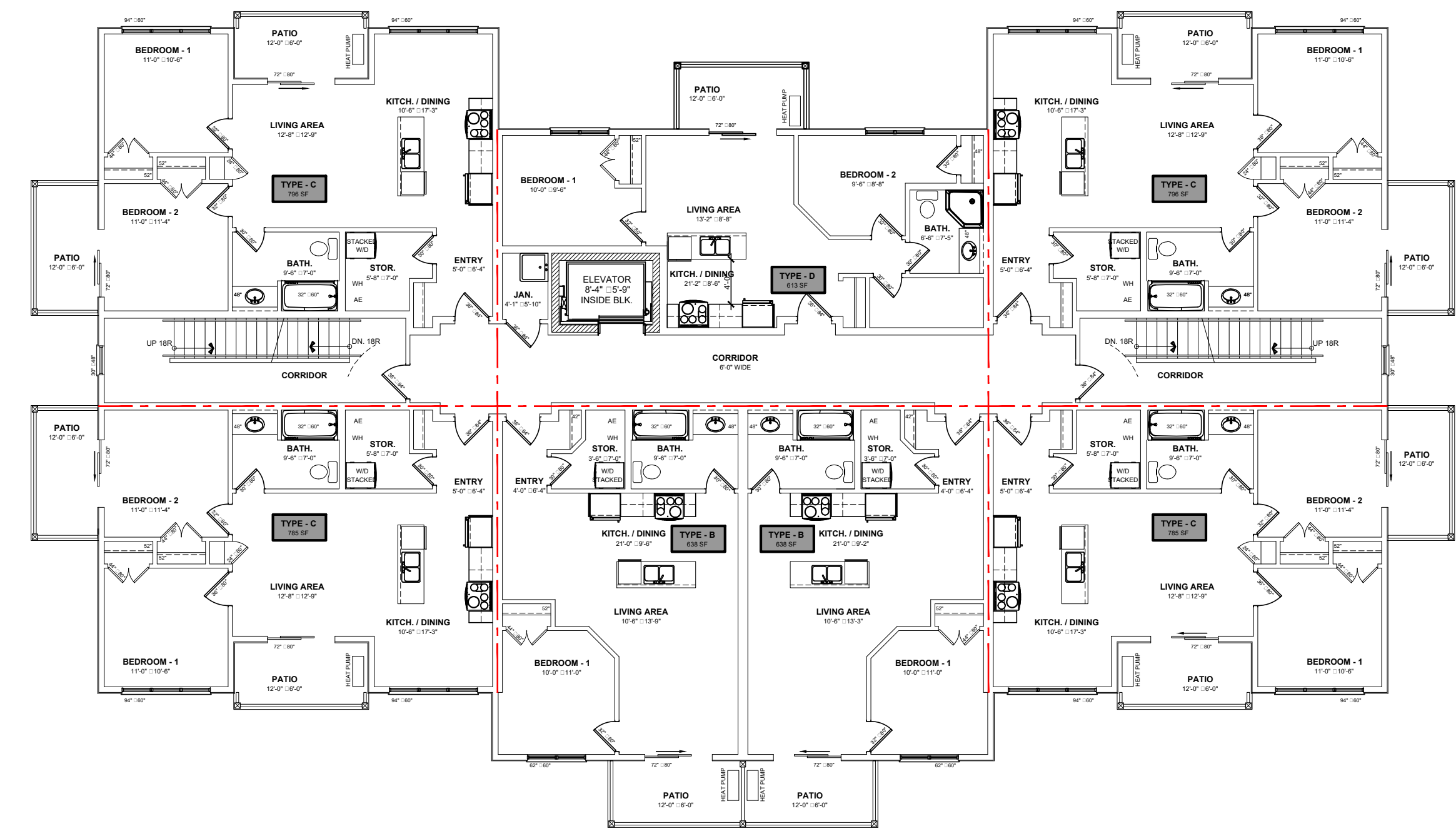
No.	DATE	DESCRIPTION
	APR 18	ISSUED FOR PERMIT





**2 Second & Third Floor**

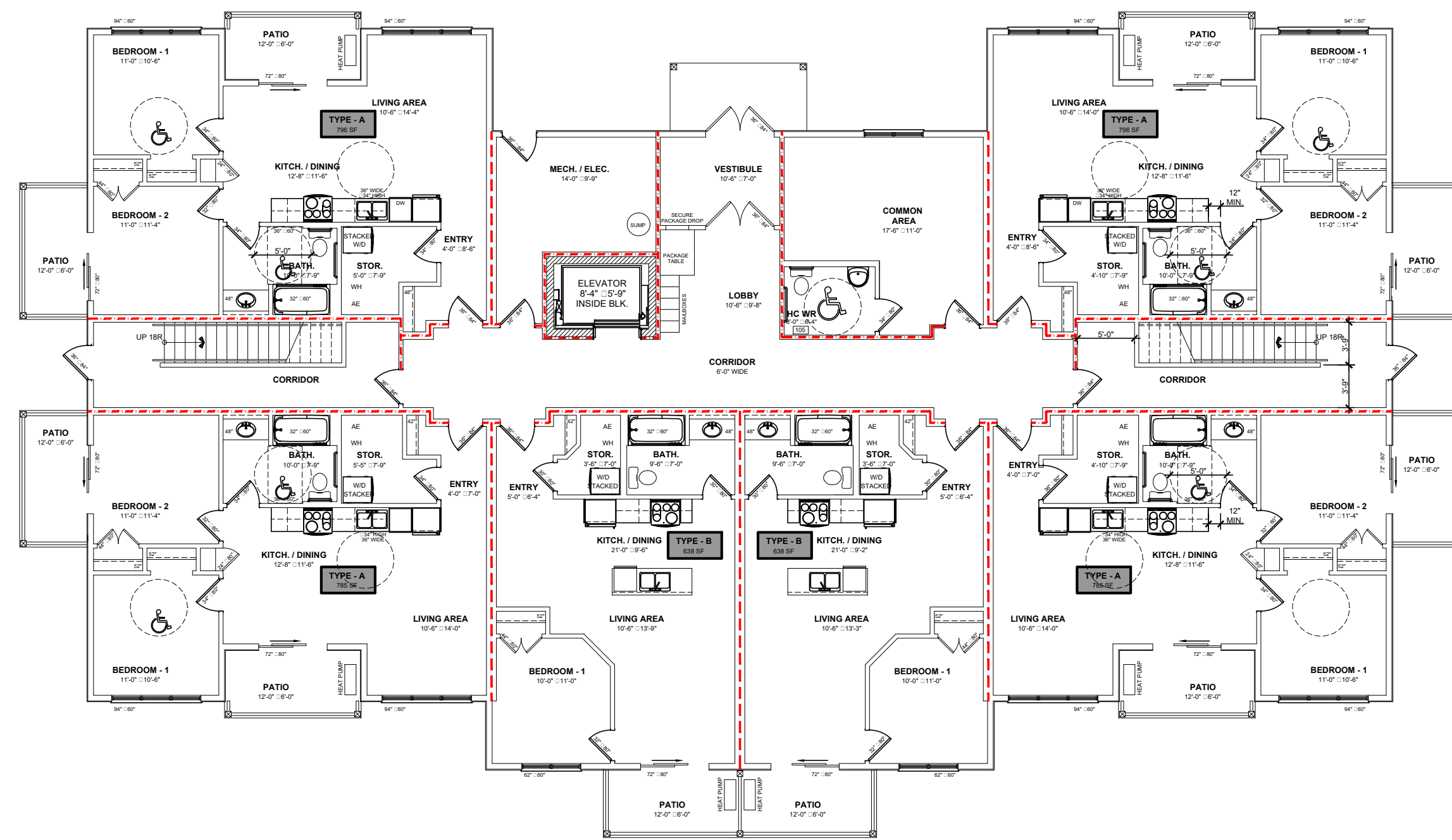
SCALE: 1/8" = 1'-0"  
 1 HR. FR  
 1.5 HR. FR



**3 Attic Fireblocking**

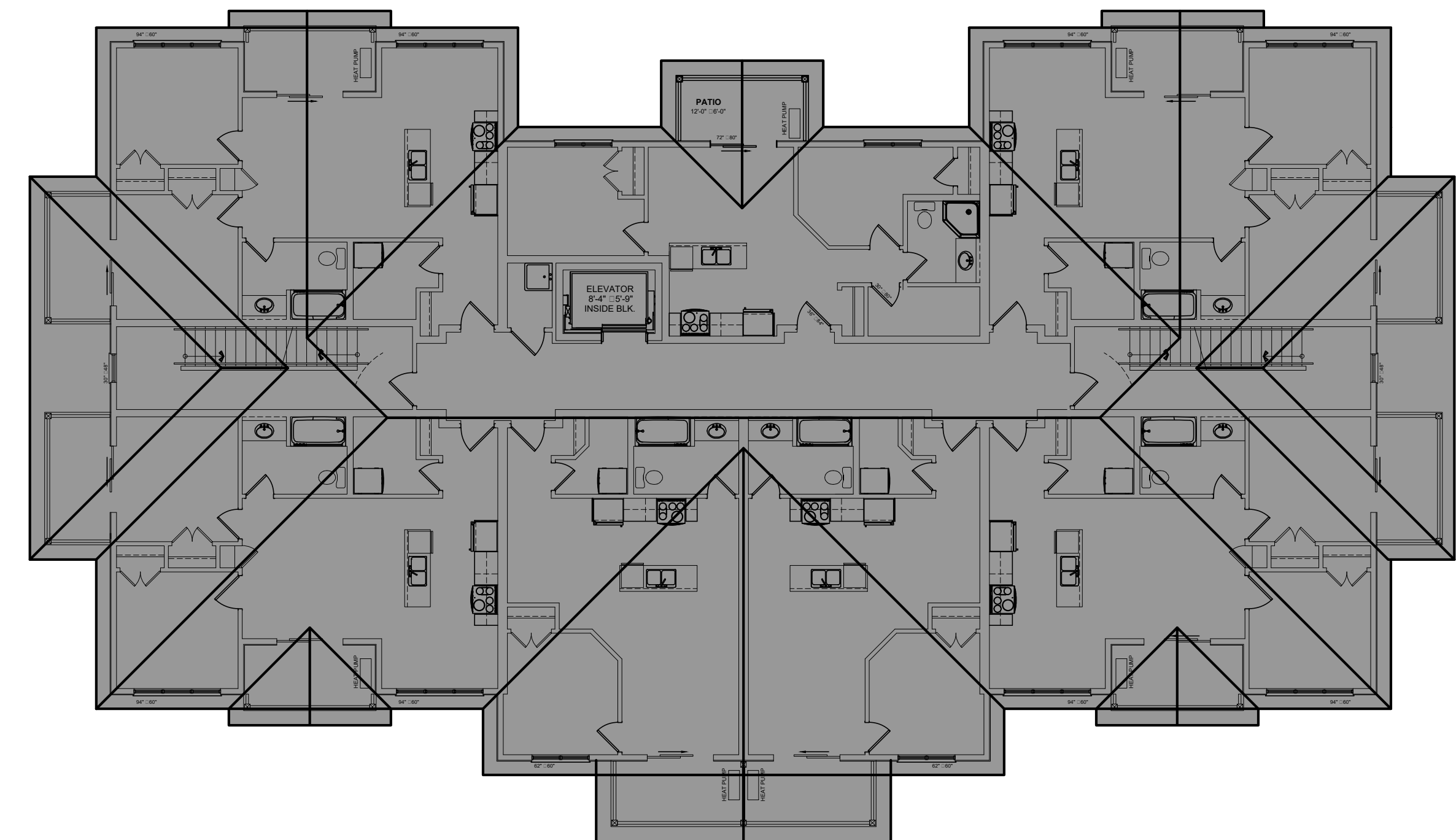
SCALE: 1/8" = 1'-0"

- FIREBLOCKING NOTES:**  
 HORIZONTAL CONCEALED SPACES WITHIN A FLOOR OR ROOF ASSEMBLY OF COMBUSTIBLE CONSTRUCTION (IE: HAVING A FLAME SPREAD RATING > 25; IN WHICH SPRINKLERS ARE NOT INSTALLED, SHALL BE SEPARATED INTO COMPARTMENTS NOT GREATER THAN 300 SM 3.229 SF. IN AN AREA WITH NO DIMENSION > 20M 66 FT. BY FIREBLOCKING CONSTRUCTION AS FOLLOWS:
- MIN. 1/2" THICK GYPSUM BOARD OR PHENOLIC PLYWOOD OR STRANDBOARD WITH ALL JOINTS SUPPORTED.
  - ALL OPENINGS THROUGH FIREBLOCKING SHALL BE FITTED WITH GAPLESS PLYWOOD HATCHES.
  - ALL PENETRATIONS OF FIREBLOCKING BY CONSTRUCTION ELEMENTS OR SERVICE EQUIPMENT SHALL BE FIRESTOPPED AS PER FIRE SEPARATION REQUIREMENTS.



**1 First Floor**

SCALE: 1/8" = 1'-0"  
 1 HR. FR  
 1.5 HR. FR



**4 Roof Plan**

SCALE: 1/8" = 1'-0"

Inches: 0 1 2

STAMP:

**W. D. Lawrence**  
 Architecture Incorporated  
 MAYFIELD, P.O. BOX 21, HUNTER RIVER COA INO  
 (902) 650-1237 FAX: (902) 963-2835  
 e-mail: wdlawr@att.net

**GSC DRAFTING & DESIGN**  
 Quality Building Plans - Residential & Commercial  
 7 Gardner Road, Suite 101, F.E.  
 C-1N4J9  
 902-954-9917  
 gregchappell@gsd.com

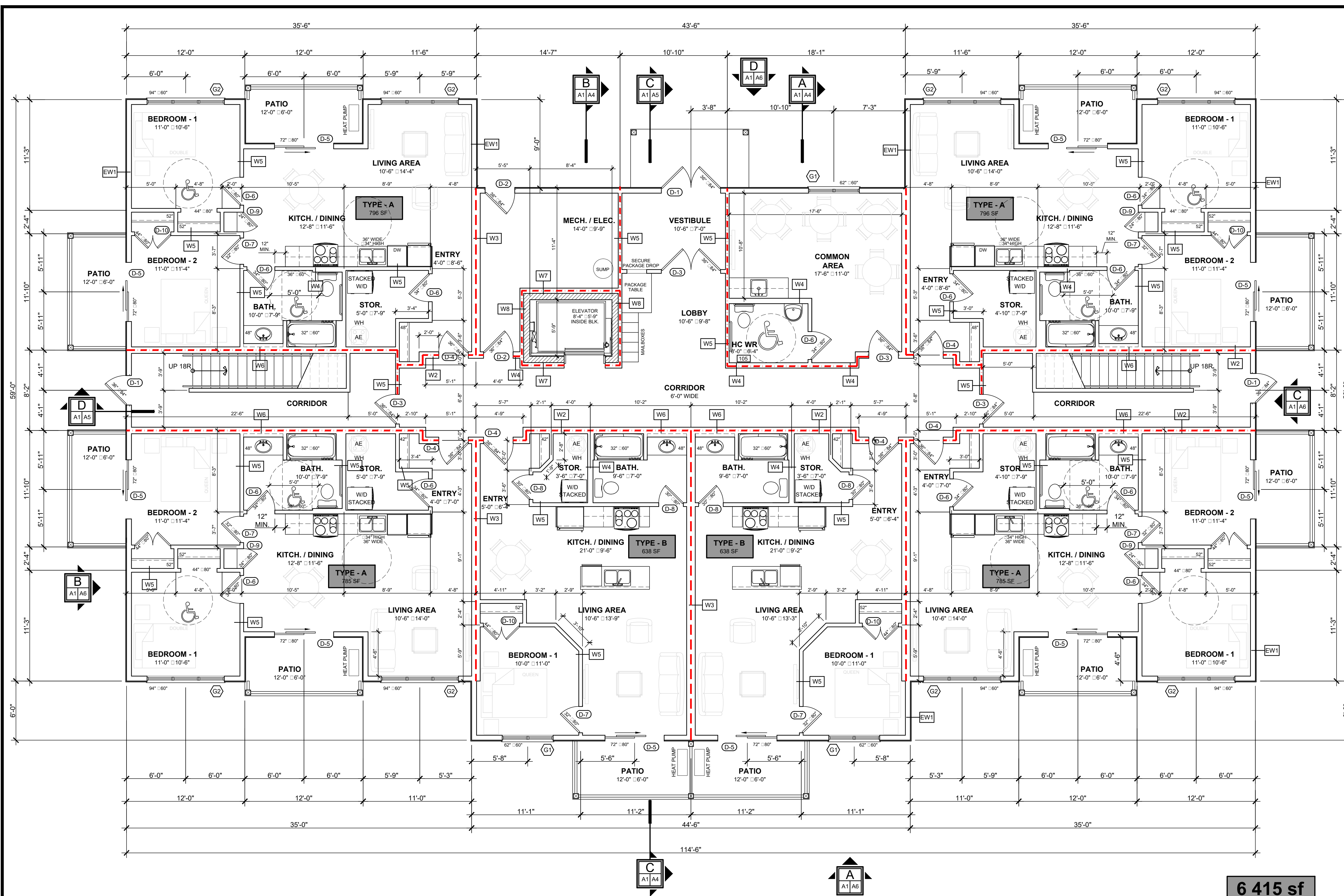
No.	DATE	DESCRIPTION

PROJECT NAME: **Cousins Suites 20 Unit, Kensington PE**  
 DRAWING NAME: **Fire Protection**

DATE: APRIL, 2024  
 JOB NO.:  
 DRAWN: GREG S. CHAPPELL  
 SCALE: 3/32" = 1'-0"  
 DRAWING NO.

**FP-1**  
 REVISION: REV. -

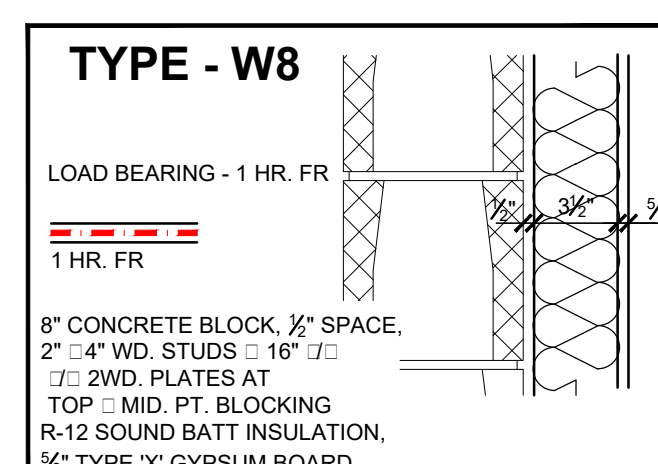
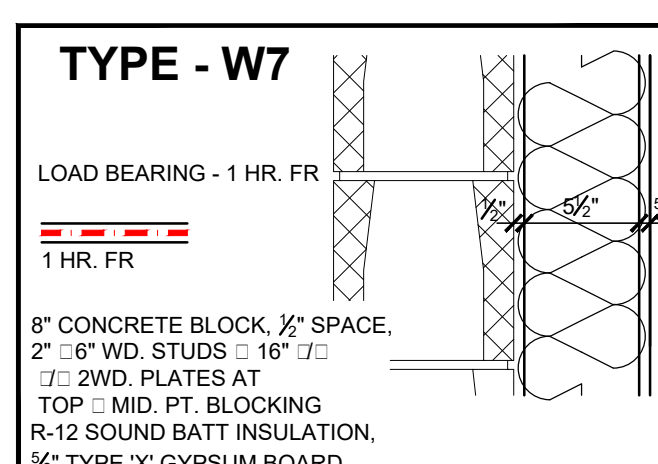
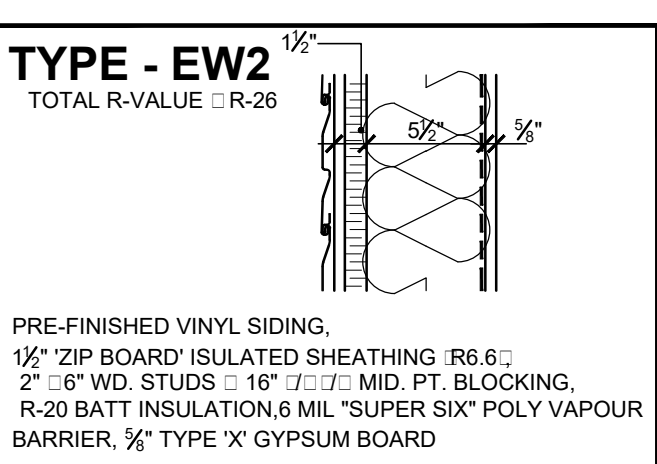
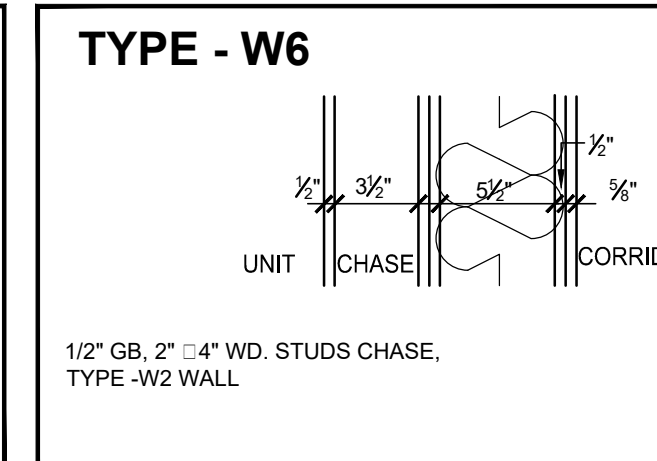
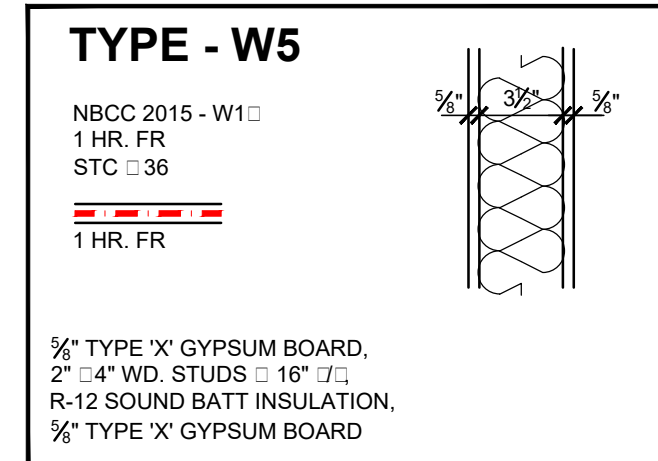
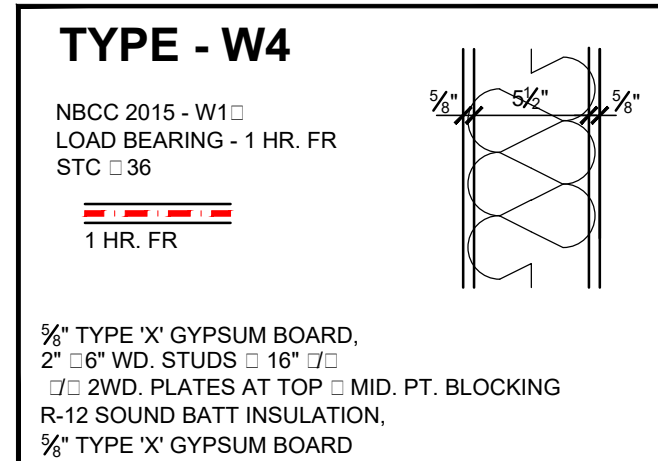
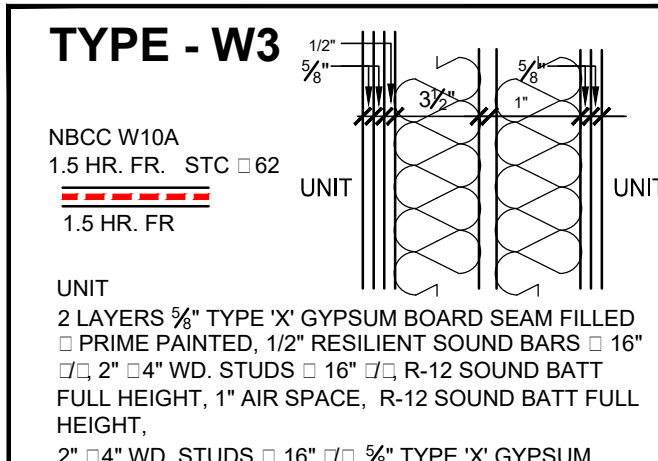
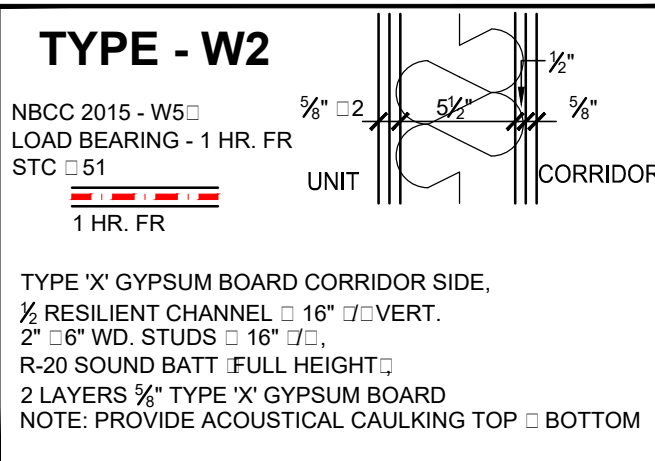
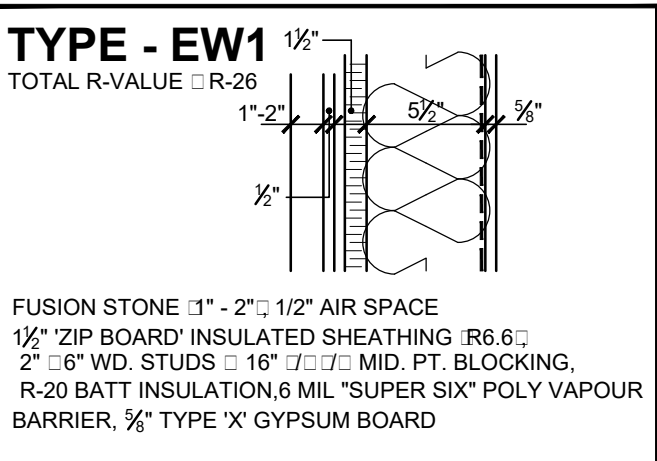




**DOOR TYPES**

TYPE: D-1	LOCATION: MAIN ENTRANCE	TYPE: D-2	LOCATION: JANITOR RM / ELECTRICAL
SIZE: 2'-3" x 6'-8"		SIZE: 3'-0" x 7'-0"	
SWING TYPE: LH, 2 REQD, 2 REQD		SWING TYPE: LH, 1 REQD, 1 REQD	
DOOR TYPE: RESIDENTIAL GRADE PREHUNG ENTRANCE		DOOR TYPE: HOLLOW METAL	
FRAME TYPE: PRESSED STEEL		FRAME TYPE: PRESSED STEEL	
RATING: 45 MIN		RATING: 45 MIN	
GLAZING: TEMPERED GLAZING		GLAZING: NA	
ALL DOORS 7' CLOSURES AND PANIC HARDWARE		ALL DOORS 7' CLOSURES INSULATE ALL EXTERIOR DOORS	
TYPE: D-3	LOCATION: STAIRWELLS, VESTIBULE	TYPE: D-4	LOCATION: UNIT ENTRANCE
SIZE: 3'-0" x 7'-0"		SIZE: 3'-0" x 7'-0"	
SWING TYPE: LH, 1 REQD, 1 REQD		SWING TYPE: LH, 3 REQD, 3 REQD	
DOOR TYPE: HOLLOW METAL DOOR		DOOR TYPE: BRUSH SLAB DOOR (PRE-FINISHED STAIN) w/ PEEP HOLE	
FRAME TYPE: PRESSED STEEL		FRAME TYPE: PRESSED STEEL	
RATING: 45 MIN		RATING: 20 MIN	
GLAZING: FIRE LITE CERAMIC SAFETY GLASS		GLAZING: NA	
ALL DOORS 7' CLOSURES INSULATE ALL EXTERIOR DOORS		ALL DOORS 7' CLOSURES	
TYPE: D-5	LOCATION: PATIO	TYPE: D-6	LOCATION: BEDROOM, BATHROOM, LAUNDRY
SIZE: 6'-0" x 6'-8"		SIZE: 2'-0" x 6'-8"	
SWING TYPE: LH, 5 REQD, 5 REQD		SWING TYPE: LH, 8 REQD, 8 REQD	
DOOR TYPE: PATIO SLIDER		DOOR TYPE: HOLLOW CORE DOOR	
FRAME TYPE: PRE-HUNG		FRAME TYPE: PRE-HUNG	
RATING: NA		RATING: NA	
GLAZING: NA		GLAZING: ACCESSIBLE UNITS	
TYPE: D-7	LOCATION: BEDROOM	TYPE: D-8	LOCATION: BATHROOM, LAUNDRY
SIZE: 2'-0" x 6'-8"		SIZE: 2'-0" x 6'-8"	
SWING TYPE: LH, 8 REQD, 8 REQD		SWING TYPE: LH, 8 REQD, 8 REQD	
DOOR TYPE: HOLLOW CORE DOOR		DOOR TYPE: HOLLOW CORE DOOR	
FRAME TYPE: PRE-HUNG		FRAME TYPE: PRE-HUNG	
RATING: NA		RATING: NA	
GLAZING: NA		GLAZING: NA	
TYPE: D-9	LOCATION: LINEN	TYPE: D-10	LOCATION: CLOSET
SIZE: 2'-0" x 6'-8"		SIZE: 4'-0" x 6'-8"	
SWING TYPE: LH, 2 REQD, 2 REQD		SWING TYPE: LH, 11 REQD, 11 REQD	
DOOR TYPE: HOLLOW CORE DOOR		DOOR TYPE: HOLLOW CORE DOOR	
FRAME TYPE: PRE-HUNG		FRAME TYPE: PRE-HUNG	
RATING: NA		RATING: NA	
GLAZING: NA		GLAZING: NA	
		DOORS WITH DIMPLE HEAD CLOSURE	

**WALL TYPES:**



6 415 sf

**1 First Floor**  
SCALE: 3/8" = 1'-0"

W1 - INDICATES WALL TYPE  
D-1 - INDICATES DOOR TYPE  
G1 - INDICATES WINDOW TYPE

**WINDOW TYPES**

TYPE: G1	LOCATION: PATIO	TYPE: G2	LOCATION: PATIO
SIZE: 5'-2" x 5'-0"		SIZE: 7'-0" x 5'-0"	
REQUIRED: 3 REQUIRED		REQUIRED: 6 REQUIRED	

Inches: 0 1 2

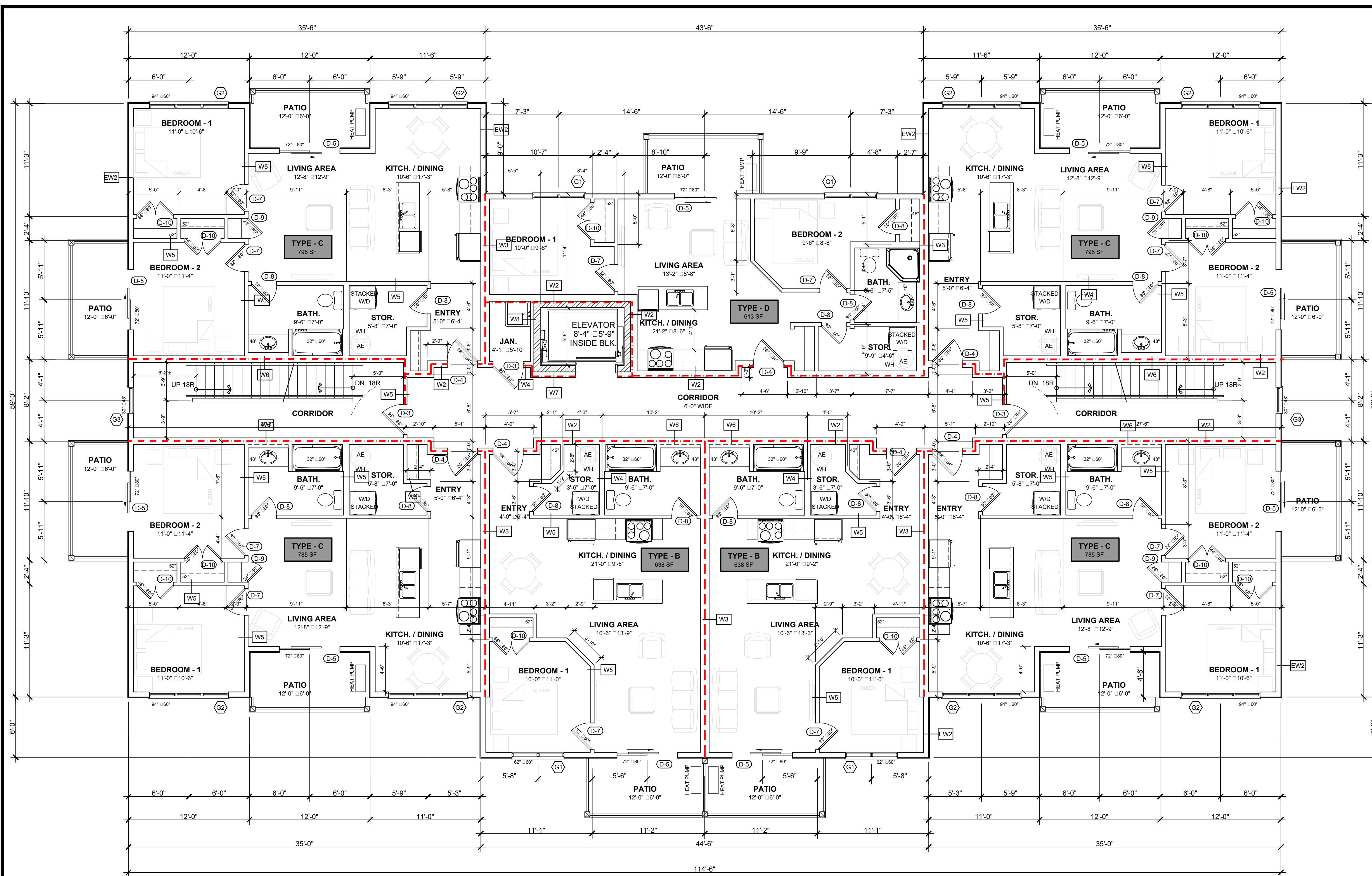
STAMP:

**W. D. Lawrence**  
Architecture Incorporated  
MAYFIELD, P.O. BOX 21, HUNTER RIVER COA INC  
(902) 650-1287 FAX: (902) 965-2855  
e-mail: wdlaw@icmail.com

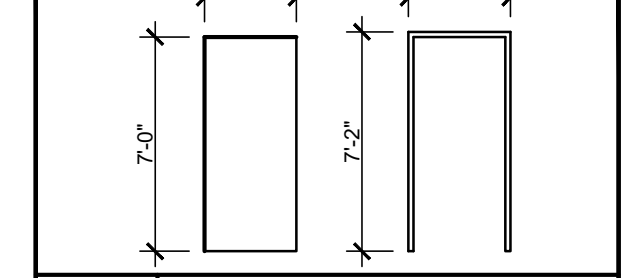
**GSC DRAFTING & DESIGN**  
Quality Building Plans - Residential & Commercial  
7 Gardner Road, Unit 10, St. John's, NL A1A 4J9  
902-954-9917  
gscdrafting@gmail.com

PROJECT NAME: Cousins Suites 20 Unit, Kensington PE  
DRAWING NAME: First Floor

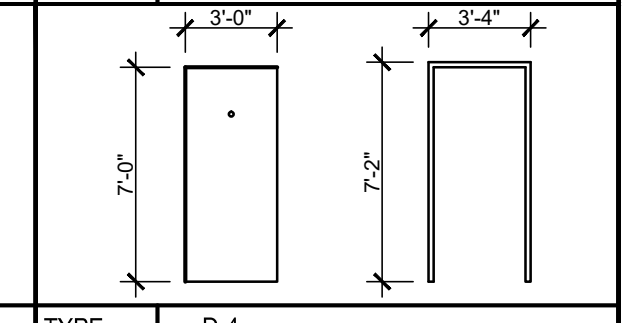
DATE: APRIL, 2024  
JOB NO.:  
DRAWN: GREG S. CHAPPELL  
SCALE: 3/16" = 1'-0"  
DRAWING NO.:  
**A-1**  
REVISION: REV. -



**DOOR TYPES**



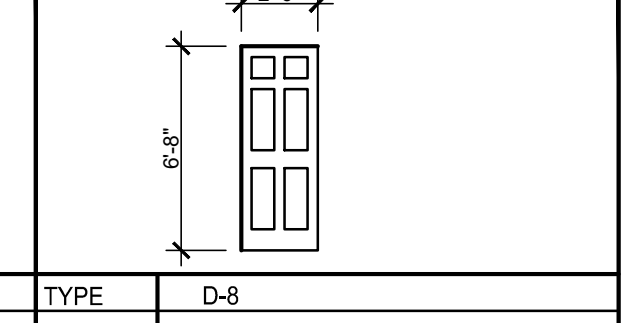
TYPE	D-2
LOCATION	JANITOR RM. / ELECTRICAL
SIZE	3'-0" x 7'-0"
SWING TYPE	RHT, LHT, RLR, LRL
DOOR TYPE	HOLLOW METAL
FRAME TYPE	PRESSED STEEL
RATING	45 MIN
GLAZING	N/A
ALL DOORS TO CLOSURES INSULATE ALL EXTERIOR DOORS	



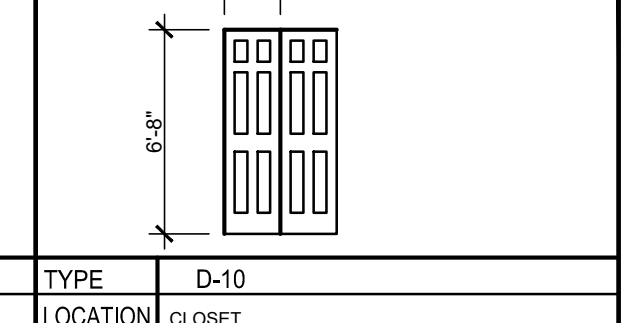
TYPE	D-4
LOCATION	UNIT ENTRANCE
SIZE	3'-0" x 7'-0"
SWING TYPE	RHT, LHT, RLR, LRL
DOOR TYPE	BIRCH SLAB DOOR (PRE-FINISHED STAIN) ON PEEP HOLE
FRAME TYPE	PRESSED STEEL
RATING	20 MIN
GLAZING	N/A
ALL DOORS TO CLOSURES INSULATE ALL EXTERIOR DOORS	



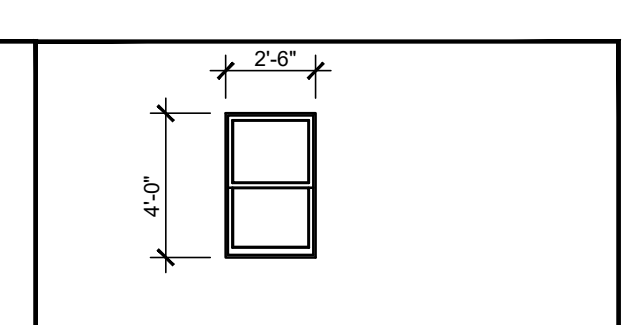
TYPE	D-5
LOCATION	PATIO
SIZE	6'-0" x 6'-8"
SWING TYPE	RHT, LHT, RLR, LRL
DOOR TYPE	PATIO SLIDER
FRAME TYPE	PRE-HUNG
RATING	N/A
GLAZING	N/A



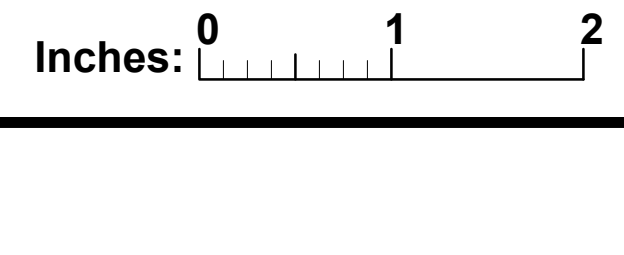
TYPE	D-7
LOCATION	BEDROOM LAUNDRY
SIZE	2'-8" x 6'-8"
SWING TYPE	RHT, LHT, RLR, LRL
DOOR TYPE	HOLLOW CORE DOOR
FRAME TYPE	PRE-HUNG
RATING	N/A
GLAZING	N/A



TYPE	D-8
LOCATION	BATHROOM
SIZE	2'-8" x 6'-8"
SWING TYPE	RHT, LHT, RLR, LRL
DOOR TYPE	HOLLOW CORE DOOR
FRAME TYPE	PRE-HUNG
RATING	N/A
GLAZING	N/A

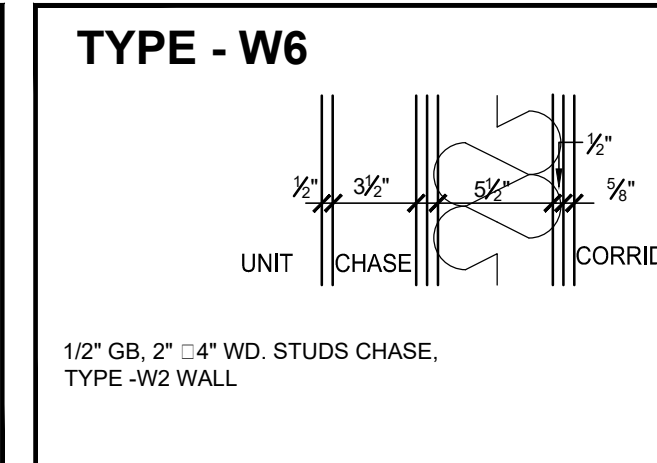
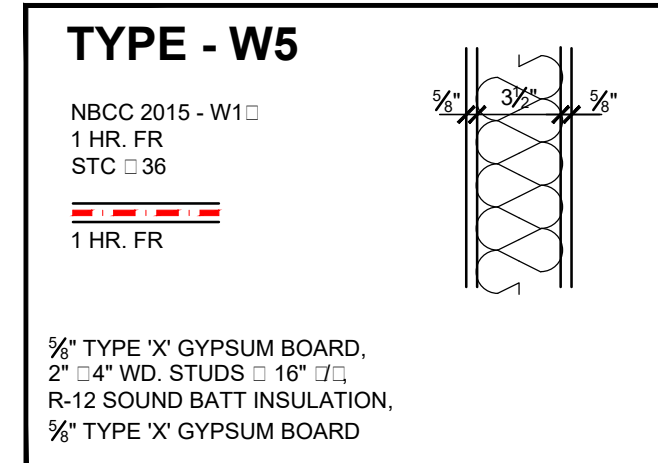
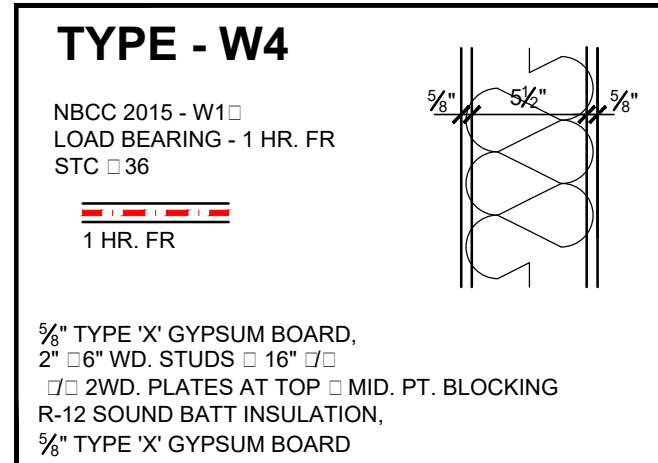
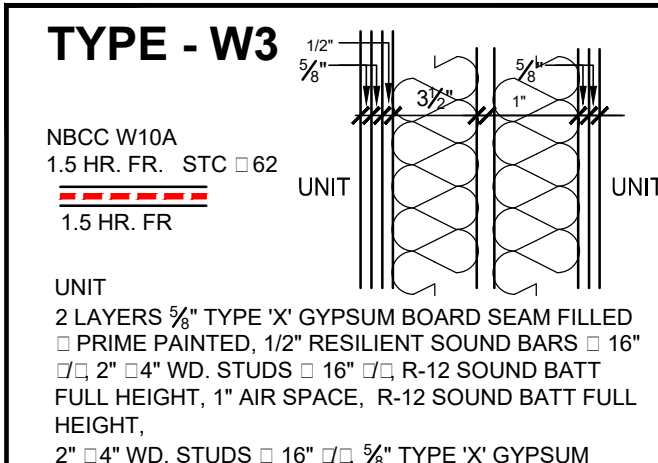
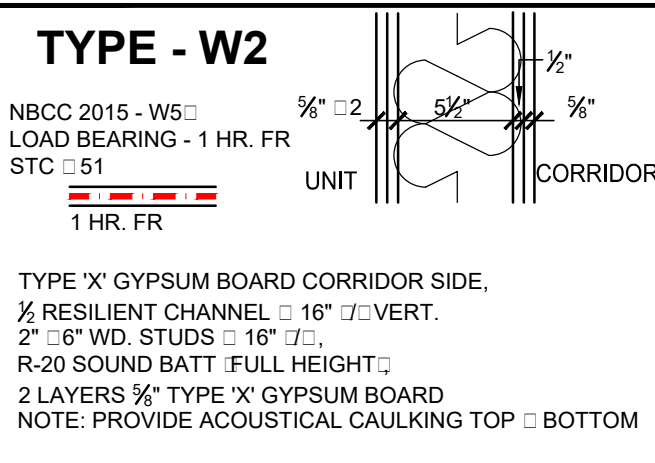
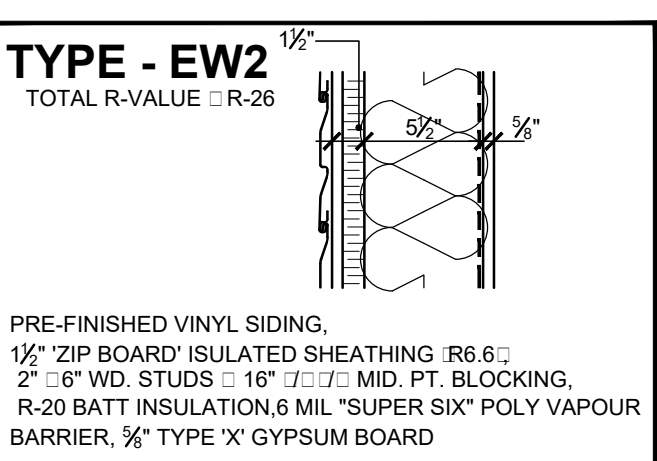
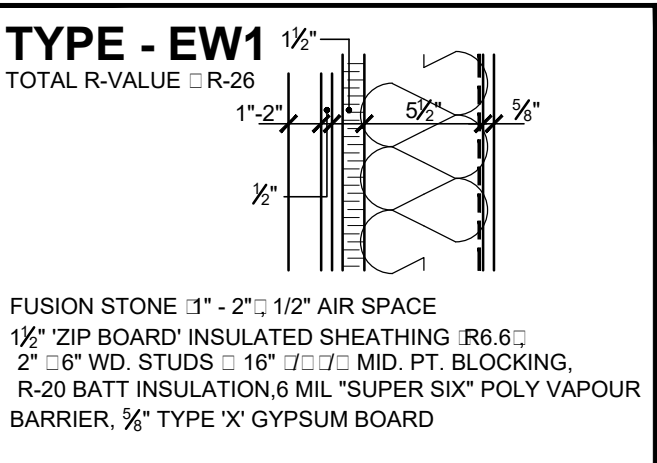


TYPE	D-9
LOCATION	CLOSET
SIZE	2'-0" x 6'-8"
SWING TYPE	RHT, LHT, RLR, LRL
DOOR TYPE	HOLLOW CORE DOOR
FRAME TYPE	PRE-HUNG
RATING	N/A
GLAZING	N/A



TYPE	D-10
LOCATION	CLOSET
SIZE	2'-0" x 1'-10"
SWING TYPE	RHT, LHT, RLR, LRL
DOOR TYPE	HOLLOW CORE DOOR
FRAME TYPE	PRE-HUNG
RATING	N/A
GLAZING	N/A

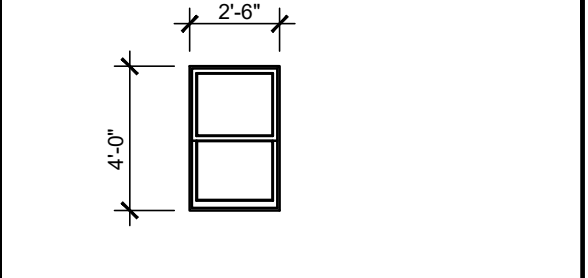
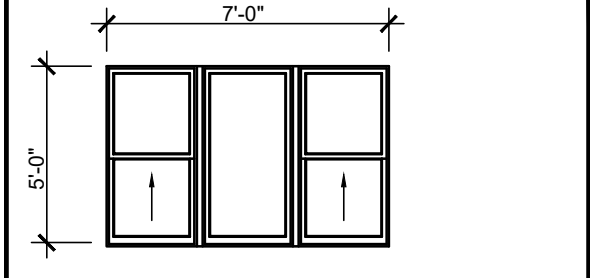
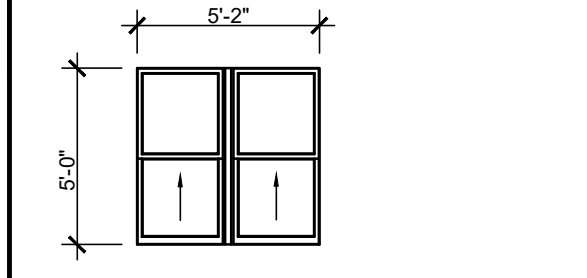
**WALL TYPES:**



**Second Floor** 6 415 sf

- W1 - INDICATES WALL TYPE
- D-1 - INDICATES DOOR TYPE
- G1 - INDICATES WINDOW TYPE

**WINDOW TYPES**



TYPE	G1
SIZE	5'-2" x 5'-0"
REQUIRED	4 REQUIRED

TYPE	G2
SIZE	7'-0" x 5'-0"
REQUIRED	8 REQUIRED

TYPE	G3
SIZE	2'-6" x 4'-0"
REQUIRED	2 REQUIRED

Inches: 0 1 2

STAMP:

W. D. Lawrence  
Architecture Incorporated  
MAYFIELD, P.O. BOX 21, HUNTER RIVER COA. 1NO  
(902) 650-1237 FAX: (902) 903-2855  
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& DESIGN  
Quality Building Plans - Residential & Commercial  
7 Gardner Road  
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902.954.9917  
gscdrafting@gmail.com

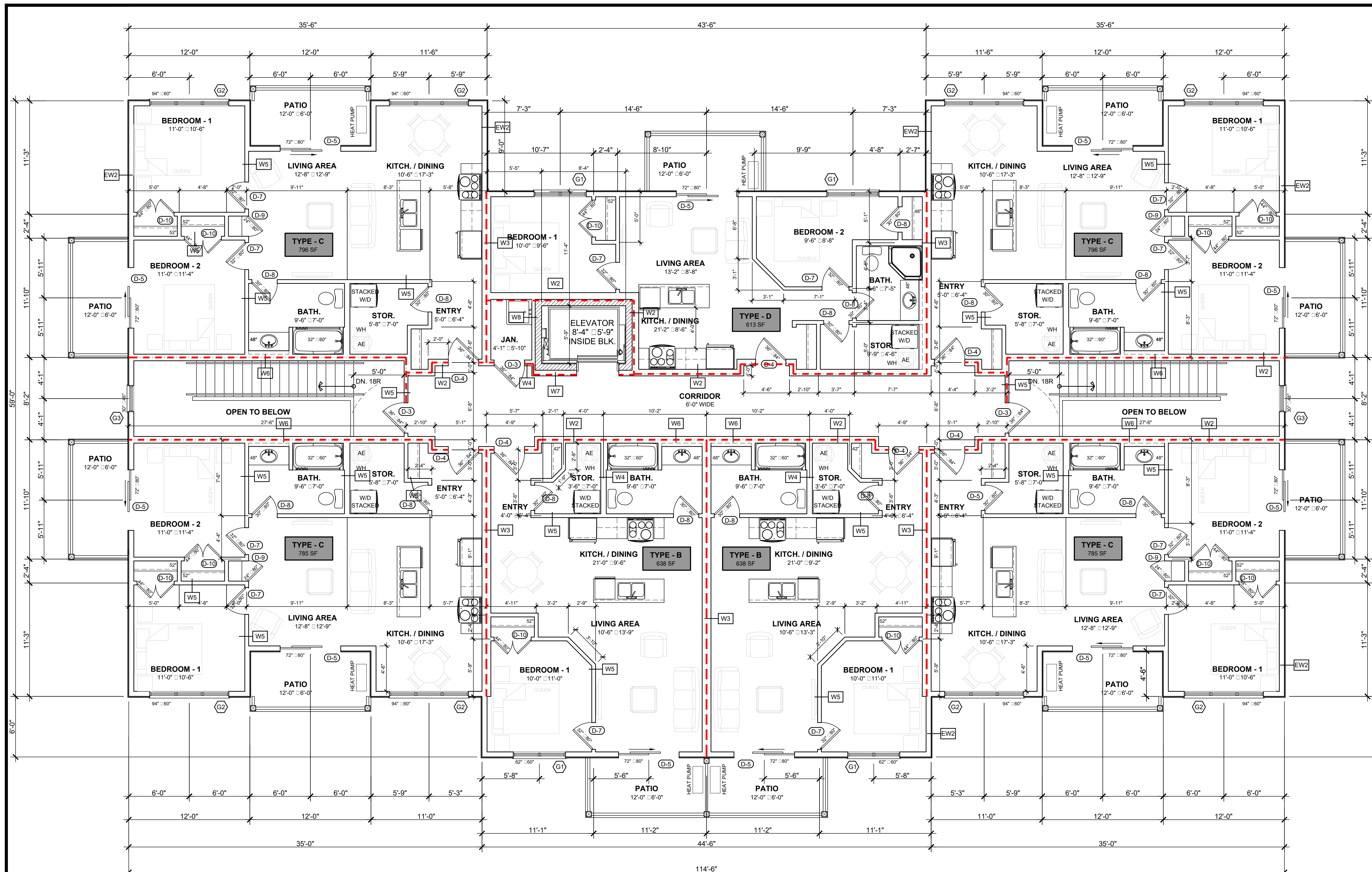
PROJECT NAME:  
**Cousins Suites  
20 Unit, Kensington PE**

No.	DATE	DESCRIPTION

DRAWING NAME:  
**Second Floor**

DATE: APRIL, 2024  
JOB NO.:  
DRAWN: GREG S. CHAPPELL  
SCALE: 3/16" = 1'-0"

DRAWING NO.:  
**A-2**  
REVISION:  
REV. -



**DOOR TYPES**

TYPE	D-2	TYPE	D-3	TYPE	D-4
LOCATION	JANITOR RM. / ELECTRICAL	LOCATION	STAIRWELLS, VESTIBULE	LOCATION	UNIT ENTRANCE
SIZE	3'-0" x 7'-0"	SIZE	3'-0" x 7'-0"	SIZE	3'-0" x 7'-0"
SWING TYPE	RHT, LHT, RHR, LHR	SWING TYPE	RHT, LHT, RHR, LHR	SWING TYPE	RHT, LHT, RHR, LHR
DOOR TYPE	HOLLOW METAL	DOOR TYPE	HOLLOW METAL DOOR	DOOR TYPE	80% SLAB DOOR (PRE-FINISHED STAINLESS STEEL)
FRAME TYPE	PRESSED STEEL	FRAME TYPE	PRESSED STEEL	FRAME TYPE	PRESSED STEEL
RATING	45 MIN.	RATING	45 MIN.	RATING	20 MIN.
GLAZING	N/A	GLAZING	FIRE LITE CERAMIC SAFETY GLASS	GLAZING	N/A
ALL DOORS 7' CLOSURES INSULATE ALL EXTERIOR DOORS		ALL DOORS 7' CLOSURES INSULATE ALL EXTERIOR DOORS		ALL DOORS 7' CLOSURES	
TYPE	D-5	TYPE	D-7	TYPE	D-8
LOCATION	PATIO	LOCATION	BEDROOM LAUNDRY	LOCATION	BATHROOM
SIZE	6'-0" x 6'-8"	SIZE	2'-8" x 6'-8"	SIZE	2'-6" x 6'-8"
SWING TYPE	RHT, LHT, RHR, LHR	SWING TYPE	RHT, LHT, RHR, LHR	SWING TYPE	RHT, LHT, RHR, LHR
DOOR TYPE	HOLLOW METAL DOOR	DOOR TYPE	HOLLOW CORE DOOR	DOOR TYPE	HOLLOW CORE DOOR
FRAME TYPE	PRESSED STEEL	FRAME TYPE	PRE-HUNG	FRAME TYPE	PRE-HUNG
RATING	45 MIN.	RATING	PRE-HUNG	RATING	PRE-HUNG
GLAZING	N/A	GLAZING	N/A	GLAZING	N/A
ALL DOORS 7' CLOSURES INSULATE ALL EXTERIOR DOORS		ALL DOORS 7' CLOSURES INSULATE ALL EXTERIOR DOORS		DOORS WITH DIMPLE HEAD CLOSURE	
TYPE	D-9	TYPE	D-10		
LOCATION	LINEN	LOCATION	CLOSET		
SIZE	2'-11-1/2" x 6'-8"	SIZE	2'-11-1/2" x 6'-8"		
SWING TYPE	RHT, LHT, RHR, LHR	SWING TYPE	RHT, LHT, RHR, LHR		
DOOR TYPE	HOLLOW CORE DOOR	DOOR TYPE	HOLLOW CORE DOOR		
FRAME TYPE	PRE-HUNG	FRAME TYPE	PRE-HUNG		
RATING	PRE-HUNG	RATING	PRE-HUNG		
GLAZING	N/A	GLAZING	N/A		

**WALL TYPES:**

**TYPE - EW1**  
TOTAL R-VALUE = R-26

FUSION STONE 1" - 2" 1/2" AIR SPACE  
1/2" ZIP BOARD INSULATED SHEATHING R6.0;  
2" x 6" WD. STUDS @ 16" O.C. MID. PT. BLOCKING,  
R-20 BATT INSULATION 6 MIL "SUPER SIX" POLY VAPOUR  
BARRIER, 1/2" TYPE 'X' GYPSUM BOARD

**TYPE - W2**

NBC 2015 - W5;  
LOAD BEARING - 1 HR. FR  
STC = 51

UNIT CORRIDOR

TYPE 'X' GYPSUM BOARD CORRIDOR SIDE,  
1/2" RESILIENT CHANNEL @ 16" O.C. VERT.  
2" x 6" WD. STUDS @ 16" O.C. VERT.  
R-20 SOUND BATT. FULL HEIGHT;  
2 LAYERS 1/2" TYPE 'X' GYPSUM BOARD  
NOTE: PROVIDE ACOUSTICAL CAULKING TOP & BOTTOM

**TYPE - W3**

NBC 2015 W10A  
1.5 HR. FR. STC = 62  
1.5 HR. FR

UNIT

2 LAYERS 1/2" TYPE 'X' GYPSUM BOARD SEAM FILLED  
PRIME PAINTED, 1/2" RESILIENT SOUND BARS @ 16"  
O.C. 2" x 4" WD. STUDS @ 16" O.C. R-12 SOUND BATT  
FULL HEIGHT, 1" AIR SPACE, R-12 SOUND BATT FULL  
HEIGHT,  
2" x 4" WD. STUDS @ 16" O.C. 1/2" TYPE 'X' GYPSUM  
BOARD SEAM FILLED AND PRIME PAINTED  
UNIT  
NOTE: PROVIDE ACOUSTICAL CAULKING TOP &  
BOTTOM. TOP OF WALL TO BE FIRE STOPPED.

**TYPE - W4**

NBC 2015 - W1;  
LOAD BEARING - 1 HR. FR  
STC = 36  
1 HR. FR

1/2" TYPE 'X' GYPSUM BOARD,  
2" x 6" WD. STUDS @ 16" O.C.  
1/2" WD. PLATES AT TOP @ MID. PT. BLOCKING  
R-12 SOUND BATT INSULATION,  
1/2" TYPE 'X' GYPSUM BOARD

**TYPE - W5**

NBC 2015 - W1  
1 HR. FR  
STC = 36  
1 HR. FR

1/2" TYPE 'X' GYPSUM BOARD,  
2" x 4" WD. STUDS @ 16" O.C.  
R-12 SOUND BATT INSULATION,  
1/2" TYPE 'X' GYPSUM BOARD

**TYPE - W6**

1/2" GB, 2" x 4" WD. STUDS CHASE,  
TYPE - W2 WALL

UNIT CHASE CORRIDOR

**Third Floor 6 415 sf**

- W1 - INDICATES WALL TYPE
- D-1 - INDICATES DOOR TYPE
- G1 - INDICATES WINDOW TYPE

**WINDOW TYPES**

TYPE	G1	TYPE	G2	TYPE	G3
SIZE	5'-2" x 5'-0"	SIZE	7'-0" x 5'-0"	SIZE	2'-6" x 4'-0"
REQUIRED	4 REQUIRED	REQUIRED	8 REQUIRED	REQUIRED	2 REQUIRED

Inches: 0 1 2

STAMP:

**W.D. Lawrence**  
Architecture Incorporated  
MAXFIELD, P.O. BOX 21, HUNTER, HUNTER CO., IN  
(903) 630-1237 FAX: (903) 983-2885  
e-mail: wdarc@att.net

**GSC DRAFTING & DESIGN**  
Quality Building Plans - Residential & Commercial  
27 Gardner Road  
Sumner, PE  
gregchappell@att.net  
CIN-439

NO.	DATE	DESCRIPTION

PROJECT NAME:  
**Cousins Suites**  
20 Unit, Kensington PE

DRAWING NAME:  
**Third Floor**

DATE: APRIL, 2024  
JOB NO.:  
DRAWN: GREG S. CHAPPELL

SCALE: 3/16" = 1'-0"  
DRAWING NO.:  
**A-3**  
REVISION:  
REV. -

**ROOF CONSTRUCTION**

- LIFETIME WARRANTY LTD. ASPHALT SHINGLES
- ROOF GUARD PREMIUM UNDERLAY
- 1/2" PLYWOOD SHEATHING 2" HY CLIPS
- PRE-ENGINEERED TRUSSES 24" J
- R-60 BLOWN IN FIBREGLAS INSULATION
- 6 MIL POLY VAPOUR BARRIER
- 1" 3" STRAPPING 16" J
- 1/2" TYPE 'X' GYPSUM BOARD SEAM FILLED PAINTED

- 36" ICE SHIELD
- EAVES TYP.
- EAVE VENT EQUAL TO TRU-VENT
- DOWNSPOUTS
- GUTTERS AS REQUIRED

- 129' 11 7/8" U/S TRUSS
- 8" PRE-FINISHED METAL FASCIA
- PRE-FINISHED VINYL SOFFIT VENTED

**WALL CONSTRUCTION**

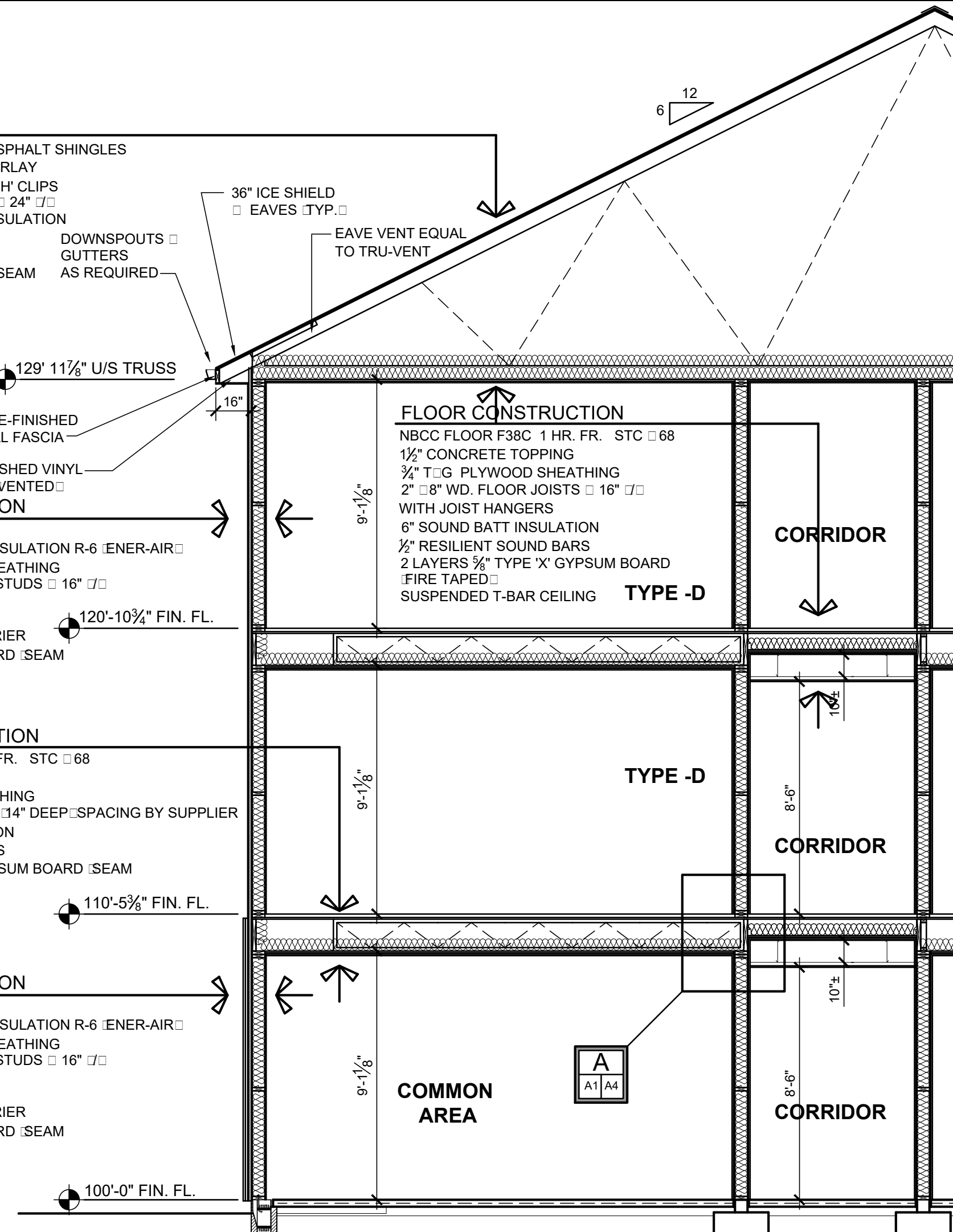
- PRE-FINISHED SIDING
- 1" BUILDING ENVELOPE INSULATION R-6 ENER-AIR
- 1/2" SPRUCE PLYWOOD SHEATHING
- 2" 6" 9" PRE-CUTS WD. STUDS 16" J
- WITH MID. PT. BLOCKING
- R-20 BATT INSULATION
- 6 MIL POLY VAPOUR BARRIER
- 1/2" TYPE 'X' GYPSUM BOARD SEAM FILLED AND PAINTED

**FLOOR CONSTRUCTION**

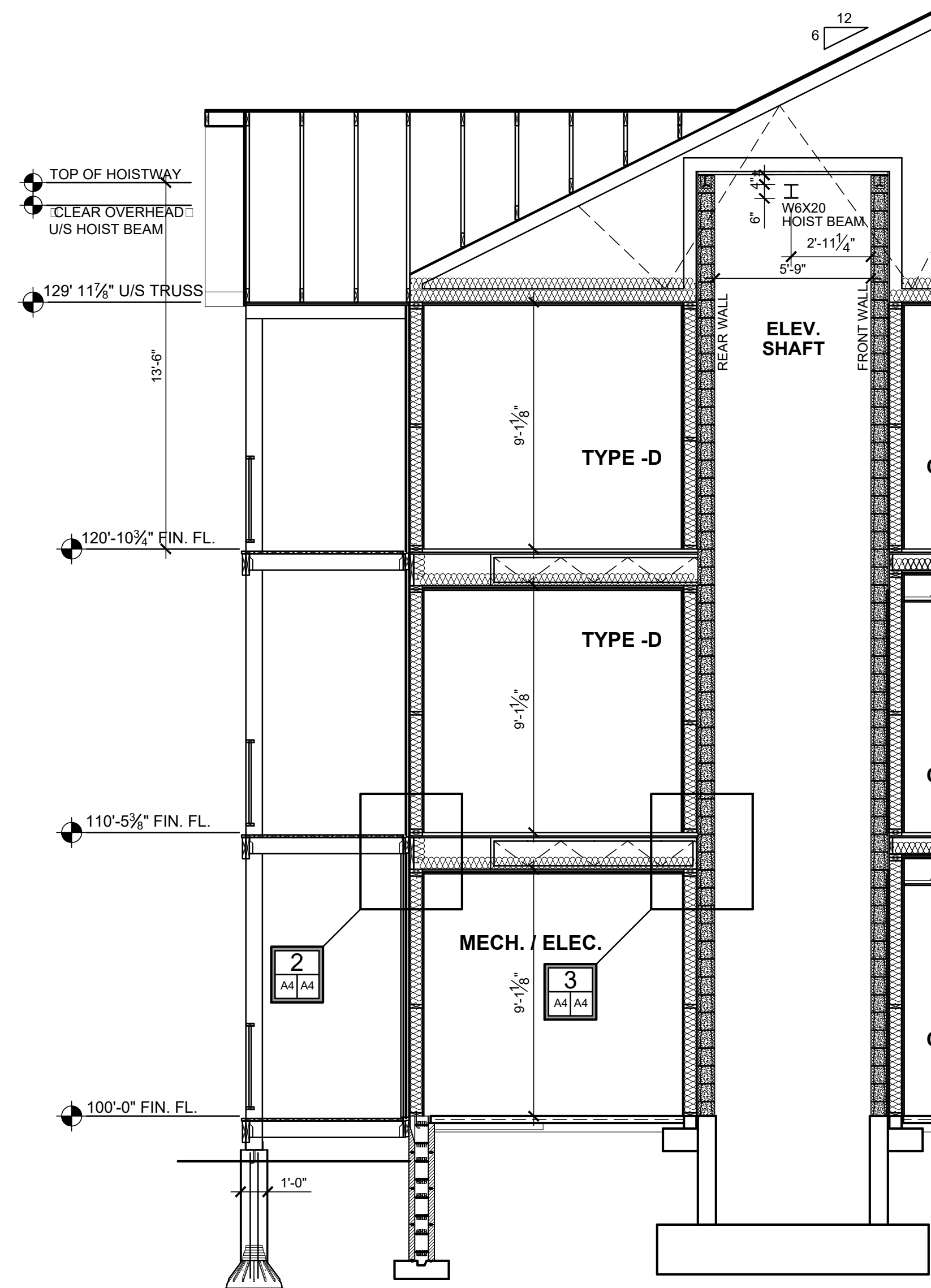
- NBCC FLOOR F38C 1 HR. FR. STC 68
- 1 1/2" CONCRETE TOPPING
- 3/4" T.G. PLYWOOD SHEATHING
- OPEN WEB FLOOR JOISTS 14" DEEP SPACING BY SUPPLIER
- 6" SOUND BATT INSULATION
- 1/2" RESILIENT SOUND BARS
- 2 LAYERS 1/2" TYPE 'X' GYPSUM BOARD SEAM FILLED AND PAINTED

**WALL CONSTRUCTION**

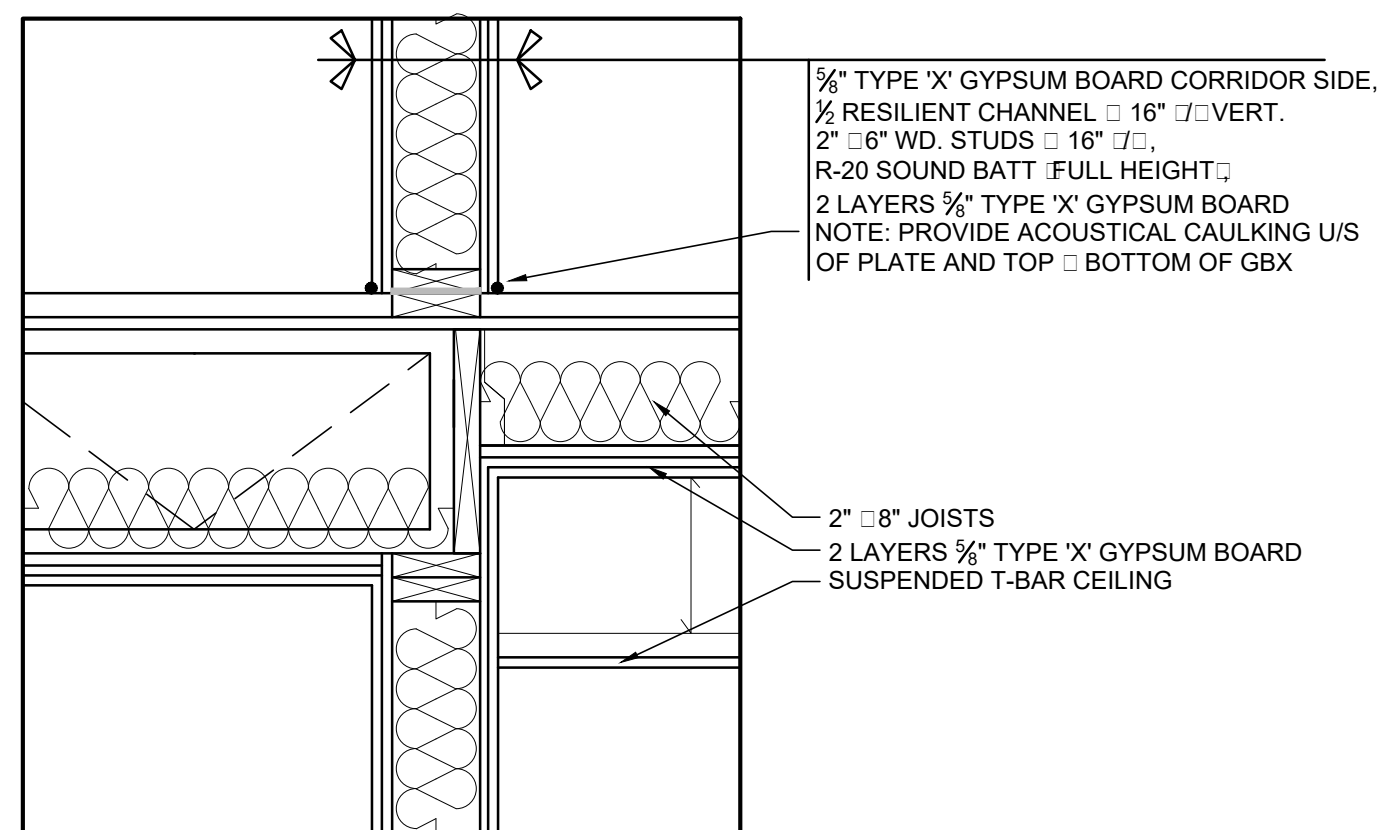
- PRE-FINISHED SIDING
- 1" BUILDING ENVELOPE INSULATION R-6 ENER-AIR
- 1/2" SPRUCE PLYWOOD SHEATHING
- 2" 6" 9" PRE-CUTS WD. STUDS 16" J
- WITH MID. PT. BLOCKING
- R-20 BATT INSULATION
- 6 MIL POLY VAPOUR BARRIER
- 1/2" TYPE 'X' GYPSUM BOARD SEAM FILLED AND PAINTED



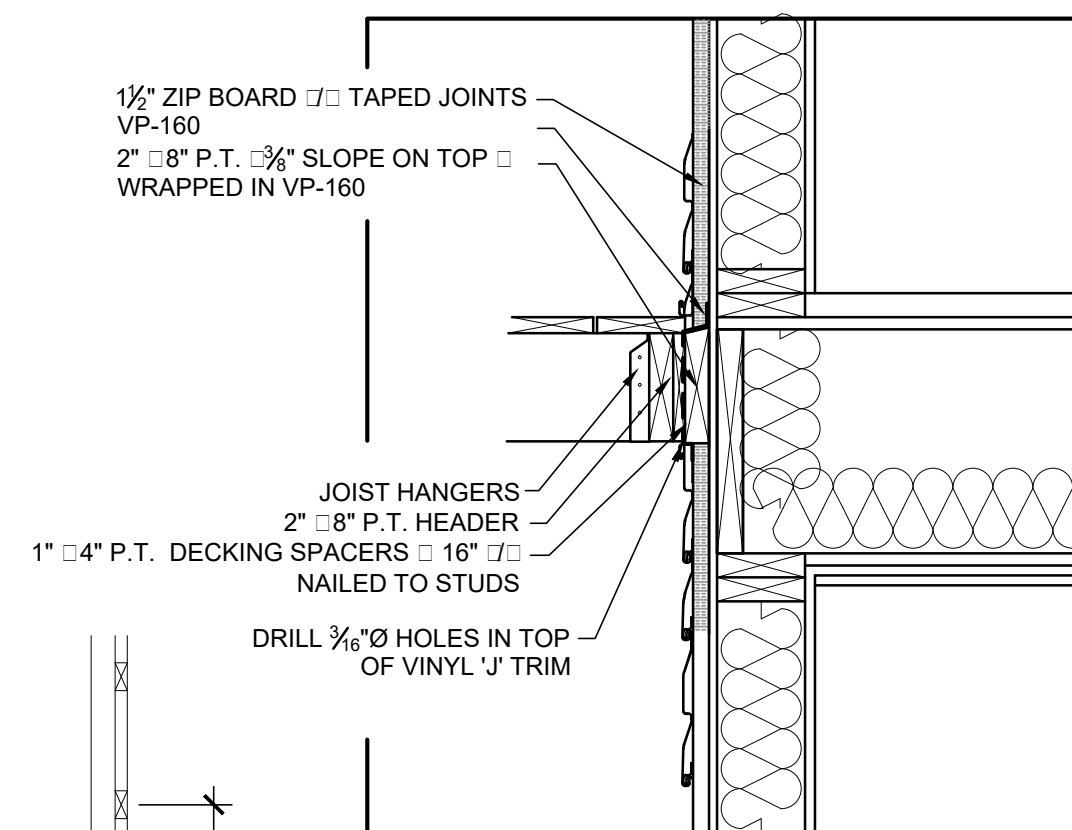
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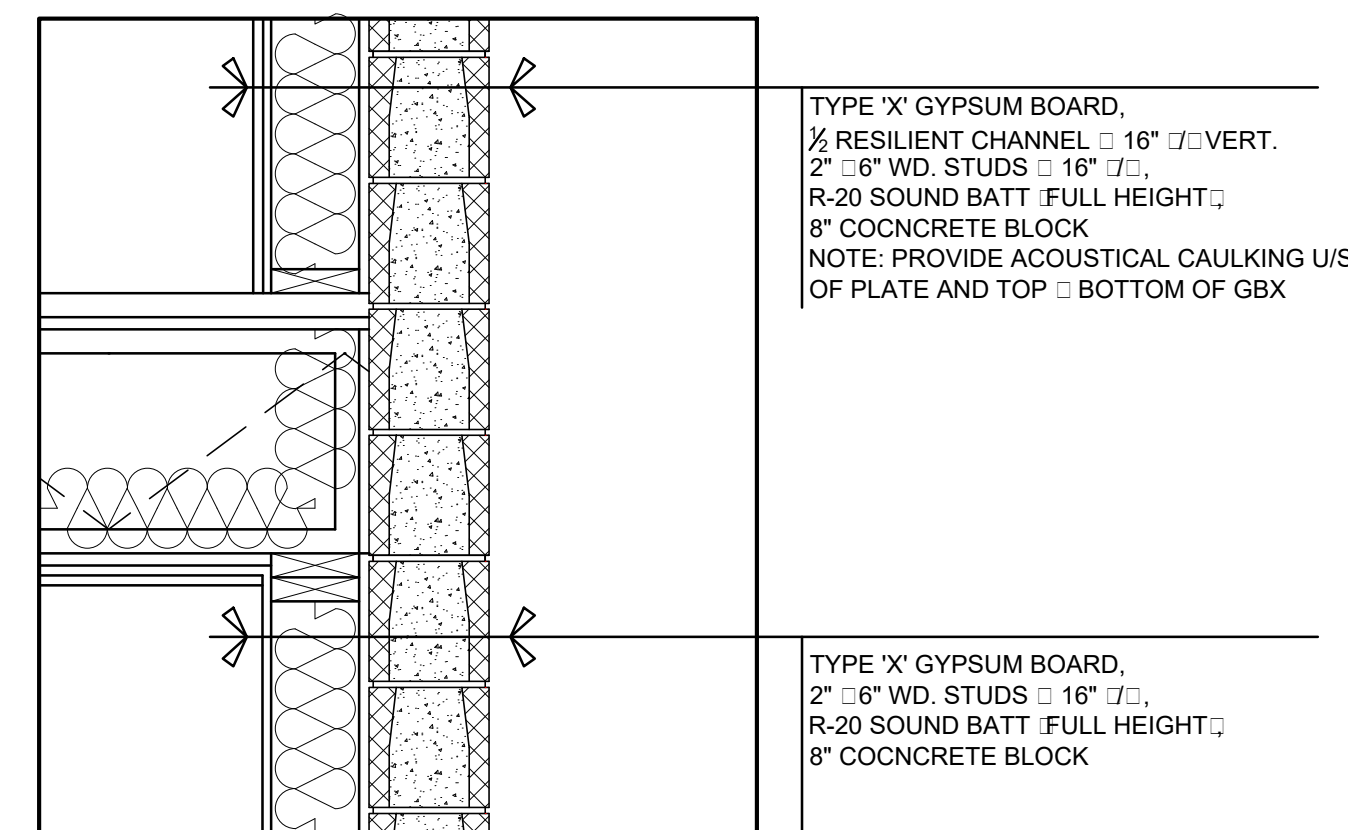
**B Section**  
SCALE: 1/2" = 1'-0"



**1 Detail**  
SCALE: NOT TO SCALE



**2 Detail**  
SCALE: NOT TO SCALE



**3 Detail**  
SCALE: NOT TO SCALE

STAMP:

**W. D. Lawrence**  
Architecture Incorporated  
MAYFIELD, P.O. BOX 21, HUNTER RIVER COA. 150  
(902) 650-1237 FAX: (902) 963-2855  
E-mail: wdlaw@att.net

**GSC DRAFTING & DESIGN**  
Quality Building Plans - Residential & Commercial  
7 Gardner Road, Suite 101, North York, ON M2H 4J9  
905-854-9917  
gscdrafting@gmail.com

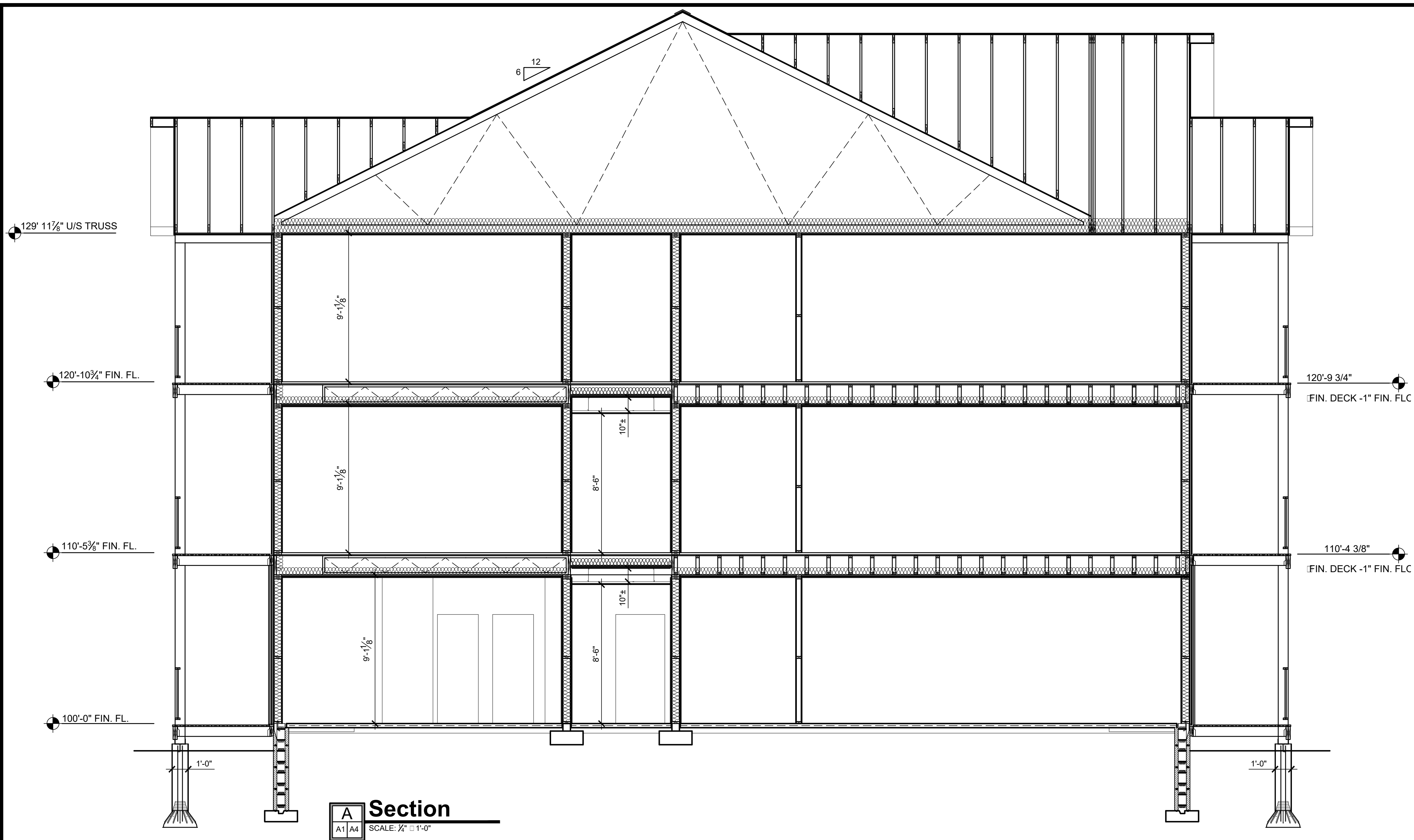
No.	DATE	DESCRIPTION

PROJECT NAME:  
**Cousins Suites**  
20 Unit, Kensington PE  
DRAWING NAME:  
**Section**

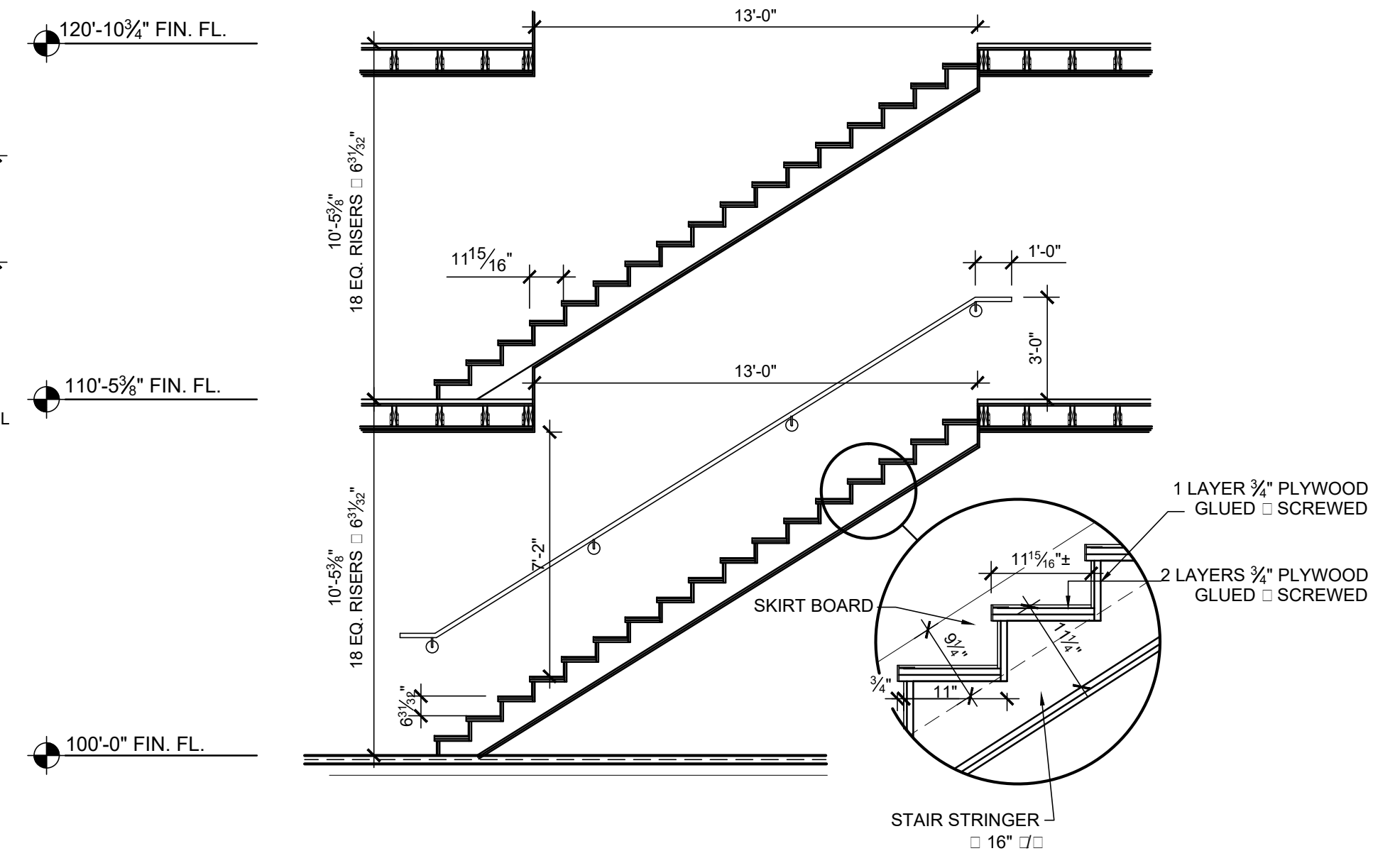
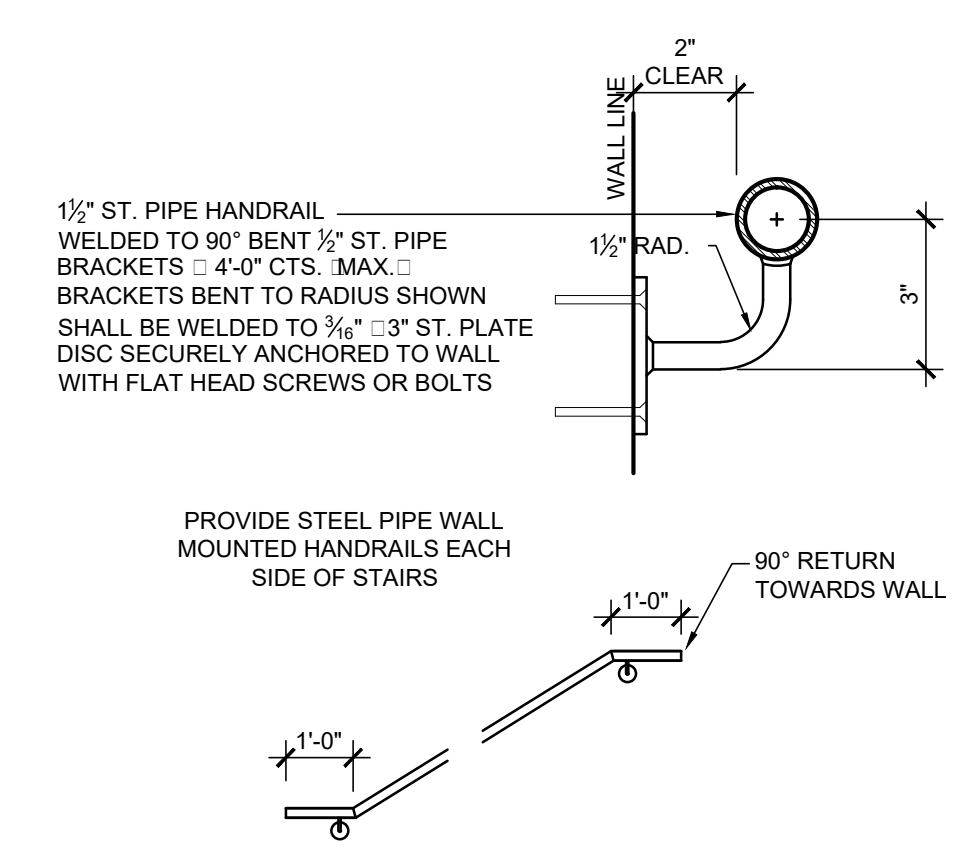
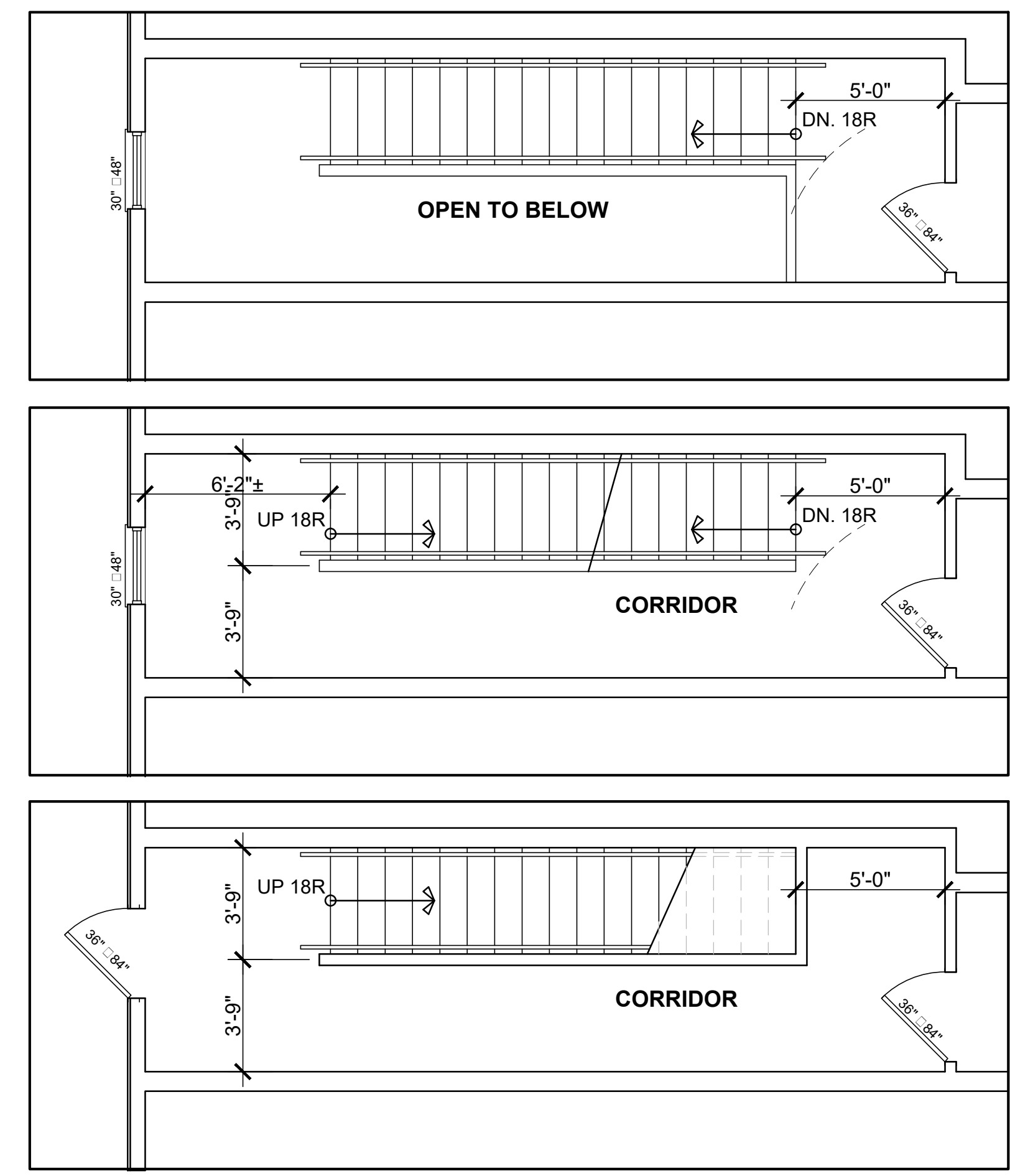
DATE: APRIL, 2024  
JOB NO.:  
DRAWN: GREG S. CHAPPELL  
SCALE: AS NOTED  
DRAWING NO.:

**A-4**  
REVISION:  
REV.

Inches: 0 1 2



**A** Section  
A1/A4  
SCALE: 1/2" = 1'-0"



Inches: 0 1 2

STAMP:

W. D. Lawrence  
Architecture Incorporated

MAYFIELD, P.O. BOX 21, HUNTER RIVER COA. LDG  
(410) 266-1234 FAX: (410) 266-2868  
E-mail: wdlaw@att.net

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Quality Building Plans - Residential & Commercial  
1000 E. 1st Street  
Summerside, PE  
CIN-419 gregchappeldrafting@gmail.com

No.	DATE	DESCRIPTION

PROJECT NAME:  
**Cousins Suites  
20 Unit, Kensington PE**

DATE: APRIL, 2024  
JOB NO.:  
DRAWN: GREG S. CHAPPELL  
SCALE: AS NOTED  
DRAWING NO.:

**A-5**  
REVISION:  
REV.



**A Front Elevation**  
SCALE: 1/8" = 1'-0"



**B Left Elevation**  
SCALE: 1/8" = 1'-0"



**C Left Elevation**  
SCALE: 1/8" = 1'-0"



**D Rear Elevation**  
SCALE: 1/8" = 1'-0"

**EXTERIOR FINISHES**

TYPE - 01
TYPE - 02
TYPE - 03
TYPE - 04
TYPE - 05
TYPE - 06
TYPE - 07
TYPE - 08

Inches: 0 1 2

STAMP:

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MAYFIELD, P.O. BOX 21, HUNTER RIVER COA 150  
(412) 659-1237 FAX: (412) 963-2855  
E-mail: wdlaw@att.net

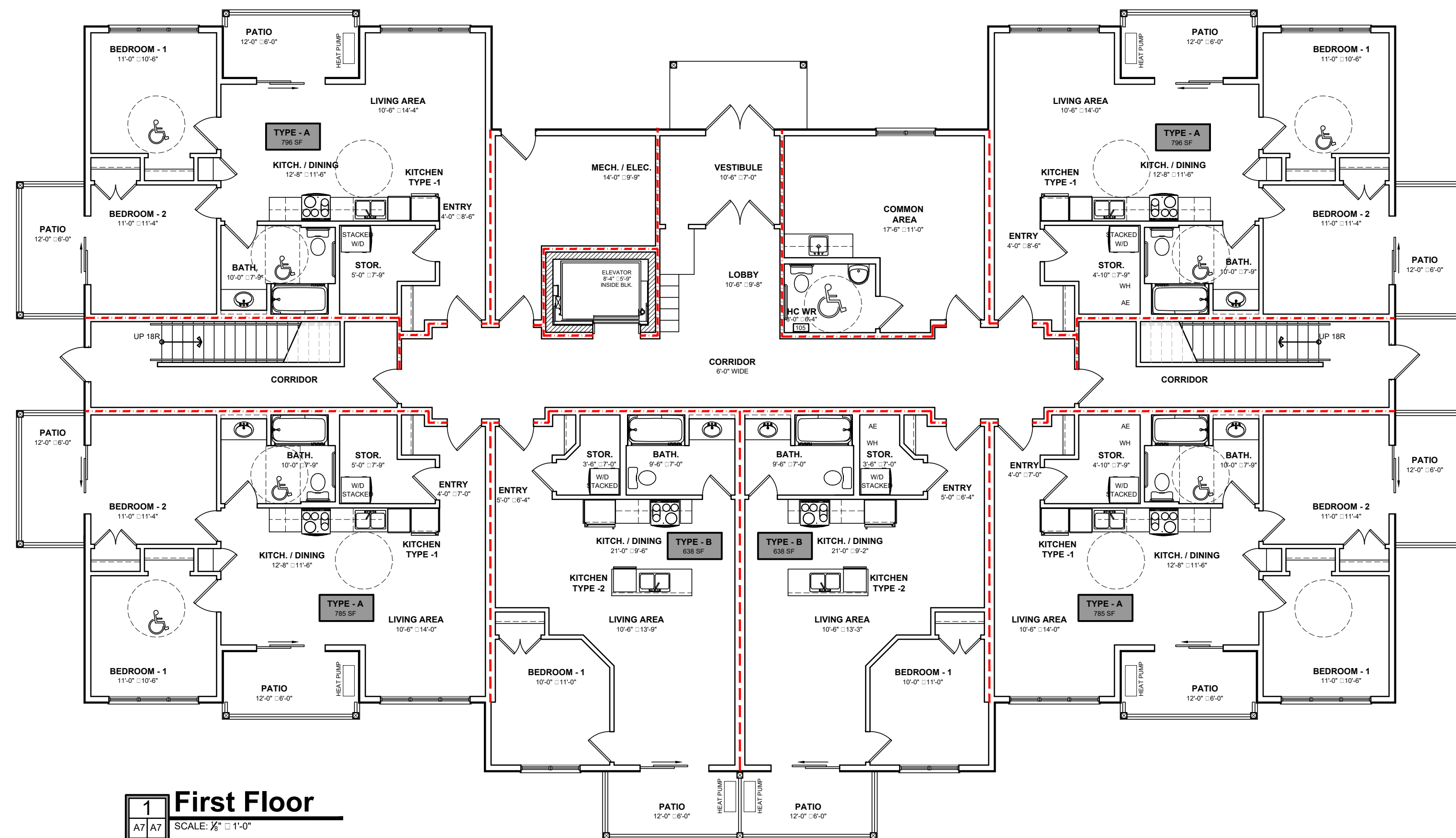
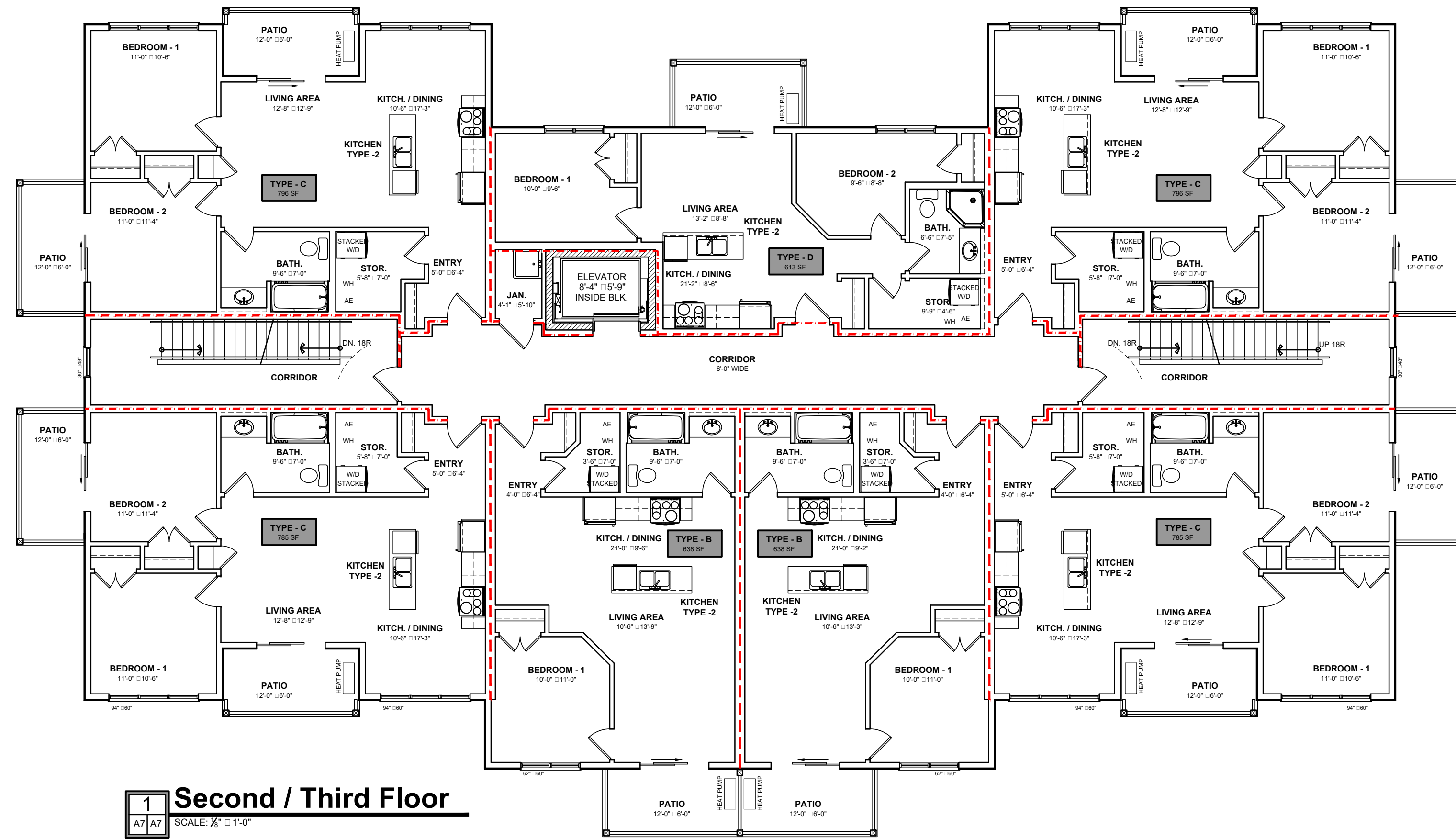
**GSC** DRAFTING & DESIGN  
Quality Building Plans - Residential & Commercial  
7 Gardner Road, Suite 101, P.O. Box 101  
Cincinnati, OH 45215  
937.954.9917  
gscdrafting@gmail.com

No.	DATE	DESCRIPTION

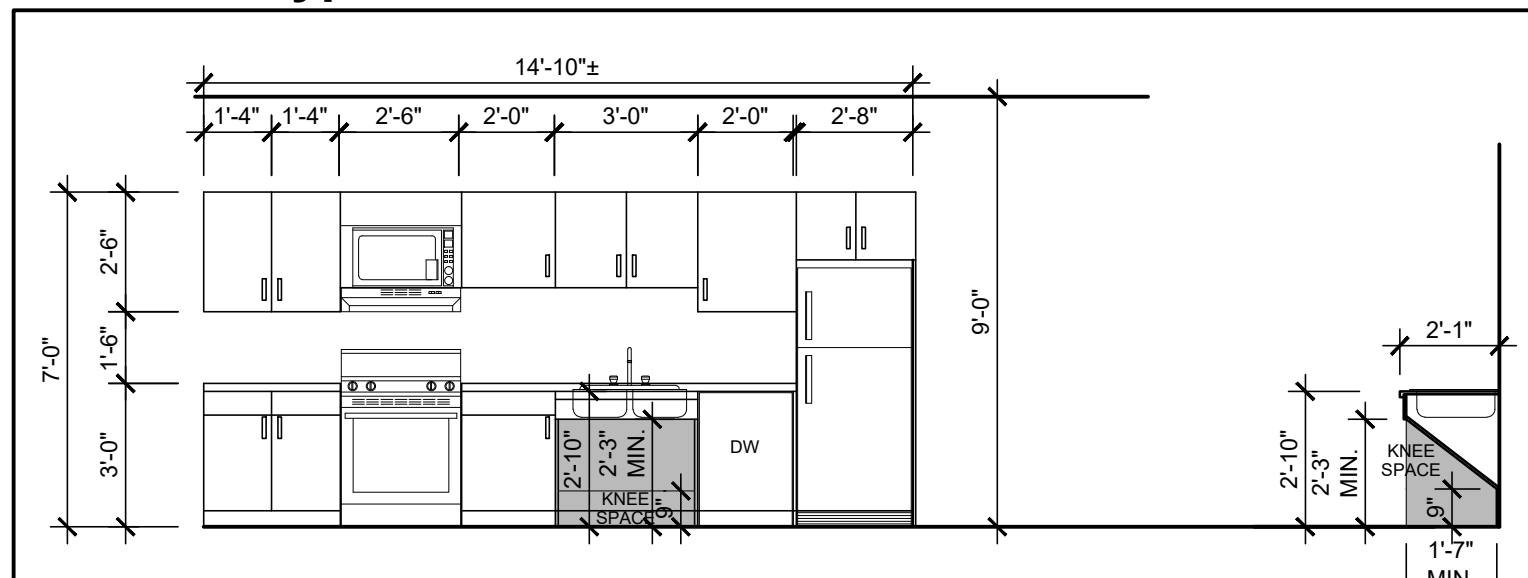
PROJECT NAME: **Cousins Suites 20 Unit, Kensington PE**  
DRAWING NAME: **Exterior Elevations**

DATE: APRIL, 2024  
JOB NO.:  
DRAWN: GREG S. CHAPPELL  
SCALE: AS NOTED  
DRAWING NO.

**A-6**  
REVISION: REV. -

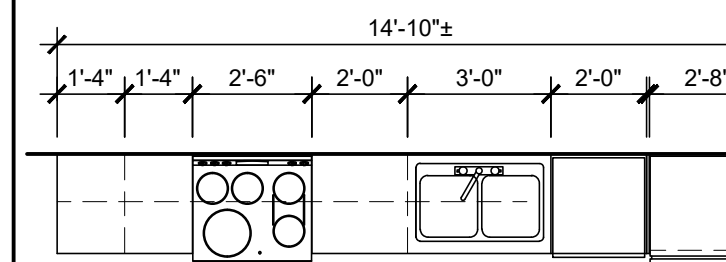


**Kitchen Type - 1**



**Sink Elevation**

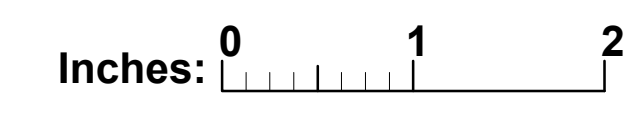
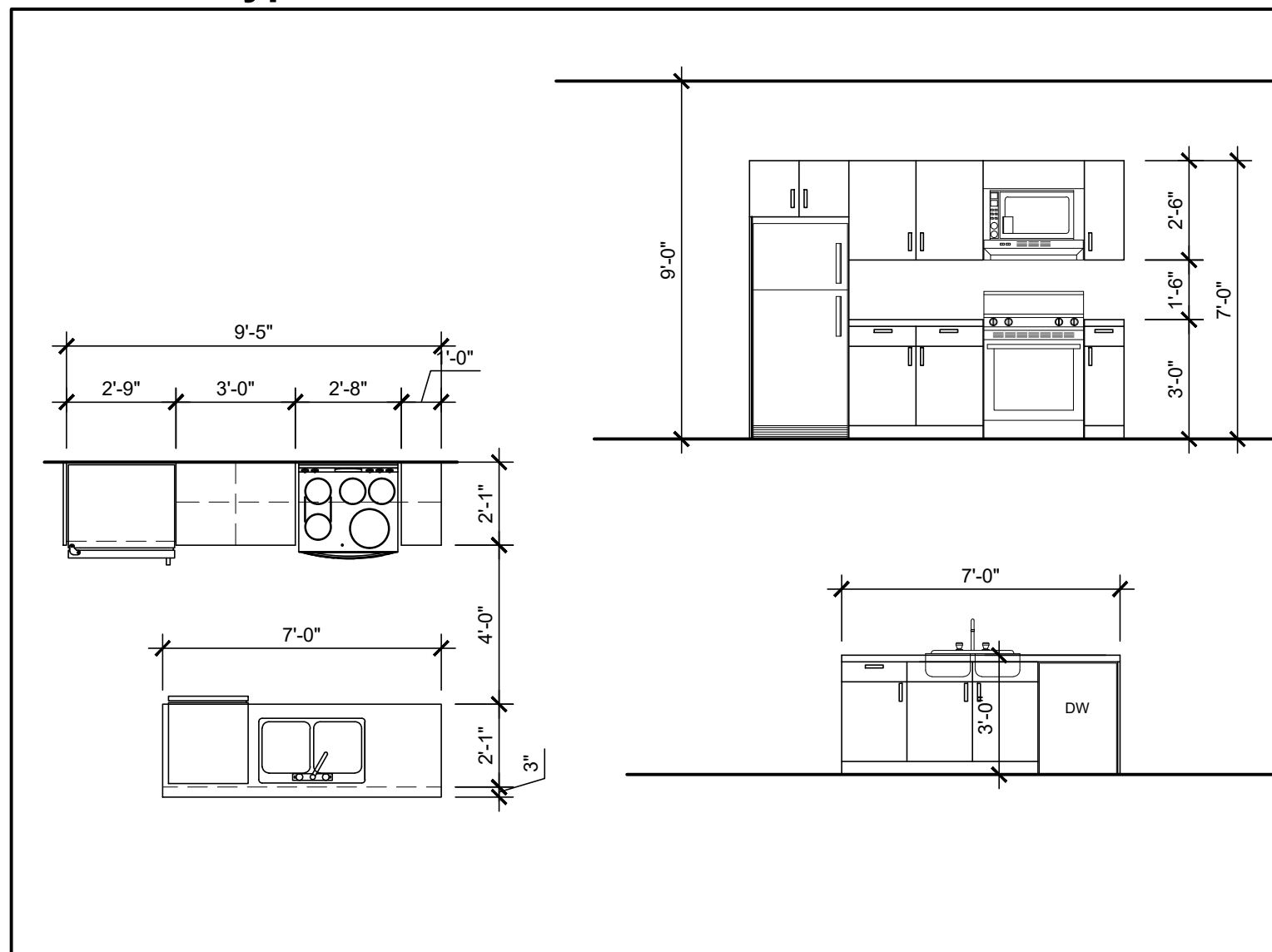
**Sink Section**



**Plan View**

- BARRIER FREE KITCHEN:**
- MINIMUM 5'-0" TURNING DIAMETER BETWEEN COUNTERS AND ALL OPPOSING BASE CABINETS, COUNTER TOPS AND APPLIANCES.
  - MINIMUM OF 3" WORK SURFACE THAT IS:
    - 30" x 24" DEEP
    - BETWEEN MIN. 32" AND 34" MAX. ABOVE FIN. FLOOR
    - HAVE A MIN. KNEE SPACE OF 30"W x 19"D x 27"H
    - HAVE A MIN. OF 3" ELECTRICAL RECEPTACLE LOCATED TO THE FRONT OR SIDE OF THE WORK SURFACE

**Kitchen Type - 2**



STAMP:

**W. D. Lawrence**  
 Architecture Incorporated  
 MAYFIELD, P. O. BOX 21, HUNTER, HUNTER CO., IN 46340  
 (903) 830-1237 FAX: (903) 903-2805  
 e-mail: wdlawarch@gmail.com

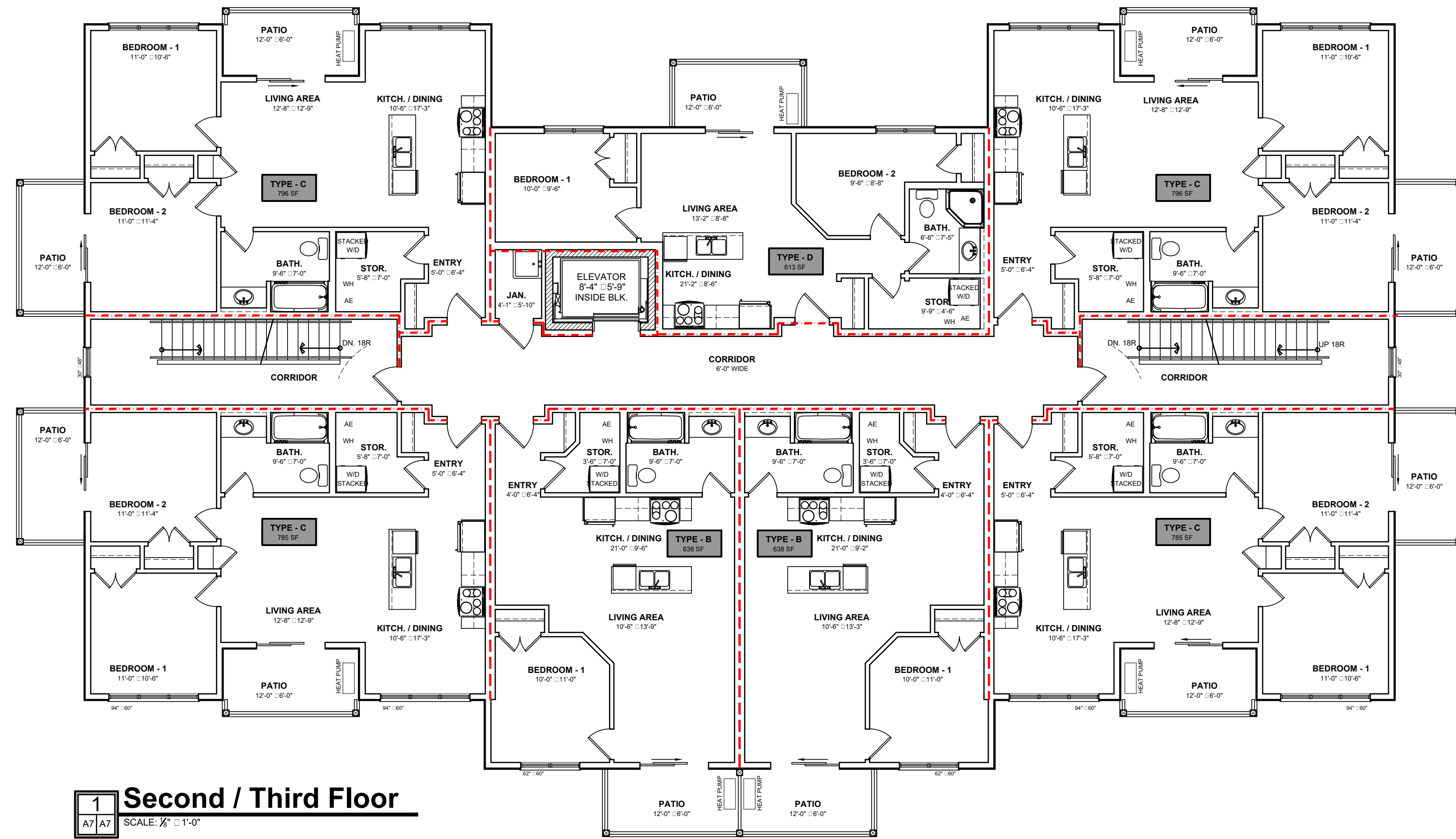
**GSC DRAFTING & DESIGN**  
 Quality Building Plans - Residential & Commercial  
 27 Gardner Road  
 Sumner, PE  
 gregchappelldrafting@gmail.com  
 902.954.0917  
 CN-439

DATE	DESCRIPTION

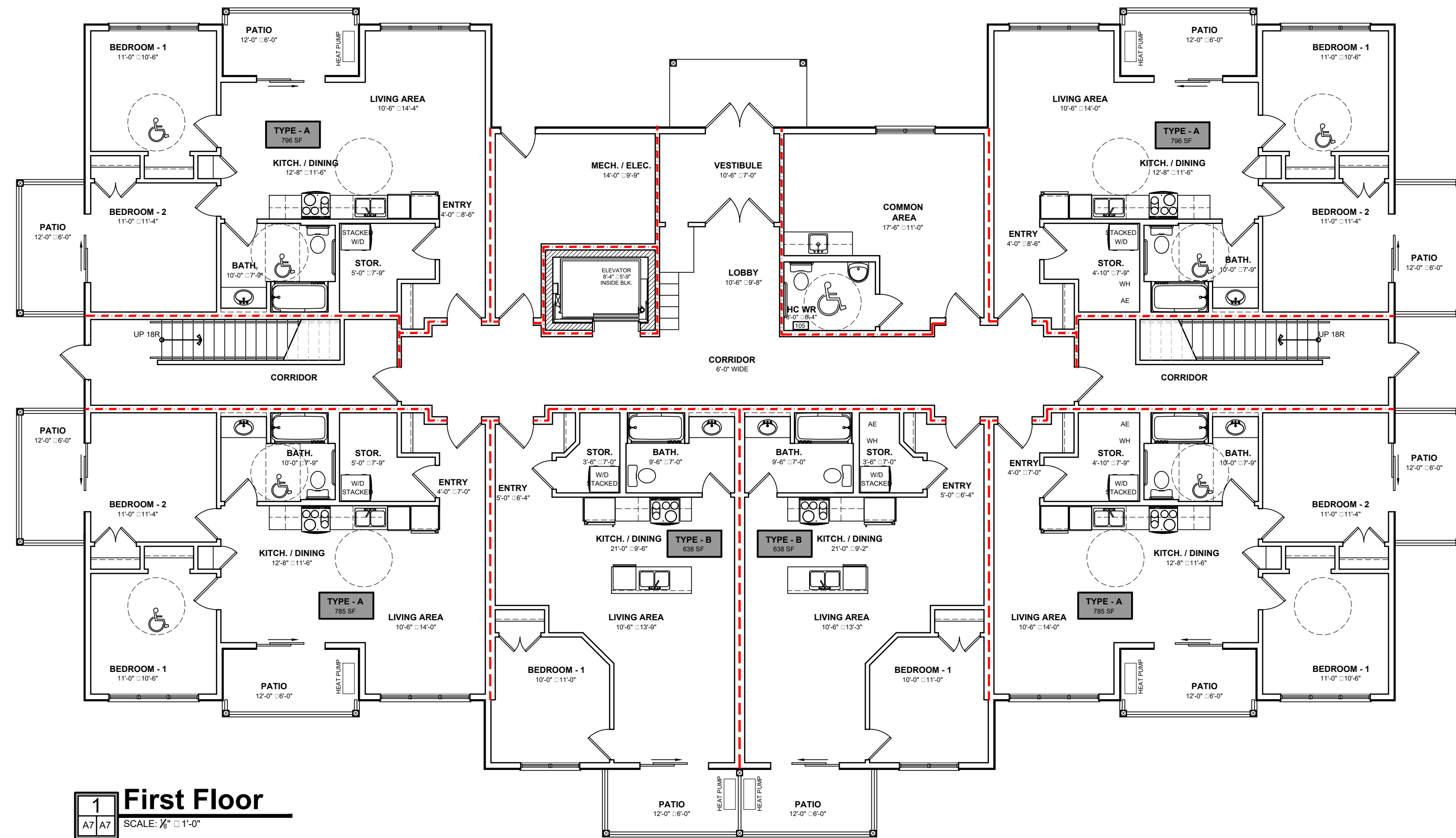
PROJECT NAME:	<b>Cousins Suites</b>
DRAWING NAME:	<b>20 Unit, Kensington PE</b>
DRAWING NO.:	<b>Millwork</b>

DATE:	APRIL, 2024
JOB NO.:	---
DRAWN:	GREG S. CHAPPELL
SCALE:	AS NOTED
DRAWING NO.:	<b>A-7</b>

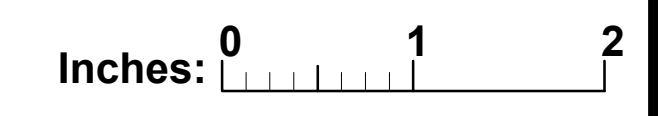
REVISION:	REV. -
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**1** Second / Third Floor  
 AT AT SCALE: 1/8" = 1'-0"



**1** First Floor  
 AT AT SCALE: 1/8" = 1'-0"



STAMP:

W.D. Lawrence  
 Architecture Incorporated  
 1003 E. 9th St., Box 21, Hunter, NY 13091  
 (518) 486-1237 FAX: (518) 486-2885  
 e-mail: wdlaw@att.net

**GSC** DRAFTING & DESIGN  
 Quality Building Plans - Residential & Commercial  
 27 Gardner Road, Summerdale, PE  
 902.954.0917  
 gregchappell@gsd.com

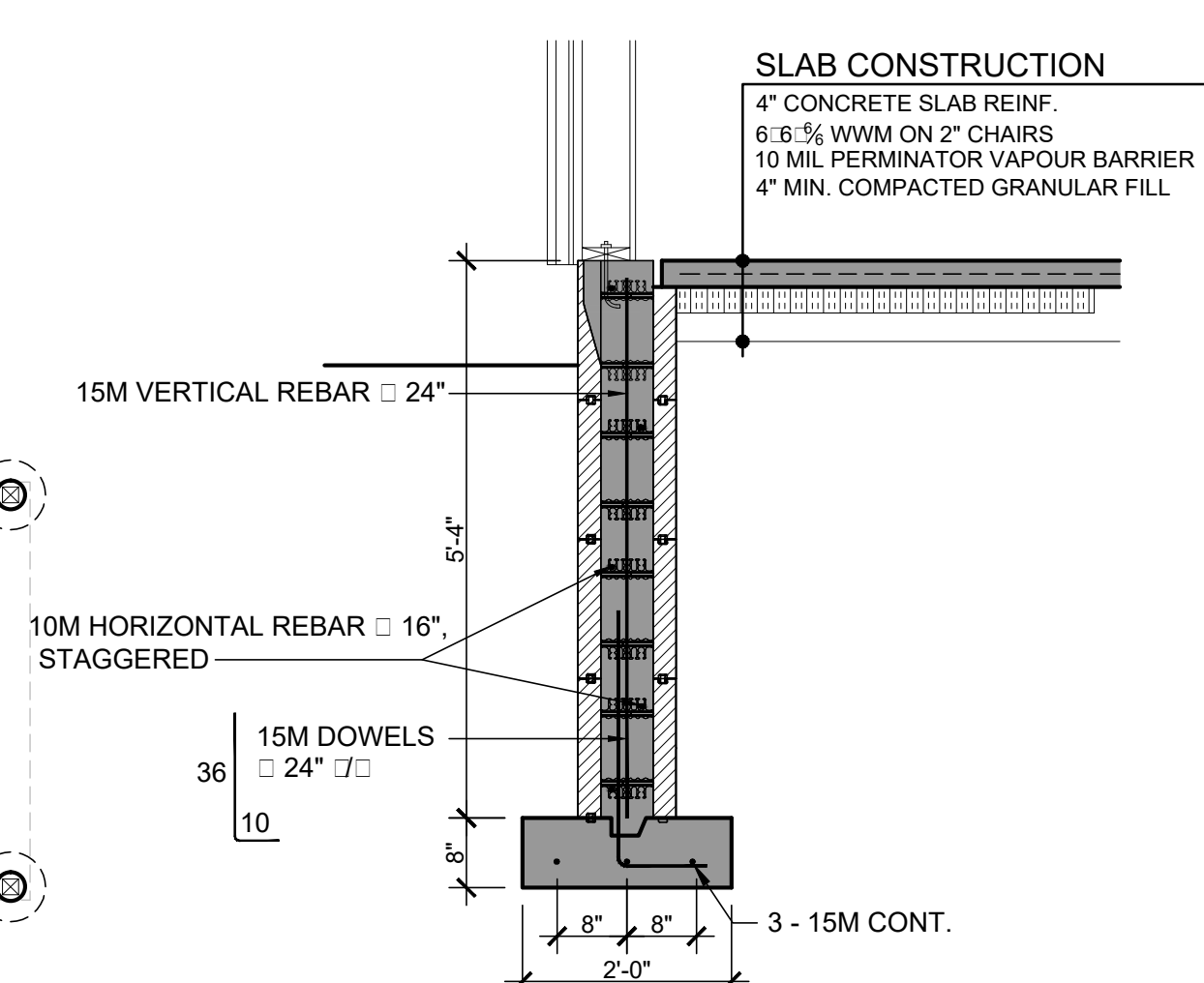
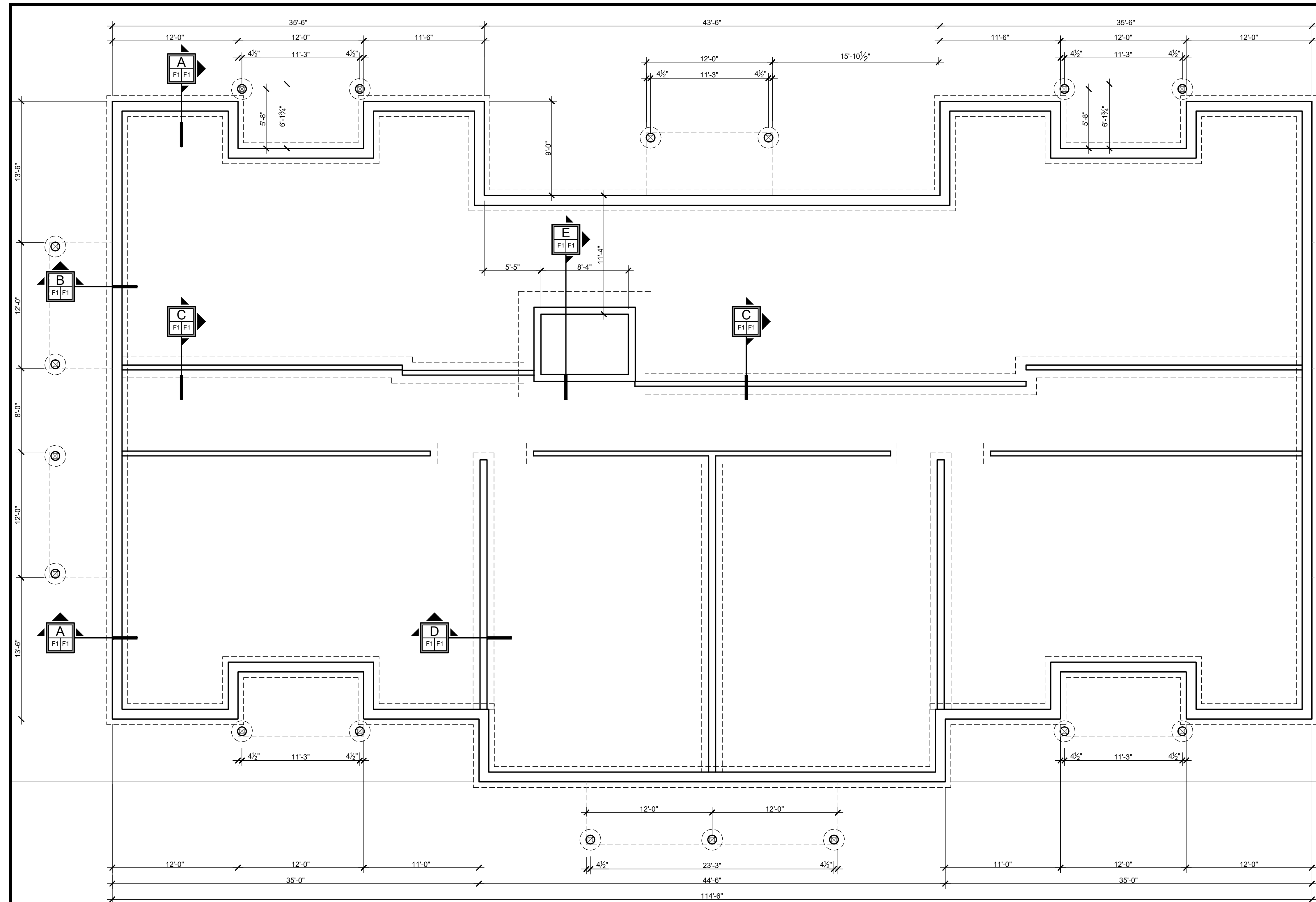
No.	DATE	DESCRIPTION

PROJECT NAME:	<b>Cousins Suites</b>
DRAWING NAME:	<b>20 Unit, Kensington PE</b>
DATE:	APRIL, 2024
JOB NO.:	---
DRAWN:	GREG S. CHAPPELL
SCALE:	AS NOTED
DRAWING NO.:	<b>A-8</b>
REVISION:	REV. -

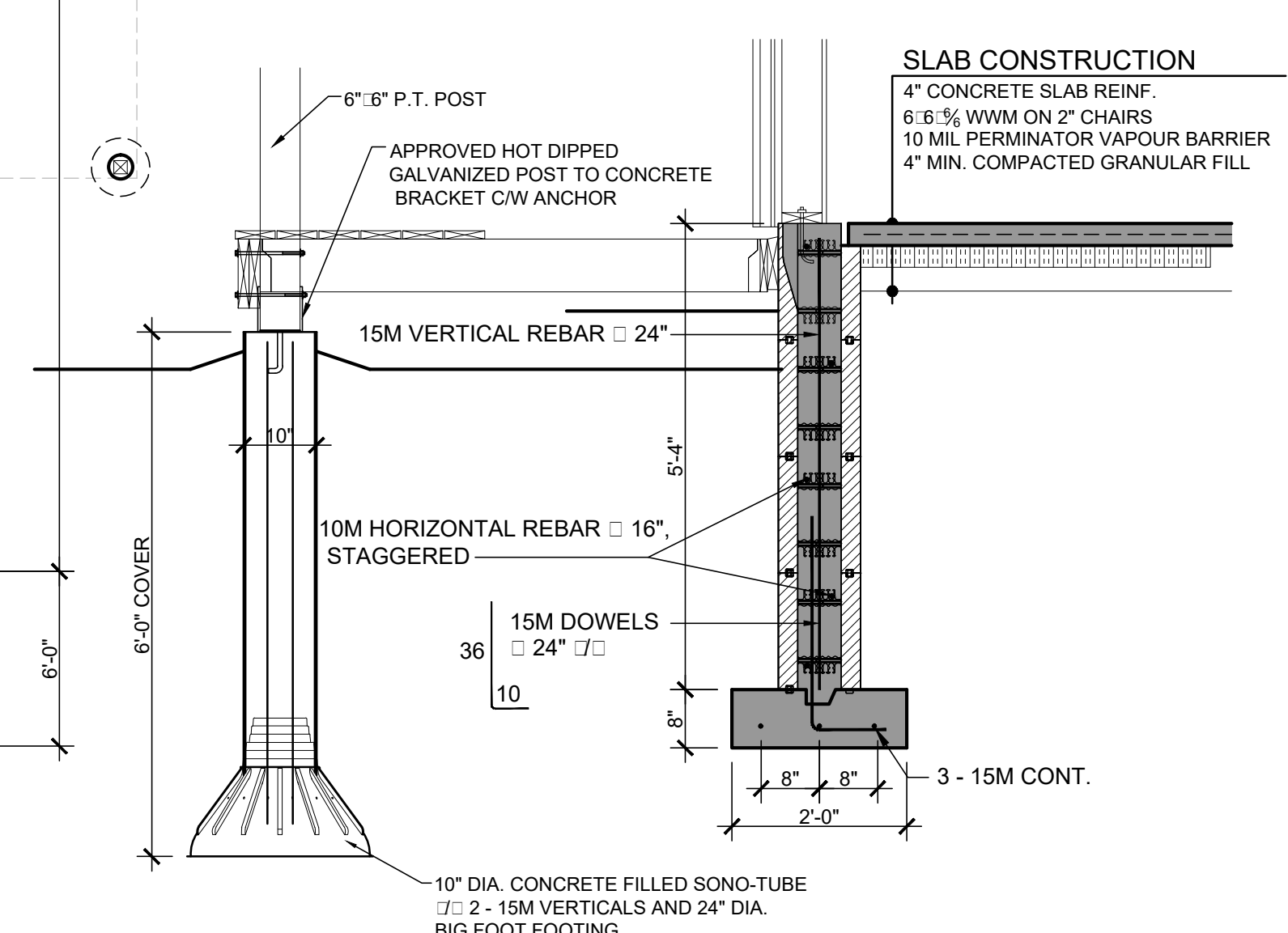
**Finish Schedule**

REVISION:  
 REV. -

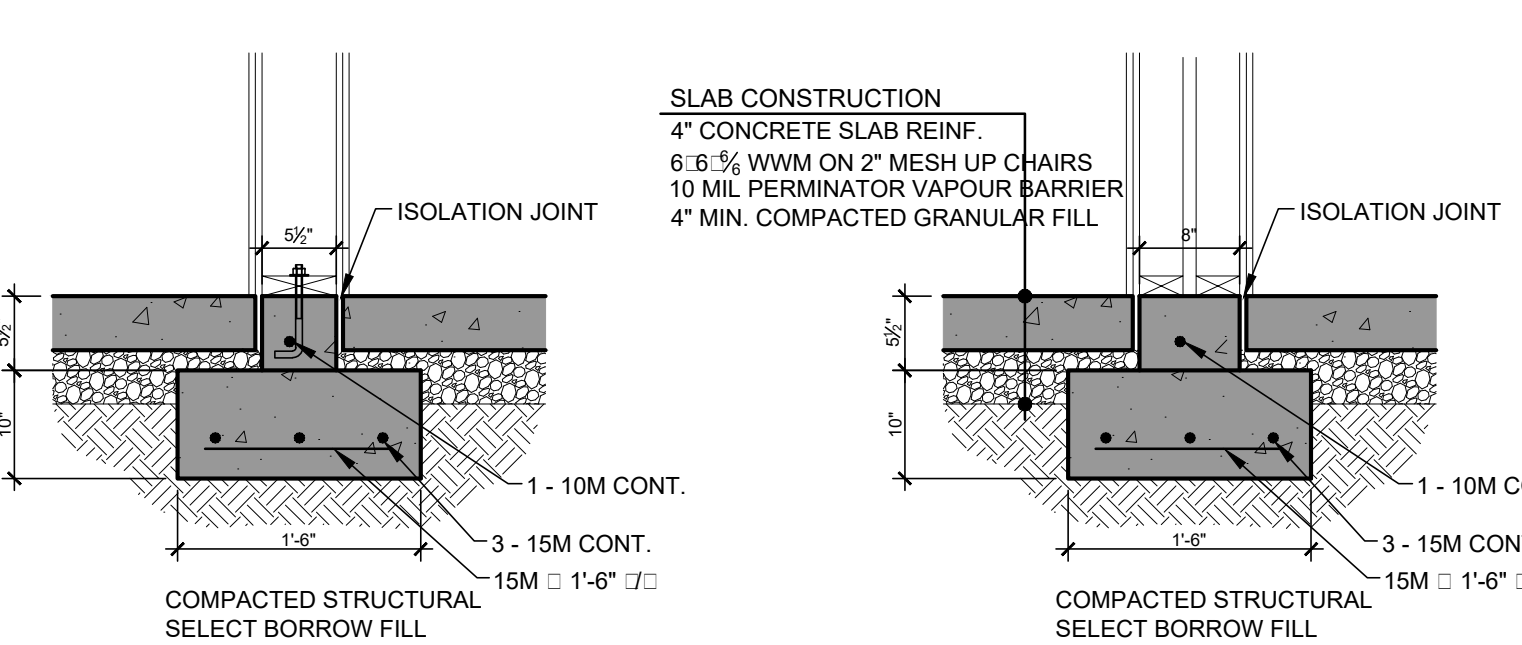




**A Typical Wall**  
NOT TO SCALE

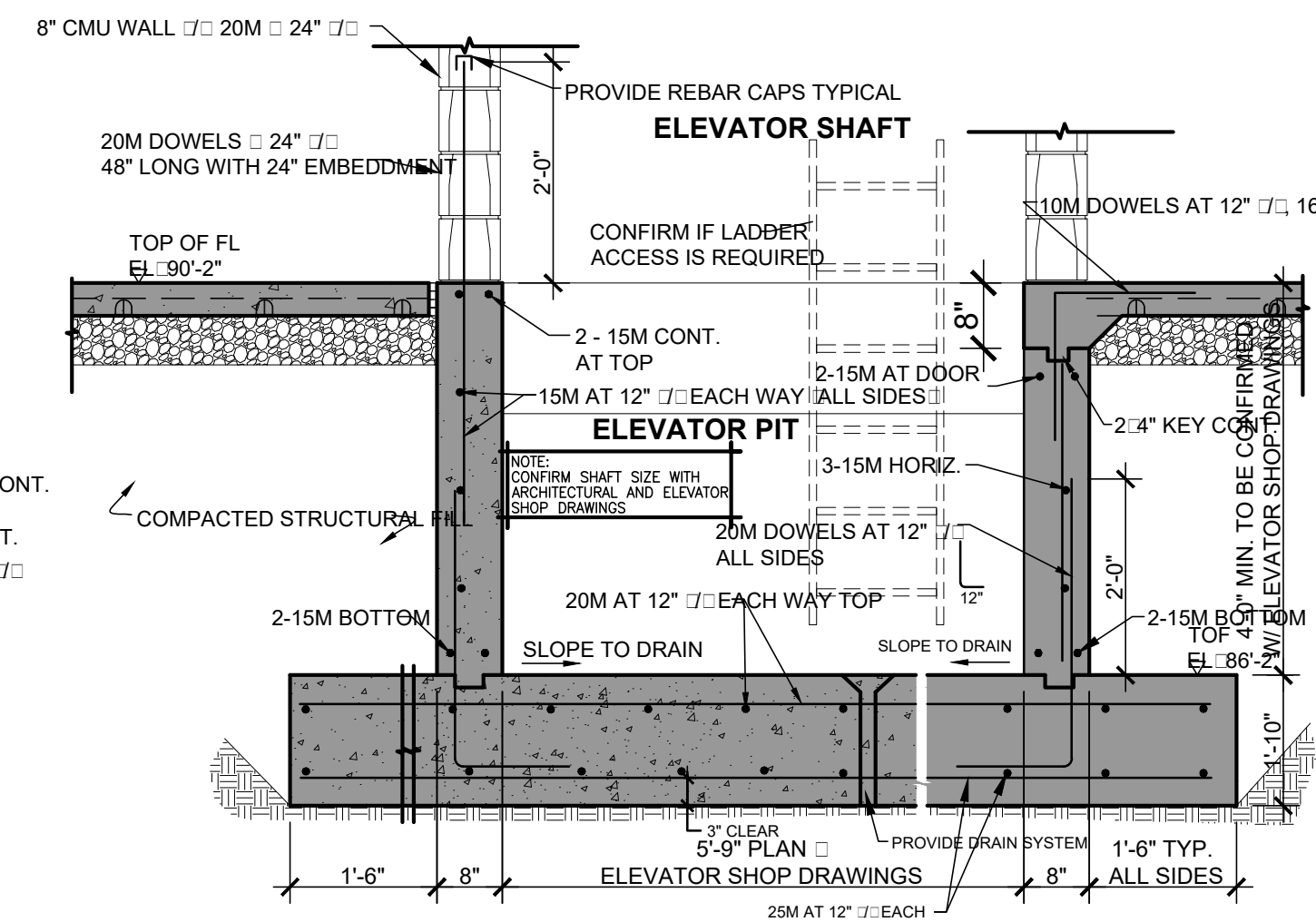


**B Deck Detail**  
NOT TO SCALE

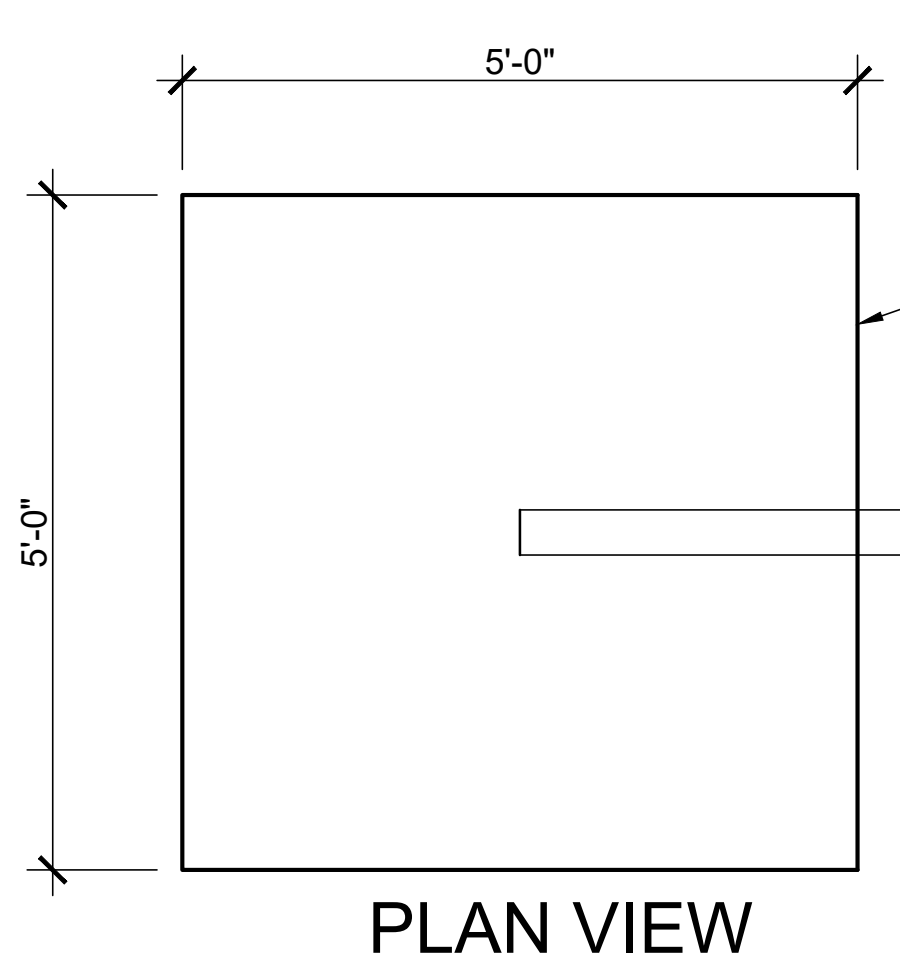


**C Strip Footing**  
NOT TO SCALE

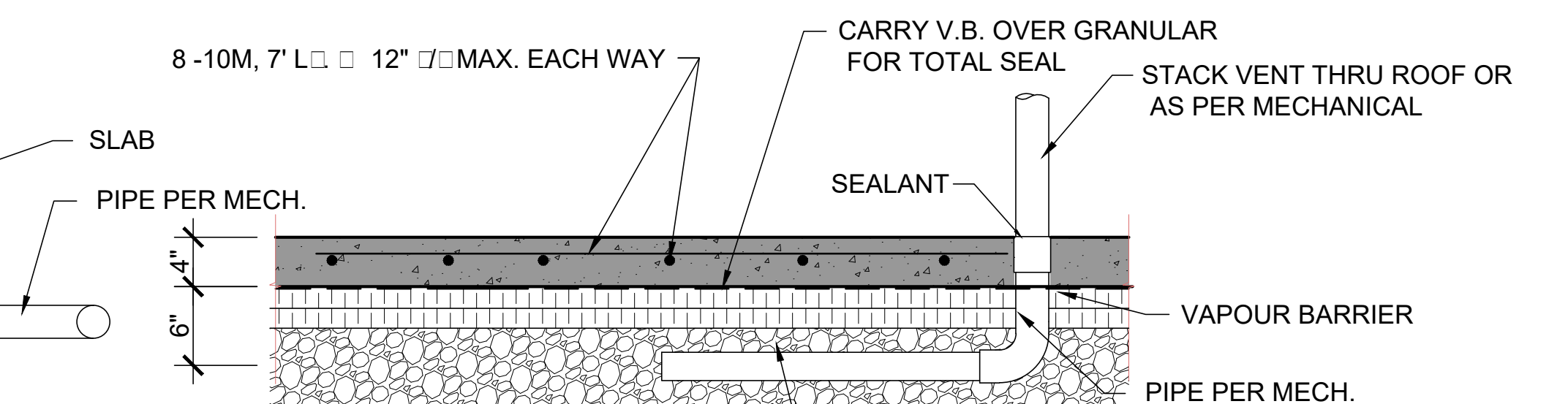
**D Strip Footing**  
NOT TO SCALE



**E Elevator Pit**  
NOT TO SCALE



**F Radon Suction Pit**  
NOT TO SCALE



**SECTION**  
NOTE: LOCATION AS PER MECHANICAL.

STAMP:

**S&B Engineering (2005) Inc.**  
16 West George Street, London, ON  
P.O. Box 731, Chesham, Ont. L1L 7L3  
Phone: (505) 508-8620

**W. D. Lawrence Architecture Incorporated**  
MAYFIELD, P.O. BOX 21, HUNTER RIVER COA 1N0  
(902) 650-1237 FAX: (902) 963-2835  
e-mail: wdlaw@shaw.ca

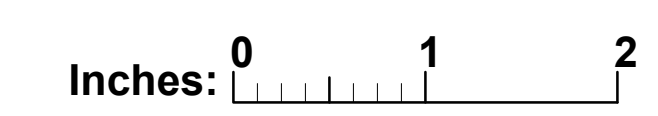
**GSC DRAFTING & DESIGN**  
Quality Building Plans - Residential & Commercial  
7 Gardner Road, Unit 10  
S. York, Ont. M3A 4J9  
902 954-9917  
gscdrafting.com

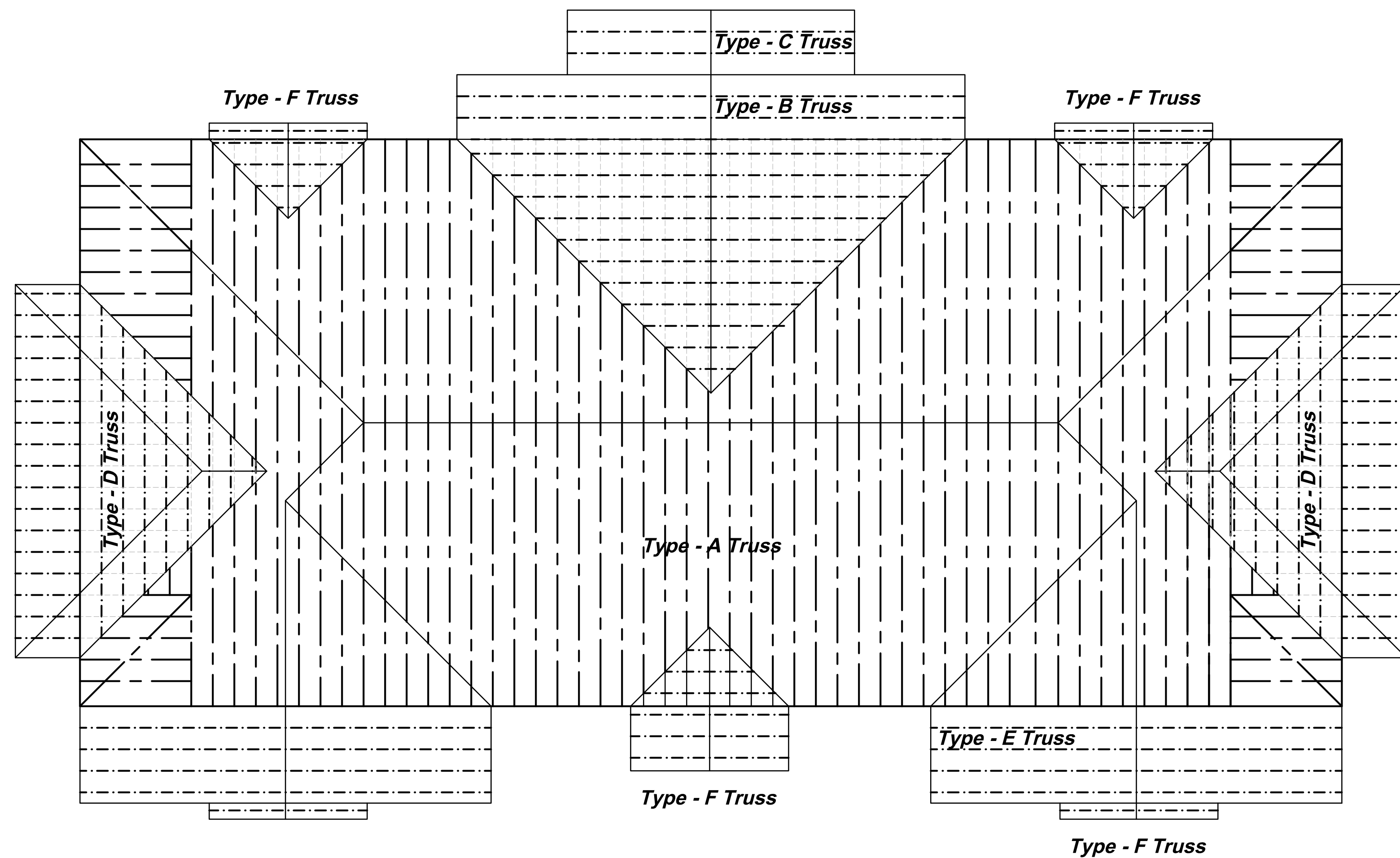
No.	DATE	DESCRIPTION

PROJECT NAME: **Cousins Suites 20 Unit, Kensington PE**  
DRAWING NAME: **Foundation Plan**

DATE: MARCH, 2024  
JOB NO.:  
DRAWN: GREG S. CHAPPELL  
SCALE: 1/8" = 1'-0"

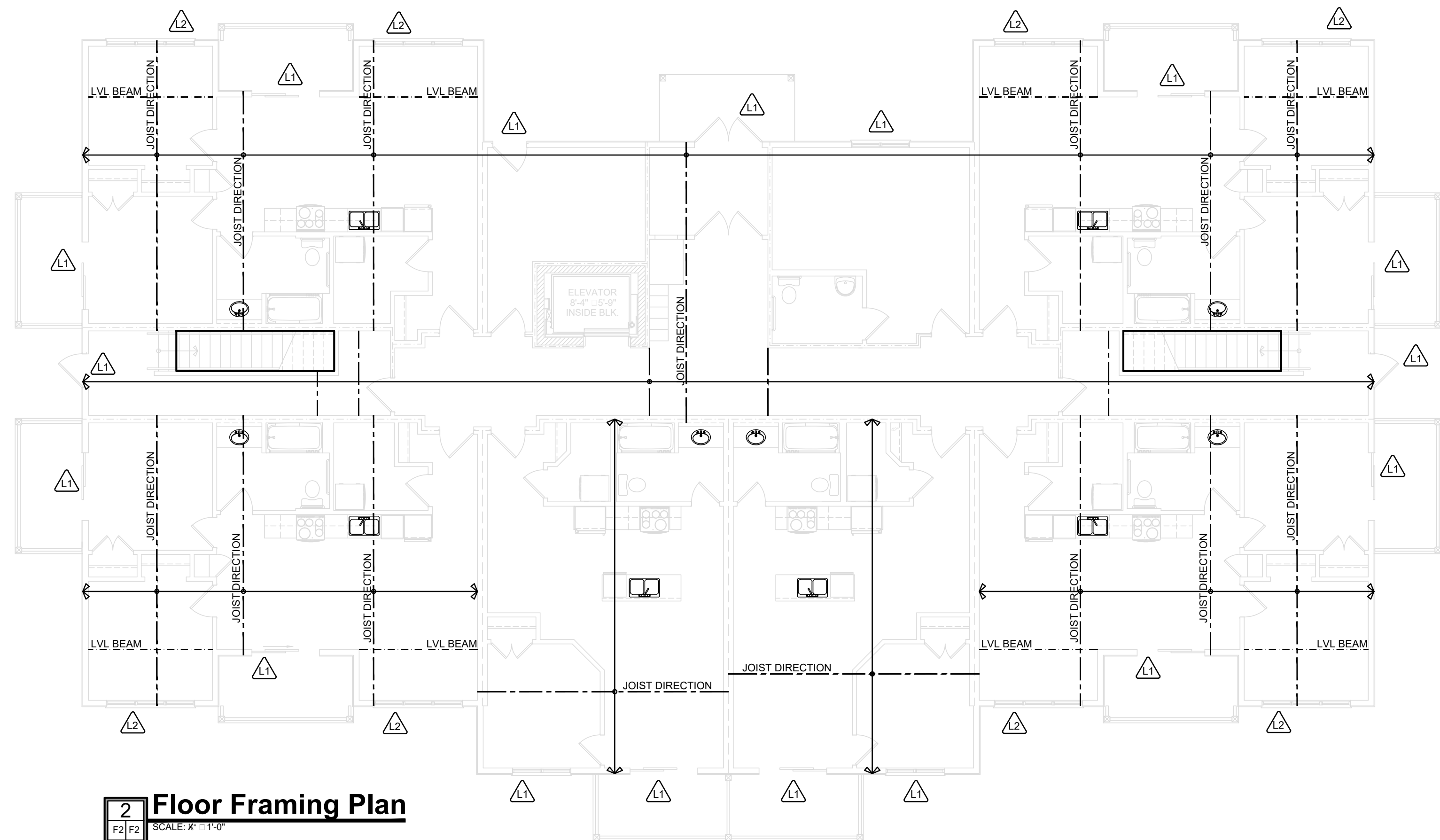
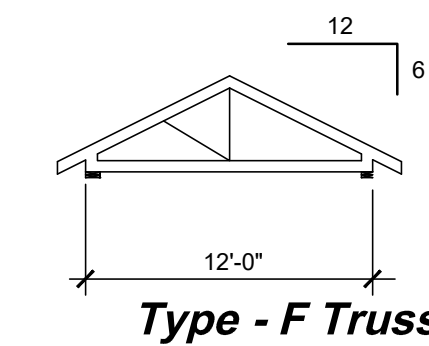
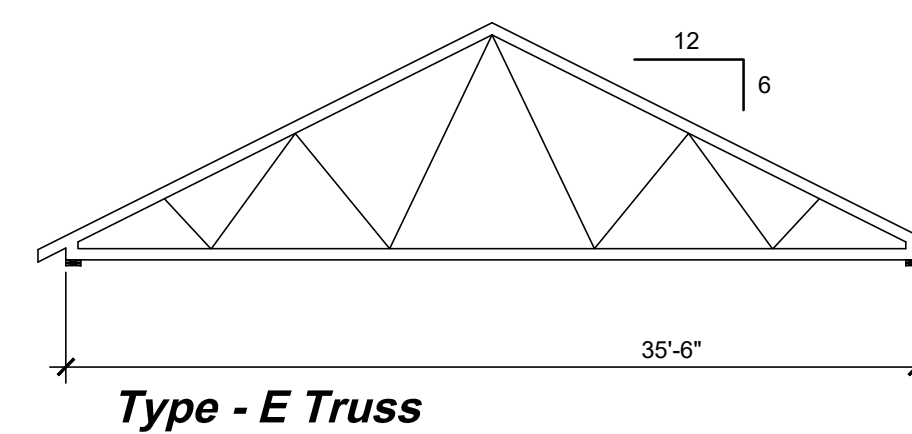
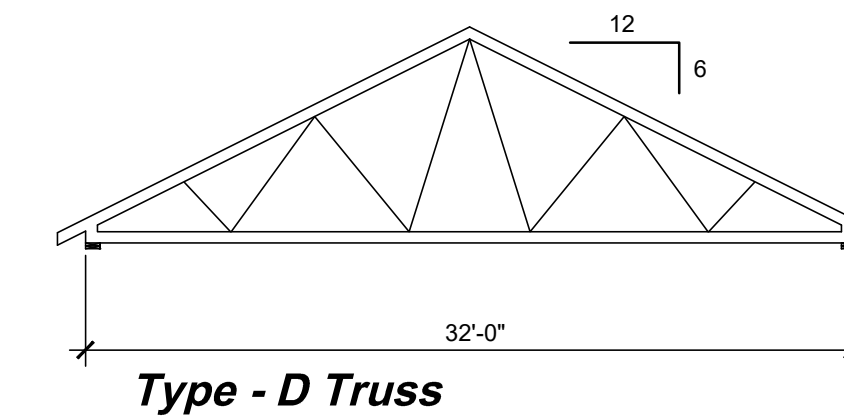
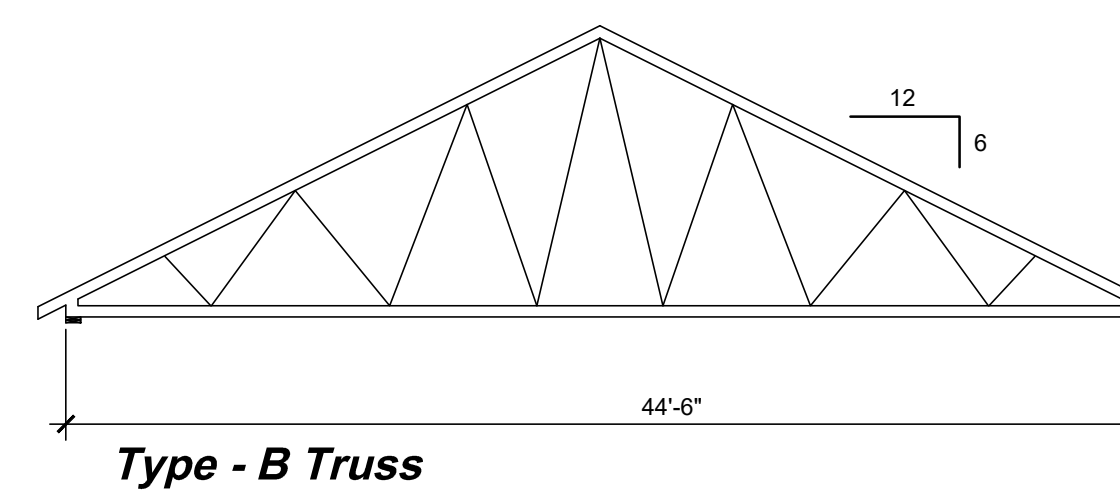
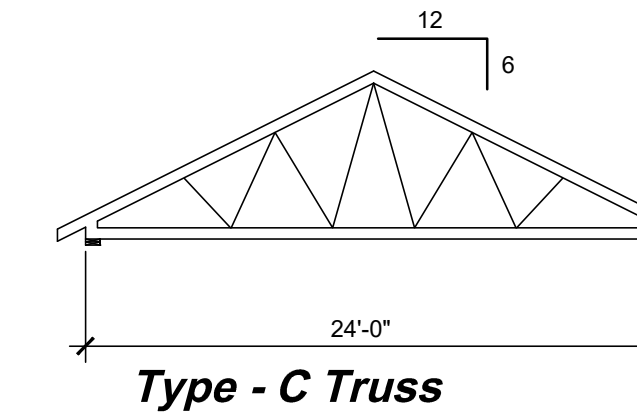
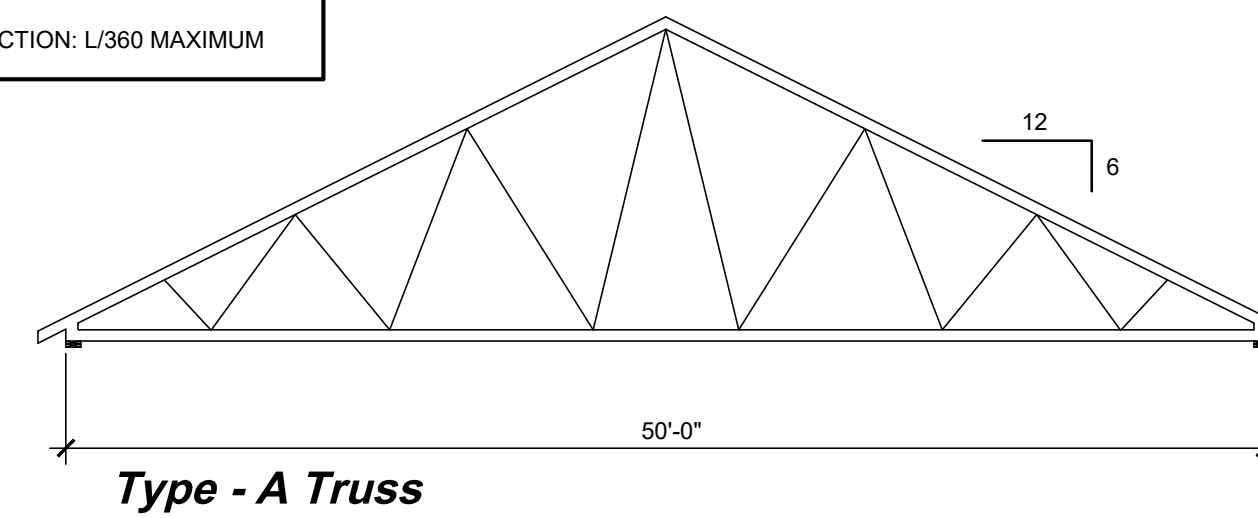
DRAWING NO.: **F-1**  
REVISION: REV. -





**1 Roof Framing Plan**  
SCALE: 1/8" = 1'-0"

**ROOF LOADING**  
 LIVE LOAD: TOP CHORD 64 PSF  
 AFTER ALL REDUCTIONS  
 BOTTOM CHORD 10 PSF  
 DEAD LOAD: TOP CHORD 7 PSF  
 BOTTOM CHORD 8 PSF  
 ALL TRUSSES TO BE COMMERCIAL MEETING  
 PART 4 OF THE 2010 NBC  
 LIVE LOAD DEFLECTION: L/360 MAXIMUM



**2 Floor Framing Plan**  
SCALE: 1/8" = 1'-0"

**LINTEL SCHEDULE**

	- 2 PLY 2" x 10" x 1 1/2" BEARING AT EACH END .IE. 1 JACK STUD
	- 3 PLY 1 1/2" x 11 1/8" LVL x 3" BEARING AT EACH END .IE. 2 JACK STUDS

Inches: 0 1 2

STAMP:

**S&B Engineering (2005) Inc.**  
 Consulting Engineers & Project Managers  
 1600 S. Orange Avenue, Suite 200  
 P.O. Box 3711, Ocala, FL 32117  
 Phone: (352) 628-8620

**W. D. Lawrence**  
 Architecture Incorporated  
 MAYFIELD, P.O. BOX 21, HUNTER RIVER COA INO  
 (902) 620-1237 FAX: (902) 963-2835  
 e-mail: wdlawr@att.net

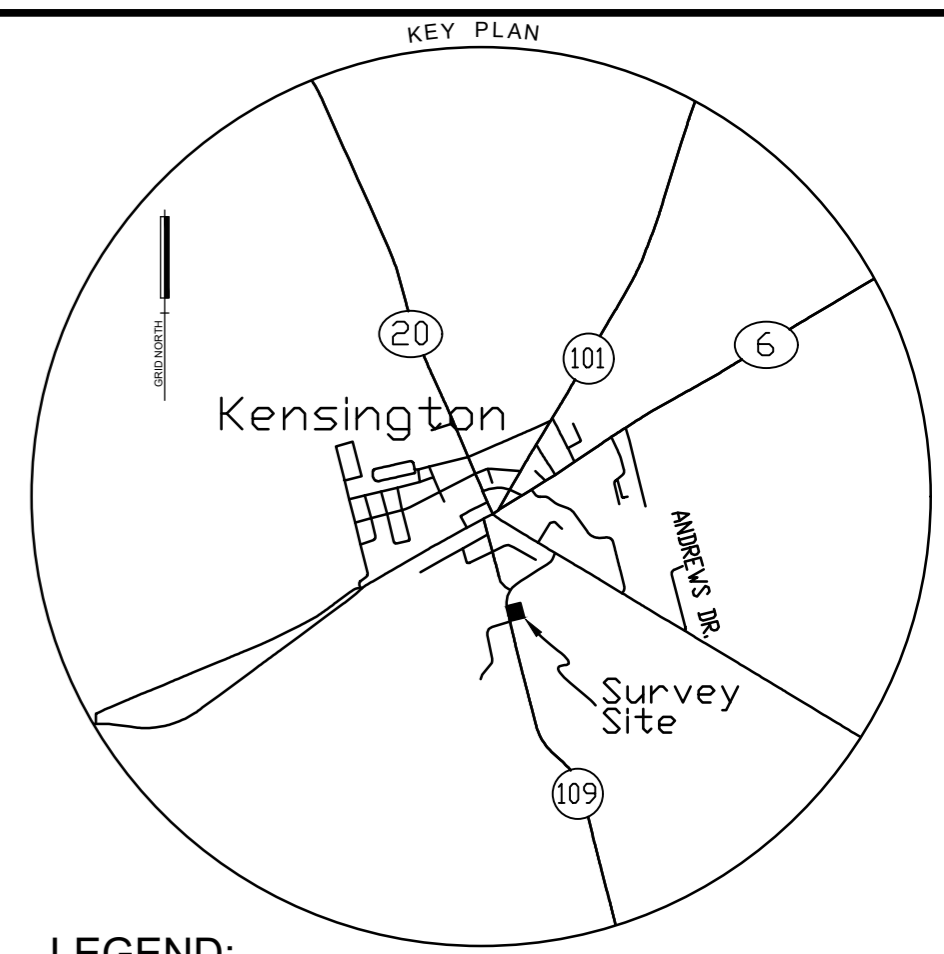
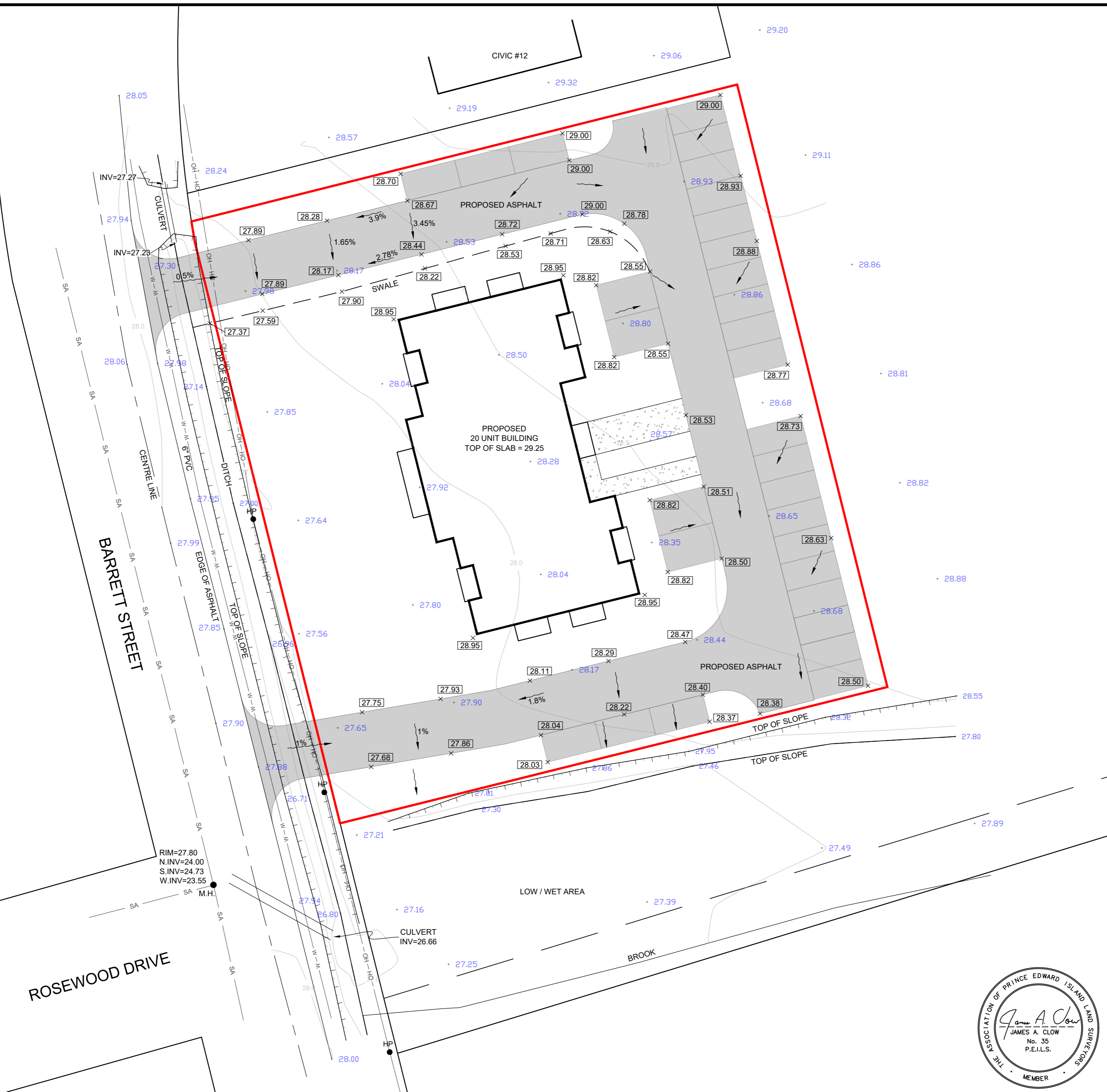
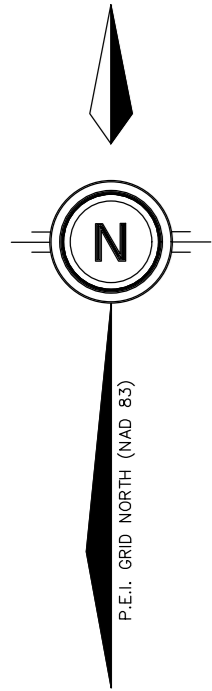
**GSC DRAFTING & DESIGN**  
 Quality Building Plans - Residential & Commercial  
 902 954-9917  
 57 Manning Road  
 Ocala, FL 32117  
 gregchappell@gsd.com  
 C-114-13

No.	DATE	DESCRIPTION

PROJECT NAME: **Cousins Suites 20 Unit, Kensington PE**  
 DRAWING NAME: **Framing Plan**

DATE: MARCH, 2024  
 JOB NO.:  
 DRAWN: GREG S. CHAPPELL  
 SCALE: 1/8" = 1'-0"  
 DRAWING NO.:

**F-2**  
 REVISION: REV. -



**LEGEND:**

- M.H. MAN HOLE
- HP HYDRO POLE
- OH—HO— OVERHEAD WIRE
- ⊕ FIRE HYDRANT
- SA— SANITARY PIPE
- W— WATER MAIN

**NOTES:**

FIELD SURVEYS WERE CARRIED OUT ON APRIL 22, 2024.  
 THIS PLAN IS METRIC AND ALL DISTANCES ARE IN METRES UNLESS OTHERWISE SPECIFIED.  
 ELEVATIONS SHOWN HEREON ARE DERIVED FROM OBSERVATIONS TO LOCAL PEI CONTROL MONUMENT 3444 WITH AN ELEVATION OF 54.15.  
 LOCATION OF UNDERGROUND UTILITIES IS APPROXIMATE.  
 REFERENCE COUSINS SUITES SITE PLAN, BY BAY WINDS CONSULTING.

PREPARED BY

*James A. Clow*  
 JAMES A. CLOW, P.E.I.L.S.



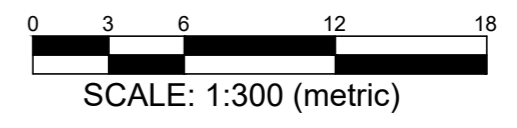
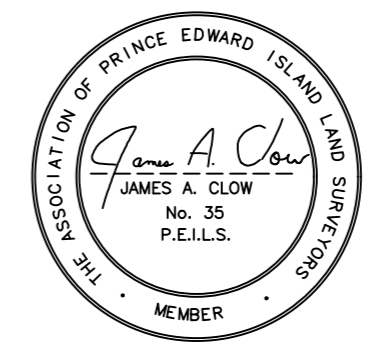
**LOCUS SURVEYS LTD.**

16 PARK ROAD  
 P.O. BOX 35  
 KENSINGTON, P.E.I.  
 C0B 1M0  
 PHONE 902-836-3823

**Drainage Plan for  
 Proposed Development of Lands of  
 COUSINS PROPERTIES LTD.**

PID 1036011  
 KENSINGTON  
 LOT/TOWNSHIP 19  
 COUNTY OF PRINCE  
 PROVINCE OF PRINCE EDWARD ISLAND

REV.	DESCRIPTION	DATE
0	ISSUED FOR APPROVAL	MAY 8, 2024



DATE: MAY 7, 2024  
 DWG NO: 23135-D01  
 DRAWN BY: BPT

## Town of Kensington - Request for Decision

<b>Date:</b> May 11, 2024	<b>Request for Decision No:</b> 2024-19
<b>Topic:</b> Kensington Intermediate Senior High – Relay For Life Donation	
<b>Proposal Summary/Background:</b> <p>A request has been received from the student organizers for financial support of the 2024 Relay For Life at the Kensington Intermediate Senior High School. The Relay will be held on May 31, 2024. Their fundraising goal for 2024 is \$19,000.</p> <p>In their request, the student organizers state that the Relay For Life is important to them because they want to help fund Canada’s most promising and ground-breaking research against all cancers, as well as to make a difference in their community. This event will help those living with cancer to get life-saving treatment appointments and provide access to other key support programs.</p> <p>The organizers state that by being a supporter of the Relay For Life, the Town will:</p> <ul style="list-style-type: none"><li>• Build brand value and enhance our corporate image.</li><li>• Empower the students in our community by helping to fundraise in support of the Canadian Cancer Society.</li><li>• Be recognized for our level of support.</li></ul> <p>A copy of the request is being circulated with this request for decision.</p>	
<b>Benefits:</b> <ul style="list-style-type: none"><li>• Will help the student organizers of the 2024 Relay For Life reach their fundraising goal of \$19,000.</li></ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• None Noted.</li></ul>	
<b>Discussion/Comments:</b>	

The donation request was considered by Committee of Council at their regular April meeting where a recommendation was made that Town Council support the 2024 Kensington Intermediate Senior High School Relay For Life with a Platinum level donation of \$1,000.00.

**Options:**

1. Sponsor the 2024 KISH Relay for Life in the amount of \$1,000, as recommended.
2. Not sponsor the KISH Relay For Life.
3. Sponsor the KISH Relay For Life in a different amount.
4. Refer the matter back to staff for further deliberation.

**Costs/Required Resources:**

\$1,000.00

**Source of Funding**

Donations and Grants

**Recommendation:**

It is recommended that Town Council consider the following resolution:

***THAT Kensington Town Council provide a Platinum Level Donation for the 2024 Kensington Intermediate Senior High School Relay For Life, in the amount of \$1,000.00.***

# Kensington Intermediate Senior High School

Donald Mulligan, Principal  
Michelle Moore, Vice Principal  
PO Box 340, Kensington

<http://www.edu.pe.ca/kish>

Telephone:902-836-8901

## **Sponsorship & Donation Request Relay For Life at Kensington Intermediate Senior High**

**Together, we are bigger than cancer.**

Kensington Intermediate Senior High is making a difference for Canadians living with cancer by hosting a Relay For Life event in support of the Canadian Cancer Society - but we need your help!

On May 31st, 2024 we will be relaying at our school. Relay For Life is important to us because we want to fund Canada's most-promising and ground-breaking research against all cancers, as well as make a difference in our community. Our event is helping those living with cancer get to life-saving treatment appointments and providing access to other key support programs.

We are asking you to support this important cause by contributing an item/ monetary donation. Your donation or support will go a long way to help us to achieve our fundraising goal of \$19 000. With your help, we can make this goal a reality, as we work together to create a world where no Canadian fears cancer.

### **Why get involved?**

With 1-in-2 Canadians diagnosed with cancer in their lifetime, your contribution has never been more important.

As a supporter of Relay For Life Youth event, you will also:

- **Build brand value and enhance your corporate image.**
- **Empower the students in your community by helping to fundraise in support of the Canadian Cancer Society.**
- **Be recognized for your level of support.**

**We invite your business to connect with the community and join us as a sponsor to support this important cause. Please have a look at our Donation Recognition Grid included with this letter. Thank you for your support.**

If you have any questions, or would like to support our event, please contact:

Grace Ashley @ [gras2318@cloud.edu.pe.ca](mailto:gras2318@cloud.edu.pe.ca) / 902 439 3508

Taylor Drenth @ [tadr3300@cloud.edu.pe.ca](mailto:tadr3300@cloud.edu.pe.ca) / 902 315 1059

## Donation Recognition Grid:

<b>Activity</b>	<b>Bronze \$100.00-249.00</b>	<b>Silver \$250.00-\$499.00</b>	<b>Gold \$500.00-\$999.00</b>	<b>Platinum \$1000.00+</b>
Mention on our Event Page and Instagram feed.	✓	✓	✓	✓
Verbal Recognition during our Event.	✓	✓	✓	✓
Logo featured on our Event Page and Instagram feed		✓	✓	✓
Special recognition at our Opening Ceremonies		✓	✓	✓
Logo/Business name on our Sponsor Boards located on registration tables on Event Day.			✓	✓
Opportunity to provide business-branded flags/banner on the Main Stage on Event Day. Logo will be displayed on Main Stage.				✓
Have a themed lap, during the Relay, named after your business.				✓

# CORRESPONDENCE

## KARSI – Kensington and Area Refugee Sponsorship Initiative

Hello KARSI Members.

We, the Steering Committee, have met and now have a date for the YARD SALE.

It will be held on Saturday, June 22<sup>nd</sup>, from 9:00 to 1:00. The rain date is the following Saturday, June 29<sup>th</sup>.

Once again, Jim Blanchard and Carolyn Francis, have offered to hold the sale on their property.

Please look around to see if you have items to donate, and deliver them to Carolyn (902.836.3296) the week before the sale. The address is 24613, Route 2 in Kensington. Look for a large brown house with white trim.

We will need helpers on Friday, the day before the sale to set up. Please get in touch with any one of us on the Steering Committee if you can lend a hand.

As well, we have the tickets printed for the Quilt Raffle. If you can help us sell, please send me an email ([patriciabennett6870@outlook.com](mailto:patriciabennett6870@outlook.com)) or call (902.315.3201) and I will get the tickets to you.

The draw will take place at the Yard Sale. Mayor Rowan Caseley has once again kindly offered to pull the winning ticket. The QUILT is QUEEN SIZE. Tickets are \$5.00 each or \$20.00 for a book of 5. Thank you again, Colleen Singer, for your generosity in donating this beautiful item to KARSI.



Some of you may be interested in attending the Bedeque United Church on Sunday, May 26<sup>th</sup>. Issack will be a guest at the service, which begins at 10:00. He will be telling his story of life in the Dadaab Camp. It is a moving presentation; a good reminder of why we continue to work towards bringing his sister and her family here. Muslimo is encouraged with the news that the application has been looked at and that it is making its way through the process.

Thank you for all you do.



# YOU ARE INVITED!



**JOIN THE DISCUSSION AND LEARN WHAT IS BEING PROPOSED**

## **“WHY WE NEED A GUARANTEED LIVABLE BASIC INCOME”**

**With guest speaker the  
Honourable Kim Pate, Senator for Ontario**

Senator Pate has sponsored a bill in the  
Canadian Senate – S-233

*“ An Act to develop a national framework  
for a Guaranteed Livable Basic Income.”*

**Location:** Murray Christian Education Centre  
17 School Street, Kensington

**Date:** May 31, 2024

**Time:** 7:00pm to 8:30pm

**Admission is FREE – Everyone is Welcome**



Honourable Kim Pate - Senator

**Host: Town of Kensington**

**Facility Sponsor: Kensington United Church**

**Advertising Sponsor: The County Line Courier**

