



***Agenda for Regular
Meeting of Town Council***

Monday, May 12th , 2025 @ 7:00 PM

55 Victoria Street
Kensington, PEI
C0B 1M0
Phone: (902) 836-3781
Fax: (902) 836-3741
Email: mail@kensington.ca
Web Site: www.kensington.ca

***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
Monday, May 12, 2025 – 7:00 PM**

- 1. Call to Order/Land Acknowledgement**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers, and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 April 14, 2025 Regular Meeting
- 6. Business Arising from Minutes**
 - 6.1 April 14, 2025 Regular Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Report
 - 7.3 Police Department Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List – Town - *Nil*
 - 7.6 Bills List - Water and Sewer Utility - *Nil*
 - 7.7 Bills List – Capital - *Nil*
 - 7.8 Consolidated Summary Income Statement -Town and Water and Sewer Utility - *Nil*
 - 7.9 Credit Union Centre Report
 - 7.10 Mayor’s Report
 - 7.11 Federation of Prince Edward Island Municipalities Report – Councillor Mann

- 7.12 Kensington and Area Chamber of Commerce Report – Councillor MacRae
- 7.13 Heart of PEI Committee – Acting Mayor Jeff Spencer

8. New Business

8.1 Request for Decisions

8.1.1 RFD2025-19 – Development Permit for Island Structural Systems Inc.

8.1.2 RFD2025-20 – 2025 Queer Ride & Meet up donation

8.1.3 RFD2025-21 –2025 Exempt Staff Wage increase

8.1.4 RFD2025-22 – Kensington Pickleball request

8.2 Other Matters

9. Correspondence

10. Committee of the Whole (In-Camera) – Two items

11. Adjournment

**Town of Kensington
Minutes of Regular Council Meeting
Monday, April 14, 2025
7:00 PM**

Council Members Present: Acting Mayor, Jeff Spencer;
Councillors: Toombs, Gallant, MacRae, Doucette and Mann

Staff Members Present: Acting CAO/Manager of Finance, Nancy MacRae (Virtual attendance via Microsoft Teams)
Municipal Clerk, Kim Caseley
Police Chief, Landon Yuill

Visitors: Jaime Moase – *QEES Principal*
Jennifer Bartlett & Juliana Elsinga - *Under the Spire*
Minerva Gamble-Hardy and Hailey Johson - *Kensington Heritage Library*

1. Calling of Meeting to Order

- 1.1** Acting Mayor Spencer called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the April meeting of Kensington Town Council. Acting Mayor Spencer acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

- 2.1** *Moved by Councillor Gallant, seconded by Councillor MacRae to approve the tentative agenda for the April 14, 2025, regular meeting of Town Council.*
- Unanimously carried.*

3. Declaration of Conflict of Interest

- 3.1** Councillor Gallant declared a conflict with item 8.1.2 Development Bylaw Amendment (Second Reading and Adoption) PID No. 880880

4. Delegations / Presentations

- 4.1** Jennifer Bartlett, Executive Director of the Under the Spire Music Festival, delivered a presentation to Town Council in recognition of the festival's 30th anniversary season. She explained that this milestone year will focus on reflecting on the festival's history, hosting a local artisan market at the pavilion, and planning for its future growth. Council members were invited to attend this year's concerts, with a sign-up available for tickets provided through the Town's existing sponsorship. The presentation also included a

proposal for an expanded partnership, inviting the Town to sponsor individual concerts at a cost of \$2,500 per show.

Jennifer Bartlett & Juliana Elsinga excused themselves from the Council Chamber at 7:11 pm

- 4.2** Minerva Gamble-Hardy and Hailey Johnson from the Kensington Heritage Library presented the 2024 Annual Report to Town Council. In their presentation, they highlighted the library's growing range of services beyond traditional book lending, including access to sports equipment, tool kits, radon testers, and audio players. They expressed appreciation for the Town's ongoing support and concluded by requesting that Council consider funding the purchase of a security system for the library building.

Minerva Gamble-Hardy and Hailey Johnson excused themselves from the Council Chamber at 7:26 pm.

- 4.3** Jaime Moase, Principal of Queen Elizabeth Elementary School, addressed Town Council to provide an update on the school's projected growth and current initiatives. The student population, currently around 360, is expected to increase by more than 80 students in the coming years. To accommodate this growth, a mobile classroom unit will be added for the 2026–2027 school year.

Ms. Moase noted that the dynamics of teaching have evolved, with educators increasingly supporting students experiencing aggression and mental health challenges. This has led to the addition of six more educational assistants providing essential one-on-one support.

The school is also one of 18 in Prince Edward Island participating in a pilot of the Positive Behavioral Interventions and Supports (PBIS) program, which aims to foster a positive school culture, enhance student well-being, and improve academic outcomes through the promotion of supportive learning environments and positive behavior. A key focus has been on promoting kindness, including a recent fundraising campaign for the Easter Seals.

Additionally, Queen Elizabeth Elementary is involved in the Responsible Citizenship – Canada Vote program, in preparation for the upcoming federal election. Council members were invited to assist at the school's polling station if available on April 28.

Jaime Moase excused herself from the Council Chamber at 7:38 pm

5. Approval of Minutes of Previous Meeting

- 5.1** *Moved by Councillor MacRae, seconded by Councillor Gallant to approve the minutes from the March 10, 2025 regular meeting of Town Council. Unanimously carried.*
- 5.2** *Moved by Councillor MacRae, seconded by Councillor Doucette to approve the minutes from the March 19, 2025 special meeting of Town Council. Unanimously carried.*

5.3 *Moved by Councillor Gallant, seconded by Councillor Doucette to approve the minutes from the March 24, 2025 special meeting of Town Council. Unanimously carried.*

5.4 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the minutes from the March 31, 2025 special meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 March 10, 2025 Regular Meeting

6.1.1 *Nil.*

6.2 March 19, 2025 Special Meeting

6.2.1 *Nil.*

6.3 March 24, 2025 Special Meeting

6.3.1 *Nil.*

6.4 March 31, 2025 Special Meeting

6.4.1 Manager of Finance, Nancy MacRae, provided Town Council with an update on the property tax assessment, reporting \$16.5 million in commercial assessment value and \$135.2 million in non-commercial assessment value.
It was also noted that audited financial statements are expected approximately the middle of May.

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Nil.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Gallant, seconded by Councillor Doucette to approve the March 2025 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Councillor Doucette to approve the March 2025 Police Statistical Report as prepared by Chief Landon Yuill. Unanimously carried.*

- 7.3.2** Councillor Gallant inquired about the current status of the Annual Police Fishing Derby. Chief Yuill confirmed that the event will take place the last weekend of May. More information will be available later in the week.
- 7.3.3** Chief Yuill noted that the department has been busy over the past while. They recently had a truck stolen from a property in Town, that was later discovered burnt in the Western portion of the Island. The incident appears to be an isolated event.

Chief Landon Yuill retired from the Council Chamber at 7:51pm

7.4 Development Permit Summary Report

- 7.4.1** *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the April 2025 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Bills List Town (General)

- 7.5.1** *Nil.*

7.6 Bills List Water & Sewer Utility

- 7.6.1** *Nil.*

7.7 Bills List Capital Expenditures

- 7.7.1** *Nil.*

7.8 Summary Income Statement

- 7.8.1** *Nil.*

7.9 Credit Union Centre Report

- 7.9.1** *Moved by Councillor Toombs, seconded by Councillor Mann to approve the Credit Union Centre report for the month of March 2025. Unanimously carried.*

7.10 Mayor's Report

- 7.10.1** *Moved by Councillor Mann, seconded by Councillor Toombs to approve the Mayor's report for the month of March 2025 as presented by Acting Mayor Spencer. Unanimously carried.*

- 7.10.2** Acting Mayor Spencer announced that Councillor Rodney Mann will assume the role of Acting Deputy Mayor.

7.10.3 Acting Mayor Spencer confirmed that the Annual Spring Clean-up will take place on Saturday, May 10th from 9:00 – 10:30 AM.

7.10.4 Acting Mayor Spencer noted a request that was received from a resident who would like to have the use of the gazebo at the Credit Union Centre to host open washer toss games on Wednesday evenings. Council gave consensus to support the request. It was noted the Town will assist in promoting but will not be responsible for the organization of the group.

7.11 Federation of PEI Municipalities (FPEIM) Report

7.11.1 FPEIM officially hired Satya Sen as the Executive Director.

7.11.2 FPEIM is exploring the Switch Base Program for Island municipalities, which would offer residents interest-free financing for energy-efficient home upgrades.

7.11.3 FPEIM had a presentation from on the Canoe procurement policy on insurance options for municipalities.

7.11.4 The Annual Budget was passed.

7.12 Kensington Area Chamber of Commerce (KACC) Report

7.12.1 KACC will host the Annual Presidents Casino Night on April 25th at Clinton Hills. Council Members wishing to attend are asked to contact Acting Mayor Spencer.

7.12.2 Trivia will be held on May 31 at the New London Community Complex.

7.12.3 The Annual KACC Golf Tournament will be held on May 22nd at Anderson Creek Golf Course. Council Members wishing to attend are asked to contact Acting Mayor Spencer.

8. New Business

8.1 Request for Decisions

8.1.1 Development Permit Application - Island Structural Systems

8.1.1.1 *Moved by Councillor Mann, seconded by Councillor Toombs*

WHEREAS Island Structural Systems Inc. has submitted a revised Development Permit application for the construction of a 60' x 160' main building on PID No. 1164805 (Lot 24-1) in the Kensington Business Park;

AND WHEREAS the proposed use is permitted in the M1 – Industrial Zone under Section 5.5 of the Town of Kensington Land Use and

Development Bylaw, and more than one main building is permitted on a lot under Section 3.15(1);

AND WHEREAS the proposed development complies with all applicable provisions of the Bylaw except for the required front yard setback under Section 5.6(1);

AND WHEREAS the applicant has requested a variance to reduce the front yard setback from 4.5 metres (14.8 feet) to 2.4 metres (8 feet), representing a variance of approximately 46% (6.8 feet), and Council has the authority under Section 2.15(4) to approve such a variance where it is deemed desirable and appropriate;

AND WHEREAS Council acknowledges that the notification process outlined in Section 2.15(5) was not formally followed, but that staff have directly contacted the affected property owners within 150 metres, and no objections have been received;

BE IT RESOLVED that Kensington Town Council approve a variance under Section 2.15(4) of the Town of Kensington Land Use and Development Bylaw to reduce the required front yard setback for the proposed main building on PID No. 1164805 (Lot 24-1) from 4.5 metres (14.8 feet) to 2.4 metres (8 feet);

BE IT FURTHER RESOLVED that Kensington Town Council approve the revised Development Permit application submitted by Island Structural Systems Inc. for the construction of a 60' x 160' main building on PID No. 1164805 (Lot 24-1).

Unanimously carried.

Councillor Gallant declared a conflict and excused himself from the Council Chamber at 8:12 pm

8.1.2 Development Bylaw Amendment (Second Reading and Adoption) PID No. 880880

8.1.2.1 Second Reading

Moved by Councillor Mann, seconded by Councillor MacRae

WHEREAS a request has been received from the owner of PID No. 880880, being lands of GP Developments Inc., to re-zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcel 81 as indicated on Subdivision Plan No. 24234-2, from Recreation and Open Space (O1) to Neighbourhood Residential (R2) for the purpose of constructing a duplex residential development on the property;

AND WHEREAS a request has been received from the owner of PID No. 880880, being lands of GP Developments Inc., to re-zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcel P2 as indicated on Subdivision Plan No. 24234-2, from Neighbourhood Residential (R2) to Recreation and Open Space (O1) for the purpose of developing the parcel as recreation space to the benefit of the Town;

AND WHEREAS a request has been received from the owner of PID No. 880880, being lands of GP Developments Inc., to re-zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcels 83, 84, and 86 as indicated on Subdivision Plan No. 24234-2, from Neighbourhood Residential (R2) to Multi-Unit Residential (R3) for the purpose of constructing a multi-unit development on the property;

AND WHEREAS a public meeting to solicit comments/feedback from the public was held on February 19, 2025, in accordance with the PEI Planning Act and the Town's Land Use and Development Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Land Use and Development Bylaw amendments as proposed;

AND WHEREAS the Bylaw amendments were read and approved a first time at the March 10, 2025 regular meeting of Town Council;

BE IT RESOLVED THAT Kensington Town Council give second reading to amend the Land Use and Development Bylaw to re- zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcel 81 as indicated on Subdivision Plan No. 24234-2, from Recreation and Open Space (O1) to Neighbourhood Residential (R2) for the purpose of constructing a duplex residential development on the property;

BE IT FURTHER RESOLVED THAT Kensington Town Council give second reading to amend the Land Use and Development Bylaw to re- zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcel P2 as indicated on Subdivision Plan No. 24234-2, from Neighbourhood Residential (R2) to Recreation and Open Space (O1) for the purpose of developing the parcel as recreation space to the benefit of the Town;

BE IT FURTHER RESOLVED THAT Kensington Town Council give second reading to amend the Land Use and Development Bylaw to re- zone a portion of PID No. 880880 (Ranchland Estates Subdivision),

being Parcels 83, 84, and 86 as indicated on Subdivision Plan No. 24234-2, from Neighbourhood Residential (R2) to Multi-Unit Residential (R3) for the purpose of constructing a multi-unit development on the property.

Unanimously carried.

8.1.2.2 Approval & Adoption of Second Reading

Moved by Councillor Mann, seconded by Councillor MacRae

WHEREAS a request has been received from the owner of PID No. 880880, being lands of GP Developments Inc., to re-zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcel 81 as indicated on Subdivision Plan No. 24234-2, from Recreation and Open Space (O1) to Neighbourhood Residential (R2) for the purpose of constructing a duplex residential development on the property;

AND WHEREAS a request has been received from the owner of PID No. 880880, being lands of GP Developments Inc., to re-zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcel P2 as indicated on Subdivision Plan No. 24234-2, from Neighbourhood Residential (R2) to Recreation and Open Space (O1) for the purpose of developing the parcel as recreation space to the benefit of the Town;
AND WHEREAS a request has been received from the owner of PID No. 880880, being lands of GP Developments Inc., to re-zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcels 83, 84, and 86 as indicated on Subdivision Plan No. 24234-2, from Neighbourhood Residential (R2) to Multi-Unit Residential (R3) for the purpose of constructing a multi-unit development on the property;

AND WHEREAS a public meeting to solicit comments/feedback from the public was held on February 19, 2025, in accordance with the PEI Planning Act and the Town's Land Use and Development Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Land Use and Development Bylaw amendments as proposed;

AND WHEREAS the Bylaw amendments were read and approved a first time at the March 10, 2025 regular meeting of Town Council;
AND WHEREAS the Bylaw amendments were read a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council formally approve and adopt second reading to amend the Land Use and

Development Bylaw to re- zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcel 81 as indicated on Subdivision Plan No. 24234-2, from Recreation and Open Space (O1) to Neighbourhood Residential (R2) for the purpose of constructing a duplex residential development on the property;

BE IT FURTHER RESOLVED THAT Kensington Town Council formally approve and adopt second reading to amend the Land Use and Development Bylaw to re-zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcel P2 as indicated on Subdivision Plan No. 24234-2, from Neighbourhood Residential (R2) to Recreation and Open Space (O1) for the purpose of developing the parcel as recreation space to the benefit of the Town;

BE IT FURTHER RESOLVED THAT Kensington Town Council formally approve and adopt second reading to amend the Land Use and Development Bylaw to re-zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcels 83, 84, and 86 as indicated on Subdivision Plan No. 24234-2, from Neighbourhood Residential (R2) to Multi-Unit Residential (R3) for the purpose of constructing a multi-unit development on the property.

Unanimously carried.

8.1.2.3 Formal Adoption

Moved by Councillor Mann, seconded by Councillor Toombs

WHEREAS a request has been received from the owner of PID No. 880880, being lands of GP Developments Inc., to re-zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcel 81 as indicated on Subdivision Plan No. 24234-2, from Recreation and Open Space (O1) to Neighbourhood Residential (R2) for the purpose of constructing a duplex residential development on the property;

AND WHEREAS a request has been received from the owner of PID No. 880880, being lands of GP Developments Inc., to re-zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcel P2 as indicated on Subdivision Plan No. 24234-2, from Neighbourhood Residential (R2) to Recreation and Open Space (O1) for the purpose of developing the parcel as recreation space to the benefit of the Town;

AND WHEREAS a request has been received from the owner of PID No. 880880, being lands of GP Developments Inc., to re-zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcels 83, 84, and 86 as indicated on Subdivision Plan No. 24234-2, from

Neighbourhood Residential (R2) to Multi-Unit Residential (R3) for the purpose of constructing a multi-unit development on the property;

AND WHEREAS a public meeting to solicit comments/feedback from the public was held on February 19, 2025, in accordance with the PEI Planning Act and the Town's Land Use and Development Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Land Use and Development Bylaw amendments as proposed;

AND WHEREAS the Bylaw amendments were read and approved a first time at the March 10, 2025 regular meeting of Town Council;

AND WHEREAS the Bylaw amendments were read and approved a second time at this meeting;

BE IT RESOLVED THAT an amendment to the Land Use and Development Bylaw to re- zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcel 81 as indicated on Subdivision Plan No. 24234-2, from Recreation and Open Space (O1) to Neighbourhood Residential (R2) for the purpose of constructing a duplex residential development on the property, be hereby formally adopted;

BE IT FURTHER RESOLVED THAT an amendment to the Land Use and Development Bylaw to re-zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcel P2 as indicated on Subdivision Plan No. 24234-2, from Neighbourhood Residential (R2) to Recreation and Open Space (O1) for the purpose of developing the parcel as recreation space to the benefit of the Town, be hereby formally adopted;

BE IT FURTHER RESOLVED THAT an amendment to the Land Use and Development Bylaw to re-zone a portion of PID No. 880880 (Ranchland Estates Subdivision), being Parcels 83, 84, and 86 as indicated on Subdivision Plan No. 24234-2, from Neighbourhood Residential (R2) to Multi-Unit Residential (R3) for the purpose of constructing a multi-unit development on the property, be hereby formally adopted.

Unanimously carried.

Councilor Gallant returned to the Council Chamber at 8:27 pm.

8.2 Other Matters

- 8.2.1** Councillor MacRae expressed her appreciation to all the volunteers who assisted with the Easter Egger event. There were approximately 75 kids who participated.
- 8.2.2** Councillor MacRae addressed a comment that was brought to her attention, made by a viewer, regarding her previous inquiry about taxes. She affirmed that she takes her role and voting responsibilities seriously, and emphasized that all Council members should feel entitled to ask questions when clarification is needed.
- 8.2.3** Councillor MacRae provided remarks to anyone considering running in the upcoming election and wished them the best of luck.
- 8.2.4** Councillor Gallant noted the upcoming election and encouraged residents to take part and represent their community.
- 8.2.5** Councillor Mann noted that the annual Snow Clearing Agreement concludes on April 15. He also requested that the Province be asked to extend street sweeping services to all Town streets, not just those with curbs, as all streets accumulate significant amounts of sand and debris over the winter.
- 8.2.6** Councillor Doucette provided an update on the upcoming Bike Rodeo, noting that this year's date conflicts with several other scheduled events. A request was also made to provide bikes at the event to ensure that children without access to a bike can still participate.

9. Correspondence

- 9.1** A letter from Ghislaine Duplain expressing appreciation for the 2024 Bike Rodeo and raising concerns about the event's current eligibility criteria for prize draws. The letter highlighted that only students enrolled at Queen Elizabeth Elementary School were eligible to win a bike, excluding other local children such as homeschoolers and those in French programs. It was requested that future Bike Rodeos adopt a more inclusive approach to ensure all children in the Kensington area have equal opportunity to participate and be eligible for prizes.

Acting Mayor Spencer noted he had discussed the matter with former Police Chief Sutherland and Chief Yuill, confirming that the Bike Rodeo was originally held at QEES and focused on students there. However, in recent years, youth from the wider Kensington area have been allowed to participate. Following discussion, Town Council gave consensus to open the Annual Police Services Bike Rodeo to all youth within the Kensington School District, regardless of the school they attend.

- 9.2** Correspondence from the KACC regarding the Annual Presidents Casino Night on April 25.
- 9.3** Information regarding the Annual KACC Golf Tournament on May 22.
- 9.4** An update from KARSİ on the Aden family and a reminder of their upcoming Yard Sale fundraiser happening in June.
- 9.5** Council received a request from the Kensington Pickleball Club, including two quotes from Blacktop Graphics—one for full court painting and sealing (\$74,750), and a second for painting lines only for eight new courts (\$7,475), to support facility improvements.

Councillor Mann confirmed the facility is not owned by the Town of Kensington, and suggested they speak with KISH or the Department of Education.

Request was received for information.

- 9.6** Council received a request regarding the removal of two trees near the Town-owned generator and the Murray Christian Education Centre, which serves as the Town's emergency shelter. Due to the risk of damage during storms, support was requested for cost-sharing the \$1,450 removal, as both the Town and Kensington United Church have a vested interest in protecting the facility and generator.

Moved by Councillor Toombs, seconded by Councillor MacRae, to approve a cost-share of \$833.75 for the removal of two trees near the Town-owned generator at the Murray Christian Centre, which hosts the Town's Emergency Warming Centre. Unanimously carried.

10. In-Camera (Closed session)

10.1 *Nil.*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Gallant to adjourn the meeting at 9:01 PM. Unanimously carried.

Nancy MacRae,
Acting CAO

Jeff Spencer,
Acting Mayor

Chief Administrative Officers Report

May 2025 – Council Meeting

1. Ranchland Estates Subdivision

The Mayor & the CAO met with WSP representatives to go over their review of the preliminary drawings from Sandstone Engineering, the engineering firm employed by the Ranchland team. A few improvements are being suggested, and Luc Van Hul has sent those options onto the Sandstone team, as well as the developers.

2. The new EV Police vehicle

The new vehicle is now in our possession and has been out on duty. As per all reports, the Police Services team is thrilled with its performance thus far.

3. Boys and Girls Club – Prince County Update

The BGC team held a pancake breakfast fundraiser on Saturday morning, May 10th at the Kensington Legion/Lions Club home. They are hoping to open before the end of May for Early Learning and day programming purposes. Details to follow.

4. The Mayoral By-Election

The Nominations closed on Thursday, April 17th and Acting Mayor Jeff Spencer's name was the only one to be submitted. Mr. Spencer was therefore acclaimed as Mayor on Thursday afternoon, and was sworn in as Mayor, on April 24th, 2025, taking the Oath of Office with 14 people in attendance. The Mayor will be ceremonially sworn in at the first Council meeting after the By-Election for the now vacant Councillor seat.

5. The Councillor By-Election

We will be holding an election for the seat vacated by Mayor Spencer, as two candidates submitted their Nominations before 2:00 pm on Friday, May 9th; Shawn McCarvill and Rowan Caseley. Paul Chessman, a former Deputy Mayor with the Town, will be overseeing the election on Monday, May 26th in his role as our Municipal Electoral Officer.

6. Fire Department Boot Drive

The Fire Department held their annual Boot Drive for Muscular Dystrophy and raised a new record of \$3800, quite a feat by our dedicated volunteers.

7. The 2025 Pool Program

Lauren Folland will be returning to lead the pool staff, her 7th season with the Town. Lauren will apply for our operating Licence, book Island hot tubs for pool opening and will be getting pool ready to open July 1st.

Lauren will also be main contact for parents , swimming lessons and general inquiries through her cell phone. All payments will be processed at Town Hall.

Pool will be Open Mon-Friday 12-5 with swimming lessons in the mornings and then 10-5 Saturdays and Sundays. Times are dependent on weather.

Two more full-time and one parttime person will be hired and Lauren will train them to take over in future years. Lauren will start part time May 26 to ensure work is done to open on schedule.

8. Update on the Manager of Public Works

Doug Killam continues to recuperate at home after his knee surgeries, and we wish him all the best in his recovery. Adrien Wedge has done an admirable job in maintaining our expected level of service provision in Doug's absence.

Respectfully Submitted by: Wes Sheridan, Acting Chief Administrative Officer

Kensington Fire Department Occurrence Report 2025

[illegible]

Kensington Fire Department April 2025 Fire Report

The Kensington Fire Department responded to 5 calls in April. Following is a breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Apr. 2 at 17:32	Sight/Smell of smoke	Kensington	14	2
Apr. 3 at 13:51	MVC - single vehicle	Kensington	12	1
Apr. 5 at 20:23	Structure Fire	Rte. 2 Kensington	17	5
Apr. 16 at 06:08	Sight/Smell of smoke	Springfield	15	4
Apr. 20 at 07:30	MFR	Kelvin Grove	10	2

April 1 - Association meeting with 17 present

April 8 - Training was held with a visit to Schurman Farms in Spring Valley.

April 18 - Local 4H group held their meeting at the fire hall.

April 19 - Annual boot drive for Muscular Dystrophy - a record \$3800 was raised!

April 29 - KISH and Kinkora students annual tractor safety day at the fire hall from 8am-2pm.

Rodney Hickey,
Chief

[illegible]

[illegible]

[illegible]

Police Report April 2025

There were 3 alarm calls to report for this month.

April 20th @ 2115hrs – Subway, member attended.

April 28th @ 2202hrs – Subway, member attended.

April 30th @ 2235hrs – Subway, member attended.

Assistance calls

KPS assisted with the pet parade.

KPS assisted person locked themselves out of vehicle.

KPS assisted with gaining entry into a residence to assist EMS.

KPS assisted with an unsightly property complaint.

Ch'town assisted KPS with stolen truck.

DEVELOPMENT PERMITS REPORT
For the period April 11, 2025 to May 08, 2025

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							
Industrial										
04-2025	04/15/2025		Island Structural Systems - 42 Darrach Drive	902-291-4774	Approved	New	Industrial	\$500,000.00	05/08/2025	11/30/2025
			42 Darrach Drive				Description: Amendment to previous Development Permit to construct a storage building. Increased from 52'x80' to 60'x160'			

Sub Total: \$500,000.00

Total: \$500,000.00

Year To Date Approved Development Permits Summary Report
2025

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
New Commercial	1													1	
New Industrial				1										1	
New Residential Accessory Structure	1													1	
New Single Family Dwelling			1											1	
Total:			1											4	

Total Estimated Construction Value
\$300,000.00
\$500,000.00
\$8,000.00
\$225,000.00
\$1,033,000.00

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: ROBERT WOOD, CUC MANAGER

DATE: APRIL 2025

SUBJECT: APRIL 2025- CREDIT UNION CENTRE REPORT

ATTACHMENT: STATISTICAL REPORT

April 2025

Fitplex

- Hours of operation are 5:00 am – 11:00 pm daily.
- Staffed Hours are Monday to Thursday 4:00 pm-8:00 pm Friday 9:00am-1:00pm

Arena

Hosted a Kensington Wild Atlantics with attendance of 2883 persons for the tournament

Hosted KISH High School Hockey Tournament

• **53 hours booked March ,2025**

Wild	27.50 Hours
Vipers	2 Hours
Other	23.50 Hours

Arena Shutdown on April 13,2025

Black and MacDonald was in to do the plant shutdown.

Repairs need to be done on 4 valves (gas leaking) and there also is a brine leak that needs to be found and repaired.

Zamboni has a hydraulic leak and is scheduled to be taken to Bells to investigate

Solar Panels

Jan 2025

1680 kw produced

\$218.40 Dollar Value

Feb 2025

5502 kw produced

\$715.26 Dollar Value

March 2025

6031kwh

784.00 Dollar Value

April 2025

5445kwh

707.88 Dollar Value

High School Ball Hockey league is being held throughout May in Our Arena with teams across the Island.

Kensington Cash Draw

- **April 3 120.00**
- **April 10 114.00**
- **April 17 118.00**
- **April 24 122.00**

Ball Fields

- Batting Cage is up
- Bleachers moved and repaired
- Protective netting inspected and repaired and waiting for Branch Manager to hook up

- Dugout was damaged in the wind storm and has been repaired
- Field rolling and maintenance will be done in early May and opening date approximately May 15, or sooner.

Senior Center

- NTR

Tennis \ Pickleball Courts KISH

- Tennis nets are installed at KISH and wind screens will be put up in June

CUC Property

- Ball Hockey and Skate Park open, trail by senior center, open and available to use.

Upcoming Events

- May 31 Fishing Deby
- May 12-June 5 High School Ball hockey League
- June 21 Bike Rodeo
- July 1 Canada Day
- Aug 16-20 Harvest Festival

Town of Kensington - Request for Decision

Date: May 12, 2025	Request for Decision No: 2025-19 (Office Use Only)
Topic: Development Permit Application – Island Structural Systems	
Proposal Summary/Background: <p>A revised Development Permit application has been submitted by Island Structural Systems Inc. for the construction of a 60' x 160' (9,600 sq. ft.) building on their property located within the Kensington Business Park (PID No. 1164805, Lot 25-1).</p> <p>This revised application replaces a previously approved 60' x 160' (9,600 sq. ft.) accessory structure, which was authorized by Town Council on April 14th, 2025 (Request for Decision No. 2025-16) on Lot 24-1. ISS ran into issues as they took the final survey shots on the previously approved Lot 24-1 and realized that the amount of fill needed to bring the lot up to level would prove to be unfeasible. Therefore, ISS decided to purchase the adjacent property, Lot 25-1 and put the previously approved building on the new lot. Approval of the development permit application is listed as a condition of the sale of the properties.</p> <p>This new approval will be conditional on:</p> <ol style="list-style-type: none">1. The consolidation of the subject lots into a single parcel.2. Submission and approval of a site drainage plan.3. Approval from IRAC, as the corporation will now own over (5) acres in aggregate. <p>As with the approval on the previous Development Permit request, the new proposal significantly increases the scale of the building. As a result, it no longer qualifies as an accessory structure under Section 3.2(1)(e) of the <i>Town of Kensington Land Use and Development Bylaw</i>, which limits accessory structures on non-residential lots to a maximum floor area of 600 m² (6,458 ft²). The proposed 9,600 sq. ft. structure must now be considered a second main building on the lot.</p> <p>According to Section 3.15(1) of the Bylaw, more than one main building is permitted on a lot within the M1 – Industrial Zone, provided all other requirements of the Bylaw are met.</p>	

The proposal complies with all applicable development standards under Section 5.6(1) of the Bylaw, with the exception of the minimum required front yard setback. The Bylaw requires a front yard setback of 4.5 metres (14.8 feet). The applicant is proposing a setback of 2.4 metres (8 feet), representing a variance of approximately 46%.

The purchase of Lot 25-1 will also require approval in this submission, as the prospective buyer has requested two changes to our typical Purchase & Sale document:

- Due to the easement existing on Lot 25-1, which allows the sewerage connection to run to an adjacent development property further west, the buyer has requested a reduction on the price of the lot.
- The buyer has also requested that the property tax incentive which was put in place with the purchase of the first (5) lots, will also pertain to this purchase, the company's 7th lot in our Business Park.

Benefits:

- Supports the continued growth of Island Structural Systems, a key local employer and industrial anchor.
- Promotes investment and operational expansion in the Kensington Business Park.
- Consistent with the Town's long-term land use vision and industrial development objectives.
- The requested variance poses no material impact on adjacent properties or Town infrastructure.

Disadvantages:

- The variance exceeds 10%; however, the reduced setback is consistent with the area's development pattern and presents no practical concerns.

Discussion/Comments:

Section 2.15(4) of the Bylaw permits Council to authorize a variance exceeding 10% where such a variance is considered desirable and appropriate and where the general intent of the Bylaw is maintained.

Ordinarily, Section 2.15(5) requires that the Town notify all property owners within 150 metres of the subject property, accept public comments for a minimum of 14 days, and offer the applicant an opportunity to respond. Council also has discretion under Section 2.15(6) to waive the requirement for a public meeting if the variance will not significantly affect adjacent lots.

In this case, only two property owners (besides the Town of Kensington) fall within the 150-metre radius, and both are zoned industrial (one property being undeveloped). There are no residential or sensitive land uses nearby. Given the scale and nature of the proposed development and its compatibility with surrounding land, staff are confident that the variance will not negatively impact neighbouring properties.

While the formal public notification process outlined in Section 2.15(5) was not followed due to the limited number of impacted adjacent property owners, the Town contacted both property owners directly to confirm that they have no objections to the proposed variance. This informal engagement maintains the intent of the Bylaw while reducing unnecessary administrative burden. Both property owners indicated that they have no issue with the variance as proposed.

A revised drainage plan was not submitted with the revised application reflecting the new building size and layout however, given the property layout, all surface water is proposed to continue to drain to the back of the property into the existing swale and run to the catch basin on the lower property. A copy of the original drainage plan is circulated with this request for decision.

Options:

1. Approve the requested variance and the revised development permit application as presented, along with the pricing requests. *(Recommended)*
2. Not approve the application or variance.
3. Refer the matter back to staff for further analysis or clarification.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolutions:

Resolution #1

WHEREAS Island Structural Systems Inc. has been forced to purchase a 7th lot in our Business Park due to unforeseen circumstances, which impacts their budget for this development of this property;

AND WHEREAS Lot 25-1 was recently impacted by a new easement allowing a sewerage connection be run across the property for solid Town planning purposes;

AND WHEREAS the applicant has requested a reduction in purchase price on Lot 25-1;

BE IT RESOLVED that Kensington Town Council approve a \$10,000.00 reduction in price amounting to a final purchase price of \$115,000.00.

BE IT FURTHER RESOLVED that Kensington Town Council agree to extend the existing property tax incentive to pertain to the purchase of Lot 25-1.

Resolution #2

WHEREAS Island Structural Systems Inc. has submitted a revised Development Permit application for the construction of a 60' x 160' main building on PID No. 1164805 (Lot 25-1) in the Kensington Business Park;

AND WHEREAS the proposed use is permitted in the M1 – Industrial Zone under Section 5.5 of the Town of Kensington Land Use and Development Bylaw, and more than one main building is permitted on a lot under Section 3.15(1);

AND WHEREAS the proposed development complies with all applicable provisions of the Bylaw except for the required front yard setback under Section 5.6(1);

AND WHEREAS the applicant has requested a variance to reduce the front yard setback from 4.5 metres (14.8 feet) to 2.4 metres (8 feet), representing a variance of approximately 46% (6.8 feet), and Council has the authority under Section 2.15(4) to approve such a variance where it is deemed desirable and appropriate;

AND WHEREAS Council acknowledges that the notification process outlined in Section 2.15(5) was not formally followed, but that staff have directly contacted the affected property owners within 150 metres, and no objections have been received;

BE IT RESOLVED that Kensington Town Council approve a variance under Section 2.15(4) of the Town of Kensington Land Use and Development Bylaw to reduce the required front yard setback for the proposed main building on PID No. 1164805 (Lot 25-1) from 4.5 metres (14.8 feet) to 2.4 metres (8 feet);

BE IT FURTHER RESOLVED that Kensington Town Council approve the revised Development Permit application submitted by Island Structural Systems Inc. for the construction of a 60' x 160' main building on PID No. 1164805 (Lot 25-1).

THIS INDENTURE dated this 5th day of May, A.D. 2025.

BETWEEN:

THE TOWN OF KENSINGTON

(hereinafter called the "Vendor")

OF THE FIRST PART

AND:

ISLAND STRUCTURAL SYSTEMS INC., a body corporate duly incorporated under the laws of Canada, having its head office in the Town of Kensington, Prince Edward Island;

(hereinafter called the "Purchaser")

OF THE SECOND PART

WITNESSETH that in consideration of the mutual Covenants hereinafter contained and the Purchase Price, the Vendor has agreed to sell, and the Purchaser has agreed to buy all that parcel of land situate, lying and being at Kensington, in Prince County, Province of Prince Edward Island, being Lot 21-25 and containing 1.04 acres of land as shown on Schedule "B" and described in Schedule "A" annexed hereto ("**The Property**").

1. The purchase price of the said land and premises located thereon shall be in the sum of One Hundred and Twenty-Five Thousand Dollars (\$125,000.00) Dollars plus HST (the "Purchase Price"), lawful money of Canada, payable in the following manner:
 - A. The sum of Twelve Thousand Five Hundred (\$12,500.00) Dollars shall be paid by the Purchaser to be held in trust by the Solicitor for the Vendor pending closing of this transaction.
 - B. The balance of the purchase funds, being One Hundred and Twelve Thousand Five Hundred (\$112,500.00) Dollars plus applicable HST, shall be due and payable to the Vendor in full on closing, which shall be 10 days after the Purchaser receives IRAC approval, or such earlier date as may be mutually agreed upon by the Vendor and the Purchaser ("**The Closing Date**")
2. The Vendor shall not be required to furnish any abstract of title, deeds, copies of deeds, or

evidence of title not in his possession or control. The conveyance is to be drawn at the expense of the Purchaser and the Vendor shall execute a standard deed of conveyance upon the completion of the sale.

3. All taxes, local and municipal improvement rates and other assessments running with the land shall be adjusted as of the Closing Date.
4. This Agreement is also subject to the Vendor being able to convey a good and marketable title free from all encumbrances except any registered covenants or municipal by-laws or governmental enactments, providing such are complied with.
5. The Purchaser is allowed until the Closing Date to examine the title, and if within that time any valid objection to the title is made in writing which the Vendor shall be unable or unwilling to remove and which the Purchaser will not waive, the agreement arising from the acceptance of this offer shall be null and void, notwithstanding any intermediate acts or negotiations in respect of such objection, and the deposit be repaid without interest or reduction.
6. It is agreed that there are no representations, warranties, collateral agreements, or conditions affecting this agreement or the Property except as expressed herein.
7. Any tender of documents or money may be made upon the Solicitor for either party, and any money may be tendered by Solicitor's trust cheque or Banker's cheque.
8. This Agreement of Purchase and Sale is subject to and conditional upon the Terms and Conditions contained in Schedules "C" and "D" annexed hereto and forming part of this Agreement.
9. Time shall be of the essence.

THIS AGREEMENT shall enure to the benefit of and be binding upon the respective heirs, executors, administrators, successors, and assigns of the parties hereto.

IN WITNESS WHEREOF the said parties hereto have hereunto set their hands and seals of the day and year first above written.

SIGNED, SEALED AND DELIVERED
in the presence of:



Town of Kensington



Per: Jeff Spencer- ~~Acting~~ Mayor



Per: Wesley Sheridan- CAO (ACTING)

SIGNED, SEALED AND DELIVERED
in the presence of:



Island Structural Systems Inc.



Per: Matthew Bowness- President

Schedule "A"

Lot 21-25

ALL THAT PARCEL OF LAND situate, lying and being at Kensington, in Lot or Township 19, in Prince County, Province of Prince Edward Island, being shown and delineated as Lot 21-25 on a plan of survey entitled, "Plan of Survey Showing a Subdivision of the Lands of TOWN OF KENSINGTON" prepared by Locus Surveys Ltd., dated May 7th, 2021 bearing Drawing No. 19257-S01, and approved by Town of Kensington on November 9, 2021, and being more particularly bounded and described as follows:

COMMENCING at a Placed Survey Marker on the Westerly side of a Right of Way as shown on the Plan of Survey bearing No. 20209 having coordinates N. 709037.856 and E. 350158.913;

THENCE following an arc of a curve having a radius of 379.938 metres for an arc distance of 13.165 meters to Point of Curvature 12148;

THENCE on an azimuth 176° 58' 28" for a distance of 39.198 metres to Placed Survey Marker 20210;

THENCE on an azimuth 256° 11' 33" for a distance of 77.014 metres to Placed Survey Marker 20206;

THENCE on an azimuth 346° 11' 33" for a distance of 51.478 metres to Placed Survey Marker 20207;

THENCE on an azimuth of 76° 11' 33" for a distance of 86.585 metres to Placed Survey Marker 20209; to the point or place of commencement.

BEING AND INTENDED to be Lot 21-25 on the Plan of Survey aforesaid and containing by estimation 4216 square metres (1.04 acres a little more or less).

TOGETHER with the Right, in common with all others, to travel over the rights of way as shown on the Plan of Survey aforesaid.

This plan is metric and all distances are in metres unless otherwise specified.

Directions are azimuths referenced to grid North. Coordinates shown hereon are derived from observations to local PEI Control Monument 3927. Plane coordinates published thereon are realized from a double stereographic projection referenced to a Canadian Spatial Reference System, NAD83 (CSRS).

Site Plan

Lots are varying sizes ranging from approximately 0.5 acres to 1.1 acres.

0 12.5 25 50 75
SCALE: 1:1,250 (metric)



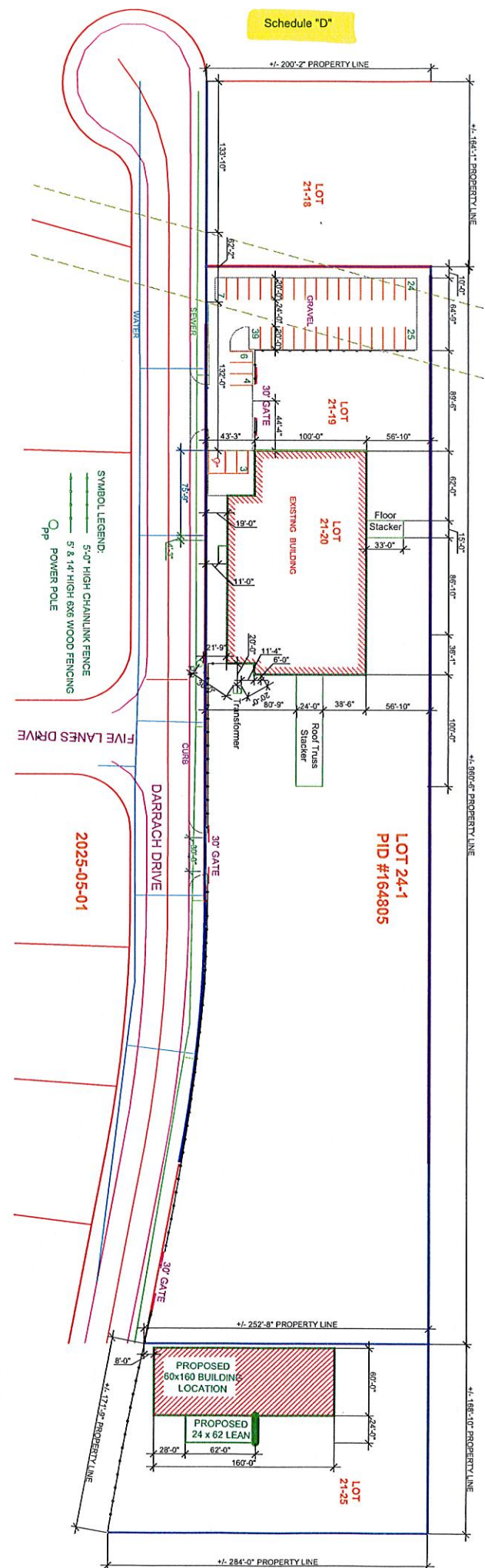
With an existing vibrant and fully occupied Industrial Park, the Municipality developed 38 fully serviced industrial lots, making Kensington an ideal place to establish your business.

Full services include 3-phase power, water, wastewater, storm sewer (curb and gutter), and telecommunications/Fibre Op.

Schedule "C"

This Agreement of Purchase and Sale, of which this Schedule forms a part, is subject to and conditional upon the following Terms and Conditions:

- 1) The Parties hereto acknowledge that the Purchaser is acquiring the Property for the purpose of the construction and operation of an industrial facility for the manufacturing of Structural Building Systems (The "Facility") on the property.
- 2) The Purchaser obtaining a building permit authorizing the construction of the Facility on the Property.
- 3) The Purchaser obtaining an approved development permit for the Property and the Facility.
- 4) The Purchaser obtaining an approved drainage plan for the Property.
- 5) The Purchaser obtaining an approval Consolidation of the Property with adjoining lands owned by the Purchaser.
- 6) The Purchaser being granted a variance by the Vendor authorizing the front wall of the Facility to be constructed within 8 feet of the road as shown on Schedule "D" annexed hereto.
- 7) The Purchaser obtaining IRAC approval pursuant to the Lands Protection Act.
- 8) The Vendor approving a Property Tax reduction of the Municipal portion on the assessment of the Property such that, the Municipal portion of the assessment on the Property post-closing shall be as follows:
 - a) Years one and two assessment- \$0.65
 - b) Years three and four assessment- \$1.00
 - c) Years five and six assessment- \$1.30 maximum. If the rate decreases the Purchaser pays the lower rate. If the rate increases the Purchaser pays the rate at \$1.30 for 2 years.



DATED: the 5th day of May, A.D. 2025.

BETWEEN:

Town of Kensington

(herein called the "Vendor")

OF THE FIRST PART;

AND:

Island Structural Systems Inc.

(herein called the "Purchaser")

OF THE SECOND PART.

AGREEMENT OF PURCHASE AND SALE

Stephen D.G. McKnight K.C
KEY MURRAY LAW
Lawyers/Avocats
494 Granville St., P.O. Box 1570
Summerside, PE C1N 4K4

File No. 33736-013dg

Town of Kensington - Request for Decision

Date: May 12, 2024	Request for Decision No: 2025-20
Topic: PEI 2025 Queer Ride and Meet Up	
Proposal Summary/Background: <p>The Queers on Gears PEI, a queer motorcycle riding network, is holding the PEI 2025 Queer Ride and Meet Up on July 27, 2025. The Ride is being held during PEI Pride Week. It is being held in support of the 2SLGBTQAI+ community on PEI with 100% of the proceeds going to Gender Affirming Care PEI.</p> <p>Queers on Gear, PEI have requested that the Town of Kensington consider a supporting donation in 2025. In 2023 and again in 2024, the Town provided financial support in the amount of \$360.00 (Destination Sponsor). It is recommended that Town Council consider being a Destination Sponsor again in 2025 through a financial sponsorship in the amount of \$480.00. The donation includes the Town's logo on digital posters/posts/website and event documentation, a custom 'shout-out' on a social media post, a custom post to promote a 'discount/freebie', and an opportunity for a table or 'free goodies' at the event. Based on the sponsorship, the ride will begin in Kensington.</p> <p>A copy of the sponsorship opportunity poster is attached to this request for decision which, in addition to the sponsorship opportunity levels, also provides background information on the PEI Queer Ride and Meet-Up including its mission and history.</p>	
Benefits: <ul style="list-style-type: none">• Sponsoring the PEI Queer ride promotes inclusivity and acceptance within our community.• Creates a safe and welcoming environment for the 2SLGBTQAI+ community.• Provides an opportunity for 2SLGBTQAI+ individuals to come together to celebrate their identities.	
Disadvantages: <ul style="list-style-type: none">• None Noted.	

Discussion/Comments:

Partnering with the PEI 2025 Queer Ride and Meet Up is supported by the Town's Strategic Plan and aligns with its strategic priority of being a strong community that is safe, walkable and thriving. One of the core objectives of the Plan is that the Town support a diverse, growing population.

It is recommended that Town Council donate, at the Destination Sponsor level, to the PEI 2025 Queer Ride and Meet Up in the amount of \$480.00.

Options:

1. Sponsor the PEI 2024 Queer Ride and Meet Up, as recommended.
2. Not sponsor the ride and meet up.
3. Sponsor the Ride and Meet Up in a different amount.
4. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

\$480.00

Source of Funding

General Government - Donations and Grants

Recommendation:

It is recommended that Town Council consider the following resolution:

THAT Kensington Town Council sponsor the PEI 2025 Queer Ride and Meet Up at the Destination Sponsor Level in the amount of \$480.00.

Erin Gillespie & Jocelyn Adams



Annual Motorcycle Ride in Support of the 2SLGBTQAI+ Community on Prince Edward Island / July 27, 2025

SPONSORSHIP OPPORTUNITY

The Meet-Up is an hour-long inclusive event for all ages. Whether you bring a motorcycle or not, show up in pride colours, and check out a beautiful variety of motorcycles, and meet the fun people who ride them.

The Ride will take us from one Meet-Up to the Next. All riders who want to show support for the islands 2SLGBT+ community will ride as a pack through the rolling hills of PEI towards a second PEI destination.

-
- | | |
|--------------|---|
| \$960 | PRESENTING SPONSOR (1 available)
Logo on digital assets; "Presented in Partnership with..." text; Special social media post; Event table opportunity; Exclusivity agreement as required; Reporting. |
| \$480 | DESTINATION SPONSOR (2 available)
We bring the event to you (must have parking); Logo on digital assets; Special social media post; Event table opportunity. |
| \$270 | SPONSOR (10 available)
Logo on digital assets; Event Table opportunity. |
| \$120 | DONOR (Unlimited)
Our sincere gratitude and thanks. |

For further details and payment information, please contact: erin@rebelrebel.ca

The world of hobbyist motorcycling has been traditionally dominated by straight men—often with a reputation for misogyny, racism, and homophobia. As a result, motorcycling may seem unwelcoming to women or those in the queer community. Queer Ride & Meet Up's mission is to create safer and more inclusive spaces, through low-barrier events for new/non-riders (The "Meet Up") and by inviting ally riders to ride with us (The "Ride") in solidarity.

Since 2022 we have raised over \$4250 for local non-profit organizations on Prince Edward Island.

Town of Kensington - Request for Decision

Date: May 9, 2025	Request for Decision No: 2025-21 (Office Use Only)
Topic: Exempt Staff Wage Increase - 2025	
Proposal Summary/Background: Typically, Town Council approves an annual wage increase for exempt staff (except the CAO) according to the consumer price index for PEI. As indicated by Statistics Canada, the 2024 CPI increase (December 2023 to December 2024) is 2.7%.	
Benefits: <ul style="list-style-type: none">• Staff retention is key piece of business going forward.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: The Town's Non-Union Employee Handbook states: <ul style="list-style-type: none">• All non-union employees shall be considered for cost of living increases effective January 1st of each year according to the previous year's (December 1 of previous year to December 1 of current year) all-in consumer price index change for Prince Edward Island from the previous calendar year. Such cost-of-living increases shall be approved by Town Council and subject to budget availability.• All non-union employees will be considered for merit increases, by the CAO, effective April 1st of each year beginning one year after they commence employment in order to allow the employee to advance within their pay scale. Merit increases will only be provided where the employee has obtained a satisfactory performance appraisal form the previous fiscal year. It is recommended by the CAO that Town Council approve a wage increase to exempt staff; being the Deputy Administrator/Finance Manager, Municipal Clerk, Administrative Assistant,	

Police Chief, Police Sargent, Public Works Supervisor, Credit Union Centre Manager, and Credit Union Centre Assistant Manager. The estimated cost of the proposed 2.7% increase is \$13,850.00

Options:

1. Approve the 2025 exempt staff wage increase, as recommended.
2. Not approve the wage increase and approve an alternate amount.
3. Refer the matter back to staff.

Costs/Required Resources:

\$13,850.00

Source of Funding:

Departmental Operational Budgets

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Town Council authorize the Chief Administrative Officer to provide a wage increase, effective April 1, 2025, to exempt staff including the Deputy Administrator/Finance Manager, Municipal Clerk, Administrative Assistant, Police Chief, Police Sargent, Public Works Supervisor, Credit Union Centre Manager, and Credit Union Centre Assistant Manager in an amount up to 2.7%, according to the Non-Union Employee Handbook.

Town of Kensington - Request for Decision

Date: May 9 th , 2025	Request for Decision No: 2025-22
Topic: Kensington Pickleball Club Request for Assistance	
Proposal Summary/Background: <p>Since the Kensington Pickleball Club (KPC) was formed eight years ago they have seen a steady increase in interest in the sport in our area. They presently have 74 members spanning an impressive age range with players in their 20's through to their 80's. The average age of the members this year is 62 with women accounting for about two thirds of the membership. These demographics are important to consider.</p> <p>Two years ago the KPC officially became an affiliated club with Pickleball Canada and PEI Pickleball IPE. Through that process they have established an 8 person Board of Directors who are continuing to focus on what is important to their club members; a fun, safe and accessible sport that improves the health and well being of their members.</p> <p>Their membership fees remain low in order to provide accessible recreation. Despite their low fees, their club has continuously allocated a substantial percentage of their budget toward our community. Each year they donate hundreds of dollars to QEES, KISH, the Kensington Food Bank and more.</p> <p>Last summer their outdoor pickleball program at the KISH courts was their largest yet. They hosted organized pickleball sessions every Tuesday and Thursday evening throughout the summer, weather permitting. The sessions were a great success and in addition to their regular members, drew a substantial number of drop-in players; most of whom were seasonal island residents or tourists.</p> <p>They are requesting assistance from the Town of Kensington to help them improve their pickleball offering in three key ways:</p> <ol style="list-style-type: none"><i>1. Accommodate the increasing demand</i><p>Given the size of the facility is approximately 120' x 154' and the ideal area required for a pickleball court is 30' x 60' they request that the current three court configuration be changed to eight courts through the repainting of the court surface.</p><i>2. Reduce the time spent chasing balls that go out of bounds</i><p>In the current three court configuration there is a lot of unused space. That space becomes a source of frustration for players when they have to chase errant balls all the way to the fence. With the new eight court configuration there will be a much more efficient use of the space and thus a substantial reduction of dead space and ball chasing. As a further improvement they request that additional netting or barriers be installed.</p><i>3. Provide on site washroom facilities</i>	

Presently there are no washroom facilities within a reasonable distance of the courts. The closest facility would be the soccer clubhouse, provided it is open. Given their demographics and the vast area from which their players come, they request that the town provide a porta potty service on site for our pickleball players and other non-pickleball users of the courts during the summer season.

Benefits:

- As we have witnessed, pickleball is a fast growing sport that appeals to all ages and abilities.
- Town of Kensington may see this as a modest investment.
- Support an older demographic who promotes the sport for all ages, levels and abilities, creating a fun, healthy and social experience.

Disadvantages:

* The Town has set its budget and it is tough to support this type of investment when we have so many other needs on our docket.

Discussion/Comments:

Two options from the group on funding levels:

1/ Line painting only- create (8) courts versus (3) at a cost of \$7475.00

2/ Full painting and resurfacing of courts, along with new lines - \$74,750.00

3/ The group is offering to cover the cost of the porta pottie and to find the needed netting for the barriers.

Options:

1. Approve the donation for the line painting only.
2. Approve the donation for the full resurfacing.
3. Not approve either donation at this time.
4. Refer the matter back to staff for further deliberation, allowing staff to work with the group to find alternate funding, and/or lower cost options .

Costs/Required Resources:

\$7475.00

Source of Funding:

General Government – Donations and Grants

Recommendation:

That Town Council consider and adopt the following resolution(s):

BE IT RESOLVED THAT Council refer the matter back to staff for further deliberation, allowing staff to work with the group to find alternate funding, and/or lower cost options.

Kensington Town Council,

On behalf of the Kensington Pickleball Club I am writing you with a request for funding to improve the pickleball capabilities of the outdoor courts at KISH.

About the Kensington Pickleball Club (KPC)

Since the KPC was formed eight years ago we have seen a steady increase in interest in our sport in the area. We presently have 74 members spanning an impressive age range with players in their 20's through to 80's. The average age of our members this year is 62 with women accounting for about two thirds of our membership. These demographics are important to consider as you read our proposal that follows.

Two years ago the KPC officially became an affiliated club with Pickleball Canada and PEI Pickleball IPE. Through that process we have established an 8 person Board of Directors who are continuing to focus on what is important to our club members; a fun, safe and accessible sport that improves the health and well being of our members and our community.

Our membership fees remain low in order to provide accessible recreation. Despite our low fees, our club has continuously allocated a substantial percentage of our budget toward our community. Each year we donate hundreds of dollars to QEES, KISH, the Kensington Food Bank and more.

While our membership is annual, our programs are seasonal. Indoor pickleball starts in September as the schools reopen, hosted predominantly at QEES with play at KISH when the gym is available. We then shift to outdoor play in May/June as the weather improves and the schools close for the summer. Outdoor play is hosted at the KISH courts, enabled by the recent investment the town has put into resurfacing the courts and installing the wind screens on the fence.

Last summer our outdoor pickleball program at the KISH courts was our largest yet. We hosted organized pickleball sessions every Tuesday and Thursday evening throughout the summer, weather permitting. The sessions were a great success and in addition to our regular members, drew a substantial number of drop-in players; most of whom were seasonal island residents or tourists.

If you wish to learn more about our club we invite you visit our recently established website at <http://kensingtonpickleballclub.com>.

Our request

We are requesting assistance from the Town of Kensington to help us improve our pickleball offering in three key ways:

1. Accommodate the increasing demand

As mentioned above, we had a fantastic turnout for our summer sessions last year. On many occasions the turnout far exceeded the three court capacity meaning players spent more time waiting than playing. Given the size of the facility is approximately 120' x 154' and the ideal area required for a pickleball court is 30' x 60' we request that the current three court configuration be changed to eight courts through the repainting of the court surface as shown in the following diagram.

It is important to note that we have already spoken with the KISH principal Mr. Mulligan and he, on behalf of the school, supports our proposed improvements.

As we all have seen, pickleball is a fast growing sport that appeals to all ages and abilities. We hope that the Town of Kensington sees our requests as a modest investment that will go a long way to supporting the Kensington Pickleball Club vision of **“Promoting pickleball for all ages, levels and abilities, creating a fun, healthy and social experience”**.

Thank you for your consideration of our request.

Jason Milley
Kensington Pickleball Club Vice President

On the Go Property Maintenance Inc.

A/O BlackTop Graphics
302 Bradford Road
Albany, Prince Edward Island C0B 1A0
Canada (902) 432-4527

QUOTE

Quote No.: 2513
Date: 31/03/2025
Page: 1
Ship Date:

Sold To:
Kensington Pickleball Association
Kensington, PE

Ship To:
Kensington Pickleball Association
Kensington, PE

Business No.: 841117245RT0001

Item No.	Quantity	Unit	Description	Tax	Unit Price	Amount
	1		RE: Line Painting			
	1		Setup and paint 8 pickleball courts using acrylic paint.	H		6,400.00
			Travel and mobilization fee	H		100.00
			Subtotal:			6,500.00
			H - HST 15%			
			GST/HST			975.00
Shipped by						
Comments					Total Amount	7,475.00
Sold By:						

On the Go Property Maintenance Inc.

A/O BlackTop Graphics
302 Bradford Road
Albany, Prince Edward Island C0B 1A0
Canada (902) 432-4527

QUOTE

Quote No.: 2512
Date: 31/03/2025
Page: 1
Ship Date:

Sold To:
Kensington Pickleball Association

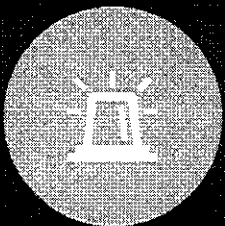
Kensington, PE

Ship To:
Kensington Pickleball Association

Kensington, PE

Business No.: 841117245RT0001

Item No.	Quantity	Unit	Description	Tax	Unit Price	Amount
	1	1	RE: Line Painting Repair small imperfections in court, apply resurfacer, two coats of color and lines creating 8 pickleball courts. Colors to be chosen by customer at later date.	H	65,000.00	65,000.00
			Subtotal:			65,000.00
			H - HST 15% GST/HST			9,750.00
Shipped by					Total Amount	74,750.00
Comments						
Sold By:						



- **The ASK:** Security system/mobile panic button in your library's facility
- Rise in overall violence/crime in PEI
- Rise in mental health and addictions issues
- Increased incidents in public libraries
- Library staff work alone much of the time—especially evenings and weekends

PEI violent crime rate jumps 16%, once more above the national average

Bad behaviour online seems to be spilling onto the street, says criminology professor



Kevin Yarr - CBC News - Posted: Aug 31, 2024 6:00 AM ADT | Last Updated: August 31, 2024

Canada - CBC Investigates

Library workers punched, spat on as security incidents rise, data shows

Suspected overdoses in Toronto's public libraries up 529% between 2022 and 2023

Arya Zaidziwsky, Kimberly Ivany, Lor Ward - CBC News -
Posted: Aug 28, 2024 5:00 AM ADT | Last Updated: September 11, 2024

Rising number of calls indicate growing mental health crisis, say police on P.E.I.

'Everyone should be talking about this'



Brittany Spencer - CBC News - Posted: Jun 12, 2023 6:00 AM ADT | Last Updated: June 12, 2023

Requested Funding

First Year Costs	Cost – Discount*	Total
Alarm Panel	\$823 - \$658	\$165
Wireless Transmitter	\$174 - \$139	\$35
Wireless Door Sensor	\$65 - \$52	\$13
Emergency call button	\$25 - \$20	\$5
Installation	\$105	\$105
Alarm	\$300	\$300
Monitoring Subscription (annual)		
TOTAL		\$623

*Subscribing to a 3 year alarm monitoring contract gets an 80% discount on hardware

Ongoing Annual Costs	Cost	Total
Alarm Monitoring Subscription	\$25 per month	\$300

- Note: Above (\$) figures provided by **Wilsons Security**. If building already has existing hardware that is up-to-date, new hardware might not be required.*

From: Aniss Belkouri <Aniss.Belkouri@cbdc.ca>
Sent: Monday, May 5, 2025 11:49 AM
To: cao@kensington.ca
Cc: Julie Ann Mabana
Subject: Partnership Request - Symbolic Philippine Independence Day Ceremony in Kensington

Dear Mr. Baker,

I'm reaching out on behalf of the **Central PEI Community Navigators**. Our role is to support the integration of newcomers in rural Central PEI by connecting them with community services, organizations, and events.

We would like to organize a symbolic gathering on the morning of June 21, 2025, to mark **Philippine Independence Day** in Kensington.

The event would include:

- A Philippine flag raising,
- A short speech by a member of the local Filipino community,
- Some live performers,
- And potentially a few Filipino vendors offering traditional food.

This would be a respectful, accessible celebration to highlight the growing presence and vibrant contribution of the Filipino community in Central PEI and across the Island.

If possible, we would love to use the area where the town stage is located, as it would be ideal for the performances and gathering.

We would be happy to discuss this further and explore what may be feasible in partnership with the Town of Kensington.

Thank you in advance for your time and consideration.

Sincerely,

Aniss Belkouri,
Central PEI Community Navigator



PEI COMMUNITY NAVIGATORS

Program delivered by CBDC Western PEI - West Prince Ventures Limited (WPVL).

Check out our website: www.peicommunitynavigators.com

cao@kensington.ca

From: jspencer@kensington.ca
Sent: Thursday, May 8, 2025 4:04 PM
To: Amy Morrell; cao@kensington.ca; Nancy MacRae
Subject: FW: QEH Foundation - Pledge Invoice
Attachments: Town of Kensington QEH Pledge Reminder.pdf

FYI

Jeff Spencer (He/Him)
Mayor
Town of Kensington
(902) 836-3781
jspencer@kensington.ca



From: Meredith Smith <mfsmith@ihis.org>
Sent: Thursday, May 8, 2025 4:00 PM
To: jspencer@kensington.ca
Subject: QEH Foundation - Pledge Invoice

Hello Jeff,

Attached is the first invoice for the 10-year pledge for the Town of Kensington.

We are busily getting ready for our Big Day of Giving on May 21. If you would like, we invite you to come to Big Day and celebrate this incredible donation.

We are scheduling times between 8 – 6pm so whatever works best for you, should you decide to join us! It would be a great way to encourage other municipalities to give!

Looking forward to hearing from you,
Meredith

Meredith Smith
Development Officer
QEH Foundation
P: 902.288.1011
E: mfsmith@ihis.org

QEH Foundation
PO Box 6600
Charlottetown, PE C1A 8T5

Tel. 902-894-2425



CARE TODAY FOR TOMORROW

INVOICE



Wednesday, May 21, 2025

*Supporting the purchase of medical equipment for the
Queen Elizabeth Hospital – PEI's main referral hospital*

Acting Mayor Jeff Spencer
Town of Kensington
55 Victoria Street East
PO Box 418
Kensington, PE C0B 1M0

Invoice Date	Comment	Amount
April 22, 2025	First instalment on 10 year pledge	\$1,000



CARE TODAY FOR TOMORROW

**PLEASE SEND THIS PORTION BACK WITH PAYMENT
OR CALL 902-894-2425 WITH CREDIT CARD PAYMENT**

Town of Kensington
55 Victoria Street East
PO Box 418
Kensington, PE C0B 1M0

46275

INVOICE DATE: April 22, 2025

INVOICE AMOUNT: \$ 1,000

COMMENT: QEH Foundation
annual pledge