



***Tentative Agenda for Regular
Meeting of Town Council***

Tuesday, November 12, 2019 @ 7:00 PM

55 Victoria Street

Kensington, PEI

C0B 1M0

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off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
November 12, 2019 – 7:00 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 October 15, 2019 Regular Meeting
- 6. Business Arising from Minutes**
 - 6.1 October 15, 2019 Regular Meeting
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Statistical Report
 - 7.3 Police Department Statistical Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List
 - 7.6 Summary Income Statement
 - 7.7 Credit Union Centre Report
 - 7.8 Mayor's Report
 - 7.9 Federation of Prince Edward Island Municipalities Report – Councillor Mann
 - 7.10 Heart of the Island Initiative (STEP) Report – Deputy Mayor Pickering
 - 7.11 Kensington and Area Chamber of Commerce Report – Councillor Mann
 - 7.12 PEI 55 Plus Games – Councillor Gallant
- 8. New Business**
 - 8.1 Request for Decisions
 - 8.1.1 RFD2019-60 – Annual Christmas Bonus
 - 8.2 Other Matters
- 9. Correspondence**

10. **Committee of the Whole (In-Camera)** – Two Items of a Confidential Nature - Section 119(1)(e) and 119(1)(h) of the Municipal Government Act.
11. **Adjournment**

**Town of Kensington
Minutes of Regular Council Meeting
Tuesday, October 15, 2019
7:00 PM**

Council Members Present: Mayor Rowan Caseley
Councillors: Spencer, Toombs, Bernard, Gallant, and Mann

Regrets: Deputy Mayor Pickering, Administrative Assistant; Kim Caseley

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Police Chief, Lewie Sutherland

Visitors: Adrien Wedge

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor Bernard to approve the tentative agenda for the October 15, 2019 regular meeting of Town Council with the removal of 8.1.4 - Subdivision of Lands of Gladys Hayman. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Nil

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Bernard, seconded by Councillor Toombs to approve the minutes from the September 9, 2019 regular meeting of Town. Unanimously carried.*

6. Business Arising from Minutes

6.1 September 9, 2019 Regular Meeting –

Credit Union Centre WI-FI – Mr. Baker has spoke with Mr. Wood regarding the issue with WI-FI access at the back of the rink and has concluded that the Kensington Wild has the second WI-FI access point password protected. Mr. Wood will see if the password can be removed so all users of the rink can have access to this WI-FI.

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Spencer, seconded by Councillor Bernard to adopt the October 2019 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the August 2019 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor Bernard to approve the August 2019 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Chief Sutherland reported that there was 6 hours of foot patrol for the month of September and the foot patrol reporting will be updated on the spreadsheet for next month.

Chief Sutherland excused himself from the Council Chamber at 7:08pm.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the October 2019 Development Permit Summary Report. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the August 2019 Bills in the amount of \$218,758.45. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of August 2019. Unanimously carried.*

7.7 Credit Union Centre Report

- 7.7.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Credit Union Centre report for the month of August 2019. Unanimously carried.*

7.8 Mayor's Report

- 7.8.1** *Moved by Councillor Bernard, seconded by Councillor Gallant to approve the Mayors report for the month of October 2019 as presented by Mayor Caseley. Unanimously carried.*

- 7.8.2** Mayor Caseley reported that he attended the Camp Triumph Gala Dinner and Concert.

- 7.8.3** Mayor Caseley made a presentation of a plaque to former Fire Chief Alan Sudsbury at his home and thanked him for his service to Kensington Volunteer Fire Department and wished him well in his future endeavors.

- 7.8.4** Mayor Caseley met with Samaritans Purse and was updated on the progress they made on helping the residents of Kensington. They had a total of 187 work orders with 52 of them helping those in Kensington and Area.

- 7.8.5** Councillor Gallant has accepted the chair/co-chair position for the 55 Plus Games that the Town will be hosting in the fall of 2020.

7.9 Federation of PEI Municipalities (FPEIM) Report

- 7.9.1** The Federation met with Minister Fox and had discussions on building stronger communities and the Rural Residential Building Lot Program.

7.10 Kensington Area Chamber of Commerce (KACC) Report

- 7.10.1** The Malpeque Federal Candidates Debate will be Wednesday, October 16, 2019 at 7:00 PM at the Murray Christian Center.

- 7.10.2** October 21-25, 2019 will be Small Business Week

- 7.10.3** The Business of Excellence Awards Gala Awards and Christmas Social will be held on Thursday, November 28, 2019 at the New London Community Complex from 6:30 PM -9:00 PM.

- 7.10.4** Councillor Bernard has resigned from the Kensington and Area Chamber of Commerce board due to personal obligations and time constraints. Mayor Caseley will attend the regular board meeting of the Kensington Area Chamber of Commerce on Thursday, Oct 17, 2019.

7.11 Heart of the Island Initiative (STEP) Report

- 7.11.1** Mayor Caseley and Mr. Baker attended the STEP meeting that was held this morning, October 15th.

8. New Business

8.1 Request for Decisions

8.1.1 Dangerous and Unsightly Property – 105 Victoria St

8.1.1.1 Moved by Councillor Toombs, seconded by Councillor Bernard

WHEREAS Town Council has attempted to clean-up a property located at 105 Victoria Street West for at least the past ten years;

AND WHEREAS a Dangerous and Unsightly Property Notice was served on the property owner and posted on the subject property on July 29, 2019;

AND WHEREAS the Town's Chief Administrative Officer contacted the owner by telephone on August 27, 2019 in a further attempt to have the property cleaned up;

AND WHEREAS the property owner has taken no tangible action to clean-up the property:

AND WHEREAS Town Council has declared the building and property located at 105 Victoria Street West as dangerous and unsightly;

BE IT RESOLVED THAT Town Council hereby orders and authorizes the Chief Administrative Officer to have the residential structure on the property demolished and the property cleaned up to a reasonable community standard at the expense of the property owner;

BE IT FURTHER RESOLVED THAT failing the receipt of funds from the property owner within thirty days of being invoiced for the demolition and clean-up work, that the Chief Administrative Officer be authorized to charge costs against the property as a municipal lien.

Unanimously carried.

8.1.2 Kensington Wild 2019/2020 Sponsorship Request

8.1.2.1 Moved by Councillor Spencer, seconded by Councillor Toombs

THAT Kensington Town Council approve a "Jersey Sponsorship" for the Kensington Monahan Farms Wild Major Midget Hockey Club for the 2019/20 hockey season in the amount of \$750.00.

Unanimously carried.

8.1.3 Samaritans Purse Donation

8.1.3.1 Moved by Councillor Bernard, seconded by Councillor Spencer

That Kensington Town Council approve a donation in the amount of \$2,000.00 to the Samaritans Purse Relief Organization.

Unanimously carried.

8.1.4 Railyards Train Station Upgrades – Tender Award

8.1.4.1 *Moved by Councillor Bernard, seconded by Councillor Toombs,*

THAT Kensington Town Council award the contract for the Train Station Mechanical Upgrades project to Poirier Heating and Cooling Inc. as per their tender submission dated September 6, 2019 in the amount of \$53,431.00 plus HST.

Unanimously carried.

8.1.4.2 *Moved by Councillor Bernard, seconded by Councillor Toombs,*

THAT Kensington Town Council award the contract for the Rail Yards – General Carpentry project to Carpenters 2018 Inc. as per their tender submission dated August 26, 2019 in the amount of \$198,260.00 plus HST.

Unanimously carried.

8.1.5 2019 – 2024 Capital Investment Plan – Gas Tax

8.1.5.1 *Moved by Councillor Mann, seconded by Councillor Toombs,*

THAT Kensington Town Council adopt a Capital Investment Plan for their 2019-2024 Direct Allocation under the Gas Tax Program to include the Train Station/Boardwalk Upgrades and Replacement Project, the Victoria Street West Sidewalk Replacement Project, the Barrett Street/Broadway Street Sidewalk project, Playground Equipment for the Roy Paynter Park, The Murray Christian Centre Warming Centre project, Wellfield Security Fencing project, and the Overhead Crosswalk Installation project. Town Council understands that they are responsible for all future operations and maintenance costs associated with the projects.

Unanimously carried.

Councillor Toombs excused himself from the Council Chamber at 8:09pm and returned at 8:12pm.

8.2 Development Permit Application

8.2.1 *Moved by Councillor Spencer, seconded by Councillor Bernard to approve Development Permit Application for AF Energy Inc. – Biomass Heating to*

allow for the construction of a Wood Chip Boiler Building at the Queen Elizabeth Elementary School located at 2 Saunders Lane. Unanimously carried.

8.3 Other Matters

- 8.3.1** Councillor Bernard reported that the utility pole guidewire near the Town Clock is damaged. Staff will contact Maritime Electric.

Councillor Bernard asked if a crosswalk could be installed by the Kensington Country Store for the school children's safety when they are crossing the road.

- 8.3.2** Councillor Spencer reported that two utility pole guidewires are damaged on Linwood Drive and Sunset Drive.

Councillor Spencer reported that the Train paint is faded and inquired if we could contact PEI Heritage to request that the Train be re-painted.

- 8.3.3** Councillor Toombs, questioned if there will be a Winter Parking Bylaw before November 15th.

- 8.3.4** Councillor Gallant reported that there are cars parking on the sidewalk at 47 Victoria St E. Mr. Baker will contact the Police Chief to resolve this parking issue.

Councillor Gallant asked if the Fitplex Video screen in the Credit Union Centre canteen could be moved so the public cannot watch the members working out. Mr. Baker will speak with Mr. Wood to turn the screen so its not visible to the public.

- 8.3.5** Mayor Caseley reminded Councillors that the Christmas Parade will be on Sunday, December 1st at 5:00 PM.

The Annual Christmas Dinner will be held on Monday, December 2nd at 6:00 PM at Family and Friends Restaurant.

9. Correspondence

- 9.1** Thank you card to Kim Caseley and the Town from Hummingbird Creative for our support.
- 9.2** Thank you card from Lily Greenan from KISH for the donation to the leadership conference she attended in Abbotsford, BC.
- 9.3** Letter from Minister Jamie Fox extending his thanks and gratitude for our efforts supporting our residents during Hurricane Dorian.
- 9.4** Email from Sharon MacIntyre advising Council that she will be opening Bloom House Flower Shop at 67 Woodleigh Drive.
- 9.5** Thank you letter from the 8th Annual PEI Humane Society Golf Tournament for our Hole Sponsorship.

- 9.6** An email from Brittany Waite Wedge, a teacher at KISH requesting a donation to the “Baby Think it Over” program for the Grade 11 and Grade 12 students.
- 9.7** A letter from Emily Perry of the PEI Home Economics Association requesting a donation for the “Baby Think it Over” program for the KISH Grade 11 and Grade 12 students.

Moved by Councillor Toombs, seconded by Councillor Spencer to donate \$1,250.00 to KISH for the “Baby Think it Over” program. Unanimously carried.

10. In-Camera

- 10.1** *Moved by Councillor Bernard, seconded by Councillor Spencer to move into In-Camera at 8:30 PM. Unanimously carried.*
- 10.2** *Moved by Councillor Toombs, seconded by Councillor Bernard to move out of In-Camera at 9:08 PM. Unanimously carried.*

11. Kensington Business Park – Land Purchase

- 11.1** *Moved by Councillor Toombs, seconded by Councillor Gallant,*

WHEREAS the Town of Kensington is seeking additional land to facilitate the construction of a new Industrial/Business Park in the Town;

AND WHEREAS the Town has identified Property No. 76406, being approximately 49 acres, as the most ideal parcel of property in the vicinity of the Town, following an extensive engineering review of several properties;

AND WHEREAS Errol Waugh, owner of Property No. 76406, has offered to sell said property to the Town of Kensington at a price of \$415,000;

AND WHEREAS the Town Council deems it advisable for the Town of Kensington to acquire Property No. 76406;

BE IT RESOLVED that the Town of Kensington purchase from Errol Waugh, Property No. 76406 at a price of \$415,000.

BE IT FURTHER RESOLVED that the Chief Administrative Officer and the Mayor be authorized to execute on behalf of the Town of Kensington any agreements as required in connection with the purchase of the property.

Unanimously carried.

- 11.2** *Moved by Councillor Bernard, seconded by Councillor Spencer,*

WHEREAS the Town of Kensington is seeking additional land to facilitate the construction of a new Industrial/Business Park in the Town;

AND WHEREAS the Town has identified Property No. 767673, being approximately 10 acres, as the most ideal parcel of property in the vicinity of the Town, following an extensive engineering review of several properties;

AND WHEREAS Morris Caseley, owner of Property No. 767673, has offered to sell said property to the Town of Kensington at a price of \$125,000;

AND WHEREAS the Town Council deems it advisable for the Town of Kensington to acquire Property No. 767673;

BE IT RESOLVED that the Town of Kensington purchase from Morris Caseley, Property No. 767673 at a price of \$125,000.

BE IT FURTHER RESOLVED that the Chief Administrative Officer and the Mayor be authorized to execute on behalf of the Town of Kensington any agreements as required in connection with the purchase of the property.

Unanimously carried.

11.3 Moved by Councillor Toombs, seconded by Councillor Spencer,

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for the completion of a capital project;

AND WHEREAS Town Council has authorized the purchase of an approximately 49-acre and 10-acre parcel of property for use as an Industrial/Business Park at a cost of \$540,000;

AND WHEREAS associated legal and survey costs are estimated at \$20,000;

AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$560,000, under the following terms:

- i. repayable in full by Town Council over an amortization period not to exceed 25 years***
- ii. at an interest rate of not higher than Prime, less 0.3% per annum, with interest payable monthly.***
- iii. Advances repayable on demand.***

12. Adjournment

Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 9:19 PM. Unanimously carried.

Geoffrey Baker,
CAO

Rowan Caseley,
Mayor

Town of Kensington		
CAO Monthly Report for Town Council - November 2019		
Item #	Project/Task	Status
1	Exempt Staffing Policy	A meeting was held on November 5th with the Consultant to review the draft policy. Several changes were recommended and made to the draft. It is hoped that the final draft will be completed and sent out to Councillors the week of November 11th and can be brought forward to the November Committee of Council meeting for consideration.
2	Access to Information and Protection of Privacy Bylaw, Records Retention and Disposition Bylaw, Procurement Bylaw	NO UPDATE I am still waiting on the draft regulations from the Province of PEI. I am informed by Municipal Affairs that the deadline for the Bylaws will be moved to March 2020, subject to the approval of the Minister.
3	Victoria Street West Sidewalk Replacement	Locus Survey's has begun surveying the project area. I understand this to include the Victoria Street West storm sewer system, sidewalk and right of way extents. As Councillors are aware the Province has agreed to manage the entirety of the project. The Town will transfer the funds required (Gas Tax Allotment) to complete the sidewalk portion of the project. I am informed that the project construction will begin as early as possible in the Spring of 2020.
4	Official Plan and Zoning Bylaw 5 Year Review	NO UPDATE The Official Plan and Development Control Bylaw review is postponed until such time as the municipal restructuring application has been completed to enable new residents an opportunity to participate in the process.
5	Asset Management	The Town's asset management plan continues to be progressed. It is anticipated that the Plan will be completed by Public Sector Partners and submitted to the Town in the first quarter of 2020.
6	Ballfield Batting/Pitching Cages	The ground work has been completed and the posts have been installed.
7	Railyards/Boardwalk Renovation and Upgrade Project	Work has begun on the project. Fascia boards, etc. are in the process of being removed to facilitate the roof replacement portion of the project. The original schedule had the roof replacement starting on November 4th however due to weather and other commitments of the Contractor, this was delayed to the week of November 11th.
8	Investing in Canada Infrastructure Program (ICIP)	Engineering/design work continues on these projects. Staff are taking additional weekly sewer samples to support the lagoon project. WSP toured the lagoon area on November 7th. A sludge survey of the lagoon will be undertaken on November 12th to determine the exact extent and depth of sludge.
9	2019-2024 Gas Tax Capital Investment Plan	Town Council approved the proposed Capital Investment Plan at their regular October meeting. Seven funding application were drafted and submitted to the Canada-PEI Infrastructure Secretariat on October 23, 2019. We are informed that the generator for the emergency warming/reception centre project is actually not fundable through Gas Tax. Staff have begun searching for additional funding programs which may fund such a project. Further information will be provided as it is available.

Item #	Project/Task	Status
10	Emergency Warming/Reception Centre	As indicated previously, a generator to support a warming/reception centre is not fundable through the Town's Gas Tax allotment. Staff have attempted to seek out additional funding sources however, to date have had no success. We are informed that unless a generator is associated with an infrastructure project (i.e. water and sewer), it is not a fundable expense. Staff are reviewing options to allow the project to be completed, including consideration of utilizing an existing 45 KW generator within the Town's current inventory. An electrical engineer with WSP is currently reviewing this option to determine what is required to convert the generator to meet our requirements and to determine its feasibility. It is apparent that any modification to the generator would be required to be completed at the manufacturers facility (Dieppe), i.e. converting from 3 phase to single phase. A quote has been requested to complete the modification.
11	Unsightly Property - 105 Victoria Street West	It is anticipated that the demolition work will be completed the week of November 11th. We were hopeful that the work would be completed the week of November 4th however, due to weather, the work had to be postponed. The property owner has expressed that he will not contest the demolition.
12	Transport Container on Legion Property	I understand that Mayor Caseley has had a conversation with a Legion representative and was informed that the Legion is still intent on removing the transport container. They are currently seeking out potential buyers of the container.
13	Fire Department Rescue Vehicle	The order for the rescue vehicle was placed. Delivery date will be 11 to 12 months. The Fire District Committee provided the town with a \$78,000 contribution towards the truck. Fire department representatives have met with the manufacturer and solidified the final specifications for the truck.
14	Duplicate Power Poles	A concern was brought forward prior to June's Council meeting that there are still some duplicate power poles located throughout the community. Staff have contacted Bell and they have indicated that they will be removing these poles, and maintaining others throughout the summer months. It is apparent that a few poles have been removed but many still remain. Further, there are a lot of loose wires hanging from utility poles which I have been informed will be removed over the next couple of weeks. The dangling wires cause concern because they are in the vicinity of sidewalks and could potentially create a safety hazard in sidewalk snow clearing situations.
15	Wastewater Treatment Plant Blowers	I have received and reviewed the quotations to get the WWTP blower back up and running on its Variable Frequency Drive. I am informed that the oxygen sensor data reader within the plant is not working correctly. The oxygen sensor within the lagoon also appears not to be working correctly and requires replacement. The total cost to affect the necessary repairs is quoted at approximately \$12,000. Staff have reached out to another contractor (original installer) for a second quote. I have also sought a quote for a second VFD for blower number two which should be considered as part of the 2020/21 Capital budget deliberations.
16	W&PCC Report	A report will be provided during the November Committee of Council meeting including a recommendation on proceeding with the dissolution of the Water and Pollution Control Corporation. Any dissolution will be structured to coincide with the Town's fiscal year end 2020. The process should be rather simplistic in nature however at minimum an updated Water and Sewer Bylaw will be required.

Item #	Project/Task	Status
17	Gas Tax Allotment - Community of Malpeque	A meeting was held on October 15th with representatives from the Community of Malpeque. Discussions will continue and information will be provided to Town Council as a project is developed and approved by Malpeque Town Council.
18	Kensington Fire Department 1/2 Ton Truck Procurement	The half ton truck has been placed into active service. All lettering and accessories have been added to the vehicle. I understand the truck has already been utilized in rapid response.
19	Disaster Financial Assistance	NO UPDATE Information for the claim to the Disaster Financial Assistance program is still being collected. Once insurance proceeds have been reconciled and all work has been completed and invoices received a final claim will be submitted. We would expect this to be completed over the next month or so. It is difficult at this point in time to provide a firm timeline on the submittal of the claim.
20	Kensington Area Soccer Club - Clubhouse	I have provided the Soccer Association with the information requested from them. I have also provided as much information as I could at this point to the Province of PEI regarding easement requirements for the running of water and sewer lateral lines. I currently await preliminary design information from the Soccer Association to allow me to move forward with the development of the required easement agreements.
21	Train Station Basement	At the July Council meeting, direction was given to the CAO to proceed with the placement of gravel/stone in the basement of the Train Station. No action has been taken on this to date.
22	Train Station Roof	Work is expected to begin on November 12th.
23	Overhead Crosswalk Lights	The project has been included in the Town's 2019-2024 Capital Investment Plan. It is anticipated that any physical work on the project will take place in the Spring of 2020.
24	Municipal Restructuring	A copy of the draft restructuring proposal/application has been circulated to Town Councillors for review and comment. Further discussion is required.
25	Credit Union Centre - Rural Growth Initiative Project	This project is for the most part complete. I understand the only work remaining is the completion of the ballfield batting cage.

Kensington Fire Department

Occurrence Report 2019

[illegible]

SEPTEMBER 2019

The Kensington Fire Department responded to 20 calls during the month of September and the average attendance for the fire calls was 13. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
Sept. 6	Sight of smoke	Margate	12	1/controlled burn
Sept. 7	Commercial fire alarm	Town Hall	10	Stand down/checked by chief & deputy chief
Sept. 7	Trees on fire	Schurman's Pt.	14	1/called off enroute
Sept. 7	Power lines down	Kensington intersection	2	Used personal vehicle
Sept. 7	Residential fire alarm	New Annan	10	1
Sept. 7	Victims trapped in campers – 5 calls and rescued 31 people, 2 cats & 3 dogs	Crystal Beach Campground	14	2
Sept. 7	Roof blown off a trailer	First St. Kensington	4	1
Sept. 8	Victim trapped in camper – rescued 1 person	Crystal Beach Campground	8	1
Sept. 8	Roof blown off a cottage – unsure if someone in it	Darnley	10	2
Sept. 9	Trees on fire	North Bedeque	18	1
Sept. 9	Trees on fire	Rosewood Dr. Kensington	18	2
Sept. 9	Trees on fire	Second St. Kensington	18	2

Sept. 9	Power lines down, trees on fire	Emerald	18	1
Sept. 9	Structure fire	Norboro	23	Stand down/false alarm
Sept. 10	Residential alarm	Darnley	15	2
Sept. 10	Sight of smoke	Hamilton Rd.	11	Stand down/false alarm
Sept. 11	Trees on fire	Victoria St.	14	Stand down
Sept. 12	MFR	Freetown Rd.	13	1
Sept. 23	Vehicle fire	Kelvin Grove	10	1
Sept. 29	Commercial fire alarm – 3 separate alarms over 2 days	Park Rd. Kensington	11	1

An Association meeting and Fire Department meeting was held on September 3 with 22 firefighters in attendance.

Training was held on September 17 with 19 firemen participating.

Rodney Hickey
Chief

Police Department Occurrence Report Summary 2019														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act	2		4		3	3	3	1					16	2.46%
Abandon Vehicle			1		1								2	0.31%
Abduction													0	0.00%
Alarms	2	1		4	2	2	7	2	10				30	4.61%
Animal Calls	1		1		1	1		1	2				7	1.08%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)		2		1		1		1					5	0.77%
Assistance Calls	17	14	11	11	17	20	22	10	18				140	21.51%
Breach of Peace	1		1			1	1		1				5	0.77%
Breach of Recognizance						1							1	0.15%
Break and Enter (business)													0	0.00%
Break and Enter (other)									1				1	0.15%
Break and Enter (residence)		1						1	3				5	0.77%
Carry concealed weapon													0	0.00%
Child Pornography													0	0.00%
Child Welfare					2	2							4	0.61%
Coroner's Act	1		1	2			1						5	0.77%
Crime Prevention													0	0.00%
Criminal Harassment	1												1	0.15%
Dangerous Driving			2			1		1					4	0.61%
Disturbing the Peace			1	1									2	0.31%
Dog Act			1		1	2							4	0.61%
Driving while disqualified			1			2	1						4	0.61%
Drug Charges			2				1						3	0.46%
Excise Act													0	0.00%
Fail to Comply Probation	1												1	0.15%
Fail to comply undertaking									1				1	0.15%
Fail to remain at scene of accident													0	0.00%
Family Relations Act				2	1		1		1				5	0.77%
Fingerprints taken													0	0.00%
Fire Prevention Act	1							1					2	0.31%

Police Department Occurrence Report Summary 2019														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Firearm Act					1								1	0.15%
Forcible confinement													0	0.00%
Fraud	1		1	2	1	1							6	0.92%
Harrassing Phone Calls	1		1			2	1	1					6	0.92%
Impaired Driver	1			3	1	3	4	4	2				18	2.76%
Information Files				1			1						2	0.31%
Injury Accidents													0	0.00%
Liquor Offences				1					1				2	0.31%
Litter Act													0	0.00%
Lost and Found	1		2	3	2	2	7	4	1				22	3.38%
Luring Minors													0	0.00%
Mental Health Act	2	2		4	1	2	2	1	1				15	2.30%
Mischief	1		3	3	2	1	1	4					15	2.30%
Motor Vehicle Accidents	3	3		2		7	2	4					21	3.23%
Motor Vehicle Act	7	4	6	5	7	5	9	7	5				55	8.45%
Municipal Bylaws	2	1			1	1		1	2				8	1.23%
Off Road Vehicle Act	5		1		1								7	1.08%
Other Criminal Code							5	5	2				12	1.84%
Person Reported Missing		1		1			1						3	0.46%
Possession of restricted weapon													0	0.00%
Property Check			1						1				2	0.31%
Resist Arrest				1									1	0.15%
Roadside Suspensions							1						1	0.15%
Robbery													0	0.00%
Sexual Assaults / Interference				1	1								2	0.31%
STEP (Integrated Traffic Enforcement)						1	2		1				4	0.61%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle	1	1	1		1		2	5	1				12	1.84%
Theft Of Motor Vehicle					1								1	0.15%
Theft Over \$5000							1	1	1				3	0.46%
Theft Under \$5000	1	2	4	2	4	1	2	4	4				24	3.69%
Traffic Offences													0	0.00%
Trespass Act	1	1	1	2	2		1		1				9	1.38%

[illegible]

Police Report September 2019

KPS received 10 false alarms during the month.

September 7 @ 1907hrs – Credit Union, member attended.

September 8 @ 0350hrs – Kensington Ag, member did not attend.

September 8 @ 0420hrs – Scotiabank, member did not attend.

September 9 @ 1846hrs – Maritime harness, member attended.

September 9 @ 1850hrs – Kensington Metal, member attended.

September 9 @ 2256hrs – Maritime Harness, member attended.

September 10 @ 0700hrs – AlleyMar, member attended.

September 10 @ 1811hrs – Firehall, member did not attend.

September 15 @ 0323hrs – Legion, member attended.

September 16 @ 0020hrs – Food Basket, member attended.

Year To Date Approved Development Permits Summary Report
2019

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Residential Deck/Fence/Pools							1							1	
Demolition										1				1	
New Industrial				1										1	
New Institutional										1				1	
New Modular/Mobile Home									1					1	
New Residential Accessory Structure					2		2							4	
New Residential Deck/Fence/Pools						1	1							2	
New Semi Detached Dwelling					1									1	
Other Demolition						1								1	
Other Institutional					1									1	
Renovation Residential additions/alterations			1											1	
Renovation Residential Deck/Fence/Pools				1										1	
Renovation Single Family Dwelling					1									1	
Total:					1									17	

Total Estimated Construction Value
\$900.00
\$12,362.50
\$250,000.00
\$450,000.00
\$450,000.00
\$25,100.00
\$32,500.00
\$310,000.00
\$4,800.00
\$59,000.00
\$60,000.00
\$5,000.00
\$40,000.00
\$1,699,662.50

DEVELOPMENT PERMITS REPORT

For the period October 08, 2019 to November 08, 2019

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							

Demolition

17-19	10/24/2019	76281	Town of Kensington - 55 Victoria Street E	902-836-3781	Approved		Demolition	\$12,362.50	10/31/2019	11/08/2019
			105 Victoria Street W				Description:	Demolition of house and clear lands		

Sub Total: \$12,362.50

Institutional

16-19	10/15/2019	498220	AF Energy INC -	902-432-2322	Approved	New	Institutional	\$450,000.00	09/30/2019	12/31/2019
			2 Saunders Lane				Description:	Construct new building for wood chip boiler system		

Sub Total: \$450,000.00

Total: \$462,362.50



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
COB 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only

Permit #: 17-19
Date Received: Oct. 24, 2019
Date Approved: Oct. 24, 2019
PEI Planning: Oct 25, 2019
Permit Fee: \$ 50.00 ☐ Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 105 Victoria St. W Property Tax Number (PID): 76281
Lot No.: _____ Subdivision Name: _____ Current Zoning: R1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
House

Land Purchased from: _____ Year Purchased: _____

Location of Development	Property Size
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____ Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____ Area sq. ft. _____

2. Contact Information

APPLICANT Name: Town of Kensington Address: 55 Victoria St. E.
Phone: 902-836-3781 Cell: _____
Email: townmanager@townofkensington.com Postal Code: COB 1M0
Same as Above: ☐ Name: Patrick Glover Address: 105 Victoria St. W
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: COB 1M0
CONTRACTOR, ARCHITECT OR ENGINEER Name: Waugh's Construction Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☒ Demolition ☐ Other _____

<input checked="" type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1.5</u>			Width _____ Length _____

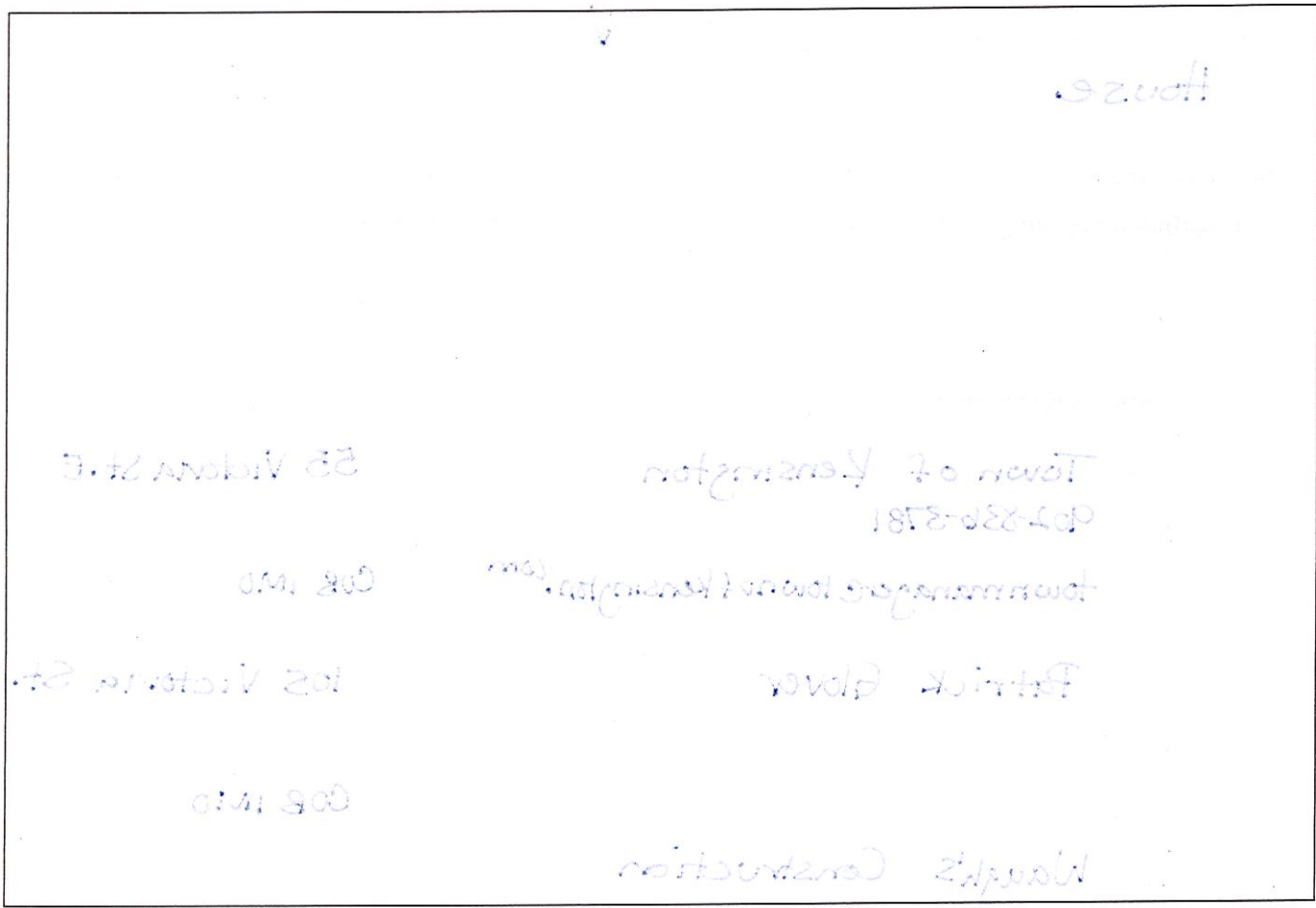
PI-71
PIOS, AS: 400
PIOS, AS: 450
PIOS, AS: 700
00.00
Detailed Project Description: Demolition of house and Clear
lands.

Estimated Value of Construction (not including land cost): \$12,362.50

Projected Start Date: Oct 31, 2019 Projected Date of Completion: Nov 7, 2019

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant [Signature] Date: 10/24/2019



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.ca
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	Aug 21, 2019
Date Approved:	
PEI Planning:	
Permit Fee: \$	100.00 <input type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 2 Saunders Ln Property Tax Number (PID): 498220
Lot No.: _____ Subdivision Name: _____ Current Zoning: _____
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:
Elementary School

Land Purchased from: _____ Year Purchased: _____

Location of Development		Property Size	
<input type="checkbox"/> North	<input type="checkbox"/> East	Road Frontage _____	Acreage _____
<input type="checkbox"/> South	<input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

Name: _____ Address: _____
APPLICANT Phone: _____ Cell: _____
Email: _____ Postal Code: _____
Same as Above: ☐
Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____
Name: AF Energy INC. (Dick Arsenault) Address: _____
CONTRACTOR, ARCHITECT, OR ENGINEER Phone: _____ Cell: 902-432-2322
Email: office@atlanticbioheat.com Postal Code: _____

3. Infrastructure Components

Water Supply ☐ Municipal ☒ Private Sewage System ☐ Municipal ☐ Private

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PS1)	<input checked="" type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input checked="" type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input checked="" type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
1			Width _____ Length _____

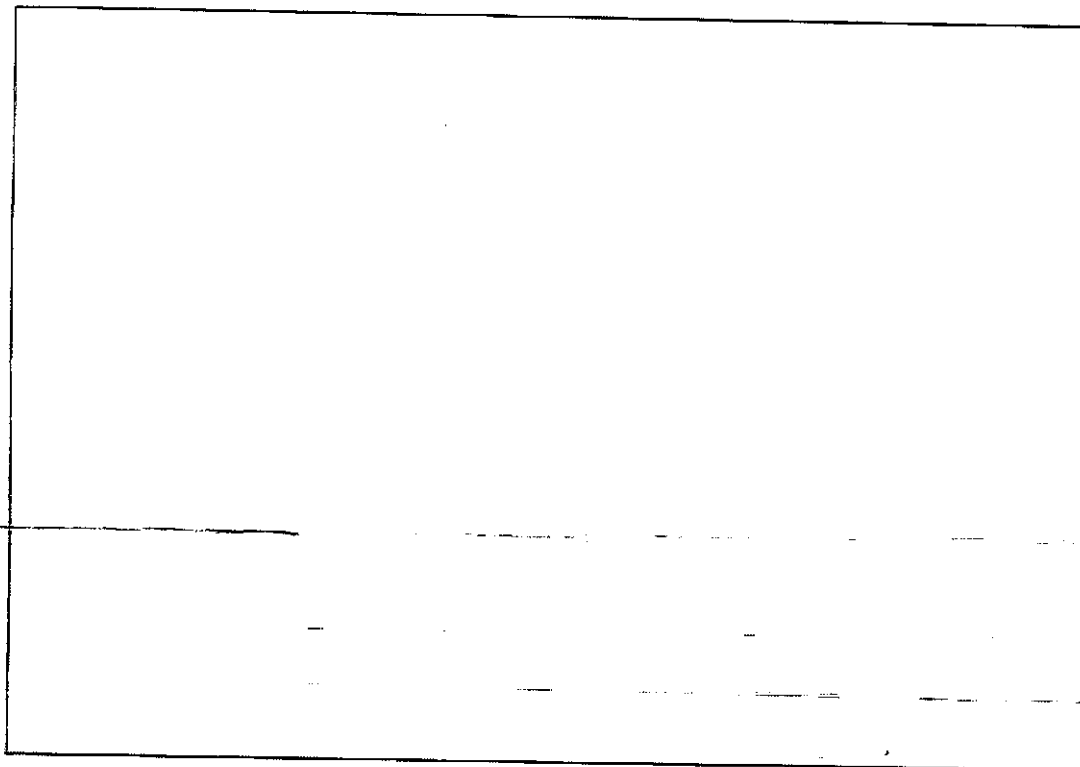
Detailed Project Description: Stand alone Woodchip Boiler building

Estimated Value of Construction (not including land cost): \$450,000

Projected Start Date: Aug 26, 2019 Projected Date of Completion: Oct 31, 2019

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines and center of road.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporation's minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction and use of the development applied for herein.
8. I understand that all Development Permits are subject to a 21-day appeal period as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date: Aug 21/19



Tel 902 368 5160
Fax 902 368 5090
www.gov.pe.ca

**Public Works and Planning Division
Transportation, Infrastructure and Energy**

PO Box 2000
Charlottetown
Prince Edward Island
Canada C1A 7N8

To: Geoff Baker, CAO Town of Kensington
From: Tyler Gallant, Building Design and Construction, TIE
Date: September 5, 2019
Subject: Queen Elizabeth Elementary School – New Biomass Plant
Our File: 320-19040

Hi Geoff,

The Province of PEI is working with AF Energy Inc to install a biomass heating plant to serve both Queen Elizabeth Elementary and Kensington Intermediate Senior High Schools. Once completed and operational, the building will become TIE property.

The proposed location for the heating plant is on PID 498220.

We grant permission for AF Energy Inc to apply and obtain a building permit for the constructions of a new biomass heating plant located on PID 498220.

Thank you kindly,

Tyler Gallant, P.Eng
Mechanical Engineer, Building Design and Construction Section
TIE



BUILDING CODE DESIGN CERTIFICATE

Project Address: 2 Saunders Ln, Kensington, PE

Project Description: Wood Chip Boiler Building

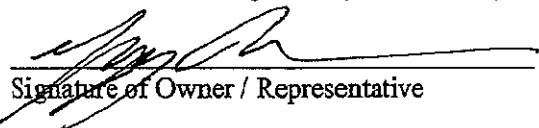
This Document verifies that the Owner or Owner's Representative of the above mentioned Property has retained Gregory Munn to carry out the Design

(Name of Professional Engineer/Architect) (Please Print)

and inspection of the work at said project in Accordance with:

NBC of C (Latest Edition as amended) ☐ and/or

NFPA 101 Life Safety Code (2003 Edition) ☐ (Check box application to the work being done)


Signature of Owner / Representative

September 18, 2019

Date

Gregory Munn

(902) 816-0216

Please Print

Telephone Number

This document verifies that I have been retained by the Owner or Owners representative . I also do hereby verify that the plans attached hereto dated 2019.09.18 and signed by

Gregory Munn, AAPEI

(Name of Professional Engineer/Architect) (Please Print)

comply with :

the NBC of C (Latest edition) for a building with the use or occupancy that is considered to be

F and 3 ☐

Group Division

the NFPA 101 Life safety Code (2003 edition) for a building with the use and occupancy

considered to be and ☐ (Check box application to the work being done)

Group Division

I, or my designate will carry out a review of the Work at intervals appropriate to ensure the work is carried out in compliance with the objectives of either NBC of C or NFPA 101, and upon request, make reports to the Provincial Fire Marshal's Office.

If for any reason my services are terminated prior to the completion of the above mentioned project, I will immediately notify the Office of the Provincial Fire Marshal in writing.


Signature

September 18, 2019

Date

SableARC Studios

(902) 816-0216

Firm

Telephone Number



BUILDING CODE DESIGN CERTIFICATE

Project Address: 2 Saunders Ln., Kensington, PE

Project Description: Wood Chip Boiler Building

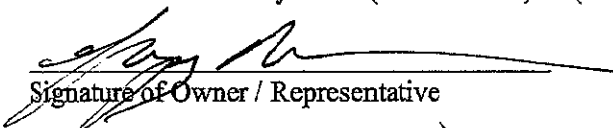
This Document verifies that the Owner or Owner's Representative of the above mentioned Property has retained Sheldon Tweel, P.Eng. - SCL Engineering (2005) Inc. to carry out the Design

(Name of Professional Engineer/Architect, Please Print)

and inspection of the work at said project in Accordance with:

NBC of C (Latest Edition as amended) ☐ and /or

NFPA 101 Life Safety Code (2003 Edition) ☐ (Check box applicable to the work being done)


Signature of Owner / Representative

Sept 19, 2019

Date

GREGORY MUNN
Please Print

Telephone Number

This document verifies that I have been retained by the Owner or Owners representative. I also do hereby verify that the plans attached hereto, dated Sept 18, 2019 and signed by

Sheldon Tweel

(Name of Professional Engineer/Architect) (Please Print)

comply with :

the NBC of C (Latest Edition) for a building with the use or occupancy that is considered to be

F and 3 ☐

Group

Division

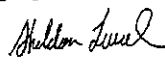
the NFPA 101 Life Safety Code (2003 Edition) for a building with the use and occupancy considered to be and ☐ (Check box applicable to the work being done)

Group

Division

I, or my designate will carry out a review of the work at intervals appropriate to ensure that the work is carried out in compliance with the objectives of either NBC of C or NFPA 101, and upon request, make reports to the Provincial Fire Marshal's Office.

If for any reason my services are terminated prior to the completion of the above mentioned project, I will immediately notify the Office of the Provincial Fire Marshal in writing.


Signature

Sept 19/19

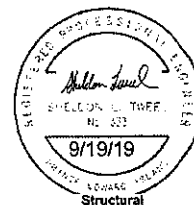
Date

SCL Engineering (2005) Inc.

Firm

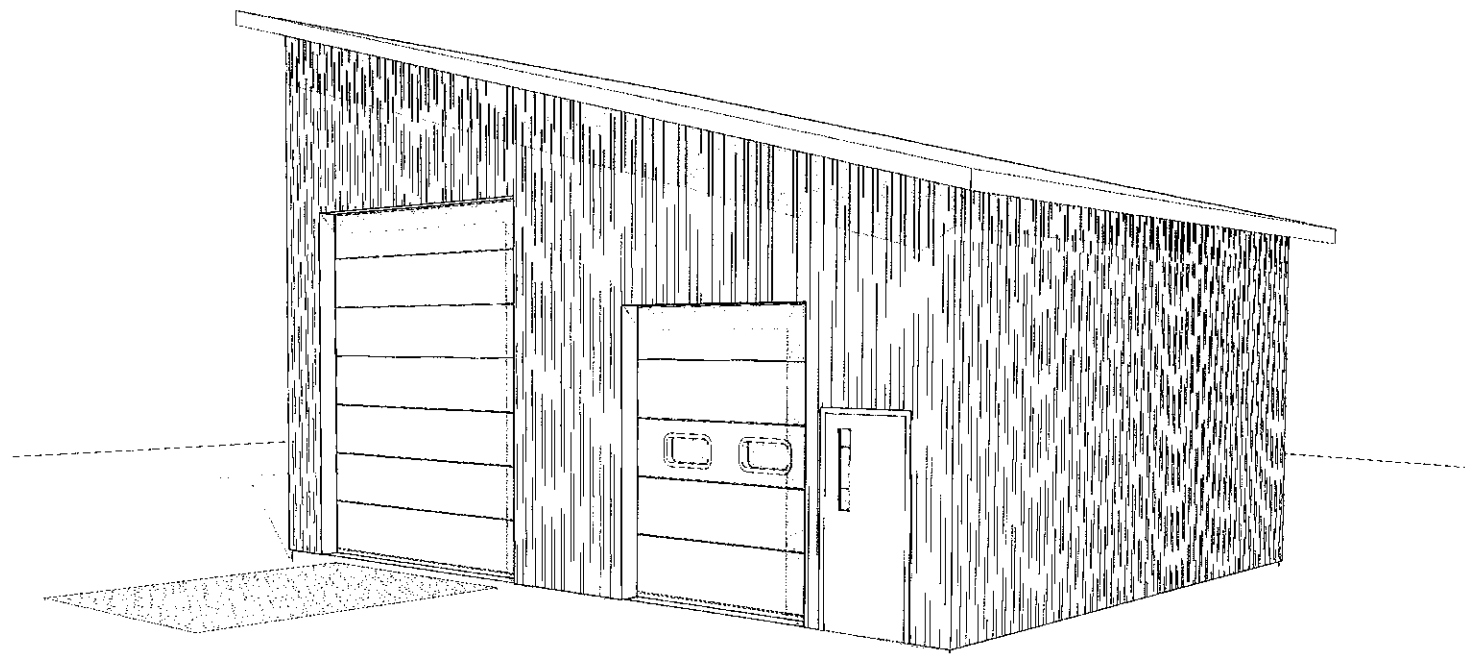
902-628-8620

Telephone Number



QUEEN ELIZABETH BOILER BUILDING

KENSINGTON, PE



DRAWING LIST:

CIVIL
C100 SITE GRADING & UTILITIES

STRUCTURAL
S1 FOUNDATION PLAN, SECTIONS
AND DETAILS
S2 ROOF FRAMING PLAN, SECTIONS
AND DETAILS

ARCHITECTURAL
A000 COVER SHEET
A100 FLOOR PLANS
A200 ELEVATIONS
A300 BUILDING SECTIONS & DETAILS

These drawings are
instruments of service for use
solely with respect to the
project. SableARC Studios
Inc. retains all reserved rights
including copyrights and will
not allow reproduction
without express written
consent.

© 2017, SableARC Studios
Inc.

Project: Kensington PE
Drawing: A000



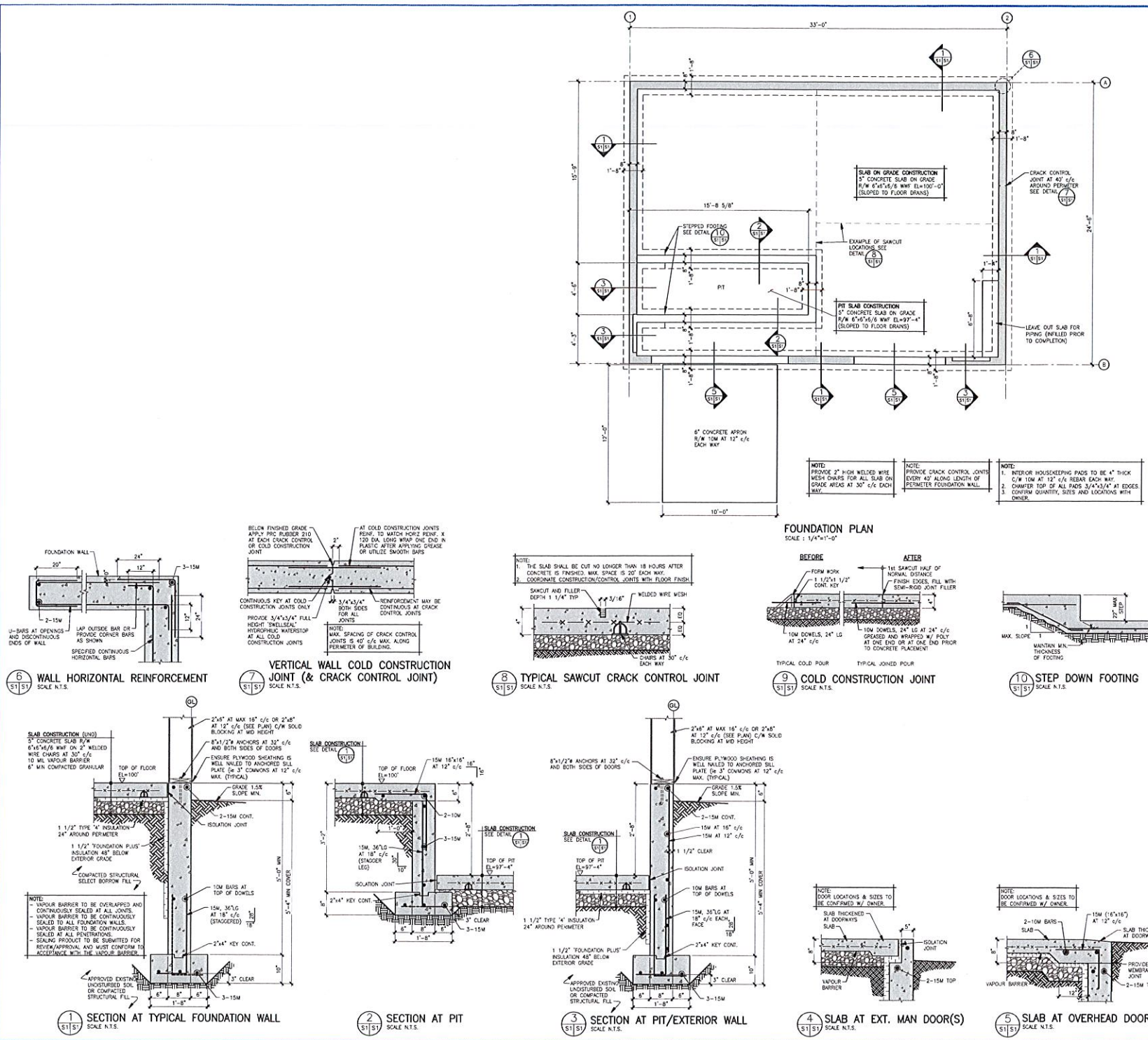
ARCHITECTURE • SUSTAINABLE DESIGN
SableARC
STUDIOS
49 West Beaver Creek Road • Unit 10 • Richmond Hill, ON L4B 1N2
Tel: 905.709.1111 | www.sablearc.com

QE School
Boiler Building
Architect: SableARC Studios

PROJECT
COVER SHEET

DATE: 10/10/2017
BY: SABLEARC
CHECKED: SABLEARC
APPROVED: SABLEARC

A000



- GENERAL NOTES:**
1. ALL STRUCTURAL DESIGN AND CONSTRUCTION TO BE IN ACCORDANCE WITH THE NATIONAL BUILDING CODE, 2015 AND ALL ASSOCIATED DOCUMENTS.
 2. ALL DIMENSIONAL AND ELEVATIONAL REQUIREMENTS ARE TO BE CONFIRMED IN CONJUNCTION WITH EXISTING CONDITIONS. ARCHITECTURAL REQUIREMENTS MAY SUPERSEDE ELEVATIONAL AND DIMENSIONAL DETAILS OF THE STRUCTURAL DRAWINGS.
 3. THIS SET OF DRAWINGS SHOWS THE COMPLETED PROJECT. IT DOES NOT INCLUDE COMPONENTS THAT MAY BE NECESSARY FOR CONSTRUCTION SAFETY. THE CONTRACTOR IS RESPONSIBLE FOR SAFETY IN AND ABOUT THE JOB SITE DURING CONSTRUCTION, AND FOR THE DESIGN AND ERECTION OF ALL TEMPORARY STRUCTURES, SUCH AS FORMWORK, FALSE WORK AND SHORING, REQUIRED TO COMPLETE THE WORK.
 4. THE GENERAL CONTRACTOR SHALL REVIEW ALL THE DRAWINGS AND CHECK DIMENSIONS BEFORE CONSTRUCTION. REPORT DISCREPANCIES BETWEEN STRUCTURAL DRAWINGS AND DRAWINGS OF OTHER DISCIPLINES FOR CLARIFICATION.
 5. DO NOT CUT OR DRILL ANY DIMENSIONS IN STRUCTURAL MEMBERS WITHOUT WRITTEN PERMISSION FROM SOL ENGINEERING INC.
- SITE REVIEW RESPONSIBILITIES:**
- THE CONSULTANT WILL PROVIDE GENERAL REVIEW OF CONSTRUCTION IN ACCORDANCE WITH THE PERFORMANCE STANDARDS OF THE ASSOCIATION OF PROFESSIONAL ENGINEERS OF PRINCE EDWARD ISLAND BY MEANS OF A NATIONAL SAMPLING PROCEDURE TO DETERMINE WHETHER THE CONSTRUCTION OF THAT WORK SHOWN ON THE DRAWINGS IS IN GENERAL CONFORMITY WITH THE PLANS. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR QUALITY CONTROL AND THE PERFORMANCE OF THE WORK IN ACCORDANCE WITH THE CONTRACT. THE CONSULTANT SHALL NOT BE RESPONSIBLE FOR THE ACTS OR OMISSIONS OF THE CONTRACTOR, SUB-CONTRACTOR OR ANY OTHER PERSONS PERFORMING ANY OF THE WORK OR FOR THE FAILURE OF ANY OF THEM TO CARRY OUT THE WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.
- COLD WEATHER REQUIREMENTS:**
1. COLD WEATHER CONSTRUCTION MUST STRICTLY CONFORM TO CAN3-A23.1 CLAUSE 21.2.3.
- CONCRETE WORKS:**
1. ALL FOOTINGS TO EXTEND TO UNDISTURBED NON-ORGANIC SOIL OR STRUCTURAL FILL. MINIMUM SOIL CAPACITY OF 3000 PSF.
 2. ALL FOOTINGS AND FOUNDATION WALLS FORMWORKS TO BE INSPECTED PRIOR TO POURING.
 3. MINIMUM EFFECTIVE COVER FOR FROST PROTECTION TO BOTTOM OF FOOTING 5'-0".
 4. CONCRETE MATERIALS AND METHODS OF CONSTRUCTION (INCLUDES STRENGTH REQUIREMENTS) IN ACCORDANCE WITH CAN3-A23.1: MIN CONCRETE STRENGTH AT 28 DAYS
 - 25 MPa MEETING CLASS T2' FOR ALL FOOTINGS AND WALLS.
 - 25 MPa MEETING CLASS 'N' FOR ALL INTERIOR SLABS ON GRADE.
 - 25 MPa MEETING CLASS 'N' C/M SUPERPLASTICIZER FOR ALL INTERIOR STEEL BECK SUPPORTED SLABS.
 - 30 MPa MEETING CLASS T2' FOR EXTERIOR FLATWORK, CURBS, AND OUTLETS (EXTERIOR).
 5. CONCRETE PROTECTION FOR REINFORCEMENT SHALL BE AS FOLLOWS:
 - FOUNDATION WALLS 1 1/2" FOOTINGS 2"
 6. ALL REINFORCING BARS SHALL BE DEFORMED AS PER CSA G30.18 WITH A YIELD STRENGTH OF 400 MPa.
 7. ALL ANCHOR BOLTS FOR STEEL CONSTRUCTION ARE TO BE SET BY TEMPLATE DURING THE CONCRETE POUR.
 8. CURING COMPOUNDS OR WET CURING REQUIRED. MATERIALS AND PROCEDURES USED SUBJECT TO APPROVAL OF ENGINEER AND CONFORMANCE WITH FLOOR FINISHES.
 9. SLAB ON GRADE IS MINIMUM 4" WHERE NOTED REINFORCED W/ 6"x6"x6" (SUPPLIED IN PLAT SHEETS ONLY) ON WELDED WIRE MESH CHAIRS AT 30" c/c EACH WAY.
 10. OPENINGS, RECESSES, AND ELEVATION REQUIREMENTS FOR INTERIOR SLABS AS PER ARCHITECTURAL DRAWINGS.
 11. PROVIDE CRACK CONTROL JOINTS EVERY 40' ALONG LENGTH OF PERIMETER FOUNDATION WALL.
 12. THE CONTRACTOR IS TO VERIFY FLOOR DRAIN LOCATIONS, SLOPES, & DIMENSIONS WITH ALL DRAWINGS INCLUDING MECHANICAL AND ARCHITECTURAL.
- WALL REINFORCING NOTES:**
1. UNLESS NOTED OTHERWISE ALL EXTERIOR WALLS BELOW GRADE AND ALL EXTERIOR WALLS EXPOSED TO THE WEATHER ABOVE GRADE SHALL HAVE CRACK CONTROL JOINTS AT 40' MAXIMUM. SEE CONTROL JOINT DETAIL ON STRUCTURAL DRAWINGS.
 2. ALL WALL REINFORCING SHALL BE CONTINUOUS WITH HOOKS OR CORNER BARS USED AT ALL WALL JOINTS. EXTEND HOOKS TO FAR FACE OF WALL. CORNER BARS SHALL BE LOCATED ON OUTSIDE OR CENTER OF WALL.
 3. AT ENDS OF WALL PROVIDE 2-15M BARS VERTICAL LAPPED 12" UNLESS NOTED OTHERWISE ON DETAILS.
- REINFORCING NOTES:**
1. REINFORCEMENT SHALL BE BULLET STEEL CONFORMING TO THE FOLLOWING STANDARDS:
 - a) CSA G30.18 - GRADE 400/45 - 10M AND LARGER
 - b) CSA G30.5 - WELDED WIRE MESH.
 2. CONCRETE COVER: UNLESS NOTED OTHERWISE ON THE DRAWINGS, CONCRETE COVER IN INCHES OVER REINFORCEMENT:
 - a) SURFACE PLACED IN CONTACT WITH GROUND 3"
 - b) FORMED SURFACE EXPOSED TO GROUND OR WEATHER 2"
 - c) COLUMNS/PIERS/PILES (TO TIES) 1 1/2"
 - d) SLABS ON GRADE MINIMUM OF SLAB
 - e) WALLS 1 1/2"
- SAW CUTS:**
1. SAW CUTTING IS TO BEGIN AS SOON AS POSSIBLE AND PRIOR TO EXCESSIVE RAILING AND IMMEDIATELY AFTER THE SLAB CURING TEMPERATURE HAS PEAKED.
 2. SAW CUTTING MAY BE REQUIRED AT NIGHT OR WEEKENDS AND THE CONTRACTOR IS TO PLAN FOR THIS.
 3. JOINT FILING TO PROCEED AFTER SUITABLE CURING PERIOD (MIN. 28 DAYS). JOINT EDGES TO BE PROTECTED FROM DAMAGE WITH A TEMPORARY BACKER ROD IF NECESSARY. FINAL JOINT FILLER TO BE SEMI RIGID TYPE, SHADUR OR LOUDLUX BY STERSON AN APPROVED EQUAL.
 4. SAW BLADES TO BE 3/16" DAMAGED TIPPED.
 5. SAW CUTS AT 20'-0" c/c MAX. BOTH WAYS (APPROX.) AND UNDER PARTITION WALLS WHERE POSSIBLE, AND AT ALL INTERIOR STRESS POINTS (i.e. INTERIOR CORNERS), AND COLUMN LINES.

Architectural & Sustainable Design

SableARC STUDIOS

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rhaggs@sablearc.com | www.sablearc.com

OE School
Boiler Building

Shenwood
Prince Edward Island

Sheet Title:
**FOUNDATION
PLAN, SECTIONS
AND DETAILS**

Drawn By:
Brian J McLellan CET

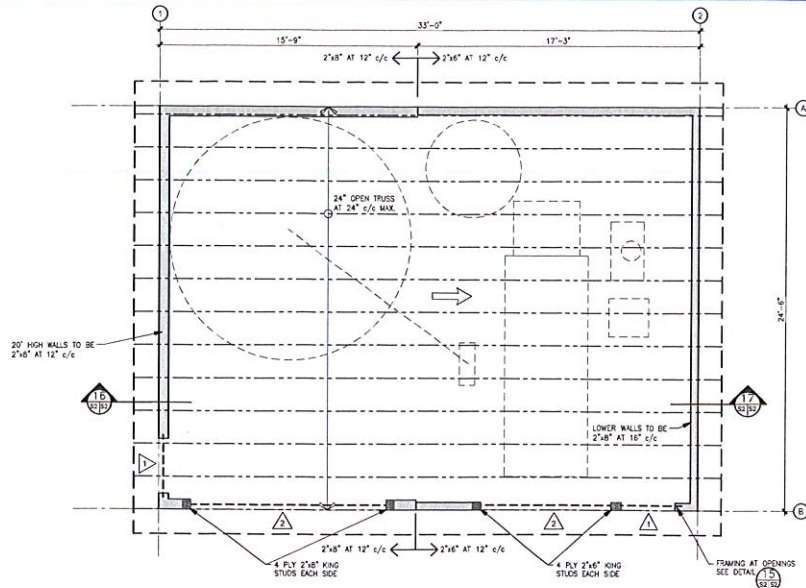
Project No:
SCL19-035

S1

ALL MEASUREMENTS MUST BE TO FACE UNLESS OTHERWISE NOTED.
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Revision	Description	Date

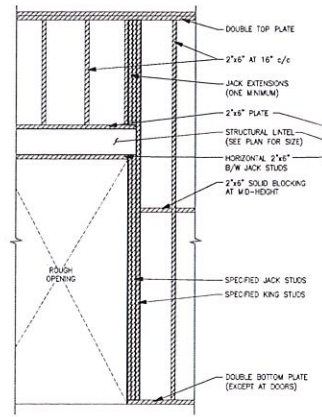
Consulting Engineer: **SOL Engineering (2005) Inc.**
Consulting Engineers & Surveyors
P.E. No. 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000.



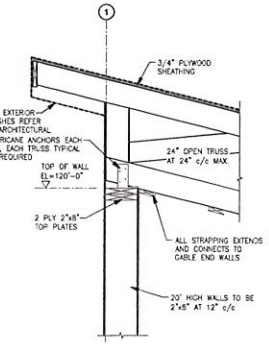
ROOF FRAMING PLAN
SCALE: 1/4"=1'-0"

<p>NOTE: PROVIDE 2 KING STUDS EACH SIDE OF OPENINGS GREATER THAN 48" AND LESS THAN 8' AND 3 KING STUDS FOR OPENINGS GREATER THAN 8'.</p>	<p>ROOF LOADS</p> <p>LIVE LOAD: TOP CHORD = 64 PSF MINIMUM BOTTOM CHORD = 0 PSF DEAD LOAD: TOP CHORD = 2 PSF BOTTOM CHORD = 8 PSF WIND UPLIFT DEFLECTION = 1/360 FOR UNBRACED TRUSSES CHECK FOR UNBRACED TRUSSES</p>	<p>LINTEL/BEAM SCHEDULE (ALL SIZES SHOWN ARE MINIMUM)</p> <p>2 FLY 2x4" C/W 1 1/2" BEARING EACH END (R 1 JACK STUD).</p> <p>2 FLY 2x10" C/W 1 1/2" BEARING EACH END (R 1 JACK STUD).</p> <p>NOTES: 1. NUMBER OF JACK STUDS CANNOT BE REDUCED. 2. --- INDICATES LINTEL.</p>
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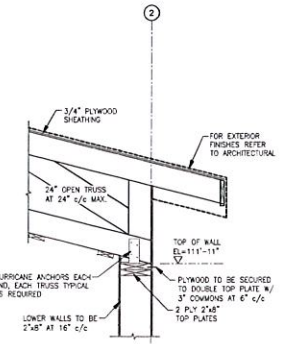
- WOOD FRAME NOTES:**
- SHOP DRAWINGS SHOWING LAYOUT, LOADS, MEMBER SIZES AND SPACING, DEFLECTIONS, ETC. ARE REQUIRED FOR ALL OPEN WEB WOOD TRUSSES. WOOD IS STRUCTURAL COMPOSITE LUMBER AND PREFABRICATED WOOD TRUSSES FOR APPROVAL OF THE ENGINEER PRIOR TO FABRICATION OR DELIVERY TO CONTRACTOR.
 - SAWN LUMBER TO BE SPF No. 1/2 S-DRY OR BETTER UNLESS NOTED OTHERWISE (UNO).
 - PLYWOOD SHEATHING TO BE INSTALLED WITH JOINTS STAGGERED AND ENDS BUTTED OVER FRAMING, UNLESS NOTED OTHERWISE NAIL WITH 2 1/2" COMMON AT 6" c/c ALONG PANEL EDGES AND AT 12" c/c ALONG INTERMEDIATE SUPPORTS.
 - PLYWOOD SHEATHING TO BE SECURED TO BOTTOM PLATE AND DOUBLE TOP PLATE W/ 2 1/2" COMMONS AT 6" c/c.
- CONSTRUCTION NOTES:**
- ALL EXTERIOR LOAD BEARING WALLS TO BE CONSTRUCTED WITH 2x6" AT MINIMUM 16" c/c C/W 2 FLY 2x4" TOP PLATE AND BLOODING AT MID-HEIGHT OF WALL. UTILIZE 2x4" AT 16" EACH SIDE OF FRONTAL AND AT STAR OPENING. C/W 2 FLY 2x4" TOP PLATE AND BLOODING AT MID-HEIGHT OF WALL.
 - ALL EXTERIOR WALLS TO EXTEND TO UNDERSIDE OF TRUSSES UNLESS NOTED OTHERWISE.
- NOTE: LVL = LAMINATED VENEER LUMBER**
- WOOD ROOF FRAMING NOTES:**
- WOOD TRUSSES IN ACCORDANCE WITH CAN/CSA 086.1-94-LIMIT STATES DESIGN, PART 4, N.B.C. 2010.
 - COORDINATE SLOPES, SIZES, RAISED HEELS, OVERHANGS, ETC. OF WOOD TRUSSES WITH ARCHITECTURAL DRAWINGS. STRUCTURAL TRUSS SCHEMATICS ARE SHOWN TO HELP DESIGNATE LOAD BEARING WALLS AND GENERAL TRUSS ORIENTATION AND SUPPORT. NOT ALL TRUSS TYPES ARE SHOWN. TRUSS FABRICATOR TO ENSURE THAT ALL TRUSS SHAVES MEET ARCHITECTURAL, STRUCTURAL AND MECHANICAL REQUIREMENTS.
 - WOOD TRUSS SHOP DRAWINGS TO INCLUDE ANY SPECIALTY DETAIL REQUIRED TO ENSURE ADEQUATE BEARING. TRUSS HANGERS ARE ALSO REQUIRED.
 - SAWN LUMBER TO BE SPF No. 1/2 S-DRY OR BETTER UNLESS NOTED OTHERWISE (UNO).
 - TRUSSES TO BE SECURED TO TOP PLATES WITH SIMPSON STRONG-TIE L2 S HURRICANE ANCHORS MINIMUM OR APPROVED ALTERNATE. OTHER BRACKETS REQUIRED TO MEET UPLIFT LOADINGS TO BE SUPPLIED BY ROOF FABRICATOR.
 - PLYWOOD ROOF SHEATHING TO BE INSTALLED WITH JOINTS STAGGERED AND ENDS BUTTED OVER FRAMING, UNLESS NOTED OTHERWISE NAIL WITH 2 1/2" COMMON AT 6" c/c ALONG PANEL EDGES AND AT 12" c/c ALONG INTERMEDIATE SUPPORTS.
 - MAXIMUM DEFLECTION FOR PREFABRICATED TRUSSES IS L/360 FOR LIVE LOAD.
- NOTE:** SHOP DRAWINGS FOR ROOF TO BE REVIEWED BY ENGINEER PRIOR TO FABRICATION OR DELIVERY TO SITE. ALL SHOP DRAWINGS TO BE STAMPED BY AN ENGINEER LICENSED TO PRACTICE ON P.E.I.



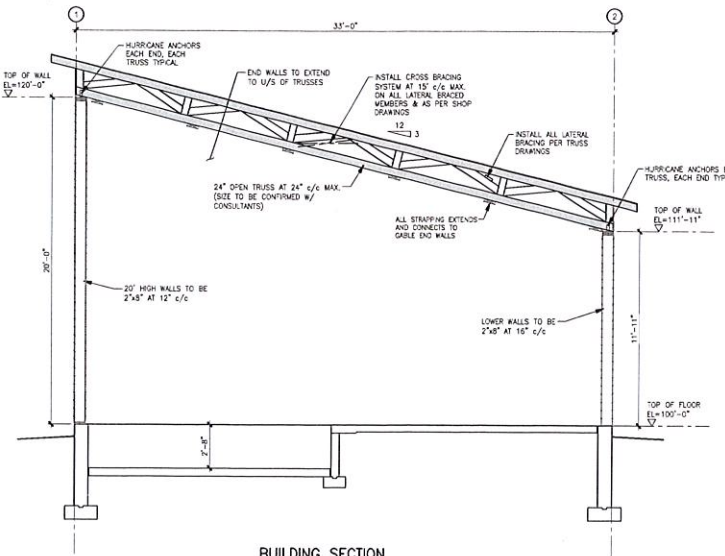
15 OPENING DETAIL (TYP)
SCALE N.T.S.



16 TRUSS BEARING (HIGH)
SCALE N.T.S.



17 TRUSS BEARING (LOW)
SCALE N.T.S.



BUILDING SECTION
SCALE: 1/4"=1'-0"

All measurements must be taken from the construction of fabrication. This drawing is the property of Sable ARC Studios and shall not be used for any other project without the written consent of the Engineer. This drawing is not to be used for any other project without the written consent of the Engineer.

Revision #	Description	Date

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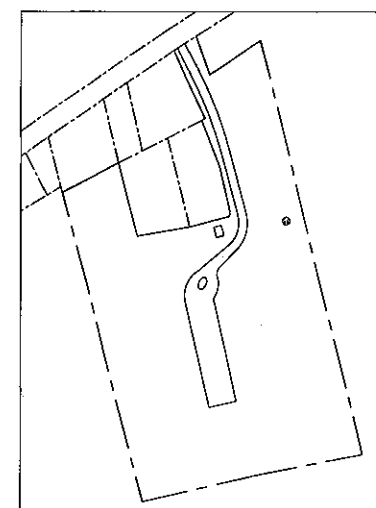
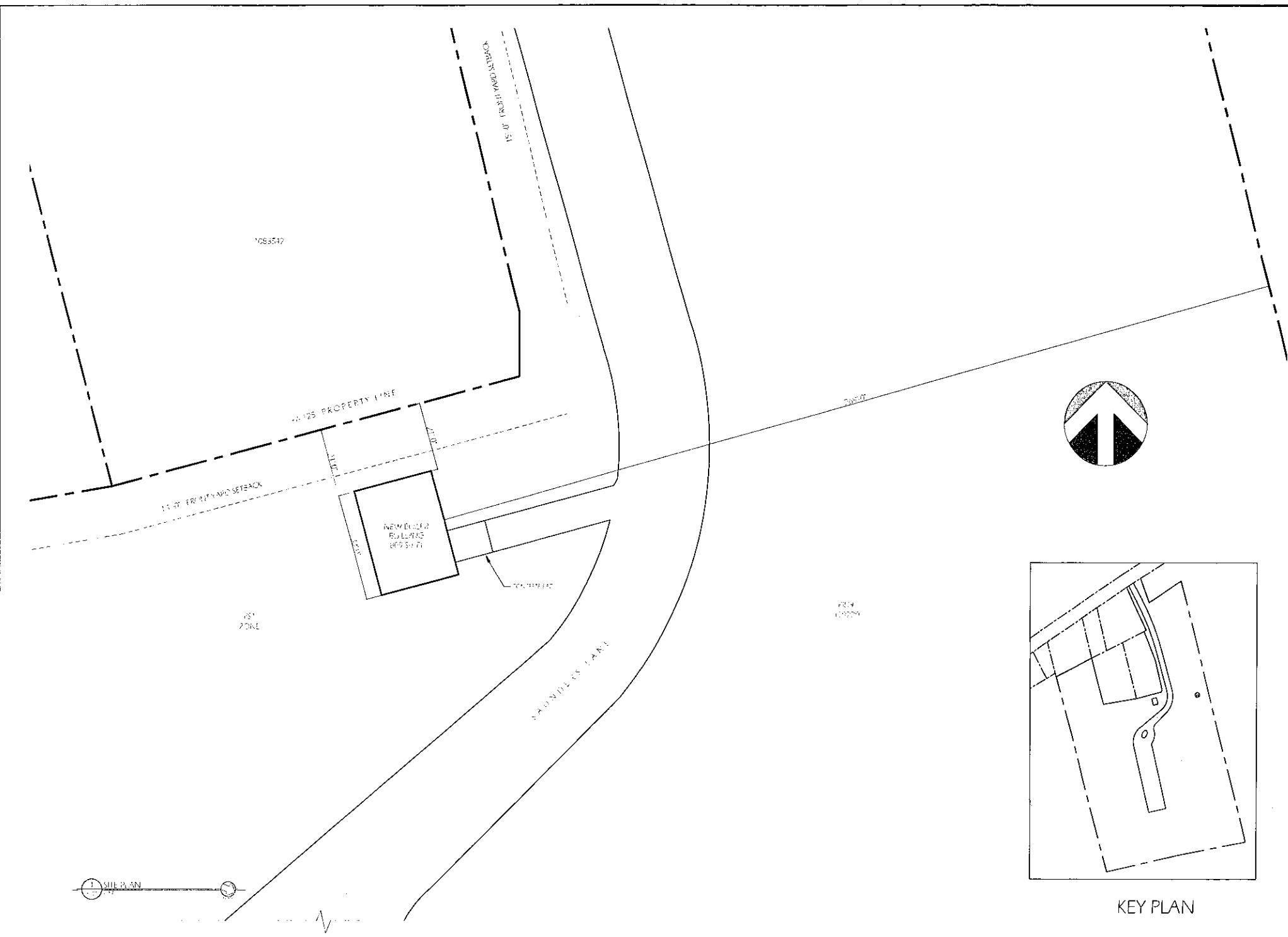
OE School Boiler Building
Shenwood
Prince Edward Island

Sheet Title:
ROOF FRAMING PLAN, SECTIONS AND DETAILS

Drawn By:
Briana J McLellan CET

Project No:
SCL19-035

S2



KEY PLAN

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DATE: 10/14/2024
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 APPROVED BY: [Name]

ARCHITECTURE + SUSTAINABLE DESIGN
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 STUDIOS
 4100 West 10th Avenue, Suite 100, Denver, CO 80202
 Phone: (303) 733-1111
 Email: info@sablearc.com

QE School Boiler Building
 Project No. 2024-001
 Design of Construction

Project Title
Architectural Site Plan

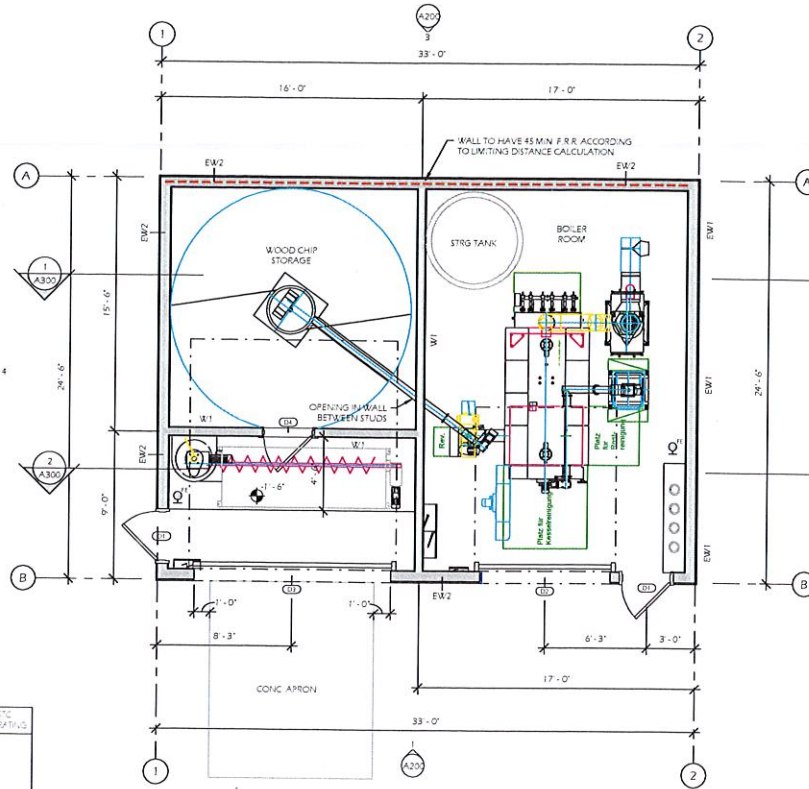
DATE	DESCRIPTION
10/14/2024	Initial Design
10/14/2024	Final Design
10/14/2024	Construction
10/14/2024	Final Review

1978

A001

GENERAL NOTES

1. THE WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL BUILDING CODE OF CANADA (NBCC) 2010 UNLESS NOTED OTHERWISE ON THE DRAWINGS.
2. COMPLY WITH ALL LOCAL, MUNICIPAL AND PROVINCIAL BYLAWS AND REGULATIONS.
3. CONTRACTOR TO VERIFY LOCATION OF ALL UTILITIES PRIOR TO EXCAVATION.
4. BENCH MARKS TO BE ESTABLISHED BY CONTRACTOR FOR PROPER WATER DRAINAGE, FINISHED FLOOR HEIGHTS, SEWAGE, WATER FEED, ETC.
5. IT IS THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN ALL NECESSARY PERMITS TO PERFORM THE WORK.
6. INTERIOR DIMENSIONING TYPICALLY TAKEN TO CENTERLINE OF INTERIOR WALLS AND OUTSIDE FACE OF EXTERIOR STUDS/GRID LINES.
7. EXTERIOR DIMENSIONING TYPICALLY TAKEN TO OUTSIDE FACE OF FOUNDATION/GRID LINES, AS WELL AS CENTERLINE OF WINDOWS AND DOORS.
8. ALL WINDOWS AND DOORS INSTALLED PER MANUFACTURER'S INSTRUCTIONS AND AS REQUIRED FOR WARRANTY COVERAGE.
9. DOORS, FRAMES AND CLOSURES TO MATCH REQUIRED FIRE RATINGS IN THE FIRE RATING LEGEND.
10. ALL PRODUCT SPECIFICATIONS LISTED ARE STANDARDS OF ACCEPTANCE AND MUST BE APPROVED BY THE CLIENT/ARCHITECT PRIOR TO INSTALLATION.
11. PROVIDE SUBSLAB DEPRESSURIZATION DETAIL FOR FUTURE RADON GAS TESTING AS PER NBCC 2010 REQUIREMENTS.



1 MAIN FLOOR
A200 1/4" = 1'-0"

NOTE:
EQUIPMENT N.C. CLIENT TO COORDINATE WITH
GENERAL CONTRACTOR EXACT LOCATIONS

EXTERIOR WALL TYPE	FIRE RATING	ETC. RATING
EW-1 -PRECAST/CONCRETE (T.D.) -3/4" CLEAR AIR BARRIER (NO. 1A) RATED -1" EXTERIOR R/WOOD SHEATHING -2x8 WOOD STUDS AT 16" O.C. (2x12 BLOODING ATTACHED) -FIBERGLASS BATT INSULATION -5/8" TYPE X GIBS (SEALED AND PAINTED) -3/4" TAG PLYWOOD (8'0" HEIGHT, PAINTED FINISH)		
EW-2 -PRECAST/CONCRETE (T.D.) -3/4" CLEAR AIR BARRIER (NO. 1A) RATED -1" EXTERIOR R/WOOD SHEATHING -2x8 WOOD STUDS AT 16" O.C. (2x12 BLOODING ATTACHED) -FIBERGLASS BATT INSULATION -5/8" TYPE X GIBS (SEALED AND PAINTED) -3/4" TAG PLYWOOD (8'0" HEIGHT, PAINTED FINISH)		

INTERIOR WALL TYPE	FIRE RATING	ETC. RATING
WI-1 -5/8" TYPE X GIBS (SEALED, PRIME, AND PAINTED) -1/2" WOOD STUDS AT 16" O.C. -5/8" TYPE X GIBS (SEALED, PRIME, AND PAINTED)		

FLOOR TYPE	FIRE RATING	ETC. RATING
F1 -6" REINFORCED CONCRETE SLAB -1" (2" RIGID) INSULATION UNDER FLOOR SLAB -1/2" CLASS A GRAVEL CONFINED TO 100% SPREAD -APPROVED UNDETERMINED FLOOR TO STRUCTURAL R/C CONFINED TO 100% SPREAD		

NOTE:
TAG PLYWOOD TO BE PAINTED WITH A FINISH THAT HAS A FLAME SPREAD RATING LESS THAN 150 AS PER SECTION 9.10.17.1 OF THE NBCC

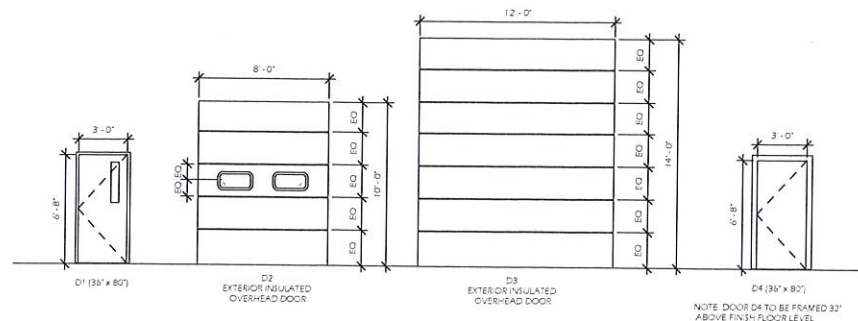
FLOOR TYPE	FIRE RATING
F1 -6" REINFORCED CONCRETE SLAB -1" (2" RIGID) INSULATION UNDER FLOOR SLAB -1/2" CLASS A GRAVEL CONFINED TO 100% SPREAD -APPROVED UNDETERMINED FLOOR TO STRUCTURAL R/C CONFINED TO 100% SPREAD	

NOTE DOORS IN FIRE SEPARATIONS/FIRE WALLS TO BE RATED	
FIRE SEPARATION	DOOR/CLOSURE RATING
45 MIN	45 MIN
1 HR	45 MIN
1.5 HR	1 HR
2 HR	1.5 HR

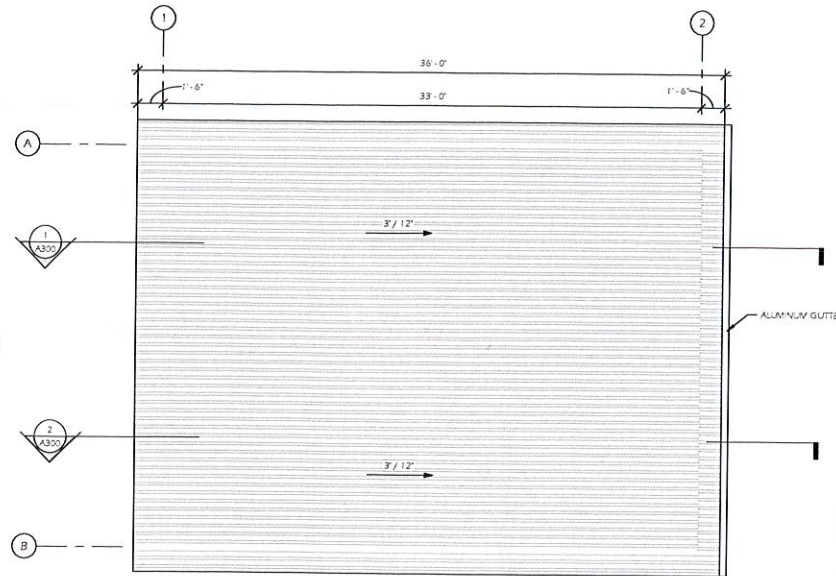
FIRE RATING TYPES	
LINE TYPE	FIRE RATING
---	45 MIN FIRE RATING

* NOTE

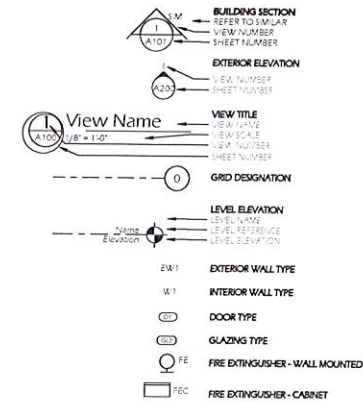
1. USE 2x6 STUDS AT ALL WALLS THAT ARE LOAD BEARING & CONTAIN FLOORING.
2. REFER TO THE WALL TYPES LEGEND, FLOOR PLANS & BUILDING SECTIONS FOR REQUIRED FIRE RATINGS OF WALL & FLOOR ASSEMBLIES.



DOOR ELEVATION TYPES
A200 1/4" = 1'-0"



3 ROOF PLAN
A200 1/4" = 1'-0"



SYMBOLS LEGEND
A200 1/4" = 1'-0"

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Project No. 1975

Sheet No. A100



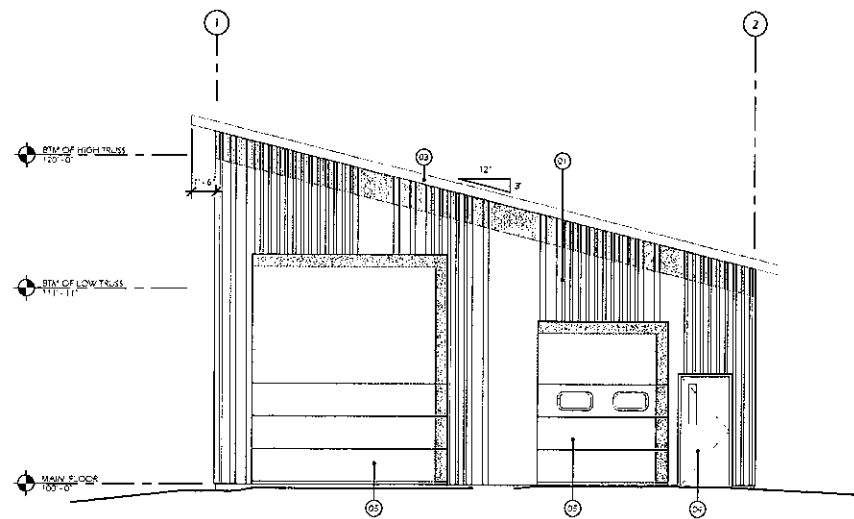
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PROJECT: QE School Boiler Building
2 Saunders Lane, North York, ON M2N 6L1

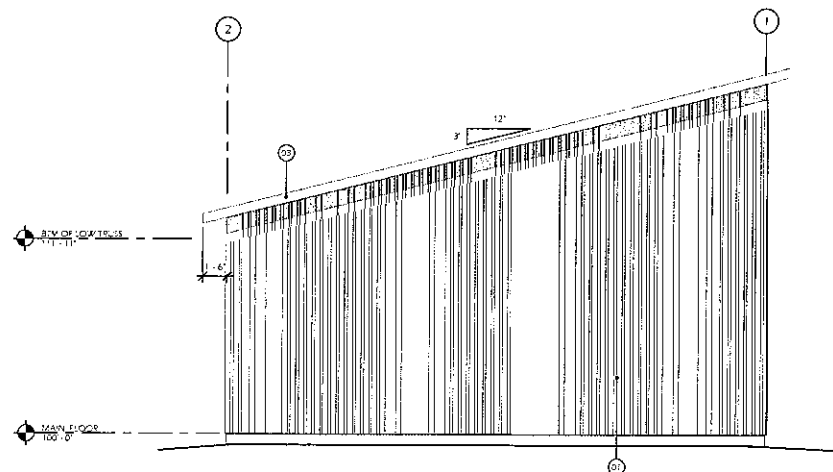
Sheet Title
FLOOR PLANS

Scale: As indicated
Drawn By: AM
Project No: 1975

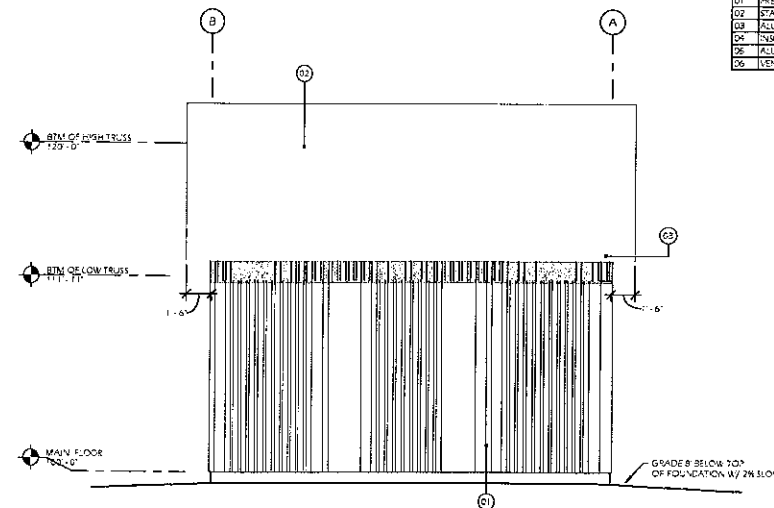
A100



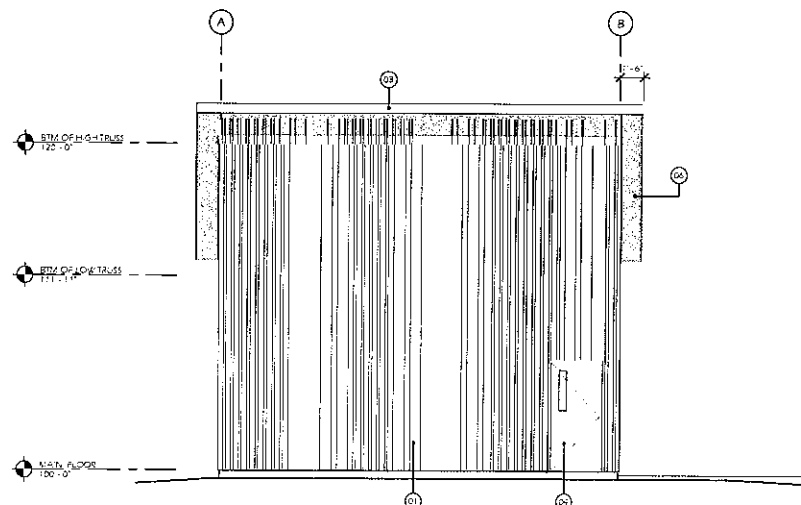
1 SOUTH ELEVATION
A100 1/4" = 1'-0"



3 NORTH ELEVATION
A100 1/4" = 1'-0"



2 EAST ELEVATION
A100 1/4" = 1'-0"



4 WEST ELEVATION
A100 1/4" = 1'-0"

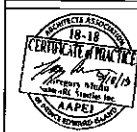
MATERIAL LEGEND	
01	PREPARED METAL SIDING (COLOR T.B.D. BY CLIENT)
02	STANDING SEAM METAL ROOF (COLOR T.B.D. BY CLIENT)
03	ALUMINUM FASCIA
04	INSULATED METAL MAIN DOOR
05	ALUMINUM OVER-HEAD DOOR
06	VENTED VINYL SOFFIT

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Project: QE School Boiler Building

Sheet: A200



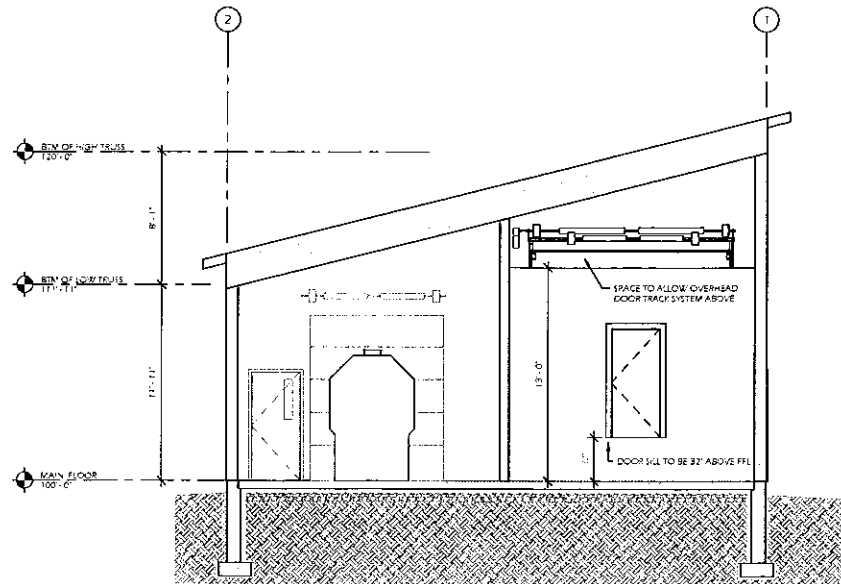
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QE School
Boiler Building

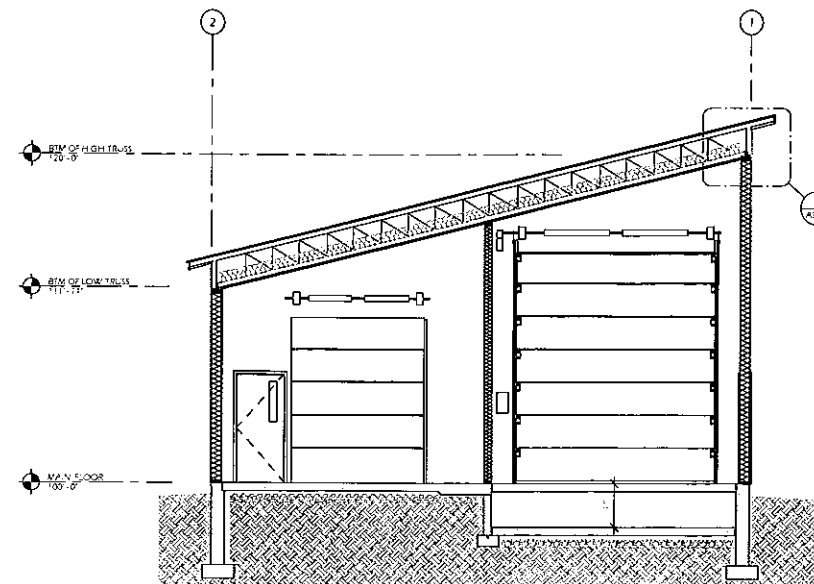
ELEVATIONS

DATE: 09/18/19
DRAWN BY: J. L. LEE
CHECKED BY: J. L. LEE
PROJECT NO.: 19178

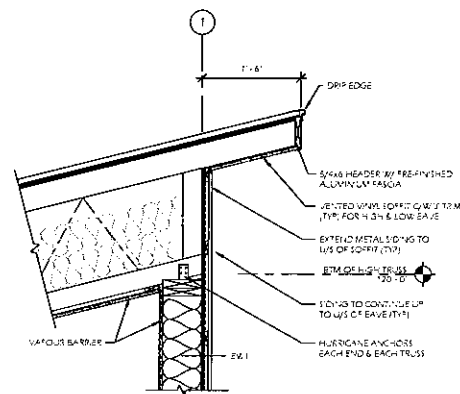
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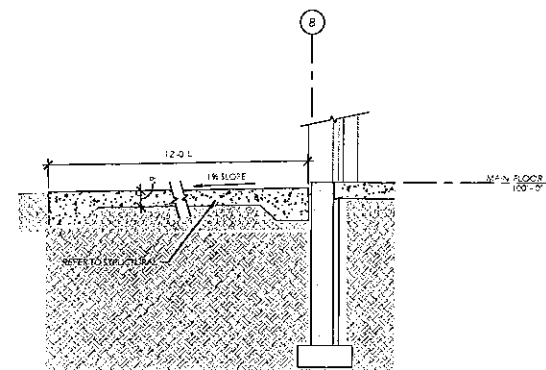
1 BUILDING SECTION 1
1/4" = 1'-0"



2 BUILDING SECTION 2
1/4" = 1'-0"



3 TYP EAVE DETAIL
1/4" = 1'-0"



4 DETAIL & EXT. SLAB
1/2" = 1'-0"

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19-11

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Town of Kensington Bills List September 2019

11104667 Canada Corp	5	\$200.00
A1 - Vacuums	371660	\$313.80
Amalgamated Dairies Limited	4919264014	\$42.38
Amalgamated Dairies Limited	4919270022	\$82.77
ADL Foods	2400656	\$557.73
ADL Foods	2402261	\$590.61
ADL Foods	2401540	\$634.18
Aliant	7186524	\$30.48
Aliant	7183653	\$237.94
Alleymar Enterprise Ltd	25140	\$169.34
Anderson Automotive	49021	\$781.32
Anderson Automotive	48891	\$144.72
Andrew Griffin	SEPT 2019 RRSP	\$533.02
Bell Mobility	2-388287	\$201.25
Bev Semple	SEPT 2019 CROSSWALK	\$80.00
Black & McDonald Limited	80-1030765	\$1,489.35
Black & McDonald Limited	80-1028191	\$1,924.35
Brenda MacIsaac	SEPT 2019 RRSP	\$289.80
Brenda MacIsaac	BMEXP130919	\$14.10
Building Blocs Home Improvements	2117	\$715.55
Camp Triumph	2019 DINNER	\$250.00
Canadian Tire	135	\$42.50
Canadian Tire	SEPT 4, 19	\$68.99
Canadian Tire	SEPT 26, 2019	\$119.51
Capital "T" Electric	715	\$367.60
Combat Computer Inc	56752	\$1,230.49
Combat Computer Inc	56376	\$621.00
Combat Computer Inc	56377	\$138.00
Combat Computer Inc	56374	\$276.00
Combat Computer Inc	56373	\$69.00
Combat Computer Inc	56753	\$1,381.44
Combat Computer Inc	56754	\$575.00

Combat Computer Inc	56763	\$501.68
Combat Computer Inc	56764	\$539.89
Combat Computer Inc	56765	\$172.50
Combat Computer Inc	56766	\$129.38
Combat Computer Inc	56755	\$230.00
Combat Computer Inc	56762	\$970.31
Combat Computer Inc	56756	\$1,381.09
Combat Computer Inc	56759	\$150.94
Combat Computer Inc	56751	\$150.94
Commercial Construction	DORIAN SEPT 2019	\$6,072.00
Canadian Union of Public Employees	SEPT 2019 DUES	\$499.31
DC Tire Sales & Service	101955	\$59.78
Doug Killam	CANADIAN TIRE SEPT26	\$149.48
Eastern Fence Products	4107	\$1,955.00
Eastlink	09704333	\$101.14
Eastlink	09648789	\$137.89
Eastlink	09866122	\$757.23
Eastlink	09940483	\$145.94
Eastlink	09866724	\$23.00
Eastlink	09866446	\$97.69
Elizabeth Hubley	SEPT 2019 RENT	\$805.00
Frito Lay Canada	43756665	\$330.86
Frontline Outfitters	43913	\$117.22
Frontline Outfitters	44160	\$99.03
Geoff Baker	SEPT 2019 MILEAGE	\$308.79
Green Diamond	1682023	\$20.13
Green Diamond	1673107	\$563.78
Irving Oil	538914	\$404.77
Irving Oil	520474	\$47.93
Irving Oil	850409	\$133.43
Irving Oil	135087	\$548.34
Irving Oil	540172	\$253.69
Irving Oil	43332	\$217.07
Irving Oil	653487	\$731.91

Irving Oil	947332	\$615.57
Irving Oil	327776	\$24.32
Irving Oil	432427	\$582.95
Irving Oil	329280	\$61.54
Irving Oil	33090530	\$376.31
Irving Oil	33067740	\$307.34
Irving Oil	33097060	\$2,185.89
Irving Oil	33103997	\$245.31
Island First Aid Service	SI-11043	\$46.00
Island Hot Tubs & Pools	22769	\$450.71
Island Hot Tubs & Pools	22752	\$240.33
Island Petroleum	9538	\$172.01
Island Petroleum	1999537	\$183.03
Jack Spencer	SEPT 2019 CROSSWALK	\$60.00
Jamie Perry	SEPT 19 CROSSGUARD	\$180.00
Jet Ice	106970	\$957.43
Jet Ice	106076	\$1,411.05
Kay's Wholesale	Z03025	\$828.69
Kensington Agricultural Services	34070	\$25.21
Kensington Agricultural Services	38171	\$192.15
Kensington Vipers	KENSVIPSEPT19	\$750.00
Kent Building Supplies	1192977	\$42.03
Kent Building Supplies	1191503	\$24.13
Kent Building Supplies	1191407	\$68.28
Kent Building Supplies	1191166	\$65.34
Kent Building Supplies	1191259	\$17.01
Kent Building Supplies	1195344	\$77.23
Key Murray Law	244289	\$339.25
K'Town Auto Parts	21876/5	\$18.89
K'Town Auto Parts	21962/5	\$17.31
K'Town Auto Parts	22545-5	\$12.34
K'Town Auto Parts	22316/5	\$42.79
Lewis Sutherland	SEPT 2019 RRSP	\$640.76
Maritime Electric	STREET LIGHTS SEPT19	\$2,926.70

Maritime Electric	RADAR SIGNS SEPT 19	\$105.13
Maritime Electric	PW SHOP SEPT 19	\$106.49
Maritime Electric	CUC BALLFIELD SEPT19	\$50.61
Maritime Electric	CUC RINK SEPT 19	\$7,882.69
Maritime Electric	CUC SIGN SEPT 19	\$169.28
Maritime Electric	SENIOR CNT SEPT 19	\$58.74
Maritime Electric	TOWN HALL SEPT 19	\$1,485.09
Maritime Electric	LIBRARY SEPT 19	\$85.77
Maritime Electric	TRAIN STN SEPT 19	\$891.47
Maritime Electric	ART CO-OP SEPT 19	\$413.33
Maritime Electric	EVK POOL SEPT 19	\$375.33
Maritime Electric	FIRE HALL SEPT 19	\$354.40
Maritime Electric	CAR CHARGER SEPT 19	\$40.86
Malpeque Bay Credit Union	SEPT 2019 RRSP	\$1,640.86
Medacom Atlantic Inc	11160	\$251.16
Mega Tech	19-5968	\$2,817.50
Mid Isle Electric	8427	\$340.17
Minister of Finance	JULY - SEPT ANS SER	\$6,900.00
MJS Marketing & Promotions	2676011	\$51.75
Murphy's Kensington	MURPHY09062019	\$40.67
Murphy's Kensington	MUR09112019	\$34.49
Orkin Canada	9622454	\$44.28
Orkin Canada	9621063	\$73.03
Orkin Canada	9590083	\$28.75
Pepsico	80208552	\$1,208.93
Petty Cash	SEPT 2019	\$425.12
Pickering Plumbing & Heating	0164	\$140.99
Pitney Bowes	3201214414	\$161.01
Pitney Bowes	333201219986	\$33.53
Prince County Trophy	29	\$151.80
Princess Auto	931003	\$160.91
Princess Auto	323941	\$45.99
Revolution Media	24832019	\$114.31
Robert Wood	SEPT 2019 EXPENSE	\$206.80

Rogers Electrical Wholesale Ltd	266276	\$124.81
Rogers Electrical Wholesale Ltd	265250	\$51.66
Rowan Caseley	SEPT 2019 MILEAGE	\$233.09
Mikes Independent	01 9523	\$34.14
Mikes Independent	IND20190827	\$11.78
Mikes Independent	03 9629	\$17.95
Mikes Independent	IND190927	\$63.63
Scotia Securities	SEPT 2019 RRSP	\$471.98
Scotiabank Visa	BOOMBURGER LUNCH	\$33.18
Socan	8769347	\$212.83
Spring Valley Building Centre Ltd	207375	\$83.01
Spring Valley Building Centre Ltd	K07242	\$163.88
Spring Valley Building Centre Ltd	207238	\$129.03
Spring Valley Building Centre Ltd	K07240	\$85.77
Spring Valley Building Centre Ltd	207483	\$47.13
Spring Valley Building Centre Ltd	207939	\$32.18
Spring Valley Building Centre Ltd	207831	\$113.85
Spring Valley Building Centre Ltd	208040	\$96.77
Standard Auto Glass	8821-443641	\$299.00
Staples	68500	\$154.74
Subway	132966	\$75.04
Summerside Chrysler Dodge (1984) Ltd	28482	\$57.45
Summerside Chrysler Dodge (1984) Ltd	WS26828	\$1,488.88
Suncor Energy Products Partnership	SEPT 2019	\$561.49
Superior Sanitation	686716	\$13.43
Superior Sanitation	686718	\$230.00
Superior Sanitation	686717	\$184.00
Superior Sanitation	686715	\$80.50
Superior Sanitation	686719	\$207.00
Superior Sanitation	680942	\$80.50
Superior Sanitation	680943	\$20.77
Superior Sanitation	680944	\$184.00
Superior Sanitation	680945	\$230.00
Superior Sanitation	680946	\$207.00

T & K Fire Safety Equipment Ltd	2219	\$673.21
Telus	SEPT 2019	\$825.90
Tessa MacKinnon	TMEXP040919	\$107.87
Tessa MacKinnon	SEPT 2019 MEALS	\$30.00
Tessa MacKinnon	SEPT 2019 MILEAGE	\$73.24
Vail's Fabric Services Ltd	337541	\$104.42
Water & Pollution Control Corporation	SEPT 2019	\$196.77
WSP Canada Inc	856065	\$4,271.26
Yellow Pages Group	19-7506569	\$23.17
Subtotal		<hr/> \$86,444.81 <hr/>

Payroll		\$86,242.20
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Capital Purchases

Black & McDonald Limited	80-1028188	\$8,554.49
Chris Crozier	17	\$1,312.87
Equinox Industries Ltd	161086	\$166.75
Equinox Industries Ltd	161044	\$4,286.05
Kensington Metal Products Inc.	48337	\$401.82
Kent Building Supplies	1197834	\$77.57
Mid Isle Electric	8456	\$4,191.75
Spring Valley Building Centre Ltd	805631	\$51.72
Town 'n Country Carpet One	34433	\$19,665.00
Subtotal Capital		<hr/> \$38,708.02 <hr/>

Total Bills		<hr/> \$211,395.03 <hr/>
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TOWN OF KENSINGTON

Income Statement Comparison of Actual to Budget for Sept 2019

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$95,574.00	\$91,787.00	\$3,787.00	\$563,750.76	\$566,802.00	-\$3,051.24	\$1,125,834.00	50%
Police Service	\$489.90	\$3,000.00	-\$2,510.10	\$16,285.90	\$18,000.00	-\$1,714.10	\$36,000.00	45%
Town Hall Rent	\$8,747.89	\$8,213.00	\$534.89	\$48,690.79	\$48,878.00	-\$187.21	\$96,656.00	50%
Recreation	\$0.00	\$0.00	\$0.00	\$5,395.00	\$3,750.00	\$1,645.00	\$3,750.00	144%
Sales of Service	\$30,839.60	\$37,000.00	-\$6,160.40	\$232,877.70	\$222,000.00	\$10,877.70	\$444,000.00	52%
Subtotal Revenue	\$135,651.39	\$140,000.00	-\$4,348.61	\$867,000.15	\$859,430.00	\$7,570.15	\$1,706,240.00	51%
GENERAL EXPENSES								
Town Hall	\$12,102.65	\$12,010.00	\$92.65	\$76,458.15	\$79,141.00	-\$2,682.85	\$162,934.00	47%
General Town	\$32,869.34	\$35,139.00	-\$2,269.66	\$223,817.97	\$241,364.00	-\$17,546.03	\$579,955.00	39%
Police Department	\$46,476.75	\$37,767.00	\$8,709.75	\$242,991.04	\$225,856.00	\$17,135.04	\$458,961.00	53%
Public Works	\$20,711.00	\$19,732.00	\$979.00	\$83,522.71	\$104,778.00	-\$21,255.29	\$205,465.00	41%
Train Station	\$2,432.35	\$2,605.00	-\$172.65	\$16,963.51	\$16,045.00	\$918.51	\$31,940.00	53%
Recreation & Park	\$4,301.74	\$3,900.00	\$401.74	\$59,049.55	\$61,005.00	-\$1,955.45	\$75,785.00	78%
Sales of Service	\$15,337.19	\$13,947.00	\$1,390.19	\$98,607.57	\$91,801.00	\$6,806.57	\$190,071.00	52%
Subtotal Expenses	\$134,231.02	\$125,100.00	\$9,131.02	\$801,410.50	\$819,990.00	-\$18,579.50	\$1,705,111.00	52%
Net Income (Deficit)	\$1,420.37	\$14,900.00	-\$13,479.63	\$65,589.65	\$39,440.00	\$26,149.65		
Credit Union Centre								
Credit Union Centre Revenue	\$20,674.49	\$38,700.00	-\$18,025.51	\$148,645.48	\$171,300.00	-\$22,654.52	\$397,700.00	37%
Credit Union Centre Expenses	\$34,537.22	\$34,219.00	\$318.22	\$159,659.50	\$175,602.00	-\$15,942.50	\$397,408.00	40%
Net Income (Deficit)	-\$13,862.73	\$4,481.00	-\$18,343.73	-\$11,014.02	-\$4,302.00	-\$6,712.02		
Fire Department								
Fire Revenues	\$20,834.50	\$20,772.00	\$62.50	\$125,018.00	\$124,632.00	\$386.00	\$249,264.00	50%
Fire Department Expenses	\$15,144.46	\$16,727.00	-\$1,582.54	\$84,271.40	\$104,212.00	-\$19,940.60	\$249,264.00	34%
Net Income (Deficit)	\$5,690.04	\$4,045.00	\$1,645.04	\$40,746.60	\$20,420.00	\$20,326.60		
Consolidated Net Income (Deficit)	-\$6,752.32	\$23,426.00	-\$30,178.32	\$95,322.23	\$55,558.00	\$39,764.23		
							\$1,421.00	
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$48,812.77	\$49,222.00	-\$409.23	\$295,060.65	\$295,332.00	-\$271.35	\$593,079.00	50%
Water & Sewer Expenses	\$46,421.07	\$48,215.00	-\$1,793.93	\$285,983.37	\$300,290.00	-\$14,306.63	\$590,480.00	48%
Water & Sewer Net Income (Deficit)	\$2,391.70	\$1,007.00	\$1,384.70	\$9,077.28	-\$4,958.00	\$14,035.28		
							\$2,599.00	

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CUC MANAGER
SUBJECT: SEPTEMBER 2019 CREDIT UNION CENTRE REPORT
DATE:
ATTACHMENT: STATISTICAL REPORT

September 2019

Fitplex

Programming: Aerobics Programming

Tuesdays 6.30pm	Traci Campbell
Thursday 6.30pm	Traci Campbell
Saturday 8.30am	Traci Campbell

Mondays 6.30pm	Kensington Wild
Wednesdays 6.30pm	Kensington Wild

Hours

Key FOB Entry	5:30 AM – 12:00 Midnight Daily
Staffed	4:00 PM – 8:00 PM Monday – Thursday

- New flooring was installed on September 26th – 27th, 2019.

Arena

- The ice plant started on September 1, 2019.
- The power outage from Hurricane Dorian resulted in the loss of the ice and delayed opening by 11 days. September 9th was supposed to be the opening day; however, with the power issues we had to take ice out on September 11th. Black and Macdonald restarted the plant. We started making ice again on the evening of September 13th. The Credit Union Centre officially opened on September 21, 2019.

- Loss of revenue of 63 hours of ice times (\$10,206.00) and approx. \$2500-3000.00 in canteen sales. It is anticipated that the loss of revenue can be re-claimed through the Province's Disaster Financial Assistance Program.
- The Matrix Jamboree Hockey Tournament was held with 7 teams on September 28th and 29th, 2019.
- Score Clock expected to arrive on October 22, 2019. (Arrived and installed as of the presentation of this report).
- Wheelchair accessible doors to be installed 2nd week of October, 2019 (partially completed as of the writing of this report).

Kensington Cash

September, 2019	\$214.00
	\$220.00
	\$216.00
	<u>\$210.00</u>
	<u>Total \$860.00</u>

Ball Fields

- Steve Noonan Eastern Canadians September 6-7-8 was cancelled due to weather and was not rescheduled.
- Kevin Gallant Co-ed tournament held on September 27-29.
- Rec League Playoffs.
- The batting cage installation project is scheduled to be completed in October 2019.

Senior Center

Activities at the senior center on a weekly basis

- Exercise classes

- Story Board
- Leather working
- Meetings
- Painting
- Touch therapy
- Heat pumps to be installed in October 2019 (installed and operational as of the presentation of this report)

Upcoming Events

- Christmas Parade Sunday December 1, 2019.

Town of Kensington Credit Union Centre Monthly Statistical Data 2019

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	270	262	258	250	242	230	218	215	226				2171
Attendance	1525	1420	1200	1140	1080	950	875	820	1011				10021
Day Passes Sold	26	18	20	22	20	22	20	15	21				184
Memberships Sold	44	32	25	22	20	21	18	19	22				223
Monthly Payment Memberships	54	53	52	53	51	52	50	49	50				464
Arena													
Hours Rented	149	144	135	110	0	0	0	0	58				596
Preschool (Free)	4	4	3	0	0	0	0	0	0				11
Adult Skate	4	4	3	0	0	0	0	0	0				11
Donated Ice Time	0	10	0	7	0	0	0	0	0				17
Total Hours Rented	157	162	141	117	0	0	0	0	58				635
Storm Days (no rentals)	2.5	2	1	1	0	0	0	0	11				17.5

2018

[illegible]



Mayor's Report to Town Council

November 12, 2019

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include as much as possible a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokespersons for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

Roy Paynter Park – Thank you to all Councillors and Staff who were able to join with us at the official naming of the Roy Paynter Park. We had a great turnout of family and friends and Roy was very appreciative of having the park named to recognize his accomplishments at the Special Olympic in Abu Dhabi. We were fortunate to have good press coverage from this event and Roy continues to be a good ambassador for the Town of Kensington. Thanks to the Province of Prince Edward Island and MLA Minister Matthew MacKay for their support of this naming.

Girl Guides Sparks Visit – We had a visit from the local Girl Guides Sparks group at Town Hall to hold their regular meeting in the boardroom downstairs. They then had a visit with Chief Sutherland and the police department. The leaders and children then stopped into the Council Chambers and visited with myself and Mr. Baker. It was an interesting evening with these young children ranging in age of 5 to 6 years old.

FPEIM Semi Annual Meeting – Councillor Mann, Mrs. MacKinnon, Deputy CAO and myself attended the semi-annual meeting of the Federation in Souris. The Town of Souris made the members feel very welcome to their Town. I took the opportunity to discuss with Executive Director John Dewey, the reasons why Kensington was determined to not have the required facilities to host a semi-annual meeting. He was going to review the position and hopefully we can host a semi-annual meeting in the future. I recognize we do not have adequate size facilities for an Annual meeting when the attendance is greater, but I feel our facilities are adequate for a semi-annual meeting. The agenda items were very interesting and I am sure others would have benefited if they had been available to attend. I



think the most eye opening presentation of the day was around the use of technology and how easily a person's identity can be stolen or password hacked. I immediately went home and changed my passwords using some of the criteria suggested at the presentation.

Rural Beautification Awards Banquet – Once again I attended the Rural Beautification Awards Banquet and presented an award sponsored by the Town of Kensington. It is amazing to see what people do to make our Island more beautiful. Our support and sponsorship is a good investment. I would like to see more applications from the Town of Kensington. I feel there are lots of opportunities for the town to be recognized and with an audience of over 200 people at these awards, it is a chance to showcase our town. Mrs. MacKinnon has made a note to follow up in the spring if we do not receive the application booklet by mid-April.

Immigration Office in Summerside – I attended the opening of the new Immigration Office located on Water Street in Summerside. This office has the effect of having a location outside of Charlottetown and will serve the Prince County area. I understand the office will employ 5 people and will make it easier for immigrants to locate in the western part of the province including Kensington.

L. M. Montgomery Literary Tour – I attended the launch of the L.M. Montgomery Literary Tour program in Cavendish. As Council will recall we agreed to allow the placement of a literary tour sign at the train station. These signs are expected to be installed in November and will be part of a L.M. Montgomery tour encouraging tourists to travel over many parts of the Island and learning about one of probably the most famous authors from Prince Edward Island. This certainly fits well into the initiative the Town of Kensington has been taking with encouraging tourists to stop in our Town and also works right into the initiatives taken by STEP – Heart of the Island Initiative.

Remembrance Day – It was my honour to place the Remembrance Day Wreath during the Remembrance Day Ceremony on November 11. I also attended the banquet that evening at the Legion and brought greetings on behalf of Town Council, Staff and Residents.

PEI Business Women's Association – As I write this report I have been invited and plans to attend the Grand Opening of the PEI Business Women's Association new location in Central Bedeque in the Wm. Callbeck Building. They are planning to run more programs and needed a facility located more central on Prince Edward Island.

Rowan Caseley
Mayor – Town of Kensington

Town of Kensington - Request for Decision

Date: November 7, 2019	Request for Decision No: 2019-59
Topic: 2019 Annual Christmas Bonus	
Proposal Summary/Background: Typically, Town Council has provided an annual Christmas bonus to exempt staff in the amount of \$200.00 (net) in December of every year. It is being requested that Town Council consider a similar bonus in 2019. Exempt staff include the Public Works Supervisor, the Credit Union Centre Manager, the Police Chief, Deputy Administrator, Administrative Assistant and CAO. The approximate total cost of the bonus as proposed is \$2,000.00 which would be drawn from the full-time wage expense of each applicable department.	
Benefits: <ul style="list-style-type: none">• N/A	
Disadvantages: <ul style="list-style-type: none">• N/A	
Discussion/Comments: It is recommended that Town Council proceed with authorizing the CAO to administer a Christmas bonus in the amount of \$200.00 net to all exempt employees.	
Options: <ul style="list-style-type: none">1. Approve the 2019 Christmas bonus to exempt staff as recommended.2. Not approve the Christmas bonus.3. Alternative direction as deemed appropriate by Town Council.	
Costs/Required Resources: Approx. \$2,000	Source of Funding: 2019/20 Wage Expense
Recommendation: That Town Council consider and adopt the following motions: <i>THAT Town Council authorize be given to the CAO to administer Christmas bonuses to all exempt staff in the amount of \$200.00 net to each employee.</i>	



KENSINGTON INTERMEDIATE - SENIOR
HIGH SCHOOL

Kensington Town Council

Thank you for the generous donation. The Baby Think It over Program will be a valuable learning experience. Your donation will ensure that all family living students will be able to take part in the program for many years to come. Sincerely,

KATHY G. ...

Team PEI Booster Club Fundraising Campaign



Dear Town of Kensington,

The Team PEI Booster Club is a fundraising campaign that allows supporters of the Special Olympics movement to fund our Team PEI athlete's journey to National Games. We thank you again for supporting Team PEI 2018, and ask for your renewed support for Team PEI 2020.

Join the Team PEI Booster Club!

The Team PEI Booster Club allows local businesses and individuals to sponsor athletes and / or coaches in their communities. Sponsorship of the Team PEI Booster will showcase your support for Special Olympics PEI and will help offset the cost of these Games.

Athlete Benefits

When given an opportunity to experience the thrill of competition at a Special Olympics National event, words cannot describe the positive impact this has on an athlete and their family. Through competition, these athletes gain self-esteem, confidence and strength, which benefits all aspects of their lives.

By supporting the Team PEI Booster Club, you are giving an athlete the full National Games experience, including staying in an athlete's village while attending Games, the opportunity to participate in opening and closing ceremonies, high caliber athletic venues with qualified officials, access to social and Healthy Athletes events, and memories that will last a lifetime.

Donor Benefits

As a thank you for your donation to the Team PEI Booster Club, you will receive the following recognition:

- **Send-off:** Invitation to and an introduction at the Team PEI Send-off Pep Rally.
- **Certificate:** A certificate acknowledging your support.
- **Tax Receipt:** You will receive a charitable tax receipt for the full amount of your donation.

Show your Support for Team PEI

For information about the Team PEI Booster Club please contact Sarah Profitt, either via email at sarah@sopei.com or by calling 902-368-8919. If you would like to pledge your support for Team PEI 2020, please fill out and return the enclosed **Team PEI Booster Club Commitment Form**.

Thank you for enriching the lives of our Team PEI athletes!

Meet Team PEI 2020

Special Olympics Canada Winter Games – Thunder Bay, Ontario



Chef de Mission: Matthew McNally, Mount Stewart
Team Manager: Genna Phelan, Charlottetown

Mission Staff: Craig Watson, Hunter River; Jamie Matheson, Montague; Jodi Harper, Harrington; Judy Gallant, Charlottetown; Lynda Hontscharowicz, Charlottetown

5-Pin Bowling (10 Athletes and 2 Coaches)

Eric Smith, Charlottetown
Erin Pippy, Charlottetown
Glendon Arsenaault, Summerside
Heidi Mallett, Alberton
Jamie Trowsdale, Charlottetown
Jennifer MacGuigan, Charlottetown
Jonathan Watts, York
Joni Miner, Summerside
Rolanda Bridges, Charlottetown
Wilbert Murray, Charlottetown

Coaches: Dave Morrow, Covehead
Fran Gillis, Summerside

Cross Country Skiing (2 Athletes and 1 Coaches)

Ellen MacNearney, Montague
Tommy Ling, Charlottetown

Coach: Kathleen MacNearney, Montague

Curling (5 Athletes and 2 Coaches)

Christopher MacPherson, Charlottetown
Monique Gauthier, Charlottetown
Rachael Loggie, Charlottetown
Shane MacPhee, Charlottetown
Shelby McInnis, Souris

Coaches: Gie Rogers, Charlottetown
Nancy MacPhee, Charlottetown

Figure Skating (1 Athlete and 1 Coach)

Alyssa Chapman, Murray Harbour

Coach: Jessica Godfrey, Cornwall

Floor Hockey (16 Athletes and 3 Coaches)

Billy Acorn, Brackley
Brian McNab, Charlottetown
Evan Costain, Summerside
Geoffery Bridges, Charlottetown
Jeremy Cheverie, Cornwall
Jeremy Wall, Summerside
Jerred Affleck, York
John Anthony Laybolt, Johnston's River
Keegan Waite, Summerside
Lisa Bernard, Stratford
Micheal MacIsaac, Charlottetown
Nathan Irwin, Summerside
Randy Chapman, Charlottetown
Shawn Mitchell, Charlottetown
Tommy MacGuigan, Charlottetown
Travis Perry, Miscouche

Coaches: CY Holland, Stratford
Peter Howatt, Charlottetown
Rickey Burns, Charlottetown
Mission: Jamie Henry, Cornwall

Snowshoeing (2 Athletes and 1 Coach)

Cameron Gordon, Charlottetown
Christie-Joe (CJ) Synder-Couchman, Tignish

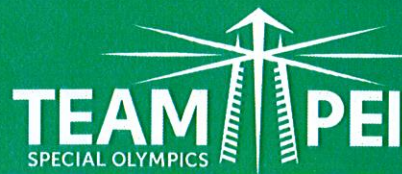
Coach: Michele Chapman, Murray Harbour

Speed Skating (2 Athletes and 1 Coach)

Jordan Koughan, Fort Augustus
Logan Robbins, Charlottetown

Coach: Kristen MacDonald, Cornwall

Team PEI Booster Club Commitment Form



_____ Yes! We would like to join the **Team PEI 2020 Booster Club**

To help you determine how you can best support Team PEI, please consider the following costs per athlete:

_____ Travel to Games	\$500	\$ _____ Donation to Team PEI
_____ Official Team Uniform	\$250	
_____ Competitive Uniform	\$150	

Company Name: _____

Contact Person: _____

Address: _____

City / Town: _____ Postal Code: _____

E-Mail: _____

Phone Number: _____

Our payment is attached _____

Please invoice us _____

Authorized Signature

Date

Returning this Form

By Mail: Special Olympics PEI
40 Enman Cres, Rm 240
Charlottetown, PE C1E 1E6

By Fax: 902-892-4553
By Email: sarah@sopei.com

Team PEI—Booster Club
2020 SOC National Winter Games

Thank You!

WE CARE ABOUT OUR COMMUNITY



KENSINGTON POLICE SERVICE

Would Like To Recognize

Town Of Kensington

as our

COMMUNITY PARTNER IN SAFETY



Protecting kids for **LIFE!**



**Fisheries and
Communities**

Office of the Minister
548 Main Street
PO Box 1180, Montague
Prince Edward Island
Canada COA 1R0

**Pêches et
Communautés**



Bureau du ministre
548, rue Main
C.P. 1180, Montague
Île-du-Prince-Édouard
Canada COA 1R0

October 23, 2019

Mr. Rowan Caseley, Mayor
Town of Kensington
PO Box 418
Kensington PE C0B 1M0

Dear Mayor Caseley:

Over the past 4 months, I have met with many municipal mayors, councillors and staff across PEI. Many people have raised questions about the *Municipal Government Act* and how it will be implemented. Because I cannot meet with all of you in person, I am writing to address some frequently asked questions.

My mandate as the Minister of Fisheries and Communities was spelled out recently by Premier King: engage and support municipalities on the implementation of the *Municipal Government Act*, which is currently in year two of a five-year implementation plan while identifying areas that require review.

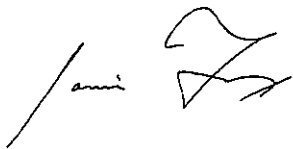
I want to confirm that the *Municipal Government Act* is in place now and sets standards for financial accountability and transparency. It is fundamentally important to have consistent governance. Although there will be a review of the legislation, I have been describing this as 'tweaking' and not a change in direction.

I recognize there are some municipalities, which struggle to meet the expectations set out in the Act, and I want to work with you to find solutions. I am encouraged by initiatives underway such as municipalities looking to share services, which can increase affordability and build capacity.

I feel strongly that local councils need to engage their residents in conversations about the future for their area and the solutions for meeting the standards for municipalities and their vision for the future.

I look forward to hearing your feedback and suggestions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jamie Fox', with a stylized flourish at the end.

Jamie Fox
Minister

cc: Geoffrey Baker, CAO

EXPANDING OUR **PAWPRINT** CAPITAL CAMPAIGN

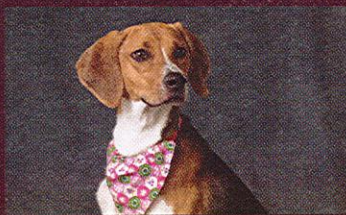
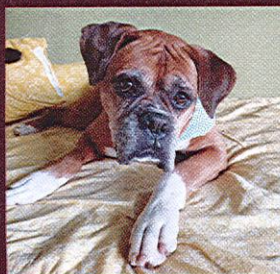


Gunter came from a hoarding case where most of the animals were suffering from a zoonotic parasite contagious to humans and animals. Gunter was one of the kittens born in our care and is now a healthy boy living a beautiful life.

Dear Friends,

Thank you kindly for your ongoing support for operations at the PEI Humane Society. Today, I am appealing for your help to raise another \$1.1 million for a significant upgrade of the animal care space. The **Expanding our Paw Print** project will help us transform into a preventive shelter care facility that focuses on promoting the health and wellness of all companion animals. Myself, staff and volunteers are passionate about the project and the difference it will make for all. During construction, the entire shelter operation will be relocating offsite for one year. Picture the excitement of returning to a newly designed building. The community will see a welcoming environment that reduces animal stress, controls disease, and promotes humane education in our community. The animals can have a better future, but only with your help.

As I write this letter, I can hear the three dogs howling who were abandoned by their owner. This morning, I spent time with a sick kitten found in a puddle of oil. In house, there is a lost bulldog, two neglected six-month-old German Sheppard puppies, two malnourished rabbits and a coonhound puppy with a broken leg. These are just a few of the 114 animals in our care at this moment. Cases of abuse and neglect have doubled in the last year, and some animals require long term care and treatment options. Veterinarian care and rehabilitation efforts have increased while adoption numbers remain the same. To properly clean and sanitize and prevent the spread of disease, we must have a properly working building. The renovation will see new sick bays, recovery rooms, and treatment facilities with a dog kennel system that reduces sound and adds strength and safety. These changes will protect staff and other healthy animals at the shelter.



Fundraising Goal \$2.9 million

To date, we have raised **\$1,800,000.**



The future of shelter care!
Healthier Environment - Welcoming Atmosphere - Expanded Education

- Natural light, play space, and modern equipment
- Proper heating that keeps sick and young animals safe like newborn kittens
- Adequate hot water and air circulation to prevent the spread of illness
- A new Treatment Room Expansion & new Surgical Suite to provide surgeries and services in house, saving the Society money
- New dog kennels that absorb sound to reduce anxiety and safely work with dangerous dogs
- Creating safer spaces and expanding training for fearful dogs
- Providing proper space for rabbits, pocket pets, and birds
- More outdoor areas for dogs and cats
- Green geothermal technology to reduce emissions and create financial suitability for the organization
- Improved layout that will promote calm for all animals
- Better separation of sick and healthy animals, cats and dogs
- Improved public spaces to ensure privacy and safety
- Multipurpose meeting and education space will offer training and education for youth and the pet community

Can you help create a safer and more nurturing space for animals that need a temporary home? Imagine being a voice that creates a legacy for your best friend, your family, your constant companion. They need us just as we need them.

A healthy building will help us save more animals. Help us to Expand our Paw Print on PEI.

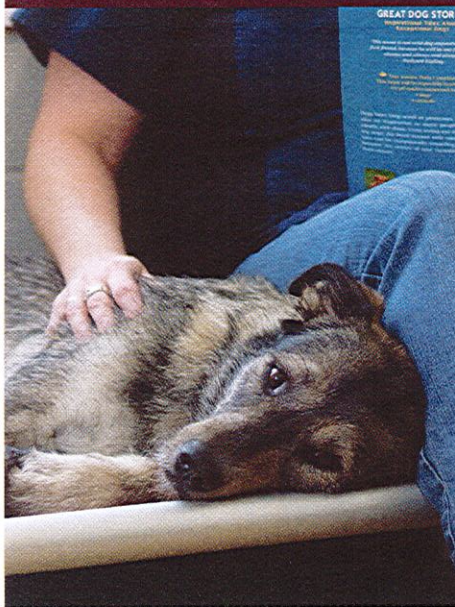
Thank you immensely for your time and consideration for the animals.



You won't change the world by saving an animal, but you will change that animal's world.

55%

of shelter dogs have special needs. Loud noises and smells can be scary. From fear and anxiety comes excessive barking, panic, and in some cases, aggression. Abused and neglected dogs deserve a safe place where they can heal.



Donation slip

Amount: Donate online www.peihumanesociety.com

One time by cheque



One time by credit card



Pledge monthly by credit card



1 year



2year



3year

Name: Phone:

Address: City, Province: Postal Code:

Credit card #: Expiry:

Signature: Date:

Tax Receipt? Mail ☐ Email ☐

Please contact me about touring the facility or naming opportunities. ☐

PEI Humane Society • P.O. Box 20022 Charlottetown, PE • C1A 9E3

Thank you to Vessy Studio

Buy a Brick on the Walk of Paws

☐ 4x8 \$250

☐ 8x8 \$500

More options

at www.peihumanesociety.com

Special message on brick

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