



***Tentative Agenda for Regular  
Meeting of Town Council***

***Monday, November 14, 2022 @ 7:00 PM***

*55 Victoria Street  
Kensington, PEI  
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***Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.***

**Town of Kensington  
Regular Meeting of Town Council  
Monday, November 14, 2022 – 7:00 PM**

- 1. Call to Order/Land Acknowledgement**
  
- 2. Adoption of Agenda (Additions/Deletions)**
  
- 3. Declaration of Conflict of Interest**
  
- 4. Delegations, Special Speakers, and Public Input**
  
- 5. Adoption of Previous Meeting Minutes**
  - 5.1 October 11, 2022 Regular Meeting
  
- 6. Business Arising from Minutes**
  - 6.1 October 11, 2022 Regular Meeting
  
- 7. Reports**
  - 7.1 Chief Administrative Officer Report
  - 7.2 Fire Department Statistical Report
  - 7.3 Police Department Statistical Report
  - 7.4 Development Permit Summary Report
  - 7.5 Bills List – Town
  - 7.6 Bills List Water and Sewer Utility
  - 7.7 Summary Income Statement
  - 7.8 Credit Union Centre Report
  - 7.9 Mayor’s Report
  - 7.10 Federation of Prince Edward Island Municipalities Report – Councillor Mann
  - 7.11 Heart of PEI Initiative Report – Deputy Mayor Pickering

7.12 Kensington and Area Chamber of Commerce Report – Councillor MacRae

7.13 PEI 55 Plus Games – Councillor Gallant

**8. New Business**

8.1 **Request for Decisions**

8.1.1 RFD2022-40 - 2022 Annual Christmas Bonus – Exempt Staff

8.1.2 RFD2022-41 - Disposal of 2018 Ford Taurus Police Interceptor

8.3 **Other Matters**

**9. Correspondence**

**10. Committee of the Whole (In-Camera)**

**11. Adjournment**

**Town of Kensington  
Minutes of Regular Council Meeting  
Tuesday, October 11, 2022  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Pickering  
Councillors: Toombs, Gallant, Spencer, MacRae, and Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Chief  
Administrative Officer, Wendy MacKinnon; Municipal Clerk,  
Kim Caseley; Police Chief, Lewie Sutherland

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff to the October meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the tentative agenda for the October 2022 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Deputy Mayor Pickering declared a conflict with item 8.1.2.

**4. Delegations / Presentations**

**4.1** *Nil.*

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the minutes from the September 12, 2022, regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 September 12, 2022 Regular Meeting**

**6.1.1** Councillor Spencer requested an update on the Kensington Wild request regarding upgrades to their dressing room. Mr. Baker confirmed a report will be brought forward to the October Committee of Council meeting for consideration.

**7. Reports**



## **7.1 Chief Administrative Officer Report**

**7.1.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to adopt the September 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.1.2** Councillor Spencer inquired about the removal of a section of sidewalk along Woodleigh Drive between the intersections of Commercial Street and Victoria Street East. Following a discussion, Councillors requested that the sidewalk removal be ceased for now and requested that staff provide further evaluation.

**7.1.3** Deputy Mayor Pickering expressed her appreciation to the Public Works Department for Hurricane Fiona clean-up efforts.

## **7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Toombs, seconded by Councillor MacRae to approve the August 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

## **7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the August 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.3.2** Councillor Gallant noted an increase in bicycle users who are not wearing helmets. Town staff and the Kensington Police Service will create a program to raise awareness and promote bicycle safety.

## **7.4 Development Permit Summary Report**

**7.4.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the October 2022 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

## **7.5 Bills List**

**7.5.1** *Moved by Councillor Mann, seconded by Councillor Toombs to approve the August 2022 Bills in the amount of \$232,099.46. Unanimously carried.*

**7.5.2** *Moved by Councillor Mann, seconded by Councillor Spencer to approve the August 2022 Capital Expenditures in the amount of \$82,461.35. Unanimously carried.*

**7.5.3** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the*

*August 2022 Water & Sewer Utility Bills in the amount of \$27,317.36.  
Unanimously carried.*

**7.6 Summary Income Statement**

*7.6.1 Moved by Councillor Mann, seconded by Councillor MacRae to approve the Summary Income Statement for the month of August 2022. Unanimously carried.*

**7.7 Credit Union Centre Report**

*7.7.1 Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Credit Union Centre report for the month of August 2022. Unanimously carried.*

**7.8 Mayor's Report**

*7.8.1 Moved by Councillor MacRae, seconded by Councillor Spencer to approve the Mayor's report for the month of September 2022 as presented by Mayor Caseley. Unanimously carried.*

**7.9 Federation of PEI Municipalities (FPEIM) Report**

**7.9.1** FPEIM will hold its Minister of Fisheries and Communities meeting at the next monthly meeting.

**7.9.2** Councillor Mann reported on FPEIM's discussion on inclusionary zoning.

**7.9.3** FPEIM will issue a letter to IRAC to not support Hampshire's request to dissolve.

**7.10 Heart of PEI Initiative Report**

**7.10.1** Deputy Mayor Pickering confirmed that no further meetings are scheduled until feedback is received from the Province of PEI regarding funding.

**7.10.2** The Storyboard project is ready for installation.

**7.11 Kensington Area Chamber of Commerce (KACC) Report**

**7.11.1** The KACC Awards Gala nominations are open.

**7.11.2** The 2022 KACC Annual Golf Tournament was cancelled due to inclement weather.

**7.11.3** PEI Small Business Week will be celebrated October 17-21, 2022.

**7.12 PEI 55 Plus Games**

**7.12.1** 55+ Games went well with over 400 people in attendance. A meeting will be held with the 55+ Society to recap the event.

**7.12.2** The event appears to have stayed on budget; a full report will be provided once the final financial statements are completed.

**7.12.3** 55+ Chair Gallant offered his appreciation and thanks to everyone involved in the games.

## **8. New Business**

### **8.1 Request for Decisions**

#### **8.1.1 2022/23 Town of Kensington Rental Rates**

**8.1.1.1** *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering*

***BE IT RESOLVED THAT** Town Council authorize the CAO to implement a 5% rental rate increase effective January 1, 2023 for all tenants of the Town of Kensington, except those covered by termed lease agreements.*

*Unanimously carried*

*Deputy Mayor Pickering declared a conflict and excused herself from the Council Chamber at 7:54 pm.*

#### **8.1.2 Subdivision/Consolidation of Lands of Duncan Smith and Coreen Pickering – PID No.76992 – 39 Victoria Street West**

**8.1.2.1** *Moved by Councillor Mann, seconded by Councillor Toombs*

***WHEREAS** a request has been received from the owners of a property located at 39 Victoria Street West (PID No. 76992) to subdivide a 0.09-acre parcel (Parcel A) from their property and to consolidate the property to a property located at 41 Victoria Street West (PID No. 76968);*

***AND WHEREAS** the subdivision/consolidation has been reviewed against the Town of Kensington Development Control Bylaw and is found to be in general compliance therewith;*

***BE IT RESOLVED THAT** approval be granted to subdivide Parcel A from PID No. 76992, being lands of Duncan Smith and Coreen Pickering, as per Survey Plan No. 22168-S01, dated October 6, 2022, as drawn by Locus Surveys Ltd;*

***BE IT FURTHER RESOLVED THAT** approval be granted to consolidate Parcel A to PID No. 76968, being lands of Joseph Steele and Vicki Clow, as per Survey Plan No. 22168-S01, dated October 6, 2022, as drawn by Locus Surveys Ltd.*

*Unanimously carried.*

*Deputy Mayor Pickering returned to the Council Chamber at 7:59 pm.*

## **8.2 Other Matters**

- 8.2.1** Mayor Caseley acknowledged the late Bruce MacLeod and his grandson Blake MacKay for the donation of two stained glass pieces of artwork. Mayor Caseley expressed appreciation to Linda Whaley who donated her time to make the required repairs to both pieces.
- 8.2.2** Councillor Gallant noted that the sidewalk at the 28 Pleasant Street development is badly damaged. Mr. Baker confirmed that the developer is aware and will discuss with the Department of Transportation regarding its repair.
- 8.2.3** Councillor Gallant expressed concern regarding vehicles located at 47 Victoria Street impeding the sidewalk and requested they be addressed. Chief Sutherland confirmed he will address the issue with the landlord and tenant of the property.

## **9. Correspondence**

- 9.1** A letter was received from resident David Gallant of 10 Lowther Street with a list of concerns. Council discussed each item within the letter and a response will be written to Mr. Gallant on behalf of Town Council.
- 9.2** A letter from Pat McIver on behalf of the Kensington Moase Plumbing & Heating Vipers requesting a player sponsorship.

*Moved by Councillor Gallant, seconded by Councillor Toombs to approve a 2-player sponsorship to the Kensington Moase Plumbing & Heating Vipers in the amount of \$750.00. Unanimously carried.*

- 9.3** A Thank You card from Honourable Gudie Huchings for meeting while she was visiting Prince Edward Island.
- 9.4** IWK Newsletter
- 9.5** Kensington Area Chamber of Commerce Newsletter
- 9.6** FPEIM Newsletter
- 9.7** A request from the Kensington Area Chamber of Commerce to sponsor the Volunteer of the Year Award at the 2022 KACC Awards Gala.

*Moved by Deputy Mayor Pickering, seconded by Councillor MacRae to approve the sponsorship of the Volunteer of the Year Award at the 2022 Kensington and Area Chamber of Commerce Awards Gala in the amount of \$1,000.00. Unanimously carried.*

**10. In-Camera (Closed session)**

**10.1** *One Item under Section 119(d) of the Municipal Government Act.*

**10.1.1** *Moved by Councillor Toombs, seconded by Councillor MacRae to enter into an In-Camera session at 8:51 pm.*

*Unanimously carried.*

**10.1.2** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to come out of an In-Camera session at 9:01 pm.*

*Unanimously carried.*

**10.2 Kensington Police Service – Human Resource Matter**

**10.2.1** *Moved by Councillor Spencer, seconded by Councillor Gallant*

*BE IT RESOLVED THAT Kensington Town Council authorize the Chief Administrative Officer to create a full-time constable position within the Kensington Police Service for the express purpose of allowing the position to be seconded to the Province of Prince Edward Island's Joint Forces Organization, with the understanding that should the secondment cease, that Town Management, Mayor and Town Council, will re-evaluate, at that time, the requirement for the position within the Police Service's staff compliment.*

*Unanimously carried.*

*Chief Sutherland excused himself from the Council Chamber at 9:03 pm.*

**11. Adjournment**

*Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to adjourn the meeting at 9:08 PM. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor

**Town of Kensington**  
**CAO's Report - October 2022**

Item #	Project/Task	Status
1	Official Plan and Zoning Bylaw 5 Year Review	Staff have received and reviewed the future land use map associated with the Official Plan and Development Control Bylaw project. Once in a final draft version, it will be provided to Town Councillors for final revisions. The draft Official Plan has not been received at this point. A meeting was held with the consultant recently to finalize the schedule to bring this project to completion. We are aiming for January 2023 to present final drafts for public consultation. Prior to that Town Council will be provided with final drafts of all documents to facilitate final revisions.
2	Business Park	Four lots and a portion of another lot has been sold. Interest remains strong in business park lots; we have received specific interest in the purchase of six additional lots from two developers. We continue to work with prospective purchasers. We are planning to have a grand opening for the business park in November following the municipal election. Further information will be provided as we move forward with planning. We have been informed that the Province of PEI will be moving forward with the road widening and installation of turning lanes on Monday, October 24th. The work area includes the Sunset Drive intersection moving west to the grain elevator. We have not been provided with any information from the Province of PEI on construction schedules, etc.
3	Wastewater Treatment Plant Mechanical Upgrades	We are in the process of relocating the dissolved oxygen sensor to a more suitable, longer term location. The sensor seems to be working properly now and it is expected that electricity usage should normalize over the next month or so. The blowers have been operating at about 50% of the capacity that they were working prior to the relocation of the sensor.
4	Wastewater Treatment Plant Wind Turbine	Work was completed on the turbine the week of September 26th by Hansen Electric, under the guidance of a certified wind turbine technician. Following the repair, it was found that the turbine would still not yaw correctly and as a result a cable ribbon rectifier was found to be faulty. The required part has been ordered and will be installed upon its arrival. The cable ribbon rectifier was installed and an issue was then identified with the MCMIB Board which is restricting the turbine from coming online. The Board has been ordered and the repair is anticipated to be completed within the next week or so.
5	Police Study/Service Model Review	NO UPDATE I have begun to put together the formal implementation plan around the Policing Study that was completed in 2020. It is noted that a lot of the recommendations provided in the report have already been implemented, however no formal strategy was put in place at the time to inform Council on the implementation of specific items. I hope to have it completed over the next month or so, as time permits.
6	Woodleigh Drive Sidewalk	The Province has been informed of Town Council's desire to keep this sidewalk in its current location. Staff will evaluate the area and bring options and a recommendation to Town Council with regard to potential improvements to pedestrian and vehicle circulation in the area.
7	Town Hall Chair Lift	NO UPDATE A request was received from one of the tenants on the lower floor of the Town Hall requesting the Town's consideration of installing a chair lift at the Town Hall, to facilitate easier access for those with mobility issues. While no commitment was provided, staff have begun to research potential solutions, pricing, funding eligibility, etc. Thus far, I have met with the Provincial Elevator Inspector, the Provincial Fire Marshal's Office and a contractor. I expect to receive a contractor quote shortly for the installation of a lift appropriate for the Town Hall. I have also reached out to a structural engineer to discuss how a lift can be installed at the Town Hall.
8	Commercial Street/Broadway Street Intersection	NO UPDATE Mayor Caseley and I met with the Minister of Transportation on September 22, 2022 to discuss several transportation issues throughout the town. We are hopeful to see some action on this issue and others in the short term.
9	Confederation Trail Road Crossings	NO UPDATE Mayor Caseley and I met with the Minister of Transportation on September 22, 2022 to discuss several transportation issues throughout the town. We are hopeful to see some action on this issue in the short term.
10	Broadway Street South Water and Sewer Main Extension Project and sidewalk installation (Broadway Street South Infrastructure Upgrades)	The contract was awarded to Birt and MacKay. Work continues on the project. The contractor has requested and been given approval to work Saturdays due to the loss of schedule associated with Hurricane Fiona.
11	Ford Taurus Police Interceptor	A memo has been circulated with the tentative agenda package requesting Town Council's consideration of disposing of the vehicle.
12	Relocation of Town of Kensington Signs	NO UPDATE All signs have been relocated and repaired except for the Barrett Street Sign. We are working with a property owner further south on the Kelvin Grove road to relocate the sign. We are hopeful to have the sign relocated in 2022.
13	Atlantic Planners Institute - Kensington Core Area	Approximately 20 planners were in town on October 20th as part of the annual conference of the Atlantic Planners Institute. Kensington's core area was identified as a study area for the Province. Mayor Caseley, Municipal Clerk Kim Caseley and myself led the group on a tour of the core area. They will provide a summary report to the Town regarding improvements that the Town can make to the core area.
14	Electric Vehicle (EV) Chargers	NO UPDATE We continue to await the arrival of the equipment and supplies to complete the project. The contractor is ready to start the project once the equipment arrives.
15	QUAD Trax ATV Club	The Quad Trax ATV Club has requested to make a presentation to Committee of Council at their October meeting. A copy of the presentation will be forwarded with the tentative agenda package.
16	Website	NO UPDATE A kick-off meeting was held with Results Marketing on September 22, 2022. The goal has to have the new website launched by the end of January 2023.
17	Dog Bylaw	NO UPDATE Staff continue to work on a new "Animal Control Bylaw" for the Town to replace the current "Dog Bylaw". Changes are currently being proposed for the Provincial <i>Dog Act</i> which may impact the timeline around the Town's proposed Bylaw.
18	Flag Repair and Replacement	The Flag replacement project was included in an approved funding application made to ACOA's Rediscover Main Street funding program. A new flag has been added to the front of the rail yards area. The Canadian Flag located at the gazebo has been relocated to a more suitable location. The old flag pole at the Town Hall has been removed to facilitate the installation of a new base the week of September 26th. The contractor has recommended that we allow the new base to cure for approximately one week prior to the new pole being installed so it is likely that we will be without a Canada flag at the Town Hall for approximately two weeks. Repairs to other existing flag poles in the rail yards area will be completed over the next two weeks.
19	Broadway Street South Sidewalk Replacement	The tender was awarded to Curran and Briggs. Effort was made to have the project started in 2022, however based on the Contractors current schedule the sidewalk will not be replaced until the spring of 2023.

Item #	Project/Task	Status
20	ACOA Rediscover Main Street Project	NO UPDATE The project applied for includes an expansion of the Summer Music Series, planting of additional gardens in the rail yards area, installation of shade sails, flagpole installation and replacement (various locations), additional banner flags for the rail yards area, expansion of the existing boardwalk for the installation of a local vendor stand and the addition of live wood carving demonstrations by local indigenous artists. We are trying to locate a contractor who can provide the shade sails and recommended locations. A contractor has been secured for the boardwalk extension and work will begin as soon as the marine grade materials are received. The materials were ordered on the day of approval and have still not arrived. The installation of a vendor stand will be completed following the boardwalk extension completion.
21	Credit Union Centre Upgrades	An application was made in May of 2022, as per Council's direction, to the Invest in Canada Infrastructure Program to facilitate various upgrades to the Credit Union Centre, including the installation of a 100 kw solar panel system, replacement of the ice plant, installation of additional heat reclamation units, installation of LED lights over the ice surface, a complete replacement of the rink boards, glass and safety netting, installation of a water purification system, resurfacing of the parking area and painting of the entire facility (outside). I am informed by the Canada-PEI Infrastructure Secretariat that the application was submitted to the Federal government in mid-July for review. To date, no update has been provided on the current status of the application.
22	Sewer/Septic Issue - 130 Broadway Street North	We were advised that the contractor will be completing this work in November.
23	Hurricane Fiona	There was considerable damage around town resulting from Hurricane Fiona. A significant number of trees around town were fallen or damaged as a result of the storm. A number of trees were blocking streets which for the most part has been cleared. Some tree debris remains across Francis Street which we hope to have cleaned up over the next few days. There are about 18 trees in total which the town will have to take down and/or remove. Some of the town's buildings saw roof damage including the gazebo, freight shed, pool building, and water controls building. The town's pool had to be drained and cleaned which has been completed. Staff are in the process of re-filling the pool and will shock it with chemical once completed. The ice that was made at the rink prior to the hurricane was lost. Staff had to clean everything and restart the ice making process. There was some other damage at the CUC property including the loss of a dugout and the safety netting around the ballfield. We have maintained constant contact with our insurance company on the damages and plan on availing of disaster financial assistance through the province of PEI to assist in clean up activities. Public Works staff started picking up branches and other debris that was placed curbside by residents starting on October 11, 2022. The public works yard is open to town residents to dump storm debris (leaves, branches, trees, etc.) and will remain open until at least the end of October. Staff continue to collect information in regards to damages and potential claims to the disaster financial assistance program and through our insurance.
24	Kensington Vipers Sponsorship Request	A \$750.00 sponsorship was made to the Kensington Vipers as approved by Town Council.
25	Kensington and Area Chamber of Commerce Award Sponsorship	The Chamber of Commerce have been advised of Town Council's approval to sponsor the Volunteer of the Year award as part of their upcoming Business Awards of Excellence Gala.
26	Annual Rental Rate Increases	Correspondence has been sent to all tenants of the Town advising of the 5% rental rate increase that will take place on January 1, 2023.
27	Kensington Wild Dressing Room Issues	CUC Manager Robert Wood met with the Kensington Wild General Manager/co-owner to discuss the heating issues in their dressing room. They requested that an on/off switch be added to the heating system and the lighting system, and that the Town install two electrical outlets. Mr. Wood is moving forward with the upgrades they have requested. The work will be completed the week of October 24th.

Kensington Fire Department  
Occurrence Report 2022

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	3	2	5	0	2	2	3	4	5				26	23.01%
Motor Vehicle Accident	7	1	5	1	1	4	5	3	1				28	24.78%
Emergency Response - Fuel Spill, etc	1	0	0	0				1	2				4	3.54%
<b>Fire Related</b>														
Smoke Investigation	2	0	1	0									3	3%
Outside Fire - Brush, Grass, Utility Pole, etc.		1	0	0	1		1	1	2				6	5%
Structure Fire - House, Building, Vehicle, etc.	1	0	3	1	4	1	4	4	8				26	23%
Alarms	1	3	2	0	1	2	3	4	3				19	17%
<b>Total Fire Related</b>	<b>4</b>	<b>4</b>	<b>6</b>	<b>1</b>	<b>6</b>	<b>3</b>	<b>8</b>	<b>9</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>54</b>	
<b>Total Incidents</b>	<b>15</b>	<b>7</b>	<b>16</b>	<b>2</b>	<b>9</b>	<b>9</b>	<b>16</b>	<b>17</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>112</b>	
Mutual Aid Call Out							1						1	1%
<b>Total Incidents (Including Mutual Aid Provided by KFD)</b>	<b>15</b>	<b>7</b>	<b>16</b>	<b>2</b>	<b>9</b>	<b>9</b>	<b>17</b>	<b>17</b>	<b>21</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>113</b>	<b>100%</b>
Mutual Aid Call in														
Firefighter Attendance	13	11	13	17	13	14	15	15	13				14	13.78
Regular Monthly Training - No. of Firefighters		19	18	19	21	14	20		24				19	19
Training School/Association Meeting/Department Meeting		21	19	21	24	22	23	23	26				22	22
<b>Call Area</b>														
Kensington	3	2	5	0	2	2	5	3	5				27	23.89%
Malpeque CIC	4	1	1	0	4	1	7	7	4				29	25.66%
Zone's 1 to 5	8	4	10	2	3	6	4	7	12				56	49.56%
Other							1						1	0.88%



## September 2022

The Kensington Fire Department responded to **21** calls in August and the average attendance for the fire calls was **13**. Following is the breakdown of calls:

<b>Date</b>	<b>Call Details</b>	<b>Location</b>	<b># Firefighters</b>	<b># Trucks</b>
<b>Sep. 1 16:07 pm</b>	<b>Grass fire</b>	<b>Kensington</b>	<b>18</b>	<b>5</b>
<b>Sep. 4 13:27 pm</b>	<b>Trapped victim in bathroom</b>	<b>Kensington</b>	<b>11</b>	<b>stand down</b>
<b>Sep. 6 16:33 pm</b>	<b>MFR</b>	<b>Old S'Side Rd.</b>	<b>7</b>	<b>1</b>
<b>Sep. 16 10:14 am</b>	<b>Structure fire</b>	<b>Wilmot Valley</b>	<b>20</b>	<b>5</b>
<b>Sep. 20 18:26 pm</b>	<b>MVC</b>	<b>Margate</b>	<b>23</b>	<b>1</b>
<b>Sep. 21 20:48 pm</b>	<b>MFR</b>	<b>Springfield</b>	<b>12</b>	<b>1</b>
<b>Sep. 22 08:29 am</b>	<b>School bus fire</b>	<b>Kelvin Road</b>	<b>14</b>	<b>2</b>
<b>Sep. 22 08:31 am</b>	<b>Vehicle fire</b>	<b>Summerfield</b>	<b>14</b>	<b>2</b>
<b>Sep. 24 04:44 am</b>	<b>MFR</b>	<b>Kensington</b>	<b>6</b>	<b>1</b>
<b>Sep. 24 05:53 am</b>	<b>Carbon Monoxide Alarm</b>	<b>Hamilton - Chief advised not to attend as roads impassable from Fiona - summer residence and no keyholder</b>		

Sep. 24 05:54 am	Victims trapped in house	Kensington	5	1
Sep. 24 06:53 am	Victim trapped in house - water rising	Darnley	6	1
Sep. 24 10:04 am	Structure Fire	Freetown	23	5
Sep. 25 01:59 am	Carbon Monoxide Alarm	Traveller's Rest	17	1
Sep. 25 14:56 pm	Trees on Fire	Traveller's Rest	17	2
Sep. 27 02:03 am	Trees on Fire	Margate	5	1
Sep. 27 22:07 pm	Carbon Monoxide Alarm	Blue Shank Rd.	19	1
Sep. 27 20:00pm	Trees on fire	Traveller's Rest	14	2
Sep. 28 15:53pm	Trees on fire	Sea View	10	1
Sep. 28 18:50pm	Trees on fire	Baltic	8	1
Sep. 29 18:05pm	MFR	Kensington	11	1

**Sep. 6** - Association meeting with 26 present

**Sep. 11** - 2 fire trucks blocked traffic on Route 2 in Springfield and escorted the Red Knights motorcycle group to the Kinkora fire district in a 9-11 memorial parade that raised over \$5,000 for the Children's Wish Foundation.

**Sep. 20** - Training with 24 present.

**Sep. 25, 26, 27** - A fire truck with 3 firemen transported our generator to 22 different houses in our fire district to give residents power for a couple of hours to charge deep

freezers, make coffee, etc. Residents contacted the fire department to request this after the offer was posted on our Facebook page.

**Sept. 26** - A couple of families arrived at the hall for hot showers.

Rodney Hickey  
Chief

Police Department Occurrence Report Summary 2022														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act	3	1	1		1	4			1				11	1.65%
Abandon Vehicle			1					1					2	0.30%
Abduction													0	0.00%
Alarms		3	6	2	2		3	2	7				25	3.76%
Animal Calls	1	1	1		1	2	3	1					10	1.50%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon			1										1	0.15%
Assaults (Level 1)	1					2		1					4	0.60%
Assistance Calls	7	2	3	1		3	6		8				30	4.51%
Bank Runs	2	2	3	3	4	3	4	3	3				27	4.06%
Breach of Peace		1	1		1		2						5	0.75%
Breach of Recognizance													0	0.00%
Break and Enter (business)						1		1					2	0.30%
Break and Enter (other)							1						1	0.15%
Break and Enter (residence)					1		1		1				3	0.45%
Carry concealed weapon													0	0.00%
Child Pornography					1								1	0.15%
Child Welfare		1	1	1			1	3	1				8	1.20%
Coroner's Act					1				1				2	0.30%
Crime Prevention													0	0.00%
Criminal Harassment	1				1	2							4	0.60%
Dangerous Driving	4						1		2				7	1.05%
Disturbing the Peace				1			1						2	0.30%
Dog Act				1				1					2	0.30%
Driving while disqualified	1	1					2	1					5	0.75%
Drug Charges						2			1				3	0.45%
Excise Act													0	0.00%
Fail to Comply Probation				1	1			1					3	0.45%
Fail to comply undertaking				3									3	0.45%
Fail to remain at scene of accident					1		1	1	1				4	0.60%
Family Relations Act	1		5	3	3	2	3	1	1				19	2.86%
Fingerprints taken													0	0.00%

Police Department Occurrence Report Summary 2022														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Fire Prevention Act			1						1				2	0.30%
Firearm Act			1		1								2	0.30%
Forcible confinement													0	0.00%
Fraud	2	6	2	2	3		3		1				19	2.86%
Funeral Escorts	2	1		2	3	2	2	4	2				18	2.71%
Harrassing Communication			1	4	1	2	1						9	1.35%
Impaired Driver	1	2	1	3	3	3	2	2					17	2.56%
Information Files			4	4	3		1		2				14	2.11%
Injury Accidents													0	0.00%
Liquor Offences		1	1		1	1		1					5	0.75%
Litter Act			1										1	0.15%
Lost and Found	3	1	1	1	2	3	4	5	1				21	3.16%
Luring Minors													0	0.00%
Mental Health Act	6	1		2		1	1	3	2				16	2.41%
Mischief	1	1	1	3	3	2	3	4	1				19	2.86%
Motor Vehicle Accidents	4	2	2	3	1	2	4	4	2				24	3.61%
Motor Vehicle Act	7	6	6	8	8	4	10	6	7				62	9.32%
Municipal Bylaws					2	3			1				6	0.90%
Off Road Vehicle Act		2	1			4							7	1.05%
Other Criminal Code													0	0.00%
Person Reported Missing				1				1	1				3	0.45%
Possession of restricted weapon			1										1	0.15%
Property Check			1	2	1				1				5	0.75%
Resist Arrest													0	0.00%
Roadside Suspensions	1						1						2	0.30%
Robbery													0	0.00%
Sexual Assaults / Interference									1				1	0.15%
STEP (Integrated Traffic Enforcement)					1			1					2	0.30%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle				2	4	2	4	2	2				16	2.41%
Theft Of Motor Vehicle							1						1	0.15%
Theft Over \$5000						1							1	0.15%
Theft Under \$5000		1	3	1		1	5	4	4				19	2.86%



## Police Report September 2022

There were 7 alarm calls to report for this month.

Sep 2 @ 0610hrs – Subway, member did not attend.

Sep 9 @ 1600hrs – Maritime Harness, member did attend.

Sep 12 @ 1717hrs – Bakin Donuts, member did not attend.

Sep 19 @ 1502hrs – Legion, member did attend.

Sep 26 @ 2220hrs – Maritime Harness, member attended.

Sep 26 @ 2226hrs – Credit Union, member attended.

Sep 26 @ 2228hrs – Clark Insurance, member attended.

Assistance files for the month consisted of:

1 NOK Notification

5 Assistance to EMS

2 Hurricane assistance

Sept 20 Assist RCMP with a traffic complaint

## Year To Date Approved Development Permits Summary Report 2022

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December	Total
Addition Residential Deck/Fence/Pools					1								1
New Multi-unit Family Dwelling				1									1
New Residential Accessory Structure				1	1	3		1					6
New Residential Deck/Fence/Pools				1	1	1			1				4
New Semi Detached Dwelling							1						1
Other Commercial							1						1
Renovation Residential additions/alterations				3									3
Residential Deck/Fence/Pools				1									1
<b>Total:</b>				1									18

Total Estimated Construction Value
\$3,500.00
\$1,236,600.00
\$35,500.00
\$59,000.00
\$450,000.00
\$5,000.00
\$175,000.00
<b>\$1,964,600.00</b>



## Town of Kensington Bills List September 2022

4Imprint	CERTIFICATE FOLDERS	\$304.69
A1 - Vacuums	JANITORIAL SUPPLIES	\$107.39
Aliant	INV9260250	\$345.65
Aliant	INV9261897	\$30.48
Andrew Griffin	SEPT 2022 RRSP	\$529.24
Anne Brander	55+ GAMES ENTERTAINMENT	\$300.00
Bell Mobility	4046079	\$201.25
Bev Semple	OCT 2022 CROSSWALK	\$40.00
Brenda Maclsaac	SEPT 2022 RRSP	\$312.08
Centennial Practicar	1017954 PW TRUCK TAX (INSURANCE)	\$455.21
CIBC Securities Inc	SEPT 2022 RRSP	\$421.76
Combat Computer Inc	PW LAPTOP REPAIR	\$733.96
Combat Computer Inc	POLICE EMAIL	\$48.88
Combat Computer Inc	TOWN HALL WIFI HUB REPLACEMENT	\$840.93
Combat Computer Inc	POLICE ANTI VIRUS RENEWAL	\$69.00
Combat Computer Inc	ANTI VIRUS RENEWAL	\$207.00
Combat Computer Inc	POLICE MICROSOFT 365	\$31.88
Combat Computer Inc	COPIES	\$101.58
Combat Computer Inc	ADOBE SOFTWARE LICENSE RENEWAL	\$643.98
Copper Shore Electric	TOWN HALL FIX LIGHT	\$397.33
Credit Union Financial Management	SEPT 2022 RRSP	\$857.04
PEI Crime Stoppers	POY006 DINNER TICKET	\$35.00
Cumings Fire & Safety Equipment Ltd	UNIFORM ALTERATION	\$95.92
Canadian Union of Public Employees	SEPT 2022 UNION DUES	\$499.46
Eastlink	18834713	\$889.41
Eastlink	18835229	\$123.96
Eastlink	18835462	\$23.69
Eastlink	18875231	\$173.80
Eastlink	18887982	\$114.94
Elizabeth Hubley	SEPT 2022 RENT	\$805.00
Erica Paynter	ENTERTAINMENT SEPT19	\$150.00
Family & Friends	HARVEST FESTIVAL DINNER	\$298.02

Flag Emporium	EVERY CHILD MATTERS FLAG	\$75.87
Geoff Baker	55+ BBQ ENTERTAINMENT	\$200.00
Geoff Baker	SEPT 2022 MILEAGE	\$340.26
Green Diamond	PUBLIC WORKS SNOW EQUIPMENT OIL	\$761.07
Holland College	POLICE UNIFORM	\$43.08
Callbeck's Home Hardware	BN9875	\$72.44
Irving Oil	243911	\$680.01
Irving Oil	31725	\$493.28
Irving Oil	441603	\$201.30
Irving Oil	442192	\$187.89
Irving Oil	442805	\$205.25
Irving Oil	443367	\$665.54
Irving Oil	626539	\$133.81
Irving Oil	627022	\$124.50
Irving Oil	743001	\$29.73
Irving Oil	933083	\$1,022.70
Irving Oil	933514	\$288.02
Irving Oil	934077	\$425.07
Irving Oil	934585	\$113.61
Irving Oil	934857	\$319.04
Irving Oil	935468	\$637.88
Irving Oil	974605	\$20.19
Irving Oil	34639339	\$337.61
Irving Oil	34660662	\$589.26
Irving Oil	34667852	\$505.04
Irving Oil	34673296	\$407.86
Irving Oil	34682089	\$441.06
Island Hot Tubs & Pools	EVK POOL CHEMICALS	\$118.44
Island Hot Tubs & Pools	EVK POOL CLOSING 2022	\$569.22
Island Petroleum	00205221999693	\$1,041.75
Jack Spencer	SEPT 2022 CROSSWALK	\$40.00
Jamie Perry	SEPT 2022 CROSSWALK	\$160.00
Kays Wholesale	CUC CANTEEN	\$606.90
Ken Fornetran	13 SUMMER MUSIC SERIES	\$515.00
Ken Fornetran	55 PLUS GAMES SOUND	\$200.00

Kensington Agricultural Services	53927	\$327.78
Kensington Auto Service	50238/5	\$47.38
Kensington Lions Club	FOOD BANK DONATION	\$1,000.00
Kensington Metal Products Inc.	FIRE DUMP TANK WELD	\$71.30
Kensington Metal Products Inc.	TRACKLESS BLOWER SHOES	\$214.44
Kensington Wild Hockey Club	ANNUAL DONATION	\$750.00
Kent Building Supplies	3001790215	\$64.35
Kent Building Supplies	3001807789	\$32.74
Kent Building Supplies	CUC BARN MATERIALS	\$457.99
Kent Building Supplies	CUC BARN MATERIALS	\$139.08
Kent Building Supplies	3001834741	\$75.42
Kent Building Supplies	3001867184	\$27.57
Kent Building Supplies	3001874135	\$33.99
Kim Caseley	MILEAGE SEPT 2022	\$69.10
K'Town Auto Parts	50238/5	\$47.38
K'Town Auto Parts	50377/5	\$56.75
K'Town Auto Parts	50753/5	\$230.52
Lewis Sutherland	SEPT 2022 RRSP	\$713.40
Maritime Electric	RINK SEPT 2022	\$7,533.18
Maritime Electric	TOWN HALL SEPT 2022	\$1,489.65
Maritime Electric	POLICE CAMERA SEPT22	\$13.42
Maritime Electric	SPEED RADAR SEPT 22	\$110.70
Maritime Electric	CAR CHARGER SEPT 22	\$272.47
Maritime Electric	FIRE HALL SEPT 2022	\$565.74
Maritime Electric	EVK POOL SEPT 2022	\$720.87
Maritime Electric	FREIGHT SHED SEPT 22	\$226.85
Maritime Electric	TRAIN STAT SEPT 2022	\$1,125.77
Maritime Electric	PW SHOP SEPT 22	\$116.47
Maritime Electric	CANTEEN BALL SEPT 22	\$41.17
Maritime Electric	CUC SIGN SEPT 2022	\$157.78
Maritime Electric	SENIOR CENT SEPT 22	\$100.34
Maritime Electric	LIBRARY SEPT 2022	\$111.53
Maritime Electric	STREET LIGHT SEPT 22	\$2,845.76
Malpeque Bay Credit Union	SEPT 2022 RRSP	\$861.36

Malpeque Bay Credit Union	KIM M JULY RRSP	\$447.20
Medacom Atlantic Inc	INV013878	\$261.63
McInnis Cooper	HR Legal Fees	\$2500.00
Mid Isle Electric	CUC ICE SURFACE LIGHTING	\$1,983.98
Minister of Finance	NEW FIRE HYDRANT ACCESS FEE	\$100.00
Orkin Canada	C-3679774	\$31.05
Orkin Canada	C-3679795	\$53.02
Orkin Canada	C-3686141	\$105.46
Petty Cash	SEPT 2022	\$651.00
Prince County Trophy	CUC 5 ENGRAVED SHIELDS	\$40.25
Prince County Trophy	HARVEST FLOWER TROPHIES	\$193.20
Princess Auto	706267	\$64.38
Robert Wood	MILEAGE AUGUST 2022	\$234.00
Robert Wood	SEPT 2022 EXPENSES	\$191.20
Rowan Caseley	MILEAGE SEPT 2022	\$173.72
Ryan Simmonds	HARVEST FESTIVAL JUDGES GIFTS	\$558.38
Mikes Independent	011934	\$6.98
Mikes Independent	013600	\$35.16
Mikes Independent	014758	\$13.78
Mikes Independent	016226	\$60.27
Scotia Securities	SEPT 2022 RRSP	\$1,373.80
Scotiabank Visa	ISLAND STONE PUB -MEETING	\$81.90
Scotiabank Visa	SEPT 9, 2022	\$50.00
Scotiabank Visa	ZOOM SEPT 2022	\$23.00
Scotiabank Visa	CUC ZAMBONI REPAIR	\$375.67
Scotiabank Visa	NATIONAL PENS - SEPT	\$1,368.44
Sign Station Inc	HARVEST FEST SIGNS	\$760.18
Sisters Cleaning	707114	\$273.75
Sisters Cleaning	707117	\$539.67
Spring Valley Building Centre Ltd	CUC RINK PROPANE	\$229.60
Spring Valley Building Centre Ltd	OUTLET BAR EMERGENCY SHELTER	\$68.98
Suncor Energy Products Partnership	SEPTEMBER 2022 GAS	\$950.81
DBA GFL Environmental	EH0000792809	\$251.85
DBA GFL Environmental	EH0000792808	\$280.60

DBA GFL Environmental	EH0000792807	\$224.25
DBA GFL Environmental	EH0000792806	\$98.21
DBA GFL Environmental	EH0000792805	\$98.90
Telus	SEPT 2022	\$2,520.54
Thomson Reuters Canada	POLICE SUBSCRIPTION	\$130.20
Water and Pollution Control Corporation	CUC SEPT 2022	\$1,169.78
Water and Pollution Control Corporation	FIRE STATION SEPT 22	\$301.94
Water and Pollution Control Corporation	SENIOR CENT SEPT 22	\$326.63
Water and Pollution Control Corporation	TRAINSTATION SEPT 22	\$126.61
Vail's Fabric Services Ltd	409007	\$215.46
Vistaprint	JIM GOTELL'S BUSINESS CARDS	\$48.29
Wet n' Wild Car Wash	POL CAR WASH	\$110.00
Women's Institute Harvest Festival	HARVEST PRIZE MONEY	\$300.00
<b>Subtotal</b>		<b>\$63,417.18</b>
<b>Payroll</b>		<b>\$102,472.21</b>
<b>Subtotal Bills and Payroll</b>		<b>\$165,889.39</b>
<b>Capital</b>		
Island Hot Tubs & Pools	8909 ACOA/RGI PROJECT	\$57,969.66
Island Hot Tubs & Pools	10179 ACOA/RGI PROJECT	\$3,644.35
WSP Canada Inc	1143203 BROADWAY ST SIDEWALK	\$3,040.03
WSP Canada Inc	1140873 LAGOON UPGRADE	\$460.00
WSP Canada Inc	1141866 VICTORIA ST SIDEWALK	\$730.25
WSP Canada Inc	1141838 BUSINESS PARK	\$6,195.11
WSP Canada Inc	1143204 ICIP BROADWAY ST W&S	\$2,576.00
Subtotal Capital		<b>\$74,615.40</b>
<b>Total Bills</b>		<b>\$342,977.00</b>

## Water and Sewer Utility Bills List September 2022

Aliant	INV9232704	\$156.96
Aliant	INV9261599	\$190.16
Campbell's Concrete Ltd	INV282189	\$170.01
Campbell's Concrete Ltd	QTE26778 WATER METERS	\$2,528.62
Kensington Country Store	2810186799 CHLORINE	\$682.48
Kensington Septic Service	5802 FIONA HURRICANE	\$7,360.00
Kensington Septic Service	5806 SCHOOL ST	\$690.00
Maritime Electric	SEWAGE TREAT SEPT 22	\$3,225.11
Maritime Electric	WELL 3 SEPT 2022	\$673.75
Maritime Electric	BP SEW LIFT SEPT 22	\$62.47
Maritime Electric	PUMP CONTROL SEPT 22	\$130.46
Maritime Electric	PUMP WEST SEPT 2022	\$511.95
Maritime Electric	PUMP EAST SEPT 22	\$304.96
Maritime Electric	WATER TOWN SEPT 2022	\$123.14
Maritime Electric	SEWAGE PUMP SEP 22	\$80.33
Maritime Electric	ADD LIFT STAT SEPT 22	\$168.76
Moase Plumbing & Heating	VICWEST WATER METER CHANGE	\$86.25
Rogers Plumbing & Heating	174 VICTORIA SEWER VIDEO	\$224.25
Rogers Plumbing & Heating	10 GLOVERS METER INSTALL	\$479.18
Rogers Plumbing & Heating	13 SCHOOL ST LINE CLEANOUT	\$161.00
Spring Valley Building Centre Ltd	WATER SHED ROOF REPAIR	\$544.69
<b>Total W&amp;S Bills</b>		<b>\$18,554.53</b>

**TOWN OF KENSINGTON**  
Income Statement Comparison of Actual to Budget for September 2022

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$96,650.72	\$215,053.00	-\$118,402.28	\$812,779.50	\$827,668.00	-\$14,888.50	\$1,420,136.00	57%
Police Service	\$23,135.53	\$27,376.00	-\$4,240.47	\$147,395.91	\$171,131.00	-\$23,735.09	\$339,618.00	43%
Town Hall Rent	\$8,495.83	\$8,500.00	-\$4.17	\$52,492.97	\$52,500.00	-\$7.03	\$105,800.00	50%
Recreation	-\$65.00	\$0.00	-\$65.00	\$2,210.00	\$4,500.00	-\$2,290.00	\$4,500.00	49%
Sales of Service	\$28,858.36	\$28,125.00	\$733.36	\$191,488.46	\$212,950.00	-\$21,461.54	\$412,700.00	46%
Subtotal Revenue	\$157,075.44	\$279,054.00	-\$121,978.56	\$1,206,366.84	\$1,268,749.00	-\$62,382.16	\$2,282,754.00	53%
<b>GENERAL EXPENSES</b>								
Town Hall	\$11,110.52	\$11,187.00	-\$76.48	\$88,501.27	\$76,123.00	\$12,378.27	\$155,930.00	57%
General Town	\$28,960.85	\$35,105.00	-\$6,144.15	\$311,961.12	\$341,196.00	-\$29,234.88	\$601,802.00	52%
Police Department	\$45,210.72	\$55,572.00	-\$10,361.28	\$310,342.52	\$306,433.00	\$3,909.52	\$612,005.00	51%
Public Works	\$30,797.46	\$29,419.00	\$1,378.46	\$182,339.30	\$231,863.00	-\$49,523.70	\$439,805.00	41%
Train Station	\$3,796.56	\$4,635.00	-\$838.44	\$31,559.07	\$28,845.00	\$2,714.07	\$60,290.00	52%
Recreation & Park	\$7,502.55	\$8,725.00	-\$1,222.45	\$78,066.08	\$82,505.00	-\$4,438.92	\$106,905.00	73%
Sales of Service	\$11,926.15	\$16,001.00	-\$4,074.85	\$81,925.29	\$102,696.00	-\$20,770.71	\$207,619.00	39%
Subtotal Expenses	\$139,304.81	\$160,644.00	-\$21,339.19	\$1,084,694.65	\$1,169,661.00	-\$84,966.35	\$2,184,356.00	52%
Net Income (Deficit)	\$17,770.63	\$118,410.00	-\$100,639.37	\$121,672.19	\$99,088.00	\$22,584.19		
<b>Credit Union Centre</b>								
Credit Union Centre Revenue	\$15,980.78	\$36,750.00	-\$20,769.22	\$151,286.08	\$160,000.00	-\$8,713.92	\$395,000.00	38%
Credit Union Centre Expenses	\$32,019.04	\$32,808.00	-\$788.96	\$211,176.21	\$157,364.00	\$53,812.21	\$386,958.00	55%
Net Income (Deficit)	-\$16,038.26	\$3,942.00	-\$19,980.26	-\$59,890.13	\$2,636.00	-\$62,526.13		
<b>Fire Department</b>								
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$151,342.00	\$141,342.00	\$10,000.00	\$282,684.00	54%
Fire Department Expenses	\$21,964.79	\$22,356.00	-\$391.21	\$142,914.57	\$136,386.00	\$6,528.57	\$313,322.00	46%
Net Income (Deficit)	\$1,592.21	\$1,201.00	\$391.21	\$8,427.43	\$4,956.00	\$3,471.43		
<b>Consolidated Net Income (Deficit)</b>	<b>\$3,324.58</b>	<b>\$123,553.00</b>	<b>-\$120,228.42</b>	<b>\$70,209.49</b>	<b>\$106,680.00</b>	<b>-\$36,470.51</b>		
							\$75,802.00	
<b>Water and Sewer Utility</b>								
Water & Sewer Revenue	\$56,157.74	\$56,665.00	-\$507.26	\$339,528.58	\$339,990.00	-\$461.42	\$687,180.00	49%
Water & Sewer Expenses	\$73,155.91	\$60,134.00	\$13,021.91	\$397,683.43	\$362,604.00	\$35,079.43	\$743,308.00	54%
<b>Water &amp; Sewer Net Income (Deficit)</b>	<b>-\$16,998.17</b>	<b>-\$3,469.00</b>	<b>-\$13,529.17</b>	<b>-\$58,154.85</b>	<b>-\$22,614.00</b>	<b>-\$35,540.85</b>		

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**TOWN OF KENSINGTON – MEMORANDUM**

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**TO:** MAYOR AND TOWN COUNCIL, CAO  
**FROM:** ROBERT WOOD, CUC MANAGER  
**DATE:** SEPTEMBER 2022  
**SUBJECT:** SEPTEMBER 2022 - CREDIT UNION CENTRE REPORT  
**ATTACHMENT:** STATISTICAL REPORT

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**September 2022**

**Fitplex**

- Hours of operation are 5:00 am – 10:00 pm daily.
- Staffed Hours are Monday to Friday 4:00 pm-8:00 pm
- No damage from Hurricane Fiona to the gym area however the gym was closed for three days due to the power outage
- The gym was opened for any resident or surrounding community residents to come and have a hot shower and/or use our locker room facilities.

**Arena**

- The arena had updated its refrigerant to R-45, however, in the warmer temperatures it could not perform and maintain adequate ice surface temperatures to make and keep ice. It was used in other local arenas (2) but they are seasonal operations between Mid-Oct to March and run the ice surface at a warmer temperature than our use requires. Black and MacDonald have been working with refrigerant companies for substitutes, but no one will guarantee a product without modifications to the ice plant. The only option at this stage was to put R22 back in which we had (250 pounds) and use (200 pounds) of Black and MacDonald emergency stock to top off our supply. A local grocer does have a recycled supply in case of emergency we can borrow if anything should happen, while a new option is explored.



- Once the R-22 was re installed the ice plant reached temperature easily and ice was in until Hurricane Fiona knocked out the power. Staff cleaned the floor off when power came back on, and new start date of Oct 6<sup>th</sup> was planned for opening.
- Several trees have been lost but no damages to arena from the storm.
- Skate Park equipment did not suffer any damage.

**Kensington Cash Draw**

• Sept 8	<b>190.00</b>
• Sept 15	<b>190.00</b>
• Sept 22	<b>180.00</b>
• Sept 29	<b>160.00</b>
<b>Total</b>	<b>720.00</b>

**Ball Fields**

- The ballfields hosted Softball PEI recreational fastpitch eastern Canadians championships on September 9<sup>th</sup> to 11<sup>th</sup>.
- Damage from Hurricane Fiona consisted of: one dugout destroyed, the safety netting ripped and dislodged, damage to one power box on a light pole behind the dugout, and the snow (safety fence has minor damage).
- The Don Clark field will be closed for the rest of the season while insurance assesses the coverage on these damages.

**Senior Center**

- No flooding occurred in the building however one window was broken in the storm.

**Tennis \ Pickleball Courts KISH**

- Wind screens were taken down before the Hurricane and placed in storage for the season.

## **Central Community PEI Navigator**

- Nothing to report

## **Upcoming Events**

- Arena Opening Oct 6<sup>th</sup>
- Town Christmas Parade





## **Mayor's Report to Town Council**

**November 14, 2022**

**The Mayor's Report** to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents, and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include, as much as possible, a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokesperson for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. ([www.kensington.ca](http://www.kensington.ca))

Committee of Council meetings are held on the 4<sup>th</sup> Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2<sup>nd</sup> Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer, CTV, and CBC on the Friday afternoon prior to the meetings.

**Summerside Chamber of Commerce** – The Chamber hosted a breakfast with Premier Dennis King. Mr. Baker and I attended on behalf of the Town of Kensington.

**Small Business Week** – Julie Corbett, Executive Director of the Kensington and Area Chamber of Commerce and I visited with 10 local business during the week. It was great to be able to join with the local Chamber of Commerce. We trust more businesses will decide to join this chamber as it is a voice for the business community to both the Municipal and Provincial Government.

**Business Park Grand Opening** – Please reserve Friday, November 18, 2022 at 3:00pm for an official opening of the new Kensington Business Park. Special invitations have been sent to invited guests and the media. All Council and Staff are invited to attend and the event is open to the public. The event is currently planned to take



place at the turning area at the bottom of Darrach Drive.

**Letter to Hon. Cory Deagle** – As Council will recall in my last report, I had a meeting with Minister Cory Deagle to review areas of concern we wanted the Department of Transportation to address within the Town of Kensington. I am pleased that one item, the turning lane on highway #2 has been completed. Included in correspondence of the agenda for this meeting is a letter I sent to Minister Deagle last week asking his department to address the flooding issue on Broadway Street North which has been an issue for many years. He has responded that he will look into the matter for us.

**Rural Beautification Society Shaw Award** – I attended the annual Rural Beautification Society awards banquet this year, when the society was finally able to celebrate their 75 years since being established. They have had to cancel the last two years because of the pandemic. I presented awards on behalf of the Town of Kensington. I am pleased and honoured to report the Rural Beautification Society Board of Directors selected the Town of Kensington to receive the award in 2022. I will have the Award to show all of you in the Council meeting. The award will hang in our town office for the year and then must be returned to be presented next year. The award reads “ *Presented annually to that person or persons who in the opinion of the directors of the Rural Beautification Society deserves most to be recognized for the promotion and preservation of the natural beauty of Prince Edward Island*”. We join many prominent recipients of this award and in his comments, Glenn Holmes, Executive Director read the following citation. “*The Town of Kensington has been a sponsor for several years and they decided to become a major sponsor for 2022 as they wanted to play a bigger part in the 75<sup>th</sup> Diamond Celebration. A few years ago, the Mayor and a few Councillors asked if they could attend a Rural Beautification Society Board Meeting as they wanted to learn more about the work we do and how they could better promote the Society in the Town. In appreciation of their many years of support and acknowledgement of the keen interest they have displayed in the PEI Rural Beautification Society, I ask Judy Shaw, granddaughter of the late Walter Shaw to come forward to present the Shaw Award to The Town of Kensington. Accepting the Award on behalf of the Town of Kensington is Mayor Rowan Caseley*”.

**Storyboards of prominent contributors to Kensington and Area** – As Councillors will recall, the Town of Kensington agreed to support the purchase and installation of several storyboard to be placed strategically around town and specifically along the Confederation Trail. This project was initiated by the Heart of PEI Committee and we have installed 11 storyboards along the trail between Victoria Street East and Broadway



Street North. There are a few more to be placed in other areas. These storyboards tell the story of many people who have contributed to the Art and Culture of our community and I invite you all to have a look. Thank you to all who have played a role in this project and to the Town of Kensington Public Works staff for installing them.

**Remembrance Day** – It will be my honour to place a wreath on behalf of the Town of Kensington at the annual Remembrance Day Service conducted by the Kensington Legion Branch No. 9 and to bring remarks at their annual Remembrance Day Banquet on November 11, 2022. We must never forget the sacrifice of so many men and women over the years and we regret that conflicts and wars are still taking place today.

**Basic Income Summit** – Mr. Baker and I attended a zoom summit on the topic of a Basic Income pilot project being proposed for Prince Edward Island. It was interesting to hear some of the remarks and justification presented. Although much discussion will still need to take place it is interesting to see some of the potential benefits of such an initiative. I don't think we will truly understand the full benefits unless a pilot project is completed and we can see if the expectation proves greater than the cost. As we all know the details of such a pilot are what will need to see to fully understand expected outcomes.

Rowan Caseley, Mayor  
Town of Kensington

## Town of Kensington - Request for Decision

<b>Date:</b> October 27, 2022	<b>Request for Decision No:</b> 2022-40
<b>Topic:</b> 2022 Annual Christmas Bonus – Exempt Staff	
<b>Proposal Summary/Background:</b>  Typically, Town Council provides an annual Christmas bonus to exempt staff, including: the CAO, Deputy CAO, Municipal Clerk, Administrative Assistant, Police Chief, Deputy Police Chief, Public Works Supervisor, Credit Union Centre Manager and Assistant Manager.  In 2021, Town Council authorized the CAO to provide a \$400.00 (net) Christmas Bonus to <u>all</u> exempt staff, through the following resolution:  <i>“Moved by Councillor Gallant, seconded by Councillor Toombs</i>  <i>THAT Town Council authorize the CAO to administer the 2021 Christmas bonuses to all exempt staff in the amount of \$400.00 net to each employee.”</i>  It is being requested that Town Council consider a similar bonus in 2022.	
<b>Benefits:</b> <ul style="list-style-type: none"><li>• N/A</li></ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• N/A</li></ul>	
<b>Discussion/Comments:</b>  The approximate total cost of the bonus as proposed is \$4,200.00 which would be drawn from the full-time wage expense of each applicable department.	
<b>Options:</b> <ol style="list-style-type: none"><li>1. Authorize the CAO to administer the Christmas Bonus, as recommended.</li></ol>	

2. Authorize a different amount.
3. Not authorize the CAO to administer the Christmas Bonus.

**Costs/Required Resources:**

Approximately \$4,200.00

**Source of Funding:**

N/A

**Recommendation:**

It is recommended that Town Council proceed with authorizing the CAO to administer a Christmas bonus in the amount of \$400.00 net to all exempt employees through the following resolution(s):

***BE IT RESOLVED THAT Town Council authorize the CAO to administer a 2022 Christmas bonuses to all exempt staff, including the Chief Administrative Officer, Deputy Chief Administrative Officer, Municipal Clerk, Administrative Assistant, Police Chief, Deputy Police Chief, Public Works Supervisor, Credit Union Centre Manager, and Credit Union Centre Assistant Manager, in the amount of \$400.00 net to each employee.***



## Town of Kensington - Request for Decision

<b>Date:</b> November 9, 2022	<b>Request for Decision No:</b> 2022-41
<b>Topic:</b> Disposal of 2018 Ford Taurus Police Interceptor	
<b>Proposal Summary/Background:</b> <p>The 2018 Ford Taurus Police Interceptor was in an accident on February 27, 2022 along the Blue Shank Road. We were informed by our insurance carrier at the time (March 14, 2022) that the vehicle was written off. A short time after (April 8, 2022) we were informed that the vehicle was not in fact, written off and as such, we were provided with a payout to repair the vehicle in the amount of \$22,247.17, which was taken into general revenues. The Taurus engine had approximately 75,000 kms on it when the accident occurred and is currently being stored in the public works maintenance yard.</p> <p>Town Council purchased a Ford Explorer Police Interceptor on March 23, 2022 to replace the 2018 Ford Taurus.</p>	
<b>Benefits:</b> <ul style="list-style-type: none"><li>• N/A</li></ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• N/A</li></ul>	
<b>Discussion/Comments:</b> <p>Staff have researched how to appropriately dispose of the vehicle based on the fact that it is a retired police vehicle and our awareness that the Province of Prince Edward Island is currently working on regulations around how police vehicles can be disposed of. It is believed that the new regulations will require retired police vehicles to be destroyed and crushed and not re-sold publicly. This is based on the incident in Nova Scotia in 2020, where someone impersonated a police officer (with a marked police vehicle) and murdered 22 people. By changing how unauthorized individuals can access police items, police vehicles, vehicle markings and vehicle equipment, the new regulations (if approved) should improve public safety and reduce the risk of a similar event happening in the future.</p> <p>It is recommended that the CAO be authorized, by resolution, to have the 2018 Ford Taurus Police</p>	

Interceptor stripped of any usable parts, i.e. engine, transmission, etc., have the vehicle crushed, and advertise the usable parts for sale through a public tendering process. The estimated cost to have all of the reusable parts removed from the vehicle and to get the vehicle crushed is approximately \$500.00.

**Options:**

1. Authorize the CAO to dispose of the 2018 police cruiser, as recommended.
2. Dispose of the vehicle in a different manner
3. Not dispose of the vehicle.
4. Refer the matter back to staff for further deliberation.

**Costs/Required Resources:**

\$500.00

**Source of Funding:**

General Revenue

**Recommendation:**

It is recommended that Town Council authorize the CAO to dispose of the 2018 Ford Taurus Police Interceptor through the following resolution:

***BE IT REOLVED THAT Town Council authorize the CAO to dispose of the 2018 Ford Taurus Police Interceptor in the following manner:***

- *Strip the vehicle of any usable or sellable parts.*
- *Have the vehicle crushed.*
- *Dispose of any usable parts through a public tendering process.*

**mail@kensington.ca**

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**Subject:** FW: Aviva Claim # 35143653 Vehicle: 2018 Ford taurus

**From:** Lynn Bezanson <lynn@canavans.com>  
**Sent:** March 14, 2022 4:33 PM  
**To:** mail@kensington.ca  
**Subject:** FW: Aviva Claim # 35143653 Vehicle: 2018 Ford taurus

Hi Wendy,

This vehicle will be a total loss. Already at 80 % damages and appraiser is not done yet.

Thanks  
Lynn Bezanson  
902-752-2264

**From:** Canavans Main <canavans@canavans.com>  
**Sent:** Monday, March 14, 2022 3:19 PM  
**To:** Lynn Bezanson <lynn@canavans.com>  
**Subject:** FW: Aviva Claim # 35143653 Vehicle: 2018 Ford taurus

89003055

Paige Ritcey  
902.423.6286  
[paige@canavans.ca](mailto:paige@canavans.ca)

**Canavans Central Appraisals**



**From:** Kunal Pandya <kunal.pandya@aviva.com>  
**Sent:** Monday, March 14, 2022 3:17 PM  
**To:** [mail@kensington.ca](mailto:mail@kensington.ca)  
**Cc:** Canavans Main <canavans@canavans.com>  
**Subject:** RE: Aviva Claim # 35143653 Vehicle: 2018 Ford taurus

Hello Wendy,

Thank you for your email.  
I have followed up with our appraiser – marked CC with this email.  
Once the estimate report is ready I will advise you.

Thank-you,

**Kunal Pandya | Auto Claims Specialist | Aviva Global Corporate & Specialty**

**Subject:** FW: Aviva Claim # 35143653  
**Attachments:** Repair Shop lists.pdf; Supplement 2.pdf

**From:** Kunal Pandya <kunal.pandya@aviva.com>  
**Sent:** April 8, 2022 12:47 PM  
**To:** mail@kensington.ca  
**Subject:** RE: Aviva Claim # 35143653

Hello Wendy,

How are you?

There was an error in communication. The file initially was assigned to Independent Appraiser and they marked TOTAL LOSS Indicator on our system w/o approval of our senior appraiser that may have created the gap in communication. I apologies for the same.

Your vehicle is seems to be repairable based on the enclosed estimate. I have also enclosed the list of Aviva's preferred repair shops for your reference – if you can select any of the repair shop we can arrange to tow this vehicle back to the repair shop from IMPACT.

Once again I am extremely apologies for the gap in the communication.

You will be responsible for Recoverable taxes and Deductible (as of now) for the claim.

Kindly arrange for the RCMP report so I can confirm the liability.

Thank-you,

**Kunal Pandya | Auto Claims Specialist | Aviva Global Corporate & Specialty**  
**Toll Free:** 1-888-607-9410 Ext 43216 **Fax:** 1-866-805-8585  
**Mail to:** 10 Aviva Way, Suite 100, Markham, Ontario L6G 0G1  
**Office Location:** Oakville, Ontario  
**Email:** [kunal.pandya@aviva.com](mailto:kunal.pandya@aviva.com)  
**Website:** [www.aviva.ca/qcs](http://www.aviva.ca/qcs)

\*\*\*In light of the COVID-19 pandemic, our staff will be operating remotely until further notice. **Please do not mail or courier materials to our office.** Please deliver all materials via electronic means only, or contact us to arrange alternative delivery\*\*\*





# Lights for Life

Presented by



*Yes, I want to help Lights for Life*

## GIFT DETAILS

Total Gift: \$ \_\_\_\_\_

Enclosed is my cheque payable to PCH Foundation

I prefer to use my  Visa  Mastercard  AMEX

*Gifts by Debit or Visa Debit must be made in person in the  
Foundation Office at PCH*

Card No. \_\_\_\_\_ Exp Date \_\_\_\_/\_\_\_\_

SIGNATURE \_\_\_\_\_

**OR give securely online at [www.pchcare.com](http://www.pchcare.com)**



# Lights for Life 2022

## Remember Someone You Love



Since 1995, Lights for Life has been an important part of our community and an opportunity to remember and honour your loved ones during the holiday season. It has also been an important fundraiser for the Prince County Hospital Foundation.

You can dedicate a light or display in honour/memory of someone you love and know that your gift helps create a wonderful display of lights at your hospital. Dedications made before Nov. 19<sup>th</sup> at noon will be listed in our Lights for Life booklet which will be available at Prince County Hospital in early December. Beginning on Dec. 2<sup>nd</sup>, and every night until Dec. 31<sup>st</sup>, we will run the full Lights for Life show set to music at 6 PM, 7 PM and 8 PM. Bring the family, tune your radio to 98.5 FM and enjoy the show from your car in the PCH parking lot.

We thank you for your support, and rest assured that 100% of your gift to Lights for Life is used to purchase medical equipment for PCH. For further details or to make your Lights for Life dedication online, please visit our website at [pchcare.com](http://pchcare.com).

Warm wishes,

*Heather Matheson*, PCH Foundation Managing Director

### Dedication in the Lights for Life Book (Who is the gift from?)

Same as bolded name below    Or from: E.g. Mom, John, Jane, and families

In Memory of    OR     In Honour of  
(please print and indicate corresponding name and light below)

E.g. White light - Dad

E.g. Red light - Aunt Sarah

NAME AND COMPLETE ADDRESS BELOW (For Tax Receipt Purposes)

13/0 1579  
  
**Town of Kensington**  
**Mayor Rowan Caseley**  
 COMMUNITY CENTER  
 PO BOX 418  
 KENSINGTON PE C0B 1M0

Your Phone Number (we may need to verify gift information)

13527

REMINDER: To be included in the Lights for Life book, please make your gift before **SATURDAY, NOVEMBER 19** at 12 noon.

Enclosed is a \$ \_\_\_\_\_ gift for:

PLEASE CHOOSE ONE OR MORE

- \_\_\_\_\_ x \$10 White Light
- \_\_\_\_\_ x \$25 Red Light
- \_\_\_\_\_ x \$50 Green Light
- \_\_\_\_\_ x \$100 Blue Light
- \_\_\_\_\_ x \$250 Gold Light
- \_\_\_\_\_ x \$300 Arch of Lights

- \_\_\_\_\_ \$350
- \_\_\_\_\_ \$500
- \_\_\_\_\_ \$750
- \_\_\_\_\_ \$1000
- \_\_\_\_\_ \$1500

**Displays \$350 to \$1500 are limited**  
 Call the Foundation office for availability.  
 (902) 432-2547

**Due to space limitations, final book entries are at the Foundation's discretion.**

[cao@kensington.ca](mailto:cao@kensington.ca)

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**From:** Federation of Prince Edward Island Municipalities <info@fpeim.ca>  
**Sent:** Thursday, November 10, 2022 10:37 AM  
**To:** cao@kensington.ca  
**Subject:** November 2022 FPEIM E-news

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FPEIM Newsletter November 2022

[View this email in your browser](#)



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**Let's build a strong future together**

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Dear Geoff

**In this e-Newsletter:**

- [President's Report: Preparing for a busy four years](#)
- [Unofficial Election Results](#)
- [Council orientation to start next week](#)
- [FPEIM talks municipal issues with Minister](#)
- [FPEIM launches LinkedIn page](#)
- [Grants and Programs](#)
- [On the Move](#)

- [Upcoming Events](#)
- 

# CONGRATULATIONS!

Congratulations to our newly elected mayors and councils. We look forward to working with you.  
Thank you to all who ran in municipal elections and all who have served in office.



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## Preparing for a busy four years





Welcome to our newly elected mayors and councillors! I expect you will find the next four years to be both challenging and rewarding.

Thank you to all who ran in the elections and all who have served in municipal government. We appreciate the time and energy you have dedicated to your municipality and our province.

I encourage all mayors and councils to reach out to the [Federation of PEI Municipalities](#) to share your ideas and questions. As the voice of PEI municipalities, we are here to work for you.

The Federation has been working to address the many issues Island municipalities face in terms of resources and capacity. We held a productive discussion with Honourable Jamie Fox, Minister of Fisheries and Communities, at our board's annual meeting with him on October 20. I will meet with the Minister again in the coming weeks to try to progress with solutions.

The Minister has also arranged a meeting with me to discuss the municipal elections. Following the elections, seven municipalities (including one that has applied to dissolve) have vacancies. Fewer candidates and lower voter turnout are concerns for the health of our municipal election process. Minister Fox has expressed his priority to find ways to build engagement in all aspects of community life.

Building strong municipalities is integral to building our communities, giving residents local input, preserving our environment and landscape, planning for climate change, responding to emergencies, and protecting our quality of life. We look forward to a productive four years of advocating on your behalf.

— Bruce MacDougall, FPEIM President

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## Unofficial Election Results

[Elections PEI](#) (Charlottetown, Summerside, Cornwall, Stratford, and Three Rivers)

[Municipal Affairs](#) (All municipalities)

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## Council orientation to start next week



[Municipal Affairs](#) will host a series of orientation sessions for newly elected and acclaimed council members. The free sessions will take place across the province November 14-17, 22-23, and 29-30. For each session, the Province has tried to group together council members whose municipalities offer similar services. The first four sessions are for those with more services; the last four are for those with fewer. Council members are asked to attend one session, and it may be whichever session is most convenient.

To review the schedule, click [here](#). To register, contact the Federation of PEI Municipalities at (902) 566-1493 or [info@fpeim.ca](mailto:info@fpeim.ca). If you are unable to make any of the sessions, contact Municipal Affairs at (902) 620-3558.

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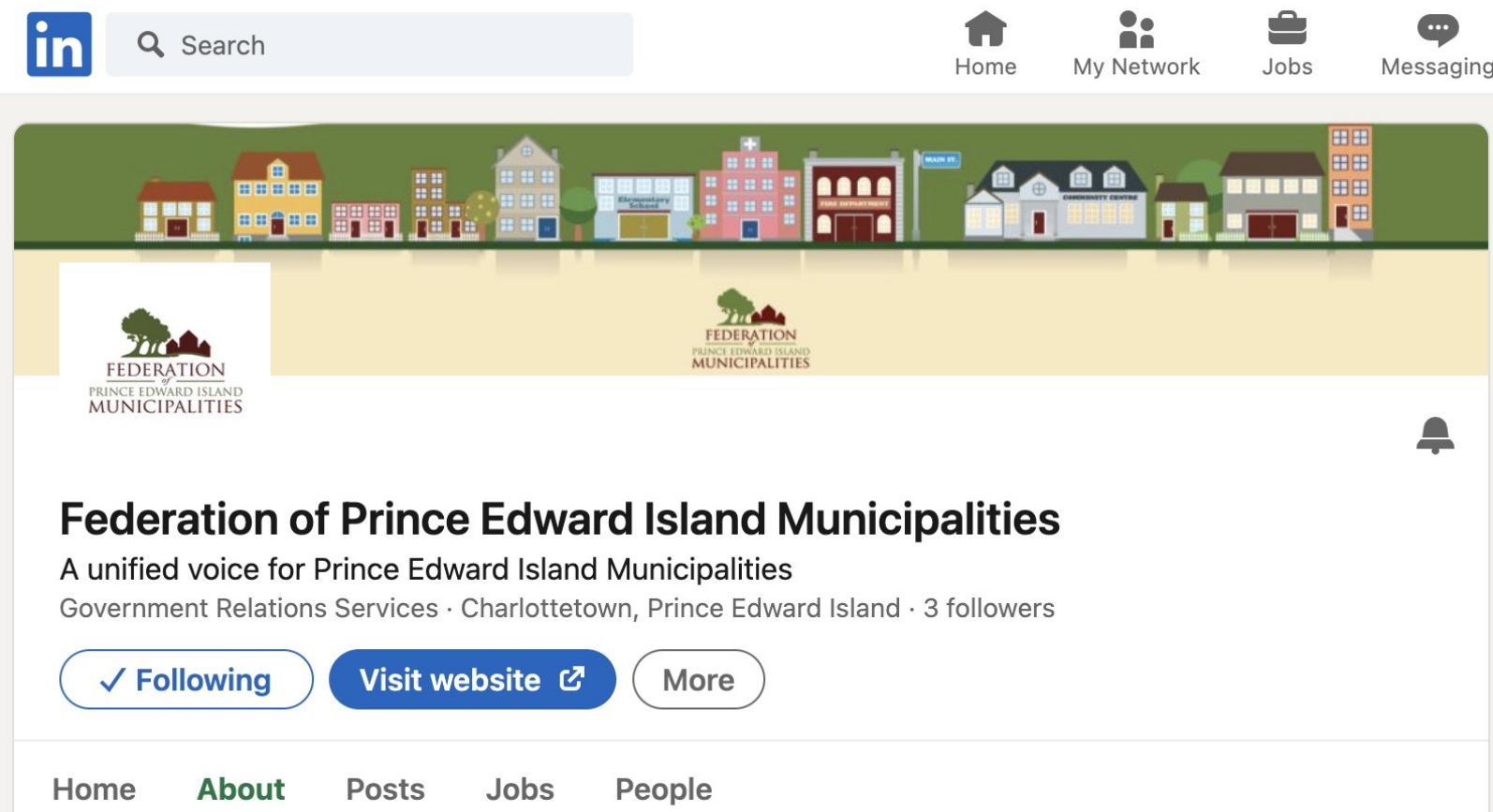
## FPEIM talks municipal issues with Minister



FPEIM board members discussed municipal priorities and challenges with Hon. Jamie Fox, Minister of Fisheries and Communities, in Borden-Carleton on Oct. 20. The meeting topics ranged from municipal finances and capacity to land-use policy and public transit. Shown are, back row from left, Coun. Rodney Mann, Kensington; Mayor Roger Gallant, Abram-Village; Coun. Stephen Gould, West River; Coun. Elaine Barnes, Cornwall; and front, Coun. Gail MacDonald, Stratford; Hon. Jamie Fox, and FPEIM President Bruce MacDougall.



# FPEIM launches LinkedIn page



The [Federation of Prince Edward Island Municipalities](#) now has a [LinkedIn page](#) to add to its communications and member services. The page will keep municipalities, partners, and other followers updated on the following: our work on the issues and priorities of Island municipalities; education and professional development opportunities; and job openings at PEI municipalities.

If your municipality is recruiting, please connect with us so we can share your job postings. For more information, visit our [LinkedIn page](#) or email Lori Mayne at [lmayne@fpeim.ca](mailto:lmayne@fpeim.ca).

Follow us on our other social media platforms: [Twitter](#), [Facebook](#), and [Instagram](#).

# Grants and Programs



## **Grants for Disaster Response and Communications Equipment**

New provincial grants will help fire services purchase disaster response and communications equipment to prepare for future storms.

The Department of Justice and Public Safety is investing more than \$1 million in emergency preparedness with local fire services. Each of the 35 fire departments will receive one grant of \$20,000 through the PEI Firefighters Association to help with the purchase of lifesaving disaster response equipment, such as chainsaws, portable lights, and other safety equipment.

The department will also provide the association with a grant of \$300,000 to purchase PICS II radios and backup batteries. These radios will be distributed to local fire services who are still using seed radios. For more information, visit the [PEI Firefighters Association](#).

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## **Generator Distribution**

The provincial Department of Environment, Energy and Climate Action, in partnership with the provincial Fire Marshal's Office, is distributing emergency generators to fire departments for use in Island communities. Fire services can use the generators in their operations; communities can use them for additional emergency reception centres or to meet other needs of their residents through local fire services.

For information on generator distribution, contact the provincial [Fire Marshal's Office](#). For more information on fire safety and safe generator use, visit [Fire Prevention Resources](#) and [Generator Fire Prevention and Safety Tips](#).



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## **Federal Hurricane Fiona Recovery Fund**

The federal Hurricane Fiona Recovery Fund will provide up to \$300 million over two years to support recovery efforts. The fund will aim to help communities and businesses rebuild, restore economic activity through key infrastructure, ensure safe navigation, and protect marine wildlife.

It will also focus on costs not covered by other federal programs. For more information, visit the [Hurricane Fiona Recovery Fund](#) page.



**Atlantic Salmon Conservation Foundation Funding**

The Atlantic Salmon Conservation Foundation funds community and partner-led conservation and scientific research projects. Municipalities and others are eligible under the program.

Application details are available [here](#). The deadline is November 17, 2022, 4 pm AST. For more information, email Gert Lawlor at [gert@salmonconservation.ca](mailto:gert@salmonconservation.ca).



**Queen Elizabeth II Platinum Jubilee Medal**

The Province is accepting nominations from Islanders for the new Queen Elizabeth II Platinum Jubilee Medal. Queen Elizabeth II passed on September 8, 2022, as Canada's longest reigning Sovereign and the first to celebrate a platinum jubilee. The medal will mark the 70th anniversary of her accession to the throne. To be eligible, recipients must live on PEI or have a tangible link to the province; have made a significant contribution to Prince Edward Island, a region, community, or field; and have been alive on February 6, 2022, the 70th anniversary of Queen Elizabeth II's accession to the throne. For full details, visit the [Queen Elizabeth II Platinum Jubilee Medal](#) page. The deadline for nominations is November 20, 2022.



**Celebrate Canada**

[Canadian Heritage](#) is now accepting applications for [Celebrate Canada](#), which provides funding to community-based activities that celebrate and promote National Indigenous Peoples Day on June 21, Saint-Jean-Baptiste Day on June 24, Canadian Multiculturalism Day on June 27, and Canada Day on July 1. These celebrations enable Canadians to appreciate Canada's cultural, ethnic, linguistic, and geographic diversity.

The Celebrate Canada guidelines are available on the [Celebrate Canada](#) website. The deadline for applications is November 21, 2022. For more information, email [info@pch.gc.ca](mailto:info@pch.gc.ca) or call 1-866-811-0055.



### **Emergency Jobs Initiative Program**

The [Emergency Jobs Initiative Program](#) provides assistance for municipalities and other organizations for Fiona recovery and cleanup. For eligibility details and more information, visit [the program page](#). The deadline for this program is November 25, 2022.



### **Canadian Parks and Recreation Association (CPRA) Funding**

The [CPRA](#) has funding for community-led projects that remove barriers and increase participation rates in recreation for underrepresented groups, in particular, Black, Indigenous, racially diverse, 2SLGBTQIA+, low-income populations, newcomers, and people living with disabilities.

Grants of up to \$50,000 are available to not-for-profit groups that deliver recreational sport programs; community organizations; and Indigenous communities. Municipalities are also encouraged to apply, but the funding must be distributed to community organizations and non-profit groups. A letter of support demonstrating a partnership between the municipality and community group will be required.

This funding is made possible through the [Community Sport for All Initiative](#) of the federal government. For more information or to apply, click [here](#). The deadline for PEI organizations has been extended to December 1.

### **GC Notify Consultation**

[GC Notify](#) is looking for input on how the self-serve notification tool might assist municipalities and provinces and territories. GC Notify was built by the Government of Canada. Currently, it helps federal teams notify their audiences of file updates, news, and confirmations.

If you are interested in giving input on how the service might be of value to local governments, you will be invited to a 45-minute interview via video-conference. You can sign up [here](#).

For more information on how your responses will be used, please see the [privacy statement](#). If you have any questions, you can email [adrienne.lee@tbs-sct.gc.ca](mailto:adrienne.lee@tbs-sct.gc.ca)



### **Green Municipal Fund — Pilot Project for Affordable Housing**

A [Green Municipal Fund](#) pilot project will support the retrofit or new construction of sustainable affordable housing. The project aims to “test innovative, ambitious solutions that generate deep energy efficiency outcomes and GHG reductions for existing affordable housing retrofits and new builds.” Grants of up to \$500,000, covering up to 80 per cent of eligible costs, are available. Applications are accepted year-round, until all funding is allocated. For details and application form, click [here](#).



### **Capital Project Funding: Reducing Fossil Fuel Use in Fleets**

Through its [Green Municipal Fund](#), the [Federation of Canadian Municipalities](#) offers loans and grants for capital projects that reduce or avoid fossil fuel use in vehicles that deliver municipal services. The funding aims to help municipalities reduce energy consumption and greenhouse gas emissions and improve air quality. All classes of vehicles in your municipal fleet or that deliver municipal services are eligible. You can apply any time, until all of the funding has been allocated. View the [funding page](#) for more information.

### **Community Support, Multiculturalism, and Anti-Racism Initiatives Program — Events Component**

The events component of the Department of Canadian Heritage's [Community Support, Multiculturalism, and Anti-Racism Initiatives Program](#) funds community-based events that promote intercultural or interfaith understanding, promote discussions on multiculturalism, diversity, racism, and religious discrimination, or celebrate a community's history and culture such as heritage months recognized by Parliament. The deadline for [applications](#) and budget is no later than **18 weeks** before the start date of the event. Please see the full program guidelines and expected results on the [website](#).

### **Jobs and Growth Fund (JGF)**

The [Atlantic Canada Opportunities Agency](#) is investing \$70 million to help job creators and the organizations that support them to future-proof their businesses, build resiliency, and prepare for growth by transitioning to a green economy, fostering an inclusive recovery, enhancing competitiveness, and creating jobs in every corner of the country.



For more information, check out the [Jobs and Growth Fund](#) website. Applications will be accepted on a continuous basis, until the funding is allocated. An [applicant guide](#) is available.

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 **Municipality Fund for Biodiversity**  
Initiated by the [Canadian Parks and Wilderness Society \(CPAWS\)](#), the [Municipality Fund for Biodiversity](#) (MFB) is a partnership involving the Government of Canada, participating provincial governments and municipalities, and other concerned parties all committed to the protection of nature, mitigation of climate change, and protection of biodiversity.

## Share Your Success Stories

FPEIM knows that PEI municipalities are doing all kinds of interesting projects and initiatives. If your municipality has an exciting initiative or project that can be replicated, let us know what you're doing. We'd like to share these success stories with other municipalities through our newsletter and/or social media.

Send information on your projects or initiatives to [info@fpeim.ca](mailto:info@fpeim.ca).

## On the Move

In this section we attempt to capture the changes in municipal councils and administration, as well as provincial officials who work with municipalities. Please send your changes to [Julie](#) or call FPEIM at 902-566-1493.

Thank you for your service to those who are moving on and welcome to new members of council and staff.

### Staff Changes

Jenna Fitzgerald has been hired as the CAO for the Rural Municipality of St. Nicholas. Congratulations, Jenna, on your new role!



FEDERATION  
OF CANADIAN  
MUNICIPALITIES

### FCM Webinar: Main Street Recovery

The [Federation of Canadian Municipalities](#) will host its latest Collective webinar, Main Street Recovery: Reviving Communities Through Data, on Wednesday, November 16, from 11 am-12 pm ET. During this free webinar, municipal and community leaders from across the country will share successes related to revitalizing downtowns after COVID-19. The webinar is offered in partnership with [Moneris](#). Find more information and registration [here](#).

### Bystander Intervention Training

A new 90-minute virtual workshop will help participants learn how to intervene as bystanders and help to end violence and harassment. The Bystander Intervention Training takes place November 17 at 1:30 pm EST. This free workshop is being delivered by public educator Julie S. Lalonde. Advance registration is required, by clicking [here](#). The workshop is offered under FCM's [Canadian Women in Local Leadership](#) project funded by [Women and Gender Equality Canada](#).

BREATHE  
the lung association



### Atlantic Radon Virtual Workshop

A free virtual Atlantic Radon Workshop will take place Tuesday, November 22, from 9 am – 1 pm.



The workshop will feature presentations on current radon research, projects and programs that support radon awareness, and the impact that high levels of radon can have on the health of Atlantic Canadians. Please RSVP by November 15. To see the full agenda or register, click [here](#).

The event is hosted by the Lung Association of Nova Scotia and PEI and the New Brunswick Lung Association.

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### **Feedback on Code of Conduct Regulations**

[Municipal Affairs](#) is asking for feedback on regulation changes related to code of conduct under the Municipal Government Act.

The changes include code of conduct training requirements, complaint and investigation processes, a framework for sanctions, and a bylaw review period. Feedback can be submitted online in English or French until November 30. For more information or to submit feedback, click [here](#).

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### **Canadian Municipal Network on Women and Gender Equity Meeting**

The Canadian Municipal Network on Women and Gender Equity will hold its winter meeting virtually on December 1 from 2 to 3:30 pm. The theme is *Ending Gender-Based Violence*, to mark the 16-day global campaign to end gender-based violence. To join the network or get more information, contact Sawsan Al-Refaei, Women and Gender Equity Specialist in the City of Ottawa, at [sawsan.al-refaei@ottawa.ca](mailto:sawsan.al-refaei@ottawa.ca).

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### **Promoting Inclusive and Diverse Representation on Municipal Committees — Workshop**

An interactive two-hour virtual workshop will help participants learn effective ways to attract, engage, and retain racialized individuals on municipal committees to ensure their voices are heard and feed into decision-making. The workshop takes place December 12 from 1-3 pm EST. It will be delivered by Priti Gami Shah, a diversity, inclusion, and equity trainer. Space is limited, and municipal staff or elected officials will be prioritized. Advance registration is required, by clicking [here](#). The workshop is offered under FCM's [Canadian Women in Local Leadership](#) project funded by [Women and Gender Equality Canada](#).



### **Workplace Safety Information Sessions**

[The Workers Compensation Board](#) offers workplace safety information sessions, including virtual, in-person, and pre-recorded formats. More information is available [here](#).



### Emergency Management Courses

For information on current emergency management course offerings, visit the provincial [Emergency Management Training](#) webpage. Municipalities interested in having a public safety officer provide training to their municipality should contact the [Emergency Measures Organization](#).



[Sign up here for the e-newsletter!](#)



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We have changed the format of the FPEIM Newsletter and have added you to our list of recipients.

**Our mailing address is:**  
Federation of Prince Edward Island Municipalities  
1 Kirkdale Road  
Charlottetown, PE C1E 1R3  
Canada

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Mayor: Rowan Caseley  
Chief Administrator Officer: Geoff Baker  
Deputy Administrator: Wendy MacKinnon  
*Incorporated 1914*

November 8, 2022

Hon. Cory Deagle  
Minister of Transportation and Infrastructure  
P O Box 2000  
Charlottetown, PE  
C1A 7N8

Dear Minister Deagle:

During our meeting on September 22, 2022 we discussed a stormwater management (drainage) issue along Broadway Street North, Route 20 in Kensington, which is a main transportation route through the Town of Kensington. This issue has been ongoing for in excess of 30 years and continues to get more severe with more development at the top of the hill (Linwood Drive area) and more severe storm events. This has become a safety issue for the travelling public and has created residential issues for several homes in the area with stormwater getting into basements. There have been multiple reports of flooded basements emanating from this storm water issue over the years.

This issue has been brought to the attention of the Town of Kensington and the Provincial Department of Transportation many times over the years. I am not sure if a major project has to be undertaken to correct the problem in the short term or if some remedial action can be taken, with consideration being given to a longer-term solution.

The residents in this area have been extremely tolerant to date but are growing very frustrated that nothing appears to be done to alleviate the issue. We would like to formally request that your Department take immediate steps to review and provide a solution to this long-standing issue.

I look forward to hearing from you or someone else within your department on a proposal to deal with this issue for the short term and also plans for the long term.

Best Regards;

Rowan Caseley  
Mayor

Cc Hon. Matthew Mackay, Minister of Social Development and Housing  
Geoff Baker, CAO, Town of Kensington

**cao@kensington.ca**

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**From:** Municipal Affairs Division <municipalaffairs@gov.pe.ca>  
**Sent:** Tuesday, November 8, 2022 11:00 AM  
**To:** cao@kensington.ca  
**Subject:** Election results, council orientation, and more. 🏠

[View this email in your browser](#)



Dear Geoffrey,

Thank you for taking the time to read this e-newsletter. Please send topic suggestions to [municipalaffairs@gov.pe.ca](mailto:municipalaffairs@gov.pe.ca)

In this e-newsletter:

- Election Results
- Council Orientation
- Input Requested: Code of Conduct Regulations Consultations

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## Election Results

[Click to go to the \(unofficial\) election results page.](#)



# PEI Municipal Elections

Monday November 7, 2022



[PEIMunicipalElections.ca](http://PEIMunicipalElections.ca)



*To all new and returning mayors and councillors,*

*Congratulations to you all, and my sincere thanks to every person who put their name forward.*

*Representing residents in your community is an important responsibility, with a common goal of making progressive, positive change to foster healthy and strong communities.*

*As you all get ready to assume your new and returning roles, we know there's a lot of work ahead of us that we will need to address together. I am looking forward to meeting with each of you in the coming weeks and months, to hear every municipality's priority for their residents.*

*Thank you again for being the voice of your residents, and for being advocates on building up our province to live up to its fullest potential.*

*Sincerely,*

*Jamie Fox*

*Minister of Fisheries and Communities*



# MUNICIPAL COUNCIL ORIENTATION

Presented by: Municipal Affairs Division & Federation of PEI Municipalities

## Council Orientation

Municipal Affairs, in partnership with the Federation of PEI Municipalities, has scheduled a series of orientation sessions across the Province for the newly elected/acclaimed councils. There is no cost to participants.

In an effort to maximize the benefit to participants we have targeted the sessions to council members whose municipalities provide similar services.

The first four are for those with more services, the last five are for those with fewer services, however, council members may attend whichever session is most convenient to them.

Date	Time	Location
Monday, Nov. 14th	6:30-8:30pm	Mount Stewart Community Complex
Tuesday, Nov. 15th	6:30-8:30pm	North Rustico Lion's Club
Wednesday, Nov. 16th	6:30-8:30pm	O'Leary Town Complex
Thursday, Nov. 17th	6:30-8:30pm	Old School, Victoria
Tuesday, Nov. 22	6:30-8:30pm	Brackley Commons
Wednesday, Nov. 23	6:30-8:30pm	Linkletter Community Centre
Monday, Nov. 28	6:30-8:30pm	Riverview Community Centre, Clyde River
Tuesday, Nov. 29	6:30-8:30pm	Ellerslie Legion
Wednesday, Nov. 30	6:30-8:30pm	Georgetown Playhouse



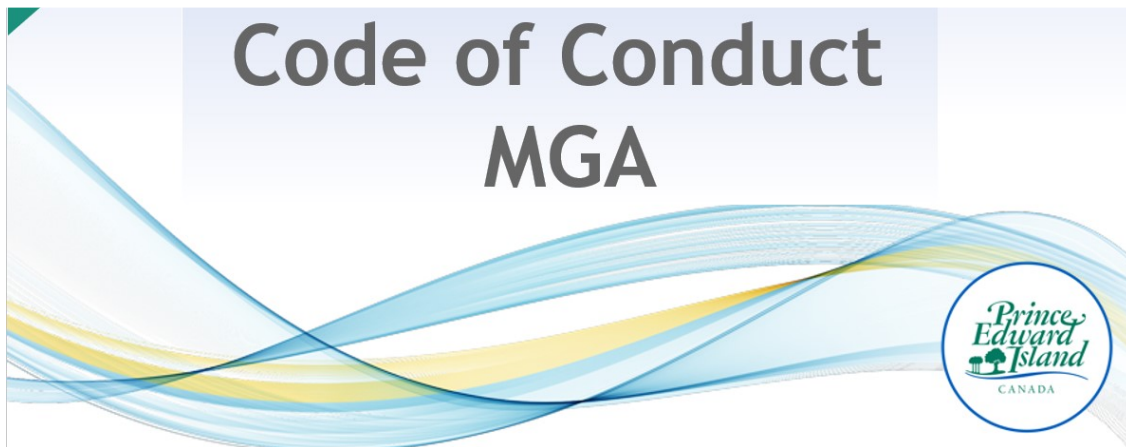
The expectation is that each council member would attend one(1) orientation session. If you are unable to make any of these session please contact Municipal Affairs at 902-620-3558.

## Register by:

- Calling Federation of PEI Municipalities at 902-566-1493
- [Emailing Federation of PEI Municipalities](#) at

## Resources for Council Orientation:

- [Municipal Government Act - MGA and Regulations](#)
- [Council Training \(Videos, etc.\)](#)
- [Local Governance Handbook](#)



## Island resident's feedback requested for regulation changes to the Municipal Government Act

Island residents can submit their feedback in English or French at: [Consultation for Municipal Government Act and Regulations](#) online until **November 30, 2022**.

Residents of Prince Edward Island are invited to submit their perspectives on proposed changes to the regulations.

Municipal Affairs has drafted updates to the code of conduct bylaws regulations. The changes include:

- code of conduct training requirements for councillors;
- a complaint process;
- an investigation process;
- a framework for sanctions; and,
- a bylaw review period.

***“Our goal with the MGA is to ensure we have strong local governments that will serve the needs of their residents. The new regulations will make clearer for current and future councillors, as well as Island residents, what they can and should expect from local representatives.”***

- Fisheries and Communities Minister Jamie Fox

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# NOVEMBER 2022

## TO DO LIST

- Submit your Election Summary Report to Municipal Affairs. Required to be filed within 10 days of the election.
- Finalize your details to set up an office by December 31, 2022. Sharing with a neighbouring municipality is an option.
- Review the municipality's bylaws, are they still relevant? up to date? needing mandatory bylaws? etc.

### Municipal Affairs Resources

Budget template, Election Bylaw template, and more.



[Municipal Government Checklist 2022 \(and more\)](#)

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**From:** Municipal Affairs Division <municipalaffairs@gov.pe.ca>  
**Sent:** Wednesday, November 9, 2022 2:01 PM  
**To:** cao@kensington.ca  
**Subject:** Queen Elizabeth Platinum Jubilee Medal Nominations

[View this email in your browser](#)



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**Do you know a deserving Islander who should be considered for the Queen Elizabeth II's Platinum Jubilee Medal?**

Public nominations are now being accepted until **November 20th, 2022.**

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To mark the 70th anniversary of the accession to the Throne of Queen Elizabeth II, the Province established the Prince Edward Island Platinum Jubilee Medal.

Queen Elizabeth II passed on September 8, 2022, as Canada's longest reigning Sovereign and the first to celebrate a platinum jubilee. The Queen devoted her life to serving the commonwealth and its people. To honour her commitment, Islanders are invited to make nominations for this medal.

Nominees can be anyone who has devoted themselves to making our province a better place and made a significant contribution, which may include having:

- provided volunteer service at the local level;
- contributed to the province's reconciliation efforts with Indigenous peoples;
- contributed to the province's diversity and inclusion goals, including the promotion of the Acadian and Francophone community;
- served, or are serving, in the Canadian Armed Forces, RCMP, and emergency services; or
- made a positive impact on the preservation of the environment.

To be eligible for the medal, recipients must:

- reside in the province or have a tangible link to Prince Edward Island;
- have made a significant contribution to Prince Edward Island, a region, community or a field;
- have been alive on February 6, 2022, the seventieth anniversary of Queen Elizabeth II's accession to the throne.

For more information about the Queen Elizabeth II Platinum Jubilee Medal, visit [princeedwardisland.ca/jubileemedal](http://princeedwardisland.ca/jubileemedal)

Nominators are encouraged to submit a completed [online nomination](#) or [download the PDF form](#)

Nominations will be accepted until **November 20th, 2022.**

[Online Nomination Form](#)


[Download PDF Form](#)

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[Click here for more information about the Queen Elizabeth II Platinum Jubilee Medal](#)

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Please share this information in your community networks that involve volunteers or other eligible criteria. Just click the "forward to a friend" button below.

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