



***Tentative Agenda for Regular  
Meeting of Town Council***

***Tuesday, October 10, 2017 @ 7:00 PM***

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Kensington, PEI  
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***Please ensure all cell phones and other electronic devices are turned  
off or placed on non-audible mode during the meeting.***

**Town of Kensington  
Regular Meeting of Town Council  
October 10, 2017 – 7:00 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes**
  - 5.1 September 11, 2017 Regular Meeting
  - 5.2 September 28, 2017 Public Meeting
- 6. Business Arising from Minutes**
  - 6.1 September 11, 2017 Regular Meeting
  - 6.2 September 28, 2017 Public Meeting
- 7. Reports**
  - 7.1 Chief Administrative Officer Report
  - 7.2 Fire Department Statistical Report
  - 7.3 Police Department Statistical Report
  - 7.4 Development Permit Summary Report
  - 7.5 Bills List
  - 7.6 Summary Income Statement
  - 7.7 Community Gardens Complex Report
  - 7.8 Mayor's Report
  - 7.9 FPEIM and KACC Report – Deputy Mayor Mann
- 8. New Business**
  - 8.1 Request for Decisions
    - 8.1.1 - RFD2017-50 - Kensington Wild Sponsorship Request
    - 8.1.2 - RFD2017-51 - Kensington Girl Guides-Pathfinders Sponsorship Request
    - 8.1.3 - RFD2017-52 - Grant Paynter Construction Re-Zoning Request
  - 8.2 Other Matters
    - 8.2.1 Annual Town of Kensington Christmas Dinner - *Discussion*
- 9. Correspondence**
- 10. Committee of the Whole (In-Camera) – One Item of a Contract/Legal Nature**
- 11. Adjournment**

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, September 11, 2017**  
**7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Doucette, Spencer and Pickering.

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

**Visitors:** Millicent McKay - Journal Pioneer  
Bethany Spencer – KISH Student  
Hillary Bernard – KISH Student  
Jillian Stewart – KISH Student  
Colin MacKenzie – KISH Student

**Regrets:** Councillor Mill

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the tentative agenda for the September 2017 regular meeting of Town Council.*

*Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations / Presentations**

**4.1** Local Kensington Intermediate Senior High Students, Jillian Stewart, Bethany Spencer, Hillary Bernard and Colin MacKenzie provided a presentation to Town Council on their Educational Trip to France to participate in the memorial service for the 100 Year Anniversary of the Battle of Vimy Ridge.

**5. Approval of Minutes of Previous Meeting**

- 5.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the minutes from the August 14, 2017 regular meeting of Town Council. Unanimously carried.*
- 5.2** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the minutes from the September 7, 2017 special meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 August 14, 2017 Regular Council Meeting**

- 6.1.1** Councillor Spencer reported that QEES does not currently host a cell phone collection box as a fundraiser. Mayor Caseley directed staff to contact CWTA (Canadian Wireless Telecommunications Association) and set the Town Hall up as a drop-off location.

**6.2 September 7, 2017 Special Council Meeting**

- 6.1.2** *Nil*

**7. Reports**

**7.1 CAO's Report**

- 7.1.1** *Moved by Councillor Spencer, seconded by Councillor Doucette to adopt the September 2017 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.2 Fire Department Statistical Report**

- 7.2.1** *Moved by Councillor Pickering, seconded by Councillor Spencer to approve the July 2017 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

- 7.3.1** *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the July 2017 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.4 Development Permit Summary Report**

- 7.4.1** *Moved by Councillor Pickering, seconded by Councillor Spencer to approve the Development Permit Summary Report for the month of September 2017. Unanimously carried.*

## **7.5 Bills List**

**7.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the July 2017 Bills in the amount of \$229,748.52. Unanimously carried.*

**7.5.2** Council had extensive discussion on an invoice from Palmer Automotive for work completed on replacing the emergency lights on the Emergency Fire Vehicle. The invoiced amount significantly exceeded their quoted amount and no prior approval was received prior to proceeding with the additional work. Staff advised that discussions were held with Palmer in regards to the invoice and the Town's Procurement Policy.

## **7.6 Summary Income Statement**

**7.6.1** *Moved by Deputy Mayor Mann, seconded by Councillor Pickering to approve the Summary Income Statement for the month of July 2017. Unanimously carried.*

**7.6.2** Councillor Spencer inquired about Police Vehicle Repairs and Maintenance expenses. Mr. Baker will provide additional information to Councillors by email.

## **7.7 Community Gardens Complex Report**

**7.7.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Community Gardens Complex report for the month of July 2017. Unanimously carried.*

## **7.8 Mayor's Report**

**7.8.1** *Moved by Deputy Mayor Mann, seconded by Councillor Pickering to approve the Mayors report for the month of September 2017 as presented by Mayor Caseley. Unanimously carried.*

## **7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report**

**7.9.1** Deputy Mayor Mann reminded Councillors of the upcoming KACC Annual Golf Tournament on September 27, 2017 and a Business Mixer on September 20 at the Bedeque Rural Action Centre.

# **8. New Business**

## **8.1 Request for Decisions**

### **8.1.1 Grant Paynter Construction – Zoning Bylaw/Official Plan Amendment Request**

**8.1.1.1** Town Councillors, based on a recommendation from staff, directed staff to proceed with the scheduling of a public meeting to hear public

comments/concerns in regards to the application from Grant Paynter Construction to re-zone PID No. 449173 (10 Glover Lane) from its current Multi-Unit Residential (R3) zone to Industrial (M1).

## **8.1.2 School Crossing Guard Volunteer Program - Discussion**

**8.1.2.1** Town Councillors discussed the School Crossing Guard Volunteer Program and the rate for an honorarium, it was agreed that the honorarium would be \$10.00 per shift. Ms. MacKinnon will confirm the income tax requirements and report back to Council. Councillor Spencer suggested that a notice be posted on local church bulletins in an effort to solicit volunteers.

## **8.2 Other Matters**

**8.2.1** Councillor Spencer noted that the EVK Swimming Pool is starting to turn dark. Mr. Baker will speak with the Public Works department about adding additional chemicals to the pool prior to shutting it down for the winter months.

**8.2.2** Councillor Doucette requested that the remaining sidewalk hazards be remarked.

**8.2.3** Deputy Mayor Mann noted that the grass is getting long around some utility poles in the core area.

## **9. In-Camera**

### **9.1 Nil**

*Councillor Spencer declared a conflict and excused himself from the Council Chamber at 8:25 PM.*

## **10. Correspondence**

**10.1** A letter from Bethany Spencer requesting the Towns financial support to offset costs towards her trip to attend the National Canadian Student Leadership Conference in Waterloo, ON. *Deferred to Committee of Council for consideration.*

*Councillor Spencer returned to the Council Chamber at 8:28 PM.*

**10.2** A letter from Craig Walsh requesting the Towns financial support to help revive a local men's soccer team. *Deferred to Committee of Council for consideration.*

## **11. Adjournment**

***Moved by Councillor Pickering, seconded by Councillor Spencer to adjourn the meeting at 8:30 PM. Unanimously carried.***

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor

**Town of Kensington  
Minutes of Public Meeting  
Thursday, September 28, 2017  
6:00 PM**

**Presiding:** Mayor Rowan Caseley

**Council Members Present:** Deputy Mayor Mann  
Councillors: Mill, Doucette, Spencer and Pickering

**Staff Members Present:** Town Manager/Administrator, Geoff Baker; Deputy  
Administrator, Wendy MacKinnon; Administrative  
Assistant, Kim Caseley

**Absent:** Councillor MacLean

**Visitors:** Richard Moszynski – Victoria, PE  
Arlene & Mark MacAusland – 27 Broadway Street  
Grant Paynter – Paynter Construction  
Dale Adams – 8 Park Rd, Valley Truss  
Cheryl MacInnis – 48 Victoria Street, Kensington Country  
Store

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**Mayor Caseley** called the meeting to order at 6:00 PM and explained the purpose of the meeting.

**PURPOSE:**

The purpose of the meeting is to allow residents and other interested persons an opportunity to make representation concerning an application to re-zone lands of Lisa Durling, being PID No. 449173 (10 Glovers Lane) from its current Multi-Unit Residential Zone (R3) to Industrial (M1).

The purpose of the meeting is to also allow residents and other interested persons to make representation concerning an application to amend the general land use map that is part of the Town's Official Plan as it relates to the application.

The applicant, Grant Paynter Construction, indicates that if the property is re-zoned, they will construct a building to be used to support a contracting business and will use the property for storage of concrete forms, and other materials and equipment needed to support their business. It is further indicated that the property may be used to construct and prep for some of their projects.

**Mayor Caseley** introduced the applicant and read a statement (email) from the property owner, Lisa Durling, providing her authorization for Mr. Paynter to proceed with the re-zoning application on her behalf. Mr. Paynter is offering to purchase the property, which is conditional on the property being re-zoned from R3 to M1.



**Mayor Caseley** outlined the re-zoning process for the meeting attendees:

*The application was received from Grant Paynter Construction on or about the 25<sup>th</sup> of August, 2017. The application was considered by Town Council, according to the Town's Development Control Bylaw and the PEI Planning Act on September 11, 2017 where staff were instructed to proceed with the application and to schedule a public meeting to hear resident's concerns or support for the application. Two notification ads were placed in the Journal Pioneer on September 16<sup>th</sup> and September 18<sup>th</sup>. Notification letters were delivered to all neighbouring (affected) property owners within a five hundred (500) foot radius of the subject property on September 18, 2017. Following the public meeting, staff will forward all information to DV8 Consulting, who will complete a report for Town Council prior to their formal consideration of the proposed Zoning Bylaw and Official Plan amendment.*

**Mayor Caseley** further indicated that a map showing the location of the subject property and Bylaw regulations related to the Multi-Unit Residential and Industrial zones were available for all interested parties in attendance at the meeting.

**Mr. Baker** read two emails from Kensington resident Peter Moszynski which was received at 4:55PM on Thursday, September 28, 2017 and the second at 5:25PM on Thursday, September 28, 2017. Mr. Moszynski was unable to attend the meeting due to previously scheduled work commitments. His email expressed his concerns regarding the proposed re-zoning application. *A copy of his email correspondence will be included with and will form part of the approved minutes for this meeting.*

*Councillor Pickering joined the meeting at 6:07pm.*

*Councillor Mill joined the meeting at 6:08pm.*

**Mayor Caseley** opened the floor at 6:08 PM for any residents present at the meeting to introduce themselves and to make representation/comments on the proposed bylaw amendment.

**Grant Paynter** responded to the email correspondence from Mr. Moszynski and clarified that he does not intend to construct low income housing, but noted that if there was residential housing on the lot, which would be permitted under the current zoning, the road would see more traffic than what it would with his proposed use. Mr. Paynter stated that he likes the location because of its quiet area and he does not intend for the development to be used as a store front, but primarily as a storage for his existing carpentry business. Mr. Paynter apologized for Mr. Moszynski's assertion that he attempted to bully Mr. Moszynski as it was not his intention.

**Richard Moszynski** requested clarification on the intended use of the property and inquired if the business is run all year around or seasonally.

**Grant Paynter** confirmed that his business operates 12 months of the year, however the concrete forms and some of the materials would not be used during the winter months.

**Arlene MacAusland** read a letter with her concerns regarding the re-zoning application. *A copy of her letter will be included with and will form part of the approved minutes for this meeting.*

**Cheryl MacInnis** spoke on the Kensington Country Store's current use of Glovers Lane. They access their property pretty much daily with a 1/2-ton truck and regularly with tractors and grain trucks through Glover's Lane during the months that the road is accessible. They do not typically use it in the winter months as the Lane is not snow cleared. Ms. MacInnis indicated that they would make use of the road in the winter months for access if it were maintained.

**Dale Adams** noted that Glovers Lane has historically been heavily used for industrial use.

**Mark MacAusland** expressed his concern regarding the resale value of his property should an industrial lot end up bordering his property located at 27 Broadway Street S. He indicated that when they recently purchased the property, they assumed there would be a buffer between residential and industrial zones.

**Richard Moszynski** inquired if the roadway was wide enough for the proposed use.

**Grant Paynter** responded to Mr. Moszynski, confirming that the roadway is more than sufficient for the ½ ton trucks and utility trailers which is used in his business. Mr. Paynter also noted that he has no intentions to cut the trees bordering the property.

**Geoff Baker** responded to Ms. MacAusland's letter. He ensured her that there are no pre-conceived notions as to the outcome of the re-zoning application. The Town is taking the necessary steps in the process which is outlined in the Town's Development Control Bylaw and the Provincial Planning Act. The Public Meeting is the initial step, which allows residents to express their concerns to Town Council. It was noted that unincorporated areas do not hold the same process and would not give residents the same opportunity to voice their concerns. Should the application be approved by Kensington Town Council, it will be sent to the Provincial Minister of Communities, Land and Environment for final approval. Following the re-zoning application, Mr. Paynter will be required to submit a Development Permit Application to Town Council for consideration.

**Richard Moszynski** stated that they had considered moving to Kensington, he expressed his concerns that the Town would be reducing the residential housing market by re-zoning the property.

**Mayor Caseley** ensured that there was not a shortage of residential lots in the Town of Kensington.

**Arlene MacAusland** expressed her concern of reducing the number of residential lots and that they should be protected.

**Dale Adams** requested clarification as to who owns Glovers Lane. It was confirmed that Glovers Lane is owned by the Province of PEI.

**Geoff Baker** noted that the road access, being a provincially owned parcel, would have to be reviewed and included in the report by the Town's planning consultant.

**Grant Paynter** commented that Peter Moszynski's property located at 29 Broadway Street is

currently zoned Commercial, which could be used as such should Mr. Moszynski decide to open a store, as Mr. Moszynski previously indicated is a possibility.

**Mayor Caseley** said his closing remarks and outlined that all the information collected at the meeting would form part of the official report from the Town's planning consultant. He noted that the first reading is tentatively scheduled for the regular Monthly Town Council meeting on Tuesday, October 10, 2017 at 7:00pm, pending the consultant's report is available for Council's review.

*Moved by Councillor Doucette, seconded by Councillor Spencer that there being no further questions or comments on the proposed Development Control Bylaw amendment the meeting adjourned at 6:40 PM. Unanimously carried.*

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Geoff Baker,  
Chief Administrative Officer

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Rowan Caseley,  
Mayor

## Geoff Baker

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**From:** My World Rocks <myworldrocks@live.ca>  
**Sent:** September 28, 2017 4:56 PM  
**To:** townmanager@townofkensington.com  
**Subject:** Fwd: "Zone change"

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From: My World Rocks  
Sent: Thursday, September 28, 4:50 PM  
Subject: Fwd: "Zone change"  
To: marvin@townofkensington.com

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**From:** My World Rocks <myworldrocks@live.ca>  
**Sent:** Thursday, September 28, 2017 1:59:01 PM  
**To:** My World Rocks  
**Subject:** Fwd: "Zone change"

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From: My World Rocks  
Sent: Thursday, September 28, 1:33 PM  
Subject: "Zone change"  
To: My World Rocks

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From: My World Rocks

Sent: Thursday, September 28, 12:07 PM

Subject: Fwd: What do you think "Zone change"

To: richardmoszynski@yahoo.com

Cc: jcmosz@yahoo.ca

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From: My World Rocks

Sent: Thursday, September 28, 10:20 AM

Subject: Zone change

To: My World Rocks

The Glovers lane is used more for families as a trail more so than for deliveries by the co op. I have seen families park cars and younger children sitting and playing while siblings are put in strollers.

Snow mobiles use the lane in winter to access the Chinese restaurant. So this will have an impact as Grant Paynter said he plans to keep the lane clear in the winter.

Grant has said that he plans to build a large warehouse / shop. Is it true that the building must have a 25' front yard and a 25' back yard and if so is Grant aware of this?

If this land is zoned industrial with no buffer zone to residential, the plan may hold less water, as other neighboring properties on Broadway should also receive the same zoning should it be requested as the property values may plummet with difficulty to sell to families with small children.

It is not just what will be done with the land while in Grant Paynter's ownership, but what will it become when it is sold. Once it is zoned industrial anything goes. Our house is a 4 bedroom home, and it would be difficult for a family to live there with children should this go through.

What compensation package would we receive?

Before we go any further, I believe that a study should be conducted in the summer to see how many families are using this lane as walkway.

I also believe that in keeping the spirit of the official plan that another meeting should take place with this one being forfeited. This is due to I being away with work. I work for the Canadian Coast Guard, and cannot take this month off to attend the meeting.

Not only am I missing the meeting, but also the process that follows the following weeks with is the most important part of the process.

I will miss the opportunity to discuss the meeting with other residents, cannot sit down and have a basic coffee to chat about the property, and to feel peoples emotions or let them see mine.

Grant has told me he has been looking for land for a couple of years now. If this is true then one more year should not hurt him as much as this could hurt Kensington.

Grant also said that if we do not support this change, he could put in low income housing. Said that it was not prime real estate so to speak.

I am taking this as bullying and do not like to be bullied or rushed in such an important matter.

I live on the border of Glovers lane and this does impact me. I therefore am asking the council to forfeit this meeting and hold another if they so wish upon my return from sea.

Thank you,

Peter Moszynski

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**Geoff Baker**

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**From:** My World Rocks <myworldrocks@live.ca>  
**Sent:** September 28, 2017 5:26 PM  
**To:** townmanager@townofkensington.com  
**Subject:** Consultant

Hello again,

I would also like to bring up the idea that the consultant not looking into the summer usage of Glovers lane, and how it is used mostly by families rather than fall deliveries with harvest.

Please concern you have received emails

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## **Concerns regarding Rezoning application of PID 449173 (10 Glovers Lane) from R3 to M1**

The Town of Kensington states in their Official Plan revised in 2013, that the quality of life for its residents is a priority. Increasing the population in the Town of Kensington is also a priority. In June of 2017 our daughter Skye, along with two friends organized the protest at the High school to raise awareness of teacher and program cuts. The Mayor was present at the protest and acknowledged the importance and benefits of maintaining quality schools in the town.

So with the sale of our home in Darnley in June 2017, we felt that a move into Kensington would be beneficial. We took possession of our home at 27 Broadway St S, in July 2017. We purchased our house for the convenience of town living, for our children to walk to school, main street access for Arlene's home business, and winter accessibility for health care. The home and lot we purchased has a lovely treed yard suitable for visitors to Arlene's home studio to enjoy before, during and after their visit. Arlene provides excellent tourist information for the area, in terms of attractions, beaches, restaurants, and directions for everything.

An industrial lot will bring increased noise, large equipment, security lighting, signage, dust, and environmental hazards; all undesirable for residential living. We feel that having an industrial lot adjacent to our home greatly affects our physical health and well-being. The industrial lot will also affect the resale value of our property.

Reducing the number of residential lots in the town is not reflective of the Town of Kensington's mission statement, and it is not reflective of the support they stated they have for the school. The school needs an increase in students to maintain teachers and programming. A lack of desirable housing in Kensington is a problem for increasing the needed population. The proposed change in zoning will render our property as undesirable for residential living.

In reading the Official Plan, we see there are policies in place to provide minimum buffer zones, screening and a control of business permitted in commercial areas bordering residential areas. Unfortunately for us there is no such policy in place to address Industrial areas bordering on residential property. Industrial areas are only required to maintain a pleasant appearance suitable to an industrial business. Mr. Paynter has already stated the trees bordering our property and the proposed lot will have to come down.

According to the Land Use Map provided by the Town of Kensington, #10 Glovers Lane is surrounded by R3-residential on 3 sides of the property, and commercial zoning on the other side of Glovers Lane. This tiny industrial lot would be isolated for growth. We know there will be continued pressure put on adjacent landowners to sell their undeveloped residential property, and thus a continued loss of residential land all in exchange for a stack of concrete.

We are sorry that we chose to move to Kensington. We could have moved anywhere on the Island. We are personally insulted that the Town of Kensington does not care about our family and our lives in this Town. Currently Arlene is directing all of her business to Charlottetown. Keeping up appearances for visitors and those wishing to move to the island is becoming increasingly difficult. People want to be reassured that the Island is a lovely place to raise a family and neighbours care about each other. She does not feel she can promote our move to Kensington as a positive experience to her customers.

By Mark and Arlene MacAusland, of 27 Broadway St S, Kensington, Residential lot bordering subject property.



**Town of Kensington**  
**Town Council**  
*Updated Project/Task List*

Item #	Project/Task	Status
1	Unightly Property - 21 Barrett Street	Correspondence has been received from Key Murray Law that the Town's Application in regards to 21 Barrett Street has been scheduled for Wednesday, November 1, 2017 at 9:30 am.
2	Emergency Measures Organization	A meeting was scheduled for October 3, 2017 with David Elliott however it was subsequently cancelled. I anticipate a meeting will be rescheduled for the week of October 16th. Further information will be provided once this meeting takes place.
3	Exempt Staffing Policy	**NO UPDATE**A draft policy has been provided to the CAO. CAO to finalize prior to presentation to Council.
4	Sidewalk Replacement Project	The work on this project has been substantially completed.
5	5 Year Capital Plan	Departmental managers have provided draft plans and Geoff to finalize prior to consideration by Town Council. Capital Plans will be provided as part of the 2018 Budget deliberations.
6	Relocation of "Welcome to Kensington" Sign - Charlottetown Road	**NO UPDATE**
7	Commercial Street Analysis	The Commercial Street Analysis was received by Committee of Council at their regular meeting held on September 25, 2017. It was agreed that staff would look at creating additional space in the vicinity of the intersection during 2018's line painting program to create improved sight lines when turning on to Broadway Street from Commercial Street.
8	Fire Hydrant Adoption Recognition Policy	** NO UPDATE**
9	Financial Policy Development	**NO UPDATE**
10	Wellfield Protection Plan	**NO UPDATE**Waiting on application process for the Clean Water and Wastewater funding program.
11	Provincial Adoption of National Building Code	**NO UPDATE**
12	Crossing Guard Volunteers	Information provided to Councillors via email including general information and water and sewer customer list. An honourarium of \$10.00 per volunteer crossing guard shift has been agreed to by Town Council. Correspondence has been provided to the QEES home and School Association to gauge their interest in this volunteer opportunity.
13	Fire Department Policy Development	All required information has been provided to the consultant. The consultant has informed the CAO that a draft outline of the fire department Master Plan will be completed by the end of October with a final draft by the end of November. It is expected that the project (master plan and standard operating guidelines) will be complete by the end of 2017.
14	Financial Support for Kensington Girl Guides 2018 Trip	A Request for Decision is circulated with the tentative agenda package based upon the recommendation from Committee of Council.
15	Provincial Policing Review	Town Council agreed to have CAO sit on Provincial Committee. Updates to be provided to Town Council as discussions progress. Four meetings have been held thus far centring primarily around the need for a singular radio system to enable all emergency service organizations to maintain contact in an emergency situation. A joint meeting of the steering and leadership committees was held on October 5 where a number of short term policing priorities were discussed.
16	Indian River Festival Partnership Request	Information, as per the direction of Committee of Council, was provided to the director of the Indian River Festival. To date, no response to this correspondence has been received.
17	Street Transfer to Province of PEI	In an email from the Chief Engineer with the Provincial Department of Transportation I am informed that all town streets have been mapped. They are working through some issues and should be in touch with the town in the next week or so to schedule a review meeting.
18	Garden Drive No Parking on East Side	**NO UPDATE**CAO to provide a letter to the Province requesting consideration to have no parking along the east side of Garden Drive. To date no response has been received.
19	Town Hall Roof Replacement	**NO UPDATE**The contract has been awarded to Mallett Exteriors. The steel roofing has been ordered and the project will commence once the roofing arrives.
20	Mural Light - Lodge Hall	**NO UPDATE**The mechanism for the light replacement was suppose to arrive from the manufacturer on September 22nd. However as of the drafting of this report the part has not arrived. I will attempt to determine what is holding the process up and will provide any information. The light replacement is covered under a manufacturers warranty.
21	KNWSA Curb Stop Locations	Field work has been completed. We are waiting on the processed data to enable the information to be installed on the VueWorks system. Further, a number of curb stops have been identified for repair. These repairs are ongoing and will be worked on by Public works staff as time permits.
22	Brookins Drive Drainage Issue	**NO UPDATE**PW staff met with a contractor on site to determine what can be done to alleviate water pooling on a section of Brookins Drive. A catch tee (catch basin) will be installed to catch storm water and direct it to the existing storm sewer system.
23	Public Parking Lot Development - North Street	WSP has completed a preliminary layout. Preliminary costing has been provided. The information will be brought forward at October's Committee of Council meeting.

**Town of Kensington**  
**Town Council**  
*Updated Project/Task List*

Item #	Project/Task	Status
24	BST Multi Unit Development	<b>**NO UPDATE**</b> Subdivision has been approved and submitted to Province. Re-Zoning completed and approved by Province. Application made and approved by Department of Environment for water and sewer extension. Application made and approved by IRAC. Derek French contracted by Town to oversee development process, development agreement, etc.
25	Craig Walsh Soccer Team Funding Request	Additional information has been requested from Mr. Walsh as directed by Committee of council. To date this additional information has not been received.
26	Rail Yards Clock Repair	Spoke to the electrical contractor and it was indicated that the required part has arrived however he is currently extremely busy. He will repair the clock as soon as his schedule allows.
27	Canada Post Sign - Corner of Victoria/Broadway	Reported to Provincial Department of Transportation (Property Owner)
28	Municipalities Act Implementation	CAO has begun to review deficiencies and will provide update at a future Committee of Council meeting on implementation requirements, short falls, etc. Draft regulations have been put forward for consultation and have been provided to Town Council for review and comment.
29	Collective Bargaining Negotiations	Councillors in attendance at the September 7th Special Meeting have been updated on current status of negotiations. Further information to be provided as process progresses.
30	Grant Paynter Re-Zoning Application	A Request for Decision (including a report from DV8 Consulting) is circulated with the tentative agenda package.
31	Canadian Student Leadership Conference Funding Request	Town Council directed staff to move forward with a \$100.00 donation to two students attending the National Student Leadership Conference.
32	Public Works Vehicle Replacement	Staff will issue a Request for Quotations (RFQ) to solicit quotations on replacing the vehicle.
33	Bicycle Rack Quotes	Staff will solicit quotes to purchase bike racks in time for the 2018 season.
34	Harvest Festival Detailed Income Statement	Will be provided as part of the Community Gardens Complex Report for October's Committee of Council Meeting
35	Remove grass from around utility poles in the core area	Complete
36	Straighten Flag Pole at Rail Yards	Complete
37	Replace Spot Lights around Train Station	Complete
38	Hours of Operation added to Town's Website	Complete



[illegible]

[illegible]

[illegible]

## Year To Date Approved Development Permits Summary Report 2017

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Commercial					1									1	
Addition Residential additions/alterations					1	1								2	
Addition Residential Deck/Fence/Pools								1						1	
Demolition						1								1	
New Modular/Mobile Home		1					1							2	
New Multi-unit Family Dwelling								1						1	
New Other				1										1	
New Residential Accessory Structure	1					1	1	1	1	1				6	
New Residential Deck/Fence/Pools				1	1	1	1							4	
New Semi Detached Dwelling					2									2	
Other Modular/Mobile Home					1									1	
Other Residential Deck/Fence/Pools					1									1	
Renovation Commercial						1								1	
<b>Total:</b>						1								24	

Total Estimated Construction Value
\$1,500.00
\$39,000.00
\$7,000.00
\$4,500.00
\$800,000.00
\$300,000.00
\$6,000.00
\$14,350.00
\$48,000.00
\$600,000.00
\$400.00
\$2,500.00
\$60,000.00
<b>\$1,883,250.00</b>

DEVELOPMENT PERMITS REPORT  
For the period September 12, 2017 to October 05, 2017

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction		Value	Estimated Start	Estimated Finish
			Property Address								
Residential Accessory Structure											
23-17	09/15/2017	814582	Calvin MacLean - 24 Linwood Drive	9002-836-3752	Approved	New	Residential Accessory Structure		\$3,000.00	09/15/2017	10/30/2017
			24 Linwood Drive				Description:	Construct a 16x12 shed			
24-17	10/02/2017	1023340	Wayne Clark - 3A Barrett Street	902-888-7830	Approved	New	Residential Accessory Structure		\$6,150.00	10/02/2017	10/02/2017
			3A Barrett Street				Description:	Placement of prefab 12x20 storage barn			

Sub Total: \$9,150.00

Total: \$9,150.00





Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: [townmanager@townofkensington.com](mailto:townmanager@townofkensington.com)  
Website: [www.kensington.ca](http://www.kensington.ca)

#### For Office Use Only

Permit #: 23-17  
Date Received: Sept 14, 2017  
Date Approved:  
PEI Planning:  
Permit Fee: \$ 100.00 ☒ Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 24 Linwood Dr. Property Tax Number (PID): 814582-000  
Lot No.: \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Current Zoning: \_\_\_\_\_  
Are there any existing structures on the property?: ☐ No ☐ Yes, please describe:  
\_\_\_\_\_

Land Purchased from \_\_\_\_\_ Year Purchased \_\_\_\_\_

Location of Development	Property Size
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____ Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____ Area sq. ft. _____

### 2. Contact Information

APPLICANT Name: Calvin Macheen Address: 24 Linwood Dr.  
Phone: 902 836 3752 Cell: \_\_\_\_\_ Kensington, PE  
Email: \_\_\_\_\_ Postal Code: C0B 1M0

Same as Above: ☐

OWNER Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

CONTRACTOR, ARCHITECT OR ENGINEER Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### 3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private

Sewage System ☐ Municipal ☐ Private

### 4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other \_\_\_\_\_

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____



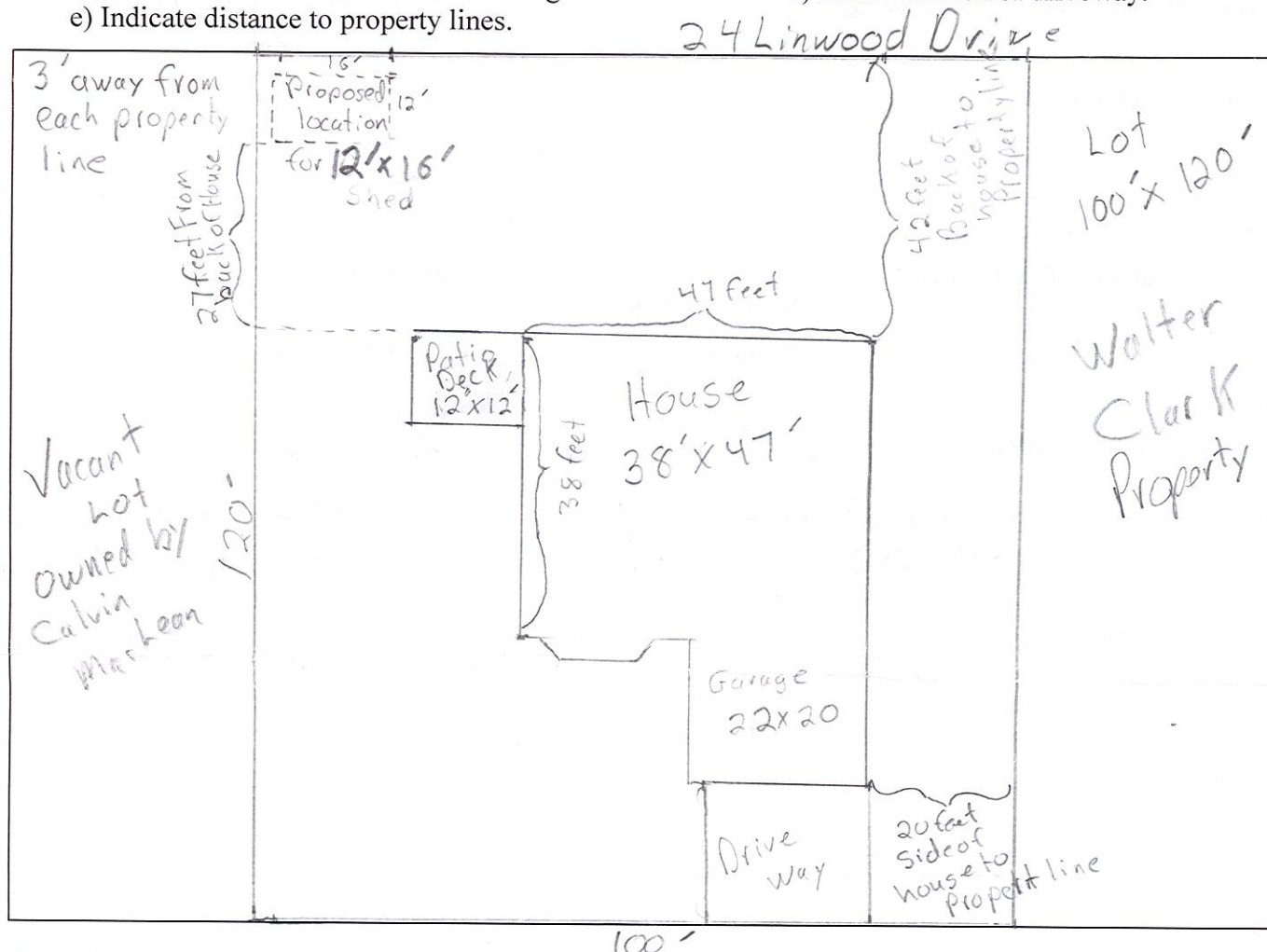
2 Detailed Project Description: 12' x 16' Storage shed, Gable Roof.  
Asphalt shingles. Ranch wall siding painted to match colour  
of house.

Estimated Value of Construction (not including land cost): \$3,000.00

Projected Start Date: September 15, 2017 Projected Date of Completion: November 30, 2017

**Please provide a diagram of proposed construction:**

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 3 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant Calvin MacLean Date: August 25, 2017





Mailing Address:  
55 Victoria Street E  
PO Box 418  
Kensington, PE  
C0B 1M0  
  
Tel: 902-836-3781  
Fax: 902-836-3741  
Email: [townmanager@townofkensington.com](mailto:townmanager@townofkensington.com)  
Website: [www.kensington.ca](http://www.kensington.ca)

For Office Use Only	
Permit #:	24-17
Date Received:	Sept 29, 2017
Date Approved:	Oct 2, 2017
PEI Planning:	Oct 3, 2017
Permit Fee: \$	100.00 <input checked="" type="checkbox"/> Paid

## DEVELOPMENT PERMIT APPLICATION

### 1. Property Information

Project Address: 3A Barrett St Property Tax Number (PID): 1023340  
Lot No.: \_\_\_\_\_ Subdivision Name: \_\_\_\_\_ Current Zoning: \_\_\_\_\_  
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:  
Duplex

Land Purchased from Noonan's Year Purchased 2017

Location of Development	Property Size	
<input type="checkbox"/> North <input checked="" type="checkbox"/> East	Road Frontage	Acreage
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth	Area sq. ft.

### 2. Contact Information

APPLICANT Name: Wayne Clark Address: 3A Barrett St  
Phone: \_\_\_\_\_ Cell: 902-888-7830 Kensington PEI  
Email: Wayne.Clark2@pei.sympatico.ca Postal Code: C0B 1M0  
Same as Above: ☒  
OWNER Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
CONTRACTOR, ARCHITECT OR ENGINEER Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Postal Code: \_\_\_\_\_

### 3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private Sewage System ☐ Municipal ☐ Private

### 4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other \_\_\_\_\_

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____



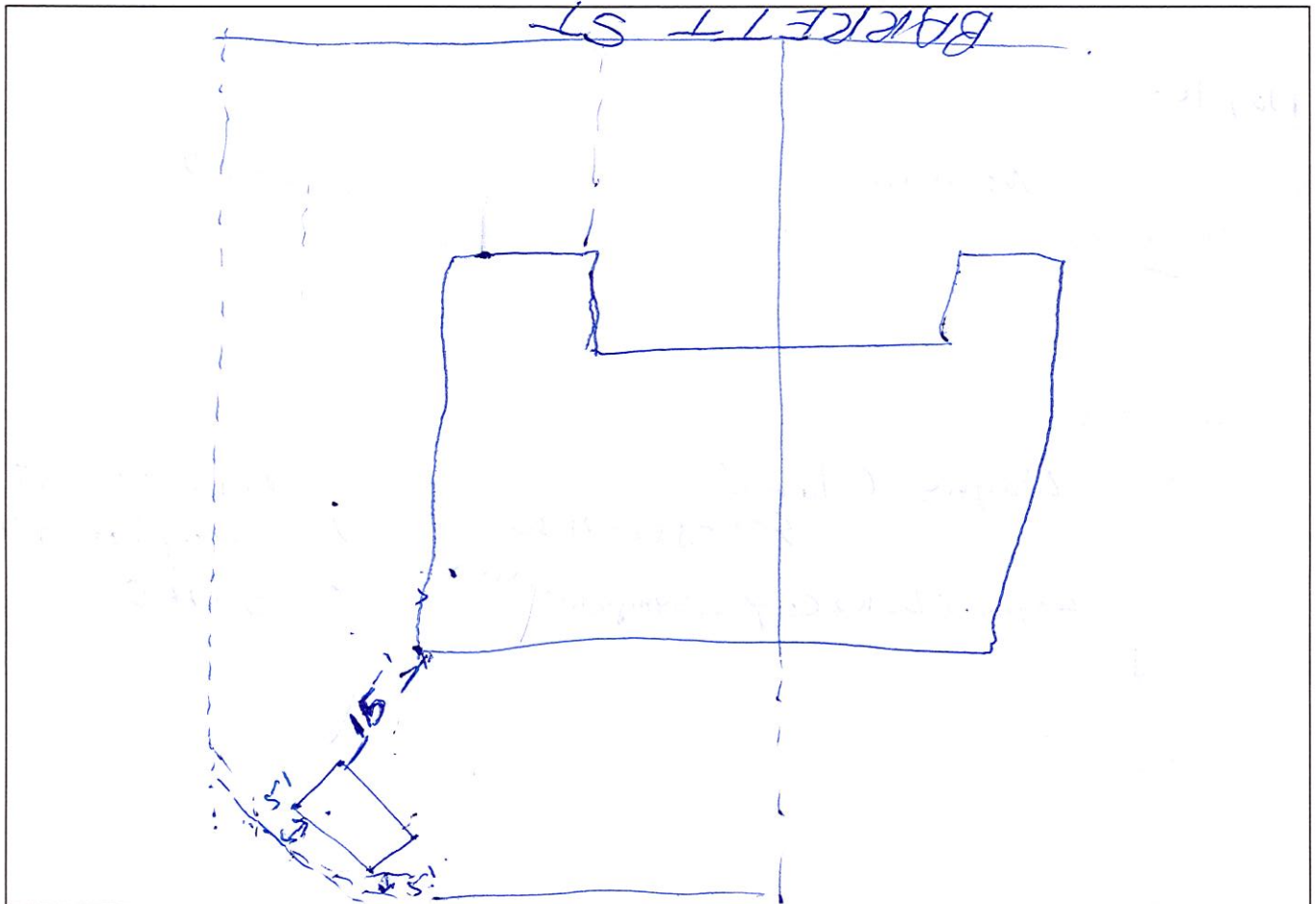
Detailed Project Description: 12x20 Shed

Estimated Value of Construction (not including land cost): 6150.00

Projected Start Date: 09/28/17 Projected Date of Completion: same

Please provide a diagram of proposed construction:

- |                                             |                                          |
|---------------------------------------------|------------------------------------------|
| a) Draw boundaries of your lot.             | b) Show existing and proposed buildings. |
| c) Indicate the distance between buildings. | d) Show location of driveway.            |
| e) Indicate distance to property lines.     |                                          |



**I DO SOLEMNLY DECLARE & CERTIFY:**

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

[Signature]

Date:

Oct 2/17

## Town of Kensington Bills List Aug 2017

ADL Foods	2316427	\$159.71
ADL Foods	2316706	\$44.15
Aliant	5461647	\$218.54
Aliant	5465223	\$30.48
Andrew Griffin	AUG 2017 RRSP	\$703.30
Bailey Clark	LIBRARY AUG 25, 17	\$863.20
Bailey Clark	LIBRARY AUG 11, 2017	\$863.20
Bell Mobility	2-374607	\$201.25
Bell Mobility	2-375134	\$201.25
AL Bell Ltd	1390	\$248.88
Bill Cameron	HARVEST FESTIVAL 17	\$150.00
The Branch Manager	1102	\$575.00
Brenda MacIsaac	AUG 2017 RRSP	\$409.50
Bunny Trails Pet Ranch	HARVEST FESTIVAL 17	\$235.00
Campbell's Plumbing and Heating	8780	\$106.09
Campbell's Plumbing and Heating	8826	\$181.47
Capital "T" Electric	417	\$139.33
Capital "T" Electric	411	\$456.55
Caseley's	2342	\$45.94
Chad Matthews	GREAT TRAIL ENTERTAINMENT	\$125.00
Charles Kitts	MILEAGE 2017	\$174.84
Combat Computer Inc	32199	\$448.79
Combat Computer Inc	32206	\$198.36
Combat Computer Inc	32223	\$280.31
Combat Computer Inc	32224	\$2,649.00
Combat Computer Inc	32462	\$172.49
Combat Computer Inc	32295	\$6,988.47
Combat Computer Inc	32296	\$884.06
Combat Computer Inc	32297	\$783.43
Controls & Equipment	22901	\$1,293.75
Coreen Pickering	HARVEST FESTIVAL 17	\$131.34
Canadian Union of Public Employees	AUG 2017 UNION DUES	\$759.42

District N Lions	DIRECTORY AD 2017	\$120.00
Eastlink	02929593	\$55.20
Eastlink	02875287	\$66.03
Eastlink	03002945	\$593.54
Eastlink	03003276	\$72.39
Eastlink	03003629	\$23.00
Eastlink	03062843	\$118.34
Eastlink	03117992	\$66.03
Eastlink	03172818	\$55.20
Elizabeth Hubley	AUGUST RENT AUG 2017	\$805.00
Ethan Cole	HARVEST FESTIVAL	\$860.00
Geoff Baker	AUG 2017 MILEAGE	\$272.97
George Dowdle	HAR FES DANCE 2017	\$250.00
Greco Pizza	AUG 16, 2017 HAR FES	\$150.00
GSD Utility Services Inc	823	\$828.00
HMS Office Supplies Ltd	740217-00	\$683.10
HMS Office Supplies Ltd	738999-00	\$419.75
Holland College	539982	\$158.87
Holland College	539980	\$339.46
Iain McCarville	HARVEST FESTIVAL 17	\$250.00
Irving Oil	31995254	\$168.33
Irving Oil	32001232	\$263.14
Irving Oil	31972242	\$192.42
Irving Oil	835421	\$40.07
Irving Oil	126496	\$54.58
Irving Oil	447332	\$252.14
Irving Oil	636491	\$368.54
Irving Oil	32013814	\$171.92
Irving Oil	32007629	\$155.07
Island Hot Tubs & Pools	17023	\$190.89
Island Hot Tubs & Pools	17059	\$232.27
Island Hot Tubs & Pools	17217	\$69.98
Island Hot Tubs & Pools	17093	\$381.78
Island Hot Tubs & Pools	17252	\$36.79

Island Hot Tubs & Pools	17233	\$134.50
Island Hot Tubs & Pools	17247	\$54.04
Jensen Mayne	MISS TOWN OF KTOWN	\$400.00
Jet Ice	95207	\$1,233.09
Ken Fornetran	AUG 16 MUSIC NIGHTS	\$200.00
Ken Fornetran	AUG 9 MUSIC NIGHTS	\$200.00
Ken Fornetran	AUG 2 MUSIC NIGHTS	\$200.00
Ken Fornetran	AUG 23 MUSIC NIGHTS	\$200.00
Ken Fornetran	AUG 30 MUSIC NIGHTS	\$200.00
Kenmac Auto Body Ltd	01839	\$230.00
Kensington Ball Field Committee	2017 SIGN	\$100.00
Kensington Country Store	02810016673	\$24.82
Kensington Country Store	02810013458	\$143.46
Kensington Vipers	AUG 2017 DONATION	\$750.00
Kensol Service	790403	\$419.75
Kent Building Supplies	990592	\$39.09
Kent Building Supplies	991728	\$55.21
Kent Building Supplies	996346	\$6.89
Kent Building Supplies	996345	\$79.12
Kent Building Supplies	996746	\$19.31
Key Murray Law	227750	\$4,375.76
Kim Mullett	AUG 28, 2017 MILEAGE	\$15.51
Kensington Metal Products Inc	39322	\$46.58
Kensington Metal Products Inc	39018	\$15.53
Krista Ramsay Shields	GREAT TRAIL ORGANIZER	\$300.00
K'Town Auto Parts	2982/5	\$17.91
K'Town Auto Parts	3095/5	\$118.65
K'Town Auto Parts	2751/5	\$90.85
K'Town Auto Parts	2419/5	\$31.28
Leon Gallant	HAR FES DANCE 2017	\$1,500.00
Lewis Sutherland	AUG 2017 RRSP	\$920.22
Lewis Sutherland	AUG 31, 2017 MILEAGE	\$131.60
Long & McQuade Limited Musical Instruments	01095129/5250	\$52.10
Marching Band	HARVEST FESTIVAL 17	\$200.00

Maritime Electric	SPEED RADAR AUG 17	\$102.78
Maritime Electric	TOWN HALL AUG 17	\$1,650.73
Maritime Electric	LIBRARY AUG 17	\$140.21
Maritime Electric	SENIOR CO-OP AUG 17	\$45.44
Maritime Electric	CGC SIGN AUG 17	\$65.38
Maritime Electric	CGC RINK AUG 17	\$1,632.23
Maritime Electric	CGC BALLFIELD AUG 17	\$29.05
Maritime Electric	PW SHOP AUG 17	\$114.34
Maritime Electric	20 STEWART AUG 17	\$69.01
Maritime Electric	CAR CHARGER AUG 17	\$44.25
Maritime Electric	STREET LIGHTS AUG 17	\$3,091.34
Maritime Electric	FIRE HALL AUG 17	\$483.20
Maritime Electric	EVK POOL AUG 17	\$819.26
Maritime Electric	ART CO-OP AUG 17	\$286.73
Maritime Electric	TRAIN STN AUG 17	\$1,064.56
Mary's Bake Shoppe	AUG 18, 2017	\$25.00
Matt Pothier	CGC REFUND CHEQ	\$270.00
Malpeque Bay Credit Union	AUG 2017 RRSP	\$2,385.44
McInnes Cooper	2017015833	\$1,191.22
Medacom Atlantic Inc	9114	\$251.16
Minister of Finance	AUG 2017 PROP TAX	\$5,502.73
Miss Community Gardens	HARVEST FESTIVAL 17	\$400.00
Miss Community Gardens 1st Runner Up	HARVEST FESTIVAL 17	\$200.00
Miss Community Gardens 2nd Runner Up	HARVEST FESTIVAL 17	\$200.00
Mitchell Jollimore	HARVEST FESTIVAL 17	\$500.00
MJS Marketing & Promotions	2605047	\$690.00
Moase Plumbing & Heating	26945	\$98.90
Murphy's Kensington	133753	\$14.76
Murphy's Kensington	228654	\$173.33
Murphy's Kensington	774692	\$20.65
Murphy's Kensington	1-227017	\$5.75
ON THE GO PROPERTY MAINTENANCE INC	16362	\$339.25
Orkin Canada	7919787	\$62.10
Orkin Canada	7920231	\$28.75



Palmer Automotive & Truck Center	PASIN0004721	\$2,081.53
Par-T-Perfect PEI	2017011	\$1,476.82
Parker Murray	HARVEST FESTIVAL 17	\$100.00
Prince County Trophy	003708	\$55.20
Prince County Trophy	45	\$117.30
Revolution Media	1463-2017	\$32.20
Rheal Arsenault	HAR FES DANCE 2017	\$500.00
Robert Hartlen	BATTERIES & DRY CLEAN	\$76.77
Robert Wood	JULY 2017 MILEAGE	\$178.60
Robert Wood	AUG 2017 MILEAGE	\$206.80
Saltwire Network	SM00003734	\$573.85
Saunders Equipment Ltd	931752	\$439.47
Mikes Independent	310	\$53.94
Mikes Independent	03 9341	\$113.75
Mikes Independent	03 9075	\$17.01
Scotiabank Visa	FIVEELEVEN WEST	\$73.40
Scotiabank Visa	EAGLES GLENN GOLF	\$5,700.00
Scouts Canada	HARVEST FESTIVAL 17	\$250.00
Shane Pendergast	HAR FES DANCE 2017	\$150.00
Source for Sports	AUG 10, 2017	\$101.20
Source for Sports	TB0009017	\$575.00
Spring Valley Building Centre Ltd	2016	\$1,437.50
Spring Valley Building Centre Ltd	181263	\$78.15
Spring Valley Building Centre Ltd	181699	\$32.19
Spring Valley Building Centre Ltd	690563	\$66.70
Staples	032971	\$137.46
Staples	073304	\$236.59
Staples	5501651849	\$1,116.74
Suncor Energy Products Partnership	AUG 2017	\$683.10
Superior Sanitation	615459	\$80.50
Superior Sanitation	615460	\$51.93
Superior Sanitation	615461	\$184.00
Superior Sanitation	615462	\$230.00
Superior Sanitation	615463	\$207.00

T & K Fire Safety Equipment Ltd	231546	\$460.00
Tanya Beairsto	JULY 24, 2017	\$180.00
Tanya Beairsto	14	\$50.00
Telus	AUG 2017	\$680.89
Thomson Reuters Canada	8336838	\$108.05
Toshiba Finance	15312158	\$530.37
Tourism PEI	62290	\$57.50
Vail's Fabric Services Ltd	288013	\$104.42
Vail's Fabric Services Ltd.	286318	\$104.42
Vicki Campbell	MILEAGE AUG 2017	\$94.00
Vistaprint	9273255870	\$614.69
Vistaprint	9271471864	\$617.14
Water & Pollution Control Corporation	AUG 2017 W&S	\$381.31
Wet n' Wild Car Wash	237395	\$90.00
Women's Institute Harvest Festival	HARVEST FESTIVAL	\$300.00
WSP Canada Inc	0673250	\$503.59
Yellow Pages Group	17-4804195	\$22.08
Youth Talent	HARVEST FESTIVAL 17	\$300.00
Youth Talent	HARVEST FESTIVAL 17	\$150.00
Youth Talent	HARVEST FESTIVAL 17	\$75.00
Subtotal		<hr/> \$86,827.88
Aug Payroll		\$132,204.05
<b>Total Aug Bills</b>		<hr/> <b>\$219,031.93</b> <hr/>

**TOWN OF KENSINGTON**  
Income Statement Comparison of Actual to Budget for Aug 2017

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$107,771.51	\$97,311.00	\$10,460.51	\$742,916.09	\$715,463.00	\$27,453.09	\$1,081,858.00	69%
Police Service	\$889.75	\$4,000.00	-\$3,110.25	\$13,863.60	\$32,000.00	-\$18,136.40	\$48,000.00	29%
Town Hall Rent	\$7,852.96	\$7,830.00	\$22.96	\$62,823.68	\$62,640.00	\$183.68	\$93,960.00	67%
Recreation	\$750.00	\$2,000.00	-\$1,250.00	\$2,250.00	\$3,500.00	-\$1,250.00	\$4,500.00	50%
Sales of Service	\$40,296.80	\$35,400.00	\$4,896.80	\$298,774.60	\$232,350.00	\$66,424.60	\$359,950.00	83%
Subtotal Revenue	\$157,561.02	\$146,541.00	\$11,020.02	\$1,120,627.97	\$1,045,953.00	\$74,674.97	\$1,588,268.00	71%
GENERAL EXPENSES								
Town Hall	\$16,112.39	\$15,297.00	\$815.39	\$95,587.21	\$97,928.00	-\$2,340.79	\$146,118.00	65%
General Town	\$49,746.87	\$44,856.00	\$4,890.87	\$364,752.82	\$364,916.00	-\$163.18	\$528,502.00	69%
Police Department	\$44,250.44	\$49,487.00	-\$5,236.56	\$293,789.68	\$284,620.00	\$9,169.68	\$431,072.00	68%
Public Works	\$23,211.76	\$16,619.00	\$6,592.76	\$194,816.00	\$173,058.00	\$21,758.00	\$237,433.00	82%
Train Station	\$2,761.16	\$2,610.00	\$151.16	\$18,980.24	\$18,730.00	\$250.24	\$27,795.00	68%
Recreation & Park	\$17,511.46	\$11,775.00	\$5,736.46	\$59,756.12	\$63,400.00	-\$3,643.88	\$72,250.00	83%
Sales of Service	\$23,609.29	\$19,171.00	\$4,438.29	\$133,295.31	\$122,496.00	\$10,799.31	\$184,382.00	72%
Subtotal Expenses	\$177,203.37	\$159,815.00	\$17,388.37	\$1,160,977.38	\$1,125,148.00	\$35,829.38	\$1,627,552.00	73%
Net Income (Deficit)	-\$19,642.35	-\$13,274.00	-\$6,368.35	-\$40,349.41	-\$79,195.00	\$38,845.59		
Community Gardens Complex								
Community Gardens Revenue	\$29,896.80	\$37,000.00	-\$7,103.20	\$256,873.23	\$249,900.00	\$6,973.23	\$402,900.00	64%
Community Gardens Expenses	\$34,889.83	\$38,308.00	-\$3,418.17	\$220,791.73	\$240,619.00	-\$19,827.27	\$363,616.00	61%
Net Income (Deficit)	-\$4,993.03	-\$1,308.00	-\$3,685.03	\$36,081.50	\$9,281.00	\$26,800.50		
Fire Department								
Fire Revenues	\$20,613.25	\$20,214.00	\$399.25	\$165,581.00	\$161,712.00	\$3,869.00	\$242,568.00	68%
Fire Department Expenses	\$15,865.47	\$17,483.00	-\$1,617.53	\$138,349.26	\$151,469.00	-\$13,119.74	\$242,568.00	57%
Net Income (Deficit)	\$4,747.78	\$2,731.00	\$2,016.78	\$27,231.74	\$10,243.00	\$16,988.74		
<b>Consolidated Net Income (Deficit)</b>	<b>-\$19,887.60</b>	<b>-\$11,851.00</b>	<b>-\$8,036.60</b>	<b>\$22,963.83</b>	<b>-\$59,671.00</b>	<b>\$82,634.83</b>		
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$48,488.78	\$46,297.00	\$2,191.78	\$377,047.27	\$370,449.00	\$6,598.27	\$555,637.00	68%
Water & Sewer Expenses	\$51,550.60	\$45,453.00	\$6,097.60	\$373,553.12	\$354,354.00	\$19,199.12	\$555,637.00	67%
<b>Water &amp; Sewer Net Income (Deficit)</b>	<b>-\$3,061.82</b>	<b>\$844.00</b>	<b>-\$3,905.82</b>	<b>\$3,494.15</b>	<b>\$16,095.00</b>	<b>-\$12,600.85</b>		

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**TOWN OF KENSINGTON – MEMORANDUM**

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**TO:** MAYOR AND TOWN COUNCIL, CAO  
**FROM:** ROBERT WOOD, CGC MANAGER  
**SUBJECT:** AUGUST 2017 COMMUNITY GARDENS COMPLEX REPORT  
**DATE:** SEPTEMBER 22, 2017  
**ATTACHMENT:** STATISTICAL REPORT

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**August 2017**

**Fitplex**

Programming: Aerobics Programming

None

Hours

Key FOB Entry	5:45 AM – 12:00 Midnight Daily
Staffed	4:00 PM – 8:00 PM Monday – Thursday

**Arena**

- 50<sup>th</sup> Harvest Festival Held

**Kensington Cash**

June, 2017	\$180.00
	\$194.00
	\$186.00
	<u>\$190.00</u>
<u>Total</u>	<u>\$750.00</u>

## **Ball Fields**

Minor Ball Finishes on Aug 31, and Rec League begins playoffs in September.

## **Harvest Festival:**

50<sup>th</sup> Harvest Festival was held. Highlights include:

- 155 parade entries
- Reunion Dance tables sold out and crowd of 300 plus attended
- Golf Tournament had 18 teams
- Pageant was well attended
- New event Ultimate Fishermen Challenge was well received and has over 65000 views on you-tube
- Wednesday night crowning ceremonies had over 30 former pageant winners in attendance

## **Senior Center**

Railing on entranceway reinforced

## **Upcoming Events**

- Co-ed ball tournament
- Ice Plant will be started Sept 1,2017
- Aerobics starting in Sept

Town of Kenisngton  
Community Gardens Complex Monthly Statistical Data  
2016

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
<b>Fitplex</b>													
Total Members	214	235	230	211	218	210	198	192	210	220	225	235	2598
Attendance	1250	1066	1105	998	889	788	672	724	766	825	996	996	11075
Day Passes Sold	57	70	48	48	38	16	8	12	30	38	31	31	427
Memberships Sold	38	31	16	31	29	20	20	22	36	36	27	27	333
Monthly Payment Memberships	20	31	35	36	46	46	46	46	48	50	50	52	506
<b>Arena</b>													
Hours Rented	176	155	115	37	0	0	0	0	100	132	162	152	1029
Preschool (Free)	4	4	4	2	0	0	0	0	0	0	4	4	22
Adult Skate	8	8	8	2	0	0	0	0	0	0	4	4	34
Donated Ice Time		10	12	5	0	0	0	0	0	0	0	2	29
Total Hours Rented	188	177	139	46	0	0	0	0	100	132	170	162	1114
Storm Days (no rentals)	3	2	2	0	0	0	0	0	0	0	0	3.5	10.5

Town of Kenisngton  
Community Gardens Complex Monthly Statistical Data  
2017

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
<b>Fitplex</b>													
Total Members	280	270	260	265	245	230	230	220					2000
Attendance	1571	1227	1300	1100	1056	816	699	726					8495
Day Passes Sold	32	25	20	40	19	12	15	16					179
Memberships Sold	55	26	32	41	29	21	23	20					247
Monthly Payment Memberships	54	55	49	49	54	54	50	50					415
<b>Arena</b>													
Hours Rented	159	157	145	35	0	0	0	0					496
Preschool (Free)	4	4	4	0	0	0	0	0					12
Adult Skate	4	4	4	0	0	0	0	0					12
Donated Ice Time	2	10	2	5	0	0	0	0					19
Total Hours Rented	169	175	155	40	0	0	0	0					539
Storm Days (no rentals)	2	3	0	0	0	0	0	0					5



## **Mayor's Report to Town Council**

**October 10, 2017**

**The Mayor's Report** to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include as much as possible a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokespersons for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. ([www.kensington.ca](http://www.kensington.ca))

Committee of Council meetings are held on the 4<sup>th</sup> Monday of each month at 6:30pm and Town Council meetings are held on the 2<sup>nd</sup> Monday of each month at 7:00pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

**WO Mellish Memorial** – I attended KISH when a memorial plaque was presented to the school by Canadian Pacific Railway to honour the sacrifice WO Mellish, (a former student at KISH) paid when he laid down his life during the Afghanistan War.

**Kindergarten Visit** – About 45 kindergarten students attended Town Hall and visited with the Police Department and also Town Hall. The students had some good questions and they were all given the opportunity to wear the Mayors Chair of Office and be Mayor for a minute.

**Central Development Corporation Mixer** – Attended a business mixer by the Central Development Corporation (CDC) in Bedeque which was an opportunity for the business community to hear what the CDC offers and how they promote economic development and job creation in the area.

**Raise a Reader Fundraiser** – I was offered the opportunity to volunteer for the Journal Pioneer Raise a Reader fundraiser at the Tim Hortons entrance. The funds raised are used to promote literacy on Prince Edward Island. We were fortunate to have close to \$700 raised in Kensington, thanks to the generous support of Tim Horton's customers.

**Camp Triumph Dinner and Auction** – I attended and represented Kensington at this event. This is the largest fundraiser for this Camp and we are fortunate to have it located so close to our municipality. Children from all over the Maritimes attend this camp. I was speaking with the parents of two children who have attended the last three years and they could not say enough positive things



about what the camp has done for their family. Their oldest child is now taking the leadership course and plans to become a leader there in future.

**Industrial Development** – Mr. Baker and I met with Marilyn Murphy from ACOA and Shane MacDougal from Innovation PEI to follow up on previous discussions and also discuss the possibility of moving forward with a visioning and/or a strategy session to look at opportunity for economic development and population growth in Kensington and area. They are supportive of such an initiative and are going to investigate the possibility of funding sources. Another follow up meeting is scheduled for November.

**Immigration** – Mr. Baker and I met with Mary Hunter from Department of Immigration PEI. She filled us in on the initiatives her department is taking to help increase immigration to rural areas of the province.

**Grand Opening Kensington Legion** – It was my honour to be able to attend this Grand Opening and represent Council, Staff, Residents and Businesses. The Legion in our Town is successful in looking to the future and not falling victim to the problems other Legions have experienced in other communities. A tribute to the hard work and forward thinking leadership of the Legion. They provide a much needed resource in our community.

Rowan Caseley  
Mayor – Town of Kensington



## Town of Kensington - Request for Decision

<b>Date:</b> October 3, 2017	<b>Request for Decision No:</b> 2017-50
<b>Topic:</b> Kensington Wild 2017/18 Sponsorship Request	
<b>Proposal Summary/Background:</b> <p>We have received a request from the Kensington Wild Major Midget Hockey Club for the Town to consider sponsoring the team for their 2017/18 season. In each of the past four years the Town has been a “Jersey Sponsor” for the team at a cost of \$750.00 annually.</p> <p>In exchange for the \$750.00 sponsorship the Town receives its name on a home and away jersey, recognition in their game program and 5 season passes. In year’s past the Town has given away the 5 season passes on an individual game basis, i.e. 5 passes to each game throughout the season. This is typically done through social media contests.</p> <p>The Kensington Wild have provided two options for sponsorship for the Town’s consideration as follows:</p> <p><u>Jersey Sponsor - \$750.00</u> Company name on home and away jersey Company name in game program 5 season passes</p> <p><u>Game Sponsor - \$250.00</u> Company name in program 1 home game recognition as game sponsor 10 free tickets to “your” game night</p>	
<b>Benefits:</b> <ul style="list-style-type: none"><li>• N/A</li></ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• N/A</li></ul>	
<b>Discussion/Comments:</b> <p>It is recommended by the CAO that Town Council proceed with a sponsorship of the Kensington Wild for the 2017/18 season in the amount of \$750.00.</p>	
<b>Options:</b> <ol style="list-style-type: none"><li>1. Sponsor the Kensington Wild in the amount of \$750.00.</li><li>2. Sponsor the Kensington Wild in the amount of \$250.00</li><li>3. Not sponsor the Kensington Wild for the 2017/18 season.</li></ol>	

<b>Costs/Required Resources:</b>  \$750.00	<b>Source of Funding:</b>  General Government – Donations and Grants
<b>Recommendation:</b>  That Town Council consider and adopt the following motion:  <i><b>THAT Kensington Town Council approve a “Jersey Sponsorship” for the Kensington Wild Major Midget Hockey Club for the 2017/18 hockey season in the amount of \$750.00.</b></i>	



Kensington Wild Hockey Club  
PO BOX 835  
Kensington .PE  
C0B-1M0

## Sponsorship Letter 2017/2018

Dear Potential Sponsor,

On behalf of the Kensington Wild Major Midget Hockey Club, we would like to extend an invitation to you and your company to become a sponsor for our 2017/2018 season. Let me take this opportunity to introduce you to the Kensington Wild. The Wild franchise is entering its 5th year in the NB/PEI Major Midget League. Our team plays host to and travels to Moncton, Fredericton, St John, Miramichi, and Charlottetown. We compete in a 35 game schedule; attend tournaments in Moncton and Halifax. The Wild will play home games at the Community Gardens in Kensington and will once again be very competitive team.

The Kensington Wild team will consist of 20 players from across Pei. This league hosts the future talented players that will go on to be drafted in the Major Junior, Junior A hockey Leagues. It's our plan to continue to be a part of our community and to provide an exciting environment for our players, fans and sponsors.

The Wild Hockey Club looks forward to building a strong partnership with your company. We truly believe that together we can help grow your community involvement while investing in today's youth and having a lot of fun doing it. We are a team that represents Prince County. Strongly involved in the communities of Kensington, Summerside, and all of west prince to the tip of Tignish.

We are proposing a couple of options for you to consider. This is going to be an exciting year for the Wild in Kensington. We will work hard to bring business your way with our team along with the travelling teams to our area. If you have any questions at all please feel free to contact myself. We thank you for your time and look forward to hearing from you soon.

Respectfully Yours

Mike Gallant  
Kensington Wild President

902-439-3565  
[pei.wildhockey@hotmail.com](mailto:pei.wildhockey@hotmail.com)

Tanya 432-4582



Jersey Sponsor. \$750.00

Company name on home and away jersey.

Company name in our game program.

5 Season Passes

Game Sponsor \$250

Company name in our program.

1 home game for you to be recognized as game sponsor.

10 free tickets to your game night.

Season Passes \$75.00

Great gift for your staff

Checks can be made payable to Kensington Wild.

Kensington Wild

4 Linwood Drive

Kensington PE

C0B1M0

902-439-3565

## Town of Kensington - Request for Decision

<b>Date:</b> October 6, 2017	<b>Request for Decision No:</b> 2017-51
<b>Topic:</b> Kensington Girl Guide/Pathfinder Sponsorship Request	
<b>Proposal Summary/Background:</b> <p>Juanita Boucher, Kensington Girl Guide and Pathfinder Leader, made a presentation to Town Council at their regular August meeting on an upcoming Girl Guides Educational Tour to Toronto and Ottawa. The tour is planned for June 29, 2018 to July 5, 2018. It is understood the tour may include an opportunity for the girl guides to meet Prime Minister Trudeau. Ms. Boucher's presentation included a request to Town Council to financially support the tour. While no specific dollar amount was requested, Town Council were asked for a sponsorship they considered appropriate.</p> <p>The Kensington Girl Guides have a fundraising goal of \$54,000 of which they have raised approximately \$33,000 to date. Fundraising activities thus far have included bake sales, grocery bagging at local and Summerside grocery stores, rag sales, etc.</p> <p>Attending the educational tour are 13 girl guides from the Charlottetown area and 14 from the Kensington Area, two of which, we are informed, reside in the Town. The 12 remaining girls are all from the Kensington area, attend school in Kensington and are members of the Kensington Girl Guides and Pathfinders group.</p> <p>Town Council financially supported the previous Girl Guides trip to London (in 2014) in the amount of \$2,000.00. Kensington pins and a portrait of one of the Town's 2014 murals was also provided. The mural portrait was presented to Prince William and currently hangs in Kensington Palace.</p> <p>A copy of the preliminary itinerary of the education tour is attached to this Request for Decision.</p>	
<b>Benefits:</b> <ul style="list-style-type: none"><li>• Will provide local Girl Guides and Pathfinders with an opportunity to attend an educational tour to Toronto and Ottawa.</li></ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• N/A</li></ul>	
<b>Discussion/Comments:</b> <p>The potential sponsorship was discussed by Committee of Council at their regular September meeting where a recommendation was put forward to provide a sponsorship of \$2,000.00.</p> <p>The Town's Donation Policy states that the following criteria shall be met prior to being considered for a donation an individual, group or organization shall:</p> <ul style="list-style-type: none"><li>• be based in or affiliated with the Town of Kensington;</li><li>• not be the recipient of any other financial or other type of support/assistance from the Town;</li><li>• agree to acknowledge Council's contribution in all publicity relating to the events or</li></ul>	

activity to which the donation applies;

- recognize that Council may at its discretion consider requests for amounts greater than the prescribed maximum and/or the distribution of funds outside the Town for events/causes which are of regional, provincial or national significance.

It is determined that the current request meets the requirements of the Donations Policy and as such is recommended by Staff for approval.

**Options:**

1. Sponsor the Kensington Girl Guide/Pathfinder group in the amount of \$2,000.00.
2. Sponsor the Kensington Girl Guide/Pathfinder group at a different amount.
3. Not sponsor the Kensington Girl guide/Pathfinder group.

**Costs/Required Resources:**

\$2,000.00

**Source of Funding:**

General Government – 2018 Donations and Grants

**Recommendation:**

That Town Council consider and adopt the following motion:

***THAT Kensington Town Council approve a donation to the Kensington Girl Guides/Pathfinders Group for their upcoming education tour to Ottawa and Toronto, in the amount of \$2,000.00, to be included in the 2018 General Government budget line for Donations and Grants.***



**Charlottetown & Kensington Girl Guide and Pathfinders  
Educational Tour to Ottawa, and Toronto Educational Tour**  
**June 29<sup>th</sup> to July 5<sup>th</sup>, 2018**

**Friday, June 29<sup>th</sup>**

Morning/  
Afternoon

Meet your **Driver and Tour Director from Target Tours** at 6:00 am and depart on your educational tour to Ottawa and Toronto Educational Tour. Pick ups at the Charlottetown Walmart and Ceretti's Irving in Borden will be arranged.

We will stop for rest breaks and lunch along the way. Your Tour Director will make the trip pass quickly with on-board entertainment and games.

Evening

Enjoy an **included dinner at Buffets des Continents in Trois Rivières, QC**. Arrive at the **Courtyard by Marriott Ottawa East or similar** at approximately 10:00 pm.

**Saturday, June 30<sup>th</sup>**

Morning

Enjoy a **complimentary hot breakfast** with your group. This morning we will tour the **Canadian Parliament Buildings**. After the tour, we will visit the **National Art Gallery of Canada**.

Afternoon

This afternoon, lunch will be at the Rideau Centre (not included). Later enjoy free time to explore Ottawa with your units near the Byward Market.

Evening

Meet at **Tuckers Marketplace for an included buffet dinner**. After dinner, we will meet our guide for the **Ghost and the Gallows tour** including Carleton County Jail.

**Sunday, July 1<sup>st</sup>**

Morning/  
Afternoon

Meet your group for a **complimentary hot breakfast**. This morning we will visit the **Canadian War Museum**. Later this afternoon meet a local Girl Guide Chapter for the Canada Day Celebrations in our nations capital (to be confirmed).

Evening

This evening we will participate in the Canada Day Activities around the city before watching the Canada Day fireworks. An **included dinner** will be arranged for the group at a local restaurant.

**Monday, July 2<sup>nd</sup>**

- Morning Meet your group for a **complimentary hot breakfast**. This morning we will check out of your host hotel and depart for Toronto. We will stop for rest breaks and lunch along the way.
- Afternoon Travel to Downtown Toronto and visit the **CN Tower**.
- Evening This evening visit a **local restaurant** for an included dinner. After dinner, we will visit the **Ripley's Aquarium of Canada**. Later this evening, we will check into the **Novotel-Toronto North York or similar**.

**Tuesday, July 3<sup>rd</sup>**

- Morning Meet your group for a **complimentary breakfast**. This morning we will visit **Casa Loma**.
- Afternoon This afternoon we will visit **Vaugh Mills – Toronto's Premier Outlet Mall** for lunch and free time to explore the mall. Later return to your host hotel for free time to freshen up before this evenings performance.
- Evening Tonight, enjoy an **included dinner at a local restaurant** before catching a **theatre performance in Downtown Toronto**. Later this evening, return to our host hotel for a well-deserved nights rest.

**Wednesday, July 4<sup>th</sup>**

- Morning Meet your group for a **complimentary hot breakfast**. Check out of your host hotel and depart for **Canada's Wonderland**. With over 330 acres of theme park to explore you will be in for a thrilling day. Driver will be off duty
- Afternoon Around 3:00 pm meet your group and depart for Dorval. Rest breaks and **farewell dinner at Swiss Chalet in Brockville, ON** will be arranged along the way.
- Evening Arrive at the **Comfort Inn Dorval** at approximately 10:00 pm for a well-deserved nights rest.

**Thursday, July 5<sup>th</sup>**

- Morning/  
Afternoon Meet your group for a **complimentary hot breakfast**. Today we will check out of our host hotel and depart for home. We will stop for rest breaks and lunch along the way. Your Tour Director will make the trip pass quickly with on-board entertainment and games.
- Evening Meet your parents at Ceretti's in Borden at approximately 7:30 pm then again in Charlottetown at approximately 8:15 pm. Say goodbye to your Driver and Tour Director and cherish the many memories made during your Educational Tour to Ottawa and Toronto.



## Town of Kensington - Request for Decision

<b>Date:</b> October 6, 2017	<b>Request for Decision No:</b> 2017-52
<b>Topic:</b> Grant Paynter Construction – Zoning Bylaw/Official Plan Amendment Request	
<b>Proposal Summary/Background:</b> <p>A request has been received from Grant Paynter, of Grant Paynter Construction, for Town Council's consideration of re-zoning a property located at 10 Glover Lane (PID No. 449173) from its current Multi-Unit Residential (R3) designation to a zone appropriate for his proposed use of a construction business shop. Mr. Paynter states in his request that the shop will be mainly used at this point for storage of concrete forms, staging and other materials and equipment needed in his profession. He is also intent on using the property for the parking of trailers and equipment in closer proximity to the bulk of their work and their material providers in and around Kensington. The shop may also be used to construct and prepare materials for their construction projects.</p> <p>Town Council considered the request at their September regular meeting where, based on a recommendation from the CAO, direction was provided to schedule a public meeting to hear comments/concerns on the application from residents. The Public Meeting was held on September 28, 2017 at 6:00 PM. A copy of the Public Meeting Minutes (unapproved) are circulated with the tentative agenda package and are also attached to this Request for Decision.</p> <p>Following the Public Meeting all information relevant to the application was forwarded to DV8 consulting to provide a report for Town Council's consideration. A copy of DV8's report is attached to this Request for Decision.</p>	
<b>Benefits:</b> <ul style="list-style-type: none"><li>• N/A</li></ul>	
<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• N/A</li></ul>	
<b>Discussion/Comments:</b> <p>It is recommended by DV8 consulting that the application to re-zone a property located at 10 Glover's Lane should be rejected. The recommendation is based on unresolved questions around access to the property through Glover's Lane (not considered by the Province of PEI as a Public Road), the Town's inability, according to its Development Control Bylaw, to approve an Industrial development fronting on to a private right of way and the concerns of residents in the vicinity of the property. Section 4.13 of the Town's Development Control Bylaw states:</p> <p><b>4.13 Access</b></p> <ol style="list-style-type: none"><li>1) No development permit shall be issued unless the lot or parcel of land intended to be used or upon which the building or structure is to be erected abuts and fronts upon a street or road.</li><li>2) Notwithstanding Section 4.13 (1) above, Council may approve a development permit for a <u>residential</u> or <u>commercial</u> structure which fronts on a private right-of-way, provided that the following criteria are met:</li></ol>	

- a. No reasonable provision can be made to provide access to a public street,
- b. Safe ingress and egress from the lot can be provided,
- c. An agreement is registered in the P.E.I. Registry Office, binding on all land owners abutting or fronting on the private right-of-way providing for the long-term ownership and maintenance of the right-of-way, such agreement shall be binding on all heirs, successors and assigns of the current property owners.

It is stated by DV8 consulting that “Section 4.13, specifies that Council may approve a development on a private right-of-way for residential or commercial structures, but does not provide a provision for industrial uses. This may simply be an oversight in the wording of the Bylaw, but would be grounds for an appeal if the proposed development was approved on Glover’s Lane and the property had not been recognized as a public right-of-way by the province.”

The Town of Kensington renamed this strip of Provincially owned land to Glover’s Lane in 1999. It is unclear under what authority this was done. The former name is either “East Street” or “Cattle Pen Lane”. Documentation exists which show both of these names being used in the past. I am informed that the Glover’s Lane street identification sign was installed by the Town of Kensington. In February of 2002, it appears that Town Council agreed to take ownership of “Glover’s Lane” subject to the Province of PEI upgrading the “road” to proper standards. It is unclear if any upgrade work had ever been completed. The ownership of “Glover’s Lane was never formally transferred to the Town and still remains with the Province.

#### **Options:**

1. Approve the re-zoning of 10 Glover’s Lane.
2. Not Approve the re-zoning of 10 Glover’s Lane.

#### **Costs/Required Resources:**

N/A

#### **Source of Funding:**

N/A

#### **Recommendation:**

That Town Council consider following motion:

***WHEREAS Kensington Town Council has considered the application of Grant Paynter Construction to re-zone a parcel of property located at 10 Glover’s Lane (PID No 449173) from multi-unit residential (R3) to Industrial (M1);***

***AND WHEREAS a Land Use Planning Report has been completed by DV8 Consulting and considered by Town Council;***

***AND WHEREAS the Province of PEI does not consider Glover’s Lane to be a Public right of Way;***

***AND WHEREAS Section 4.13 of the Town of Kensington’s Development Control Bylaw does not permit an Industrial Development along a private right-of-way;***

***BE IT RESOLVED THAT Kensington Town Council denies the application of Grant Paynter Construction to amend the Development Control Bylaw to re-zone the property identified as 10 Glover’s Lane (PID. 449173) from multi-unit residential (R3) to Industrial (M1).***

October 4, 2017

Town of Kensington  
PO Box 418 Kensington, PE  
C0B 1M0  
Phone: (902) 836-3781  
Fax: (902) 836-3741  
Email: [townmanager@kensington.com](mailto:townmanager@kensington.com)

**Re: Rezoning application for 10 Glover's Lane (PID 449173) from R3 to M1**

Dear Mr. Baker,

I have reviewed the Town of Kensington's *Official Plan and Zoning and Subdivision Control (Development) By-law* with respect to the request to rezone the property located at 10 Glover's Lane (PID 449173) from Multi-unit residential to Industrial (M1). The following additional information was also reviewed in preparation of this report and in preparing my recommendation:

- Letter from the applicant, Grant Paynter of Grant Paynter Construction
- Letter from the property owner authorizing the application by Grant Paynter
- zoning map and aerial photo of the property in question and surrounding area
- Survey Plan – 1973; approved by the Town of Kensington Feb 12, 2007
- Survey Plan – PID No 449173 – 2011 for boundary line adjustment, Parcel A consolidated with PID 449173
- Copy of a deed to Lisa Durling
- April 9, 2013 – letter from Carol Craswell re water/sewage on government owned land PID 76885
- Report to Council, September 8 2017. Request for decision on 2017-49 on whether or not to proceed to a public meeting
- Letter to property owners in the vicinity of the property in question
- Copy of two public notices posted in the Journal Pioneer (Monday Sept 18, 2017 and Saturday Sept 16, 2017)
- Correspondence from Carol Craswell – 2013.
- Peter Moszynski email expressing concern with re-zoning application
- Mark and Arlene Macausland correspondence expressing concerns with re-zoning application.
- Public meeting minutes, September 28, 2017

## GLOVER'S LANE

The property at 10 Glover's Lane is currently zoned Multi-Unit Residential Zone (R3). As per the 2011 Survey Plan the lot area of the property is 0.36 acres (15,681.6 sq ft). Based on the lot area alone, the permitted uses of the property currently include: a duplex/semi-detached, up to 9 apartment units, or 4 row/townhouse dwelling units; parks and playground; accessory buildings; private garages; a bed and breakfast; or, a community care facility.

The property in question is a landlocked parcel. The property to the south (zoned R3) is a single detached dwellings with a home occupation. The property to the south east (zoned R3) is a Community Care facility. The property to the north (zoned R3) appears to be a non-conforming rear extension of Engineered Wood Solutions which operates within the industrial park with access from Park St. The boundary between the zones of the industrial park and the commercial and residential areas is well defined by the Confederation Trail. The trail provides a buffer between the land uses except for where the Engineered Wood Solutions property crosses the trail, behind the property in question.

The property to the west of the property in question is a ‘slice of land’ owned by the Province, commonly known as Glover’s Lane. This property is not a public road but has functioned as such historically (survey record from 1973 indicates it was previously named Cattle Pen Road). According to residents who attended the public meeting, the lane is used by the Co-op during summer months, for public access to the Confederation Trail, and in winter months by snowmobiles to access the Trail when the street is not plowed. Although the property contains services owned by the Town, the Town does not have a formal easement over the property to access the services or to extend the services to the property at 10 Glover’s Lane.

In 2013, in response to a previous application for development on the property, the Province formally notified the Town that it does not assume responsibility for maintaining the *strip of land being part of Provincial property no. 76885 (sometimes referenced as “Glovers Lane”)*, and that it would *not assume any liability for anyone using the strip of land referenced as “Glover Lane”*. It is noted that the Province does not refer to the property as a right-of-way in this letter. It is also further noted that a street sign which identifies the property as Glover’s Lane was erected on the property, which would generally indicate to the public that Glover’s Lane is a public street.

The deed for the property in question states that the west side of the property is bound by “a 50 foot wide right-of-way of Her Majesty the Queen in the Right of Canada” and that the property is described “together with a right-of-way described in an Agreement between the Canadian National Railway Company and The Director, The Veterans’ Land Act, dated October 1, 1974 and recorded at the Prince County Registry Office on October 28, 1974, as Document Number 3114”. This agreement in which *the right-of-way is described* was not submitted as part of the record for the rezoning application. As such it remains unclear if a legal right-of-way or easement has been granted to Property #449173 over Property #76885 (referred to as Glover’s Lane) for unencumbered access for an industrial business (includes employees and public access).

Section 4.13.2c of the Town’s Bylaw, states:

#### 4.13 Access

2). Notwithstanding Section 4.13. (1) above, Council may approve a development permit for a residential or commercial structure which fronts on a private right-of-way, provided that the following criteria are met:

- a. no reasonable provision can be made to provide access to a public street,
- b. safe ingress and egress from the lot can be provided,
- c. an agreement is registered in the P.E.I. Registry Office, binding on all land owners abutting or fronting on the private right-of-way providing for the long term ownership and maintenance of the right-of-way, such agreement shall be binding on all heirs, successors and assigns of the current property owners.

Section 4.13, specifies that Council may approve a development on a private right-of-way for residential or commercial structures, but does not provide a provision for industrial uses. This may simply be an oversight in the wording of the Bylaw, but would be grounds for an appeal if the proposed development was approved on Glover’s Lane and the property had not been recognized as a public right-of-way by the province.

## LAND USE REZONING CONSIDERATIONS

It is understood that Town Council considered the request to proceed to the public meeting for this application at the September 8, 2017 meeting of Council. Council agreed to schedule the public meeting as the application is generally supported by a number of objectives, policies and plan actions in the Town’s Official Plan, including those goals relating to supporting economic development (Section 4.3.3) and the policy to expand the industrial base within the Town (Section 5.6).

It is noted that consideration of other sections of the Official Plan relating to residential land uses, conflicting land uses, and transportation were not part of the initial decision to seek public input on the application. In addition to the Town Goals discussed in the Report to Council (Sept 18, 2017), other Goals that should be considered at this time include:

- To establish a plan for future development which minimizes potential land use conflicts (Physical 4.3.4)
- To encourage the maintenance of a safe and efficient vehicular and pedestrian circulation system in the Town. (Physical 4.3.4)

In addition to the policies relating to Industrial Land Uses (Section 5.6) as noted in the Report to Council (Sept 18, 2017), the following policies and plan actions should also be considered at this time:

- It shall be the policy of Council to designate sufficient residential land to accommodate the projected and potential housing needs of the Town. (Policy PR-1)  
Plan Action: The Development Bylaw shall establish zones and development standards for Single Detached, Low Density and Multi-Unit forms of residential development.
- It shall be the policy of Council to mitigate, where possible, conflicts between different land uses. (Policy PC-3, please note that this is in reference to Commercial Land Uses)  
Plan Action: Provisions in the Zoning and Subdivision Control Bylaw to mitigate conflicts shall include but not be limited to a minimum 15 foot buffer zone and screening consisting of landscape and/or building structures such as fences, and controlling the types of businesses permitted in close proximity to residential areas.
- It shall be the policy of Council to work closely with the staff of the Minister responsible for Transportation and Infrastructure Renewal to ensure that... ..Provincially controlled streets within the Town are maintained at acceptable levels. Council shall also ensure that municipally owned streets are developed and maintained at a standard which adequately reflects their role and level of use. Council will develop new road standards for municipally owned streets.  
Plan Action: Council shall continue to work with the staff of the Minister responsible for Transportation and Infrastructure Renewal to monitor the condition of all Provincial roads within the Town and key connecting routes to the Town.
- It shall be the policy of Council to categorize all streets, roads and highways in the Town based on their traffic volumes and functions.

In review of the Official Plan in its entirety there is found to be policies that both support and encourage economic growth and the expansion of industrial properties within the Town, as well as policies that recognize the potential for land use conflicts and the intention of the Town to mitigate those conflicts through appropriate zoning and development regulations. Further to the policies relating to transportation, the Town recognizes a need for a minimum standard in the development and maintenance of roadways both owned by the Province and by the Town.

## **PUBLIC FEEDBACK**

In response to the public notice and public meeting held on September 28, 2017, two written submissions from adjacent home owners were submitted for the record and five residents spoke on issues of concern at the meeting. Issues raised by residents were generally concerns that are typically raised by home owners when an alternative land use is proposed on an adjacent property. These issues require carefully consideration. Unfortunately a number of the stated concerns cannot be addressed with the information in the application as no tentative or draft site plan has been submitted. For example, concerns relating to the size of parking area, outdoor lighting requirements, building footprint and setbacks, and the plans for the existing tree line as a buffer can only be confirmed with a proposed site plan. Section 13.6 of the Bylaw, indicates that all regulations that apply to commercial development adjacent to residential properties also applies to industrial developments adjacent to

residential properties. As such residents may assume that the proposed development will be subject to the required 15 ft buffer, exterior lighting and outdoor storage requirements.

In the absence of a proposed site plan (development application), the rezoning of the property must also consider the potential for the property to be developed for other permitted uses in the M1 – Industrial zone. As one resident noted, the business proposed at this time may be suitable for the site, but if the property was to change hands in the future, any of the industrial uses would be permitted as-of-right. Other uses permitted in the Industrial Zone include: transport operations, business and professional offices, service shops, restaurants, and manufacturing and assembly, to name a few.

## SUMMARY AND RECOMMENDATION

In summary, the unresolved questions relating to the access for the property are found to be an immediate concern for not only the proposed rezoning application but also for any proposed development permitted under its current zone. The primary issues to be addressed prior to any further consideration of this application is to determine whether or not the property owner of PID 449173 has a legal right-of-way for unencumbered access over PID 76885, and whether or not there are conditions stipulated for that access. And, further whether the province recognized Glover's Lane as a public right-of-way which would determine whether or not the Town could authorize any use other than residential or commercial. Until clarification is received from the Province regarding ownership, responsibility for maintenance, and the liability associated with its use, the property should not be used as a public road, and no decision of Council on the rezoning application should be made without this information.

Further to the issues relating to access, the proposed land use raises concerns with regards to compatibility with adjacent residential properties. The applicant has not provided sufficient information to ease concerns of residents, or to demonstrate that the proposed development can be designed and oriented on the property to mitigate their concerns while meeting Bylaw regulations. Further the potential for other industrial uses to occupy the property in the future warrants a precautionary approach on the expansion of any industrial uses towards existing residential neighbourhoods within the Town. As such from a land use planning perspective the recommendation is to reject the application to rezone the property at 10 Glover's Lane (PID 449173) based on the information provided for this review.

As always, please feel free to contact me with any further questions.

Best regards,



Hope Parnham, CSLA MCIP

**Dv8 CONSULTING**

CHARLOTTETOWN PE

E. [HPARNHAM@OUTLOOK.COM](mailto:HPARNHAM@OUTLOOK.COM)

T. 902-393-1815

**Town of Kensington  
Minutes of Public Meeting  
Thursday, September 28, 2017  
6:00 PM**

**Presiding:** Mayor Rowan Caseley

**Council Members Present:** Deputy Mayor Mann  
Councillors: Mill, Doucette, Spencer and Pickering

**Staff Members Present:** Town Manager/Administrator, Geoff Baker; Deputy  
Administrator, Wendy MacKinnon; Administrative  
Assistant, Kim Caseley

**Absent:** Councillor MacLean

**Visitors:** Richard Moszynski – Victoria, PE  
Arlene & Mark MacAusland – 27 Broadway Street  
Grant Paynter – Paynter Construction  
Dale Adams – 8 Park Rd, Valley Truss  
Cheryl MacInnis – 48 Victoria Street, Kensington Country  
Store

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**Mayor Caseley** called the meeting to order at 6:00 PM and explained the purpose of the meeting.

**PURPOSE:**

The purpose of the meeting is to allow residents and other interested persons an opportunity to make representation concerning an application to re-zone lands of Lisa Durling, being PID No. 449173 (10 Glovers Lane) from its current Multi-Unit Residential Zone (R3) to Industrial (M1).

The purpose of the meeting is to also allow residents and other interested persons to make representation concerning an application to amend the general land use map that is part of the Town's Official Plan as it relates to the application.

The applicant, Grant Paynter Construction, indicates that if the property is re-zoned, they will construct a building to be used to support a contracting business and will use the property for storage of concrete forms, and other materials and equipment needed to support their business. It is further indicated that the property may be used to construct and prep for some of their projects.

**Mayor Caseley** introduced the applicant and read a statement (email) from the property owner, Lisa Durling, providing her authorization for Mr. Paynter to proceed with the re-zoning application on her behalf. Mr. Paynter is offering to purchase the property, which is conditional on the property being re-zoned from R3 to M1.

**Mayor Caseley** outlined the re-zoning process for the meeting attendees:

*The application was received from Grant Paynter Construction on or about the 25<sup>th</sup> of August, 2017. The application was considered by Town Council, according to the Town's Development Control Bylaw and the PEI Planning Act on September 11, 2017 where staff were instructed to proceed with the application and to schedule a public meeting to hear resident's concerns or support for the application. Two notification ads were placed in the Journal Pioneer on September 16<sup>th</sup> and September 18<sup>th</sup>. Notification letters were delivered to all neighbouring (affected) property owners within a five hundred (500) foot radius of the subject property on September 18, 2017. Following the public meeting, staff will forward all information to DV8 Consulting, who will complete a report for Town Council prior to their formal consideration of the proposed Zoning Bylaw and Official Plan amendment.*

**Mayor Caseley** further indicated that a map showing the location of the subject property and Bylaw regulations related to the Multi-Unit Residential and Industrial zones were available for all interested parties in attendance at the meeting.

**Mr. Baker** read two emails from Kensington resident Peter Moszynski which was received at 4:55PM on Thursday, September 28, 2017 and the second at 5:25PM on Thursday, September 28, 2017. Mr. Moszynski was unable to attend the meeting due to previously scheduled work commitments. His email expressed his concerns regarding the proposed re-zoning application. *A copy of his email correspondence will be included with and will form part of the approved minutes for this meeting.*

*Councillor Pickering joined the meeting at 6:07pm.*

*Councillor Mill joined the meeting at 6:08pm.*

**Mayor Caseley** opened the floor at 6:08 PM for any residents present at the meeting to introduce themselves and to make representation/comments on the proposed bylaw amendment.

**Grant Paynter** responded to the email correspondence from Mr. Moszynski and clarified that he does not intend to construct low income housing, but noted that if there was residential housing on the lot, which would be permitted under the current zoning, the road would see more traffic than what it would with his proposed use. Mr. Paynter stated that he likes the location because of its quiet area and he does not intend for the development to be used as a store front, but primarily as a storage for his existing carpentry business. Mr. Paynter apologized for Mr. Moszynski's assertion that he attempted to bully Mr. Moszynski as it was not his intention.

**Richard Moszynski** requested clarification on the intended use of the property and inquired if the business is run all year around or seasonally.

**Grant Paynter** confirmed that his business operates 12 months of the year, however the concrete forms and some of the materials would not be used during the winter months.

**Arlene MacAusland** read a letter with her concerns regarding the re-zoning application. *A copy of her letter will be included with and will form part of the approved minutes for this meeting.*



**Cheryl MacInnis** spoke on the Kensington Country Store's current use of Glovers Lane. They access their property pretty much daily with a 1/2-ton truck and regularly with tractors and grain trucks through Glover's Lane during the months that the road is accessible. They do not typically use it in the winter months as the Lane is not snow cleared. Ms. MacInnis indicated that they would make use of the road in the winter months for access if it were maintained.

**Dale Adams** noted that Glovers Lane has historically been heavily used for industrial use.

**Mark MacAusland** expressed his concern regarding the resale value of his property should an industrial lot end up bordering his property located at 27 Broadway Street S. He indicated that when they recently purchased the property, they assumed there would be a buffer between residential and industrial zones.

**Richard Moszynski** inquired if the roadway was wide enough for the proposed use.

**Grant Paynter** responded to Mr. Moszynski, confirming that the roadway is more than sufficient for the ½ ton trucks and utility trailers which is used in his business. Mr. Paynter also noted that he has no intentions to cut the trees bordering the property.

**Geoff Baker** responded to Ms. MacAusland's letter. He ensured her that there are no pre-conceived notions as to the outcome of the re-zoning application. The Town is taking the necessary steps in the process which is outlined in the Town's Development Control Bylaw and the Provincial Planning Act. The Public Meeting is the initial step, which allows residents to express their concerns to Town Council. It was noted that unincorporated areas do not hold the same process and would not give residents the same opportunity to voice their concerns. Should the application be approved by Kensington Town Council, it will be sent to the Provincial Minister of Communities, Land and Environment for final approval. Following the re-zoning application, Mr. Paynter will be required to submit a Development Permit Application to Town Council for consideration.

**Richard Moszynski** stated that they had considered moving to Kensington, he expressed his concerns that the Town would be reducing the residential housing market by re-zoning the property.

**Mayor Caseley** ensured that there was not a shortage of residential lots in the Town of Kensington.

**Arlene MacAusland** expressed her concern of reducing the number of residential lots and that they should be protected.

**Dale Adams** requested clarification as to who owns Glovers Lane. It was confirmed that Glovers Lane is owned by the Province of PEI.

**Geoff Baker** noted that the road access, being a provincially owned parcel, would have to be reviewed and included in the report by the Town's planning consultant.

**Grant Paynter** commented that Peter Moszynski's property located at 29 Broadway Street is

currently zoned Commercial, which could be used as such should Mr. Moszynski decide to open a store, as Mr. Moszynski previously indicated is a possibility.

**Mayor Caseley** said his closing remarks and outlined that all the information collected at the meeting would form part of the official report from the Town's planning consultant. He noted that the first reading is tentatively scheduled for the regular Monthly Town Council meeting on Tuesday, October 10, 2017 at 7:00pm, pending the consultant's report is available for Council's review.

*Moved by Councillor Doucette, seconded by Councillor Spencer that there being no further questions or comments on the proposed Development Control Bylaw amendment the meeting adjourned at 6:40 PM. Unanimously carried.*

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Geoff Baker,  
Chief Administrative Officer

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Rowan Caseley,  
Mayor

From: My World Rocks

Sent: Thursday, September 28, 12:07 PM

Subject: Fwd: What do you think "Zone change"

To: richardmoszynski@yahoo.com

Cc: jcmosz@yahoo.ca

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From: My World Rocks

Sent: Thursday, September 28, 10:20 AM

Subject: Zone change

To: My World Rocks

The Glovers lane is used more for families as a trail more so than for deliveries by the co op. I have seen families park cars and younger children sitting and playing while siblings are put in strollers.

Snow mobiles use the lane in winter to access the Chinese restaurant. So this will have an impact as Grant Paynter said he plans to keep the lane clear in the winter.

Grant has said that he plans to build a large warehouse / shop. Is it true that the building must have a 25' front yard and a 25' back yard and if so is Grant aware of this?

If this land is zoned industrial with no buffer zone to residential, the plan may hold less water, as other neighboring properties on Broadway should also receive the same zoning should it be requested as the property values may plummet with difficulty to sell to families with small children.

It is not just what will be done with the land while in Grant Paynter's ownership, but what will it become when it is sold. Once it is zoned industrial anything goes. Our house is a 4 bedroom home, and it would be difficult for a family to live there with children should this go through.

What compensation package would we receive?

Before we go any further, I believe that a study should be conducted in the summer to see how many families are using this lane as walkway.

I also believe that in keeping the spirit of the official plan that another meeting should take place with this one being forfeited. This is due to I being away with work. I work for the Canadian Coast Guard, and cannot take this month off to attend the meeting.

Not only am I missing the meeting, but also the process that follows the following weeks with is the most important part of the process.

I will miss the opportunity to discuss the meeting with other residents, cannot sit down and have a basic coffee to chat about the property, and to feel peoples emotions or let them see mine.

Grant has told me he has been looking for land for a couple of years now. If this is true then one more year should not hurt him as much as this could hurt Kensington.

Grant also said that if we do not support this change, he could put in low income housing. Said that it was not prime real estate so to speak.

I am taking this as bullying and do not like to be bullied or rushed in such an important matter.

I live on the border of Glovers lane and this does impact me. I therefore am asking the council to forfeit this meeting and hold another if they so wish upon my return from sea.

Thank you,

Peter Moszynski

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**Geoff Baker**

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**From:** My World Rocks <myworldrocks@live.ca>  
**Sent:** September 28, 2017 5:26 PM  
**To:** townmanager@townofkensington.com  
**Subject:** Consultant

Hello again,

I would also like to bring up the idea that the consultant not looking into the summer usage of Glovers lane, and how it is used mostly by families rather than fall deliveries with harvest.

Please concern you have received emails

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### **Concerns regarding Rezoning application of PID 449173 (10 Glovers Lane) from R3 to M1**

The Town of Kensington states in their Official Plan revised in 2013, that the quality of life for its residents is a priority. Increasing the population in the Town of Kensington is also a priority. In June of 2017 our daughter Skye, along with two friends organized the protest at the High school to raise awareness of teacher and program cuts. The Mayor was present at the protest and acknowledged the importance and benefits of maintaining quality schools in the town.

So with the sale of our home in Darnley in June 2017, we felt that a move into Kensington would be beneficial. We took possession of our home at 27 Broadway St S, in July 2017. We purchased our house for the convenience of town living, for our children to walk to school, main street access for Arlene's home business, and winter accessibility for health care. The home and lot we purchased has a lovely treed yard suitable for visitors to Arlene's home studio to enjoy before, during and after their visit. Arlene provides excellent tourist information for the area, in terms of attractions, beaches, restaurants, and directions for everything.

An industrial lot will bring increased noise, large equipment, security lighting, signage, dust, and environmental hazards; all undesirable for residential living. We feel that having an industrial lot adjacent to our home greatly affects our physical health and well-being. The industrial lot will also affect the resale value of our property.

Reducing the number of residential lots in the town is not reflective of the Town of Kensington's mission statement, and it is not reflective of the support they stated they have for the school. The school needs an increase in students to maintain teachers and programming. A lack of desirable housing in Kensington is a problem for increasing the needed population. The proposed change in zoning will render our property as undesirable for residential living.

In reading the Official Plan, we see there are policies in place to provide minimum buffer zones, screening and a control of business permitted in commercial areas bordering residential areas. Unfortunately for us there is no such policy in place to address Industrial areas bordering on residential property. Industrial areas are only required to maintain a pleasant appearance suitable to an industrial business. Mr. Paynter has already stated the trees bordering our property and the proposed lot will have to come down.

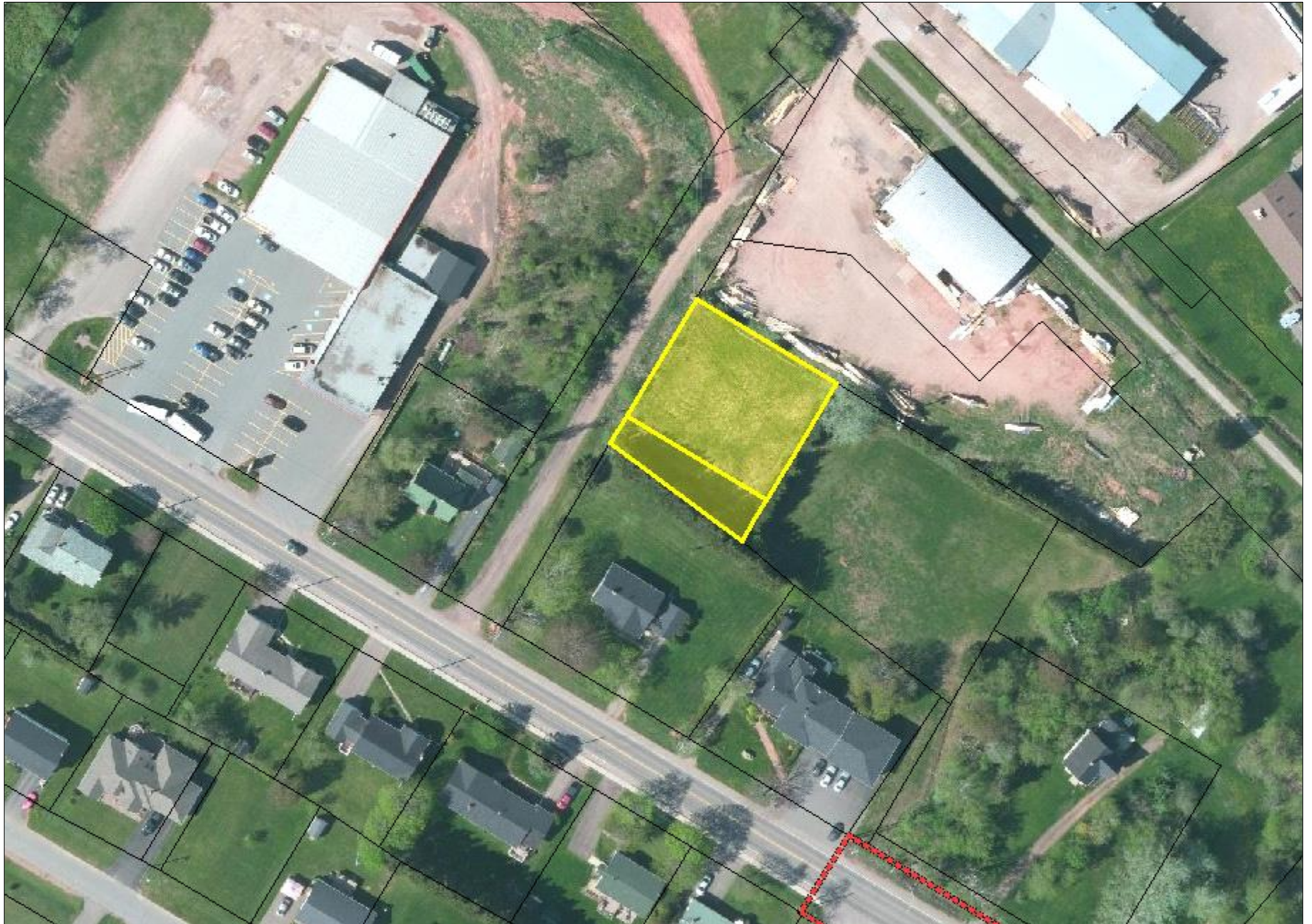
According to the Land Use Map provided by the Town of Kensington, #10 Glovers Lane is surrounded by R3-residential on 3 sides of the property, and commercial zoning on the other side of Glovers Lane. This tiny industrial lot would be isolated for growth. We know there will be continued pressure put on adjacent landowners to sell their undeveloped residential property, and thus a continued loss of residential land all in exchange for a stack of concrete.

We are sorry that we chose to move to Kensington. We could have moved anywhere on the Island. We are personally insulted that the Town of Kensington does not care about our family and our lives in this Town. Currently Arlene is directing all of her business to Charlottetown. Keeping up appearances for visitors and those wishing to move to the island is becoming increasingly difficult. People want to be reassured that the Island is a lovely place to raise a family and neighbours care about each other. She does not feel she can promote our move to Kensington as a positive experience to her customers.

By Mark and Arlene MacAusland, of 27 Broadway St S, Kensington, Residential lot bordering subject property.

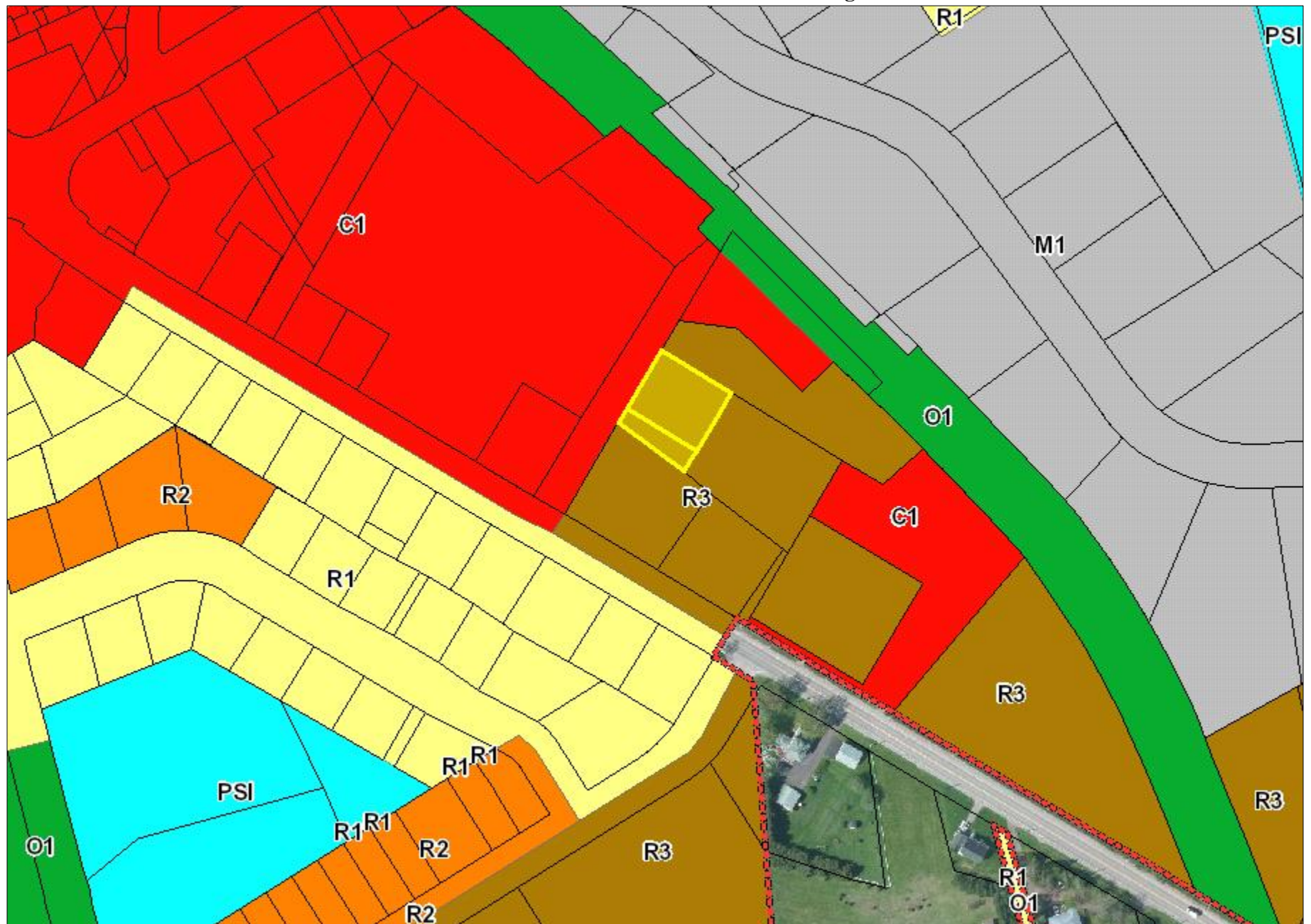


PID 449173 - 10 Glover's Lane





PID No. 449173 - 10 Glover's Lane - Zoning





**KENSINGTON INT-SR HIGH SCHOOL**  
**P.O. Box 340/19 Victoria St. E.**  
**Kensington, PE C0B 1M0**  
**Phone 902-836-8901/Fax 902-836-8903**  
**<http://www.edu.pe.ca/kish>**

**October 2017**

**Dates To Remember:**

October 3 - Grade 12 TNT & Aggies First Aid Training  
Grade 10 KISH Literacy Assessment  
October 4 - Intermediate Golf  
October 6 - School Goals Day  
October 7 - KISH Band Bagging Groceries at Sobeys  
October 13 - Pie Sale Begins  
October 19&20 - PEITF Annual Convention  
October 25 - Band Ladies Night Shopping  
November 6 - Grade 9 Immunizations

**Staff name:** Brett Corcoran

**Hometown:** Piusville, PEI

**Hobbies:** Hockey, Golf, Badminton, Going to the beach

**Favorite Author/Movie/TV series:** Suits, Prison Break

**Sports Teams:** Toronto Maple Leafs, Toronto Blue Jays, Saskatchewan Rush, Brees to Victory

**Interesting fact about me:** I have a little girl named Charley she just turned 2 and I am expecting a new baby sometime in September. (Lydia Dawn was born September 16th)

**Staff name:** Marilyn MacDonald

**Hometown:** I don't have one as I moved around a lot. But I live in Summerside.

**Hobbies:** reading, photography, family history, hanging out with friends, cooking

**Favourite Author/Movie/TV series:** Ken Follett/ Braveheart/ LOST

**Sports Teams:** When I was a kid- Edmonton Oilers. Now- Don't follow any team. The less sports in my life, the happier I am. :)

**Interesting fact about me:** I'm an introvert in a big way. I have an idea for a novel which I am picking away at that I may write someday.

**KISH Volleyball Extravaganza**

On September 15th and 16th KISH played host to six teams from PEI and four teams from Nova Scotia in the annual senior women's kick-off tournament. KISH made it all the way through to the finals where they eventually lost to perennial powerhouse CEC from Truro. CEC has exactly ten times our high school student population! Congratulations on the fine efforts to the KISH players and coaches Richard Younker and Amanda Hickey. Thanks to the parents for organizing a great canteen! The meatballs and rice were fantastic!

**School Pictures**

As a result of illnesses, we have unfortunately had to postpone Picture Day twice. Thanks to the students and parents for your patience. At this point we do not have a new Picture Day date.

**School Goals**

Grade 10 students will be completing a practice Literacy Assessment on October 3rd

during period three. Our Literacy goal is to prepare our students for the provincial Literacy Assessment. At this point in time the grade 10 students will be writing the provincial assessment in January. It will be a pilot program this year, meaning it will not be a graduation requirement for this grade level. However, we want to make sure we are preparing students to be successful for when this becoming a graduation requirement.

**Parent Council Meeting** on Tuesday, October 3rd at 6:00 p.m. in room 241. Please send any possible agenda items to me. At 6:30 parents will be able to view a presentation on MyPlan and MyBlueprint for students and obtain a username and login to be able to view students courses, get information on colleges, university, and skills training, and much, much more. It should be a fun-filled evening and will be over by 7:00 p.m.

**Monday Oct 2nd:** UPEI and Holland College are hosting free pizza for all grade 12 students. Visit Mr. Andrews during lunch time today to get your 2 pieces of free pizza. If you have questions for the reps, you can also feel free to have a conversation with either Sarah Roach (UPEI) or Jennifer Redmond (Holland College).

**Thursday Oct. 5th & 20th:** GSA meeting at 11:30 in student services. Come join this group if you support diversity and are an ally for others.

**Tuesday October 10th:** CAREER HOUR 1 pm - 2pm: all grade 11 and 12 students go to TOSH for 1 pm to visit and ask questions to representatives from different colleges and universities from around Atlantic Canada. Students will arrive at TOSH for 1 pm and return to KISH at 2 pm.

**Parent & Student Career Night 6 pm:** General Session with UPEI and Holland College in TOSH cafeteria.

**7 pm** All recruiters are available in the TOSH gym for parents/students to ask their questions.

**Wednesday October 11th & October 27th**

11:30 in student services: Beating anxiety group. This group is for students who are supporting someone who has anxiety, or may be challenged with anxiety themselves or may have figured out ways to overcome anxiety themselves. It is an opportunity for students to know they are not alone, share if they want and learn some new strategies to deal with anxiousness personally or help their friends.

**Friday October 27th, 5 pm - 7:30 or 8 pm**  
There will be a GSA movie Night in our KISH cafeteria. The movie playing will be Monster House. Please come if you'd like a fun evening before Halloween and be an ally for diversity.

**Wednesday November 1:** Take Our Kids to Work Day for all grade 9 students. This is an opportunity for students to explore a career that they may be interested in or gain an understanding of their parent's work so that they learn to appreciate the work that their parents do each day. ALL grade 9 students will NOT have class on this day and are expected to be at a worksite. There will be assignments related to this day for some of the students' courses so attending a worksite is very important. SOME work places fill up pretty early because they are popular, ie veterinarian. If you are a parent/guardian of a grade 9 student, please speak to your son/daughter about what they would like to do on this day and help to make arrangements for this. Don't leave it too late or they may NOT obtain the placement they

want. Permission forms will be sent home at some point through October. The contacts for this day are Mrs. Black and Ms. Ramsay.

### **PEITF Convention 2018**

The theme of this year's convention is: Caring for Student, School, and Self. Guest speakers include: Linda Edgecombe "On Changing From Overwhelmed to Resilient", Dr. Daniel Chorney "Student Anxiety", and Tyler Durman "On School Culture."

### **Academy Diploma of Agriculture and Bioscience**

The grade 10 and 12 students in the Agriculture and Bioscience program, completed their Animal Safe handling training as a part of the Eastern PEI Tour. Student learned how to handle horses, sheep, goats and other livestock. Students also took part of a tour of a sheep farm, the Federal Experimental Farm in Harrington as well as the Great Canadian Soup Factor.

"In the entire circle of the year there are no days so delightful as those of a fine October."  
Alexander Smith

"How would you like a job where, every time you make a mistake, a big red light goes on and 18,000 people boo?" — Jacques Plante



# **2017 FPEIM Semi Annual Meeting**

**Hosted by the  
Town of Montague**

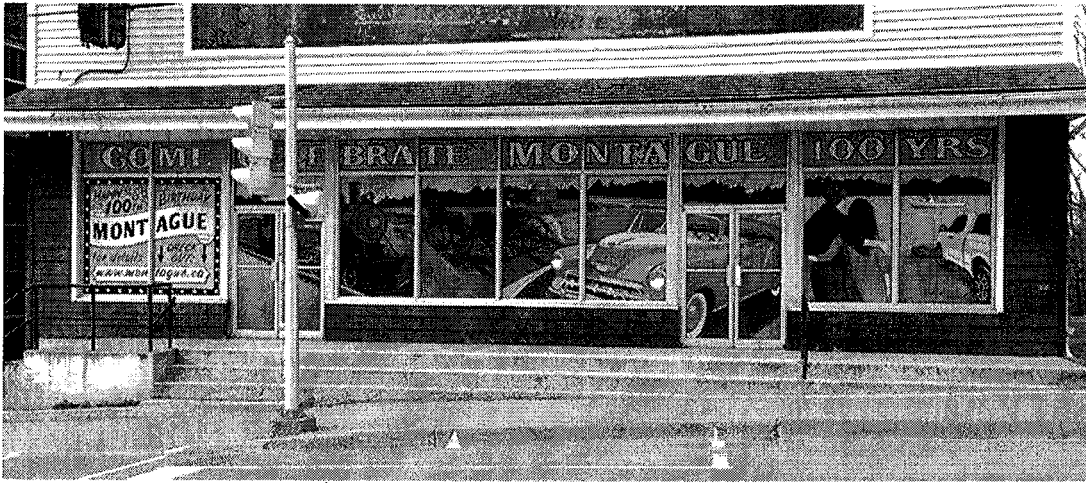
**Saturday November 4, 2017**

***Registration: 9:00 am - 9:30 am***

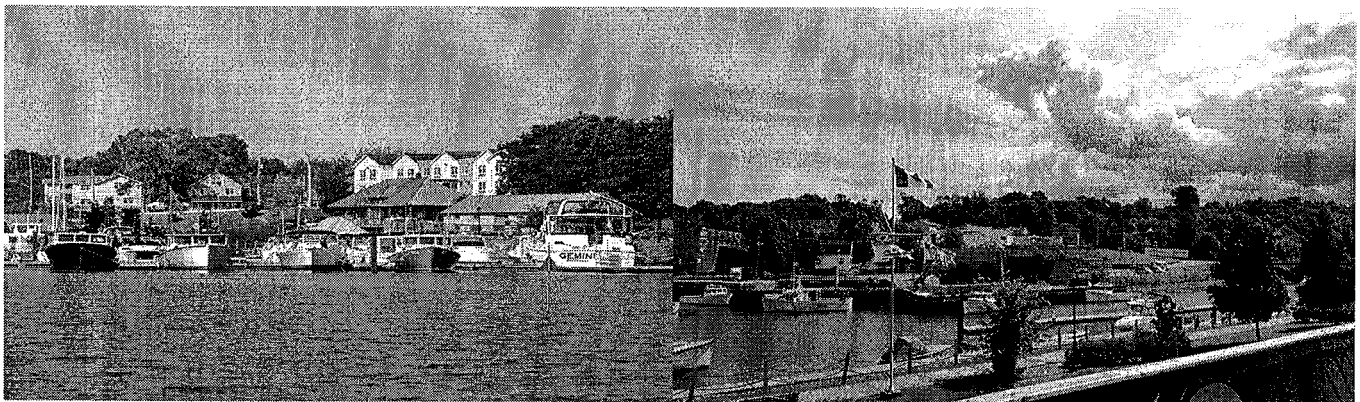
***Meeting: 9:30 am - 3:00 pm***

**Montague Curling Club  
23 Central Street, Montague**

For further information contact:  
Federation of PEI Municipalities  
email: [info@fpeim.ca](mailto:info@fpeim.ca)  
tel: (902) 566-1493  
fax: (902) 566-2880



# **TOWN OF** **MONTAGUE** PRINCE EDWARD ISLAND



Montague the Beautiful - rural Prince Edward Island at its best. The Montague area that we are familiar with today consisted of Lot 52 and Lot 59 and was incorporated in 1917. In 1804, a map of the village of Montague Bridge (as it was then known) depicted a wharf on the south side, a bridge and road to Charlottetown, and a road to Wightman's Point in Lower Montague.

We have come a long way since then to becoming a flourishing community. The crown jewel of Montague is the Waterfront area here on the Montague River. With shops, tourist information, a marina and outdoor concert venue it is a showcase for the festivals and activities that occur in Montague. The Waterfront area is a large part of the history of the Town with its wooden boardwalk, original train turnstile remnants, and magnificent views it is a magnet for locals and tourists that pays homage to the history of the area.

Spend some time getting to know the area by checking out our shopping, our restaurants, and the Art Trail, which is a walk about the streets showcasing many commissioned pieces of Art that celebrate the history, culture, and diversity of the Montague area.

# TENTATIVE MEETING AGENDA

- 9:00 a.m.      **Registration, Networking and Refreshments**
- 9:30 a.m.      **CALL TO ORDER, OPENING REMARKS, FPEIM BUSINESS**
- Mayor Richard Collins, Town of Montague
  - Councillor Bruce MacDougall, President, FPEIM
  - Adoption of Minutes/Presentation of Financial Statements
- 10:00 a.m.      **COASTAL COMMUNITIES ADAPTATION TOOLKIT**
- Peter Nishimura, Senior Climate Change Adaptation Policy Advisor, Climate Change Secretariat
- 10:30 a.m.      **NUTRITION & NETWORKING BREAK**
- 11:00 a.m.      **PROCUREMENT OPPORTUNITIES FOR MUNICIPALITIES**
- Ian Burge, Manager, Procurement Services, Finance
- 11:30 a.m.      **MARIJUANA LEGALIZATION IMPLICATIONS FOR MUNICIPALITIES**
- Bobbi Jo Flynn, Justice Policy Analyst, Justice and Public Safety
- 12:00 p.m.      **LUNCHEON & DOOR PRIZE DRAW**
- 1:00 p.m.      **TBA**
- 1:30 p.m.      **MUNICIPAL GOVERNMENT ACT IMPLEMENTATION**
- Samantha Murphy, Manager, Municipal Affairs
- 2:00 p.m.      **POPULATION ACTION PLAN PANEL**
- Susan MacKenzie, Executive Director, Population Development and Strategic Initiatives, Work Force and Advance Learning
  - Nigel Burns, Director, Economics, Statistics & Federal Fiscal Relations, Finance
- 3:00 p.m.      **CLOSING REMARKS AND ADJOURNMENT**

# 2017 FPEIM Semi Annual Meeting

Host Municipality: Town of Montague

## REGISTRATION FORM

- A. Fill in names and titles of delegates attending the Annual Meeting.
- B. **MEMBER MUNICIPALITIES:** Please indicate with ✓ or × your THREE voting delegates as per section 15.d of the FPEIM Constitution.
- C. Please return completed form and cheque to: Federation of PEI Municipalities, Semi Annual Meeting, 1 Kirkdale Road, Charlottetown PE C1E 1R3 or fax to (902) 566-2880 **before the registration deadline of Thursday, October 19, 2017.** Please make cheques payable to FPEIM.

Name of Municipality: _____			
	Title	Name	<b>MEMBER MUNICIPALITIES</b> Kindly indicate with ✓ or × max. 3 voting delegates
1			
2			
3			
4			
5			
6			
7			

**Cost: MEMBERS:** \$ 86.25 (\$ 75.00 + 11.25 HST ) per registered delegate  
**NON-MEMBERS:** \$129.38 (\$112.50 + 16.88 HST) per registered delegate

### Important Notes:

- If any delegates have dietary considerations, please convey them to the FPEIM office.
- Every Municipality who sends a delegate to the FPEIM Semi Annual Meeting is requested to bring a door prize.** Only delegates who have completed and submitted evaluation forms will be eligible for door prizes.

**Registration Policy:** Registration will be accepted on a pre-registration basis. Cancellations must be made with the FPEIM office at least two working days prior to the Semi Annual Meeting date, or the full fee will be due. Substitutions may be made without charge by notifying FPEIM office at least one working day prior to the Semi Annual Meeting date.

Forward your Registration Form to :



Federation of PEI Municipalities  
1 Kirkdale Road  
Charlottetown, PE  
C1E 1R3

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