



***Tentative Agenda for Special
Meeting of Town Council***

***Monday, October 28, 2024
6:30 PM***

*55 Victoria Street
Kensington, PEI
C0B 1M0
Phone: (902) 836-3781
Fax: (902) 836-3741
Email: mail@kensington.ca
Web Site: www.kensington.ca*

***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Special Meeting of Town Council
Monday, October 28, 2024 – 6:30 PM**

- 1. Call to Order/Land Acknowledgement**
- 2. Adoption of Agenda**
- 3. Declaration of Conflict of Interest**
- 4. New Business**
 - 4.1 Request for Decisions**
 - 4.1.1 RFD2024-45 – Purchase of Used Sutphen Aerial Fire Apparatus (Ladder Truck) & Borrowing Resolution
- 5. Adjournment**

Town of Kensington - Request for Decision

Date: October 22, 2024	Request for Decision No: 2024-45 (Office Use Only)
Topic: Purchase of Used Sutphen Aerial Fire Apparatus (Ladder Truck) & Borrowing Resolution	
Proposal Summary/Background: <p>The Town of Kensington recently submitted a bid of \$75,000 plus HST to purchase a used aerial fire apparatus (ladder truck) from the Town of Amherst, Nova Scotia. The bid was authorized by Town Council at their regular meeting held on October 15, 2024. The bid has been accepted, pending final approval by Town Council. This apparatus will enhance the Town's fire protection by providing necessary aerial firefighting capabilities.</p> <p>LeBlanc's Fire Truck Repairs were contacted regarding the truck (as they know the truck and recently did the annual service on it) and they recommended the truck, stating that it is well looked after.</p> <p>The ladder truck is in good condition and meets the Town's current requirements. The purchase price is \$75,000 plus HST, which represents a significant cost savings compared to purchasing a new apparatus (estimated in excess of \$2.5 million).</p>	
Benefits: <ul style="list-style-type: none">• Will enhance the Town's ability to respond to fires, particularly in taller buildings and challenging fire scenarios, such as steel roof fires, roof mounted solar panels, etc.• Will improve the safety of firefighters by providing better access to high structures.• Purchasing a used apparatus is considerably more affordable than the cost of a new truck.	
Disadvantages: <ul style="list-style-type: none">• As a used vehicle, the ladder truck may require more frequent maintenance than a new vehicle. However, the truck has been inspected and is in good working condition at the time of purchase.• The apparatus does not come with a manufacturer's warranty, which may increase future repair costs.	
Discussion/Comments: <p>The need for an aerial fire apparatus has been identified recently, particularly considering the recent fire at</p>	

Valley Truss, the increased building heights in Kensington and surrounding areas, and the popularity of steel roof and roof top solar panel installations.

The ladder truck from Amherst is approximately 29 years old but has been well-maintained and has passed all safety and mechanical inspections.

This purchase of a ladder truck aligns with the Town’s long-term strategic objectives to ensure the delivery of effective fire services.

It is recommended that Town Council authorize the CAO to proceed with the purchase of the ladder truck from the Town of Amherst at a cost of \$75,000 plus HST and that the purchase be financed through long-term borrowing.

Options:

1. Purchase the ladder truck, as recommended.
2. Not purchase the ladder truck.
3. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

\$75,000 plus HST

Source of Funding:

Long Term Borrowing

Recommendation:

It is recommended that Town Council consider and adopt the following resolutions:

Resolution 1

BE IT RESOLVED THAT the Town Council approve the purchase of a used 1995 Sutphen Aerial Fire Apparatus (ladder truck) from the Town of Amherst at a cost of \$75,000 plus HST.

Resolution 2

WHEREAS Section 164 of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1. authorizes a Town Council to borrow money for capital projects;

AND WHEREAS Town Council has approved the purchase of a used 1995 Sutphen Aerial Fire

Apparatus from the Town of Amherst, Nova Scotia, at a price of \$75,000 plus HST;

AND WHEREAS the amount to be borrowed will not cause the Town to exceed its legislated debt capacity;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$75,000 from the Scotiabank, under the following terms:

- i repayable in full by Town Council over an amortization period up to 10 years.*
- ii at an interest rate, as negotiated with the lender, with interest payable monthly.*
- iii advances repayable on demand.*



Mayor: Rowan Caseley
Chief Administrator Officer: Geoff Baker
Incorporated 1914

October 16, 2024

Attention: Greg Jones
Director of Fire Services
Town of Amherst

Re: Bid for Purchase of Used Sutphen Aerial Fire Apparatus

On behalf of the Town of Kensington, I am pleased to submit our formal bid for the purchase of the used Sutphen Aerial Fire Apparatus currently offered for sale by the Town of Amherst. We believe this apparatus will be a valuable addition to our fire services and an important asset to our community.

The Town of Kensington offers a bid of **\$75,000** for the Sutphen Aerial Fire Apparatus. We are prepared to make an immediate **non-refundable deposit of \$2,500** upon acceptance of this offer.

The remaining balance of **\$72,500** will be paid by **November 15, 2024**, allowing us time to secure approval from Town Council and to obtain the necessary borrowing resolution (note that this bid is being made under the unanimous endorsement of Town Council).

We greatly appreciate your consideration of this bid and look forward to acquiring this critical equipment to enhance the safety and protection of our community. Should you require any further information or documentation, please do not hesitate to contact me by phone at (902) 836-3781 or by email at cao@kensington.ca.

Best Regards,

Geoff Baker
Chief Administrative Officer
Town of Kensington

Town of Kensington - Request for Decision

Date: October 10, 2024	Request for Decision No: 2024-44 (Office Use Only)
Topic: Kensington Fire Department Ladder Truck – Bid to Purchase	
Proposal Summary/Background: <p>The Fire Department is seeking Council’s approval to submit a bid for the purchase of a used ladder truck from the Town of Amherst. The Amherst Fire Department is currently accepting bids for its 1995 Sutphen Aerial Ladder Truck, with an asking price of \$75,000.</p> <p>The purchase of a ladder truck has become an increased priority due to the rise of multi-story buildings, such as the recently constructed three-story apartment complex, and the growing use of metal roofs and solar panel installations. These features create new safety challenges, including difficult roof access and electrical hazards.</p> <p>This need was highlighted during a recent fire in Town, when the City of Summerside Fire Department was called in to assist with their ladder truck. The incident emphasized the importance of the Kensington Fire Department having its own ladder truck to improve response times and safety during similar emergencies.</p> <p>The truck has been inspected by three members of the Kensington Fire Department, along with the City of Summerside's Fire Department ladder truck operator. Based on the inspection, the truck is in good working condition and is recommended for purchase.</p>	
Benefits: <ul style="list-style-type: none">• Will allow for a safer emergency fire response where steel roofs and solar panels are present.• Will allow for more efficient fire response in multi-level buildings.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: <p>The purchase of a Ladder Truck was not included in the Department’s original Capital budget.</p> <p>It is recommended that Town Council authorize the CAO, Geoff Baker, and Fire Chief, Rodney Hickey, to submit a bid for the purchase of the 1995 Sutphen Aerial Ladder Truck, with the bid not to exceed \$75,000.</p>	
Options: <ol style="list-style-type: none">1. Approve the bid for purchase to Amherst Fire Department, as proposed.2. Not approve the bid for purchase.3. Refer the matter back to staff for further deliberation.	

Costs/Required Resources: \$75,000. plus HST (HST fully recoverable)	Source of Funding: 2024/25 Fire Department Capital Budget
Recommendation: It is recommended that Town Council consider and adopt the following resolution: <i>BE IT RESOLVED that Town Council authorize the CAO, Geoff Baker, and Fire Chief, Rodney Hickey, to submit a bid to the Amherst Fire Department for the purchase of the 1995 Sutphen Aerial Ladder Truck.</i>	



Kensington Fire Department

October 8, 2024

After speaking with Mayor Caseley about the construction of a 3-story apartment building ongoing in the town now, we thought it was time to start looking at purchasing a ladder truck.

Since a new one has a price tag of about \$3.4 million, a good, used one is probably the place to start. One was located in Amherst, NS. I called LeBlanc's Fire Truck Repairs (as they know the truck and recently did the annual service on it) and they recommended this truck, stating that it is well looked after. I also called Amherst's fire chief and he sent some pictures of it.

I also would like to point out that metal roofs are becoming more common and it's a nightmare for firefighters to be on these (for flue fires or whatever). A ladder truck would certainly alleviate the dangerousness of standing on a metal roof.

A showing of the truck was set up for Friday, October 4 and myself and 3 others (Deputy Chief Jason Paynter, Summerside ladder truck operator Clay Moase, and mechanic Allan Sudsbury) went over to take a look at it. Everything checked out and all of us were in agreement that it would be a good purchase.

In talking with Amherst's Fire Chief today, he stated that there have already been 5 bids received on the truck. A couple of them were disregarded because they were for a privately-owned fire company. There is no deadline to place a bid as he will wait to hear from us.

Rodney Hickey,
Kensington Fire Chief

Hi Rodney

I wonder if you can provide your answers or best guess on the following questions as well?

- 1 Will you be able to store the ladder truck in the current building until such time as an extension has been constructed? If so, are there any safety issues with doing so and how long would you be able to do this? i.e. 6 months to 1 year; 1 to 2 years; etc.

Answer: Yes, we will be able to store the ladder truck in the fire hall for 1-2 years.

- 2 Do the operators of the ladder truck require any further training to operate a ladder truck and if so, do you know where this training is provided and approximate cost? Is it annual training or good for a number of years?

Answer: Yes, the operators of the truck will need some training. We can do in-house training through other departments such as Summerside at no cost. Once you're trained, you're good to go.

- 3 I know the truck has been inspected now. I am wondering if this inspection has to be done every year and if so is the vehicle good for use as long it passes inspection every year? Or do these ladder trucks have a life span such that they cannot be operated after 30 years, 35 years, etc.?

Answer: The truck will need to be inspected yearly, same as our other trucks. We will get that done by bringing in a certified mechanic. The age of the truck is not a factor as long as it passes inspection

- 4 What year is the vehicle? **The truck is a 1995 model**

- 5 When these vehicles are inspected are they done here on PEI or do they require inspection from somewhere else? I'm assuming an inspection of a ladder truck is not just the fire and truck inspection but also the ladder unit itself.

The truck will be inspected here on PEI.

Any other information you can provide that you think might be helpful? Anything you can provide will help with the justification. I appreciate what you can provide.

Rowan

From: firechief@kensington.ca
Sent: Wednesday, October 2, 2024 10:58 AM
To: mayor@kensington.ca
Subject: Fwd: Used aerial - Amherst fire department (Town of Amherst)

Sent from my iPhone

Begin forwarded message:

att.

From: Greg Jones <GJones@amherst.ca>
Date: October 2, 2024 at 10:33:27 AM ADT
To: firechief@kensington.ca
Subject: Used aerial - Amherst fire department (Town of Amherst)

Good morning,

Chief, I hope this email finds you well.

We have a used aerial available for purchase at the Amherst fire station, that is in great shape and is fully operational.

The asking price for this unit is \$75,000. If your department is interested then please provide a bid directly to me.

If you are interested in coming over to view the unit then please let me know and I will have an aerial operator available to show you the unit.

Below you will find details on this unit and the following link will take you to photos of the unit.
<https://www.dropbox.com/scl/fo/u4nm6kgI8vnxc6afa3pdk/h?rlkey=pvuvb88drne7lpn8p4iu6enb3&st=i2ieycne&dl=0>

If you have any questions then please let me know.

Removed from active service	July 2023
Condition when removed from service	Fully operational
Current condition	Fully operational
Maintenance Schedule	Monthly and as required
Annual Inspection	Yes
Fuel	Diesel – 63-gallon tank
Engine model	4900 300 HP - International chassis
Engine hours	2103 hours
Fire Truck Manufacturer	Sutphen

Transmission	Automatic
Drive-train	2WD / Single axle
Brakes	Hydraulic
Mechanical/operational issues	No issue at this time
Exterior - Scratches, dents, dings & rust are present	Limited
Overall Vehicle Length	40'- 9 1/8" (489.10")
Aerial Ladder MFG	Sutphen
Aerial Ladder length	74 feet
Pump MFG	Hale – Model: QSMG150-21L
Pump size	Rating 1500 GPM at 150 PSI
Tank size	300 IGPM
Tank type	Poly
Number of discharges	4
Number of intakes	4

Sincerely,

Greg Jones, ECFO

Director of Fire Services

Town of Amherst

Email: gjones@amherst.ca

www.amherst.ca | #seewhyweloveit

“We acknowledge that we are in Mi’kma’ki, the ancestral and unceded territory of the Mi’kmaq People. We celebrate 400+ years of African Nova Scotian descent. We strive to foster a diverse community that values everything that makes us unique including our visible differences, such as race or gender expression, as well as our non-visible differences, such as gender identity and diversity of thought. We are committed to equity, fairness and dignity for all.”



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