

Tentative Agenda for Regular Meeting of Town Council

Monday, September 11, 2017 @ 7:00 PM

55 Victoria Street Kensington, PEI COB 1M0 Phone: (902) 836-3781

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Please ensure all cell phones and other electronic devices are turned off or placed on non-audible mode during the meeting.

Town of Kensington Regular Meeting of Town Council September 11, 2017 – 7:00 PM

- 1. Call to Order
- 2. Adoption of Agenda (Additions/Deletions)
- 3. Declaration of Conflict of Interest
- 4. Delegations, Special Speakers and Public Input
 - 4.1 Bethany Spencer will present to Town Council on her recent school trip to Vimy Ridge.
- 5. Adoption of Previous Meeting Minutes
 - 5.1 August 14, 2017 Regular Meeting
 - 5.2 September 7, 2017 Special Meeting
- 6. Business Arising from Minutes
 - 6.1 August 14, 2017 Regular Meeting
 - 6.2 September 7, 2017 Special Meeting
- 7. Reports
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Statistical Report
 - 7.3 Police Department Statistical Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List
 - 7.6 Summary Income Statement
 - 7.7 Community Gardens Complex Report
 - 7.8 Mayor's Report
 - 7.9 FPEIM and KACC Report Deputy Mayor Mann
- 8. New Business
 - 8.1 Request for Decisions
 - 8.1.1 RFD2017-49 Grant Paynter Construction Re-Zoning Request
 - 8.1.2 School Crossing Guard Volunteer Program Discussion
 - 8.3 Other Matters
- 9. Correspondence
- 10. Adjournment

Town of Kensington Minutes of Regular Council Meeting Monday, August 14, 2017 7:00 PM

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann,

MacLean, Mill, Spencer and Pickering.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy

Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors: Jaunita Boucher – Kensington Girl Guides & Pathfinders

Colin MacLean – Journal Pioneer

Regrets: Councillor Doucette

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors

2. Approval of Tentative Agenda

2.1 Moved by Councillor Spencer, seconded by Councillor MacLean to approve the tentative agenda for the August 2017 regular meeting of Town Council.

Unanimously carried.

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Jaunita Boucher spoke to Town Council regarding the upcoming Girl Guide & Pathfinders educational tour to Ontario in 2018. The Girl Guides have been doing multiple fundraising events and continue to raise money to cover the cost of the participants. Ms. Boucher requested Town Council to consider a donation to assist the Girl Guides in reaching their fundraising goal.

5. Approval of Minutes of Previous Meeting

5.1 Moved by Councillor Pickering, seconded by Councillor MacLean to approve the minutes from the July 10, 2017 regular meeting of Town Council. Unanimously

carried.

6. Business Arising from Minutes

6.1 July 10, 2017 Regular Council Meeting

6.1.1 Councillor Spencer inquired if staff had an opportunity to review the current need of having a diesel tank located at the Town Maintenance shop. Mr. Baker confirmed that there was recently a new pump purchased for the tank and the Town receives a significant discount by purchasing diesel fuel through the Provincial Government's bulk buying program. It was also noted that business hours of local service stations hours wouldn't always allow for snow removal machinery to have access to refuel when necessary.

7. Reports

7.1 CAO's Report

- 7.1.1 Moved by Councillor Mill, seconded by Councillor MacLean to adopt the August 2017 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.
 - **7.1.1.1** Councillor Spencer requested that Town Council be sent a list of residents to assist in the process of recommending names for possible crossing guard volunteers.
 - **7.1.1.2** Councillor Pickering inquired about the status of the unsightly property located 21 Barrett Street. Mr. Baker noted that an application to the Court is being made to allow the Town to access the property and remove the structures. No court date has been set to date.

7.2 Fire Department Statistical Report

7.2.1 Moved by Councillor Spencer, seconded by Councillor MacLean to approve the June 2017 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.

7.3 Police Department Statistical Report

7.3.1 Moved by Councillor Pickering, seconded by Councillor MacLean to approve the June 2017 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.

7.4 Development Permit Summary Report

7.4.1 Moved by Councillor Spencer, seconded by Councillor Mill to approve the Development Permit Summary Report for the month of August 2017.

Unanimously carried.

7.5 Bills List

7.5.1 Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the June 2017 Bills in the amount of \$155,259.17. Unanimously carried.

7.6 Summary Income Statement

7.6.1 Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of June 2017. Unanimously carried.

7.7 Community Gardens Complex Report

- 7.7.1 Moved by Councillor Mill, seconded by Councillor Spencer to approve the Community Gardens Complex report for the month of June 2017. Unanimously carried.
- **7.7.2** Councillor Pickering requested that the damages done to the glass casing inside of the main entrance be repaired prior to the Harvest Festival events.
- **7.7.3** Deputy Mayor Mann noted that the parking space lines are very close together and do not leave adequate space for vehicles to park.

7.8 Mayor's Report

- 7.8.1 Moved by Councillor MacLean, seconded by Councillor Mill to approve the Mayors report for the month of August 2017 as presented by Mayor Caseley. Unanimously carried.
- **7.8.2** Mayor Caseley thanked all volunteers and staff who have been working to ensure the Town is clean, making improvements and painting.
- **7.8.3** Mayor Caseley presented art work and a thank you letter from the children of Fun Times Daycare for the improvements to the children's play equipment located behind the daycare.

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

7.9.1 Deputy Mayor Mann reported that the Kensington Chamber of Commerce office will have limited hours starting August 18 as their summer student, Abby MacDonald, will be finished for the summer. The KACC Annual Golf Tournament is scheduled for September 27, 2017.

8. New Business

8.1 Request for Decisions

8.1.1 Town Hall Roof Replacement

8.1.1.1 Moved by Councillor Pickering, seconded by Deputy Mayor Mann

BE IT RESOLVED THAT the Town of Kensington proceed with the replacement of the Town Hall roof as per the quote of Mallett Exteriors Inc. dated July 27, 2017 in the amount of \$38,812.20 plus HST.

Unanimously carried.

8.1.2 Wastewater Treatment Plant - Swing Mower

8.1.2.1 Moved by Councillor Mill, seconded by Councillor Spencer

BE IT RESOLVED THAT the Town of Kensington purchase a swing mower from Kensington Agricultural Services as per the quote dated July 18, 2017 in the amount of \$5,000.00 plus HST.

Unanimously carried.

8.1.2.2 Council noted that the source of funding would be allocated to General Capital and not cost shared with WPCC as originally indicated on the RFD.

8.1.3 HLM Enterprises Ltd. Development Permit Application

8.1.3.1 Moved by Councillor Spencer, seconded by Deputy Mayor Mann

BE IT RESOLVED THAT a Development Permit for HLM Enterprises Ltd. for the construction of a four-unit residential structure on PID No. 1056142 be hereby approved.

Unanimously carried.

8.1.4 Administration Office Computer Replacement

8.1.4.1 Moved by Councillor Pickering, seconded by Deputy Mayor Mann

BE IT RESOLVED THAT Town Council authorize the CAO to move forward with the replacement of three administration office computers at a cost not to exceed \$7,000.00.

Unanimously carried.

8.2 Other Matters

8.2.1 Councillor Pickering noted that a small plastic post beside the electrical pole located outside of 49 Broadway Street requires repair.

- **8.2.2** Councillor Spencer inquired about the replacement of the speed radar sign located before town on Victoria Street East. Mr. Baker noted the sign would be replaced at the cost of the Town, it appears to have been struck by a large piece of machinery as it was passing and had not been reported.
- **8.2.3** Deputy Mayor Mann noted that the tree located on the corner of School and North Street is limiting the view of traffic coming out of North Street.
- **8.2.4** Deputy Mayor Mann donated a bird house for a Harvest Festival booth draw, the Town will also donate a gym membership for the Kensington Fitplex.
- **8.2.5** Mayor Caseley discussed the Town Float for the Harvest Festival Parade and encouraged Town Council participate if available.
- **8.2.6** Council discussed the yellow police service phone outside of the main entrance of the Town Hall.

Moved by Councillor Spencer, seconded by Councillor Pickering to not repair the yellow police service phone at the front door of the Town Hall and have it removed. Unanimously carried.

Colin MacLean excused himself from the Council Chamber at 8:17 PM.

9. In-Camera

- 9.1 Moved by Councillor Pickering, seconded by Councillor Mill to commence into a Committee of the Whole meeting at 8:17 PM. Unanimously carried.
- 9.2 Moved by Councillor Spencer, seconded by Councillor Mill to come out of the Committee of the Whole meeting at 8:29 PM. Unanimously carried.

10. Correspondence

- **10.1** An update and thank you letter from the PCH Foundation for the Town's 2017 financial contributions.
- **10.2** A letter from CWTA (Canadian Wireless Telecommunications Association) requesting the Town to participate as a host location and promote the Recycle My Cell program.
 - Councillor Spencer noted that QEES may already be a host drop off and use the phones as a fundraising opportunity. Councillor Spencer committed to speaking with the school and will report to Council by email.
- **10.3** A letter from Confederation Capital requesting a letter of support in their application to the PEI Government and their RFP. *-No action*
- 10.4 A letter from PEI Road Builders and Heavy Construction Association regarding their plan to address problems contractors are experiencing with inadequate drawings on Tenders.

10.5 A letter from the Kensington Moase Plumbing & Heating Vipers requesting the Town's support as a player sponsor.

Moved by Councillor Spencer, seconded by Councillor Mill to approve a \$750.00 donation to the Kensington Moase Plumbing & Heating Vipers as a player sponsor. Unanimously carried.

11. Adjournment

Moved by Councillor Pickering, seconded by Councillor Spencer to adjourn the meeting at 8:38 PM. Unanimously carried.

Wendy MacKinnon, Deputy Administrator Rowan Caseley, Mayor

Town of Kensington Minutes of Special Council Meeting Thursday, Sept 7, 2017 7:00 PM

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann,

Doucette, Spencer and (Mill arrived at 7:45 PM).

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy

Administrator, Wendy MacKinnon

Regrets: Councillor Pickering

Absent: Councillor MacLean

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff.

2. In-Camera

- 2.1 Moved by Councillor Doucette, seconded by Councillor Spencer to commence into a Committee of the Whole meeting at 7:01 PM. Unanimously carried.
- 2.2 Moved by Councillor Spencer, seconded by Councillor Doucette to come out of the Committee of the Whole meeting at 7:56 PM. Unanimously carried.

3. Adjournment

Moved by Councillor Mill, seconded by Councillor Spencer to adjourn the meeting at 7:57 PM. Unanimously carried.

Wendy MacKinnon, Rowan Caseley,
Deputy Administrator Mayor

#	Project/Task	Status
1	Unsightly Property - 21 Barrett Street	July 31'st deadline passed with no clean-up of the property undertaken. As such, direction was given to the Town's solicitor to make application to the Supreme Court for an Order that the property owner remove the derelict structures from the property and clean it up accordingly and that if the clean-up is not completed within 20 days the Town would have the ability to go on the property and recapture any associated costs. I have reviewed the draft application and affidavits and anticipate it to be filed shortly. From there a court date will be set.
	Emergency Measures Organization	Requested meeting dates from Coordinator, David Elliott to re-initiate the emergency Measures Plan.
3	Exempt Staffing Policy	**NO UPDATE**A draft policy has been provided to the CAO. CAO to finalize prior to presentation to Council.
	Sidewalk Replacement Project	The project is near completion. A couple of areas were added to the project, including two areas along Broadway Street North and an area along Victoria Street West. It is expected that the project will be completed in its entirety prior to the end of September.
5	5 Year Capital Plan	Departmental managers to provide draft plans and Geoff to finalize prior to consideration by Town Council. Capital Plans will be provided as part of the 2018 Budget deliberations.
	Relocation of "Welcome to Kensington" Sign - Charlottetown Road	**NO UPDATE**
	Commercial Street Analysis Fire Hydrant Adoption Recognition Policy	Traffic Counter was installed by the Province, Letters sent to area property owners, aerial photo review completed, measurements taken. It is anticipated that a report will be provided at the September Committee of Council meeting. ** NO UPDATE**
	Financial Policy Development	**NO UPDATE**
	Wellfield Protection Plan	Waiting on application process for the Clean Water and Wastewater funding program.
11	Provincial Adoption of National Building Code	**NO UPDATE**
12	Crossing Guard Volunteers Fire Department Policy Development	Information provided to Councillors via email including general information and water and sewer customer list. Councillors to discuss and decide on an appropriate honourarium for volunteers. All required information has been provided to the consultant.
13	The Department Foncy Development	Information will be presented at September Committee of Council for
14	Financial support for Kensington Girl Guides 2018 Trip	consideration.
15	Provincial Policing Review	**NO UPDATE**Town Council agreed to have CAO sit on Provincial Committee. Updates to be provided to Town Council as discussions progress. Three meetings have been held thus far centring primarily around the need for a singular radio system to enable all emergency service organizations to maintain contact in an emergency situation. A joint meeting with the Operations Committee has been scheduled for October 5.
16	Street Transfer to Province of PEI	Several attempts have been made to initiate discussions with the Province on the transfer however to date no response has been received.
17	Garden Drive No Parking on East Side	CAO to provide a letter to the Province requesting consideration to have no parking along the east side of Garden Drive. To date no response has been received.
12	Town Hall Roof Replacement	The contract has been awarded to Mallett Exteriors. The steel roofing has been ordered and the project will commence once the roofing arrives.
	Mural Light - Lodge Hall	**NO UPDATE**
20	KNWSA Curb Stop Locations	Field work has been completed. We are waiting on the processed data to enable the information to be installed on the VueWorks system.
20	Window Replacement - Community Gardens Complex -	and anythmaton to be instance on the vactions system.
21	Fitplex	Project has been completed. PW staff met with a contractor on site to determine what can be done to alleviate
22	Brookins Drive Drainage Issue	water pooling on a section of Brookins Drive. WSP has completed a preliminary layout. Preliminary costing has been provided
		Information will be brought forward at September's Committee of Council
23	Public Parking Lot Development - North Street	
23	Public Parking Lot Development - North Street	meeting. Subdivision has been approved and submitted to Province. Re-Zoning complete and approved by Province. Application made and approved by Department of Environment for water and sewer extension. Application made and approved by
		meeting. Subdivision has been approved and submitted to Province. Re-Zoning complete and approved by Province. Application made and approved by Department of Environment for water and sewer extension. Application made and approved by IRAC. Derek French contracted by Town to oversee development process,
24 25	BST Multi Unit Development Rail Yards Clock Repair	meeting. Subdivision has been approved and submitted to Province. Re-Zoning complete and approved by Province. Application made and approved by Department of Environment for water and sewer extension. Application made and approved by IRAC. Derek French contracted by Town to oversee development process, development agreement, etc. **NO UPDATE**
24 25	BST Multi Unit Development	meeting. Subdivision has been approved and submitted to Province. Re-Zoning completed and approved by Province. Application made and approved by Department of Environment for water and sewer extension. Application made and approved by IRAC. Derek French contracted by Town to oversee development process, development agreement, etc.

Town of Kensington Town Council Updated Project/Task List

Item #	Project/Task	Status
		Councillors in attendance at the September 7th Special Meeting have been
		updated on current status of negotiations. Further information to be provided as
28	Collective Bargaining Negotiations	process progresses.

Fire Department Occurrence Report 2017

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	1	1		1	1								4	9.30%
Motor Vehicle Accident	2	2	1		2	2	4						13	30.23%
Emergency Response - Fuel Spill, etc							1						1	2.33%
Fire Related														
Smoke Investigation													0	0%
Outside Fire - Brush, Grass, Utility Pole, etc.			1	2	1		1						5	12%
Structure Fire - House, Building, Vehicle, etc.	3		2	1		1							7	16%
Alarms	2	1	3	1	3	1	1						12	28%
Total Fire Related	5	1	6	4	4	2	2	0	0	0	0	0	24	
Total Incidents	8	4	7	5	7	4	7	0	0	0	0	0	42	
Mutual Aid Call Out	1												1	2%
Total Incidents (Inclduding Mutual Aid Provided by KFD)	9	4	7	5	7	4	7	0	0	0	0	0	43	100%
Mutual Aid Call in	1												1	
Average Firefighter Attendance	14	16	14	14	11	12	11							
Regular Monthly Training - No. of Firefighters	18	18	18	18	18	18								
Training School - Level 1, etc No. of Firefighters														
Call Area														
Kensington	0	0	1	1	2								4	9.52%
Malpeque CIC	2	0	1	4	1	1	_						9	21.43%
Zone's 1 to 5	5	4	5	0	4	3	7						28	66.67%
Other	1												1	2.38%

Police Department Occurrence Report Sur	mmary 2017													
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act	1	1 2	2 1	2		1							7	1.51%
Abandon Vehicle		2	2										2	0.43%
Abduction													0	0.00%
Alarms	4	4 3	3	5	1	8	3						24	5.17%
Animal Calls					1		2						3	0.65%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)					1		1						2	0.43%
Assistance Calls	12	2 13	11	10	14	16	18						94	20.26%
Breach of Peace					1		1						2	0.43%
Breach of Recognizance													0	0.00%
Break and Enter (business)	1	1											1	0.22%
Break and Enter (other)													0	0.00%
Break and Enter (residence)													0	0.00%
Carry concealed weapon													0	0.00%
Child Pornography													0	0.00%
Child Welfare				1									1	. 0.22%
Coroner's Act		1											1	. 0.22%
Crime Prevention													0	0.00%
Criminal Harassment	1	1		1	1								3	0.65%
Dangerous Driving							1						1	. 0.22%
Disturbing the Peace							1						1	. 0.22%
Dog Act			1	1		1	1						4	0.86%
Driving while disqualified							1						1	. 0.22%
Drug Charges		1		2									3	0.65%
Excise Act													0	0.00%
Fail to Comply Probation													0	0.00%
Fail to comply undertaking							1						1	0.22%
Fail to remain at scene of accident							2						2	0.43%
Family Relations Act	1	1 2	2		1								4	0.86%
Fingerprints taken													0	0.00%
Fire Prevention Act													0	0.00%

Police Department Occurrence Report Sur	mmary 2017													
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Firearm Act		1		1		1							3	0.65%
Forcible confinement													0	0.00%
Fraud		1	. 1	1			5						8	1.72%
Harrassing Phone Calls	2	2		1			2						5	1.08%
Impaired Driver			1	1	3	3	1						9	1.94%
Information Files			2	2	2	1	2						9	1.94%
Injury Accidents													0	0.00%
Liquor Offences	1	1	1			1	1						4	0.86%
Litter Act			1				1						2	0.43%
Lost and Found			1			3	4	,					8	1.72%
Luring Minors													0	0.00%
Mental Health Act	3	3 2	. 2	2		1	2						12	2.59%
Mischief					2	4	2						8	1.72%
Motor Vehicle Accidents	3	3	3	2	7	1	4						20	4.31%
Motor Vehicle Act	8	3 4	2	2	7	4	11						38	8.19%
Municipal Bylaws					6	4	4						14	3.02%
Off Road Vehicle Act							1						1	0.22%
Other Criminal Code			1			1							2	0.43%
Person Reported Missing		1											1	0.22%
Possession of restricted weapon													0	0.00%
Property Check	1	1	3		2	1	3						10	2.16%
Resist Arrest													0	0.00%
Roadside Suspensions													0	0.00%
Robbery													0	0.00%
Sexual Assaults / Interference		1			1								2	0.43%
STEP (Integrated Traffic Enforcement)													0	0.00%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle	1	1	1	1	2	1	4	,					10	2.16%
Theft Of Motor Vehicle													0	0.00%
Theft Over \$5000													0	0.00%
Theft Under \$5000		2			4	2	1						9	1.94%
Traffic Offences						3							3	0.65%
Trespass Act		2											2	0.43%

Police Department Occurrence Report Sum	mary 2017													
				_										
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Trespass at Night													0	0.00%
Uttering Threats	1	1		1	2		1						6	1.29%
SOTS Issued	33	8	12	13	18	13	24						121	26%
Total Incidents	73	50	41	49	76	70	105						464	100%
HTA Warnings	2	1	3	5	6	8	4						29	
Fine Revenue	\$4,340.00	\$1,790.00	\$1,125	\$1,525.00	\$2,185.00	\$1,825.00	\$5,534.00						18,324.00	
Foot Patrols in hours	4	6	5.5	4.5	4	5.5	9.5						39	
Community policing school	4.5	4	6	6.5	9	8.5							38.5	
Record Checks A (BC)	13,998	12,808	16,627	14,295	18,994	21,128	18,324						116,174	
Record Checks B (NB)	200	303	518	487	465	490	381						2844	
Record Checks C (KPS)	6	6	13	10	12	9	4						60	

Police Report July 2017

KPS received 3 false alarms during the month and here is the following breakdown of what occurred.

July 3rd @ 0508hrs Alarm at Subway, patrol attended and it was discovered that a delivery person had set the alarm off.

July 16th @ 0112hrs Alarm at Friends and Flowers, patrol attended as key holder wanted to stay in bed and was determined to be a false alarm.

July 21st @ 0806 Alarm at Legion, patrol attended and determined false no indication as to why alarm went off.

Chief Sutherland

Year To Date Approved Development Permits Summary Report 2017

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December	Total
Addition Commercial					1								1
Addition Residential additions/alterations					1	1							2
Addition Residential Deck/Fence/Pools								1					1
Demolition						1							1
New Modular/Mobile Home		1					1						2
New Multi-unit Family Dwelling								1					1
New Other				1									1
New Residential Accessory Structure	1					1	1	1					4
New Residential Deck/Fence/Pools				1	1	1	1						4
New Semi Detached Dwelling					2								2
Other Modular/Mobile Home					1								1
Other Residential Deck/Fence/Pools					1								1
Renovation Commercial						1							1
Total:						1							22

Total Estimated Construction Value
\$1,500.00
\$39,000.00
\$7,000.00
\$4,500.00
\$800,000.00
\$300,000.00
\$6,000.00
\$5,200.00
\$48,000.00
\$600,000.00
\$400.00
\$2,500.00
\$60,000.00
\$1,874,100.00

DEVELOPMENT PERMITS REPORT

For the period August 08, 2017 to September 08, 2017

Permit	Date Permit	PID	Applicant's Name & Address	Telephone	Permit Status	Work Type	Type of Construction	Value	Estimated	Estimated	
Number	Number Issued		Property Address	Number	Femili Status	vvoik Type	Type of Construction	value	Start	Finish	
Multi-unit	Multi-unit Family Dwelling										
22-17	08/14/2017	HLM Enterprises LTD - 14 Sunset Drive		902-218-1254	Approved	Now	Multi-unit Family Dwelling	\$300,000.00	08/14/2017	11/15/2017	
22-17	06/14/2017	1030142	14 Sunset Drive	902-210-1254	Approved	New	Description: Construct new 4-unit re	esidential building			
	•				•	•	Sub	Total: \$300,000.00			

Residential Accessory Structure

21-17	08/30/2017	811927	Kim Morrison - 14 B Sunset Crescent	902-836-4567	Approved	Now	Residential A	ccessory Structure	\$2,000.00	09/06/2017	10/13/2017
21-17	-17 08/30/2017 8	011921	14B Sunset Crescent	902-030-4307	Approved	New	Description:	Construct new baby bar	n and add privacy fenc	ing	

Sub Total: \$2,000.00 Total: \$302,000.00



Mailing Address: 55 Victoria Street E PO Box 418 Kensington, PE COB 1M0

Tel: 902-836-3781 Fax: 902-836-3741 Email: townmanager@townofkensington.com Website: www.kensington.ca

For (Office Use Only
Permit #:	gge di menangkan di kanada
Date Received:	Aug 29, 2017
Date Approved	
PEI Planning:	
Permit Fee: \$	100 00 Pai

DEVELOPMENT PERMIT APPLICATION

(1.	Property Info	ormation			
				Crescent Cu	ber (PID):
				No □ Yes, please describ	
100	st the hou		1 5 -	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,
			tewart	Year Purchas	
	cation of Devel	opment	Pood From	Property S	lize
	□ West	2			reage
			Property L	Depth Are	a sq. 1t
(2.	Contact Info				
	Name: V	22	`	A 11	2
				Address:	14B Sunset.
APPLICANT	Phone: 902 -	836-4567C	ell: <u>902 - 3</u>	03-3040	Sweent Kensington
	Email: Kin	-momson	Dlive .	Postal Code: _	COB imo
Same as Abo	we. 🗆				
Dame as Papo				Address: _	
OWNER	Phone:	C	ell:		
***************************************	Name: S.	216			
CONTRACTOR,	M				
ARCHITECT OR ENGINEER	Phone:		Cell:		
	Email:			Postal Code: _	
3.	Infrastructur	e Components			
	The same of the sa	Components		50.00 (5.000)	
Wa	ter Supply	Municipal □ I	rivate	Sewage System	Municipal □ Private
4.	Dévelopment	Description			choine services or conserve
¬ N	D!L!: 1				
l New	Building I	Renovate Existing	g 🗆 Addi	tion □ Demolition □ Ot	ther
□ Single F	Camily (R1)	□ Commercia	al (C1)	Public Serv./Institution (1	PSI) Other
	etached (R2)	□ Industrial (M1)	Accessory Building	
□ Multi-U	nit Res. (R3)	□ Mini Home	(RM1) 5	Decks/Fence/Pools	
Type of I	Foundation	External V	Wall Finish	Roof Material	Chimney
1	d Concrete	■ Vinyl Si	ding	Asphalt	□ Brick
□ Slab		□ Wood Sl	ningles	□ Steel	□ Prefab
□ Pier	wood floor	□ Steel		□ Other	□ Other
- Outer	41000	□ Other			
Number	r of Stories	Number of B	edrooms	Number of Bathrooms	Ground Floor (ft)
				· .	Width Length

Detailed Project Description: Small storage shed 12ft wide by 14ft. long.

Not attached to house; Prwacy fence 26 Ft long + 5Ft high in back yard between property. Existing patro - building a fence around it 12Ft wide by 26Ft long are Estimated Value of Construction (not including land cost): Agree \$ 2000.00 Projected Start Date: - Sect 6 17 Projected Date of Completion: ? 3 wks Please provide a diagram of proposed construction: a) Draw boundaries of your lot. b) Show existing and proposed buildings. c) Indicate the distance between buildings. d) Show location of driveway. e) Indicate distance to property lines. 8.5 4 LOUSE Fence Drueway I DO SOLEMNLY DECLARE & CERTIFY: That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted. 3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit

for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.

4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.

Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.

That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.

7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.

I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant from Marine Date: Aug 29/2017

Town of Kensington Bills List July 2017

A1 - Vacuums	331540	\$42.53
ADL Foods	2308999	\$372.08
ADL Foods	2309000	\$254.23
ADL Foods	2309566	\$963.98
ADL Foods	2310397	\$23.15
Aliant	5390449	\$30.48
Aliant	5386873	\$218.81
Andrew Griffin	JULY 2017 RRSP	\$560.02
Andrew Griffin	MILEAGE JUNE 15, 17	\$47.00
Auto Trim Design of PEI	1412	\$259.90
Bailey Clark	LIBRARY JULY 28, 17	\$863.20
Bailey Clark	LIBRARY JULY 14, 17	\$863.20
Baseball PEI	2017 DONATION	\$100.00
Bell Mobility	2-374075	\$201.25
Bell Mobility	2-999492	\$1,516.90
Black & McDonald Limited	800345	\$932.31
Brenda MacIsaac	JULY 2017 RRSP	\$273.00
Centennial Practicar	12846	\$178.19
Combat Computer Inc	1000031405	\$442.73
Community Gardens	Golf Tournament	\$340.00
Controls & Equipment	22057	\$193.78
Canadian Union of Public Employees	JULY 2017 UNION DUES	\$527.08
Curran & Briggs Ltd	00039661	\$20,570.05
D Alex MacDonald	108458	\$3,136.14
Dunk River Industries	10925	\$740.03
East Coast Plumbing and Heating	1158	\$243.75
Eastlink	02635800	\$66.03
Eastlink	02689583	\$55.20
Eastlink	02762066	\$74.19
Eastlink	02762423	\$23.57
Eastlink	02761732	\$596.15
Eastlink	02820776	\$118.34

Elizabeth Hubley	JULY 2017 RENT	\$805.00
GBS Mobility	86859	\$460.00
Geoff Baker	JULY 2017 MILEAGE	\$345.77
Callbeck's Home Hardware	341224	\$236.33
Irving Oil	531972	\$211.18
Irving Oil	6477707	\$599.78
Irving Oil	633028	\$232.72
Irving Oil	23472	\$127.66
Irving Oil	326327	\$80.24
Irving Oil	445457	\$245.55
Irving Oil	31930745	\$310.00
Irving Oil	31953896	\$175.19
Irving Oil	31966342	\$513.37
Irving Oil	31960043	\$293.04
Island Hot Tubs & Pools	15987	\$58.63
Island Hot Tubs & Pools	16609	\$190.89
Island Hot Tubs & Pools	16494	\$280.54
Island Hot Tubs & Pools	16658	\$70.04
Island Hot Tubs & Pools	16679	\$232.27
Island Hot Tubs & Pools	17047	\$62.07
Island Hot Tubs & Pools	17046	\$36.79
Island Hot Tubs & Pools	17036	\$52.87
Ken Fornetran	JULY 5 & 12, 2017	\$400.00
Ken Fornetran	JULY 19 MUSIC NIGHTS	\$200.00
Ken Fornetran	JULY 26 MUSIC NIGHTS	\$200.00
Kensington Agricultural Services	92975	\$12.51
Kensington Agricultural Services	4071	\$11,275.75
Kensington Agricultural Services	94311	\$13.69
Kensington Country Store	02810012634	\$73.50
Kensington Country Store	12539	\$34.02
Kensington Country Store	13352	\$3.90
Kent Building Supplies	989430	\$13.51
Kent Building Supplies	982610	\$10.12
Kent Building Supplies	980261	\$9.00

Kent Building Supplies	980388	\$7.88
Kent Building Supplies	979112	\$67.60
Kent Building Supplies	985962	\$56.29
Kent Building Supplies	985957	\$11.26
Kent Building Supplies	988208	\$246.61
Kent Building Supplies	983748	\$7.88
Kent Building Supplies	979725	\$70.14
Key Murray Law	227220	\$1,818.15
K'Town Auto Parts	1925/5	\$4.05
K'Town Auto Parts	2409/5	\$69.52
K'Town Auto Parts	2461/5	\$21.41
K'Town Auto Parts	2356/5	\$166.95
Kensington & Area Chamber of Commerce	74217	\$460.00
Lewis Sutherland	JULY EXPENSES	\$132.54
Lewis Sutherland	JULY 2017 RRSP	\$613.48
MacKay's Automotive Ltd	60543	\$265.56
Maritime Electric	EVK POOL JULY 17	\$748.37
Maritime Electric	ART CO-OP JULY 17	\$279.02
Maritime Electric	TOWN HALL JULY 17	\$1,577.64
Maritime Electric	TRAIN STN JULY 17	\$1,000.72
Maritime Electric	SENIOR CO-OP JULY 17	\$56.68
Maritime Electric	LIBRARY JULY 17	\$135.27
Maritime Electric	CGC SIGNS JULY 17	\$84.33
Maritime Electric	CGC RINK JULY 17	\$1,539.56
Maritime Electric	CGC BALLFIELD JUL 17	\$28.65
Maritime Electric	PW SHOP JULY 17	\$97.57
Maritime Electric	20 STEWART ST JUL 17	\$57.28
Maritime Electric	CAR CHARGER JULY 17	\$40.30
Maritime Electric	RADAR SIGNS JULY 17	\$102.78
Maritime Electric	FIRE HALL JULY 17	\$370.24
Maritime Electric	STREET LIGHT JULY 17	\$3,091.34
Mary's Bake Shoppe	25	\$21.30
Mary's Bake Shoppe	36	\$31.80
Malpeque Bay Credit Union	JULY 2017 RRSP	\$1,582.88

Medacom Atlantic Inc	INV009029	\$251.16
Mid Isle Electric	6210	\$1,613.68
Minister of Finance	293661	\$25.00
MJS Marketing & Promotions	2604011	\$51.75
Murphy's Kensington	243880	\$13.45
Murphy's Kensington	223432	\$18.24
On the go Party Maintenance	16313	\$3,536.25
Orkin Canada	IN-7851513	\$28.75
Orkin Canada	IN-781510	\$62.10
Palmer Automotive & Truck Center	PASIN0003349	\$19,848.90
Paul's Electromechanical	42136	\$106.95
PEI Firefighters Association	C2-3156	\$57.50
Petty Cash	JULY 2017	\$173.49
Pitney Works	POSTAGE	\$1,500.00
Princess Auto	314070	\$333.35
Princess Auto	308521	\$226.46
Receiver General for Canada	APRIL 1-JUNE 30,2017 HST	\$14,323.12
Robert Wood	JULY EXPENSES	\$178.60
Saltwire Network	SM00002576	\$181.70
Saunders Equipment Ltd	382546	\$478.40
Mikes Independent	244	\$8.00
Mikes Independent	036724	\$25.71
Mikes Independent	237394	\$35.94
Mikes Independent	03 0845	\$69.71
Mikes Independent	014372	\$22.51
Scotia Securities	DOUG K JULY 17 RRSP	\$372.28
Scotiabank Visa	WALMART - A/C & FAN	\$251.71
Scotiabank Visa	Sash - Harvest Festival	\$44.82
Scotiabank Visa	Sexual Assault Kits	\$243.05
Scotiabank Visa	SIGNAGE FOR PARADE	\$110.62
Scotiabank Visa	GBS - MAYOR CELL	\$80.49
Scotiabank Visa	BALLFIELD LIME	\$71.88
Sign Station Inc	45506	\$155.62
Spring Valley Building Centre Ltd	179075	\$66.68

Total July Bills		\$229,748.52
July Payroll		\$91,275.21
Subtotal		\$138,473.31
Yellow Pages Group	17-4672350	\$22.08
Workers Compensation Board of PEI	JULY 2017 2ND INSTAL	\$7,752.28
Water & Pollution Control Corporation	JULY 2017	\$319.39
Wallace Brander	AUG 10, 2017 50/50	\$290.00
Vicki Campbell	EXP 13/07/17	\$50.75
Vail's Fabric Services Ltd.	284604	\$104.42
Trevor Moase	JULY 20, 17 50/50	\$650.00
Telus .	JULY 2017	\$950.95
「&K Fire Safety Equipment Ltd	227603	\$327.75
Γ & K Fire Safety Equipment Ltd	230408	\$14,055.71
Superior Sanitation	612868	\$207.00
Superior Sanitation	612867	\$230.00
Superior Sanitation	612866	\$184.00
Superior Sanitation	612865	\$80.50
Suncor Energy Products Partnership	JULY 17, 2017	\$765.91
Stephanie Coggins	PROS TRAINING MIL	\$239.17
pring Valley Building Centre Ltd	179148	\$117.28

TOWN OF KENSINGTON

Income Statement Comparison of Actual to Budget for July 2017

_		Current Month			Year to Date			
GENERAL REVENUE			<u> </u>					
	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$100,627.64	\$99,045.00	\$1,582.64	\$635,144.58	\$618,152.00	\$16,992.58	\$1,081,858.00	59%
Police Service	\$2,453.85	\$4,000.00	-\$1,546.15	\$12,973.85	\$28,000.00	-\$15,026.15	\$48,000.00	27%
Town Hall Rent	\$7,852.96	\$7,830.00	\$22.96	\$54,970.72	\$54,810.00	\$160.72	\$93,960.00	59%
Recreation	\$1,180.00	\$1,000.00	\$180.00	\$1,500.00	\$1,500.00	\$0.00	\$4,500.00	33%
Sales of Service	\$39,606.50	\$29,550.00	\$10,056.50	\$258,477.80	\$196,950.00	\$61,527.80	\$359,950.00	72%
Subtotal Revenue	\$151,720.95	\$141,425.00	\$10,295.95	\$963,066.95	\$899,412.00	\$63,654.95	\$1,588,268.00	61%
GENERAL EXPENSES								
Town Hall	\$10,547.66	\$10,754.00	-\$206.34	\$79,474.82	\$82,631.00	-\$3,156.18	\$146,118.00	54%
General Town	\$36,591.24	\$33,634.00	\$2,957.24	\$315,005.95	\$320,060.00	-\$5,054.05	\$528,502.00	60%
Police Department	\$36,685.11	\$29,381.00	\$7,304.11	\$249,539.24	\$235,133.00	\$14,406.24	\$431,072.00	58%
Public Works	\$40,716.33	\$11,245.00	\$29,471.33	\$171,604.24	\$156,439.00	\$15,165.24	\$237,433.00	72%
Train Station	\$1,641.20	\$1,685.00	-\$43.80	\$16,219.08	\$16,120.00	\$99.08	\$27,795.00	58%
Recreation & Park	\$9,305.15	\$13,775.00	-\$4,469.85	\$42,244.66	\$51,625.00	-\$9,380.34	\$72,250.00	58%
Sales of Service	\$17,571.67	\$13,554.00	\$4,017.67	\$109,686.02	\$103,325.00	\$6,361.02	\$184,382.00	59%
Subtotal Expenses	\$153,058.36	\$114,028.00	\$39,030.36	\$983,774.01	\$965,333.00	\$18,441.01	\$1,627,552.00	60%
Net Income (Deficit)	-\$1,337.41	\$27,397.00	-\$28,734.41	-\$20,707.06	-\$65,921.00	\$45,213.94		
			Community	Gardens Complex				
Community Gardens Revenue	\$22,409.87	\$30,100.00	-\$7,690.13	\$226,976.43	\$212,900.00	\$14,076.43	\$402,900.00	56%
Community Gardens Expenses	\$20,358.69	\$18,833.00	\$1,525.69	\$185,901.90	\$202,311.00	-\$16,409.10	\$363,616.00	51%
Net Income (Deficit)	\$2,051.18	\$11,267.00	-\$9,215.82	\$41,074.53	\$10,589.00	\$30,485.53		
			Fire D	Department				
Fire Revenues	\$20,613.25	\$20,214.00	\$399.25	\$144,967.75	\$141,498.00	\$3,469.75	\$242,568.00	60%
Fire Department Expenses	\$15,329.72	\$17,138.00	-\$1,808.28	\$122,483.79	\$133,986.00	-\$11,502.21	\$242,568.00	50%
Net Income (Deficit)	\$5,283.53	\$3,076.00	\$2,207.53	\$22,483.96	\$7,512.00	\$14,971.96		
Consolidated Net Income (Deficit)	\$5,997.30	\$41,740.00	-\$35,742.70	\$42,851.43	-\$47,820.00	\$90,671.43		
			Water and Polluti	on Control Corporation				
Water & Sewer Revenue	\$47,542.47	\$46,297.00	\$1,245.47	\$328,558.49	\$324,152.00	\$4,406.49	\$555,637.00	59%
Water & Sewer Expenses	\$42,933.93	\$43,653.00	-\$719.07	\$322,002.52	\$308,901.00	\$13,101.52	\$555,637.00	58%
Water & Sewer Net Income (Deficit)	\$4,608.54	\$2,644.00	\$1,964.54	\$6,555.97	\$15,251.00	-\$8,695.03	, ,	-

TOWN OF KENSINGTON - MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO

FROM: ROBERT WOOD, CGC MANAGER

SUBJECT: JULY 2017 COMMUNITY GARDENS COMPLEX REPORT

DATE: SEPTEMBER 11, 2017 **ATTACHMENT:** STATISTICAL REPORT

July 2017

Fitplex

Programming: Aerobics Programming

None

Hours

Key FOB Entry 5:45 AM – 12:00 Midnight Daily

Staffed 4:00 PM - 8:00 PM Monday - Thursday

Ordered window replacement from Castle Building Supplies.

Arena

- Lady Slipper Dog Show was held on the July 21st weekend. It was their biggest show to date with the most entries they've ever had. Thank you to the Show organizers for putting together such a great event.
- Yellow kickboard on bottom of all arena doors was replaced
- Road sign damaged by vandals and removed. I anticipate the sign will stay down until such time as a new sign is installed re: Naming Rights.
- Received new Lawn Mower from Kensington Ag. Thank You to town Council for authorizing purchase.

Kensington Cash

June, 2017 \$210.00 \$210.00 \$240.00 \$240.00

Total \$900.00

Ball Fields

Danny Hughes Memorial tournament was held.

Harvest Festival:

Plans are progressing by the Committee. Looking forward to a great Harvest Festival.

Senior Center

Kitchen renovations are complete.

Upcoming Events

- Harvest Festival 50th Anniversary
- Ice Plant will be started Sept 1,2017

Town of Kenisngton Community Gardens Complex Monthly Statistical Data 2016

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	214	235	230	211	218	210	198	192	210	220	225	235	2598
Attendance	1250	1066	1105	998	889	788	672	724	766	825	996	996	11075
Day Passes Sold	57	70	48	48	38	16	8	12	30	38	31	31	427
Memberships Sold	38	31	16	31	29	20	20	22	36	36	27	27	333
Monthly Payment Memberships	20	31	35	36	46	46	46	46	48	50	50	52	506
Arena		•	•	•	•	•	•	•	•				
Hours Rented	176	155	115	37	0	0	0) (100	132	162	152	1029
Preschool (Free)	4	4	4	2	. 0	0	0) (0	0	4	4	22
Adult Skate	8	8	8	2	. 0	0	0) (0	0	4	4	34
Donated Ice Time		10	12	.,	0	0	0) (0	0	0	2	29
Total Hours Rented	188	177	139	46	0	0	0) (100	132	170	162	1114
Storm Days (no rentals)	3	2	2	(0	0	C) (0	0	0	3.5	10.5

Town of Kenisngton Community Gardens Complex Monthly Statistical Data 2017

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	280	270	260	265	245	230	230						1780
Attendance	1571	1227	1300	1100	1056	816	699						7769
Day Passes Sold	32	25	20	40	19	12	15						163
Memberships Sold	55	26	32	41	29	21	23						227
Monthly Payment Memberships	54	55	49	49	54	54	50						365
Arena													
Hours Rented	159	157	145	3.	5) ()	0					496
Preschool (Free)	4	4	4		0) ()	0					12
Adult Skate	4	4	4) () ()	0					12
Donated Ice Time	2	10	2		5 () ()	0					19
Total Hours Rented	169	175	155	4) () ()	0					539
Storm Days (no rentals)	2	3	0) () ()	0					5



Mayor's Report to Town Council September 11, 2017

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include as much as possible a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokespersons for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month at 6:30pm and Town Council meetings are held on the 2nd Monday of each month at 7:00pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

Kensington Harvest Festival – Congratulations to the organizing committee under the leadership of Robert Wood for putting together an excellent 50 year celebration of the Kensington Harvest Festival. It was well attended and I received good reports from many people who liked some of the new items added this year. I trust the committee will continue to work together and have success in keeping this festival going.

Presentations – Over the past month I have had the opportunity to make presentation on behalf of Council, Staff, Residents and Business Leaders, to several individuals or couples who were celebrating a milestone. Namely a 75th birthday celebration, a Retirement, a 50th Wedding Anniversary and also a 60th Wedding Anniversary.

Rowan Caseley Mayor – Town of Kensington

Town of Kensington - Request for Decision

Date: September 8, 2017 Request for Decision No: 2017-49

Topic: Grant Paynter Construction – Zoning Bylaw/Official Plan Amendment Request

Proposal Summary/Background:

A request has been received from Grant Paynter, of Grant Paynter Construction, for Town Council's consideration of re-zoning a property located at 10 Glover Lane (PID No. 449173) from its current Multi-Unit Residential (R3) designation to a zone appropriate for his proposed use of a construction business shop. Mr. Paynter states in his request that the shop will be mainly used at this point for storage of concrete forms, staging and other materials and equipment needed in his profession. He is also intent on using the property for the parking of trailers and equipment in closer proximity to the bulk of their work and their material providers in and around Kensington. The shop may also be used to construct and prepare materials for their construction projects.

Re-Zoning the subject property will require an amendment to the Town's Development Control Bylaw as well as to the general land use map that is part of the Town's Official Plan.

A copy of Grant Paynter Construction's request is being circulated with this Request for Decision.

Benefits:

• N/A

Disadvantages:

• N/A

Discussion/Comments:

Staff have determined, following a review of the Town's Development Control Bylaw, that the use proposed by Mr. Paynter is Industrial.

Section 19.5 of the Development Control bylaw states that "Council shall determine whether or not to pursue an amendment, and before making any decision shall examine the Official Plan to ensure that the proposed amendment will not be contrary to any policy within the Official Plan".

Section 4.3.3 of the Official Plan provides Town Council's goals with respect to Economic Development in the Town. The goals relevant to this application includes:

- "To facilitate the development of small businesses, agricultural and fishery related businesses, light industries, tourism development and high technology firms.
- To encourage the expansion of retail and service activities.
- To increase the Town's commercial and assessment base."

Section 5.6 of the Official Plan provides for the Objectives, Policies and Plan Actions as it relates to Industrial Development including:

The Town of Kensington has a strong industrial base, including manufacturing and service industries. Most of these businesses are targeted at the region's strong primary sector or the construction

industry. Additional industrial land must be identified to accommodate long term growth in this sector.

Objectives

- 1. To continue to promote Kensington as an industrial/service location.
- 2. To effectively manage the present industrial areas in the Town.
- 3. To expand space for industrial/service uses.

Policies

It shall be the policy of Council to direct industrial development in the Town to industrial areas and to minimize land use conflicts between industrial development and other land uses.

Plan Action:

- The Development Bylaw shall zone adequate land within the Town as Industrial.
- The Development Bylaw shall establish development standards for all industrial development.
- Any existing industrial uses outside the Industrial Zone shall be considered "non-conforming" and shall be subject to the regulations of such as outlined in the Zoning and Subdivision Control Bylaw.

It shall be the policy of Council to expand the industrial base within the Town.

Plan Action:

• Council will monitor federal and provincial programs as they apply to industrial development and apply for the programs where appropriate.

It is recommended that Town Council authorize the CAO to move forward with scheduling a Public Meeting as per the requirements of the Town's Development Control Bylaw and the Planning Act, PEI, to solicit public comments in regards to the proposed application.

Options:

- 1. Authorize and direct the CAO to schedule a public meeting in regards to the application.
- 2. Not proceed with the application.

Costs/Required Resources:	Source of Funding:

Recommendation:

That Town Council consider the above information and direct the CAO to proceed with scheduling of a public meeting to hear public comments in regards to the application from Grant Paynter Construction to re-zone PID No. 449173 (10 Glover Lane) from its current Multi-Unit Residential (R3) zone to Industrial (M1).

GRANT PAYNTER CONSTRUCTION

5 GARY'S LANE NORTH GRANVILLE BREADALBANE PE COA 1EO PH: (902) 886-3393 FAX: (902) 886-3316

To whom it may concern,

I Grant Paynter of Grant Paynter Construction am interested in purchasing Lisa darlings parcel of land PID number 449173 on Glover lane in Kensington to construct a shop for my business. I understand the parcel of land is currently zones for multi unit residential lot R-3. I am requesting town council's consideration of rezoning the property to use that I explain in this letter. I intend to construct a shop and trailer parking area, The shop will be mainly used at this point for storage of concrete forms staging and other materials and equipment needed in my profession. I also intend on using it to park trailers and equipment in closer proximity to the bulk of our work and material providers. The shop may also be used to construct and prep some of our projects, however this will be carried out on regular business hours and should not be intrusive to surrounding properties. This location may also be used as a meeting area for employees and customers at different times, however I don't feel that the traffic will be very busy at all. Our company works in the area and we will be respectful of the homes and other surrounding commercial companies.

Thanks in advance for your consideration of this proposal Best Grant Paynter

From: LD sandtucket@gmail.com

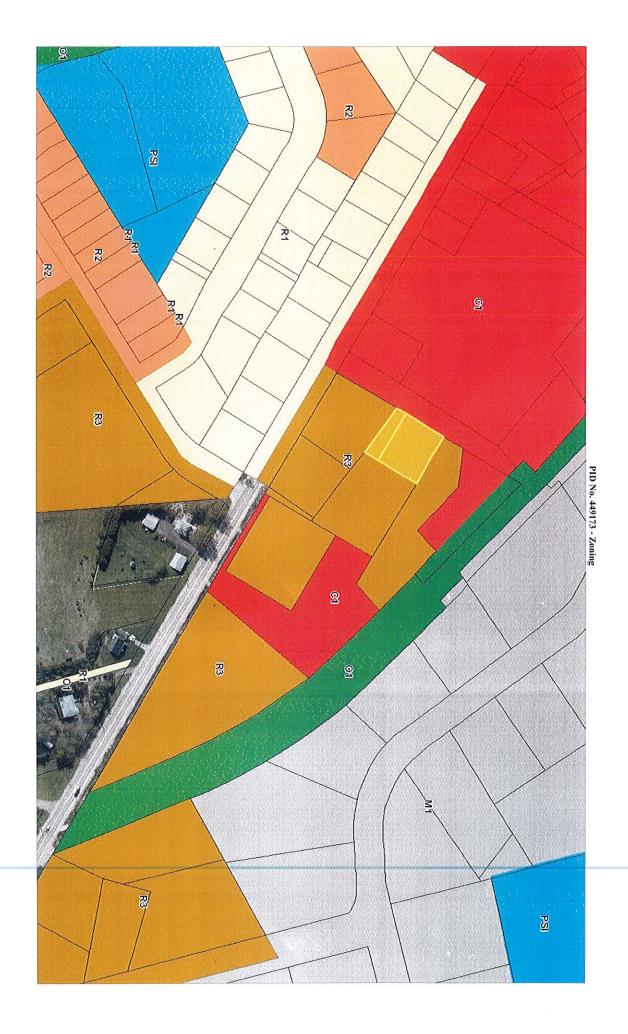
Subject: Re Zoning Authorization Glover Lane

Date: Aug 22, 2017, 12:58:44 PM

To: grantpaynterconst@hotmail.com

To Whom it may Concern

I, Lisa Durling, give Authorization to Grant Paynter to go Through the rezoning process on my Behalf on 10 Glover Lane, Kensington, PEI C0B 1M0. If there are any questions regarding this please contact me at 902-223-4773. Thank you Lisa Durling





Correspondence



Kensington Intermediate Senior High School

http://www.edu.pe.ca/kish

Telephone: 902-836-8901

Fax: 902-836-8903

P.0. Box 340, Kensington Prince Edward Island C0B 1M0 Donald Mulligan, Principal Michelle Beaman, Vice-Principal Carolyn Black, School Counsellor

17 April 2017

To Whom it May Concern:

Next September, selected student delegates and an advisor from our school are attending the national Canadian Student Leadership Conference being held in Waterloo, Ontario. From this conference students will learn skills that will not only benefit themselves, but also the schools and communities in which they are involved. Attendees learn acceptance towards others, enthusiasm for life, and teamwork skills that will allow them to be role models for others.

This wonderful opportunity brings with it a significant expense to students. The approximate cost to attend the conference this year will be \$1000.00/ student. Therefore students have been encouraged to try to find sponsors to help offset some of the costs of registration and travel. Please know that you will be investing in the future of this community by helping a student to network with other leaders from across this nation, enhance leadership skills, and develop an awareness of community, national, and global issues.

We thank you for your time and consideration in reviewing this letter. Please do not hesitate to call (902-836-8901) or e-mail us (<u>kxgallant@edu.pe.ca</u>) here at the school about any questions you may have.

Sincerely,

CSLC 2016/Student Council Advisor

Kelly Ghilant

Kelly Gallant

Thank you in advance for any assistance you can provide.
- Bethany Spencer
902-836-3991

Correspondence

Geoff Baker

From:

United FoodCommercial <cwalsh@EastLink.ca>

Sent:

September 4, 2017 4:16 PM

To:

townmanager@townofkensington.com

Subject:

Request for donation

Dear Jeff Baker,

My name is Craig Walsh and I live in Kensington and played soccer on the local men's team for over 15 years. 3 years ago, after we had won 2nd Division for the second year in a row, we were relegated to 1st Division. I left the team at that point to join a Stratford 2nd division squad. The team unfortunately folded after the following season. I would like to start the team up again and the coming season will be the 50th anniversary of the founding of the team, which played for all but the last 2 seasons. I was hoping the town might be willing to support the team. I already have some interest from a number of former players and some of the younger guys who are now too old for the U17 soccer. I think it would help give young people an option to play and take some pride in Kensington. I also know over the 50 year history the team won many Island Championships at many levels. Please let me know if there is any further information you require or if I can make a presentation to the Council if that would be helpful. Thanks for your time.

Craig Walsh