



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, September 14, 2020 @ 7:00 PM

*55 Victoria Street
Kensington, PEI
C0B 1M0*

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
September 14, 2020 – 7:00 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 August 10, 2020 Regular Meeting
 - 5.2 August 27, 2020 Public Meeting (Development Control Bylaw Amendment)
- 6. Business Arising from Minutes**
 - 6.1 August 10, 2020 Regular Meeting
 - 6.2 August 27, 2020 Public Meeting (Development Control Bylaw Amendment)
- 7. Reports**
 - 7.1 Chief Administrative Officer Report
 - 7.2 Fire Department Statistical Report
 - 7.3 Police Department Statistical Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List – Town
 - 7.6 Summary Income Statement
 - 7.7 Credit Union Centre Report
 - 7.8 Mayor’s Report
 - 7.9 Federation of Prince Edward Island Municipalities Report – Councillor Mann
 - 7.10 Heart of the Island Initiative (STEP) Report – Deputy Mayor Pickering
 - 7.11 Kensington and Area Chamber of Commerce Report – Councillor Mann

7.12 PEI 55 Plus Games – Councillor Gallant

8. New Business

8.1 Request for Decisions

8.1.1 RFD2020-47 - Development Control Bylaw Amendment - Third Accessory Structure

8.1.2 RFD2020-48 - Home Based Business Request - 2 Imperial Street

8.1.3 RFD2020-49 – Subdivision of Lands of Gladys Hayman – PID No’s 77768 & 680900

8.1.4 RFD2020-50 - Self Contained Breathing Apparatus (SCBA) Replacement – Fire Department

8.2 Other Matters

9. Correspondence

10. Committee of the Whole (In-Camera) – One item of a confidential nature – Section 119 (e) of the *Municipal Government Act*.

11. Adjournment

**Town of Kensington
Minutes of Regular Council Meeting
Monday, August 10, 2020
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering; Councillors: Toombs, Spencer and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief Administrative Officer, Wendy MacKinnon; Administrative Assistant, Kim Caseley

Regrets: Councillor Bernard
Councillor Gallant

Visitors: Jason Simmonds – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors to the August meeting of Kensington Town Council.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the tentative agenda for the August 10, 2020 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the minutes from the July 13, 2020 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 July 13, 2020 Regular Meeting

6.1.1 Councillor Spencer expressed his appreciation that the area on the North side of the Train Station has been cleaned up.

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to adopt the August 2020 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the June 2020 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the June 2020 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the August 2020 Development Permit Summary Report. Unanimously carried.*

7.4.2 Councillor Spencer indicated a concern with the location of the proposed access/driveway and its proximity to the turn in the road at the proposed 5 Linwood Drive development.

7.5 Bills List

7.5.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the June 2020 Bills in the amount of \$320,066.38. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of June 2020. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the Credit Union Centre report for the month of June 2020. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor Toombs seconded by Councillor Spencer to approve the Mayors report for the month of August 2020 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Mr. Baker thanked Town Councillors for their leadership in their decision to fly the Pride flag in the Town of Kensington during Pride Week.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 *Nil.*

7.10 Heart of the Island Initiative (STEP) Report

7.10.1 Committee members are collecting photos for the rail tards lamp post banner project.

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 The KACC will be holding their Annual Golf Tournament on September 2, 2020.

7.12 PEI 55 Plus Games

7.12.1 *Nil.*

8. New Business

8.1 Request for Decisions

8.1.1 Kensington Police Service – Camera Supply and Installation

8.1.1.1 *Moved by Councillor Spencer, seconded by Councillor Toombs*

BE IT RESOLVED THAT Town Council award a contract to Combat Computers for the supply and installation of a camera system for monitoring of the core area and for the Police Department interview room as per their quote dated July 30, 2020 in the amount of \$24,190.00 plus HST.

Unanimously carried.

8.1.2 Kensington Country Store – Development Permit Application

8.1.2.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

BE IT RESOLVED THAT Town Council approve a development permit application for the Kensington Country Store for the construction of an open, lean to structure on their property located at 48 Victoria Street East (PID No. 76851) subject to full compliance with the Town's Development Control Bylaw.

Unanimously carried.

8.1.3 Senior Centre Paving Contract

8.1.3.1 *Moved by Councillor Mann, seconded by Deputy Mayor Pickering*

BE IT RESOLVED THAT Town Council award a contract to Curran and Briggs Ltd. for the paving of the Senior's Centre parking area as per their quote dated July 9, 2020 in the amount of \$26,410.00 plus HST.

Unanimously carried.

8.2 Request from the Community of Malpeque Bay

8.2.1 Mayor Caseley presented a request from the Rural Municipality of Malpeque Bay to enable their use of the Kensington Council Chambers to hold their monthly Council meetings. Due to the COVID-19 pandemic their regular meeting space is currently unavailable. Councillors agreed to allow their use of the Council Chambers provided that they follow the COVID-19 Operational Plan implemented by the Town.

8.3 Other Matters

8.3.1 *Nil.*

9. Correspondence

9.1 A copy of Kensington & Area Chamber of Commerce E-Shout Out.

Moved by Deputy Mayor Pickering, seconded by Councillor Mann to submit a team of 4 into the Kensington & Area Chamber of Commerce Annual Golf Tournament for \$500.00. Unanimously carried.

9.2 A Thank You card from KISH Grad Class President, Maddy Rogers for the Town's support with their grad parade and prom walk through.

9.3 A Thank You card from the family of the late Lisa Ferguson.

9.4 A letter from the Canadian Association of Municipal Administrators' (CAMA) recognizing Deputy Administrator Wendy MacKinnon on her 15 years of municipal service in a management capacity.

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 7:29 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor

**Town of Kensington
Minutes of Public Meeting
Thursday, August 27, 2020
6:00 PM**

Presiding:	Mayor Rowan Caseley
Council Members Present:	Mayor Rowan Caseley; Deputy Mayor Pickering; Councillors: Toombs, Spencer and Mann
Staff Members Present:	Town Manager/Administrator, Geoff Baker; Deputy Administrator, Wendy MacKinnon
Regrets:	Councillor Gallant & Councillor Bernard
Visitors:	Stephen McNeill – Resident

Mayor Caseley called the meeting to order at 6:00 PM and explained the purpose of the meeting.

PURPOSE:

The purpose of the meeting is to hear comments on a proposed text amendment to the Town of Kensington Zoning and Subdivision Control Bylaw as follows:

- Text amendment to Bylaw Section 4.24(1)(g) – Accessory uses, buildings and structures shall be permitted on any lot but shall not:
 - g) exceed a maximum of two (2) buildings per property, *“unless the property is greater than three (3) acres in size, in which case a maximum of three (3) buildings may be permitted.”*

Mayor Caseley outlined the Bylaw amendment process for the meeting attendees:

The proposed Bylaw amendment was initially considered by Town Council at their regular June meeting, held on June 8, 2020 where staff presented a report (Request for Decision) recommending that Town Council allow the proposed amendment to proceed to a public meeting. The proposed amendment was reviewed and is supported by DV8 Consulting. Town Council subsequently authorized staff to move the proposed amendment forward to a public meeting to solicit comments/feedback from the community. A notification ad was placed in the Journal Pioneer on August 13, 2020.

Following this public meeting, staff will complete a report for Town Council prior to their formal consideration of the amendment which is planned for September 8, 2020.

Mayor Caseley *opened the floor to allow members of the public to speak.*

Stephen McNeill noted that he believes the proposed amendment is a great idea and requested that Council consider equal to or greater than 3 acres as opposed to greater than 3 acres.

Moved by Councillor Toombs, seconded by Councillor Spencer that there being no further questions or comments on the proposed Development Control Bylaw amendment the meeting adjourned at 6:07 PM.

Geoff Baker,
Chief Administrative Officer

Rowan Caseley,
Mayor

Town of Kensington		
CAO's Report for Town Council - September 2020		
Item #	Project/Task	Status
1	Exempt Staffing Policy	NO UPDATE The exempt staffing policy is still being reviewed by the Mayor and CAO. It will be provided to Town Council in draft form once completed.
2	COVID-19 Pandemic	Operational plans for all town facilities have been implemented and appear to be working effectively with no issues noted. It is apparent that the pandemic situation will continue and as such, the operational plans will remain enacted until such time as Public Health officials advise otherwise. The Operational Plan for the Credit Union Centre has been updated to account for the ice surface operation as per public health requirements. A copy of the updated Operational Plan has been circulated with the Credit Union Centre Monthly report.
3	Victoria Street West Sidewalk Replacement	Utility companies have begun the removal and relocation of poles/wires, etc. Several trees have been removed from the project location. It is anticipated that construction will begin within approximately three weeks.
4	Official Plan and Zoning Bylaw 5 Year Review	NO UPDATE The Official Plan and Development Control Bylaw review is postponed until such time as the municipal restructuring application has been completed to enable new residents an opportunity to participate in the process.
5	Asset Management	I was requested by the consultant to return any asset management sheets to him, to address some deficiencies within them. The consultant is currently working on incorporating storm water management ponds and natural assets within the work sheets. The project is currently delayed by approximately two months. I would anticipate that within the next month or so, the (consultant) project will be completed.
6	Railyards/Boardwalk Renovation and Upgrade Project	The project originally included a new roof for the Train Station, carpentry work within the train station (including insulation, weather tight window inserts, painting and other similar items), replacement of the boardwalk around the train station and liquor store, and the installation of a heat pump unit. During hurricane Dorian, the roof of the train station saw significant damage and was replaced through an insurance claim. The project was recently modified to include replacement of the boardwalk around the freight shed, gazebo, Blacksmith shop and public washrooms; and improvements to the gazebo including new stairs, installation of a wheel chair ramp and the installation of a new floor. The train station roof has been completed. The boardwalk around the train station and liquor store has been completed. The minor carpentry portion of the project is near completion with only minor items left to be completed. The additional Boardwalk is in the process of being replaced. Work began on about the 1st of September and scheduled to be completed by the end of the month. Some unforeseen deficiencies were found in both the freight shed and gazebo which has resulted in the additions to the project, i.e. sill around the freight shed, stair bracings, etc. The heat pump units were installed at the Train Station on August 4, 2020 and was completed around the 11th of August.

Item #	Project/Task	Status
7	Investing in Canada Infrastructure Program (ICIP) - Lagoon Upgrades	Town Council awarded the project at their June meeting to Kildare Construction. New chain link fence has been installed, the containment cell has been constructed and two dewatering bags have been deployed. The polymer injection unit, measuring devices, piping, dredge and all other equipment has been set up and tested to confirm proper operation. Dredging operations have commenced and the contractor expects to pump approximately 10 B.D.M.T. per day into the geo bags (estimated 10 days of dredging). All rock for berm repairs has been stockpiled in the town maintenance yard in preparation for the second step of the project, being berm replacement and reinforcement.
8	2019-2024 Gas Tax Capital Investment Plan	Town Council approved the re-profiling of funds at their July regular meeting. The re-profiling paper work has been forwarded to the Canada-PEI Infrastructure Secretariat and approval received with some minor information requested. As indicated previously, the Town will have to look at further re-profiling within the Capital Investment Plan due to the Province covering the cost of the Victoria Street East Sidewalk replacement portion of their storm sewer/road resurfacing project. It is anticipated that information in this regard will be brought forward to the September meeting of Committee of Council.
9	Emergency Warming/Reception Centre	The 3 hour load bank test to formally commission the generator was not completed as originally scheduled due to issues with fueling the generator. The issues have been worked out and the testing is scheduled to be completed prior to the official opening of the Centre which has been scheduled for Saturday, September 19th. I am attempting to complete the required operational policy prior to the scheduled opening.
10	Sidewalk Maintenance	Sidewalk maintenance has begun and is expected to take a couple of weeks to complete. A small area at the corner of School Street and Walker street was added to the maintenance project.
11	Fire Department Rescue Vehicle	It is anticipated that the truck will be delivered as per the original schedule and budget. We expect to be provided with a web link shortly to enable us to regularly track the progress of the build.
12	EVK Pool	The EVK Pool was closed for the year on August 28th. We are currently in discussion with Island Hot Tubs to determine the most appropriate way to winterize the pool. It is evident that a new cover may be required for the pool.
13	Wastewater Treatment Plant Blowers	Funds have been included in the 2020/21 Capital Budget to replace the existing sensors associated with the Blower #1 Variable Frequency Drive (VFD) as well as for the installation of a second VFD on Blower #2. While staff were preparing a recommendation for the September Council meeting, it was determined that Gas Tax may be a more appropriate funding source to complete the project. Information will be brought forward to the September Committee of council meeting to facilitate the completion of the project.
14	Water and Wastewater Bylaw	NO UPDATE I have begun drafting the required Bylaw to allow the town to operate the water and wastewater system as a department of the town. It will be presented to Town Council for consideration once completed.
15	Police Department Surveillance Cameras/Interview Room Cameras	The cameras have been installed throughout town and in the police interview room.
16	Kensington Area Soccer Club - Clubhouse	Construction of the Clubhouse has begun. The foundation has been installed. I continue to work with the Province to provide for a formal agreement for the water and sewer line routing.
17	Municipal Restructuring	I am informed by staff at IRAC that they remain intent on moving forward with a public hearing on the town's restructuring application in early Fall.

Item #	Project/Task	Status
18	Police Study/Service Model Review	The Police Study report is completed in draft form. I will forward a copy of the draft report to Councillors over the next week for review and comment prior to finalizing.
19	Senior Centre Paving	The contract has been awarded to Curran and Briggs Ltd. We are informed that the work will be completed as soon as a crew is freed up.
20	Investing in Canada Infrastructure Program (ICIP) - Wellfield Upgrades	The 600mm watermain has been installed, pressure tested, disinfected and is ready for service. Landscaping has been completed around the pumphouse as well. Generator pads have been installed at the pumphouse and well #3. We are waiting on the installation of the Chlorine Analyzer, Flygt Cloud, generator and Automatic Transfer Switch at the pumphouse. We are waiting on construction of the gravel driveway at the pumphouse. We are also waiting on the installation of generator and Automatic Transfer Switch at well #3 (also waiting on price from AJL for adding small transformer and panel for generator block heater and battery charger).
21	Railyards Garbage Receptacle Area	Commercial Construction have removed the top soil from the grassed area behind the freight shed. Asphalt millings will be installed to allow for the relocation of garbage receptacles in the area.
22	Bylaw Issues	The Police Department continue to take an active role in Bylaw enforcement throughout the Town. Infractions are being entered as occurrence in the PROs system and now appear on the monthly statistical Police report as "Municipal Bylaws".
23	Development Control Bylaw Amendment - Third Accessory Structure	A request for decision has been circulated with the tentative agenda package requesting Council's consideration.
24	Town Hall/Rail Yards Paver Stone Replacement	The paver stone replacement at the town hall and rail yards area has begun. The Town Hall is expected to be completed by September 14th. The contractor will then move to the rail yards area. Upon removal of the paver stones at the town hall it was discovered that there was no gravel base when the paver stones were initially installed. An addition was made to the project to facilitate the proper installation of the gravel base.
25	Water and Sewer Rate Application	The application to IRAC was submitted on August 13, 2020. It is expected that we will be in a position implement the new rates effective January 1, 2021.
26	Town Hall Sidewalk/Walkway Replacement	This work has been completed.
27	Railyards Fence Replacement	The town funded fence replacement at the rail yards has been completed. The cost shared portion (between Kent and the Town) is scheduled to start the second or third week of September depending on the availability of materials.

JULY 2020

The Kensington Fire Department responded to 10 calls during the month of July and the average attendance for the fire calls was 12. Following is the breakdown of calls:

Date	Call Details	Location	# Firefighters	# Trucks
July 2	Utility pole on fire	Traveller's Rest	10	2
July 9	Commercial fire alarm	Victoria St.	9	1
July 9	MVC	Freetown Rd.	8	2 (stand down en route)
July 15	MVC	Blue Shank Rd.	15	2
July 18	MVC	New Annan	13	1
July 20	Commercial fire alarm	Darnley	7	1
July 21	MVC	Rte 1A, N. Bedeque	12	3
July 23	MVC	Rte 6 Kensington	17	3
July 27	Grass fire	Margate	15	2
July 30	MFR - cardiac arrest	Traveller's Rest	stand down	

There was no training held this month.

Rodney Hickey
Chief

Police Department Occurrence Report Summary 2020														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act			2	3	1	3	2						11	2.74%
Abandon Vehicle													0	0.00%
Abduction													0	0.00%
Alarms	1	1	2	5	3	3	2						17	4.24%
Animal Calls				1			1						2	0.50%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)	3				3	1	2						9	2.24%
Assistance Calls	10	8	7	8	24	29	29						115	28.68%
Breach of Peace	1						1						2	0.50%
Breach of Recognizance													0	0.00%
Break and Enter (business)													0	0.00%
Break and Enter (other)													0	0.00%
Break and Enter (residence)	1												1	0.25%
Carry concealed weapon													0	0.00%
Child Pornography													0	0.00%
Child Welfare						1							1	0.25%
Coroner's Act						2	1						3	0.75%
Crime Prevention													0	0.00%
Criminal Harassment						1							1	0.25%
Dangerous Driving		1											1	0.25%
Disturbing the Peace	2			1	1	2	3						9	2.24%
Dog Act		3	2	1			1						7	1.75%
Driving while disqualified	1				1	1							3	0.75%
Drug Charges		1											1	0.25%
Excise Act													0	0.00%
Fail to Comply Probation	1		1										2	0.50%
Fail to comply undertaking	1	1											2	0.50%
Fail to remain at scene of accident		1											1	0.25%
Family Relations Act					2		3						5	1.25%
Fingerprints taken													0	0.00%
Fire Prevention Act	1			1	2	2							6	1.50%

Police Department Occurrence Report Summary 2020														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Firearm Act													0	0.00%
Forcible confinement													0	0.00%
Fraud				2		2	2						6	1.50%
Harrassing Phone Calls		1	1				1						3	0.75%
Impaired Driver	1		1		3	1	4						10	2.49%
Information Files	1	2	2			2							7	1.75%
Injury Accidents													0	0.00%
Liquor Offences		2	1	1									4	1.00%
Litter Act													0	0.00%
Lost and Found	1				2	2	4						9	2.24%
Luring Minors						1							1	0.25%
Mental Health Act	2	1			1	2	1						7	1.75%
Mischief	2		1	1	2	2	1						9	2.24%
Motor Vehicle Accidents	3	1	2			6	1						13	3.24%
Motor Vehicle Act	3	4	1	2	8	7	7						32	7.98%
Municipal Bylaws		1		1		1	9						12	2.99%
Off Road Vehicle Act		1		1		1	1						4	1.00%
Other Criminal Code													0	0.00%
Person Reported Missing													0	0.00%
Possession of restricted weapon													0	0.00%
Property Check	1			1									2	0.50%
Resist Arrest													0	0.00%
Roadside Suspensions													0	0.00%
Robbery													0	0.00%
Sexual Assaults / Interference	1												1	0.25%
STEP (Integrated Traffic Enforcement)													0	0.00%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle	2	1	3	1		1							8	2.00%
Theft Of Motor Vehicle													0	0.00%
Theft Over \$5000													0	0.00%
Theft Under \$5000		3	1	2	2	2	5						15	3.74%
Traffic Offences													0	0.00%
Trespass Act							2						2	0.50%

[illegible]

Police Report July 2020

KPS received 2 false alarms during the month.

July 23 @ 1831hrs – H&S Auto (Former Alleymar), member attended.

July 30 @ 1712hrs – 46 Victoria St. member attended.

Please note on the police report the number of assistance calls includes 17 calls that are COVID 19 related.

**Year To Date Approved Development Permits Summary Report
2020**

Development Permit Category	January	February	March	April	May	June	July	August	September	October	November	December		Total	
Addition Industrial						1								1	
Addition Residential additions/alterations								1						1	
Addition Residential Deck/Fence/Pools						1								1	
Demolition								1						1	
New Commercial								1						1	
New Institutional		1												1	
New Multi-unit Family Dwelling				1										1	
New Residential Accessory Structure		1	1		2	3		2	1					10	
New Residential Deck/Fence/Pools						1	1	1	1					4	
New Semi Detached Dwelling							1							1	
New Single Family Dwelling		1			2		1	1						5	
Other Commercial	1	1												2	
Renovation Commercial						1								1	
Renovation Residential Deck/Fence/Pools						1	1							2	
Total:						1	1							32	

Total Estimated Construction Value
\$70,000.00
\$300.00
\$3,500.00
\$5,000.00
\$3,500.00
\$220,000.00
\$1,947,000.00
\$43,800.00
\$14,500.00
\$400,000.00
\$1,367,500.00
\$10,700.00
\$2,000.00
\$19,000.00
\$4,106,800.00

DEVELOPMENT PERMITS REPORT

For the period August 08, 2020 to September 10, 2020

Permit Number	Date Permit Issued	PID	Applicant's Name & Address	Telephone Number	Permit Status	Work Type	Type of Construction	Value	Estimated Start	Estimated Finish
			Property Address							

Commercial

29-20	08/10/2020	76851	Kensington Country Store - 48 Victoria Street	902-836-3116	Approved	New	Commercial		\$3,500.00	09/01/2020	09/30/2020
			48 Victoria Street				Description:	Construct new 40'x8' lean-to building for farmers market			

Sub Total: \$3,500.00

Residential Accessory Structure

28-20	08/17/2020	526541	Alan MacLeod - 9 Walker Drive		Approved	New	Residential Accessory Structure		\$800.00	08/17/2020	08/31/2020
			9 Walker Dr				Description:	Construct 8x12 green house			
31-20	09/02/2020	79962	Donald Condon - 2 School Street		Approved	New	Residential Accessory Structure		\$2,000.00	09/01/2020	11/01/2020
			2 School Street				Description:	Construct new 8'x12' shed			

Sub Total: \$2,800.00

Residential additions/alterations

30-20	08/26/2020	76604	Courtney Crosby - 78 Victoria Street		Approved	Addition	Residential additions/alterations		\$300.00	06/13/2020	10/30/2020
			78 Victoria Street				Description:	Construct 12x12 addition to existing house			

Sub Total: \$300.00

Residential Deck/Fence/Pool

26-20	08/25/2020	936476	Paloma (Pam) Sim - 8 Linwood Drive		Approved	New	Residential Deck/Fence/ Pools		\$5,000.00	08/26/2020	08/30/2020
			8 Linwood Drive				Description:	Construct new fence			
32-20	09/10/2020	80408	David Gallant - 10 Lowther Street		Approved	New	Residential Deck/Fence/ Pools		\$5,000.00	09/18/2020	09/17/2021
			10 Lowther Street				Description:	Construct new deck with veranda and install new exterior door			

Sub Total: \$10,000.00

Single Family Dwelling

27-20	08/10/2020	426338	Blue Ridge Construct - 1st Street & 3rd Street		Approved	New	Single Family Dwelling		\$400,000.00	09/01/2020	09/01/2021
			1st Street & 3rd Street				Description:	Construct 5 new residential mobile homes on slabs			

Sub Total: \$400,000.00

Total: \$416,600.00



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
COB 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	
Date Received:	July 13/20
Date Approved:	
PEI Planning:	
Permit Fee: \$	300.00 150.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 48 Victoria Street East Property Tax Number (PID): ~~76854~~ 76851
Lot No.: _____ Subdivision Name _____ Current Zoning: Commercial C1

Are there any existing structures on the property? ☐ No ☐ Yes, please describe: _____

Land Purchased from _____ Year Purchased _____

Location of Development		Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East		Road Frontage <u>70ft</u>	Acreage <u>.97</u>
<input type="checkbox"/> South <input checked="" type="checkbox"/> West <u>of Store</u>		Property Depth _____	Area sq. ft. <u>42,253.2</u>

2. Contact Information

APPLICANT Name: Cheryl MacInnis Address: 12704 Rte 6 PO Box 838
Phone: 836-3116 Cell: 629-0450 Kensington PE COB 1M0
Email: kensingtongraco-opcountry.com Postal Code: COB 1M0

Same as Above: ☐ Cooperative Name: _____ Address: _____

OWNER Phone: _____ Cell: _____

Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Sam Colicutt Address: Bridgewater, NS
Phone: 902-624-8328 Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input checked="" type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick <u>N/A</u>
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other <u>None</u>	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>-</u>	<u>-</u>	Width <u>8'</u> Length <u>40'</u>

05/21/19
Detailed Project Description: An open-faced lean-to for promoting reciprocal business with produce growers by providing a shelter for a community market during harvest seasons.

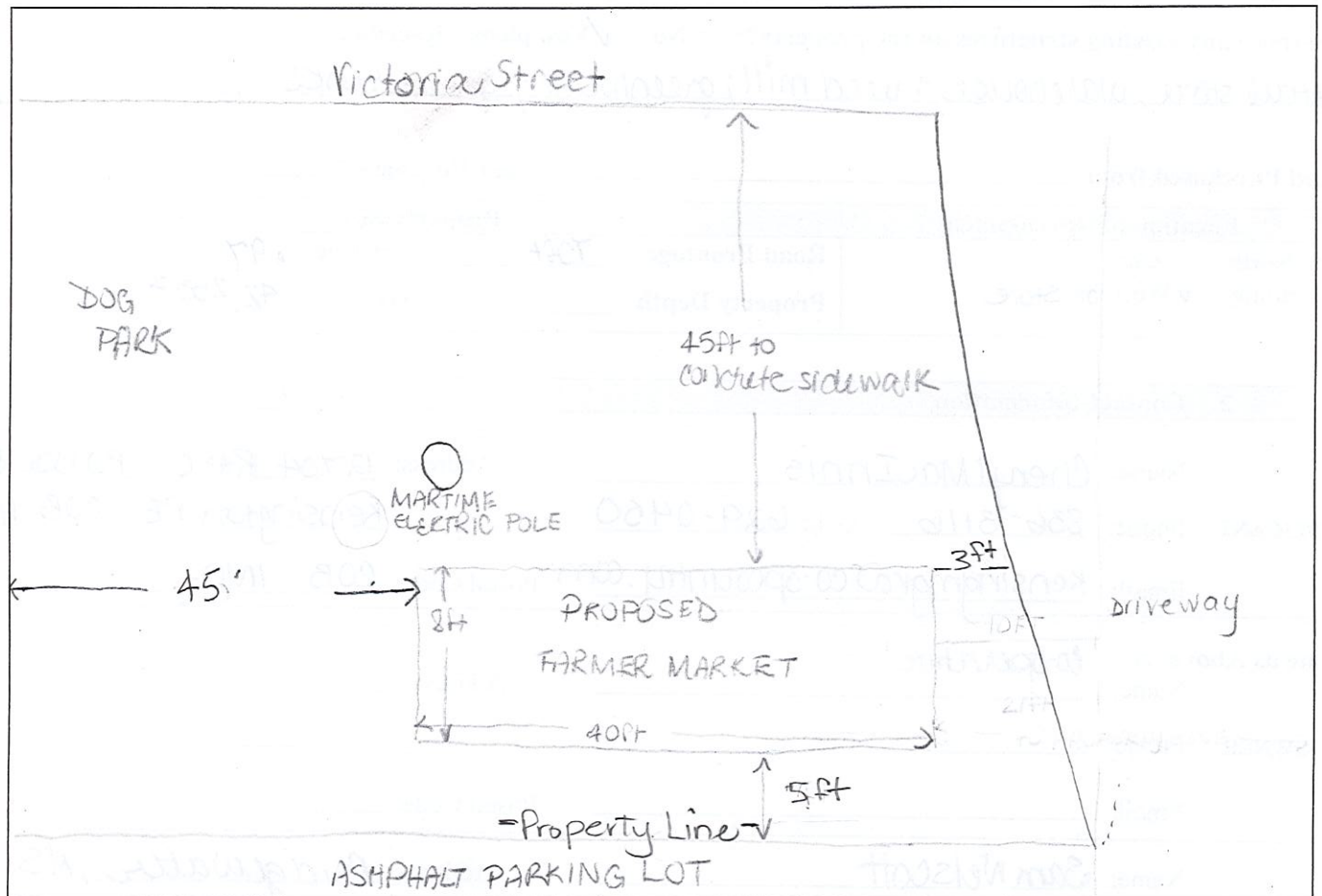
Estimated Value of Construction (not including land cost): \$3500.00

Projected Start Date: asap Projected Date of Completion: 2 days later

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot. Attached
c) Indicate the distance between buildings.
e) Indicate distance to property lines.

- b) Show existing and proposed buildings.
d) Show location of driveway.



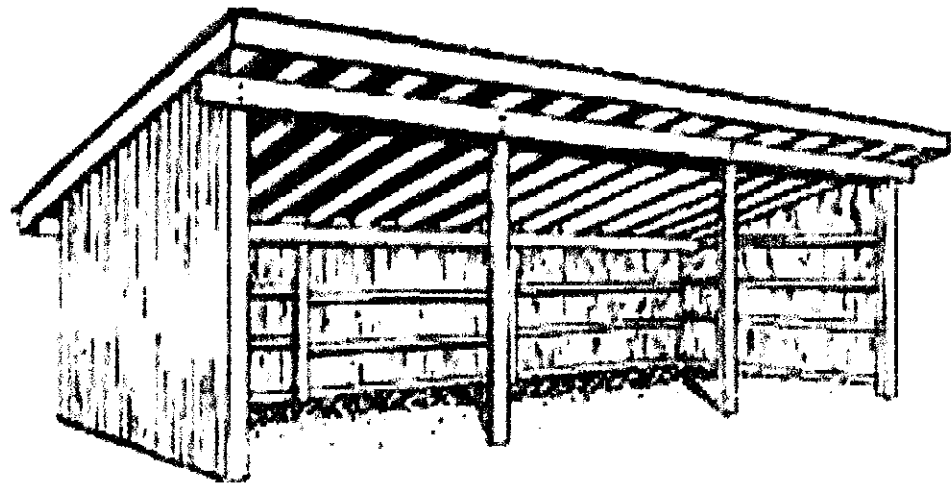
I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant Cheryl Mac Innis Date Aug 12, 2019







Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
COB 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	28-20
Date Received:	July 3/20
Date Approved:	Aug 17/20
PEI Planning:	Aug 21/20
Permit Fee: \$	100.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 9 Walter Property Tax Number (PID): 526541-000
Lot No.: _____ Subdivision Name _____ Current Zoning: R1
Are there any existing structures on the property?: ☐ No ☒ Yes, please describe: _____

Land Purchased from Charley Barlow Year Purchased _____

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage <u>.24 acres</u>
<input type="checkbox"/> South <input checked="" type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

Name: Alan & MacLeod Address: 9 Walter
APPLICANT Phone: 836-5613 Cell: 439-5629
Email: ARM.MACLEOD@G.MAIL.COM Postal Code: COB 1M0

Same as Above: ☐

Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

Name: _____ Address: _____
CONTRACTOR, ARCHITECT OR ENGINEER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private

Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input checked="" type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other	<input checked="" type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>			Width <u>9</u> Length <u>12</u>

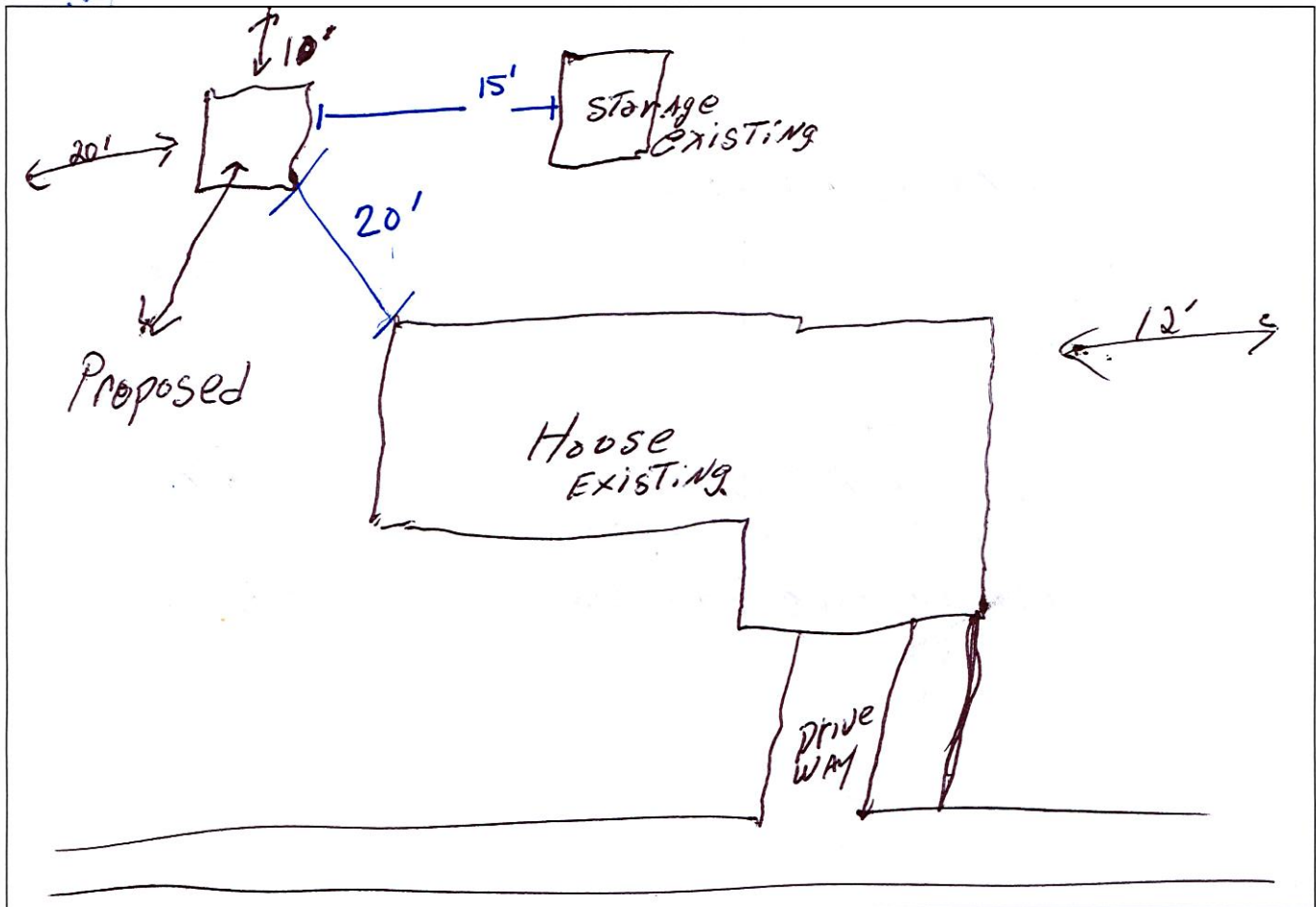
Detailed Project Description: hot house. 8x12 (green house)

Estimated Value of Construction (not including land cost): \$800.00

Projected Start Date: 10 July Projected Date of Completion: 17 July

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant Alan R McLeod Date: July 3, 2020



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	31-20
Date Received:	Aug 31/20
Date Approved:	Sept 2/20
PEI Planning:	
Permit Fee: \$	100.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 2 School Street Property Tax Number (PID): 79962-000
Lot No.: _____ Subdivision Name _____ Current Zoning: R1

Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:

Residence

Land Purchased from _____ Year Purchased 2010

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage <u>47.5 ft</u>	Acreage <u>0.060</u>
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth <u>61.3 ft</u>	Area sq. ft. <u>2,911.75 ft²</u>

2. Contact Information

Name: Don Condon Address: 2 School St
APPLICANT Phone: _____ Cell: 902-303-3411
Email: don-Condons6@netmail.com Postal Code: C0B 1M0

Same as Above: ☒

Name: _____ Address: _____
OWNER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

Name: Self. Address: _____
CONTRACTOR, ARCHITECT OR ENGINEER Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private

Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input checked="" type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other <u>Cement Blocks</u>	<input checked="" type="checkbox"/> Other <u>OSB Siding</u>		<u>No Chimney</u>

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>0</u>	<u>0</u>	Width <u>8'</u> Length <u>12'</u>

02-18
Detailed Project Description: an 8'x12' personal storage shed

Estimated Value of Construction (not including land cost): \$2,000.00

Projected Start Date: Sept 1, 2020 Projected Date of Completion: Nov 1, 2020

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- b) Show existing and proposed buildings.
- c) Indicate the distance between buildings.
- d) Show location of driveway.
- e) Indicate distance to property lines.

Attached

I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

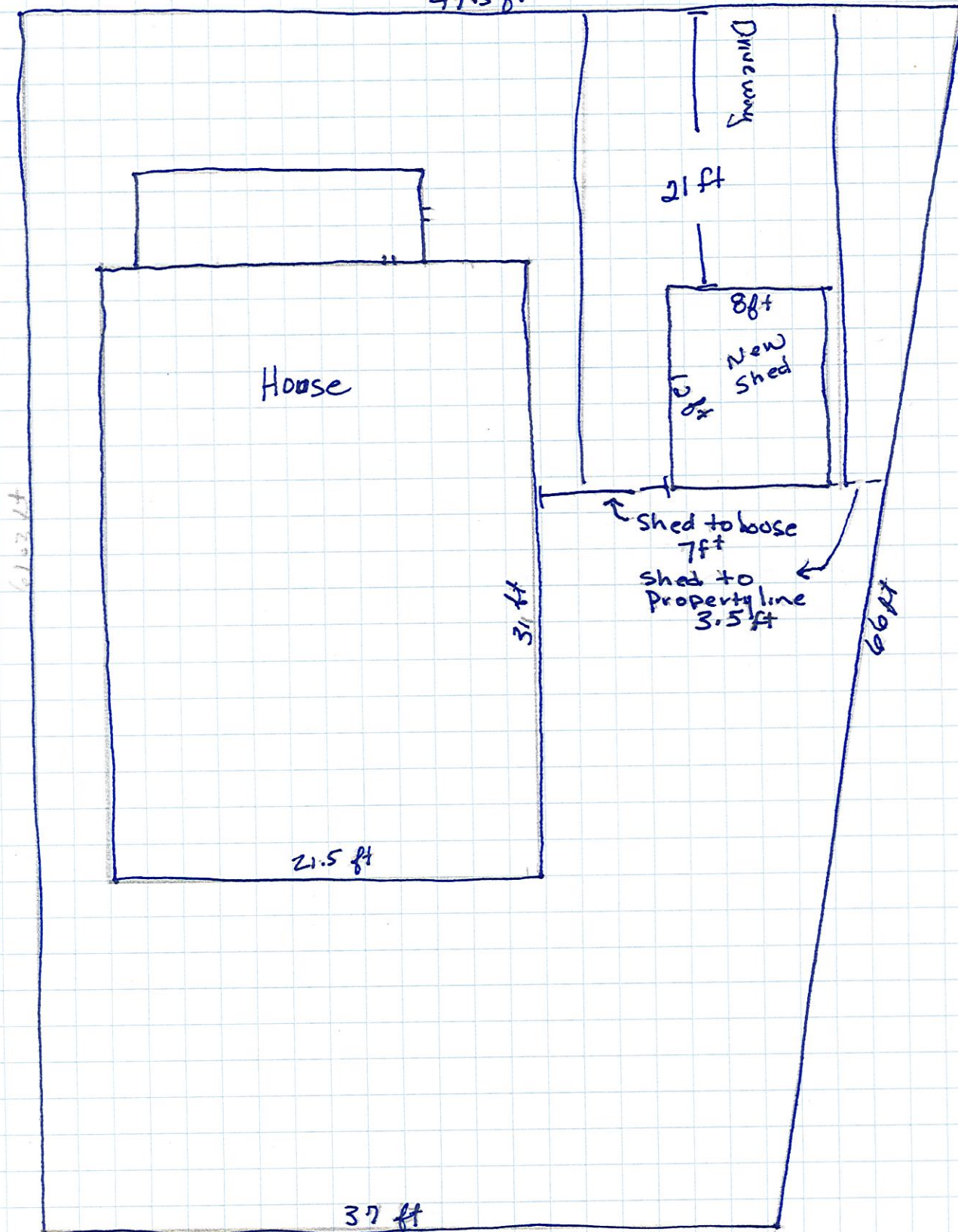
Signature of Applicant

Date: August 24th 2020

N ↑

School Street

47.5 ft



[Signature]



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
COB 1M0
Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #	<u>3022-20</u>
Date Received:	<u>Aug 24/20</u>
Date Approved:	
PEI Planning:	
Permit Fee: \$	<u>200 x 2 =</u> <input checked="" type="checkbox"/> Paid

\$400 due to
Permit after
build

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 78 Victoria St. Property Tax Number (PID): 76604-000
Lot No.: _____ Subdivision Name _____ Current Zoning: R1

Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:

Bea Building in BACK YARD & house.

Land Purchased from Marclus Mann Year Purchased 2019

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage <u>0.130</u>
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

APPLICANT Name: Ryan Waite Address: _____
Phone: _____ Cell: 598-7056
Email: ryan-waite13@msn.com Postal Code: _____

Same as Above: ☐

OWNER Name: Courtney Crosby Address: 78 Victoria St.
Phone: _____ Cell: 628-5887 Kensington, PE
Email: court-crosby@hotmail.com Postal Code: COB 1M0

CONTRACTOR, ARCHITECT OR ENGINEER Name: _____ Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private

Sewage System ☐ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input checked="" type="checkbox"/> Vinyl Siding	<input checked="" type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>0</u>	<u>0</u>	<u>0</u>	Width <u>12</u> Length <u>12</u>

Detailed Project Description: 12 x 12 addition to house.

Estimated Value of Construction (not including land cost): \$300.00

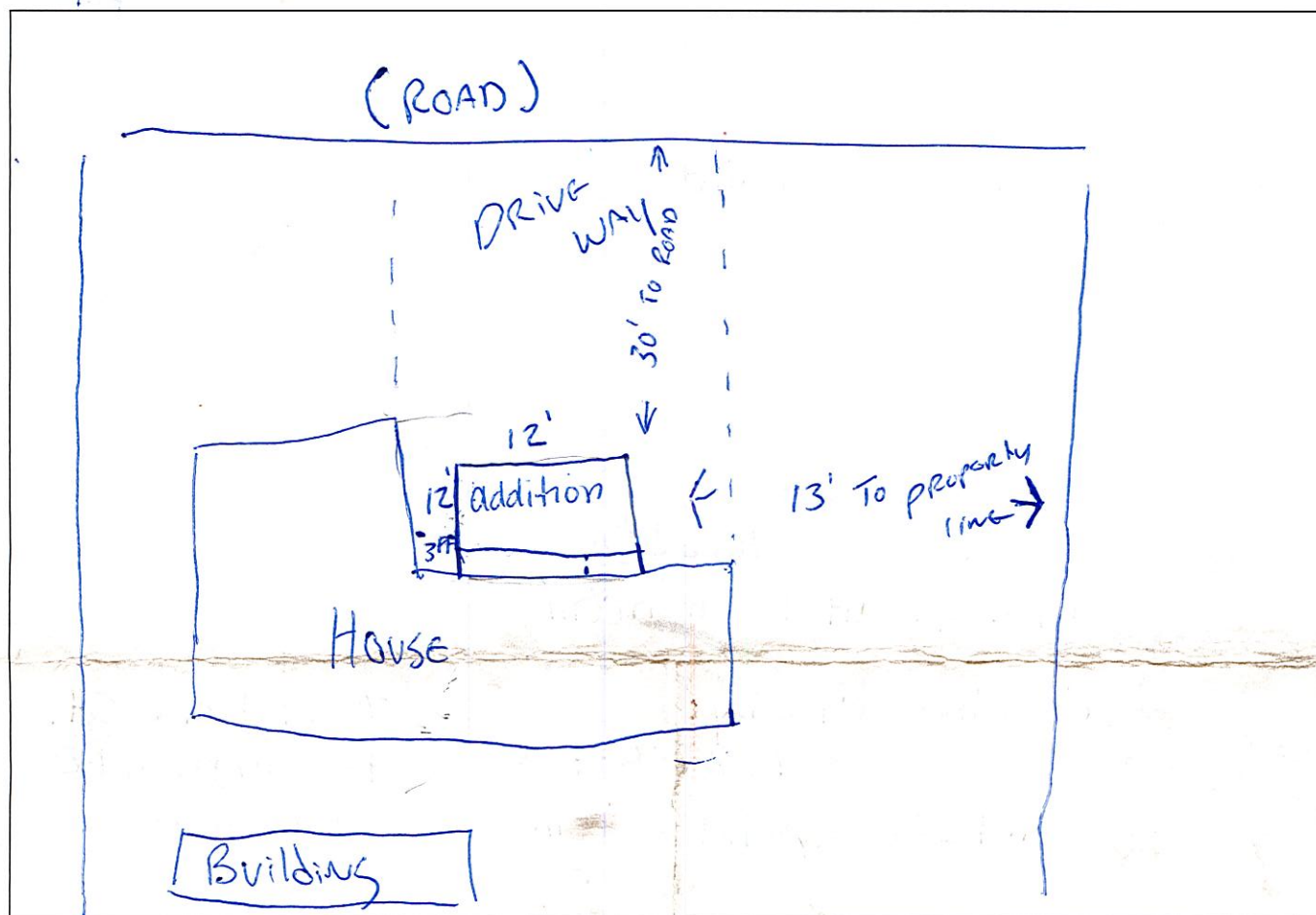
Projected Start Date: June 13 2020

Projected Date of Completion: Oct 30 2020

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
- c) Indicate the distance between buildings.
- e) Indicate distance to property lines.

- b) Show existing and proposed buildings.
- d) Show location of driveway.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
8. I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Date: Aug 20 2020



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	26-20
Date Received:	Aug 25/20
Date Approved:	Aug 25/20
PEI Planning:	
Permit Fee: \$	50.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 8 LINWOOD DRIVE Property Tax Number (PID): 936476
Lot No.: _____ Subdivision Name _____ Current Zoning: R1

Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:

SHED APPROX 14' X 16 FT ? House

Land Purchased from ISABEL PAYNTER Year Purchased 2009

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acres <u>.29</u>
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

APPLICANT Name: PALOMA (PAM) SIM Address: 8 LINWOOD DR
Phone: _____ Cell: 647-500-4530 KENSINGTON
Email: _____ Postal Code: C0B 1M0

Same as Above: ☒

Name: _____ Address: _____

OWNER Phone: _____ Cell: _____

Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: SELF Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private

Sewage System ☐ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other Fence.

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pool	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____

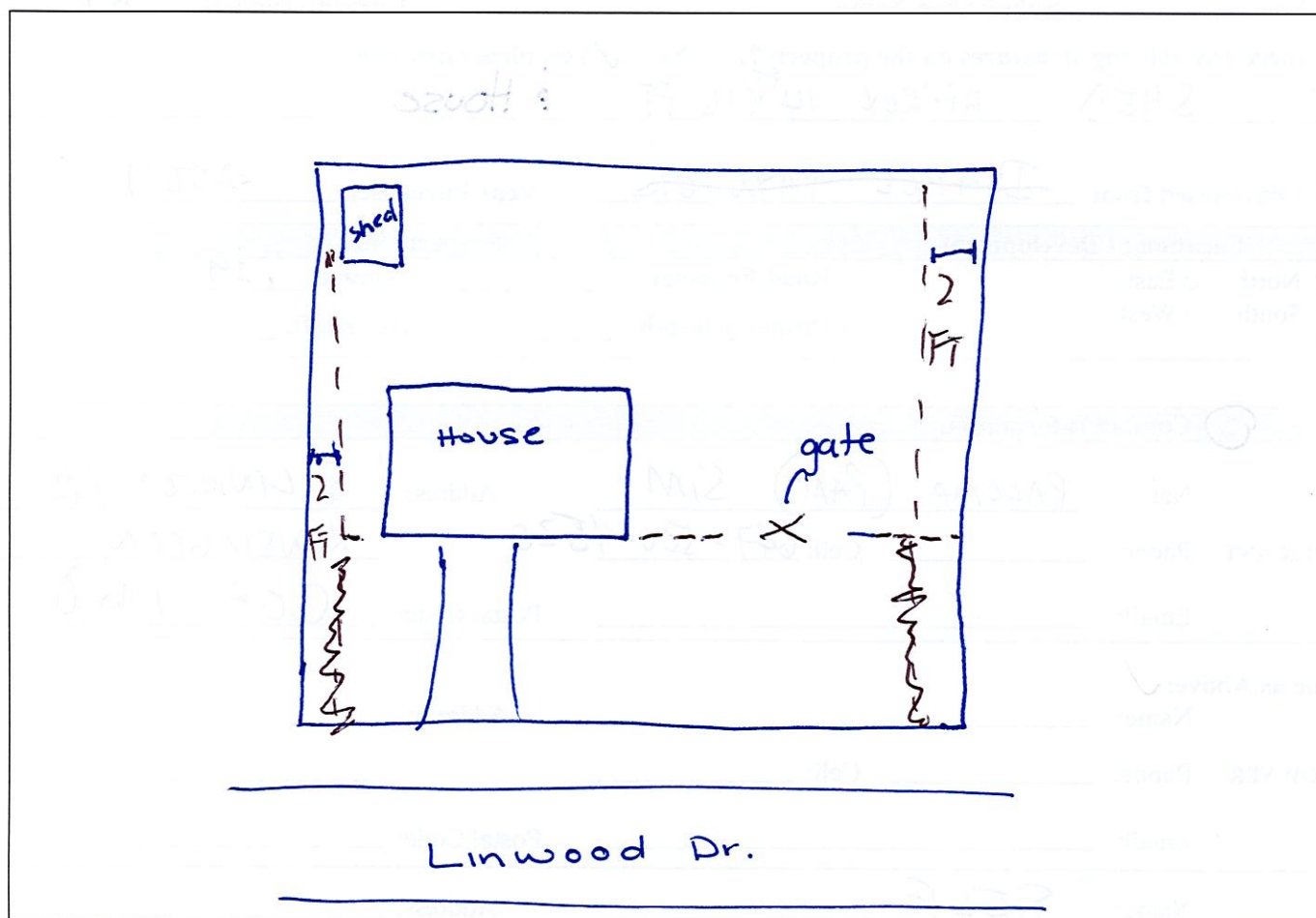
06-28
Detailed Project Description: TO CONSTRUCT FENCE

Estimated Value of Construction (not including land cost): 5K

Projected Start Date: ~~Aug~~ AUG 26/20 Projected Date of Completion: AUG 30/20

Please provide a diagram of proposed construction:

- Draw boundaries of your lot.
- Show existing and proposed buildings.
- Indicate the distance between buildings.
- Show location of driveway.
- Indicate distance to property lines.



I DO SOLEMNLY DECLARE & CERTIFY:

- That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
- That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
- Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
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- Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
- That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
- I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
- I understand that all Development Permits are valid for 12 months and subject to a 21-day appeal period following approval as stated under the PEI Planning Act.

Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

John S.

Date:

Aug. 26/20



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	32-20
Date Received:	Sept 10/20
Date Approved:	Sept 10/20
PEI Planning:	
Permit Fee: \$	50.00 <input type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: 10 Lowther St. Property Tax Number (PID): 80408
Lot No.: _____ Subdivision Name _____ Current Zoning: R1

Are there any existing structures on the property?: ☐ No ☒ Yes, please describe:

House Small Building

Land Purchased from _____ Year Purchased _____

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage _____
<input type="checkbox"/> South <input checked="" type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

APPLICANT Name: David Gallant Address: 10 Lowther St
Phone: _____ Cell: 439-4914 Kensington
Email: david.ktown@hotmail.com Postal Code: C0B1M0

Same as Above: ☒

Name: _____ Address: _____

OWNER Phone: _____ Cell: _____

Email: _____ Postal Code: _____

CONTRACTOR, ARCHITECT OR ENGINEER Name: Self Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☐ Municipal ☐ Private

Sewage System ☐ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☐ New Building ☒ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
<input type="checkbox"/> Semi-Detached (R2)	<input type="checkbox"/> Industrial (M1)	<input type="checkbox"/> Accessory Building	
<input type="checkbox"/> Multi-Unit Res. (R3)	<input type="checkbox"/> Mini Home (RM1)	<input checked="" type="checkbox"/> Decks/Fence/Pools	

Type of Foundation	External Wall Finish	Roof Material	Chimney
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Vinyl Siding	<input type="checkbox"/> Asphalt	<input type="checkbox"/> Brick
<input type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
			Width _____ Length _____

02-28
Detailed Project Description:

Door, Veranda (with Roof) / deck.

Estimated Value of Construction (not including land cost):

\$5,000

Projected Start Date:

Sept 18 /20

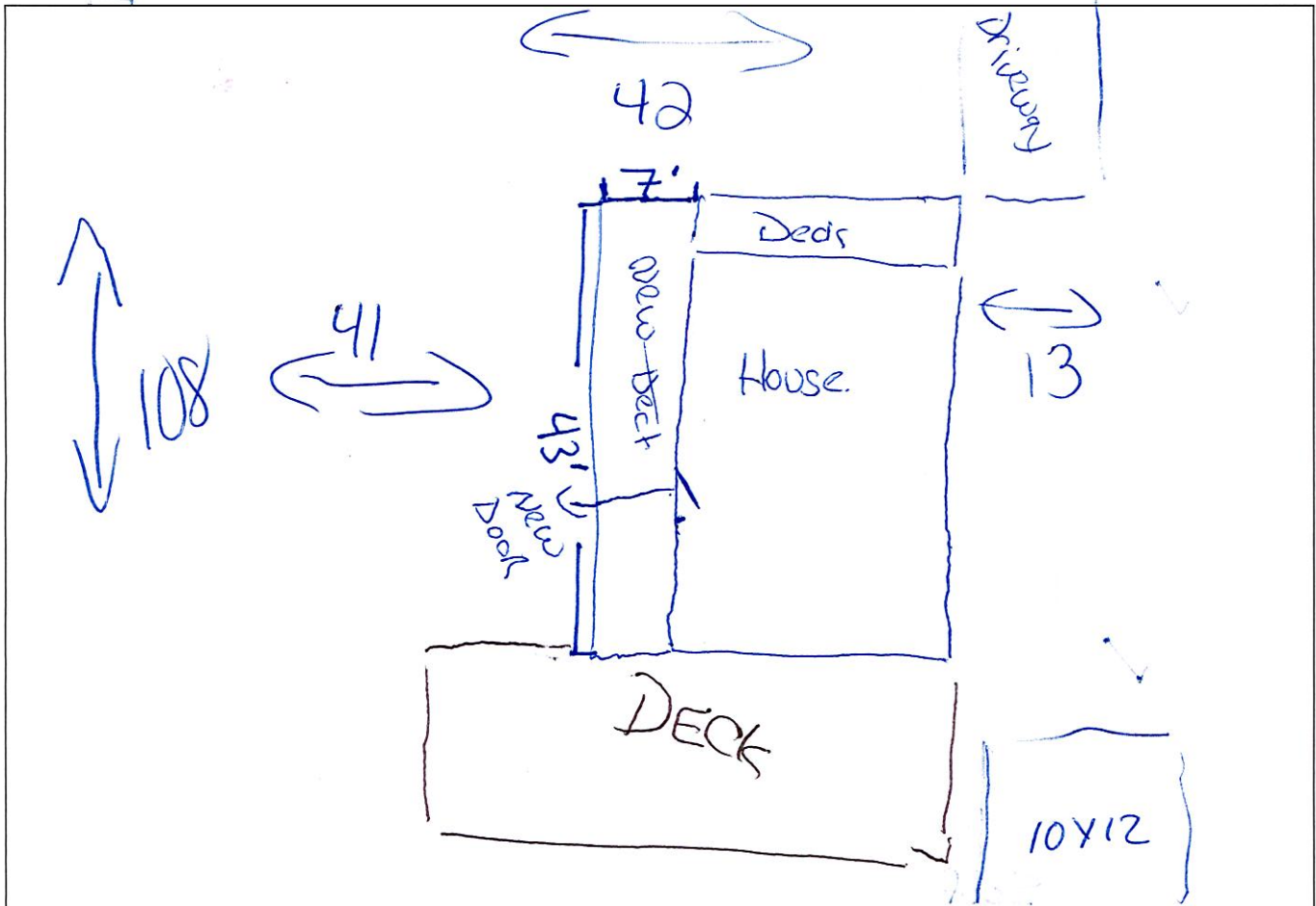
Projected Date of Completion:

Sept 2021

Please provide a diagram of proposed construction:

- a) Draw boundaries of your lot.
c) Indicate the distance between buildings.
e) Indicate distance to property lines.

- b) Show existing and proposed buildings.
d) Show location of driveway.



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
3. Providing that the Town of Kensington and/or its agents or employees are acting in good faith in the administration of the Town Bylaws, I waive all rights of actions against Town of Kensington and/or its agents or employees in respect of any damages which may be caused through the operation of any provision(s) of its Bylaw or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaw or regulations adopted by the Town of Kensington.
4. I assume responsibility for damage to any Town property including: sidewalks, curbs, streets or other infrastructure and I irrevocably agree to bear the cost of remediation repair or replacement of any Town damaged by myself or by any contractors, agents or employees working on the property which is the subject of this application to the complete satisfaction of the Town of Kensington.
5. Where services are available, properties must be serviced by municipal water and sewer in accordance with the Town of Kensington Water and Pollution Control Corporations minimum standards. I am responsible for costs associated with the connection as outlined in the IRAC (Island Regulatory and Appeals Commission) Regulations. Any connection to water or sewer must be inspected by the Town of Kensington Public Works Department and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 5 pm, Monday to Friday.
6. That I know of no reason why the permit should not be granted in pursuance of the Application, and I make this declaration conscientiously believing it to be true.
7. I agree to comply with all laws of Canada, Province of Prince Edward Island, and Bylaws of the Town of Kensington pertaining to the construction/and use of the development applied for herein.
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Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant

Dan Ballantyne

Date:

Sept 10/20



Mailing Address:
55 Victoria Street E
PO Box 418
Kensington, PE
C0B 1M0

Tel: 902-836-3781
Fax: 902-836-3741
Email: townmanager@townofkensington.com
Website: www.kensington.ca

For Office Use Only	
Permit #:	27-20
Date Received:	Aug 6 /20
Date Approved:	Aug 10/20
PEI Planning:	Aug 21/20
Permit Fee: \$	200.00 <input checked="" type="checkbox"/> Paid

DEVELOPMENT PERMIT APPLICATION

1. Property Information

Project Address: _____ Property Tax Number (PID): 426338
Lot No.: _____ Subdivision Name _____ Current Zoning: _____
Are there any existing structures on the property?: ☐ No ☐ Yes, please describe:
mobile Home Park

Land Purchased from _____ Year Purchased _____

Location of Development	Property Size	
<input type="checkbox"/> North <input type="checkbox"/> East	Road Frontage _____	Acreage _____
<input type="checkbox"/> South <input type="checkbox"/> West	Property Depth _____	Area sq. ft. _____

2. Contact Information

APPLICANT Name: Blue Ridge construct Address: 203 Royalty
Phone: _____ Cell: 902 393 3842 Junction Rd
Email: _____ Postal Code: C1E 3C7

Same as Above: ☐
OWNER Name: Andrew Heggie Address: 203 Royalty
Phone: _____ Cell: 902 393 3842 Junction Rd
Email: AHeggie@EASTLINK.CA Postal Code: C1E 3C7

CONTRACTOR, ARCHITECT OR ENGINEER Name: _____ Address: _____
Phone: _____ Cell: _____
Email: _____ Postal Code: _____

3. Infrastructure Components

Water Supply ☒ Municipal ☐ Private Sewage System ☒ Municipal ☐ Private

Entrance Way Permit (Department of Transportation and Infrastructure Renewal) ☐ Attached

4. Development Description

☒ New Building ☐ Renovate Existing ☐ Addition ☐ Demolition ☐ Other _____

<input type="checkbox"/> Single Family (R1)	<input type="checkbox"/> Commercial (C1)	<input type="checkbox"/> Public Serv./Institution (PSI)	<input type="checkbox"/> Other
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<input checked="" type="checkbox"/> Slab	<input type="checkbox"/> Wood Shingles	<input type="checkbox"/> Steel	<input type="checkbox"/> Prefab
<input type="checkbox"/> Pier	<input type="checkbox"/> Steel	<input type="checkbox"/> Other	<input type="checkbox"/> Other
<input type="checkbox"/> Other	<input type="checkbox"/> Other		

Number of Stories	Number of Bedrooms	Number of Bathrooms	Ground Floor (ft)
<u>1</u>	<u>3</u>	<u>2</u>	Width <u>18'</u> Length <u>68</u>

Detailed Project Description:

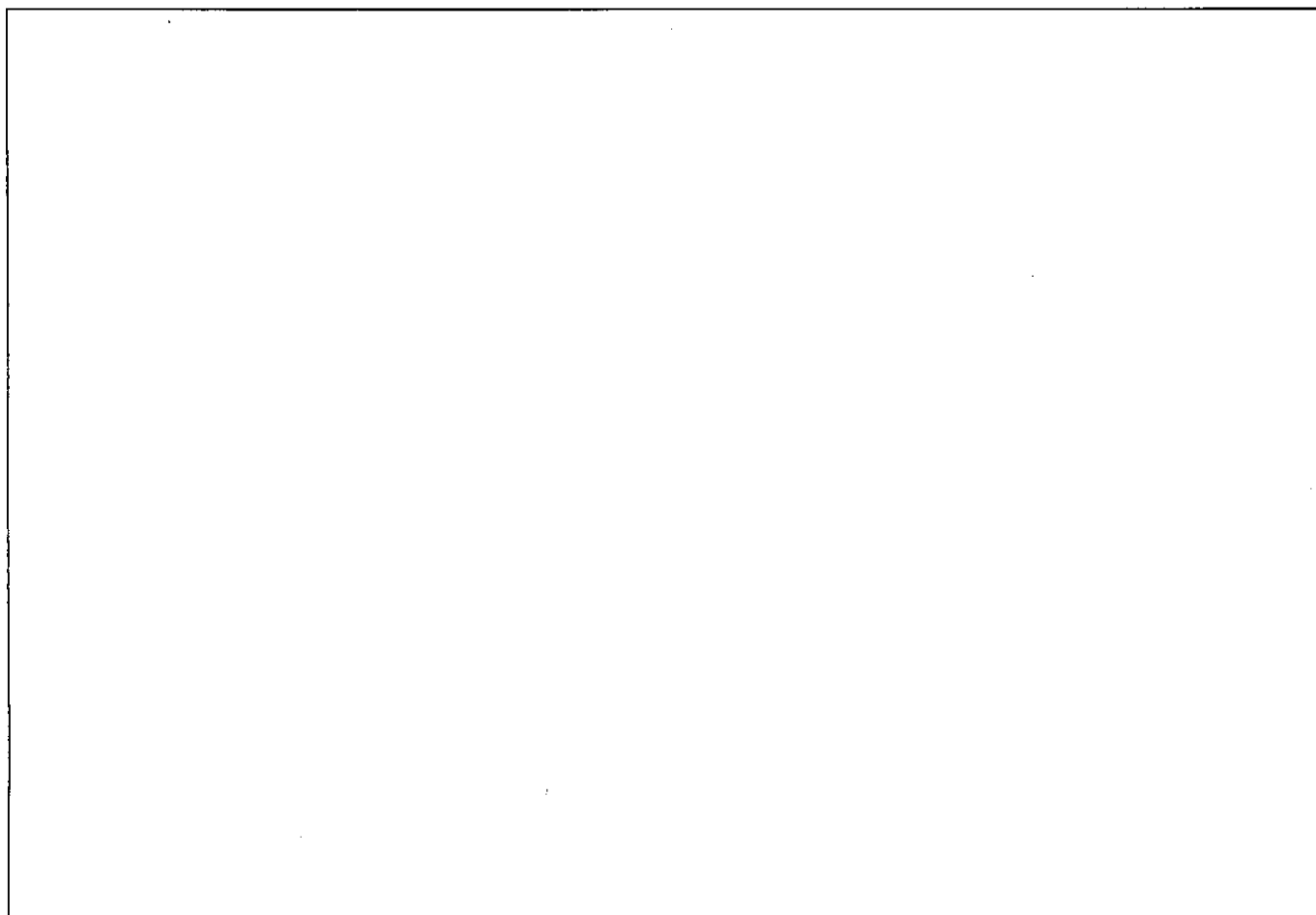
Build new Homes on Lots where Homes
moved out of Park

Estimated Value of Construction (not including land cost): \$89,000 per Home x 5

Projected Start Date: Sept 1/20 Projected Date of Completion: _____

Please provide a diagram of proposed construction:

- | | |
|---|--|
| a) Draw boundaries of your lot. | b) Show existing and proposed buildings. |
| c) Indicate the distance between buildings. | d) Show location of driveway. |
| e) Indicate distance to property lines. | |



I DO SOLEMNLY DECLARE & CERTIFY:

1. That I am the Authorized Agent of the Owner/the Owner named in the Application for a permit hereto attached.
2. That the information contained herein, the attached plans, and other included documents are true and complete and the development will be constructed or carried out in accordance with the plans and specifications as submitted.
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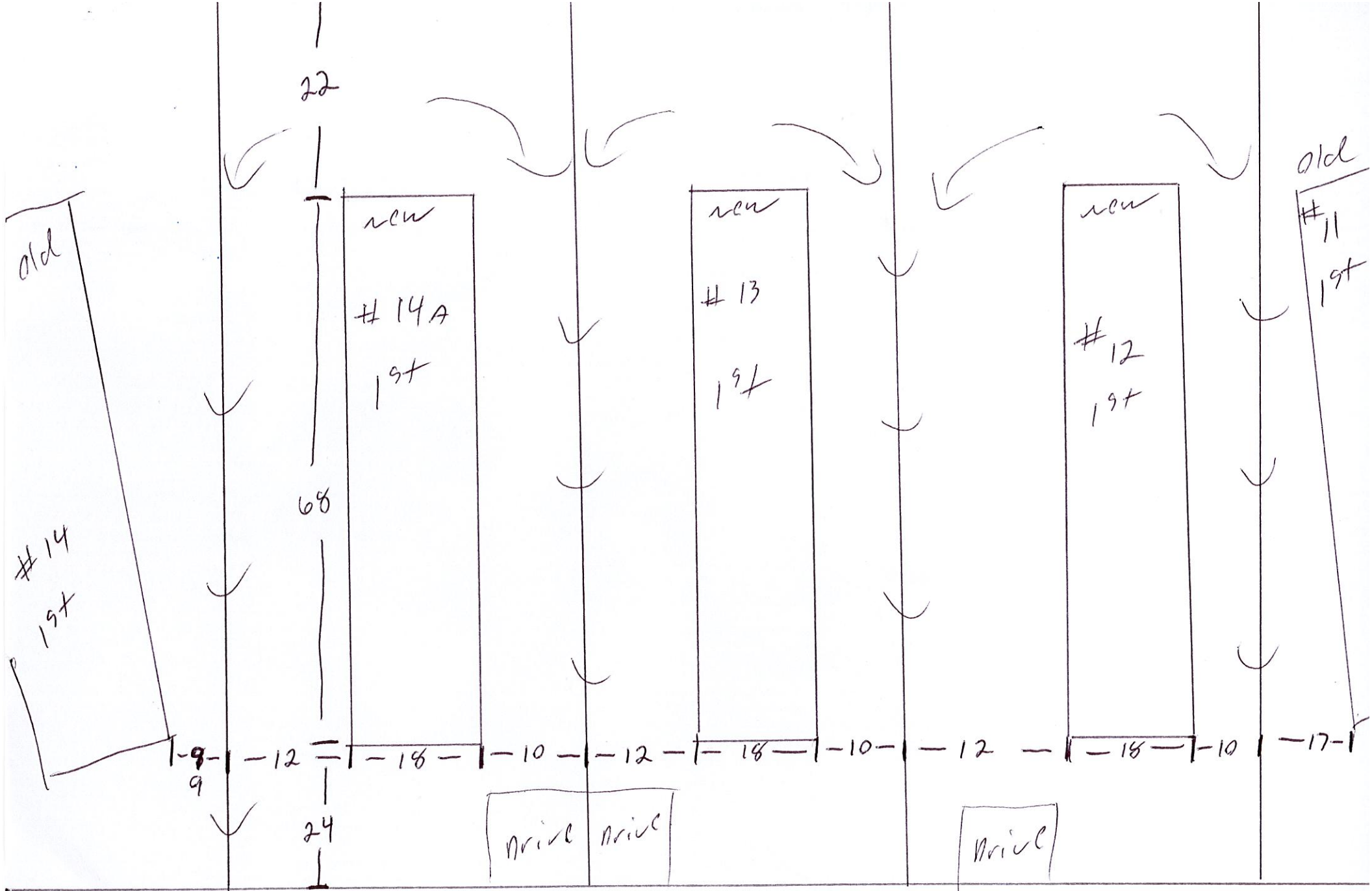
Further, I realize that the payment of monies for this application does not constitute approval of a permit nor approval to commence any part of the work applied for.

Signature of Applicant



Date:

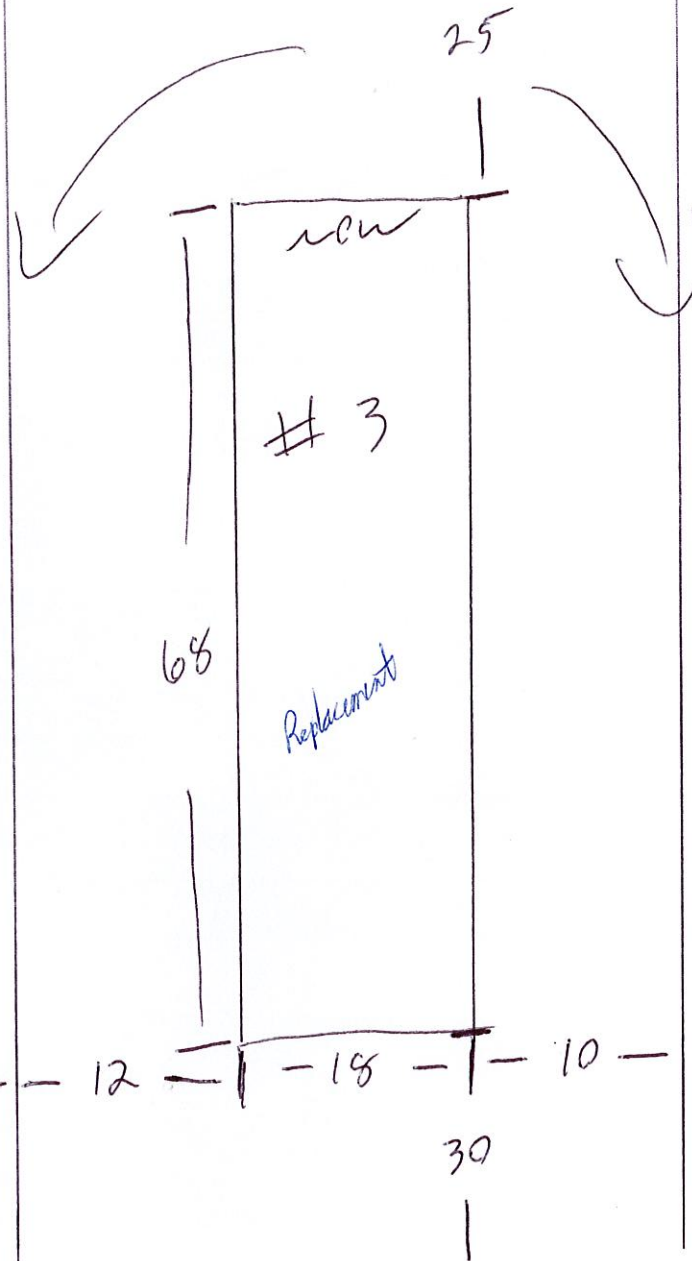
aug 5/20



19th street

Replacements

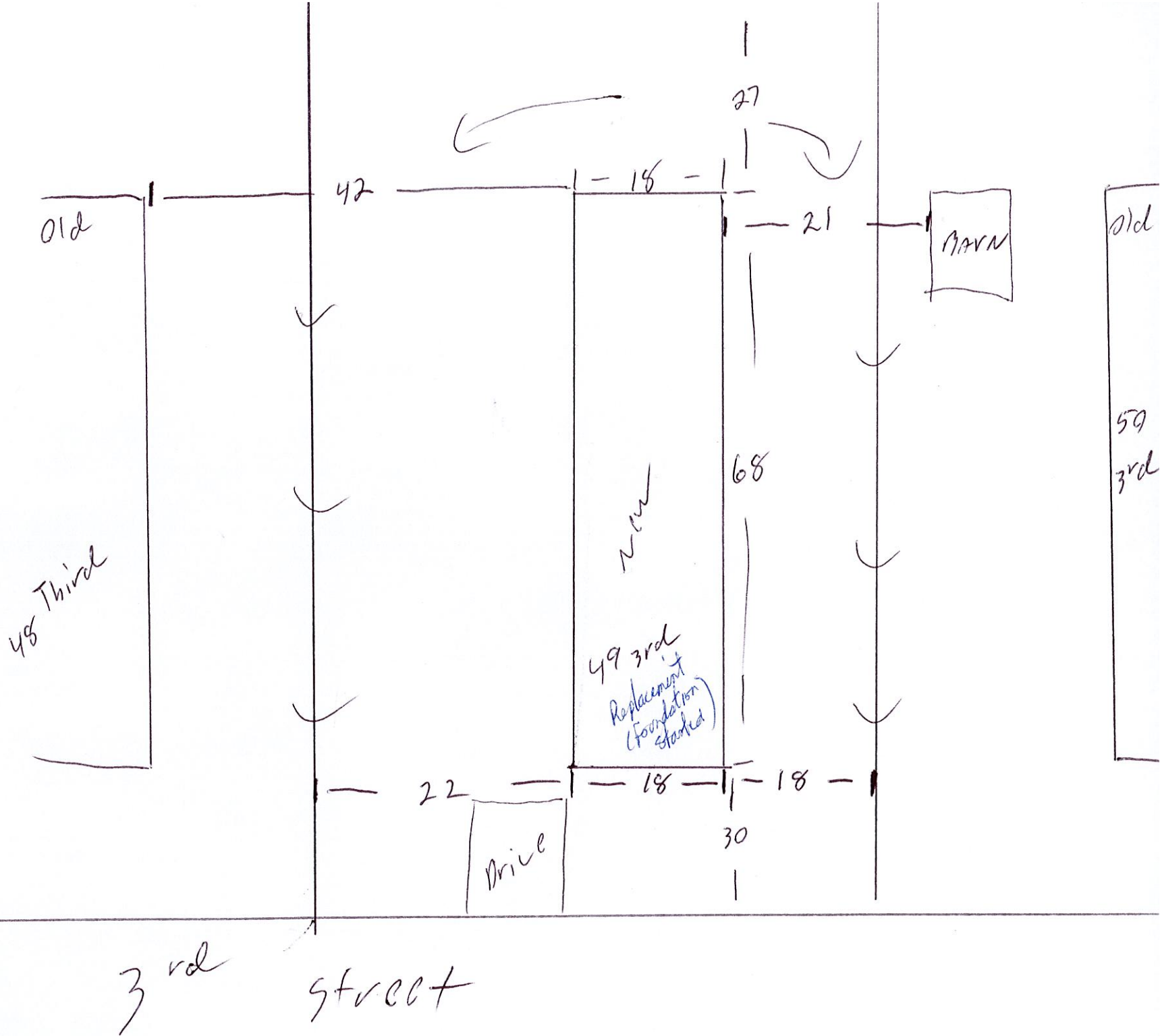
old
#4
First



old
#2
First

1A
1B

1st street



PLAN NO. 557 QS

WIDTH: 68'-0"
DEPTH: 18'-0"

MAIN FLOOR AREA: 1224 sq.ft.

GARAGE AREA: sq.ft.

LIST OF DRAWINGS

1. TITLE PAGE
2. FRONT & RIGHT ELEVATION
3. REAR & LEFT ELEVATION
4. MAIN FLOOR PLAN
5. KITCHEN PLAN
6. SECTION A-A
7. FOUNDATION PLAN



- PLEASE NOTE -

This plan is the property of
Sherwood BMR and may not
be reproduced by any means
without authorization by
Sherwood BMR.

Sherwood BMR assumes no
liability for any errors or
omissions on this plan.

Constructors to verify all
dimensions on this plan before
construction and verify design
of any modifications.

Construction shall comply with
the current edition of the
National Building Code.

SHERWOOD BMR

PROJECT: ANDREW HEGGIE

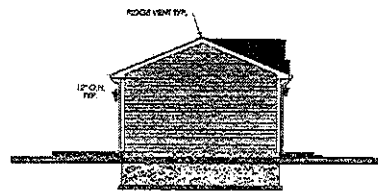
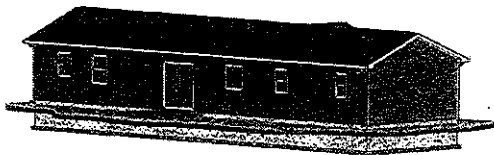
TITLE: 1. TITLE PAGE

SCALE: N.T.S.

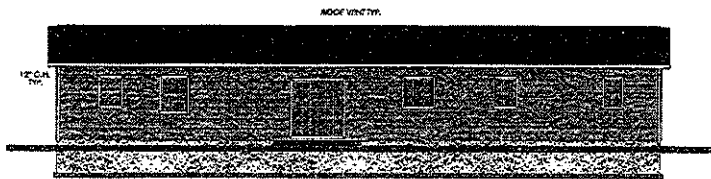
DATE: JUL 10, 2014

DRAWN BY: 3D HOME DESIGN

REVISIONS:



LEFT ELEVATION



REAR ELEVATION

PLEASE NOTE:
 This plan is the property of Sherwood BMR and must not be reproduced or used without written permission by Sherwood BMR.
 Sherwood BMR assumes no liability for any errors or omissions on this plan.
 Construction is subject to all dimensions on the plan, subject to measurement and/or change of any materials.
 Construction shall comply with the current edition of the National Building Code.

SHERWOOD BMR
 PROJECT: ANDREW HEGGE
 TITLE: 3. REAR & LEFT ELEVATION
 SCALE: 1/8" = 1'-0"
 DATE: JUL 10/2014
 DRAWN BY: 3D HOME DESIGN
 REVISIONS:

Town of Kensington Bills List July 2020

ADL Foods	2427046 CUC Janitor Supplies	\$531.54
ADL Foods	2428255 Town Hall Janitor Supplies	\$668.47
Aliant	7796617	\$231.52
Aliant	7799187	\$30.48
Andrew Griffin	JULY 2020 RRSP	\$797.34
Bell Mobility	2-393469	\$201.25
Brenda MacIsaac	JULY 2020 RRSP	\$443.34
Building Blocs Home Improvements	2269 Picnic Tables	\$1,100.19
Combat Computer Inc	68562 Backups	\$51.75
Combat Computer Inc	65699 Copies	\$36.86
Combat Computer Inc	65183 CUC Service Call/No Internet	\$129.38
Combat Computer Inc	65555 CUC New Router & Set up	\$265.93
Combat Computer Inc	65676 CUC New Wifi System	\$956.97
Combat Computer Inc	65700 Copies	\$25.54
Combat Computer Inc	65702 Copies	\$32.58
Combat Computer Inc	65703 Copies	\$7.29
Controls & Equipment	52224 Replaced Capacitor on Air Conditioner	\$515.26
Canadian Union of Public Employees	JULY 2020	\$709.67
D. W. Mechanical	1781 PW Bob Cat Repair	\$281.75
Eastlink	12661322	\$104.59
Eastlink	12829665	\$23.00
Eastlink	12829407	\$97.69
Eastlink	JULY 2020	\$784.43
Eastlink	12961235	\$104.59
Elizabeth Hubley	MAY RENT	\$805.00
Elizabeth Hubley	JUNE RENT	\$805.00
Elizabeth Hubley	JULY RENT 2020	\$805.00
Environmental Training Institute	ETI JUL10/20 Doug W&S Exam Prep	\$287.50
Flags & Banners	2502	\$814.73
Frontline Outfitters	48552 Cst Mullett Pants & Gloves	\$227.91
Frontline Outfitters	48609 Cst Mullett Pants	\$135.33
Frontline Outfitters	48713 Chief Sutherland Jacket & Patches	\$434.18

Frontline Outfitters	48712 Notepads & Covers	\$178.46
Geoff Baker	JULY 2020 MILEAGE	\$325.24
Greg Beairsto	06 Clean Police Car	\$175.00
Hummingbird Creative	2598 Business Park Sign	\$905.92
Irving Oil	33492087	\$243.92
Irving Oil	33513318	\$273.47
Irving Oil	434550	\$220.07
Irving Oil	424782	\$50.57
Irving Oil	33519674	\$218.47
Irving Oil	125665	\$535.45
Irving Oil	128162	\$66.50
Irving Oil	33526544	\$99.38
Irving Oil	825503	\$104.80
Irving Oil	33533042	\$362.89
Island First Aid Service	SI-12261	\$46.00
Island First Aid Service	SI-12262	\$27.01
Island Hot Tubs & Pools	21712	\$202.39
Island Hot Tubs & Pools	22086	\$461.13
Kensington Agricultural Services	51459 PW Kubota Blade	\$107.81
Kensington Agricultural Services	52352 PW Kubota Tire	\$106.95
Kensington Agricultural Services	50524 PW Face Protector	\$45.47
Kensington Country Store	2810106068 CUC Ballfield Lime	\$90.56
Kensington Country Store	2810108767 CUC Ballfield Lime	\$90.56
Kent Building Supplies	1288078	\$17.24
Kent Building Supplies	1287909	\$39.09
Kent Building Supplies	1278936 Train Station Barrel & Soil for Flowers	\$182.47
Kent Building Supplies	1277688 Paint for Park Benches	\$121.88
Kent Building Supplies	1278808	\$21.48
Kent Building Supplies	1281265	\$25.29
Kent Building Supplies	1281711 PW OSB for Shop	\$265.70
Kent Building Supplies	1282616	\$45.41
Kent Building Supplies	1283417	\$80.25
Kent Building Supplies	1283577	\$38.36
K'Town Auto Parts	29312/5	\$49.92

K'Town Auto Parts	29501/5	\$18.81
K'Town Auto Parts	29500/5	\$57.95
Lewis Sutherland	JULY 2020 RRSP	\$983.28
Lewis Sutherland	JULY 2020 MILEAGE	\$152.28
Liftow Limited	505553 PW Bobcat Repair	\$93.78
Liftow Limited	500713 PW Bobcat Repair	\$176.58
Maritime Electric	JUL20 ST LIGHT	\$2,825.31
Maritime Electric	JUL20 CN STN	\$1,062.60
Maritime Electric	JUL20 FARM MKT	\$381.83
Maritime Electric	JUL20 POOL SHOWER	\$744.56
Maritime Electric	JUL20 FIRE	\$499.89
Maritime Electric	JUL20 CAR CHR	\$34.35
Maritime Electric	JUL20 WORKSHOP	\$92.67
Maritime Electric	JUL20 RADAR LT	\$105.13
Maritime Electric	JUL20 CAN BFIELD	\$28.26
Maritime Electric	JUL20 RINK	\$1,415.59
Maritime Electric	JUL20 25 GRDN SIGN	\$182.29
Maritime Electric	JUL20 KINDERGARTEN	\$87.39
Maritime Electric	JUL20 TOWN HALL	\$1,836.22
Maritime Electric	JUL20 LIBRARY	\$92.06
Malpeque Bay Credit Union	JULY 2020 RRSP	\$2,279.44
Mid Isle Electric	9308 Fire Install Plug in Truck for Ipad	\$231.73
Minister of Finance	318656 Police Dispatch	\$6,000.00
MJS Marketing & Promotions	2701012	\$51.75
Orkin Canada	1873660	\$73.03
Orkin Canada	1874264	\$28.75
Orkin Canada	1873393	\$44.28
Pitney Bowes	3201483956	\$12.00
Presidia Security Consulting	600820 Police Study	\$23,256.00
Revolution Media	2908-2020 Website Updates	\$282.67
Right on Board Locksmith	6368	\$118.45
Robert Wood	JUL20 RWEXPENSE	\$400.40
Rogers Plumbing & Heating	13761 Public Washroom Service Call	\$314.70
Rowan Caseley	JUL20 RC EXPENSE	\$14.10

Mikes Independent	20200709	\$11.80
Mikes Independent	20200721	\$12.78
Scotia Securities	JULY 2020 RRSP DOUG	\$620.44
Scotiabank Visa	JULY 2020 KIDS HELP	\$50.00
Scotiabank Visa	JULY 1, 20 FLOWERS	\$115.00
Service Master of PEI	17535 Town Hall Carpet Cleaning	\$1,120.91
Sign Station Inc	62113 CUC Signage	\$293.76
Source for Sports	8359 EVK Pool Lifeguard Shirts	\$190.33
Spring Valley Building Centre Ltd	851467 CUC Paint	\$331.05
Spring Valley Building Centre Ltd	854583 CUC Paint	\$80.49
Spring Valley Building Centre Ltd	854603 CUC Paint	\$178.22
Summerside Chrysler Dodge (1984) Ltd	WS35723	\$34.50
Superior Sanitation	716387	\$80.50
Superior Sanitation	716388	\$184.00
Superior Sanitation	716389	\$230.00
Superior Sanitation	716390	\$207.00
Tara LeBlanc	05A	\$662.00
Telus	JULY 2020	\$1,095.45
Todd Murphy Transport Ltd	5320 CUC Remove Tree Stumps	\$460.00
Vail's Fabric Services Ltd	357199	\$215.46
Valerie Henderson	29	\$180.00
Vistaprint	BUSINESS CARDS	\$26.45
Water & Pollution Control Corporation	JULY 2020	\$660.71
WSP Canada Inc	937876 Murray Christian Cnt & Business Park	\$414.00
Yellow Pages Group	1039382	\$23.17
Yellow Pages Group	1000094	\$17.65
Subtotal		<hr/> \$69,744.97 <hr/>

Payroll		\$152,132.35
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Capital Purchases

Auto Trim Design of PEI	1921 ICIP Wellfield & Lagoon	\$770.50
Carpenters Inc	SI-1 Train Station Boardwalk	\$67,495.96

M&N Renovations	000418 Train Station Fence	\$4,885.55
RIKS Electric	10682 Generator Installation	\$30,130.00
Wellington Construction Co. Ltd	2783 CUC RGI Gutters & Downspouts	\$16,765.85
WSP Canada Inc	0937878 ICIP Wellfield	\$1,266.73
WSP Canada Inc	0937895 ICIP Lagoon	\$1,596.98
Subtotal Capital		<hr/> \$122,911.57
Total Bills		<hr/> \$344,788.89 <hr/>

TOWN OF KENSINGTON

Income Statement Comparison of Actual to Budget for July 2020

	Current Month			Year to Date				
GENERAL REVENUE	Actual	Budget	Variance	Actual	YTD Budget	Variance	Annual Budget	% Full Year
General Revenues	\$109,024.24	\$95,930.00	\$13,094.24	\$386,833.48	\$377,212.00	\$9,621.48	\$1,118,772.00	35%
Police Service	\$24,770.33	\$3,000.00	\$21,770.33	\$31,847.79	\$12,000.00	\$19,847.79	\$42,700.00	75%
Town Hall Rent	\$8,880.27	\$8,150.00	\$1,487.89	\$32,927.21	\$32,400.00	\$1,284.83	\$96,100.00	34%
Recreation	\$2,820.00	\$2,500.00	\$320.00	\$3,300.00	\$3,500.00	-\$200.00	\$4,500.00	73%
Sales of Service	\$24,819.64	\$40,000.00	-\$15,180.36	\$51,114.06	\$162,200.00	-\$111,085.94	\$457,200.00	11%
Subtotal Revenue	\$170,314.48	\$149,580.00	\$20,734.48	\$506,022.54	\$587,312.00	-\$81,289.46	\$1,719,272.00	29%
GENERAL EXPENSES								
Town Hall	\$13,735.30	\$12,435.00	\$1,300.30	\$55,126.23	\$51,525.00	\$3,601.23	\$158,660.00	35%
General Town	\$57,592.96	\$58,372.00	-\$779.04	\$195,440.34	\$223,357.00	-\$27,916.66	\$544,852.00	36%
Police Department	\$60,296.76	\$52,177.00	\$8,119.76	\$183,231.53	\$177,270.00	\$5,961.53	\$539,259.00	34%
Public Works	\$15,181.22	\$23,764.00	-\$8,582.78	\$31,968.95	\$66,104.00	-\$34,135.05	\$152,275.00	21%
Train Station	\$3,670.40	\$3,210.00	\$460.40	\$12,223.66	\$12,460.00	-\$236.34	\$39,560.00	31%
Recreation & Park	\$11,122.51	\$14,395.00	-\$3,272.49	\$19,906.68	\$38,480.00	-\$18,573.32	\$74,785.00	27%
Sales of Service	\$11,458.99	\$20,210.00	-\$8,751.01	\$23,222.39	\$54,650.00	-\$31,427.61	\$156,740.00	15%
Business Park	\$4,384.28	\$4,418.00	-\$33.72	\$14,520.20	\$17,672.00	-\$3,151.80	\$53,016.00	27%
Subtotal Expenses	\$177,442.42	\$188,981.00	-\$11,538.58	\$535,639.98	\$641,518.00	-\$105,878.02	\$1,719,147.00	28%
Net Income (Deficit)	-\$7,127.94	-\$39,401.00	\$32,273.06	-\$29,617.44	-\$54,206.00	\$24,588.56		
Credit Union Centre								
Credit Union Centre Revenue	\$25,399.20	\$21,600.00	\$3,799.20	\$43,891.26	\$87,100.00	-\$43,208.74	\$386,200.00	11%
Credit Union Centre Expenses	\$38,371.53	\$24,483.00	\$13,888.53	\$89,632.47	\$100,810.00	-\$11,177.53	\$382,796.00	23%
Net Income (Deficit)	-\$12,972.33	-\$2,883.00	-\$10,089.33	-\$45,741.21	-\$13,710.00	-\$32,031.21		
Fire Department								
Fire Revenues	\$23,557.00	\$23,557.00	\$0.00	\$94,228.00	\$94,228.00	\$0.00	\$282,684.00	33%
Fire Department Expenses	\$16,676.65	\$19,465.00	-\$2,788.35	\$76,469.73	\$80,910.00	-\$4,440.27	\$282,680.00	27%
Net Income (Deficit)	\$6,880.35	\$4,092.00	\$2,788.35	\$17,758.27	\$13,318.00	\$4,440.27		
Consolidated Net Income (Deficit)	-\$13,219.92	-\$38,192.00	\$24,972.08	-\$57,600.38	-\$54,598.00	-\$3,002.38		
							\$3,533.00	
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$51,972.58	\$51,497.00	\$475.58	\$204,293.53	\$205,988.00	-\$1,694.47	\$622,059.00	33%
Water & Sewer Expenses	\$50,669.04	\$56,455.00	-\$5,785.96	\$220,518.59	\$226,720.00	-\$6,201.41	\$688,160.00	32%
Water & Sewer Net Income (Deficit)	\$1,303.54	-\$4,958.00	\$6,261.54	-\$16,225.06	-\$20,732.00	\$4,506.94		
							-\$66,101.00	

TOWN OF KENSINGTON – MEMORANDUM

TO: MAYOR AND TOWN COUNCIL, CAO
FROM: ROBERT WOOD, CUC MANAGER
SUBJECT: JULY 2020 CREDIT UNION CENTRE REPORT
DATE: JULY 2020
ATTACHMENT: STATISTICAL REPORT

July 2020

Fitplex

Hours of operation are 6 am -9 pm daily.

Arena

Arena painting: canteen, benches, conference room, stands, warm room have been painted.

Canteen renovations have been started. Old fryers, exhaust hood and fan removed along with old fire suppression system. Early August for install of new systems.

New gutters and Down Spouts installed.

Wi-Fi upgrade to full coverage of arena.

Kensington Cash

Re-launch started July 23,2020

Ball Fields

Kensington Minor Ball and Kensington
Recreational League are on a normal playing schedule
Minor Ball batting cage up and operating

Senior Center

Seniors Center will be starting back using the facility in the fall.
Sewing Classes are every Tuesday evening.

Upcoming Events

Planning a drive-thru for local food product giveaway promoting PEI and local business on what would normally be parade day August 22, 2020

Arena Operations possible opening date approximately September 19, 2020, depending on user groups COVID-19 plans (usage, hours, etc.) and Hockey PEI guidance.

Town of Kensington

Credit Union Centre Monthly Statistical Data

2020

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	270	265	245	245	245	200	204						1674
Attendance	1490	1550	700	0	0	872	866						5478
Day Passes Sold	28	22	10	0	0	6	10						76
Memberships Sold	42	33	12	0	0	32	36						155
Monthly Payment Memberships	54	52	51	0	0	40	37						234
Arena													
Hours Rented	158	169	62	0	0	0	0						389
Preschool (Free)	3	4	2	0	0	0	0						9
Adult Skate	3	4	2	0	0	0	0						9
Donated Ice Time	0	10	0	0	0	0	0						10
Total Hours Rented	164	187	68	0	0	0	0						419
Storm Days (no rentals)	4	2	0	0	0	0	0						6

2019

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Total Members	270	262	258	250	242	230	218	215	226	245	255	260	2931
Attendance	1525	1420	1200	1140	1080	950	875	820	1011	1225	1350	1300	13896
Day Passes Sold	26	18	20	22	20	22	20	15	21	25	24	20	253
Memberships Sold	44	32	25	22	20	21	18	19	22	37	24	30	314
Monthly Payment Memberships	54	53	52	53	51	52	50	49	50	51	52	52	619
Arena													
Hours Rented	149	144	135	110	0	0	0	0	58	158	175	140	1069
Preschool (Free)	4	4	3	0	0	0	0	0	0	0	4	4	19
Adult Skate	4	4	3	0	0	0	0	0	0	0	4	4	19
Donated Ice Time	0	10	0	7	0	0	0	0	0	0	0	0	17
Total Hours Rented	157	162	141	117	0	0	0	0	58	158	183	148	1124
Storm Days (no rentals)	2.5	2	1	1	0	0	0	0	11	0	0	0	17.5



Mayor's Report to Town Council

September 14, 2020

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include as much as possible a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokespersons for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month (except July and August and December) at 6:30 pm and Town Council meetings are held on the 2nd Monday of each month at 7:00 pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

Kensington Business Park – Everything is moving forward with the development of the park following the announcement of funding support from the Federal and Provincial Government. Mr. Baker may provide more specific detail but our engineers are hopeful we will be in a position to get started this fall on the water and sewer line hook up along Route 2. We have had several more calls with interest in establishing a business in the park and are ready to purchase a lot. We are working towards getting final surveying completed so we can start selling lots. We are working on the legal process and requirements to start selling lots. Council will need to set a selling price per lot. Since the lots are likely to be varying sizes, I propose we set the pricing based on a dollar amount per square foot. If Council is in agreement with this proposal, we will try to have a recommendation for our October Council meeting once we have more concrete financial information and lot sizes.

Town of Kensington Drive-thru on August 22 – The Drive-thru went well and we handed out most of the gift packs on that day. On Monday following the event, Deputy Mayor Pickering and myself delivered the remaining gift packs to a few select seniors in Kensington. All indications are that this event was well received and residents of the area and visitors were appreciative that we were doing something as we were not able to have our traditional Harvest Festival Parade and Events. Thank you to all local businesses who provided products to give away. Thanks to those Councillors, Staff and Volunteers who assisted in handing out the products. Thank you to all those who showed up for a gift pack and helped us celebrate "*Support Local. They Support Us*".

Central Development Corporation (CDC) – I met with the new Executive Director of CDC, Barbara Weeks and the Chair of CDC, Ann Worth. We had a good discussion about the opportunity for CDC to invest in the Kensington area and especially our new business park. With their mandate of promoting economic development and job growth, it fits well with our strategy to ensure the sustainability of Kensington.

Meeting with Fisheries and Communities – Mr. Baker and I met with Minister Jamie Fox, Deputy Minister Bob Creed and Acting Director of Municipal Affairs, Christine MacKinnon. We had a great discussion about the development of the business park and the opportunities for this park to create jobs and generate residential



development for local developers.

Rural Municipality of Malpeque Council – As a result of lack of meeting space due to COVID, the Rural Municipality of Malpeque requested permission to use our Council Chambers for their Council meetings for the month of September and possibly more. As Councillors are aware, Councillors approved this request at our last meeting. I took the opportunity to welcome them to our Council Chambers on Wednesday September 9 for their monthly meeting.

Atlantic Mayors' Congress – The Atlantic Mayors' Congress was held in Summerside in September and was hosted by Mayor Basil Stewart. There were Mayor's in attendance from the four Atlantic Provinces. I attended and heard several interesting and informative discussions on topics of interest to Municipalities. A recommendation was made to support the Federation of Canadian Municipalities lobbying efforts to the Federal Government for the doubling of the annual gas tax contributions to municipalities. Other topics discussed were on Wastewater Regulations, Climate Change Adaptations for Water and Wastewater, Rural Broadband Internet, Recruiting Physicians, Solar Energy, Mitigating Pandemic Impact on local economy, and discussions around the federal revenue streams such as Gas Tax, Build Canada and Investing in Canada Infrastructure Program. While all the topics do not have the same opportunity and issues for us in Kensington and Prince Edward Island, it is reassuring to know that all municipalities in Atlantic Canada are struggling with similar issues.

Rowan Caseley
Mayor – Town of Kensington

Town of Kensington - Request for Decision

Date: September 10, 2020	Request for Decision No: 2020-47 (Office Use Only)
Topic: Development Control Bylaw Amendment	
Proposal Summary/Background: <p>A request has been received from a Kensington property owner to allow the placement of a third accessory structure on their property. Currently, Section 4.24 (1)(g) of the Town's Development Control bylaw states that "Accessory uses, buildings and structures shall be permitted on any lot but shall not...(g) exceed a maximum of two (2) buildings per property.</p> <p>Staff have completed research, and consulted with DV8 Consulting, and find that some other Prince Edward Island Municipal Development Control Bylaws permit the placement of a third accessory structure on properties greater than 3 acres in size.</p> <p>Town Council initially considered the amendment at their regular June Council meeting where direction was provided to staff to proceed with a public meeting to solicit comments from the public. The public meeting was held on Thursday, August 27, 2020 with one resident in attendance who expressed support of the amendment.</p> <p>It is requested that Town Council give first reading to the Bylaw amendment to permit a third accessory structure on properties that are 3 acres in size or larger through the addition of the words "<i>unless the property is three (3) acres or greater in size, in which case a maximum of three (3) buildings may be permitted.</i>" to Section 4.24(1)(g)</p> <p>For clarity, the amendment being proposed is as follows:</p> <p>Section 4.24 Accessory Structures</p> <p>1) Accessory uses, buildings and structures shall be permitted on any lot but shall not:</p> <p style="padding-left: 40px;">g) exceed a maximum of two (2) buildings per property, <insert> <i>unless the property is three (3) acres or greater in size, in which case a maximum of three (3) buildings may be permitted.</i></p> <p>A copy of email correspondence with DV8 Consulting, the August 27th Public Meeting minutes and the public meeting advertisement (Guardian), are being circulated with this request for decision.</p>	
Benefits: <ul style="list-style-type: none">• Will allow for a more flexibility for larger properties in the community to house a third accessory structure.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments:	

It is recommended that Town Council give first reading and approval to the Development Control Bylaw amendment as proposed.

Options:

1. Give first reading and approval to the Bylaw amendment, as recommended
2. Not give first reading or approval.
3. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

WHEREAS a request has been received from a property owner requesting Town Council's consideration of amending their Development Control Bylaw to permit the addition of a third accessory structure on properties which are three (3) acres in size or greater;

AND WHEREAS a public meeting was held on August 27, 2020 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the amendment, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment as proposed;

BE IT RESOLVED THAT Kensington Town Council give first reading to amend the Zoning and Subdivision Control Bylaw to allow the placement of a third accessory structure on properties which are 3 acres in size or greater through the addition of the following words to Section 4.24 (1)(g):

"unless the property is three (3) acres or greater in size, in which case a maximum of three (3) buildings may be permitted."

Resolution 2

WHEREAS a request has been received from a property owner requesting Town Council's consideration of amending their Development Control Bylaw to permit the addition of a third accessory structure on properties which are three (3) acres in size or greater;

AND WHEREAS a public meeting was held on August 27, 2020 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the amendment, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment as proposed;

AND WHEREAS the Bylaw amendment was read a first time at this meeting;

BE IT RESOLVED THAT Kensington Town Council approve first reading to amend the Zoning and Subdivision Control Bylaw to allow the placement of a third accessory structure on properties which are 3 acres in size or greater through the addition of the following words to Section 4.24 (1)(g):

“unless the property is three (3) acres or greater in size, in which case a maximum of three (3) buildings may be permitted.”

townmanager@townofkensington.com

From: Hope Parnham <hparnham@outlook.com>
Sent: August 10, 2020 2:37 PM
To: townmanager@townofkensington.com
Subject: Re: building permit application

Proposed wording as we discussed:

4.24. Accessory Structures

1) Accessory uses, buildings, and structures shall be permitted on any lot but shall not:

...

g) exceed a maximum of two (2) buildings per property, <insert> *unless the property is greater than three (3) acres in size, in which case a maximum of three (3) buildings may be permitted.*

From: townmanager@townofkensington.com <townmanager@townofkensington.com>
Sent: August 10, 2020 2:23 PM
To: 'Hope Parnham' <hparnham@outlook.com>
Subject: RE: building permit application

Hi Hope

I've attached the proposed ad re: Bylaw amendment. Please let me know if you have any concerns around it.

Thanks,

Geoff Baker, C.E.T.

Chief Administrative Officer

Town of Kensington, PE

Tel: (902) 836-3781

Cell: (902) 439-8849

Fax: (902) 836-3741

Web: www.kensington.ca

From: townmanager@townofkensington.com <townmanager@townofkensington.com>
Sent: August 10, 2020 11:21 AM
To: 'Hope Parnham' <hparnham@outlook.com>
Subject: RE: building permit application

Hi Hope

I am preparing to move forward with a Bylaw amendment to allow a third accessory structure on properties of over 3 acres in size. I've reviewed the Official Plan and don't think that any amendment is required to the Plan. Can you confirm this for me? Thanks!

Also, if there is anything else you think I should be concerned with then please let me know.

My intention would be to keep it fairly simple and to amend Section 4.24 to add (h) as follows:

Proposed (4.24)(1)(h) Exceed a maximum of three (3) buildings per property, where such property is over three (3) acres in size.

Thanks Hope, I'd appreciate any comments/concerns you may have.

Geoff Baker, C.E.T.

Chief Administrative Officer

Town of Kensington, PE

Tel: (902) 836-3781

Cell: (902) 439-8849

Fax: (902) 836-3741

Web: www.kensington.ca

From: Hope Parnham <hparnham@outlook.com>
Sent: May 13, 2020 5:52 PM
To: Geoff Baker <townmanager@townofkensington.com>
Subject: Re: building permit application

Hi Geoff

I thought you might hear back from the applicant. At first glance, the request doesn't seem like a big deal because of the property's size but the regulations are written in a way that treats all residential properties the same.

Here are a few options for you to consider:

1. Easiest solution is to join the two buildings so that the permit application is for an addition rather than a 3rd accessory structure. The only issue he may have with this option is that the size of the accessory building can't be larger than 50% of the floor area of the house. If the size isn't a problem, the "join" does not have to mean the wall between the old and new is removed. It could be an extension of the existing roof line, or I've seen it done with a breezeway connection between the two structures with different roof lines.
2. Rezoning to A1 - while this process takes time, as an agricultural property (even if it's just a hobby farm and greenhouse) he would be permitted 3 buildings to support the agricultural use, and a single detached dwelling is a permitted use in the A1 zone.
3. Bylaw amendment - this takes the same amount of time as a rezoning. If you are interested in going this route, I would suggest that a clause be added to the accessory building section that would permit 3 accessory buildings on lots over a certain size. I've recently written a section like this for Miltonvale Park where the residential properties throughout the rural area are zoned residential but are large and have an agriculture context. I've attached Miltonvale's Bylaw section for your reference.

I hope this helps.

Hope

From: Geoff Baker <townmanager@townofkensington.com>
Sent: May 13, 2020 3:17 PM
To: Hope Parnham <hparnham@outlook.com>
Subject: FW: building permit application

Hi Hope

Can you take a look at the email below from Steven McNeill and let me know if you see any way in which we could allow the construction of the second (or third I guess) accessory structure?

Thanks,

Geoff Baker, C.E.T.
Chief Administrative Officer
Town of Kensington, PE
Tel: (902) 836-3781
Cell: (902) 439-8849
Fax: (902) 836-3741
Web: www.kensington.ca

From: Steven MacNeill <stevenmacneill@hotmail.com>
Sent: May 13, 2020 2:35 PM
To: Town of Kensington <townmanager@townofkensington.com>
Subject: Re: building permit application

Geoff,

tried a few times to get you on your cell today but no luck, so I'm sending this e-mail.

I'm disappointed that the bylaws don't allow this construction. I appreciate the intent of the bylaws is probably to try and keep properties uncluttered and improve appearances, but in this case that was also the purpose of this building. I have several old tractors and quite a few implements for the tractors along with seasonal vehicles that have been cluttered around the back shed and making the property look like a junk pile. I am hoping to build this building to store these out of the weather and clean up the look of the property.

What are my options going forward? Can I apply to town council for consideration of an exception of some kind? Is there an appeal process otherwise? If I made this new structure an extension of the shed would this be more acceptable (I would consider this my last resort however, as it would be difficult and not look nearly as nice in my mind).

I would appreciate your help trying to move this forward, as I still feel this is an appropriate building that would not negatively impact the look of my property or cause any deterioration of the look or value of other properties in the area. In fact, I don't think any of my immediate neighbours would be able to see the structure at all. It would not be visible from the road or from any of their homes (only from properties well down Pleasant street and along Irishtown road in the distance).

thanks for your help

Steve

Steven MacNeill
PO Box 5
Kensington, PE
COB 1M0
(902)836-4893
stevenmacneill@hotmail.com

On May 12, 2020, at 10:56 AM, Geoff Baker <townmanager@townofkensington.com> wrote:

Hi Steven

I've heard back from our planning consultant and she is unable to find a way to allow the construction of both proposed accessory structures on the property. Section 4.24 (g) of our Bylaw states that accessory structures are permitted on any lot but shall not exceed a maximum of two buildings per property. With the pre-existing structure on the property, only one accessory structure can be placed on the property through the current application. I anticipate that you will be moving forward with the greenhouse construction. You had mentioned the possibility of constructing a paved/concrete area to allow you to park equipment/vehicles on. Could you provide me a little more detail on that and I'll look in to the Bylaw to ensure it is possible.

Thanks Steven, please give me a call should you have any questions or require further information.

Geoff Baker, C.E.T.
Chief Administrative Officer
Town of Kensington, PE
Tel: (902) 836-3781
Cell: (902) 439-8849
Fax: (902) 836-3741
Web: www.kensington.ca

From: Steven MacNeill <stevenmacneill@hotmail.com>
Sent: May 7, 2020 7:13 PM
To: Town of Kensington <townmanager@townofkensington.com>
Subject: Re: building permit application

Geoff,

if we don't hear from her by tomorrow am, I probably should break the application into two separate applications. As I mentioned, Helga is pretty excited to get the new greenhouse done and start the new garden. Also, as I mentioned, I honestly forgot about the building permit application until the last minute, and had this week off so wanted to get started. At the moment, most of the work has been prep work for the greenhouse, but no structure has been placed (but hole dug, etc). I don't want to go too much further without getting official approval from you (everything I've done so far is easily covered up and reversed if we can't go forward).

Thanks,

Steve

Steven MacNeill
PO Box 5
Kensington, PE
C0B 1M0
(902)836-4893
stevenmacneill@hotmail.com

On May 7, 2020, at 9:02 AM, Geoff Baker <townmanager@townofkensington.com> wrote:

Hi Steven

I forwarded your application to our planner on Wednesday of this week and have not heard anything back from her at this point. I anticipate I will today or at the latest tomorrow. If you were in a hurry to get started on the greenhouse you could break the application into two separate applications and proceed with the greenhouse immediately (or the other proposed accessory structure as the case may be). The primary concern from a Bylaw perspective is the regulation around only permitting two accessory structures per property. I believe this may be able to be relaxed given the sheer size of your property however, until I hear back from our planner I am unable to give the approval.

Thanks, please let me know how you would like to proceed.

Geoff Baker, C.E.T.
Chief Administrative Officer
Town of Kensington, PE
Tel: (902) 836-3781
Cell: (902) 439-8849
Fax: (902) 836-3741
Web: www.kensington.ca

From: Steven MacNeill <stevenmacneill@hotmail.com>
Sent: May 5, 2020 11:44 AM
To: Town of Kensington <townmanager@townofkensington.com>
Subject: building permit application

Geoff,

attached is my application for constructing the two buildings, as well as a diagram of the property (traced from the map included in my deed and drawn to scale) using measurements to the nearest foot as best I could gather from existing property lines.

I would like to start the greenhouse right away (I've actually already started the site prep), so if the second building is going to be an issue and take some time to consider, could you please let me know if I could go ahead with the greenhouse in the meantime?

thanks, and I appreciate your help

Steve

Steven MacNeill
PO Box 5
Kensington, PE
COB 1M0
(902)836-4893
stevenmacneill@hotmail.com

<image001.jpg>

**Town of Kensington
Minutes of Public Meeting
Thursday, August 27, 2020
6:00 PM**

Presiding: Mayor Rowan Caseley

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering;
Councillors: Toombs, Spencer and Mann

Staff Members Present: Town Manager/Administrator, Geoff Baker; Deputy
Administrator, Wendy MacKinnon

Regrets: Councillor Gallant & Councillor Bernard

Visitors: Stephen McNeill – Resident

Mayor Caseley called the meeting to order at 6:00 PM and explained the purpose of the meeting.

PURPOSE:

The purpose of the meeting is to hear comments on a proposed text amendment to the Town of Kensington Zoning and Subdivision Control Bylaw as follows:

- Text amendment to Bylaw Section 4.24(1)(g) – Accessory uses, buildings and structures shall be permitted on any lot but shall not:
 - g) exceed a maximum of two (2) buildings per property, *“unless the property is greater than three (3) acres in size, in which case a maximum of three (3) buildings may be permitted.”*

Mayor Caseley outlined the Bylaw amendment process for the meeting attendees:

The proposed Bylaw amendment was initially considered by Town Council at their regular June meeting, held on June 8, 2020 where staff presented a report (Request for Decision) recommending that Town Council allow the proposed amendment to proceed to a public meeting. The proposed amendment was reviewed and is supported by DV8 Consulting. Town Council subsequently authorized staff to move the proposed amendment forward to a public meeting to solicit comments/feedback from the community. A notification ad was placed in the Journal Pioneer on August 13, 2020.

Following this public meeting, staff will complete a report for Town Council prior to their formal consideration of the amendment which is planned for September 8, 2020.

Mayor Caseley *opened the floor to allow members of the public to speak.*

Stephen McNeill noted that he believes the proposed amendment is a great idea and requested that Council consider equal to or greater than 3 acres as opposed to greater than 3 acres.

Moved by Councillor Toombs, seconded by Councillor Spencer that there being no further questions or comments on the proposed Development Control Bylaw amendment the meeting adjourned at 6:07 PM.

Geoff Baker,
Chief Administrative Officer

Rowan Caseley,
Mayor



**Town of Kensington
Notice of Public Meeting**

Take notice that, pursuant to the Planning Act and the Town of Kensington's Zoning and Subdivision Control (Development) Bylaw, a Public Meeting will be held at 6:00 PM on Thursday, August 27, 2020 at the Kensington Credit Union Centre, 25 Garden Drive, Town of Kensington.

The purpose of the meeting is to hear comments on a proposed text amendment to the Town of Kensington Zoning and Subdivision Control Bylaw as follows:

- Text amendment to Bylaw Section 4.24(1)(g) – Accessory uses, buildings and structures shall be permitted on any lot but shall not:
 - g) exceed a maximum of two (2) buildings per property, ***unless the property is greater than three (3) acres in size, in which case a maximum of three (3) buildings may be permitted.***

A hardcopy of the Town's Zoning and Subdivision Control Bylaw is available at the Kensington Town Hall or electronic versions can be downloaded from the website at: <http://kensington.ca/>

Geoff Baker
Chief Administrative Officer

Town of Kensington - Request for Decision

Date: September 10, 2020	Request for Decision No: 2020-48 (Office Use Only)		
Topic: Home Based Business Request – 2 Commercial Street			
Proposal Summary/Background: <p>A request has been received from Katherine MacLellan (the applicant), owner of a property located at 2 Imperial Street, to operate a home-based ‘hair salon’ business.</p> <p>Section 2.37 of the Town’s <i>Development Control Bylaw</i> defines a “Home Occupation” as an <u>accessory use of a dwelling for gainful employment involving the provision or sale of goods and/or services</u>. Home Based Businesses are regulated under Section 4.40 of the Bylaw; Parking requirements are regulated under Section 5.2.</p> <p><u>Development Control Bylaw Regulation</u></p> <p>SECTION 4.40. HOME OCCUPATIONS</p> <p><i>A home occupation is a permitted use in a single detached dwelling subject to the following:</i></p> <ul style="list-style-type: none">a) <i>Commercial uses permitted as home occupations include:</i><ul style="list-style-type: none">i. <i>Domestic and household arts (dressmaking and tailoring, hairdressing; instruction or tutoring, arts and crafts, weaving, painting, sculpture, and repair of garden or household ornaments, personal effects or toys);</i>ii. <i>Business or professional offices</i>b) <i>the dwelling shall be occupied as a residence by the principal operator and the external appearance of the dwelling shall not be changed by the business use.</i>c) <i>there shall be no more than two non-resident assistants employed in the business.</i>d) <i>not more than 25% of the total floor area of the dwelling shall be occupied by the business.</i>e) <i>adequate off-street parking, in accordance with this Bylaw, separate from that required for the dwelling, shall be provided.</i>f) <i>there shall be no open storage or display area.</i>g) <i>premise signs shall be restricted to a maximum of 400 square inches in total.</i>h) <i>domestic and household arts shall include:</i><ul style="list-style-type: none">i. <i>Dressmaking and tailoring</i>ii. <i>Hairdressing</i>iii. <i>Instruction or tutoring</i>iv. <i>Arts and crafts, weaving, painting, sculpture, and repair of garden or household ornaments, personal effects or toys.</i> <p>5. Parking Requirements</p> <p>5.2. Parking Requirements</p> <table><tr><td><i>Single Detached Dwelling</i></td><td><i>2 Parking spaces/unit</i></td></tr></table>		<i>Single Detached Dwelling</i>	<i>2 Parking spaces/unit</i>
<i>Single Detached Dwelling</i>	<i>2 Parking spaces/unit</i>		

Business and Professional Offices 1 Parking space per 300 sq. feet of floor area

The decision to allow the operation of a home-based business is supported by the Town's Official Plan (Policy PR-5).

Policy PR-5. In-Home Occupations

It shall be the policy of Council to permit a range of home businesses, provided that there are no significant negative impacts on adjacent properties or the immediate neighbourhood.

Plan Action:

- The Development Bylaw shall permit the establishment of limited in-home occupations in all single detached residences.*
- The Development Bylaw shall define the types of business activities which may be permitted in a residence.*
- The Development Bylaw shall establish standards for home occupations, which limit potential residential conflicts such as noise, hours of operation, square footage, number of employees, parking, signage, physical changes to the structure, outside storage and any other factors which may represent an impediment to the safety, convenience or enjoyment of neighbouring residents.*

A copy of the request from Ms. MacLennan and aerial photos of the subject property are being circulated with this Request for Decision.

Benefits:

- None noted.

Disadvantages:

- None noted.

Discussion/Comments:

I have reviewed the Town's Development Control Bylaw and Official Plan with respect to the request to operate a home-based business out of the property located at 2 Imperial Street and find the proposal to be in general compliance therewith. The subject property currently carries a Single Residential land use designation.

The property is owned by the principal operator of the business. There will be no modifications to the external appearance of the property. It is indicated that a sign will be installed not to exceed the 400 sq. in bylaw regulation.

The area of the home that will be used for the business is 375 sq. ft. (12.5' x 30') Based on a total approximate floor area of the home of 2,500 sq. ft.; approximately 15% of the total floor area will be dedicated to the business.

The parking requirements under the bylaw mandate the minimum requirement for a single detached

dwelling at 2 parking spaces. Business and Personal Service Office/Shops require an additional 1 parking space per 300 sq. ft. of floor area. Given the proposed floor area of the salon, two (2) additional parking spaces would be required to facilitate the addition of the business to the home. The current residential driveway (approximately 1900 sq. ft.) provides adequate area to facilitate the required parking.

It is not anticipated that significant traffic increases will be generated by the business.

Options:

1. Approve the operation of the home-based business at 2 Imperial Street, as recommended.
2. Not approve the home-based business.
3. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED THAT Town Council approve a request from Katherine MacLellan to operate a home-based hair salon business out of a property located at 2 Imperial Street subject to full compliance with the Town of Kensington Development Control Bylaw.

>> -----Original Message-----

>> From: Katherine MacLennan <katherinemacLennan@yahoo.ca>

>> Sent: August 31, 2020 5:30 PM

>> To: townmanager@townofkensington.com

>> Subject: Re: letter for home salon

>> Yes my house is paved right to the back and around and the house is

>> about 2500 sq for the salon would be like 600 Sent from my iPhone

>>>> On Aug 31, 2020, at 3:54 PM, townmanager@townofkensington.com wrote:

>>> Hi Katherine. That's very detailed and helpful.

>>> Can you possibly provide me with the square footage of the home (living area primarily, can include porches, etc.) as well as the square footage of the proposed salon space? Once I have that information, I will prepare a report for council and bring it to them for their September 14th meeting.

>>> From the aerial photos I have it looks like your property is paved right around the back of the house. Can you confirm for me that that is the case?

>>> Thanks,

>>> Geoff Baker, C.E.T.

>>> Chief Administrative Officer

>>> Town of Kensington, PE

>>> Tel: (902) 836-3781

>>> Cell: (902) 439-8849

>>> Fax: (902) 836-3741

>>> Web: www.kensington.ca

>>> -----Original Message-----

>>> From: Katherine MacLennan <katherinemacLennan@yahoo.ca>

>>> Sent: August 31, 2020 11:07 AM

>>> To: townmanager@townofkensington.com

>>> Subject: Re: letter for home salon

>>> To:

>>> The Kensington town council

>>> C/O Geoff Baker

>>> I am writing to you to request the towns permission to open a hair salon in my home in which I reside at 2 Imperial street.

>>> My salon is currently located at 2 commercial street. I am in the process of selling my commercial street property.

>>> I can assure the town that all of the requirements for home occupation and parking regulations will be met. As I also meet all of the hairdressing act requirements for a home salon as well.

>>> The salon will be on the lower level of my home with a separate entrance. The property once homed a hair salon here for many years so everything is already there that I need. There will be no external changes to my property, I will continue to have only one individual working with me: Angela Wood.

>>> The floor area of the salon does not exceed 25% of the property. There are currently two parking spaces available in front of my home that are in my property and also sufficient spaces behind. No open storage or displays will be there and the shop will have only one exterior sign that shall meet requirements of the town.

>>> Lastly the salon will be used only for hairdressing services.

>>> I thank you for your time and consideration and look forward to hearing from you, Thank you.

>>> Katherine MacLennan

>>> Kensington Hair Station

>>> 902-836-5677

>>> Sent from my iPhone

>>>> On Aug 31, 2020, at 9:59 AM, townmanager@townofkensington.com wrote:

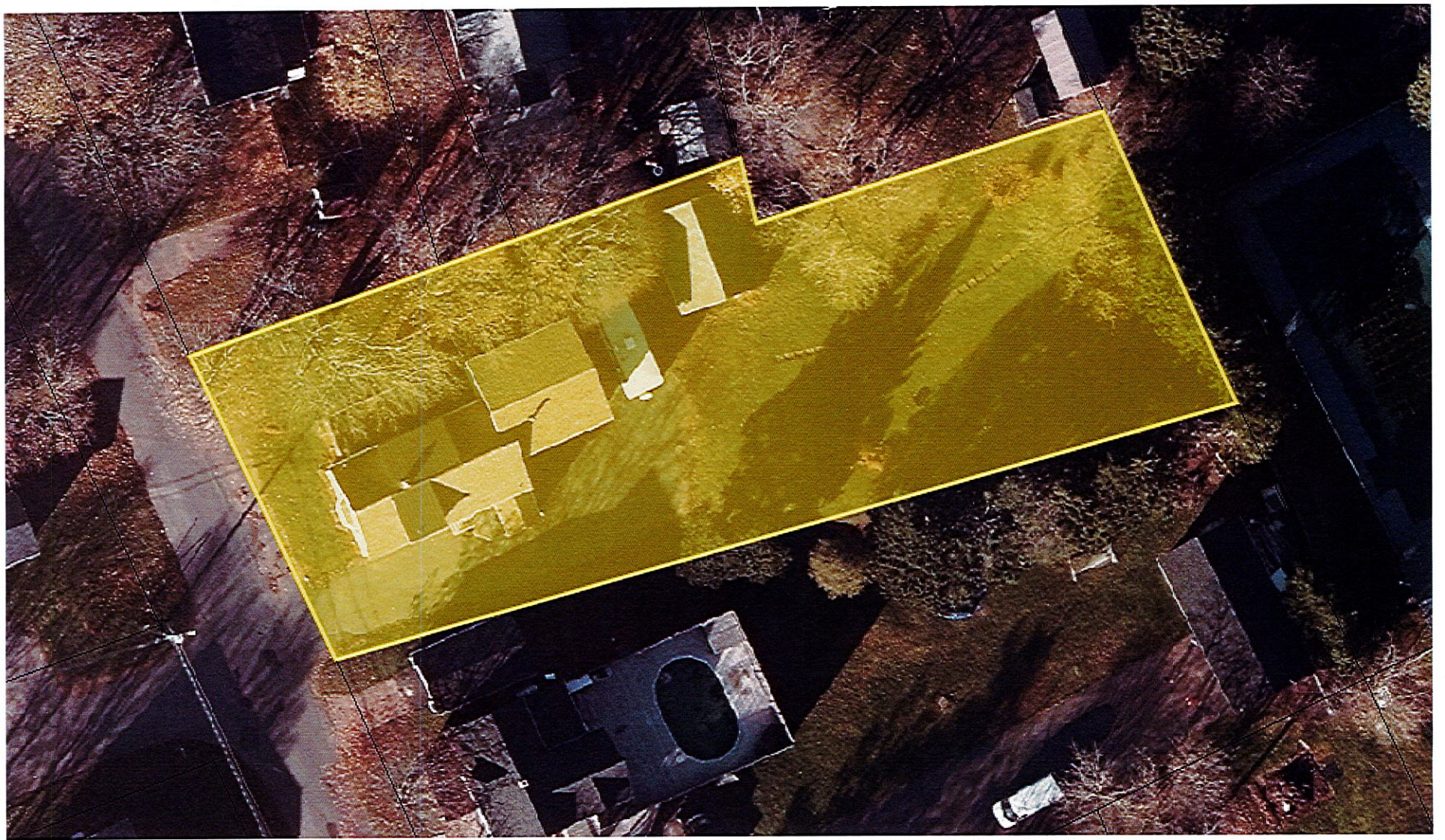
>>>> Hi Katherine

>>>> Thanks for the email. The process to open a home based business is

>>>> a fairly simplistic one however, you will need to draft a letter to

>>>> Town Council (can be addressed to myself) indicating how you will

>>>> meet the Home Occupation and Parking requirements of our
>>>> Development Control Bylaw. I've attached the appropriate sections
>>>> to this email (Section's
>>>> 2.40 - Definition, 4.41 - Home Occupation Regulation and 5.2 - Parking Regulations).
>>>> If you have any questions or require any clarification on the Bylaw
>>>> requirements please don't hesitate to call or email me.
>>>> Thanks,
>>>> Geoff Baker, C.E.T.
>>>> Chief Administrative Officer
>>>> Town of Kensington, PE
>>>> Tel: (902) 836-3781
>>>> Cell: (902) 439-8849
>>>> Fax: (902) 836-3741
>>>> Web: www.kensington.ca
>>>> -----Original Message-----
>>>> From: Katherine MacLennan <katherinemacLennan@yahoo.ca>
>>>> Sent: August 29, 2020 3:03 PM
>>>> To: townmanager@townofkensington.com
>>>> Subject:
>>>> Hello there, I am looking at putting a salon in my home on imperial street.
>>>> Could you tell me if I need anything from the town so that I can do this?
>>>> There was a salon in my home by the previous owners for years and I
>>>> am looking to do this as well.
>>>> Thanks in advance.
>>>> Sent from my iPhone
>>>> <Development Control Bylaw - Home Occupation Regs.pdf>







Town of Kensington - Request for Decision

Date: September 10, 2020	Request for Decision No: 2020-49 (Office Use Only)
Topic: Subdivision of Lands of Gladys Hayman – PID No's 77768 & 680900	
Proposal Summary/Background: <p>The attached plan of subdivision (Plan # G-19-73) , dated November 14, 2019, drawn by GIS Innovations Ltd. was submitted to the Town by Gladys Hayman, owner of property located at 23 Broadway Street South (PID No.'s 680900 and 77768), along with a request to subdivide the property (boundary line adjustment) such that each property carries a frontage to meet the Town's Development Control Bylaw. Attached to this Request for Decision is the final plan of subdivision and the current property configuration. Councillors may recall that a preliminary plan of subdivision was considered and approved (recommendation to Town Council) by Committee of Council at their regular meeting in September, 2019.</p> <u>Development Control Bylaw Considerations</u> <p>The current zoning (land use) of the property is as follows: PID NO. 680900 – C1 – General Commercial PID NO. 77768 – R3 – Multi-Family Residential</p> <p>It is proposed under the new lot configuration that lot 2019-1 will retain a residential designation and 2019-2 will retain a commercial designation to align with the current land use as much as reasonably possible. The final zoning of the property can be determined as part of the Town's current Development Control Bylaw and Official Plan review.</p> <p>Lot subdivisions and consolidations are regulated under section 20 of the Town's Development Control Bylaw. While section 20 deals primarily with larger scale subdivisions, i.e. multi-lot development, section 20.9 allows Council to approve applications for single lot subdivisions and consolidations at its discretion, having regard for only those provisions of the Bylaw which it deems applicable to each individual application, provided the application conforms with all other sections of the Bylaw.</p> <p>Staff have reviewed the subdivision plan and find it in compliance with the Development Control Bylaw.</p>	
Benefits: <ul style="list-style-type: none">• None noted.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: <p>Staff have reviewed the subdivision plan and find it in general compliance with the Development</p>	

Control Bylaw and Official Plan. As such, the subdivision plan is recommended for approval.

Options:

1. Approve the subdivision plan, as recommended.
2. Not approve the subdivision.
3. Refer the matter back to staff for further deliberation.

Costs/Required Resources:

N/A

Source of Funding:

N/A

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

WHEREAS a request has been received from Gladys Hayman to subdivide (boundary line adjustment) her property located at 23 Broadway Street South into two new parcels, being Lot 2019-1, Lot 2019-2 as per Subdivision Plan No. G-19-73;

AND WHEREAS the proposed subdivision has been reviewed against the Town's Development Control Bylaw and is found to be in general compliance therewith;

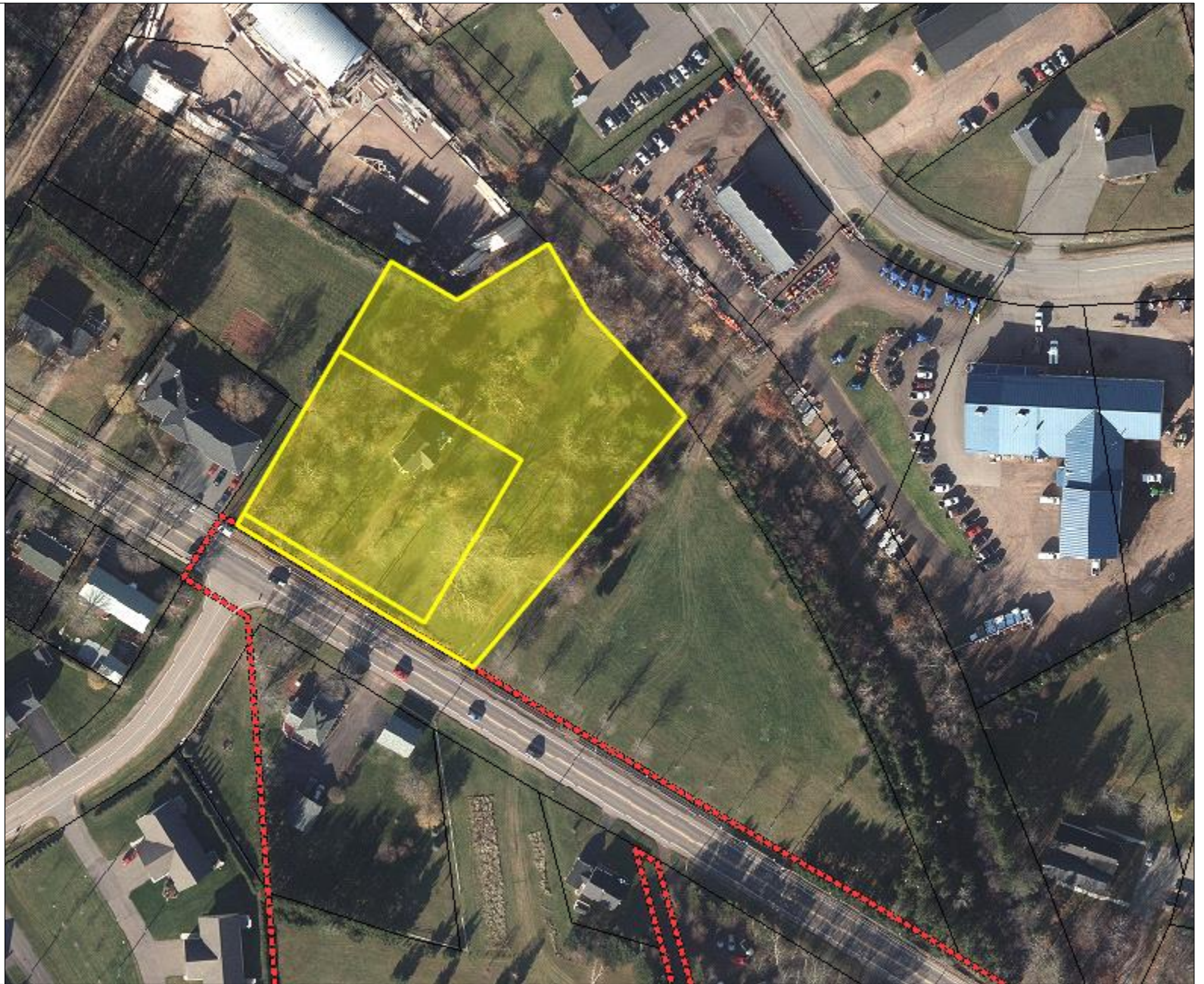
BE IT RESOLVED that approval be granted to Gladys Hayman to subdivide PID No.'s 77768 and 680900 such that each newly created parcel, being 2019-1 and 2019-2, carries sufficient street frontage to meet the requirements of the Town's Development Control Bylaw, as per Subdivision Plan No. G-19-73, dated November 14, 2019, drawn by GIS Innovations Ltd.

Gladys Hayman Current Property Configuration

Town_Boundary

Property

□



Town of Kensington - Request for Decision

Date: September 11, 2020	Request for Decision No: 2020-50 (Office Use Only)
Topic: Self Contain Breathing Apparatus (SCBA) Replacement – Fire Department	
Proposal Summary/Background: <p>Town Council included the replacement of three self-contained breathing apparatuses for the Fire Department in their 2020/21 Capital budget.</p> <p>Quotes were requested from K&D PRATT Ltd. and T&K Fire Equipment Ltd. The quotes came in as follows:</p> <p>K&D PRATT - \$9,649.32 + HST * 3 = \$28,947.96 + HST T&K Fire - \$28,265.79 + HST</p> <p>Currently, the Fire Department has 9 SCBA's of which three are expired and non-operational.</p>	
Benefits: <ul style="list-style-type: none"> Will provide fire fighters with up to date, compliant equipment. Will provide a safer fire response for fire fighters. 	
Disadvantages: <ul style="list-style-type: none"> None noted. 	
Discussion/Comments: <p>It is recommended that Town Council award a contract for the supply of three self-contained breathing apparatuses and associated equipment from T&K Fire Equipment Ltd. as per their quote dated September 10, 2020.</p>	
Options: <ol style="list-style-type: none"> Award a contract to T&K Fire Equipment Ltd., as recommended. Award the contract to the other bidder. Not award the contract. Refer the matter back to staff for further deliberation. 	
Costs/Required Resources: <p>\$28,265.79 + HST HST is fully recoverable.</p>	Source of Funding: <p>2020/21 Fire Department Capital Budget</p>

Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

BE IT RESOLVED that Town Council award a contract for the supply of three self-contained breathing apparatuses and associated equipment to T&K Fire Equipment Ltd. as per their quote dated September 10, 2020 in the amount of \$28,265.79.



Mount Pearl, NL (709) 722-5690 / 1-800-563-9595
Dartmouth, NS (902) 468-1955 / 1-800-567-1955
Antigonish, NS (902) 867-1200 / 1-866-867-1200
Charlottetown, PE (902) 201-1766 / 1-866-867-1200

QUOTATION

239220

Quoted To

KENSINGTON FIRE DEPARTMENT
TOWN OF KENSINGTON
BOX 418
KENSINGTON
PE, C0B 1M0

Ship to address

KENSINGTON FIRE DEPARTMENT
ATTN: RODNEY
16 GERALD MCCARVILLE DRIVE
KENSINGTON
PE, C0B 1M0

Branch:	10 - DARTMOUTH - NS
Cust. PO:	MSA SCBA
Cust. Code	0107264
Quote Date:	09/09/20
Ship Date:	10/21/20
Salesperson:	Ryan DeJong (50)
Ord. Taken By:	ADW
Terms / Curr:	Net 30 Days CAD \$

Shipping Instructions: MIDLAND COURIER PREPAID

Page 1 of 2

Line #	Item and Description	Order Quantity	Unit Price	U / M	Extended mount
1	A-G1FS422MA2C0LER MSA G1 4500* SCBA 4 4500 PSIG 2 CGAThreaded Remote Con 2 Standard wth Chest Strap M Metal Band A Adjustable Swivel Lumbar Pad 2 Solid Cover Left Shd. C Continuous 0 None L Left Chest E PASS Right Shoulder W/TIC (Thermal Imaging Camera) R Rechargeable	1.00	7,845.12	EA	7,845.12
13	10156424-SP * 4500 PSIG 45MIN CYL,LP,PKGD -THREADED	1.00	1,403.12	EA	1,403.12
15	10156459 MSA G1 MASK MEDIUM MSA G1 FACEPIECE MEDIUM F - APPLICATION, FIRE (NFPA/NIOSH) M - FACEBLANK SIZE, MEDIUM 1 - FACEBLANK MATERIAL, HYCAR M - NOSECUP, MEDIUM 4 - HEAD HARNESS, 4 PT ADJUSTABLE 0 - NECK STRAP, NONE 1 - REGULATOR CONNECTION, FIXED PUSH TO CONNECT	1.00	401.08	EA	401.08

FREIGHT: PREPAID TO KENSINGTON, PEI



Mount Pearl, NL (709) 722-5690 / 1-800-563-9595
Dartmouth, NS (902) 468-1955 / 1-800-567-1955
Antigonish, NS (902) 867-1200 / 1-866-867-1200
Charlottetown, PE (902) 201-1766 / 1-866-867-1200

QUOTATION

239220

Quoted To

KENSINGTON FIRE DEPARTMENT
TOWN OF KENSINGTON
BOX 418
KENSINGTON
PE, C0B 1M0

Ship to address

KENSINGTON FIRE DEPARTMENT
ATTN: RODNEY
16 GERALD MCCARVILLE DRIVE
KENSINGTON
PE, C0B 1M0

Branch:	10 - DARTMOUTH - NS
Cust. PO:	MSA SCBA
Cust. Code	0107264
Quote Date:	09/09/20
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Salesperson:	Ryan DeJong (50)
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Terms / Curr:	Net 30 Days CAD \$

Shipping Instructions: MIDLAND COURIER PREPAID

Page 2 of 2

Line #	Item and Description	Order Quantity	Unit Price	U / M	Extended mount
--------	----------------------	----------------	------------	-------	----------------

PLEASE ALLOW APPROX 6 WEEKS FOR DELIVERY

Terms and Conditions:

This Quotation is based on Net 30 day payment terms; valid for 30 days from the quote date shown above.
Non-Stock Items will not be ordered if account is not in good standing.
Returns of Non-Stock items are not allowed.
Stocked Items returns are permitted for 30 days from the date of sale, restocking charges of 25% will apply.
2% interest per month (26.82% per annum) charged on all overdue accounts.
Pricing is based on the exchange rate at the time of this Quote.
We reserve the right to adjust pricing if there are any changes to the exchange rate at time of receiving PO.

QUOTE

CAD \$	Subtotal:	9,649.32
	GST/HST:	1,447.40
Times 3	Total:	11,096.72

Town of Kensington - Request for Decision

Date: September 14, 2020	Request for Decision No: 2020-51 (Office Use Only)
Topic: Consolidation of Lands of Rainbow Holdings Ltd. – PID No.'s 668244 & 668236	
Proposal Summary/Background: A plan of survey (consolidation plan) has been submitted by Rainbow Holdings Ltd. along with a request for Town Council's consideration to consolidate their properties located at 10 Park Road, being PID No's 668244 and 668236 into a singular lot (Lot 20-1). The purpose of the consolidation is to accommodate an Industrial Development on the property which will be considered at a later date. Both properties carry an Industrial Zoning designation (M1). Lot subdivisions and consolidations are regulated under section 20 of the Town's Development Control Bylaw. While section 20 deals primarily with larger scale subdivisions, i.e. multi-lot development, section 20.9 allows Council to approve applications for single lot subdivisions and consolidations at its discretion, having regard for only those provisions of the Bylaw which it deems applicable to each individual application, provided the application conforms with all other sections of the Bylaw.	
Benefits: <ul style="list-style-type: none">• None noted.	
Disadvantages: <ul style="list-style-type: none">• None noted.	
Discussion/Comments: Staff have reviewed the consolidation plan and find it in general compliance with the Development Control Bylaw and Official Plan. As such, the lot consolidation plan is recommended for approval.	
Options: <ol style="list-style-type: none">1. Consolidate the properties, as recommended.2. Not consolidate the properties.3. Refer the matter back to staff for further deliberation.	
Costs/Required Resources: N/A	Source of Funding: N/A

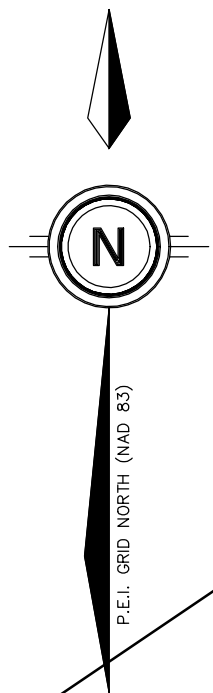
Recommendation:

It is recommended that Town Council consider and adopt the following resolution:

WHEREAS a request has been received from Rainbow Holdings Ltd. to consolidate their property located at 10 Park Road, being PID No's 668244 and 668236, as per drawing number 20094A-C01;

AND WHEREAS the proposed subdivision has been reviewed against the Town's Development Control Bylaw and Official Plan and is found to be in general compliance therewith;

BE IT RESOLVED that approval be granted to Rainbow Holdings Ltd. to consolidate PID No.'s 668244 and 668236 into a single lot, being Lot 20-1, as per Survey Plan No. No. 20094A-C01, dated September 11, 2020, drawn by Locus Surveys Ltd.



PID 668228
NOW OR FORMERLY
LANDS OF
VICWEST CORPORATION/CORPORATION VICWEST

BOOK 3066, DOC 1050, 2007
BOOK 692, PAGE 35, DOC 4220, YEAR 1997

REFERENCE DRAWING 771349-1
BY WINDSOR ENTERPRISES INC.

PID 1037407
NOW OR FORMERLY
LANDS OF
VICWEST CORPORATION

BOOK 3150, DOC 1455, YEAR 2010
REFERENCE DRAWING 10016 BY
LOCUS SURVEYS INC.
APPROVED JANUARY 28, 2010 BY
THE KENSINGTON TOWN COUNCIL

PID 668236
LOT 2
AREA = 2440 Sq.m±
(26,268 Sq.ft±)

PID 668244
LOT 3
AREA = 2347 Sq.m±
(25,267 Sq.ft±)

LOT 20-1
AREA = 4788 Sq.m±
(1.18 ACRES±)

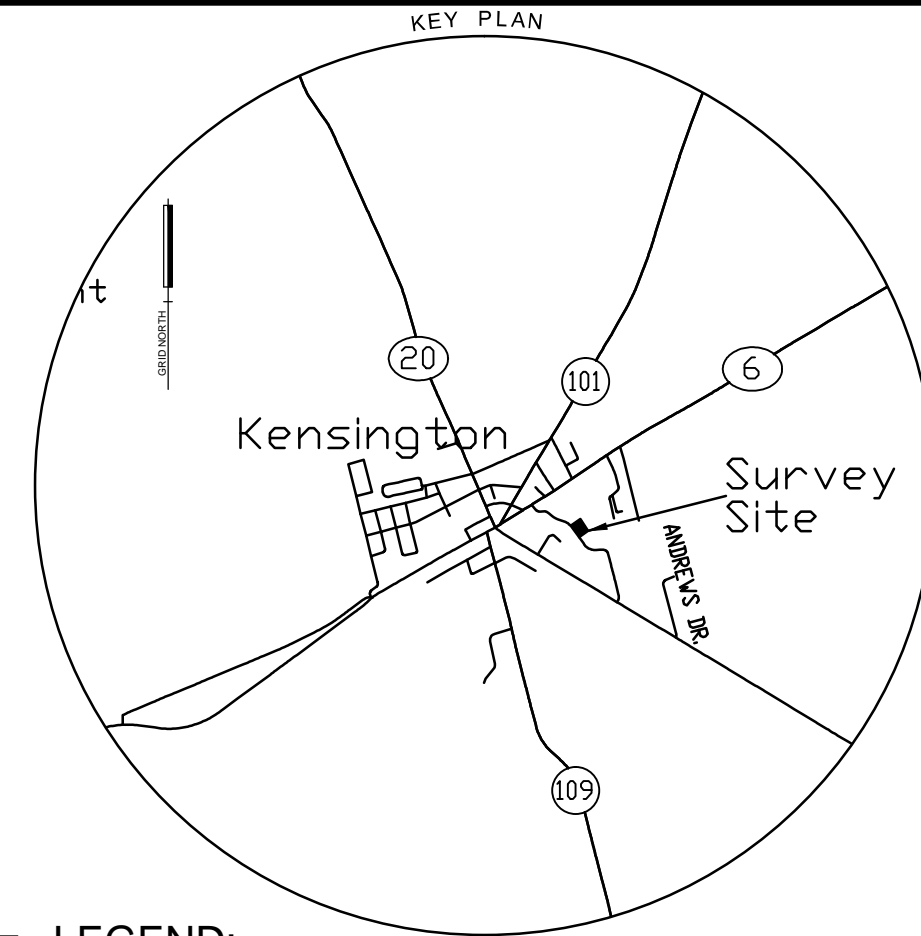
PID 675124
NOW OR FORMERLY
LANDS OF
BUILDING BLOCS HOME IMPROVEMENTS INC.

BOOK 3351, DOC 468, YEAR 2019

REFERENCE DRAWING 771349-1
BY WINDSOR ENTERPRISES INC.

NAD83 (C.S.R.S.) COORDINATES
P.E.I. DOUBLE STEREOGRAPHIC PROJECTION
EXPRESSED IN METRES

Point	Northing	Easting
4168	709815.019	351448.063
4169	709851.471	351501.930
4174	709744.048	351386.638
12065	709818.583	351523.481
12066	709785.696	351545.032
12067	709784.579	351473.230
12068	709752.776	351496.383
12082	709799.291	351462.521



APPROVAL STAMP

LEGEND:

● PL.	PLACED SURVEY MARKER
● FD.	FOUND SURVEY MARKER
PL.	PLACED
FD.	FOUND
P.I.D. NO.	PROPERTY IDENTIFICATION NUMBER
SQ.M.	SQUARE METRES
U.M.	UNMONUMENTED POINT
P.C.	POINT OF CURVATURE
CC	CENTRE OF CURVATURE

NOTES:

FIELD SURVEYS WERE CARRIED OUT ON JUNE 22, 2020.

THIS PLAN IS METRIC AND ALL DISTANCES ARE IN METRES UNLESS OTHERWISE SPECIFIED.

DIRECTIONS ARE AZIMUTHS REFERENCED TO GRID NORTH.

COORDINATES SHOWN HEREON ARE DERIVED FROM OBSERVATIONS TO LOCAL PEI CONTROL MONUMENTS. PLANE COORDINATES PUBLISHED THEREON ARE REALIZED FROM A DOUBLE STEREOGRAPHIC PROJECTION REFERENCED TO A CANADIAN SPATIAL REFERENCE SYSTEM, NAD83 (CSRS).

THE DESIGNATOR, LOT 20-1, ORIGINATES WITH THIS DRAWING.

LOT 20-1 REPRESENTS THE CONSOLIDATION OF PID 668236 AND 668244.

FINAL APPROVAL IS REQUESTED FOR LOT 20-1.



LOCUS SURVEYS LTD.

16 PARK ROAD
P.O. BOX 35
KENSINGTON, P.E.I.
C0B 1M0

PHONE 902-836-3823

Plan of Survey Showing
LOT 20-1, being a
Consolidation of Lands of
RAINBOW HOLDINGS LTD.

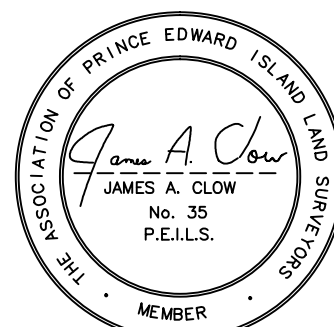
PID 668244 & 668236
KENSINGTON
LOT/TOWNSHIP 19
COUNTY OF PRINCE
PROVINCE OF PRINCE EDWARD ISLAND

SURVEYOR'S CERTIFICATE

I, JAMES A. CLOW, PRINCE EDWARD ISLAND SURVEYOR, HEREBY CERTIFY THAT THIS SURVEY WAS EXECUTED UNDER MY DIRECTION AND SUPERVISION AND THAT THIS PLAN IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY.

DATED THIS 11TH DAY OF SEPTEMBER, 2020

James A. Clow
JAMES A. CLOW, P.E.I.L.S.



0 5 10 20 30
SCALE: 1:500 (metric)

DATE: SEPTEMBER 11, 2020
DWG NO: 20094A-C01

Correspondence

townmanager@townofkensington.com

From: Rowan Caseley <mayor@townofkensington.com>
Sent: August 26, 2020 9:45 AM
To: 'KAMBA Baseball'
Cc: Geoff Baker; 'Credit Union Centre'
Subject: RE: Ball Field Rental

Good morning Pat;

I will bring this forward to Council for consideration.

Regards

Rowan

Cc Geoff Baker
Robert Wood

Rowan Caseley
Mayor – Town of Kensington
P O Box 418
55 Victoria Street East
Kensington, PE C0B 1M0

Office 902-836-3781
Home 902-836-5445
Cell 902-432-4492
Web www.kensington.ca
Email mayor@townofkensington.com
Connect with us on: [Facebook](#) and [Twitter](#)

From: KAMBA Baseball [mailto:kamba.baseball@gmail.com]
Sent: August 26, 2020 9:31 AM
To: Rowan Caseley <mayor@townofkensington.com>
Subject: Ball Field Rental

Rowan

I wanted to contact you regarding a recent invoice we received from the town for additional field rental fee's for a 11U Jamboree we recently hosted. When I spoke with Robert about these fee's he indicated they were new this season and that we would now be charged a new daily rate for the usage of the fields.

I guess I was wondering if there would be any consideration given to waving these unexpected charges for Minor Baseball, as we already pay for field rentals for the summer. We were able to bring 6 teams into the community by hosting this event, which we know brought some business to local restaurants and businesses.

I hope council can see by hosting these types of events, we are actually bringing people to our great community and hopefully creating some economic spin off for local businesses.

I thank you for your consideration and hope to hear from you soon.
Pat

Corr

townmanager@townofkensington.com

From: Rowan Casekey <mayor@townofkensington.com>
Sent: September 8, 2020 10:44 AM
To: Geoff Baker
Subject: Fwd: Senior Surfers of Kensington and Area

Please add to correspondence

Sent from my iPhone

Begin forwarded message:

From: Norma Pasatieri <norma.pasatieri@gmail.com>
Date: September 8, 2020 at 10:29:18 AM ADT
To: Rowan Caseley <mayor@townofkensington.com>
Cc: Dianne Doucette <Dianne32007@gmail.com>
Subject: Senior Surfers of Kensington and Area

July 2020

To: Town of Kensington, Mayor Caseley and Counsellors,
Senior Surfers' of Kensington and Area met in June 2020 at Credit Union Centre in Kensington to allow for social distancing. The new executive for the upcoming year was elected. The executive are as follows:

Past president: Dianne Doucette

President: Louise Weeks

Vice President: Linda Stavert

Treasurer: Sandra Caseley

Secretary: Lillian Ingles

Directors: Carol Cousins, Betty Mann & Mabel Thompson

While the year was very busy and active for the Senior Surfers group up until early March 2020, covid-19 forced the cancellation of some open house programs scheduled for the latter part of March 2020, as well the monthly meetings for April and May. Meetings were held monthly at the Seniors Centre in Kensington from September 2019 to March 2020, and the monthly meeting and annual meeting were held in June 2002.

We have had several programs throughout the year including "Comfort and Security in My Own Home", funded by the Secretariat, focusing on reducing social isolation and senior's safety. We invited seniors who may not have the opportunity to travel to take a day long bus trip to points of interest to the eastern end of the Island. This program was followed up with guest speakers at special meetings to focus on topics and display of equipment that is available to make one feel safe and secure in their own home.

"Journey to Joy and Serenity" was a program funded by New Horizons, and included a Happiness Course with representatives from GEBIS (Great Enlightenment Buddhist Institute Society), an interactive session of Chinese painting, a calligraphy course, and a three session painting class. Each event was well attended. Following the Happiness Course, the participants were invited to a special open house at the monastery in Little Sands, PEI.

We were fortunate to receive funding from the Community Catalyst Grant – PEI Health and Wellness Department, and were able to focus different events – hosting grandparents and grandchildren for several events, including a nature walk and

healthy snacks at the senior's Centre, and story time and grilled cheese sandwich lunch. We were also able to organize some workshops in paper art, painting, felting, and acquiring new light equipment for the exercise program. We also had a scrapbooking workshop sponsored by the PEISCF (PEI Senior Citizens' Foundation), a clay workshop, we sponsored a 55 Drive Alive workshop promoting safety on our roads for everyone, and had a special presentation on navigating roundabouts. The Facts of My Life is a program created by one of our members, for our members, that focused on keeping personal documents and records up to date. A rug hooking course started in early March with only one day of instruction due to covid-19, and members completed the projects on their own.

Our directors continue to arrange special guest speakers and events for our meetings. Our membership roster continues to grow as knowledge of our interactive and educational programs become more well known throughout the town and local communities, and the meetings are very well attended.

Our member, Iva Schurman is a member of the provincial board of the PEISCF. Members continue to support the Tree of Hope and the Kensington Lion's Club food bank with donations to those causes at the November/December time frame.

The Senior Surfers' continue to support other community based groups, including Spotlight Toastmasters on alternate monthly Saturday mornings, leather workshop group uses the centre on Tuesday evenings, the Therapeutic Touch group meeting every Thursday evening, the pickle ball group storing their nets and supplies at the Senior's Centre. Our only requirement is that a member of the Senior Surfers' attends and be responsible for the group using the Center. Chair exercises are held every Monday afternoon at 1:00 p.m. and this is open to members and non-members alike at a cost of \$1 per person.

A highlight of the year was being the recipient of the Good Neighbour Award, presented by Mayor Rowan Caseley and Lt- Governor Antoinette Perry. President Dianne Doucette and several members of the Senior Surfers were on hand at the Mayor's New Year's Levee to proudly accept the award.

Our group sent several resolutions to the PEISCF for consideration, including having more nurse practitioners' available Island wide, dental services for seniors. Since the annual meeting was cancelled, we may have to wait another year to see if our proposals will be accepted.

We continue to make improvements to the Senior's Centre, and this year have put new flooring on both washroom floors, added more curtain panels on the large picture window, and while meetings and activities were taking place, had assistance with cleaning on a biweekly basis. This was funded by the donations from the weekly exercise classes.

Any concerns that are identified by members are passed on to the staff at Credit Union Centre and are promptly dealt with – a huge shout out to them for their attention to our needs.

We generally meet on the second Monday of each month at 2 p.m. at the Senior's Centre. We remain very grateful for the agreement of and permission from the Town of Kensington and the support of the Mayor and council for the use of the building at 25A Garden Drive. As well, we would be please to have our Mayor and Council attend any meeting or open house events that we hold to celebrate our programs.

Respectfully submitted,
Norma Pasatieri
Secretary, Senior Surfers' of Kensington and Area (2019-2020)

September 1, 2020

Town of Kensington
PO Box 418
Kensington PE C0B 1M0

Dear Town of Kensington,

People didn't really talk a lot about mental health when I was growing up.

I was lucky – I found support when I needed it, from my friends and family as well as caring professionals at school. **But I know not every young person is so fortunate.** That's why I'm proud to work as a Kids Help Phone professional counsellor, and why I'm so grateful for your generosity in powering everything we do here.

With life as we know it transformed by COVID-19, this year has been particularly challenging for youth across the country. **We're hearing from more kids in need – whose calls for help are often met with silence when they have no one they can talk to.**

It's because of you that we're able to continue answering their calls, and fill their lonely silence with words of encouragement. I'm enclosing our latest newsletter so you can learn more about the impact you've made for youth during this pandemic. As we head into the fall, young people are still adjusting to all these changes – and dealing with the anxiety of going back to schools that look very different than they did just one year ago.

Town of Kensington, your generous monthly support ensures every kid has someone to talk to. Your gifts will continue to fill the silence when a young person is calling out for help, and give them the support they need to navigate this new world.

I hope you know the incredible impact you have on kids who are struggling. We're all so grateful for your generous, ongoing support.

Your generosity will go twice as far for youth like Kenzie*, a fifth-grader living in rural Saskatchewan. An only child, the COVID-19 shutdowns meant that Kenzie was suddenly stuck alone at home 24/7 with her mom and dad... And her father's temper.

Kenzie was living in an abusive household, and the shutdown meant things were only getting worse. She never knew what would set her father off next, or how bad it would get. And when she looked to her mom for help, Kenzie was told what was happening was her fault.

I'm sure you can imagine that for a young person, the idea of reporting your own parents can feel incredibly scary. **So instead of reaching out to 911 or child protection services, Kenzie sat at her neighbour's dining table and dialed Kids Help Phone.** *You* made sure I answered her call.

As we talked through what reporting looked like, Kenzie began to cry. I reassured her that what she was feeling was okay, and that it was normal to be overwhelmed. We talked about whether she wanted to make the report herself, or have me make it for her. **I reminded her she wasn't alone, no matter how lonely she felt in that moment.**

By the end of our call, Kenzie sounded more confident. She wasn't crying anymore, and she told me she was ready to make the call herself. She was ready to get the help she needed – because *you* filled the silence when she asked for help.

You empower young people like Kenzie each and every day through your support of Kids Help Phone. You ensure they have someone to talk to, both in moments of crisis and during the everyday challenges of being a kid. Thank you so much!

COVID-19 has changed life dramatically for youth in Canada. But one thing hasn't changed: when young people need us, Kids Help Phone is here to answer the call. You make that possible.

I hope you'll take the time to read your newsletter and learn more about the difference you're making for young people across the country. Inside, you'll find stories from caring donors like you, tips to help you support youth in your life and updates on brand new services you're bringing to life!

Together, we're showing youth like Kenzie that they're never truly alone. Thank you for stepping up for youth mental health in the wake of COVID-19.

With sincere thanks,



Abbiesha
Kids Help Phone Counsellor

P.S. Your kindness is absolutely vital to ensuring young people can find the help they need, whenever they need it – no matter what's on their mind. Thank you for your compassionate support of youth mental health!

kids talk

Keeping you connected!

How you filled the silence during COVID-19

As news of school shutdowns broke, the number of young people contacting us *tripled*. Text conversations doubled overnight. Kids were feeling stressed and anxious, and many didn't have anyone they could talk to at home. Their fears were met with silence.

As kids reached out, your kindness filled the silence to meet unprecedented levels of need.

Thanks to you, Kids Help Phone has been a vital resource for young people across the country during the COVID-19 pandemic.

You trained more Crisis Responders. You invested in more counselling hours. You made sure a trusted adult was

ready to talk to thousands of youth across Canada. Your generosity made it all possible!

While none of us could have anticipated a crisis of this scale, your investment in Kids Help Phone ensured we were here when young people needed help most. As youth

struggled with changes to their school year and the inability to see their friends, you helped address these new anxieties and stresses in addition to the regular day-to-day challenges of being a kid.

Now more than ever before, our services – from phone counselling to texting to online resources – are a cornerstone for youth mental health in our country.

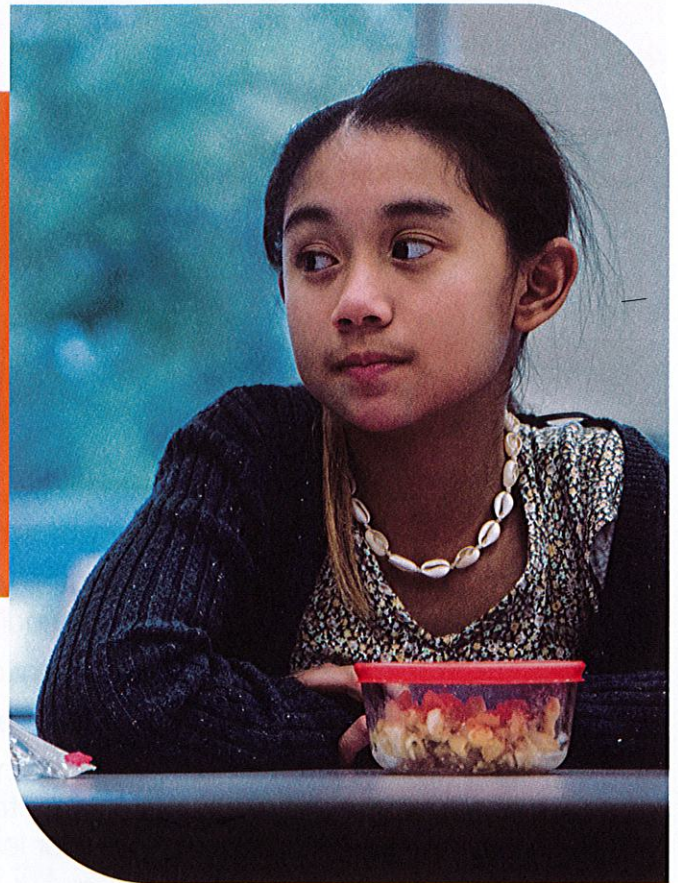
Your generosity ensures we can be here for every young person who needs us.

Thank you for your life-changing support!



I felt like I was in a horrible place, I'd been panicking for an hour straight before I was directed by a friend to reach out. I'm beyond grateful I did. You were so sweet and kind and I appreciate the help you gave me. <3"

– Grateful Texter



Get in touch:

kidshelpphone.ca

donorrelations@kidshelpphone.ca / Donation Line: 1-800-268-3062

Follow us @kidshelpphone



Kids Help Phone

What's on young people's minds?

1.

Feelings of loneliness, anxiety and isolation

2.

Emotional abuse

3.

Eating disorders and poor body image

Counsellor's corner

How to reassure youth about school during COVID-19

COVID-19 has brought a great deal of uncertainty about school for youth. None of us really knows how long this pandemic will last, and things like school schedules can change on short notice.

Remind the young people in your life that any school closures due to COVID-19 are temporary. They should stay informed about plans through official school and government channels, and focus on taking care of themselves.

Here are some helpful suggestions you can offer:

- Keep your day organized as though you were physically attending school, even if you're home
- Connect with friends, peers and teachers virtually for support
- Take regular breaks to breathe and do stress-busting activities
- If you have siblings, work together to share your learning
- Reach out to someone you trust (like Kids Help Phone!) for help if you're feeling overwhelmed or struggling with school work
- Try to take things one day at a time, and be kind to yourself



COVID-19 by the numbers

Counting the ways you've made a difference for youth

53%

increase
in demand
for texting
support

54%

increase
in demand
for phone
counselling

78%

of kids
wouldn't have
reached out to
anyone else

85%

of youth
felt better
after talking

How you're breaking down language barriers

Pilot project supports young newcomers to Canada

For young newcomers adjusting to life in Canada, accessing mental health support can be extremely challenging – but when they're coping with a new language, new culture, and new norms, that support is absolutely vital.

That's why we're proud to announce that, with community and government support, we're testing our telephone counselling service in Arabic!

Just like with our existing services, callers don't need to share any identifying information. Anyone can call for free, from anywhere in Canada and receive help. This service uses trained Arabic-speaking interpreters, which means Arabic-speaking youth can communicate with our professional counsellors in the language they are more comfortable speaking.

You're making sure confidential support is available to youth who need it the most.



“

For me, the struggle started when we came to Canada and I started in grade five. I had a tough time, a more tough time than other kids, just because I didn't have the foundations, which was learning. I didn't know words or how to hold the pen properly.”

A moment of crisis, a lifetime of impact: Jenifer's Story

WARNING: This story contains details relating to rape and suicide that may be difficult for some readers

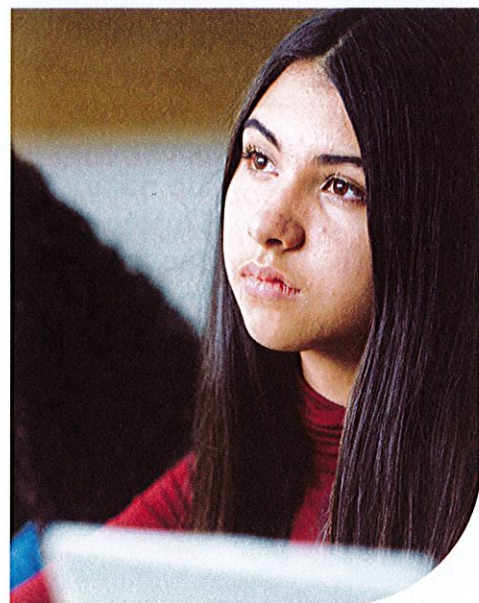
Growing up in Serpent River First Nation in Northern Ontario, I called Kids Help Phone pretty regularly. It was comforting to have adults who would listen to whatever was on my mind – whenever I felt like I had no one else to talk to, they were there.

When I was 14 years old, a family friend raped me. Kids bullied me about it. I felt so ashamed, like I had no choice but to end my own life. I swallowed a handful of pills...

But something in me said I should call Kids Help Phone again.

The counsellor talked me off the ledge that day. She encouraged me to reach out to an adult I trusted. **I got help.** That inspired me – and for the past 25 years, I've worked in suicide prevention for Indigenous communities.

World Suicide Prevention Day takes place on September 10, 2020. Kids need to know people care and that there's someone out there who will listen. **My life path has been the result of calling Kids Help Phone that day, and that's why I'm so committed to giving back. Thank you!**



A gift for the kids of the future: Beverley's Story



I care deeply about making sure young people always have someone to talk to – and that's why Kids Help Phone is a cause close to my heart.

I've seen the lifelong impacts of childhood trauma on people I love, and I don't want other kids to suffer in the same way. Your experiences when you're young can truly shape the adult you become.

That's why when it came time to make plans for my estate, I knew I wanted to include Kids Help Phone as one of my beneficiaries. After providing for my sons, it was important to me to keep giving back long beyond my own lifetime.

Not only do I get to help the kids of the future, but there are also tax benefits for my estate as a result of charitable giving. I'm happy my legacy will be one that empowers youth.

It feels good to leave that mark of compassion on the world.

You're helping youth find help, faster than ever

Meet the AI chatbot helping youth navigate our services

When a young person comes to our website looking for support, they'll have a whole new experience – thanks to your kindness and the new, innovative chatbot tool you've made possible!

Launching this month, this tool will harness the power of artificial intelligence to point youth towards the services that best fit their needs.

When a young person visits our website, they'll be greeted by our friendly chatbot for an automated one-on-one conversation. By looking at the words and phrases a kid uses, the chatbot will direct them to our reliable online resources, a text conversation with a Crisis Responder, or a phone call with a professional counsellor – so they get the right help, right when they need it.

“

I want to thank you for all your help. A lot of people in my life weren't so great or nice to me. Sometimes even at home. But I'm really thankful you took the time to talk with me. It made me self-reflect a little and made me realize that I myself am not in a good situation. So now I'm going to focus more on me. And I have you to thank for that. Keep on making people think positively about themselves. <3”

– Kids Help Phone Service User

