

**Town of Kensington
Minutes of Water and Pollution Control Corporation Meeting
Monday, August 11, 2014
9:15 PM**

Board of Directors: Chair Gordon Coffin; Directors – Caseley, Mann, Mill, Gallant, MacLean & Spencer

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kimberley Caseley

1. Calling of Meeting to Order

1.1 Chair Gordon Coffin called the meeting to order at 9:15 PM and welcomed Directors and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Director Caseley, seconded by Director Mill to approve the tentative agenda for the August 11, 2014 regular meeting of the Water and Pollution Control Corporation. Unanimously carried.*

3. Approval of Minutes

3.1 *Moved by Director Spencer, seconded by Director MacLean to approve the minutes from the regular meeting held on July 14, 2014. Unanimously carried.*

4. Business Arising from the Minutes

4.1 Staff are in the process of drafting a request for quotations for annual sewer maintenance over a four year period such that the town is divided into four quadrants with a single quadrant being completed on an annual basis.

5. Approval of Accounts

5.1 *Moved by Director Caseley, seconded by Director Spencer to approve the payment of expenditures for the month of June 2014 in the amount of \$6,345.49. Unanimously carried.*

5.2 *Moved by Director Caseley, seconded by Director MacLean to approve the payment of expenditures for the month of July 2014 in the amount of \$8,600.29. Unanimously carried.*

5.3 *Moved by Director Caseley, seconded by Director MacLean to approve the Summary Income Statement for July 2014, as presented by Director*

Caseley. Unanimously carried.

6. Other

- 6.1** Director MacLean inquired if an increase in water and sewer rates is required due to increased operational costs associated with HST implementation.

7. Adjournment

- 7.1** *Moved by Director Spencer, seconded by Director MacLean to adjourn the meeting of the Water & Sewer Pollution Control Corporation at 9:35 PM. Unanimously carried.*

Wendy MacKinnon, Deputy Administrator

Gordon Coffin, Chair