

Town of Kensington
Minutes of Water and Pollution Control Corporation Meeting
Monday, December 14, 2015
8:20 PM

Board of Directors: Chair Rowan Caseley; Directors – Mann, MacLean, Doucette, Mill, Pickering & Spencer

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kimberley Caseley

1. Calling of Meeting to Order

1.1 Chair Rowan Caseley called the meeting to order at 8:20 PM and welcomed Directors and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Director Spencer, seconded by Director MacLean to approve the tentative agenda for the December 14, 2015 regular meeting of the Water and Pollution Control Corporation. Unanimously carried.*

3. Approval of Minutes

3.1 *Moved by Director Doucette, seconded by Director Spencer to approve the minutes from the regular meeting held on November 9, 2015. Unanimously carried.*

4. Business Arising from the Minutes

4.1 Director Mann inquired on the status of automatic withdrawal payments for water and sewer utility customers. No further details are available.

5. Approval of Accounts

5.1 *Moved by Director Mann, seconded by Director Mill to approve the payment of expenditures for the month of November 2015 in the amount of \$31,896.37. Unanimously carried.*

5.2 *Moved by Director Mann, seconded by Director Spencer to approve the Summary Income Statement for November 2015, as presented by Director Mann. Unanimously carried.*

6. Adjournment

6.1 *Moved by Director Spencer, seconded by Director MacLean to adjourn the meeting of the Water & Sewer Pollution Control Corporation at 8:27*

PM. Unanimously carried.

Wendy MacKinnon, Deputy Administrator

Rowan Caseley, Chair