

Town of Kensington
Minutes of Water and Pollution Control Corporation Meeting
Monday, December 9, 2013
8:40 PM

Board of Directors: Chair Gordon Coffin; Directors – Caseley, Gallant, MacLean, Mann, Mill & Spencer

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

1. Calling of Meeting to Order

1.1 Chair Gordon Coffin called the meeting to order at 8:40 PM and welcomed Directors and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Director Caseley, seconded by Director Spencer to approve the tentative agenda for the December 9, 2013 regular meeting of the Water and Pollution Control Corporation. Unanimously carried.*

3. Approval of Minutes

3.1 *Moved by Director Spencer, seconded by Director Mill to approve the minutes from the regular meeting held on November 12, 2013. Unanimously carried.*

4. Business Arising from the Minutes

4.1 Staff has investigated the significant increase in electricity usage at the waste water treatment facility. It appears there is an issue with the blower system for the aeration lagoon. Staff have arranged for a contractor to review and address the issue however to date the contractor has not completed the required work.

5. Approval of Accounts

5.1 *Moved by Director Caseley, seconded by Director Spencer to approve the payment of expenditures for the month of November 2013 in the amount of \$16,161.62. Unanimously carried.*

5.2 *Moved by Director Caseley, seconded by Director MacLean to approve the Summary Income Statement for November 2013, as presented by Director Caseley. Unanimously carried.*

6. Other Matters

- 6.1** The water tower recently suffered a significant drop in water level. The auto dialler to alert staff did not alarm and the issue was alerted from a lack of water pressure in some areas. The issue was with the well pumps and has been rectified accordingly.

7. Adjournment

- 7.1** *Moved by Director Caseley, seconded by Director MacLean to adjourn the meeting of the Water & Sewer Pollution Control Corporation at 8:54PM. Unanimously carried.*

Wendy MacKinnon, Deputy Administrator

Gordon Coffin, Chair