

Town of Kensington
Minutes of Water and Pollution Control Corporation Meeting
Monday, December 10, 2012
10:25 PM

Board of Directors: Chair Gordon Coffin; Directors – Gallant, Caseley, Mill, MacLean, Mann & Spencer

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp

1. Calling of Meeting to Order

1.1 Chair Gordon Coffin called the meeting to order at 10:25 PM and welcomed Directors and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Director Spencer, seconded by Director Mill to approve the tentative agenda for the December 10, 2012 regular meeting of the Water and Pollution Control Corporation. Unanimously carried.*

3. Approval of Minutes

3.1 *Moved by Director Caseley, seconded by Director Spencer to approve the minutes from the regular meeting held on November 13, 2012. Unanimously carried.*

4. Business Arising from the Minutes

4.1 Nil

5. Approval of Accounts

5.1 *Moved by Director Caseley, seconded by Director MacLean to approve the Summary Income Statement for November 2012, as presented by Director Caseley. Unanimously carried.*

5.2 *Moved by Director Caseley, seconded by Director Spencer to approve the payment of expenditures for the month of November 2012 in the amount of \$13,371.06. Unanimously carried.*

6. Other Matters

- 6.1** Director Caseley discussed the need for reporting of monthly water usage to the Water and Pollution Control Corporation Board of Directors. Staff will endeavour to create a report format and will begin to provide consumption details to the Board.

7. Adjournment

- 7.1** *Moved by Director Spencer, seconded by Director MacLean to adjourn the meeting of the Water & Sewer Pollution Control Corporation at 10:40 PM. Unanimously carried.*

Wendy MacKinnon, Deputy Administrator

Gordon Coffin, Chair