

**Town of Kensington**  
**Minutes of Water and Pollution Control Corporation Meeting**  
**Monday, January 13, 2020**  
**8:26 PM**

**Board of Directors:** Chair: Rowan Caseley; Directors – Pickering, Spencer, Toombs, Mann, Bernard and Gallant

**Staff Members Present:** Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

**Regrets:** Chief Administrative Officer, Geoff Baker

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**1. Calling of Meeting to Order**

**1.1** Chair Rowan Caseley called the meeting to order at 8:26 PM and welcomed Directors and staff.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Director Toombs, seconded by Director Bernard to approve the tentative agenda for the January 13, 2020 regular meeting of the Water and Pollution Control Corporation. Unanimously carried.*

**3. Approval of Minutes**

**3.1** *Moved by Director Toombs, seconded by Director Spencer to approve the minutes from the regular meeting held on December 9, 2019. Unanimously carried.*

**4. Business Arising from the Minutes**

**4.1** *Nil.*

**5. Approval of Accounts**

**5.1** *Moved by Director Spencer, seconded by Director Pickering to approve the payment of expenditures for the month of November 2019 in the amount of \$16,102.37. Unanimously carried.*

**5.2** *Moved by Director Mann, seconded by Director Toombs to approve the Summary Income Statement for the month of November 2019. Unanimously carried.*

**6. Other Matters**

**6.1** *Nil*

**7. Adjournment**

**7.1** *Moved by Director Toombs, seconded by Director Bernard to adjourn the meeting of the Water & Sewer Pollution Control Corporation at 8:30 PM. Unanimously carried.*

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Wendy MacKinnon, Deputy CAO

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Rowan Caseley, Chair