

**Town of Kensington**  
**Minutes of Water and Pollution Control Corporation Meeting**  
**Monday, January 14, 2013**  
**8:42 PM**

**Board of Directors:** Chair Gordon Coffin; Directors – Gallant, Caseley, Mill, MacLean, Mann & Spencer

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp

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**1. Calling of Meeting to Order**

**1.1** Chair Gordon Coffin called the meeting to order at 8:42 PM and welcomed Directors and staff.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Director Caseley, seconded by Director Spencer to approve the tentative agenda for the January 14, 2013 regular meeting of the Water and Pollution Control Corporation. Unanimously carried.*

**3. Approval of Minutes**

**3.1** *Moved by Director Spencer, seconded by Director Gallant to approve the minutes from the regular meeting held on December 10, 2012. Unanimously carried.*

**4. Business Arising from the Minutes**

**4.1** Director Caseley inquired as to how staff were progressing with the creation of a report format to provide water consumption details to the Board. The CAO indicated that no work has been completed on this to date, however a further update will be provided at the February meeting.

**5. Approval of Accounts**

**5.1** *Moved by Director Caseley, seconded by Director MacLean to approve the Summary Income Statement for December 2012, as presented by Director Caseley. Unanimously carried.*

**5.2** *Moved by Director Caseley, seconded by Director Spencer to approve the payment of expenditures for the month of December 2012 in the amount of \$14,599.88. Unanimously carried.*

**6. Other Matters**

**6.1 Nil**

**7. Adjournment**

**7.1 *Moved by Director Mill, seconded by Director Spencer to adjourn the meeting of the Water & Sewer Pollution Control Corporation at 8:46 PM. Unanimously carried.***

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Wendy MacKinnon, Deputy Administrator

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Gordon Coffin, Chair