

Town of Kensington
Minutes of Water and Pollution Control Corporation Meeting
Monday, June, 2013
10:30 PM

Board of Directors: Chair Gordon Coffin; Directors – Caseley, Mill, MacLean, Mann, & Spencer

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp,

Regrets: Director Gallant

1. Calling of Meeting to Order

1.1 Chair Gordon Coffin called the meeting to order at 10:30 PM and welcomed Directors and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Director Spencer, seconded by Director Caseley to approve the tentative agenda for the June 10, 2013 regular meeting of the Water and Pollution Control Corporation. Unanimously carried.*

3. Approval of Minutes

3.1 *Moved by Director Spencer, seconded by Director Mill to approve the minutes from the regular meeting held on May 13, 2013. Unanimously carried.*

4. Business Arising from the Minutes

4.1 Staff has started an electronic water consumption report. Further information will be provided as the report is created.

4.2 Water conservation initiatives were discussed and Chair Coffin will do some further research on potential funding which could be advertised by the town to assist residents.

5. Approval of Accounts

5.1 *Moved by Director Caseley, seconded by Director MacLean to approve the Summary Income Statement for May 2013, as presented by Director Caseley. Unanimously carried.*

5.2 *Moved by Director Caseley, seconded by Director Spencer to approve the payment of expenditures for the month of May 2013 in the amount of \$4,616.36. Unanimously carried.*

6. Adjournment

6.1 *Moved by Director MacLean, seconded by Director Spencer to adjourn the meeting of the Water & Sewer Pollution Control Corporation at 10:42 PM. Unanimously carried.*

Wendy MacKinnon, Deputy Administrator

Gordon Coffin, Chair