**Town of Kensington**

**Minutes of Water and Pollution Control Corporation Meeting**

**Monday, June 11, 2012**

**10:10 PM**

**Board of Directors:** Chair Gordon Coffin**;** Directors – Chessman Gallant, Caseley, Mill & Spencer

**Staff Members Present:** Chief Administrative Officer, Geoff Baker**;** Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp

**Regrets:** Director MacLean

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**1. Calling of Meeting to Order**

* 1. Chair Gordon Coffin called the meeting to order at 10:10 PM and welcomed Directors and staff.

**2. Approval of Tentative Agenda**

**2.1 *Moved by Director Caseley, seconded by Director Spencer to approve the tentative agenda for the May 14, 2012 regular meeting of the Water and Pollution Control Corporation. Unanimously carried.***

**3.**  **Approval of Minutes**

**3.1 *Moved by Director Spencer, seconded by Director Caseley to approve the minutes from the regular meeting held on May , 2012. Unanimously carried.***

**4. Business Arising from the Minutes**

**4.1** The lateral repair at Marjorie Howards located at 29 Victoria Street will be repaired in late June early July.

**4.2** Letters have been distributed to all business that require the use and regular maintenance of a properly installed grease trap.

**5. Approval of Accounts**

**5.1 *Moved by Director Caseley, seconded by Director Spencer to approve the Summary Income Statement for May 2012, as presented by Director Caseley. Unanimously carried.***

**5.2 *Moved by Director Caseley, seconded by Director Mill to approve the payment of expenditures for the month of May 2012 in the amount of $11,232.29. Unanimously carried.***

**6. Water Tower – Cathodic Protection System Repairs**

 **6.1 *Moved by Director Caseley, seconded by Director Gallant***

***THAT the Board of Directors of the Kensington Water and Pollution Control Corporation award a contract for repairs to the Water Tower Cathodic Protection System to Corrosion Services as per their quote dated January 6, 2012 in the amount of $4,350.00 plus applicable taxes.***

***Unanimously carried.***

**7. Other Matters**

**7.1** Nil.

**8. Adjournment**

**8.1** ***Moved by Director Chessman, seconded by Director Gallant to adjourn the meeting of the Water & Sewer Pollution Control Corporation at 10:25PM. Unanimously carried.***

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Wendy MacKinnon, Deputy Administrator Gordon Coffin, Chair