

**Town of Kensington**  
**Minutes of Water and Pollution Control Corporation Meeting**  
**Monday, November 9, 2015**  
**7:45 PM**

**Board of Directors:** Chair Rowan Caseley; Directors – Mann, MacLean, Doucette, Mill & Spencer

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kimberley Caseley

**Regrets:** Director Pickering

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**1. Calling of Meeting to Order**

**1.1** Chair Rowan Caseley called the meeting to order at 7:45 PM and welcomed Directors and staff.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Director Spencer, seconded by Director Mill to approve the tentative agenda for the November 9, 2015 regular meeting of the Water and Pollution Control Corporation. Unanimously carried.*

**3. Approval of Minutes**

**3.1** *Moved by Director Spencer, seconded by Director Mill to approve the minutes from the regular meeting held on October 13, 2015 with the amendment of the time of adjournment to 8:16 PM. Unanimously carried.*

**4. Business Arising from the Minutes**

**4.1** Nil

**5. Approval of Accounts**

**5.1** *Moved by Director Mann, seconded by Director Doucette to approve the payment of expenditures for the month of October 2015 in the amount of \$4,006.67. Unanimously carried.*

**5.2** *Moved by Director Mann, seconded by Director MacLean to approve the Summary Income Statement for October 2015, as presented by Director Mann. Unanimously carried.*

**6. Other**

- 6.1** Director Mann inquired on having automatic payments set up for water and sewer customers. Staff will review and report back.

**7. Adjournment**

- 7.1** *Moved by Director Spencer, seconded by Director MacLean to adjourn the meeting of the Water & Sewer Pollution Control Corporation at 7:52 PM. Unanimously carried.*

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Wendy MacKinnon, Deputy Administrator

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Rowan Caseley, Chair