

**Town of Kensington**  
**Minutes of Water and Pollution Control Corporation Meeting**  
**Tuesday, October 15, 2013**  
**9:55 PM**

**Board of Directors:** Chair Gordon Coffin; Directors – Caseley, Gallant, MacLean, Mann, Mill & Spencer

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

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**1. Calling of Meeting to Order**

1.1 Chair Gordon Coffin called the meeting to order at 9:55 PM and welcomed Directors and staff.

**2. Approval of Tentative Agenda**

2.1 *Moved by Director Caseley, seconded by Director Spencer to approve the tentative agenda for the October 15, 2013 regular meeting of the Water and Pollution Control Corporation. Unanimously carried.*

**3. Approval of Minutes**

3.1 *Moved by Director Spencer, seconded by Director Mill to approve the minutes from the regular meeting held on September 9, 2013. Unanimously carried.*

**4. Business Arising from the Minutes**

4.1 Nil.

**5. Approval of Accounts**

5.1 *Moved by Director Caseley, seconded by Director Mann to approve the payment of expenditures for the month of September 2013 in the amount of \$15,722.22. Unanimously carried.*

5.2 *Moved by Director Caseley, seconded by Director Spencer to approve the Summary Income Statement for September 2013, as presented by Director Caseley. Unanimously carried*

**6. Other Matters**

6.1 A discussion was held regarding the possibility of changing the billing date for water and sewer accounts. It was decided to continue issuing bills as per the existing practice.

**7. Adjournment**

- 7.1 *Moved by Director Caseley, seconded by Director Spencer to adjourn the meeting of the Water & Sewer Pollution Control Corporation at 10:05PM. Unanimously carried.***

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Wendy MacKinnon, Deputy Administrator

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Gordon Coffin, Chair