

Town of Kensington
Minutes of Water and Pollution Control Corporation Meeting
Monday, May 14, 2012
9:45 PM

Board of Directors: Chair Gordon Coffin; Directors – Chessman Gallant, Caseley, MacLean, Mill & Spencer

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp

1. Calling of Meeting to Order

1.1 Chair Gordon Coffin called the meeting to order at 9:45 PM and welcomed Directors and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Director Spencer, seconded by Director Caseley to approve the tentative agenda for the May 14, 2012 regular meeting of the Water and Pollution Control Corporation. Unanimously carried.*

3. Approval of Minutes

3.1 *Moved by Director Caseley, seconded by Director MacLean to approve the minutes from the regular meeting held on April 10, 2012. Unanimously carried.*

4. Business Arising from the Minutes

4.1 Nil.

5. Approval of Accounts

5.1 *Moved by Director Caseley, seconded by Director Mill to approve the Summary Income Statement for April 2012, as presented by Director Caseley. Unanimously carried.*

5.2 *Moved by Director Caseley, seconded by Director Spencer to approve the payment of expenditures for the month of April 2012 in the amount of \$8,824.23. Unanimously carried.*

6. Other Matters

6.1 Letters will be sent to all businesses in town which operate a commercial sized kitchen outlining the requirements of a properly installed grease trap.

7. Adjournment

- 7.1 *Moved by Director Chessman, seconded by Director MacLean to adjourn the meeting of the Water & Sewer Pollution Control Corporation at 9:52PM. Unanimously carried.***

Wendy MacKinnon, Deputy Administrator

Gordon Coffin, Chair