

Town of Kensington
Minutes of Water and Pollution Control Corporation Meeting
Monday, September 12, 2011
11:12 PM

Board of Directors: Chair Mayor Gordon Coffin; Directors – Gallant, Caseley, MacLean, Mill, Spencer & Chessman

Staff Members Present: Deputy Administrator, Wendy MacKinnon, Administrative Assistant, Kim Verhulp

Regrets: CAO Geoff Baker

1. Calling of Meeting to Order

1.1 Chair Gordon Coffin, called the meeting to order at 11:12 PM and welcomed Directors and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Director Spencer, seconded by Director Caseley to approve the tentative agenda for the September 12, 2011 regular meeting of the Water and Pollution Control Corporation. Unanimously carried.*

3. Approval of Minutes

3.1 *Moved by Director Spencer, seconded by Director Chessman to approve the minutes from the regular meeting held on August 8, 2011. Unanimously carried.*

4. Business Arising from the Minutes

4.1 Nil

5. Approval of Accounts

5.1 *Moved by Director Caseley, seconded by Director Chessman to approve the payment of expenditures for the month of August, 2011 in the amount of \$23,728.51. Unanimously carried.*

5.2 *Moved by Director Caseley, seconded by Director MacLean to approve the Summary Income Statement for August 2011, as presented by Director Caseley. Unanimously carried.*

6. Other Matters

6.1 Directors discussed the current collections policy for Water & Sewer customer accounts that are in arrears. It has been decided by Directors to change the current policy to the following: Customers that have agreed to make suitable payment arrangements on their outstanding account and have

not honoured the agreement will be disconnected with 48 hours' notice 7 days after the missed payment, unless payment is made according the original arrangement within the seven day period.

7. Adjournment

7.1 *Moved by Director Chessman, seconded by Director Mill to adjourn the meeting of the Water & Sewer Pollution Control Corporation at 11:36 PM. Unanimously carried.*

Wendy MacKinnon, Deputy Administrator

Gordon Coffin, Chair